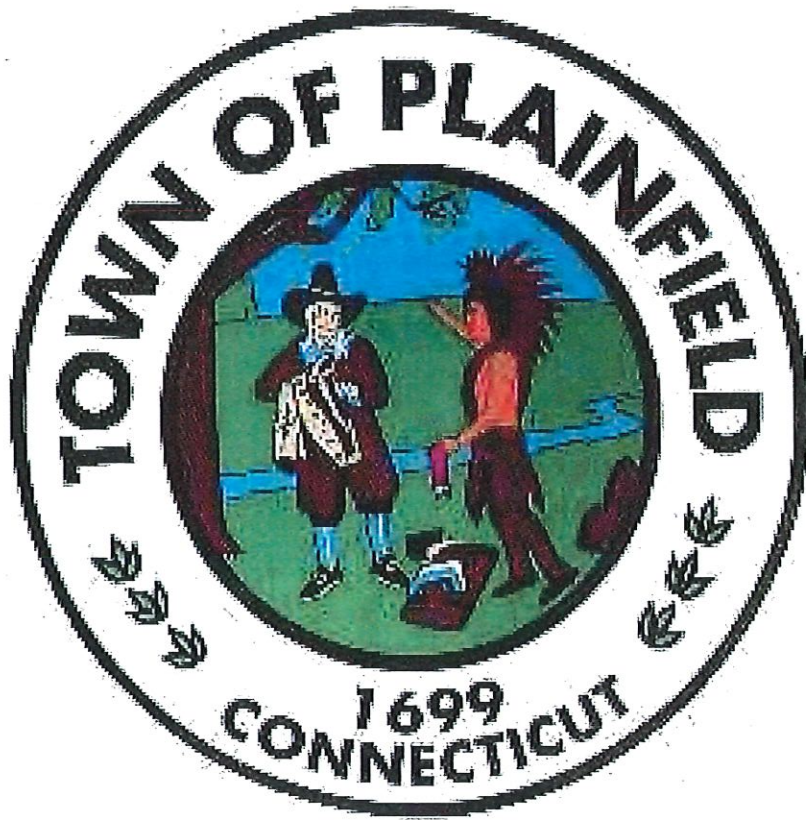


TOWN OF PLAINFIELD
ANNUAL REPORT
JULY 2022 TO JUNE 2023



The Board of Finance held 17 meetings this past year with regular meetings being held the third Wednesday of every month with the exception of July. All meetings were open to the public. The Board also participated in four public hearings.

By-laws for the committee were completed and adopted.

The charter revision committee recommended that the Board be expanded to 7 members. This was voted on and approved by the town residents during the 2022 election. That position was filled during the 2023 election.

Current officers of the board are as follows: Chairman-Dean Gorman, Vice Chairman-Gary Stalaboin, Secretary-Ted Dumaine. New officers will be voted on after the newly elected members are sworn in.

The budget for 2023-2024 is \$50,192,128. This represents an increase of 1.48% versus the prior budget. The mill was reduced to 20.79 from 28.03.

The Town retains a strong financial position with a healthy fund balance and a favorable bonding rating. The audit is being conducted by Marcum LLP and should be completed by the end of the calendar year.

Submitted Respectfully by:

Dean Gorman
Chairman, Board of Finance
Plainfield, Ct

BOARD OF SELECTMEN

The Board of Selectmen consists of three (3) members, A First selectman, and two (2) Selectmen, all whom are elected for a term of two years.

The Board of Selectmen meets on the second (2nd) and fourth (4th) Monday of the month. Special meetings may be called by any selectman on a 24 hour notice.

The duties and responsibilities of the Board of Selectmen shall direct and supervise the affairs of the town and be responsible for coordinating the activities of the officers, boards, commissioners and other agencies of the town.

The Board of Selectmen shall have all powers, duties, and responsibilities conferred upon it by the Town Charter or the General Statutes and all powers proper, incidental, or convenient to their exercise.

Annually, the Board of Selectmen shall review all town ordinances and recommend as appropriate, their revision or repeal to the Town Meeting.

We upgraded the town pool heating system.

We interviewed and replaced our town clerk via Ordinance 121 and appointed a part time building official.

We've completed negotiations for a new Plainfield Dispatchers contract.

We created an Open Space Advisory committee for the Kate Downing Open Space project. The project will bring in 162 acres of passive recreational open space for walking trails, horse trails and nature trails.

We continue to support our local events like "Bike Night", the town run fireworks, Celebrate Plainfield Day, the VJ Parade, and DKH Triathlon.

We're working to continue the Quinebaug Valley Trail.

We've accepted bids for the demolition of the Old Plainfield High School building.

We've accepted bids on the Shepard Hill sidewalk improvement project.

We've supported our local food pantry and held a food drive at the town hall for Project PIN.

The town is still working with the state of Connecticut to do work on the Dow Road Bridge Project.

Charter revision questions were put for the November ballot.

The town received \$4,476,000.00 from ARPA funding which was voted to utilize a portion of the funding for an Economic Development Grant program for business and non-profits, and two new police vehicles, and a 6,000-gallon fuel tank for the Highway department, a new truck for the fire marshal.

Modified Town Ordinances 28, 29, 34, 67, 77, 106, 107, 115, and 119. (June 1st)

Created new IT policies, a Town of Plainfield Telephone policy, a "Donation Policy", a "Check and Cash Policy", and a new "Policy Statement for Alcohol and Illegal Drugs".

Worked with the CT National Guard on a "Business Continuity and Disaster Recovery Plan", a "Breach Notification Policy", and a "Post Breach Investigation Policy".

Approved allocating State Bottle Bill revenue to be collected to be earmarked for a new street sweeper.

Approved the Electrical upgrades bid to J.E. Shea, to support the HVAC system upgrades in the town hall office areas.

Created a new charter revision commission.

Appointed a new Tree Warden via CGS 25-58.

Had a town meeting to allocate up to \$100,000 to be used for a match for the Connecticut Recreation Trails Grant via Town Charter for matching grant monies.

Approved the purchase of a highway water tank to replace the old one.

We contracted for updates to the Town Hall Fire Alarm and Town Hall sprinkler system.

Approved Town Clerks reception desk upgrades.

Approved purchase of new traffic signs.

Approve new Ordinance 136 – Fire Marshal required inspections and Permit Fees. Ordinance 137 – fixing of assessments on real property located directly adjacent to the Enterprise Corridor Zone for Assessment reductions, and Ordinance 138 for FEMA floodplain maps, and modifying of Ordinance for the hours of Opening and closing of polls, and Ordinance 19 that changes the date for the Property Tax Assessment.

Respectfully Submitted,

Kevin M. Cunningham
First Selectman

FINANCE DEPARTMENT

The Finance Department oversees and administers the town's financial and accounting systems, including the collection and disbursement of all monies for the Town. The Finance Department is comprised of a Finance Director, an Assistant Finance Director, a Bookkeeper and an Accounts Payable clerk.

Budgeted usage of unrestricted funds balance is \$1,037,650. This is comprised of 2 police suvs, town hall garage, road construction, playground improvements, community center upgrades, pool and locker upgrades, shephard hill sidewalk, Lathrop road sidewalk, dow road bridge, and IT upgrades cybersecurity.

The Board of Finance set the 2023 fiscal year mill rate at 28.03.

The audit of June 2023 was completed and presented to the Board of Finance in June 2024. The auditing firm is Marcum.

Kelly Vachon
Finance Director

Pension Committee

The Pension Board consists of five (5) members, A First selectman, and two (2) Selectmen, the chair of the Board of Finance and the Chair of the Board of Education.

The duties and responsibilities of the Pension Board shall direct and supervise the affairs of the town and be responsible for coordinating the activities of the officers, boards, commissioners and other agencies of the town.

The Pension Board shall have all powers, duties, and responsibilities conferred upon it by the Town Charter or the General Statutes and all powers proper, incidental, or convenient to their exercise.

During the fiscal year 2022-2023 there were 8 employees of the town that retired and filed for pensions rights or payouts as prescribed in the Pension by-laws.

Respectfully submitted,

Kevin M. Cunningham
Pension Board Chair

Water Pollution Control Authority

The Board of Selectmen, by way of the town charter also acts as the Water Pollution Control Authority board.

The Plainfield Water Pollution Control has 9 full time employees that operate two wastewater plants in Plainfield; the North Plant and the Village Plant as well as 13 pump stations.

The WPCA's annual budget is approximately \$2.45 million. The majority of the revenue comes from sewer user fees along with industrial treatment fees.

The North Plant can process up to 1,000,000 gallons of wastewater a day. The treatment plant is currently undergoing a primary tank upgrade.

The Village Plant can process up to 700,000 gallons of wastewater a day.

Three large projects were discussed for Dog track Pump Station, North Plant Generator Replacement Project, and the Mission Communication System project.

Performed a heating repair and boiler replacement system upgrade at the North Plant.

