

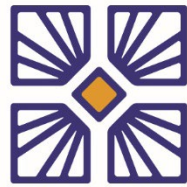


PARK RIDGE
— IL —

FISCAL YEAR 2024 ADOPTED BUDGET

Ending December 31, 2024





PARK RIDGE
— IL —

| | |
|--|----|
| Reader's Guide | 6 |
| Officers and Officials | 8 |
| City History | 9 |
| Community Profile and Demographics | 10 |
| City Wide Organizational Chart..... | 13 |

INTRODUCTION

| | |
|--------------------------------------|----|
| Budget Message..... | 15 |
| Budget Guidelines and Schedule | 18 |
| Financial Policies | 19 |
| Financial Structure | 25 |

BUDGET SUMMARY & FINANCIAL OVERVIEW

| | |
|--|-----|
| Fund Balance Analysis and Changes in Fund Balance | 29 |
| Revenue and Expenditure Summaries..... | 32 |
| Personnel Summary..... | 35 |
| Long-Term Financial Forecast – General, Water and Sewer Funds..... | 43 |
| Capital Improvement Planning | 47 |
| Long-Term and Other Debt..... | 126 |

GENERAL FUND

| | |
|---|-----|
| General Fund Summary | 128 |
| Revenues by Source - General Fund | 131 |
| General Fund Expenditures – All Departments | 141 |
| Administration | 142 |
| Finance | 150 |
| Police | 156 |
| Fire | 162 |
| Public Works | 168 |
| Community Preservation & Development..... | 178 |

SPECIAL REVENUE FUNDS

| | |
|-----------------------------------|-----|
| Dempster TIF Fund | 184 |
| Motor Fuel Tax Fund | 186 |
| Uptown TIF Fund | 188 |
| IMRF Fund | 190 |
| FICA Fund | 192 |
| Municipal Waste Fund | 194 |
| Asset Forfeiture Fund | 196 |
| Foreign Fire Insurance Fund | 198 |
| Special Service Area Funds | 200 |

CAPITAL PROJECT FUNDS

| | |
|---|-----|
| Capital Improvements and Equipment Fund | 204 |
|---|-----|

DEBT SERVICE FUNDS

| | |
|--------------------------|-----|
| Debt Service Funds | 206 |
|--------------------------|-----|

ENTERPRISE FUNDS

| | |
|--------------------|-----|
| Parking Fund | 210 |
| Water Fund | 214 |
| Sewer Fund | 218 |

INTERNAL SERVICE FUNDS

| | |
|---|-----|
| Motor Equipment Replacement Fund | 222 |
| Information Technology Replacement Fund | 224 |
| Employee Benefits Fund | 226 |

COMPONENT UNIT

| | |
|--------------------|-----|
| Library Fund | 228 |
|--------------------|-----|

APPENDIX

| | |
|--|-----|
| Glossary of Key Terms | 236 |
| 2022 City of Park Ridge Strategic Plan | 243 |



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Park Ridge
Illinois**

For the Fiscal Year Beginning

January 01, 2023

Christopher P. Morill

Executive Director

The FY2024 Budget document describes the financial resources available to the City that will be used to provide services to the community. In addition, the budget document serves as a goal setting and policy document and includes the City's goals, policies and procedures approved by the City Council as part of the budget approval process.

This document is organized in a format that provides several levels of financial and operational information about the City's Fiscal Year 2024 Budget. Immediately preceding the sections described below is an introduction to the City's governing body, the history of the City, a community profile and demographic information. Also included is a description of the City's strategic priorities and a City-wide organizational chart.

Introduction

The Introduction section contains the Budget Message from the City Manager and Finance Director that provides a broad overview of the FY2024 Budget factors, assumptions, and trends considered when compiling the budget, FY2023 highlights, and FY2024 major initiatives reflected in the budget. Also included in this section is a description of the City's budget process and timeline and a summary of the City's financial policies. A description of the City's financial structure, which is based on generally accepted accounting principles, is also presented in this section.

Budget Summary & Financial Overview

The Budget Summary & Financial Overview section provides an analysis of fund balance in each of the City's funds. Revenue and expenditure summaries and trends are reflected in this section to provide information regarding the City's funding sources and how those sources are spent. A personnel summary is included that provides information related to positions and total employee compensation.

Summary and detailed information related to the City's multi-year capital improvement program, as well as the City's outstanding debt is also included in this section.

General Fund

The General Fund section provides a detailed analysis of the City's main operating fund. General Fund revenues are described in detail and comparisons to prior years are presented when applicable.

This section also contains information related to each operating department, including the following departments.

- | | | |
|----------------------------|----------------|--|
| ✓ Administrative Services* | ✓ Finance | ✓ Fire |
| ✓ Police | ✓ Public Works | ✓ Community Preservation and Development |

*Administrative Services includes the divisions of Human Resources, Legal, Legislative, Information Technology and Economic Development.

Information presented for each department includes (1) the Department's mission statement and objectives, (2) organizational chart, (3) FY2023 highlights and accomplishments, (4) FY2024 strategic goals, (5) performance measures, and (6) a summary of department expenditures by type with a comparison to prior years.

Other Funds

This section contains a summary description and a detailed revenue and expenditure budget schedule for each of the City's funds, other than the General Fund, including the following.

| Special Revenue | Capital Project | Debt Service | Proprietary |
|-----------------------------|---|---------------------------------|----------------------------------|
| Dempster TIF Fund | Capital Improvements and Equipment Fund | Debt Service Fund, Series 2015A | Parking Fund |
| Motor Fuel Tax Fund | | Debt Service Fund, Series 2021A | Water Fund |
| Uptown TIF Fund | | | Sewer Fund |
| IMRF Fund | | | Motor Equipment Replacement Fund |
| FICA Fund | | | |
| Municipal Waste Fund | | | |
| Asset Forfeiture Fund | | | |
| Foreign Fire Insurance Fund | | | |

Appendix

Included in this section is a glossary to assist readers with understanding the municipal finance and budget terms listed in the document, as well as a list of acronyms utilized throughout this document. The City's 2023-2026 Strategic Plan is also included for reference.

The City of Park Ridge is governed by elected officials including the Mayor, seven Alderpeople, and the City Clerk. The Mayor and City Clerk are elected from the City at large; one Alderperson is elected from each of the seven wards of the City. The seven alderpeople constitute the City Council, and the Mayor or his appointed representative presides at all Council meetings.

Elected Officials

Marty Maloney - Mayor

Term Expires May 2025

Sal Raspanti - City Clerk

Term Expires May 2025

Alderpersons

John J. Moran, 1st Ward

Term Expires May 2027

Fred Sanchez, 2nd Ward

Term Expires May 2025

Kelly Lawrence, 3rd Ward

Term Expires May 2027

Harmony Harrington, 4th Ward

Term Expires May 2025

Joseph Steinfels, 5th Ward

Term Expires May 2027

Richard B. Biagi, 6th Ward

Term Expires May 2025

Mwende Lefler, 7th Ward

Term Expires May 2027

Executive Staff

Joseph Gilmore, City Manager

Christopher Lipman, Finance Director

Drew Awsumb, Community Preservation and Development Director

Jeff Sorensen, Fire Chief

Robert Kampwirth, Police Chief

Sarah Mitchell, Public Works Director

Leisa Niemotka, Administrative Services Manager

The City of Park Ridge is located in Cook County, Illinois and encompasses an area of 7.1 square miles. Originally settled in 1840, Park Ridge has grown into a medium sized city with a current population of 39,656, according to the 2020 U.S. Census. Known as a prime residential community, Park Ridge is served by some of the best school districts in the state, an excellent parks and recreation system and dependable city services. The City is approximately 15 miles northwest of the City of Chicago's Central Business District and is situated in a key geographic location in close proximity to O'Hare International Airport, the Northwest and Tri-State Tollways, the Kennedy Expressway, CTA Rapid Transit and the Metra commuter rail line.

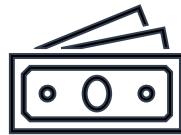
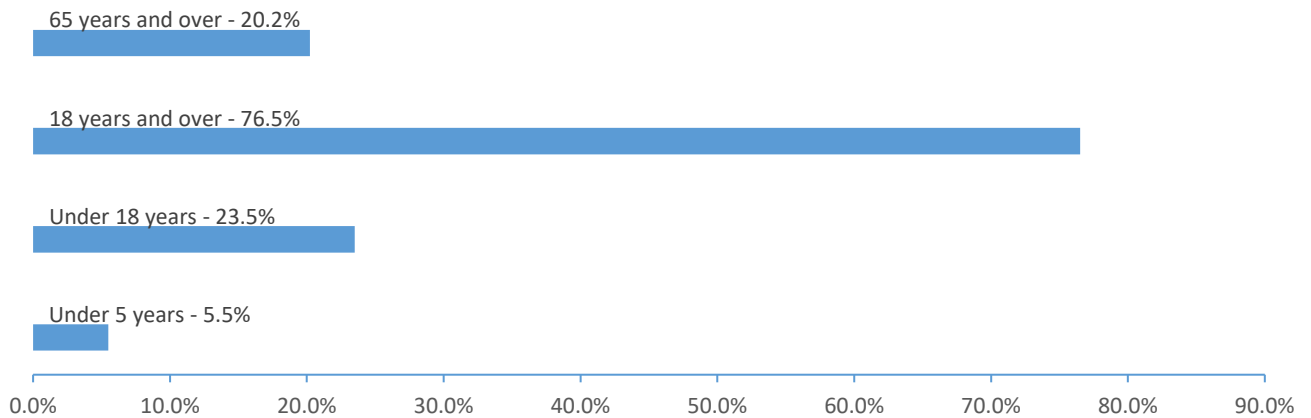


Park Ridge traces its history as far back as the Pottawotamie Native Americans, who lived in this area as it provided fertile land and rich natural resources. The area was a convenient portage between the Des Plaines and Chicago rivers for the French explorers and in the early 1830s our first settlers arrived from New England and New York. The settlement previously named Pennyville and then Brickton was incorporated as the Village of Park Ridge in 1873 and reorganized as the City of Park Ridge in 1910.

