

City of Park Ridge  
Proposed Budget  
Fiscal Year Ending  
April 30, 2020

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City of Park Ridge  
Proposed Budget  
Fiscal Year Ending  
April 30, 2020

**INDEX**

Budget Process.....	pg. 5
Summary Budget.....	pg. 11
Personnel.....	pg. 17
General Fund Summary.....	pg. 23
General Fund Revenue.....	pg. 25
Administration.....	pg. 27
Community Preservation & Development.....	pg. 37
Finance.....	pg. 45
Fire.....	pg. 53
Police.....	pg. 63
Public Works.....	pg. 75
Special Revenue Funds.....	pg. 87
Library / Library Technology Replacement Fund.....	pg. 89
Dempster TIF.....	pg. 99
Motor Fuel Tax Fund.....	pg. 103
Uptown TIF.....	pg. 107
Illinois Municipal Retirement Fund (IMRF).....	pg. 111
Federal Insurance Contributions Act Fund (FICA).....	pg. 115
Municipal Waste Fund.....	pg. 119
Asset Forfeiture Fund.....	pg. 123
Foreign Fire Fund.....	pg. 127
Proprietary Funds.....	pg. 131
Parking Fund.....	pg. 133
Water Fund.....	pg. 137
Sewer Fund.....	pg. 143

Motor Equipment Replacement Fund (MERF).....	pg. 147
Information Technology (IT) Replacement Fund.....	pg. 151
Employee Benefits Fund.....	pg. 155
Debt Services Funds.....	pg. 159
Capital Improvement Plan (CIP).....	pg. 165
Appendix.....	pg. 231



**City of Park Ridge, IL  
FY20 Budget Workshop Schedule  
As of January 09, 2019**

Presentation of FY20 Budget by City Manager

Friday, February 15, 2019	City Manager's Proposed Budget Uploaded
Tuesday, February 19, 2019	City Manager Presents Proposed Budget Alderman Requests ( <i>*possible at any workshop</i> ) Ground Rules

Council Budget Workshops (6:00PM – 9:00PM)

*Topics are tentative and subject to change*

Wednesday, February 20, 2019	Public Works – General Fund Motor Fuel Tax (MFT) Fund Municipal Waste Fund Parking Fund Water Fund Sewer Fund Motor Equipment Replacement Fund (MERF)
Wednesday, March 06, 2019	CP&D City Administration/Legislative/Legal/HR/IT/ Econ Dev/Community Support Employee Benefit Fund (HR) IT Maintenance and Replacement Fund Finance General Fund Revenue Shared Service Overview Tax Increment Financing (TIF) Funds Debt Service Funds IMRF & FICA Funds
Wednesday, March 20, 2019	Library & Library Technology Funds E-911 (Fund closing 4/30/19) Public Safety – Police *Asset Forfeiture Fund Public Safety – Fire *Foreign Fire Tax Fund Capital Improvement Plan Review

Public Hearing & City Council Budget Approval

Wednesday, April 3, 2019

# Park Ridge Municipal Code

## Article 2

### **CHAPTER 9 - BUDGET POLICY**

#### **2-9-1- ESTABLISHMENT OF BUDGET POLICY**

There is hereby established in the City a budget policy which shall be implemented by the City Manager in the orderly preparation of an annual budget.

#### **2-9-2 - POWERS AND DUTIES OF CITY MANAGER IN IMPLEMENTING BUDGET POLICY**

The City Manager shall have the following powers and duties:

A. Permit, Encourage, and establish the use of efficient planning, budgeting, auditing, reporting, accounting and other fiscal management procedures in all Municipal departments, commissions and boards.

B. Compile an annual budget in accordance with the following:

1. The City Manager will schedule and hold budget workshops during January, February, and March each year. The workshops will be special Finance Committee of the Whole meetings and will be structured to cover topics such as revenue projections, department personnel (salaries, benefits, pensions), department contracting and material, shared services, transfers, debt service, capital plan replacement funds and other topics the City Manager, Finance Director or City Council deem appropriate. At the first scheduled budget workshop, the City Manager will submit a summary of projected revenues and expenditures for the annual budget. At the conclusion of the budget workshops, the City Manager will compile the results into a final proposed budget for adoption by the City Council at the first City Council meeting in April. The budget upon which the vote is taken shall be a budget in which each individual fund is balanced (except equipment replacement funds), that is, for each individual fund, the sum of all revenues and funding sources (funding sources include onetime revenue and fund transfers) for each individual fund is greater than or equal to the sum of all expenditures and funding uses (funding uses include operating expenditures, fund transfers, capital expenditures, debt service payments and all other expenditures including budgeted contingencies).

If the difference between the sum of the revenue and funding sources and the sum of the expenditures and funding uses for any individual fund is negative, then certain specified fund balances or accounts may be used to bring that fund into balance.

#### **Supplement A**

Sample List of Fund Balance Classification that can be used to balance an individual fund budget:

General Fund-Unassigned Fund Balance (Unreserved Fund Balance as of 4/30/11  
CAFR)

Library Fund-Assigned Fund Balance (Unreserved Fund Balance as of 4/30/11 CAFR)

DempsterTIFFl.Kld-Assigned Fund Balance (Unreserved Fund Balance as of 4/30/11  
CAFR)

Motor Fuel Tax Fund-Assigned Fund Balance (Unreserved Fund Balance as of 4/30/11CAFR)

Uptown TIF Fund-Assigned Fund Balance (Unreserved Fund Balance as of 4/30/11 CAFR)

IMRF Fund-Assigned Fund Balance (Unreserved Fund Balance as of 4/30/11CAFR)

Municipal Waste Fund-Assigned Fund Balance (Unreserved Fund Balance as of 4/30/11CAFR)

911Emergency Telephone Fund-Assigned Fund Balance (Unreserved Fund Balance as of 4/30/11CAFR)

Debt Service 2004A GO-Assigned Fund Balance (Unreserved Fund Balance as of 4/30/11 CAFR)

Debt Service 20048 GO-Assigned Fund Balance (Unreserved Fund Balance as of 4/30/11CAFR)

Debt Service 2005A GO-Assigned Fund Balance (Unreserved Fund Balance as of 4/30/11CAFR)

Debt Service 2006A GO-Assigned Fund Balance (Unreserved Fund Balance as or 4/30/11CAFR)

Debt Service 20068 GO-Assigned Fund Balance (Unreserved Fund Balance as or 4/30/11CAFR)

Parking Enterprise-Unrestricted Net Assets (Unrestricted net assets as of 4/30/11) Water Enterprise-Unrestricted Net Assets (Unrestricted net assets as of 4/30/11) Sewer Enterprise-Unrestricted Net Assets (Unrestricted net assets as of 4/30/11)

Motor Equipment Replacement Fund-Unrestricted Net Assets (Unrestricted net assets as of 4/30/11)

Tech Equipment Replacement Fund-Unrestricted Net Assets (Unrestricted net assets as of 4/30/11)

Library Tech Equipment Replacement Fund-Unrestricted Net Assets (Unrestricted net assets as of 4/30/11)

2. If use of fund balance to balance the budget should cause the ending unassigned fund balance of the General Fund, or assigned fund balance of any Governmental Fund or the net unrestricted assets of any Enterprise Fund to fall below 90% of the Target Fund Balance, as described in Council Policy Statement 40, then a two-thirds vote of the Aldermen shall be required to approve the budget of such fund. The budget shall contain estimates of revenues available to the City for the fiscal year for which the budget is drafted, together with recommended expenditures for the City and all of the City's departments, commissions and boards. Revenue estimates and expenditure recommendations shall be presented in a manner which is in conformity with good fiscal management practices. The budget shall contain at the budget category level, actual or estimated revenue and expenditures for one year immediately preceding the fiscal year for which the budget is prepared, long with two years' future projection. Each budget shall show the specific fund from which each anticipated expenditure should be made. The budget categories will include but not be limited to: revenue, regular salaries, overtime, medical/dental insurance, and pension contributions, workers compensation, all other personnel, contractual services, commodities, capital, debt service, and transfers.

3. Revenue source changes shall include any rate or fee schedule change, additions of new revenues, and deletions of revenue sources or other major financing policy issues.

4. Once the budget is approved, revenues and expenditures shall be monitored on a regular basis and adjustments made in spending if revenues are less than projected. The City Manager shall provide monthly reports to the City Council and the City Council shall review and act on all significant proposed spending adjustments that result in service changes.

5. Examine all books and records of all Municipal departments, commissions, and boards, which relate to monies received by the City, City departments, and commissions and boards, and paid out by the City, City departments, commissions and boards, debts and accounts receivable, amounts owed by or to the City, City departments, commissions and boards.

D. Obtain such additional information from the City, City departments, commissions and boards as may be useful for purposes of compiling a City budget, such information to be furnished by the City, City departments, commissions and boards in the form required by the City Manager. Any department, commission or board which refuses to make such information as is requested of it available to the City Manager shall not be permitted to make expenditures under any subsequent budget for the City until such City department, commission or board shall comply in full with the request of the City Manager.

E. Establish and maintain such procedures as shall insure that no expenditures are made by the City, City departments, commissions or boards except as authorized by the budget.

(Ord. No. 2010-81, 11-15-2010; Ord. 2012-04, 1-16-2012)

Footnotes:

Note- Prior to the first budget workshop, the Finance Director shall publish a schedule that includes each City Fund and the Fund Balance classification that may be used to balance the budget of that City fund. See Supplement A.

## **2-9 3 – RESERVED**

(Ord.2012-04, 1-16-2012)

## **2-9-4- PASSAGE OF ANNUAL BUDGET, EFFECT**

Passage of the annual budget by the corporate authorities shall be in lieu of passage of an appropriation ordinance. The annual budget need not be published except in a manner provided in Section 2-9-8 herein. The annual budget shall be adopted by the corporate authorities before the beginning of the fiscal year to which it applies. Subsequent to the passage of the budget, an ordinance shall establish the property tax assessment provided for in the approved budget.

## **2-9-5- CAPITAL IMPROVEMENT, REPAIR OR REPLACEMENT FUND**

Monies may be accumulated in a separate fund for the purpose or purposes of specific capital improvements, repair and/or replacements of specific types of municipal equipment or other tangible property both real and personal, to be designated as the "Capitol Improvement, Repair or Replacement Fund". Expenditures from the Capital Improvement, Repair or Replacement Fund shall be budgeted in the fiscal year in which the capital improvement, repair or replacement will occur. As of fiscal year ending 2012, the City maintains two capital repair or replacement funds: the Technology Replacement Fund; and the Motor Equipment Replacement Fund.

(Ord.2012-04, 1-16-2012)

## **2-9-6- REVISION OF ANNUAL BUDGET**

If new elected officials are elected and then are installed during the first 30 days of a fiscal year, the corporate authorities may, by majority vote, revise the annual budget by deleting departments or objects or by adding to or subtracting from departments or objects. An example of a Department is 1021- Administration. An example of an object is 910000-Regular Salaries. An expense line item within the budget is defined as dollar amount budgeted using a combination of a Fund (ex. 100), a Department (ex. 1021), and an Object Code (ex. 910000). An example of the complete line item is 100-1021-910000.

During the fiscal year, the City Manager may revise the Expense/Expenditure budget for any individual Fund only as follows: by (1) deleting funding for departments or objects ;(2) adding funding to departments or objects; or (3) changing departments or objects. Such revisions shall follow the procedure set forth below:

If a purchase order encumbrance or a manual journal entry causes the respective total fund- department-object budget amount to be exceeded, the following procedure will be applied: [The MUNIS report, "YTD Budget Report" will be used to monitor compliance (see report example below)

1. Determine if this or another already existing purchase order can be reduced. If such a purchase order reduction can be achieved, such that the total funds: department-object budget is no longer exceeded, the reduction should be processed and a budget transfer is not required.
2. If reduction cannot be accomplished pursuant to (1) above, then a budget transfer between or among line items is required. The budget transfer must cause the total fund-department-object budget to equal or exceed the total fund-department- object encumbered incurred expenses. (The column labeled "Remaining" in the YTD budget report must be greater than or equal to zero.)
3. If a budget transfer is required as in (2) above but a line item to move the funds "From" cannot be identified and/or is not available, then Council Policy Statement 21-Unbudgeted Expenditures, which governs the transfers from Contingency Funds, shall apply. If no Contingency Funds are budgeted or available, a revision of the budget must be presented to and approved by the Committee of the Whole at a Finance Committee meeting and approved by the City Council.

MUNIS Report Example:

Accounts for 100 General Fund	Original Estim. Rev.	Revised Estim. Rev.	Actual YTD Rev.	Actual MTD Rev.	Remaining Rev.	Pct. Coll.
1025 Information Technology	33,871	33,871.00	3,241.84	3,241.84	-386.04	9.6%
1031 Finance Administration	5,250	5,250.00	599.29	599.29	150.00	11.4%
2011Police Administration	21, 200	21,200.00	2,115.15	2,115.15	3,200.00	10.0%
2021 Fire Administration	19,827	19,827.00	1,340.41	1,340.41	8,420.04	6.8%
3011 Public Works Admin	7,260	7,260.00	787.30	787.30	560.04	10.8%
3024 Street Maintenance	3,600	3,600.00	411.28	411.28	99.96	11.4%
4011CPD Administration	8,900	8,900.00	998.82	998.82	400.04	11.2%
Total telecommunications	117,873	117,873.00	11,607.82	11,607.82	12,617.81	9.8%

Expanded Illustration of Overrun

Fund/ Dept	Object	Object Desc.	PO#	Vendor	Budget	PO Amount	Incurred	Remaining
1001025	940100	Tele-communications	130330	Call One		\$9,257.04	\$1,087.78	
1001025	940100	Tele-communications	130201	Verizon Wireless		\$25,000.00	\$2,154.06	
					\$33,871.00	\$34,257.04	\$3,241.84	(\$386.04)

All budget transfers are processed In Finance. The budget transfer form can be found in Word templates, "\_BUDGTRANS".

For budget transfers requiring Finance Committee approval, the transfer must be routed to the various Departments and City Manager's office. The last department to receive the transfer is Finance. Finance will coordinate placing budget transfers on Committee of the whole agendas.

Intra-Departmental Budget Transfer same Object Code. Process this type of transfer if you want to leave the money in the same object code but need it transferred to a different department within the same fund.

Example:

From: Fund 100-Department 1024-Object 940100 Telecommunications To: Fund 100-Department 1025--- Object 940100 Telecommunications

Signature requirement for transfers of all dollar values-Department Head, City Manager, and Finance Director.

Intra-Departmental Budget Transfer different Object Code .Process this type of transfer if you want to move the money to a different object code and a different department within the same fund.

Example:

From: Fund 100-Department 1024-Object 940100 Telecommunications To: Fund 100-Department 3071-Object 940200 Tree Trimming

Signature requirement for transfers <=\$1,000.00 -Department Head, City Manager, and Finance Director.

Signature requirement for transfers >\$1,000.00 -Department Head, City Manager, Finance Director, and

Finance Committee.

Inter Departmental Budget Transfer different object .Process this type of transfer if you want to leave the money in the same department but need it transferred to a different object code within the same fund.

Example: From: Fund 100-Department 1031-Object 941600 Audit To: Fund 100-Department 1031-Object 940100 Telecommunications

Signature requirement for transfers <=\$10,000 -Department Head, City Manager, and Finance Director.

Signature requirement for transfers >\$10,000-Department Head, City Manager, Finance Director, and Finance Committee.

(Ord. 2012-04, 1-16-2012; Ord. 2012-43, 9-04-2012)

## **2-9-7- RESERVED**

(Ord. 2012-04, 1-16-2012)

## **2-9-8- PUBLIC INSPECTION, NOTICE AND HEARING ON BUDGET**

The corporate authorities shall make the tentative annual budget conveniently available to public inspection for at least ten days prior to passage of the annual budget, by publication in such form as the corporate authorities may prescribe. Not less than one week after the publication of the tentative annual budget, and prior to final action on the budget the corporate authorities shall hold at least one public hearing on the tentative annual budget after which hearing or hearings the tentative budget may be further revised and passed without further inspection, notice or hearing. Notice of this hearing shall be given at least one week prior to the time of the hearing by publication in a newspaper having a general circulation in the Municipality.

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SCORECARD

Fund:	General	Water	Sewer	Parking	Motor Fuel	MERF	IT Replacement	IL Municipal Ret. (IMRF)	FICA	Municipal Waste	Uptown TIF
<b><u>FY19 Forecast - Current Year *</u></b>											
Revenues/ Transfers In	\$ 32,139,968	\$ 10,737,000	\$ 1,955,000	\$ 396,558	\$ 963,229	\$ 1,477,173	\$ 298,000	\$ 632,863	\$ 764,002	\$ 2,218,728	\$ 2,636,512
Expenditures/Transfers Out	\$ (35,534,035)	\$ (12,372,317)	\$ (3,058,749)	\$ (497,670)	\$ (1,366,060)	\$ (1,204,932)	\$ (448,750)	\$ (748,901)	\$ (864,623)	\$ (2,925,154)	\$ (4,571,137)
Balance Sheet Adjustment											
<b>FY19 Forecasted Surplus (Deficit)</b>	<b>\$ (3,394,067)</b>	<b>\$ (1,635,317)</b>	<b>\$ (1,103,750)</b>	<b>\$ (101,112)</b>	<b>\$ (402,831)</b>	<b>\$ 272,241</b>	<b>\$ (150,750)</b>	<b>\$ (116,038)</b>	<b>\$ (100,621)</b>	<b>\$ (706,426)</b>	<b>\$ (1,934,625)</b>
<b><u>FY20 - Budget Year</u></b>											
<b><u>FY20 Proposed Budget</u></b>											
Revenues/ Transfers In	\$ 32,429,304	\$ 10,823,500	\$ 2,127,500	\$ 410,000	\$ 959,375	\$ 1,150,000	\$ 350,000	\$ 1,041,267	\$ 912,887	\$ 2,855,034	\$ 2,800,000
Expenditures/Transfers Out	\$ (37,055,056)	\$ (13,739,705)	\$ (2,535,612)	\$ (354,115)	\$ (1,100,000)	\$ (535,000)	\$ (377,500)	\$ (1,015,192)	\$ (917,141)	\$ (3,022,582)	\$ (2,786,911)
Balance Sheet Adjustment				\$ (23,000)							
<b>FY20 Proposed Budget Surplus (Deficit)</b>	<b>\$ (4,625,752)</b>	<b>\$ (2,916,205)</b>	<b>\$ (408,112)</b>	<b>\$ 32,885</b>	<b>\$ (140,625)</b>	<b>\$ 615,000</b>	<b>\$ (27,500)</b>	<b>\$ 26,075</b>	<b>\$ (4,254)</b>	<b>\$ (167,548)</b>	<b>\$ 13,089</b>
<b><u>FY20 Revisions</u></b>											
A1 -											
A2 -											
A3 -											
<b><u>FY20 Council Consensus</u></b>											
B1 -											
B2 -											
B3 -											
Total FY20 Budget Revisions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total FY20 Budget Surplus (Deficit)</b>	<b>\$ (4,625,752)</b>	<b>\$ (2,916,205)</b>	<b>\$ (408,112)</b>	<b>\$ 32,885</b>	<b>\$ (140,625)</b>	<b>\$ 615,000</b>	<b>\$ (27,500)</b>	<b>\$ 26,075</b>	<b>\$ (4,254)</b>	<b>\$ (167,548)</b>	<b>\$ 13,089</b>
<b><u>Projected Ending Fund Balance**</u></b>											
FY18 Audited Actual	\$ 20,984,798	\$ 6,954,762	\$ 3,967,458	\$ (588,844)	\$ 1,392,235	\$ 2,750,698	\$ 801,400	\$ 252,635	\$ 843,119	\$ 1,555,514	\$ 5,764,295
FY19 Forecast	\$ (3,394,067)	\$ (1,635,317)	\$ (1,103,750)	\$ (101,112)	\$ (402,831)	\$ 272,241	\$ (150,750)	\$ (116,038)	\$ (100,621)	\$ (706,426)	\$ (1,934,625)
FY20 Budgeted Surplus (Deficit)	\$ (4,625,752)	\$ (2,916,205)	\$ (408,112)	\$ 32,885	\$ (140,625)	\$ 615,000	\$ (27,500)	\$ 26,075	\$ (4,254)	\$ (167,548)	\$ 13,089
<b>Ending FY20 Projected Fund Balance</b>	<b>\$ 12,964,979</b>	<b>\$ 2,403,240</b>	<b>\$ 2,455,596</b>	<b>\$ (657,072)</b>	<b>\$ 848,779</b>	<b>\$ 3,637,939</b>	<b>\$ 623,150</b>	<b>\$ 162,672</b>	<b>\$ 738,244</b>	<b>\$ 681,540</b>	<b>\$ 3,842,759</b>
Target Fund Balance	\$ 8,383,264	\$ 1,934,854	\$ 545,341	\$ 98,084	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ending FY20 Projected FB to Target FB	155%	124%	450%	-770%	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Requires 2/3 Alderman Approval	No	No	No	No	No	No	No	No	No	No	No

\*Amounts include actuals through November 2018, forecasted through April 30, 2019  
 \* Unassigned Fund Balance is used for the General Fund and Unrestricted Net Position is used for the Enterprise, Internal Service, and Library Funds



City of Park Ridge, Illinois  
Fiscal Year 2020 Proposed Budget Scorecard

SCORECARD

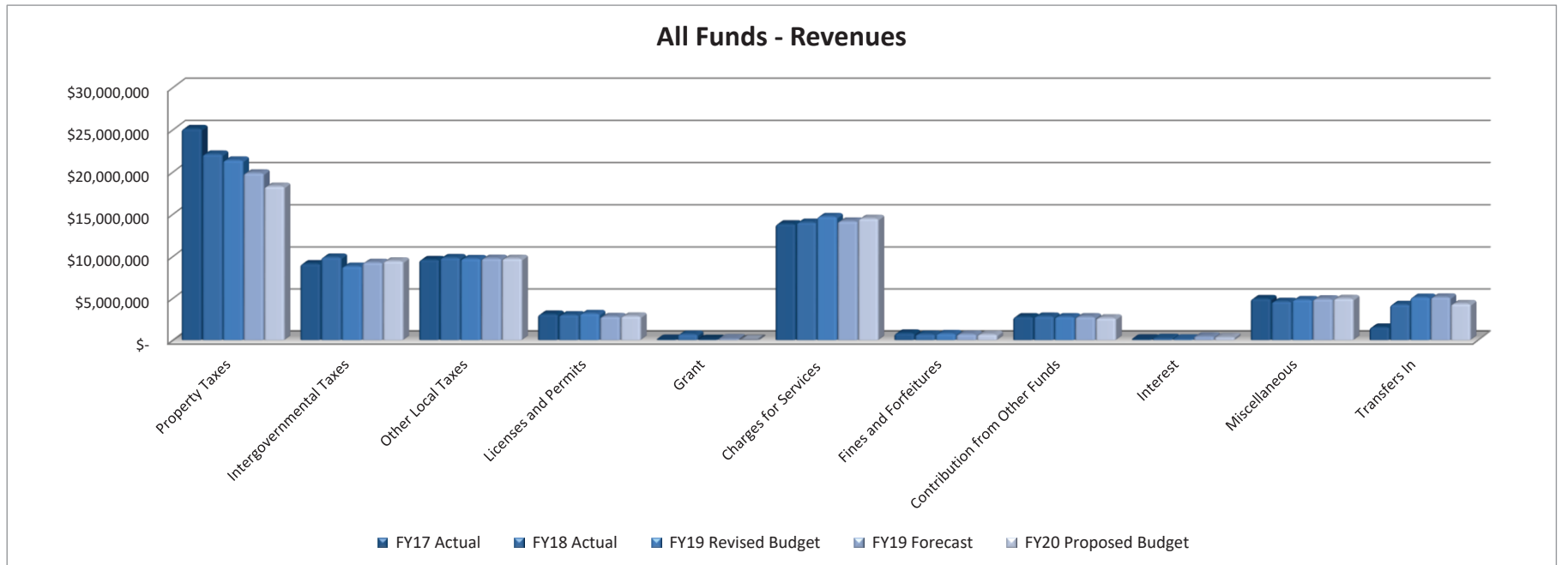
Fund:	Dempster TIF	Asset Forfeiture	Foreign Fire Tax	Employee Benefits	Library	Library Tech Replacement	2012A Sewer Debt Service	2012B IMRF Debt Service	2014A Water Debt Service	2015A TIF Debt Service	2015B TIF Debt Service	2016 TIF Debt Service	Totals
<b><u>FY19 Forecast - Current Year *</u></b>													
Revenues/ Transfers In	\$ 189,479	\$ 10,883	\$ 63,122	\$ 4,310,391	\$ 6,285,060	\$ 100,180	\$ 450,550	\$ -	\$ 813,075	\$ 443,321	\$ 1,930,704	\$ 172,950	\$ 69,881,747
Expenditures/Transfers Out	\$ (189,970)	\$ (12,685)	\$ (65,000)	\$ (4,247,700)	\$ (6,168,301)	\$ (388,055)	\$ (450,550)	\$ (315,398)	\$ (813,075)	\$ (453,250)	\$ (2,000,262)	\$ (176,823)	\$ (79,683,357)
Balance Sheet Adjustment													\$ -
<b>FY19 Forecasted Surplus (Deficit)</b>	<b>\$ (491)</b>	<b>\$ (1,802)</b>	<b>\$ (1,878)</b>	<b>\$ 62,691</b>	<b>\$ 116,758</b>	<b>\$ (287,875)</b>	<b>\$ -</b>	<b>\$ (315,398)</b>	<b>\$ -</b>	<b>\$ (9,929)</b>	<b>\$ (69,558)</b>	<b>\$ (3,873)</b>	<b>\$ (9,801,610)</b>
<b><u>FY20 - Budget Year</u></b>													
<b><u>FY20 Proposed Budget</u></b>													
Revenues/ Transfers In	\$ 195,000	\$ -	\$ 63,000	\$ 4,480,500	\$ 2,793,093	\$ 75,000	\$ 450,800	\$ 397,000	\$ 814,025	\$ 455,300	\$ -	\$ 2,166,823	\$ 67,749,408
Expenditures/Transfers Out	\$ (195,500)	\$ (142,232)	\$ (106,401)	\$ (4,453,994)	\$ (4,439,710)	\$ (100,000)	\$ (450,800)	\$ (323,348)	\$ (814,025)	\$ (455,300)	\$ -	\$ (2,166,823)	\$ (77,086,947)
Balance Sheet Adjustment													\$ (23,000)
<b>FY20 Proposed Budget Surplus (Deficit)</b>	<b>\$ (500)</b>	<b>\$ (142,232)</b>	<b>\$ (43,401)</b>	<b>\$ 26,506</b>	<b>\$ (1,646,617)</b>	<b>\$ (25,000)</b>	<b>\$ -</b>	<b>\$ 73,652</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (9,360,539)</b>
<b><u>FY20 Revisions</u></b>													
A1 -													\$ -
A2 -													\$ -
A3 -													\$ -
<b><u>FY20 Council Consensus</u></b>													
B1 -													\$ -
B2 -													\$ -
B3 -													\$ -
Total FY20 Budget Revisions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total FY20 Budget Surplus (Deficit)</b>	<b>\$ (500)</b>	<b>\$ (142,232)</b>	<b>\$ (43,401)</b>	<b>\$ 26,506</b>	<b>\$ (1,646,617)</b>	<b>\$ (25,000)</b>	<b>\$ -</b>	<b>\$ 73,652</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (9,360,539)</b>
<b><u>Projected Ending Fund Balance**</u></b>													
FY18 Audited Actual	\$ 106,620	\$ 144,034	\$ 45,279	\$ 665,459	\$ 5,481,541	\$ 412,063	\$ -	\$ 242,228	\$ -	\$ 65,049	\$ 175,237	\$ 10,077	\$ 52,007,421
FY19 Forecast	\$ (491)	\$ (1,802)	\$ (1,878)	\$ 62,691	\$ 116,758	\$ (287,875)	\$ -	\$ (315,398)	\$ -	\$ (9,929)	\$ (69,558)	\$ (3,873)	\$ (9,801,610)
FY20 Budgeted Surplus (Deficit)	\$ (500)	\$ (142,232)	\$ (43,401)	\$ 26,506	\$ (1,646,617)	\$ (25,000)	\$ -	\$ 73,652	\$ -	\$ -	\$ -	\$ -	\$ (9,360,539)
<b>Ending FY20 Projected Fund Balance</b>	<b>\$ 105,629</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 754,656</b>	<b>\$ 3,951,682</b>	<b>\$ 99,188</b>	<b>\$ -</b>	<b>\$ 482</b>	<b>\$ -</b>	<b>\$ 55,120</b>	<b>\$ 105,679</b>	<b>\$ 6,204</b>	<b>\$ 32,845,272</b>
Target Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ 2,189,497	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ending FY20 Projected FB to Target FB	N/A	N/A	N/A	N/A	180%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Requires 2/3 Alderman Approval	No	No	No	No	N/A	N/A	No	No	No	No	No	N/A	

\*Amounts include actuals through January 2018, forecasted through April 30, 2018

\* Unassigned Fund Balance is used for the General Fund and Unrestricted Net Position is used for the Enterprise, Internal Service, and Library Funds

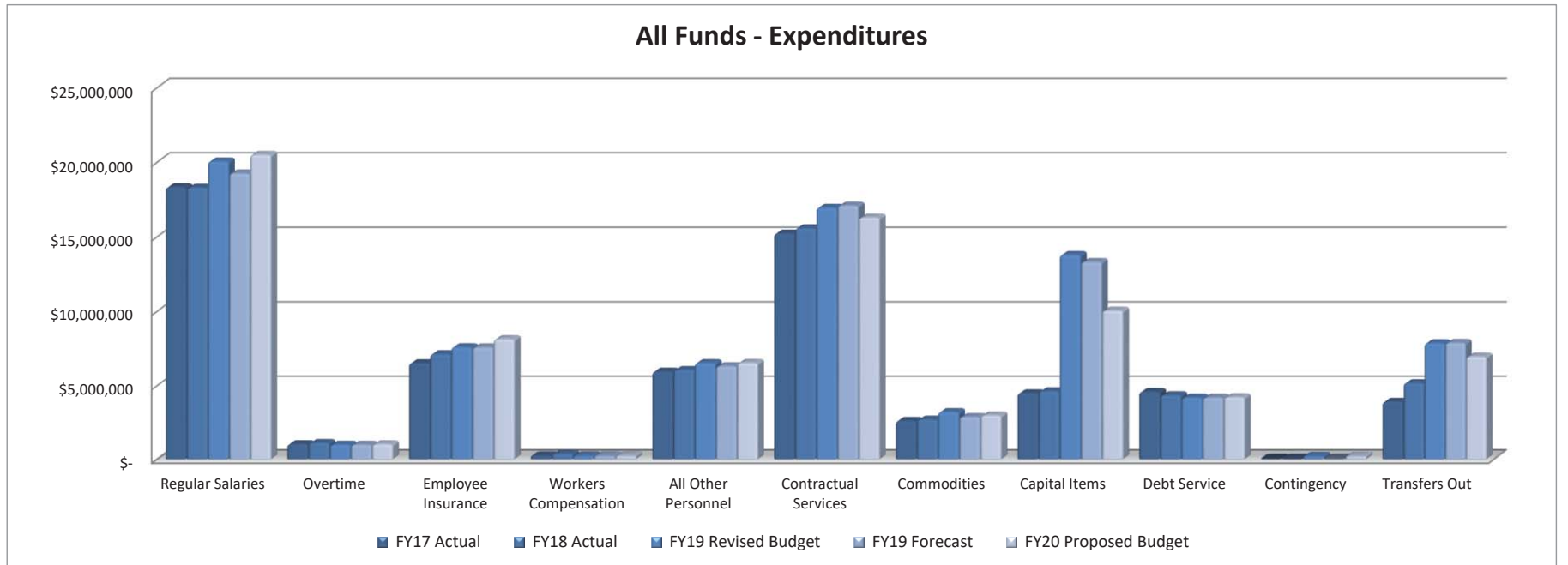
### All Funds - Revenues

Revenues and Other Sources	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget
Property Taxes	\$ 25,110,089	\$ 22,085,367	\$ 21,376,639	\$ 19,855,621	\$ 18,279,313
Intergovernmental Taxes	\$ 9,104,644	\$ 9,883,393	\$ 8,795,125	\$ 9,261,674	\$ 9,424,800
Other Local Taxes	\$ 9,594,564	\$ 9,828,992	\$ 9,709,050	\$ 9,746,200	\$ 9,733,850
Licenses and Permits	\$ 3,078,138	\$ 2,996,000	\$ 3,154,825	\$ 2,790,307	\$ 2,848,825
Grant	\$ 79,191	\$ 680,587	\$ 29,101	\$ 166,913	\$ 46,850
Charges for Services	\$ 13,823,681	\$ 14,017,261	\$ 14,688,823	\$ 14,154,000	\$ 14,474,000
Fines and Forfeitures	\$ 816,293	\$ 684,609	\$ 760,200	\$ 691,220	\$ 670,500
Contribution from Other Funds	\$ 2,765,841	\$ 2,832,939	\$ 2,764,587	\$ 2,764,587	\$ 2,629,759
Interest	\$ 129,689	\$ 205,118	\$ 125,100	\$ 433,277	\$ 358,000
Miscellaneous	\$ 4,932,155	\$ 4,598,344	\$ 4,808,001	\$ 4,897,345	\$ 4,951,600
Transfers In	\$ 1,524,971	\$ 4,235,338	\$ 5,094,291	\$ 5,120,603	\$ 4,331,911
<b>Total Revenues</b>	<b>\$ 70,959,256</b>	<b>\$ 72,047,948</b>	<b>\$ 71,305,742</b>	<b>\$ 69,881,747</b>	<b>\$ 67,749,408</b>
<b>Less Contributions &amp; Transfers</b>	<b>\$ 66,668,444</b>	<b>\$ 64,979,671</b>	<b>\$ 63,446,864</b>	<b>\$ 61,996,557</b>	<b>\$ 60,787,738</b>



### All Funds - Expenditures

Expenditures and Other Uses	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget
Regular Salaries	\$ 18,316,563	\$ 18,288,507	\$ 20,052,323	\$ 19,251,198	\$ 20,499,052
Overtime	\$ 1,018,022	\$ 1,097,226	\$ 985,500	\$ 977,888	\$ 1,014,700
Employee Insurance	\$ 6,518,865	\$ 7,124,422	\$ 7,588,917	\$ 7,582,521	\$ 8,132,500
Workers Compensation	\$ 229,073	\$ 357,866	\$ 225,000	\$ 225,000	\$ 225,000
All Other Personnel	\$ 5,951,165	\$ 6,062,207	\$ 6,527,588	\$ 6,318,485	\$ 6,535,760
Contractual Services	\$ 15,215,323	\$ 15,568,792	\$ 16,941,899	\$ 17,085,538	\$ 16,286,043
Commodities	\$ 2,596,869	\$ 2,689,766	\$ 3,202,808	\$ 2,867,037	\$ 2,970,983
Capital Items	\$ 4,480,310	\$ 4,613,693	\$ 13,780,773	\$ 13,307,453	\$ 10,050,944
Debt Service	\$ 4,571,662	\$ 4,346,326	\$ 4,183,046	\$ 4,183,046	\$ 4,210,296
Contingency	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000
Transfers Out	\$ 3,900,812	\$ 5,168,277	\$ 7,858,878	\$ 7,885,190	\$ 6,961,670
<b>Total Expenditures</b>	<b>\$ 62,798,663</b>	<b>\$ 65,317,081</b>	<b>\$ 81,546,732</b>	<b>\$ 79,683,357</b>	<b>\$ 77,086,947</b>
<b>Total Less Transfers</b>	<b>\$ 58,897,851</b>	<b>\$ 60,148,804</b>	<b>\$ 73,687,854</b>	<b>\$ 71,798,167</b>	<b>\$ 70,125,277</b>



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## Fiscal Year 2020 Wage Summary

### Regular Wages

Department	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget
Administration	\$ 261,548	\$ 336,884	\$ 466,745	\$ 401,335	\$ 501,073
Human Resources	\$ 125,021	\$ 105,716	\$ 177,257	\$ 155,642	\$ 182,107
Information Technology	\$ -	\$ -	\$ -	\$ -	\$ -
CP&D	\$ 979,229	\$ 956,791	\$ 1,058,838	\$ 989,893	\$ 1,070,854
Finance	\$ 685,481	\$ 595,712	\$ 717,014	\$ 712,795	\$ 736,314
Police	\$ 5,797,599	\$ 5,788,334	\$ 6,295,871	\$ 6,078,840	\$ 6,601,801
Fire	\$ 4,498,226	\$ 4,620,813	\$ 5,000,153	\$ 4,897,002	\$ 5,026,021
Public Works	\$ 2,500,142	\$ 2,576,834	\$ 2,666,835	\$ 2,719,886	\$ 2,751,836
Parking	\$ 170,196	\$ 153,872	\$ 181,602	\$ 145,288	\$ 141,647
Sewer	\$ 387,915	\$ 333,710	\$ 326,603	\$ 330,062	\$ 341,610
Municipal Waste	\$ 52,811	\$ 56,102	\$ 51,703	\$ 51,247	\$ 53,190
Water	\$ 551,469	\$ 611,638	\$ 673,558	\$ 683,705	\$ 692,599
Library	\$ 2,306,926	\$ 2,152,102	\$ 2,436,144	\$ 2,085,503	\$ 2,400,000
<b>Total</b>	<b>\$ 18,316,563</b>	<b>\$ 18,288,507</b>	<b>\$ 20,052,323</b>	<b>\$ 19,251,198</b>	<b>\$ 20,499,052</b>

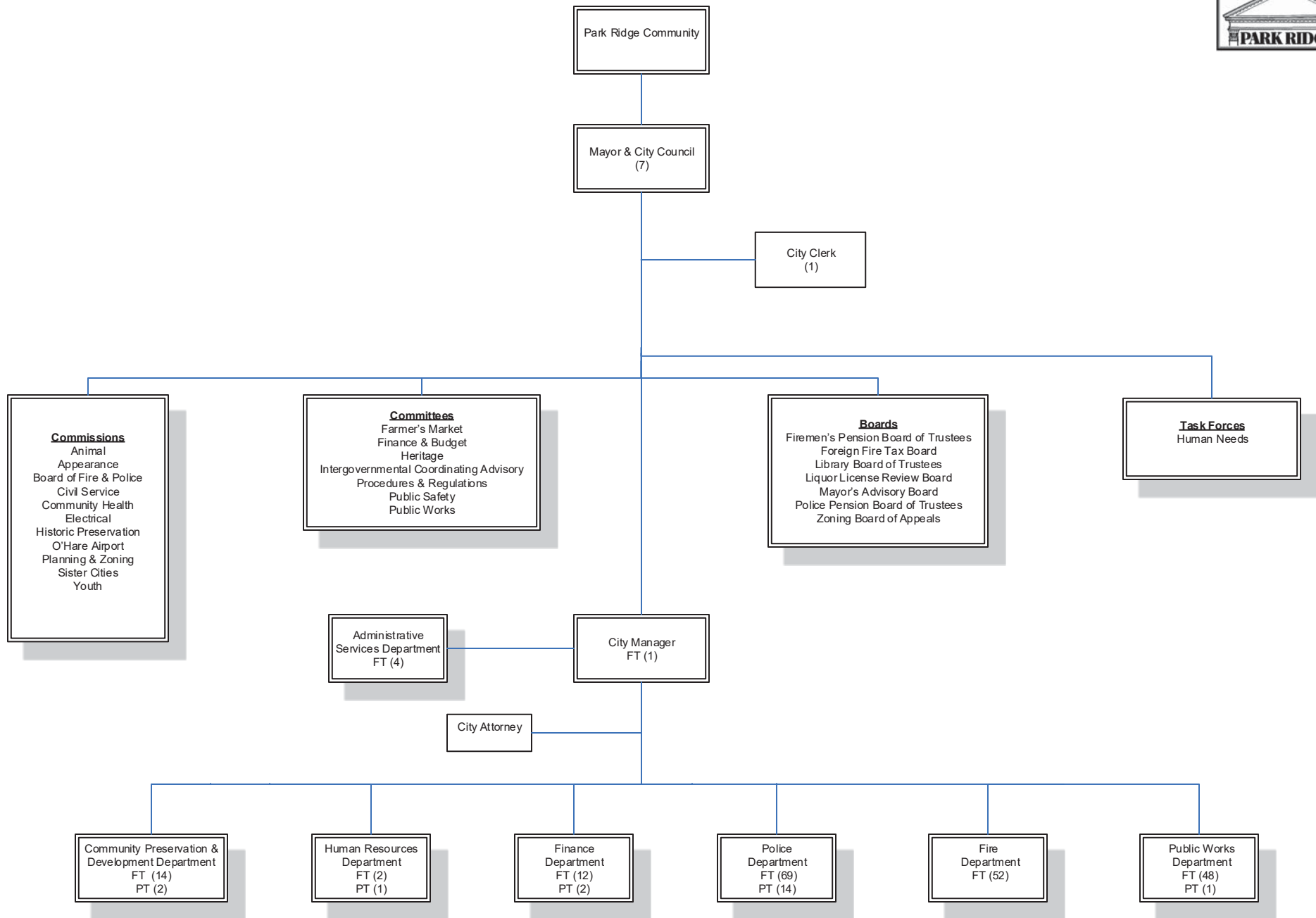
### Overtime

Department	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget
Administration	\$ 9,342	\$ 8,606	\$ 9,000	\$ 8,603	\$ 9,000
Human Resources	\$ -	\$ -	\$ -	\$ -	\$ 1,000
Information Technology	\$ -	\$ -	\$ -	\$ -	\$ -
CP&D	\$ 19,556	\$ 9,774	\$ 20,000	\$ 9,700	\$ 11,200
Finance	\$ 1,632	\$ 1,080	\$ 3,000	\$ 1,100	\$ 2,000
Police	\$ 367,120	\$ 383,949	\$ 370,000	\$ 411,035	\$ 397,000
Fire	\$ 340,655	\$ 338,956	\$ 276,000	\$ 265,450	\$ 268,000
Public Works	\$ 146,726	\$ 196,848	\$ 171,000	\$ 146,000	\$ 163,000
Parking	\$ 101	\$ -	\$ 500	\$ -	\$ 500
Sewer	\$ 26,732	\$ 35,130	\$ 36,000	\$ 36,000	\$ 38,000
Municipal Waste	\$ -	\$ -	\$ -	\$ -	\$ -
Water	\$ 106,158	\$ 122,884	\$ 100,000	\$ 100,000	\$ 125,000
Library	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 1,018,022</b>	<b>\$ 1,097,226</b>	<b>\$ 985,500</b>	<b>\$ 977,888</b>	<b>\$ 1,014,700</b>

### Total Wages

Department	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget
Administration	\$ 270,889	\$ 345,489	\$ 475,745	\$ 409,938	\$ 510,073
Human Resources	\$ 125,021	\$ 105,716	\$ 177,257	\$ 155,642	\$ 183,107
Information Technology	\$ -	\$ -	\$ -	\$ -	\$ -
CP&D	\$ 998,784	\$ 966,565	\$ 1,078,838	\$ 999,593	\$ 1,082,054
Finance	\$ 687,113	\$ 596,792	\$ 720,014	\$ 713,895	\$ 738,314
Police	\$ 6,164,719	\$ 6,172,283	\$ 6,665,871	\$ 6,489,875	\$ 6,998,801
Fire	\$ 4,838,881	\$ 4,959,769	\$ 5,276,153	\$ 5,162,452	\$ 5,294,021
Public Works	\$ 2,646,868	\$ 2,773,682	\$ 2,837,835	\$ 2,865,886	\$ 2,914,836
Parking	\$ 170,297	\$ 153,872	\$ 182,102	\$ 145,288	\$ 142,147
Sewer	\$ 414,648	\$ 368,841	\$ 362,603	\$ 366,062	\$ 379,610
Municipal Waste	\$ 52,811	\$ 56,102	\$ 51,703	\$ 51,247	\$ 53,190
Water	\$ 657,626	\$ 734,522	\$ 773,558	\$ 783,705	\$ 817,599
Library	\$ 2,306,926	\$ 2,152,102	\$ 2,436,144	\$ 2,085,503	\$ 2,400,000
<b>Total</b>	<b>\$ 19,334,585</b>	<b>\$ 19,385,734</b>	<b>\$ 21,037,823</b>	<b>\$ 20,229,086</b>	<b>\$ 21,513,752</b>

# City of Park Ridge Government



## Full-Time Equivalents - Departmental Breakdown

<b>ADMINISTRATION</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>
City Manager	1.00	1.00	1.00
Administrative Services Manager	-	1.00	1.00
Assistant to the City Manager	1.00	1.00	1.00
Deputy City Manager	-	-	-
Deputy Clerk/Sr. Administrative Assistant	1.00	1.00	1.00
Sr. Administrative Assistant	1.00	1.00	1.00
HR Manager	0.50	0.50	0.50
HR Support Staff	2.00	2.00	2.00
I.T. Director	-	-	-
I.T. Coordinator	-	-	-
<b>TOTAL ADMINISTRATION</b>	<b>6.50</b>	<b>7.50</b>	<b>7.50</b>

<b>COMMUNITY PRESERVATION &amp; DEVELOPMENT</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>
CP&D Director	1.00	1.00	1.00
Building Official/Administrator	1.00	1.00	1.00
Administrative Assistant	2.75	2.75	1.75
Environmental Health Officer	2.00	2.00	2.00
Permit, Lisc. & Insp. Assistant	2.00	2.00	3.00
Plans Examiner/Inspector	4.75	4.75	4.75
Senior Planner	1.00	1.00	1.00
Planner	-	1.00	1.00
Zoning Coordinator	1.00	-	-
<b>TOTAL CP&amp;D</b>	<b>15.50</b>	<b>15.50</b>	<b>15.50</b>

<b>FINANCE</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>
Finance Director	1.00	1.00	1.00
Asst. Finance Director	1.00	1.00	1.00
Accounting Manager	-	-	-
Accountant	1.00	1.00	1.00
Financial Analyst	1.00	1.00	1.00
Fiscal Technician	5.50	5.50	5.50
Payroll Specialist	1.00	1.00	1.00
Procurement Officer	1.00	1.00	1.00
Sr. Administrative Assistant	1.00	1.00	1.00
Utility Billing Specialist	1.00	1.00	1.00
<b>TOTAL FINANCE</b>	<b>13.50</b>	<b>13.50</b>	<b>13.50</b>

### Full-Time Equivalents - Departmental Breakdown

<b>FIRE DEPARTMENT</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>
Fire Chief	1.00	1.00	1.00
Deputy Fire Chief	-	-	-
Executive Officer	1.00	1.00	1.00
Battalion Chief	3.00	3.00	3.00
Captain/Training Officer	1.00	1.00	1.00
Emergency Prep. Coordinator	-	-	-
Firefighter/Paramedic	39.00	39.00	39.00
Inspector	0.50	0.50	0.50
Lieutenant	7.00	7.00	7.00
Sr. Administrative Assistant	-	-	-
<b>TOTAL FIRE</b>	<b>52.50</b>	<b>52.50</b>	<b>52.50</b>

<b>POLICE DEPARTMENT</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>
Police Chief	1.00	1.00	1.00
Deputy Police Chief	2.00	2.00	1.00
Executive Officer	-	-	1.00
Administrative Assistant	1.00	1.00	1.00
Administrative Services Supervisor	1.00	1.00	1.00
Assistant to the Police Chief	1.00	1.00	1.00
Cadet Program Trainee	-	0.50	0.50
Community Service Officer	6.00	6.00	6.75
Community Services Coordinator	-	-	-
Crossing Guards <sup>1</sup>	0.00	4.75	4.75
Evidence/Property Technician	1.00	1.00	1.00
Information Technician	2.50	2.50	2.50
Parking Enforcement Officer	2.25	2.25	1.50
Patrol Officer	43.00	43.00	43.00
Police Commander	3.00	3.00	3.00
Police Sergeant	7.00	7.00	7.00
Records Supervisor	1.00	1.00	1.00
Records Technician	3.25	3.25	3.25
Social Worker	1.00	1.00	1.00
Sr. Administrative Assistant	-	-	-
Volunteer Program Coordinator	0.25	0.25	0.25
<b>TOTAL POLICE</b>	<b>76.25</b>	<b>81.50</b>	<b>81.50</b>



### Full-Time Equivalents - Departmental Breakdown

<b>PUBLIC WORKS</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>
Public Works Director	1.00	1.00	1.00
Public Works Superintendent	1.00	1.00	1.00
Public Works Supervisor	6.00	6.00	6.00
Administrative Assistant	2.00	2.50	2.50
Assistant to the Public Works Director	1.00	1.00	1.00
Building Maintenance	2.00	2.00	2.00
City Engineer	1.00	1.00	1.00
City Forester	1.00	1.00	1.00
Civil Engineer	1.00	1.00	1.00
Engineering Design Technician	1.00	1.00	1.00
Engineering Technician	1.00	1.00	1.00
Maintenance Worker	25.00	25.00	25.00
Mechanic	3.00	3.00	3.00
Pump Station Operator	1.00	1.00	1.00
Urban Forester	1.00	1.00	1.00
<b>TOTAL PUBLIC WORKS</b>	<b>48.00</b>	<b>48.50</b>	<b>48.50</b>

<b>TOTAL ALL DEPARTMENTS</b>	<b>212.25</b>	<b>219.00</b>	<b>219.00</b>
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<b>LIBRARY</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>
Administrative Assistant	2.00	2.00	2.00
Building Maintenance Supervisor	1.00	1.00	1.00
Circulation Manager	1.00	1.00	1.00
Custodial Worker	1.00	1.00	1.00
Children Services Manager	1.00	1.00	1.00
Librarian	11.85	12.00	12.00
Library Assistant	19.08	19.00	19.00
Library Business Office Manager	1.00	1.00	1.00
Library Director	1.00	1.00	1.00
Library Monitor	0.87	1.00	1.00
Library Page	3.85	3.75	2.63
Reader Services Manager	1.00	1.00	1.00
Reference Services Manager	1.00	1.00	1.00
Senior Page	3.00	3.00	3.00
Technical Services Manager	1.00	1.00	1.00
<b>TOTAL LIBRARY</b>	<b>49.65</b>	<b>49.75</b>	<b>48.63</b>

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## **General Fund Summary**

### **Description**

The General Fund is the principal operating fund for the City. It accounts for all general government activity not accounted for in the other funds. The General Fund supports the day to day operations of the City. The General Fund uses the modified accrual basis for accounting and has distinct departments for oversight:

- Administration
- Community Preservation and Development
- Elected Officials
- Finance
- Fire
- Police
- Public Works

The General Fund revenue budget is based upon projected revenues from taxes, fees and other sources. Major sources of revenue in the General Fund include:

- Property Tax – The Corporate Property Tax Levy is the largest source of revenue for the City’s General Fund comprising of 25% of budgeted receipts.
- Sales Tax – Sales Tax is the second largest source of revenue for the City. Sales tax comprises 12% of budgeted receipts.
- State Income Tax – State Income Tax comprises 12% of budgeted General Fund revenues. The City receives a portion of the state income tax receipts on a per-capita basis.

#### *Our Mission:*

THE CITY OF PARK RIDGE IS COMMITTED TO PROVIDING EXCELLENCE IN CITY SERVICES IN ORDER TO UPHOLD A HIGH QUALITY OF LIFE,  
SO OUR COMMUNITY REMAINS A WONDERFUL PLACE TO LIVE AND WORK.

### General Fund Revenues

Revenues and Other Sources	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget
Property Taxes	\$ 8,796,986	\$ 8,504,500	\$ 8,145,887	\$ 7,407,331	\$ 7,781,617
Intergovernmental Taxes	\$ 7,629,826	\$ 8,721,132	\$ 7,754,500	\$ 8,232,389	\$ 8,393,425
Other Local Taxes	\$ 9,530,969	\$ 9,761,980	\$ 9,642,050	\$ 9,683,200	\$ 9,670,850
Licenses and Permits	\$ 3,078,138	\$ 2,996,000	\$ 3,154,825	\$ 2,790,307	\$ 2,848,825
Grant	\$ 50,299	\$ 614,457	\$ -	\$ 120,063	\$ -
Charges for Services	\$ 1,331,459	\$ 1,240,821	\$ 1,249,000	\$ 1,208,000	\$ 1,241,000
Fines and Forfeitures	\$ 640,975	\$ 550,919	\$ 616,700	\$ 577,220	\$ 567,500
Contribution from Other Funds	\$ 1,287,269	\$ 1,264,964	\$ 1,294,476	\$ 1,294,476	\$ 1,207,487
Interest	\$ 111,749	\$ 190,224	\$ 115,000	\$ 425,000	\$ 350,000
Miscellaneous	\$ 514,001	\$ 452,616	\$ 429,300	\$ 401,982	\$ 368,600
<b>Total Revenues</b>	<b>\$ 32,971,672</b>	<b>\$ 34,297,614</b>	<b>\$ 32,401,738</b>	<b>\$ 32,139,968</b>	<b>\$ 32,429,304</b>
<b>Less Contributions &amp; Transfers</b>	<b>\$ 31,684,403</b>	<b>\$ 33,032,650</b>	<b>\$ 31,107,262</b>	<b>\$ 30,845,492</b>	<b>\$ 31,221,817</b>

### General Fund Expenditures

Expenditures and Other Uses	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget
Regular Salaries	\$ 14,847,245	\$ 14,981,083	\$ 16,382,713	\$ 15,955,393	\$ 16,870,006
Overtime	\$ 885,031	\$ 939,212	\$ 849,000	\$ 841,888	\$ 851,200
Employee Insurance	\$ 2,722,825	\$ 2,527,600	\$ 2,716,893	\$ 2,708,984	\$ 3,069,668
Workers Compensation	\$ 223,246	\$ 356,867	\$ 225,000	\$ 225,000	\$ 225,000
All Other Personnel	\$ 4,102,238	\$ 4,406,618	\$ 4,671,737	\$ 4,659,418	\$ 4,951,427
Contractual Services	\$ 4,570,319	\$ 4,393,647	\$ 5,323,054	\$ 5,029,104	\$ 5,814,311
Commodities	\$ 1,302,820	\$ 1,357,414	\$ 1,533,050	\$ 1,513,644	\$ 1,455,000
Capital Items	\$ 607,098	\$ 587,657	\$ 2,125,403	\$ 2,202,362	\$ 2,368,444
Contingency	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000
Transfers Out	\$ 1,022,971	\$ 622,472	\$ 2,398,242	\$ 2,398,242	\$ 1,250,000
<b>Total Expenditures</b>	<b>\$ 30,283,793</b>	<b>\$ 30,172,572</b>	<b>\$ 36,425,092</b>	<b>\$ 35,534,035</b>	<b>\$ 37,055,056</b>
<b>Total Less Transfers</b>	<b>\$ 29,260,822</b>	<b>\$ 29,550,099</b>	<b>\$ 34,026,850</b>	<b>\$ 33,135,793</b>	<b>\$ 35,805,056</b>
<b>Surplus (Deficit)</b>	<b>\$ 2,687,879</b>	<b>\$ 4,125,042</b>	<b>\$ (4,023,354)</b>	<b>\$ (3,394,067)</b>	<b>\$ (4,625,752)</b>
<b>Fund Balance</b>	<b>\$ 18,542,464</b>	<b>\$ 20,984,798</b>	<b>\$ 16,961,444</b>	<b>\$ 17,590,731</b>	<b>\$ 12,964,979</b>

**General Fund Revenues**

Fund	Object	Description	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget	FY20 Notes
<b>100</b>		<b><u>General Fund Revenues</u></b>						
100	811000	PROPERTY TAX CURRENT	\$ 4,598,794	\$ 3,995,996	\$ 3,400,000	\$ 2,642,236	\$ 2,780,000	
100	811001	ROAD & BRIDGE -CURRENT	\$ 231,804	\$ 242,286	\$ 227,000	\$ 230,208	\$ 235,000	
100	811002	PROP TAX REV -POLICE	\$ 2,039,299	\$ 2,230,826	\$ 2,319,112	\$ 2,319,112	\$ 2,447,618	
100	811003	PROPERTY TAX REV - FIRE	\$ 1,841,905	\$ 1,951,307	\$ 2,131,775	\$ 2,131,775	\$ 2,234,999	
100	812000	PROPERTY TAX PRIOR	\$ 85,183	\$ 84,086	\$ 68,000	\$ 84,000	\$ 84,000	
100	814000	MUNICIPAL TELECOMM TAX	\$ 1,249,205	\$ 1,119,617	\$ 1,240,000	\$ 1,055,054	\$ 1,000,000	
100	814100	CABLE TV & VIDEO FRANCHISE TAX	\$ 528,774	\$ 843,488	\$ 708,000	\$ 671,100	\$ 680,000	
100	814150	PEG FEES	\$ 45,566	\$ 50,507	\$ 34,000	\$ 33,300	\$ 33,500	
100	814200	PACKAGE LIQUOR TAX	\$ 468,715	\$ 500,444	\$ 465,000	\$ 488,000	\$ 470,000	
100	814300	PROPERTY TRANSFER TAX	\$ 783,966	\$ 726,620	\$ 750,000	\$ 790,000	\$ 730,000	
100	814301	EXEMPT PROPERTY TRANSFER	\$ 12,100	\$ 12,425	\$ 12,300	\$ 12,200	\$ 12,300	
100	814400	FOOD & BEVERAGE TAX	\$ 760,371	\$ 668,224	\$ 790,000	\$ 775,000	\$ 775,000	
100	815000	SALES TAX	\$ 3,710,175	\$ 3,889,615	\$ 3,731,250	\$ 3,714,000	\$ 3,765,000	
100	815001	SPECIAL SALES TAX	\$ 16,299	\$ 16,916	\$ 16,500	\$ 15,973	\$ 16,300	
100	815100	HOME-RULE SALES TAX	\$ 1,665,104	\$ 1,741,038	\$ 1,613,000	\$ 1,674,164	\$ 1,690,000	
100	815200	USE TAX	\$ 924,124	\$ 985,854	\$ 986,250	\$ 1,087,500	\$ 1,188,750	Based on Illinois Municipal League Estimates-February 2019
100	815500	GASOLINE TAX	\$ 460,348	\$ 505,894	\$ 460,000	\$ 498,000	\$ 500,000	
100	817000	UTILITY TAX - GAS	\$ 528,524	\$ 556,193	\$ 515,000	\$ 523,908	\$ 530,000	
100	817001	UTILITY TAX-ELECTRIC	\$ 1,319,895	\$ 1,280,584	\$ 1,283,000	\$ 1,320,000	\$ 1,300,000	
100	817010	UTILITY TAX-WATER	\$ 501,895	\$ 517,815	\$ 500,000	\$ 505,000	\$ 508,000	
100	817500	NATURAL GAS USAGE TAX	\$ 126,430	\$ 142,255	\$ 129,000	\$ 132,000	\$ 137,000	
100	818500	PARKING GARAGE TAX	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	
100	818900	TELECOMM FRANCHISE FEE	\$ 525	\$ 525	\$ 525	\$ 525	\$ 525	
100	820100	VEHICLE LICENSE	\$ 1,219,286	\$ 1,210,118	\$ 1,223,000	\$ 1,227,235	\$ 1,225,000	
100	820200	ANIMAL LICENSE	\$ 35,925	\$ 23,300	\$ 31,000	\$ 28,395	\$ 30,000	
100	820300	BUSINESS LICENSE	\$ 248,585	\$ 242,850	\$ 260,000	\$ 242,000	\$ 244,000	
100	820400	LIQUOR LICENSE	\$ 130,875	\$ 127,925	\$ 130,000	\$ 132,525	\$ 133,000	
100	820600	MASSAGE LICENSE	\$ 1,225	\$ 1,250	\$ 1,000	\$ 955	\$ 1,000	
100	820800	OUTDOOR CAFE LICENSE	\$ 2,140	\$ 2,265	\$ 2,800	\$ 2,300	\$ 2,300	
100	820900	OVERSIZED VEHICLE PERMITS	\$ 6,995	\$ 22,695	\$ 6,500	\$ 10,000	\$ 10,000	
100	820950	SMALL CELL PERMITS	\$ -	\$ -	\$ -	\$ 1,650	\$ 3,000	
100	825000	BUILDING PERMITS	\$ 1,432,582	\$ 1,365,072	\$ 1,500,000	\$ 1,144,721	\$ 1,200,000	FY19 Forecast lower than FY18 due to a \$212K permit issued for assisted living building.
100	831000	STATE INCOME TAX	\$ 3,031,566	\$ 3,912,798	\$ 3,233,250	\$ 3,671,250	\$ 3,778,125	Based on Illinois Municipal League Estimates-February 2019
100	831500	PERS PROP REPLACE TAX	\$ 374,930	\$ 369,220	\$ 280,000	\$ 306,035	\$ 307,000	
100	831501	PERS PROP REPL TX -POL	\$ 26,404	\$ 21,802	\$ 25,000	\$ 21,552	\$ 21,650	
100	831502	PERS PROP REPL TX-FIRE	\$ 26,404	\$ 21,802	\$ 25,000	\$ 21,552	\$ 21,650	

**General Fund Revenues**

Fund	Object	Description	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget	FY20 Notes
100	832700	GRANT INCOME-POLICE	\$ 5,800	\$ -	\$ -	\$ 1,650	\$ -	
								FY19 Forecast, Federal Emergency Management Agency Grants: Portable radios (\$98,600)
100	832900	FEDERAL GRANTS	\$ 44,255	\$ 585,611	\$ -	\$ 113,146	\$ -	and CPR manikins and simulator (\$14,546)
100	833000	STATE GRANTS	\$ 244	\$ 28,846	\$ -	\$ 5,267	\$ -	FY19 Forecast: Illinois Department of Transportation Distracted Driving Grant
100	836300	SERVICE TO OTHER AGENCY	\$ 214,770	\$ 242,794	\$ 235,000	\$ 239,000	\$ 240,000	
100	842200	AMBULANCE SERVICE CHARGE	\$ 871,197	\$ 767,444	\$ 800,000	\$ 770,000	\$ 770,000	
100	843800	PRIVATE PROPERTY TREE REVENUE	\$ 36,222	\$ 54,452	\$ 23,000	\$ 28,000	\$ 28,000	
100	843801	50/50 & BUILDER TREE REVENUE	\$ 33,500	\$ 28,815	\$ 24,000	\$ 23,000	\$ 23,000	
100	845000	ALARM REGISTRATION	\$ 33,570	\$ 28,840	\$ 33,000	\$ 31,000	\$ 32,000	
100	848000	ELEVATOR INSPECTIONS	\$ 47,040	\$ 24,060	\$ 38,000	\$ 22,000	\$ 23,000	
100	851000	POLICE PENALTY	\$ 212,511	\$ 126,748	\$ 201,000	\$ 139,120	\$ 135,000	
100	851001	POLICE PENALTY-ADJUDICATION	\$ 23,033	\$ 12,397	\$ 16,000	\$ 10,000	\$ 11,000	
100	851500	COURT FINES	\$ 166,106	\$ 130,550	\$ 158,000	\$ 140,000	\$ 140,000	
100	851700	RED LIGHT FINES	\$ 190,520	\$ 235,150	\$ 192,000	\$ 225,000	\$ 230,000	
100	851800	ADMIN TOW FINES	\$ 14,000	\$ 13,000	\$ 14,000	\$ 13,000	\$ 13,500	
100	852000	POLICE ALARM FINES	\$ 3,045	\$ 2,220	\$ 3,700	\$ 3,100	\$ 3,000	
100	853005	MUNICIPAL CODE ADJUDICATION	\$ 31,760	\$ 30,855	\$ 32,000	\$ 47,000	\$ 35,000	
100	872000	INTEREST ON INVESTMENTS	\$ 111,749	\$ 190,224	\$ 115,000	\$ 425,000	\$ 350,000	
100	873000	RENT INCOME	\$ 95,160	\$ 94,416	\$ 96,000	\$ 95,000	\$ 125,000	
100	874000	SALE OF PROPERTY	\$ 769	\$ 11,777	\$ -	\$ 1,000	\$ -	
100	875020	CONTRIBUTIONS-FARMERS MARKET	\$ -	\$ 21,442	\$ 20,150	\$ 20,264	\$ 20,000	
100	875030	CONTRIBUTIONS-NATIONAL NIGHT OI	\$ -	\$ -	\$ 5,600	\$ 5,600	\$ 5,000	
100	875040	CONTRIBUTIONS-POLICE CHURCH	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	
100	875080	CONTRIBUTIONS-COMMUNITY HEALT	\$ -	\$ -	\$ 2,550	\$ 4,300	\$ 5,000	
100	875500	CONTRIBUTIONS	\$ -	\$ 30,958	\$ -	\$ -	\$ -	
100	877000	MISCELLANEOUS	\$ 12,240	\$ 18,987	\$ 11,000	\$ 15,000	\$ 15,000	
100	877001	MISC CITY CLERK	\$ 8,584	\$ 6,300	\$ 4,700	\$ 5,300	\$ 5,800	
100	877002	MISC POLICE	\$ 10,817	\$ 23,411	\$ 17,000	\$ 11,700	\$ 15,000	
100	877003	MISC FIRE	\$ 18,203	\$ 15,792	\$ 10,000	\$ 16,000	\$ 17,000	
100	877004	MISC ZONING	\$ 11,875	\$ 6,650	\$ 10,000	\$ 8,000	\$ 9,000	
								Illinois Department of Transportation Intergovernmental Agreement-Maintenance of
100	877005	MISC STREET	\$ 320,250	\$ 184,950	\$ 254,000	\$ 191,400	\$ 195,000	Municipal Streets
100	877006	RETURNED CHECK CHARGE	\$ 480	\$ 297	\$ -	\$ 325	\$ -	
100	877007	PROMOTIONAL ITEMS REV	\$ 4,900	\$ 1,350	\$ 1,500	\$ 1,100	\$ 1,300	
100	877010	MISC OVER/UNDER	\$ (7)	\$ (111)	\$ -	\$ 187	\$ -	
100	877014	MISC TREES	\$ -	\$ -	\$ -	\$ 1,000	\$ -	
100	877015	DAMAGE TO CITY PROPERTY	\$ 18,029	\$ 22,124	\$ -	\$ 24,352	\$ -	
100	877016	MISC PUBLIC WORKS	\$ 23	\$ 867	\$ 300	\$ 7,500	\$ 3,000	
100	877023	SPECIAL EVENTS	\$ 37,511	\$ 34,040	\$ 30,000	\$ 20,000	\$ 20,000	
100	877400	RECOVERY OF BAD DEBTS	\$ 705	\$ -	\$ -	\$ -	\$ -	
100	877500	COLLECTION AGENCY-MISC	\$ 712	\$ 30	\$ -	\$ 72	\$ -	
100	877501	COLLECTION AGENCY - PAM	\$ 20,154	\$ 22,970	\$ 15,000	\$ 1,700	\$ -	
100	877502	COLLECTION AGENCY-RED SPEED	\$ 11,976	\$ 15,587	\$ 12,000	\$ 14,000	\$ 16,000	
100	877503	COLLECTION AGENCY - IDROP	\$ 36,779	\$ 35,196	\$ 34,000	\$ 51,683	\$ 40,000	
100	880600	CONTRIBUTION FROM ENTER	\$ 1,287,269	\$ 1,264,964	\$ 1,294,476	\$ 1,294,476	\$ 1,207,487	Water Fund: \$968K; Sewer Fund: \$192K; Parking Fund: \$46K
<b>General Fund Revenues Total</b>			<b>\$ 32,971,672</b>	<b>\$ 34,297,614</b>	<b>\$ 32,401,738</b>	<b>\$ 32,139,968</b>	<b>\$ 32,429,304</b>	



## Administrative Services Department

### Description

The Administrative Services Department is under the direction of the City Manager. The City Manager leads the Strategic Vision of the City through oversight of the operations of all City departments, and is responsible for the management of all governmental operations. Divisions within Administrative Services include Human Resources, Legal, and Legislative and Information technology (outsourced). Economic Development initiatives also fall under the direction of Administration.

