



MUNICIPAL COMPLEX • PISCATAWAY, N.J. 08854
TOWNSHIP OF PISCATAWAY

**LANDLORD REGISTRATION STATEMENT
ONE AND TWO-UNIT DWELLING REGISTRATION FORM
\$100 APPLICATION FEE**

Date: _____

Registration Type:

NEW

RENEWAL

Documents required to be submitted with NEW registration:

- 1 - Copy of signed lease.
- 2 - Certificate of Liability Insurance in the amount no less than \$500,000 for combined property damage and bodily injury or death.
- 3 - Municipal Certificate of Continued Occupancy application (MCCO).
- 4 - Lead Free / Lead Safe certificate for properties built prior to 1978.

Documents required to be submitted with RENEWAL registration:

- 1 - Copy of signed lease.
- 2 - Certificate of Liability Insurance in the amount no less than \$500,000 for combined property damage and bodily injury or death.
- 3 - Copy of the Municipal Certificate of Continued Occupancy (MCCO) Township issued Certificate with the current tenants' names listed.
- 4 - Lead Free / Lead Safe certificate for properties built prior to 1978.

Property Information		
Street Address:		
Block	Lot	Number of Units: 1 2

Owner of Property			
Name			
Address	City	State	Zip
Cell Phone Number	Alternate Phone number	Email	



Owner of Property is an <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation	
Pursuant to state law (N.J.S.A. 46:8-28), the property owner shall supply the names and addresses of all general partners in the case of a <i>partnership</i> , or <i>corporate officers</i> in case of a corporation (attach additional pages if needed).	
Name	Address

Registered Agent (if owner is a corporation) <input type="checkbox"/> Record Owner is not a corporation.			
Name			
Address	City	State	Zip
Cell phone number	Alternate phone number	E-mail	

Bank or Financial Institution Holding a Mortgage <input type="checkbox"/> There is no mortgage on the property.	
Provide the name and address of all banks or entities who own the mortgage loan for the property.	
Name	Address
Name	Address

Authorized Agent <input type="checkbox"/> There is no authorized agent.			
If no owner (s) and no managing agent resides in Middlesex County, in which the dwelling is located, please provide contact information for a person who resides in the county and is authorized to accept notices from a tenant, issue receipts for those notices and accept service of process on behalf of the out of county record owner (s).			
Name			
Address	City	State	Zip
Cell phone number	Alternate phone number	E-mail	



Fuel Oil <input type="checkbox"/> Building is not heated by fuel oil. <input type="checkbox"/> Building is heated by fuel oil.			
Name of Fuel Oil Company		Grade of Fuel Oil	
Address	City	State	Zip

Emergency Contact			
Individual Representative of the owner or managing agent who may be reached at any time in the event of an emergency affecting the dwelling and/or unit who has authority to make emergency decisions concerning the premises including making of repairs and expenditures (may be Registered Agent or Authorized Agent).			
Name			
Address	City	State	Zip
Cell phone number	Alternate phone number	E-mail	

Name all tenants, including minors, who are to reside in the property.	
1	2
3	4
5	6

I certify the following:

I am the landlord for the property located at: _____.

The dwelling complies with the Township of Piscataway Housing and Rent Control Ordinance. There is a written/oral agreement with the tenant (s) and myself for the rental at the above address.

The Total number of occupants living in the dwelling unit is _____, and I will not authorize more than the maximum permitted tenants, which is _____, to occupy the premises. See Section PM 405.0 of Ordinance.

Ordinances can be found on the internet at: <http://www.ecode360.com/PI0646>



I hereby affirm that I am either the owner of the above referenced property, or am authorized to act on behalf of the owner and that all of the information contained herein is true and correct to the best of my knowledge. I further certify I understand pursuant to Ordinance 08-18, an application to renew the Landlord Registration statement shall be filed annually by March 1st and pursuant to Ordinance 18-20, a Municipal Certificate of Continued Occupancy (MCCO) shall be obtained for each new tenant (prior to occupancy).

I also understand that if the Township of Piscataway is missing any of the documents required when submitting the application, the registration is considered incomplete.

_____	_____	_____
Print Name	Signature	Date
Landlord or Authorized Representative	Landlord or Authorized Representative	

DOCUMENTS REQUIRED TO BE SUBMITTED WITH APPLICATION

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RENEWAL registration:

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