

SERVICE COMMITTEE

FEBRUARY 26, 2020

The meeting was called to order at 5:31 p.m. by Chairperson Jan Materni. Committee members present were Cory Kuhlman, Jan Materni, and Jonathan Smith. Also present were Bridgette Kabat, City Administrator, and Laura Alkire, Law Director.

CONTRACT FOR URBAN PAVING PROJECT – SR25 AND US20

Ms. Kabat reported that we went out to bid for construction services for the State Route 25 and U.S. Route 20 urban paving project, and two bids were received. Shelly Company had the lowest and best bid at \$989,091.50. Ms. Alkire said that we will be reimbursed by ODOT for a portion of the cost. She explained that the legislation was drafted with a 15% contingency for change orders. This does not change the amount of the contract, it would allow the Finance Director and Mayor to approve change orders up to 15% of the contract amount. Mr. Kuhlman asked how the 15% was decided upon, and if that would be the standard contingency used. Ms. Kabat said that it would be on a case by case basis. Ms. Alkire said that the project is not for full depth repair, so if there are issues with the base in certain areas that would add to the cost of the project. The amount of the contract with the contingency is within the budgeted amount of \$1.3 million dollars. Ms. Kabat said that with the contingencies, they plan on updating the committee as the project goes along. Mr. Smith asked about striping for bike lanes, and Ms. Kabat said that was not a part of ODOT's scope. The Committee agreed 3-0 to recommend approval of the contract with the Shelly Company for the urban paving project.

CONTRACT FOR MAUMEE WESTERN RESERVE BRIDGE REPAIR PROJECT

The Committee discussed a contract with Uretex USA, Inc. in the amount of \$128,450 for materials for the Maumee Western Reserve Bridge repair project. Ms. Materni said that this was discussed at a previous meeting, and the City is getting a good deal from ODOT because we are only paying for materials. Ms. Kabat said that they are looking at doing the repairs the beginning of May. Mr. Smith noted that there is a 10% contingency. Ms. Alkire said that the contract is only for materials, and we received DOT competitive bid pricing. The Committee agreed 3-0 to recommend approval of the contract with Uretex.

CONTRACT FOR FIRE STATION 38 STRUCTURAL REPAIRS

Ms. Kabat explained that there is a beam at Fire Station 38 that is failing and is causing some cracking. She said that the contract with Comte Construction Company is for \$21,100, but a \$5,000 contingency has been added because there is some belief that when the concrete floor is opened up, there may be a broken pipe. Ms. Alkire said that this resolution was written as an emergency because we need to get the repairs done. The Committee agreed 3-0 to recommend approval of the contract with Comte Construction Company.

AMENDED BUDGET

Ms. Kabat reviewed the larger dollar items included in the 2020 budget amendment including \$600,000 in additional dollars for resurfacing, a remote controlled hillside mower, replacement of a 22 year old plow truck, design for 2021 resurfacing, and erosion control at Three Meadows Pond.

OTHER BUSINESS

Mr. Smith reported that he and Mayor Mackin had a very productive meeting with representatives from O-I regarding recycling. He said that they want to provide some suggestions. Ms. Kabat said that she reached out to O-I and told them that our Litter Prevention Board is working with Department of Public Service on some possible solutions. Ms. Kabat said that once the Administration receives those recommendations, they will share them with O-I and ask them to come in and discuss with the committee or all of Council.

Mr. Smith distributed the January minutes from the Wood County Transportation Improvement District Board. He said that there is an opportunity to apply for funds with a May 31st deadline to submit proposals. He said that they are looking for projects with job creation.

Ms. Kabat informed the committee that we may be having an issue with the boiler in the Police Division, which also services the Municipal Building, failing. She said that the Public Service Department is working on it, but there may be another budget amendment forthcoming.

There being no further business, the meeting adjourned at 6:18 p.m.

Respectfully submitted,

Jan Materni, Chairperson
Service Committee

Next meeting: Wednesday, March 25, 2020 at 5:30 p.m.