

SERVICE COMMITTEE

DECEMBER 10, 2020

The meeting was called to order at 5:01 p.m. by Chairperson Jan Materni. Committee members present were Jan Materni, and Jonathan Smith. Cory Kuhlman was absent. Also present were Bridgette Kabat, City Administrator, and Kate Sandretto, Law Director.

Ms. Materni asked for a moment of silence in honor of Bowling Green City Councilman Neocles Leontis who was killed in an automobile accident.

APPOINTMENT TO STREET TREE COMMISSION

Susan Rowland Miller was present to be considered for appointment to the Street Tree Commission. Ms. Rowland-Miller said she has lived in Perrysburg for 25 years. She said that she feels community service is important. She said she is not an arborist, but she cares about the environment and ecosystem and is excited about this opportunity. Mr. Smith noted that Ms. Rowland-Miller was on the Charter Review Commission ten years ago, and he said he has no issues with this appointment. The Committee agreed 2-0 to recommend appointment of Susan Rowland-Miller to the Street Tree Commission.

FALL TREE PLANTING

Ms. Sandretto requested approval of legislation authorizing a contract with North Branch Nursery in the amount of \$65,091 for the 2020 Fall Planting. This contract covers the planting of 173 which were paid for by developers for new construction properties. There are 29 different species which are all on the approved street trees list. Ms. Kabat said the species on the list are chosen so their roots will not grow and interfere with infrastructure or sidewalks. There was a brief discussion regarding the replacement of existing street trees that die. The Committee agreed 2-0 to recommend approval of the contract with North Branch Nursery.

EROSION CONTROL AT THREE MEADOWS POND

Ms. Sandretto requested approval of a contract with G6 Infrastructure in an amount not to exceed \$74,960 for bank stabilization and erosion control at Three Meadows Pond. The contract will cover repair of 600-700 linear feet. The most severe erosion has taken place from the walking bridge heading east to the boat house or what is known as the western shore. Two companies submitted bids with the lower bid coming from G6. There was a brief discussion regarding the history of the pond, and the Committee agreed 2-0 to recommend approval of the contract with G6.

FIRE STATION 38 IMPROVEMENTS

Ms. Sandretto explained that unlike the new fire station, the old fire station is not set up with zones. She said that they would like to remodel the station and create zones so when the firefighters return from a fire, they can take off their gear and keep it away from the living quarters. RFQ's were requested for this project and two were submitted. Munger

Munger & Associates was chosen because they had the lower bid. The contract price will be 12% of the construction costs which is currently estimated to be \$215,000. Both Ms. Materni and Mr. Smith said that they are happy to see this being done to keep the firefighters safe. The Committee recommended 2-0 to approve the contract with Munger Munger & Associates.

SR25 & WEST SOUTH BOUNDARY INTERSECTION IMPROVEMENTS

Ms. Sandretto requested approval of a contract with Tetra Tech not to exceed \$49,900 for construction engineering, administration, and RPR services for the SR25 and West South Boundary intersection improvements. There is TMACOG funding involved with this project. Tetra Tech was chosen from the list of qualified engineering firms. Mr. Smith said that he was in favor of moving forward with this, and the Committee agreed 2-0 to recommend approval.

OTHER BUSINESS

Mr. Smith stated that a Transportation Improvement District Meeting was scheduled for the following day and he would report back to the Committee.

There being no further business, the meeting adjourned at 5:34 p.m.

Respectfully submitted,

Jan Materni, Chairperson
Service Committee

Next meeting: Wednesday, January 27, 2021 at 5:30 p.m.