### Prior Year's Goals Status

#### Short-term complex

1. Improve technological infrastructure at City Hall/ enhance technology in all departments
  - a. Implement and expand use of online technology
  - b. Move toward a digital office

*Status: Implemented EnerGov (CP&D enterprise software), paperless City Council/Committee meetings (saving roughly 150,000 printed pages annually), upgraded Council Chambers A/V system with streaming video, and fleet management functionality on all appropriate vehicles by year-end.*

2. Address Human Resources & Organizational Development Needs
  - a. Develop bench strength
  - b. Succession planning
  - c. Develop path to improve morale/Reduce employee turnover
    - i. Implement components of the professionally administered compensation study
    - ii. Implement components of the professionally administered life safety/police space study

*Status: Incorporated several recommendations from the compensation study, initiated a wellness program (to include health screenings) and rolled out a new tuition reimbursement program. Life safety and police space study recommendations in process.*

3. Implement automated water meter read and improved tech-based system (Water Fund)

*Status: Analyzed the impact and benefits of AMI technology, conducted an RFP with vendor selection. Contract approval planned for February 2019.*

#### Short-term routine

1. Continue to emphasize financial stability and fiscal management
  - a. Within realm of community as a whole (beyond stormwater management needs)
  - b. Continue to improve financial strength and improve bond credit rating

#### *Our Mission:*

THE CITY OF PARK RIDGE IS COMMITTED TO PROVIDING EXCELLENCE IN CITY SERVICES IN ORDER TO UPHOLD A HIGH QUALITY OF LIFE,  
SO OUR COMMUNITY REMAINS A WONDERFUL PLACE TO LIVE AND WORK.

- c. Forecast funding needs of the City's internal service funds that have been depleted since 2008

*Status: Internal service fund analysis completed by Finance and used as the basis for general fund transfers. Improved visibility and reaction time given quarterly forecast updates and meetings.*

2. Improve external customer service to residents

*Status: Improved turnaround time on CP&D approvals, additional citizen self-service opportunities in development, automated parking pay stations, enhanced communications and access (PEG upgrades), etc.*

3. Conduct/develop succession planning analysis/program in departments

- a. Undertake employee retention and motivation enhancements

*Status: See STC2 for retention/motivation initiatives. Succession planning underway with enhanced cross-training across all departments.*

### **Long-term complex**

1. Improve technology according to our long term/IT plan

- a. Move to a paperless HR recordkeeping system from recruitment to day-to-day, benefits, performance evaluation

*Status: See STC 1 above, in addition to numerous infrastructure upgrades including new servers, desktop refresh program, switches, and uninterrupted power supply components.*

2. Commit to exploring and then confirming our overall economic development strategy and policies—

- a. Explore professional position to represent the city, explore hiring an economic development officer; adjust our business model
- b. Install a business recruitment & retention program as part of our broader economic development strategy

*Status: Modified the City's website to reflect "available properties" section. Contracted with Place Consulting to conduct an economic development initiative including market analysis, psychographic data collection, key stakeholder interviews, and targeted site recommendations. CP&D department performing retention outreach via Chamber of Commerce and direct proprietor contact.*

### **Long-term routine**

1. Continue to build institutional knowledge, staff depth, skills and strategy on how to "evolve" the organization for the future

- a. Be willing to break or flex the model on how to serve the community
- b. Solidify a collaborative council - staff relationship – achieve more through cultural shift!

*Status: See STC 2 above*

2. Increase/enhance our financial stability - reduce TIF debt - prepare for any adverse impacts or changes due to State of Illinois factors

*Status: Continue to monitor and reduce levy needs as appropriate. Robust forecasting model in place to identify and react to results quickly. Monitoring potential State of Illinois funding change, new Governor in 2019.*

3. Strengthen our identity, uniqueness, branding and gateways –

- a. Create a brand/signage improvements to enhance awareness that you "now are in Park Ridge"

*Status: Engaged firm to assist with creative concepts and messaging. Project will likely span into FY20.*

4. Improve/resurface/reconstruct alleys in town and improve gravel alleys

*Status: Reintroduced Alley Restoration program with \$60K forecast to be dedicated in FY19 to repair and maintenance.*



## **Proposed Goals/Strategic Initiatives**

### **Short-term complex**

1. Establish and fund a stormwater utility and funding of stormwater projects
  - a. Identification of flood projects resulting from master planning (Sewer Fund)
2. Improve technological infrastructure at City Hall/ enhance technology in all departments
  - c. Implement and expand use of online technology
  - d. Move toward a digital office
3. Address Human Resources & Organizational Development Needs
  - a. Develop bench strength
  - b. Succession planning
  - c. Develop path to improve morale/Reduce employee turnover
4. Implement an automated water meter read and improved tech-based system (Finance)

### **Short-term routine**

1. Create an overall infrastructure plan (PW)
  - a. Roads, sidewalks, curbs, lighting
  - b. For both short-term and long-term capital needs
  - c. Expand our sewer lining program and lengthen service life of sewer facilities
2. Continue to emphasize financial stability and fiscal management
  - a. Within realm of community as a whole (beyond stormwater management needs)
  - b. Continue to improve financial strength and improve bond credit rating
  - c. Forecast funding needs of the City's internal service funds that have been depleted since 2008
3. Improve external customer service to residents

### **Long-term complex**

1. Manage our stormwater utility master plan; the stormwater utility will be up and running and initial multi-year projects functioning within a fair framework flood program that works
2. Improve technology according to our long term/IT plan
  - a. Take steps to move to an entire digital flow in community development, planning, and inspections including digital storage and retention (CP&D)
3. Update the City's comprehensive plan/overall land use plan
4. Commit to exploring and then confirming our overall economic development strategy and policies—
  - a. Explore professional position to represent the city, explore hiring an economic development officer; adjust our business model
  - b. Install a business recruitment & retention program as part of our broader economic development strategy

### **Long-term routine**

1. Continue to build institutional knowledge, staff depth, skills and strategy on how to “evolve” the organization for the future
  - a. Be willing to break or flex the model on how to serve the community
  - b. Solidify a collaborative council - staff relationship – achieve more through cultural shift!

2. Increase/enhance our financial stability - reduce TIF debt - prepare for any adverse impacts or changes due to State of Illinois factors
3. Strengthen our identity, uniqueness, branding and gateways –
  - a. Create a brand/signage improvements to enhance awareness that you “now are in Park Ridge”
4. Improve/resurface/reconstruct alleys in town and improve gravel alleys

## **Noteworthy changes in FY20 budget assumptions, modeling and personnel**

### **Headcount changes**

n/a

### **City-wide fleet management initiative (monthly monitoring) – included \$22,000**

Monthly monitoring and reporting to improve accountability, efficiency, and custody of fleet – STC2, STR2, LTC2

### **City Hall Life Safety/Police Space implementation – included \$1,277,000**

Address code compliance issues, improve safety for employees/visitors, increase efficiency – STC3, STR1, STR2, LTR1

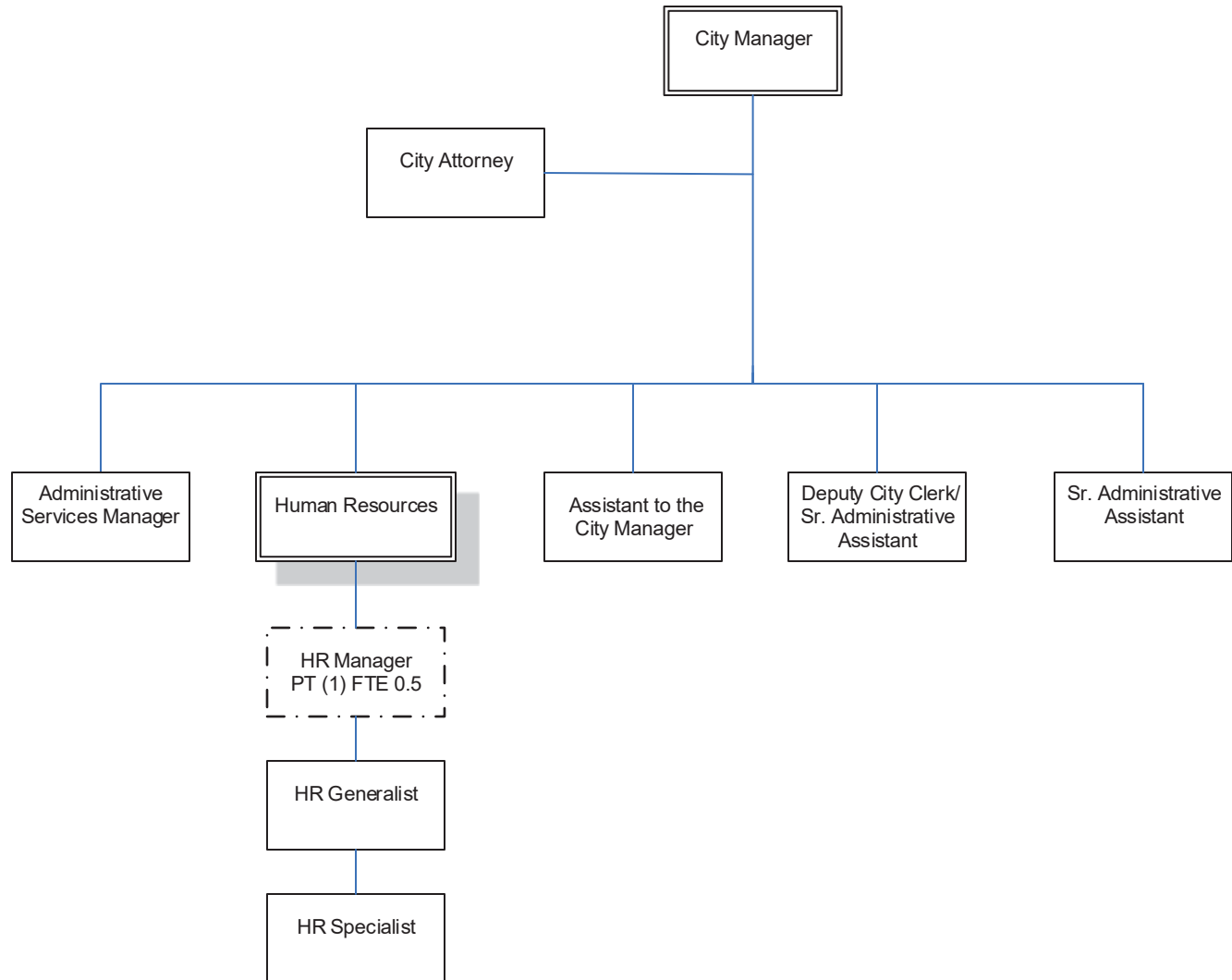
### **Expand employee wellness, tuition reimbursement and organization-wide training – included \$42,500**

Improves employee morale and retention, bench strength, succession planning, talent retention and employee effectiveness – STC3, STR3, LTR1

### **Continue to pursue Economic Development opportunities– included \$75,000**

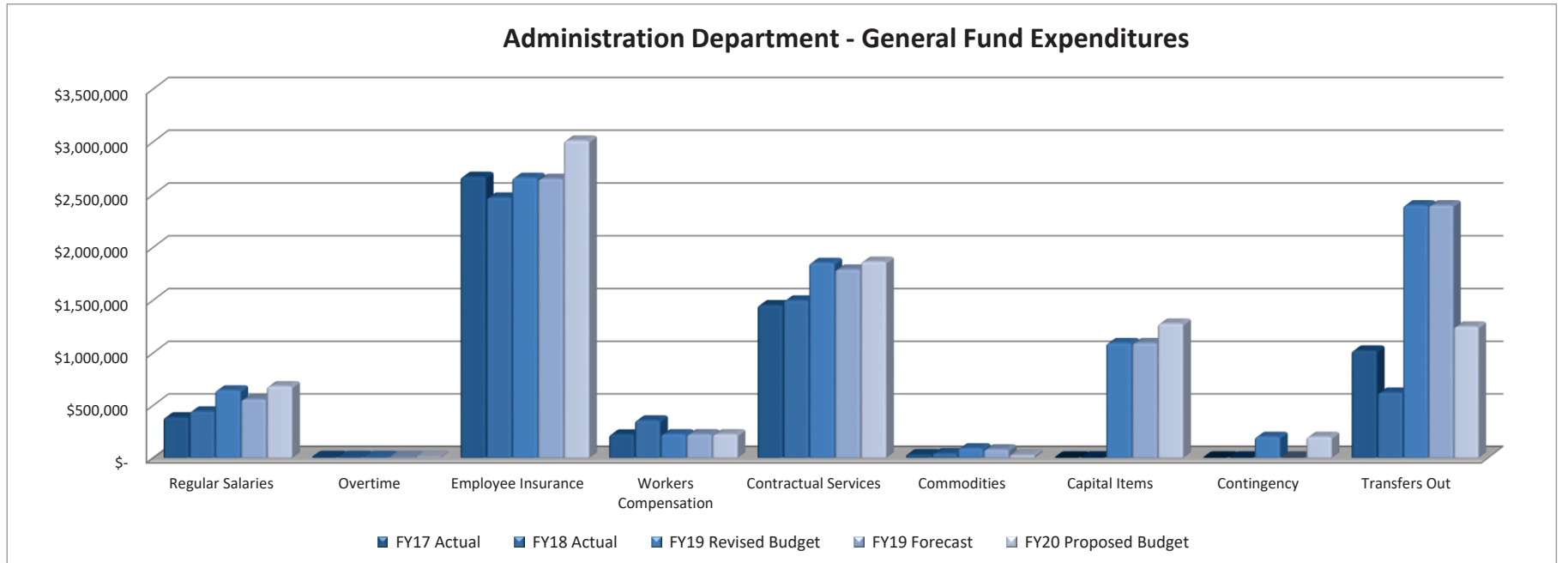
With the assistance of a consultant and leveraging the base established in FY19, enhance business retention and development – STR2, STR3, LTC4, LTR2, LTR3

# Administrative Services Department



### Administration Department - General Fund Expenditures

Expenditures and Other Uses	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget
Regular Salaries	\$ 386,569	\$ 442,600	\$ 644,002	\$ 556,977	\$ 683,180
Overtime	\$ 9,342	\$ 8,606	\$ 9,000	\$ 8,603	\$ 10,000
Employee Insurance	\$ 2,668,554	\$ 2,472,620	\$ 2,658,893	\$ 2,648,893	\$ 3,011,668
Workers Compensation	\$ 223,246	\$ 356,867	\$ 225,000	\$ 225,000	\$ 225,000
Contractual Services	\$ 1,452,754	\$ 1,497,235	\$ 1,853,005	\$ 1,789,978	\$ 1,864,216
Commodities	\$ 30,930	\$ 41,580	\$ 90,100	\$ 80,310	\$ 26,000
Capital Items	\$ -	\$ 614	\$ 1,093,500	\$ 1,093,326	\$ 1,277,500
Contingency	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000
Transfers Out	\$ 1,022,971	\$ 622,472	\$ 2,398,242	\$ 2,398,242	\$ 1,250,000
<b>Total Expenditures</b>	<b>\$ 5,794,364</b>	<b>\$ 5,442,592</b>	<b>\$ 9,171,742</b>	<b>\$ 8,801,328</b>	<b>\$ 8,547,564</b>
<b>Total Less Transfers</b>	<b>\$ 4,771,394</b>	<b>\$ 4,820,120</b>	<b>\$ 6,773,500</b>	<b>\$ 6,403,086</b>	<b>\$ 7,297,564</b>



**Administration Department - General Fund Expenditures**

Fund	Object	Description	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget	FY20 Notes
<b><u>1001011</u></b>		<b><u>Legislative</u></b>						
1001011 910000		REGULAR SALARIES	\$ 28,100	\$ 29,300	\$ 29,400	\$ 28,955	\$ 29,400	
1001011 943700		TRAINING	\$ 860	\$ 961	\$ 1,500	\$ 1,500	\$ 1,500	
1001011 947400		MEMBERSHIP DUES	\$ 20,005	\$ 20,135	\$ 22,000	\$ 20,065	\$ 22,000	Northwest Municipal Conference: \$19k, Sister Cities \$600, City Clerks Association Event: \$300
1001011 948500		GENERAL CONTRACTUAL SERV	\$ -	\$ 450	\$ 500	\$ -	\$ 500	
1001011 952000		MATERIALS	\$ 1,916	\$ 778	\$ 3,500	\$ 3,310	\$ 2,000	
	<b>Total</b>	<b>Legislative</b>	<b>\$ 50,881</b>	<b>\$ 51,624</b>	<b>\$ 56,900</b>	<b>\$ 53,830</b>	<b>\$ 55,400</b>	
<b><u>1001021</u></b>		<b><u>City Administration</u></b>						
1001021 910000		REGULAR SALARIES	\$ 233,448	\$ 307,584	\$ 437,345	\$ 372,381	\$ 471,673	Merit Pool/Adjustments
1001021 915200		OVERTIME	\$ 9,342	\$ 8,606	\$ 9,000	\$ 8,603	\$ 9,000	
1001021 943700		TRAINING	\$ 812	\$ 35	\$ 2,000	\$ 1,600	\$ 2,000	
1001021 947400		MEMBERSHIP DUES	\$ 3,220	\$ 3,788	\$ 3,600	\$ 3,600	\$ 3,780	Illinois Municipal League: \$2500, Chamber of Commerce: \$600, City Clerk Misc. \$500. FY19 Budget + 5%
1001021 947500		LEGAL NOTICES AND ADS	\$ 1,155	\$ 1,305	\$ 1,500	\$ 1,250	\$ 2,500	
1001021 948500		GENERAL CONTRACTUAL SERV	\$ 15,125	\$ 26,508	\$ 79,900	\$ 62,875	\$ 50,500	Fleet management monitoring: \$22K; Quarterly Spokesman printing: \$15k, Municipal/Zoning Code updates: \$8,500, Miscellaneous: \$5K
1001021 949300		TRANSFER OUT	\$ 1,022,971	\$ 622,472	\$ 2,398,242	\$ 2,398,242	\$ 1,250,000	Motor Equipment Replacement Fund: \$1M; Information Technology Replacement Fund: \$250K
1001021 949500		CONTINGENCY	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000	
1001021 952000		MATERIALS	\$ 20,748	\$ 19,483	\$ 38,600	\$ 32,000	\$ 5,000	Supplies/Materials \$5K. FY19 Budget included copier/plotter
1001021 996302		911 MEMORIAL	\$ -	\$ 614	\$ 500	\$ 326	\$ 500	
1001021 996300		BUILDING REPAIRS	\$ -	\$ -	\$ 1,093,000	\$ 1,093,000	\$ 1,277,000	City Hall Life Safety/Police Space implementation
	<b>Total</b>	<b>City Administration</b>	<b>\$ 1,306,819</b>	<b>\$ 990,395</b>	<b>\$ 4,263,687</b>	<b>\$ 3,973,875</b>	<b>\$ 3,271,953</b>	
<b><u>1001022</u></b>		<b><u>Legal Counsel</u></b>						
1001022 942500		GENERAL COUNSEL	\$ 236,596	\$ 219,795	\$ 200,000	\$ 188,813	\$ 190,000	
1001022 942501		SPECIAL COUNSEL-ADJUDICATION	\$ 33,689	\$ 34,403	\$ 38,000	\$ 37,000	\$ 45,000	Prosecutor/Adjudicator
1001022 942502		SPECIAL COUNSEL-LABOR	\$ 64,196	\$ 66,016	\$ 75,000	\$ 63,437	\$ 72,000	Labor contract negotiations. Personnel legal related expenses. One contract negotiation in FY20, Fraternal Order of Police Sergeants
	<b>Total</b>	<b>Legal Counsel</b>	<b>\$ 334,481</b>	<b>\$ 320,215</b>	<b>\$ 313,000</b>	<b>\$ 289,250</b>	<b>\$ 307,000</b>	

**Administration Department - General Fund Expenditures**

Fund	Object	Description	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget	FY20 Notes
<b>1001024</b>		<b><u>Human Resources</u></b>						
1001024 910000		REGULAR SALARIES	\$ 125,021	\$ 105,716	\$ 177,257	\$ 155,642	\$ 182,107	
1001024 915200		OVERTIME	\$ -	\$ -	\$ -	\$ -	\$ 1,000	Approximately 20 hours for HR specialist (non-exempt)
1001024 921000		EMP BNFTS-PPO	\$ 1,841,921	\$ 1,587,256	\$ 1,694,110	\$ 1,694,110	\$ 1,971,970	
1001024 921001		EMP BNFTS-HMO	\$ 662,719	\$ 713,434	\$ 762,072	\$ 762,072	\$ 816,236	
1001024 921002		EMP BNFTS-LIFE	\$ 15,818	\$ 15,132	\$ 17,508	\$ 17,508	\$ 21,616	
1001024 921004		UNEMPLOYMENT	\$ 4,179	\$ 1,823	\$ 15,000	\$ 5,000	\$ 10,000	
1001024 921005		EMP BNFTS-DENTAL	\$ 143,917	\$ 154,975	\$ 157,988	\$ 157,988	\$ 179,377	
1001024 921009		EMP BNFTS-PROGRAMMING	\$ -	\$ -	\$ 12,215	\$ 12,215	\$ 12,471	Wellness flexible spending and other employee benefit programs
1001024 921099		WORKERS COMP	\$ 223,246	\$ 356,867	\$ 225,000	\$ 225,000	\$ 225,000	
1001024 942700		MEDICAL EXAMS	\$ 19,363	\$ 23,880	\$ 30,000	\$ 30,000	\$ 25,000	Medical exams for patrol officer/fire fighter vacancies: \$1,100/officer. Quarterly random drug screens; Advocate Healthcare fee for randomization
1001024 943100		RECRUITING AND TESTING	\$ 19,031	\$ 13,721	\$ 40,000	\$ 31,530	\$ 25,000	Patrol officer psychological and polygraph exams; Patrol officer entry level test; Sergeant promotional exam; City-wide recruitment
1001024 943700		TRAINING	\$ 2,408	\$ 1,742	\$ 5,000	\$ 5,000	\$ 5,000	Illinois Public Employee Labor Relations Association Conference; labor law seminars/training
1001024 943701		CITY-WIDE TRAINING	\$ 675	\$ -	\$ 32,500	\$ 8,000	\$ 32,500	Tuition reimbursement program (\$25k); supervisory training, computerized harassment/ethics training program;
1001024 947400		MEMBERSHIP DUES	\$ 1,283	\$ 999	\$ 2,000	\$ 2,000	\$ 2,000	H.R. membership dues; renewals for three employees
1001024 948500		GENERAL CONTRACTUAL SERV	\$ 300	\$ 26,835	\$ 10,500	\$ 4,500	\$ -	
1001024 952000		MATERIALS	\$ 4,550	\$ 7,330	\$ 10,000	\$ 10,000	\$ 9,000	supplies; luncheons
<b>Total Human Resources</b>			<b>\$ 3,064,430</b>	<b>\$ 3,009,709</b>	<b>\$ 3,191,150</b>	<b>\$ 3,120,565</b>	<b>\$ 3,518,275</b>	
<b>1001025</b>		<b><u>Information Technology</u></b>						
1001025 940100		TELECOMMUNICATIONS	\$ 127,445	\$ 128,521	\$ 177,000	\$ 187,000	\$ 200,200	AT&T Circuits: \$72K; Wide Open West (WOW):49K; Verizon City cell phones: 32K; Granite: 16K; Central Management Services: 10K; Misc. Vendors: 8K; FY20 moved telecommunication expenses from the E-911 Fund: Verizon: \$6,600, AT&T: Circuits=\$4,500, POTS/Alarms=\$2,100
1001025 948500		GENERAL CONTRACTUAL SERV	\$ 305,877	\$ 298,995	\$ 292,400	\$ 281,228	\$ 312,036	Prescient: \$281,035; Black Box: \$14K; Granicus 8K; Miscellaneous Vendors: 5K; Security Awareness: \$4K
1001025 948514		SOFTWARE SUPPORT & LICENSING	\$ 36,335	\$ 35,667	\$ 86,600	\$ 85,200	\$ 90,000	CDW Microsoft Licensing: 60K; SHI Virtual Infrastructure: 10K; Solar Winds: 15K; American Eagle: 5K
1001025 952000		MATERIALS	\$ 3,717	\$ 13,988	\$ 17,000	\$ 14,000	\$ 10,000	Hardware Components, Computer Equipment
<b>Total Information Technology</b>			<b>\$ 473,373</b>	<b>\$ 477,171</b>	<b>\$ 573,000</b>	<b>\$ 567,428</b>	<b>\$ 612,236</b>	

**Administration Department - General Fund Expenditures**

Fund	Object	Description	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget	FY20 Notes
<b><u>1001027</u></b>		<b><u>Economic Development</u></b>						
1001027 948500	GENERAL CONTRACTUAL SERV		\$ 560,000	\$ 571,654	\$ 657,000	\$ 680,000	\$ 747,000	District #64 New Property: \$450K (subject to change per TIF revenue x 13.46%); Dempster TIF \$200k; Economic Development: \$75k; Arcade Lease (McLennan Property Mgmt.): \$22K
1001027 952000	MATERIALS		\$ -	\$ -	\$ 21,000	\$ 21,000	\$ -	FY19 Budget for branding of signs and City Gateway Signage
	<b>Total Economic Development</b>		<b>\$ 560,000</b>	<b>\$ 571,654</b>	<b>\$ 678,000</b>	<b>\$ 701,000</b>	<b>\$ 747,000</b>	
<b><u>1001041</u></b>		<b><u>Community Support</u></b>						
1001041 948600	YOUTH SERVICES		\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 7,700	
1001041 948800	HISTORICAL SERVICES		\$ 380	\$ -	\$ 500	\$ 1,575	\$ 1,000	Plaques: \$250 each
1001041 948801	CULTURAL ARTS		\$ -	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	Service Sanitation Rental for Concerts in the Park: \$1,500
1001041 948802	SISTER CITIES		\$ -	\$ 1,290	\$ -	\$ -	\$ 500	
1001041 948803	COMMUNITY HEALTH COMMISSION		\$ -	\$ -	\$ 4,370	\$ 4,370	\$ 5,000	
1001041 948804	FARMERS MARKET		\$ -	\$ 16,535	\$ 22,200	\$ 20,500	\$ 20,000	
1001041 948805	BIKE TASK FORCE		\$ -	\$ -	\$ 63,435	\$ 63,435	\$ -	Disbanded by Mayor: effective January 2019
	<b>Total Community Support</b>		<b>\$ 4,380</b>	<b>\$ 21,825</b>	<b>\$ 96,005</b>	<b>\$ 95,380</b>	<b>\$ 35,700</b>	
<b>Administration Expenditures Total</b>			<b>\$ 5,794,364</b>	<b>\$ 5,442,592</b>	<b>\$ 9,171,742</b>	<b>\$ 8,801,328</b>	<b>\$ 8,547,564</b>	

**Administration Department - Salary Detail**

Job title	Home Department Code	FY19 Base Amount (Annual)	Weekly Hours	FT/PT	SS 6.20%	Medicare 1.45%	IMRF 5.74%	Life 0.092%	Total
ATOMGR - Assistant to City Manager	111021 - City Administration	\$ 56,978	37.5	Full-Time	\$ 3,621	\$ 847	\$ 3,353	\$ 54	\$ 66,278
CITYMGR - City Manager	111021 - City Administration	\$ 174,762	37.5	Full-Time	\$ 8,258	\$ 2,598	\$ 10,283	\$ 165	\$ 200,436
SRASST - Senior Administrative Asst	111021 - City Administration	\$ 46,437	37.5	Full-Time	\$ 2,952	\$ 691	\$ 2,733	\$ 44	\$ 54,018
SRASST - Senior Administrative Asst	111021 - City Administration	\$ 59,141	37.5	Full-Time	\$ 3,759	\$ 879	\$ 3,480	\$ 56	\$ 68,794
ADSVSMGR - Administrative Services Manager	111021 - City Administration	\$ 105,000	37.5	Full-Time	\$ 6,673	\$ 1,561	\$ 6,178	\$ 100	\$ 122,137
HRSPEC - Human Resources Specialist	111024 - Human Resources	\$ 58,000	37.5	Full-Time	\$ 3,686	\$ 863	\$ 3,413	\$ 55	\$ 67,468
HRGEN - HR Generalist	111024 - Human Resources	\$ 67,763	37.5	Full-Time	\$ 4,307	\$ 1,008	\$ 3,987	\$ 64	\$ 78,824
HRMGR - HR Manager	111024 - Human Resources	\$ 51,900	19	Part-Time	\$ 3,299	\$ 772	\$ -	\$ -	\$ 57,269
CLERK - City Clerk	141011 - Legislation	\$ 9,000	10	Part-Time	\$ 558	\$ 131	\$ -	\$ -	\$ 9,689
ALD - Alderman	141011 - Legislation	\$ 1,200	10	Part-Time	\$ 75	\$ 18	\$ -	\$ -	\$ 1,293
MAYOR - Mayor	141011 - Legislation	\$ 12,000	10	Part-Time	\$ 744	\$ 174	\$ -	\$ -	\$ 12,918
ALD - Alderman	141011 - Legislation	\$ 1,200	10	Part-Time	\$ 75	\$ 18	\$ -	\$ -	\$ 1,293
ALD - Alderman	141011 - Legislation	\$ 1,200	10	Part-Time	\$ 75	\$ 18	\$ -	\$ -	\$ 1,293
ALD - Alderman	141011 - Legislation	\$ 1,200	10	Part-Time	\$ 75	\$ 18	\$ -	\$ -	\$ 1,293
ALD - Alderman	141011 - Legislation	\$ 1,200	10	Part-Time	\$ 75	\$ 18	\$ -	\$ -	\$ 1,293
ALD - Alderman	141011 - Legislation	\$ 1,200	10	Part-Time	\$ 75	\$ 18	\$ -	\$ -	\$ 1,293
ALD - Alderman	141011 - Legislation	\$ 1,200	10	Part-Time	\$ 75	\$ 18	\$ -	\$ -	\$ 1,293
		\$ 649,381			\$ 38,382	\$ 9,650	\$ 33,427	\$ 538	\$ 746,882
Merit Pool/Union Contracts/Adjustments		\$ 33,799							
		<u>\$ 683,180</u>							





## Community Preservation & Development Department

### Description

The Community Preservation and Development Department provides overall program administration and coordination for all long range community planning, zoning and land use, building and construction activities, property transfers and environmental health and nuisance control programs. Divisions within the CP&D Department include Building Safety (enforcement of the City-adopted building codes), Planning (enforcement of the City's land use policies and regulations), Zoning (compliance enforcement with zoning code), Environmental Health (enforcement of food code, inspection of food establishments, animal and nuisance control), and Economic Development (business retention and recruitment, liaison with economic development consultant and civic organizations).

### Key Metrics

<i>Measurable Statistics</i>	<b>2018</b>	<b>2017</b>	<b>2016</b>
Permit Applications	2,372	2,696	2,792
Permits Issued	2,081	2,314	2,300
Building Inspections	6,804	8,548	6,569
Plan Reviews	7,320	7,443	8,640
Health Inspections	609	732	712
Property Inspections	79	105	151
Nuisance Inspections	650	760	1,388
P&Z Cases	16	16	28
ZBA Cases	10	4	13
Appearance Comm Cases	88	78	89
Property Transfers	1,205	1,255	1,313
Business Licenses Issued	1,439	1,481	1,492
Average Bldg Permit Approval Time Work Days*	10.025	N/A	N/A

*\* Based on random sample of 40 building permits*

### Prior Year's Goals Status

#### Short-term complex

1. Examine expanding/clarifying role of economic development

*Status: In FY 2019 progress continued on several of the FY 2018 initiatives, and additional initiatives were started. For example, the Department continued to build on its relationship with commercial real*

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estate brokers. Several tips on potential tenants were forwarded to brokers, and these tips resulted in contact between broker and potential tenant. Also, Department personnel now regularly meet with prospective applicants of large projects and review concept plans in order to advise on potential pitfalls and regulatory issues that might inhibit a smooth approval process. In FY 2019 the Department launched a new webpage with link to available commercial properties. The listings contain an interactive map, photos of the properties, sale/lease information, and broker and/or owner contact information. Most important, the City/Dept engaged Place Consulting, Inc. to conduct initial demographic research, make economic development recommendations, and assist with initial marketing efforts. The consultant's efforts will conclude in December 2018. Their Phase I and Phase II reports will become part of the Comprehensive Plan update.

2. Improve technological infrastructure at City Hall/ enhance technology in all departments
  - a. Explore building function, permitting technology
  - b. Move toward a digital office – replace building, planning and development software that integrates with finance

*Status: In December 2017 the Department welcomed a Tyler Technologies consultant to begin the custom build-out of EnerGov software. In January 2018 Tyler and CP&D agreed upon a schedule, with monthly on-site visits and/or teleconferences culminating in a “go-live” week at the end of September. Of particular concern was time, effort and money that would be expended transferring data from the Department’s old software to EnerGov. Ultimately, the Department decided to manage the data transfer without consultant assistance, thus saving \$18,000 in data conversion costs.*

#### **Short-term routine**

1. Improve external customer service to residents

*Status: Several policies, procedures and regulations that were inherently business unfriendly were adjusted, e.g. business license approval. The City’s webpage on economic development was updated with new information and data, including information on available commercial properties. Additional staff was trained to respond to property transfer stamp inquiries as well as routine permit questions.*

#### **Long-term complex**

1. Complete a re-write and update the City’s zoning code. Carefully structure zoning to prevent ill-fitting structures in areas that don’t conform/aren’t similar

*Status: Decision made at COW to proceed with update of Comprehensive Plan. This will take precedence over a complete re-writing of the zoning code, since the Comprehensive Plan should inform what is in the Zoning Ordinance.*

2. Update portions of the Zoning Ordinance

*Status: Regulations concerning commercial district parking amended. Regulations concerning parking of trucks and attendant definitions forwarded to P&Z for consideration. City Council will review the first reading of an amendment ordinance in January 2019. Other amendments researched and proposed to Council, e.g. driveways, but not yet forwarded to P&Z for public hearing and recommendation.*

3. Commit to exploring and then confirming our overall economic development strategy and policies
  - a. Explore professional position to represent the city, explore hiring an economic development officer; adjust our business model
  - b. Install a business recruitment & retention program as part of our broader economic development strategy

*Status: Initial economic development study conducted. Staff will follow up with specific recommendations from study and is currently discussing continued engagement of a consultant for other economic development tasks, such as branding and marketing.*

### **Long-term routine**

1. Continue to build institutional knowledge, staff depth, skills and strategy on how to “evolve” the organization for the future

*Status: Upon installation of new EnerGov software and analysis of impact to workflow, one administrative assistant was elevated to permit technician. Efficiencies from the software continue to be monitored. The Department became involved in several traditional areas of planning and development, including liaison to the Farmers Market Committee and the Bike Task Force. And finally, a new planner, who has background in economic development and can assist with various economic development measures, was hired.*

2. Strengthen the community’s identity, uniqueness, branding and gateways

*Status: See above comments on economic development and consultant engagement.*

## **Proposed Goals/Strategic Initiative**

### **Short-term complex**

1. Examine expanding/clarifying role of economic development
  - a. CP&D will Implement recommendations of Place Consulting Study, including building relationships with commercial real estate brokers, developing more attractive and user-friendly website, expanding economic development webpage.
2. Improve technological infrastructure at City Hall/ enhance technology in all departments
  - a. CP&D will initiate EnerGov’s Citizen Self Service, allowing customers to apply for building permits on line and schedule inspections on line. The Department will conduct familiarization sessions with local contractors, architects and developers. Also, staff will be fully trained on use of BlueBeam software for electronic review. The Department’s goal is to require all building permits to be submitted electronically by December 2019. Re-initiate microfiche / digital scanning effort in department.

### **Short-term routine**

1. Improve external customer service to residents
  - a. CP&D will refine use of iPads by inspectors in field and will complete SolSmart designation thus improving ability of applicants to quickly obtain solar-related building permits.

### **Long-term complex**

1. Improve technology according to our long-term/IT plan:
  - a. The Department will continue to move to an entire digital flow in community development, planning, inspections, building permitting and digital storage retention.
2. Update the City’s 1996 Comprehensive Plan.
  - a. Work schedule presented to COW; RFP issued Nov 27; anticipated completion is June 2020. RFP responses received and evaluated January 2019, and will be presented to COW in January 2019.
3. Commit to exploring and then confirming our overall economic development strategy and policies—
  - a. Explore professional position to represent the city, explore hiring an economic development officer; adjust our business model

- b. Install a business recruitment & retention program as part of our broader economic development strategy

**Long-term routine**

1. Continue to build institutional knowledge, staff depth, skills and strategy on how to “evolve” the organization for the future
2. Strengthen the community’s identity, uniqueness, branding and gateways
  - a. CP&D will take lead in engaging and managing consultant to assist with branding and gateways.

**Noteworthy changes in FY20 budget assumptions, modeling and personnel**

**Economic development program initiative – included \$75,000** (*see Admin Dept*)

Consultant research and guidance – STC1, LTC2, LTC11

**Microfilm – increased by \$9,000**

Target files are meeting minutes and property transfer files - LTC4

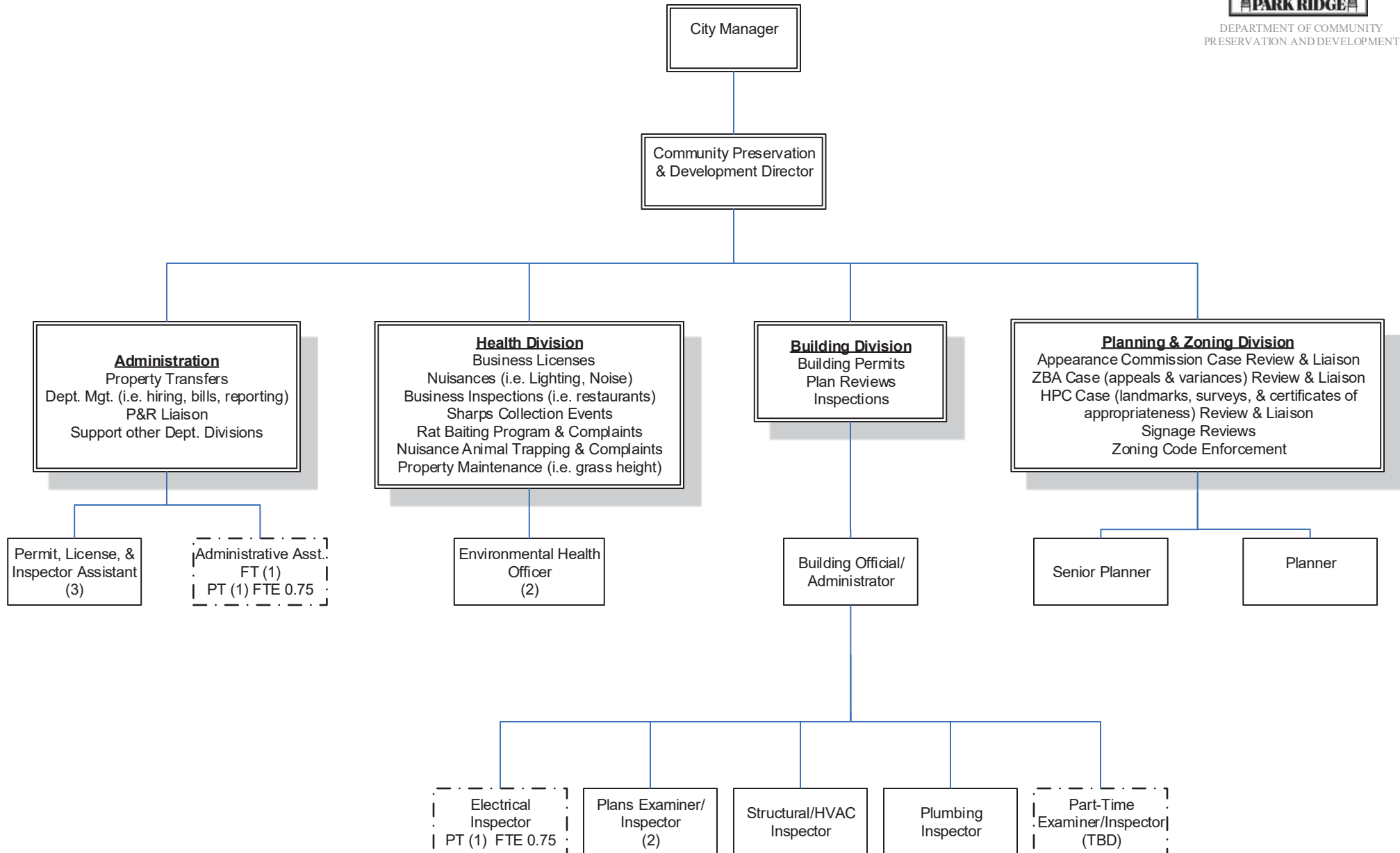
**Comprehensive plan consulting – included \$50,000**

CP&D will Implement recommendations of Place Consulting Study - STC3

# Community Preservation & Development Department

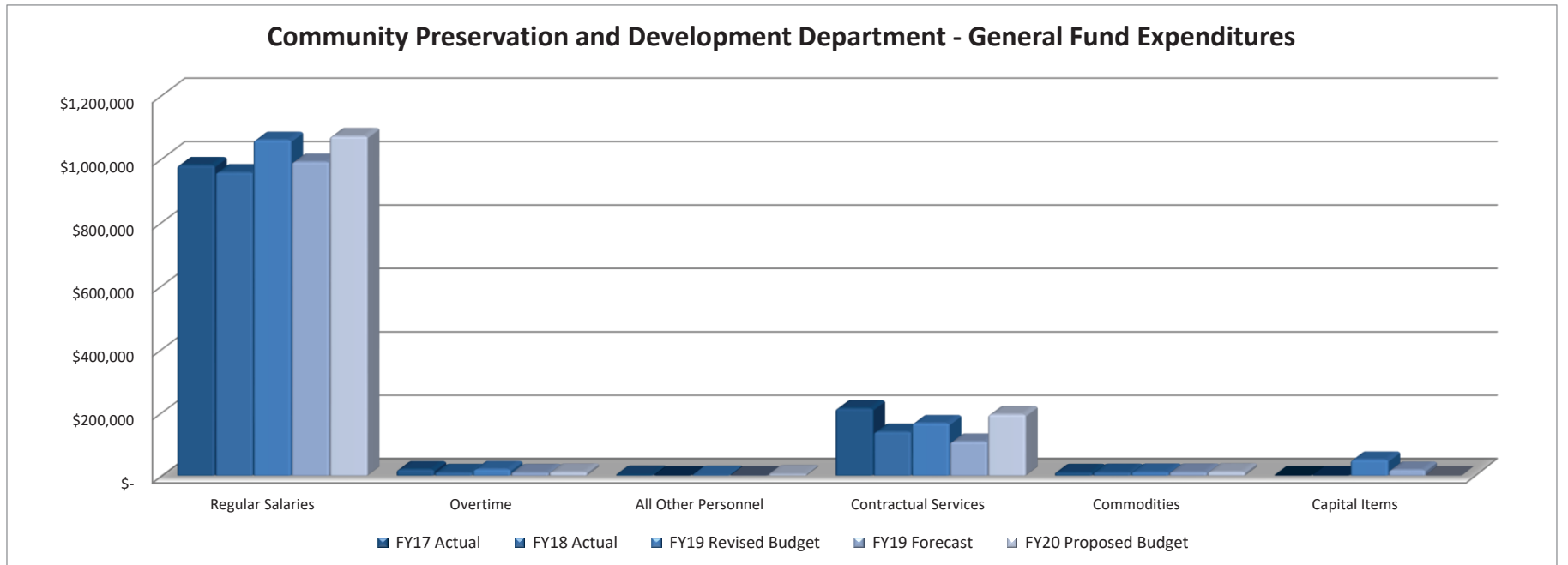


DEPARTMENT OF COMMUNITY  
PRESERVATION AND DEVELOPMENT



### Community Preservation and Development Department - General Fund Expenditures

Expenditures and Other Uses	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget
Regular Salaries	\$ 979,229	\$ 956,791	\$ 1,058,838	\$ 989,893	\$ 1,070,854
Overtime	\$ 19,556	\$ 9,774	\$ 20,000	\$ 9,700	\$ 11,200
All Other Personnel	\$ 2,660	\$ -	\$ 2,000	\$ 381	\$ 5,400
Contractual Services	\$ 212,382	\$ 138,429	\$ 165,610	\$ 107,057	\$ 193,620
Commodities	\$ 9,795	\$ 10,216	\$ 11,000	\$ 11,000	\$ 12,000
Capital Items	\$ -	\$ -	\$ 50,000	\$ 18,000	\$ -
<b>Total Expenditures</b>	<b>\$ 1,223,621</b>	<b>\$ 1,115,210</b>	<b>\$ 1,307,448</b>	<b>\$ 1,136,030</b>	<b>\$ 1,293,074</b>
<b>Total Less Transfers</b>	<b>\$ 1,223,621</b>	<b>\$ 1,115,210</b>	<b>\$ 1,307,448</b>	<b>\$ 1,136,030</b>	<b>\$ 1,293,074</b>



**Community Preservation and Development Department - General Fund Expenditures**

Fund	Object	Description	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget	FY20 Notes
<b>1004011</b>		<b><u>C.P. &amp; D. Administration</u></b>						
1004011 910000		REGULAR SALARIES	\$ 979,229	\$ 956,791	\$ 1,058,838	\$ 989,893	\$ 1,070,854	Merit Pool/Union Contracts/Adjustments
1004011 915000		EXTRA HELP	\$ 2,660	\$ -	\$ 2,000	\$ 381	\$ 5,400	Special projects related to comp plan update @ \$18 per hour x 20 hrs. per week x 15 weeks (1 semester)
1004011 915200		OVERTIME	\$ 19,556	\$ 9,774	\$ 20,000	\$ 9,700	\$ 11,200	
1004011 940100		TELECOMMUNICATIONS	\$ -	\$ -	\$ 420	\$ 420	\$ -	
1004011 942400		MICROFILMING	\$ -	\$ -	\$ 3,000	\$ 3,000	\$ 12,000	Off-site digitizing of files. Target files will be meeting minutes and potentially property transfer files.
1004011 943700		TRAINING	\$ 4,341	\$ 5,497	\$ 9,900	\$ 9,900	\$ 11,560	Professional certification/re-certification: inspectors, blueprint reading, International Code Council, American Planning Association events, Illinois Municipal League Conference
1004011 947400		MEMBERSHIP DUES	\$ 4,009	\$ 3,338	\$ 3,900	\$ 3,900	\$ 4,060	American Planning Assoc. (3x); American Licensed Architects; Illinois Health Officials (2x); International Code Council (1x); Illinois Plumbing Assoc.; Int'l Assoc. of Electrical Inspectors; Chicago Metropolitan Agency for Planning (\$1,500)
1004011 948100		PEST CONTROL	\$ 9,000	\$ 15,339	\$ 6,000	\$ 5,600	\$ 6,000	Rodent abatement and nuisance animal trapping program
1004011 948500		GENERAL CONTRACTUAL SERV	\$ 195,032	\$ 114,255	\$ 142,390	\$ 84,237	\$ 160,000	Engineering consultant: \$40K (decrease of \$10K from FY19); Comprehensive Plan Consulting: \$50K; Ener Gov Annual Maintenance: \$18K; Olympic Engineering: \$11K (decrease of \$9K from FY19); Thompson Elevator: \$11K; Perfect Turf: \$11K; Fire Safety Consultants: \$7K; A-BEC Consultants: \$1K; TKP Associates: \$1K; Miscellaneous Vendors: \$10K (portion associated with Zoning Board transcription services \$5K)
1004011 952000		MATERIALS	\$ 9,795	\$ 10,216	\$ 11,000	\$ 11,000	\$ 12,000	Office supplies, inspector tools and supplies; safety equipment and clothing for inspectors, personnel clothing
1004011 990100		MACHINERY & EQUIPMENT	\$ -	\$ -	\$ 50,000	\$ 18,000	\$ -	FY19 Budget included filing storage solution
		<b>C. P. &amp; D. Expenditures Total</b>	<b>\$ 1,223,621</b>	<b>\$ 1,115,210</b>	<b>\$ 1,307,448</b>	<b>\$ 1,136,030</b>	<b>\$ 1,293,074</b>	

**Community Preservation and Development Department - Salary Detail**

Job title	Home Department/Code	FY19 Base Amount (Annual)	Weekly Hours	FT/PT	SS 6.20%	Medicare 1.45%	IMRF 5.74%	Life 0.092%	Total
ADMASST - Admin Assistant	404011 - Cp&d Administration	\$ 44,353	37.5	Full-Time	\$ 2,805	\$ 656	\$ 2,597	\$ 42	\$ 51,339
ADMASST - Admin Assistant	404011 - Cp&d Administration	\$ 32,316	29	Part-Time	\$ 2,004	\$ 469	\$ 1,855	\$ -	\$ 36,644
BLDGADMA - Building AdministratorA	404011 - Cp&d Administration	\$ 96,132	37.5	Full-Time	\$ 6,110	\$ 1,429	\$ 5,656	\$ 91	\$ 111,822
CPDDIR - CP&D Director	404011 - Cp&d Administration	\$ 131,833	37.5	Full-Time	\$ 8,378	\$ 1,960	\$ 7,757	\$ 125	\$ 153,349
ENVOFF - Environmental Health Officer	404011 - Cp&d Administration	\$ 74,175	37.5	Full-Time	\$ 4,657	\$ 1,089	\$ 4,311	\$ 70	\$ 85,230
ENVOFF - Environmental Health Officer	404011 - Cp&d Administration	\$ 57,112	37.5	Full-Time	\$ 3,612	\$ 845	\$ 3,344	\$ 54	\$ 66,109
PERLICA - Permit Inspections Licensing Asst	404011 - Cp&d Administration	\$ 48,000	37.5	Full-Time	\$ 3,036	\$ 710	\$ 2,811	\$ 46	\$ 55,563
PERLICA - Permit Inspections Licensing Asst	404011 - Cp&d Administration	\$ 48,000	37.5	Full-Time	\$ 3,036	\$ 710	\$ 2,810	\$ 45	\$ 55,561
PERLICA - Permit Inspections Licensing Asst	404011 - Cp&d Administration	\$ 54,056	37.5	Full-Time	\$ 3,419	\$ 800	\$ 3,165	\$ 51	\$ 62,572
PLANA - PlannerA	404011 - Cp&d Administration	\$ 70,242	37.5	Full-Time	\$ 4,464	\$ 1,044	\$ 4,133	\$ 67	\$ 81,707
PLANSEX - Plans Examiner/Inspector	404011 - Cp&d Administration	\$ 8,081	5	On-Call	\$ 744	\$ 174	\$ -	\$ -	\$ 12,918
PLANSEX - Plans Examiner/Inspector	404011 - Cp&d Administration	\$ 7,766	5	On-Call	\$ 310	\$ 73	\$ -	\$ -	\$ 5,383
PLANSEX - Plans Examiner/Inspector	404011 - Cp&d Administration	\$ 74,259	37.5	Full-Time	\$ 4,662	\$ 1,091	\$ 4,316	\$ 70	\$ 85,327
PLANSEX - Plans Examiner/Inspector	404011 - Cp&d Administration	\$ 58,254	37.5	Full-Time	\$ 3,684	\$ 862	\$ 3,411	\$ 55	\$ 67,431
PLANSEX - Plans Examiner/Inspector	404011 - Cp&d Administration	\$ 7,615	5	On-Call	\$ 372	\$ 87	\$ -	\$ -	\$ 6,459
PLANSEX - Plans Examiner/Inspector	404011 - Cp&d Administration	\$ 58,254	37.5	Full-Time	\$ 3,684	\$ 862	\$ 3,411	\$ 55	\$ 67,431
PLANSEX - Plans Examiner/Inspector	404011 - Cp&d Administration	\$ 44,169	29	Part-Time	\$ 2,793	\$ 654	\$ 2,586	\$ -	\$ 51,077
PLANSEX - Plans Examiner/Inspector	404011 - Cp&d Administration	\$ 57,112	37.5	Full-Time	\$ 3,612	\$ 845	\$ 3,344	\$ 54	\$ 66,109
SRPLANR - Senior Planner	404011 - Cp&d Administration	\$ 72,797	37.5	Full-Time	\$ 4,627	\$ 1,082	\$ 4,284	\$ 69	\$ 84,679
		\$ 1,044,527			\$ 66,008	\$ 15,442	\$ 59,791	\$ 894	\$ 1,206,709
	Merit Pool/Union Contracts/Adjustments	\$ 26,328							
		<u>\$ 1,070,854</u>							





## Finance Department

### Description

The Finance Department provides a system that preserves and enhances the financial condition of the City; creates, implements and maintains an effective accounting system and financial reports; and collects all funds due to the City. The Finance Department is responsible for records control, accounting, purchasing, and collection of all license fees, water billings and traffic fines. The Finance Department prepares the City's budget document (the working plan for the operation of the City), along with preparation of all financial reporting documents for the City.

