

BOROUGH OF PROSPECT PARK

ADVERTISEMENT

REQUEST FOR PROPOSALS FOR THE OPERATION AND MANAGEMENT OF THE PROSPECT PARK HOFSTRA PARK SNACK BAR CONCESSION STAND

Notice is hereby given that sealed proposals will be received by the Borough of Prospect Park in the County of Passaic, New Jersey for a Vendor to operate and manage the Prospect Park Hofstra Park Snack Bar Concession Stand for the Borough of Prospect Park. Proposals will be opened and read in public by the Borough Administrator, 106 Brown Avenue, Prospect Park, New Jersey, 07508 **on Wednesday, March 23, 2022 at 11:00 A.M.** prevailing time.

Proposal shall be delivered by hand or mailed to the Borough Administrator, 106 Brown Avenue, Prospect Park, New Jersey 07508 by 11:00 A.M. prevailing time on March 23, 2022. Proposed Vendors are responsible for the timely delivery of their proposal and no proposal shall be accepted after the public call for receiving proposals. Proposals received after the date and time specified herein will be returned unopened to the bidder. The Borough assumes no responsibility for Proposals that are improperly mailed, misdirected or which arrive late.

Request for Proposal Documents (“RFP Documents”) for the proposed scope of services being sought are available with the Borough Administrator, 106 Brown Avenue, Prospect Park, New Jersey 07508 and may be inspected or received by prospective vendors during regular business hours, 8:00 AM to 4:00 PM. Prospective Vendors will be furnished with a copy of the RFP Documents upon proper written request or in person request.

Proposals should be submitted on the required forms and must be enclosed in a sealed envelope bearing the name and address of the Proposed Vendor, in a sealed envelope labeled “**Borough of Prospect Park Hofstra Park Snack Bar Concession Stand - Request for Proposals**” and addressed to the Borough Administrator, Intashan Chowdhury, 106 Brown Avenue, Prospect Park, NJ 07508.

Bidders must also include with their Proposal the following documents: Proposal Form, Experience Sheet, Personnel Information Sheet, Non-Collusion Affidavit, Ownership Disclosure Statement, New Jersey Business Registration Certificate, Mandatory Equal Employment Opportunity Language Form, Americans With Disabilities Act Of 1990 Form, C. 271 Political Disclosure Statement, Disclosure Of Investment Activities In Iran Form, Acknowledgement Of Addenda, Completed W-9 and the RFP Submission Checklist.

No proposal may be withdrawn for a period of sixty (60) days after the date set for the opening thereof. The contract will be awarded to the highest scoring, most qualified and responsible Vendor. It is the intention of the Borough to award a contract to the proposed vendor based upon relative experience, qualifications, and who will provide the highest quality of service at fair and competitive prices in accordance with the selection criteria set forth in the RFP Documents pursuant to *N.J.S.A. 40A:11-4.1*. The Borough reserves its rights to reject any or all proposals or to waive any informality and to accept the proposal that, in its judgment, will best serve the interests of the Borough consistent with the criteria set forth in the RFP Documents.

Proposed Vendors are required to comply with the current requirements of *N.J.A.C. 17:27*, *N.J.A.C. 5:34-1* and *N.J.S.A. 34:11-56.25 et. seq.* (P.L. 1963, c. 150, Prevailing Wages)

Intashan Chowdhury, Borough Administrator, 106 Brown Avenue, Prospect Park, New Jersey 07508

Beauty Nadim
Acting Municipal Clerk