Applied for Clean Water Funding for WPCA abatement program.

Approved plant upgraded for a replacement generator and two new clarifiers at the North Plant via a bond.

Set rates for \$422 for the upcoming year.

Purchased a new zero turn mower.

Respectfully submitted,

Kevin M. Cunningham
Board Chair for WPCA

TAX COLLECTOR'S OFFICE -ANNUAL REPORT FY 2022-23

The Tax Collector's Office is responsible for collecting, processing, and balancing property taxes on all real estate, motor vehicles, and personal property. In addition to property taxes, this office also collects sewer use and sewer assessment. Approximately 38,000 bills and delinquent statements are mailed and processed each year. Liens are recorded in the land records for all unpaid real estate and sewer accounts each year. All motor vehicle accounts that are not paid when due are reported to the Department of Motor Vehicle as delinquent and registrations cannot be obtained or renewed until all bills are paid in full. Various reports are filed with the State Office of Policy and Management for reimbursement on programs that benefit elderly and disabled taxpayers. The office provides a great deal of information to attorneys, title searchers, banks, and the public.

Taxes- During the fiscal year, the collection was 29,372,961.25 in current property taxes, \$637,116.99 in delinquent taxes. Interest & liens \$375,784.25.

Suspense- collected taxes \$33,249.74 interest and liens \$32,538.55.

The figures represent a 99% collection rate on the current levy and 103% when back taxes are included. The office has met and exceeded the expectations of the Board of Finance.

Sewer Use Collected- \$2,199,546.43 in current sewer use, \$40,743.96 in back sewer use. Interest and & Liens \$28,408.42.

Sewer Assessment \$22,307.02 Int and liens \$1,394.15.

Dealing with delinquent accounts is always a difficult task. We have made great headway with these accounts over the past years. The process would include tax sales or the use of the Ct State Marshals office on properties that are severely delinquent.

The office obtained the services of a credit card company, Point and Pay, that works with the Tax Collector's program to make on-line payments user friendly. Online payment this year was \$2,659,248.63.

Breakdown Calendar for Tax Collector

July 1: First- half Real Estate and Personal Property tax bills due; Motor Vehicle tax bill due in full.

August 1: last day to pay to avoid penalty (if this day falls on a weekend or holiday, you have until the next business day). Delinquency notices mailed.

September: List is generated for Marsh or Tax Sale/Mail out Sewer assessment bills

October 1: Sewer Assessment collection due October 1st

January 1: Second-half Real Estate and Personal Property tax bills due; Supplemental Motor Vehicle tax bill due in full.

February 1st last day to pay to avoid penalty (if this day falls on a weekend or holiday, you have until the next business day). Delinquency notices mailed.

May: Intent to Lien Notices mailed; coding all accounts for banks for the next collection year.

May: 16th 2023 we held a take sale and collected \$69,382.04 in taxes and \$3,529.30 in sewer.

June: Place lines on all delinquent Real Estate and Sewer Use that have not been paid prepare bills for tax collection. M-1 state report- June 30th.

Efforts will continue in the upcoming year to meet the needs of the Town of Plainfield

Karen Vincent, CCMC

Tax Collector, Town of Plainfield

Assessor's Office

The primary objective of the Assessor's Office is to ensure that all taxable property located within the Town of Plainfield is assessed in accordance with applicable law so that every property owner bears an appropriate share of the total tax burden. To accomplish this objective, the Assessor must discover, list and equitably value all property within the jurisdiction. The results of these efforts are the Grand List: a record of all the taxable and tax-exempt property within the Town of Plainfield. The Grand List is used in the budget process to establish the mill rate and for tax billing purposes.

The following is a comparison of the 2021 and 2022 Net Grand List. For the October 1, 2022 Grand List, The Town of Plainfield underwent a State mandated revaluation of all real estate parcels.

Type	2021 Grand List	2022 Grand List	Increase/(decrease)
Real Estate	811,757,221	1,197,055,486	385,298,265
Personal Property	120,771,875	128,171,279	7,399,404
Motor Vehicle	135,959,020	144,307,115	8,348,095
Total	1,068,488,116	1,469,533,880	401,045,764

On the 2022 Grand List the Town of Plainfield had the following number of accounts:

Real Estate- 6,317

Personal Property- 879

Motor Vehicles- 15,123

The following is the net top 10 Taxpayers for the Town of Plainfield on the 2022 Grand List

Combination of Real Estate, Personal Property & Motor Vehicle

(assessments can include more than one account)

Taxpayer	Net Assessment
Lowes Home Center Inc.	56,053,110
Greenleaf Power	40,388,660
Connecticut Light and Power Company	27,705,880
Exeter Plainfield Land LLC	22,663,180
PPF WE 85 Moosup Pond Rd	18,115,760
Connecticut Water Company LLC, The	10,766,820
Plainfield Renewable Energy LLC	10,637,380
ORL Plainfield LLC	8,571,880
Morgan Truck Body LLC	7,285,080
Yankee Gas Service Company	6,264,200

Maintaining accounts within the Town of Plainfield takes a great deal of time for the Assessor's Office. The office is continually processing transfers of real property, applying credits to motor vehicles, prorating real estate due to new construction, inspecting properties with permits that have been issued by the Building Inspectors Office, maintaining the town tax maps, etc.

The Assessor's Office is responsible for processing applications for the Elderly Homeowners and Rental Rebate Programs. We also approve and apply tax exemptions for the Veterans, Blind and Totally Disabled Programs. PA490 (Public Act 490) applications are also processed in the Assessor's Office.

The following are important annual dates for the Assessor's Office:

February 1	Start date for the Elderly Homeowner Program and Additional Veteran Program.
April 1	Start date for Rental Rebate.
May 15	Deadline to file for the Elderly Homeowner program.
June 1	Deadline for commercial property owners to file the annual income and expense forms.
September 1	Filing period starts for PA490, Farm and Forest
September 30	Deadline to file DD214, honorable discharge to be filed in the Town Clerk's Office to receive exemption.
October 1	Deadline for Rental Rebate, Local Blind, Social Security Disabled applications, Additional Veterans Applications are due to the Assessor.
October 31	Deadline to file PA490, Farm and Forest
November 1	All Personal Property Declarations must be filed or postmarked by November 1 st to avoid the 25% penalty.

For additional information regarding programs offered by the Assessor's Office please visit www.plainfieldct.org, under the Assessor's page.

Questions concerning assessments, adjustments, exemptions, tax relief or motor vehicle tax credits should be directed to the Assessor's Office.

Respectfully,

MaryEllen Hall, CCMA I

Assessor



PLAINFIELD TOWN HALL

PLAINFIELD-CENTRAL VILLAGE-MOOSUP-WAUREGAN

PLANNING & ZONING DEPARTMENT

8 COMMUNITY AVE., PLAINFIELD, CT 06374

PLANNING AND ZONING DEPARTMENT
REPORT FY 2022-2023

The Department serves as Staff, and provides technical assistance, to the Town's Planning and Zoning Commission and Inland Wetlands and Watercourses Commission. The Department reviewed and made recommendations on submitted applications to ensure they were in compliance with the pertinent Regulations. Staff also processed land use applications and kept members informed of any upcoming professional development workshops and seminars, and any updates to the Connecticut General Statutes as they pertain to each Commission.

The Department provided a multitude of support services for the community, and is responsible for administering the Zoning, Inland Wetland and Watercourses, Aquifer Protection and Subdivision Regulations and enforcing those Regulations and applicable local ordinances.

Some of the Department's duties included:

- Met with residents, developers and engineers to discuss planned developments, modifications to existing development and any issues/questions regarding the land use process/permitted uses/requirements/etc.;
- Responsible for ensuring that proposed development is consistent with the Town's Plan of Conservation and Development, which was updated in 2018;
- Worked with the Town's Engineer and relevant departments to address issues/requirements of, and ensure compliance with, the Town's MS-4 Permit (Municipal Separate Storm Sewer System);
- Ensuring its boards and commissions were kept informed regarding pending/newly adopted legislation as it affected land use; and
- Wrote applications for, and administered approved, grants for projects benefiting the Town.

Over 166 Zoning Permits were issued during the fiscal year, including new construction and additions/accessory structures. There were 26 permits issued for home occupations and Use and Compliance (business permits).

Planning and Zoning Department Staff for FY2022-2023 included:

Mary Ann Chinatti, Town Planner
Ryan Brais, Asst. Town Planner/Zoning Officer
Katie O'Neill, Land Use Clerk

Respectfully submitted,
Ryan Brais, Assistant Town Planner/ZEO/WEO



PLAINFIELD TOWN HALL

PLAINFIELD-CENTRAL VILLAGE-MOOSUP-WAUREGAN 8 COMMUNITY AVE., PLAINFIELD, CT 06374

ECONOMIC DEVELOPMENT DEPARTMENT

REPORT FY 2022-2023

The Economic Development Department works to promote the preservation and development of the Town's economic base by assisting in the retention and expansion of existing businesses, encouraging new businesses to locate in Plainfield and coordinate efforts to expand the Town's non-residential tax base.

