



Received For Record At Plainfield CT
On 12/15/2021
Attest: Nianne Tullot
Town Clerk

TOWN OF PLAINFIELD
BOARD OF SELECTMEN

*AMENDED Meeting Minutes – December 1, 2021

Kevin Cunningham called the regular meeting to order at 7:00pm via ZOOM.

Members present were Kevin Cunningham, Art Gagne, and Scott Gardiner.
Others present: Kelly Vachon (joined at 7:11pm), Finance Director; Barbi Gardiner,
Town Clerk.

Minutes **Approve meeting minutes from 10/25/2021 and Special BOS meeting 11/16/2021.** *Art Gagne motioned to approve the 10/25/2021 regular meeting minutes and 11/17/2021 special meeting minutes. Kevin Cunningham seconded the motion. No discussion. All in favor, motion passed.*

New Business

- 1. Consider and act on tax refunds as requested by the Tax Collector totaling \$4103.51.**

Toyota Lease Trust	179.22
Toyota Lease Trust	362.39
Toyota Lease Trust	331.32
Toyota Lease Trust	536.18
Toyota Lease Trust	329.19
William Geiger	84.14
Enterprise FM Trust	*323.24 324.24
Nissan Infiniti LT	1790.54
Audrea L. Gadwaw	166.29

Scott Gardiner motioned to approve the tax refunds totaling \$4103.51. Art Gagne seconded the motion. All in favor, motion passed.

- 2. Approve 2022 meeting dates.**

The Board reviewed the 2022 meeting dates at 7:00pm on February 14 & 28, March 14 & 28, April 11 & 25, May 9 & 23, June 13 & 27, July 11 & 25, August 8 & 22, September 12 & 26, October 11 & 24, November 14 & 28, December 12 & 26, January 9 & 23. Art Gagne

noted that December 26 should be changed to December 27 due to the holiday. *Art Gagne made a motion to approve the 2022 meeting dates with the correction of December 26 to December 27. Scott Gardiner seconded the motion. No further discussion. All in favor, motion passed.*

3. Appoint Town Attorney via resolution following town charter section 8-2.a.

Kevin Cunningham stated that he was pleased with the services from Suisman, Shapiro and recommends continuing working with the firm.

Art Gagne made a motion to approve the resolution and appoint Suisman, Shapiro. Scott Gardiner seconded the motion. Discussion: The resolution will be sent to the Town Clerk. All in favor, motion passed.

4. Discuss and accept Sand Bid

The Board reviewed the bids for the pick-up and agreed Desjardins was the best bid.

Scott Gardiner made a motion to accept the bid contract from Desjardins. Art Gagne seconded the motion. Discussion: The bid is for the pick-up price. All in favor, motion passed.

5. Discuss and accept HVAC bid

Kevin Cunningham reviewed the HVAC bids:

Action Air Systems, Inc. - \$136,000

The HDL Co. - \$150,000

Sav-Mor - \$170,000

It was expected that the bids would come in around \$80,000 and these are much higher. There are more funds in another line item which Kelly Vachon will need to report on but because she isn't present, he suggested tabling this agenda item.

Art Gagne made a motion to table accepting an HVAC bid until the next Board of Selectmen meeting on December 13th. Scott Gardiner seconded the motion. All in favor, motion passed.

6. Set the Annual town Meeting date.

Kevin Cunningham stated that there was a Town Meeting Charter revision in February, but the Board of Finance has not yet met to approve the audit report.

Kelly Vachon joined the meeting at 7:11pm. She stated she is in the process of coordinating a meeting for the Board of Finance next week. Kevin Cunningham suggested this agenda item be tabled.

Scott Gardiner made a motion to table setting the Annual town meeting date until the next Board of Selectmen meeting on December 13th. Art Gagne seconded the motion. All in favor, motion passed.

7. Discuss and act on appointment of Town Clerk

Kevin Cunningham stated that there were three final candidates for the position, and all had good qualifications. The Board had reviewed the resumes and discussed their choices. Barbi Gardiner, Town Clerk, expressed that due to the qualifications, educational background, and willingness to learn the job that Diane Talbot is the best candidate for Town Clerk. Kevin Cunningham and Scott Gardiner agreed. Art Gagne stated after reviewing the resume and Town Clerk job description only, not being part of the interview, he felt Crystal Ferrari was the best choice.

Scott Gardiner made a motion to appoint Diane Talbot as Town Clerk. Kevin Cunningham seconded the motion. Two (2) yes votes. One (1) no vote. Discussion: Diane will need to fill out paperwork and be sworn in. Motion passed.

Other Kevin Cunningham reminded the Board that the Christmas Tree Lighting will take place this Friday from 5:30pm-7:00pm.

Adjournment *Art Gagne motioned to adjourn at 7:30 pm, Scott Gardiner seconded the motion. All in favor, motion passed.*

Respectfully submitted by,

Suzanne Krodel, Recording Secretary