

ADVERTISEMENT

REQUEST FOR QUALIFICATIONSS FOR ARCHITECTURAL SERVICES FOR THE BOROUGH OF PROSPECT PARK

Notice is hereby given that sealed proposals and qualifications will be received by the Borough of Prospect Park in the County of Passaic, New Jersey for a licensed professional architectural services in the State of New Jersey. Qualification Statements must be received and will be opened by the Borough Administrator, 106 Brown Avenue, Prospect Park, New Jersey, 07508 **on Monday, May 23, 2022 at 12:00 P.M.** prevailing time.

Proposals and qualifications statements shall be delivered by hand or mailed to the Borough Administrator, 106 Brown Avenue, Prospect Park, New Jersey 07508 by 12:00 P.M. prevailing time on **May 23, 2022**. Proposed Vendors are responsible for the timely delivery of their proposal and no proposal shall be accepted after the public call for receiving proposals. Proposals received after the date and time specified herein will be returned unopened to the bidder. The Borough assumes no responsibility for Proposals that are improperly mailed, misdirected or which arrive late.

Request for Proposal Documents (“RFQ Documents”) for the proposed scope of services being sought are available with the Borough Administrator, 106 Brown Avenue, Prospect Park, New Jersey 07508 and may be inspected or received by prospective vendors during regular business hours, 8:00 AM to 4:00 PM. Prospective Architects and/or interested firms will be furnished with a copy of the RFQ Documents upon proper written request or in person request.

Proposals should be submitted on the required forms and must be enclosed in a sealed envelope bearing the name and address of the Proposed Vendor, in a sealed envelope labeled “**Borough of Prospect Park Architectural Services - Request for Qualifications**” and addressed to the Borough Administrator, Intashan Chowdhury, 106 Brown Avenue, Prospect Park, NJ 07508.

Respondents must also include with their Proposal the following documents: Qualifications Statement, Non-Collusion Affidavit, Ownership Disclosure Statement, New Jersey Business Registration Certificate, Mandatory Equal Employment Opportunity Language Form, Americans With Disabilities Act Of 1990 Form, C. 271 Political Disclosure Statement, Disclosure Of Investment Activities In Iran Form, and the RFQ Submission Checklist.

Proposals are being solicited in accordance with the fair and open process pursuant to *N.J.S.A. 19:44A-20.5 et seq.* It is the intention of the Borough to either appoint a Borough Architect or compile a list of qualified list of individuals and/or firms to award a contract to the proposed vendor based upon relative experience, qualifications, and who will provide the highest quality of service at fair and competitive prices in accordance with the selection criteria set forth in the RFQ Documents. The Borough reserves its rights to: (1) reject any or all proposals, (2) to waive any informality and to accept the proposal that, in its judgment, will best serve the interests of the Borough consistent with the criteria set forth in the RFQ Documents, or (3) award any or all contracts to a qualified vendor through a non-fair and open process in accordance with law.

Proposed Respondents are required to comply with the current requirements of *N.J.A.C. 17:27, N.J.A.C. 5:34-1 and N.J.S.A. 34:11-56.25 et. seq.* (P.L. 1963, c. 150, Prevailing Wages)

Intashan Chowdhury, Borough Administrator, 106 Brown Avenue, Prospect Park, New Jersey 07508