### Key Metrics

<i>Measurable Statistics</i>	<b>2018</b>	<b>2017</b>	<b>2016</b>
Purchase Orders Issued	813	955	1,146
Invoices Paid	11,621	11,600	11,719
Payments Processed	132,965	133,725	130,531
Utility Bills Issued	75,180	75,869	75,781
Bids/RFP's Issued	46	33	18
Vehicle Licenses Sold	27,771	27,635	27,997
Animal Licenses Sold	2,913	2,904	3,007
GFOA Certificate of Achievement	Submitted	Yes	Yes

### Prior Year's Goals Status

#### Short-term complex

1. Address Human Resources & Organizational Development Needs
  - a. Develop bench strength

*Status: Onboarded six staff into new positions (42% of finance staff) with full staff retention. Paperless procedures complete. Updating of procedures and cross training integrated into standard workload.*

2. Improve technological infrastructure at City Hall

*Status: Munis upgrade completed June 2018, training in Ener Gov software complete. Efficiency assessment of Munis completed January 2019. RFP for Advanced Metering Infrastructure completed.*

3. Establish and fund a Stormwater utility and funding of Stormwater projects

*Status: Funding recommendation for first phase of Stormwater Utility proposed and implemented*

#### Short-term routine

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SO OUR COMMUNITY REMAINS A WONDERFUL PLACE TO LIVE AND WORK.

1. Improve external customer service to residents

*Status: Use of online bill pay feature for Utility Billing has increased from 3% to 13% since implementation and we continue to see a steady rise in participation each month. Installation of automated commuter parking pay boxes, including “app” option, completed. Implementation of online bill pay for vehicle and animal stickers in progress.*

2. Continue to emphasize financial stability and fiscal management

*Status: Internal service fund analysis completed. Annual review is in place to ensure appropriate funding exists for fleet, technology and insurance costs. Continue to meet with departments to review and update forecast.*

#### **Long-term complex**

1. See installation phase/construction begin on portions of our long-term/ adopted infrastructure plan

*Status: Finance staff continues to monitor and analyze Sewer Fund and Stormwater Utility projects and recommend funding options.*

#### **Long-term routine**

1. Continue to build institutional knowledge, staff depth, skills and strategy on how to “evolve” the organization for the future

*Status: See STC1*

2. Increase/enhance our financial stability - reduce TIF debt - prepare for any adverse impacts or changes due to State of Illinois factors

*Status: Continue to monitor short and long term levy needs. Monitoring potential funding changes in state shared revenue and other unfunded mandates. Ongoing monitoring of cash balances and cash flow to ensure good balance of optimization of interest income and decreased bank fees.*

## **Proposed Goals/Strategic Initiatives**

#### **Short-term complex**

1. Improve technological infrastructure at City Hall/enhance technology in all departments
  - a. Implement Advance Metering Infrastructure (AMI)

#### **Short-term routine**

1. Improve external customer service to residents
  - a. Implement online bill pay option for Vehicle and Animal License renewals
2. Continue to emphasize financial stability and fiscal management

#### **Long-term complex**

1. See installation phase/construction begin on portions of our long-term/ adopted infrastructure plan

#### **Long-term routine**

1. Continue to build institutional knowledge, staff depth, skills and strategy on how to “evolve” the organization for the future
2. Increase/enhance our financial stability - reduce TIF debt - prepare for any adverse impacts or changes due to State of Illinois factors

## **Noteworthy changes in FY20 budget assumptions, modeling and personnel**

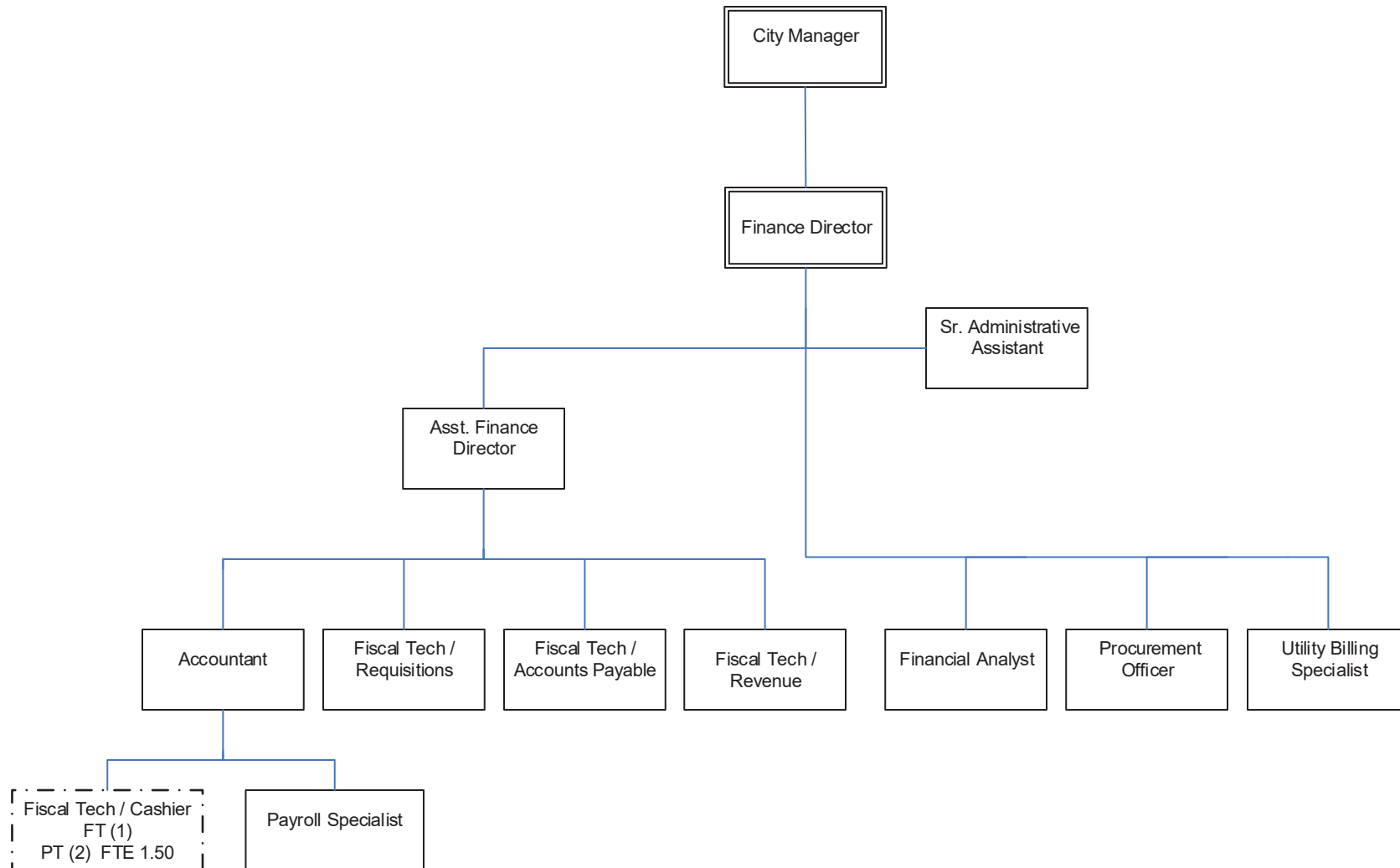
### **Increased use of online bill pay options – included \$10,000**

The increased use of credit cards and online bill pay options for payments has resulting in increased credit card processing fees. Staff continues to consider how the City can mitigate rising credit card processing fees. – STR2, STR3

### **Audit fees for Other Post-Employment Benefits (OPEB)- included \$4,500**

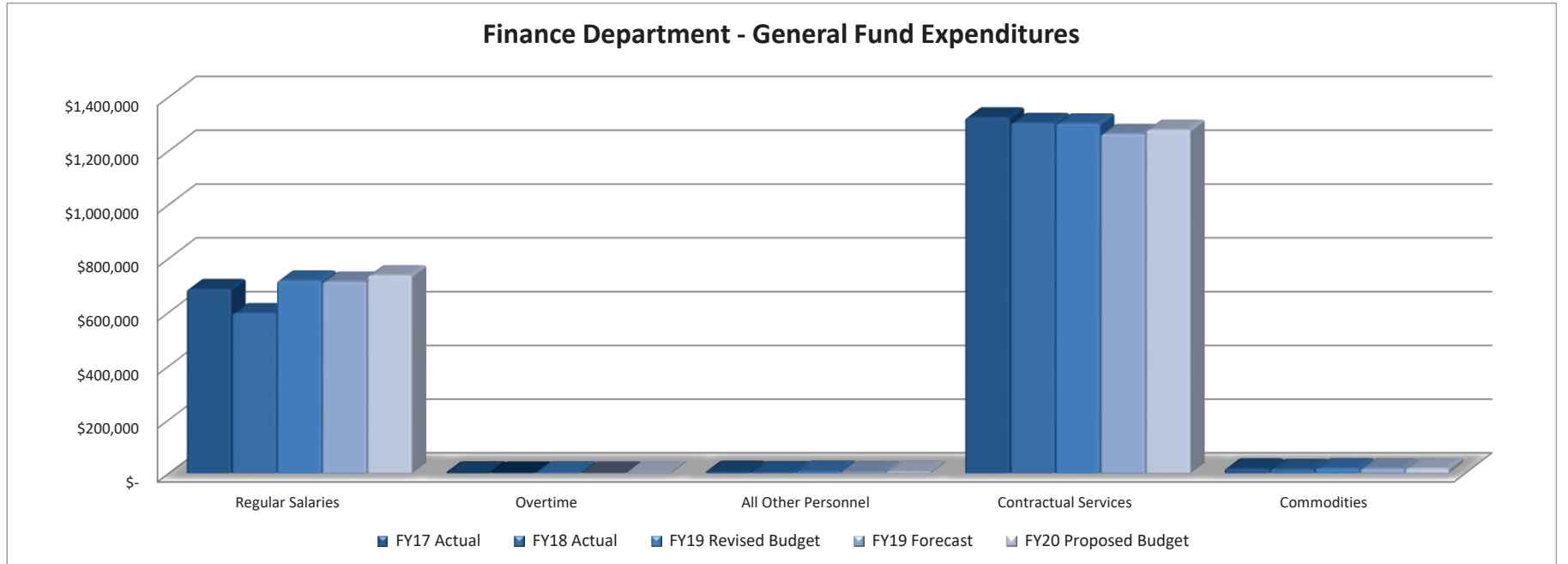
The Governmental Accounting Standards Board (GASB) Statement Number 74 requires implementation of new Financial Reporting for OPEB with the Fiscal Year 2019 audit. This change is similar to the more recent GASB 67 and 68 (Pension) changes and will require increased actuarial work – STR2

# Finance Department



### Finance Department - General Fund Expenditures

Expenditures and Other Uses	FY17 Actual		FY18 Actual		FY19 Revised Budget		FY19 Forecast		FY20 Proposed Budget	
Regular Salaries	\$	685,481	\$	595,712	\$	717,014	\$	712,795	\$	736,314
Overtime	\$	1,632	\$	1,080	\$	3,000	\$	1,100	\$	2,000
All Other Personnel	\$	5,884	\$	4,188	\$	7,000	\$	4,500	\$	6,000
Contractual Services	\$	1,323,362	\$	1,302,595	\$	1,300,919	\$	1,261,827	\$	1,277,450
Commodities	\$	17,074	\$	14,850	\$	18,000	\$	17,200	\$	18,000
<b>Total Expenditures</b>	\$	2,033,433	\$	1,918,425	\$	2,045,933	\$	1,997,422	\$	2,039,764
<b>Total Less Transfers</b>	\$	2,033,433	\$	1,918,425	\$	2,045,933	\$	1,997,422	\$	2,039,764



**Finance Department - General Fund Expenditures**

Fund	Object	Description	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget	FY20 Notes
<b>1001031</b>		<b><u>Finance Administration</u></b>						
1001031 910000		REGULAR SALARIES	\$ 685,481	\$ 595,712	\$ 717,014	\$ 712,795	\$ 736,314	
1001031 915000		EXTRA HELP	\$ 5,884	\$ 4,188	\$ 7,000	\$ 4,500	\$ 6,000	Seasonal help to process vehicle and animal licenses
1001031 915200		OVERTIME	\$ 1,632	\$ 1,080	\$ 3,000	\$ 1,100	\$ 2,000	Fiscal Tech overtime due to busy times and any staff transition. Senior Administrative overtime due to evening meetings.
1001031 940800		INSURANCE	\$ 383,769	\$ 398,788	\$ 465,750	\$ 469,000	\$ 468,000	Liability and excess liability premiums. After a large increase in the July 2018 renewal a relatively flat renewal is expected in July 2019.
1001031 940801		INSURANCE CLAIMS	\$ 348,244	\$ 387,777	\$ 225,000	\$ 265,927	\$ 265,000	FY20 budget based on recent trends in claims.
1001031 941600		AUDIT FEES	\$ 59,757	\$ 52,337	\$ 50,000	\$ 50,000	\$ 54,000	Audit fees, fire actuary, police actuary, other post employment benefits (OPEB)
1001031 941701		CITATION FEES	\$ 29,996	\$ 16,063	\$ 25,000	\$ 21,500	\$ 14,000	Decrease is due to savings from new vendor combined with decrease in citation volume.
1001031 941702		RED LIGHT FEES	\$ 82,251	\$ 101,231	\$ 90,000	\$ 109,000	\$ 97,000	Red Speed fees have historically been about 42% of revenue (100-851700).
1001031 943700		TRAINING	\$ 2,315	\$ 4,523	\$ 7,500	\$ 7,500	\$ 7,500	Finance training, conferences and continuing professional education to retain certifications
1001031 947200		POSTAL CHARGES	\$ 46,588	\$ 37,487	\$ 50,000	\$ 39,000	\$ 40,000	Postage for all city mailings including vehicle sticker renewals, Spokesman, business license renewals, etc.
1001031 947400		MEMBERSHIP DUES	\$ 1,335	\$ 1,597	\$ 1,750	\$ 1,600	\$ 1,650	Professional memberships for accounting, procurement, and government finance
1001031 947800		BANK SERVICE CHARGES	\$ 67,668	\$ 45,607	\$ 55,000	\$ 52,000	\$ 65,000	Rising Credit Card Usage; possible bank fees if cash account balances decline
1001031 947900		BANK TRUSTEE FEES	\$ 4,750	\$ 4,225	\$ 4,000	\$ 3,300	\$ 3,300	Paying agent fees for bond payment administration; Decrease due to final payment of Debt Service 2015B in FY19
1001031 948500		GENERAL CONTRACTUAL SERV	\$ 296,317	\$ 252,960	\$ 326,919	\$ 243,000	\$ 262,000	Payroll processing, ambulance billing, software annual maintenance fees, vehicle sticker processing
1001031 952000		MATERIALS	\$ 10,923	\$ 9,844	\$ 12,000	\$ 12,600	\$ 13,000	Office Supplies and other tangible commodities
1001031 953000		LICENSE SUPPLIES	\$ 6,151	\$ 5,006	\$ 6,000	\$ 4,600	\$ 5,000	Vehicle stickers, animal tags, and parking permits
1001031 999800		BAD DEBT EXPEND	\$ 372	\$ -	\$ -	\$ -	\$ -	
		<b>Finance Expenditures Total</b>	<b>\$ 2,033,433</b>	<b>\$ 1,918,425</b>	<b>\$ 2,045,933</b>	<b>\$ 1,997,422</b>	<b>\$ 2,039,764</b>	

**Finance Department - Salary Detail**

Job title	Home Department/Code	FY19 Base Amount (Annual)	Weekly Hours	FT/PT	SS 6.20%	Medicare 1.45%	IMRF 5.74%	Life 0.092%	Total
ACCT - Accountant	131031 - Finance Administration	\$ 63,240	37.5	Full-Time	\$ 4,019	\$ 940	\$ 3,721	\$ 60	\$ 73,562
ASSTFDIR - Asst Finance Director	131031 - Finance Administration	\$ 94,500	37.5	Full-Time	\$ 6,006	\$ 1,405	\$ 5,560	\$ 90	\$ 109,924
FINANALY - Financial Analyst	131031 - Finance Administration	\$ 68,456	37.5	Full-Time	\$ 4,351	\$ 1,018	\$ 4,028	\$ 65	\$ 79,630
FINDIR - Finance Director	131031 - Finance Administration	\$ 131,833	37.5	Full-Time	\$ 8,378	\$ 1,960	\$ 7,757	\$ 125	\$ 153,349
FISTEC11 - Fiscal Tech II	131031 - Finance Administration	\$ 41,402	37.5	Full-Time	\$ 2,619	\$ 613	\$ 2,424	\$ 39	\$ 47,924
FISTEC11 - Fiscal Tech II	131031 - Finance Administration	\$ 42,229	37.5	Full-Time	\$ 2,671	\$ 625	\$ 2,473	\$ 40	\$ 48,883
FISTEC11 - Fiscal Tech II	131031 - Finance Administration	\$ 33,975	29	Part-Time	\$ 2,108	\$ 493	\$ 1,952	\$ -	\$ 38,544
PAYTECH - Payroll Specialist	131031 - Finance Administration	\$ 55,000	37.5	Full-Time	\$ 3,496	\$ 818	\$ 3,236	\$ 52	\$ 63,977
PROCOFC - Procurement Officer	131031 - Finance Administration	\$ 69,360	37.5	Full-Time	\$ 4,408	\$ 1,031	\$ 4,081	\$ 66	\$ 80,680
SRASST - Senior Administrative Asst	131031 - Finance Administration	\$ 44,876	37.5	Full-Time	\$ 2,852	\$ 667	\$ 2,641	\$ 43	\$ 52,201
SRFISTEC - Senior Fiscal Tech	131031 - Finance Administration	\$ 43,953	37.5	Full-Time	\$ 2,780	\$ 651	\$ 2,574	\$ 42	\$ 50,879
SRFISTEC - Senior Fiscal Tech	131031 - Finance Administration	\$ 45,729	37.5	Full-Time	\$ 2,892	\$ 677	\$ 2,678	\$ 43	\$ 52,933
SRFISTEC - Senior Fiscal Tech	131031 - Finance Administration	\$ 28,730	25	Part-Time	\$ 1,817	\$ 425	\$ 1,682	\$ -	\$ 33,226
UTBILSPE - Utility Billing Specialist	131031 - Finance Administration	\$ 44,832	37.5	Full-Time	\$ 2,836	\$ 664	\$ 2,625	\$ 43	\$ 51,897
		\$ 808,115			\$ 51,233	\$ 11,987	\$ 47,432	\$ 708	\$ 937,609

**Salaries Allocated to Other Funds**

Senior Fiscal Tech-Water Fund (.50 FTE)	\$ (23,322)
Senior Fiscal Tech-Water Fund (.75 FTE)	\$ (29,302)
Utility Billing Specialist-Water Fund (1.0 FTE)	\$ (45,729)

**Totals**

Merit Pool/Union Contracts/Adjustments	\$ 26,551
<b>Finance Total - General Fund</b>	<b>\$ 736,314</b>

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## Fire Department

### Description

The Fire Department is responsible for fire protection, emergency medical services, fire prevention, hazardous materials release response, underwater rescue and recovery, special rescue and emergency services and also serves as the disaster agency for the City.

### Key Metrics

<i>Measurable Statistics</i>	<b>2018</b>	<b>2017</b>	<b>2016</b>
Total Incidents	5,187	4,817	4,868
Simultaneous Incidents	1,957	1,543	1,697
Avg Call to arrival time (sec)	249	239	286
Inspections	2,075	2,500	2,800
Plan Reviews	588	450	400

### Prior Year's Goals Status

#### Short-term complex

1. Address Human Resources & Organizational Development Needs
  - a. Develop bench strength & address succession planning

*Status: We enhanced our educational opportunities through our Training Division and will have additional opportunities through the City's tuition reimbursement program. We will continue to develop a bench of Department staff that will be able to handle all Administrative and Operational aspects of the Department in the future. We continue to address this issue in regular Staff Meetings and have brought several newer supervisors to Command Staff level trainings and meetings throughout the past year, preparing them for future responsibilities.*

#### Short-term routine

1. Improve external customer service to residents

*Status: We made a significant impact on our response to increased call volume last year by making both Rescue 36 and Ambulance 37 (the third Ambulance) available more often for calls, this is the first time that Ambulance 37 responded to calls throughout the year. The additional staff (three new firefighter/paramedics) meant that more apparatus could be staffed more often, ensuring the most timely response possible by our Department. The upgraded Regional Emergency Dispatch Center CAD system also allowed for us to receive quicker help from our neighboring fire departments when needed.*

#### *Our Mission:*

THE CITY OF PARK RIDGE IS COMMITTED TO PROVIDING EXCELLENCE IN CITY SERVICES IN ORDER TO UPHOLD A HIGH QUALITY OF LIFE,  
SO OUR COMMUNITY REMAINS A WONDERFUL PLACE TO LIVE AND WORK.

*We also started training one of our Operations personnel in the duties of the PT fire inspector, who retired in FY19. We have already been able to work towards improved external and internal customer service with this addition.*

2. Work to take a broader view of problem solving and alternatives. *See STR 1*
3. Create an overall infrastructure plan for short-term and long-term capital needs

*Status: We have established a list of future building projects and are working with City Administration to prioritize and make improvements as able. Further analysis of the needs of the existing facilities will be conducted in FY20.*

#### **Long-term complex**

1. Complete a city-wide facility upgrade and replace/repair as needed to meet citizen expectations and modern workplace

*Status: We completed a portion of our Emergency Operations Center (EOC) upgrade, including increased Wi Fi and transmission capabilities.*

#### **Long-term routine**

1. Continue to build institutional knowledge, staff depth, skills and strategy on how to “evolve” the organization for the future

*Status: See STC1*

### **Proposed Goals/Strategic Initiatives**

#### **Short-term complex**

1. Establish and specify a city-wide facility maintenance, repair, replacement program and begin repairs based on priority.
  - a. Complete analysis of the existing facilities for Fire (2) in order to create an overall infrastructure plan for both firehouses that will help with capital planning.
2. Improve technological infrastructure at City Hall / enhance technology in all departments.
  - a. Complete EOC upgrade, including electrical and the installation of work stations (smart stations).

#### **Short-term routine**

1. Conduct /develop succession planning analysis/program in departments.
  - a. Complete training of Operations personnel assigned to conduct fire inspections.
2. Improve external customer service to residents.
  - a. Install new station alerting equipment with the goal of lowering response times.

#### **Long-term complex**

1. Complete a city-wide facility upgrade and replace/repair as needed to meet citizen expectations and modern workplace.

#### **Long-term routine**

1. Continue to build institutional knowledge, staff depth, skills and strategy on how to “evolve” the organization for the future.
  - a. We will continue to work on staff development with the ultimate goal of having personnel ready to fill all promoted positions within the organization.
  - b. Monitor increased call volume, especially mutual aid given/received.

## **Noteworthy changes in FY20 budget assumptions, modeling and personnel**

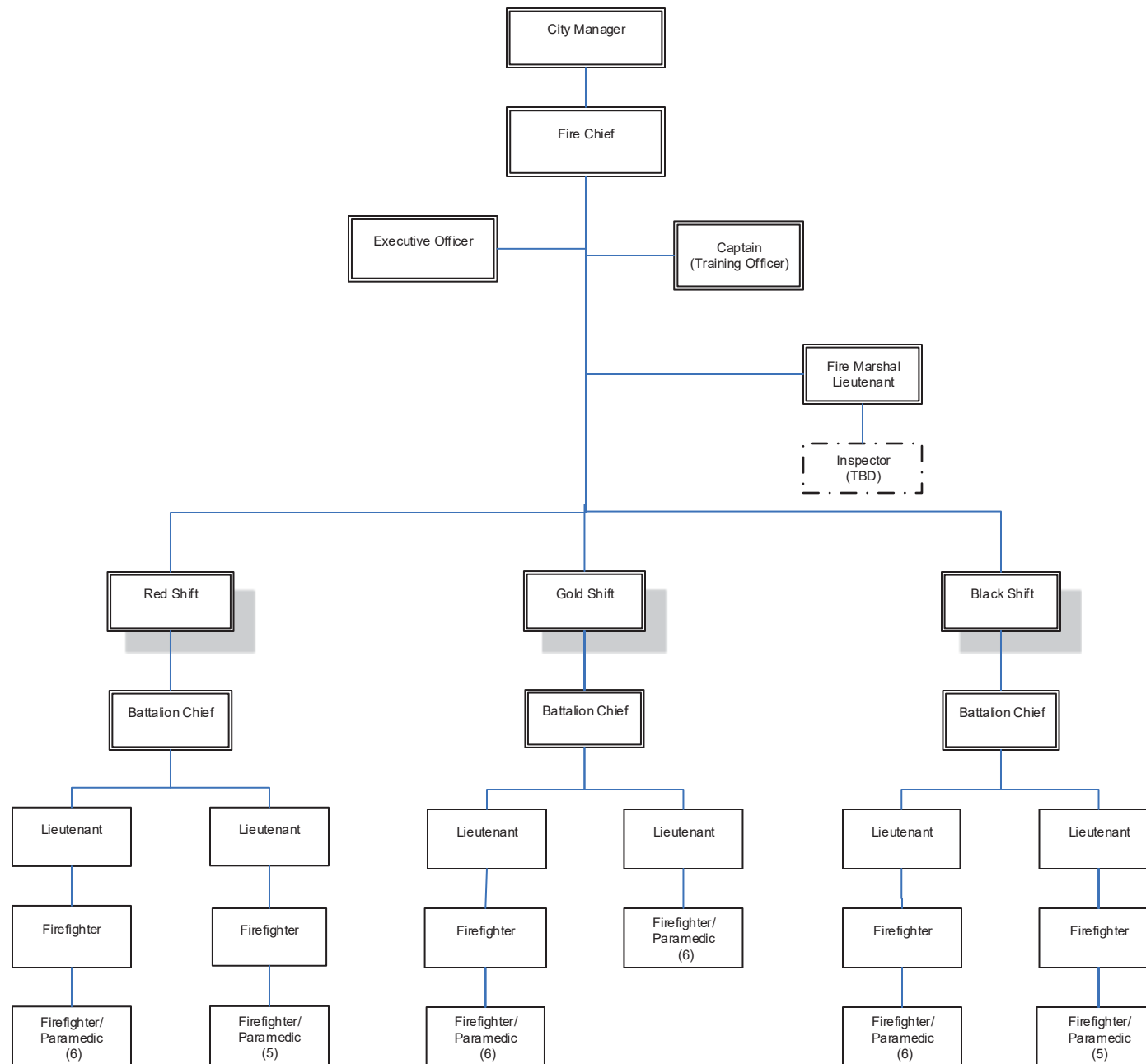
### **RED Center – included \$374,000**

The E-911 fund was closed in FY19; RED Center expenses are budgeted in the department's Fire Administration General Contractual Services budget. STR2

### **Personnel- Fire Prevention Bureau**

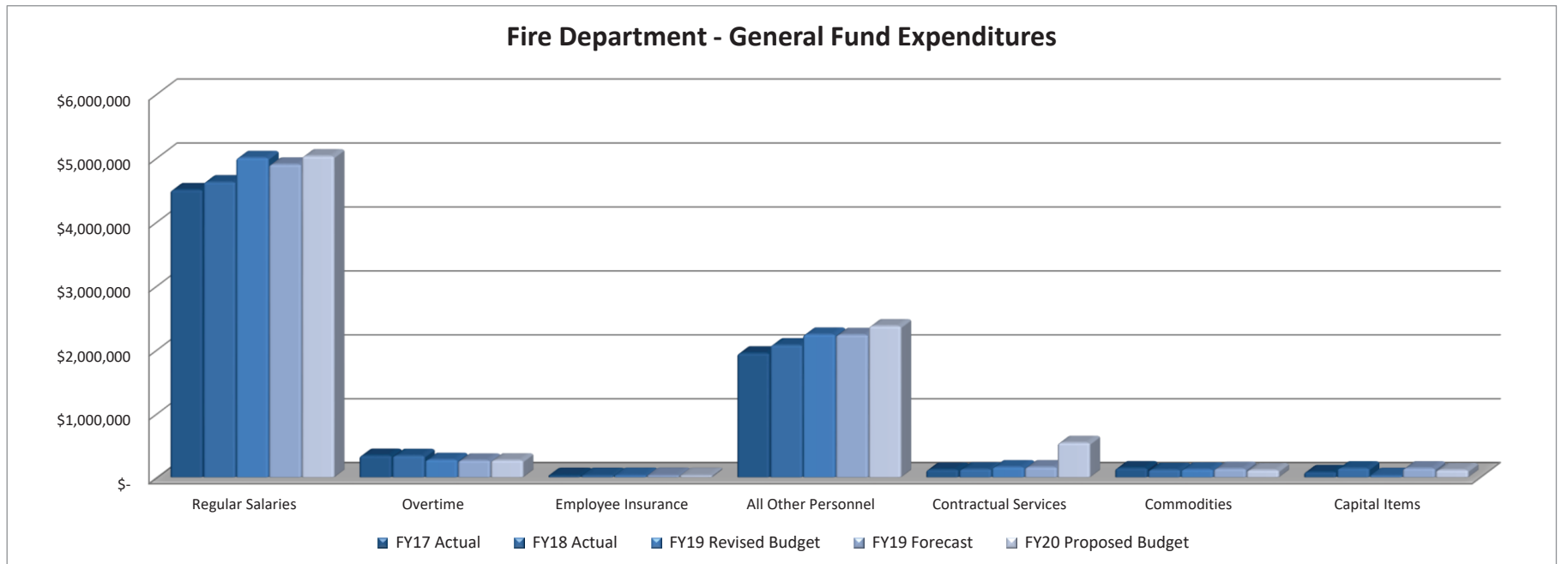
Headcount is now less with the retirement of the PT fire inspector. Fire inspection function performed by existing staff working outside of normal shift. STC4, STR7, LTR5

# Park Ridge Fire Department



### Fire Department - General Fund Expenditures

Expenditures and Other Uses	FY17 Actual		FY18 Actual		FY19 Revised Budget		FY19 Forecast		FY20 Proposed Budget	
Regular Salaries	\$	4,498,226	\$	4,620,813	\$	5,000,153	\$	4,897,002	\$	5,026,021
Overtime	\$	340,655	\$	338,956	\$	276,000	\$	265,450	\$	268,000
Employee Insurance	\$	31,052	\$	31,458	\$	33,000	\$	33,000	\$	33,000
All Other Personnel	\$	1,944,785	\$	2,071,385	\$	2,238,275	\$	2,232,775	\$	2,369,679
Contractual Services	\$	121,860	\$	127,440	\$	160,500	\$	159,500	\$	542,205
Commodities	\$	144,669	\$	118,549	\$	124,000	\$	135,509	\$	114,000
Capital Items	\$	83,023	\$	142,540	\$	30,000	\$	142,440	\$	115,000
<b>Total Expenditures</b>	\$	7,164,271	\$	7,451,141	\$	7,861,928	\$	7,865,676	\$	8,467,905
<b>Total Less Transfers</b>	\$	7,164,271	\$	7,451,141	\$	7,861,928	\$	7,865,676	\$	8,467,905



**Fire Department - General Fund Expenditures**

Fund	Object	Description	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget	FY20 Notes
<b>1002021</b>		<b><u>Fire Administration</u></b>						
1002021 910000		REGULAR SALARIES	\$ 232,982	\$ 239,938	\$ 371,746	\$ 249,134	\$ 275,771	
1002021 921011		PSEBA	\$ 31,052	\$ 31,458	\$ 33,000	\$ 33,000	\$ 33,000	Two "Public Safety Employee Benefits Act" Members
1002021 922001		PEHP CONTRIBUTIONS	\$ 56,288	\$ 62,815	\$ 70,000	\$ 70,000	\$ 70,000	
1002021 942100		BUILDING MAINTENANCE	\$ 23,807	\$ 23,683	\$ 40,000	\$ 40,000	\$ 25,000	FY19 Included replacement of rooftop exhaust fans:\$15K
1002021 943700		TRAINING	\$ 4,031	\$ -	\$ -	\$ -	\$ -	
1002021 947400		MEMBERSHIP DUES	\$ 14,803	\$ 16,611	\$ 16,000	\$ 16,000	\$ 16,500	Possible increase from MABAS Division. FY20: Building needs assessment: \$25K, Regional Emergency Dispatch Center: \$374K moved from Emergency-911 Fund
1002021 948500		GENERAL CONTRACTUAL SERV	\$ 28,318	\$ 24,128	\$ 40,000	\$ 40,000	\$ 428,905	
1002021 949100		PENSION PAYMENTS	\$ 1,862,585	\$ 1,971,987	\$ 2,131,775	\$ 2,131,775	\$ 2,255,679	
1002021 952000		MATERIALS	\$ 56,880	\$ 37,095	\$ 35,000	\$ 35,000	\$ 35,000	
1002021 955000		NATURAL GAS	\$ 3,907	\$ 4,887	\$ 5,000	\$ 4,963	\$ 5,000	
1002021 996300		BUILDING REPAIRS	\$ 83,023	\$ 110,687	\$ 30,000	\$ 33,980	\$ 80,000	Station alerting systems
<b>Total Fire Administration</b>			<b>\$ 2,397,676</b>	<b>\$ 2,523,288</b>	<b>\$ 2,772,521</b>	<b>\$ 2,653,852</b>	<b>\$ 3,224,855</b>	
<b>1002022</b>		<b><u>Fire Prevention</u></b>						
1002022 910000		REGULAR SALARIES	\$ 120,053	\$ 121,542	\$ 130,059	\$ 121,674	\$ 129,549	
1002022 915200		OVERTIME	\$ 8,699	\$ 6,716	\$ 21,000	\$ 12,639	\$ 18,000	
1002022 943700		TRAINING	\$ 175	\$ -	\$ -	\$ -	\$ -	
1002022 948500		GENERAL CONTRACTUAL SERV	\$ 2,420	\$ 1,204	\$ 1,500	\$ 1,500	\$ 1,500	
1002022 952000		MATERIALS	\$ 9,605	\$ 7,737	\$ 10,000	\$ 10,000	\$ 10,000	
<b>Total Fire Prevention</b>			<b>\$ 140,952</b>	<b>\$ 137,200</b>	<b>\$ 162,559</b>	<b>\$ 145,812</b>	<b>\$ 159,049</b>	

**Fire Department - General Fund Expenditures**

Fund	Object	Description	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget	FY20 Notes
<b>1002023</b>		<b><u>Emergency Response</u></b>						
1002023 910000		REGULAR SALARIES	\$ 4,145,191	\$ 4,259,332	\$ 4,498,348	\$ 4,526,194	\$ 4,620,701	
1002023 915200		OVERTIME	\$ 331,956	\$ 332,240	\$ 255,000	\$ 252,811	\$ 250,000	
1002023 926000		UNIFORMS	\$ 23,564	\$ 30,207	\$ 26,500	\$ 25,000	\$ 28,000	\$3K for two replacement hires for potential retirements
1002023 926200		PPE-TURN OUT GEAR	\$ 2,348	\$ 6,376	\$ 10,000	\$ 6,000	\$ 16,000	\$6K for two replacement hires for potential retirements
1002023 942300		SQUAD EMERG EQUIP REPAIR	\$ 2,180	\$ 490	\$ 3,000	\$ 3,000	\$ 3,000	
1002023 943700		TRAINING	\$ 33,066	\$ 42,089	\$ 40,000	\$ 40,000	\$ 47,300	\$7K for two academy spots for replacement hires for potential retirements
1002023 948500		GENERAL CONTRACTUAL SERV	\$ 13,060	\$ 19,236	\$ 20,000	\$ 19,000	\$ 20,000	
								FY19 Forecast, \$14,546 will be reimbursed by Federal Emergency Management Agency Grant
1002023 952000		MATERIALS	\$ 65,997	\$ 65,165	\$ 65,000	\$ 79,546	\$ 55,000	(FEMA) for CPR manikins and simulator
1002023 959000		EQUIPMENT MAINTENANCE	\$ 8,280	\$ 3,664	\$ 9,000	\$ 6,000	\$ 9,000	
								FY19 Forecast, \$98,600 will be paid for with FEMA Grant Revenue-Portable Radios. FY20,
1002023 990100		VEHICLE EQUIPMENT	\$ -	\$ 31,853	\$ -	\$ 108,460	\$ 35,000	department will purchase Portable Radios
		<b>Total Emergency Response</b>	<b>\$ 4,625,643</b>	<b>\$ 4,790,653</b>	<b>\$ 4,926,848</b>	<b>\$ 5,066,012</b>	<b>\$ 5,084,001</b>	
<b>Fire Department Expenditures Total</b>			<b>\$ 7,164,271</b>	<b>\$ 7,451,141</b>	<b>\$ 7,861,928</b>	<b>\$ 7,865,676</b>	<b>\$ 8,467,905</b>	

**Fire Department - Salary Detail**

Job title	Home Department Code	FY19 Base Amount (Annual)	Weekly Hours	FT/PT	SS 6.20%	Medicare 1.45%	IMRF 5.74%	Life 0.092%	Total
PSEXEOFF - Public Safety Executive Officer	212021 - Fire Administration	\$ 113,025	37.5	Full-Time	\$ 7,183	\$ 1,680	\$ 6,650	\$ 107	\$ 131,471
FIRCH - Fire Chief	212021 - Fire Administration	\$ 143,041	37.5	Full-Time	\$ -	\$ 2,126	\$ -	\$ 135	\$ 148,879
FIRELT - Fire Lt	212022 - Fire Prevention	\$ 107,020	37.50	Full-Time	\$ -	\$ 1,583	\$ -	\$ 101	\$ 110,845
INSPECT - Inspector	212022 - Fire Prevention	\$ 19,890	15.00	Part-Time	\$ 1,265	\$ 296	\$ -	\$ -	\$ 21,949
FF - Firefighter	212023 - Fire Emergency Response	\$ 86,434	51.93	Full-Time	\$ -	\$ 1,279	\$ -	\$ 82	\$ 89,524
FF - Firefighter	212023 - Fire Emergency Response	\$ 86,434	51.93	Full-Time	\$ -	\$ 1,279	\$ -	\$ 82	\$ 89,524
FF - Firefighter	212023 - Fire Emergency Response	\$ 88,469	51.93	Full-Time	\$ -	\$ 1,309	\$ -	\$ 84	\$ 91,632
FF - Firefighter	212023 - Fire Emergency Response	\$ 88,469	51.93	Full-Time	\$ -	\$ 1,309	\$ -	\$ 84	\$ 91,632
FF - Firefighter	212023 - Fire Emergency Response	\$ 88,469	51.93	Full-Time	\$ -	\$ -	\$ -	\$ 84	\$ 90,323
FFPM - Firefighter/Paramedic	212023 - Fire Emergency Response	\$ 91,561	51.93	Full-Time	\$ -	\$ -	\$ -	\$ 86	\$ 93,479
FFPM - Firefighter/Paramedic	212023 - Fire Emergency Response	\$ 91,066	51.93	Full-Time	\$ -	\$ 1,347	\$ -	\$ 86	\$ 94,321
FFPM - Firefighter/Paramedic	212023 - Fire Emergency Response	\$ 91,066	51.93	Full-Time	\$ -	\$ 1,347	\$ -	\$ 86	\$ 94,321
FFPM - Firefighter/Paramedic	212023 - Fire Emergency Response	\$ 91,066	51.93	Full-Time	\$ -	\$ -	\$ -	\$ 86	\$ 92,974
FFPM - Firefighter/Paramedic	212023 - Fire Emergency Response	\$ 91,066	51.93	Full-Time	\$ -	\$ -	\$ -	\$ 86	\$ 92,974
FFPM - Firefighter/Paramedic	212023 - Fire Emergency Response	\$ 91,066	51.93	Full-Time	\$ -	\$ -	\$ -	\$ 86	\$ 92,974
FFPM - Firefighter/Paramedic	212023 - Fire Emergency Response	\$ 91,066	51.93	Full-Time	\$ -	\$ -	\$ -	\$ 86	\$ 92,974
FFPM - Firefighter/Paramedic	212023 - Fire Emergency Response	\$ 91,066	51.93	Full-Time	\$ -	\$ -	\$ -	\$ 86	\$ 92,974
FFPM - Firefighter/Paramedic	212023 - Fire Emergency Response	\$ 91,066	51.93	Full-Time	\$ -	\$ -	\$ -	\$ 86	\$ 92,974
FFPM - Firefighter/Paramedic	212023 - Fire Emergency Response	\$ 92,887	51.93	Full-Time	\$ -	\$ 1,374	\$ -	\$ 88	\$ 96,208
FFPM - Firefighter/Paramedic	212023 - Fire Emergency Response	\$ 92,887	51.93	Full-Time	\$ -	\$ -	\$ -	\$ 88	\$ 94,834
FFPM - Firefighter/Paramedic	212023 - Fire Emergency Response	\$ 93,346	51.93	Full-Time	\$ -	\$ 1,381	\$ -	\$ 88	\$ 96,683
FFPM - Firefighter/Paramedic	212023 - Fire Emergency Response	\$ 91,066	51.93	Full-Time	\$ -	\$ -	\$ -	\$ 86	\$ 92,974
FFPM - Firefighter/Paramedic	212023 - Fire Emergency Response	\$ 91,516	51.93	Full-Time	\$ -	\$ -	\$ -	\$ 86	\$ 93,433
FFPM - Firefighter/Paramedic	212023 - Fire Emergency Response	\$ 91,516	51.93	Full-Time	\$ -	\$ 1,354	\$ -	\$ 86	\$ 94,787
FFPM - Firefighter/Paramedic	212023 - Fire Emergency Response	\$ 91,516	51.93	Full-Time	\$ -	\$ -	\$ -	\$ 86	\$ 93,433
FFPM - Firefighter/Paramedic	212023 - Fire Emergency Response	\$ 93,346	51.93	Full-Time	\$ -	\$ -	\$ -	\$ 88	\$ 95,302
FFPM - Firefighter/Paramedic	212023 - Fire Emergency Response	\$ 93,652	51.93	Full-Time	\$ -	\$ -	\$ -	\$ 90	\$ 97,489



Job title	Home Department Code	FY19 Base Amount (Annual)	Weekly Hours	FT/PT	SS 6.20%	Medicare 1.45%	IMRF 9.52%	Life 0.092%	Total
FFPM - Firefighter/Paramedic	212023 - Fire Emergency Response	\$ 91,816	51.93	Full-Time	\$ -	\$ -	\$ -	\$ 88	\$ 95,577
FFPM - Firefighter/Paramedic	212023 - Fire Emergency Response	\$ 91,816	51.93	Full-Time	\$ -	\$ -	\$ -	\$ 88	\$ 95,577
FFPM - Firefighter/Paramedic	212023 - Fire Emergency Response	\$ 91,816	51.93	Full-Time	\$ -	\$ -	\$ -	\$ 88	\$ 95,577
FFPM - Firefighter/Paramedic	212023 - Fire Emergency Response	\$ 91,816	51.93	Full-Time	\$ -	\$ 1,385	\$ -	\$ 88	\$ 96,962
FFPM - Firefighter/Paramedic	212023 - Fire Emergency Response	\$ 91,816	51.93	Full-Time	\$ -	\$ -	\$ -	\$ 88	\$ 95,577
FFPM - Firefighter/Paramedic	212023 - Fire Emergency Response	\$ 91,816	51.93	Full-Time	\$ -	\$ -	\$ -	\$ 88	\$ 95,577
FFPM - Firefighter/Paramedic	212023 - Fire Emergency Response	\$ 91,816	51.93	Full-Time	\$ -	\$ -	\$ -	\$ 88	\$ 95,577
FFPM X - Firefighter/ParamedicX	212023 - Fire Emergency Response	\$ 67,797	51.93	Full-Time	\$ -	\$ -	\$ -	\$ 65	\$ 70,574
FFPM X - Firefighter/ParamedicX	212023 - Fire Emergency Response	\$ 67,797	51.93	Full-Time	\$ -	\$ -	\$ -	\$ 65	\$ 70,574
FFPM X - Firefighter/ParamedicX	212023 - Fire Emergency Response	\$ 67,797	51.93	Full-Time	\$ -	\$ -	\$ -	\$ 65	\$ 70,574
FFPM X - Firefighter/ParamedicX	212023 - Fire Emergency Response	\$ 73,329	51.93	Full-Time	\$ -	\$ -	\$ -	\$ 71	\$ 76,333
FFPM X - Firefighter/ParamedicX	212023 - Fire Emergency Response	\$ 73,329	51.93	Full-Time	\$ -	\$ -	\$ -	\$ 71	\$ 76,333
FFPM X - Firefighter/ParamedicX	212023 - Fire Emergency Response	\$ 76,262	51.93	Full-Time	\$ -	\$ -	\$ -	\$ 73	\$ 79,386
FFPM X - Firefighter/ParamedicX	212023 - Fire Emergency Response	\$ 79,313	51.93	Full-Time	\$ -	\$ -	\$ -	\$ 76	\$ 82,562
FFPM X - Firefighter/ParamedicX	212023 - Fire Emergency Response	\$ 79,313	51.93	Full-Time	\$ -	\$ -	\$ -	\$ 76	\$ 82,562
FFPM X - Firefighter/ParamedicX	212023 - Fire Emergency Response	\$ 82,486	51.93	Full-Time	\$ -	\$ -	\$ -	\$ 79	\$ 85,864
FFPM X - Firefighter/ParamedicX	212023 - Fire Emergency Response	\$ 82,486	51.93	Full-Time	\$ -	\$ -	\$ -	\$ 79	\$ 85,864
FIRELT - Fire Lt	212023 - Fire Emergency Response	\$ 103,470	51.93	Full-Time	\$ -	\$ 1,531	\$ -	\$ 98	\$ 107,169
FIRELT - Fire Lt	212023 - Fire Emergency Response	\$ 101,441	51.93	Full-Time	\$ -	\$ 1,501	\$ -	\$ 96	\$ 105,067
FIRELT - Fire Lt	212023 - Fire Emergency Response	\$ 101,441	51.93	Full-Time	\$ -	\$ 1,501	\$ -	\$ 96	\$ 105,067
FIRELT - Fire Lt	212023 - Fire Emergency Response	\$ 107,653	51.93	Full-Time	\$ -	\$ 1,593	\$ -	\$ 102	\$ 111,501
FIRELT - Fire Lt	212023 - Fire Emergency Response	\$ 111,618	51.93	Full-Time	\$ -	\$ 1,651	\$ -	\$ 105	\$ 115,607
FIRELT - Fire Lt	212023 - Fire Emergency Response	\$ 105,830	51.93	Full-Time	\$ -	\$ 1,566	\$ -	\$ 100	\$ 109,613
FIRECPT - Fire Captain	212023 - Fire Emergency Response	\$ 112,088	37.5	Full-Time	\$ -	\$ 1,666	\$ -	\$ 106	\$ 116,663
BATTCHF - Fire Battalion Chief	212023 - Fire Emergency Response	\$ 122,946	51.93	Full-Time	\$ -	\$ 1,828	\$ -	\$ 116	\$ 127,964
BATTCHF - Fire Battalion Chief	212023 - Fire Emergency Response	\$ 120,236	51.93	Full-Time	\$ -	\$ -	\$ -	\$ 114	\$ 123,356
BATTCHF - Fire Battalion Chief	212023 - Fire Emergency Response	\$ 120,229	51.93	Full-Time	\$ -	\$ 1,787	\$ -	\$ 114	\$ 125,136
		\$ 4,881,580			\$ 8,448	\$ 33,673	\$ 6,650	\$ 4,616	\$ 5,066,106
Merit Pool/Union Contracts/Adjustments		\$ 144,441							
		<u>\$ 5,026,021</u>							

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## Police Department

### Description

The Park Ridge Police Department is dedicated to providing excellent police service through positive community partnerships and collaborations with our citizens in order to reduce crime, create a safe environment, build trust, and enhance the quality of life in our community. In pursuit of this mission, the Department endorses the following values: Honor, Integrity, Personal Accountability, and Professionalism. The Police Department provides the operational functions and services related to the protection of persons and property, including police patrol, crime investigation and prevention, community relations, traffic law enforcement, community service officers, parking enforcement and school crossing guards.

### Key Metrics

<i>Measurable Statistics*</i>	<b>2018</b>	<b>2017</b>	<b>2016</b>
Index Crime Rate	Pending	790	1041
Traffic Stops	3867	4,177	4,178
Traffic Citations	4688	5,269	5,494
Arrests	294	355	388
Police Service Events	41,091	42,956	38,841
Offense Reports	3707	3,754	2,677
Crash Reports	1404	1,373	1,523

*\*The current Uniform Crime Reporting (UCR) program that our agency participates in will transition to a data-rich National Incident-Based Reporting System (NIBRS) by the deadline, January 1, 2021, set forth by the Federal Bureau of Investigations (FBI). NIBRS requires the collection and reporting of much more detailed data elements, in turn allowing for better law enforcement planning, training and management, as well as better transparency and accountability to our community.*

### Prior Year's Goals Status

#### Short-term complex

1. Improve technological infrastructure at City Hall/enhance technology in all departments.
  - a. Explore facility and vehicle technology upgrades
  - b. Transition toward a digital office

*Status: Scheduled the implementation of Body Worn Cameras; pilot tested a service desk ring down phone connected to dispatch for midnight operations; digitized various police records; enhanced social media.*

#### *Our Mission:*

THE CITY OF PARK RIDGE IS COMMITTED TO PROVIDING EXCELLENCE IN CITY SERVICES IN ORDER TO UPHOLD A HIGH QUALITY OF LIFE,  
SO OUR COMMUNITY REMAINS A WONDERFUL PLACE TO LIVE AND WORK.

2. Address Human Resources & Organizational Development Needs
  - a. Develop bench strength
  - b. Succession planning
  - c. Develop path to improve morale
  - d. Reduce employee turnover
  - e. Address compensation and compression needs in public safety and other departments

*Status: Implemented Cadet Program; transitioned to an Executive Officer for Administration; achieved full staffing; implemented the recommendations of the salary study; training for specific supervisors- Northwestern Staff and Command School, (10 weeks), Penn State Leadership Development; FBI supervisory training for all supervisors.*

3. Establish and specify a city-wide facility maintenance, repair, replacement program and begin repairs based on priority.
  - a. Conduct a space needs analysis for the existing Police Department facility-maximize what we have and be more energy efficient
  - b. Identify facility enhancements, improve work environment & space, HVAC, effectiveness, and service delivery efficiency

*Status: Completed the new Investigations remodel and moved to the second floor; completed Projects 3 and 4 of the building remodel plan; purchased three new vehicles.*

#### **Short-term routine**

1. Improve external customer service to residents

*Status: Expanded our social media efforts; offered and conducted Active Shooter Response Training for the school/community; conducted a Citizens Police Academy; maintained 100% of Police staff are Crisis Intervention Team trained (CIT).*

2. Work to take a broader view of problem solving and alternatives
  - a. Explore/consider actions that include breaking silos, and traditional problem solving
  - b. Work to improve Council rapport and stability

*Status: Conducted Team Building exercises with all staff; instituted the Illinois Association of Chiefs of Police (ILACP) Shared Values program; Beat Team Leader's expanded problem solving role.*

#### **Long-term complex**

1. Build a strong community service police culture dedicated to public trust and professionalism

*Status: Instituted the ILACP's Shared Values program.*

#### **Long-term routine**

1. Continue to build institutional knowledge, staff depth, skills and strategy on how to "evolve" the organization in the future
  - a. Be willing to break or flex the model on how to serve the community
  - b. Solidify a collaborative council – staff relationship – will achieve more through a cultural shift

*Status: Stressed "Relentless Community Engagement" with staff.*

## **Proposed Goals/Strategic Initiatives**

### **Short-term complex**

1. Improve technological infrastructure at City Hall / enhance technology in all departments.
  - a. Monitor the implementation of the Body Worn Cameras to ensure the cameras are functioning properly with departmental guidelines.
  - b. Research and implement a personnel scheduling software system.
2. Examine and reorganize departments to align with needs of the community's service levels and strategic goals.
  - a. Research the feasibility of converting the General Order system to a private vendor.
3. Address Human Resources & Organizational Development needs.
  - a. Implement an on-line PEER support program for Police Staff.

### **Short-term routine**

1. Conduct/develop succession planning analysis/program in departments.
  - a. Conduct a CIT re-trainer for all Patrol Officers.
  - b. Evaluate the Police Cadet program.
2. Improve external customer service to residents.
  - a. Establish a partnership with the Center for Concern to help isolated seniors.

### **Long-term complex**

1. See installation phase/construction begins on portions of our long-term / adopted infrastructure plan.
  - a. Complete Projects 5 & 6 of the Comprehensive Police Building Renovation Plan to include upgrades to the men's locker room, fitness area, evidence processing area and armory.
2. Develop strategies to adopt an operating model to adopt to changing conditions including outsourcing shared services.
  - a. Research the feasibility of joining the North Suburban Crime Lab.
  - b. Continue to study the impact of closing the service desk for the midnight shift.

### **Long-term routine**

1. Continue to build institutional knowledge, staff depth, skills and strategy on how to evolve the organization for the future.
  - a. Continue to provide Tasers and training for Officers.