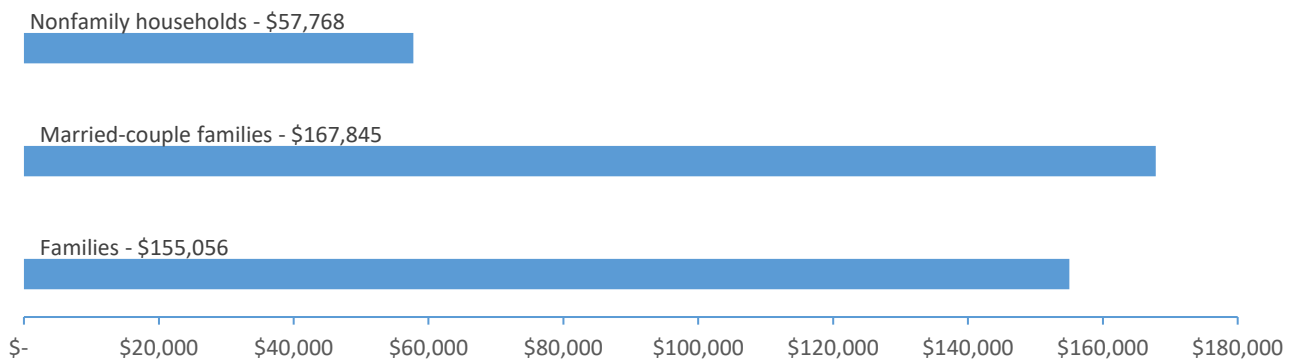
The City operates under a Mayor-Council form of government. The Mayor and City Clerk are elected from the population at large. Aldermen are elected from seven wards on the basis of ward representation. The Mayor and City Council establish policy, while the City Manager is responsible for the day-to-day operations of the city and its employees. The City provides a full range of services, including police and fire protection, emergency medical services, and the construction and maintenance of streets and other infrastructure.



