



Received For Record At Plainfield CT  
On 2/17/2022 @ 3:55pm  
Attest: Shianne Tubot  
Town Clerk

TOWN OF PLAINFIELD  
BOARD OF SELECTMEN  
Meeting Minutes – February 14, 2022

Kevin Cunningham called the regular meeting to order at 7:24pm.  
Members present were Kevin Cunningham, Art Gagne, and Scott Gardiner.

**Minutes** **Approve meeting minutes from regular BOS meeting 1/24/22.** Kevin Cunningham asked to add the Special BOS meeting minutes from 2/11/22 for approval. *Art Gagne motioned to add to agenda item C the approval of meeting minutes from the Special BOS meeting on 2/11/22. Scott Gardiner seconded the motion. No discussion. All in favor, motion passed.*

*Art Gagne motioned to approve minutes from regular BOS meeting on 1/24/22 and Special BOS meeting on 2/11/22. Scott Gardiner seconded the motion. No discussion. All in favor, motion passed.*

**Public Comment**

Joe Charron requested from the Board that a discussion be added to the November Town meeting regarding a trooper program replacing the Plainfield Police and put it to vote. Kevin Cunningham stated that it can be discussed at the Town meeting on the first Monday in May and requested he share the figures with the Board of Selectmen prior to the Town meeting.

**Old Business** None

**New Business**

- 1. Consider and act on tax refunds as requested by the Tax Collector totaling \$810.84.**

Ryder Truck Rental LT	90.14
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Toyota Lease Trust	395.20
Hyundai Lease Titling Trust	235.36

*Art Gagne motioned to approve the tax refunds totaling \$810.84. Scott Gardiner seconded the motion. All in favor, motion passed.*

**2. Consider and act on a resolution adding Charter Revision Commission members to said committee.**

Kevin Cunningham thanked the people who asked to serve on this commission. The following parties interested in serving on the committee are Lynn Desjardins, June Gagne, Virginia Sampietro, Matthew Radant, Karen Vincent, Ron Chviek, Trave Harmon, Thomas Sinkewicz and Cornelia Hadfield. Party affiliations requirements were discussed and that there can be 5-15 members on the committee. Because of the Charter these positions will be appointed, not elected and we must follow minority representation. Kevin Cunningham also reminded potential members that if they are already on other boards/committee's that this will require a lot of time and to keep that in mind.

*Scott Gardiner motioned to appoint all nine to serve on the Charter Revision Commission. Art Gagne seconded the motion. Discussion: Party affiliation confirmation is needed for Cornelia Hadfield but even if she is the 6<sup>th</sup> Democrat, she can still be appointed. All in favor, motion passed.*

Kevin Cunningham will get letters out to the new members and is working on meeting dates, then can be modified later by the commission.

**3. Consider appointing members to open boards and commissions.**

Kevin Cunningham reviewed the list of vacancies on the Agriculture Commission (2), Conservation Commission (2), Ethics Commission (1), Housing Authority (1), and Eastern Regional Tourism District Municipal Representative (1).

*Scott Gardiner motioned to appoint Lu-Ann Cunningham and Jenn Sangermano to the Agriculture Commission. Art Gagne seconded the motion. Kevin Cunningham recused himself from the vote. Two (2) yes votes, and one (1) recusal, motion passed.*

*Scott Gardiner motioned to appoint Adrian Paulsen to the Economic Development Commission. Art Gagne seconded the motion. All in favor, motion passed.*

There are two candidates for the one vacancy for the Ethics Commission. Art Gagne stated that Donna Johnston asked to be a member before in 2019, so this is the second time she has tried to join. *Art Gagne motioned to appoint Donna Johnston to the Ethics Commission. Scott Gardiner seconded the motion. All in favor, motion passed.*

Kevin Cunningham stated that they are still looking for a representative for the Mystic Country position for the tourism board.

**4. Consider and act on Revised Accounting policies.**

Kelly Vachon, Finance Director, explained that the policies were approved 7 years ago and should be done every 5 years. She explained the changes made to the content in the policy, i.e., grant manager/finance director can do grants in system, receipted employee reimbursement, reconciliation, and accounts payable signing process. The payroll process procedure, revenue, cash receipts, general ledger and budget stayed the same. Art Gagne made suggestions for grammatical changes.

*Art Gagne motioned to accept the revised Accounting Policies with changes. Scott Gardiner seconded the motion. All in favor, motion passed.*

**5. Consider and act on revised COVID-19 policy.**

Kevin Cunningham stated that the COVID-19 policy has been updated and will continue to change so he would like a motion to approve it and to allow future minor changes as long as the CDC policies are still followed. Art Gagne had concerns about the section regarding vaccinated and unvaccinated and the quarantine policy. Even vaccinated employees can come back to work and spread the virus. It isn't fair that the unvaccinated will have to take 5 sick days. Kevin Cunningham commented that they are following the CDC guidelines and maybe it can be tabled to get more data. Art Gagne also stated that the anti-retaliation and safety precaution sections were removed. He also had concerns about the reporting violations section. *Art Gagne motioned to table acting on the COVID-19 policy. Scott Gardiner seconded the motion. All in favor, motion passed.*

**6. Consider and act on approving the updated Title VI policy and appoint Jordan Lumpkins as the Town of Plainfield Title VI Coordinator.**

Kevin Cunningham reported that Jordan Lumpkins drafted the Title VI plan which needs to be in place for civil rights and he is willing to be the Title VI Coordinator. Art Gagne stated that there are typos in the plan, and he will give the corrections to Jordan Lumpkins. He also referenced page 9 and asked if the coordinator is also the investigator; Kevin Cunningham stated yes. *Art Gagne motioned to approve the updated Title VI policy with corrections and to appoint Jordan Lumpkins as the Title VI Coordinator. Scott Gardiner seconded the motion. All in favor, motion passed.*

**Other** Kevin Cunningham stated that there was another person interested in being on the Conservation Commission, but he hasn't heard back from them yet. We still need one more person for the tourism board. At the next meeting he wants to add to the agenda to follow-up from a meeting last week regarding the discussion of the Annex and what to do for disposition. The referendum was discussed regarding how questions can be asked.

**Adjournment** *Scott Gardiner motioned to adjourn at 8:04 pm, Art Gagne seconded the motion. All in favor, motion passed.*

Respectfully submitted by,

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Suzanne Krodel, Recording Secretary