## **Noteworthy changes in FY20 budget assumptions, modeling and personnel**

### **West Suburban Consolidated Dispatch Center (WSCDC) – included \$296,000**

The E-911 fund was closed in FY19; WSCDC expenses are budgeted in the Department's Communications/Technology General Contractual Services budget. STR2

### **Police Building Renovation – included \$338,000 (Admin budget)**

\$338,000 has been allocated for Projects 5 & 6 of the Police Building Renovation Plan. STC2, STC3, LTR1

### **Body Worn Cameras – included \$55,944**

The second year of contractual expense for the Body Worn Camera project is included in the budget. STC1, STR2, LTC1

### **Tasers – included \$20,000**

\$20,000 was budgeted for the purchase of Tasers. STC1, STR1

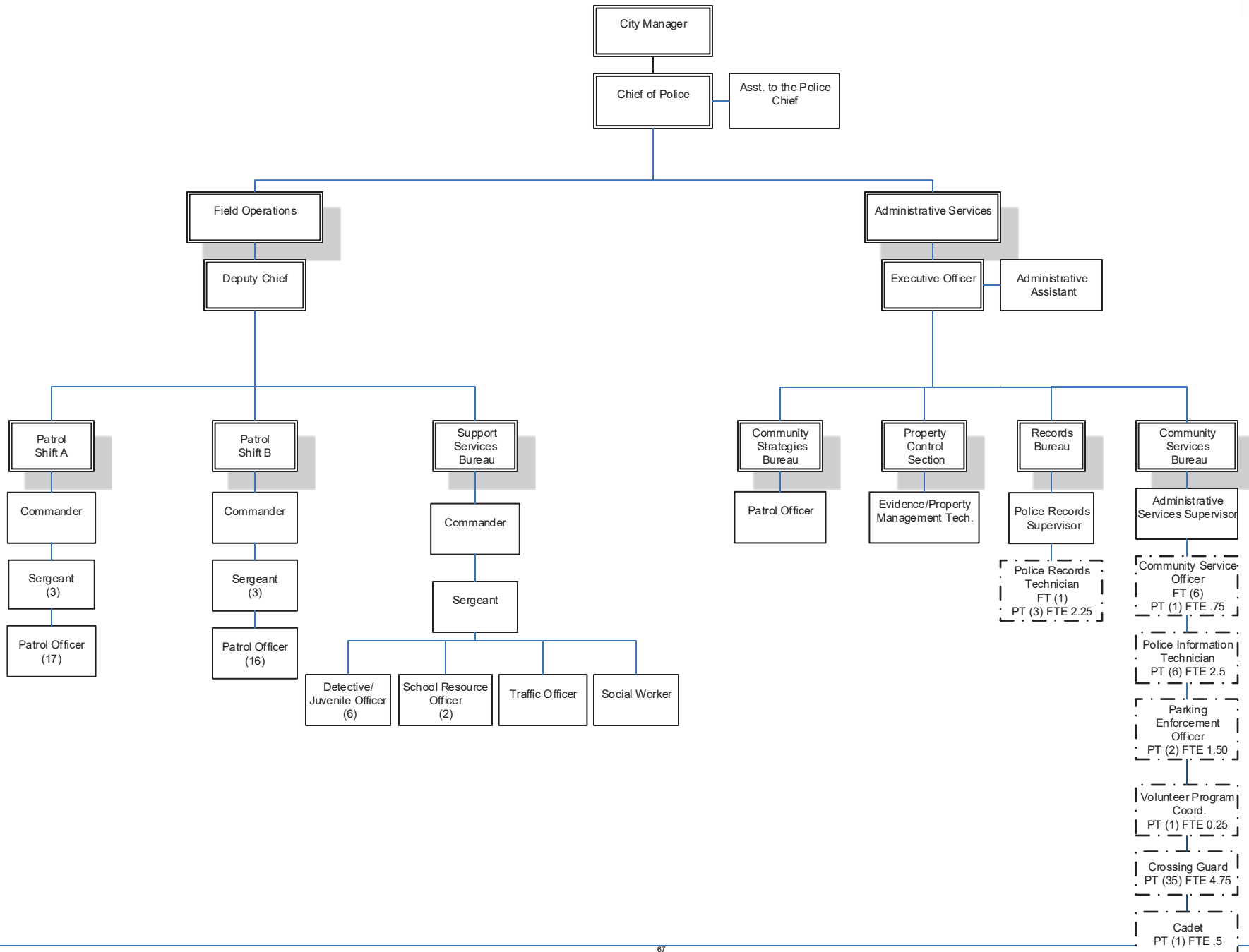
### **Crossing Guards wage increase**

Budget includes a proposed wage increase for crossing guards from \$14.25 to \$14.75. STC4

### **Officer wages**

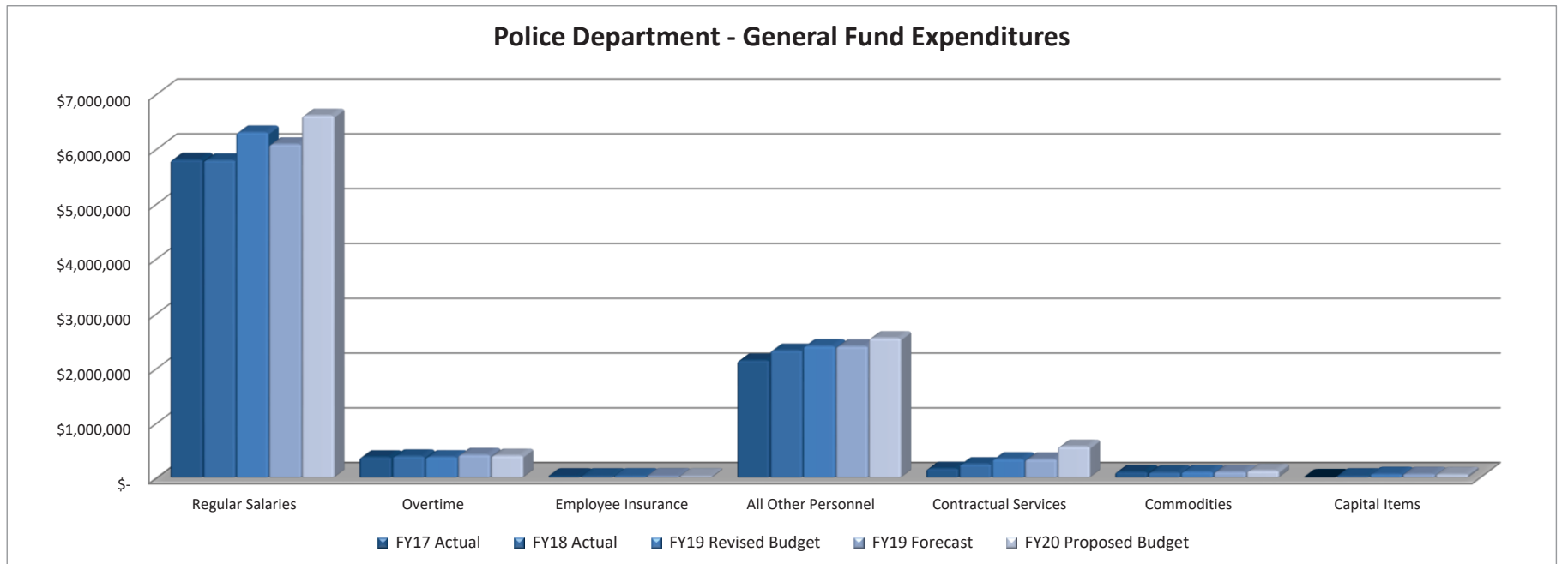
Salary adjustments are included as part of the Salary Compensation study. STC4

# Park Ridge Police Department



### Police Department - General Fund Expenditures

Expenditures and Other Uses	FY17 Actual		FY18 Actual		FY19 Revised Budget		FY19 Forecast		FY20 Proposed Budget	
Regular Salaries	\$	5,797,599	\$	5,788,334	\$	6,295,871	\$	6,078,840	\$	6,601,801
Overtime	\$	367,120	\$	383,949	\$	370,000	\$	411,035	\$	397,000
Employee Insurance	\$	23,219	\$	23,522	\$	25,000	\$	27,091	\$	25,000
All Other Personnel	\$	2,136,945	\$	2,317,475	\$	2,397,962	\$	2,395,262	\$	2,543,848
Contractual Services	\$	158,433	\$	240,412	\$	332,020	\$	328,876	\$	561,820
Commodities	\$	98,686	\$	87,218	\$	100,450	\$	101,164	\$	120,500
Capital Items	\$	-	\$	23,750	\$	58,701	\$	58,444	\$	55,944
<b>Total Expenditures</b>	\$	8,582,001	\$	8,864,661	\$	9,580,004	\$	9,400,711	\$	10,305,913
<b>Total Less Transfers</b>	\$	8,582,001	\$	8,864,661	\$	9,580,004	\$	9,400,711	\$	10,305,913





**Police Department - General Fund Expenditures**

Fund	Object	Description	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget	FY20 Notes
<b>1002011</b>		<b><u>Police Administration</u></b>						
1002011 910000	REGULAR SALARIES		\$ 982,725	\$ 1,010,133	\$ 1,171,495	\$ 1,021,007	\$ 1,175,153	FY19, added one (1) Part-Time Community Service Officer-29 hours per week; removed from Parking Fund one (1) Parking Enforcement Officer-29 hours per week; Merit Pool/Union contracts/adjustments;
1002011 915200	OVERTIME		\$ 14,873	\$ 19,493	\$ 20,000	\$ 22,000	\$ 23,000	Overtime resulting from special assignments is billed to party utilizing services, revenue recorded in City General Fund
1002011 921011	PSEBA		\$ 23,219	\$ 23,522	\$ 25,000	\$ 27,091	\$ 25,000	One "Public Safety Employee Benefits Act" Member
1002011 926400	UNIFORMS- PAYROLL		\$ 600	\$ 300	\$ 300	\$ -	\$ -	
1002011 940100	TELECOMMUNICATIONS		\$ 3,477	\$ 16,764	\$ 18,000	\$ 18,000	\$ 20,000	Departmental cell phones. FY20: Four (4) additional phones for sergeants
1002011 943700	TRAINING		\$ 36,537	\$ 38,295	\$ 38,000	\$ 38,000	\$ 39,500	Training, new hires, promotions, specialized courses, addition of law enforcement Peer Support Program
1002011 947400	MEMBERSHIP DUES		\$ 18,075	\$ 17,590	\$ 20,000	\$ 20,000	\$ 21,000	Annual Dues: training, multi-jurisdictional task force, mutual aid programs, memberships with anticipated increases
1002011 948500	GENERAL CONTRACTUAL SERV		\$ 16,963	\$ 93,878	\$ 99,000	\$ 99,000	\$ 55,000	P-4 Security Solutions: \$12K; Laser Fiche projects: \$5K; Online training subscription: \$5K; Misc. Vendors: \$33K (leadership training; service agreements, software licenses, translators, court reporters, counseling services, firing range, scheduling software).
1002011 949100	PENSION PAYMENTS		\$ 2,061,179	\$ 2,252,706	\$ 2,319,112	\$ 2,319,112	\$ 2,469,498	
1002011 952000	MATERIALS		\$ 54,030	\$ 31,909	\$ 21,250	\$ 21,964	\$ 25,000	Office supplies, report forms, awards, supplies related to body camera materials
	<b>Total Police Administration</b>		<b>\$ 3,211,678</b>	<b>\$ 3,504,590</b>	<b>\$ 3,732,157</b>	<b>\$ 3,586,173</b>	<b>\$ 3,853,151</b>	
<b>1002012</b>		<b><u>Support Services</u></b>						
1002012 910000	REGULAR SALARIES		\$ 906,165	\$ 917,223	\$ 932,089	\$ 985,269	\$ 1,181,799	FY19, Moved two (2) sworn officers from patrol department
1002012 915200	OVERTIME		\$ 79,647	\$ 72,544	\$ 95,000	\$ 80,000	\$ 75,000	
1002012 926400	UNIFORMS- PAYROLL		\$ 5,950	\$ 6,650	\$ 7,400	\$ 7,400	\$ 8,150	Investigation personnel: (9) officers: \$6,750, One (1) Commander: \$700, One (1) Sergeant: \$700
1002012 948500	GENERAL CONTRACTUAL SERV		\$ 8,454	\$ 8,226	\$ 10,000	\$ 10,000	\$ 10,500	Critical Reach Message System, LEADS online, subpoena, fingerprint processing, fingerprint license equipment
1002012 948508	POLICE CHURCH SUPPORT		\$ -	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	
1002012 952000	MATERIALS		\$ 724	\$ 973	\$ 3,000	\$ 3,000	\$ 3,000	Surveillance equipment maintenance/replacement, Special Evidence Technician
	<b>Total Investigations</b>		<b>\$ 1,000,940</b>	<b>\$ 1,005,615</b>	<b>\$ 1,048,989</b>	<b>\$ 1,087,169</b>	<b>\$ 1,279,949</b>	

**Police Department - General Fund Expenditures**

Fund	Object	Description	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget	FY20 Notes
<b><u>1002013</u>      <u>Communications/Technology</u></b>								
1002013	915000	EXTRA HELP	\$ 13,564	\$ -	\$ -	\$ -	\$ -	
								West Suburban Consolidated Dispatch Service \$296,000; Cook County radio System:\$20K; LEADS/T1:\$10K; equipment/inspections auditing software \$5,400; NIXLE \$4,120; CABS T1: \$2,400
1002013	948500	GENERAL CONTRACTUAL SERV	\$ 23,229	\$ 27,734	\$ 68,120	\$ 68,120	\$ 337,920	
1002013	990100	CITY GENERATOR	\$ -	\$ 23,750	\$ -	\$ -	\$ -	
	<b>Total</b>	<b>Communications/Technology</b>	<b>\$ 36,793</b>	<b>\$ 51,484</b>	<b>\$ 68,120</b>	<b>\$ 68,120</b>	<b>\$ 337,920</b>	
<b><u>1002014</u>      <u>Patrol</u></b>								
1002014	910000	REGULAR SALARIES	\$ 3,707,934	\$ 3,653,421	\$ 3,977,271	\$ 3,869,578	\$ 4,020,634	FY19, Moved two (2) sworn officers to support services department
1002014	913000	CROSSING GUARDS	\$ 110,477	\$ 116,822	\$ 123,000	\$ 106,940	\$ 126,000	Propose wage increase to \$14.75 per hour from \$14.25 per hour FY19 Forecast, \$5,267 will be reimbursed by Illinois Department of Transportation Distracted Driving Grant; FY20: \$20K for Taser Training
1002014	915200	OVERTIME	\$ 272,600	\$ 291,706	\$ 255,000	\$ 304,873	\$ 295,000	Uniforms: new hires/quartermaster system, equipment (33) Officers \$24,750, Six (6) Sergeants: \$1,800; Two (2) Commanders: \$600; One (1) Deputy Chief: \$300;
1002014	926000	UNIFORMS	\$ 32,252	\$ 34,495	\$ 44,000	\$ 44,000	\$ 38,000	Three (3) new radios: 12K Radios; squad equipment, repairs and radar repairs
1002014	926400	UNIFORMS- PAYROLL	\$ 22,650	\$ 22,575	\$ 26,400	\$ 24,000	\$ 27,450	
1002014	942100	BUILDING MAINTENANCE	\$ 18,859	\$ 5,797	\$ 20,000	\$ 20,000	\$ 20,000	
1002014	942300	SQUAD EMERG EQUIP REPAIR	\$ 11,479	\$ 8,516	\$ 22,000	\$ 18,856	\$ 22,000	
1002014	948200	STRAY ANIMAL IMPOUND	\$ 1,086	\$ 264	\$ 3,000	\$ 3,000	\$ 3,000	
1002014	948500	GENERAL CONTRACTUAL SERV	\$ 17,477	\$ 21,156	\$ 30,400	\$ 30,400	\$ 30,400	Annual Fee for Speed Sentry Access, Automated Scale Corporation, Bike maintenance
1002014	952000	MATERIALS	\$ 39,019	\$ 40,632	\$ 59,100	\$ 59,100	\$ 80,000	Replacement of Tasers: \$20K; Ammunition, radar, medical supplies, flares, reports, prisoner meals, range supplies, evidence technician supplies, helmets, active shooter materials
1002014	990100	MACHINERY & EQUIPMENT	\$ -	\$ -	\$ 58,701	\$ 58,444	\$ 55,944	2nd year contractual expenses
	<b>Total</b>	<b>Patrol</b>	<b>\$ 4,233,833</b>	<b>\$ 4,195,384</b>	<b>\$ 4,618,872</b>	<b>\$ 4,539,190</b>	<b>\$ 4,718,428</b>	
<b><u>1002015</u>      <u>Crime Prevention Strategies</u></b>								
1002015	910000	REGULAR SALARIES	\$ 90,297	\$ 90,735	\$ 92,016	\$ 96,046	\$ 98,215	
1002015	915200	OVERTIME	\$ -	\$ 206	\$ -	\$ 4,162	\$ 4,000	
1002015	926400	UNIFORMS- PAYROLL	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750	
1002015	948300	MILEAGE COMPENSATION	\$ 2,797	\$ 2,192	\$ 3,500	\$ 3,500	\$ 2,500	
1002015	948807	NATIONAL NIGHT OUT	\$ -	\$ -	\$ 5,600	\$ 5,600	\$ 6,000	
1002015	952000	MATERIALS	\$ 4,913	\$ 13,705	\$ 10,000	\$ 10,000	\$ 5,000	FY19 Budget included purchase of a trailer, volunteer supplies
	<b>Total</b>	<b>Crime Prevention Strategies</b>	<b>\$ 98,757</b>	<b>\$ 107,588</b>	<b>\$ 111,866</b>	<b>\$ 120,058</b>	<b>\$ 116,465</b>	
<b>Total Police Department Expenditures Total</b>			<b>\$ 8,582,001</b>	<b>\$ 8,864,661</b>	<b>\$ 9,580,004</b>	<b>\$ 9,400,711</b>	<b>\$ 10,305,913</b>	

**Police Department - Salary Detail**

Job title	Home Department Code	FY19 Base Amount (Annual)	Weekly Hours	FT/PT	SS 6.20%	Medicare 1.45%	IMRF 5.74%	Life 0.009%	Total
ADMASST - Admin Assistant	202011 - Police Administration	\$ 45,239	37.5	Full-Time	\$ 2,861	\$ 670	\$ 2,649	\$ 43	\$ 52,367
ADSVSSPV - Administrative Services Supervisor	202011 - Police Administration	\$ 71,050	37.5	Full-Time	\$ 4,516	\$ 1,056	\$ 4,181	\$ 68	\$ 82,648
ASTPDCHE - Assistant to the Police Chief	202011 - Police Administration	\$ 57,298	37.5	Full-Time	\$ 3,642	\$ 852	\$ 3,372	\$ 55	\$ 66,652
Cadet Program	202011 - Police Administration	\$ 15,000	19	Part-Time	\$ 930	\$ 218	\$ -	\$ -	\$ 16,148
CSO - Community Service Officer	202011 - Police Administration	\$ 56,328	37.5	Full-Time	\$ 3,537	\$ 827	\$ 3,274	\$ 53	\$ 64,724
CSO - Community Service Officer	202011 - Police Administration	\$ 57,745	37.5	Full-Time	\$ 3,625	\$ 848	\$ 3,357	\$ 54	\$ 66,351
CSO - Community Service Officer	202011 - Police Administration	\$ 43,913	37.5	Full-Time	\$ 2,778	\$ 650	\$ 2,572	\$ 42	\$ 50,833
CSO - Community Service Officer	202011 - Police Administration	\$ 60,234	37.5	Full-Time	\$ 3,782	\$ 885	\$ 3,501	\$ 57	\$ 69,212
CSO - Community Service Officer	202011 - Police Administration	\$ 43,052	37.5	Full-Time	\$ 2,723	\$ 637	\$ 2,521	\$ 41	\$ 49,835
CSO - Community Service Officer	202011 - Police Administration	\$ 48,483	37.5	Full-Time	\$ 3,067	\$ 718	\$ 2,839	\$ 46	\$ 56,123
CSO - Community Service Officer	202011 - Police Administration	\$ 33,297	29	Part-Time	\$ 2,106	\$ 493	\$ 1,950	\$ -	\$ 38,510
EVIDTECH - Evidence/Property Management Tech.	202011 - Police Administration	\$ 44,791	37.5	Full-Time	\$ 2,833	\$ 663	\$ 2,623	\$ 43	\$ 51,849
POLCHIEF - Police Chief	202011 - Police Administration	\$ 153,641	37.5	Full-Time	\$ -	\$ 2,284	\$ -	\$ 145	\$ 159,912
POLINFO - Police Info Tech	202011 - Police Administration	\$ 13,038	15.75	Part-Time	\$ 825	\$ 193	\$ -	\$ -	\$ 14,319
POLINFO - Police Info Tech	202011 - Police Administration	\$ 12,785	15.75	Part-Time	\$ 809	\$ 190	\$ -	\$ -	\$ 14,038
POLINFO - Police Info Tech	202011 - Police Administration	\$ 12,785	15.75	Part-Time	\$ 809	\$ 190	\$ -	\$ -	\$ 14,038
POLINFO - Police Info Tech	202011 - Police Administration	\$ 12,047	15.75	Part-Time	\$ 762	\$ 179	\$ -	\$ -	\$ 13,226
POLINFO - Police Info Tech	202011 - Police Administration	\$ 12,047	15.75	Part-Time	\$ 762	\$ 179	\$ -	\$ -	\$ 13,226
POLINFO - Police Info Tech	202011 - Police Administration	\$ 12,047	15.75	Part-Time	\$ 762	\$ 179	\$ -	\$ -	\$ 13,226
POLREC - Police Records Tech	202011 - Police Administration	\$ 30,130	29	Part-Time	\$ 1,906	\$ 446	\$ 1,765	\$ -	\$ 34,851
POLREC - Police Records Tech	202011 - Police Administration	\$ 31,351	29	Part-Time	\$ 1,983	\$ 464	\$ 1,836	\$ -	\$ 36,253
POLREC - Police Records Tech	202011 - Police Administration	\$ 30,733	29	Part-Time	\$ 1,944	\$ 455	\$ 1,800	\$ -	\$ 35,551
POLREC - Police Records Tech	202011 - Police Administration	\$ 39,743	37.5	Full-Time	\$ 2,514	\$ 588	\$ 2,327	\$ 38	\$ 46,005
PSEXEOFF - Public Safety Executive Officer	202011 - Police Administration	\$ 113,000	37.5	Full-Time	\$ 7,182	\$ 1,680	\$ 6,649	\$ 107	\$ 131,443
RECSUPV - Records Supervisor	202011 - Police Administration	\$ 77,743	37.5	Full-Time	\$ 4,941	\$ 1,156	\$ 4,575	\$ 74	\$ 90,433
VPRCORD - Volunteer Program Coord.	202011 - Police Administration	\$ 15,000	15	Part-Time	\$ 824	\$ 193	\$ -	\$ -	\$ 16,017
POLSGT - Police Sergeant	202012 - Support Services	\$ 99,540	40	Full-Time	\$ -	\$ 1,473	\$ -	\$ 94	\$ 103,098
PATROFF - Patrol Officer	202012 - Support Services	\$ 96,369	40	Full-Time	\$ -	\$ 1,419	\$ -	\$ 90	\$ 99,324
PATROFF - Patrol Officer	202012 - Support Services	\$ 96,369	40	Full-Time	\$ -	\$ 1,419	\$ -	\$ 90	\$ 99,324
PATROFF - Patrol Officer	202012 - Support Services	\$ 96,369	40	Full-Time	\$ -	\$ 1,419	\$ -	\$ 90	\$ 99,324
PATROFF - Patrol Officer	202012 - Support Services	\$ 94,018	40	Full-Time	\$ -	\$ 1,419	\$ -	\$ 90	\$ 99,324
PATROFF - Patrol Officer	202012 - Support Services	\$ 91,725	40	Full-Time	\$ -	\$ 1,384	\$ -	\$ 88	\$ 96,901
PATROFF - Patrol Officer	202012 - Support Services	\$ 96,369	40	Full-Time	\$ -	\$ 1,447	\$ -	\$ 92	\$ 101,310
PATROFF - Patrol Officer	202012 - Support Services	\$ 94,018	40	Full-Time	\$ -	\$ 1,419	\$ -	\$ 90	\$ 99,324
PATROFF - Patrol Officer	202012 - Support Services	\$ 94,018	40	Full-Time	\$ -	\$ 1,419	\$ -	\$ 90	\$ 99,324
POLCOMM - Police Commander	202012 - Support Services	\$ 115,545	40	Full-Time	\$ -	\$ 1,718	\$ 6,799	\$ 109	\$ 127,060
SOCWRK - Police Social Worker	202012 - Support Services	\$ 74,014	37.5	Full-Time	\$ 4,704	\$ 1,101	\$ 4,355	\$ 70	\$ 86,095

**Police Department - Salary Detail**

Job title	Home Department Code	FY19 Base Amount (Annual)	Weekly Hours	FT/PT	SS 6.20%	Medicare 1.45%	IMRF 5.74%	Life 0.009%	Total
PATROFF - Patrol Officer	202012 - Support Services	\$ 91,725	40	Full-Time	\$ -	\$ 1,384	\$ -	\$ 88	\$ 96,901
POLSGT - Police Sergeant	202014 - Police Patrol	\$ 101,531	40	Full-Time	\$ -	\$ 1,502	\$ -	\$ 96	\$ 105,160
PATROFF - Patrol Officer	202014 - Police Patrol	\$ 96,369	40	Full-Time	\$ -	\$ 1,419	\$ -	\$ 90	\$ 99,324
PATROFF - Patrol Officer	202014 - Police Patrol	\$ 75,678	40	Full-Time	\$ -	\$ 1,148	\$ -	\$ 73	\$ 80,339
PATROFF - Patrol Officer	202014 - Police Patrol	\$ 70,862	40	Full-Time	\$ -	\$ 1,114	\$ -	\$ 71	\$ 80,303
PATROFF - Patrol Officer	202014 - Police Patrol	\$ 94,018	40	Full-Time	\$ -	\$ 1,419	\$ -	\$ 90	\$ 99,324
PATROFF - Patrol Officer	202014 - Police Patrol	\$ 96,369	40	Full-Time	\$ -	\$ 1,447	\$ -	\$ 92	\$ 101,310
PATROFF - Patrol Officer	202014 - Police Patrol	\$ 94,018	40	Full-Time	\$ -	\$ 1,419	\$ -	\$ 90	\$ 99,324
PATROFF - Patrol Officer	202014 - Police Patrol	\$ 70,862	40	Full-Time	\$ -	\$ 1,114	\$ -	\$ 71	\$ 77,998
POLSGT - Police Sergeant	202014 - Police Patrol	\$ 101,231	40	Full-Time	\$ -	\$ 1,498	\$ -	\$ 95	\$ 104,849
PATROFF - Patrol Officer	202014 - Police Patrol	\$ 91,725	40	Full-Time	\$ -	\$ 1,384	\$ -	\$ 88	\$ 96,901
PATROFF - Patrol Officer	202014 - Police Patrol	\$ 94,018	40	Full-Time	\$ -	\$ 1,419	\$ -	\$ 90	\$ 99,324
PATROFF - Patrol Officer	202014 - Police Patrol	\$ 96,369	40	Full-Time	\$ -	\$ 1,447	\$ -	\$ 92	\$ 101,310
POLSGT - Police Sergeant	202014 - Police Patrol	\$ 97,112	40	Full-Time	\$ -	\$ 1,437	\$ -	\$ 92	\$ 100,584
PATROFF - Patrol Officer	202014 - Police Patrol	\$ 70,862	40	Full-Time	\$ -	\$ 1,114	\$ -	\$ 71	\$ 77,998
PATROFF - Patrol Officer	202014 - Police Patrol	\$ 94,018	40	Full-Time	\$ -	\$ 1,419	\$ -	\$ 90	\$ 99,324
PATROFF - Patrol Officer	202014 - Police Patrol	\$ 94,018	40	Full-Time	\$ -	\$ 1,419	\$ -	\$ 90	\$ 99,324
POLSGT - Police Sergeant	202014 - Police Patrol	\$ 101,531	40	Full-Time	\$ -	\$ 1,502	\$ -	\$ 96	\$ 105,160
PATROFF - Patrol Officer	202014 - Police Patrol	\$ 89,488	40	Full-Time	\$ -	\$ 1,318	\$ -	\$ 84	\$ 92,233
POLCOMM - Police Commander	202014 - Police Patrol	\$ 113,280	40	Full-Time	\$ -	\$ 1,684	\$ 6,665	\$ 107	\$ 124,568
PATROFF - Patrol Officer	202014 - Police Patrol	\$ 89,488	40	Full-Time	\$ -	\$ 1,350	\$ -	\$ 86	\$ 94,537
PATROFF - Patrol Officer	202014 - Police Patrol	\$ 94,018	40	Full-Time	\$ -	\$ 1,419	\$ -	\$ 90	\$ 99,324
PATROFF - Patrol Officer	202014 - Police Patrol	\$ 94,018	40	Full-Time	\$ -	\$ 1,419	\$ -	\$ 90	\$ 99,324
POLSGT - Police Sergeant	202014 - Police Patrol	\$ 99,240	40	Full-Time	\$ -	\$ 1,468	\$ -	\$ 94	\$ 102,787
PATROFF - Patrol Officer	202014 - Police Patrol	\$ 77,948	40	Full-Time	\$ -	\$ 1,182	\$ -	\$ 75	\$ 82,748
PATROFF - Patrol Officer	202014 - Police Patrol	\$ 94,018	40	Full-Time	\$ -	\$ 1,419	\$ -	\$ 90	\$ 99,324
DEPTPOFC - Deputy Police Chief	202014 - Police Patrol	\$ 125,102	37.5	Full-Time	\$ 7,951	\$ 1,860	\$ 7,361	\$ 118	\$ 145,520
PATROFF - Patrol Officer	202014 - Police Patrol	\$ 94,018	40	Full-Time	\$ -	\$ 1,419	\$ -	\$ 90	\$ 99,324
PATROFF - Patrol Officer	202014 - Police Patrol	\$ 85,176	40	Full-Time	\$ -	\$ 1,254	\$ -	\$ 80	\$ 87,788
PATROFF - Patrol Officer	202014 - Police Patrol	\$ 96,369	40	Full-Time	\$ -	\$ 1,447	\$ -	\$ 92	\$ 101,310
PATROFF - Patrol Officer	202014 - Police Patrol	\$ 91,725	40	Full-Time	\$ -	\$ 1,384	\$ -	\$ 88	\$ 96,901
PATROFF - Patrol Officer	202014 - Police Patrol	\$ 70,862	40	Full-Time	\$ -	\$ 1,114	\$ -	\$ 71	\$ 80,303
PATROFF - Patrol Officer	202014 - Police Patrol	\$ 70,862	40	Full-Time	\$ -	\$ 1,114	\$ -	\$ 71	\$ 77,998
PATROFF - Patrol Officer	202014 - Police Patrol	\$ 82,696	40	Full-Time	\$ -	\$ 1,218	\$ -	\$ 78	\$ 85,232
PATROFF - Patrol Officer	202014 - Police Patrol	\$ 94,018	40	Full-Time	\$ -	\$ 1,419	\$ -	\$ 90	\$ 99,324
POLCOMM - Police Commander	202014 - Police Patrol	\$ 108,881	40	Full-Time	\$ -	\$ 1,619	\$ 6,407	\$ 103	\$ 119,733
PATROFF - Patrol Officer	202014 - Police Patrol	\$ 96,369	40	Full-Time	\$ -	\$ 1,447	\$ -	\$ 92	\$ 101,310

**Police Department - Salary Detail**

Job title	Home Department Code	FY19 Base Amount (Annual)	Weekly Hours	FT/PT	SS 6.20%	Medicare 1.45%	IMRF 5.74%	Life 0.009%	Total
PATROFF - Patrol Officer	202014 - Police Patrol	\$ 82,696	40	Full-Time	\$ -	\$ 1,218	\$ -	\$ 78	\$ 85,232
PATROFF - Patrol Officer	202014 - Police Patrol	\$ 70,862	40	Full-Time	\$ -	\$ 1,114	\$ -	\$ 71	\$ 80,303
PATROFF - Patrol Officer	202014 - Police Patrol	\$ 75,678	40	Full-Time	\$ -	\$ 1,114	\$ -	\$ 71	\$ 77,998
PATROFF - Patrol Officer	202014 - Police Patrol	\$ 94,018	40	Full-Time	\$ -	\$ 1,419	\$ -	\$ 90	\$ 99,324
POLSGT - Police Sergeant	202014 - Police Patrol	\$ 101,531	40	Full-Time	\$ -	\$ 1,502	\$ -	\$ 96	\$ 105,160
PATROFF - Patrol Officer	202014 - Police Patrol	\$ 96,369	40	Full-Time	\$ -	\$ 1,447	\$ -	\$ 92	\$ 101,310
PATROFF - Patrol Officer	202015 - Police Crime Prevention	\$ 94,018	40	Full-Time	\$ -	\$ 1,419	\$ -	\$ 90	\$ 99,324
SCHCROSS - Crossing Guard	214913 - Police Crossing Guards	\$ 123,000	5	Part-Time	\$ 9,654	\$ 1,844	\$ -	\$ -	\$ 137,498
		\$ 6,328,941			\$ 84,732	\$ 94,766	\$ 83,378	\$ 5,701	\$ 6,808,692

Stipend Detail	
202011 - Police Administration	\$ 2,000
202012 - Support Services	\$ 8,450
202014 - Police Patrol	\$ 43,500
202015 - Police Crime Prevention	\$ 400
<b>Total</b>	<b>\$ 54,350</b>

Totals	
Merit Pool/Union Contracts/Adjustments	\$ 218,510
Stipends	\$ 54,350
	<u>\$ 6,601,801</u>

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## Public Works Department

### Description

The Public Works Department provides services including traffic control, street lighting, snow removal, public ways maintenance, sewer and storm drainage, water supply and distribution, and solid waste collection and disposal. Public Works is responsible for equipment, maintenance, and all engineering services, including the preparation of construction plans and on-site supervision of all public construction projects. Divisions within the Public Works Department are Engineering, Forestry, Sewer, Streets, Water Supply, Grounds Maintenance, and Vehicle Maintenance.

### Key Metrics

<i>Measurable Statistics</i>	<b>2018</b>	<b>2017</b>	<b>2016</b>
Water Main breaks & service leaks	89	57	51
Snow & Ice removal (by man hours)	2,817	1996.75	1944.5
Salt used (by ton)	2,545	1,524	2,056
Sewer Flushing (by linear feet)	122,469	111,190	218,270
Catch Basin & Inlets cleaning	2,517	2,696	2,288
Tree Removal & Plantings	429 / 600	393 / 610	729 / 673
Water Meter readings & service calls (by man hours)	2,022	2,083	1,701
Water Meter installation	254	293	437
Street Sweeping (by curb mile)	4,375	4,225	4,893
Alley Grading (by linear feet)	28,502	37,138	63,931
Parking Meters (by man hours)	588	466	712
JULIE Locates	7,458	5,866	6,424

### Prior Year's Goals Status

#### Short-term complex

1. Establish and fund a stormwater utility and funding of stormwater projects

*Status: Projects in design phase*

2. Improve technological infrastructure at City Hall/ enhance technology in all departments.

*Status: Implement and expand use of online technology for transactions, meter reads, RFP for advanced metering infrastructure issued, move toward a digital office – Forestry Division using mobile database*

3. Address Human Resources & Organizational Development Needs

*Our Mission:* THE CITY OF PARK RIDGE IS COMMITTED TO PROVIDING EXCELLENCE IN CITY SERVICES IN ORDER TO UPHOLD A HIGH QUALITY OF LIFE,

SO OUR COMMUNITY REMAINS A WONDERFUL PLACE TO LIVE AND WORK.

*Status: Grounds merging under Forestry Division, Succession planning in progress. Develop path to improve morale and efforts to reduce employee turnover is ongoing. Compensation and compression issues addressed in compensation study.*

#### **Short-term routine**

1. Create an overall infrastructure plan

*Status: Roads, sidewalks, curbs, lighting have been completed, expansion of sewer lining program and lengthen service life of sewer facilities is ongoing*

2. Improve external customer service to residents

*Status: Addressed with part time administrative assistant at Service Center*

3. Work to take a broader view of problem solving and alternatives

*Status: Explore/consider actions that include breaking silos, and traditional problem solving, work to improve Council rapport and stability – ongoing*

#### **Long-term complex**

1. Manage our stormwater utility master plan; the stormwater utility is part of the Municipal Code

*Status: ongoing*

2. See installation phase/construction begin on portions of our long-term/ adopted infrastructure plan

*Status: ongoing*

3. Improve technology according to our long term/IT plan

*Status: ongoing*

4. Continued elevation of our Uptown area while also making progress improvements in other commercial corridors – South Northwest Highway ITEP Grant complete

*Status: ongoing*

#### **Long-term routine**

1. Continue to build institutional knowledge, staff depth, skills and strategy on how to “evolve” the organization for the future

*Status: See STC3*

2. Improve/resurface/reconstruct alleys in town and improve gravel alleys

*Status: ongoing*

### **Proposed Goals/Strategic Initiatives**

#### **Short-term complex**

1. Establish and fund a stormwater utility and funding of stormwater projects
  - a. RFP for design of an identified flood project resulting from master plan underway, fund project
2. Improve technological infrastructure at City Hall/ enhance technology in all departments.
  - a. Implement and expand use of online technology for transactions, meter reads, payables, receivables, etc.
  - b. Continue to move toward a digital office
3. Address Human Resources & Organizational Development Needs
  - a. Develop bench strength
  - b. Succession planning
  - c. Develop path to improve morale
  - d. Reduce employee turnover



- e. Address compensation and compression needs in public works

**Short-term routine**

1. Continue to follow the established overall infrastructure plan
  - a. Roads, sidewalks, curbs, lighting
  - b. Continue to expand sewer lining program and lengthen service life of sewer facilities
2. Improve external customer service to residents
3. Work to take a broader view of problem solving and alternatives
  - a. Explore/consider actions that include breaking silos, and traditional problem solving
  - b. Work to improve Council rapport and stability

**Long-term complex**

1. Manage our stormwater utility master plan
2. Continue design and installation phase/construction on portions of long-term/ adopted infrastructure plan
3. Improve technology according to our long term/IT plan
4. Continued elevation of our Uptown area while also making progress improvements in other commercial corridors

**Long-term routine**

1. Continue to build institutional knowledge, staff depth, skills and strategy on how to “evolve” the organization for the future
  - a. Be willing to break or flex the model on how to serve the community
  - b. Solidify a collaborative council - staff relationship – achieve more through cultural shift!
2. Improve/resurface/reconstruct alleys in town and improve gravel alleys

**Noteworthy changes in FY20 budget assumptions, modeling and personnel**

**Reorganization of Forestry / Grounds Division, with Grounds reporting to Forestry**

**Service Center initiatives – included \$480,000**

Install Service Center parking deck roof – STR1, STC8, STR6, LTC2, LTC13

Address maintenance – STR1, STR3, LTC13, STC8, LTC2

**Maintain elevated sewer lining spend – included \$600,000 (see Sewer Fund)**

Infrastructure investment to increase lining – STC1, STC8, STR1, STR6, LTC1, LTC2

**Maintain water main replacement spend – included \$1,000,000 (see Water Fund)**

Infrastructure investment - STR1, STC8, STR6, LTC2

**Alley Restoration – included \$70,000 – STR1, LTR5, STC8, LTC2**

Repair of alleys already paved, increase funding

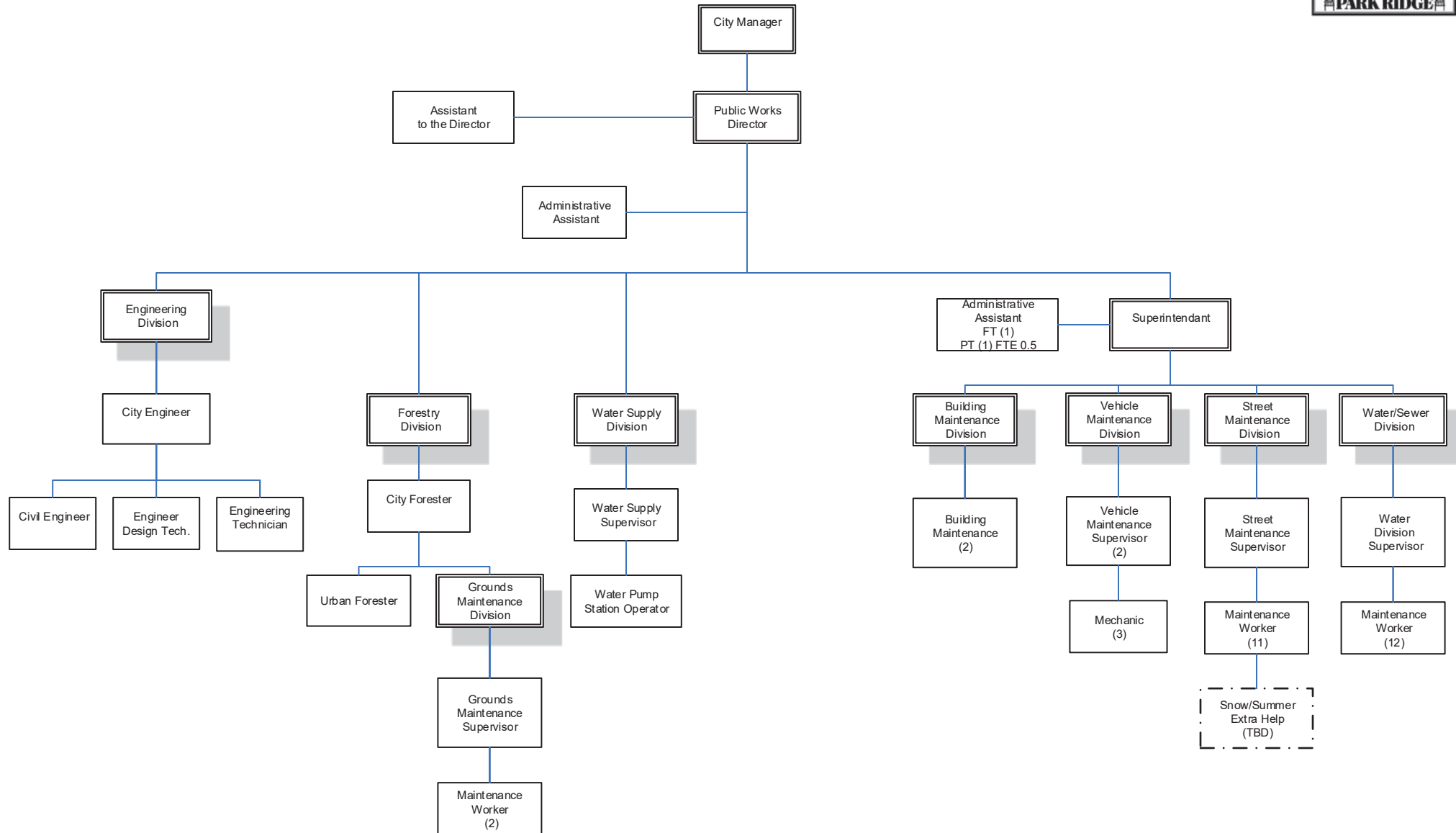
**Replacement of Gas Lights at Hodges Park – included \$100,000**

Address maintenance issues – STR1, STC6, LTC3, LTR3

**Install Electronic Security Locks at City Hall – included \$70,000**

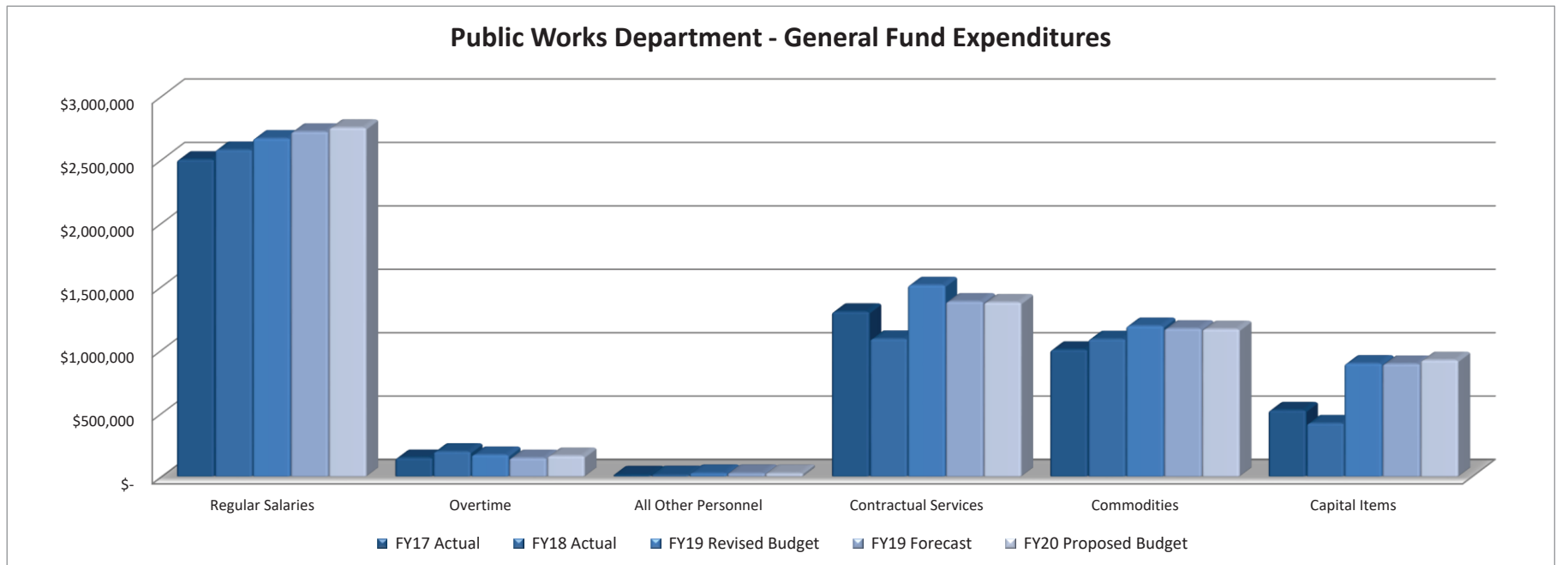
State of the art security for entrances – STC8, STR1, LTC2, LTC13

# Public Works Department



### Public Works Department - General Fund Expenditures

Expenditures and Other Uses	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget
Regular Salaries	\$ 2,500,142	\$ 2,576,834	\$ 2,666,835	\$ 2,719,886	\$ 2,751,836
Overtime	\$ 146,726	\$ 196,848	\$ 171,000	\$ 146,000	\$ 163,000
All Other Personnel	\$ 11,964	\$ 13,570	\$ 26,500	\$ 26,500	\$ 26,500
Contractual Services	\$ 1,301,528	\$ 1,087,536	\$ 1,511,000	\$ 1,381,867	\$ 1,375,000
Commodities	\$ 1,001,666	\$ 1,085,000	\$ 1,189,500	\$ 1,168,462	\$ 1,164,500
Capital Items	\$ 524,075	\$ 420,754	\$ 893,202	\$ 890,152	\$ 920,000
<b>Total Expenditures</b>	<b>\$ 5,486,102</b>	<b>\$ 5,380,542</b>	<b>\$ 6,458,037</b>	<b>\$ 6,332,868</b>	<b>\$ 6,400,836</b>
<b>Total Less Transfers</b>	<b>\$ 5,486,102</b>	<b>\$ 5,380,542</b>	<b>\$ 6,458,037</b>	<b>\$ 6,332,868</b>	<b>\$ 6,400,836</b>



**Public Works Department - General Fund Expenditures**

Fund	Object	Description	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget	FY20 Notes
<b><u>1003011</u></b>		<b><u>Public Works Admin</u></b>						
1003011 910000		REGULAR SALARIES	\$ 310,523	\$ 317,942	\$ 353,279	\$ 347,251	\$ 373,431	Merit Pool/Union Contracts/Adjustments;
1003011 943700		TRAINING	\$ 3,269	\$ 2,396	\$ 6,000	\$ 6,000	\$ 4,000	American Public Works Association; International Society of Arborists; Muni Fleet Manager;
1003011 947400		MEMBERSHIP DUES	\$ 2,380	\$ 2,125	\$ 3,500	\$ 3,500	\$ 3,500	Commercial Drivers License reimbursement
1003011 948500		GENERAL CONTRACTUAL SERV	\$ 267	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	
1003011 952000		MATERIALS	\$ 2,464	\$ 3,107	\$ 5,000	\$ 5,000	\$ 5,000	
<b>Total Public Works Admin</b>			<b>\$ 318,902</b>	<b>\$ 325,570</b>	<b>\$ 368,779</b>	<b>\$ 362,751</b>	<b>\$ 386,931</b>	
<b><u>1003012</u></b>		<b><u>Engineering</u></b>						
1003012 910000		REGULAR SALARIES	\$ 308,398	\$ 316,714	\$ 327,922	\$ 335,203	\$ 337,484	
1003012 915200		OVERTIME	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	Geographic Information System Consortium:\$102K; Environmental System Research Institute:
1003012 948500		GENERAL CONTRACTUAL SERV	\$ 101,231	\$ 109,065	\$ 118,000	\$ 118,000	\$ 122,500	\$6K; Engineering Consultants: \$14K
1003012 952000		MATERIALS	\$ 1,160	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	
<b>Total Engineering</b>			<b>\$ 410,789</b>	<b>\$ 425,780</b>	<b>\$ 448,922</b>	<b>\$ 456,203</b>	<b>\$ 462,984</b>	
<b><u>1003021</u></b>		<b><u>Traffic Control</u></b>						
1003021 942600		ELECTRICAL EQUIP MAINT	\$ 105,167	\$ 92,759	\$ 140,000	\$ 120,000	\$ 140,000	Illinois Department Of Transportation Traffic Control; Meade Co. traffic light repairs
1003021 952000		MATERIALS	\$ 23,507	\$ 30,698	\$ 32,000	\$ 32,000	\$ 32,000	Signs; traffic control materials
1003021 991008		TRAFFIC IMPRVMNT	\$ 21,200	\$ -	\$ -	\$ -	\$ -	
<b>Total Traffic Control</b>			<b>\$ 149,874</b>	<b>\$ 123,457</b>	<b>\$ 172,000</b>	<b>\$ 152,000</b>	<b>\$ 172,000</b>	
<b><u>1003022</u></b>		<b><u>Street Lighting</u></b>						
1003022 942600		ELECTRICAL EQUIP MAINT	\$ 41,996	\$ 77,057	\$ 70,000	\$ 70,000	\$ 70,000	Street light repairs / replacement
1003022 955500		ELECTRICITY	\$ 186,311	\$ 200,061	\$ 206,000	\$ 206,000	\$ 206,000	
<b>Total Street Lighting</b>			<b>\$ 228,308</b>	<b>\$ 277,117</b>	<b>\$ 276,000</b>	<b>\$ 276,000</b>	<b>\$ 276,000</b>	
<b><u>1003023</u></b>		<b><u>Snow &amp; Storm Control</u></b>						
1003023 915000		EXTRA HELP	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	Seasonal; snow removal Per International Union of Operating Engineers Contract (IUOE) Local 150 Contract; OT
1003023 915200		OVERTIME	\$ 121,047	\$ 174,707	\$ 135,000	\$ 135,000	\$ 135,000	Trending Higher
1003023 948500		GENERAL CONTRACTUAL SERV	\$ 2,775	\$ 2,775	\$ 3,500	\$ 3,500	\$ 3,500	Murray & Trettel snow warning
1003023 958000		SNOW REMOVAL SUPPLIES	\$ 150,258	\$ 139,186	\$ 200,000	\$ 200,000	\$ 200,000	Salt & calcium chloride prices rising
<b>Total Snow &amp; Storm Control</b>			<b>\$ 274,080</b>	<b>\$ 316,669</b>	<b>\$ 348,500</b>	<b>\$ 348,500</b>	<b>\$ 348,500</b>	

**Public Works Department - General Fund Expenditures**

Fund	Object	Description	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget	FY20 Notes
<b>1003024</b>		<b><u>Street Maintenance</u></b>						
1003024 910000		REGULAR SALARIES	\$ 1,121,781	\$ 1,187,445	\$ 1,205,117	\$ 1,204,936	\$ 1,246,875	
1003024 926000		UNIFORMS	\$ 11,964	\$ 13,570	\$ 16,500	\$ 16,500	\$ 16,500	Uniform rentals and uniform reimbursements per IUOE Local 150 contract
1003024 942000		STRIPING	\$ 39,500	\$ 41,417	\$ 45,000	\$ 45,000	\$ 48,000	Annual road striping
1003024 948500		GENERAL CONTRACTUAL SERV	\$ 522	\$ 853	\$ 1,000	\$ 1,000	\$ 1,000	
1003024 952000		MATERIALS	\$ 89,609	\$ 92,927	\$ 105,000	\$ 105,000	\$ 100,000	Asphalt, stone & gravel for road repairs
	<b>Total</b>	<b>Street Maintenance</b>	<b>\$ 1,263,376</b>	<b>\$ 1,336,212</b>	<b>\$ 1,372,617</b>	<b>\$ 1,372,436</b>	<b>\$ 1,412,375</b>	
<b>1003025</b>		<b><u>Sidewalk Maintenance</u></b>						
1003025 952000		MATERIALS	\$ 1,370	\$ 2,704	\$ 3,000	\$ 1,646	\$ 3,000	
1003025 995400		SIDEWALK REPAIRS	\$ 181,208	\$ 151,960	\$ 160,000	\$ 156,950	\$ 170,000	FY19: replaced/repared 1,230; FY20, propose to repair/replace 1,000 sidewalk squares
	<b>Total</b>	<b>Sidewalk Maintenance</b>	<b>\$ 182,578</b>	<b>\$ 154,664</b>	<b>\$ 163,000</b>	<b>\$ 158,596</b>	<b>\$ 173,000</b>	
<b>1003026</b>		<b><u>Alley Maintenance</u></b>						
1003026 995200		ALLEY RESTORATION	\$ -	\$ -	\$ 60,750	\$ 60,750	\$ 70,000	Concrete repair of paved alleys
	<b>Total</b>	<b>Alley Maintenance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 60,750</b>	<b>\$ 60,750</b>	<b>\$ 70,000</b>	
<b>1003062</b>		<b><u>City Buildings Maintenance</u></b>						
1003062 910000		REGULAR SALARIES	\$ 154,855	\$ 142,915	\$ 151,037	\$ 151,319	\$ 156,318	
1003062 942100		BUILDING MAINTENANCE	\$ 164,855	\$ 89,568	\$ 274,000	\$ 272,367	\$ 205,000	Public Works Service Center: \$102K, General Maintenance for City Hall: \$97K, Uptown Depot \$6K
1003062 942101		BLDG MAINT -CITY HALL	\$ 204,577	\$ 110,162	\$ -	\$ -	\$ -	
1003062 942102		BLDG MAINT -TRAIN DEPOT	\$ 4,122	\$ 5,557	\$ -	\$ -	\$ -	
1003062 942103		BLDG MAINT -DEE RD TRN	\$ 4,867	\$ 5,979	\$ 6,000	\$ 6,000	\$ 6,000	General maintenance; earmarked funds
1003062 948500		GENERAL CONTRACTUAL SERV	\$ -	\$ 100	\$ -	\$ -	\$ -	
1003062 952000		MATERIALS	\$ 36,340	\$ 42,694	\$ 40,000	\$ 40,000	\$ 43,000	General maintenance
1003062 952006		MATERIALS - UPTOWN STATION	\$ -	\$ (90)	\$ -	\$ -	\$ -	
1003062 955000		NATURAL GAS	\$ 14,852	\$ 21,657	\$ 21,000	\$ 21,000	\$ 22,000	Gas for all City owned/managed lots
1003062 955500		ELECTRICITY	\$ 9,934	\$ 5,603	\$ 10,500	\$ 9,100	\$ 10,500	
1003062 996300		BUILDING REPAIRS	\$ -	\$ -	\$ -	\$ -	\$ -	Service Center Parking Deck Roof: \$450K; Security Door Locks-Public Works Svc. Center/Police Dept.\$70K; Service Center Epoxy Floor: \$30K; City Hall Refresh: \$30K;
	<b>Total</b>	<b>City Buildings Maintenance</b>	<b>\$ 321,668</b>	<b>\$ 268,794</b>	<b>\$ 672,452</b>	<b>\$ 672,452</b>	<b>\$ 580,000</b>	
	<b>Total</b>	<b>City Buildings Maintenance</b>	<b>\$ 916,070</b>	<b>\$ 692,939</b>	<b>\$ 1,174,989</b>	<b>\$ 1,172,238</b>	<b>\$ 1,022,818</b>	

**Public Works Department - General Fund Expenditures**

Fund	Object	Description	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget	FY20 Notes
<b>1003071</b>		<b><u>Forestry</u></b>						
1003071 910000		REGULAR SALARIES	\$ 117,301	\$ 115,943	\$ 124,718	\$ 132,135	\$ 134,345	
1003071 940200		TREE TRIMMING	\$ 118,440	\$ 13,290	\$ 150,000	\$ 130,000	\$ 135,000	
1003071 940201		TREE REMOVAL	\$ 205,886	\$ 274,275	\$ 250,000	\$ 250,000	\$ 250,000	Tree removal and stumping
1003071 940202		EMERGENCY T & M	\$ 78,409	\$ 39,310	\$ 132,500	\$ 100,000	\$ 110,000	Routine and emergency maintenance
1003071 941900		TREE SPRAYING	\$ 41,592	\$ 51,568	\$ 62,500	\$ 62,500	\$ 62,500	Spraying for Dutch Elm Disease
1003071 948500		GENERAL CONTRACTUAL SERV	\$ 5,242	\$ 2,178	\$ -	\$ -	\$ 7,000	Tree keeper support
1003071 952000		MATERIALS	\$ 1,526	\$ 4,099	\$ 2,000	\$ 3,716	\$ 4,000	Miscellaneous forestry supplies and safety equipment
1003071 952004		MATERIALS-REFORESTATION	\$ 154,850	\$ 164,526	\$ 150,000	\$ 150,000	\$ 150,000	Purchase and planting of City trees; water bags
	<b>Total</b>	<b>Forestry</b>	<b>\$ 723,245</b>	<b>\$ 665,189</b>	<b>\$ 871,718</b>	<b>\$ 828,351</b>	<b>\$ 852,845</b>	
<b>1003072</b>		<b><u>Grounds Maintenance</u></b>						
1003072 910000		REGULAR SALARIES	\$ 79,897	\$ 81,808	\$ 83,532	\$ 86,009	\$ 87,066	
1003072 940700		GAS FOR GAS LIGHTS	\$ 8,744	\$ 8,328	\$ 10,000	\$ 9,000	\$ 10,000	
1003072 941300		GAS LIGHT MAINTENANCE	\$ 17,609	\$ 9,687	\$ 16,000	\$ 16,000	\$ 16,000	Maintenance/replacement of equipment and gas lines
1003072 948500		GENERAL CONTRACTUAL SERV	\$ 45,030	\$ 46,273	\$ 65,000	\$ 50,000	\$ 50,000	City island / cul-de-sac maintenance contract and materials
1003072 952000		MATERIALS	\$ 25,549	\$ 39,777	\$ 45,000	\$ 45,000	\$ 45,000	Planting supplies and lawn equipment
1003072 99****			\$ -	\$ -	\$ -	\$ -	\$ 100,000	Gas Light Replacement-Hodges Park
	<b>Total</b>	<b>Grounds Maintenance</b>	<b>\$ 176,830</b>	<b>\$ 185,873</b>	<b>\$ 219,532</b>	<b>\$ 206,009</b>	<b>\$ 308,066</b>	
<b>1006020</b>		<b><u>Vehicle Maintenance</u></b>						
1006020 910000		REGULAR SALARIES	\$ 407,387	\$ 414,067	\$ 421,230	\$ 463,034	\$ 416,317	
1006020 915200		OVERTIME	\$ 25,679	\$ 22,141	\$ 35,000	\$ 10,000	\$ 27,000	Dependent on weather conditions
1006020 940801		INSURANCE CLAIMS	\$ 33,935	\$ 20,870	\$ 40,000	\$ 28,000	\$ 40,000	Accident claims
1006020 948500		GENERAL CONTRACTUAL SERV	\$ 71,113	\$ 81,944	\$ 117,000	\$ 90,000	\$ 90,000	Outsourced vehicle maintenance and repair
1006020 952000		MATERIALS	\$ 142,580	\$ 143,544	\$ 148,000	\$ 148,000	\$ 142,000	Vehicle and plow parts
1006020 959100		AUTO PETROLEUM PRODUCTS	\$ 142,377	\$ 175,176	\$ 200,000	\$ 180,000	\$ 180,000	
1006020 959200		TIRES	\$ 18,980	\$ 19,332	\$ 20,000	\$ 20,000	\$ 20,000	
	<b>Total</b>	<b>Vehicle Maintenance</b>	<b>\$ 842,051</b>	<b>\$ 877,074</b>	<b>\$ 981,230</b>	<b>\$ 939,034</b>	<b>\$ 915,317</b>	
<b>Public Works Expenditures Total</b>			<b>\$ 5,486,102</b>	<b>\$ 5,380,542</b>	<b>\$ 6,458,037</b>	<b>\$ 6,332,868</b>	<b>\$ 6,400,836</b>	

**Public Works Department - Salary Detail**

Job title	Home Department/Code	FY19 Base Amount (Annual)	Weekly Hours	FT/PT	SS 6.20%	Medicare 1.45%	IMRF 5.74%	Life 0.092%	Total
ADMASST - Admin Assistant	303011 - Public Works Administration	\$ 22,287	20	Part-Time	\$ 1,410	\$ 330	\$ 1,305	\$ -	\$ 25,780
ADMASST - Admin Assistant	303011 - Public Works Administration	\$ 43,483	37.5	Full-Time	\$ 2,750	\$ 644	\$ 2,546	\$ 41	\$ 50,334
ASTTPWDR - Assistant to PW Director	303011 - Public Works Administration	\$ 73,941	37.5	Full-Time	\$ 4,699	\$ 1,099	\$ 4,351	\$ 70	\$ 86,009
ADMASST - Admin Assistant	303011 - Public Works Administration	\$ 57,753	37.5	Full-Time	\$ 3,626	\$ 848	\$ 3,357	\$ 54	\$ 66,360
PWDIR - Public Works Director	303011 - Public Works Administration	\$ 148,826	37.5	Full-Time	\$ 9,458	\$ 2,212	\$ 8,757	\$ 141	\$ 173,115
ENGDESTE - Engineering Design Tech	303012 - Public Works Engineering	\$ 79,338	37.5	Full-Time	\$ 4,981	\$ 1,165	\$ 4,611	\$ 74	\$ 91,161
ENGTEC - Engineering Tech	303012 - Public Works Engineering	\$ 72,357	37.5	Full-Time	\$ 4,543	\$ 1,063	\$ 4,206	\$ 68	\$ 83,142
CITYENG - City Engineer	303012 - Public Works Engineering	\$ 113,025	37.5	Full-Time	\$ 7,183	\$ 1,680	\$ 6,650	\$ 107	\$ 131,471
CIVENG - Civil Engineer	303012 - Public Works Engineering	\$ 66,381	37.5	Full-Time	\$ 4,219	\$ 987	\$ 3,906	\$ 63	\$ 77,216
MWII - Maintenance Worker II	303024 - Streets	\$ 72,474	37.5	Full-Time	\$ 4,561	\$ 1,067	\$ 4,223	\$ 68	\$ 83,481
PWSUPV - Public Works Supervisor	303024 - Streets	\$ 90,137	37.5	Full-Time	\$ 5,729	\$ 1,340	\$ 5,304	\$ 85	\$ 104,849
PWSUPT - Public Works Superintendent	303024 - Streets	\$ 104,653	37.5	Full-Time	\$ 6,651	\$ 1,556	\$ 6,158	\$ 99	\$ 121,734
MWII - Maintenance Worker II	303024 - Streets	\$ 72,074	37.5	Full-Time	\$ 4,536	\$ 1,061	\$ 4,200	\$ 68	\$ 83,021
MWIII - Maintenance Worker III	303054 - Water Main Services	\$ 81,656	37.5	Full-Time	\$ 5,190	\$ 1,214	\$ 4,805	\$ 78	\$ 94,985
MWII - Maintenance Worker II	303054 - Water Main Services	\$ 64,422	37.5	Full-Time	\$ 4,201	\$ 983	\$ 3,889	\$ 63	\$ 76,879
MWII - Maintenance Worker II	303054 - Water Main Services	\$ 72,074	37.5	Full-Time	\$ 4,536	\$ 1,061	\$ 4,200	\$ 68	\$ 83,021
MWIII - Maintenance Worker III	303054 - Water Main Services	\$ 81,656	37.5	Full-Time	\$ 5,190	\$ 1,214	\$ 4,805	\$ 78	\$ 94,985
PWSUPV - Public Works Supervisor	303054 - Water Main Services	\$ 88,579	37.5	Full-Time	\$ 5,630	\$ 1,317	\$ 5,212	\$ 84	\$ 103,037
MWII - Maintenance Worker II	303054 - Water Main Services	\$ 64,422	37.5	Full-Time	\$ 4,194	\$ 981	\$ 3,883	\$ 63	\$ 76,764
MWII - Maintenance Worker II	303054 - Water Main Services	\$ 72,274	37.5	Full-Time	\$ 4,549	\$ 1,064	\$ 4,211	\$ 68	\$ 83,251
MWI - Maintenance Worker I	303054 - Water Main Services	\$ 50,478	37.5	Full-Time	\$ 3,286	\$ 769	\$ 3,043	\$ 49	\$ 60,147
MWII - Maintenance Worker II	303054 - Water Main Services	\$ 74,286	37.5	Full-Time	\$ 4,721	\$ 1,105	\$ 4,371	\$ 71	\$ 86,411
MWIII - Maintenance Worker III	303054 - Water Main Services	\$ 81,656	37.5	Full-Time	\$ 5,190	\$ 1,214	\$ 4,805	\$ 78	\$ 94,985
MWII - Maintenance Worker II	303054 - Water Main Services	\$ 74,286	37.5	Full-Time	\$ 4,721	\$ 1,105	\$ 4,371	\$ 71	\$ 86,411
MWIII - Maintenance Worker III	303054 - Water Main Services	\$ 80,206	37.5	Full-Time	\$ 5,048	\$ 1,181	\$ 4,673	\$ 75	\$ 92,387



Job title	Home Department/Code	FY19 Base Amount (Annual)	Weekly Hours	FT/PT	SS 6.20%	Medicare 1.45%	IMRF 5.74%	Life 0.009%	Total
MWIII - Maintenance Worker III	303054 - Water Main Services	\$ 81,656	37.5	Full-Time	\$ 5,190	\$ 1,214	\$ 4,805	\$ 78	\$ 94,985
MWII - Maintenance Worker II	303054 - Water Main Services	\$ 74,286	37.5	Full-Time	\$ 4,721	\$ 1,105	\$ 4,371	\$ 71	\$ 86,411
MWII - Maintenance Worker II	303054 - Water Main Services	\$ 72,274	37.5	Full-Time	\$ 4,549	\$ 1,064	\$ 4,211	\$ 68	\$ 83,251
MWIII - Maintenance Worker III	303054 - Water Main Services	\$ 81,656	37.5	Full-Time	\$ 5,190	\$ 1,214	\$ 4,805	\$ 78	\$ 94,985
MWIII - Maintenance Worker III	303054 - Water Main Services	\$ 81,456	37.5	Full-Time	\$ 5,127	\$ 1,199	\$ 4,746	\$ 77	\$ 93,827
MWII - Maintenance Worker II	303054 - Water Main Services	\$ 74,286	37.5	Full-Time	\$ 4,721	\$ 1,105	\$ 4,371	\$ 71	\$ 86,411
MWII - Maintenance Worker II	303054 - Water Main Services	\$ 74,286	37.5	Full-Time	\$ 4,721	\$ 1,105	\$ 4,371	\$ 71	\$ 86,411
MWIII - Maintenance Worker III	303054 - Water Main Services	\$ 81,656	37.5	Full-Time	\$ 5,190	\$ 1,214	\$ 4,805	\$ 78	\$ 94,985
MWI - Maintenance Worker I	303054 - Water Main Services	\$ 55,650	37.5	Full-Time	\$ 3,623	\$ 848	\$ 3,355	\$ 54	\$ 66,314
MWII - Maintenance Worker II	303054 - Water Main Services	\$ 74,286	37.5	Full-Time	\$ 4,721	\$ 1,105	\$ 4,371	\$ 71	\$ 86,411
BDMNTN - Building Maintenance Person	303062 - Public Works Building Maintenance	\$ 71,086	37.5	Full-Time	\$ 4,624	\$ 1,082	\$ 4,281	\$ 69	\$ 84,629
BDMNTN - Building Maintenance Person	303062 - Public Works Building Maintenance	\$ 79,751	37.5	Full-Time	\$ 5,069	\$ 1,186	\$ 4,693	\$ 76	\$ 92,769
URBFOR - Urban Forester	303071 - Public Works Forestry	\$ 54,424	37.5	Full-Time	\$ 3,459	\$ 809	\$ 3,203	\$ 52	\$ 63,308
CTYFOR - City Forester	303071 - Public Works Forestry	\$ 76,644	37.5	Full-Time	\$ 4,639	\$ 1,085	\$ 4,295	\$ 69	\$ 88,648
PWSUPV - Public Works Supervisor	303072 - Public Works Grounds Maintenance	\$ 84,942	37.5	Full-Time	\$ 5,399	\$ 1,263	\$ 4,998	\$ 81	\$ 98,807
PWSUPV - Public Works Supervisor	316020 - Public Works Vehicle Maintenance	\$ 91,000	37.5	Full-Time	\$ 5,784	\$ 1,353	\$ 5,355	\$ 86	\$ 105,854
MECHI - Mechanic II	316020 - Public Works Vehicle Maintenance	\$ 86,170	37.5	Full-Time	\$ 5,477	\$ 1,281	\$ 5,070	\$ 82	\$ 100,235
MECHI - Mechanic I	316020 - Public Works Vehicle Maintenance	\$ 62,845	37.5	Full-Time	\$ 4,090	\$ 957	\$ 3,787	\$ 61	\$ 74,858
PWSUPFM - Public Works Supervisor - Foreman	316020 - Public Works Vehicle Maintenance	\$ 80,000	37.5	Full-Time	\$ 5,084	\$ 1,189	\$ 4,707	\$ 76	\$ 93,056
MECHI - Mechanic II	316020 - Public Works Vehicle Maintenance	\$ 85,470	37.5	Full-Time	\$ 5,379	\$ 1,258	\$ 4,980	\$ 80	\$ 98,450
		\$ 3,426,548			\$ 217,559	\$ 50,896	\$ 201,422	\$ 3,233	\$ 3,985,541
	Merit Pool/Union Contracts/Adjustments	\$ 105,414							
		<u>\$ 3,531,962</u>							

<u>Salaries Allocated to Other Funds</u>	
Municipal Waste	\$ (53,190)
Parking	\$ (70,921)
Water	\$ (443,253)
Sewer	\$ (212,762)
<b>Public Works Total - General Fund</b>	<b>\$ 2,751,836</b>

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## Special Revenue Funds

### Description

Special Revenue Funds account for resources that have legal restrictions on their use. Special Revenue Funds account for general operations and use the modified accrual basis of accounting.

