



Received For Record At Plainfield CT
On DEC 16 2021 at 11:30am
Attest: Brianne Diemy Asst.
Town Clerk

TOWN OF PLAINFIELD
BOARD OF SELECTMEN
Meeting Minutes – December 13, 2021

Kevin Cunningham called the regular meeting to order at 7:00pm.

Members present were Kevin Cunningham, Art Gagne, and Scott Gardiner.
Others present: Kelly Vachon, Finance Director.

Minutes **Approve meeting minutes from Special BOS meeting 12/1/2021.** Kevin Cunningham stated that there was an error in the tax refunds. The total of \$4103.51 was correct but the Enterprise FM Trust line should read \$324.24. *Art Gagne motioned to approve the 12/1/2021 special meeting minutes with amendment of \$324.24 under Enterprise FM Trust. Scott Gardiner seconded the motion. No further discussion. All in favor, motion passed.*

Old Business

1. Discuss and accept HVAC bid.

Kevin Cunningham stated that the low bid was from Action Air Systems Inc. Specs were put out to bid and three companies replied with different quotes. We would like to move forward with the project, about \$80,000 was earmarked for it but we will be \$56,000 short but the LOCIP funds should cover the difference. This will put an HVAC system on the business side of Town Hall and the pool system will be separate and in next year's budget. Kelly Vachon explained that the LOCIP funds can be used on capital projects, i.e., road paving, computer upgrades, website, HVAC systems, and lights on the building and if the money isn't used it can roll over. We have \$25,000 now and looking to use another \$36,000. *Art Gagne motioned to approve the HVAC bid from Action Air Systems for \$136,000, \$56,000 to come from LOCIP funds and the remaining \$80,000 from the budget. Scott Gardiner seconded. All in favor, motion passed.*

2. Set Annual Town meeting date.

Kevin Cunningham stated that the Board of Finance passed the audit report, and we would like an Annual Town meeting date set for 12/28/21 at 7pm in the Town Hall auditorium. It can be advertised in the paper tomorrow. *Art Gagne motioned to set the Annual Town meeting date for 12/28/21 at 7pm in the Town Hall auditorium. Scott Gardiner seconded. All in favor, motion passed.*

New Business

1. Consider and act on tax refunds as requested by the Tax Collector totaling \$762.93.

Vault Trust

762.93

Art Gagne motioned to approve the tax refunds totaling \$762.93. Scott Gardiner seconded the motion. All in favor, motion passed.

2. Consider and act on Tentative Agreement between the Town of Plainfield and United Public Service Employees Union – Town of Plainfield Highway Department for Collective Bargaining agreement covering the period of July 1, 2021 through June 30, 2024. Action by the Board of Selectman of the Town of Plainfield pursuant to the Connecticut General Statutes Sec. 7-474(b).

Kevin Cunningham asked for executive session with the Board of Selectmen to discuss and to invite in the Town Attorney. *Art Gagne motioned to enter executive session with the Town Attorney at 7:10pm. Scott Gardiner seconded. All in favor, motion passed.*

Art Gagne, Kevin Cunningham, Scott Gardiner, and the Town Attorney entered executive session at 7:10pm.

Executive session ended at 7:55pm with no action taken during executive session.

Art Gagne motioned in pursuant to Connecticut General Statutes Sec. 7-474 (b), to approve the funds necessary to implement the Tentative Agreement between the Town of Plainfield –and- the United Public Service Employees Union (Town of Plainfield Highway Department Employees) reached at the table between the parties on September 1, 2021, for a Collective Bargaining agreement covering the period of July 1, 2021 through June 30, 2024. Scott Gardiner seconded. All in favor, motion passed.

Other Kevin Cunningham will get the selectmen backup data for the upcoming Annual Town meeting for the audit report.

Adjournment *Art Gagne motioned to adjourn the Board of Selectmen meeting at 7:59pm. Scott Gardiner seconded the motion. All in favor, motion passed.*

Respectfully submitted by,

Suzanne Krodel

Suzanne Krodel, Recording Secretary