The Department also serves as the Town's Eastern Connecticut Enterprise Corridor (ECZ) Coordinator and participated in quarterly meetings, attends meetings of the Northeastern Connecticut Chamber of Commerce and the Plainfield Business Association. It also continued its efforts to assist businesses within/proposed to locate in the Town's Enterprise Corridor Zones with applying for CT DECD ECZ benefits.

The Department assisted the Town by applying for, and being awarded, a number of grants during the 2022-2023 Fiscal Year, including but not limited to the CT DECD for brownfield assessment work on the long-abandoned InterRoyal site, CT DOT for the first phase of pedestrian safety improvements to Shepard Hill Elementary School which was completed this fall, and for installation of sidewalks on Lathrop Rd. from Eastern Bank to the new Amazon facility which will begin shortly, as well as a number of other grant programs. Funding was also secured for the replacement of the Dow Rd bridge with construction beginning shortly, the first phase of the Lions Park redevelopment with the playground already completed, and for a new pavilion/farmer's market to be located at the former High School Annex site. The Department also continued its work on the CDBG Small Cities Housing Rehab Program, which provides no- or low-interest loans to income-eligible residential property owners for necessary repairs. In addition, a business directory and list of available properties has been uploaded to the Department's webpage.

The Department was also pleased to welcome a number of new businesses to town with ribbon cutting ceremonies.

Respectfully submitted,
Ryan Brais, Assistant Planner



PLAINFIELD TOWN HALL

PLAINFIELD-CENTRAL VILLAGE-MOOSUP-WAUREGAN

PLANNING & ZONING DEPARTMENT

8 COMMUNITY AVE., PLAINFIELD, CT 06374

ECONOMIC DEVELOPMENT
COMMISSION

The purposes and objectives of the Economic Development Commission shall be those set forth in Section 7-136 of the Connecticut General Statutes, as amended, and in the Town's Economic Development Plan, as amended.

The Commission initiated research to determine the number of active business enterprises in town and, upon completion of that research, will use the results to begin formal recognition of those businesses for their continued commitment to maintaining their business in Plainfield.

In addition, the Commission also recognized Collelo Excavation and Paving as its 2023 Business of the Year, with an award to be presented at the 2023 Town Hall Tree Lighting Ceremony.

It is also responsible, per Section 10.2 of the Town of Plainfield Zoning Regulations, for approving proposed uses in the Town's Industrial Park District prior to action by the Planning and Zoning Commission.

The Commission is pleased to have participated in ribbon cutting ceremonies for a number of newly established businesses during FY22, including but not limited to Crystal Visions, Dollar Tree and Signature Properties, and it looks forward to welcoming more businesses in the future.

Members of the FY23 Commission included:

Mary Ann Chinatti, Chairman
Paul Smith
Ava Colona
June Gagne
Adrian Paulsen

Respectfully submitted,
Ryan Brais, Assistant Planner

ANIMAL CONTROL 2023-24 ANNUAL REPORT

The Plainfield Animal Control Officer and Assistant Animal Control Officer are responsible for enforcement of all animal related issues in the town of Plainfield including the villages of Moosup, Wauregan and Central Village as well as Plainfield. The Animal Control department investigates on average approximately 400 animal related complaints per year and receives many more calls from residents for advice on many subjects. We assist law enforcement in any animal related call such as assistance with evictions where there are animals on premises, untimely deaths with animals on the premises and any other calls we are asked to go on. The number of impounded and quarantined animals varies depending on the year but averages approximately 50-75 animals, mostly dogs, however other impounded animals have included cats, rats, poultry, domestic birds, pigs, snakes, ferrets and more. We also assist the public in keeping animals in their homes by providing pet food to families in need when we have excess. The Animal Control department takes in owner surrendered animals on occasion and adopts animals to the public. We pride ourselves on a 95 % adoption rate. We also work hand in hand with local and breed specific rescues for harder to place animals or those with exceedingly high veterinary issues. The Animal Control Department works closely with local wildlife rehabilitators by assisting in catching and safely delivering such animals to the rehab center. We work hard at maintaining a healthy environment for impounded animals until they are ready for their forever homes. The Animal Control Officer is also responsible for issuing disposal and restraining orders on vicious and dangerous dogs to ensure public safety. Infractions and written warnings are also issued by the Animal Control Officers for violations of state statutes. The Animal Control Department's duties include but are not limited to the following:

- Responding to hit by car domestic animals when an owner is not present and cannot be located and transporting said animals to a veterinarian for medical treatment.
- Pick up and impounding of any stray roaming dogs.
- Cruelty investigation and seeking justice for abused, neglected and abandoned animals.
- Educating the public on varied animal related topics and teaching residents to better care for their animals.
- Enforcing dog licensing laws.
- Investigating and impoundment of any biting domestic animals according to state statutes, both bites to human, domestic animal verses domestic animal and domestic animal verses wildlife.
- Dispatching potential rabid wild animals that have had contact with people and preparing and delivering said animal to the state health department for rabies testing.
- Issuing strict confinement and close observation rules for animals who have encountered a potential rabid animal.
- Patrol town street and public areas.

- Catching loose livestock such as horses, cows, goats etc. and returning them to their owners.
- Answering calls for dogs locked in hot cars in the summer months.
- Nuisance barking calls.
- Cleaning, feeding and general care of any animals impounded at the animal control facility.
- Helping residents locate and possibly trap missing pets.
- Assist law enforcement in any animal related issues.
- Data entry for all calls for service daily.
- Taking in owner surrenders if the space allows.
- Issuing disposal and restraining orders.
- Picking up and transporting to veterinarian any injured or sick cats.
- Removing and impounding animals when owners have passed away.

It is the continuing goal of the Animal Control Department to provide timely professional animal control services to the residents of the Town of Plainfield.

TOWN CLERK

The Town Clerk's Office is the direct link for the residents of Plainfield and our local government. Staff in the Clerk's office is working hard to preserve today's history for our future generation. Often when residents are seeking information, they contact us first--if we are unable to assist, we direct them to the appropriate department or organization.

Funds received and collected from the Town Clerk's *Dollar Funds* were utilized this year. Plainfield's Vault has been upgraded with two new units to house land, vital, and meeting records. Plainfield has approximately 80 years of growth in the land record section, 70 years for the vital section, and approximately 100 years of growth for our meeting minutes. Our front office has a new counter with a seating area that is more efficient for both our staff as well as our residents. Plainfield has been using a yearly grant provided by the State Library to scan our land records into our online system. We currently have all documents dating back to 1988 (with the 2024 grant already underway) on our public online system.

From July 1, 2022 – June 30, 2023, the Town Clerk's Office recorded 2,582 Land Records, including but not limited to: Warranty Deeds, Quit Claim Deeds, Mortgages, Liens, Releases, Survey and Subdivision Maps. We also issued 54 Trade Name certificates, which is a slight increase from last fiscal year. Documents are submitted for recording in person, by mail, or online, with our online totals for this fiscal year being 888.

The Clerk's office issues many different licenses and permits each year. Some of the licenses issued during the 2022/2023 year were 1,163 dog licenses, 667 fishing and hunting licenses/tags, and 54 marriage licenses. Our office is also the office to file liquor and vendor permits, as well as notary services. We also provide our residents with a new sticker each year to utilize the transfer station, with over 1,700 passes issued during this fiscal year.

During the last fiscal year, the following vital statistics were filed in Plainfield: 114 birth, 160 death, and 98 marriage certificates. These documents are held with a high level of confidentiality. Our staff attends training classes throughout the year to stay up to date with the rules, regulations, and changes. These classes also provide us with information on how to handle and preserve each document.

Other duties of the Clerk's office are receiving meeting agendas and minutes, housing all contracts with town employees, swearing in all members of our local boards, commissions, Justices of the Peace, Elected Officials, and our Local Police Officers. The Clerk's office is where you go to register to vote as well as receive your absentee ballot. You can also file your permanent absentee ballot application with the Clerk who works closely with the Registrar of Voters to pass along information when they are not in their office.

Staffing ~ Plainfield welcomed a new assistant clerk, Autumn Jackson. Autumn joined the Clerk's office in the Fall of 2022. She is a graduate of Eastern Connecticut State University, earning her bachelor's degree in English in the Spring of 2022. Autumn has a passion for history and is a very fast learner. She not only brings great ideas of ways to preserve documents, but she implements those ideas and has completed numerous projects, saving the town thousands of dollars. Holding a strong work ethic and utilizing all hours of the workday by tackling preservation and organization projects the vault has been completely reorganized. She has created a more efficient way day-to-day operations flow. I am very pleased to have her on my team.

