

City of Plainfield
Shade Tree Commission
Minutes of Regular Meeting of November 20, 2019, 7:30 pm
Plainfield City Hall, 515 Watchung Avenue, Second Floor Conference Room
Plainfield, New Jersey 07060

Regular Monthly Meeting

Standing Agenda:

1. **Call to Order and Roll Call:** The meeting was called to order at 7:31 pm. Present were Planning Liaison April Stefel, Chair Oscar Riba, Vanessa Doman, Drue Doman and Barbara Spellmeyer. Member Mayra Paredes was absent.
2. **Open Public Meeting Act:** Publication was handled by the Planning Division.
3. **Approval of Minutes:** Minutes of the meeting of September 25 were approved in advance. The scheduled meeting of October 23 was cancelled for lack of a quorum, as most members were attending the NJ Shade Tree Federation Annual Conference. As a result, no October minutes were taken.
4. **Continuing Education Units:** Not discussed.
5. **Budget Uses this Month:** Not discussed.

Old Business:

1. **Discussion of Bruce Crawford Lecture.** Oscar thanked Vanessa, April and Barbara for helping in preparation for the planned Bruce Crawford lecture at the DuCret School of the Arts. Unfortunately, the inclement weather discouraged many people, and fewer than a dozen were in attendance. Nevertheless, Dr. Crawford's warmth and deep knowledge impressed everyone.
2. **Possible Spring Lecture.** Members resolved to discuss at the January or February meeting a possible public lecture in April or May.
3. **Report from Attendees on Annual NJ Shade Tree Federation Conference.** Barbara recounted to the other members a lecture she attended on new techniques for preparing tree root balls for planting. Instead of quartering root-bound balls, as planters have done in the

10. Adjournment: The meeting was adjourned at 8:55 pm. Next meeting scheduled for Wednesday, December 18, 2019.