Total Population
39,562

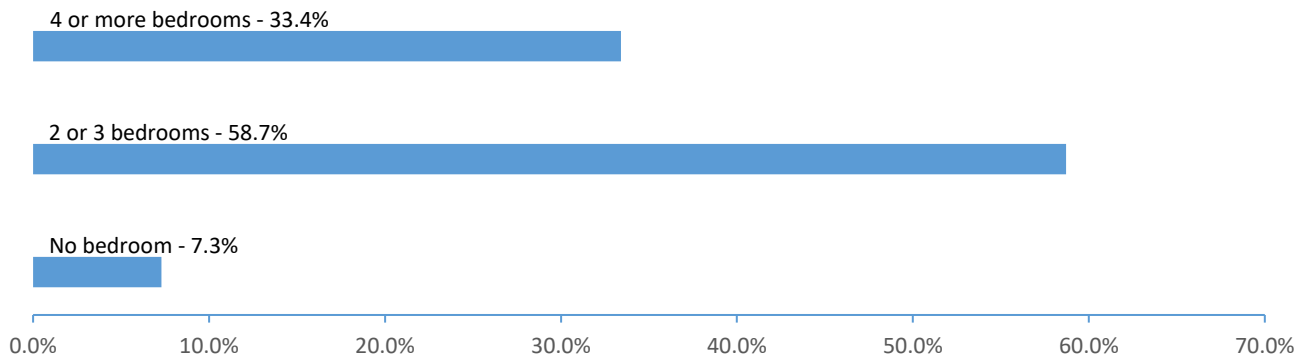


Median Household Income
\$124,535

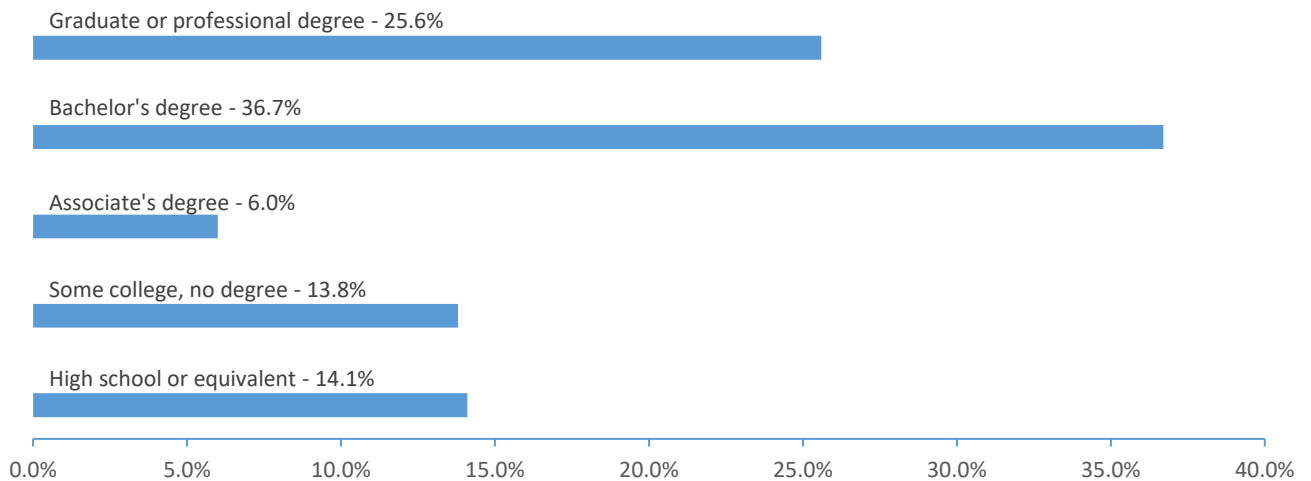


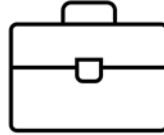


Total Housing Units
15,366

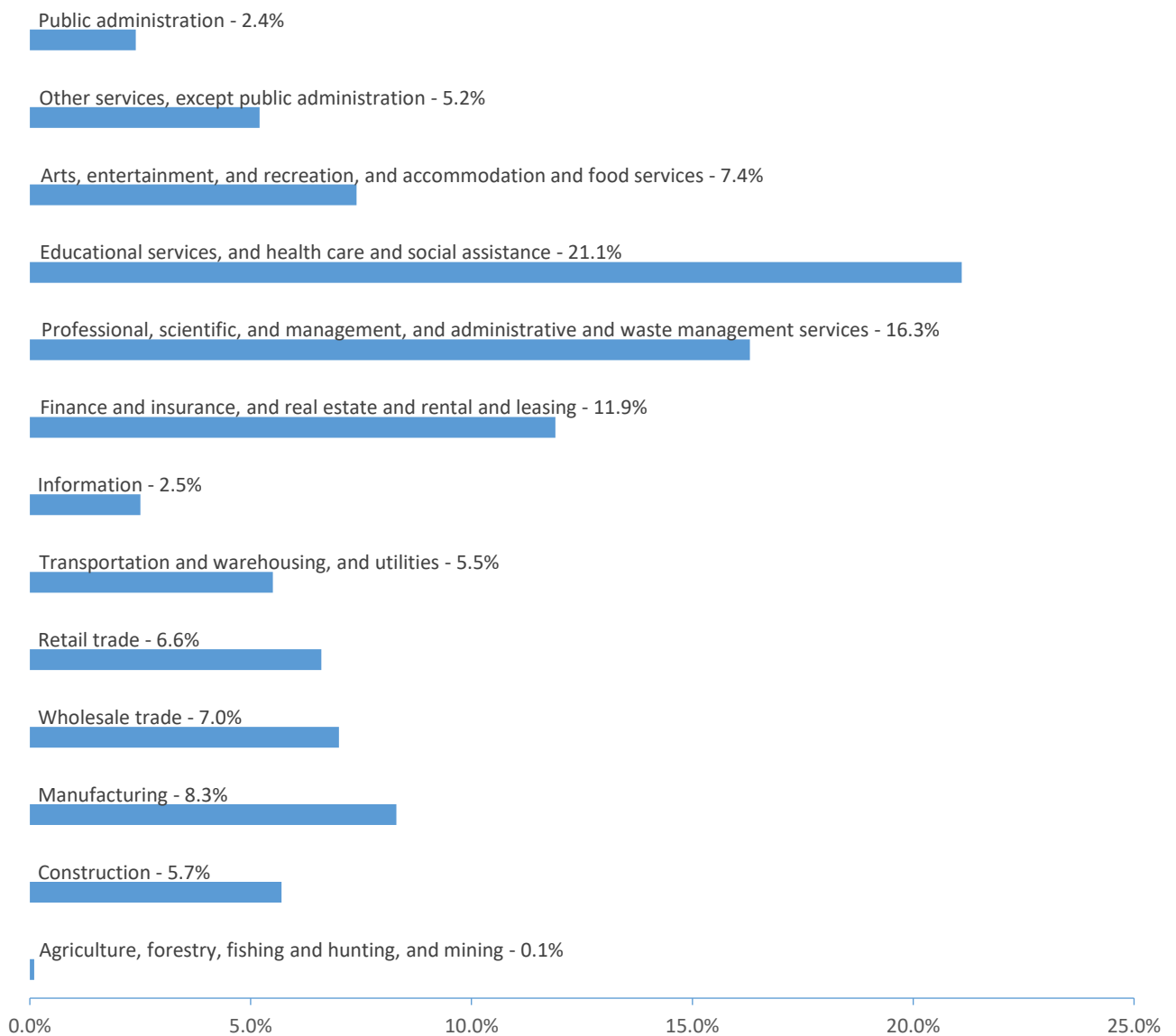


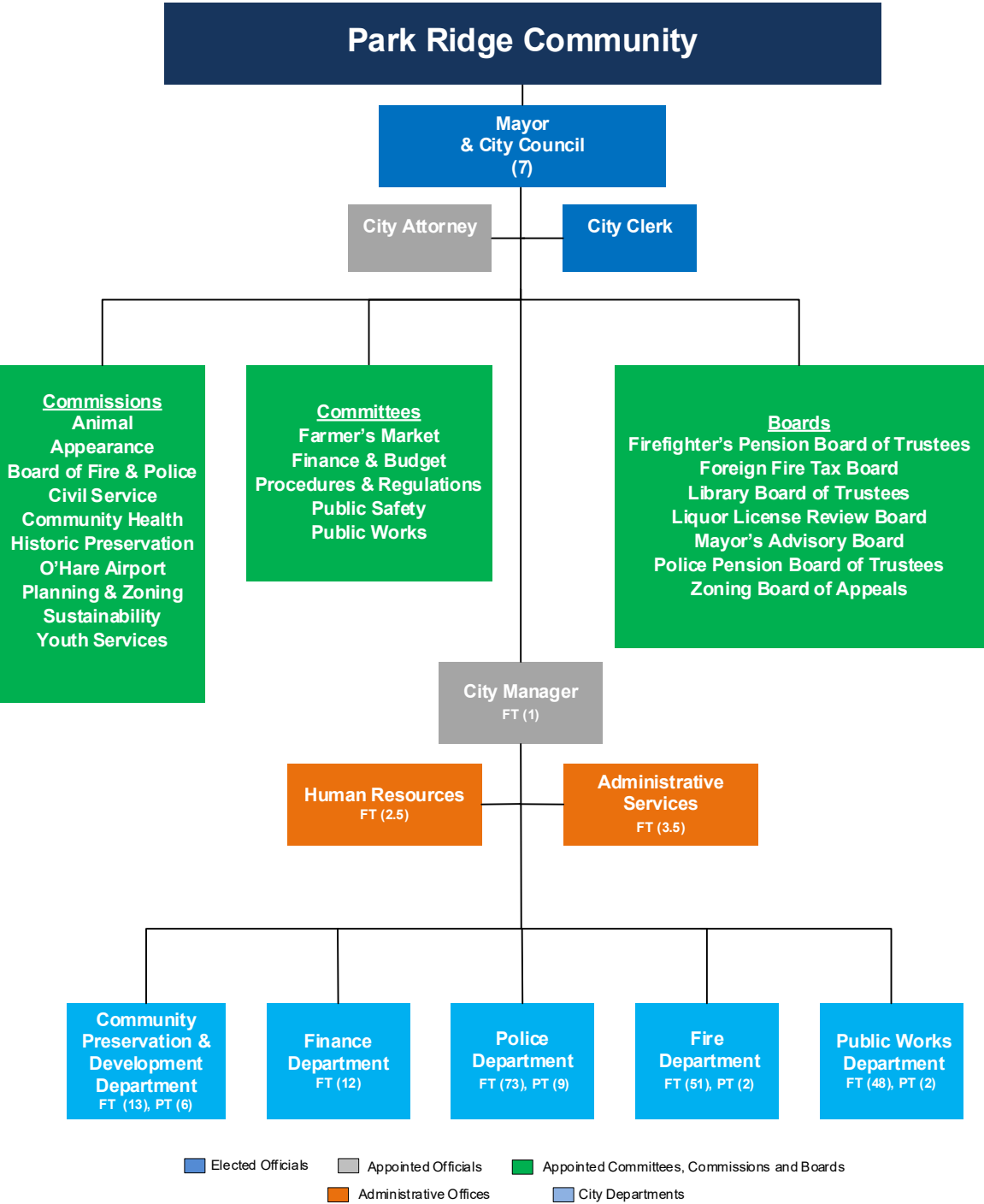
Bachelor's Degree Or Higher
61.3%





Employment Industry









It is my pleasure to present the budget for the City of Park Ridge for the Fiscal Year ending December 31, 2024. The FY2024 budget represents the City's priorities for providing essential services and building upon the work required to achieve the goals laid out in the City's Strategic Plan.

The City's Strategic Plan was last updated in August 2022 and set forth a clear mission and vision for the organization. This plan detailed specific goals that fell within six strategic priority areas:

- Fiscal Stability and Management
- Workforce Development
- Community Outreach and Engagement
- Technology Enhancements, Use and Effectiveness
- Capital & Infrastructure Investments and Improvements
- Quality Customer Service and Delivery of City Services

The budget process provides a great opportunity to reflect on accomplishments throughout the current fiscal year, as well as areas of improvement, and a renewed focus on the organization's road map, our Strategic Plan.

During public budget workshop meetings, City Council meetings and beyond, Staff has and will continue to discuss how the City's budget lives up to our mission statement and serves the defined strategic priority areas.

Mission Statement

Enhancing our community through excellent city services, economic development, and quality of life in balance with the City's historic character.

Property Tax Levy and Fund Balance History

The FY2024 Budget includes a flat tax levy, holding the aggregate levy at \$14.4 million. As a reminder, the City's Property Tax Levy includes multiple expense categories, including: Corporate (General Fund), Debt Service, Municipal Refuse ("Muni Waste"), Police & Fire Pensions, and IMRF/FICA. The most controllable category is Corporate (General Fund) and it is important to note that this portion of the levy

is down over \$400,000 or -9%, over the past 10 years. This does not mean that the overall expenses of the organization are down over this same period, but rather, indicates the organization's operations are being funded more significantly from State Income Tax, Sales Tax, Fees from Services, and other sources, as opposed to Property Taxes.

In addition, and as has been discussed many times throughout prior budget cycles and strategic planning sessions, the City's General Fund balance continues to exceed requirements. Staff and City Council have been attempting to reduce the fund balance in a responsible and sustainable manner through a combination of flat property tax levies, increased spending on critical infrastructure and projects, and a review of incremental fees (note the elimination of vehicle sticker fees in 2023 and beyond). Despite these efforts, the General Fund balance again increased in the current fiscal year, as revenues received from the State of Illinois, sales tax, and other third-party services exceeded expectations.

During the budget workshops and budget hearing, relatively minor amendments to the proposed budget were approved and included in the adopted budget. The property tax levy was increased by \$300,000 from the proposed level, keeping the levy flat with the prior year. The additional funds were appropriated as supplementary contributions to the police and fire pension funds. The citizen portion of sidewalk replacement costs was eliminated creating a shift in expense and revenue for annual replacement. The City Council also appropriated funds for Chamber of Commerce events that were not included in the proposed budget.

FY2024 Budget and Highlights of Strategic Goals

The FY2024 Budget again aims to reduce General Fund balances by incorporating flat property taxes, increased spending on non-recurring capital projects (Fire Station 35 renovation, Salt Dome Construction, City Hall hardening and remodel, etc.). In addition, increases in recurring expenditures (Street Resurfacing, Alley Restoration/Green Alley Construction, etc.) in various City funds reflect our commitment to enhancing our community. The planned \$2 million General Fund deficit is intended to reduce General Fund balances responsibly and incrementally.

As noted, the budget includes significant focus on the six strategic priority areas. The lead pages of each departmental budget include highlights of some key FY2024 goals and objectives, cross referenced to the strategic priority area; a sample of which follows.

Fiscal Stability and Management

- Implement a marketing campaign to promote Park Ridge as a shopping and dining destination for surrounding suburbs and city neighborhoods.
- Implement electronic requisition and purchase order workflows.
- Develop a long-term funding plan based on Facilities Condition Assessment.

Workforce Development

- Offer general leadership training offerings and opportunities quarterly throughout 2024.
- Provide for training of the Fire Department's newly appointed special operations team members through OSFM and other specific discipline training.

Community Outreach and Engagement

- Increase operational transparency through the deployment of a new Communications Coordinator position and increase communication program offerings.
- Update the Comprehensive Plan expanding to new districts beyond Uptown.
- Develop and implement approaches to improve economic development to proactively improve the city's effectiveness in attracting and retaining desired commercial businesses.

Technology Enhancements, Use, and Effectiveness

- Update Council Chamber's ability to easily broadcast, web stream and host hybrid meetings.
- Implement Vendor Access software to allow for electronic submission of vendor invoices.
- Upgrade Police Department body worn body cameras and conducted energy devices.

Capital & Infrastructure Investments and Improvements

- Begin renovations of Station 35 while ensuring continual operations from the station.
- Initiate green infrastructure and flood reduction programs including application of transportation and sustainability grants.

Quality Customer Service and Delivery of City Services

- Create the City's first annual Popular Annual Financial Report; a user-friendly guide for constituents to understand the City's finances and budget.
- Complete an evaluation of Police Department front desk staffing to better accommodate current workforce trends.

My thanks to the Finance Chairperson and entire City Council for setting a clear and aggressive course for the organization. Thanks to the Department Heads and their staff for their work dedicated to the budget creation, and more generally for the passion and dedication to the residents and to our mission. And finally, special thanks to Chris Lipman, Finance Director, and his team for their excellent work on constructing this budget and their daily focus on the financial stability of the City of Park Ridge.

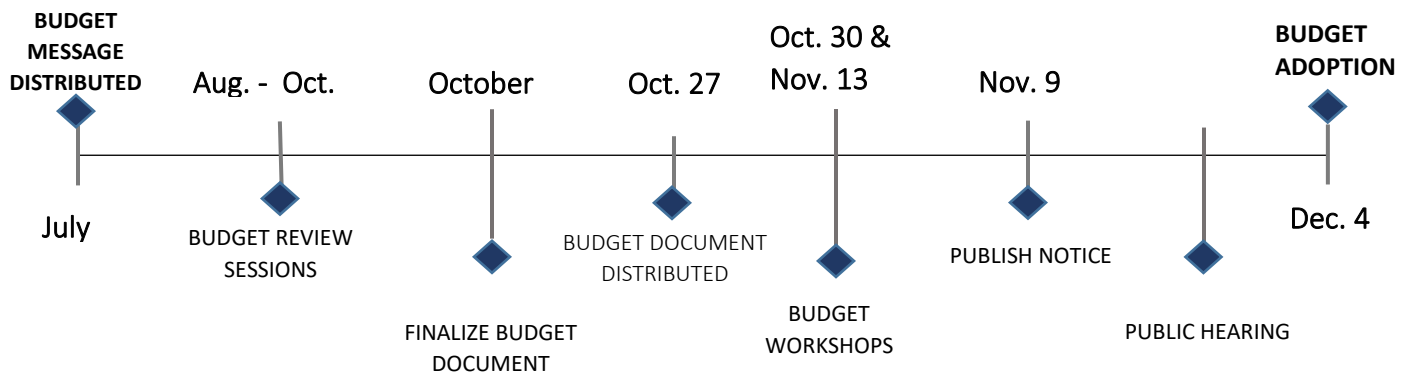
Sincerely,



Joe Gilmore
City Manager

The City's budget is prepared with a focus on providing service and staff levels that support the City's six strategic priority areas. Through a series of meetings, departments are required to justify any proposed new expenditures as well as assess the need and effectiveness of recurring expenditures in meeting the City's service needs. Capital improvement plan items are also reviewed with departments to provide a cost benefit analysis of proposed projects. The City Manager and Finance Department then make final determinations for proposed revenues and expenditures.

Below is a timeline of the City's FY2024 process. In accordance with statutory requirements, a public hearing notice is published announcing the date and time of the hearing to obtain any comments from residents or the public. The proposed budget was made available to the public for inspection and comment at City Hall and the Park Ridge Library prior to the public hearing. Two budget workshops are held for the City Manager, Finance Director, and Department Heads to present the budget. Members of the public are welcome to attend the budget workshops as well as provide testimony during the workshops, a Finance and Budget Committee meeting and prior to the final passage of the budget at a City Council meeting.



| FY2024 Budget Timeline | |
|-------------------------------|--|
| July 10, 2023 | Distributed FY2023 Budget Memos to City Manager and Department Heads |
| July 21, 2023 | Capital Improvement Budgets Due |
| August 11, 2023 | Deadline for Submission of FY2023 Departmental Budget Data in Financial System |
| August 24 – September 6, 2023 | Budget review meetings with Finance Department and Department Heads |
| September 12, 2023 | Finance Department Submits Proposed FY2024 Budget to City Manager for Review |
| September 22, 2023 | City Manager provides Finance Department with review comments |
| September 29, 2023 | Draft FY2024 – FY2027 Capital Improvement Plan available for review |
| October 4, 2023 | Finance Department Sends Proposed FY2024 Budget to Departments for Review |
| October 6, 2023 | Departments Provide Finance Department with Budget Review Comments |
| October 25, 2023 | Finance Department Provides Final Proposed FY2024 Budget to City Manager |
| October 27, 2023 | Proposed FY2024 Budget uploaded to City's Website |
| October 30, 2023 | City Finance and Budget Committee Budget Workshop #1 |
| November 13, 2023 | City Finance and Budget Committee Budget Workshop #2 |
| November 9, 2023 | Publish Legal Notice of Public Hearing |
| December 4, 2023 | Public Hearing on the Proposed Budget and Budget Ordinance adopted by City Council |
| December 31, 2023 | City Clerk to File the Budget Ordinance with the County of Cook |
| January 1, 2024 | Fiscal Year 2024 Begins |

Basis of Presentation

Annual budgets are adopted for the general, special revenue, debt service, capital projects, enterprise and internal service funds. Although the City's Police and Fire Pension Funds are reported in the Annual Comprehensive Financial Report, the City does not develop a budget for, or report on the budgetary activities of, these funds. The City's budget is prepared on the cash basis of accounting, which is not consistent with the City's annual audited financial statements which are prepared on the accrual/modified accrual basis of accounting. The significant differences are noted below:

- ✓ In accordance with generally accepted accounting principles (GAAP), the City records changes in market value on applicable City investments on its financial statements. However, changes in market values are not included in the budget.
- ✓ Depreciation Expense is reported in the Enterprise and Internal Funds' financial statements but is not budgeted.
- ✓ Capital Outlay Expenses in the enterprise funds and internal service fund are included in the operating budget, whereas purchases of such items are included in the capital assets of the enterprise funds balance sheet on its financial statements.

