

**PLAINFIELD BOARD OF EDUCATION  
PLAINFIELD HIGH SCHOOL LIBRARY  
May 11, 2022 7:00 P.M.**

PRESENT: Christi Haskell, Mike Broughton, Peggy Bourey, Kathleen Barry, Dr. Diane Summa; Roxanne Boisse, Audrey Lemieux, Paul Brenton, Superintendent; Ronald Lussier, Business Manager; Student Representatives

**1. CALL TO ORDER & PLEDGE OF ALLEGIANCE:** The Chair called the meeting to order at 7:00 and led the Pledge of Allegiance.

**2. CONSENT AGENDA:**

a. Minutes of the Meeting of April 13, 2022:

Received For Record At Plainfield CT

On MAY 10 2022 @ 2:27 pm

Attest: Cynthia J. Motteau  
Town Clerk *act.*

MOTION: Ms. Barry moved to approve the minutes of the April 13<sup>th</sup> meeting.

SECOND: Ms. Bourey

VOTE: Passed with abstentions from Ms. Lemieux and Ms. Boisse

**3. INDIVIDUAL STUDENT REPORTS:**

- a. BOE Student Representatives: The sports teams are doing well this season. The play went really well and senior activities will be starting soon.
- b. CABE Student Leadership Awards: Due to other events this evening, this item will take place in June.

**4. COMMUNICATIONS:**

- a. School Presentation:
  - ECC Presentation: ECC Teachers Mrs. Brodeur and Mrs. Barber showed a brief video showing the different ways that the preschool students learn to write their names.
- b. Building Reports: Ms. Haskell said that the members of the Board were presented with the reports from each building and asked if there were any questions. Mr. Brenton highlighted a few of the items that he wanted the members to be aware of. He also informed the Board that Senator Sommers was at MES last week to present awards to the recycle project winners.

**5. PERSONNEL:**

a. Resignation, Retirements & Appointments:

The following Resignations & Retirements were presented:

- Corine Golash - Resignation – School Psychologist
- Diane Abrams - Retirement – PCS Spanish Teacher
- Jacqueline Ibbittson - Retirement – PMS Reading Teacher
- Jean Rotondo - Retirement – School Psychologist
- Necia Stopa - Retirement – MES/SHE Music Teacher
- Elizabeth Gilmore - Retirement – SHE Reading

MOTION: Ms. Bourey moved to accept the resignation and retirements with regret.

SECOND: Ms. Lemieux

VOTE: Passed unanimously.

The following Appointments were presented:

- Daniel TenEcyk - PHS Tech. Ed.
- Loreen Campbell - PMS Sp. Ed.
- Kleoneke Masouridis - PHS Sp. Ed.
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MOTION: Dr. Summa moved to approve the appointments as presented.

SECOND: Ms. Lemieux

VOTE: Passed unanimously.

## 6. PUBLIC FORUM:

- a. Public Forum/Agenda Items: As no one came forward, the Chair moved to the next item on the agenda.

## 7. STANDING COMMITTEES AND INDIVIDUAL REPORTS:

- a. Superintendent's Report:
  - Mr. Brenton stated that the last day of school will be on June 22<sup>nd</sup>.
  - The Teacher of the Year Ceremony was held at the Bushnell. Joyce Richardson and Kevin Mariano were recognized. Mr. Brenton stated that Mr. Mariano was also a semi finalist at the state level.
  - Mr. Nicholas Bousquet, PHS Tech Ed. Teacher, will be recognized at the June meeting for receiving the AT&T Computer Science Award
  - He said that he had attended the high school production of Legally Blonde and said that it was outstanding. He also commended all the students and staff that were involved in the production.
- b. Policy Committee Report – Series 4000; Computer Use; Electronic Mail; Social Networking and New Web Tools: Mr. Sugar stated that the committee had met and reviewed the policies and made updates in accordance with recommendations made by CABE and the Board's attorney. He asked for the Board to waive the first reading and post to the website.

MOTION: Ms. Barry moved to dispense with the 1<sup>st</sup> reading and post the revisions to the policies on the website.

SECOND: Ms. Lemieux

VOTE: Passed unanimously.

## 8. OLD BUSINESS:

- a. FY22 Budget & Facilities Report: Mr. Lussier said that Plainfield Public Schools continues to be in a healthy financial position.
  - BOE Operating Expenditures are projected to be on plan at year-end.

