

SERVICE COMMITTEE

AUGUST 22, 2018

The meeting was called to order at 5:02 p.m. by Chairman Barry VanHoozen. Committee members present were Deborah Born, Haraz N. Ghanbari, and Barry VanHoozen. Also present were Bridgette Kabat, City Administrator and Doug Dariano, City Engineer.

PERMISSION TO ENTER INTO AGREEMENT WITH CSX FOR MUP

Mr. Dariano requested permission to enter into an agreement with CSX regarding the multi-use path that will cross the CSX tracks on the south side of Roachton Road between Fort Meigs Road and the east edge of the Canterbury development. The amount of the contract is \$37,569. Ms. Kabat explained that this amount covers the cost of CSX's engineer to be an inspector on the project during construction, flaggers for trains during construction, and a couple of other pieces. Mr. Ghanbari asked if we know how many hours CSX will have on the project. Mr. Dariano estimated at least a week. Mr. Ghanbari asked if CSX is okay with introducing an additional pedestrian crossing. Ms. Kabat said that they have approved the engineering plans. The Committee agreed 3-0 to recommend approval of a contract with CSX.

PERMISSION TO HIRE APPRAISAL FIRM TO ACQUIRE ADDITIONAL ROW FOR ROACHTON RD/SR25 INTERSECTION UPGRADE

Mr. Dariano stated that improvements to the intersection of SR25 and Roachton Road are a 2021 project which means grant funds will be available on July 1, 2020. As part of this project, the City needs to acquire additional right of way. Proposals were solicited from four firms for appraisal services for the right of way acquisition. One firm, Continental Valuations, did not submit a proposal because they are not ODOT certified for all phases of this work. The lowest and best proposal came from West Erie Realty Solutions in the amount of \$24,670. Mr. Ghanbari asked if we have used West Erie's services before, and Mr. Dariano said that we have. Mr. Ghanbari asked about their performance, and Mr. Dariano said it was outstanding. The Committee agreed 3-0 to recommend approval of the contract with West Erie Realty Solutions.

There being no further business, the meeting adjourned at 5:23 p.m.

Respectfully submitted,

Barry VanHoozen, Chairman
Service Committee

Next meeting: Monday, September 17, 2018 at 5:00 p.m. which is a change from the regular date.