Dianne S. Talbot
Plainfield Town Clerk

Annual Report 2023

Highway Department

This department consists of 10 (ten) full time employees. Directed by the Crew Chief Ron Berube, 27 years service. Kevin Henault, Payloader operator, 27 years service. Henry Dexter, Backhoe Operator, 10 years service. Jason Corrao, Vac-con Operator, 6 years service. James Allyn Mower Operator, 9 years service. Keith Whipple, Sweeper Operator, 4 years service. Tom Talbot, Sweeper Operator, 2 years service. Dan Bernier, Mason/carpenter, 4 years service. Kevin Reen, Mechanic, 4 years service. Adam Brais, driver/laborer, 2 months service. Employees may operate other equipment providing they are qualified. That is determined by the Crew Chief. If someone is out sick or on Vacation, whatever the case may be, the Crew chief will appoint someone to Operate that piece of equipment, as long as they are qualified.

Equipment

- 3 Freightliner Plow Trucks.
- 4 International Plow Trucks.
- 2 F-450 Mason dump Trucks.
- 1 GMC Mason dump truck, 1 ton.
- 1 Payloader.
- 1 Backhoe.
- 2 Sweepers.
- 4 Pick-ups.
- 1 Boom mower
- 1 vac-con catch basin cleaner

Responsibilities of the Highway Dept.

The Highway Department is responsible for the maintenance of approximately 100 Miles of road, (please keep in mind there are two sides to every road). Here is an example of some of the duties performed with-in the Dept. Snow plowing and sanding slippery roads, pot hole repair, roadside mowing from May – Mid Oct. Repairing and Replacing Box culverts and catch basins. During rain storms crews are out cleaning catch basin tops and making waterways to get the water off the road. In the spring, the sweeping begins early April and depending on the weather goes on until early July. We also replace guide posts and delenials. We pick up Christmas trees after Christmas. We rake the town beach weekly during the summer. We clean beaver dams. We do evictions. Street signs are either knocked down or stolen and we have to replace them. Tree trimming is a year a round task due to the gypsy moths that have killed trees all around town. We share a bucket Truck with Canterbury and Brooklyn. One month in Plainfield, the next in Canterbury and the next in Brooklyn, then it starts all over again. We also chip brush after any storms with rain and heavy wind. Other duties include picking road side litter, trash and mattresses are often thrown on the sides of our roads. Sight line trimming at many intersections using a weed wacker or zero turn mower. Traffic duty for outside contractors, such as tree service companies. Removal of dead deer and other dead animals in the road. Service and maintain 26 pieces of equipment. In November we pick-up bagged leaves that are in paper bags only. We also assist the schools with a lot of different tasks when asked, the sewer dept. and that goes both ways, Fire Departments, Town hall grounds and maintenance.

Roads The Highway Dept. Paved in 2023

Marie Street 836 Ton

Charolette Drive 490 Ton

Bishops Crossing Road 1,039 Ton

Valley View Road 719 Ton

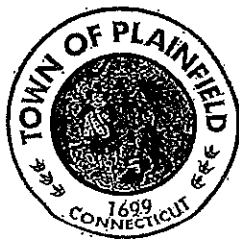
Milner Ave 307 Ton

Allen Street 138 Ton

Lathrop Road 1,168 Ton

Squaw Rock Road 490 Ton

Total cost for 2023 \$ 561,748.00



The Town of Plainfield
8 Community Avenue
Plainfield, CT 06374

Costantino Galasso
Fire Marshal

PH. (860) 230-3013

FAX (860) 230-3033

Email: cgalasso@plainfieldct.org

PLAINFIELD – CENTRAL VILLAGE – MOOSUP – WAUREGAN

Office of The Fire Marshal

The Fire Marshal for the Town of Plainfield is required by State Statutes to investigate the origin and cause of all fires and explosions within the town, conduct inspections of all occupancies except one" and two family dwellings as required, perform plan reviews on all new construction except one" and two-family dwellings, issue blasting and special effects permits and conduct inspections of those operations. The Fire Marshal also responds to and investigates fire safety complaints from the public. We have received an increasing number of complaints over the past year Typically involving landlord - tenant conflicts and eviction/nonpayment of rent situations.

The total number of investigations continues to increase each year and the respective dollar loss increases as well. Investigations include fatal fires, grass and woodland fires, vehicle fires, hazardous material incidents, room and content fires, appliance fires, carbon monoxide incidents, major structure fires and multiple building fires. There are many causes for these incidents including accidental causes, weather related incidents, mechanical failures, discarded smoking materials, candle mishaps, and intentionally set fires. We also conduct fire safety training for schools, businesses, nursing homes and other housing facilities and assist the fire departments at emergency scenes with hazardous materials incidents and major fire events. The Fire Marshal also witnesses any underground storage tank removals. The Fire Marshal is responsible for the issuing of blasting permits, which are regulated by the State of CT.

The Fire Marshal serves as Burning Official for Plainfield enforcing the State of Connecticut DEEP air quality regulations. All proposed sites of open burning are inspected prior to the issuance of a written permit. Complaints of open burning are investigated and penalties for violations can range from verbal warnings, written warnings, no burn orders, and criminal fines and or arrest.

The Fire Marshal is the Enhanced 9-1-1 coordinator for the Town of Plainfield. He issues all new building numbers for new construction, investigates incorrect building numbering, and works with the regional dispatch center to correct failed 9-1-1 emergency response address numbers. There are still many cases in Town where residents do not have their house numbers displayed. This causes delays in the response of the fire, police, and ambulance to your properties in the event of an emergency.

This office works closely with our four fire departments, our police department, ambulance corps, highway department and the school department to help ensure the safety of all residents and visitors to our community.

We have responded to over 50 emergency call outs. We issued 44 permits to burn brush and investigated 20 Burn complaints for illegal or non-permitted burns, which all were resolved with education on the state's burning regulations. We have issued 14 blasting permits. We have conducted over 190 apartment and business inspections including complaints, routine inspections, witnessing of fire drills, sprinkler system acceptances testing, follow-up inspections, liquor permit renewals, and plan reviews including building plans sprinkler plans and fire alarms plans.

Respectfully,
Costantino Galasso
Fire Marshal



Town of Plainfield
Emergency Operations Center (EOC)



Office of Emergency Management

The Emergency Management Department consists of the Emergency Management Director and a staff of highly trained volunteer workers available during times of emergency. This office is responsible for developing and maintaining the Town of Plainfield Emergency Operations Plan, supervising the staffing and operations of the Emergency Operations Center (located at 51 Black Hill Road), advising the First Selectman on response plans and actions during emergencies, coordinating State and Federal assistance during state and nationally declared emergencies, assists in coordinating the responses of the Town fire departments, police department highway department, school department and utilities during major weather, hazardous material and security events.

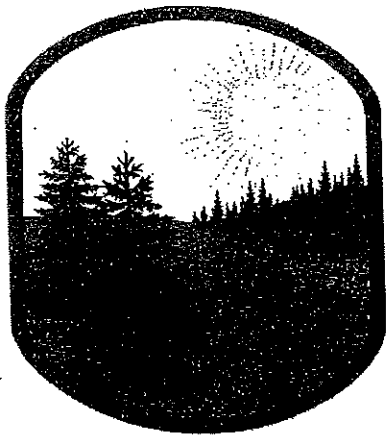
The Town of Plainfield is subject to many types of emergencies including earthquakes and major winter snowstorms, ice storms, cold weather events, power system outages, hurricanes, tornadoes, school and business security events, electrical storms, terrorist, or active shooter events as well as other unplanned and planned emergencies. These events may disrupt the normal operations of Town government and the lives of our citizens for a short or long duration. The Emergency Management Department works to minimize the disruptions and restore utilities and other services as soon as possible. State and Federal assistance may not be available for up to 72 hours after an event occurs, so our residents need to plan for these possibilities.

We work closely with the Red Cross, the State of Connecticut Department of Emergency Management and Homeland Security and the Federal Government to open shelters as needed in Plainfield to provide for the emergency needs of our residents. We have two formally designated shelters in Plainfield; the Plainfield Town Hall and the Plainfield High School. These can be opened as needed using staffing from the Red Cross and locally trained volunteers. We are working to have our shelters approved as 'multi-jurisdictional shelters' where we would host residents from 5 surrounding communities in the event of a major emergency.

Our Emergency Operations Center is fully equipped to maintain communications with all local, state and federal agencies during an emergency using a variety of technologies on a 24-hour basis as needed.

The EOC has undergone much needed updates to the computer system along with radios used in the time of need. The office is always in search of new people to volunteer, to work in the EOC during emergency activations and scheduled emergency management drills and training.

Respectfully,
Costantino Galasso
Emergency Management Director



Parks & Recreation

PLAINFIELD
CONNECTICUT

Town of Plainfield Parks and Recreation Department

The Plainfield Recreation Department is located at the Plainfield Recreation and Senior Center 482 Norwich Road. The facility is home to the Senior Center and Recreation Department. The department is responsible for the planning and supervision of all Recreation, Aquatic, and Senior Programs in addition to assisting with the maintenance of municipally owned parks and playgrounds.

