



Received For Record At Plainfield CT

On JAN 20 2022 @ 11:15 am

Attest: Cynthia J. Matteau
Town Clerk idst.

TOWN OF PLAINFIELD
SPECIAL BOARD OF SELECTMEN
Meeting Minutes – January 18, 2022

Kevin Cunningham called the regular meeting to order at 7:00pm.
Members present were Kevin Cunningham, Art Gagne, and Scott Gardiner.

Minutes **Approve meeting minutes from BOS meeting 12/27/2021.** *Art Gagne made a motioned to approve the 12/27/2021 regular meeting minutes. Scott Gardiner seconded the motion. No discussion. All in favor, motion passed.*

Public Comment Matt Radant – asked if the BOS will be discussing the new Charter Revision Commission, and Kevin replied that discussion will probably be at the next BOS meeting. Virginia Sampietro, wanted to state she is in favor of keeping the Annex. Ruth Bergeron stated she is also in favor of keeping the Annex and would like to keep the historic building and was hoping that there would be a way to raise money or receive donations to save the building.

New Business

- 1. Consider and act on tax refunds as requested by the Tax Collector totaling \$996.80.**

Toyota Lease Trust	266.30
ACAR Leasing LTD	298.77
VW Credit Leasing LTD	224.49
CCAP Auto Lease LTD	207.24

Art Gagne motioned to approve the tax refunds totaling \$996.80. Scott Gardiner seconded the motion. All in favor, motion passed.

- 2. Discuss and act on the process for a special election to fill the seventh position on the BOF as voted upon as a charter revision update.**

Kevin Cunningham explained that after review with the town attorney, and a reading from his suggested modifications to the town charter:

“ii. The Board of Selectmen shall convene a special election to be held as soon as practicable after the effective date of this amendment of section 4.1(b) to elect a seventh member of the Board of Finance. Said special election shall comply in all respects with

Connecticut General Statutes Section 9-164(b). The term of that office shall expire on the date of the November 2023 regular municipal elections, at which election a candidate shall be elected to an office of a six year term. “

It was discussed that there could be three options. One was to have a Special Election within 120 days, and Kevin suggest to hold it at one polling place at the town hall in order to save money on a vote, or to hold off until the November 2022 election, or three to hold off on electing that position until the next municipal election in November of 2023. After some discussion Scott Gardiner made a motion *to hold off on election of a seventh member of the Board of Finance until the next municipal election in November of 2023*”. Art Gagne seconded the motion. No discussion. All in favor, motion passed.

3. Discuss and vote on reappointments for multiple boards and commissions.

Kevin handed out an updated form showing the correct appointments and corrected dates for each board and commission. Art Gagne made the motion to *accept the appointments to the vacancies as listed with the updated dates listed*. Scott Gardiner seconded. No discussion. All in favor, motion passed.

4. Discuss and possibly set dates for public hearings about the Annex building.

Kevin briefly reviewed the packet that was handed out to the BOS member on the Annex and briefly shared the history of the Annex Study Committee. He discussed briefly the possible costs to bring back the building using the recent data from a study done in 2019. He said it would be appropriate to hold a public informational discussion on the PHS Annex, and set a date for the first meeting to be February 10th at 6:30pm. Art Gagne made the motion *to approve the set the public informational discussion on the PHS Annex for February 10th at 6:30pm at the Town Hall*. Scott Gardiner seconded. No discussion. All in favor, motion passed.

5. Discuss and act on line item transfers.

Kevin reviewed the request for line item transfers, and gave detail to all requests, Art asked for clarification for Dispatchers, telephone , tax refunds and supplies for Building & Grounds, asking if that was enough monies to cover to the end of year. Kelly Vachon replied that it should cover those line items, and after a brief discussion Art Gagne made the motion *to approve the line item transfers and to pass the request to the Board of Finance for their approval*. Scott Gardiner seconded. No discussion. All in favor, motion passed.

6. Discuss and act on police department request for a new records system and generator from Fund Balance.

Kevin reviewed the request for a transfer from the fund balance to cover the Police Department request to purchase both a Records management system for the proposed purchase of \$220,555 and a backup generator for and estimated cost of \$75,000. Kevin asked Deputy Chief Wolfburg if there was any adjustment to the backup generator numbers as there was supposed to be a relay switch added to the proposal. The Deputy Chief stated

there was an adjusted figure of \$76,595 for the addition of that switch. After some questioning on the other 5 year capital item of a evidence shed, Kevin suggested that the add an addition 10% or so to the anticipated numbers as these will be for bids, and that the motions should include a new number and also include the wording of "up to an not exceeding" for each purchase after bids are taken. Art Gagne made the motion *to approve the purchase of the Records management system for up to by to not exceed \$220,000 and the backup generator for up to and not exceed \$84,000 and to pass the request to the Board of Finance for their approval which if approved would go to a town meeting per the charter. Scott Gardiner seconded. No discussion. All in favor, motion passed.*

Other

Kevin mentioned there will be a vaccine clinic at the Plainfield Town Hall this Friday from 2 until 5:30pm for anyone wishing to have either an initial vaccine or a booster. Kevin also distributed the recent minutes from the Advisory Building committee and a copy of a suggested ordinance for blight to be discussed at a future BOS meeting.

Adjournment *Art Gagne motioned to adjourn at 7:36 pm, Scott Gardiner seconded the motion. All in favor, motion passed.*

Respectfully submitted by,

Kevin M. Cunningham, Recording Secretary