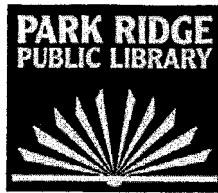
- Library Fund\*
- Dempster TIF Fund
- Motor Fuel Tax Fund
- Uptown TIF Fund
- Illinois Municipal Retirement Fund (IMRF)
- Federal Insurance Contributions Act (FICA) Fund
- Municipal Waste Fund
- Asset Forfeiture Fund
- Foreign Fire Insurance Fund

\*The Library Fund is a *Component Unit* of the City. A *Component Unit* is a legally separate organization for which the elected officials of the primary government are financially accountable.

#### *Our Mission:*

THE CITY OF PARK RIDGE IS COMMITTED TO PROVIDING EXCELLENCE IN CITY SERVICES IN ORDER TO UPHOLD A HIGH QUALITY OF LIFE,  
SO OUR COMMUNITY REMAINS A WONDERFUL PLACE TO LIVE AND WORK.

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## **Mission**

The mission of the Park Ridge Public Library is to provide the community with access to information, recreation and enlightenment by providing and promoting materials, programs and services.

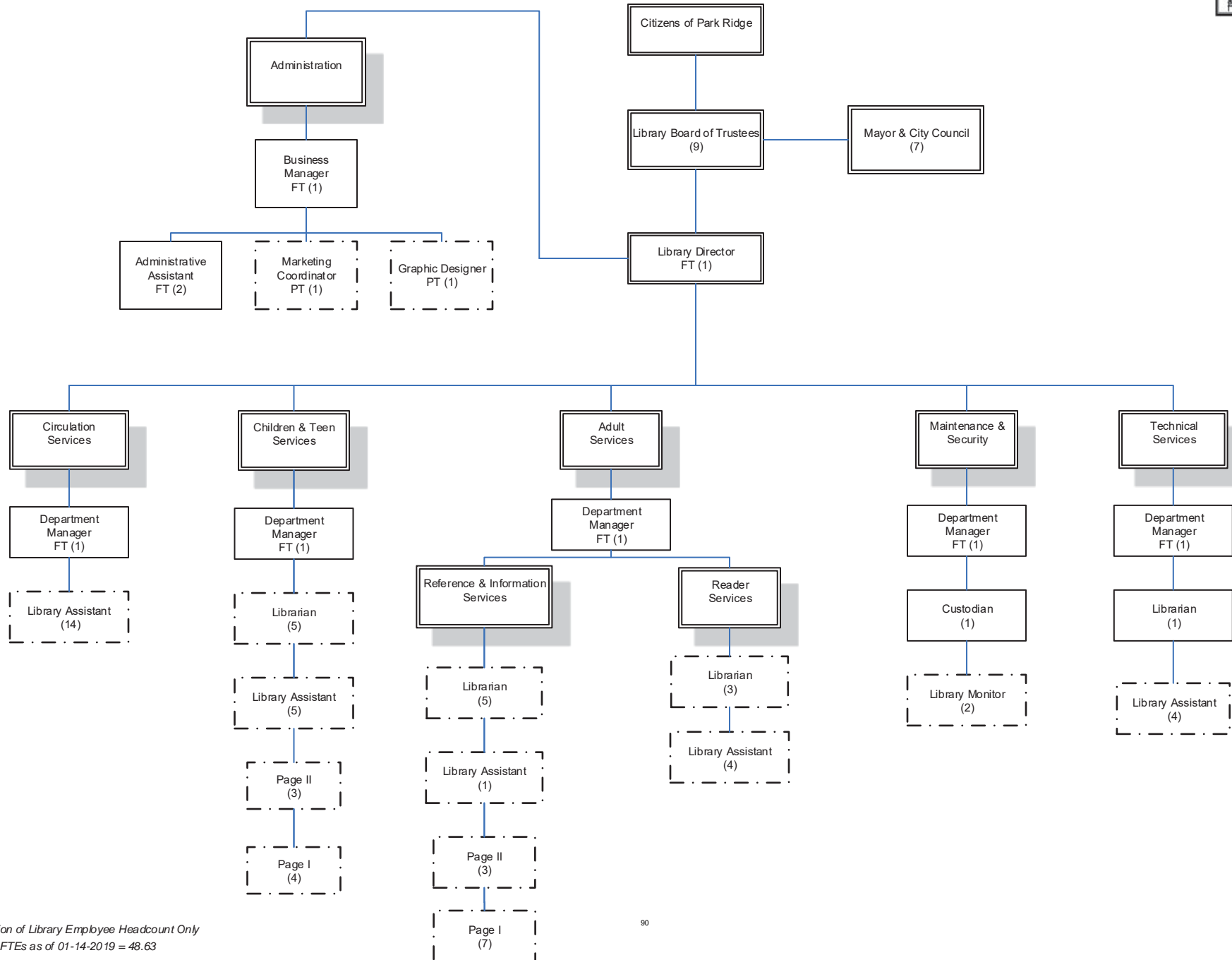
## **Vision**

The vision of the Park Ridge Public Library is to be a community resource that dynamically provides relevant materials and stimulating programs, accomplished through a friendly and professional staff in an enhanced building with reliable and accessible technology.

## **Strategic Plan 2015-2019**

- The Library works to provide a positive experience in every interaction with the community
- The Library strives to reach out to members of our community so that they are well informed of the wide variety of Library services, programs, and materials
- As a vital community institution dedicated to being an active part of a vibrant community life, the Library seeks ways to partner with organizations and businesses that share that goal
- The Library continues to adopt technology that fits within the Library's mission by anticipating trends and changes, providing ever evolving services and assisting community members in learning new technologies
- The Library shall effectively use the funds from the referendum to enhance Library resources, facility, and programs to increase the relevancy and use of the Library
- The Library will secure its future by remaining relevant, ensuring adequate funding and enhancing public awareness

# Park Ridge Public Library



### Library Fund - Revenues

Revenues and Other Sources	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget
Property Taxes	\$ 4,858,213	\$ 4,623,058	\$ 5,591,287	\$ 6,062,788	\$ 2,610,743
Intergovernmental Taxes	\$ 73,253	\$ 60,480	\$ 55,000	\$ 49,160	\$ 55,000
Grant	\$ 28,891	\$ 29,101	\$ 29,101	\$ 46,850	\$ 46,850
Interest	\$ 3,835	\$ 3,395	\$ 2,500	\$ 2,662	\$ 3,000
Miscellaneous	\$ 185,294	\$ 129,221	\$ 87,500	\$ 123,600	\$ 77,500
<b>Total Revenues</b>	<b>\$ 5,149,488</b>	<b>\$ 4,845,255</b>	<b>\$ 5,765,388</b>	<b>\$ 6,285,060</b>	<b>\$ 2,793,093</b>
<b>Less Contributions &amp; Transfers</b>	<b>\$ 5,149,488</b>	<b>\$ 4,845,255</b>	<b>\$ 5,765,388</b>	<b>\$ 6,285,060</b>	<b>\$ 2,793,093</b>

### Library Fund - Expenditures

Expenditures and Other Uses	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget
Regular Salaries	\$ 2,306,926	\$ 2,152,102	\$ 2,436,144	\$ 2,085,503	\$ 2,400,000
Employee Insurance	\$ 344,078	\$ 383,046	\$ 423,200	\$ 423,200	\$ 391,410
Workers Compensation	\$ 5,827	\$ 999	\$ -	\$ -	\$ -
Contractual Services	\$ 508,959	\$ 519,294	\$ 620,668	\$ 605,495	\$ 665,950
Commodities	\$ 629,364	\$ 763,069	\$ 786,365	\$ 729,103	\$ 737,350
Capital Items	\$ 359,469	\$ 312,554	\$ 2,335,000	\$ 2,225,000	\$ 170,000
Transfers Out	\$ 102,000	\$ 102,000	\$ 100,000	\$ 100,000	\$ 75,000
<b>Total Expenditures</b>	<b>\$ 4,256,624</b>	<b>\$ 4,233,064</b>	<b>\$ 6,701,377</b>	<b>\$ 6,168,301</b>	<b>\$ 4,439,710</b>
<b>Total Less Transfers</b>	<b>\$ 4,154,624</b>	<b>\$ 4,131,064</b>	<b>\$ 6,601,377</b>	<b>\$ 6,068,301</b>	<b>\$ 4,364,710</b>
<b>Surplus (Deficit)</b>	<b>\$ 892,863</b>	<b>\$ 612,190</b>	<b>\$ (935,989)</b>	<b>\$ 116,758</b>	<b>\$ (1,646,617)</b>
<b>Fund Balance</b>	<b>\$ 4,869,351</b>	<b>\$ 5,481,541</b>	<b>\$ 4,545,552</b>	<b>\$ 5,598,300</b>	<b>\$ 3,951,683</b>

**Library Fund**

Fund	Object	Description	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget	FY20 Notes
<b>201</b>		<b><u>Library Revenues</u></b>						
201	811000	PROPERTY TAX CURRENT	\$ 4,826,542	\$ 4,698,408	\$ 5,556,287	\$ 6,007,533	\$ 2,565,743	
201	812000	PROPERTY TAX PRIOR	\$ 31,671	\$ (75,351)	\$ 35,000	\$ 55,255	\$ 45,000	
201	831500	PERS PROP REPLACE TAX	\$ 73,253	\$ 60,480	\$ 55,000	\$ 49,160	\$ 55,000	
201	833000	STATE GRANTS	\$ 28,891	\$ 29,101	\$ 29,101	\$ 46,850	\$ 46,850	
201	854000	LIBRARY OTHER	\$ 73,782	\$ 91,758	\$ 45,000	\$ 48,315	\$ 35,000	FY20 budget equal to 50% of FY18 actual Fines and Fees
201	872000	INTEREST ON INVESTMENTS	\$ 3,835	\$ 3,395	\$ 2,500	\$ 2,662	\$ 3,000	
201	877000	MISCELLANEOUS	\$ 113,106	\$ 38,594	\$ 40,000	\$ 73,455	\$ 40,000	FY19 included \$25,000 donation from Marion's Mark
201	877007	PROMOTIONAL ITEMS REV	\$ 172	\$ 478	\$ 1,000	\$ 1,000	\$ 1,000	
201	877500	COLLECTION AGENCY-MISC	\$ (1,767)	\$ (1,608)	\$ 1,500	\$ 829	\$ 1,500	
<b>Total Library Revenues</b>			<b>\$ 5,149,488</b>	<b>\$ 4,845,255</b>	<b>\$ 5,765,388</b>	<b>\$ 6,285,060</b>	<b>\$ 2,793,093</b>	
<b>2015011</b>		<b><u>Library Administration</u></b>						
2015011	910000	REGULAR SALARIES	\$ 328,980	\$ 267,744	\$ 346,930	\$ 321,921	\$ 385,000	
2015011	910010	SAL/LIBRARIANS	\$ -	\$ 45,540	\$ -	\$ 13,587	\$ -	
2015011	921000	EMP BNFTS-PPO	\$ 239,093	\$ 246,071	\$ 270,678	\$ 270,678	\$ 257,140	
2015011	921001	EMP BNFTS-HMO	\$ 82,629	\$ 110,603	\$ 121,663	\$ 121,663	\$ 106,435	
2015011	921002	EMP BNFTS-LIFE	\$ 1,614	\$ 2,346	\$ 2,581	\$ 2,581	\$ 2,819	
2015011	921003	WORKERS COMPENSATION	\$ -	\$ 684	\$ -	\$ -	\$ -	
2015011	921005	EMP BNFTS-DENTAL	\$ 20,743	\$ 24,026	\$ 26,429	\$ 26,429	\$ 23,390	
2015011	921009	EMP BNFTS-PROGRAMMING	\$ -	\$ -	\$ 1,849	\$ 1,849	\$ 1,626	
2015011	921099	WORKERS COMP	\$ 5,827	\$ 315	\$ -	\$ -	\$ -	
2015011	931700	LIB DATA PROC SV	\$ 137,641	\$ 156,887	\$ 152,968	\$ 152,968	\$ 165,000	Managed IT services, web hosting
2015011	932400	LIB MEMBER DUES	\$ 4,835	\$ 4,025	\$ 5,000	\$ 5,000	\$ 5,000	
2015011	932900	LIB MED EXAM	\$ 480	\$ -	\$ -	\$ -	\$ -	
2015011	933100	LIB RECRUIT & TESTING	\$ 1,168	\$ 2,011	\$ 2,500	\$ 2,500	\$ 2,500	
2015011	933800	CONFERENCES & TRAINING	\$ 13,949	\$ 10,251	\$ 17,000	\$ 17,000	\$ 30,000	
2015011	935100	EQPT RNTL-MAINTENANCE	\$ 5,374	\$ 6,687	\$ 8,000	\$ 8,000	\$ 22,500	Includes maintenance contracts for RFID and AMH hardware
2015011	935101	EQPT RNTL-LEASE PAYMENTS	\$ 444	\$ -	\$ -	\$ -	\$ -	
2015011	935102	EQPT RNTL-POSTAGE MACHINE	\$ 1,333	\$ 1,777	\$ 2,000	\$ 2,000	\$ 2,000	
2015011	935900	LIB CONSULT SERV	\$ 4,078	\$ 17,034	\$ 35,000	\$ 35,000	\$ 37,000	Projects include salary study, strategic planning and development consulting
2015011	936000	PUBLIC RELATIONS	\$ 8,235	\$ 9,459	\$ 10,400	\$ 10,400	\$ 15,000	
2015011	936001	PUBLIC RELATIONS NEWSLETTER	\$ 16,327	\$ 14,637	\$ 18,600	\$ 18,600	\$ 18,600	
2015011	937800	LIB BNK SERV CHG	\$ 922	\$ 816	\$ 1,500	\$ 1,500	\$ 1,500	
2015011	937900	LIB INSURANCE	\$ 6,360	\$ 6,325	\$ 10,000	\$ 10,000	\$ 7,000	
2015011	938501	GNL CNTRL SVC/TELEPHONE	\$ 10,819	\$ 10,461	\$ 12,000	\$ 12,000	\$ 12,000	
2015011	938502	GNL CNTRL SVC/POSTAGE	\$ 18,976	\$ 15,005	\$ 18,000	\$ 15,532	\$ 17,000	
2015011	938503	GNL CNTRL SVC-INTERNET	\$ 11,402	\$ 9,987	\$ 12,000	\$ 10,681	\$ 12,000	
2015011	938504	GNL CNTRL SVC/PRINTING	\$ 4,692	\$ 6,023	\$ 11,000	\$ 6,560	\$ 9,000	
2015011	942500	SPECIAL COUNSEL	\$ 5,102	\$ 38,184	\$ 30,000	\$ 30,000	\$ 30,000	
2015011	951001	OFF SPLS--PHOTOCOPY	\$ 6,859	\$ 4,687	\$ 7,900	\$ 4,271	\$ 7,000	
2015011	951002	OFF SPLS--OTHER SUPPLIES	\$ 9,191	\$ 4,719	\$ 9,600	\$ 6,963	\$ 8,000	
2015011	951003	OFF SPLS FURNISHINGS	\$ 5,463	\$ 527	\$ 4,500	\$ 1,327	\$ 18,000	
2015011	951100	LIBRARY SUPPLIES	\$ 1,081	\$ 220	\$ 2,600	\$ 1,018	\$ 2,000	
<b>Total Library Administration</b>			<b>\$ 953,617</b>	<b>\$ 1,017,049</b>	<b>\$ 1,140,698</b>	<b>\$ 1,110,028</b>	<b>\$ 1,197,510</b>	



**Library Fund**

Fund	Object	Description	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget	FY20 Notes
<b>2015012</b>		<b><u>Library Maintenance</u></b>						
2015012 910000		REGULAR SALARIES	\$ 116,652	\$ 123,596	\$ 131,182	\$ 135,949	\$ 185,000	
2015012 932103		BLDG MNT CNTR-GENL MAINT	\$ 83,133	\$ 46,024	\$ 93,600	\$ 93,600	\$ 77,600	
2015012 932104		BLDG MNT CNTR-ELEV MAINT	\$ 3,241	\$ 2,196	\$ 6,400	\$ 6,400	\$ 6,400	
2015012 932105		BLDG MNT CNTR-HVAC EQUIP	\$ 20,214	\$ 14,320	\$ 45,000	\$ 23,848	\$ 30,000	
2015012 952100		BUILDING SUPPLIES	\$ 2,607	\$ 9,565	\$ 21,000	\$ 14,973	\$ 21,000	
2015012 955000		NATURAL GAS	\$ 3,946	\$ 6,042	\$ 10,000	\$ 9,665	\$ 10,000	
2015012 990400		MOTOR EQUIPMENT	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ -	
2015012 996300		BUILDING REPAIRS	\$ 359,469	\$ 312,554	\$ 2,335,000	\$ 2,225,000	\$ 170,000	Library Capital Improvement Plan
	<b>Total</b>	<b>Library Maintenance</b>	<b>\$ 591,263</b>	<b>\$ 516,297</b>	<b>\$ 2,642,182</b>	<b>\$ 2,509,436</b>	<b>\$ 500,000</b>	
<b>2015013</b>		<b><u>Library Technical Services</u></b>						
2015013 910000		REGULAR SALARIES	\$ 364,015	\$ 250,016	\$ 307,557	\$ 191,761	\$ 295,000	
2015013 910010		SAL/LIBRARIANS	\$ -	\$ 8,800	\$ -	\$ -	\$ -	
2015013 931702		DATA PROCESSING/OCLC	\$ 11,687	\$ 9,768	\$ 13,000	\$ 10,506	\$ 15,000	OCLC and B&T Titlesource product
2015013 935100		EQPT RNTL-MAINTENANCE	\$ 2,735	\$ 2,735	\$ 4,600	\$ 4,600	\$ -	FY20 combined with data processing line 2015013-931702
2015013 949300		TRANSFER OUT	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 75,000	
2015013 951100		LIBRARY SUPPLIES	\$ 24,224	\$ 71,571	\$ 33,000	\$ 33,000	\$ 24,000	
2015013 990100		MACHINERY & EQUIPMENT	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	
	<b>Total</b>	<b>Library Technical Services</b>	<b>\$ 502,661</b>	<b>\$ 442,890</b>	<b>\$ 458,157</b>	<b>\$ 339,867</b>	<b>\$ 409,000</b>	
<b>2015014</b>		<b><u>Library Adult Reference</u></b>						
2015014 910000		REGULAR SALARIES	\$ 463,014	\$ 393,430	\$ 497,192	\$ 367,472	\$ -	FY20 Budget moved to other departments
2015014 951100		LIBRARY SUPPLIES	\$ 886	\$ 669	\$ 1,000	\$ 853	\$ 1,000	
2015014 954001		LIB RSRCS--ADULT BOOKS	\$ 76,175	\$ 68,207	\$ 92,000	\$ 79,167	\$ 78,000	
2015014 954003		LIB RSRCS--PERIODICALS	\$ 18,537	\$ 17,575	\$ 18,000	\$ 17,360	\$ 18,000	
2015014 954006		LIB RSRCS--MICROFILM	\$ 981	\$ 980	\$ 1,600	\$ 1,600	\$ 1,600	
2015014 954010		LIB RSRCS-CD ROM	\$ 122,791	\$ 131,244	\$ 150,000	\$ 140,361	\$ 135,000	
	<b>Total</b>	<b>Library Adult Reference</b>	<b>\$ 682,383</b>	<b>\$ 612,105</b>	<b>\$ 759,792</b>	<b>\$ 606,813</b>	<b>\$ 233,600</b>	
<b>2015015</b>		<b><u>Library Children's Services</u></b>						
2015015 910000		REGULAR SALARIES	\$ 412,647	\$ 455,478	\$ 442,393	\$ 451,093	\$ 535,000	
2015015 938506		GNL CNTRL SVC/PROGRAM	\$ 10,138	\$ 10,236	\$ 10,500	\$ 10,500	\$ 16,000	\$11,000 for Children Service's programming + \$5,000 for Teen programming
2015015 951100		LIBRARY SUPPLIES	\$ 3,904	\$ 4,186	\$ 4,100	\$ 4,100	\$ 4,500	
								\$102,750 for Children Service's + \$14,000 for Teens + \$3,500 for book supplies transferred
2015015 954002		LIB RSRCS-CHILDREN BOOKS	\$ 94,527	\$ 98,181	\$ 101,000	\$ 101,000	\$ 120,250	from TS
2015015 954003		LIB RSRCS--PERIODICALS	\$ 1,170	\$ 1,358	\$ 2,000	\$ 2,000	\$ 1,500	Includes Children Service's and Teen
2015015 954004		LIB RSRCS-RECORDING	\$ 12,541	\$ 15,072	\$ 12,000	\$ 12,000	\$ 23,500	\$20,000 for Children Service's and \$3,500 for Teen
2015015 954005		LIB RSRCS-AUDIO VISUAL	\$ 14,449	\$ 18,735	\$ 17,000	\$ 17,000	\$ 23,500	
2015015 954008		LIB RSRCS-MISCELLANEOUS	\$ 804	\$ 1,150	\$ 1,000	\$ 1,000	\$ 3,000	
2015015 954010		LIB RSRCS-CD ROM	\$ 3,463	\$ 3,777	\$ 3,500	\$ 3,500	\$ 6,000	\$4,000 for Children Service's and \$2,000 for Teen
	<b>Total</b>	<b>Library Children's Services</b>	<b>\$ 553,642</b>	<b>\$ 608,172</b>	<b>\$ 593,493</b>	<b>\$ 602,193</b>	<b>\$ 733,250</b>	

**Library Fund**

Fund	Object	Description	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget	FY20 Notes
<b>2015016</b>		<b><u>Library Circulation</u></b>						
2015016 910000		REGULAR SALARIES	\$ 303,644	\$ 332,759	\$ 363,645	\$ 340,771	\$ 460,000	
2015016 931701		DATA PROCESSING/CLSI	\$ 76,044	\$ 77,234	\$ 83,600	\$ 74,696	\$ 73,000	CCS membership
2015016 951100		LIBRARY SUPPLIES	\$ 9,656	\$ 6,737	\$ 6,000	\$ 6,000	\$ 4,500	
	<b>Total</b>	<b>Library Circulation</b>	<b>\$ 389,344</b>	<b>\$ 416,731</b>	<b>\$ 453,245</b>	<b>\$ 421,468</b>	<b>\$ 537,500</b>	
<b>2015017</b>		<b><u>Library Readers Services</u></b>						
2015017 910000		REGULAR SALARIES	\$ 317,974	\$ 274,739	\$ 347,245	\$ 262,947	\$ 540,000	
2015017 938506		GNL CNTRL SVC/PROGRAM	\$ 13,432	\$ 12,229	\$ 15,000	\$ 8,794	\$ 15,000	
2015017 938507		GNL CNTRL SVC/YA PROGRAMS	\$ 3,032	\$ 3,176	\$ 3,000	\$ 3,000	\$ -	FY20 Moved to Children's Services
2015017 951100		LIBRARY SUPPLIES	\$ 2,319	\$ 2,759	\$ 3,000	\$ 2,586	\$ 3,000	
2015017 954001		LIB RSRCS--ADULT BOOKS	\$ 66,924	\$ 62,931	\$ 65,000	\$ 51,270	\$ 69,000	Includes \$4,000 for book supplies transferred from TS supplies
2015017 954004		LIB RSRCS-RECORDING	\$ 26,913	\$ 26,538	\$ 30,000	\$ 28,392	\$ 22,000	
2015017 954005		LIB RSRCS-AUDIO VISUAL	\$ 39,992	\$ 43,169	\$ 40,000	\$ 40,000	\$ 40,000	
2015017 954010		LIB RSRCS-CD ROM	\$ 10,863	\$ 14,132	\$ 12,000	\$ 11,533	\$ -	FY20 Moved Teen books to Children's Services department
2015017 954011		LIB RSRCS -MWL	\$ 20,686	\$ 20,686	\$ 22,000	\$ 20,686	\$ 22,000	
2015017 954012		LIB RSRCS-E-BOOKS	\$ 24,752	\$ 51,078	\$ 27,200	\$ 27,200	\$ 55,000	Budgeted funds increased to reflect increased usage of electronic resources
2015017 954013		LIB RSRCS-YA GAMES	\$ 2,973	\$ 3,060	\$ 3,000	\$ 3,000	\$ 2,000	Adult video games only. Teen games budget moved to CS
	<b>Total</b>	<b>Library Readers Services</b>	<b>\$ 529,859</b>	<b>\$ 514,498</b>	<b>\$ 567,445</b>	<b>\$ 459,408</b>	<b>\$ 768,000</b>	
<b>2015111</b>		<b><u>Library Gift</u></b>						
2015111 952000		MATERIALS	\$ 20,690	\$ 73,513	\$ 86,365	\$ 87,278	\$ 14,000	Public art for building
	<b>Total</b>	<b>Library Gift</b>	<b>\$ 20,690</b>	<b>\$ 73,513</b>	<b>\$ 86,365</b>	<b>\$ 87,278</b>	<b>\$ 14,000</b>	
<b>2015211</b>		<b><u>Library Grant</u></b>						
2015211 936000		PUBLIC RELATIONS	\$ 33,165	\$ 31,810	\$ -	\$ 31,810	\$ 46,850	
	<b>Total</b>	<b>Library Grant</b>	<b>\$ 33,165</b>	<b>\$ 31,810</b>	<b>\$ -</b>	<b>\$ 31,810</b>	<b>\$ 46,850</b>	
	<b>Total</b>	<b>Library Fund Expenditures</b>	<b>\$ 4,256,624</b>	<b>\$ 4,233,064</b>	<b>\$ 6,701,377</b>	<b>\$ 6,168,301</b>	<b>\$ 4,439,710</b>	
		<b>Library Surplus (Deficit)</b>	<b>\$ 892,863</b>	<b>\$ 612,190</b>	<b>\$ (935,989)</b>	<b>\$ 116,758</b>	<b>\$ (1,646,617)</b>	

**Library Fund - Salary Detail**

Job title	Home Department/Code	FY19 Base Amount (Annual)	Weekly Hours	FT/PT	SS 6.20%	Medicare 1.45%	IMRF 5.74%	Life 0.092%	Total
LIBDIR - Library Director	500111 - Library Administration - Librarians	\$ 110,000	37.5	Full-Time	\$ 6,957	\$ 1,627	\$ 6,441	\$ 104	\$ 127,330
ADMASST - Admin Assistant	500112 - Library Administration Assistant	\$ 49,626	37.5	Full-Time	\$ 3,139	\$ 734	\$ 2,906	\$ 47	\$ 57,445
ADMASST - Admin Assistant	500112 - Library Administration Assistant	\$ 46,671	37.5	Full-Time	\$ 2,952	\$ 691	\$ 2,733	\$ 44	\$ 54,024
LIBOMGRA - Library Business Office MgrA	500112 - Library Administration Assistant	\$ 69,763	37.5	Full-Time	\$ 4,412	\$ 1,032	\$ 4,085	\$ 66	\$ 80,754
LIBATIII - Library Asst III	500112 - Library Administration Assistant	\$ 23,088	20	Part-Time	\$ 1,461	\$ 342	\$ 1,352	\$ -	\$ 26,705
LIBATIII - Library Asst III	500112 - Library Administration Assistant	\$ 21,445	20	Part-Time	\$ 1,357	\$ 318	\$ 1,256	\$ -	\$ 24,805
BLDGMSUP - Building Maintenance Supvr	500122 - Library Maintenance V2	\$ 61,126	37.5	Full-Time	\$ 3,866	\$ 905	\$ 3,579	\$ 58	\$ 70,757
CUSWRK11 - Custodial Worker II	500122 - Library Maintenance V2	\$ 36,168	37.5	Full-Time	\$ 2,288	\$ 535	\$ 2,118	\$ 34	\$ 41,867
LIBMON - Library Monitor	500122 - Library Maintenance V2	\$ 7,254	10	Part-Time	\$ 459	\$ 108	\$ -	\$ -	\$ 7,967
LIBMON - Library Monitor	500122 - Library Maintenance V2	\$ 8,148	10	Part-Time	\$ 516	\$ 121	\$ -	\$ -	\$ 8,949
LIBMON - Library Monitor	500122 - Library Maintenance V2	\$ 7,509	10	Part-Time	\$ 475	\$ 112	\$ -	\$ -	\$ 8,246
LIBMON - Library Monitor	500122 - Library Maintenance V2	\$ 22,931	10	Part-Time	\$ 1,451	\$ 340	\$ -	\$ -	\$ 25,181
LIBMON - Library Monitor	500124 - Library Maintenance V1	\$ 7,254	10	Part-Time	\$ 459	\$ 108	\$ -	\$ -	\$ 7,967
LIBII - Librarian II	500131 - Library Technical Services - Librar	\$ 60,965	37.5	Full-Time	\$ 3,856	\$ 902	\$ 3,570	\$ 58	\$ 70,571
LIBASSTI - Library Asst I	500132 - Library Technical Services - Assist	\$ 18,190	20	Part-Time	\$ 1,151	\$ 270	\$ 1,065	\$ -	\$ 21,040
LIBASTII - Library Asst II	500132 - Library Technical Services - Assist	\$ 19,552	20	Part-Time	\$ 1,237	\$ 290	\$ 1,145	\$ -	\$ 22,616
LIBASTII - Library Asst II	500132 - Library Technical Services - Assist	\$ 39,534	37.5	Full-Time	\$ 2,501	\$ 585	\$ 2,315	\$ 38	\$ 45,764
LIBASTII - Library Asst II	500132 - Library Technical Services - Assist	\$ 39,495	37.5	Full-Time	\$ 2,498	\$ 585	\$ 2,313	\$ 38	\$ 45,719
LIBI - Librarian I	500141 - Library Adult Reference - Librarian	\$ 52,516	37.5	Full-Time	\$ 3,322	\$ 777	\$ 3,075	\$ 50	\$ 60,790
LIBI - Librarian I	500141 - Library Adult Reference - Librarian	\$ 54,995	20	Part-Time	\$ 3,478	\$ 814	\$ 3,220	\$ -	\$ 63,608
LIBI - Librarian I	500141 - Library Adult Reference - Librarian	\$ 27,997	20	Part-Time	\$ 1,771	\$ 415	\$ 1,640	\$ -	\$ 32,383
LIBI - Librarian I	500141 - Library Adult Reference - Librarian	\$ 57,618	37.5	Full-Time	\$ 3,644	\$ 853	\$ 3,374	\$ 55	\$ 66,696
LIBII - Librarian II	500141 - Library Adult Reference - Librarian	\$ 62,034	37.5	Full-Time	\$ 3,924	\$ 918	\$ 3,632	\$ 59	\$ 71,808
REFSVMGR - Reference Services Manager	500141 - Library Adult Reference - Librarian	\$ 83,129	37.5	Full-Time	\$ 5,258	\$ 1,230	\$ 4,868	\$ 79	\$ 96,227
LIBATIII - Library Asst III	500142 - Library Adult Reference - Assistant	\$ 20,894	20	Part-Time	\$ 1,322	\$ 310	\$ 1,224	\$ -	\$ 24,168
LIBATIII - Library Asst III	500142 - Library Adult Reference - Assistant	\$ 15,179	15	Part-Time	\$ 960	\$ 225	\$ -	\$ -	\$ 16,668
LIBPAGE - Library Page	500143 - Library Adult Reference - Pages	\$ 10,494	20	Part-Time	\$ 664	\$ 156	\$ 615	\$ -	\$ 12,139
LIBPAGE - Library Page	500143 - Library Adult Reference - Pages	\$ 4,498	10	Part-Time	\$ 285	\$ 67	\$ -	\$ -	\$ 4,940
LIBPAGE - Library Page	500143 - Library Adult Reference - Pages	\$ 4,420	10	Part-Time	\$ 280	\$ 66	\$ -	\$ -	\$ 4,855
STUPAGE - Student Page	500143 - Library Adult Reference - Pages	\$ 4,420	10	Part-Time	\$ 280	\$ 66	\$ -	\$ -	\$ 4,855
STUPAGE - Student Page	500143 - Library Adult Reference - Pages	\$ 4,498	10	Part-Time	\$ 285	\$ 67	\$ -	\$ -	\$ 4,940
STUPAGE - Student Page	500143 - Library Adult Reference - Pages	\$ 4,524	10	Part-Time	\$ 287	\$ 67	\$ -	\$ -	\$ 4,969
ISCHDIR - Children Services Manager	500151 - Library Children's Services - Libra	\$ 64,632	37.5	Full-Time	\$ 4,088	\$ 956	\$ 3,785	\$ 61	\$ 74,815
LIBI - Librarian I	500151 - Library Children's Services - Libra	\$ 26,624	20	Part-Time	\$ 1,684	\$ 394	\$ 1,559	\$ -	\$ 30,794
LIBI - Librarian I	500151 - Library Children's Services - Libra	\$ 23,306	20	Part-Time	\$ 1,474	\$ 345	\$ 1,365	\$ -	\$ 26,957

Job title	Home Department/Code	FY19 Base Amount (Annual)	Weekly Hours	FT/PT	SS 6.20%	Medicare 1.45%	IMRF 5.74%	Life 0.092%	Total
LIBI - Librarian I	500151 - Library Children's Services - Libra	\$ 44,230	37.5	Full-Time	\$ 2,798	\$ 655	\$ 2,590	\$ 42	\$ 51,200
LIBI - Librarian I	500151 - Library Children's Services - Libra	\$ 28,236	20	Part-Time	\$ 1,786	\$ 418	\$ 1,654	\$ -	\$ 32,659
LIBII - Librarian II	500151 - Library Children's Services - Libra	\$ 55,992	37.5	Full-Time	\$ 3,542	\$ 829	\$ 3,279	\$ 53	\$ 64,816
LIBII - Librarian II	500151 - Library Children's Services - Libra	\$ 49,924	37.5	Full-Time	\$ 3,158	\$ 739	\$ 2,923	\$ 47	\$ 57,790
LIBII - Librarian II	500151 - Library Children's Services - Libra	\$ 45,753	37.5	Full-Time	\$ 2,894	\$ 677	\$ 2,679	\$ 43	\$ 52,962
LIBASTIV - Library Asst IV	500152 - Library Children's Services - Assis	\$ 26,104	20	Part-Time	\$ 1,651	\$ 387	\$ 1,529	\$ -	\$ 30,194
LIBASTIV - Library Asst IV	500152 - Library Children's Services - Assis	\$ 51,002	37.5	Full-Time	\$ 3,226	\$ 755	\$ 2,987	\$ 48	\$ 59,038
LIBATIII - Library Asst III	500152 - Library Children's Services - Assis	\$ 20,259	20	Part-Time	\$ 1,282	\$ 300	\$ 1,187	\$ -	\$ 23,434
LIBATIII - Library Asst III	500152 - Library Children's Services - Assis	\$ 19,708	20	Part-Time	\$ 1,247	\$ 292	\$ 1,154	\$ -	\$ 22,796
LIBATIII - Library Asst III	500152 - Library Children's Services - Assis	\$ 20,561	20	Part-Time	\$ 1,301	\$ 305	\$ 1,204	\$ -	\$ 23,783
LIBPAGE - Library Page	500153 - Library Children's Services - Pages	\$ 10,421	20	Part-Time	\$ 660	\$ 155	\$ 611	\$ -	\$ 12,056
LIBPAGE - Library Page	500153 - Library Children's Services - Pages	\$ 4,420	10	Voluntary	\$ 280	\$ 66	\$ -	\$ -	\$ 4,855
LIBPAGE - Library Page	500153 - Library Children's Services - Pages	\$ 4,550	10	Part-Time	\$ 288	\$ 68	\$ -	\$ -	\$ 4,997
LIBPAGE - Library Page	500153 - Library Children's Services - Pages	\$ 4,550	10	Part-Time	\$ 288	\$ 68	\$ -	\$ -	\$ 4,997
LIBPAGE - Library Page	500153 - Library Children's Services - Pages	\$ 4,420	10	Part-Time	\$ 280	\$ 66	\$ -	\$ -	\$ 4,855
SR PAGE - Senior Page	500153 - Library Children's Services - Pages	\$ 11,055	20	Part-Time	\$ 700	\$ 164	\$ 648	\$ -	\$ 12,789
CIRCMGRA - Circulation ManagerA	500162 - Library Circulation - Assistants	\$ 58,126	37.5	Full-Time	\$ 3,676	\$ 860	\$ 3,404	\$ 55	\$ 67,284
LIBASSTI - Library Asst I	500162 - Library Circulation - Assistants	\$ 19,448	20	Part-Time	\$ 1,230	\$ 288	\$ 1,139	\$ -	\$ 22,494
LIBASSTI - Library Asst I	500162 - Library Circulation - Assistants	\$ 12,532	20	Part-Time	\$ 793	\$ 186	\$ 734	\$ -	\$ 14,496
LIBASSTI - Library Asst I	500162 - Library Circulation - Assistants	\$ 12,875	20	Part-Time	\$ 815	\$ 191	\$ 754	\$ -	\$ 14,893
LIBASSTI - Library Asst I	500162 - Library Circulation - Assistants	\$ 14,217	20	Part-Time	\$ 900	\$ 211	\$ 833	\$ -	\$ 16,446
LIBASSTI - Library Asst I	500162 - Library Circulation - Assistants	\$ 6,266	10	Part-Time	\$ 397	\$ 93	\$ -	\$ -	\$ 6,882
LIBASSTI - Library Asst I	500162 - Library Circulation - Assistants	\$ 6,266	10	Part-Time	\$ 397	\$ 93	\$ -	\$ -	\$ 6,882
LIBASSTI - Library Asst I	500162 - Library Circulation - Assistants	\$ 6,266	10	Part-Time	\$ 397	\$ 93	\$ -	\$ -	\$ 6,882
LIBASSTI - Library Asst I	500162 - Library Circulation - Assistants	\$ 6,921	10	Part-Time	\$ 438	\$ 103	\$ -	\$ -	\$ 7,601
LIBASSTI - Library Asst I	500162 - Library Circulation - Assistants	\$ 6,266	10	Part-Time	\$ 397	\$ 93	\$ -	\$ -	\$ 6,882
LIBASTII - Library Asst II	500162 - Library Circulation - Assistants	\$ 18,356	20	Part-Time	\$ 1,161	\$ 272	\$ 1,075	\$ -	\$ 21,232
LIBASTIV - Library Asst IV	500162 - Library Circulation - Assistants	\$ 49,362	37.5	Full-Time	\$ 3,122	\$ 731	\$ 2,891	\$ 47	\$ 57,141
LIBASTIV - Library Asst IV	500162 - Library Circulation - Assistants	\$ 55,307	37.5	Full-Time	\$ 3,498	\$ 819	\$ 3,239	\$ 52	\$ 64,022
LIBATIII - Library Asst III	500162 - Library Circulation - Assistants	\$ 37,440	37.5	Full-Time	\$ 2,368	\$ 554	\$ 2,193	\$ 36	\$ 43,340
LIBATIII - Library Asst III	500162 - Library Circulation - Assistants	\$ 41,515	37.5	Full-Time	\$ 2,626	\$ 615	\$ 2,431	\$ 39	\$ 48,057
LIBI - Librarian I	500171 - Library Reader's Services - Librari	\$ 26,312	20	Part-Time	\$ 1,665	\$ 390	\$ 1,541	\$ -	\$ 30,435
LIBI - Librarian I	500171 - Library Reader's Services - Librari	\$ 25,407	20	Part-Time	\$ 1,607	\$ 376	\$ 1,488	\$ -	\$ 29,387
LIBI - Librarian I	500171 - Library Reader's Services - Librari	\$ 44,780	37.5	Full-Time	\$ 2,832	\$ 663	\$ 2,622	\$ 43	\$ 51,836
LIBI - Librarian I	500171 - Library Reader's Services - Librari	\$ 44,655	37.5	Full-Time	\$ 2,825	\$ 661	\$ 2,615	\$ 42	\$ 51,692
READSVMA - Reader Services ManagerA	500171 - Library Reader's Services - Librari	\$ 65,567	37.5	Full-Time	\$ 4,147	\$ 970	\$ 3,839	\$ 62	\$ 75,896
LIBATIII - Library Asst III	500172 - Library Reader Services - Assistant	\$ 19,448	20	Part-Time	\$ 1,230	\$ 288	\$ 1,139	\$ -	\$ 22,494
LIBATIII - Library Asst III	500172 - Library Reader Services - Assistant	\$ 22,017	20	Part-Time	\$ 1,393	\$ 326	\$ 1,290	\$ -	\$ 25,467
LIBATIII - Library Asst III	500172 - Library Reader Services - Assistant	\$ 26,686	20	Part-Time	\$ 1,688	\$ 395	\$ 1,563	\$ -	\$ 30,867
LIBATIII - Library Asst III	500172 - Library Reader Services - Assistant	\$ 14,804	15	Part-Time	\$ 937	\$ 219	\$ -	\$ -	\$ 16,257
		\$ 2,212,518			\$ 139,961	\$ 32,765	\$ 120,470	\$ 1,400	\$ 2,551,405
Merit Pool/Union Contracts		\$ 44,291							
		<u>\$ 2,256,809</u>							

Open Positions/Substitute Hours/Salary	
Adjustments	\$ 143,191
<b>Library Fund Total</b>	<b>\$ 2,400,000</b>

### Library Technology Replacement Fund - Revenues

Revenues and Other Sources	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget
Interest	\$ 202	\$ 203	\$ -	\$ 180	\$ -
Transfers In	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 75,000
<b>Total Revenues</b>	<b>\$ 100,202</b>	<b>\$ 100,203</b>	<b>\$ 100,000</b>	<b>\$ 100,180</b>	<b>\$ 75,000</b>
<b>Less Contributions &amp; Transfers</b>	<b>\$ 202</b>	<b>\$ 203</b>	<b>\$ -</b>	<b>\$ 180</b>	<b>\$ -</b>

### Library Technology Replacement Fund - Expenditures

Expenditures and Other Uses	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget
Commodities	\$ 66,572	\$ 23,963	\$ -	\$ -	\$ -
Capital Items	\$ -	\$ -	\$ 388,055	\$ 388,055	\$ 100,000
<b>Total Expenditures</b>	<b>\$ 66,572</b>	<b>\$ 23,963</b>	<b>\$ 388,055</b>	<b>\$ 388,055</b>	<b>\$ 100,000</b>
<b>Total Less Transfers</b>	<b>\$ 66,572</b>	<b>\$ 23,963</b>	<b>\$ 388,055</b>	<b>\$ 388,055</b>	<b>\$ 100,000</b>
<b>Surplus (Deficit)</b>	<b>\$ 33,630</b>	<b>\$ 76,239</b>	<b>\$ (288,055)</b>	<b>\$ (287,875)</b>	<b>\$ (25,000)</b>
<b>Fund Balance</b>	<b>\$ 335,824</b>	<b>\$ 412,063</b>	<b>\$ 124,008</b>	<b>\$ 124,189</b>	<b>\$ 99,189</b>

**Library Technology Replacement Fund**

Fund	Object	Description	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget	FY20 Notes
<b>553</b>		<b><u>Library Tech</u></b>						
553	872000	INTEREST ON INVESTMENTS	\$ 202	\$ 203	\$ -	\$ 180		
553	881100	TRANSFERS IN	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 75,000	Library fund \$75K
5536084	877011	GAIN/LOSS ON FIXED ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -	
		<b>Library Tech Repl Fund Revenues</b>	<b>\$ 100,202</b>	<b>\$ 100,203</b>	<b>\$ 100,000</b>	<b>\$ 100,180</b>	<b>\$ 75,000</b>	
<b>5535011</b>		<b><u>Library Administration</u></b>						
5535011	952000	MATERIALS	\$ 66,572	\$ 23,963	\$ -	\$ -	\$ -	
5535011	990800	COMPUTER EQUIPMENT	\$ -	\$ -	\$ 388,055	\$ 388,055	\$ 100,000	
		<b>Total Library Tech Repl Fund Expenditures</b>	<b>\$ 66,572</b>	<b>\$ 23,963</b>	<b>\$ 388,055</b>	<b>\$ 388,055</b>	<b>\$ 100,000</b>	
		<b>Library Tech Replacement Surplus (Deficit)</b>	<b>\$ 33,630</b>	<b>\$ 76,239</b>	<b>\$ (288,055)</b>	<b>\$ (287,875)</b>	<b>\$ (25,000)</b>	



## **Dempster Tax Increment Financing District**

### **Description**

Tax increment finance (TIF) funding is an incentive method used to better the economic condition of a specified area. TIF funding freezes the assessed valuation of a given area for a period of time. The development that subsequently occurs in the area results in an increase in the valuation of the district. The incremental property tax increase is placed into a segregated fund of the City, which in turn utilizes those funds to provide incentives for the initial and additional development.

The City entered into the Dempster TIF Redevelopment Agreement September 20, 1999. Final incentive payments are due in 2022.

#### *Our Mission:*

THE CITY OF PARK RIDGE IS COMMITTED TO PROVIDING EXCELLENCE IN CITY SERVICES IN ORDER TO UPHOLD A HIGH QUALITY OF LIFE,  
SO OUR COMMUNITY REMAINS A WONDERFUL PLACE TO LIVE AND WORK.

### Dempster TIF Fund - Revenues

Revenues and Other Sources	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget
Property Taxes	\$ 165,462	\$ 173,197	\$ 175,000	\$ 189,470	\$ 195,000
Interest	\$ 3	\$ 16	\$ -	\$ 9	\$ -
<b>Total Revenues</b>	<b>\$ 165,465</b>	<b>\$ 173,213</b>	<b>\$ 175,000</b>	<b>\$ 189,479</b>	<b>\$ 195,000</b>
<b>Less Contributions &amp; Transfers</b>	<b>\$ 165,465</b>	<b>\$ 173,213</b>	<b>\$ 175,000</b>	<b>\$ 189,479</b>	<b>\$ 195,000</b>

### Dempster TIF Fund - Expenditures

Expenditures and Other Uses	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget
Contractual Services	\$ 167,300	\$ 174,972	\$ 180,000	\$ 189,970	\$ 195,500
<b>Total Expenditures</b>	<b>\$ 167,300</b>	<b>\$ 174,972</b>	<b>\$ 180,000</b>	<b>\$ 189,970</b>	<b>\$ 195,500</b>
<b>Total Less Transfers</b>	<b>\$ 167,300</b>	<b>\$ 174,972</b>	<b>\$ 180,000</b>	<b>\$ 189,970</b>	<b>\$ 195,500</b>
<b>Surplus (Deficit)</b>	<b>\$ (1,835)</b>	<b>\$ (1,759)</b>	<b>\$ (5,000)</b>	<b>\$ (491)</b>	<b>\$ (500)</b>
<b>Fund Balance</b>	<b>\$ 108,378</b>	<b>\$ 106,620</b>	<b>\$ 101,620</b>	<b>\$ 106,129</b>	<b>\$ 105,629</b>



**Dempster Tax Increment Financing (TIF) District Fund**

Fund	Object	Description	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget	FY20 Notes
<b><u>202</u></b>		<b><u>Dempster TIF</u></b>						
								Redevelopment agreement passes 100% of incremental property tax on to Dempster Development.
202	811000	PROPERTY TAX CURRENT	\$ 165,462	\$ 173,197	\$ 175,000	\$ 189,470	\$ 195,000	
202	872000	INTEREST ON INVESTMENTS	\$ 3	\$ 16	\$ -	\$ 9	\$ -	
	<b>Total</b>	<b>Dempster TIF Fund Revenues</b>	<b>\$ 165,465</b>	<b>\$ 173,213</b>	<b>\$ 175,000</b>	<b>\$ 189,479</b>	<b>\$ 195,000</b>	
<b><u>2021031</u></b>		<b><u>Financial Administration</u></b>						
2021031	948500	GENERAL CONTRACTUAL SERV	\$ 1,838	\$ 1,775	\$ -	\$ -	\$ -	
	<b>Total</b>	<b>Financial Administration Expenditures</b>	<b>\$ 1,838</b>	<b>\$ 1,775</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b><u>2024063</u></b>		<b><u>Business District</u></b>						
2024063	942500	GENERAL COUNSEL	\$ -	\$ -	\$ 5,000	\$ 500	\$ 500	TIF Attorney
								Redevelopment agreement passes 100% of incremental property tax on to Dempster Development.
2024063	948500	GENERAL CONTRACTUAL SERV	\$ 165,463	\$ 173,197	\$ 175,000	\$ 189,470	\$ 195,000	
	<b>Total</b>	<b>Business District Expenditures</b>	<b>\$ 165,463</b>	<b>\$ 173,197</b>	<b>\$ 180,000</b>	<b>\$ 189,970</b>	<b>\$ 195,500</b>	
	<b>Total</b>	<b>Dempster TIF Expenditures</b>	<b>\$ 167,300</b>	<b>\$ 174,972</b>	<b>\$ 180,000</b>	<b>\$ 189,970</b>	<b>\$ 195,500</b>	
		<b>Dempster TIF Surplus (Deficit)</b>	<b>\$ (1,835)</b>	<b>\$ (1,759)</b>	<b>\$ (5,000)</b>	<b>\$ (491)</b>	<b>\$ (500)</b>	

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## CITY OF PARK RIDGE

### Motor Fuel Tax Fund

#### Description

The Motor Fuel Tax Fund accounts for the revenues and expenditures of the City's portion of the state tax on the sale of motor fuel. This tax is distributed to the City by the State on a per capita basis. Money from this fund, as directed by State law, can be utilized for the construction and maintenance of roads and related items. Annually planned expenditures include funding for street improvements.

#### *Our Mission:*

THE CITY OF PARK RIDGE IS COMMITTED TO PROVIDING EXCELLENCE IN CITY SERVICES IN ORDER TO UPHOLD A HIGH QUALITY OF LIFE,  
SO OUR COMMUNITY REMAINS A WONDERFUL PLACE TO LIVE AND WORK.

### Motor Fuel Tax Fund - Revenues

Revenues and Other Sources	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget
Intergovernmental Taxes	\$ 949,987	\$ 956,977	\$ 965,625	\$ 958,125	\$ 954,375
Interest	\$ 5,143	\$ 7,949	\$ 5,000	\$ 5,104	\$ 5,000
Miscellaneous	\$ 10,342	\$ -	\$ -	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ 965,471</b>	<b>\$ 964,927</b>	<b>\$ 970,625</b>	<b>\$ 963,229</b>	<b>\$ 959,375</b>
<b>Less Contributions &amp; Transfers</b>	<b>\$ 965,471</b>	<b>\$ 964,927</b>	<b>\$ 970,625</b>	<b>\$ 963,229</b>	<b>\$ 959,375</b>

### Motor Fuel Tax Fund - Expenditures

Expenditures and Other Uses	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget
Commodities	\$ -	\$ -	\$ 60	\$ 60	\$ -
Capital Items	\$ 917,120	\$ 961,265	\$ 1,399,940	\$ 1,366,000	\$ 1,100,000
<b>Total Expenditures</b>	<b>\$ 917,120</b>	<b>\$ 961,265</b>	<b>\$ 1,400,000</b>	<b>\$ 1,366,060</b>	<b>\$ 1,100,000</b>
<b>Total Less Transfers</b>	<b>\$ 917,120</b>	<b>\$ 961,265</b>	<b>\$ 1,400,000</b>	<b>\$ 1,366,060</b>	<b>\$ 1,100,000</b>
<b>Surplus (Deficit)</b>	<b>\$ 48,351</b>	<b>\$ 3,662</b>	<b>\$ (429,375)</b>	<b>\$ (402,831)</b>	<b>\$ (140,625)</b>
<b>Fund Balance</b>	<b>\$ 1,388,573</b>	<b>\$ 1,392,235</b>	<b>\$ 962,860</b>	<b>\$ 989,404</b>	<b>\$ 848,779</b>

**Motor Fuel Tax Fund**

Fund	Object	Description	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget	FY20 Notes
<b>203</b>		<b><u>Motor Fuel Tax Fund</u></b>						
203	832000	MOTOR FUEL TAX	\$ 949,987	\$ 956,977	\$ 965,625	\$ 958,125	\$ 954,375	Based on Illinois Municipal League Estimates-February 2019
203	872000	INTEREST ON INVESTMENTS	\$ 5,143	\$ 7,949	\$ 5,000	\$ 5,104	\$ 5,000	
203	877000	MISCELLANEOUS	\$ 10,342	\$ -	\$ -	\$ -		
	<b>Total</b>	<b>Motor Fuel Tax Fund Revenues</b>	<b>\$ 965,471</b>	<b>\$ 964,927</b>	<b>\$ 970,625</b>	<b>\$ 963,229</b>	<b>\$ 959,375</b>	
<b>2033024</b>		<b><u>Motor Fuel Tax Fund Expenditures</u></b>						
2033024	952000	MATERIALS	\$ -	\$ -	\$ 60	\$ 60	\$ -	
2033024	995152	STREET REPAIRS	\$ 917,120	\$ 961,265	\$ 1,399,940	\$ 1,366,000	\$ 1,100,000	Street Resurfacing Program
	<b>Total</b>	<b>Motor Fuel Tax Fund Expenditures</b>	<b>\$ 917,120</b>	<b>\$ 961,265</b>	<b>\$ 1,400,000</b>	<b>\$ 1,366,060</b>	<b>\$ 1,100,000</b>	
		<b>Motor Fuel Tax Fund Surplus (Deficit)</b>	<b>\$ 48,351</b>	<b>\$ 3,662</b>	<b>\$ (429,375)</b>	<b>\$ (402,831)</b>	<b>\$ (140,625)</b>	

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## **Uptown Tax Increment Financing District**

### **Description**

Tax increment finance (TIF) funding is an incentive method used to better the economic condition of a specified area. TIF funding freezes the assessed valuation of a given area for a period of time. The development that subsequently occurs in the area results in an increase in the valuation of the district. The incremental property tax increase is placed into a segregated fund of the City, which in turn utilizes those funds to provide incentives for the initial and additional development.

In 2003 the City entered into Intergovernmental Agreements (IGAs) with the Park Ridge Park District, Maine Township High School District 207 and Park Ridge-Niles Consolidated Community School District 64 for the Uptown TIF. Final IGA payments are due December 2028. Final debt payments for the Uptown TIF development are due in December 2024.

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### Uptown TIF Fund - Revenues

Revenues and Other Sources	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget
Property Taxes	\$ 2,879,694	\$ 2,673,061	\$ 2,850,000	\$ 2,610,000	\$ 2,800,000
Grant	\$ -	\$ 37,029	\$ -	\$ -	\$ -
Interest	\$ 577	\$ 227	\$ -	\$ 200	\$ -
Transfers In	\$ -	\$ 105,120	\$ -	\$ 26,312	\$ -
<b>Total Revenues</b>	<b>\$ 2,880,272</b>	<b>\$ 2,815,438</b>	<b>\$ 2,850,000</b>	<b>\$ 2,636,512</b>	<b>\$ 2,800,000</b>
<b>Less Contributions &amp; Transfers</b>	<b>\$ 2,880,272</b>	<b>\$ 2,710,318</b>	<b>\$ 2,850,000</b>	<b>\$ 2,610,200</b>	<b>\$ 2,800,000</b>

### Uptown TIF Fund - Expenditures

Expenditures and Other Uses	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget
Contractual Services	\$ 858,795	\$ 484,968	\$ 909,631	\$ 1,077,000	\$ 427,000
Capital Items	\$ 21,325	\$ 206,652	\$ 1,146,088	\$ 1,146,088	\$ -
Transfers Out	\$ -	\$ 957,501	\$ 2,348,049	\$ 2,348,049	\$ 2,359,911
<b>Total Expenditures</b>	<b>\$ 880,120</b>	<b>\$ 1,649,122</b>	<b>\$ 4,403,768</b>	<b>\$ 4,571,137</b>	<b>\$ 2,786,911</b>
<b>Total Less Transfers</b>	<b>\$ 880,120</b>	<b>\$ 691,620</b>	<b>\$ 2,055,719</b>	<b>\$ 2,223,088</b>	<b>\$ 427,000</b>
<b>Surplus (Deficit)</b>	<b>\$ 2,000,151</b>	<b>\$ 1,166,316</b>	<b>\$ (1,553,768)</b>	<b>\$ (1,934,625)</b>	<b>\$ 13,089</b>
<b>Fund Balance</b>	<b>\$ 4,597,979</b>	<b>\$ 5,764,295</b>	<b>\$ 4,210,527</b>	<b>\$ 3,829,670</b>	<b>\$ 3,842,759</b>



**Uptown Tax Increment Financing (TIF) District Fund**

Fund	Object	Description	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget	FY20 Notes
<b>204</b>		<b><u>Uptown TIF</u></b>						
204	811000	PROPERTY TAX CURRENT	\$ 2,863,916	\$ 2,653,825	\$ 2,850,000	\$ 2,600,000	\$ 2,800,000	
204	812000	PROPERTY TAX PRIOR	\$ 15,778	\$ 19,237	\$ -	\$ 10,000	\$ -	
204	832900	FEDERAL GRANTS	\$ -	\$ 37,029	\$ -	\$ -	\$ -	
204	872000	INTEREST ON INVESTMENTS	\$ 577	\$ 227	\$ -	\$ 200	\$ -	
204	881100	TRANSFERS IN	\$ -	\$ 105,120	\$ -	\$ 26,312	\$ -	FY19 Transfer in is from closure of a Debt Service Fund
	<b>Total</b>	<b>Uptown TIF Fund Revenues</b>	<b>\$ 2,880,272</b>	<b>\$ 2,815,438</b>	<b>\$ 2,850,000</b>	<b>\$ 2,636,512</b>	<b>\$ 2,800,000</b>	
<b>2041027</b>		<b><u>Economic Development</u></b>						
2041027	948500	GENERAL CONTRACTUAL SERV	\$ 853,895	\$ 481,431	\$ 904,631	\$ 1,075,000	\$ 425,000	Intergovernmental Agreement payments: SD207 New Students and New Growth, SD64 New Students and Park Ridge Park District New Growth. FY19 included a reimbursement payment to Park District for projects.
2041027	949300	TRANSFER OUT	\$ -	\$ 957,501	\$ 2,348,049	\$ 2,348,049	\$ 2,359,911	Abated 90% of 2015A Debt Service: \$409,770; 2015B Debt Service Paid in Full 12/1/18: Abated 90% of 2016 Debt Service: \$1,950,141. Remaining 10%, paid from property tax revenue
	<b>Total</b>	<b>Economic Development Expenditures</b>	<b>\$ 853,895</b>	<b>\$ 1,438,932</b>	<b>\$ 3,252,680</b>	<b>\$ 3,423,049</b>	<b>\$ 2,784,911</b>	
<b>2043027</b>								
2043027	998000	PARKING LOT CONSTRUCT	\$ -	\$ 142,149	\$ -	\$ -	\$ -	
	<b>Total</b>	<b>UPTOWN PKG</b>	<b>\$ -</b>	<b>\$ 142,149</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>2043072</b>		<b><u>Grounds Maintenance</u></b>						
2043072	997100	UPTOWN STREETSCAPING	\$ 21,325	\$ 64,503	\$ 1,146,088	\$ 1,146,088	\$ -	Project was completed Fall of 2018. Illinois Department of Transportation pays invoices and bills the City.
	<b>Total</b>	<b>Grounds Maintenance Expenditures</b>	<b>\$ 21,325</b>	<b>\$ 64,503</b>	<b>\$ 1,146,088</b>	<b>\$ 1,146,088</b>	<b>\$ -</b>	
<b>2044063</b>		<b><u>Business District</u></b>						
2044063	942500	GENERAL COUNSEL	\$ 4,450	\$ 2,000	\$ 5,000	\$ 2,000	\$ 2,000	TIF Attorney
2044063	948500	GENERAL CONTRACTUAL SERV	\$ 450	\$ 1,538	\$ -	\$ -	\$ -	Annual filing now completed by staff.
	<b>Total</b>	<b>Business District Expenditures</b>	<b>\$ 4,900</b>	<b>\$ 3,538</b>	<b>\$ 5,000</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	
	<b>Total</b>	<b>Uptown TIF Fund Expenditures</b>	<b>\$ 880,120</b>	<b>\$ 1,649,122</b>	<b>\$ 4,403,768</b>	<b>\$ 4,571,137</b>	<b>\$ 2,786,911</b>	
		<b>Uptown TIF Surplus (Deficit)</b>	<b>\$ 2,000,151</b>	<b>\$ 1,166,316</b>	<b>\$ (1,553,768)</b>	<b>\$ (1,934,625)</b>	<b>\$ 13,089</b>	

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## CITY OF PARK RIDGE

### Illinois Municipal Retirement Fund

#### Description

The Illinois Municipal Retirement Fund (IMRF) is a Special Revenue fund used to account for property tax revenue levied for the purpose of funding IMRF pension obligations. Pension payments are remitted to IMRF on a monthly basis based on actual payroll. The City's calendar year 2019 IMRF rate is 5.74% of covered payroll.

