

## **SERVICE COMMITTEE**

**MARCH 24, 2021**

The meeting was called to order at 6:40 p.m. by Chairperson Jan Materni. Committee members present were Cory Kuhlman and Jan Materni. Jonathan Smith was absent. Also present were Bridgette Kabat, City Administrator and Kate Sandretto, Law Director.

### APPROVAL OF MINUTES

There being no objections, the minutes from the February 24, 2021 meeting were approved.

### APPOINTMENT TO STREET TREE COMMISSION

Kali Sawaya was present to be considered for appointment to the Street Tree Commission. Ms. Sawaya stated that she has an undergraduate in botany and feels this commission would be a good starting point for her. The Committee agreed 2-0 to recommend approval of the appointment and thanked Ms. Sawaya for her willingness to serve.

### PURCHASE OF MOSQUITO SPRAY

Ms. Sandretto presented legislation that would approve the purchase of mosquito control supplies from Clarke in the amount of \$56,216. The chemicals are the same as previous years. Ms. Kabat added that the materials meet EPA standards. Ms. Materni asked if the supplies carry over from year to year. Ms. Kabat said that she will verify that with the Department of Public Service. Mr. Kuhlman asked that the Public Information Officer provide notice to residents through social media about the mosquito spraying. The Committee agreed 2-0 to recommend approval of the purchase.

### PURCHASE OF A DURAPATCHER MACHINE

Ms. Sandretto presented legislation that would approve the purchase of a Duraco Durapatcher machine for the Department of Public Service at a cost of \$67,500. This equipment is a single machine that preps, installs a patch, and can be operated by one or two individuals. It would allow workers to make a permanent road repair that is traffic ready within minutes. This process provides the lowest cost for repairing potholes, and is more cost effective than a repeat application of cold mix. Ms. Materni said that ODOT was using this process before she retired. The Committee agreed 2-0 to recommend approval of the purchase.

### INSPECTION AND CONSTRUCTION ADMINISTRATION FOR SR25 AND PRESTON PARKWAY INTERSECTION IMPROVEMENTS

Ms. Sandretto reported that the City received qualifications from four firms for the inspection and construction administration of the intersection improvements at SR25 and

Preston Parkway. Based on those qualifications, the City selected Mannik Smith for this project. Ms. Sandretto requested approval of an agreement with Mannik Smith not to exceed \$62,934. Ms. Materni asked about the City inspector, and Ms. Kabat said that he will be doing inspection on the 2021 resurfacing program. The Committee agreed 2-0 to recommend approval.

#### PURCHASE OF A STREET SWEEPER

Ms. Sandretto presented legislation that would approve the purchase of a new Tymco Street Sweeper from Best Equipment at a price of \$259,901 for the Department of Public Service. The current street sweeper is a 2006, and it breaks down on a regular basis and parts are becoming more difficult to get. Ms. Sandretto said that the new unit is more environmentally friendly and does not emit as many pollutants into the air. She said that this purchase is included in the 2021 budget. There was a brief discussion about maintenance of the unit, and Ms. Kabat said that the City mechanics feel that they can handle it. The Committee agreed 2-0 to recommend approval.

There being no further business, the meeting adjourned at 6:56 p.m.

Respectfully submitted,

Jan Materni, Chairperson  
Service Committee

***Next meeting: Wednesday, April 28, 2021 at 5:30 p.m.***