

SERVICE COMMITTEE

MARCH 28, 2018

The meeting was called to order at 5:01 p.m. by Chairman Barry VanHoozen. Committee members present were Deborah Born, Haraz N. Ghanbari, and Barry VanHoozen. Also present were Bridgette Kabat, City Administrator, and Jon Eckel, Service Director.

STREET TREE LEGISLATION

Ms. Kabat requested that this item be carried forward to next month's meeting.

PERMISSION TO ENTER INTO AGREEMENT WITH DGL ENGINEERS

Mr. Eckel requested permission to enter into an agreement with DGL Engineers for the design, specifications and bidding documents for the 2018 resurfacing project at a cost not to exceed \$87,500. He said the amount is based on a budget of \$1.4 million dollars, which is the \$1.6 million budgeted less the design and construction engineering, RPR, and testing which is estimated to be \$200,000. Mr. Eckel said they are in the process of selecting what streets will be done. Ms. Kabat said that as soon as they have that information it will be forwarded to City Council. Mr. Eckel said that he is requesting that this be approved as an emergency because the major construction companies want to get their summer schedules set and if we delay the bidding until after their schedules are set, we won't get the best pricing. He said that next year he will start the process earlier so it does not have to be done as an emergency. The Committee agreed 3-0 to recommend approval of the agreement with DGL Engineers.

PERMISSION TO ENTER INTO AGREEMENT WITH TETRA TECH

Mr. Eckel requested permission to enter into an agreement with Tetra Tech for construction engineering, resident project representation and testing for the 2018 resurfacing project at a cost not to exceed \$110,000. Mr. Eckel said that by having one firm do the design and another firm inspect the project, it provides a system of checks and balances and ensures that it is done to the design specifications. Mr. Ghanbari said the contract does not say not to exceed, and he asked if it is likely they will use all \$110,000. Mr. Eckel said that you can't always anticipate what you find during construction, but the last couple of years Tetra Tech has averaged \$30,000 to \$40,000 less than the contract amount. The Committee agreed 3-0 to recommend approval of the agreement with Tetra Tech.

PERMISSION TO BID THE 2018 RESURFACING PROJECT

Mr. Eckel requested permission to go out to bid for the 2018 resurfacing project. He said that this ordinance does not need to be an emergency because it will take DGL more than thirty days to design the project. Mr. Eckel reiterated that as soon as they know what streets and/or alleys will be done, they will send the information to City Council. The Committee agreed 3-0 to recommend granting permission to go out to bid for the 2018 resurfacing project.

PERMISSION TO LEASE TWO AUTOLOADER REFUSE TRUCKS AND ONE "PAK RAT" REFUSE TRUCK

Mr. Eckel requested permission to lease two full size auto loader refuse trucks and one smaller Pak Rat truck through the National Joint Powers Alliance purchasing program. He explained that the Pak Rat is used at the parks, downtown, on private roads, and on lengthy driveways for carry-out/carry-back service. He said that they will trade in one truck and will keep one as a spare. The trucks we have now are six years old and they make over 800 stops a day. The maintenance line item went over budget last year because of the necessary repairs and the mechanics are over tasked. Best Equipment Company has the trucks available now so Mr. Eckel requested that this ordinance be passed as an emergency. If we have to order them, it could be October before we get them. Mr. Eckel said that the newer trucks have 50% less moving parts in the arm, and at the end of the five year lease we will own the trucks. Mr. VanHoozen clarified that these trucks will be upgrades, and Mr. Eckel said that they will be and they have two steering wheels. Mr. Ghanbari asked if the Pak Rat is an auto loader. Mr. Eckel said that it is a rear loader and you just have to slide the toter up to the rear of the truck. The Committee agreed 3-0 to recommend approval of the lease of the refuse trucks.

PERMISSION TO APPLY FOR THE 2018 OEPA MOSQUITO CONTROL GRANT

Mr. Eckel stated that last year we were awarded a \$30,000 grant for mosquito control products, and he requested permission to apply for the grant again this year. He explained that they have made it more difficult to apply and the grant program is being done in conjunction with BGSU and the Wood County Health Department. Beginning this year quantitative testing will be required to see if the mosquito control is working. Mr. Eckel requested that this resolution be passed as an emergency because the grant application is due April 13. There was discussion regarding the mosquito control program and the chemicals used. Mr. Eckel said the chemicals are so costly because they are safe. The Committee agreed 3-0 to recommend approval of the grant application.

OTHER BUSINESS

There was a brief discussion about brush pickup, pothole repairs, White Road, and the railing to be installed at the DDI on SR25, but no action was taken on any of these items.

There being no further business, the meeting adjourned at 5:34 p.m.

Respectfully submitted,

Barry VanHoozen, Chairman
Service Committee

Next meeting: Wednesday, April 25, 2018 at 5:00 p.m.