

ADVERTISEMENT

REQUEST FOR PROPOSALS FOR INFORMATION TECHNOLOGY (IT) SUPPORT AND CONSULTING SERVICES

Notice is hereby given that pursuant to N.J.S.A. 40A:11-4.3, et seq., sealed proposals will be received by the Borough of Prospect Park in the County of Passaic, New Jersey for INFORMATION TECHNOLOGY (IT) SUPPORT AND CONSULTING SERVICES FOR THE BOROUGH OF PROSPECT PARK. Proposals will be opened and read in public by the Borough Administrator, 106 Brown Street, Prospect Park, New Jersey, 07508 on Tuesday, May 31, 2022 at 11:00 A.M. prevailing time.

Proposal shall be delivered by hand or mailed to the Borough Administrator, Borough Hall, 106 Brown Street, Prospect Park, New Jersey 07508 by 11:00 AM prevailing time Tuesday, May 31, 2022. Proposals being submitted between 8:00 A.M. and 11:00 A.M. on May 31, 2022 shall be delivered directly to the Office of Borough Administrator. Proposed Vendors are responsible for the timely delivery of their proposal and no proposal shall be accepted after the public call for receiving proposals. Proposals received after the date and time specified herein will be returned unopened to the Vendor. The Borough assumes no responsibility for Proposals that are improperly mailed, misdirected or which arrive late.

Commencing May 20, 2022, Request for Proposal Documents (“RFP Documents”) for the proposed scope of services being sought will be available with the Borough Administrator, 106 Brown Street, Prospect Park, New Jersey 07508 and may be inspected or received by prospective vendors during regular business hours, 8:00 AM to 4:00 PM. Prospective Vendors will be furnished with a copy of the RFP Documents upon proper written request via email to chowdhuryi@prospectpark.net or in person request. Be advised that requests via email may take up to two (2) business days to fulfill.

Proposals should be submitted with the required forms and must be enclosed in a sealed envelope bearing the name and address of the Proposed Vendor, in a sealed envelope labeled “**INFORMATION TECHNOLOGY (IT) SUPPORT AND CONSULTING SERVICES - Request for Proposals**” and addressed to the Borough Administrator, Intashan Chowdhury, 106 Brown Street, Prospect Park, New Jersey 07508.

No proposal may be withdrawn for a period of sixty (60) days after the date set for the opening thereof. The contract will be awarded to the highest scoring, most qualified and responsible Vendor. It is the intention of the Borough to award a contract to the proposed vendor based upon relative experience, qualifications, and who will provide the highest quality of service at fair and competitive prices in accordance with the selection criteria set forth in the RFP Documents. The Borough reserves its rights to reject any or all proposals or to waive any informality and to accept the proposal that, in its judgment, will best serve the interests of the Borough consistent with the criteria set forth in the RFP Documents. Proposed Vendors are required to comply with the current requirements of N.J.S.A. 52:32-44 (Business Registration of Public Contractors); N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27, N.J.A.C. 5:34-1 and N.J.S.A. 34:11-56.25 et. seq. (P.L. 1963, c. 150, Prevailing Wages).

Intashan Chowdhury, Borough Administrator
106 Brown Street
Prospect Park, New Jersey 07508