

**MINUTES OF THE PLANNING BOARD REORGANIZATION MEETING OF PISCATAWAY TOWNSHIP HELD ON JANUARY 13, 2021.**

The Re-Organization Meeting of the Piscataway Planning Board was called to order at 7:30 P.M. in the Department of Public Works, 505 Sidney Road, Piscataway, New Jersey by Thomas Barlow, Esquire.

Chairman Carlton stated: IN COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED IN THE FOLLOWING WAYS:

- \*Posted on the bulletin board of the Municipal Building and made available through the Township Clerk;
- \*Notice published in the Courier News;
- \*Notice sent to The Star Ledger;
- \*Notice made available through the Township Librarians.

**ROLL CALL:** Mayor Wahler, Councilwoman Cahill, Ms. Corcoran, Carol Saunders, Dennis Espinosa and Chairperson Smith.

**ABSENT:** Henry Kenney and Paul Carlton

**Also present:** Thomas Barlow, Esq. (Board Attorney), Steve Gottlieb (Board Planner), and Laura Buckley (Planning Board Recording Secretary).

It was determined that a quorum was present by roll call.

**4. PLEDGE OF ALLEGIANCE**

**5. ELECTION OF A CHAIRPERSON**

**Thomas Barlow, Esquire asked for a nomination for Chairperson. MOTION** was made by Mayor Wahler to nominate Brenda Smith as Chairperson; Michael Foster seconded the motion. **ROLL CALL:** Mayor Wahler, Councilwoman Cahill, Ms. Corcoran, Carol Saunders, Dennis Espinosa voted in favor to elect Brenda Smith as the Chairperson to the Planning Board.

**6. ELECTION OF A VICE-CHAIRPERSON**

**Chairperson Smith asked for a nomination for Vice-Chairperson. MOTION** was made by Mayor Wahler to nominate Rev. Henry Kenney as Vice-Chairman; Michael Foster seconded the motion. **ROLL CALL:** Mayor Wahler, Councilwoman Cahill, Ms. Corcoran, Carol Saunders, Dennis Espinosa and Chairperson Smith voted in favor to elect Rev. Henry Kenney as the Vice-Chairperson to the Planning Board.

**7. ELECTION OF A SECRETARY**

Chairperson Smith asked for a nomination for Secretary. **MOTION** was made by Mayor Wahler to nominate Carol Saunders as Secretary; Rev. Kenney seconded the motion. **ROLL CALL:** Mayor Wahler, Ms. Corcoran, Rev. Kenney, Councilwoman Cahill and Chairperson Smith voted in favor to elect Carol Saunders as Secretary to the Planning Board.

**8. APPOINTMENT OF A BOARD ATTORNEY**

**Chairperson Smith asked for a nomination for a Board Attorney. MOTION** was made by Councilwoman Cahill to nominate Thomas Barlow, Esq., as legal Counsel to the Planning Board; Chairperson Smith seconded the motion. **ROLL CALL:** Mayor Wahler, Councilwoman Cahill, Ms. Corcoran, Carol Saunders, Dennis Espinosa and Chairperson Smith voted in favor to elect Thomas Barlow, Esquire, as Attorney to the Planning Board.

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**9. APPOINTMENT OF A PLANNER**

Chairperson Smith asked for a nomination for a Planner. **MOTION** was made by Councilwoman Chaill to nominate CME Associates, as Planners to the Planning Board; Ms. Saunders seconded the motion. **ROLL CALL:** Mayor Wahler, Chairperson Smith, Ms. Corcoran, Councilwoman Cahill, Dennis Espinosa and Carol Saunders voted in favor to elect CME Associates as Planner to the Board.

**10. APPOINTMENT OF A RECORDING SECRETARY AND CLERK**

Chairperson Smith asked for a nomination of a Recording Secretary and Clerk. **MOTION** was made by Mayor Wahler to appoint Laura Buckley as Recording Secretary and Clerk to the Planning Board; Michael Foster seconded the motion. **ROLL CALL:** Mayor Wahler, Chairperson Smith, Ms. Corcoran, Dennis Espinosa, Councilwoman Cahill and Carol Saunders voted in favor to elect Laura Buckley as Recording Secretary and Clerk to the Planning Board.

**11. COMMITTEE APPOINTMENTS**

**Chairperson Smith** stated that anyone on the Planning Board can be on the Subdivision/Site Plan Committee.

The liaison for the Subdivision/Site Plan Committee is any full member of the Board:  
Dawn Corcoran, Rev. Kenney, Michael Foster and Chairperson Smith.

The liaisons for the Board of Education are Dawn Corcoran and Vice-Chairman Henry Kenney.

**12. ADJOURNMENT**

The meeting was adjourned at 7:40 PM.

Respectfully Submitted,

Laura A. Buckley  
Planning Board Recording Secretary for Carol Saunders, Secretary

**I certify that the foregoing is a true and correct copy of the Minutes of the Reorganization Meeting of January 13, 2021 same having been fully adopted by the Planning Board of Piscataway on February 11, 2021.**

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**CAROL SAUNDERS, SECRETARY**