- 2% Set-Aside Fund-The current 2% set-aside fund reserve is \$337,648. The district has expensed \$221,330 on capital improvements and transferred \$100,000 to the Town's General Fund, reducing the beginning balance of \$658,873 to value reported above. Future projects totaling \$67,864 will reduce the 2% Account fund balance to \$177,551.
  - Federal/ State Grants - The District received \$3.27M in grant revenues for fiscal year-to-date. This is an increase of \$370K over last month. There are eighteen (18) grants approved this year (FY22), totaling \$2.0M.
  - ECHIP Status - There was no data received for April at the time of this writing. The revised March cash balance is \$1.491M. Reserves total \$2.291M, inclusive of a \$802K CD. Our reserve balance decreased by \$12K due to increased utilization. The year-end reserve is forecast to be \$2.346M or over four months of run out coverage. Industry standard is three months of run-out coverage.
- b. Update on Capital Plan: Mr. Brenton reviewed some of the items that are presently part of the Capital Improvement Plan such as the last of the asbestos tile to be removed, the barometric damper repair, security cameras at MES and he noted that the track at PHS is in need of being resurfaced but is on hold for the moment.
- c. Truck Purchase – 2% Set Aside: Mr. Lussier informed the Board that the district was able to purchase a slightly used truck. The Board previously approved the purchase up to \$70,000. A truck was located with very low mileage in New York. The cost was \$65,379.
- d. FY2023 Budget Adjustment: Mr. Brenton said that due to a \$112,986 reduction by the Board of Finance to the amount for the 2022-2023 school year, he has submitted a recommendation for the possible cuts.

Item	Possible Reduction	Impact on Budget
Wireless Switches at PHS	\$10,000.00	Would reduce available funds for Switches and repair to \$13,000, replace with E-rate funds
Purchase Services and repairs	\$10,000.00	Adjust Available Contract services
Other Supplies	\$12,000.00	Reduce to previous funding level
Social Security	\$25,000.00	Reduction based on projected retirements.
Student Chromebooks	\$45,986.00	Would eliminate purchase of student chrome books out of the 2023 budget
Assistive technology	\$10,000.00	Reduce to previous funding level
<b>Reduction Total</b>	<b>\$112,986.00</b>	

MOTION: Dr. Summa moved to approve the budget reduction as presented by the Superintendent in the amount of \$112,986 and a total FY23 budget of \$36,376,223.

SECOND: Ms. Barry

VOTE: Passed unanimously.

Mr. Brenton also noted that due to an unexpected reduction in ECS funding, there will be a \$350,000 reduction to revenue. He suggested that the district set some year-end spending limits

in order to maintain \$208,000 at year end and also utilize \$142,000 from COVID funding to make up for the \$350,000 ECS shortfall in revenue.

MOTION: Ms. Bourey moved to approve the budget adjustment as presented.

SECOND: Ms. Barry

VOTE: Passed unanimously.

## 9. NEW BUSINESS:

- a. Technology Plan – First Reading: Mr. Brenton presented the members of the Board with the Technology Plan. He stated that it would give the members of the Board time to review the plan prior to a presentation at the June meeting. Ms. Haskell asked if they could also get a listing of the programs that are currently in use in the district.
- b. PMS Road Sign Request: Due to the layout of the road in the area of PMS, and the rate of speed that the cars travel, Mrs. Hutchinson would like to request an electronic sign that shows the speed you are traveling when in the area. She has completed paperwork to send to the traffic authority and would like Board approval to submit.

MOTION: Ms. Lemieux moved to approve the submission of a requested for a road sign.

SECOND: Ms. Barry

VOTE: Passed unanimously.

- c. Climate Survey: Mr. Brenton indicated that the School Climate Survey was activated this week. He said that both written and on-line versions of the survey are available for the staff and community.
- d. CT Youth Employment: Mr. Brenton stated that the program is in partnership with EASTCONN. They will provide student interns to work for the summer at no cost to the district. The students will work with our IT and custodial departments. There are currently 14 students available.
- e. Reading Program: Mr. Brenton said that the staff, Board and parents have been working together over this past year to choose the reading program “Wonders”. He said that Board approval is needed so that the program can be purchased and ready for next school year.

MOTION: Ms. Lemieux moved to approve the Wonders Reading Program.

SECOND: Dr. Summa

VOTE: Passed unanimously.

- f. Approval of Food Management Plan: Mr. Brenton said that every five years, the Board must go to bid for the district Food Management company. He said that several companies came for a walkthrough of the facilities. Chartwells was the winning bidder. He asked for BOE approval for a continued contract with Chartwells.

MOTION: Dr. Summa moved to award the Food Management Plan to Chartwells.

SECOND: Ms. Barry

VOTE: Passed unanimously.

**10. ADJOURNMENT:**

MOTION: Ms. Lemieux moved to adjourn 8:09 pm.

SECOND: Mr. Broughton

VOTE: Passed unanimously.

Respectfully submitted,

Tammy St. Amour