Council Policy Statement – Fund Balance and Target Fund Balance

Purpose

The Governmental Accounting Standards Board (GASB) has issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions (GASB 54), which was adopted by the City as of the fiscal year ended April 30, 2012. In the fund financial statements, governmental funds now report five components of fund balance: nonspendable, restricted, committed, assigned, and unassigned.

This policy establishes guidelines for the appropriate level of fiscal year end (a) unassigned General Fund balance; (b) assigned fund balances for all special revenue funds; and (c) unrestricted net asset balance for all Enterprise Funds ("Target Fund Balances").

Fund balance is the excess of a fund's assets over its liabilities and reserves, which is held in reserve for future emergency spending.

Rationale

Having a policy for Target Fund Balances will provide ongoing guidance to the City Council and senior staff regarding the appropriate relationship between an available balance in any individual fund and revenues and expenditures with respect to that fund. It is essential that the City maintain an adequate level of available fund balance to mitigate risks and provide a backup for revenue shortfalls. Adherence to an appropriate policy will also help the City maintain and improve its credit rating.

Policy Statement

Fund Balance Policies

It is neither sufficient nor advisable to monitor only the aggregate balance of all the City's accounting funds. The balance in each individual fund must be separately monitored. A fund balance shall be the difference between assets and liabilities reported as to any particular fund. A fund balance must measure the net current financial resources in a fund that may be available to finance expenditures to be made from that fund in present and future accounting periods. Fund balance reporting will be accomplished in accordance with the most recent authoritative pronouncements and each Fund may be defined according to the following categories of funds:

- ✓ Nonspendable Funds - refers to amounts that cannot be spent because they are either not in spendable form or are legally or contractually required to be kept intact. This would include, but is not limited to, inventory prepayments and non-current receivables.
- ✓ Restricted Funds - refers to amounts that are subject to externally imposed restrictions such as those imposed by creditors, grantors, contributors and/or laws and regulations of the City or state or federal government. Bonded capital project funds and debt service funds are included in this category. Special revenue funds are, by definition, Restricted Funds.
- ✓ Committed Funds - refers to amounts that can only be used for specific purposes pursuant to constraints imposed by specific formal action of the City Council. The City Council may commit funds by a resolution or ordinance. Committed Funds cannot be used for any purpose other than that specified by Council action unless the Council removes or changes the specific allowable use by taking the same type of formal action it employed to previously commit those funds.
- ✓ Assigned Funds - refers to amounts for which the Council has expressed an intention for use for specific purposes; but which are not Restricted or Committed as defined above. An Assigned Fund balance does not lapse at the end of a fiscal year, but is carried over into the next fiscal year.
- ✓ Unassigned Funds - refers to all spendable monies not contained in the other four classifications set forth above. In funds other than the General Fund, the unassigned classification may be used only to indicate that a deficit balance has resulted from overspending for specific purposes for which amounts had been Restricted, Committed or Assigned.

Target Fund Balance Policies

For the General Fund, the Target Fund Balance shall be equal to three months of budgeted operating expenditures.

With the exception of the General Fund and all non-enterprise funds, the Target Fund Balance shall be zero (0). For Enterprise Funds, the City's Target Fund Balance shall be equal to two months of budgeted operating expenditures, plus an additional amount to cover emergency expenditures. For the Water Fund this emergency amount shall be \$570,000 and for the Sewer Fund this emergency amount shall be \$300,000.

According to law, the Library Fund Target Fund Balance must be set by the Library Board.

Council Policy Statement – Budget Procedures

Purpose

To set forth the role and responsibilities of standing committees regarding the annual budget.

Rationale

The City Code and Budget Policy set forth the authority and responsibility of the City Manager to prepare and submit an annual balanced budget to the City Council. Thereupon, it is the job of the City Council to determine and approve the final programs of services and related budgets together with the allocation of revenues. A balanced budget is one in which revenues are equal to expenditures, such that there is neither a deficit nor a surplus.

The budget is the most significant policy document adopted by the City Council each year.

Deliberation of the overall budget proposals shall be performed in sessions of the Council Committee of the Whole. Prior thereto, each standing committee shall have the opportunity to study the proposals involving new and major changes to the committee's area of responsibility. These deliberations will enhance the awareness and

understanding of committee members and place them in a position to advise the Committee-of-the-Whole.

Statement of Policy

The proposed budget shall be submitted separating the base budget from new and major programs and revenue source changes.

The base budget shall include the cost estimates of continuing to operate the City with the same service level as in the previous year. It shall include anticipated salary levels, increased costs of commodities and contractual services, and normal equipment replacements and equipment needs to continue prior service levels. Revenues shall be projected with anticipated growth without any source changes or rate changes other than the property tax rate.

New programs shall include major changes in service levels, increased services or deleted services.

Revenue source changes shall include any rate or fee schedule change, additions of new revenues, and deletions of revenue sources or other major financing policy issues.

Prior to discussion of new programs and revenue source changes at the Committee of the Whole level, these new and major programs shall be reviewed with the committees most directly involved with the service area. The revenue source changes shall be reviewed by the Finance Committee. The committees should be prepared to make a recommendation to the Committee of the Whole but shall not have veto power.

Council Policy Statement – Investment of Funds

The following is a summary of the City’s investment policy. In general, the policy adheres to the requirements as stated in Illinois State Statutes.

Policy

It is the policy of the City of Park Ridge to invest public funds in a manner that will provide the highest possible return for the appropriate amount of risk. Investments will be structured in order to meet the daily cash flow needs of the City and to conform to all state and local statutes governing the investment of public funds.

Scope

This investment policy applies to all financial assets of the City of Park Ridge reported in the City’s Annual Comprehensive Financial Report, with the exception of Police and Fire Pension Funds.

Objectives

The primary objectives in priority order shall be:

- ✓ Safety – Preservation of Principal
- ✓ Liquidity
- ✓ Yield

Standard of Care

Investment officials are subject to a “prudent person” stand in the context of managing the overall portfolio. Investment officers are relieved of personal responsibility for an individual security’s credit risk and/or market price changes provided the official acted in accordance with this investment policy and other available written procedures.

The City Treasurer and the Finance & Budget Committee have the responsibility of establishing the investment guidelines incorporated in this Investment Policy. Responsibility for the investment program is hereby delegated to the Director of Finance, under the general direction of the City Manager.

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program or impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the City Manager any material financial interests in financial institutions that conduct business with the City and they shall further disclose any large personal financial/investment positions that could be related to the investment performance of the City.

Safekeeping and Custody

Third party custody is required for all securities. Securities can be held at a Federal Reserve Bank or its branch office, by an escrow agent of the pledging institution, at another custodial facility or at a financial institution on the Illinois State Treasurer's approved list of safekeeping banks.

Internal Controls

The Director of Finance and the City Treasurer shall establish a system of internal controls regarding investment management. An independent, certified public accountant shall review these internal controls in conjunction with the annual examination of the City's financial statements.

Professional Investment Services

The City may consider the services of a professional money manager or a professional intermediary who can recommend investment opportunities. All contracts with money managers or intermediaries must be approved by the City Council prior to assignments. Fees for money managers or intermediaries shall be negotiated by the Director of Finance prior to placement of investments.

Authorized and Suitable Investments

Pursuant to home rule authority, all investments purchased under this policy shall be guided by the State of Illinois Public Funds Investment Act (30 ILCS 235) and all revisions thereto, as made by the State of Illinois legislature.

It is the policy of the City to require that funds on deposit in excess of FDIC limits, or investments not guaranteed by the United States of America or any agency of the United States of America, be secured by some form of collateral. The City shall enter into a collateral agreement with the applicable financial institutions; the agreement shall outline the types of assets that may be utilized as collateral, the amount of collateral required and the methodology. The amount of collateral provided will not be less than 110% of the fair market value of the net amount of public funds invested.

The City's investment policy includes government sponsored investment pools, including the Illinois Funds and Illinois Metropolitan Investment Fund (IMET) as authorized investments.

Diversification

The City will diversify its investments by security type and institution. No more than 50% of the City's total investment portfolio may be invested in any one financial institution.

Maximum Maturities

To the extent possible, the City will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing in more than two

years from the date of purchase. Reserve funds may be invested in securities exceeding two years if the anticipated use of the funds is expected to exceed two years.

Procedures for Investment Bids and Offers

Investment bids will be taken by the Director of Finance for funds managed by the City as time when investment of idle funds would be in the best interest of the City or as required by federal regulations regarding arbitrage rebate on bond proceeds. The City shall place funds for investment with qualified financial institutions that present the best return on the investment.

Performance Standards

The investment portfolio shall be designed with the objective of obtaining a rate of return throughout the budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow needs of the City.

The basis used to determine whether market yields are being achieved will be the average of the six-month U.S. Treasury Bill rate and the one-year certificate of deposit rate. The one-year certificate of deposit rate will be the average of top rates paid by major New York banks on primary new issues of negotiable certificates of deposit, usually on amounts of \$1 million and more.

Pooling of Funds

Except for cash in certain restricted and special funds, the City will consolidate cash balances from all funds to maximize investment earnings. Investment earnings will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles (GAAP).

Accounting

The City maintains its accounting records in accordance with GAAP and therefore investments will be carried at cost or amortized cost that approximates market, or at market value as prescribed by accounting standards. Premiums or discounts will be amortized over the life of the investment. Gains or losses on investments in all funds will be recorded at the time of disposition of the security or when recognized by accounting standards.