The department continues to use our plainfieldrecreation.com website as a one stop shop for users to browse program offerings and to register for all programs right online. Additionally, the website allows the department to better track program registrations, finances, and members. To date there are 2,228 Household accounts and 4,118 members that have registered on our website. Much like our new website our Facebook page has had equal success. To date our Facebook page has 1,569 “likes” and 2,069 followers.

The Plainfield Senior Center is a multi-use facility serving the needs of the elderly in Plainfield and surrounding communities. The Center is open Monday through Friday from 8:30am - 4:30 pm. Volunteers plan activities and functions at the center. Weekly activities include fitness classes, crafts, cards, chorus, billiards, bingo, veteran’s coffee house, knitting, movies, social activities, educational programs and trips. At the center is a well-maintained library of current books, videos and education materials about elderly and health related issues. We have a Social Services Coordinator that is available every Monday and Friday from 9:00am -12:00pm to assist with accessing resources and an Activities Coordinator that plans several crafts and activities throughout the week. Senior transportation is available through support from Title III the Older Americans act. Riders must be 60 or older, and live in Plainfield, Sterling or Canterbury. A seven passenger handicapped accessible van and a car are operated for the elderly enrolled in the program. Annually, the transportation service provides over 1,000 trips to more than 30 individuals. In total the Senior Center welcomes approximately 300 users weekly. The Recreation department is continuously exploring new ideas and programs to add to the Senior Center and is excited about the possibility of adding additional health and fitness classes for our senior’s.

During FY2022-2023 the Recreation Department offered over 80 programs and more than 480 activities. Our most popular programs are adult fitness classes, line dancing, youth arts and crafts, swim lessons, and adult water aerobics just to name a few. During the Summer of 2022 our Summer Camp continued to show growth with over 210 participants. During FY2022-2023 the department had 3,444 registrations across all recreation, aquatic, and senior programs and generated more than \$258,000 in revenue. The department continues to offer annual community events such as our eight-week summer concert series, annual Town Hall and Tree Lighting, and movie nights. Additionally, we’ve added the Spooktacular Guest Speaker Series and our Trunk or Treat event. The department also carries on the “Toys for Kids” program by donating toys to over 150 Plainfield children.

The Department and the Town has continued to prioritize facility improvements throughout the Town. Recent efforts include ballfield improvements at Moosup and Plainfield Little League complexes, new playground mulch at Moosup Little League, HVAC, lighting, and plumbing improvements to the Recreation and Senior Center, and mechanical improvements to the Town Pool.

Lastly, with significant assistance from the former Town Grant Writer Jordan Lumpkins, the department has been awarded the following grants:

- CT Trail Grant - \$10,000 Trail Development of Kate Downing Road Forest

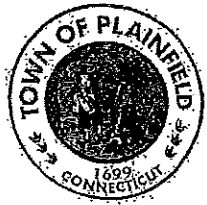
- NRPA Rural Youth Impacted by Opioids - \$62,500 for youth mentor programming
- Senior Resources- \$26,080.00 to offset expenses related to the Senior Transportation Program
- Senior Resources- \$9,959.04 to offset expenses related to the monthly Podiatry Clinic
- Senior Resources- \$10,287.36 to offset expenses related to new physical activity programs
- Senior Resources- \$5,037.12 to offset expenses related to new recreation programs
- Beagary Charitable Trust- \$50,000 to offset summer camp expenses for 2023 and 2024
- Hartford Health Care - \$10,000 to offset expenses for a custom mural of the new fitness court
- State of CT STEAP Grant- \$500,000 to build a new pavilion and improve parking on the former site of the old Plainfield High School

In total during FY 2022-2023 the department was awarded \$673,863.52 and is actively applying for other grants.

The Plainfield Recreation Department will continue to serve the Plainfield Community by offering programs and services that support healthy lifestyles and will continue to invest in community facilities that support that goal.

Mark Simmons

Mark Simmons
Recreation Director



THE TOWN OF PLAINFIELD
WATER POLLUTION CONTROL AUTHORITY
PLAINFIELD-CENTRAL VILLAGE-MOOSUP-WAUREGAN

8 Community Avenue
Plainfield, CT 06374

Admin Ph. (860) 230-3015
Fax (860) 230-3033
North Plant Ph. (860) 564-3335
Fax (860) 564-3336

Annual WPCA Summary: July 2022 to June 2023

November 1, 2023

The main purpose of this department is to transport and treat the wastewater from Plainfield and Sterling using physical, chemical, and biological processes. To do this we must maintain our infrastructure which includes the sewer mains, pump stations, and treatment plants. Our goal is to put out the best quality of water possible and to maintain permit compliance with the State Department of Energy and Environmental Protection Agency (CT DEEP).

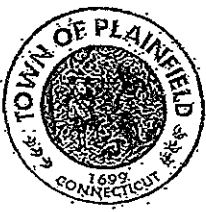
The WPCA annual budget for the 2022-2023 fiscal year was \$2.475 million with the majority of the revenue coming from sewer use fees and industrial discharge fees. The Plainfield Water Pollution Control has 9 full-time employees that operate two wastewater plants in Plainfield: the Plainfield North Plant and Plainfield Village Plant as well as 13 pump stations and 50 miles of sewer mains. The department is made up of state licensed wastewater operators and mechanics who ensure the proper operation and maintenance of all the equipment.

The WPCA, with the help of the highway department, uses a jet truck to clean trouble areas in the sewer mains. This helps prevent sewer backups and blockages which are often caused from grease and root buildup. Some roads covered this fiscal year were Grove St, Black Hill Rd, Bitgood Village, Second St, Community Ave, Lathrop Rd, River St, Prospect St, and West Parkway.

The WPCA worked with the Town, the CT DEEP, and Board of Finance to get funding for infrastructure upgrades to the Plainfield North Plant. The WPCA Board and Board of Finance acted to approve a resolution recommending an appropriation and borrowing authorization for improvements to the WPCA North Treatment Plant, at a cost not to exceed \$4,000,000.00. This will go towards two new larger secondary clarifiers and a new generator. Both tanks and generator are original to when the North Plant was built in the 1970s. In addition, The WPCA is currently working with the engineering firm, Fuss & O'Neill Inc. on additional capital improvement projects including upgrading the Lathrop Rd Pump Station, and a Missions Monitoring System for all pump stations and plants. We are funding these two projects using the American Rescue Plan Act (ARPA).

Some unplanned improvements and upgrades were:

- Two soft starts failed unexpectedly, and Bonner Electric was able to purchase and install the new soft starts for \$7,500.
- The original 1970s boiler for the admin building at the North Plant failed unexpectedly in winter. The town was able to purchase a new one for \$38,966 from HomeTown Heating. Asbestos was found in the caulking of the old boiler and Yankee Fiber was able to remove it for \$5,657.
- There were two emergency sewer main repairs; one on Craska Rd and one on Ninth St.



THE TOWN OF PLAINFIELD
WATER POLLUTION CONTROL AUTHORITY
PLAINFIELD-CENTRAL VILLAGE-MOOSUP-WAUREGAN

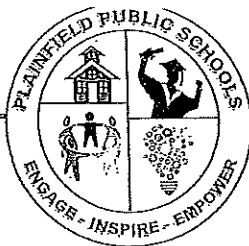
8 Community Avenue
Plainfield, CT 06374

Admin Ph. (860) 230-3015
Fax (860) 230-3033
North Plant Ph. (860) 564-3335
Fax (860) 564-3336

Planned improvements and upgrades were:

- A generator and transfer switch were purchased for the Lathrop Rd pump station as part of the larger upgrade that will happen at the pump station. This pump station did not originally have an emergency generator onsite. The cost was approximately \$36,000 and will be installed in 2024.
- The town worked with Prime Electric to raise 28 manholes to grade on Rt 12 after the state paved. The DOT will reimburse the WPCA \$1600 per manhole.
- We worked with Dukes Root control to prevent roots from growing into the sewer mains on several roads in town for \$5,745.
- We purchased three new E-one grinder pumps and replaced 5 that have failed around Moosup Pond. The cost is \$2837 per pump.
- A liquid cooled zero turn was purchased for \$15,365 to replace our 20-year-old zero turn.
- Grease was cleaned out of the Mill St pump Station with the help of Kropp Environmental for \$7,228.

The Plainfield WPCA will continue to work on capital improvement and infrastructure projects to support Plainfield's wastewater needs.



