



Received For Record At Plainfield CT
On MAY 03 2021 at 12:20pm
Attest: Barbi J. Gardiner
Barbi J. Gardiner, Town Clerk

TOWN OF PLAINFIELD
BOARD OF SELECTMEN
Meeting Minutes –April 26, 2021

Kevin Cunningham called the regular meeting to order at 7:00 pm at the Plainfield Town Hall.

Member's present were Kevin Cunningham, Art Gagne, and Cathy Tendrich.

Minutes *Cathy motioned to approve the 4/12/2021 meeting minutes, Art seconded.
All in favor, motion passed.*

Public Comment Dan Reale spoke of items on the agenda; line-item transfers, the America Cares Act, General Statute 7-747(b), and the prohibited practice charges.

Kevin asked to have Item 3A added to the agenda, consider and act on bid for basketball courts and walking track resurfacing project at multiple locations.

Art motioned to add Item 3A to the agenda, Cathy seconded. All in favor, motion passed.

New Business

1. **Consider and act on tax refunds as request by the Tax Collector totaling \$44.19 as follows:**

Heather L. Sperlunto	\$44.19
----------------------	---------

*Cathy motioned to approve the tax refund to Heather Sperlunto for \$44.19, Art seconded.
All in favor, motion passed.*

2. **Discuss and act on the acquisition of used vehicle for the Planning and Zoning Department.**

Kevin stated \$15,000 was allocated for a vehicle, they went out to bid for this and there were no bidders. He would like to bypass the procurement policy and purchase a vehicle.

Art asked why there were no bids. Kevin stated they didn't receive any.

Cathy asked if they looked at any vehicles and if they could get a vehicle at that price. Mary Ann Chinatti, Town Planner, stated yes and they can get one within the price range. Art asked if it would be within their criteria, Mary Ann stated yes.

Art motioned to waive the procurement policy to purchase a used vehicle, Cathy seconded. All in favor, motion passed.

3. Discuss and act line-item transfers to be proposed to the Board of Finance.

Kevin went over the line item transfers.

Kevin spoke about the Hazardous Waste Day and the cost was approximately \$32,000. Cathy asked if we received a quote on the Hazardous Waste Day. Kevin stated yes but it was more than anticipated.

The School & Sewer Departments will pay their portion of the bill. Cathy asked we still have to transfer \$13,000 after they pay their portion, Kevin stated yes. The School portion is \$2,500 and the Sewer portion is \$2,000.

All the salaries listed didn't receive a raise in this year's budget, so they are asking for a one-time payment to cover that. The salaries will not go up, it's a one-time payment.

Kevin stated he would like to change \$70,000 to 90,000 from part-time salaries recreation in the Transfer From Section to cover the tank getting done properly. The total would change from \$127,866.77 to \$147,866.77.

Cathy asked Kevin if he has the whole year total for line-item transfers. Kevin stated he would get it for her.

Cathy motioned the send the line items transfers in the amount of \$147,866.77 to the Board of Finance as attached, Art seconded. All in favor, motion passed.

3A.Consider and act on bid for basketball courts and walking track resurfacing project at multiple locations.

Kevin stated they received 2 bids. Hinding Tennis was the low bidder at \$38,484.00.

Art motioned to award the bid to Hinding Tennis from West Haven, CT, for \$38,484.00, Cathy seconded. All in favor, motion passed.

4. Discuss and act on a Building Permit refund policy.

Kevin stated the department didn't have a policy and they put this policy together.

Art motioned to approve the Building Permit refund policy as attached, Cathy seconded. All in favor, motion passed.

5. Discuss the America Care Act and monies earmarked for Plainfield.

Kevin stated the Town is projected to get \$1,493,335 from the America Cares Act. There is a list of acceptable use of the funds which Kevin spoke of: Item D of the Acceptable Use of Funds which is to make necessary investments in water, sewer, or broadband infrastructure. The Town's broadband infrastructure needs to be updated. The biggest one on the list is Sewer, the are way behind are in need of upgrades. Non-profits, United Services, and Project Pin are ideas as well. He would like input/ideas from the other selectmen. He noted that there are generators/equipment in the Sewer Dept. that are outdated and need to be replaced or upgraded, he will go into more detail at the WPCA meeting.

Kevin stated Items 6, 7, & 8 all go together and they will go into executive session to discuss them.

Cathy motioned to go into executive session to discuss the collective bargaining strategy as well as potential litigation and invite with Kelly Vachon, Finance Director, and Kristi Kelly, Town Attorney, at 7.28 pm, Art seconded. All in favor, motion passed.

Art motioned to come out of executive session at 8:18 pm with no votes, Cathy seconded. All in favor, motion passed.

6. Consider and act on Tentative Agreement between the Town of Plainfield and United Public Service Employees Union (UPSEU), Local 1303-358 Plainfield Dispatchers for a Collective Bargaining agreement covering the period of July 1, 2020, through June 30, 2023. Action by the Board of Selectman of the Town of Plainfield pursuant to the Connecticut General Statutes Sec. 7-474(b).

Cathy motioned for the Board of Selectmen to approve the request the funds necessary to implement the agreement between the Town of Plainfield and UPSEU, Local 1303-358 for a period of July 1, 2020 through June 30, 2023, Art seconded. All in favor, motion passed.