Investment Reports

The Director of Finance shall submit a monthly summary investment report to the Finance & Budget Committee which shall describe the portfolio in terms of investment securities, maturities, and cost by fund, estimated earnings and market value of securities, if available. The report shall show actual returns as compared to the benchmark and indicate any areas of policy concern and/or planned revisions to investment strategies.

Capital Asset Policy

During SY2021, the City Council formalized the capital asset policy to provide guidance on the financial aspects and stewardship of the City's capital assets. This policy documents the City's capitalization thresholds, depreciation methods and capital planning process. For financial reporting purposes, the following thresholds will be applied when determining whether a capital expenditure shall be capitalized:

- ✓ Land (and Inexhaustible Land Improvements) - \$1
- ✓ Buildings, Building Improvements and Land Improvements - \$50,000
- ✓ Vehicles - \$10,000
- ✓ Machinery & Equipment – \$10,000
- ✓ Works of Art – \$10,000

✓ Infrastructure – \$100,000

Capital assets below the capitalization thresholds on a unit basis but warranting “control” shall be inventoried at the department level and an appropriate department list shall be maintained.

Capital investment objectives will be prioritized by the City Council and appropriately reflected in the City’s annual budget.

The City will maintain a multi-year Capital Improvement Plan (CIP), updated annually, and will budget all capital improvements in accordance with this plan. Various CIP funding sources, including but not limited to General Fund revenues/fund balance, Motor Fuel Tax, grant and bond funding, and Water & Sewer user fees are allocated to support these improvements.

The City will maintain its physical assets at a level adequate to protect the capital investment and to minimize future maintenance and replacement costs. The operating budget will provide for adequate maintenance and orderly replacement of capital equipment from current revenues when possible.

Additional financial policies are included in the [City’s Municipal Code](#) as well as [City Council Policy Statements](#).

Basis of Presentation and Measurement Focus

The finances of the City are organized and operated on the basis of “funds”. A “fund” is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The City has twenty (20) budgeted funds, classified into the Governmental, Proprietary and Component Unit categories. The City also has two Fiduciary Funds, the Park Ridge Police Pension Fund and the Park Ridge Fire Pension Fund. These funds are managed by a third-party consultant and are not budgeted; therefore, these funds are not reflected in this document. The City also includes the Library Fund in its annual budget document. The Park Ridge Public Library is presented as a Component Unit in the City’s Comprehensive Annual Financial Report.

Governmental Funds

Governmental funds are used to account for the City’s general government activities. Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when “measurable and available”. Measurable means knowing or being able to reasonably estimate the amount. Available means collectible within the current period or within sixty days after fiscal year-end. The City recognizes property taxes when they become both measurable and available. For all other government fund revenues, a one-year availability period is used for revenue recognition. Expenditures (including capital outlay) are recorded when the related fund liability is incurred, except for general obligation bond principal and interest which are recognized when due.

Governmental funds include the following fund types:

- ✓ *General Fund* – primary operating fund, accounting for all financial resources, except those required to be accounted for in another fund
- ✓ *Special Revenue Funds* – account for revenue sources that are restricted to expenditures for a specific purpose (not including expendable trusts or major capital projects)
- ✓ *Debt Service Funds* – account for the servicing of general obligation long-term debt not being financed by proprietary or nonexpendable trust funds, including accounting for property taxes levied for the payment of principal and interest on all general obligation debt, as well as the payment of these obligations
- ✓ *Capital Project Funds* – account for the acquisition of fixed assets or construction of major capital projects not being financed by proprietary or nonexpendable trust funds

Proprietary Funds

Proprietary funds are accounted for on the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

Proprietary funds include the following fund types:

- ✓ *Enterprise Funds* – account for those operations that are financed and operated in a manner similar to private business or where the Board has decided that the determination of revenues earned, costs incurred and/or net income is necessary for management accountability
- ✓ *Internal Service Funds* – account for operations that provide services to other departments or agencies of the City, or to other governments, on a cost-reimbursement basis

Fiduciary Funds

Fiduciary funds account for assets held by the City in a trustee capacity or as an agent on behalf of others. These funds are accounted for in essentially the same manner as proprietary funds, using the same measurement focus and basis of accounting.

Below is a list of funds currently maintained by the City, as well as the FY2024 budgeted expenditures of each fund. The City also maintains two Fiduciary Funds – the Police Pension Fund and the Fire Pension – that are not budgeted funds and therefore do not appear in this document but are reported in the City’s Annual Comprehensive Financial Report as a single Pension Trust Fund.

| Fiscal Year 2024 Budget Expenditures \$104,540,326 | | | |
|---|--------------|---------------------------------|------------|
| Governmental Funds | | Proprietary Funds | |
| <i>General Fund</i> | \$50,928,186 | <i>Enterprise Funds -</i> | |
| <i>Special Revenue Funds</i> | | Parking (Closed) | \$ - |
| Dempster TIF | 680,500 | Water | 11,373,786 |
| Motor Fuel Tax | 2,000,000 | Sewer | 2,554,462 |
| Uptown TIF | 3,928,485 | <i>Internal Service Funds -</i> | |
| IMRF | 317,511 | MERF | 1,724,000 |
| FICA | 1,065,269 | IT Replacement | 578,715 |
| Municipal Waste | 3,723,965 | Employee Benefits | 4,860,568 |
| Asset Forfeiture | 128,000 | | |
| Foreign Fire Insurance | 85,000 | | |
| Special Service Area 22-6104 | 82,920 | Component Units | |
| Special Service Area 22-6105 | 79,407 | <i>Library</i> | 5,525,073 |
| <i>Capital Project Funds</i> | | | |
| Capital Improvements | 11,969,815 | | |
| <i>Debt Service Funds</i> | | | |
| Debt Service 2015A | 1,756,150 | | |
| Debt Service 2021A | 1,178,514 | | |

Major Governmental Funds

Governmental funds are further classified as either major or non-major funds. A fund is classified as a major governmental fund if revenues, expenditures, assets or liabilities of that fund are at least 10 percent of the corresponding totals, excluding extraordinary items, for all governmental funds and at least 5 percent of the aggregate amount for all governmental and enterprise funds for the same item. The City can report any fund that does not meet these requirements as a major fund if the City believes that this presentation better reflects the purpose and financial condition of that fund. The General Fund is always classified as a major fund.

The City has three major governmental funds, as follows:

- ✓ *General Fund* – accounts for most of the City’s day-to-day operations
- ✓ *Uptown TIF Fund* – accounts for the revenues and expenditures related to the Uptown TIF District
- ✓ *Municipal Waste Fund* – accounts for the City’s garbage collection program

Non-Major Governmental Funds

The City has eleven non-major funds as follows:

- ✓ *Dempster TIF Fund* – accounts for the revenues and expenditures related to the Dempster TIF District
- ✓ *Motor Fuel Tax Fund* – accounts for funds received from the State of Illinois Motor Fuel Tax to be used for operating and maintaining local streets and roads
- ✓ *IMRF Fund* – accounts for property tax revenue levied to fund IMRF pension obligations; expenditures include monthly payments of the employee and employer obligation calculated as a percent of covered payroll
- ✓ *FICA Fund* – accounts for property tax revenue levied for the purpose of funding the City's FICA obligations; payments, including the employee and employer portion, are remitted to the federal government on a bi-weekly basis, based on actual payroll costs
- ✓ *Asset Forfeiture Fund* – accounts for the receipt of state remitted asset forfeitures and seizures, federally remitted asset forfeitures and seizures and DUI fines, as well as the subsequent spending of these revenues
- ✓ *Foreign Fire Insurance Fund* – accounts for foreign fire tax revenue, a 2% charge paid by consumers who purchase fire insurance from companies outside of Illinois, as well as the spending of these revenues
- ✓ *Capital Improvements and Equipment Fund* – to account for the expenditure of revenues dedicated to the improvement and maintenance of the City's non-enterprise assets
- ✓ *Debt Service Fund 2015A and 2021A* – accounts for the accumulation of resources for the payment of general long-term debt principal, interest and related costs
- ✓ *Special Service Area Fund 6104 and 6105* – accounts for property tax revenues collected to pay for the resident portion of Green Alley projects

The following chart summarizes the relationship between operating departments and fund spending.

| Operating Departments | | | | | | |
|------------------------|----------------|---------|------|--------|--------------|--|
| Fund | Administration | Finance | Fire | Police | Public Works | Community Preservation and Development |
| General | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Dempster TIF | ✓ | ✓ | | | | ✓ |
| Motor Fuel Tax | | ✓ | | | ✓ | |
| Uptown TIF | ✓ | ✓ | | | | ✓ |
| IMRF | | ✓ | | | | |
| FICA | | ✓ | | | | |
| Municipal Waste | | | | | ✓ | |
| Asset Forfeiture | | | | ✓ | | |
| Foreign Fire Insurance | | | | | | |
| Capital Improvements | | | ✓ | ✓ | ✓ | |
| Debt Service 2015A | | ✓ | | | | |
| Debt Service 2021A | | ✓ | | | | |
| Parking (Closed) | | | | | | |
| Water | | ✓ | | | ✓ | |
| Sewer | | ✓ | | | ✓ | |
| MERF | | | ✓ | ✓ | ✓ | |
| IT Replacement | ✓ | ✓ | | | | |
| Employee Benefits | ✓ | ✓ | | | | |
| Library | ✓ | ✓ | | | | |

Changes in Fund Balance

Fund balance is the excess of a fund's assets over its liabilities and reserves, which is held in reserve for future spending. Below is an analysis of the more significant changes in fund balance in the City's major funds when comparing FY2024 ending fund balance to the prior year's ending fund balance. Fund balance is the excess of a fund's assets over its liabilities and reserves, which is held in reserve for future emergency spending.

General Fund – Fund balance within the General Fund steadily increased from SY2021 through FY2023 due to macroeconomic inflationary conditions leading to increased local revenues as well as continued difficulties in supply chains that have led to deferred spending. The projected FY2023 General Fund balance is projected to increase due, significantly, to increases in ambulance billing revenue, received interest on investments and continued growth of state shared revenues. An intended draw on fund balance is reflected in the FY2024 budget to fund the capital projects and equipment purchases included in the FY2024 budget. Projected fund balance at the end of FY2024 is forecasted to be \$33.8 million, or 66.4% of budgeted expenditures.

Water Fund – The City completed significant upgrades to the water metering system in SY2021. The City of Chicago, which provides water to Park Ridge, has applied the maximum rate increases allowed by law in 2022 and in 2023. These significant increases in expenditures are providing stress to the Water Fund balance. Therefore, an increase on water usage fees is proposed for FY2024. The proposed rates would go into effect as of the first 2024 full-cycle utility bill.

Municipal Waste Fund – While the City's Municipal Waste Fund does not maintain a significant fund balance, it is reported as a major fund based on the revenue received and expenditures incurred in this fund on an annual basis. The fund ended FY2022 with a \$140,842 deficit due to higher than projected expenses related to spoils disposal. The FY2024 proposed property tax levy includes funding to close the previous deficit and provide sufficient funding to provide waste collection and disposal activities.

