

PLAINFIELD HOUSING AUTHORITY

Minutes- May 11, 2021

Gloria Bergeron called the meeting to order at 7:00 p.m.

Members Present: Gloria Bergeron Chairman
Cheryl Roberts Vice Chairman
June Gagne Secretary
Anthony Luberto Treasurer

Members Absent: None

Others Present: Executive Director Kathy Carter
Deputy Director Sarah Schoppe

Approval of the minutes

Cheryl Roberts made a motion to accept the minutes of January 12, 2021 meeting. June Gagne seconded the motion. All were in favor. So voted.

Report of the Management Agent

Occupancy

There are currently three vacancies (#5, #8, and #18)

No reports of COVID cases have been received thus far in the pandemic.

Kitchens are being rehabbed at unit turn over.

Unfinished Business

None

New Business

Board Meetings

Cheryl Roberts brought up the discussion of moving meetings to quarterly rather than monthly. After a brief discussion it was agreed that Gloria Bergeron will check with local officials to see if this is acceptable. June Gagne made a motion to move meetings to quarterly providing it is compliance with state and local guidelines. Cheryl Roberts seconded the motion. All were in favor. So voted.

Gazebo

Discussion was held regarding the gazebo and the needs for repair. Kathy Carter said she would identify maintenance needs and obtain pricing for the next meeting. The Board also suggested a survey be sent to tenants to see if tenants use the facility and have any specific requests related to any upgrades done.

Adjournment

There being no further business, Anthony Luberto made a motion to adjourn the meeting at 7:25 p.m. June Gagne seconded the motion. All were in favor. So voted.

Respectfully submitted,



Sarah Schoppe
PHA Deputy Director