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### Illinois Municipal Retirement Fund - Revenues

Revenues and Other Sources	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget
Property Taxes	\$ 2,093,484	\$ 809,409	\$ 641,773	\$ 498,740	\$ 951,773
Intergovernmental Taxes	\$ 27,080	\$ 22,368	\$ 20,000	\$ 22,000	\$ 22,000
Contribution from Other Funds	\$ 214,897	\$ 215,169	\$ 112,123	\$ 112,123	\$ 67,494
<b>Total Revenues</b>	<b>\$ 2,335,461</b>	<b>\$ 1,046,946</b>	<b>\$ 773,896</b>	<b>\$ 632,863</b>	<b>\$ 1,041,267</b>
<b>Less Contributions &amp; Transfers</b>	<b>\$ 2,120,564</b>	<b>\$ 831,777</b>	<b>\$ 661,773</b>	<b>\$ 520,740</b>	<b>\$ 973,773</b>

### Illinois Municipal Retirement Fund - Expenditures

Expenditures and Other Uses	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget
All Other Personnel	\$ 1,786,033	\$ 849,542	\$ 864,408	\$ 748,901	\$ 618,192
Transfers Out	\$ -	\$ 548,244	\$ -	\$ -	\$ 397,000
<b>Total Expenditures</b>	<b>\$ 1,786,033</b>	<b>\$ 1,397,786</b>	<b>\$ 864,408</b>	<b>\$ 748,901</b>	<b>\$ 1,015,192</b>
<b>Total Less Transfers</b>	<b>\$ 1,786,033</b>	<b>\$ 849,542</b>	<b>\$ 864,408</b>	<b>\$ 748,901</b>	<b>\$ 618,192</b>
<b>Surplus (Deficit)</b>	<b>\$ 549,428</b>	<b>\$ (350,840)</b>	<b>\$ (90,512)</b>	<b>\$ (116,038)</b>	<b>\$ 26,075</b>
Balance Sheet Adjustment					
<b>Fund Balance</b>	<b>\$ 603,476</b>	<b>\$ 252,635</b>	<b>\$ 162,123</b>	<b>\$ 136,597</b>	<b>\$ 162,672</b>

**Illinois Municipal Retirement Fund (IMRF)**

Fund	Object	Description	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget	FY20 Notes
<b>206</b>		<b><u>IMRF Revenues</u></b>						
206	811000	PROPERTY TAX CURRENT	\$ 1,000,255	\$ 809,409	\$ 641,773	\$ 498,740	\$ 951,773	
206	811004	SS/MEDICARE PROPERTY TAX	\$ 1,093,228	\$ -	\$ -	\$ -	\$ -	
206	831500	PERS PROP REPLACE TAX	\$ 27,080	\$ 22,368	\$ 20,000	\$ 22,000	\$ 22,000	
206	880500	CONTRIBUTION FROM SEWER	\$ 78,519	\$ 72,643	\$ 31,255	\$ 31,255	\$ 19,608	IMRF portion only.
206	880600	CONTRIBUTION FROM ENTER	\$ 114,699	\$ 112,429	\$ 62,793	\$ 62,793	\$ 39,755	IMRF portion only.
206	880700	CONTRIBUTION FRM PARKING	\$ 21,679	\$ 30,097	\$ 18,075	\$ 18,075	\$ 8,131	IMRF portion only.
	<b>Total</b>	<b>IMRF Revenues</b>	<b>\$ 2,335,461</b>	<b>\$ 1,046,946</b>	<b>\$ 773,896</b>	<b>\$ 632,863</b>	<b>\$ 1,041,267</b>	
<b>2066050</b>		<b><u>IMRF Expenditures</u></b>						
2066050	949100	PENSION PAYMENTS	\$ 961,880	\$ 849,542	\$ 864,408	\$ 748,901	\$ 618,192	IMRF Rate decrease from 9.52% to 5.74% on 1/1/2019
2066050	949101	FICA/MEDICARE	\$ 824,153	\$ -	\$ -	\$ -	\$ -	
2066050	949300	TRANSFER OUT	\$ -	\$ 548,244	\$ -	\$ -	\$ 397,000	Funds Needed to Close 2012B (Fund 311)
	<b>Total</b>	<b>IMRF Expenditures</b>	<b>\$ 1,786,033</b>	<b>\$ 1,397,786</b>	<b>\$ 864,408</b>	<b>\$ 748,901</b>	<b>\$ 1,015,192</b>	
		<b>IMRF Surplus (Deficit)</b>	<b>\$ 549,428</b>	<b>\$ (350,840)</b>	<b>\$ (90,512)</b>	<b>\$ (116,038)</b>	<b>\$ 26,075</b>	

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## CITY OF PARK RIDGE

### Federal Insurance Contributions Act Fund

#### Description

The Federal Insurance Contributions Act (FICA) fund is a Special Revenue fund used to account for property tax revenue levied for the purpose of funding the City's FICA obligations. Payments are remitted to the federal government on a bi-weekly payment, along with the employee's contribution.

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### Federal Insurance Contributions Act Tax Fund - Revenues

Revenues and Other Sources	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget
Property Taxes	\$ -	\$ 1,033,894	\$ 861,684	\$ 669,639	\$ 822,934
Contribution from Other Funds	\$ -	\$ 96,630	\$ 94,363	\$ 94,363	\$ 89,953
Transfers In	\$ -	\$ 548,244	\$ -	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ 1,678,768</b>	<b>\$ 956,047</b>	<b>\$ 764,002</b>	<b>\$ 912,887</b>
<b>Less Contributions &amp; Transfers</b>	<b>\$ -</b>	<b>\$ 1,033,894</b>	<b>\$ 861,684</b>	<b>\$ 669,639</b>	<b>\$ 822,934</b>

### Federal Insurance Contributions Act Tax Fund - Expenditures

Expenditures and Other Uses	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget
All Other Personnel	\$ -	\$ 835,649	\$ 933,443	\$ 864,623	\$ 917,141
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 835,649</b>	<b>\$ 933,443</b>	<b>\$ 864,623</b>	<b>\$ 917,141</b>
<b>Total Less Transfers</b>	<b>\$ -</b>	<b>\$ 835,649</b>	<b>\$ 933,443</b>	<b>\$ 864,623</b>	<b>\$ 917,141</b>
<b>Surplus (Deficit)</b>	<b>\$ -</b>	<b>\$ 843,119</b>	<b>\$ 22,604</b>	<b>\$ (100,621)</b>	<b>\$ (4,254)</b>
Balance Sheet Adjustment					
<b>Fund Balance</b>	<b>\$ -</b>	<b>\$ 843,119</b>	<b>\$ 865,723</b>	<b>\$ 742,498</b>	<b>\$ 738,244</b>



**Federal Insurance Contributions Act Tax (FICA) Fund**

Fund	Object	Description	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget	FY20 Notes
<b>207</b>		<b><u>FICA Fund Revenues</u></b>						
207	811000	PROPERTY TAX CURRENT	\$ -	\$ 1,033,894	\$ 861,684	\$ 669,639	\$ 822,934	
207	880500	CONTRIBUTION FROM SEWER	\$ -	\$ 33,129	\$ 26,305	\$ 26,305	\$ 26,133	
207	880600	CONTRIBUTION FROM ENTER	\$ -	\$ 50,092	\$ 52,846	\$ 52,846	\$ 52,984	
207	880700	CONTRIBUTION FRM PARKING	\$ -	\$ 13,409	\$ 15,212	\$ 15,212	\$ 10,836	
207	881100	TRANSFERS IN	\$ -	\$ 548,244	\$ -	\$ -	\$ -	
	<b>Total</b>	<b>FICA Fund Revenues</b>	<b>\$ -</b>	<b>\$ 1,678,768</b>	<b>\$ 956,047</b>	<b>\$ 764,002</b>	<b>\$ 912,887</b>	
<b>2076050</b>		<b><u>FICA Fund Expenditures</u></b>						
2076050	949101	FICA/MEDICARE	\$ -	\$ 835,649	\$ 933,443	\$ 864,623	\$ 917,141	Social Security 6.2% + Medicare 1.45%.
	<b>Total</b>	<b>FICA Fund Expenditures</b>	<b>\$ -</b>	<b>\$ 835,649</b>	<b>\$ 933,443</b>	<b>\$ 864,623</b>	<b>\$ 917,141</b>	
		<b>FICA Surplus (Deficit)</b>	<b>\$ -</b>	<b>\$ 843,119</b>	<b>\$ 22,604</b>	<b>\$ (100,621)</b>	<b>\$ (4,254)</b>	

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## CITY OF PARK RIDGE

### Municipal Waste Fund

#### Description

The Municipal Waste Fund is a Special Revenue fund used to account for the City's garbage collection program. The primary revenue source for this fund is through property tax collections. In 2016 the City negotiated a contract with a new garbage hauler, Groot Waste Management.

The City is a member of The Solid Waste Agency of Northern Cook County (SWANCC). SWANCC was formed in 1988 to provide comprehensive solid waste management programs to twenty-three member communities. Since 1994, the Agency has owned a solid waste transfer station in the Village of Glenview to provide solid waste transfer and disposal services to its members.

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### Municipal Waste Fund - Revenues

Revenues and Other Sources	FY17 Actual		FY18 Actual		FY19 Revised Budget		FY19 Forecast		FY20 Proposed Budget	
Property Taxes	\$	3,438,267	\$	3,207,295	\$	2,855,034	\$	2,218,728	\$	2,855,034
<b>Total Revenues</b>	\$	3,438,267	\$	3,207,295	\$	2,855,034	\$	2,218,728	\$	2,855,034
<b>Less Contributions &amp; Transfers</b>	\$	3,438,267	\$	3,207,295	\$	2,855,034	\$	2,218,728	\$	2,855,034

### Municipal Waste Fund - Expenditures

Expenditures and Other Uses	FY17 Actual		FY18 Actual		FY19 Revised Budget		FY19 Forecast		FY20 Proposed Budget	
Regular Salaries	\$	52,811	\$	56,102	\$	51,703	\$	51,247	\$	53,190
Employee Insurance	\$	11,022	\$	7,896	\$	8,493	\$	8,493	\$	9,410
Contractual Services	\$	2,636,870	\$	2,790,747	\$	2,882,000	\$	2,865,414	\$	2,959,982
<b>Total Expenditures</b>	\$	2,700,704	\$	2,854,746	\$	2,942,196	\$	2,925,154	\$	3,022,582
<b>Total Less Transfers</b>	\$	2,700,704	\$	2,854,746	\$	2,942,196	\$	2,925,154	\$	3,022,582
<b>Surplus (Deficit)</b>	\$	737,563	\$	352,549	\$	(87,162)	\$	(706,426)	\$	(167,548)
<b>Fund Balance</b>	\$	1,202,965	\$	1,555,514	\$	1,468,352	\$	849,088	\$	681,540

**Municipal Waste Fund**

Fund	Object	Description	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget	FY20 Notes
<b>208</b>		<b><u>Municipal Waste Fund</u></b>						
208	811000	PROPERTY TAX CURRENT	\$ 3,438,267	\$ 3,207,295	\$ 2,855,034	\$ 2,218,728	\$ 2,855,034	
		<b>Total Municipal Waste Fund Revenues</b>	<b>\$ 3,438,267</b>	<b>\$ 3,207,295</b>	<b>\$ 2,855,034</b>	<b>\$ 2,218,728</b>	<b>\$ 2,855,034</b>	
<b>2083043</b>		<b><u>Solid Waste Disposal</u></b>						
2083043	910000	REGULAR SALARIES	52,811	56,102	51,703	51,247	\$ 53,190	
2083043	921000	EMP BNFTS-PPO	6,633	5,073	5,442	5,442	\$ 6,182	
2083043	921001	EMP BNFTS-HMO	3,769	2,280	2,448	2,448	\$ 2,559	
2083043	921002	EMP BNFTS-LIFE	63	48	56	56	\$ 68	
2083043	921005	EMP BNFTS-DENTAL	558	495	508	508	\$ 562	
2083043	921009	EMP BNFTS-PROGRAMMING	-	-	39	39	\$ 39	
2083043	947600	SCAVENGER SERVICE	2,568,396	2,711,247	2,797,000	2,780,414	\$ 2,874,982	Groot \$2,221,982; SWANCC \$653K
2083043	947700	REFUSE DISPOSAL	68,474	79,501	85,000	85,000	\$ 85,000	Disposal of spoils: asphalt, leaves; Fluctuation based on weather conditions
		<b>Total Municipal Waste Fund Expenditures</b>	<b>\$ 2,700,704</b>	<b>\$ 2,854,746</b>	<b>\$ 2,942,196</b>	<b>\$ 2,925,154</b>	<b>\$ 3,022,582</b>	
		<b>Municipal Waste Surplus (Deficit)</b>	<b>\$ 737,563</b>	<b>\$ 352,549</b>	<b>\$ (87,162)</b>	<b>\$ (706,426)</b>	<b>\$ (167,548)</b>	

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## **Asset Forfeiture Fund**

### **Description**

The Asset Forfeiture Fund is a Special Revenue Fund created to account for the receipts of state remitted asset forfeitures and seizures, federally remitted asset forfeitures and seizures and DUI fines. Revenues and expenditures are tracked by source and category to ensure monies spent comply with local, state and federal statutes.

The annual budget reflects funds that have been received and are available to spend.

#### *Our Mission:*

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### Asset Forfeiture Fund - Revenues

Revenues and Other Sources	FY17 Actual		FY18 Actual		FY19 Revised Budget		FY19 Forecast		FY20 Proposed Budget	
Miscellaneous	\$	76,175	\$	10,767	\$	-	\$	10,883	\$	-
<b>Total Revenues</b>	\$	76,175	\$	10,767	\$	-	\$	10,883	\$	-
<b>Less Contributions &amp; Transfers</b>	\$	76,175	\$	10,767	\$	-	\$	10,883	\$	-

### Asset Forfeiture Fund - Expenditures

Expenditures and Other Uses	FY17 Actual		FY18 Actual		FY19 Revised Budget		FY19 Forecast		FY20 Proposed Budget	
Commodities	\$	18,059	\$	16,524	\$	152,507	\$	12,685	\$	142,232
<b>Total Expenditures</b>	\$	18,059	\$	16,524	\$	152,507	\$	12,685	\$	142,232
<b>Total Less Transfers</b>	\$	18,059	\$	16,524	\$	152,507	\$	12,685	\$	142,232
<b>Surplus (Deficit)</b>	\$	58,116	\$	(5,757)	\$	(152,507)	\$	(1,802)	\$	(142,232)
<b>Fund Balance</b>	\$	149,791	\$	144,034	\$	(8,473)	\$	142,232	\$	(0)



**Asset Forfeiture Fund**

Fund	Object	Description	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget	FY20 Notes
<b>221</b>		<b><u>Asset Forfeiture Revenues</u></b>						
221	853712	STATE DRUG SEIZURE RECEIPTS	\$ 1,455	\$ 3,347	\$ -	\$ -	\$ -	
221	853714	STATE ASSET FORFEITURE RECEIPTS	\$ 31,407	\$ 3,180	\$ -	\$ 7,001	\$ -	
221	853715	DUI FINE RECEIPTS	\$ 5,036	\$ 4,160	\$ -	\$ 3,795	\$ -	
221	853716	FEDERAL FORFEITURE RECEIPTS	\$ 38,278	\$ 79	\$ -	\$ 86	\$ -	
	<b>Total</b>	<b>Asset Forfeiture Revenues</b>	<b>\$ 76,175</b>	<b>\$ 10,767</b>	<b>\$ -</b>	<b>\$ 10,883</b>	<b>\$ -</b>	
<b>2212012</b>		<b><u>Asset Forfeiture Expenditures</u></b>						
2212012	952008	DUI MATERIALS	\$ 911	\$ 285	\$ 43,206	\$ 722	\$ 47,947	Budget represents funds available to spend, actual spend based on need
2212012	952009	DRUG MATERIALS	\$ 5,077	\$ 11,051	\$ 44,855	\$ 86	\$ 35,880	
2212012	952014	STATE ASSET FORFEITURE	\$ 11,915	\$ 5,176	\$ 24,252	\$ 9,206	\$ 20,756	
2212012	952016	FEDERAL FORFEITURE	\$ 156	\$ 12	\$ 40,194	\$ 2,671	\$ 37,649	
	<b>Total</b>	<b>Asset Forfeiture Expenditures</b>	<b>\$ 18,059</b>	<b>\$ 16,524</b>	<b>\$ 152,507</b>	<b>\$ 12,685</b>	<b>\$ 142,232</b>	
		<b>Asset Forfeiture Surplus (Deficit)</b>	<b>\$ 58,116</b>	<b>\$ (5,757)</b>	<b>\$ (152,507)</b>	<b>\$ (1,802)</b>	<b>\$ (142,232)</b>	

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## CITY OF PARK RIDGE

### Foreign Fire Fund

#### Description

The Foreign Fire fund is a Special Revenue fund established to account for Foreign Fire tax revenue. The tax is a two-percent charge paid by consumers who purchase fire insurance from companies based outside of Illinois. The tax is collected by the Illinois Municipal League (IML) and is not subject to control by City Council. State law, ILCS 5/11-10-1, requires that these funds be turned over to the Foreign Fire Insurance Board. The Foreign Fire Insurance Board is responsible for voting on appropriate spending of the funds in accordance with state law.

The annual budget reflects funds that have been received and are available to spend by the board.

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### Foreign Fire Tax Fund - Revenues

Revenues and Other Sources	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget
Other Local Taxes	\$ 63,595	\$ 67,012	\$ 67,000	\$ 63,000	\$ 63,000
Interest	\$ 193	\$ 132	\$ 100	\$ 122	\$ -
<b>Total Revenues</b>	<b>\$ 63,788</b>	<b>\$ 67,144</b>	<b>\$ 67,100</b>	<b>\$ 63,122</b>	<b>\$ 63,000</b>
<b>Less Contributions &amp; Transfers</b>	<b>\$ 63,788</b>	<b>\$ 67,144</b>	<b>\$ 67,100</b>	<b>\$ 63,122</b>	<b>\$ 63,000</b>

### Foreign Fire Tax Fund - Expenditures

Expenditures and Other Uses	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget
Commodities	\$ 66,457	\$ 74,867	\$ 65,000	\$ 65,000	\$ 106,401
<b>Total Expenditures</b>	<b>\$ 66,457</b>	<b>\$ 74,867</b>	<b>\$ 65,000</b>	<b>\$ 65,000</b>	<b>\$ 106,401</b>
<b>Total Less Transfers</b>	<b>\$ 66,457</b>	<b>\$ 74,867</b>	<b>\$ 65,000</b>	<b>\$ 65,000</b>	<b>\$ 106,401</b>
<b>Surplus (Deficit)</b>	<b>\$ (2,669)</b>	<b>\$ (7,723)</b>	<b>\$ 2,100</b>	<b>\$ (1,878)</b>	<b>\$ (43,401)</b>
<b>Fund Balance</b>	<b>\$ 53,002</b>	<b>\$ 45,279</b>	<b>\$ 47,379</b>	<b>\$ 43,401</b>	<b>\$ 0</b>

**Foreign Fire Tax Fund**

Fund	Object	Description	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget	FY20 Notes
<b><u>222</u></b>		<b><u>Foreign Fire Fund</u></b>						
222	816000	FOREIGN FIRE INSURANCE TAX	\$ 63,595	\$ 67,012	\$ 67,000	\$ 63,000	\$ 63,000	Tax on non-IL insurance company that has policy holders who are IL residents.
222	872000	INTEREST ON INVESTMENTS	\$ 193	\$ 132	\$ 100	\$ 122	\$ -	
	<b>Total</b>	<b>Foreign Fire Revenues</b>	<b>\$ 63,788</b>	<b>\$ 67,144</b>	<b>\$ 67,100</b>	<b>\$ 63,122</b>	<b>\$ 63,000</b>	
<b><u>2222023</u></b>		<b><u>Emergency Response</u></b>						
								Budget represents funds available to spend, actual spend determined by Foreign Fire Tax Board
2222023	952000	MATERIALS	\$ 66,457	\$ 74,867	\$ 65,000	\$ 65,000	\$ 106,401	
	<b>Total</b>	<b>Foreign Fire Tax Expenditures</b>	<b>\$ 66,457</b>	<b>\$ 74,867</b>	<b>\$ 65,000</b>	<b>\$ 65,000</b>	<b>\$ 106,401</b>	
		<b>Foreign Fire Tax Fund Surplus/(Def)</b>	<b>\$ (2,669)</b>	<b>\$ (7,723)</b>	<b>\$ 2,100</b>	<b>\$ (1,878)</b>	<b>\$ (43,401)</b>	

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## **Proprietary Funds**

### **Description**

Proprietary Funds account for business type activities of governmental units. There are two types of Proprietary Funds: Enterprise Funds and Internal Service Funds. The key distinction between these two funds is that Enterprise Funds charge fees for goods or services to external users and internal service funds charge fees for goods or services to governmental departments, agency component units or other governmental units. Proprietary Funds use the full accrual basis of accounting and have equity accounts. Depreciation expense is recorded in Enterprise Funds, but the City excludes this non-cash expense from its budget.

#### **ENTERPRISE FUNDS:**

- Parking Fund
- Water Fund
- Sewer Fund

#### **INTERNAL SERVICE FUNDS:**

- Motor Equipment Replacement Fund
- Technology Replacement Fund
- Employee Benefit Fund

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## **Parking Fund**

### **Description**

The Parking Fund is an Enterprise Fund used to account for the revenue and expenses associated with the maintenance of the City's surface and commuter lots. Revenue is generated from daily charges, lease agreements and hourly parking meters.

Parking lot and meter maintenance and revenue collection is conducted by the Public Works Department. Parking enforcement is conducted by the Police Department. The Finance Department administers sale of parking permits and lease agreements.

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### Parking Fund - Revenues

Revenues and Other Sources	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget
Charges for Services	\$ 237,313	\$ 240,224	\$ 289,700	\$ 279,000	\$ 307,000
Fines and Forfeitures	\$ 175,317	\$ 133,690	\$ 143,500	\$ 114,000	\$ 103,000
Miscellaneous	\$ -	\$ -	\$ -	\$ 3,558	\$ -
<b>Total Revenues</b>	<b>\$ 412,631</b>	<b>\$ 373,914</b>	<b>\$ 433,200</b>	<b>\$ 396,558</b>	<b>\$ 410,000</b>
<b>Less Contributions &amp; Transfers</b>	<b>\$ 412,631</b>	<b>\$ 373,914</b>	<b>\$ 433,200</b>	<b>\$ 396,558</b>	<b>\$ 410,000</b>

### Parking Fund - Expenditures

Expenditures and Other Uses	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget
Regular Salaries	\$ 170,196	\$ 153,872	\$ 181,602	\$ 145,288	\$ 141,647
Overtime	\$ 101	\$ -	\$ 500	\$ -	\$ 500
Employee Insurance	\$ 14,696	\$ 27,089	\$ 29,833	\$ 29,846	\$ 25,058
All Other Personnel	\$ 2,699	\$ (8,597)	\$ -	\$ -	\$ -
Contractual Services	\$ 106,595	\$ 80,417	\$ 92,456	\$ 99,100	\$ 104,300
Commodities	\$ 18,244	\$ 16,812	\$ 62,628	\$ 57,828	\$ 17,000
Capital Items	\$ -	\$ (0.09)	\$ 71,010	\$ 69,500	\$ -
Transfers Out	\$ 103,943	\$ 219,515	\$ 96,108	\$ 96,108	\$ 65,610
<b>Total Expenditures</b>	<b>\$ 416,474</b>	<b>\$ 489,107</b>	<b>\$ 534,137</b>	<b>\$ 497,670</b>	<b>\$ 354,115</b>
<b>Total Less Transfers</b>	<b>\$ 312,531</b>	<b>\$ 269,592</b>	<b>\$ 438,029</b>	<b>\$ 401,562</b>	<b>\$ 288,505</b>
<b>Surplus (Deficit)</b>	<b>\$ (3,844)</b>	<b>\$ (115,193)</b>	<b>\$ (100,937)</b>	<b>\$ (101,112)</b>	<b>\$ 55,885</b>
Balance Sheet Adjustment	\$ (42,082)	\$ (7,346)	\$ (40,000)	\$ -	\$ (23,000)
<b>Unrestricted Net Position</b>	<b>\$ (466,305)</b>	<b>\$ (588,844)</b>	<b>\$ (729,781)</b>	<b>\$ (689,956)</b>	<b>\$ (657,072)</b>

**Parking Fund Account Detail**

Fund	Object	Description	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget	FY20 Notes
<b>501</b>		<b><u>Parking Fund Revenues</u></b>						
501	853000	PARKING METER FINES	\$ 170,486	\$ 129,925	\$ 140,000	\$ 110,000	\$ 100,000	
501	853001	PARKING VIOLATION-ADJUDICATION	\$ 4,831	\$ 3,765	\$ 3,500	\$ 4,000	\$ 3,000	
501	865000	PARKING METERS	\$ 143,292	\$ 140,240	\$ 181,200	\$ 65,000	\$ 65,000	
501	865001	PARKING PAY STATIONS - DEE ROAD	\$ 60,676	\$ 57,134	\$ 59,000	\$ 62,000	\$ 73,000	Increase due to fee change.
501	865002	PARKING PAY STATIONS - UPTOWN	\$ -	\$ -	\$ -	\$ 93,000	\$ 109,000	FY19 Forecast includes automated pay box revenue from 501-865000
501	866000	UNMETERED PARKING	\$ 33,346	\$ 42,850	\$ 49,500	\$ 59,000	\$ 60,000	
	<b>Total</b>	<b>Parking Fund Revenues</b>	<b>\$ 412,631</b>	<b>\$ 373,914</b>	<b>\$ 433,200</b>	<b>\$ 396,558</b>	<b>\$ 410,000</b>	
<b>5013027</b>		<b><u>Parking Fund Expenditures</u></b>						
								FY19, removed one (1) Part-Time Parking Enforcement Officer-29 hours week and added to General Fund Police Administration Department one (1) Community Service Officer-29 hours per week
5013027	910000	REGULAR SALARIES	\$ 170,196	\$ 153,872	\$ 181,602	\$ 145,288	\$ 141,647	
5013027	915200	OVERTIME	\$ 101	\$ -	\$ 500	\$ -	\$ 500	
5013027	921000	EMP BNFTS-PPO	\$ 8,844	\$ 17,402	\$ 19,115	\$ 19,115	\$ 16,462	
5013027	921001	EMP BNFTS-HMO	\$ 5,025	\$ 7,822	\$ 8,599	\$ 8,599	\$ 6,814	
5013027	921002	EMP BNFTS-LIFE	\$ 83	\$ 166	\$ 198	\$ 198	\$ 180	
5013027	921005	EMP BNFTS-DENTAL	\$ 743	\$ 1,699	\$ 1,783	\$ 1,795	\$ 1,497	
5013027	921009	EMP BNFTS-PROGRAMMING	\$ -	\$ -	\$ 138	\$ 140	\$ 104	
5013027	941701	CITATION FEES	\$ 21,770	\$ 15,105	\$ 17,436	\$ 13,100	\$ 15,600	
5013027	945200	REAL PROPERTY RENTAL	\$ 11,580	\$ 11,940	\$ 12,500	\$ 12,000	\$ 13,500	
5013027	947800	BANK SERVICE CHARGES	\$ 114	\$ 238	\$ 180	\$ 2,000	\$ 4,000	FY20 increase attributed to new parking pay stations credit card fees
5013027	948500	GENERAL CONTRACTUAL SERV	\$ 54,022	\$ 36,199	\$ 41,340	\$ 53,000	\$ 51,200	FY20, increase attributed to more repairs and maintenance to common areas and new pay stations
5013027	948509	CONT SVCS -PROPERTY TAX	\$ 19,109	\$ 16,935	\$ 21,000	\$ 19,000	\$ 20,000	
5013027	949100	PENSION PAYMENTS	\$ 2,699	\$ (8,597)	\$ -	\$ -	\$ -	
5013027	949300	TRANSFER OUT	\$ 103,943	\$ 219,515	\$ 96,108	\$ 96,108	\$ 65,610	General Fund Shared Services: \$46,643, IMRF: \$8,131, FICA: \$10,836
5013027	952000	MATERIALS	\$ 14,965	\$ 10,503	\$ 56,800	\$ 52,000	\$ 10,000	Parking meter repair and materials
5013027	955500	ELECTRICITY	\$ 3,279	\$ 6,309	\$ 5,828	\$ 5,828	\$ 7,000	Parking lot lights for all City owned/managed lots
5013027	998000	PARKING LOT CONSTRUCT	\$ -	\$ (0.09)	\$ 71,010	\$ 69,500	\$ -	
	<b>Total</b>	<b>Parking Fund Expenditures</b>	<b>\$ 416,474</b>	<b>\$ 489,107</b>	<b>\$ 534,137</b>	<b>\$ 497,670</b>	<b>\$ 354,115</b>	
		<b>Parking Surplus (Deficit)</b>	<b>\$ (3,844)</b>	<b>\$ (115,193)</b>	<b>\$ (100,937)</b>	<b>\$ (101,112)</b>	<b>\$ 55,885</b>	

**Parking Fund - Salary Detail**

Job title	Home Department/Code	FY19 Base Amount (Annual)	Weekly Hours	FT/PT	SS 6.20%	Medicare 1.45%	IMRF 5.74%	Life 0.009%	Total
PARKENF - Parking Enforcement Officer	303027 - Parking	\$ 34,669	29	Part Time	\$ 2,193	\$ 513	\$ 2,030	\$ -	\$ 40,099
PARKENF - Parking Enforcement Officer	303027 - Parking	\$ 34,669	29	Part Time	\$ 2,193	\$ 513	\$ 2,030	\$ -	\$ 40,099
		\$ 69,338			\$ 4,386	\$ 1,026	\$ 4,060	\$ -	\$ 80,198
	Merit Pool/Union Contracts/Adjustments	\$ 1,388							
		\$ 70,726							
Salaries Allocated from Other Funds									
	Public Works - General Fund	\$ 70,921							
	<b>Parking Fund - Total</b>	<b>\$ 141,647</b>							



## **Water Fund**

### **Description**

The Water Fund is an Enterprise Fund that accounts for the revenue and expenses associated with the transmission, treatment, storage and sale of water to the residential, commercial and industrial customers within the City. The City is a wholesale purchaser of water from the City of Chicago. The water rate has two components; the variable water rate accounts for the purchase of water from the City of Chicago and the transmission of the water to residents, the fixed rate covers operations and maintenance costs.

The Water Fund has debt associated with a 2004 bond issuance in the amount of \$11,860,000 for the construction of a new water reservoir and pump station. Outstanding debt on this bond issue was refunded in 2014 for present value savings of \$878,000. The last payment on the 2014 debt issuance is due December 2025.

The Finance Department is responsible for utility billing. Bills are generated bi-monthly for users.

The Public Works Department is responsible for design and permitting of the public water supply as well as the maintenance, distribution and treatment of water supplied to residents.

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### Water Fund - Revenues

Revenues and Other Sources	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget
Charges for Services	\$ 10,292,012	\$ 10,587,334	\$ 11,014,000	\$ 10,712,000	\$ 10,798,500
Interest	\$ 2,423	\$ 1,019	\$ 1,000	\$ -	\$ -
Miscellaneous	\$ 45,074	\$ 32,202	\$ 30,000	\$ 25,000	\$ 25,000
<b>Total Revenues</b>	<b>\$ 10,339,510</b>	<b>\$ 10,620,555</b>	<b>\$ 11,045,000</b>	<b>\$ 10,737,000</b>	<b>\$ 10,823,500</b>
<b>Less Contributions &amp; Transfers</b>	<b>\$ 10,339,510</b>	<b>\$ 10,620,555</b>	<b>\$ 11,045,000</b>	<b>\$ 10,737,000</b>	<b>\$ 10,823,500</b>

### Water Fund - Expenditures

Expenditures and Other Uses	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget
Regular Salaries	\$ 551,469	\$ 611,638	\$ 673,558	\$ 683,705	\$ 692,599
Overtime	\$ 106,158	\$ 122,884	\$ 100,000	\$ 100,000	\$ 125,000
Employee Insurance	\$ 100,152	\$ 89,858	\$ 110,647	\$ 110,647	\$ 122,526
All Other Personnel	\$ 32,981	\$ (13,476)	\$ 36,000	\$ 23,000	\$ 27,000
Contractual Services	\$ 4,865,929	\$ 5,989,820	\$ 5,777,890	\$ 6,199,496	\$ 5,859,000
Commodities	\$ 384,220	\$ 312,510	\$ 453,198	\$ 338,717	\$ 363,000
Capital Items	\$ 985,080	\$ 448,200	\$ 3,340,000	\$ 2,819,415	\$ 4,500,000
Transfers Out	\$ 1,933,835	\$ 1,867,317	\$ 2,097,337	\$ 2,097,337	\$ 2,050,580
<b>Total Expenditures</b>	<b>\$ 8,959,822</b>	<b>\$ 9,428,750</b>	<b>\$ 12,588,630</b>	<b>\$ 12,372,317</b>	<b>\$ 13,739,705</b>
<b>Total Less Transfers</b>	<b>\$ 7,025,988</b>	<b>\$ 7,561,433</b>	<b>\$ 10,491,293</b>	<b>\$ 10,274,980</b>	<b>\$ 11,689,125</b>
<b>Surplus (Deficit)</b>	<b>\$ 1,379,687</b>	<b>\$ 1,191,804</b>	<b>\$ (1,543,630)</b>	<b>\$ (1,635,317)</b>	<b>\$ (2,916,205)</b>
Balance Sheet Adjustment	\$	\$ 35,980	\$ -	\$ -	\$ -
<b>Ending Unrestricted Net Position</b>	<b>\$ 5,726,978</b>	<b>\$ 6,954,762</b>	<b>\$ 5,411,132</b>	<b>\$ 5,319,445</b>	<b>\$ 2,403,240</b>

Water Fund								
Fund	Object	Description	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget	FY20 Notes
<b>502</b>		<b><u>Water Fund Revenues</u></b>						
502	860000	FIXED CHARGE	\$ 1,343,548	\$ 1,313,053	\$ 1,420,000	\$ 1,400,000	\$ 1,430,500	Rate increase effective 1/1/19
502	861000	WATER SALES	\$ 4,536,738	\$ 4,732,821	\$ 4,764,000	\$ 4,600,000	\$ 9,350,000	FY20, combine 502-861001 revenue into 502-861000. Assumes volume sold of 1,150,000
502	861001	CITY OF CHGO WATER SALES	\$ 4,382,732	\$ 4,517,234	\$ 4,800,000	\$ 4,700,000	\$ -	
502	862000	WATER METERS	\$ 28,994	\$ 24,227	\$ 30,000	\$ 12,000	\$ 18,000	
502	872000	INTEREST ON INVESTMENTS	\$ 2,423	\$ 1,019	\$ 1,000	\$ -	\$ -	
502	877000	MISCELLANEOUS	\$ 46,405	\$ 32,202	\$ 30,000	\$ 25,000	\$ 25,000	
502	877011	GAIN/LOSS ON FIXED ASSETS	\$ (1,331)	\$ -	\$ -	\$ -	\$ -	-
<b>Total Water Fund Revenues</b>			<b>\$ 10,339,510</b>	<b>\$ 10,620,555</b>	<b>\$ 11,045,000</b>	<b>\$ 10,737,000</b>	<b>\$ 10,823,500</b>	
<b>5023051</b>		<b><u>Water Administration Expenditures</u></b>						
5023051 910000		REGULAR SALARIES	\$ 551,469	\$ 611,638	\$ 673,558	\$ 683,705	\$ 98,353	FY20 only budgeting utility billing staff. Public works staff now budgeted in Water Main Services
5023051 915200		OVERTIME	\$ 106,158	\$ 122,884	\$ 100,000	\$ 100,000	\$ 5,000	
5023051 921000		EMP BNFTS-PPO	\$ 63,009	\$ 57,726	\$ 70,898	\$ 70,898	\$ 80,494	
5023051 921001		EMP BNFTS-HMO	\$ 31,409	\$ 25,946	\$ 31,893	\$ 31,893	\$ 33,318	
5023051 921002		EMP BNFTS-LIFE	\$ 629	\$ 550	\$ 733	\$ 733	\$ 882	
5023051 921005		EMP BNFTS-DENTAL	\$ 5,104	\$ 5,636	\$ 6,612	\$ 6,612	\$ 7,322	Assumed rate increase
5023051 921009		EMP BNFTS-PROGRAMMING	\$ -	\$ -	\$ 511	\$ 511	\$ 509	
5023051 941700		DATA PROCESSING SERVICES	\$ 21,413	\$ 21,995	\$ 23,000	\$ 23,000	\$ 25,000	
5023051 947200		POSTAL CHARGES	\$ 33,050	\$ 33,084	\$ 35,000	\$ 34,000	\$ 36,000	
5023051 947800		BANK SERVICE CHARGES	\$ -	\$ 5,048	\$ 6,000	\$ 20,000	\$ 30,000	
5023051 949100		PENSION PAYMENTS	\$ 11,863	\$ (37,788)	\$ -	\$ -	\$ -	Shared Services: \$968,816, IMRF: \$39,755, FICA: \$52,984, 2014A Debt Service: \$814,025, MERF: \$125K, IT Replacement Fund: \$50K
5023051 949300		TRANSFER OUT	\$ 1,933,835	\$ 1,867,317	\$ 2,097,337	\$ 2,097,337	\$ 2,050,580	
5023051 990400		MOTOR EQUIPMENT	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	
<b>Total Water Administration Expenditures</b>			<b>\$ 2,957,939</b>	<b>\$ 2,914,035</b>	<b>\$ 3,045,542</b>	<b>\$ 3,068,689</b>	<b>\$ 2,367,459</b>	

Water Fund								
Fund	Object	Description	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget	FY20 Notes
5023052		<u>Water Supply &amp; Treatment Expenditures</u>						
5023052	940300	WATER PURCHASES-CHICAGO	\$ 4,661,179	\$ 5,855,695	\$ 5,555,000	\$ 6,000,000	\$ 5,600,000	Assumes 1,400,000 mg purchased and a CPI increase of 2% over current rate Environmental Protection Agency mandated tests; new Fourth Unregulated Contaminant
5023052	941400	TESTING	\$ 6,046	\$ 7,417	\$ 12,000	\$ 9,000	\$ 12,000	Monitoring Rule mandated testing
5023052	943700	TRAINING	\$ 10	\$ 2,307	\$ 3,000	\$ 2,000	\$ 3,000	Water licensing classes; new employees
5023052	947400	MEMBERSHIP DUES	\$ -	\$ -	\$ -	\$ 1,915	\$ 3,000	FY20 City-wide American Water Works Association Membership
5023052	948500	GENERAL CONTRACTUAL SERV	\$ 18,092	\$ 7,492	\$ 25,000	\$ 25,000	\$ 25,000	Alarm systems, water testing, SCADA repairs, general maintenance.
5023052	952000	MATERIALS	\$ 3,575	\$ 12,054	\$ 20,000	\$ 17,304	\$ 20,000	Chlorine; diesel fuel; general maintenance
5023052	955000	NATURAL GAS	\$ 2,313	\$ 2,425	\$ 2,730	\$ 2,730	\$ 3,000	Gas at water pump stations
5023052	955500	ELECTRICITY	\$ 81,847	\$ 81,233	\$ 85,468	\$ 85,468	\$ 90,000	Electricity at water pump stations
5023052	996300	SOUTH STATION DRIVEWAY	\$ -	\$ -	\$ 40,000	\$ 34,415	\$ -	FY19 Budget included repaving of south station water supply driveway
Total Water Supply & Treatment Expenditures			\$ 4,773,291	\$ 5,968,623	\$ 5,743,198	\$ 6,177,832	\$ 5,756,000	
5023054		<u>Water Main Services</u>						
5023054	910000	REGULAR SALARIES	\$ -	\$ -	\$ -	\$ -	\$ 594,246	Public Works staff previously budgeted under Water Administration
5023054	915000	EXTRA HELP	\$ 14,213	\$ 16,908	\$ 27,000	\$ 14,000	\$ 18,000	Four summer interns at \$4,500 per intern
5023054	915200	OVERTIME	\$ -	\$ -	\$ -	\$ -	\$ 120,000	Public Works overtime previously budgeted under Water Administration
5023054	926000	UNIFORMS	\$ 6,905	\$ 7,404	\$ 9,000	\$ 9,000	\$ 9,000	Uniform rentals and uniform reimbursements per IUOE Local 150 contract
5023054	941200	WATER SURVEYS	\$ -	\$ -	\$ 15,000	\$ 1,145	\$ 75,000	ME Simpson leak detection
5023054	948500	GENERAL CONTRACTUAL SERV	\$ 119,200	\$ 56,782	\$ 83,890	\$ 82,436	\$ 25,000	Emergency repairs by outside contractors Water main and hydrant repairs; fire hydrants; service leaks; meter parts; stone, concrete and soil
5023054	952000	MATERIALS	\$ 220,683	\$ 171,565	\$ 230,000	\$ 213,215	\$ 230,000	
5023054	993000	WATER MAIN INFRASTRUCTURE	\$ 785,080	\$ 248,200	\$ 2,300,000	\$ 1,785,000	\$ 1,000,000	Replacement of identified water mains; cost dependent upon procurement results
Total Water Main Service Expenditures			\$ 1,146,081	\$ 500,859	\$ 2,664,890	\$ 2,104,796	\$ 2,071,246	
5023055		<u>Water Meter Services</u>						
5023055	948500	GENERAL CONTRACTUAL SERV	\$ 6,710	\$ -	\$ 20,000	\$ 1,000	\$ 25,000	Testing of meters
5023055	956000	METERS	\$ 75,801	\$ 45,233	\$ 115,000	\$ 20,000	\$ 20,000	Replacement meters and pass thru meters used in new developments
5023055	993100	ADVANCED METERING INFRASTRUCTURE	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	\$ 3,500,000	Based on vendor proposals
Total Water Meter Service Expenditures			\$ 82,511	\$ 45,233	\$ 1,135,000	\$ 1,021,000	\$ 3,545,000	
Total Water Fund Expenditures			\$ 8,959,822	\$ 9,428,750	\$ 12,588,630	\$ 12,372,317	\$ 13,739,705	
Water Fund Surplus (Deficit)			\$ 1,379,687	\$ 1,191,804	\$ (1,543,630)	\$ (1,635,317)	\$ (2,916,205)	



**Water Fund - Salary Detail**

Job title	Home Department/Code	FY19 Base Amount (Annual)	Weekly Hours	FT/PT	SS 6.20%	Medicare 1.45%	IMRF 5.74%	Life 0.009%	Total
PUMPOP - Pump Station Operator	303054 - Water Main Services	\$ 60,244	37.5	Full-Time	\$ 3,829	\$ 896	\$ 3,545	\$ 57	\$ 70,078
PWSUPV - Public Works Supervisor	303054 - Water Main Services	\$ 87,065	37.5	Full-time	\$ 5,534	\$ 1,295	\$ 5,123	\$ 83	\$ 101,277
		\$ 147,309			\$ 9,363	\$ 2,191	\$ 8,668	\$ 140	\$ 171,355
	Merit Pool/Union Contracts/Adjustments	\$ 3,684							
		<u>\$ 150,993</u>							

<u>Salaries Allocated from Other Funds</u>	
Public Works - General Fund	\$ 443,253
Senior Fiscal Tech-Finance-General Fund (.50 FTE)	\$ 23,322
Senior Fiscal Tech-Finance-General Fund (.75 FTE)	\$ 29,302
Utility Billing Specialist-Finance-General Fund (1.0 FTE)	\$ 45,729
<b>Water Fund - Total</b>	<b>\$ 692,599</b>

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## **Sewer Fund**

### **Description**

The Sewer Fund is an Enterprise Fund that was established by the City in 2010 to account for revenue and expenses associated with the maintenance of the City's sanitary sewer mains and connections to the Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) interceptors, including the inspection, cleaning and maintenance of catch basins, drains, lift stations and manholes. Prior to the Sewer Fund being established, sewer costs were accounting for in the General Fund.

The Sewer Fund has debt associated with a 2012 bond issuance in the amount of \$5,415,000 for capital improvements to the City's sewer system as part of a larger capital improvement plan. The last payment on this debt issuance is due December 2028.

A stormwater utility study was conducted in fiscal year 2018 to update the 2012 plan. Results from this study continue to be discussed and will be implemented as decisions are made and projects are identified.

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### Sewer Fund - Revenues

Revenues and Other Sources	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget
Charges for Services	\$ 1,962,897	\$ 1,948,882	\$ 2,136,123	\$ 1,955,000	\$ 2,127,500
Interest	\$ 2,828	\$ 1,189	\$ -	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ 1,965,724</b>	<b>\$ 1,950,071</b>	<b>\$ 2,136,123</b>	<b>\$ 1,955,000</b>	<b>\$ 2,127,500</b>
<b>Less Contributions &amp; Transfers</b>	<b>\$ 1,965,724</b>	<b>\$ 1,950,071</b>	<b>\$ 2,136,123</b>	<b>\$ 1,955,000</b>	<b>\$ 2,127,500</b>

### Sewer Fund - Expenditures

Expenditures and Other Uses	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget
Regular Salaries	\$ 387,915	\$ 333,710	\$ 326,603	\$ 330,062	\$ 341,610
Overtime	\$ 26,732	\$ 35,130	\$ 36,000	\$ 36,000	\$ 38,000
Employee Insurance	\$ 68,282	\$ 58,904	\$ 53,651	\$ 53,651	\$ 60,433
All Other Personnel	\$ 27,214	\$ (7,530)	\$ 22,000	\$ 22,544	\$ 22,000
Contractual Services	\$ 179,670	\$ 164,243	\$ 265,000	\$ 210,000	\$ 260,000
Commodities	\$ 111,134	\$ 124,607	\$ 150,000	\$ 150,000	\$ 150,000
Capital Items	\$ 606,160	\$ 583,507	\$ 1,153,351	\$ 1,437,351	\$ 900,000
Transfers Out	\$ 728,063	\$ 851,227	\$ 819,142	\$ 819,142	\$ 763,569
<b>Total Expenditures</b>	<b>\$ 2,135,171</b>	<b>\$ 2,143,799</b>	<b>\$ 2,825,747</b>	<b>\$ 3,058,749</b>	<b>\$ 2,535,612</b>
<b>Total Less Transfers</b>	<b>\$ 1,407,108</b>	<b>\$ 1,292,572</b>	<b>\$ 2,006,605</b>	<b>\$ 2,239,607</b>	<b>\$ 1,772,043</b>
<b>Surplus (Deficit)</b>	<b>\$ (169,447)</b>	<b>\$ (193,728)</b>	<b>\$ (689,624)</b>	<b>\$ (1,103,750)</b>	<b>\$ (408,112)</b>
Balance Sheet Adjustment	\$	\$ 426,639		\$	\$ -
<b>Ending Unrestricted Net Position</b>	<b>\$ 3,734,547</b>	<b>\$ 3,967,458</b>	<b>\$ 3,277,834</b>	<b>\$ 2,863,708</b>	<b>\$ 2,455,596</b>

Sewer Fund													
Fund	Object	Description	FY17 Actual		FY18 Actual		FY19 Revised Budget		FY19 Forecast	FY20 Proposed Budget	FY20 Notes		
503 Sewer Fund Revenues													
503	817200	SEWER CHARGE	\$	1,555,899	\$	1,604,272	\$	1,752,000	\$	1,590,000	\$	1,736,500	Sewer variable charge assumes a billing volume of 1.15M and rate of \$1.51 per 1,000 gallons. Sewer fixed charges assumes 12,500 accounts billed every other month at \$3.55. FY19 trending lower than budget.
503	860000	FIXED CHARGE	\$	251,265	\$	235,839	\$	259,123	\$	240,000	\$	266,000	
503	872000	INTEREST ON INVESTMENTS	\$	2,828	\$	1,189	\$	-	\$	-	\$	-	
503	877040	IN LIEU OF DETENTION	\$	155,732	\$	108,771	\$	125,000	\$	125,000	\$	125,000	
Total Sewer Fund Revenues			\$	1,965,724	\$	1,950,071	\$	2,136,123	\$	1,955,000	\$	2,127,500	
5033031 Sewer Fund Expenses													
5033031	910000	REGULAR SALARIES	\$	387,915	\$	333,710	\$	326,603	\$	330,062	\$	341,610	
5033031	915000	EXTRA HELP	\$	15,191	\$	22,399	\$	18,000	\$	18,544	\$	18,000	Four summer interns at \$4,500 per intern Dependent on weather and storms
5033031	915200	OVERTIME	\$	26,732	\$	35,130	\$	36,000	\$	36,000	\$	38,000	
5033031	921000	EMP BNFTS-PPO	\$	26,533	\$	37,840	\$	34,378	\$	34,378	\$	39,702	
5033031	921001	EMP BNFTS-HMO	\$	37,195	\$	17,008	\$	15,464	\$	15,464	\$	16,433	
5033031	921002	EMP BNFTS-LIFE	\$	431	\$	361	\$	355	\$	355	\$	435	
5033031	921005	EMP BNFTS-DENTAL	\$	4,124	\$	3,695	\$	3,206	\$	3,206	\$	3,611	
5033031	921009	EMP BNFTS-PROGRAMMING	\$	-	\$	-	\$	248	\$	248	\$	251	
5033031	926000	UNIFORMS	\$	2,000	\$	2,000	\$	4,000	\$	4,000	\$	4,000	Uniform rentals and uniform reimbursements per IUOE Local 150 contract
5033031	948500	GENERAL CONTRACTUAL SERV	\$	172,570	\$	156,493	\$	250,000	\$	200,000	\$	250,000	Emergency sewer repairs
5033031	948502	SWR CLEAN & TV	\$	7,100	\$	7,750	\$	15,000	\$	10,000	\$	10,000	Sewer line locating; televise problem areas
5033031	949100	PENSION PAYMENTS	\$	10,023	\$	(31,928)	\$	-	\$	-	\$	-	General Fund Shared Services.: \$192K; IMRF: \$19K; FICA: \$26K; 2012A Debt Service: \$450,800; MERF: \$25K; IT Replacement Fund: \$50K
5033031	949300	TRANSFER OUT	\$	728,063	\$	851,227	\$	819,142	\$	819,142	\$	763,569	
5033031	952000	MATERIALS	\$	77,353	\$	70,914	\$	100,000	\$	100,000	\$	100,000	Increase in material costs; inlets; manholes and sewer lines
5033031	955500	ELECTRICITY	\$	33,781	\$	53,694	\$	50,000	\$	50,000	\$	50,000	Electricity for Sibley Lift Station; weather and storms dictate expenses
5033031	990400	MOTOR EQUIPMENT	\$	50,000	\$	50,000	\$	-	\$	-	\$	-	
FY19 Forecast: Design of storm water utility projects, \$784,000; FY20: Upsizing Dempster													
5033031	994013	SEWER IMPROVEMENT PROJECT	\$	-	\$	-	\$	500,000	\$	784,000	\$	300,000	Street pipe by Metropolitan Water Reclamation District: \$300,000
5033031	994014	SEWER LINING IMPROVEMENTS	\$	556,160	\$	533,507	\$	653,351	\$	653,351	\$	600,000	Lining of sewers based on evaluation; length contingent on project costs
Total Sewer Fund Expenditures			\$	2,135,171	\$	2,143,799	\$	2,825,747	\$	3,058,749	\$	2,535,612	
Sewer Surplus (Deficit)			\$	(169,447)	\$	(193,728)	\$	(689,624)	\$	(1,103,750)	\$	(408,112)	

**Sewer Fund - Salary Detail**

Job title	Home Department/Code	FY19 Base Amount (Annual)	Weekly Hours	FT/PT	SS 6.20%	Medicare 1.45%	IMRF 5.74%	Life 0.009%	Total
MWI - Maintenance Worker I	303031 - Sewer	\$ 61,356	37.5	Full-time	\$ 3,995	\$ 935	\$ 3,698	\$ 60	\$ 73,112
MWI - Maintenance Worker I	303031 - Sewer	\$ 61,356	37.5	Full-time	\$ 3,995	\$ 935	\$ 3,698	\$ 60	\$ 73,112
		\$ 122,712			\$ 7,990	\$ 1,870	\$ 7,396	\$ 120	\$ 146,224
	Merit Pool/Union Contracts/Adjustments	\$ 6,136							
		\$ 128,848							

Salaries Allocated from Other Funds	
Public Works - General Fund	\$ 212,762
<b>Sewer Fund - Total</b>	<b>\$ 341,610</b>



## **Motor Equipment Replacement Fund**

### **Description**

The Motor Equipment Replacement Fund (MERF) is an Internal Service Fund used to account for the replacement of the City fleet. Annualized funding helps alleviate unpredictability of high-cost items affecting future years' budgets. By funding an expense over a period of years (five to twenty plus years of service life), the City improves overall budgetary control and provides departments with safer and more dependable equipment at the end of the equipment's service life. Equipment needs are evaluated each year and the schedule modified for changes in the condition of equipment. Some items may need replacement sooner than expected due to high maintenance costs and other items lives may be extended thus delaying their replacements.

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### Motor Equipment Replacement Fund - Revenues

Revenues and Other Sources	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget
Interest	\$ 1,616	\$ 679	\$ 1,500	\$ -	\$ -
Miscellaneous	\$ 40,224	\$ 66,048	\$ 15,000	\$ 21,931	\$ -
Transfers In	\$ 277,000	\$ 1,277,000	\$ 1,455,242	\$ 1,455,242	\$ 1,150,000
<b>Total Revenues</b>	<b>\$ 318,839</b>	<b>\$ 1,343,727</b>	<b>\$ 1,471,742</b>	<b>\$ 1,477,173</b>	<b>\$ 1,150,000</b>
<b>Less Contributions &amp; Transfers</b>	<b>\$ 41,839</b>	<b>\$ 66,727</b>	<b>\$ 16,500</b>	<b>\$ 21,931</b>	<b>\$ -</b>

### Motor Equipment Replacement Fund - Expenditures

Expenditures and Other Uses	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget
Capital Items	\$ 660,929	\$ 1,230,523	\$ 1,329,382	\$ 1,204,932	\$ 535,000
<b>Total Expenditures</b>	<b>\$ 660,929</b>	<b>\$ 1,230,523</b>	<b>\$ 1,329,382</b>	<b>\$ 1,204,932</b>	<b>\$ 535,000</b>
<b>Total Less Transfers</b>	<b>\$ 660,929</b>	<b>\$ 1,230,523</b>	<b>\$ 1,329,382</b>	<b>\$ 1,204,932</b>	<b>\$ 535,000</b>
<b>Surplus (Deficit)</b>	<b>\$ (342,090)</b>	<b>\$ 113,204</b>	<b>\$ 142,360</b>	<b>\$ 272,241</b>	<b>\$ 615,000</b>
Balance Sheet Adjustment	\$ (16,895)				
<b>Unrestricted Net Position</b>	<b>\$ 2,637,493</b>	<b>\$ 2,750,698</b>	<b>\$ 2,893,058</b>	<b>\$ 3,022,939</b>	<b>\$ 3,637,939</b>



**Motor Equipment Replacement Fund**

Fund	Object	Description	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget	FY20 Notes
<b>551</b>		<b><u>MERF Revenues</u></b>						
551	872000	INTEREST ON INVESTMENTS	\$ 1,616	\$ 679	\$ 1,500	\$ -	\$ -	
551	875500	CONTRIBUTIONS	\$ 23,328	\$ -	\$ -	\$ -	\$ -	
551	877011	GAIN/LOSS ON FIXED ASSETS	\$ 16,896	\$ 63,163	\$ 15,000	\$ 21,931	\$ -	
551	877015	DAMAGE TO CITY PROPERTY	\$ -	\$ 2,885	\$ -	\$ -	\$ -	
551	881100	TRANSFERS IN	\$ 277,000	\$ 1,277,000	\$ 1,455,242	\$ 1,455,242	\$ 1,150,000	General Fund: \$1M; Water Fund: \$125K; Sewer Fund: \$25K
	<b>Total</b>	<b>MERF Revenues</b>	<b>\$ 318,839</b>	<b>\$ 1,343,727</b>	<b>\$ 1,471,742</b>	<b>\$ 1,477,173</b>	<b>\$ 1,150,000</b>	
<b>5516020</b>		<b><u>MERF Expenditures</u></b>						
5516020	990400	MOTOR EQUIPMENT	\$ 660,929	\$ 1,230,523	\$ 1,329,382	\$ 1,204,932	\$ 535,000	
	<b>Total</b>	<b>MERF Expenses</b>	<b>\$ 660,929</b>	<b>\$ 1,230,523</b>	<b>\$ 1,329,382</b>	<b>\$ 1,204,932</b>	<b>\$ 535,000</b>	
		<b>MERF Surplus (Deficit)</b>	<b>\$ (342,090)</b>	<b>\$ 113,204</b>	<b>\$ 142,360</b>	<b>\$ 272,241</b>	<b>\$ 615,000</b>	

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## **Information Technology Replacement Fund**

### **Description**

The Information Technology Replacement Fund is an Internal Service Fund that provides computer, printer, copier and technological operations throughout the City. The fund is used to maintain and upgrade the City's communication and information networks. Providing a consistent level of funding helps alleviate the unpredictability of technological enhancement costs. A detailed inventory replacement schedule is maintained. Computers, copiers, servers and network software are projected to have a specific life span and are replaced and/or upgraded systematically each year. Additionally, departments requests for new computers, copiers or computer upgrades are reviewed and approved based on a long term information technology plan.