City of Park Ridge
Fiscal Year 2024 Budget
Fund Balance Analysis

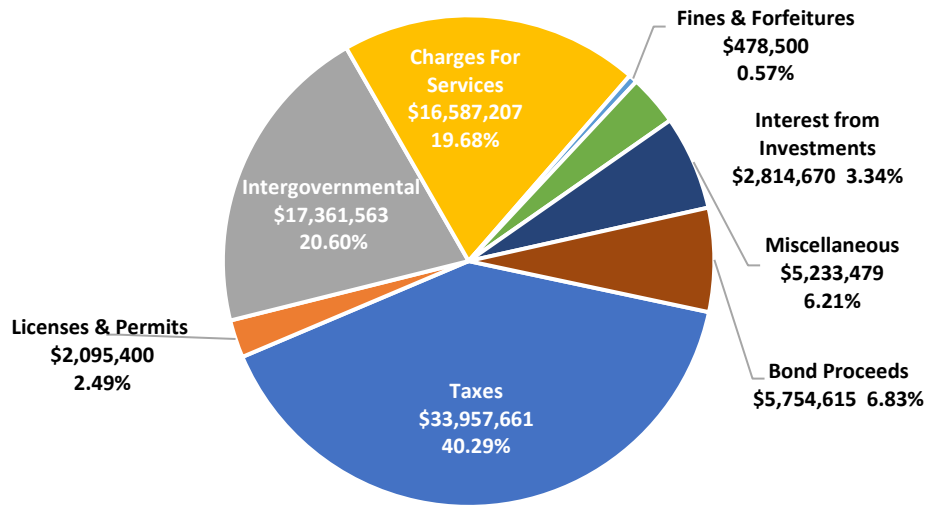
| | Projected Fund Balance FY2023 | Budgeted Revenues | Budgeted Expenditures | Projected Fund Balance FY2024 |
|---|----------------------------------|----------------------|--------------------------|-------------------------------------|
| General Operating | | | | |
| General Fund | \$ 35,816,658 | \$ 48,922,349 | \$ 50,928,186 | \$ 33,810,821 |
| Special Revenue | | | | |
| Dempster TIF Fund | 1,259,698 | - | 680,500 | 579,198 |
| Motor Fuel Tax Fund | 3,351,441 | 1,863,690 | 2,000,000 | 3,215,131 |
| Uptown TIF Fund | 5,810,437 | 6,130,000 | 3,928,485 | 8,011,952 |
| IMRF Fund | 401,225 | 307,763 | 317,511 | 391,477 |
| FICA Fund | 650,685 | 1,020,514 | 1,065,269 | 605,930 |
| Municipal Waste Fund | (276,674) | 4,001,326 | 3,723,965 | 687 |
| Asset Forfeiture Fund | 147,717 | - | 128,000 | 19,717 |
| Foreign Fire Insurance Fund | 129,716 | 74,900 | 85,000 | 119,616 |
| SSA 22-6104 | - | 82,920 | 82,920 | - |
| SSA 22-6105 | - | 79,407 | 79,407 | - |
| Capital Projects | | | | |
| Capital Improvements and Equipment Fund | 3,591,833 | 8,395,497 | 11,969,815 | 17,515 |
| Debt Service | | | | |
| Debt Service 2015A Fund | - | 1,756,150 | 1,756,150 | - |
| Debt Service 2021A Fund | - | 1,178,514 | 1,178,514 | - |
| Enterprise | | | | |
| Water Fund | 1,401,141 | 11,627,000 | 11,373,786 | 1,654,355 |
| Sewer Fund | 1,490,232 | 2,317,500 | 2,554,462 | 1,253,270 |
| Internal Service | | | | |
| MERF Fund | 2,945,979 | 1,944,713 | 1,724,000 | 3,166,692 |
| Information Technology Replacement Fund | 416,826 | 241,300 | 578,715 | 79,411 |
| Employee Benefits Fund | 1,845,433 | 4,859,579 | 4,860,568 | 1,844,444 |
| Component Unit | | | | |
| Library Fund | 3,697,325 | 4,475,654 | 5,525,073 | 2,647,906 |
| TOTAL ALL FUNDS | \$ 62,679,673 | \$ 99,278,776 | \$ 104,540,326 | \$ 57,418,123 |

City of Park Ridge
Fiscal Year 2024 Budget
Changes in Fund Balance

| | Audited Fund Balance SY2021 | Audited Fund Balance FY2022 | Projected Fund Balance FY2023 | Projected Fund Balance FY2024 |
|---|-----------------------------------|-----------------------------------|-------------------------------------|-------------------------------------|
| General Operating | | | | |
| General Fund | \$ 22,388,794 | \$ 32,070,418 | \$ 35,816,658 | \$ 33,810,821 |
| Special Revenue | | | | |
| Dempster TIF Fund | 482,760 | 860,698 | 1,259,698 | 579,198 |
| Motor Fuel Tax Fund | 2,948,160 | 3,538,991 | 3,351,441 | 3,215,131 |
| Uptown TIF Fund | 4,287,076 | 5,760,925 | 5,810,437 | 8,011,952 |
| IMRF Fund | 48,829 | 188,236 | 401,225 | 391,477 |
| FICA Fund | 581,354 | 654,148 | 650,685 | 605,930 |
| Municipal Waste Fund | (115,500) | (140,842) | (276,674) | 687 |
| Asset Forfeiture Fund | 128,286 | 183,174 | 147,717 | 19,717 |
| Foreign Fire Insurance Fund | 90,904 | 139,521 | 129,716 | 119,616 |
| Capital Projects | | | | |
| Capital Improvements and Equipment Fund | 155,497 | 911,290 | 3,591,833 | 17,515 |
| Debt Service | | | | |
| Debt Service 2015A Fund | - | - | - | - |
| Debt Service 2016 Fund | - | - | - | - |
| Debt Service 2021A | - | - | - | - |
| Enterprise | | | | |
| Parking Fund | 1,909,530 | - | - | - |
| Water Fund | 2,049,254 | 2,939,329 | 1,401,141 | 1,654,355 |
| Sewer Fund | 1,529,350 | 1,505,911 | 1,490,232 | 1,253,270 |
| Internal Service | | | | |
| MERF Fund | 2,955,317 | 2,565,884 | 2,945,979 | 3,166,692 |
| IT Replacement Fund | 800,600 | 672,005 | 416,826 | 79,411 |
| Employee Benefits Fund | 1,967,448 | 1,818,163 | 1,845,433 | 1,844,444 |
| Component Unit | | | | |
| Library | 4,083,859 | 4,375,258 | 3,697,325 | 2,647,906 |
| TOTAL ALL FUNDS | \$ 46,291,518 | \$ 58,043,111 | \$ 62,679,673 | \$ 57,418,123 |

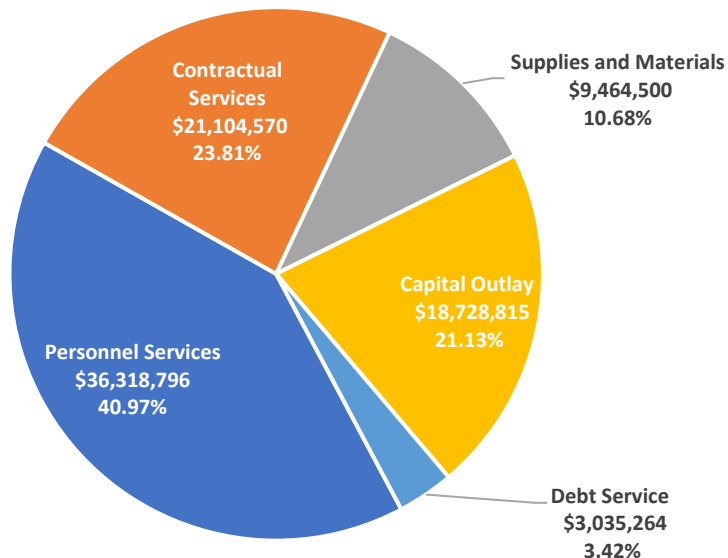
Total FY2024 revenues for all budgeted City funds amount to \$99,278,776 and total FY2024 expenditures for all budgeted City funds amount to \$104,540,326. Total revenues and total expenditures include interfund transfers between funds in the total amount of \$14,995,681 and balance sheet adjustments of \$1,175,000. Below is a summary of FY2024 revenues and expenditures by type.

FY2024 Revenues by Type - All Funds



(Excludes Interfund Transfers)

FY2024 Expenditures by Type - All Funds



(Excludes Interfund Transfers)

City of Park Ridge
Fiscal Year 2024 Budget
Revenue and Expenditure Summary - by Fund

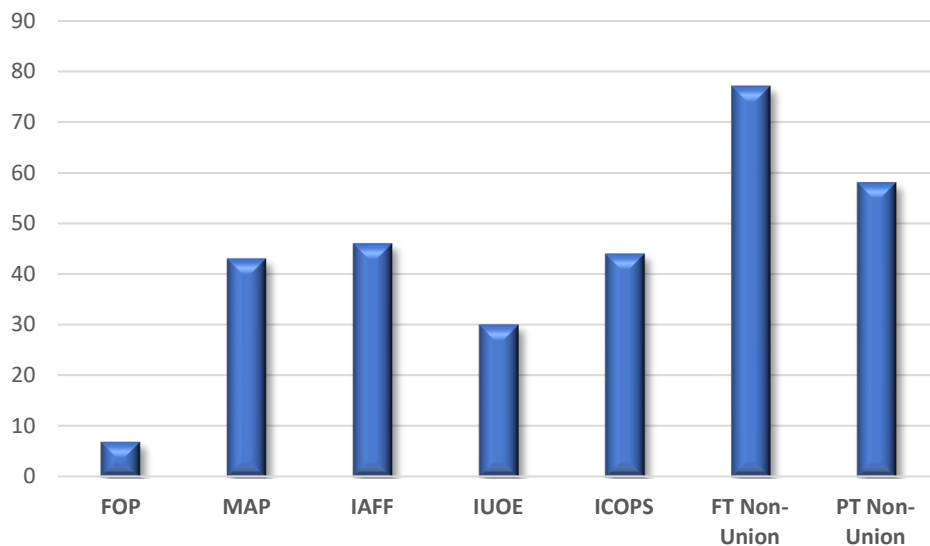
| | FY2024 Budgeted Revenues | FY2024 Budgeted Expenditures | Variance |
|---|-----------------------------|------------------------------------|-----------------------|
| General | | | |
| General Fund | \$ 48,922,349 | \$ 50,928,186 | \$ (2,005,837) |
| Special Revenue | | | |
| Dempster TIF Fund | - | 680,500 | (680,500) |
| Motor Fuel Tax Fund | 1,863,690 | 2,000,000 | (136,310) |
| Uptown TIF Fund | 6,130,000 | 3,928,485 | 2,201,515 |
| IMRF Fund | 307,763 | 317,511 | (9,748) |
| FICA Fund | 1,020,514 | 1,065,269 | (44,755) |
| Municipal Waste Fund | 4,001,326 | 3,723,965 | 277,361 |
| Asset Forfeiture Fund | - | 128,000 | (128,000) |
| Foreign Fire Insurance Fund | 74,900 | 85,000 | (10,100) |
| Capital Projects | | | |
| Capital Improvements and Equipment Fund | 8,395,497 | 11,969,815 | (3,574,318) |
| Debt Service | | | |
| Debt Service 2012B Fund | - | - | - |
| Debt Service 2015A Fund | 1,756,150 | 1,756,150 | - |
| Debt Service 2016 Fund | - | - | - |
| Debt Service 2021A Fund | 1,178,514 | 1,178,514 | - |
| Enterprise | | | |
| Parking Fund | - | - | - |
| Water Fund | 11,627,000 | 11,373,786 | 253,214 |
| Sewer Fund | 2,317,500 | 2,554,462 | (236,962) |
| Internal Service | | | |
| MERF Fund | 1,944,713 | 1,724,000 | 220,713 |
| Information Technology Replacement Fund | 241,300 | 578,715 | (337,415) |
| Employee Benefits Fund | 4,859,579 | 4,860,568 | (989) |
| Component Unit | | | |
| Library Fund | 4,475,654 | 5,525,073 | (1,049,419) |
| Special Service Area | | | |
| Special Service Area 22-6104 Fund | 82,920 | 82,920 | - |
| Special Service Area 22-6105 Fund | 79,407 | 79,407 | - |
| TOTAL ALL FUNDS | \$ 99,278,776 | \$ 104,540,326 | \$ (5,261,550) |

