

## **SERVICE COMMITTEE**

**SEPTEMBER 10, 2020**

The meeting was called to order at 6:33 p.m. by Chairperson Jan Materni. Committee members present in Council Chambers were Cory Kuhlman and Jan Materni. Jonathan Smith was present via teleconferencing. Also present were Bridgette Kabat, City Administrator and Laura Alkire, Law Director.

### **AWARD OF CONSTRUCTION OF MULTI-USE PATH PHASE 4**

Ms. Alkire stated that bids were opened September 4<sup>th</sup> for construction of phase 4 of the multi-use path which goes from the bridge to the lower parking lot of Fort Meigs. Five bids were received with Crestline Paving have the lowest and best bid at \$298,391. The bid was ½% over the engineer's estimate. The Administration is requesting approval of a 10% contingency. TetraTech, the design engineer, did an opinion of probable cost and it recommended a 17% overage, but the Administration feels that since we are doing the inspection in house, 10% will be sufficient. There is \$591,624 in the 2020 budget for this project. Ms. Alkire said that the Administration is requesting this as an emergency to try and get it in before winter. Ms. Kabat said that the temporary easement with the State of Ohio expires January 1, 2021. Mr. Smith asked if an archaeologist will be involved. Ms. Kabat said that an archaeologist will be on hand during excavation. The Committee agreed 3-0 to recommend approval of the contract.

### **ODOT LPA AGREEMENTS FOR SR25 AND ROACHTON ROAD AND SR25 AND PRESTON PARKWAY INTERSECTION IMPROVEMENTS**

Ms. Alkire requested approval of LPA agreements with ODOT for intersection improvements at SR25 and Roachtan Road and SR25 and Preston Parkway. She stated that this is a standard agreement as part of any federal or state dollars when working with ODOT. Ms. Kabat said that both projects have TMACOG grants associated with them. She stated that the Roachtan Road intersection will be bid with the SR25/West South Boundary intersection and hopefully will go out to bid yet this year so they are lined up for the spring. The Preston Parkway intersection involves a mast arm and there is significant lead time involved with ordering that. Ms. Materni commended the Administration on being pro-active with bidding out these projects so far in advance because you normally get a better response. Mr. Smith asked if these projects are consistent with what has been discussed in the past. Ms. Kabat said that they comply with the Access Management Plan as approved by City Council. The Committee agreed 3-0 to recommend approval of entering into LPA agreements with ODOT for both projects.

### **PERMISSION TO PURCHASE PLOW TRUCK**

Ms. Alkire requested approval of two pieces of legislation to purchase a plow truck for the Department of Public Service. The first resolution is to approve the purchase of a 2021 International HV507 cab and chassis from Rush Truck Centers in the amount of \$84,216.14. The truck will then go to Henderson Products to be equipped and outfitted to

be a snow plow at a cost of \$98,181. There is \$190,000 in the 2020 budget for this purchase. Ms. Alkire stated that these purchases are being made through state competitive pricing and Sourcewell competitive pricing so we do not have to go out to bid. This purchase was on the deferred budget item list during Covid, but it has become a necessity. The vehicle it is replacing will become a brine vehicle. Mr. Kuhlman asked if the Administration is comfortable with the budget at this time to move forward with this purchase. Ms. Kabat said that they are. The Committee agreed 3-0 to recommend approval.

#### AGREEMENT FOR DESIGN FOR SR25 AND INDIANA AVENUE INTERSECTION IMPROVEMENTS

Ms. Kabat said that RFQ's were sent out and reviewed for intersection improvements at SR25 and Indiana Avenue. She said that there is TMACOG funding attached to it and funds will be available July 1, 2021. Mannik & Smith was chosen to do the design of the intersection. An initial scope meeting was held and Mannik & Smith will be submitting a fee schedule between \$70,000 to \$90,000. However, this project involves crossing CSX tracks and a scope meeting will be held out in the field with ODOT, City employees, and Mannik & Smith. After the meeting, they will be submitting their fee schedule and the Administration would like to bring it to City Council at the October 6 Council meeting. Ms. Kabat said she talked to Mannik & Smith about a multi-use path on the north side of Indiana Avenue to hook up with the multi-use path at the cemetery and including bike lanes on Indiana Avenue. She said that there are some challenges involved, but they are exploring it. Ms. Materni said she would like to see us explore multi-use paths and bike lanes with all future projects. The Committee agreed 3-0 to recommend approval of the contract with Mannik & Smith.

#### OTHER BUSINESS

Mr. Smith said that he checked trash cans on Sunday at some of the parks and downtown and many were at capacity. He said that he would like to see the community stay clean. Ms. Kabat said that she talked to the Service Director and asked him to assign someone to check the parks and downtown on Sunday mornings. She said they will monitor it over the next several weeks.

There being no further business, the meeting adjourned at 7:14 p.m.

Respectfully submitted,

Jan Materni, Chairperson  
Service Committee

***Next meeting: Wednesday, September 23, 2020 at 5:30 p.m.***