



Received For Record At Plainfield CT

On 3/29/2022 @ 8:10 AM

Attest: Winnie Tealby  
Town Clerk

TOWN OF PLAINFIELD  
BOARD OF FINANCE  
REGULAR MEETING  
MINUTES

The Board of Finance for the Town of Plainfield held a Regular Meeting on Wednesday, March 16, 2022, at 6:30 p.m. at the Plainfield Town Hall. The meeting was called to order by Chairman Gorman at 6:31 p.m.

Members present: Dean Gorman, Don Kivela, Adrian Ferrari, Tom Sinkewicz and Linda Fedor (alternate).

Members absent: Gary Stalaboin, Ted Dumaine, and Keith Sheeley (alternate)

Also present: Kevin Cunningham, First Selectman; Art Gagne, Selectman; Kelly Vachon, Finance Director.

Dean Gorman stated that Gary Stalaboin gave advance notice of his absence from the meeting.

**Acceptance of minutes from February 16, 2022 meeting.**

*Don Kivela motioned to approve the minutes of the February 16, 2022 meeting. Adrian Ferrari seconded. No abstentions. All in favor, motion passed.*

Chairman Dean Gorman gave Linda Fedor voting privileges. Linda Fedor accepted.

**New Business:**

- a. **Review Board of Education Financial Report.** Dean Gorman reported that they did not receive a report.
- b. **Review Board of Education Capital Improvements.** The Board reviewed the report and Dean Gorman noted \$293,518 in capitol improvements. Kelly Vachon spoke with Ron Lussier and funds were sent to the school to reimburse them. Items were in the amounts of \$9,382 for lift truck, and Action Air systems for \$52,629 and \$7,800.  
*Don Kivela motioned to accept the Board of Education Capital Improvement report as presented. Linda Fedor seconded. No discussion. All in favor, motion passed.*

- c. To discuss and act on approval of sale of I-Park Lot 25 to B. H. Trailers and send to Town Meeting on Monday, April 4, 2022, at 7 pm.

Kevin Cunningham informed the Board that B.H. Trailers offered to purchase I-Park Lot #25 for \$59,000. The company bought lots in the past and put trailers on them and they want to expand. The Board of Selectmen discussed the purchase and would like to bring this to town meeting on 4/4 at 7pm. According to the Charter if the sale has to be approved at the town meeting to sell it. The commission to the company selling the lot is approximately 6% so the town would receive around \$52,000. There are two lots left and selling them brings additional revenue and jobs to the town. The second lot they received an offer and paperwork will start soon. This will be the last of I-Park lots and maybe they will look at getting another one going.

*Adrian Ferrari motioned to approve the sale of I-Park Lot #25. Don Kivela seconded the motion. Discussion: Tom Sinkewicz stated that the motion should include sending the sale to the town meeting.*

*Adrian Ferrari amended the motion to approve the sale of I-Park Lot #25 and to send it to town meeting for approval on 4/4/22 at 7pm. Don Kivela seconded the motion. All in favor, motion passed.*

- d. Review FY 2021-22 Budget Statement:

The Board reviewed the budget statement, and the following was discussed.

- Dean Gorman asked about the zeros in the revenue statement and Kelly Vachon stated that the telephone access lines come in in May
- LOCIP only if she draws down funds, it is zero because it has not been drawn down yet
- MRSA state sales tax get in May or June
- Page 2 – regarding the balance of the school pension, Kelly Vachon stated contribution made on behalf of school for \$200,000 you don't see it because at the end of the year if we save money, we don't have to take it from the fund balance; at the school funds are set aside for pension and school recently contributed \$150,000; budgeted \$300,000 for the current year.
- Page 3 – electricity was reviewed, and they are in good shape, solar panels saved a little. Recreation is also paying a percentage of electricity for the pool.
- Page 4 – overtime for the highway department was discussed, it is low but last month there were some call outs for sanding, salting, and plowing; the deputy fire marshal has not used much of the salary line item.
- Page 5 – Kelly Vachon explained that they move funds from general operating fund to the dog fund and dog licensing gets collected out of there. The recreation part-time salary may have to be revisited as more programs are coming up and it is currently low. The pool is doing well and generating more revenue, 40 people signed up to use it last night.
- Page 6 – Insurance Benefits/Pension needs more funds for pension. Kelly Vachon stated that the housing authority comes out of that, and she will be making

another payment out of there - one more for general insurance and workers compensation.

- Page 7 – the vehicles have not been paid for yet because they haven't been built, it may be this fiscal year. The police cars are in, but the check has not been cut yet.
- Page 8 – no discussion

*Tom Sinkewicz motioned to approve the FY2021-22 Budget statement as presented. Adrian Ferrari seconded the motion. All in favor, motion passed.*

#### Citizens Participation

Kevin Cunningham reported to the Board that the Board of Selectmen came up with proposed budget which he shared a copy with each Board member. He stated that after their review the Board of Selectmen will be available at the next meeting to answer questions.

Dean Gorman asked the Board members to double check the meeting calendar and to let him know if they are unable to attend.

#### Adjournment

*Adrian Ferrari motioned to adjourn the meeting at 6:55 pm, seconded by Linda Fedor. All in favor, motion passed.*

*Respectfully submitted by,*

*Suzanne Krodel*

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*Recording Secretary*