Summary of Revenues, Expenditures and Changes in Fund Balance - All Funds

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|---|-----------------------|-----------------------|-----------------------------|----------------------|----------------------|
| Revenues | | | | | |
| Taxes | \$ 17,251,954 | \$ 33,530,216 | \$ 33,200,433 | \$ 32,846,606 | \$ 33,957,661 |
| Licenses and Permits | 2,869,259 | 3,177,097 | 2,036,175 | 2,289,284 | 2,095,400 |
| Intergovernmental | 10,800,208 | 23,138,615 | 15,693,301 | 17,181,480 | 17,361,563 |
| Charges For Services | 10,294,180 | 14,350,619 | 15,271,720 | 15,826,751 | 16,587,207 |
| Fines And Forfeitures | 528,207 | 668,758 | 508,500 | 469,945 | 478,500 |
| Interest Income | 5,587 | 453,983 | 214,857 | 2,620,800 | 2,814,670 |
| Miscellaneous Revenues | 2,903,723 | 4,585,394 | 5,127,340 | 5,472,625 | 5,188,479 |
| Total Revenues | \$ 44,653,117 | \$ 79,904,682 | \$ 72,052,326 | \$ 76,707,491 | \$ 78,483,480 |
| Expenditures | | | | | |
| Personnel Services | 20,634,894 | 31,415,111 | 35,038,735 | 32,860,776 | 36,318,796 |
| Contractual Services | 10,869,948 | 15,883,543 | 18,662,001 | 18,276,494 | 21,104,570 |
| Supplies and Materials | 5,377,374 | 7,948,341 | 8,974,794 | 8,686,116 | 9,225,700 |
| Other | 85,424 | 11,040 | 190,600 | 6,600 | 238,800 |
| Debt Service | 7,497,516 | 3,057,586 | 3,052,927 | 3,052,926 | 3,035,264 |
| Capital Outlay | 2,318,414 | 4,089,858 | 12,632,901 | 8,306,683 | 18,728,815 |
| Total Expenditures | \$ 46,783,571 | \$ 62,405,479 | \$ 78,551,957 | \$ 71,189,595 | \$ 88,651,945 |
| Excess (Deficiency) of | | | | | |
| Revenues Over Expenses: | (2,130,454) | 17,499,203 | (6,499,631) | 5,517,896 | (10,168,465) |
| Other Financing Sources (Uses) | | | | | |
| Contribution from Sewer | 44,880 | 84,657 | 66,488 | 66,488 | 55,805 |
| Contribution from Enterprise | 1,163,995 | 1,630,764 | 1,617,005 | 1,617,005 | 1,330,672 |
| Contribution from Parking | 0 | - | - | - | - |
| Contribution from Library | - | - | 284,000 | 200,980 | 282,300 |
| Contributions | 1,009,560 | - | - | - | - |
| Transfers In | 4,151,615 | 7,113,597 | 8,452,903 | 8,426,215 | 13,326,904 |
| Transfers Out | (6,370,051) | (8,829,019) | (10,136,397) | (10,109,709) | (14,713,382) |
| Transfer to Government Activities | - | (2,896,740) | - | - | - |
| Fund Balance Adjustment | (5,772,344) | (2,893,823) | (1,150,000) | (1,150,000) | (1,175,000) |
| Bond Proceeds | 4,380,450 | - | - | - | 5,754,615 |
| Gain/(Loss) on Sale of Assets | 46,764 | 69,640 | - | 41,000 | 45,000 |
| Total Other Financing Sources (Uses) | \$ (1,345,131) | \$ (5,720,924) | \$ (866,000) | \$ (908,021) | \$ 4,906,915 |
| Net Income (Loss) | (3,475,585) | 11,778,279 | (7,365,631) | 4,609,875 | (5,261,550) |
| Beginning Fund Balance | 49,767,102 | 46,291,517 | 58,069,799 | 58,069,798 | 62,679,673 |
| Ending Fund Balance | \$ 46,291,517 | \$ 58,069,796 | \$ 50,704,168 | \$ 62,679,673 | \$ 57,418,123 |

The total cost of compensation for the City's personnel represents the largest component of the City's overall expenditure budget. The FY2024 budget reflects total compensation costs in the amount of \$36,383,365 and a total personnel count of 232 full-time and 72 part-time employees (positions), including Library employees, as well as the Mayor, City Clerk and City Council. These compensation costs are reflected in the expenditure budget of the City's General, Water, Sewer and Library Funds. Total compensation costs include salaries and wages, the City's contribution to IMRF, Social Security, Medicare and the Police and Fire Pension Funds, and the City's share of health, dental, vision and life premium costs.

The City's employee population consists of both union and non-union employees (positions), as shown below.



- ✓ *Illinois Fraternal Order of Police Labor Council (FOP) – Police Sergeants* - The current Police Sergeants' FOP collective bargaining agreement expires on December 31, 2025. This contract provides for wage adjustments on May 1 of calendar years 2022, 2023, 2024, and 2025 in the amounts of 3.85%, 4.5%, 4.5%, and 3.0%, respectively. Sergeants not at the top of the salary range are eligible for a step increase on their anniversary date if a yearly performance evaluation is given that does not "require improvement".
- ✓ *Metropolitan Alliance-Police (MAP) – Patrol Officers* - The Police Officers' MAP collective bargaining agreement expires on December 31, 2024. This contract provided for wage adjustments on May 1 of calendar years 2021, 2022, 2023, and 2024, in the amounts of 2.5%, 3.85%, 4.5%, and 4.5%, respectively.
- ✓ *International Association of Fire Fighters, AFL-CIO (IAFF) – Firefighters, Firefighters/Paramedics, Lieutenants* - The current Firefighter, IAFF collective bargaining agreement expires on December 31, 2024. The agreement provides for wage increases on May 1 with the intent of bringing wages to the 50th percentile of comparable communities by May 1, 2024. Fire personnel not at the top of the range are eligible for a step increase on their anniversary date. Cost of living adjustments are dependent on position.
- ✓ *International Union of Operating Engineers Local 150 (IUOE) – Public Works* - The current Public Works IUOE bargaining agreement applies to the positions of Maintenance Worker I, II and III, Building Maintenance and Mechanic I and II. The term of the agreement is May 2, 2019 – April 30, 2023. The agreement provides for wage adjustments on May 1, 2019, 2020, 2021 and 2022, in the amounts of 2.0%, 2.5%, 2.75% and 3.0%, respectively. Public Works union members were eligible for step increases on their anniversary dates, subject

to a merit rating system in accordance with the City’s employee manual. At the time of printing, the City and IUOE are negotiating a new contract.

- ✓ Illinois Council of Police (ICOPS) – Administrative Personnel - The ICOPS collective bargaining agreement term for administrative personnel is May 1, 2023 – April 30, 2026. A total of 44 positions, across multiple City departments, are covered by this agreement. The agreement provides for wage adjustments on May 1, 2023, 2024, and 2025, in the amounts of 3.75%, 3.5%, and 3.5%, respectively. In addition, bargaining unit members who are not at the top of the range for their position will receive a step increase upon completion of a satisfactory performance review.
- ✓ *Non-Union Personnel* – Non-union wages were adjusted by 3.0% effective January 1, 2023. The 2024 proposed budget includes a wage adjustment for non-union personnel of 3.5% effective January 1, 2024. Non-union personnel are also eligible for merit wage increases based on annual performance reviews.

Total position counts, as well as full-time equivalents, by department, are reflected below.