Annual Report 2022-2023

Plainfield Public Schools

Enrollment and Overview

Plainfield Public Schools is proud to serve the residents, families and students of Plainfield Connecticut. Currently, Plainfield Public Schools operates six school location; Early Childhood Center, which serves students 3-5 years old and in Pre-School programming; Moosup Elementary, which serves students in the eastern section of Plainfield and in grades Kindergarten through Third Grade; Shepard Hill Elementary School, which serves students in the western section of Plainfield and in grades Kindergarten and Third Grade.

In our upper elementary and secondary levels, we have: Plainfield Memorial School, which serves students in grades Fourth and Fifth Grade. At our secondary level we have our middle school, Plainfield Central Middle and at our high school we have Plainfield High. Our current, October 1 2022 enrollment numbers are as follows:

Plainfield School Programs 10/1/22	Number of Students
Early Childhood Center	74
Moosup Elementary	291
Shepard Hill Elementary	300
Plainfield Memorial School	286
Plainfield Central Middle School	445
Plainfield High School	535
TOTAL	1,931

	9	10	11	12	TOTAL
CAREER AND TECHNICAL HIGH SCHOOL ENROLLMENTS ("VOCATIONAL/AGRICULTURAL")	37	52	43	31	163

Additional Resident Students 10/1/2022	Number of Students
Homeschooled Students K-12	75
Charter or Magnet K-12	144
Special Education Outplaced	14



Board of Education: Plainfield Public Schools is overseen and supported by the Board of Education. The following members currently serve on Plainfield Board of Education:

Christi Haskell-Chair	Mike Broughton-Vice Chair
Audrey Lemieux-Secretary	Kathleen Barry
Roxanne Boisse	Peggy Bourey
Arrianna Landry	Heather Smith
Diane Summa	Tammy St. Amour-Board Liaison

Currently Plainfield Public Schools are engaged in a strategic process of transforming itself. The Board of Education (BOE) adopted a mission and six core strategies to improve our schools: *To prepare all students to lead safe and healthy lives with the skills to become productive members of the community and the workforce.*

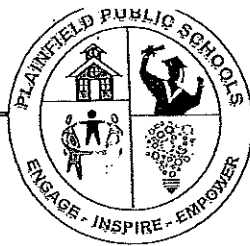
- Ensuring all students meet **rigorous standards**;
- Ensuring the **highest quality staff**;
- Improving personalization and **response to diversity**;
- Increasing **parental and community engagement**;
- Promoting **safe, healthy and effective learning environments**; and,
- **Optimizing resources to promote student achievement**.

Each school establishes annual goals for student growth and school improvement aligned to the district's strategic plan. As a result of the strategic plan, Plainfield is improving teaching and learning at every grade level by providing universal Pre-K, Full-Day Kindergarten, increased access to technology (1:1) in Grades PK-12 and free PSAT and SAT testing for all Grade 9-12 students at Plainfield High. PHS has also initiated more career strands for students including A CNA program and a Manufacturing program both funded in part by state grants and donations. Plainfield Public Schools has engaged in a multi-year commitment to ensure Computer science education is embedded in program K-12.

Our Schools

Moosup Elementary School educates students Kindergarten through grade 3 with the mission to develop an enriched community of caring and creative life-long learners who strive to excel in the ABC's: Academic Achievement, Behavior, Character.

Shepard Hill Elementary School (Connecticut 2023 School of Distinction) proudly serves kindergarten through grade three students. Our mission is to develop lifelong learners, who value themselves, contribute to their community, and are productive in a changing world.



Plainfield Memorial School (Connecticut 2023 School of Distinction) serves our grades 4 and 5 students with the goal to provide a safe and successful learning environment for them to grow intellectually, physically, emotionally, and socially. We are committed to educational excellence and believe quality education is achieved through strong partnerships among school, family and community.

Early Childhood Center houses our NAEYC Accredited Preschool and Readiness Programs as well as the Plainfield Family Resource Center. The Plainfield Public School District prides itself on providing quality educational experiences. We feel that enriched early childhood environments not only provide extraordinary opportunities for young children, but also form the foundation for a successful educational career. Our Early Childhood Centers provide

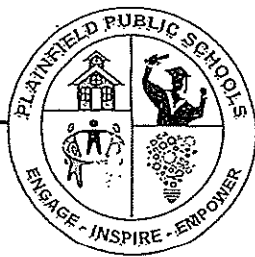
Plainfield Central Middle School offers our students in grades 6 through 8 a rigorous, standards-based curriculum focused on our mission of inspiring lifelong learning in a supportive and creative environment. We promote excellence in academics and social endeavors, foster open communication and shared responsibility, and encourage the full potential of each unique student to meet the challenges of the future.

Plainfield High School is a four-year, comprehensive secondary school that is fully accredited through the New England Association of Schools and Colleges and the Connecticut State Department of Education, serving students in grades 9-12. Plainfield High School strives to foster the intellectual curiosity, creativity, and positive attitudes required for lifelong learning through varied and rigorous course offerings. The academics, arts, athletics, and various extracurricular activities at Plainfield High School deliver everything one would expect from a comprehensive high school and more! Combined with a dedicated staff, these programs bring together students whose talents, growth potential, individualism, and dedication benefit and enrich the Plainfield High School community.

Central Office

Our schools and district are supported by a central office and school front office staff at every location. Currently our central office administration is:

Paul Brenton	Superintendent
Scott Sugarman	Assistant Superintendent-Director of Talent and Instruction
Jessica Fitch	Director of Pupil Services
Courtney Langlois	Supervisor of Pupil Services and Early Childhood
John Richards	Business Manager



Our Goals

After returning to full-time in person instruction in 2022, we are shifting our focus to ensure we are ENGAGE, INSPIRE and EMPOWER our students to be effective and contributing members of an active community after graduation. We accomplish this by driving towards high-leverage learning standards that are both rigorous and enriching. We offer multiple pathways for our students to explore interests both personally and academically.

We strive for our graduating students to be (1) Responsible Citizens (2) Informed Thinkers (3) Creative Communicators (4) Problem Solvers and (5) Prepared Professionals. These targets establish our Portrait of a Graduate indicators are markers our entire district strives to build in our student body.

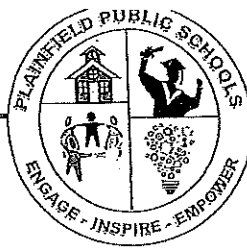
In support of these efforts, the district implemented wireless technology access at all schools; initiated a new student information system (SIS) which includes a parent portal to follow student progress, a home messaging system and new district website; strengthening parent support through a family support specialist and adopting a collaborative self-insurance program (ECHIP) for cost efficiencies. Curriculum upgrades follow a schedule in a five-year cycle. A teaching and learning council (TLC) monitor the progress of the curriculum renewal cycle as well as teacher evaluation, professional development and assessment. The educator evaluation system is fully operational based on student-growth. Project 2026, a long-range facilities study guides capital improvements and is now under revision for a new five-year plan.

Our 2022-2026 Continuous Improvement Plan outlines the following Theories of Action which guide our programs:

Vision and Focus: If we utilize a *purpose* driven plan of continual improvement to communicate the district vision then stakeholders will understand their role in supporting all learners.

Academics and Assessment: If we understand assessment and collect appropriate data on student performance and gather powerful instructional data, then we can utilize this data to monitor our student achievement goals, and adjust curriculum, professional development and resources as needed.

Supporting Student Climate If we, build a foundational SEL support and plan, strengthen adult SEL competencies and capacity, promote SEL for students and reflect on data for continuous improvement then we can establish conditions where all learners can be supported and successful.



Student Efficacy and Voice: If we design meaningful opportunities for students to design and shape their own learning experiences, then students will become increasingly self-directed, independent, and resourceful.

Talent Acquisition: If we ensure that the structures and systems are in place to recruit individuals with the knowledge, skill and talent to support student learning in the classroom then we will positively impact administrator, teacher and staff collective capacity to increase student achievement.

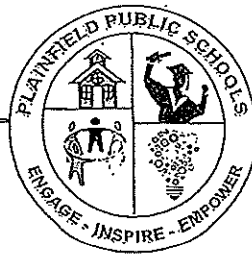
Operations: If we manage our resources and processes around a shared district vision supported by all stakeholders (Board of Education members, district leadership, educators, staff, and members of the community), then we will be able to support our strategic goals and ensure a positive culture and a Future Ready learning experience for all students.

Capacity Building: If we ensure that the structures and systems are in place to develop individual and collective leadership knowledge, skill and will to advance instruction, then we will positively impact administrator and teacher practice to increase student achievement.

One of the most important strategies used by the district for improvement is clear and open communication and engagement. Every school has a governance or school improvement council to advise on ways to improve. An annual climate survey engages parents in reviewing school programs and services.

Over the past decade student poverty as defined by free and reduced lunch counts has risen from 28% to 58%. The increase of families with financial concerns prompted Plainfield to host a subsidized breakfast and lunch program. To meet a changing population, Plainfield Schools expanded its preschool and Kindergarten programs and instituted free SAT & PSAT testing at Plainfield High. Plainfield offers access to a free regional adult education program to increase learning and career opportunities for residents. Plainfield also established a mobile library "*The Discovery Bus*" which provides summer reading and storytelling opportunities for children.

