



Adrian O. Mapp, Mayor

**CITY OF PLAINFIELD**  
HISTORIC PRESERVATION COMMISSION  
515 WATCHUNG AVENUE, ROOM 202  
PLAINFIELD, NEW JERSEY 07060  
Phone: (908) 753-3580 \* Fax: (908) 226-2587



William H. Michelson, Chairman  
Lawrence T. Quirk, Vice Chairman

**Plainfield Historic Preservation Commission**  
**Reorganization & Regular Meeting Agenda: January 24, 2017; 7:30 PM**  
**City Hall 1st Floor Library Meeting Room; 515 Watchung Avenue, Plainfield, New Jersey**

**Call to Order**

**Open Public Meeting Statement**

In compliance with the Open Public Meetings Act, this is a regularly scheduled meeting of the Historic Preservation Commission of the City of Plainfield. Adequate notice of this meeting was given in accordance with the Open Public Meetings Act, the annual meeting schedule was published in the Courier-News on December 30, 2016, and copies of the meeting schedule are posted in the offices of the City Clerk and Planning Division. I ask that everyone including Commission members please turn their cell phones to silence or vibrate and not take or send any electronic messages during this meeting.

**Oath of Office: Newly Appointed and Reappointed Commission Members**

**Roll Call**

**Reorganization Meeting for 2017**

1. Election of Historic Preservation Commission Chairperson
2. Election of Historic Preservation Commission Vice Chairperson
3. Appointment of Historic Preservation Commission Consultant
4. Appointment of Historic Preservation Commission Recording Secretary
5. Designation of the Courier News as the Official Newspaper for Publication of Legal Notices

**Presentation of Meeting Minutes**

1. December 20, 2016, meeting minutes

**New Business**

1. First Hearing: Certificate of Appropriateness Application HPC 2017-01  
315 Central Avenue. Block 103, Lot 2. Fire Headquarters. State & National Registers of Historic Places  
Installation of an emergency backup generator, bollards, and screening/landscaping

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**New Business (continued)**

2. Second Hearing: Certificate of Appropriateness Application HPC 2016-15 (first hearing 12/20/2016)  
822 Arlington Avenue. Block 717, Lot 2. Van Wyck Brooks Historic District  
Applicant- Maged Youssef. Property Owner- Caroline Youssef  
Remove slate shingles on main roof and install Certainteed Hatteras asphalt shingles. Remove built in gutters and install 5" K style white aluminum gutters with round corrugated downspouts.
3. First Hearing: Certificate of Appropriateness Application HPC 2016-16  
919 Central Avenue. Block 759, Lot 18. Van Wyck Brooks Historic District  
Applicant & Property Owner- Carolyn E. Ruffin  
Install deer fencing along the side and rear yard property lines with two decorative gates on each side of the house. The decorative gates are visible from the public right-of-way.
4. First Hearing: Certificate of Appropriateness Application HPC 2016-17  
777 Belvidere Avenue. Block 904, Lot 10. Netherwood Heights Historic District  
Applicant & Property Owner- Dr. Caroline McCagg  
After-the-fact approval for installation of approximately 500 linear feet of five-foot tall aluminum picket style fencing in the front yard. The fence exceeds the maximum permitted four-foot height requirement and the fence is located within the Belvidere Avenue public-right-of-way.

**Old Business**

1. Historic Preservation Survey for District Expansions
2. Historic Preservation Awards Program

**Discussion**

1. Walking Tour app (see article in meeting packet *"Walking Tour, App Highlight City's Rich History"*)

**Reports**

1. Community Outreach / Historic Preservation Awareness Committee
2. Ordinance Review Committee
3. Architectural Review Committee

**Public Comment**

**Adjournment**

The next meeting of the Historic Preservation Commission is February 28, 2017