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Attest: Bianca Vinyas  
Town Clerk

## Plainfield Open Space Advisory Committee

### Meeting Minutes

Wednesday April 27, 2022

6:30 PM

**Location:** Plainfield Town Hall, 8 Community Ave, Plainfield, CT 06374

**Time:** Marc Simmons called the meeting to order at 7:00 PM

**Members Present:** Marc Simmons, John Meyer, Rick Martel, Larry Brisson, Sue Hall, Sherry Harmon, Vernon Gray, Jr., Jennie Kapszukiewicz, Lu-Ann Cunningham, Sylvia Wielk

**Approval of Minutes:** First meeting, no previous minutes

#### **New Business:**

1. Election of Officers

-Chairman: Jennie Kapszukiewicz made a motion to nominate Sherry Harmon for Chairman. Vernon Gray, Jr. seconded. All in favor; motion carried.

-Vice Chair: Sherry Harmon made a motion to nominate Larry Brisson for Vice Chair. Jennie Kapszukiewicz seconded. All in favor; motion carried.

-Secretary: Sherry Harmon made a motion to nominate Jennie Kapszukiewicz for Secretary. John Meyer seconded. All in favor; motion carried.

-Open Space Advisory Committee Officers are as follows:

-Chairman – Sherry Harmon

-Vice Chair – Larry Brisson

-Secretary – Jennie Kapszukiewicz

2. Discuss charge of the committee

-No official discussion of the committee's charge took place, but it will remain a functioning committee while there are discussions around the use of open space, perhaps a two year commitment. There is representation on the Open Space Advisory Committee from the Agriculture Commission, the Conservation Commission and the Planning and Zoning Board.

-Committee members were provided the following documents for review:

-Connwood Foresters, Inc.

-Connecticut Department of Energy & Environmental Protection Field visit report


- Satellite map of the Kate Downing Road parcel
- Kate Downing Road Open Space draft budget/phases
- There are currently two grants applied for and approved – America the Beautiful (\$2,500) which is anticipated to cover half the cost of the baseline Forest Stewardship Plan and the Eastern CT Foundation grant (\$15,000) which is anticipated to be used to begin initial phases of the project. Vernon Gray, Jr. discussed his role with the Eagle Scouts and perhaps many projects could fall under this purview. Jennie Kapszukiewicz also asked about bidding versus business donation for portions of the project.

3. Establish Schedule of meetings

-The Committee agreed to meet on the 4<sup>th</sup> Wednesday of the Month at 6:00 PM. Next meeting will be May 25<sup>th</sup>, 2022. Jennie Kapszukiewicz will generate a list of meeting dates through January 2023 for approval.

**Next Meeting:** Regular meeting on Wednesday May 25, 2022 @ 6:00 PM

**Adjournment:** Sue Hall moved to adjourn the meeting at 7:03 pm. John Meyer seconded. All in favor; motion carried.

  
Jennie Kapszukiewicz