Plainfield sends students to four area full-time magnet schools, Charles H Barrows, ACT – Arts at the Capitol Theater, the Science, Technology and Engineering Magnet School, and the Quinebaug Valley Middle College High School as well as Ellis and Norwich Technical Vocational Schools. These magnet schools address the needs of many of our students who are looking for alternative educational experiences.



Plainfield is a district that serves a wide range of needs for our community and students. We currently service over 400 students with special education needs. We have over 900 students with a Free or Reduced Lunch and we have over 400 students identified from culturally diverse backgrounds. We serve over 30 students who speak English as a second language. This diversity makes Plainfield Public Schools a required element for student response in the community, as our students and families' needs have changes so has our focus and allocation of necessary resources and attention.

Strategic Planning: Plainfield Public Schools operates under a BOE adopted strategic plan. The 2022-2026 Strategic Operating Plan, the BOE approved Capital Improvement Plan, and the Plainfield Schools Technology Plan can all be found under the Strategic Planning Section of our Website, www.plainfieldschools.org.

Alliance Status: Plainfield Public Schools was awarded Alliance Status by the CT State Department of Education in 2022. The Alliance Districts are unique, diverse, and complex districts. These districts include: *Ansonia, Bloomfield, Bridgeport, Bristol, Danbury, Derby, East Hartford, East Haven, East Windsor, Enfield, Groton, Hamden, Hartford, Killingly, Manchester, Meriden, Middletown, Naugatuck, New Britain, New Haven, New London, Norwalk, Norwich, Plainfield, Putnam, Stamford, Stratford, Thompson, Torrington, Vernon, Waterbury, West Haven, Winchester, Windham, Windsor, and Windsor Locks*

Alliance districts are predominantly situated in the Connecticut communities in need of support as reflected by nearly all economic indicators including: per capita income; adjusted equalized net grand list per capita; equalized mill rate; per capita aid to children receiving Temporary Family Assistance program benefits; and unemployment rate. Alliance districts are serving 44% of Connecticut's children (226,365) including; More than 64% of CT's 260,703 Students of Color, 66% of Connecticut's 208,375 low-income students, and 77% of CT's 45,184 English Learners (EL) students.



PLAINFIELD POLICE DEPARTMENT
ANNUAL REPORT
JULY 1, 2022 – JUNE 30, 2023

MARIO A. ARRIAGA
CHIEF OF POLICE

Message from the Chief

Two full years have passed since I have had the privilege to serve as your Chief of Police. As the town continues to grow, so does the call volume and tasks required by our Officers and civilian staff.

While the COVID pandemic still affects us today, it seems that we are better equipped to handle the impact it leaves behind. As we faced the devastating knock-back from the ransomware breach last year, it has made the year challenging, to say the least.

In addition to the struggles out of our control, we have also been plagued by hiring and retention issues due to the ever-changing landscape of law enforcement. Qualified candidates are far and few between and the constant loss of employees to neighboring municipalities for better pay and benefits has become very difficult.

It has not been easy, but as a team we continue to push forward. Regardless of the obstacles, the men and women at the Plainfield Police Department continue to go above and beyond to deliver the best possible service to our community.

I look forward to continuing serving my community now and in the future. Together, there is nothing that we cannot accomplish.

Deputy Chief

Deputy Chief has also completed his second full year in his role. Among many tasks, the Deputy Chief ensures that all officers and civilian staff are up to date on all trainings, new laws, and that they maintain state certifications.

The Deputy Chief will partner with the Lieutenant to work towards being Tier 1 Accredited by February of 2024 as required by the Police Accountability Act.

Welcome New Members

The following members have joined the team and are here to assist you:

- On July 5, 2022, Officer Heather Wright joined was hired as a lateral Police Officer from the Old Saybrook Police Department.
- On July 6, 2022, Dispatcher Taya Beaudoin was moved from part-time to full-time status as the evening shift Dispatcher.
- On September 6, 2023, Officer Sarah Angelo hired as a comparative transfer Police Officer from the Orono Police Department located in Maine.
- On October 3, 2022, Officer Christopher LePage was hired as a lateral transfer Police Officer from the Norwich Police Department.
- On March 22, 2023, K9 Ingrid (Labrador Retriever) is our newest Narcotics Detection K9. She is assigned to K9 Officer Kyle Sutcliffe.
- On May 1, 2023, Dispatcher Justin Fernandes was hired as a part-time Dispatcher.

- On May 24, 2023, Recruit Connor Trahan, returned to the team as an Officer after working as a part-time dispatcher. He is attending the Connecticut Police Academy in Meriden, CT and has an anticipated graduation date of January 2024.

Promotion

On July 27, 2022, Officer Ryan Barile was promoted to the rank of Sergeant. Sergeant Barile will lead a team of Officers under his command.

New Position

The position of Lieutenant was established in order to close the gap between Administration and the First Line Supervisors. Additionally, the Department needed to ensure that we could meet unfunded statutory mandates as determined by the State of Connecticut to include accreditation. Therefore, the position and rank of Lieutenant was established, which is the third highest ranking position at the department. Annual report 2023-2024 will reveal who filled this role.

Police Department Updates

Through the year, the Department implemented many updates to include the following:

- New body worn cameras/dashboard cameras were installed.
- New Records Management System was implemented.
- New Scheduling and payroll software was utilized.
- New generator was installed that can now power the entire building.
- One (1) of three (3) HVAC units were replaced.

- Evidence Storage Building/Garage was surveyed and will be installed 2023-2024

Local Traffic Authority

By Connecticut General Statutes and Town Charter, the Board of Police Commissioners shall be the Traffic Authority for the Town of Plainfield. The Board of Police Commissioners has authorized the Deputy Chief of Police to make traffic authority decisions with input from the Commissioners. If you ever have any questions regarding road signage or would like to temporarily close a road, please contact the Deputy Chief.

Each year, there are numerous requests for signage, road studies, and extra patrol checks, whether it is on a road, neighborhood, or house. This also extends to road closures due to events. The Villages had many events this year that caused road closures and/or extra police presence to include, but not limited to, the following:

- Bike Night July 14, 2022
- Give it a Triathlon July 30, 2022
- Celebrate Plainfield Day August 6, 2022
- Plainfield Fireworks August 7, 2022
- VJ Day Parade August 14, 2022
- Jane Arruda 5K October 1, 2022
- Trunk or Treat October 29, 2022
- Earth Day April 22, 2023
- LL Opening Day April 29, 2023
- Reason to Ride June 11, 2023

Award Recipients

Congratulations to Officer Kyle Sutcliffe and Officer Keith Conway for being chosen recipients for the Mothers Against Drunk Driving Award. This award is given to officers for their exceptional efforts to make our streets safe through the enforcement of drunk and drugged driving laws.

Future

The department is currently slated to have twenty (21) Police Officers including the Chief of Police and Deputy Chief of Police. The amount of Police Officers ranks the Town of Plainfield nearly last in the State of Connecticut for the number of officers the department should have. The Town of Plainfield has a rate of approximately 1.4 officers per 1,000 residents. The national and state average is between 2.25-2.5 officers per 1,000 residents. It is the department's goal to increase the number of Police Officers to a total of twenty-three (23) over the next few years. This will allow the department to effectively and efficiently police the town, while not overloading employees on a daily basis.

My goal is important to ensure our employees are healthy and receive the necessary support to ensure they are delivering the best possible service to the community. We want to ensure that the Town of Plainfield is one of the safest communities to live in and raise your family.

Your Chief of Police,

Mario A. Arriaga

Mario A. Arriaga



PLAINFIELD TOWN HALL

PLAINFIELD-CENTRAL VILLAGE-MOOSUP-WAUREGAN

PLANNING & ZONING DEPARTMENT

8 COMMUNITY AVE., PLAINFIELD, CT 06374

PLANNING AND ZONING COMMISSION REPORT FY 2022-2023

The purposes and objectives of the Planning and Zoning Commission shall be those set forth in Chapters 124 and 126 of the Connecticut General Statutes, as amended, and in the Plan of Conservation and Development, the Zoning and Subdivision Regulations and other documents approved by the Commission, provided those purposes and objectives accord with Chapters 124 and 126 of the Connecticut General Statutes, as amended.

In FY22-23, the Planning and Zoning Commission acted on 54 applications, including 1 subdivision application creating 4 lots, 19 Special Permit applications, 13 Site Development Plan applications, 5 Zoning Map amendments and 12 Zoning Regulation/Subdivision Regulation text amendments.

All Planning and Zoning Commission meetings are open to the public and Regular Meetings are held the 2nd Tuesday of each month. We encourage your participation.

