

SERVICE COMMITTEE

AUGUST 26, 2020

The meeting was called to order at 5:35 p.m. by Chairperson Jan Materni. Committee members present were Cory Kuhlman, Jan Materni, and Jonathan Smith. Also present were Bridgette Kabat, City Administrator and Laura Alkire, Law Director.

AWARD OF ROAD SALT BID

Ms. Alkire stated that we went out to bid on our own this year for road salt, and we received three bids. The bids received were from Detroit Salt, Morton and Cargill. We also put out requests for two years as an alternate, but we received no response to that. Last year we purchased salt from Detroit Salt, but this year Cargill came in with the lowest price of \$48.99 per ton. The bid was for 4,000 tons so the contract price is just under \$196,000. Ms. Alkire said the salt will be stored by Cargill and delivered as needed. Ms. Kabat said that we are not locked in to take a certain amount, and if we need more, we can still get it at the bid price. Ms. Kabat said that she will email the committee about the amount of salt we have in reserves. Ms. Materni said that this is a great price. There was a brief discussion about brine, and the Committee agreed 3-0 to recommend approval of the contract with Cargill for the purchase of road salt for the 2020-21 season.

AMENDMENT TO CONTRACT WITH GERKEN PAVING FOR 2019 RESURFACING PROGRAM

Ms. Alkire stated that Resolution 31-2019 approved a contract with Gerken Paving for the 2019 Resurfacing Program, but no contingency was included. In February of this year, change order number one was approved for sidewalk work being done in conjunction with the resurfacing. Approval of change order two in the amount of \$72,942.83 is being requested. Ms. Alkire said that when the final invoice was received by Gerken, a full audit was done of all invoices to verify quantities and prices. Over \$116,000 in sidewalks and curb ramps and over \$45,000 in additional paving was done. Also, there were some sub-grade items that could not have been foreseen. Ms. Alkire said that this change order will close out the project. Mr. Kuhlman said that he is okay with the request since the invoices were audited. Ms. Kabat added that a better process can be expected moving forward, and there might have been too many cooks in the kitchen. The Committee agreed 3-0 to recommend approval of the change order.

ACCEPTING ROADS, ALLEYS AND GREENSPACE PER CODIFIED ORDINANCE 1295.07

Ms. Alkire explained that once a developer submits as-builts of a subdivision and a final walk through is done by City staff, the Code states the streets, alleys and greenspace needs to be accepted by ordinance. She said that this has not been done since 2017. Ms. Alkire stated that the list is not yet complete, but it will be ready to send to City Council by the end of the week. Moving forward, Ms. Alkire said that it would be easier to do this as a plat is finalized instead of in batches as it is done now. There was a brief discussion

about whether Service is the proper committee to review this. The Committee agreed 3-0 to recommend approval pending receipt of the list of streets to be accepted.

OTHER BUSINESS - REQUEST TO PURCHASE RADIO CONTROL MOWER

Ms. Alkire stated that a request came in too late from the Department of Public Service to put on the agenda. She said that they are requesting approval of a contract with Century Equipment to purchase a radio control mower. She explained that there are several areas in the City that are dangerous to mow such as the DDI. This machine will mow up to a 55-degree angle. Ms. Alkire stated that this is a very unique piece of equipment so it can't be bid out. She said that there was \$38,000 in the budget for this purchase, but the price has increased \$1,077.50 since the budget was prepared. There are funds available in another Service Department line item that can be used for the difference. The Committee agreed 3-0 to recommend approval of the purchase.

There was a brief discussion regarding the budget and income tax collections to date.

Ms. Materni said that she would like to see sponsorship for maintenance of the landscaping of the DDI.

There being no further business, the meeting adjourned at 6:27 p.m.

Respectfully submitted,

Jan Materni, Chairperson
Service Committee

Next meeting: Wednesday, September 23, 2020 at 5:30 p.m.