7. Consider and act on the initiation of two prohibited practice charges with the State Board of Labor Relations.

Art motioned for the Board of Selectmen to authorize and initiate the two prohibited practice charges with the State Board of Labor Relations, Cathy seconded. All in favor, motion passed.

8. Executive Session to discuss collective bargaining strategy as well as potential litigation and invite the town attorney to join the session.

Other

5/8/2021 Project Pin dedication in honor of Irene Kettle at 9:30 at the Town Hall Park then the food drive from 10-1.

There are fundraisers happening for Bike Night.

They are working on the new website and hopefully it will be finished in a few weeks.

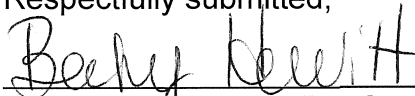
Seann Peterson asked what they were specifically doing to the recreation tracks. Kevin stated they will check for cracks and if there are any, they will be hot sealed. Then there will be a sealant overlay.

Adjournment

Art motioned to adjourn at 8:23 pm; Cathy seconded. All in favor, motion passed.

This is a summary of the meeting and the recording is on file in the Town Clerk's Office.

Respectfully submitted,

A handwritten signature in cursive script, reading "Becky Hewitt", written over a horizontal line.

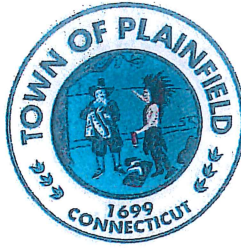
Becky Hewitt, Recording Secretary

Expenditures

10-6205-12	Audit	\$ 6,000.00
10-6201-39	Recreation Supplies	\$ 90,000.00
10-6207-40	General Insurance	\$ 6,000.00
10-6218-40	Computers	\$ 15,000.00
10-6283-48	Purchased Services Hazardous Day	\$ 13,000.00
10-6378-50	memorial day flags	\$ 505.00
10-6386-52	Town Building Repairs	\$ 5,000.00
10-6101-10	First Selectman	\$ 2,163.17
10-6101-12	Finance Director	\$ 3,130.81
10-6102-10	Admin Asst.	\$ 1,304.78
10-6101-16	Tax Collector	\$ 2,006.43
10-6101-18	Town Clerk	\$ 2,006.43
10-6102-39	Salaries Recreation	\$ 1,337.50
10-6102-10	Selectman Salaries	\$ 412.65
	Total	\$ 147,866.77

Transfer From:

10-6104-39	Part Time Salaries Recreation	\$ 90,000.00
10-6242-30	Vehicle Expense	\$ 10,000.00
10-6208-40	Worker Comp	\$ 6,000.00
10-6112-40	Heart & Hypertension	\$ 15,505.00
10-6225-22	Electricity	\$ 14,000.00
10-6270-42	Contingency	\$ 12,361.77
		\$ 147,866.77



Building Permit Application and Building Permit Expiration, Refund & Transfer Policy

Building Permit Application Policy

A portion of the application is refundable if the application is withdrawn. Any credit card fees are not refundable.

Building Permits

Expiration Policy

The Town of Plainfield Building Department issues building permits for all properties located within Town limits including Moosup, Central Village, Wauregan and the village of Plainfield. Every permit issued shall become invalid unless the work authorized by such permit is commenced within 180 days after its issuance or if the work authorized by such permit is abandoned for a period of 180 days after work has commenced.

Extension Policy

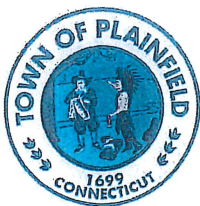
Building Permits may be extended for 180 days at the discretion of the Town of Plainfield Building Official if requested in writing prior to the expiration date and justifiable cause is demonstrated. Note: Financial hardship or other financial difficulty is not grounds to request a building permit extension.

Refund Policy

Building Permit fees will only be refunded within the first 180 days or during the approved extension period. A request for the refund must be made in writing to the Building Official using the Refund Request Application. The Building Official may authorize a refund minus a 20% fee or \$100.00 (one hundred dollar) processing fee, whichever is greater. A refund will not be approved if any work has started or if the permit has been revoked or expired.

Transfer Policy

A permit remains valid even if the ownership of the property or the contractor changes. As such, building permits may be transferred from the original applicant to a new permittee. The new permittee must provide all licensing and insurance information for tradesmen if they have changed from the original permit. The transfer of a building permit does not automatically grant an expiration date time extension.



Building Permit Refund Request Application

The Building Permit applicant's copy of the original building permit and/or a copy of the cancelled check, must be submitted with the refund request. If the building permit applicant is not the person listed on the check and/or the building permit, then the person requesting the refund MUST get a letter of authorization from the person listed on the check or building permit to receive the refund.

Please print legibly or type.

Date: _____

Permit Number: _____

Building Permit Applicant's Name: _____

Project Address: _____

Requesting Refund for the following reason: _____

Make Check payable to:

Payee

Permit Number

Mailing Address

Telephone Number

City/Town

State

Zip

Email Address

I hereby certify that I am the Owner of Record of the above named Project Address, or that the refund request is authorized by the Owner of Record to make this refund request as their authorized agent. I additionally certify that no work has been performed associated with this permit.

Applicants Signature

Dated

FOR TOWN USE ONLY

Approved \$ _____ Denied _____ Comment _____

Authorized Signature: _____ Title _____