Members of the FY23 Commission included:

Regular Members

Karla Desjardins, Chairman
John Meyer, Vice-Chairman
Lindsay Joslyn
June Gagne
Frank Mills

Alternate Members

Catherine Mestemaker-Harris
William Martell
Kevin Poppie

Respectfully submitted,
Karla Desjardins, Chairman

TOWN OF PLAINFIELD, CONNECTICUT



Board of Police Commissioners

Plainfield Town Hall
8 Community Avenue
Plainfield, CT 06374

Email: commission@plainfieldctpolice.com

Police Commission Annual Report July 1, 2022 – June 30, 2023

The Board of Police Commissioners (BOPC) consists of five (5) members of the community who are elected officials for a term of four (4) years. The board contains civilian commissioned members that abide by Town Charter and Federal and State statutes, to legally regulate and control the appointment, promotion and termination of officers and members of the Plainfield Police Department.

Commissioner Daniel Hutchinson (Chairman)
Commissioner Joseph Sangermano (Vice Chairman)
Commissioner Colleen Lugauskas (Secretary)
Commissioner Kenneth Sheldon
Commissioner Bruce Dawley

The BOPC regularly meets on the fourth (4th) Tuesday of every month. During this meeting, the Chief of Police reports to the BOPC with the following information, but not limited to, department's finances, training, traffic related issues, appointment, employment, performance, discipline, and commendations of all employees. The concerns of the BOPC are reflective of the community-at-large, and their priorities, which include, implementing recommended reforms, improving service to the public, reducing crime and the fear of crime, and initiating, implementing, and supporting community policing programs.

During this fiscal year, the BOPC implemented many changes to include the hiring of four (4) officers due to retirements and departures, the hiring of two (2) full-time dispatchers, two (2) part-time dispatchers, and a new Narcotics K9. Furthermore, the BOPC moved to restructure the Chain of Command by adding a position of Lieutenant to be the 3rd highest ranking member of the department.

The BOPC has been working directly with the Chief of Police to ensure the department is meeting the standards outlined in the Police Accountability Act. This includes assisting the Chief and approving the new system for discipline. A Discipline Matrix was established that explicitly lays out categories of conduct violations and sanctions repercussions for officers. The BOPC is committed to provide consistency and eliminate the appearance of disparity. It is important to hold the members accountable to ensure integrity and commitment to the community.

Daniel Hutchinson
Daniel Hutchinson
Board of Police Commissioners Chairman



PLAINFIELD TOWN HALL

PLAINFIELD-CENTRAL VILLAGE-MOOSUP-WAUREGAN

PLANNING & ZONING DEPARTMENT

8 COMMUNITY AVE., PLAINFIELD, CT 06374

INLAND WETLANDS AND WATERCOURSES COMMISSION REPORT

July 2022-June 2023

Members of the Commission Include:

William Randy Stillwell, Chair
Joseph Campbell, Vice Chair
Ralph J. Wells, Secretary
Ava Colona

Ron Desjardins
Seann Peterson
Tom Sinkewicz

Staff:

Ryan Brais, Wetlands Agent
Katherine O'Neill, Wetlands Clerk
Dodie Mineau, Recording Secretary

The Inland Wetlands and Watercourses Commission is responsible for regulating the disturbance of soils within the wetlands and within 100 feet of any wetlands or watercourses as defined by CT General Statutes. They regularly meet on the third Tuesday of every month.

During the fiscal year of 2022/2023, the Commission approved 30 permits. Regular Meetings are held on the third Tuesday of the month and are open to the public.

Respectfully submitted,
William Randy Stilwell, Chairman



PLAINFIELD TOWN HALL

PLAINFIELD-CENTRAL VILLAGE-MOOSUP-WAUREGAN

PLANNING & ZONING DEPARTMENT

8 COMMUNITY AVE., PLAINFIELD, CT 06374

Zoning Board of Appeals Report

July 2022-June 2023

Members of the Board Include:

Frank A. Zak, Chair

Steven Walsh, Vice Chair

Michael Morrisette, Secretary

Catherine Howard

Wess Hopkins

Dan Rizer

Madeline Garner

April Wojcik

Staff:

Ryan Brais, Zoning Officer

Katherine O'Neill, ZBA Clerk

Mary Poitras, Recording Secretary

The Zoning Board of Appeals is responsible for issuing relief from the Zoning Regulations via granting Variances, granting Location Approvals for motor vehicle dealerships, repair garages and gas stations, and for acting on appeals pertaining to decisions made by the Zoning Enforcement Officer. They regularly meet on the first Tuesday of every month.

During the fiscal year of 2022/2023, the Board granted 2 Appeals and 13 Variances.

Respectfully submitted,

Frank A. Zak, Chairman



AGRICULTURE COMMISSION

The mission of the Plainfield Agriculture Commission is to encourage, support, promote and preserve agricultural enterprises in the town of Plainfield.

The eight appointed members of the Agriculture Commission serve Plainfield in an advisory role. The commission meets ten times yearly on the 4th Wednesday of each month, excluding July and November. The commission currently has six small groups to focus their priorities (1) Community Outreach, (2) Scholarship and Fundraising, (3) Winter Market, (4) Right to Farm, (5) Farmers Market and (6) Plainfield Farming History Project.

2023 Commission Achievements:

- Awarded \$500.00 to Ms. Shelby Bellows, the 2022 recipient of the Commission's scholarship. She marks the seventh recipient for a total of \$3,500 of scholarships awarded to date.
- 7th Annual Winter Market was held on March 18th, 2023 at the Plainfield Town Hall with 64 registered vendors.
- The Scholarship Raffle, held at the Winter Market, raised \$3,650 for the scholarship fund. A total of \$5,410 dollars were raised in 2023, through various donations, the Winter Market raffle and a breakfast held at the Mason's Lodge, making the total funds raised to date, \$14,467.
- The Community Outreach series held the informational walk and talk on foraging by Black Sun Farm on June 28, 2023.

Members of the 2023 Commission include:

Regular Members

Jennie Kapszukiewicz, Chairman
Mike Desjardins, Vice-Chairman
Sherry Harmon, Secretary
Jo-Ann Desrochers
Vern Gray, Jr.

Alternate Members

Chris Barber
Lu-Ann Cunningham
Jenn Sangermano

Respectfully Submitted,
Jennie Kapszukiewicz, Chairman



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Members of the 2022 Commission include:

Regular Members

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Mike Desjardins, Vice-Chairman
Sherry Harmon, Secretary
Jo-Ann Desrochers
Vern Gray, Jr.

Alternate Members

Chris Barber
Lu-Ann Cunningham
Jenn Sangermano

Respectfully Submitted,
Jennie Kapszukiewicz, Chairman

ANNUAL TOWN REPORT

PLAINFIELD HISTORICAL SOCIETY

The town of Plainfield has much history, a treasury of places, structures and stories. The Plainfield Historical Society, founded in 1970, exists to protect, preserve, to share the knowledge and importance of our town.

This year we have participated in events such as Celebrate Plainfield, Senior Expo, memorial gatherings etc. We have addressed groups such as those of the recreation Department, Veterans Coffeehouse, DAR, The Last Green Valley National Heritage Corridor, and others.

Communication is important. We have restarted our newsletter, have received many e-mails, phone calls (recent one from Canada), US mail, and contacts via social media. Much time is involved in researching for responses. The president can be reached at 860 564 8561.

We hold seven meetings/programs per year and show the History Room as available. Our collection continues to receive relevant donated items.

Our volunteers, particularly the chairs of the Program and Publicity committees are doing great. Louisa Trakas worked to produce our newsletter.

Several of our active members passed away this year, including the long serving president Marge Hoskin. New members are welcome.

History is important, we can learn from our past experiences.

Ruth Bergeron, President

r_bergeron@sbcglobal.net

860 564 8561

November 11, 2023



OPEN SPACE ADVISORY COMMITTEE

As defined on the Town of Plainfield website, The Open Space Advisory Committee was established by the Board of Selectmen on February 28, 2022, to provide insight on the use of roughly 160 acres of open space located on Kate Downing Road. The Board of Selectmen may appoint up to ten members to the committee.

2023 Commission Achievements

- Provided recommendations for passive recreational activities to be considered at the open space site.
- Received and reviewed two reports prepared on the site:
 - Connecticut RC & D Environmental Review Team Program – Natural Resources Inventory report – October 2023
 - Herpetological Surveys and Conservation Plan to Prevent Impacts to State Listed Amphibian and Reptile Species reported created by Quinn Ecological – September 2023
- Commission met in five regular meetings in 2023 (January, February, March, June, September) and one special meeting (November).

Members of the 2023 Commission include:

Jennie Kapszukiewicz, Chairman
Larry Brisson, Vice-Chairman
Sherry Harmon, Secretary
Lu-Ann Cunningham
Richard Martel
John Meyer
Vern Gray, Jr.

Administrative Contact: Mark Simmons, Plainfield Recreation Director

