

SERVICE COMMITTEE

APRIL 27, 2022

The meeting was called to order at 5:30 p.m. by Chairperson Jan Materni. Committee members present were Kevin Fuller, Jan Materni, and Mark Weber. Also present were Bridgette Kabat, City Administrator and Kate Sandretto, Law Director.

APPROVAL OF MINUTES

There being no objections, the minutes from the March 23, 2022 meeting were approved.

APPOINTMENT TO LITTER PREVENTION BOARD

Adam Cassi was present to be considered for appointment to the Litter Prevention Board. Mr. Cassi said that he recently moved into the city and felt that this would be a good fit for him. The Committee members stated that they reviewed Mr. Cassi's impressive resumé and application. There was a brief discussion about some ideas Mr. Cassi would like to see implemented including public space recycling. The Committee agreed 3-0 to recommend Mr. Cassi's appointment.

CHANGE ORDER FOR MUNGER MUNGER FOR STATION #38 IMPROVEMENTS

Ms. Kabat stated that Munger Munger & Associates were the design architects for the improvements at Fire Station 38. She said that she received the final invoice with reimbursables and realized that she had not appropriately accounted for the cost of permits from Wood County in the original agreement. She asked for approval of a change order in the amount of \$1,307.80 to cover the cost of the permits. The Committee agreed 3-0 to recommend approval of the change order. Mr. Weber said that he would like to tour the station to see the improvements, and Ms. Kabat said she will contact Deputy Chief Granata to get that set up.

REQUEST TO PURCHASE A MECHANICS TRUCK

The Administration requested permission to purchase a GMC Sierra Mechanics Truck from the Perrysburg Automall for \$53,984.50 for the Department of Public Service. The current mechanics' truck is eleven years old, has over 95,000 miles on it, and has functionally outlived its useful life. Ms. Kabat stated that the old truck is only two-wheel drive, a plow cannot be attached to it, and there is not enough room for the tools needed. She said the new truck will allow them to attach a plow so the mechanics can assist with plowing public parking lots. Mr. Fuller asked if the truck would have utility sides, and Ms. Kabat said it would. Ms. Materni asked if the purchase includes anything else they're going to put on the truck like an air compressor. Ms. Kabat said they should be able to move equipment from the old truck to the new one. The Committee agreed 3-0 to recommend approval of the purchase.

AWARD BID FOR 2022 RESURFACING

Ms. Kabat stated that they went out to bid for the 2022 Resurfacing Program. She said that there is \$2 million budgeted, but the engineer was nervous about bidding it all out this year because of unknowns with costs. She said they will probably roll the unused funds from this year into next year's budget and hope costs are down. She said four bids were received with the lowest and best bid from Gerken Paving in the amount of \$709,097.94. The engineer's estimate on the project was \$1,139,684.99. Ms. Materni asked if we have rated the City's roads. Ms. Kabat said we had a company rate them previously, but the City Engineer will be doing it moving forward. Mr. Weber asked if there are any concerns because the bid is so much lower than the Engineer's estimate. Ms. Kabat said that the estimate was conservative because they didn't want to have to rebid. She said that the Engineer spoke with the company and is comfortable awarding the contract to them. She said the City has previously done work with Gerken and there were no issues. Ms. Materni said that the low amount of the bid could be because the other bidders already have a full schedule. The Committee agreed 3-0 to recommend approval of the contract with Gerken Paving.

OTHER BUSINESS

Mr. Fuller asked if the Service Department does pothole repair. Ms. Kabat said that they do and they have already been out 7 or 8 times this year. She said that they keep a running list so if they see a pothole to let her know.

Mr. Weber said that he participated in a couple of the Saturday morning clean-ups at the parks, and he wants to give a shout-out to Judy Hagen for arranging them.

There being no further business, the meeting adjourned at 5:56 p.m.

Respectfully submitted,

Jan Materni, Chairperson
Service Committee

Next meeting: Wednesday, May 25, 2022 at 5:30 p.m.