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### Information Technology Replacement Fund - Revenues

Revenues and Other Sources	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget
Interest	\$ 202	\$ 85	\$ -	\$ -	\$ -
Transfers In	\$ 125,000	\$ 625,000	\$ 298,000	\$ 298,000	\$ 350,000
<b>Total Revenues</b>	<b>\$ 125,202</b>	<b>\$ 625,085</b>	<b>\$ 298,000</b>	<b>\$ 298,000</b>	<b>\$ 350,000</b>
<b>Less Contributions &amp; Transfers</b>	<b>\$ 202</b>	<b>\$ 85</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

### Information Technology Replacement Fund - Expenditures

Expenditures and Other Uses	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget
Capital Items	\$ 323,127	\$ 283,335	\$ 492,544	\$ 448,750	\$ 377,500
Transfers Out	\$ 10,000	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ 333,127</b>	<b>\$ 283,335</b>	<b>\$ 492,544</b>	<b>\$ 448,750</b>	<b>\$ 377,500</b>
<b>Total Less Transfers</b>	<b>\$ 323,127</b>	<b>\$ 283,335</b>	<b>\$ 492,544</b>	<b>\$ 448,750</b>	<b>\$ 377,500</b>
<b>Surplus (Deficit)</b>	<b>\$ (207,925)</b>	<b>\$ 341,750</b>	<b>\$ (194,544)</b>	<b>\$ (150,750)</b>	<b>\$ (27,500)</b>
Balance Sheet Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Unrestricted Net Position</b>	<b>\$ 459,650</b>	<b>\$ 801,400</b>	<b>\$ 606,856</b>	<b>\$ 650,650</b>	<b>\$ 623,150</b>

**Information Technology Replacement Fund**

Fund	Object	Description	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget	FY20 Notes
<b>552</b>		<b><u>Tech Replacement Revenues</u></b>						
552	872000	INTEREST ON INVESTMENTS	\$ 202	\$ 85	\$ -	\$ -		
552	881100	TRANSFERS IN	\$ 125,000	\$ 625,000	\$ 298,000	\$ 298,000	\$ 350,000	General Fund: \$250K, Water Fund: \$50K, Sewer Fund: \$50K
	<b>Total</b>	<b>Tech Replacement Revenues</b>	<b>\$ 125,202</b>	<b>\$ 625,085</b>	<b>\$ 298,000</b>	<b>\$ 298,000</b>	<b>\$ 350,000</b>	
<b>5521025</b>		<b><u>Tech Replacement Expenditures</u></b>						
5521025	949300	TRANSFER OUT	\$ 10,000	\$ -	\$ -	\$ -		
5521025	990800	COMPUTER EQUIPMENT	\$ 323,127	\$ 283,335	\$ 492,544	\$ 448,750	\$ 377,500	Project details are provided in the City's Capital Plan
	<b>Total</b>	<b>Tech Replacement Expenditures</b>	<b>\$ 333,127</b>	<b>\$ 283,335</b>	<b>\$ 492,544</b>	<b>\$ 448,750</b>	<b>\$ 377,500</b>	
		<b>Tech Replacement Surplus (Deficit)</b>	<b>\$ (207,925)</b>	<b>\$ 341,750</b>	<b>\$ (194,544)</b>	<b>\$ (150,750)</b>	<b>\$ (27,500)</b>	

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## **Employee Benefits Fund**

### **Description**

The Employee Benefits Fund is an Internal Service Fund created in 2015 to account for the charges to each fund for providing health and other related benefits to employees and retirees.

Since 2015 the City has been a member of the Intergovernmental Personnel Benefit Cooperative (IPBC), a municipal pool consisting of over 70 local governments. Through IPBC the City retains the third-party administrative services of Blue Cross/Blue Shield of Illinois to provide PPO and HMO programs. In addition the City provides employees with term life insurance, dental benefits, an employee assistance program, flexible spending benefits, vision benefits and a wellness program.

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### Employee Benefits Fund - Revenues

Revenues and Other Sources	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget
Miscellaneous	\$ 4,061,045	\$ 3,907,491	\$ 4,246,201	\$ 4,310,391	\$ 4,480,500
<b>Total Revenues</b>	<b>\$ 4,061,045</b>	<b>\$ 3,907,491</b>	<b>\$ 4,246,201</b>	<b>\$ 4,310,391</b>	<b>\$ 4,480,500</b>
<b>Less Contributions &amp; Transfers</b>	<b>\$ 4,061,045</b>	<b>\$ 3,907,491</b>	<b>\$ 4,246,201</b>	<b>\$ 4,310,391</b>	<b>\$ 4,480,500</b>

### Employee Benefits Fund - Expenditures

Expenditures and Other Uses	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget
Employee Insurance	\$ 3,257,809	\$ 4,030,028	\$ 4,246,200	\$ 4,247,700	\$ 4,453,994
<b>Total Expenditures</b>	<b>\$ 3,257,809</b>	<b>\$ 4,030,028</b>	<b>\$ 4,246,200</b>	<b>\$ 4,247,700</b>	<b>\$ 4,453,994</b>
<b>Total Less Transfers</b>	<b>\$ 3,257,809</b>	<b>\$ 4,030,028</b>	<b>\$ 4,246,200</b>	<b>\$ 4,247,700</b>	<b>\$ 4,453,994</b>
<b>Surplus (Deficit)</b>	<b>\$ 803,235</b>	<b>\$ (122,537)</b>	<b>\$ 1</b>	<b>\$ 62,691</b>	<b>\$ 26,506</b>
<b>Fund Balance</b>	<b>\$ 787,997</b>	<b>\$ 665,459</b>	<b>\$ 665,460</b>	<b>\$ 728,150</b>	<b>\$ 754,656</b>



**Employee Benefits Fund**

Fund	Object	Description	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget	FY20 Notes
<b>554</b>		<b><u>Employee Benefit Revenues</u></b>						
554	876000	EMPLOYEE CONTRIBUTIONS	\$ 442,087	\$ 465,050	\$ 561,790	\$ 561,790	\$ 552,374	13% contribution for health and dental. 100% contribution for voluntary life and vision insurance
554	876001	EMPLOYER CONTRIBUTIONS	\$ 3,256,877	\$ 3,092,570	\$ 3,246,706	\$ 3,306,116	\$ 3,610,506	87% contribution for health and dental. 100% contribution for 1x of salary for life insurance, flexible spending, and wellness program
554	876002	RETIREE CONTRIBUTIONS	\$ 354,208	\$ 348,917	\$ 437,705	\$ 437,705	\$ 313,620	100% of premium is paid by retirees
554	876003	COBRA	\$ 7,873	\$ 953	\$ -	\$ 780	\$ -	100% of premium is paid by COBRA participants
554	877000	MISCELLANEOUS	\$ -	\$ -	\$ -	\$ 4,000	\$ 4,000	
<b>Total Employee Benefits Revenues</b>			<b>\$ 4,061,045</b>	<b>\$ 3,907,491</b>	<b>\$ 4,246,201</b>	<b>\$ 4,310,391</b>	<b>\$ 4,480,500</b>	
<b>5541024</b>		<b><u>Employee Benefit Expenditures</u></b>						
5541024	921000	EMP BNFTS-PPO	\$ 2,476,804	\$ 2,425,679	\$ 2,800,000	\$ 2,800,000	\$ 2,940,000	
5541024	921001	EMP BNFTS-HMO	\$ 1,033,006	\$ 1,184,855	\$ 1,170,000	\$ 1,170,000	\$ 1,228,500	
5541024	921002	EMP BNFTS-LIFE	\$ 19,386	\$ 21,139	\$ 21,500	\$ 23,000	\$ 26,000	Includes vacancies and estimate if International Association of Fire Fighters insurance coverage changes. Teamsters coverage increase was not included in FY19
5541024	921005	EMP BNFTS-DENTAL	\$ 220,709	\$ 211,509	\$ 223,000	\$ 223,000	\$ 227,460	
5541024	921006	EMP BNFTS-FLEX	\$ 4,595	\$ 4,530	\$ 5,000	\$ 5,000	\$ 5,000	Fee is per participant
5541024	921007	EMP BNFTS-VISION	\$ 13,550	\$ 14,515	\$ 16,700	\$ 16,700	\$ 17,034	
5541024	921008	IPBC RESERVE	\$ (510,241)	\$ 167,802	\$ -	\$ -	\$ -	
5541024	921009	EMP BNFTS-PROGRAMMING	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	Wellness Program initiatives
<b>Total Employee Benefits Expenses</b>			<b>\$ 3,257,809</b>	<b>\$ 4,030,028</b>	<b>\$ 4,246,200</b>	<b>\$ 4,247,700</b>	<b>\$ 4,453,994</b>	
<b>Employee Benefits Surplus (Deficit)</b>			<b>\$ 803,235</b>	<b>\$ (122,537)</b>	<b>\$ 1</b>	<b>\$ 62,691</b>	<b>\$ 26,506</b>	

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## Debt Service Funds

### Description

The Debt Service Funds account for the accumulation of resources, and the payment of, general long-term debt principal, interest and related costs. The City currently has six Debt Service Funds.

2012A	Issued for Sewer Improvements. The Sewer Fund transfers funds from sewer user fees to cover debt payments.
2012B	Issued for ERI and IMRF payments. Property tax revenue covers debt payments.
2014A	Issued for the construction of a water reservoir and pump station. The Water Fund transfers funds from water user fees to cover debt payments.
2015A	Issued for refunding of 2005A for Uptown TIF projects. Incremental tax revenue and property tax revenue covers debt payments.
2015B	Issued for refunding of 2005B for Uptown TIF projects. Incremental tax revenue and property tax revenue covers debt payments.
2016	Issued for refunding of 2006 for Uptown TIF projects. Incremental tax revenue and property tax revenue covers debt payments.

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### Debt Service Funds - Revenues

Revenues and Other Sources	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget
Property Taxes	\$ 2,877,983	\$ 1,060,953	\$ 255,974	\$ 198,926	\$ 262,212
Contribution from Other Funds	\$ 1,263,675	\$ 1,256,176	\$ 1,263,625	\$ 1,263,625	\$ 1,264,825
Transfers In	\$ -	\$ 957,501	\$ 2,348,049	\$ 2,348,049	\$ 2,756,911
<b>Total Revenues</b>	<b>\$ 4,141,658</b>	<b>\$ 3,274,631</b>	<b>\$ 3,867,648</b>	<b>\$ 3,810,600</b>	<b>\$ 4,283,948</b>
<b>Less Contributions &amp; Transfers</b>	<b>\$ 2,877,983</b>	<b>\$ 1,060,953</b>	<b>\$ 255,974</b>	<b>\$ 198,926</b>	<b>\$ 262,212</b>

### Debt Service Funds - Expenditures

Expenditures and Other Uses	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget
Debt Service	\$ 4,571,662	\$ 4,346,326	\$ 4,183,046	\$ 4,183,046	\$ 4,210,296
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ 26,312	\$ -
<b>Total Expenditures</b>	<b>\$ 4,571,662</b>	<b>\$ 4,346,326</b>	<b>\$ 4,183,046</b>	<b>\$ 4,209,358</b>	<b>\$ 4,210,296</b>
<b>Total Less Transfers</b>	<b>\$ 4,571,662</b>	<b>\$ 4,346,326</b>	<b>\$ 4,183,046</b>	<b>\$ 4,183,046</b>	<b>\$ 4,210,296</b>
<b>Surplus (Deficit)</b>	<b>\$ (430,003)</b>	<b>\$ (1,071,695)</b>	<b>\$ (315,398)</b>	<b>\$ (398,758)</b>	<b>\$ 73,652</b>
<b>Fund Balance</b>	<b>\$ 1,564,287</b>	<b>\$ 492,592</b>	<b>\$ 177,194</b>	<b>\$ 93,834</b>	<b>\$ 167,486</b>

**Debt Service Funds**

Fund	Object	Description	FY17 Actual	FY18 Actual	FY19 Revised Budget	FY19 Forecast	FY20 Proposed Budget	FY20 Notes
<b>308-315</b>		<b><u>Debt Service Funds Revenues</u></b>						
308	811000	PROPERTY TAX CURRENT	\$ 282,683	\$ -	\$ -	\$ -		
308	881100	TRANSFER IN FROM UPTOWN TIF	\$ -	\$ 261,432	\$ -	\$ -		
310	880600	CONTRIBUTION FROM ENTER	\$ 454,450	\$ 455,150	\$ 450,550	\$ 450,550	\$ 450,800	2012A SEWER - Transfer from Sewer Fund
311	811000	PROPERTY TAX CURRENT	\$ 320,076	\$ 109,442	\$ -	\$ -	\$ -	
311	881100	TRANSFERS IN	\$ -	\$ -	\$ -	\$ -	\$ 397,000	2012B IMRF ERI-Abated property tax; Transfer from IMRF to close 2012B (Fund 311)
312	880600	CONTRIBUTION FROM ENTER	\$ 809,225	\$ 801,026	\$ 813,075	\$ 813,075	\$ 814,025	2014A WATER - Transfer from Water Fund
313	811000	PROPERTY TAX CURRENT	\$ 173,012	\$ 86,010	\$ 44,554	\$ 34,625	\$ 45,530	2015A TIF - December 18 levy 90% abated
313	881100	TRANSFERS IN	\$ -	\$ 47,063	\$ 408,696	\$ 408,696	\$ 409,770	2015A TIF - Transfer from Uptown TIF
314	811000	PROPERTY TAX CURRENT	\$ 2,021,545	\$ 804,225	\$ 194,039	\$ 150,793	\$ -	2015B TIF -Final Payment FY18 12/1/18
314	881100	TRANSFERS IN	\$ -	\$ 604,800	\$ 1,779,911	\$ 1,779,911	\$ -	2015B TIF -Final Payment FY18 12/1/18
315	811000	PROPERTY TAX CURRENT	\$ 80,667	\$ 61,276	\$ 17,381	\$ 13,508	\$ 216,682	2016 TIF - December 18 levy 90% abated
315	880808	TRANSFER FROM UPTOWN TIF	\$ -	\$ 44,206	\$ 159,442	\$ 159,442	\$ 1,950,141	2016 TIF - Transfer from Uptown TIF
<b>Total Debt Service Funds Revenues</b>			<b>\$ 4,141,658</b>	<b>\$ 3,274,631</b>	<b>\$ 3,867,648</b>	<b>\$ 3,810,600</b>	<b>\$ 4,283,948</b>	
<b>3086110-3156110</b>		<b><u>Debt Service Funds Expenditures</u></b>						
3086110	981000	BOND INTEREST	\$ 510,750	\$ -	\$ -	\$ -		
3086110	999200	BOND PRINCIPAL	\$ 330,239	\$ -	\$ -	\$ -		
3106110	981000	BOND INTEREST	\$ 144,450	\$ 135,150	\$ 125,550	\$ 125,550	\$ 115,800	2012A SEWER
3106110	999200	BOND PRINCIPAL	\$ 310,000	\$ 320,000	\$ 325,000	\$ 325,000	\$ 335,000	2012A SEWER
3116110	981000	BOND INTEREST	\$ 25,598	\$ 21,278	\$ 15,398	\$ 15,398	\$ 8,348	2012B IMRF ERI
3116110	999200	BOND PRINCIPAL	\$ 270,000	\$ 280,000	\$ 300,000	\$ 300,000	\$ 315,000	2012B IMRF ERI
3126110	981000	BOND INTEREST	\$ 214,225	\$ 196,375	\$ 178,075	\$ 178,075	\$ 159,025	2014A WATER, Refunding of 2004B
3126110	999200	BOND PRINCIPAL	\$ 595,000	\$ 610,000	\$ 635,000	\$ 635,000	\$ 655,000	2014A WATER, Refunding of 2004B
3136110	981000	BOND INTEREST	\$ 188,250	\$ 188,250	\$ 188,250	\$ 188,250	\$ 180,300	2015A TIF, Refunding of 2005A
3136110	999200	BOND PRINCIPAL	\$ -	\$ -	\$ 265,000	\$ 265,000	\$ 275,000	2015A TIF, Refunding of 2005A
3146110	949300	TRANSFER OUT	\$ -	\$ -	\$ -	\$ 26,312	\$ -	
3146110	981000	BOND INTEREST	\$ 88,150	\$ 69,200	\$ 33,950	\$ 33,950	\$ -	Final Payment FY19 12/1/18
3146110	999200	BOND PRINCIPAL	\$ 1,895,000	\$ 2,350,000	\$ 1,940,000	\$ 1,940,000	\$ -	Final Payment FY19 12/1/18
3156110	981000	BOND INTEREST	\$ -	\$ 176,823	\$ 176,823	\$ 176,823	\$ 176,823	2016 TIF, Refunding of 2006A
3156110	984000	BOND ISSUANCE COSTS	\$ -	\$ (750)	\$ -	\$ -	\$ -	
3156110	999200	BOND PRINCIPAL	\$ -	\$ -	\$ -	\$ -	\$ 1,990,000	2016 TIF, Refunding of 2006A
<b>Total Debt Service Funds Expenditures</b>			<b>\$ 4,571,662</b>	<b>\$ 4,346,326</b>	<b>\$ 4,183,046</b>	<b>\$ 4,209,358</b>	<b>\$ 4,210,296</b>	
<b>Debt Service Surplus (Deficit)</b>			<b>\$ (430,003)</b>	<b>\$ (1,071,695)</b>	<b>\$ (315,398)</b>	<b>\$ (398,758)</b>	<b>\$ 73,652</b>	

## City of Park Ridge Debt Schedule

	Series 2016 Debt Schedule				Series 2015B Debt Schedule							
Dated Issue Series Original Par Earliest Call Maturity Ratings Credit Enhancement Payment Methods Financial Advisor Bond Counsel Purpose	December 1, 2016 General Obligation Refunding Bonds Series 2016				March 17, 2015 General Obligation Refunding Bonds Series 2015B							
	\$	9,990,000			\$	8,145,000						
	Not subject to redemption prior to maturity				Not subject to redemption prior to maturity							
	December 1, 2024				December 1, 2018							
	Private placement, Not Rated				Aaa (Aa2)							
	None				None							
	General Obligation				General Obligation							
	William Blair & Company				William Blair & Company							
	Katten Muchin Rosenman LLP, Chicago, IL				Katten Muchin Rosenman LLP, Chicago, IL							
	Refunding of 2006A to finance portions of City's redevelopment plan Phase III.				Refunding of 2006B to finance portions of City's redevelopment plan Phase III.							
	Principal		Interest		Total		Principal		Interest		Total	
Total Due	\$	9,990,000		\$	570,737		\$	10,560,737		\$	-	
06/01/2019		\$ 88,412		\$	88,412							
12/01/2019	\$	1,990,000	1.77%	\$	88,412	\$	2,078,412					
06/01/2020		\$ 70,800		\$	70,800							
12/01/2020	\$	1,895,000	1.77%	\$	70,800	\$	1,965,800					
06/01/2021		\$ 54,029		\$	54,029							
12/01/2021	\$	1,730,000	1.77%	\$	54,029	\$	1,784,029					
06/01/2022		\$ 38,719		\$	38,719							
12/01/2022	\$	1,765,000	1.77%	\$	38,719	\$	1,803,719					
06/01/2023		\$ 23,099		\$	23,099							
12/01/2023	\$	1,445,000	1.77%	\$	23,099	\$	1,468,099					
06/01/2024		\$ 10,310		\$	10,310							
12/01/2024	\$	1,165,000	1.77%	\$	10,310	\$	1,175,310					

### City of Park Ridge Debt Schedule

Credit Enhancement Payment Methods Financial Advisor Bond Counsel Purpose	Series 2015A Debt Schedule				Series 2014A Debt Schedule			
	March 17, 2015				August 19, 2014			
	General Obligation Refunding Bonds				General Obligation Bonds			
	Series 2015A				Series 2014A			
	\$ 6,495,000				\$ 7,590,000			
	Not subject to redemption prior to maturity				12/1/2025 @ 100			
	December 1, 2024				December 1, 2025			
	Aaa (Aa2)				Aaa (Aa2)			
	None							
	General Obligation				General Obligation			
William Blair & Company				William Blair & Company				
Katten Muchin Rosenman LLP, Chicago, IL				Katten Muchin Rosenman LLP, Chicago, IL				
Refunding of 2005A Bonds to finance portions of City's redevelopment plan Phase I and II.				Refunding of 2004B to finance portion of City's water capital improvements.				
</								

# City of Park Ridge Debt Schedule

	Series 2012A Debt Schedule				Series 2012B Debt Schedule			
<b>Dated</b>	February 1, 2012				February 1, 2012			
<b>Issue</b>	General Obligation Bonds				Taxable General Obligation Bonds			
<b>Series</b>	Series 2012A				Series 2012B			
<b>Original Par</b>	\$	5,415,000			\$	2,130,000		
<b>Earliest Call</b>	12/1/2021 @ 100							
<b>Maturity</b>	December 1, 2028				December 1, 2019			
<b>Ratings</b>	Aaa (Aa2)				Aaa (Aa2)			
<b>Credit Enhancement</b>								
<b>Payment Methods</b>	General Obligation				General Obligation			
<b>Financial Advisor</b>	William Blair & Company				William Blair & Company			
<b>Bond Counsel</b>	Katten Muchin Rosenman				Katten Muchin Rosenman			
<b>Purpose</b>	Finance portion of City's sewer capital improvements.				Finance outstanding liability of City's ERI and IMRF payments.			
<b>Total Due</b>	<u>Principal</u>		<u>Interest</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	
	\$ 3,860,000		\$ 664,650	\$ 4,524,650	\$ 315,000	\$ 8,348	\$ 323,348	
06/01/2019			\$ 57,900	\$ 57,900		\$ 4,174	\$ 4,174	
12/01/2019	\$ 335,000	3.00%	\$ 57,900	\$ 392,900	\$ 315,000	2.65%	\$ 4,174	\$ 319,174
06/01/2020			\$ 52,875	\$ 52,875				
12/01/2020	\$ 345,000	3.00%	\$ 52,875	\$ 397,875				
06/01/2021			\$ 47,700	\$ 47,700				
12/01/2021	\$ 360,000	3.00%	\$ 47,700	\$ 407,700				
06/01/2022			\$ 42,300	\$ 42,300				
12/01/2022	\$ 370,000	3.00%	\$ 42,300	\$ 412,300				
06/01/2023			\$ 36,750	\$ 36,750				
12/01/2023	\$ 380,000	3.00%	\$ 36,750	\$ 416,750				
06/01/2024			\$ 31,050	\$ 31,050				
12/01/2024	\$ 390,000	3.00%	\$ 31,050	\$ 421,050				
06/01/2025			\$ 25,200	\$ 25,200				
12/01/2025	\$ 405,000	3.00%	\$ 25,200	\$ 430,200				
06/01/2026			\$ 19,125	\$ 19,125				
12/01/2026	\$ 415,000	3.00%	\$ 19,125	\$ 434,125				
06/01/2027			\$ 12,900	\$ 12,900				
12/01/2027	\$ 425,000	3.00%	\$ 12,900	\$ 437,900				
06/01/2028			\$ 6,525	\$ 6,525				
12/01/2028	\$ 435,000	3.00%	\$ 6,525	\$ 441,525				





## **Capital Improvement Plan**

### **Description**

The City of Park Ridge's Capital Improvement Plan (CIP) is a multi-year projection of expenditures for a variety of capital projects. The plan provides comprehensive planning and analysis of the long range capital needs of the City. This includes project review, fiscal analysis and prioritization of facility, infrastructure, and major equipment needs of the City. The capital plan is a stand-alone document which is used as a guide when drafting the City's Annual Budget.

As outlined in the Handbook for Elected Officials, a capital item is defined as the purchase or construction of any of the following, long-lived, high-cost, tangible assets. "Long-lived" implies a useful life of ten years or more. "High-cost" means that the project amounts to \$25,000 or more. "Tangible" assets exclude contractual services except those that are necessary for putting a tangible asset into service or that extends the life of a tangible asset. Those items that do not meet the City's definition of capital expenditures are included in the operating budget.

The scope of the capital project determines the funding method that the City uses as well the public's willingness to provide the financial support required. As referenced in Park Ridge Municipal Code, 2-9-5, The City maintains two capital repair or replacement funds: the Technology Replacement Fund and the Motor Equipment Replacement Fund.

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City of Park Ridge, Illinois  
**Capital Improvement Plan**

<b>100 - General Fund</b>	<b>FY19 Budget</b>	<b>FY19 Forecast</b>	<b>FY20 Budget</b>	<b>FY21 Budget</b>	<b>FY22 Budget</b>	<b>FY23 Budget</b>	<b>Department</b>
Life Safety Study/Police Space	\$ 1,093,000	\$ 1,093,000	\$ 1,277,000	\$ 638,000	\$ 1,550,000		Admin. - P.D. - P.W.
Body Worn Cameras	\$ 58,701	\$ 58,444	\$ 55,944	\$ 55,944	\$ 55,944	\$ 55,944	Police
Upgrade Alert Systems-Station #35 and #36			\$ 80,000				Fire
Portable Radios	\$ -	\$ 108,460	\$ 35,000	\$ 35,000			Fire
Self-Contained Breathing Air (SCBA) Packs				\$ 225,000			Fire
Station #35 and #36 Replacement Vehicle Exhaust System				\$ 100,000			Fire
Hydraulic Rescue Equipment				\$ 67,000			Fire
Parking Deck Roof-Public Works Service Center			\$ 450,000				Public Works
Sidewalk Replacement	\$ 160,000	\$ 156,950	\$ 170,000	\$ 170,000	\$ 170,000	\$ 170,000	Public Works
Gas Light Replacement-Hodges Park			\$ 100,000				Public Works
Alley Restoration	\$ 60,750	\$ 60,750	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	Public Works
Security Locks	\$ 30,000	\$ 33,980	\$ 70,000				Public Works - Fire
City Hall Refresh			\$ 30,000				Public Works
Epoxy Floor-Public Works Service Center			\$ 30,000				Public Works
Parking Deck Structural Repair-Service Center	\$ 250,000	\$ 250,000					Public Works
Fuel System Upgrades-Service Center	\$ 120,000	\$ 120,000					Public Works
Library Columns	\$ 93,750	\$ 93,750					P.W. - Library
Storage Solution	\$ 50,000	\$ 18,000					C.P. & D.
<u>FY18 Carry-Over</u>							
City Hall HVAC	\$ 159,630	\$ 159,630					Public Works
Life Space Study	\$ 49,072	\$ 49,072					P.W. - P.D.
<b>100 - General Fund Total</b>	<b>\$ 2,124,903</b>	<b>\$ 2,202,036</b>	<b>\$ 2,367,944</b>	<b>\$ 1,360,944</b>	<b>\$ 1,845,944</b>	<b>\$ 295,944</b>	

<b>201 - Library Fund</b>	<b>FY19 Budget</b>	<b>FY19 Forecast</b>	<b>FY20 Budget</b>	<b>FY21 Budget</b>	<b>FY22 Budget</b>	<b>FY23 Budget</b>	<b>Department</b>
Sanitary drain and Water Distribution	\$ 110,000	\$ -	\$ 110,000				Library
Roof Snow/Ice Prevention System			\$ 60,000				Library
Studio GC Designed - Library Improvement Plan <sup>1</sup>	\$ 2,136,365	\$ 2,136,365					Library
Upgrade electrical switch gear	\$ 120,000	\$ 120,000					Library
Replacement of Columns	\$ 55,000	\$ 55,000					Library
Life Safety Improvements (e.g. sprinklers)				\$ 650,000			Library
Replace Condensing Units 2 & 3				\$ 100,000			Library
Replace Two Return Air Fans				\$ 50,000			Library
Update Ceilings and Lighting in Sprinkler Area				\$ 40,000			Library
Replace 6 Reheat Coils				\$ 25,000	\$ 25,000		Library
Capital Repairs As/If Needed						\$ 100,000	Library
<small><sup>1</sup> FY19 Forecast includes Approved Renovation Scope Changes utilizing designated funds from the Library Gift Account: \$86,365</small>							
<b>201 - Library Fund Total</b>	<b>\$ 2,421,365</b>	<b>\$ 2,311,365</b>	<b>\$ 170,000</b>	<b>\$ 865,000</b>	<b>\$ 25,000</b>	<b>\$ 100,000</b>	

<b>203 - Motor Fuel Tax Fund</b>	<b>FY19 Budget</b>	<b>FY19 Forecast</b>	<b>FY20 Budget</b>	<b>FY21 Budget</b>	<b>FY22 Budget</b>	<b>FY23 Budget</b>	<b>Department</b>
Street Resurfacing	\$ 1,399,940	\$ 1,366,000	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000	Public Works
<b>203 - Motor Fuel Tax Fund Total</b>	<b>\$ 1,399,940</b>	<b>\$ 1,366,000</b>	<b>\$ 1,100,000</b>	<b>\$ 1,100,000</b>	<b>\$ 1,100,000</b>	<b>\$ 1,100,000</b>	

<b>204 - Uptown TIF Fund</b>	<b>FY19 Budget</b>	<b>FY19 Forecast</b>	<b>FY20 Budget</b>	<b>FY21 Budget</b>	<b>FY22 Budget</b>	<b>FY23 Budget</b>	<b>Department</b>
Northwest Highway (ITEP) Streetscape	\$ 1,146,088	\$ 1,146,088					Public Works
<b>204 - Uptown TIF Fund Total</b>	<b>\$ 1,146,088</b>	<b>\$ 1,146,088</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

City of Park Ridge, Illinois  
**Capital Improvement Plan**

<b>502 - Water Fund</b>	<b>FY19 Budget</b>	<b>FY19 Forecast</b>	<b>FY20 Budget</b>	<b>FY21 Budget</b>	<b>FY22 Budget</b>	<b>FY23 Budget</b>	<b>Department</b>
Water Main Infrastructure	\$ 1,500,000	\$ 1,285,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	Public Works
Advanced Metering Infrastructure (AMI)	\$ 1,000,000	\$ 1,000,000	\$ 3,500,000				Finance
South Station Water Supply Driveway	\$ 40,000	\$ 34,415					Public Works
<u>FY18 Carry-Over</u>							
Water main Infrastructure	\$ 800,000	\$ 500,000					Public Works
<b>502 - Water Fund Total</b>	<b>\$ 3,340,000</b>	<b>\$ 2,819,415</b>	<b>\$ 4,500,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	

<b>503 - Sewer Fund</b>	<b>FY19 Budget</b>	<b>FY19 Forecast</b>	<b>FY20 Budget</b>	<b>FY21 Budget</b>	<b>FY22 Budget</b>	<b>FY23 Budget</b>	<b>Department</b>
Sewer Lining	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	Public Works
Dempster Storm Sewer Construction	\$ 500,000	\$ -	\$ 300,000				Public Works
Design of Storm water Projects	\$ -	\$ 784,000					Public Works
<u>FY18 Carry-Over</u>							
Sewer Lining	\$ 53,351	\$ 53,351					Public Works
<b>503 - Sewer Fund Total</b>	<b>\$ 1,153,351</b>	<b>\$ 1,437,351</b>	<b>\$ 900,000</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	

<b>551 - Motor Equipment Vehicle Replacement Fund</b>	<b>FY19 Budget</b>	<b>FY19 Forecast</b>	<b>FY20 Budget</b>	<b>FY21 Budget</b>	<b>FY22 Budget</b>	<b>FY23 Budget</b>	<b>Department</b>
Pool Cars				\$ 16,000			Administration
Police Administration Vehicles	\$ 34,000	\$ 30,000					Police
Police Patrol Vehicles	\$ 40,000	\$ 36,600		\$ 126,000	\$ 168,000	\$ 172,000	Police
Police Investigation Vehicles	\$ 36,000	\$ 30,000	\$ 67,000				Police
Community Service Vehicles			\$ 38,000				Police
Parking Enforcement Vehicles			\$ 36,000				Police
Fire Prevention Vehicles	\$ 38,000	\$ 36,300	\$ 28,000				Fire
Emergency Response Vehicles				\$ 1,400,000		\$ 650,000	Fire
Snow and Ice Control Vehicles	\$ 380,000	\$ 313,000		\$ 540,000			Public Works
Water Supply and Treatment Vehicles	\$ 40,000	\$ 36,100		\$ 230,000	\$ 254,000	\$ 38,000	Public Works
Grounds Maintenance Vehicles	\$ 85,000	\$ -	\$ 90,000	\$ 180,000		\$ 48,000	Public Works
Street Maintenance Vehicles	\$ 250,000	\$ 300,748	\$ 228,000	\$ 250,000	\$ 410,000	\$ 481,000	Public Works
Administration Vehicles				\$ 25,000	\$ 20,000		Public Works
Building Inspector Vehicles			\$ 24,000	\$ 15,000			C. P. & D.
Zoning Inspector Vehicles			\$ 24,000				C. P. & D.
Health Inspector Vehicles					\$ 34,000		C. P. & D.
<u>FY18 Carry-Over</u>							
Vehicle # 7 - Grounds Maintenance Vehicle	\$ 29,511	\$ 29,511					Public Works
Vehicle # 31 - Water Supply and Treatment Vehicle	\$ 45,000	\$ 45,963					Public Works
Vehicle # 40 - Water Supply and Treatment Vehicle	\$ 60,429	\$ 60,429					Public Works
Vehicle # 56 - Street Maintenance Vehicle	\$ 48,000	\$ 46,339					Public Works
Vehicle # 60 - Snow and Ice Control Vehicle	\$ 73,369	\$ 72,369					Public Works
Vehicle # 61 - Snow and Ice Control Vehicle	\$ 73,369	\$ 72,369					Public Works
Vehicle # 62 - Snow and Ice Control Vehicle	\$ 73,369	\$ 72,369					Public Works
Vehicle # 102 - Pool Car	\$ 23,335	\$ 22,835					Public Works
<b>551 - Motor Equip. Vehicle Replacement Fund Total</b>	<b>\$ 1,329,382</b>	<b>\$ 1,204,932</b>	<b>\$ 535,000</b>	<b>\$ 2,782,000</b>	<b>\$ 886,000</b>	<b>\$ 1,389,000</b>	

City of Park Ridge, Illinois  
**Capital Improvement Plan**

<b>552 - Technology Replacement Fund</b>	<b>FY19 Budget</b>	<b>FY19 Forecast</b>	<b>FY20 Budget</b>	<b>FY21 Budget</b>	<b>FY22 Budget</b>	<b>FY23 Budget</b>	<b>Department</b>
City Website Upgrade	\$ 25,000	\$ 7,956	\$ 70,000				Info. Tech
Phone System Upgrade			\$ 5,000				Info. Tech
City Hall Surveillance System			\$ 60,000				Info. Tech
Servers	\$ 30,000	\$ 35,000	\$ 35,000		\$ 40,000	\$ 40,000	Info. Tech
Audio Visual - Conference Room Upgrades	\$ 110,000	\$ 98,371	\$ 30,000				Info. Tech
I.T. Public Safety Vehicles	\$ 26,000	\$ 26,000	\$ 26,000	\$ 28,000	\$ 28,000	\$ 28,000	P.D. - F.D.
Desktop Infrastructure	\$ 44,625	\$ 42,000	\$ 25,000		\$ 39,000	\$ 39,000	Info. Tech
Printers (Managed Print Service)		\$ 21,400	\$ 21,500	\$ 15,170			Info. Tech
Data Room Fire Suppression System			\$ 18,000				Info. Tech
Emergency Operations Center	\$ 30,000	\$ 30,000	\$ 45,000				F.D.
Network Software and Licensing	\$ 15,000	\$ 9,817	\$ 15,000	\$ 15,000	\$ 15,000		Info. Tech
Storage Area Network			\$ 15,000				Info. Tech
Printers (replacements)			\$ 10,000				Public Works
Uninterruptible Power Supply System	\$ 9,000	\$ 9,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	Info. Tech
Switches	\$ 22,000	\$ 10,000		\$ 18,000	\$ 12,000		Info. Tech
Public Works Surveillance System	\$ 45,000	\$ 40,000					Public Works
<u>FY18 Carry-Over</u>							
Ener Gov	\$ 90,943	\$ 76,000					C.P. & D.
Switches	\$ 24,976	\$ 24,976					Info. Tech
Servers	\$ 15,000	\$ 15,000					Info. Tech
Council Chamber Audio Visual	\$ 5,000	\$ 3,230					Info. Tech
<b>552 - Technology Replacement Fund Total</b>	<b>\$ 492,544</b>	<b>\$ 448,750</b>	<b>\$ 377,500</b>	<b>\$ 78,170</b>	<b>\$ 136,000</b>	<b>\$ 109,000</b>	

<b>553 - Library Tech Replacement Fund</b>	<b>FY19 Budget</b>	<b>FY19 Forecast</b>	<b>FY20 Budget</b>	<b>FY21 Budget</b>	<b>FY22 Budget</b>	<b>FY23 Budget</b>	<b>Department</b>
Library Improvements	\$ 388,055	\$ 388,055	\$ 100,000				Library
<b>553 - Library Tech Replacement Fund Total</b>	<b>\$ 388,055</b>	<b>\$ 388,055</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Totals</b>	<b>\$ 13,795,628</b>	<b>\$ 13,323,992</b>	<b>\$ 10,050,444</b>	<b>\$ 7,786,114</b>	<b>\$ 5,592,944</b>	<b>\$ 4,593,944</b>
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## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/17/2018

Department: Administration/Police/Public Works

Project Name/Location: City Hall Life Safety/Police Space Implementation

Strategic Goal Classification: STC-4, STR-1, STR-3, LTC-2, LTR-1

Description of Project: City hired FGM Architects in FY18 to do a space needs study. Life safety and police station master plan were presented to Council on 11/13/2017. Numerous projects were approved and initiated in FY19 with more planned in FY20-FY22.  
In the current year staff would like to pursue the following study recommendations: 1) Relo evidence room (\$99K),  
2) Remodel men's locker room (\$240K), 3) Fire rate City Hall stairways (\$938K).

Project Benefits: Improve building safety for employees and residents, increase efficiency and functionality by reconfiguring a seventy year old building to current uses. Improve employee morale and retention by providing proper working environment.  
Address aging infrastructure.

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment						
	Construction/Repair *	\$ 1,142,072	\$ 1,093,000	\$ 1,277,000	\$ 638,000	\$ 1,550,000	
	Consulting						
	Other						
	<b>Total Project Cost(s)</b>	\$ 1,142,072	\$ 1,093,000	\$ 1,277,000	\$ 638,000	\$ 1,550,000	\$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue						
	Grant/Donation						
	Other *	\$ 1,142,072	\$ 1,093,000	\$ 1,277,000	\$ 638,000	\$ 1,550,000	
	<b>Total Funding</b>	\$ 1,142,072	\$ 1,093,000	\$ 1,277,000	\$ 638,000	\$ 1,550,000	\$ -
<p>Detail on Funding Method(s): <u>Utilize existing General Fund surplus and future operating revenues</u></p>							
<p>Basis of Project Cost(s):</p> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>Bid: _____</p> <p>Contractor - Vendor Estimate: _____ X _____</p> </div> <div style="width: 45%;"> <p>Comparable Costs: _____</p> <p>Other Basis (please specify): _____</p> </div> </div>							
<p>Project Impact on Operating Cost(s): <u>Potential cost savings include efficiency gains (lower turnover, reduced training and onboarding expense, improved employee motivation), reduce liability exposure, curtail repair/maintenance due to aging infrastructure.</u></p>							
<p>* FY19 Budget and Forecast includes FY18 Carry-Over Amount \$49,072</p>							

## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/14/2018

Department: Police

Project Name/Location: Body Worn Cameras

Strategic Goal Classification: STC-2, LTC-3, LTC-4, LTC-8, LTC-13

Description of Project: Provide sworn officers with body worn cameras to be used to record interactions with the public. Video and audio recordings will be maintained electronically within the vendor's "cloud" system pursuant to State Law and department policy.

Project Benefits: Use of these cameras will facilitate professionalism, accountability, and transparency by documenting interactions with the public. Recorded video and audio will provide the department with an additional means to collect evidence.

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	\$ 58,701	\$ 58,444	\$ 55,944	\$ 55,944	\$ 55,944	\$ 55,944
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	\$ 58,701	\$ 58,444	\$ 55,944	\$ 55,944	\$ 55,944	\$ 55,944
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	\$ 58,701	\$ 58,444	\$ 55,944	\$ 55,944	\$ 55,944	\$ 55,944
	Grant/Donation						
	Other						
	Total Funding	\$ 58,701	\$ 58,444	\$ 55,944	\$ 55,944	\$ 55,944	\$ 55,944

Detail on Funding Method(s): Utilize existing General Fund surplus

Basis of Project Cost(s):

Bid: \_\_\_\_\_

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_ X

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Cost(s): Five-Year contract expense is approximately \$293,508. Additional data storage expenses could be incurred after the fifth year.

## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/16/2018

Department: Fire

Project Name/Location: Station #35 and #36-Upgrade Alert Systems

Strategic Goal Classification: STC-2, STR-3, LTC-13

Description of Project: Replacement of the station alerting systems in both fire stations

Project Benefits: Our dispatch center, Regional Emergency Dispatch (R.E.D.) Center, requires that we upgrade our station alerting systems so they are compatible with RED Center's upgraded dispatch system. RED Center upgraded their systems to reduce response times and to make them less dependent on human action to lower personnel costs over the lifetime of the upgraded system.

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment			\$ 80,000			
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	\$ -	\$ -	\$ 80,000	\$ -	\$ -	\$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue			\$ 80,000			
	Grant/Donation						
	Other						
	Total Funding	\$ -	\$ -	\$ 80,000	\$ -	\$ -	\$ -

Detail on Funding Method(s): Utilize existing General Fund surplus

Basis of Project Cost(s):

Bid: \_\_\_\_\_

Comparable Costs: \_\_\_\_\_ X \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_

Other Basis (please  
specify): R.E.D. Center

Project Impact on Operating Cost(s): Eliminates repair costs of current operating system

## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 12/10/2018

Department: Fire

Project Name/Location: Replacement of Portable Radios

Strategic Goal Classification: \_\_\_\_\_

Description of Project: Current portable radios are at the end of their useful life. Our Mutual Alarm Box Alert System Division coordinated a grant application through the Federal Emergency Management Agency (FEMA). Through the grant funding, we'll be able to replace the radios on our front line fire vehicles and the remainder of our radios in FY20 and FY21.

Project Benefits: New radios allow interoperability with neighboring fire departments and our Police Department, and support data transmissions with voice transmissions, which is a new safety feature.

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment		\$ 108,460	\$ 35,000	\$ 35,000		
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	\$ -	\$ 108,460	\$ 35,000	\$ 35,000	\$ -	\$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue		\$ 9,860	\$ 35,000	\$ 35,000		
	Grant/Donation		\$ 98,600	\$ -	\$ -		
	Other						
	Total Funding	\$ -	\$ 108,460	\$ 35,000	\$ 35,000	\$ -	\$ -

Detail on Funding Method(s): Existing General Fund surplus, future operating revenues, and FEMA Grant funding

Basis of Project Cost(s):

Bid: \_\_\_\_\_

Comparable Costs: \_\_\_\_\_ X \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Cost(s): Reduce repair costs on current inventory of portable radios; reduce the City's cost on the purchase of future radios



## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/16/2018

Department: Fire

Project Name/Location: Self-Contained Breathing Air Packs

Strategic Goal Classification: STC-8

Description of Project: Replacement of aging equipment; Air packs are worn by our firefighters in areas: where the air quality is questionable, gas leaks are detected, carbon monoxide is detected or other hazardous conditions.

Project Benefits: New air packs contain latest safety upgrades that would increase the safety our firefighters

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment				\$ 225,000		
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	\$ -	\$ -	\$ -	\$ 225,000	\$ -	\$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue				\$ 225,000		
	Grant/Donation						
	Other						
	Total Funding	\$ -	\$ -	\$ -	\$ 225,000	\$ -	\$ -

Detail on Funding Method(s): Utilize existing General Fund surplus

Basis of Project Cost(s):

Bid: \_\_\_\_\_

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_ X

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Cost(s): No repair costs to be incurred the first two years

## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/16/2018

Department: Fire

Project Name/Location: Station #35 and #36-Replacement Vehicle Exhaust Systems

Strategic Goal Classification: STC-8, LTC-13

Description of Project: Replacement of vehicle exhaust systems at both fire stations. These systems expel vehicle exhaust from the inside of the fire stations. Current systems are nearing 20 years. The department is scheduled to have the systems evaluated in FY19.

Project Benefits: Increased health and safety for fire department personnel

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment				\$ 100,000		
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue				\$ 100,000		
	Grant/Donation						
	Other						
	Total Funding	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -

Detail on Funding Method(s): Utilize existing General Fund surplus

Basis of Project Cost(s):

Bid: X

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Cost(s): Repair and maintenance costs would be decreased with a new system

## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 09/17/2018

Department: Fire

Project Name/Location: Replacement of Hydraulic Rescue Equipment

Strategic Goal Classification: STC-8

Description of Project: The Fire Department relies on hydraulic tools, such as the "Jaws of Life" to perform rescues from severe motor vehicle accidents, or any other emergency that requires specialized extrication. Our current hydraulic equipment will be 20 years old and at the end of its reliable and useful life. We will go to bid to replace this equipment.

Project Benefits: Newer equipment is more powerful and more mobile, which will aid in our rescue capabilities.

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment				\$ 67,000		
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	\$ -	\$ -	\$ -	\$ 67,000	\$ -	\$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue				\$ 67,000		
	Grant/Donation						
	Other						
	Total Funding	\$ -	\$ -	\$ -	\$ 67,000	\$ -	\$ -

Detail on Funding Method(s): General Fund surplus

Basis of Project Cost(s):

Bid: \_\_\_\_\_

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_ X

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Cost(s): Reduction in repair costs for future years

## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/13/2018

Department: Public Works

Project Name/Location: Public Works Service Center-Parking Deck Roof

Strategic Goal Classification: STR-1, STC-8, STR-6, LTC-2, LTC-13

Description of Project: Build a roof on the Parking Deck at the Public Works Service Center. In FY19, the repair of the Public Works Service Center Parking Deck is budgeted. The parking deck deteriorated due to exposure. The construction of the parking deck roof is intended to prevent future damage.

Project Benefits: Reduce further damage to walls, and parking deck of the Public Works Service Center

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment						
	Construction/Repair			\$ 450,000			
	Consulting						
	Other						
	Total Project Cost(s)	\$ -	\$ -	\$ 450,000	\$ -	\$ -	\$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue			\$ 450,000			
	Grant/Donation						
	Other (escrow from residents)						
	Total Funding	\$ -	\$ -	\$ 450,000	\$ -	\$ -	\$ -

Detail on Funding Method(s): Utilize existing General Fund surplus

Basis of Project Cost(s):

Bid: X

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Cost(s): Less maintenance, repair, degradation of concrete

## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/13/2018

Department: Public Works

Project Name/Location: Sidewalk Replacement

Strategic Goal Classification: STR-1, STC-8, STR-6, LTC-2, LTC-6

Description of Project: Removal and replacement of deficient and deteriorated sidewalk squares, mud jacking (raising) of offset squares, and installation of ADA ramps

Project Benefits: Reduces number of trip and fall accidents and assists in defense of claims against the City; keeps the City's sidewalks in good condition per Council Policy #26

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment						
	Construction/Repair	\$ 160,000	\$ 156,950	\$ 170,000	\$ 170,000	\$ 170,000	\$ 170,000
	Consulting						
	Other						
	Total Project Cost(s)	\$ 160,000	\$ 156,950	\$ 170,000	\$ 170,000	\$ 170,000	\$ 170,000
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	\$ 110,000	\$ 106,950	\$ 116,000	\$ 116,000	\$ 116,000	\$ 116,000
	Grant/Donation						
	Other (escrow from residents)	\$ 50,000	\$ 50,000	\$ 54,000	\$ 54,000	\$ 54,000	\$ 54,000
	Total Funding	\$ 160,000	\$ 156,950	\$ 170,000	\$ 170,000	\$ 170,000	\$ 170,000

Detail on Funding Method(s): General Fund surplus, revenue collected from residents who have mandatory squares goes back to the General Fund

Basis of Project Cost(s):

Bid: X

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Cost(s): Allows city crews to spend time on other repairs

## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/13/2018

Department: Public Works

Project Name/Location: Hodges Park-Gas Lights

Strategic Goal Classification: STR-1, STC-6, LTC-3

Description of Project: Convert gas lights at Hodges Park to electric lights. There is potential for the City to enter into a cost-sharing agreement with the Park Ridge Park District.

Project Benefits: No relighting of gas lights, public safety, fewer dispatch calls due to gas odors, improve quality lighting

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment						
	Construction/Repair			\$ 100,000			
	Consulting						
	Other						
	Total Project Cost(s)	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue			\$ 100,000			
	Grant/Donation						
	Other (escrow from residents)						
	Total Funding	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -

Detail on Funding Method(s): Utilize existing General Fund surplus

Basis of Project Cost(s):

Bid: X

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Cost(s): Reduce maintenance costs and personnel costs associated with dispatching public works and public safety personnel

## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/13/2018

Department: Public Works

Project Name/Location: Alley Restoration

Strategic Goal Classification: STR-1, STC-8, STR-6, LTC-2, LTC-6, LTR-5

Description of Project: Concrete repair of paved alleys

Project Benefits: Reduces number of trip and fall accidents and assists in defense of claims against the City; keeps the City alleys in good condition.

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment						
	Construction/Repair	\$ 60,750	\$ 60,750	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
	Consulting						
	Other						
	Total Project Cost(s)	\$ 60,750	\$ 60,750	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	\$ 60,750	\$ 60,750	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
	Grant/Donation						
	Other (escrow from residents)						
	Total Funding	\$ 60,750	\$ 60,750	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000

Detail on Funding Method(s): Utilize existing General Fund surplus

Basis of Project Cost(s):

Bid: X

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Cost(s): Allows city crews to spend time on other repairs

## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/13/2018

Department: Public Works/Police

Project Name/Location: Security Doors-Public Works Service Center, Police Department

Strategic Goal Classification: STC-8, STR-1, LTC-2, LTC-13

Description of Project: Installation of access control lock systems for municipal buildings

Project Benefits: Improve building security and safety for employees and residents at Service Center and Police Station. Modernize facilities and improve custody of City assets.

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment						
	Construction/Repair	\$ 30,000	\$ 33,980	\$ 70,000			
	Consulting						
	Other						
	Total Project Cost(s)	\$ 30,000	\$ 33,980	\$ 70,000	\$ -	\$ -	\$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	\$ 30,000	\$ 33,980	\$ 70,000			
	Grant/Donation						
	Other (escrow from residents)						
	Total Funding	\$ 30,000	\$ 33,980	\$ 70,000	\$ -	\$ -	\$ -

Detail on Funding Method(s): Utilize existing General Fund surplus

Basis of Project Cost(s):

Bid: \_\_\_\_\_

Comparable Costs: \_\_\_\_\_ X \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Cost(s): No impact to future budgets; could minimize future re-keying costs necessitated by employee departures



# City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/13/2018

Department: Public Works

Project Name/Location: City Hall Council Chambers-Second Floor Breakroom

Strategic Goal Classification: STC-8, LTC-13

Description of Project: Remove wall paper in City Council Chambers and paint; Replace cabinetry, appliances, furniture, and carpet in the second floor break room of City Hall

Project Benefits: Improve employee morale and functionality of breakroom, modernize facility

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment						
	Construction/Repair			\$ 30,000			
	Consulting						
	Other						
	Total Project Cost(s)	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue			\$ 30,000			
	Grant/Donation						
	Other (escrow from residents)						
	Total Funding	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -

Detail on Funding Method(s): Utilize existing General Fund surplus

Basis of Project Cost(s):

Bid: X

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Cost(s): No impact to future budgets

# City of Park Ridge - Capital Improvement Plan 2019-2023

## Project Detail

Date: 08/13/2018

Department: Public Works

Project Name/Location: Epoxy Floor-Public Works Service Center

Strategic Goal Classification: STR-1, STR-3, LTC-13

Description of Project: Install an epoxy floor covering in the vehicle maintenance area of the Public Works Service Center

Project Benefits: Less dust, staining, degradation of concrete floor

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment						
	Construction/Repair			\$ 30,000			
	Consulting						
	Other						
	Total Project Cost(s)	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue			\$ 30,000			
	Grant/Donation						
	Other (escrow from residents)						
	Total Funding	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -

Detail on Funding Method(s): Utilize existing General Fund surplus

Basis of Project Cost(s):

Bid: X

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Cost(s): Long-term reduction in costs attributed to repair of concrete floor

# City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/13/2018

Department: Public Works

Project Name/Location: Service Center Parking Deck-Structural Repair

Strategic Goal Classification: STR-1, STC-8, STR-6, LTC-2, LTC-13

Description of Project: Parking deck repair based on structural engineering appraisal

Project Benefits: Reduces leaks, cracking, and structural damage

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design	\$ 25,000	\$ 25,000				
	Site Acquisition						
	Vehicle/Equipment						
	Construction/Repair	\$ 225,000	\$ 225,000				
	Consulting						
	Other						
	Total Project Cost(s)	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	\$ 250,000	\$ 250,000				
	Grant/Donation						
	Other						
	Total Funding	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -

Detail on Funding Method(s): Utilize existing General Fund surplus

Basis of Project Cost(s):

Bid: X

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Cost(s): Less in-house repair

## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/13/2018

Department: Public Works

Project Name/Location: Service Center - Fuel System Upgrades

Strategic Goal Classification: STR-1, STC-8, STR-6, LTC-2, LTC-13

Description of Project: Replace multiple components of service center fuel system (fuel pump dispensers, manholes, overflow buckets, risers, conduit and electrical lines).

Project Benefits: Reduction in maintenance and down time attributed to aging fuel system. Upgrades necessary to continue to meet State Fire Marshall Requirements

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment						
	Construction/Repair	\$ 120,000	\$ 120,000				
	Consulting						
	Other						
	Total Project Cost(s)	\$ 120,000	\$ 120,000	\$ -	\$ -	\$ -	\$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	\$ 120,000	\$ 120,000				
	Grant/Donation						
	Other						
	Total Funding	\$ 120,000	\$ 120,000	\$ -	\$ -	\$ -	\$ -

Detail on Funding Method(s): Utilize existing General Fund surplus

Basis of Project Cost(s):

Bid: X

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Cost(s): Reduction in operating costs

# City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 09/12/2018

Department: Public Works/Library

Project Name/Location: Library Column Replacement

Strategic Goal Classification: STC-6, STR-3, STR-4, LTC-3, LTC-6

Description of Project: Install eight fiber reinforced concrete columns

Project Benefits: Improve structural integrity of columns

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment						
	Construction/Repair	\$ 148,750	\$ 148,750				
	Consulting						
	Other						
	Total Project Cost(s)	\$ 148,750	\$ 148,750	\$ -	\$ -	\$ -	\$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	\$ 148,750	\$ 148,750				
	Grant/Donation						
	Other						
	Total Funding	\$ 148,750	\$ 148,750	\$ -	\$ -	\$ -	\$ -

Detail on Funding Method(s): Utilize existing General Fund surplus (\$93,750), Library Fund (\$55,000)

Basis of Project Cost(s):

Bid: \_\_\_\_\_

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_ X \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Cost(s): Less maintenance costs

# City of Park Ridge - Capital Improvement Plan 2019-2023

## Project Detail

Date: 08/31/2018

Department: Community Preservation & Development

Project Name/Location: Storage Solution

Strategic Goal Classification: STR-1, STC-8, STR-6, LTC-2, LTC-13

Description of Project: Install open filing system and mechanical storage units; revise filing and labeling system.

Project Benefits: Improve record organization and storage

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	\$ 50,000	\$ 18,000				
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	\$ 50,000	\$ 18,000	\$ -	\$ -	\$ -	\$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	\$ 50,000	\$ 18,000				
	Grant/Donation						
	Other						
	Total Funding	\$ 50,000	\$ 18,000	\$ -	\$ -	\$ -	\$ -

Detail on Funding Method(s): Utilize existing General Fund surplus

Basis of Project Cost(s):

Bid: X

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Cost(s): No impact to future budgets

## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/13/2018

Department: Public Works

Project Name/Location: City Hall Heating Ventilation & Air Conditioning (HVAC)

Strategic Goal Classification: STC-8, STR-1, LTC-2, LTC-13

Description of Project: Address HVAC infrastructure; projects may include refurbishment and replacement of existing HVAC mechanical systems, rooftop, duct work, and insulation

Project Benefits: Improve air quality, address end-of-life equipment concerns, reduce emergency repair expenses and improve employee productivity.

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	\$ 159,630	\$ 159,630				
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	\$ 159,630	\$ 159,630	\$ -	\$ -	\$ -	\$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	\$ 159,630	\$ 159,630				
	Grant/Donation						
	Other						
	Total Funding	\$ 159,630	\$ 159,630	\$ -	\$ -	\$ -	\$ -

Detail on Funding Method(s): General Fund surplus

Basis of Project Cost(s):

Bid: X

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Cost(s): Reduce emergency repair costs

## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 09/12/2018

Department: Library

Project Name/Location: Sanitary Drain/Water Distribution

Strategic Goal Classification: N/A

Description of Project: Replacement of sanitary drains and/or water distribution system on an "as needed" basis

Project Benefits: Avoid costly damage caused by system failure

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment						
	Construction/Repair	\$ 110,000	\$ -	\$ 110,000			
	Consulting						
	Other						
	Total Project Cost(s)	\$ 110,000	\$ -	\$ 110,000	\$ -	\$ -	\$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	\$ 110,000	\$ -	\$ 110,000			
	Grant/Donation						
	Other						
	Total Funding	\$ 110,000	\$ -	\$ 110,000	\$ -	\$ -	\$ -

Detail on Funding Method(s): Library Fund

Basis of Project Cost(s):

Bid: \_\_\_\_\_

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_

Other Basis (please  
specify): Capital Reserve Study

Project Impact on Operating Cost(s): N/A



# City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 09/12/2018

Department: Library

Project Name/Location: Snow/Ice Prevention System

Strategic Goal Classification: N/A

Description of Project: Ice melting system to be installed on roof for slate portion of the roof to prevent accumulation of ice and snow above areas with pedestrian traffic

Project Benefits: Life safety

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment						
	Construction/Repair			\$ 60,000			
	Consulting						
	Other						
	Total Project Cost(s)	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue			\$ 60,000			
	Grant/Donation						
	Other						
	Total Funding	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -

Detail on Funding Method(s): Library Fund

Basis of Project Cost(s):

Bid: \_\_\_\_\_

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_ X \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Cost(s): Ongoing maintenance after warranty period expires

## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/13/2018

Department: Public Works

Project Name/Location: Street Resurfacing

Strategic Goal Classification: STR-1, STC-8, STR-6, LTC-2, LTC-6

Description of Project: Annual street resurfacing project: mill and resurface approximately 4.0 miles of public streets based on condition rating

Project Benefits: Improves public travel, reduces accidents and damage from poor street condition; reduces liability

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment						
	Construction/Repair	\$ 1,399,940	\$ 1,366,000	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000
	Consulting						
	Other						
	Total Project Cost(s)	\$ 1,399,940	\$ 1,366,000	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	\$ 1,399,940	\$ 1,366,000	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000
	Grant/Donation						
	Other (escrow from residents)						
	Total Funding	\$ 1,399,940	\$ 1,366,000	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000

Detail on Funding Method(s): Motor Fuel Tax Funds

Basis of Project Cost(s):

Bid: X

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Cost(s): Reduces City's operating costs for potholes and patch repair

## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/13/2018

Department: Public Works

Project Name/Location: Northwest Highway Streetscape

Strategic Goal Classification: STR-1, STC-8, STR-6, LTC-2, LTC-6

Description of Project: Install streetscape elements (sidewalk, planters, trees, decorative features, etc.) on Northwest Highway (both sides)  
between Six-Corners and Washington

Project Benefits: Reduces trip hazards, makes area uniform with other areas of Uptown, makes vehicle and pedestrian travel safe and  
more appealing

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment						
	Construction/Repair	\$ 1,146,088	\$ 1,146,088				
	Consulting						
	Other						
	Total Project Cost(s)	\$ 1,146,088	\$ 1,146,088	\$ -	\$ -	\$ -	\$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	\$ 1,146,088	\$ 1,146,088				
	Grant/Donation						
	Other (escrow from residents)						
	Total Funding	\$ 1,146,088	\$ 1,146,088				

Detail on Funding Method(s): Uptown Tax Increment Financing Fund (TIF) Fund Balance, Illinois Transportation Enhancement Program Grant Revenue

Basis of Project Cost(s):

Bid: X

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Cost(s): Less in-house repair

## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/13/2018

Department: Public Works

Project Name/Location: Water main Infrastructure

Strategic Goal Classification: STC-1, STR-1, STC-8, STR-6, LTC-2, LTC-7

Description of Project: Replacement of public water mains, fire hydrants, valve installations, and other associated work

Project Benefits: Improves water system reliability and performance, reduces water main breaks, improves fire protection,  
reduces amount of water loss from breaks and leaks

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment						
	Construction/Repair *	\$ 2,300,000	\$ 1,785,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
	Consulting						
	Other						
	Total Project Cost(s)	\$ 2,300,000	\$ 1,785,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue *	\$ 2,300,000	\$ 1,785,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
	Grant/Donation						
	Other (escrow from residents)						
	Total Funding	\$ 2,300,000	\$ 1,785,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000

Detail on Funding Method(s): Water Fund operating revenue

Basis of Project Cost(s):

Bid: X

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Cost(s): Reduces operating costs for water main repair and overtime; reduces water loss

*\* FY19 Budget and Forecast include FY18 Carry-Over*

## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/27/2018

Department: Finance

Project Name/Location: Advanced Metering Infrastructure (AMI)

Strategic Goal Classification: STC-2, STR-2, STR-3, LTC-3, LTR-2

Description of Project: Advanced Metering Infrastructure (AMI) is an integrated system of smart meters, communication networks, and data management system that enables two-way communication between the utility system and the metering endpoints.  
AMI are the systems beyond simple the meters that allow utility professionals to not only collect and analyze water usage, but also communication back to the metering devices.

