



Received For Record At Plainfield CT

On 5-10-2022 @ 3:40pm

Attest: Christine Talbot

Town Clerk

TOWN OF PLAINFIELD
BOARD OF SELECTMEN
Meeting Minutes – May 9, 2022

Kevin Cunningham called the regular meeting to order at 7:00pm.

Members present were Kevin Cunningham, Art Gagne, and Scott Gardiner.

Minutes Approve meeting minutes from regular BOS meeting 4/25/22.

Scott Gardiner motioned to approve minutes from the regular BOS meeting on 4/25/22. Art Gagne seconded the motion. No discussion. All in favor, motion passed.

Public Comment None

Old Business None

Before new business was to start, Kevin asked to motion Item 3 onto the agenda "To discuss and act on appointment of an Assistant building official." *Art Gagne motioned to add Item 3 – Discuss and act on appointment of an Assistant Building Official, to the agenda. Scott Gardiner seconded. No discussion. All in Favor.*

Kevin then asked to motion Item 4 to the agenda "To discuss and act on approval of spending ARPA funds for the purchase of highway equipment." *Art Gagne motioned to add Item 4 – Discuss and act on Approval of spending ARPA funds for the purchase of highway equipment Inspector, to the agenda. Scott Gardiner seconded. No discussion. All in Favor.*

New Business

1. Consider and act on letter of resignation of an Ethics Commission member.

Kevin Cunningham shared a letter from the chair of the Ethics commission, Thomas Schwarz, stating that due to other commitments he was sending the town his letter of resignation.

Art Gagne motioned to accept the letter of resignation from Tom Swartz from the Ethics commission. Scott Gardiner seconded the motion. No discussion. All in favor, motion passed. Art asked if we will be reaching out to Mr. Sugarman as he had previously sent in a letter of interest on serving on this board. Kevin stated that we will.

2. Consider and act on going into contract with PermitLink.

Ryan Brais reviewed the cloud-based software to help track permits and the permit process for both the town and for the resident or contractor. It can be helpful for the building inspector, fire marshal, tax assessor, tax collector, zoning, sewer, and code enforcement. The town is looking to go into a one-year contract and the only cost is for fee er permits. The backups are daily and stored by PermitLink daily. The BOS would need to vote for an increase of \$10 for each of the following permits:

- Building Permit to be increased by \$10
- Electrical Permit to be increased by \$10
- Plumbing Permit to be increased by \$10
- Mechanical Permit to be increased by \$10
- Sign Permit to be increased by \$10
- Zoning Permit to be increased by \$10
- Special Permit to be increased by \$10
- Wetlands Permit to be increased by \$10
- Subdivision Permit to be increased by \$10
- Demolition Permit to be increased by \$10

After some questions and discussion on the contract, *Scott Gardiner motioned to increase the fees for the listed Permits allowing the town to go into contract with PermitLink. Art Gagne seconded the motion. No discussion. All in favor, motion passed.*

3. Discuss and act on appointment of an Assistant building official.

Art Gagne motioned to appoint Rob Kerr as the Assistant Building Official. Scott Gardiner seconded. No discussion. All in Favor.

4. Discuss and act on approval of spending ARPA funds for the purchase of highway equipment

Kevin mentioned that there is currently \$601,252 left in ARPA funding and that during the budget we had discussed some purchasing that could be done using ARPA funding and this was one of those items to consider. The search for a backhoe had concluded no other vendor with access to the John Deere 310SL Four Wheel Drive backhoe. The company that came in with an offer and allow for a trade in. The W.I. Clark company would also be able to service the equipment in their site at our I-Park. The purchase including trade in of our old backhoe comes to \$111,505.63. That would still leave \$489,746.37 in the ARPA funding. *Art Gagne motioned to approve the purchase of the backhoe using \$111,505.63 coming from the ARPA funds for the John Deere Backhoe. Scott Gardiner seconded. No discussion. All in Favor.*

Other

Kevin Cunningham stated that anticipated Vietnam Veterans Ceremony for June 7th needed to be moved to a date in July and would be anticipated as July 12th.

Adjournment

Art Gagne motioned to adjourn at 7:26 pm, Scott Gardiner seconded the motion. All in favor, motion passed.

Respectfully submitted by,

Kevin M. Cunningham, Recording Secretary