

SERVICE COMMITTEE

FEBRUARY 28, 2018

The meeting was called to order at 5:00 p.m. by Chairman Barry VanHoozen. Committee members present were Deborah Born, Haraz N. Ghanbari, and Barry VanHoozen. Also present were Bridgette Kabat, City Administrator, Jon Eckel, Service Director, and Doug Dariano, City Engineer.

CITIZENS' CONCERNS

Ann Pilkington, E. Sixth Street, stated that she has not received a response to her questions from the last meeting. She reiterated her concerns about the leaf pick-up and snow plowing, and she said that she received a legal opinion regarding street trees. Mr. VanHoozen asked that she forward a copy of the legal opinion to the committee.

REQUEST TO PURCHASE ADDITIONAL RIGHT OF WAY (ROW) AND HIGHWAY EASEMENT FOR MULTI-USE PATH

Mr. Dariano requested permission to purchase additional right of way and highway easement from CSX for the multi-use path along the south side of Roachton Road between Fort Meigs Road and the Canterbury subdivision. There are seven parcels, with five different owners. Five of the parcels are in the City of Perrysburg and two of the parcels are in Middleton Township. Mr. Dariano said that we have received a grant for the multi-use path, but there are no grant funds to purchase right of way and this purchase is in the 2018 budget. The Committee agreed 3-0 to recommend approval of the ordinance as a non-emergency measure.

STREET TREES – NEW PROCESS

Mr. Eckel and Ms. Kabat explained that currently developers submitting construction plans must provide a street tree plan prepared by a landscape architect. The Street Tree Commission reviews and approves the street tree plan. The developer pays for the street trees when they pay for their zoning permits, and the City has the trees planted in accordance with the approved street tree plan. Mr. Eckel and Brody Walters, Planning and Zoning Administrator, sat down and looked at the permitting process in an effort to make the process easier for developers. They came up with the idea that the Street Tree Commission could take the site plan and decide what type of trees should be planted and where they should go. This would save the developers time and money because they would not have to hire a landscape architect. Mr. Eckel said that if the developer has a special request, the Street Tree Commission will work with them to accommodate their request as best they can. Ms. Kabat said if the committee is comfortable moving forward with this change, she will have the Law Director draft the language and it will come back to the committee next month. Ms. Born said that she would like to see it in writing. Mr. VanHoozen said to go ahead and draft the language to bring it back to the committee.

REQUEST TO PURCHASE TORO GROUNDMASTER MOWER

Mr. Eckel requested permission to purchase a Toro Groundmaster 4100-D Tier 4 Final Compliant Mower through the State Purchasing program for \$57,578.25. Mr. Eckel said

that his department mows 220 acres of lawn in the parks and right of way. This mower would replace a 1995 Toro Groundmaster. The Committee agreed 3-0 to recommend approval of the purchase.

REQUEST TO PURCHASE TORO WIDE TRACK

Mr. Eckel requested permission to purchase a Toro Dingo TX 100 Wide Track through the State Purchasing program for \$28,376.87. Mr. Eckel said that this is a needed addition to their department for use in landscaping and tree work. It will cut down on manpower and be more efficient than the current method of handling applications like mulch because they use wheel barrows and shovels. Mr. Ghanbari asked if they have the trailers to pull it around and Mr. Eckel said that they do. The Committee agreed 3-0 to recommend approval of the purchase.

REQUEST TO PURCHASE HOT BOX

Mr. Eckel also requested permission to purchase a Hot Box from Southeastern Equipment through the State Purchasing program for \$27,601. The Hot Box will hold four tons of material and can be run on propane or diesel. Mr. Eckel said that it will keep the material warm for 48 hours so they will only need to load it every other day. It can be pulled with a pick-up truck. Mr. Eckel said that we have a Hot Box that is five or six years old that we will keep as a back-up, but this is new technology and offers versatility in road repairs and filling potholes. Mr. Eckel said that all three of the purchases he is requesting are in the 2018 budget. The Committee agreed 3-0 to recommend approval of the purchase.

OTHER BUSINESS

Ms. Kabat said if the committee has any questions about the budget amendment to let her know.

Ms. Born said that she took a tour of the public service building and she appreciates all they do. She noted that there are potholes on W. Front Street and in the Sanctuary. Mr. Eckel said that he appreciates her letting him know.

Mr. VanHoozen asked about resurfacing dollars in the budget. Ms. Kabat said that the 2018 budget had \$1.1 million dollars for road resurfacing and the budget amendment adds an additional \$500,000 to bring the total to \$1.6 million dollars.

There being no further business, the meeting adjourned at 5:42 p.m.

Respectfully submitted,

Barry VanHoozen, Chairman
Service Committee

Next meeting: Wednesday, March 28, 2018 at 5:00 p.m.