Received For Record At Plainfield CT
On AUG 25 2026 @ 12:45pm
Attest: Dianne D. Talbot
Town Clerk

Board of Selectmen
Regular Meeting Minutes
August 24, 2026 7pm
Plainfield Town Hall

A. **Call to Order/Pledge of Allegiance:**
Kevin Cunningham called the meeting to order at 7:15pm.

B. **Roll Call:**
Members Present—Kevin Cunningham, Tom Sinkewicz. Absent—Mike Surprenant

C. **Approve Minutes:**
Approve meeting minutes from BOS meeting on 8/10/26.
Kevin pointed out that under Tax Refunds, James Exley should be getting $5.86. Tom made a motion to approve the minutes with that correction, seconded by Kevin. Motion carried unanimously.

D. **Public Comment**:
- John Von Olsen spoke regarding Item #3 under New Business. He feels only one company met all the requirements and is open to waiting for a new bid.

E. **Old Business**:
1. *Discuss and act on the Roles and Responsibilities Capital Governance Framework*:
   A. Capital Fund Policy
   B. Procurement Policy

Tom made a motion to approve both policies, Kevin seconded. Motion carried unanimously.

F. **New Business:**
1. *Consider and act on tax refunds as requested by the Tax Collector totaling $235.57.*

Marylou Pudlo	$9.07
Christine L Fontaine	$16.23
Melissa E Bauer	$35.30
Nissan Motor Acceptance Corp.	$174.97

Tom made a motion to approve the refunds, seconded by Kevin. Motion carried unanimously.

2. *Discuss final report from Charter Revision Commission—Vote to send questions to the Town Clerk and to the State for appearance on the November ballot.*
Kevin spoke on his concerns about how revision #2 is written and stated grant money that isn't used is always sent back to the original funding source so he's not sure there's a need for revision #4. Tom made a motion to move the revisions forward and send to the Town Clerk and the State for appearance on the November ballot, seconded by Kevin. Motion carried unanimously.

3. *Discuss and act on bid opening for RFP – COMPREHENSIVE ASSESSMENT OF Town of Plainfield Owned Buildings.*
   Kevin stated three bids were received on time, with another three arriving after the 2pm deadline. Kevin asked the attorney if they could re-open the bid process because FedEx had attempted to deliver them on Friday but the Town Hall wasn't open. The attorney advised against this. Tom made a motion to approve the bid from Colliers Engineering for $44,834.25, seconded by Kevin. Motion carried unanimously.

G. **Adjourn:**
   Tom made a motion to adjourn at 7:25pm, seconded by Kevin. Motion carried unanimously.

Respectfully submitted,
Kate Bisson
Recording Secretary