

SERVICE COMMITTEE

JANUARY 24, 2018

The meeting was called to order at 5:00 p.m. by Chairman Barry VanHoozen. Committee members present were Deborah Born, Haraz N. Ghanbari, and Barry VanHoozen. Also present were Bridgette Kabat, City Administrator, and Jon Eckel, Service Director.

CITIZENS' CONCERNS

Joseph Pilkington, 502 E. Sixth Street, read a letter from his wife regarding several issues including leaf pick-up, a sink hole left by construction work on Hickory Street, and drainage problems due to a neighbor's construction project. According to the letter, Ms. Pilkington has reached out to the Department of Public Service but has not heard back from them. Ms. Kabat said that she would scan the letter and send it to the Committee members indicating which issues are the responsibility of the City and which are private. She said that she would also discuss the City issues with the multiple divisions involved. Ann Pilkington was present and Ms. Kabat asked her if these are issues are recent. Ms. Pilkington said that it has been on and off since 1995 or 1996. She said that after the blizzard 40 years ago the snow was really piled up and it started the erosion. She now has a pond in her backyard and she has to throw tin cans at the ducks because she does not have an air gun.

Chip Pflleghaar, 401 W. Front St., said that he is having a difficult time dealing with the City's insurance company regarding damage due to a recent water main break. Ms. Kabat said that the Finance Department works with the insurance company, so she will discuss the issue with the Finance Director and get back to Mr. Pflleghaar.

PERMISSION TO BID COLD STORAGE BUILDING

Mr. Eckel requested permission to go out to bid for construction of the cold storage building at the Department of Public Service facility on Roachton Road. He said that they went through the Planning and Zoning process and received all necessary approvals. There is \$125,000 in the 2018 budget for construction. Ms. Kabat said that it was also in last year's budget but they had to go through the process, and we should get a better price going out to bid at this time of the year. Mr. Ghanbari asked what will be stored in the building and Mr. Eckel said that it will be full and they plan on using it for equipment like tractors and the tar kettle. The Committee agreed 3-0 to recommend approval to go to bid for the cold storage building.

FEE CHANGES FOR REFUSE AND NUISANCE MOWING

Mr. Eckel requested permission to raise the fee for carry-out/carry-back refuse service from \$300 a year to \$360 a year and to raise the costs of street opening permits from \$110 to \$130. He also requested a change in the code language so they are able to amend fees from time to time without having to come back to the committee. Mr. Eckel said that the carry-out/carry-back service is free for those who are 65 or older or disabled. Mr. VanHoozen asked if a separate truck does the carry-out/carry-back pick-up. Mr. Eckel said that the pack rat does a lot of them because there are some long driveways and the weight of the regular garbage trucks can damage the driveway. Mr. Ghanbari asked if cost saving measures are implemented in the future if the rates could go down. Mr. Eckel said that they could. He said that the increase in the street opening permit simply reflects our cost in processing the permit and a site inspection. The Committee agreed 3-0 to recommend approval of these requests.

PERMISSION TO ENTER INTO AGREEMENT WITH PAVEMENT MANAGEMENT GROUP

Mr. Eckel said that we did a pavement inventory in 2014, and it was a good document, but it was not easily understandable for City Council and the public. He requested permission to hire Pavement Management Group at a cost of \$39,397.50 to do a new study that uses a system designed by the Army Corps of Engineers to evaluate the roads. The funds will come from this year's resurfacing budget. They will do a block by block inventory and will also make a video of it. They will include curbs and we will get a final report including cost estimates. Mr. Eckel said that the plan will need to be updated every three years, but will be at a reduced cost if we stay with this company. Mr. Ghanbari asked what the cost of the previous study was. Mr. Eckel said that it was between \$30,000 and \$35,000. Mr. Ghanbari stated that for \$39,000 we will get some things we did not have before. Mr. Eckel said that is true, and the video will save us from having to pay to have an area videotaped before work is done. Mr. VanHoozen asked if the first study that was done was helpful. Mr. Eckel said that it was helpful in prioritizing roads and in providing budget numbers. Ms. Born said that she is glad we're addressing the roads. The Committee agreed 3-0 to recommend approval of the contract with Pavement Management Group.

OTHER BUSINESS

Mr. Eckel requested permission to bid out HVAC services for multiple City owned buildings. He said that he is hoping by compiling everything we do, we will get a better price. Mr. Eckel stated that he would like to do a three year contract with the potential for two one year renewals so there is some continuity, and the contractors don't have to relearn everything we do. The Committee agreed 3-0 to recommend approval of going to bid for HVAC services.

The Committee discussed the sledding hill at Rivercrest Park in response to a citizen who contacted Ms. Born. Mr. Eckel said that the concern was already addressed and they are going to try to come up with a permanent way to separate the kids going up the hill from kids going down the hill.

Mr. Ghanbari asked if there are any plans to fix the Maple Street boat launch because when the water is down you can see the deterioration. He also asked if we have looked into any grants. Mr. Eckel said that we have sought grants from ODNR but we do not have enough space at the docks to meet the criteria.

Mr. VanHoozen said the Department of Public Service is doing an awesome job plowing and salting. Mr. Eckel said they are up to 230 lane miles that they plow and salt.

There being no further business, the meeting adjourned at 5:38 p.m.

Respectfully submitted,

Barry VanHoozen, Chairman
Service Committee

Next meeting: Wednesday, February 28, 2018 at 5:00 p.m.