

SERVICE COMMITTEE

OCTOBER 23, 2019

The meeting was called to order at 5:01 p.m. by Chairman Barry VanHoozen. Committee members present were Deborah Born, Barry VanHoozen, and Mark Weber. Also present was Bridgette Kabat, City Administrator

APPOINTMENTS TO COMMISSIONS AND BOARDS

Ryan Krautheim and Daniella Morello, student candidates for the Litter Prevention and Recycling Board were present. Committee members said that they received copies of the candidates' applications and they were impressive. The Committee agreed 3-0 to recommend approval of their appointments and thanked them for their willingness to serve.

The Committee also received a copy of the application of Philip Walton for appointment to the Street Tree Commission, but Mr. Walton was not present at the meeting. Ms. Born said she read the application but will be voting no because of past dealings with Mr. Walton. Mr. Weber said that he feels Mr. Walton is a good choice for this position and he has 42 years of professional administration and managerial experience. He noted that he does not have a background in trees. Ms. Kabat said that we have previously sent people to the Street Tree Academy put on by ODNR. The Committee agreed 2-1 to recommend the appointment of Mr. Walton to the Street Tree Commission.

ODOT LPA AGREEMENT – PID 104496

Ms. Kabat stated that an agreement with ODOT is required for the project at SR25 and West South Boundary Street. A second left turn lane from South Boundary to SR25 will be added along with a right turn lane heading northbound on SR25 to West South Boundary Street. The City was approved for an STBG grant for 50% reimbursement up to \$221,000 for the replacement of the pavement and inspection. The curb, gutters, and RPR are all the City's responsibility. Ms. Kabat said that there are dollars in the 2020 budget, and this project will be bid out early next year and work will begin after July 1, 2020. Mr. Weber asked about changes that were made to the project because of neighbors' concerns. Ms. Kabat said that because the driveways on South Boundary will be right-in, right-out only, and we got a consent entry to do some work on the SR25 driveway. The Committee agreed 3-0 to recommend approval of the agreement with ODOT.

ODOT LPA AGREEMENT – PID 109516

Ms. Kabat stated that an LPA agreement is also needed with ODOT for the Urban Paving Project which includes US 20 from East Boundary to SR795 and SR 25 from Craig Drive to Findlay Street. She said that the City will be reimbursed for 80% of the eligible expenses. The 2020 budget has \$1.35 million dollars for this project and the reimbursement amount is \$746,000. She said the project will be bid early next year with

work commencing after July 1, 2020. The Committee agreed 3-0 to recommend approval of the agreement.

ODOT LPA AGREEMENT – PID 101863

Ms. Kabat reported that an LPA agreement with ODOT is needed for phase 4 of the multi-use path along the river. She stated that the grant was approved in 2009 and has been broken into four phases. Phases 1 and 2A are done and Phase 2B is in front of the Boat Club so we are waiting for that to finish. Phase 4 runs from Rapids Road, under the bridge, along the river crosses Crooked Creek, to the bottom of the parking lot and connects to the base of Fort Meigs. Ms. Kabat said that they have been working extensively with the Ohio History Connection, the Ohio State Preservation Office, ODOT, and their attorneys on a designated pathway and that has now passed through their legislative bodies. Now the attorneys are working on construction easements and a permanent easement for the pathway. She said that the construction estimate is approximately \$275,000 so our share would be \$53,275 plus 100% of the architectural cost, construction engineering, inspection, and testing. Ms. Kabat added that we will have an archaeologist on site for at least part of the construction. There are funds in the budget to cover these costs. After this phase, there will be \$180,000 remaining in the grant to do the portion from Orleans Park east to the path at Riverside Park. Mr. VanHoozen asked when construction will occur. Ms. Kabat said that it will be next year as long as the attorneys can agree on the easements. Ms. Born said that she is not in support of this because we are known as Historic Perrysburg, and she has environmental, preservation, and historic concerns. The Committee agreed 2-1 to recommend approval of the agreement with ODOT.

PURCHASE OF ONE VEHICLE FOR GARBAGE

Ms. Kabat explained that a summer employee got into an accident with the Pack Rat. We have received \$98,000 from the insurance company, but this is \$20,000 short of the purchase price of \$119,869.45 for a new one from Best Equipment Company. She said there are funds available within the 231 fund to cover the difference. She requested that this purchase be approved as an emergency since the Department of Public Service is operating with only one Pack Rat. The Committee agreed 3-0 to recommend approval of this purchase.

REIMBURSEMENT AGREEMENT – ROACHTON ROAD MUP

Ms. Kabat stated that over the last couple of years the City has been working with developer Mark Rich to install a multi-use path at the Village at Canterbury. The developer is required to install a 5' wide sidewalk. This agreement would reimburse the developer \$46,371.50 which is the difference in cost to instead install a 10' wide multi-use path. Ms. Kabat said that we have been carrying \$65,000 on the books for the last several years to cover this. She added that this covers only the portion the developer is working on now and does not include the HPI side. Mr. Weber asked about requiring developers to put in multi-use paths. Ms. Kabat said that the Planning and Zoning Code would have to be changed, and she will talk to the Planning and Zoning Administrator and Law Director

about it. The Committee agreed 3-0 to recommend approval of the reimbursement agreement.

DEPARTMENT OF PUBLIC SERVICE BUDGET

The Committee reviewed the Department of Public Service budget including the Engineering Division, Streets, Buildings, and Refuse. Ms. Kabat said that the proposed Engineering budget shows an 8% decrease from the current year budget. An additional employee has been added to the Street Division budget. Ms. Kabat said that it is a placeholder to allow the new Director of Public Service to decide where that employee is needed the most. \$190,000 is in the 403 fund for a new plow truck to replace one that is 20 years old, and an additional \$70,000 has been added for a bucket truck. There were dollars in this year budget for this purchase, but after getting cost estimates it was determined that not enough had been budgeted. Mr. Weber asked if a multi-use path along Fort Meigs Road near the ditch were installed where the money would come from. Ms. Kabat said that it could be added during the amended budget process. She said that she can have Planning and Zoning, Engineering, and the Department of Public Service get an estimated cost and have our GIS specialist check and see how much right-of-way is available. Ms. Born said that no one along Fort Meigs wants that. Ms. Kabat stated that the building maintenance budget has been reduced, but there is money in the 403 fund to replace the roof at the court with a standing seam roof, and \$75,000 which will be added to the \$50,000 from this year's budget for Senior Center improvements including a three or four seasons room. There was discussion about ADA accessibility, the refuse levy, and the increased cost of recycling. Mr. Weber asked about the budget amount for historic signage. Ms. Kabat explained that it is for signage on the walls at Riverside Park.

There being no further business, the meeting adjourned at 6:12 p.m.

Respectfully submitted,

Barry VanHoozen, Chairman
Service Committee

Next meeting: Wednesday, November 27, 2019 at 5:00 p.m.