



MUNICIPAL COMPLEX • PISCATAWAY, N.J. 08854

# TOWNSHIP OF PISCATAWAY

**LANDLORD IDENTITY REGISTRATION STATEMENT**  
**ONE AND TWO-UNIT DWELLING REGISTRATION FORM**  
**\$100 APPLICATION FEE**

Date: \_\_\_\_\_

Registration Type:     NEW  
     \*RENEWAL\*

\*Must attach a copy of current tenants MCCO\*

\*\*All applications must be submitted with a copy of the lease/agreement\*\*

Property Information		
Street Address:		
Block	Lot	Number of Units: <input type="checkbox"/> 1 <input type="checkbox"/> 2

Owner of Property			
Name			
Address	City	State	Zip
Telephone number	Alternate phone number	E-mail	

Owner of Property is an: <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation	
Pursuant to state law (N.J.S.A. 46:8-28), the property owner shall supply the names and addresses of all general partners in the case of a <i>partnership</i> , or <i>corporate officers</i> in case of a corporation (attach additional pages if needed).	
Name	Address



<b>Registered Agent (if owner is a corporation)</b>		<input type="checkbox"/> Record Owner is not a corporation.	
Name			
Address		City	State Zip
Telephone number	Alternate phone number	E-mail	

<b>Bank or Financial Institution Holding a Mortgage</b>		<input type="checkbox"/> There is no mortgage on the property.	
Provide the name and address of all banks or entities who own the mortgage loan for the property.			
Name		Address	
Name		Address	

<b>Authorized Agent</b>		<input type="checkbox"/> There is no authorized agent.	
If no owner (s) and no managing agent resides in Middlesex County, in which the dwelling is located, please provide contact information for a person who resides in the county and is authorized to accept notices from a tenant, issue receipts for those notices and accept service of process on behalf of the out of county record owner (s).			
Name			
Address		City	State Zip
Telephone number	Alternate phone number	E-mail	

<b>Fuel Oil</b>		<input type="checkbox"/> Building is not heated by fuel oil.		<input type="checkbox"/> Building is heated by fuel oil.	
Name of Fuel Oil Company			Grade of Fuel Oil		
Address		City	State	Zip	



<b>Emergency Contact</b>			
Individual Representative of the owner or managing agent who may be reached at any time in the event of an emergency affecting the dwelling and/or unit who has authority to make emergency decisions concerning the premises including making of repairs and expenditures (may be Registered Agent or Authorized Agent).			
<b>Name</b>			
<b>Address</b>		<b>City</b>	<b>State</b> <b>Zip</b>
<b>Telephone number</b>	<b>Alternate phone number</b>	<b>E-mail</b>	

<b>Name all tenants, including minors, who are to reside in the property.</b>	

**I certify the following:**

I am the landlord for the property located at: \_\_\_\_\_

The dwelling complies with the Township of Piscataway Housing and Rent Control Ordinance.

There is an oral/written agreement with the tenant (s) and myself for the rental at the above address.

The Total number of occupants living in the dwelling unit is \_\_\_\_\_.

I will not authorize more than the maximum permitted tenants, which is \_\_\_\_\_, to occupy the premises. See Section PM 405.0 of Ordinance.

Ordinances can be found on the internet at: <http://www.ecode360.com/PI0646>



*I hereby affirm that I am either the owner of the above referenced property, or am authorized to act on behalf of the owner and that all of the information contained herein is true and correct to the best of my knowledge. I further certify I understand pursuant to Ordinance 08-18, an application to renew the Landlord Registration statement shall be filed annually by March 1<sup>st</sup> and pursuant to Ordinance 18-20, a Municipal Certificate of Continued Occupancy (MCCO) shall be obtained for each new tenant (prior to occupancy).*

_____	_____	_____
Print Name	Signature	Date
Landlord or Authorized Representative	Landlord or Authorized Representative	

**MUST BE SUBMITTED WITH APPLICATION:**

- Fully executed copy of lease agreement signed by all tenants or certification that no written lease exists. Certification can be a letter signed by landlord and tenant (s) that states there is no written lease.
- Copy of the Municipal Certificate of Continued Occupancy (MCCO) for the current tenants if this application is a RENEWAL and tenants have not changed since obtaining the MCCO.