Project Benefits: AMI will improve customer service by eliminating the need for residents to read their own water meter; will improve the accuracy and timeliness of water meter readings; streamline billing data upload and processing; and over time reduce water loss resulting in increased water sale revenue

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	\$ 1,000,000	\$ 1,000,000	\$ 3,500,000			
	Construction/Repair						
	Consulting						
	Other						
	<b>Total Project Cost(s)</b>	\$ 1,000,000	\$ 1,000,000	\$ 3,500,000	\$ -	\$ -	\$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	\$ 1,000,000	\$ 1,000,000	\$ 3,500,000			
	Grant/Donation						
	Other						
	<b>Total Funding</b>	\$ 1,000,000	\$ 1,000,000	\$ 3,500,000	\$ -	\$ -	\$ -
<p>Detail on Funding Method(s): <u>Water Fund, use of existing fund balance will pay for project</u></p> <hr/> <p>Basis of Project Cost(s):</p> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 45%;"> <p>Bid: _____</p> <p>Contractor - Vendor Estimate: _____ x _____</p> </div> <div style="width: 45%;"> <p>Comparable Costs: _____</p> <p>Other Basis (please specify): _____</p> </div> </div> <p>Project Impact on Operating Cost(s): <u>Ongoing operational cost of the AMI system are estimated at \$50,000 per year beginning in FY20</u></p> <hr/>							

## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/13/2018

Department: Public Works

Project Name/Location: South Station Water Supply Driveway

Strategic Goal Classification: STR-1, STC-8, STR-6, LTC-2, LTC-13

Description of Project: Removal and replacement of the driveway at the South Side Water Plant

Project Benefits: Reduces repairs and liability

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment						
	Construction/Repair	\$ 40,000	\$ 34,415				
	Consulting						
	Other						
	Total Project Cost(s)	\$ 40,000	\$ 34,415	\$ -	\$ -	\$ -	\$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	\$ 40,000	\$ 34,415				
	Grant/Donation						
	Other (escrow from residents)						
	Total Funding	\$ 40,000	\$ 34,415	\$ -	\$ -	\$ -	\$ -

Detail on Funding Method(s): Water Fund operating revenue

Basis of Project Cost(s):

Bid: X

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Cost(s): Less in-house repairs

## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/13/2018

Department: Public Works

Project Name/Location: Sewer Lining

Strategic Goal Classification: STC-1, STR-1, STC-8, STR-6, LTC-2, LTC-7

Description of Project: Sewer rehabilitation using a heat-cured liner (pipe replacement and trenching not required)

Project Benefits: Fixes broken / deteriorated sewers; increases lifespan of sewers; reduces infiltration and root penetration;  
reduces sewer blockages

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment						
	Construction/Repair *	\$ 653,351	\$ 653,351	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000
	Consulting						
	Other						
	Total Project Cost(s)	\$ 653,351	\$ 653,351	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue *	\$ 653,351	\$ 653,351	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000
	Grant/Donation						
	Other (escrow from residents)						
	Total Funding	\$ 653,351	\$ 653,351	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000

Detail on Funding Method(s): Sewer Fund operating revenue

Basis of Project Cost(s):

Bid: X

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Cost(s): Reduces operating costs for sewer repairs and flooding issues

\* FY19 Budget and Forecast include FY18 Carry-Over Amount \$53,351

# City of Park Ridge - Capital Improvement Plan 2019-2023

## Project Detail

Date: 08/13/2018

Department: Public Works

Project Name/Location: Dempster Storm Sewer Construction

Strategic Goal Classification: STC-1, STR-1, STC-8, STR-6, LTC-2, LTC-7

Description of Project: Upsize of Metropolitan Water Reclamation District Sewer on Dempster to sustain water capacity from Mayfield Estates

Project Benefits: Decrease in flood emergencies in Mayfield Estates

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	\$ 500,000	\$ -	\$ 300,000			
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	\$ 500,000	\$ -	\$ 300,000	\$ -	\$ -	\$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	\$ 500,000	\$ -	\$ 300,000			
	Grant/Donation						
	Other (escrow from residents)						
	Total Funding	\$ 500,000	\$ -	\$ 300,000	\$ -	\$ -	\$ -

Detail on Funding Method(s): Sewer Fund operating revenue

Basis of Project Cost(s):

Bid: X

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Cost(s): Decrease in operating expenses attributed to a reduction in flood emergencies in Mayfield estates



# City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 01/17/2019

Department: Public Works

Project Name/Location: Design-Storm water Master Plan Projects

Strategic Goal Classification: STC-1, STR-1, LTC-1, LTC-2

Description of Project: Design of Marvin Parkway Flood Reduction Project, Design of Sibley Corridor Flood Reduction Project (first half)

Project Benefits: Reduces flooding in areas that are inundated during heavy rain

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design		\$ 784,000				
	Site Acquisition						
	Vehicle/Equipment	\$ -	\$ -				
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	\$ -	\$ 784,000	\$ -	\$ -	\$ -	\$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue		\$ 784,000				
	Grant/Donation						
	Other (escrow from residents)						
	Total Funding	\$ -	\$ 784,000	\$ -	\$ -	\$ -	\$ -

Detail on Funding Method(s): Sewer Fund operating revenue

Basis of Project Cost(s):

Bid: \_\_\_\_\_

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_

Other Basis (please  
specify): Engineer estimate

Project Impact on Operating Cost(s): None

# City of Park Ridge - Capital Improvement Plan 2019-2023

## Project Detail

Date: 08/24/2018

Department: Administration

Project Name/Location: Pool Car Vehicles

Strategic Goal Classification: STC-8, STR-2

Description of Project: Purchase the following vehicles (cost includes equipment installation)

Vehicle Number	FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
100				\$ 16,000		
102	\$ 23,335	\$ 22,835				

Project Benefits: Efficiency, dependability, safety and reduction in repair costs

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Elements	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	\$ 23,335	\$ 22,835		\$ 16,000		
	Construction/Repair						
	Consulting						
	Other						
	Total Project Costs	\$ 23,335	\$ 22,835	\$ -	\$ 16,000	\$ -	\$ -
Funding	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	\$ 23,335	\$ 22,835		\$ 16,000		
	Grant/Donation						
	Other						
	Total Funding	\$ 23,335	\$ 22,835	\$ -	\$ 16,000	\$ -	\$ -

Detail on Funding Method: Motor Equipment Replacement Fund Revenue

Basis of Project Costs:

Bid: \_\_\_\_\_

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_ X

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Costs: Reduces repair expenses for aging vehicles

## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/24/2018

Department: Police

Project Name/Location: Administration Vehicle

Strategic Goal Classification: STC-8, STR-2

Description of Project: Purchase the following vehicles (cost includes equipment installation)

Vehicle Number	FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
I-6	\$ 34,000	\$ 30,000				

Project Benefits: Efficiency, dependability, safety and reduction in repair costs

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Elements	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	\$ 34,000	\$ 30,000				
	Construction/Repair						
	Consulting						
	Other						
	Total Project Costs	\$ 34,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -
Funding	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	\$ 34,000	\$ 30,000				
	Grant/Donation						
	Other						
	Total Funding	\$ 34,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -

Detail on Funding Method: Motor Equipment Replacement Fund Revenue

Basis of Project Costs:

Bid: \_\_\_\_\_

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_ X \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Costs: Reduces repair expenses for aging vehicles

# City of Park Ridge - Capital Improvement Plan 2019-2023

## Project Detail

Date: 08/24/2018

Department: Police

Project Name/Location: Patrol Vehicles

Strategic Goal Classification: STC-8, STR-2

Description of Project: Purchase the following vehicles (cost includes equipment installation)

Vehicle Number	FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
P-49	\$ 40,000	\$ 36,600				
P-45				\$ 42,000		
P-46				\$ 42,000		
P-48				\$ 42,000		
P-42					\$ 42,000	
P-43					\$ 42,000	
P-44					\$ 42,000	
P-47					\$ 42,000	
P-40						\$ 43,000
P-41						\$ 43,000
P-50						\$ 43,000
P-51						\$ 43,000

Project Benefits: Efficiency, dependability, safety and reduction in repair costs

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Elements	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	\$ 40,000	\$ 36,600		\$ 126,000	\$ 168,000	\$ 172,000
	Construction/Repair						
	Consulting						
	Other						
	Total Project Costs	\$ 40,000	\$ 36,600	\$ -	\$ 126,000	\$ 168,000	\$ 172,000
Funding	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	\$ 40,000	\$ 36,600		\$ 126,000	\$ 168,000	\$ 172,000
	Grant/Donation						
	Other						
	Total Funding	\$ 40,000	\$ 36,600	\$ -	\$ 126,000	\$ 168,000	\$ 172,000

Detail on Funding Method: Motor Equipment Replacement Fund Revenue

Basis of Project Costs:

Bid: \_\_\_\_\_

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_ X \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Costs: Reduces repair expenses for aging vehicles

## City of Park Ridge - Capital Improvement Plan 2019-2023

### Project Detail

Date: 08/24/2018

Department: Police

Project Name/Location: Investigation Vehicles

Strategic Goal Classification: STC-8, STR-2

Description of Project: Purchase the following vehicles (cost includes equipment installation)

Vehicle Number	FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
I-1	\$ 36,000	\$ 30,000				
I-4			\$ 35,000			
I-7			\$ 32,000			

Project Benefits: Efficiency, dependability, safety and reduction in repair costs

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Elements	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	\$ 36,000	\$ 30,000	\$ 67,000			
	Construction/Repair						
	Consulting						
	Other						
	Total Project Costs	\$ 36,000	\$ 30,000	\$ 67,000	\$ -	\$ -	\$ -
Funding	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	\$ 36,000	\$ 30,000	\$ 67,000			
	Grant/Donation						
	Other						
	Total Funding	\$ 36,000	\$ 30,000	\$ 67,000	\$ -	\$ -	\$ -

Detail on Funding Method: Motor Equipment Replacement Fund Revenue

Basis of Project Costs:

Bid: \_\_\_\_\_

Comparable Costs: \_\_\_\_\_

Contractor - Vendor

Estimate: X

Other Basis (please

specify): \_\_\_\_\_

Project Impact on Operating Costs: Reduces repair expenses for aging vehicles

# City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/24/2018

Department: Police

Project Name/Location: Community Service Vehicle

Strategic Goal Classification: STC-8, STR-2

Description of Project: Purchase the following vehicles (cost includes equipment installation)

Vehicle Number	FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
C-2			\$ 38,000			

Project Benefits: Efficiency, dependability, safety and reduction in repair costs

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Elements	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment			\$ 38,000			
	Construction/Repair						
	Consulting						
	Other						
	Total Project Costs	\$ -	\$ -	\$ 38,000	\$ -	\$ -	\$ -
Funding	Bond						
	New/Increase in Fee(s)						
	Operating Revenue			\$ 38,000			
	Grant/Donation						
	Other						
	Total Funding	\$ -	\$ -	\$ 38,000	\$ -	\$ -	\$ -

Detail on Funding Method: Motor Equipment Replacement Fund Revenue

Basis of Project Costs:

Bid: \_\_\_\_\_

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: X

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Costs: Reduces repair expenses for aging vehicles

# City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/24/2018

Department: Police

Project Name/Location: Parking Enforcement Vehicle

Strategic Goal Classification: STC-8, STR-2

Description of Project: Purchase the following vehicles (cost includes equipment installation)

Vehicle Number	FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
C-4			\$ 36,000			

Project Benefits: Efficiency, dependability, safety and reduction in repair costs

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Elements	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment			\$ 36,000			
	Construction/Repair						
	Consulting						
	Other						
	Total Project Costs	\$ -	\$ -	\$ 36,000	\$ -	\$ -	\$ -
Funding	Bond						
	New/Increase in Fee(s)						
	Operating Revenue			\$ 36,000			
	Grant/Donation						
	Other						
	Total Funding	\$ -	\$ -	\$ 36,000	\$ -	\$ -	\$ -

Detail on Funding Method: Motor Equipment Replacement Fund Revenue

Basis of Project Costs:

Bid: \_\_\_\_\_

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate:     X    

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Costs: Reduces repair expenses for aging vehicles

## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/24/2018

Department: Fire

Project Name/Location: Fire Prevention Vehicles

Strategic Goal Classification: STC-8, STR-2

Description of Project: Purchase the following vehicles (cost includes equipment installation)

Vehicle Number	FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
F-40	\$ 38,000	\$ 36,300				
F-28			\$ 28,000			

Project Benefits: Efficiency, dependability, safety and reduction in repair costs

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Elements	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	\$ 38,000	\$ 36,300	\$ 28,000			
	Construction/Repair						
	Consulting						
	Other						
	Total Project Costs	\$ 38,000	\$ 36,300	\$ 28,000	\$ -	\$ -	\$ -
Funding	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	\$ 38,000	\$ 36,300	\$ 28,000			
	Grant/Donation						
	Other						
	Total Funding	\$ 38,000	\$ 36,300	\$ 28,000	\$ -	\$ -	\$ -

Detail on Funding Method: Motor Equipment Replacement Fund Revenue

Basis of Project Costs:

Bid: \_\_\_\_\_

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_ X

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Costs: Reduces repair expenses for aging vehicles



## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/24/2018

Department: Fire

Project Name/Location: Emergency Response Vehicles

Strategic Goal Classification: STC-8, STR-2

Description of Project: Purchase the following vehicles (cost includes equipment installation)

Vehicle Number	FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
F-45				\$ 1,400,000		
F-31						\$ 325,000
F-33						\$ 325,000

Project Benefits: Newer and safer vehicle with a shorter wheel base will reduce repair costs.

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Elements	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment				\$ 1,400,000		\$ 650,000
	Construction/Repair						
	Consulting						
	Other						
	Total Project Costs	\$ -	\$ -	\$ -	\$ 1,400,000	\$ -	\$ 650,000
Funding	Bond						
	New/Increase in Fee(s)						
	Operating Revenue				\$ 1,400,000		\$ 650,000
	Grant/Donation						
	Other						
	Total Funding	\$ -	\$ -	\$ -	\$ 1,400,000	\$ -	\$ 650,000

Detail on Funding Method: Motor Equipment Replacement Fund Revenue

Basis of Project Costs:

Bid: \_\_\_\_\_

Comparable Costs: \_\_\_\_\_

Contractor - Vendor

Estimate: X

Other Basis (please

specify): \_\_\_\_\_

Project Impact on Operating Costs: Reduces repair expenses for aging vehicles

## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/24/2018

Department: Public Works

Project Name/Location: Snow and Ice Control Vehicles

Strategic Goal Classification: STC-8, STR-2

Description of Project: Purchase the following vehicles (cost includes equipment installation)

Vehicle Number	FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
<i>FY18 Carry-Over (#60)</i>	\$ 73,369	\$ 72,369				
<i>FY18 Carry-Over (#61)</i>	\$ 73,369	\$ 72,369				
<i>FY18 Carry-Over (#62)</i>	\$ 73,369	\$ 72,369				
63	\$ 190,000	\$ 156,500				
64	\$ 190,000	\$ 156,500				
65				\$ 270,000		
66				\$ 270,000		

Project Benefits: Efficiency, dependability, safety and reduction in repair costs

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Elements	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	\$ 600,107	\$ 530,107		\$ 540,000		
	Construction/Repair						
	Consulting						
	Other						
	<b>Total Project Costs</b>	<b>\$ 600,107</b>	<b>\$ 530,107</b>	<b>\$ -</b>	<b>\$ 540,000</b>	<b>\$ -</b>	<b>\$ -</b>
Funding	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	\$ 600,107	\$ 530,107		\$ 540,000		
	Grant/Donation						
	Other						
	<b>Total Funding</b>	<b>\$ 600,107</b>	<b>\$ 530,107</b>	<b>\$ -</b>	<b>\$ 540,000</b>	<b>\$ -</b>	<b>\$ -</b>

Detail on Funding Method: Motor Equipment Replacement Fund Revenue

Basis of Project Costs:

Bid: \_\_\_\_\_

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate:       X      

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Costs: Reduces repair expenses for aging vehicles

## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/24/2018

Department: Public Works

Project Name/Location: Water Supply and Treatment Vehicles

Strategic Goal Classification: STC-8, STR-2

Description of Project: Purchase the following vehicles (cost includes equipment installation)

Vehicle Number	FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
<i>FY18 Carry-Over (#31)</i>	\$ 45,000	\$ 45,963				
<i>FY18 Carry-Over (#40)</i>	\$ 60,429	\$ 60,429				
4	\$ 40,000	\$ 36,100				
52				\$ 230,000		
45					\$ 25,000	
112					\$ 24,000	
13						\$ 19,000
18					\$ 205,000	
44						\$ 19,000

Project Benefits: Efficiency, dependability, safety and reduction in repair costs

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Elements	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	\$ 145,429	\$ 142,492		\$ 230,000	\$ 254,000	\$ 38,000
	Construction/Repair						
	Consulting						
	Other						
	Total Project Costs	\$ 145,429	\$ 142,492	\$ -	\$ 230,000	\$ 254,000	\$ 38,000
Funding	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	\$ 145,429	\$ 142,492		\$ 230,000	\$ 254,000	\$ 38,000
	Grant/Donation						
	Other						
	Total Funding	\$ 145,429	\$ 142,492	\$ -	\$ 230,000	\$ 254,000	\$ 38,000

Detail on Funding Method: Motor Equipment Replacement Fund Revenue

Basis of Project Costs:

Bid: \_\_\_\_\_

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_ X \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Costs: Reduces repair expenses for aging vehicles

## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/24/2018

Department: Public Works

Project Name/Location: Grounds Maintenance Vehicles

Strategic Goal Classification: STC-8, STR-2

Description of Project: Purchase the following vehicles (cost includes equipment installation)

Vehicle Number	FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
<i>FY18 Carry-Over (#7)</i>	\$ 29,511	\$ 29,511				
5			\$ 90,000			
58				\$ 90,000		
59				\$ 90,000		
22						\$ 48,000

Project Benefits: Efficiency, dependability, safety and reduction in repair costs

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Elements	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	\$ 29,511	\$ 29,511	\$ 90,000	\$ 180,000		\$ 48,000
	Construction/Repair						
	Consulting						
	Other						
	Total Project Costs	\$ 29,511	\$ 29,511	\$ 90,000	\$ 180,000	\$ -	\$ 48,000
Funding	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	\$ 29,511	\$ 29,511	\$ 90,000	\$ 180,000		\$ 48,000
	Grant/Donation						
	Other						
	Total Funding	\$ 29,511	\$ 29,511	\$ 90,000	\$ 180,000	\$ -	\$ 48,000

Detail on Funding Method: Motor Equipment Replacement Fund Revenue

Basis of Project Costs:

Bid: \_\_\_\_\_

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: X

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Costs: Reduces repair expenses for aging vehicles

# City of Park Ridge - Capital Improvement Plan 2019-2023

## Project Detail

Date: 08/24/2018

Department: Public Works

Project Name/Location: Street Maintenance Vehicles

Strategic Goal Classification: STC-8, STR-2

Description of Project: Purchase the following vehicles (cost includes equipment installation)

Vehicle Number	FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
<i>FY18 Carry-Over (#56)</i>	\$ 48,000	\$ 46,339				
19	\$ 250,000	\$ 204,400				
8	\$ -	\$ 96,348				
51			\$ 190,000			
55			\$ 38,000			
20				\$ 250,000		
11					\$ 205,000	
12					\$ 205,000	
27						\$ 51,000
53						\$ 215,000
54						\$ 215,000

Project Benefits: Efficiency, dependability, safety and reduction in repair costs

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Elements	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	\$ 298,000	\$ 347,087	\$ 228,000	\$ 250,000	\$ 410,000	\$ 481,000
	Construction/Repair						
	Consulting						
	Other						
	Total Project Costs	\$ 298,000	\$ 347,087	\$ 228,000	\$ 250,000	\$ 410,000	\$ 481,000
Funding	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	\$ 298,000	\$ 347,087	\$ 228,000	\$ 250,000	\$ 410,000	\$ 481,000
	Grant/Donation						
	Other						
	Total Funding	\$ 298,000	\$ 347,087	\$ 228,000	\$ 250,000	\$ 410,000	\$ 481,000

Detail on Funding Method: Motor Equipment Replacement Fund Revenue

Basis of Project Costs:

Bid: \_\_\_\_\_

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_ X \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Costs: Reduces repair expenses for aging vehicles

## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/24/2018

Department: Public Works

Project Name/Location: Administration Vehicles

Strategic Goal Classification: STC-8, STR-2

Description of Project: Purchase the following vehicles (cost includes equipment installation)

Vehicle Number	FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
118				\$ 25,000		
119					\$ 20,000	

Project Benefits: Efficiency, dependability, safety and reduction in repair costs

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Elements	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment				\$ 25,000	\$ 20,000	
	Construction/Repair						
	Consulting						
	Other						
	Total Project Costs	\$ -	\$ -	\$ -	\$ 25,000	\$ 20,000	\$ -
Funding	Bond						
	New/Increase in Fee(s)						
	Operating Revenue				\$ 25,000	\$ 20,000	
	Grant/Donation						
	Other						
	Total Funding	\$ -	\$ -	\$ -	\$ 25,000	\$ 20,000	\$ -

Detail on Funding Method: Motor Equipment Replacement Fund Revenue

Basis of Project Costs:

Bid: \_\_\_\_\_

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_ X \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Costs: Reduces repair expenses for aging vehicles

# City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/24/2018

Department: Community Preservation & Development

Project Name/Location: Building Inspector Vehicles

Strategic Goal Classification: STC-8, STR-2

Description of Project: Purchase the following vehicles (cost includes equipment installation)

Vehicle Number	FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
105				\$ 15,000		
115			\$ 24,000			

Project Benefits: Efficiency, dependability, safety and reduction in repair costs

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Elements	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment			\$ 24,000	\$ 15,000		
	Construction/Repair						
	Consulting						
	Other						
	Total Project Costs	\$ -	\$ -	\$ 24,000	\$ 15,000	\$ -	\$ -
Funding	Bond						
	New/Increase in Fee(s)						
	Operating Revenue			\$ 24,000	\$ 15,000		
	Grant/Donation						
	Other						
	Total Funding	\$ -	\$ -	\$ 24,000	\$ 15,000	\$ -	\$ -

Detail on Funding Method: Motor Equipment Replacement Fund Revenue

Basis of Project Costs:

Bid: \_\_\_\_\_

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_ X \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Costs: Reduces repair expenses for aging vehicles

## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/24/2018

Department: Community Preservation & Development

Project Name/Location: Zoning Inspector Vehicles

Strategic Goal Classification: STC-8, STR-2

Description of Project: Purchase the following vehicles (cost includes equipment installation)

Vehicle Number	FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
111			\$ 24,000			

Project Benefits: Efficiency, dependability, safety and reduction in repair costs

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Elements	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment			\$ 24,000			
	Construction/Repair						
	Consulting						
	Other						
	Total Project Costs	\$ -	\$ -	\$ 24,000	\$ -	\$ -	\$ -
Funding	Bond						
	New/Increase in Fee(s)						
	Operating Revenue			\$ 24,000			
	Grant/Donation						
	Other						
	Total Funding	\$ -	\$ -	\$ 24,000	\$ -	\$ -	\$ -

Detail on Funding Method: Motor Equipment Replacement Fund Revenue

Basis of Project Costs:

Bid: \_\_\_\_\_

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: X

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Costs: Reduces repair expenses for aging vehicles



## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/24/2018

Department: Community Preservation & Development

Project Name/Location: Health Inspector Vehicles

Strategic Goal Classification: STC-8, STR-2

Description of Project: Purchase the following vehicles (cost includes equipment installation)

Vehicle Number	FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
101					\$ 17,000	
109					\$ 17,000	

Project Benefits: Efficiency, dependability, safety and reduction in repair costs

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Elements	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment					\$ 34,000	
	Construction/Repair						
	Consulting						
	Other						
	Total Project Costs	\$ -	\$ -	\$ -	\$ -	\$ 34,000	\$ -
Funding	Bond						
	New/Increase in Fee(s)						
	Operating Revenue					\$ 34,000	
	Grant/Donation						
	Other						
	Total Funding	\$ -	\$ -	\$ -	\$ -	\$ 34,000	\$ -

Detail on Funding Method: Motor Equipment Replacement Fund Revenue

Basis of Project Costs:

Bid: \_\_\_\_\_

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_ X \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Costs: Reduces repair expenses for aging vehicles

## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/22/2018

Department: Information Technology

Project Name/Location: City Website Upgrade

Strategic Goal Classification: STC-2, STC-8, STC-11, STR-1, STR-2, STR-3, LTC-3, LTC-4, LTC-13

Description of Project: Full web redesign and upgrade of the City Website

Project Benefits: Increase interface efficiency between residents and the City by providing more online interactive forms/applications.

Make the City Website compliant with the American with Disabilities Act.

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	\$ 25,000	\$ 7,956	\$ 70,000			
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	\$ 25,000	\$ 7,956	\$ 70,000	\$ -	\$ -	\$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	\$ 25,000	\$ 7,956	\$ 70,000			
	Grant/Donation						
	Other						
	Total Funding	\$ 25,000	\$ 7,956	\$ 70,000	\$ -	\$ -	\$ -

Detail on Funding Method(s): Information Technology Replacement Fund

Basis of Project Cost(s):

Bid: \_\_\_\_\_

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_ X \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Cost(s): N/A

## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/22/2018

Department: Information Technology

Project Name/Location: Phone System Upgrade

Strategic Goal Classification: STC-2, STC-8, STC-11, STR-1, STR-2, STR-3, LTC-3, LTC-4, LTC-13

Description of Project: Upgrade existing phone system to a new phone solution for the City

Project Benefits: Upgrade will allow us to continue to utilize existing phones and hardware while transitioning to a platform that will be supported past 2019.

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment			\$ 5,000			
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue			\$ 5,000			
	Grant/Donation						
	Other						
	Total Funding	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -

Detail on Funding Method(s): Information Technology Replacement Fund

Basis of Project Cost(s):

Bid: \_\_\_\_\_

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_ X \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Cost(s): Ongoing operational costs for the phone system are estimated at \$7,000 per year.

## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/22/2018

Department: Information Technology

Project Name/Location: City Hall Surveillance System

Strategic Goal Classification: STC-2, STC-8, STC-11, STR-1, STR-2, STR-3, LTC-3, LTC-4, LTC-13

Description of Project: Install and upgrade cameras throughout City Hall with Network Video Recording (NVR) capabilities.

Project Benefits: Provide more reliable video footage and ability to export footage to modern video formats.

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment			\$ 60,000			
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue			\$ 60,000			
	Grant/Donation						
	Other						
	Total Funding	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -

Detail on Funding Method(s): Information Technology Replacement Fund

Basis of Project Cost(s):

Bid: \_\_\_\_\_

Comparable Costs: \_\_\_\_\_ X \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Cost(s): N/A

## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/22/2018

Department: Information Technology

Project Name/Location: Servers

Strategic Goal Classification: STC-2, STC-8, STC-11, STR-1, STR-2, STR-3, LTC-3, LTC-4, LTC-13

Description of Project: Replace existing server with newer more capable equipment

Project Benefits: Increase integration with Virtual environments (VMware); increased computing capacity

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment *	\$ 45,000	\$ 50,000	\$ 35,000		\$ 40,000	\$ 40,000
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	\$ 45,000	\$ 50,000	\$ 35,000	\$ -	\$ 40,000	\$ 40,000
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue *	\$ 45,000	\$ 50,000	\$ 35,000		\$ 40,000	\$ 40,000
	Grant/Donation						
	Other						
	Total Funding	\$ 45,000	\$ 50,000	\$ 35,000	\$ -	\$ 40,000	\$ 40,000

Detail on Funding Method(s): Information Technology Replacement Fund

Basis of Project Cost(s):

Bid: X

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Cost(s): Increases efficiency of the virtual server infrastructure increases the efficiency of staff. Support for current virtualization products, network protocols. Provides software optimization.

\* FY19 Budget and Forecast include FY18 Carry-Over

## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/22/2018

Department: Information Technology

Project Name/Location: Audio Visual - Conference Room Upgrades

Strategic Goal Classification: STC-2, STC-8, STC-11, STR-1, STR-2, STR-3, LTC-3, LTC-4, LTC-13

Description of Project: Upgrade the audio visual capabilities of the Conference rooms at City Hall and Public Works.

Project Benefits: Reduce complexity of broadcasting meetings; the projector system will integrate with newer laptops and tablets;  
automate streaming of meetings

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	\$ 115,000	\$ 101,601	\$ 30,000			
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	\$ 115,000	\$ 101,601	\$ 30,000	\$ -	\$ -	\$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	\$ 115,000	\$ 101,601	\$ 30,000			
	Grant/Donation						
	Other						
	Total Funding	\$ 115,000	\$ 101,601	\$ 30,000	\$ -	\$ -	\$ -

Detail on Funding Method(s): Information Technology Replacement Fund

Basis of Project Cost(s):

Bid: \_\_\_\_\_

Comparable Costs: \_\_\_\_\_ X \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Cost(s): N/A

*\* FY19 Budget and Forecast include FY18 Carry-Over*

## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/22/2018

Department: Information Technology

Project Name/Location: I.T. Equipment for Public Safety Vehicles

Strategic Goal Classification: STC-2, STC-8, STC-11, STR-1, STR-2, STR-3, LTC-3, LTC-4, LTC-13

Description of Project: Continuous upgrading of public safety laptops/tablets.

Project Benefits: Maintain a capable and current deployment of I.T. equipment in public safety vehicles. Reduced outages due to system failures, better system performance, manufacturer Warranty.

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	\$ 26,000	\$ 26,000	\$ 26,000	\$ 28,000	\$ 28,000	\$ 28,000
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	\$ 26,000	\$ 26,000	\$ 26,000	\$ 28,000	\$ 28,000	\$ 28,000
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	\$ 26,000	\$ 26,000	\$ 26,000	\$ 28,000	\$ 28,000	\$ 28,000
	Grant/Donation						
	Other						
	Total Funding	\$ 26,000	\$ 26,000	\$ 26,000	\$ 28,000	\$ 28,000	\$ 28,000

Detail on Funding Method(s): Information Technology Replacement Fund

Basis of Project Cost(s):

Bid: X

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Cost(s): Increase in productivity and reliable performance on I.T. related equipment in public safety vehicles.

## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/22/2018

Department: Information Technology

Project Name/Location: Desktop Infrastructure

Strategic Goal Classification: STC-2, STC-8, STC-11, STR-1, STR-2, STR-3, LTC-3, LTC-4, LTC-13

Description of Project: Upgrade aging desktops and related components every four years.

Project Benefits: Reduce complexity of broadcasting meetings. Projector system that integrates with newer laptops and tablets.

Automate streaming of meetings.

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	\$ 44,625	\$ 42,000	\$ 25,000		\$ 39,000	\$ 39,000
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	\$ 44,625	\$ 42,000	\$ 25,000	\$ -	\$ 39,000	\$ 39,000
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	\$ 44,625	\$ 42,000	\$ 25,000		\$ 39,000	\$ 39,000
	Grant/Donation						
	Other						
	Total Funding	\$ 44,625	\$ 42,000	\$ 25,000	\$ -	\$ 39,000	\$ 39,000

Detail on Funding Method(s): Information Technology Replacement Fund

Basis of Project Cost(s):

Bid: \_\_\_\_\_

Comparable Costs: \_\_\_\_\_

Contractor - Vendor

Estimate: \_\_\_\_\_ X \_\_\_\_\_

Other Basis (please

specify): \_\_\_\_\_

Project Impact on Operating Cost(s): Increase productivity by upgrading to higher performance desktops.



## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/22/2018

Department: Information Technology

Project Name/Location: Printers (Managed Print Service)

Strategic Goal Classification: STC-2, STC-8, STC-11, STR-1, STR-2, STR-3, LTC-3, LTC-4, LTC-13

Description of Project: Consolidate all purchasing of printer hardware/leases through a vendor that offers support and toner for equipment.

Project Benefits: Reduces printer sprawl and monthly support costs of all printing equipment.

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment		\$ 21,400	\$ 21,500	\$ 15,170		
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	\$ -	\$ 21,400	\$ 21,500	\$ 15,170	\$ -	\$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue		\$ 21,400	\$ 21,500	\$ 15,170		
	Grant/Donation						
	Other						
	Total Funding	\$ -	\$ 21,400	\$ 21,500	\$ 15,170	\$ -	\$ -

Detail on Funding Method(s): Information Technology Replacement Fund

Basis of Project Cost(s):

Bid: \_\_\_\_\_

Comparable Costs: \_\_\_\_\_ X \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Cost(s): Total cost of printer support and purchasing expenses will decrease

## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/22/2018

Department: Information Technology

Project Name/Location: Data Center Room Fire Suppression System

Strategic Goal Classification: STC-2, STC-8, STC-11, STR-1, STR-2, STR-3, LTC-3, LTC-4, LTC-13

Description of Project: Add a clean agent fire suppression system to main data center room

Project Benefits: The fire suppression system will protect critical I.T. assets and data

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment			\$ 18,000			
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	\$ -	\$ -	\$ 18,000	\$ -	\$ -	\$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue			\$ 18,000			
	Grant/Donation						
	Other						
	Total Funding	\$ -	\$ -	\$ 18,000	\$ -	\$ -	\$ -

Detail on Funding Method(s): Information Technology Replacement Fund

Basis of Project Cost(s):

Bid: \_\_\_\_\_

Comparable Costs: \_\_\_\_\_ X \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Cost(s): N/A

## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/22/2018

Department: Info. Tech./Fire Department

Project Name/Location: Emergency Operations Center (E.O.C.)

Strategic Goal Classification: STC-2, STC-8, LTC-3, LTC-13

Description of Project: Current Emergency Operations Center is not able to sustain operations. Project would upgrade the following: internet and Wi-Fi, radio communications, electrical connections, and audio visual equipment.

Project Benefits: Provide resources to operate during emergency situations

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	\$ 30,000	\$ 30,000	\$ 15,000			
	Construction/Repair			\$ 30,000			
	Consulting						
	Other						
	Total Project Cost(s)	\$ 30,000	\$ 30,000	\$ 45,000	\$ -	\$ -	\$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	\$ 30,000	\$ 30,000	\$ 45,000			
	Grant/Donation						
	Other						
	Total Funding	\$ 30,000	\$ 30,000	\$ 45,000	\$ -	\$ -	\$ -

Detail on Funding Method(s): General Fund Surplus (\$30K), Information Technology Replacement Fund (\$15K)

Basis of Project Cost(s):

Bid: \_\_\_\_\_

Comparable Costs: \_\_\_\_\_ X \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Cost(s): Impact to future budgets unknown, may require routine maintenance and upgrades

## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/22/2018

Department: Information Technology

Project Name/Location: Network Equipment Maintenance

Strategic Goal Classification: STC-2, STC-8, STC-11, STR-1, STR-2, STR-3, LTC-3, LTC-4, LTC-13

Description of Project: Upgrades of software and licenses

Project Benefits: Upgrading of software and licenses will result in increased efficiencies

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	\$ 15,000	\$ 9,817	\$ 15,000	\$ 15,000	\$ 15,000	
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	\$ 15,000	\$ 9,817	\$ 15,000	\$ 15,000	\$ 15,000	\$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	\$ 15,000	\$ 9,817	\$ 15,000	\$ 15,000	\$ 15,000	
	Grant/Donation						
	Other						
	Total Funding	\$ 15,000	\$ 9,817	\$ 15,000	\$ 15,000	\$ 15,000	\$ -

Detail on Funding Method(s): Information Technology Replacement Fund

Basis of Project Cost(s):

Bid: X

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Cost(s): Increased efficiency will result due to upgrading of operating and other I.T. related software

# City of Park Ridge - Capital Improvement Plan 2019-2023

## Project Detail

Date: 08/22/2018

Department: Information Technology

Project Name/Location: Storage Area Network

Strategic Goal Classification: STC-2, STC-8, STC-11, STR-1, STR-2, STR-3, LTC-3, LTC-4, LTC-13

Description of Project: Purchase new controller cards for existing storage area network (SAN) and extend support to 3 years.

Project Benefits: Extend life for existing SAN reducing, total cost.

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment			\$ 15,000			
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue			\$ 15,000			
	Grant/Donation						
	Other						
	Total Funding	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -

Detail on Funding Method(s): Information Technology Replacement Fund

Basis of Project Cost(s):

Bid: \_\_\_\_\_

Comparable Costs: \_\_\_\_\_

Contractor - Vendor

Estimate: X

Other Basis (please

specify): \_\_\_\_\_

Project Impact on Operating Cost(s): N/A

# City of Park Ridge - Capital Improvement Plan 2019-2023

## Project Detail

Date: 08/22/2018

Department: Information Technology

Project Name/Location: Printers (Replacements)

Strategic Goal Classification: STC-2, STC-8, STC-11, STR-1, STR-2, STR-3, LTC-3, LTC-4, LTC-13

Description of Project: Multiple printers are coming up to or exceeding there life expectancy on print counts and should be replaced

Project Benefits: Reduced calls to support staff and faster print jobs

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment			\$ 10,000			
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue			\$ 10,000			
	Grant/Donation						
	Other						
	Total Funding	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -

Detail on Funding Method(s): Information Technology Replacement Fund

Basis of Project Cost(s):

Bid: \_\_\_\_\_

Comparable Costs: \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_ X \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Cost(s): N/A

## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/22/2018

Department: Information Technology

Project Name/Location: Uninterruptible Power Supply System

Strategic Goal Classification: STC-2, STC-8, STC-11, STR-1, STR-2, STR-3, LTC-3, LTC-4, LTC-13

Description of Project: Replace capacitors on power supply system

Project Benefits: Continued use of the power supply system for the City Hall Data Center

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	\$ 9,000	\$ 9,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	\$ 9,000	\$ 9,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	\$ 9,000	\$ 9,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
	Grant/Donation						
	Other						
	Total Funding	\$ 9,000	\$ 9,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000

Detail on Funding Method(s): Information Technology Replacement Fund

Basis of Project Cost(s):

Bid: \_\_\_\_\_

Comparable Costs: \_\_\_\_\_ X \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Cost(s): N/A

## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/22/2018

Department: Information Technology

Project Name/Location: Switches

Strategic Goal Classification: STC-2, STC-8, STC-11, STR-1, STR-2, STR-3, LTC-3, LTC-4, LTC-13

Description of Project: Replace obsolete Ethernet switches

Project Benefits: Increase capacity at location; reduce outage time and impact in operation at fire stations

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment *	\$ 46,976	\$ 34,976		\$ 18,000	\$ 12,000	
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	\$ 46,976	\$ 34,976	\$ -	\$ 18,000	\$ 12,000	\$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue *	\$ 46,976	\$ 34,976		\$ 18,000	\$ 12,000	
	Grant/Donation						
	Other						
	Total Funding	\$ 46,976	\$ 34,976	\$ -	\$ 18,000	\$ 12,000	\$ -

Detail on Funding Method(s): Information Technology Replacement Fund

Basis of Project Cost(s):

Bid: \_\_\_\_\_

Comparable Costs: \_\_\_\_\_ X \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Cost(s): N/A

*\* FY19 Budget and Forecast include FY18 Carry-Over*



# City of Park Ridge - Capital Improvement Plan 2019-2023

## Project Detail

Date: 08/22/2018

Department: Information Technology

Project Name/Location: Public Works Surveillance System

Strategic Goal Classification: STC-2, STC-8, STC-11, STR-1, STR-2, STR-3, LTC-3, LTC-4, LTC-13

Description of Project: Install and upgrade cameras at the Public Works Service Center with Network Video Recording (NVR) capabilities.

Project Benefits: Provide more reliable video footage and ability to export footage to modern video formats.

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	\$ 45,000	\$ 40,000				
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	\$ 45,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	\$ 45,000	\$ 40,000				
	Grant/Donation						
	Other						
	Total Funding	\$ 45,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -

Detail on Funding Method(s): Information Technology Replacement Fund

Basis of Project Cost(s):

Bid: \_\_\_\_\_

Comparable Costs: \_\_\_\_\_ X \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_

Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Cost(s): N/A

## City of Park Ridge - Capital Improvement Plan 2019-2023 Project Detail

Date: 08/31/2018

Department: Community Preservation & Development

Project Name/Location: Ener Gov

Strategic Goal Classification: STC-2, STC-3, STC-7, STC-9, STR-3, LTC-3, LTC-4, LTC-13

Description of Project: Update The Community Preservation & Development Department's (C.P.&D.) software and incorporate with Munis

Project Benefits: Utilizing this Tyler option allows C.P.&D. software to integrate with the Munis Finance System utilized by the Finance Department.

		FY19 Budget	FY19 Forecast	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget
Cost Element(s)	Planning/Design						
	Site Acquisition						
	Vehicle/Equipment	\$ 90,943	\$ 76,000				
	Construction/Repair						
	Consulting						
	Other						
	Total Project Cost(s)	\$ 90,943	\$ 76,000	\$ -	\$ -	\$ -	\$ -
Funding Method(s)	Bond						
	New/Increase in Fee(s)						
	Operating Revenue	\$ 90,943	\$ 76,000				
	Grant/Donation						
	Other						
	Total Funding	\$ 90,943	\$ 76,000	\$ -	\$ -	\$ -	\$ -

Detail on Funding Method(s): Information Technology Replacement Fund

Basis of Project Cost(s):

Bid: \_\_\_\_\_

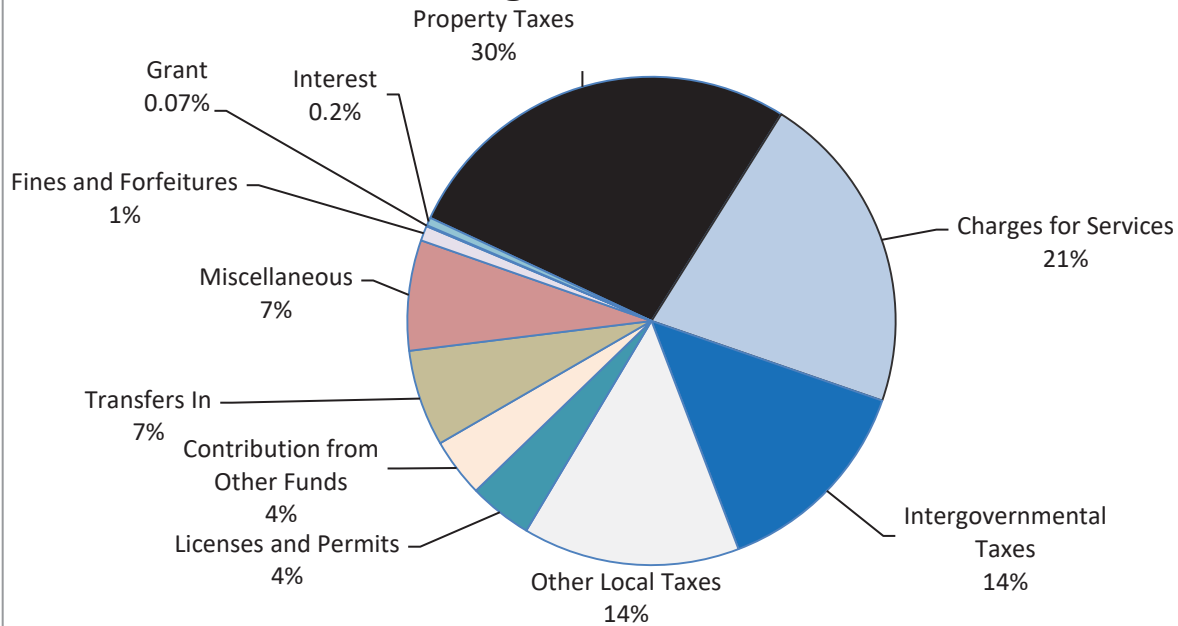
Comparable Costs: \_\_\_\_\_ X \_\_\_\_\_

Contractor - Vendor  
Estimate: \_\_\_\_\_

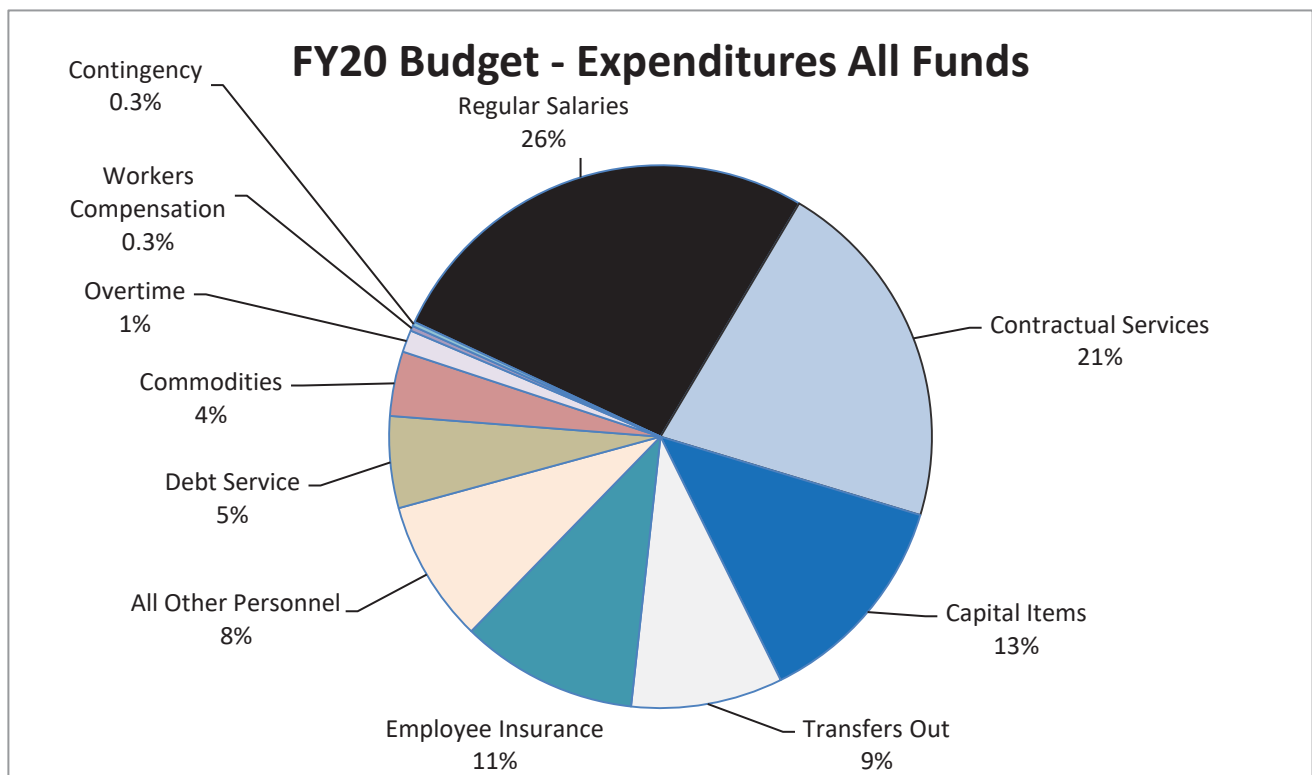
Other Basis (please  
specify): \_\_\_\_\_

Project Impact on Operating Cost(s): Provides the C.P.&D. increased operational capabilities

## FY20 Budget - Revenues All Funds



Revenues and Other Sources	FY20 Proposed Budget	% of Total
Property Taxes	\$ 18,279,313	27.0%
Charges for Services	\$ 14,474,000	21.4%
Intergovernmental Taxes	\$ 9,424,800	13.9%
Other Local Taxes	\$ 9,733,850	14.4%
Licenses and Permits	\$ 2,848,825	4.2%
Contribution from Other Funds	\$ 2,629,759	3.9%
Transfers In	\$ 4,331,911	6.4%
Miscellaneous	\$ 4,951,600	7.3%
Fines and Forfeitures	\$ 670,500	1.0%
Grant	\$ 46,850	0.1%
Interest	\$ 358,000	0.5%
<b>Total</b>	<b>\$ 67,749,408</b>	



Expenditures and Other Uses	FY20 Proposed Budget	% of Total
Regular Salaries	\$ 20,499,052	26.6%
Contractual Services	\$ 16,286,043	21.1%
Capital Items	\$ 10,050,944	13.0%
Transfers Out	\$ 6,961,670	9.0%
Employee Insurance	\$ 8,132,500	10.5%
All Other Personnel	\$ 6,535,760	8.5%
Debt Service	\$ 4,210,296	5.5%
Commodities	\$ 2,970,983	3.9%
Overtime	\$ 1,014,700	1.3%
Workers Compensation	\$ 225,000	0.3%
Contingency	\$ 200,000	0.3%
<b>Total</b>	<b>\$ 77,086,947</b>	

**FY20 SHARED SERVICES**

City Administration	Description	Total Cost		Basic for Allocation		General	Water	Sewer	Parking	Library	Fleet	Waste	P.W. Admin. & Eng.	Total
		Fund Expenditure Budget	\$	\$	\$									
			\$	33,530,628	\$	79.3%	7,609,125	\$	21.1%	872,043	\$	282,305	\$	42,294,102
City Manager	Staff		\$	200,436										
Asst to the City Manager	Staff		\$	66,278										
Deputy City Clerk	Staff		\$	68,794										
Sr. Admin.	Staff		\$	54,018										
Public Official Bond Insurance	Insurance		\$	500										
City Council	City Council and City Clerk		\$	31,658										
<b>Total</b>			\$	<b>421,684</b>										
			\$	334,330	\$	75.865	\$	8,695	\$	2,815	\$	-	\$	421,684

City Wide Costs	Description	Total Cost		Basic for Allocation		General	Water	Sewer	Parking	Library	Fleet	Waste	P.W. Admin. & Eng.	Total
		Fund Expenditure Budget	\$	33,530,628	\$	79.3%	7,609,125	\$	21.1%	872,043	\$	282,305	\$	42,294,102
General Liability Insurance	GL Insurance		\$	429,457										
Brokerage Fee	Insurance Broker		\$											
Crime	Insurance		\$											
Cyber	Insurance		\$											
HELP	Insurance POOL		\$											
Nugent	Insurance Consultant		\$	7,800										
Legal	External Attorney		\$											
Unemployment	Claims + TPA		\$	10,000										
Audit	and related Costs		\$	50,000										
OPEB Consultant	Audit required		\$	4,000										
<b>Total</b>			\$	<b>501,257</b>										
			\$	397,395	\$	90.181	\$	10,335	\$	3,346	\$	-	\$	501,257

Human Resources/Payroll	Description	Total Cost		Basic for Allocation		General	Water	Sewer	Parking	Library	Fleet	Waste	P.W. Admin. & Eng.	Total
		Allocated Headcount		211		71.8%	4		2		75			294
HR Manager	Staff		\$	57,269										
HR Generalist	Staff		\$	78,824										
HR Support	Staff		\$	67,468										
Payroll Technician	Staff		\$	63,977										
General Counsel	Labor Legal		\$	72,000										
ADP	External Payroll Vendor		\$	125,000										
Excess Workers Comp	Insurance		\$											
<b>Total</b>			\$	<b>464,538</b>										
			\$	239,057	\$	4.532	\$	2,266	\$	2,266	\$	-	\$	335,093

Information Technology	Description	Total Cost		Basic for Allocation		General	Water	Sewer	Parking	Library	Fleet	Waste	P.W. Admin. & Eng.	Total
		Allocated Headcount		211		96.3%	4		2					219
President Solutions	Outsourced IT		\$	281,035										
Material & Contracting	External Vendors		\$	331,201										
<b>Total</b>			\$	<b>612,236</b>										
			\$	589,871	\$	11.182	\$	5,591	\$	5,591	\$	-	\$	612,236

Accounts Payable	Description	Total Cost		Basic for Allocation		General	Water	Sewer	Parking	Library	Fleet	Waste	P.W. Admin. & Eng.	Total
		AP Transaction Count FY18		6,618		58.5%	637		307		3,533			11,307
1.0 FTE Accts Payable	Staff		\$	48,883										
0.5 FTE Regs./POs	Staff		\$	26,467										
<b>Total</b>			\$	<b>75,350</b>										
			\$	44,102	\$	4.245	\$	2,046	\$	2,046	\$	-	\$	51,806

Cashier	Description	Total Cost		Basic for Allocation		General	Water	Sewer	Parking	Library	Fleet	Waste	P.W. Admin. & Eng.	Total
		Receipt Transaction Count		84,294		35.6%	76,863		73,177		1,490			236,529
1.0 FTE Cashier	Staff		\$	47,924										
.75 FTE Cashier	Staff		\$	38,544										
<b>Total</b>			\$	<b>86,468</b>										
			\$	30,815	\$	26.099	\$	26,751	\$	258	\$	-	\$	85,923

Finance Administration		Fund Expenditure Budget												
Description		\$	33,530,628	\$	7,609,125	\$	872,043	\$	282,305	0.7%	2.1%	\$	42,294,102	100%
Finance Director	Staff	\$	153,349	PY20 Budget	\$	121,575	\$	27,589	\$	3,162	\$	1,024	\$	153,349
Asst. Finance Director	Staff	\$	109,924	PY20 Budget	\$	87,147	\$	19,776	\$	2,266	\$	734	\$	109,924
Accountant	Staff	\$	73,562	PY20 Budget	\$	58,320	\$	13,235	\$	1,517	\$	491	\$	73,562
Analyst	Staff	\$	79,630	PY20 Budget	\$	63,130	\$	14,326	\$	1,642	\$	532	\$	79,630
Procurement Officer	Staff	\$	80,680	PY20 Budget	\$	63,963	\$	14,515	\$	1,664	\$	539	\$	80,680
Accounts Receivable	Staff	\$	50,879	PY20 Budget	\$	40,337	\$	9,154	\$	1,049	\$	340	\$	50,879
Sr. Admin. Assistant	Staff	\$	52,201	PY20 Budget	\$	41,385	\$	9,391	\$	1,076	\$	348	\$	52,201
Total		\$	600,225		\$	475,856	\$	107,986	\$	12,376	\$	4,006	\$	600,225

Finance Software													
Description		\$	33,530,628	\$	7,609,125	\$	872,043	\$	282,305	0.7%	2.1%	\$	42,294,102
													100%

PW Admin. & Eng.		FY20 General Fund P.W. (excl. Admin., Eng., Veh.) Water, Sewer, Parking											
Description		\$	30.9%	\$	60.0%	\$	6.9%	\$	2.2%	\$		\$	
Director	Staff	\$		53,493	\$	103,865	\$	11,903	\$	3,853		\$	173,115
	Asst to Director	\$		26,577	\$	51,604	\$	5,914	\$	1,915		\$	86,009
	City Engineer	\$		40,625	\$	78,880	\$	9,040	\$	2,927		\$	131,471
	Admin	\$		20,505	\$	39,815	\$	4,563	\$	1,477		\$	66,360
	Engineer Design Tech	\$		28,169	\$	54,695	\$	6,288	\$	2,029		\$	91,161
	Engineering Tech	\$		25,691	\$	49,883	\$	5,717	\$	1,851		\$	83,142
	Civil Engineer	\$		23,860	\$	46,328	\$	5,309	\$	1,719		\$	77,216
	City Hall	\$		55,775	\$	108,296	\$	12,411	\$	4,018		\$	180,500
	Maintenance & Materials	\$										\$	
	Vehicles	\$										\$	
Fleet	\$										\$		
Total		\$		284,796	\$	552,978	\$	63,374	\$	20,516	\$	-	921,664

Fleet Maintenance		Vehicle/Equipment Count													
Description		99	12	9	1	1	2	1	5	130					
		76.2%	9.2%	6.9%	0.8%	0.8%	1.5%	0.8%	3.8%	100%					
Staff															
Public Works Superintendent															
Public Works Supervisor															
Mechanic I															
Mechanic II															
Mechanic III															
Property / Auto Insurance															
Insurance															
Fuel purchases															
Fuel Costs															
Total															

Grand Total	\$	4,618,351	Total by Fund:	\$	3,110,844	\$	968,816	\$	192,028	\$	46,643	\$	91,511	\$	13,076	\$	7,211	\$	32,690	\$	4,462,818
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% of Grand Total	67.4%	21.0%	4.2%	1.0%	2.0%	0.3%	0.2%	0.7%	96.6%
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## Interfund Transfers: FY19 &amp; FY20 Budgets

Fund #	Object #	Fund	FY19 In	FY19 Out	FY20 In	FY20 Out	Reason for Transfer
100	880600	General Fund	\$ 1,294,476		\$ 1,207,487		*Overhead costs shared with enterprise funds.
501-3027	949300	Parking Fund		\$ (62,821)		\$ (46,643)	*Overhead costs shared with Parking Fund.
502-3051	949300	Water Fund		\$ (994,623)		\$ (968,816)	*Overhead costs shared with Water Fund.
503-3031	949300	Sewer Fund		\$ (237,032)		\$ (192,028)	*Overhead costs shared with Sewer Fund.
204	881100	Uptown TIF	\$ 26,312		\$ -		
314-6110	949300	2015B Debt Fund		\$ (26,312)		\$ -	
206	880XXX	IMRF Fund	\$ 112,123		\$ 67,494		IMRF contributions from proprietary funds.
501-3027	949300	Parking Fund		\$ (18,075)		\$ (8,131)	IMRF contributions from proprietary funds.
502-3051	949300	Water Fund		\$ (62,793)		\$ (39,755)	IMRF contributions from proprietary funds.
503-3031	949300	Sewer Fund		\$ (31,255)		\$ (19,608)	IMRF contributions from proprietary funds.
207	880XXX	FICA Fund	\$ 94,363		\$ 89,953		FICA contributions from proprietary funds.
501-3027	949300	Parking Fund		\$ (15,212)		\$ (10,836)	FICA contributions from proprietary funds.
502-3051	949300	Water Fund		\$ (52,846)		\$ (52,984)	FICA contributions from proprietary funds.
503-3031	949300	Sewer Fund		\$ (26,305)		\$ (26,133)	FICA contributions from proprietary funds.
220	831200	E 911 Fund	\$ 893,000		\$ -		Subsidize emergency telephone fund.
100-1021	949300	General Fund		\$ (893,000)		\$ -	Subsidize emergency telephone fund.
310	880600	2012A Debt Service Fund	\$ 450,550		\$ 450,800		Sewer Debt service transfer.
503-3031	949300	Sewer Fund		\$ (450,550)		\$ (450,800)	Sewer Debt service transfer.
311	881100	2012B Debt Service Fund			\$ 397,000		
206-6050	949300	IMRF Fund				\$ (397,000)	
312	880600	2014A Debt Service Fund	\$ 813,075		\$ 814,025		Refinanced 2004B Water Debt Service Fund.
502-3051	949300	Water Fund		\$ (813,075)		\$ (814,025)	Refinanced 2004B Water Debt Service Fund.
313	881100	2015A Debt Fund	\$ 408,696		\$ 409,770		TIF Contribution to debt payment.
314	881100	2006A Debt Fund	\$ 1,779,911		\$ -		TIF Contribution to debt payment.
315	880808	2016 Debt Fund	\$ 159,442		\$ 1,950,141		TIF Contribution to debt payment.
204-1027	949300	Uptown TIF		\$ (2,348,049)		\$ (2,359,911)	TIF Funding for Debt.
551	881100	Motor Equip Repl Fund	\$ 1,455,242		\$ 1,150,000		MERF Funding
100-1021	949300	General Fund		\$ (1,305,242)		\$ (1,000,000)	MERF Funding
201-5012	990400	Library		\$ -		\$ -	MERF Funding
502-3051	949300	Water Fund		\$ (125,000)		\$ (125,000)	MERF Funding
503-3031	949300	Sewer Fund		\$ (25,000)		\$ (25,000)	MERF Funding
552	880XXX	IT Replacement Fund	\$ 298,000		\$ 350,000		IT Replacement Fund.
100-1021	949300	General Fund		\$ (200,000)		\$ (250,000)	IT Replacement Funding.
501-3027	949300	Parking Fund		\$ -			No FY20 transfer due to fund balance
502-3051	949300	Water Fund		\$ (49,000)		\$ (50,000)	IT Replacement Funding.
503-3031	949300	Sewer Fund		\$ (49,000)		\$ (50,000)	IT Replacement Funding.
553	881100	Library Tech Replacement	\$ 100,000		\$ 75,000		Library Technology replacement.
201-5013	990100	Library		\$ (100,000)		\$ (75,000)	Library Technology replacement.
<b>Totals</b>			<b>\$ 7,885,190</b>	<b>\$ (7,885,190)</b>	<b>\$ 6,961,670</b>	<b>\$ (6,961,670)</b>	