



THE BOROUGH OF PROSPECT PARK DEPARTMENT OF POLICE

106 BROWN AVENUE, PROSPECT PARK, N.J. 07508

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AMMEN D. MATARI
CHIEF OF POLICE

Instructions for Applying for a PERMIT TO CARRY A HANDGUN

The following steps are needed in applying for a Conceal Carry Permit. Applicant must have a FID card in order to apply for this permit.

1. Visit the following website for application forms and gather the below information.

- Visit <https://www.state.nj.us/njsp/info/pdf/firearms/sp-642.pdf>
 - Click and download Application from "Permit to Carry" (SP 642)
 - 3 copies / double sided.
- Visit <https://nj.gov/njsp/info/pdf/firearms/sp-066.pdf>
 - Click and download Consent for Mental Health Form. (SP066)

- **Gather the following information and place in an 8.5" x 11" size envelope:**
 - Driver's License and Birth Certificate or Driver's License and Passport or Driver's License and Naturalization Paperwork/Green Card
 - A copy of your Firearms ID card, front and back. (E-FID cards front only)
 - Three (3) copies of the fully completed State of New Jersey applications for Permit to Carry (SP 642); Must be double sided and notarized.
 - Four (4) color passport size photographs (1.5" x 1.5")
 - Fully completed Consent for Mental Health Search form (SP 066)
 - Written proof of ownership and qualification with the handgun(s) you intend to carry.
 - Proof of ownership can be a purchased receipt, purchase permit, or a notarized letter of ownership (listing the make, model, and serial number of the handgun(s)).
 - Written qualification must be written within six (6) months of application and include instructors name, their certification, make, model, caliber and serial number of the handgun(s) you intend to carry.
 - Money order in the amount of \$50.00 payable to "Treasurer, State of New Jersey".

2. Upon completion of step 1 email Sgt. Steven Damiano sdamiano@prospectparkpolice.org Please wait for a reply that will include a drop off date/time for your application.

****All of the above information must be completed to its entirety. If not, the application will be closed and it will need to be re-submitted.**

****New Jersey Conceal Carry Permit is valid for 2 years from the time of approval.**