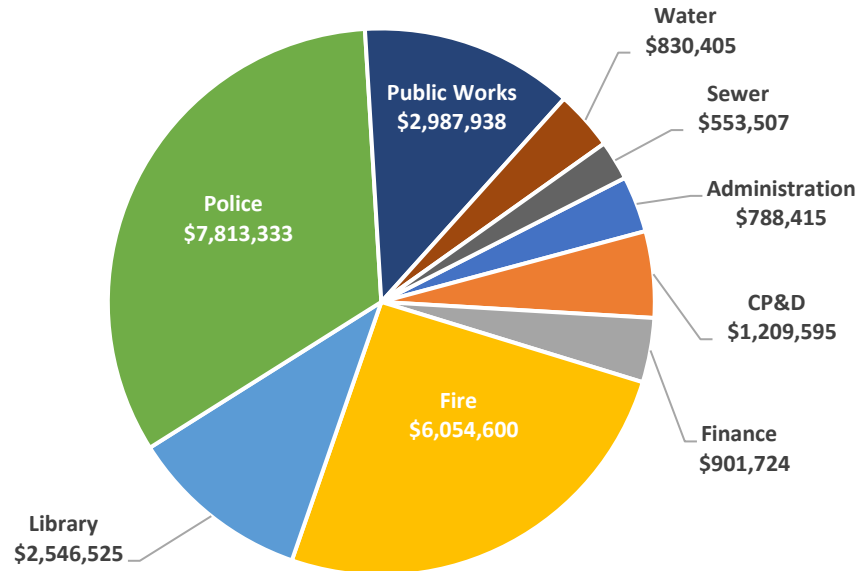
| Department | FY2022 Actual | FY2023 Budget | FY2024 Budget | | |
|-----------------|------------------|------------------|---------------|-------|-------|
| | FTE | FTE | FT | PT | FTE |
| Legislative | 2.40 | 2.40 | 0.00 | 9.00 | 2.40 |
| Administration* | 6.00 | 6.00 | 7.00 | 0.00 | 7.00 |
| Finance** | 13.00 | 12.00 | 12.00 | 0.00 | 12.00 |
| Police | 81.75 | 78.00 | 73.00 | 9.00 | 77.75 |
| Fire | 52.25 | 52.25 | 51.00 | 2.00 | 53.00 |
| Public Works*** | 48.50 | 48.50 | 48.00 | 2.00 | 48.50 |
| CP&D | 14.75 | 14.75 | 13.00 | 6.00 | 15.50 |
| Library | 48.10 | 48.10 | 28.00 | 44.00 | 48.51 |

*Includes Human Resources; **Includes Water; ***Includes Water and Sewer

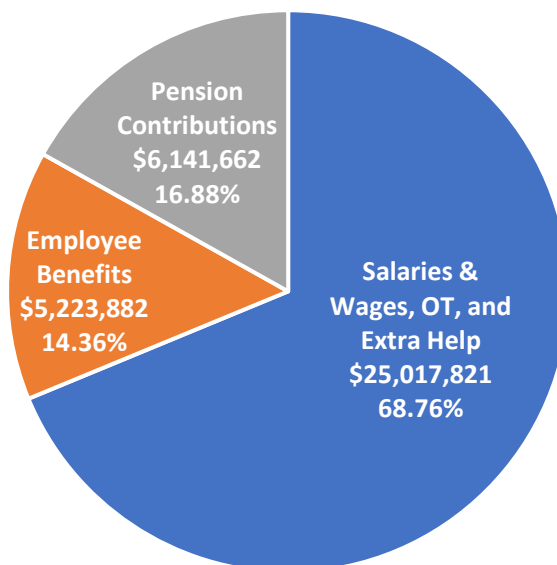
The City did not have any significant changes in full or part-time position counts in SY2021, FY2022 or FY2023. In FY2024, a Communications Coordinator position has been added to Administration; two part-time Information Tech positions are being replaced by one full-time Community Service Office in Police; and adjustments between part-time and full-time staff in CP&D cause a slight change in the FTE count. The role of the Fire Department Executive Officer, previously part-time, was established as full-time in the FY2024 budget. This enhancement was made to increase administrative capacity within the Fire Department.

Total salaries and wages by department, as well as total compensation by type, are reflected below.

FY2024 Salaries and Wages



FY2024 Total Personnel Costs



In addition to the wage and salary increases noted above, the FY2024 Budget reflects the following personnel assumptions:

- ✓ Illinois Municipal Retirement Fund (IMRF) contribution rate for non-public safety employees – 2.75%, resulting in City contributions of \$230,211. Library IMRF expenses are funded by the Library.
- ✓ Police and Fire Pension contributions of \$2,931,955 and \$2,409,707, respectively, based on December 31, 2022 actuarial valuations. The budget includes additional supplemental contributions of \$400,000 for both the Police and Fire Pension Funds.
- ✓ Medical benefits for employees and retirees are provided through the City's participation in the Intergovernmental Personnel Benefit Cooperative (IPBC). The IPBC is a cooperative entity established to jointly administer some or all the personnel benefit programs offered by its members to their employees and retirees. Projections indicate the July 1, 2024 insurance renewal premiums will experience an increase of approximately 6.0% over the prior year.

Schedules of total salaries (not including benefits) by department, as well as salaries by position, can be found on the following pages.

City of Park Ridge
Fiscal Year 2024 Budget
Fiscal Year 2024 Summary of Wages

REGULAR WAGES

| Department | SY21 Actual | FY22 Revised Budget | FY22 Forecast | FY23 Proposed Budget | FY24 Proposed Budget |
|----------------------------|----------------------|------------------------|----------------------|-------------------------|-------------------------|
| Legislative | \$ 19,600 | \$ 29,400 | \$ 29,400 | \$ 29,400 | \$ 29,400 |
| Administration | 255,690 | 412,216 | 414,776 | 427,809 | 521,321 |
| Human Resources | 122,587 | 200,798 | 230,785 | 237,357 | 237,694 |
| Finance | 386,251 | 614,364 | 845,802 | 792,267 | 901,724 |
| Police | 4,498,816 | 6,777,167 | 7,448,832 | 6,936,686 | 7,813,333 |
| Fire | 3,460,423 | 5,193,374 | 5,647,756 | 5,296,679 | 6,054,600 |
| Public Works | 1,884,138 | 2,680,249 | 2,856,524 | 2,642,450 | 3,014,438 |
| CP&D | 623,682 | 1,003,686 | 1,146,080 | 1,072,628 | 1,216,474 |
| Municipal Waste | 30,582 | - | - | - | - |
| Parking | (2,859) | - | - | - | - |
| Water and Sewer | 767,278 | 1,313,500 | 1,367,164 | 1,352,938 | 1,423,912 |
| Library | 1,469,693 | 2,226,547 | 2,453,799 | 2,382,875 | 2,546,525 |
| Total Regular Wages | \$ 13,515,881 | \$ 20,451,301 | \$ 22,440,918 | \$ 21,171,089 | \$ 23,759,421 |

OVERTIME

| | | | | | |
|-----------------------|-------------------|---------------------|---------------------|---------------------|---------------------|
| Administration | \$ 2,745 | \$ 4,696 | \$ 6,500 | \$ 3,123 | \$ 4,000 |
| Human Resources | - | 1,206 | 1,500 | 1,500 | 1,500 |
| Finance | 223 | 315 | 1,500 | 250 | 500 |
| Police | 273,456 | 512,771 | 430,000 | 510,000 | 518,000 |
| Fire | 285,052 | 425,486 | 330,000 | 411,000 | 364,400 |
| Public Works | 16,702 | 198,690 | 211,000 | 210,500 | 206,000 |
| CP&D | 6,562 | 17,123 | 13,500 | 14,000 | 8,000 |
| Water and Sewer | 62,992 | 109,725 | 170,000 | 155,000 | 156,000 |
| Library | - | 105 | - | 2,000 | - |
| Total Overtime | \$ 647,732 | \$ 1,270,118 | \$ 1,164,000 | \$ 1,307,373 | \$ 1,258,400 |

TOTAL WAGES

| | | | | | |
|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Legislative | \$ 19,600 | \$ 29,400 | \$ 29,400 | \$ 29,400 | \$ 29,400 |
| Administration | 258,435 | 416,912 | 421,276 | 430,932 | 525,321 |
| Human Resources | 122,587 | 202,003 | 232,285 | 238,857 | 239,194 |
| CP&D | 630,244 | 1,020,809 | 1,159,580 | 1,086,628 | 1,224,474 |
| Finance | 386,474 | 614,679 | 847,302 | 792,517 | 902,224 |
| Police | 4,772,272 | 7,289,939 | 7,878,832 | 7,446,686 | 8,331,333 |
| Fire | 3,745,475 | 5,618,860 | 5,977,756 | 5,707,679 | 6,419,000 |
| Public Works | 1,900,840 | 2,878,939 | 3,067,524 | 2,852,950 | 3,220,438 |
| Municipal Waste | 30,582 | - | - | - | - |
| Parking | (2,859) | - | - | - | - |
| Water and Sewer | 830,270 | 1,423,226 | 1,537,164 | 1,507,938 | 1,579,912 |
| Library | 1,469,693 | 2,226,653 | 2,453,799 | 2,384,875 | 2,546,525 |
| Total Wages | \$ 14,163,613 | \$ 21,721,419 | \$ 23,604,918 | \$ 22,478,462 | \$ 25,017,821 |

City of Park Ridge
Fiscal Year 2024 Budget
Full-Time Equivalents - By Department

| ADMINISTRATION | SY21 | FY22 | FY23 | FY24 |
|---|-------------|-------------|-------------|-------------|
| City Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Services Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| Deputy Clerk/Sr. Administrative Assistant | 1.00 | 1.00 | 1.00 | 1.00 |
| Sr. Administrative Assistant | 1.00 | 1.00 | 1.00 | 1.00 |
| Human Resources Generalist | 1.00 | 1.00 | 1.00 | 1.00 |
| Recruitment and Retention Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Communications Coordinator* | 0.00 | 0.00 | 0.00 | 1.00 |
| Total Administration | 6.00 | 6.00 | 6.00 | 7.00 |

*New Position

| COMMUNITY PRESERVATION & DEVELOPMENT | SY21 | FY22 | FY23 | FY24 |
|---|--------------|--------------|--------------|--------------|
| CP&D Director | 1.00 | 1.00 | 1.00 | 1.00 |
| Building Administrator | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Assistant | 1.00 | 1.00 | 1.00 | 1.00 |
| Environmental Health Officer | 2.00 | 2.00 | 2.00 | 1.75 |
| Permit, Insp. & Lisc. Assistant | 3.00 | 3.00 | 3.00 | 2.75 |
| Plans Examiner/Inspector | 4.75 | 4.75 | 4.75 | 5.00 |
| Planning Zoning Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Planner | 1.00 | 1.00 | 1.00 | 1.00 |
| Deputy Building Administrator | 0.00 | 0.00 | 0.00 | 1.00 |
| Total CP&D | 14.75 | 14.75 | 14.75 | 15.50 |

| FINANCE | SY21 | FY22 | FY23 | FY24 |
|---------------------------------|--------------|--------------|--------------|--------------|
| Finance Director | 1.00 | 1.00 | 1.00 | 1.00 |
| Asst. Finance Director | 1.00 | 1.00 | 1.00 | 1.00 |
| Accounting Manager | - | - | 1.00 | 1.00 |
| Sr. Accountant | 1.00 | 1.00 | 1.00 | 1.00 |
| Financial Operations Specialist | 1.00 | 1.00 | 1.00 | 1.00 |
| (Sr.) Fiscal Technician* | 3.00 | 3.00 | 3.00 | 3.00 |
| Accounts Receivable Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| Payroll Specialist | 1.00 | 1.00 | - | - |
| Procurement Officer | 1.00 | 1.00 | 1.00 | 1.00 |
| Sr. Administrative Assistant | 1.00 | 1.00 | 1.00 | 1.00 |
| Sr. Fiscal Technician† | 1.00 | 1.00 | 1.00 | 1.00 |
| Utility Billing Specialist† | 1.00 | 1.00 | - | - |
| Total Finance | 13.00 | 13.00 | 12.00 | 12.00 |

*Wages for 0.6 FTE in Water Fund

† Wages in Water Fund

City of Park Ridge
Fiscal Year 2024 Budget
Full-Time Equivalents - By Department

| FIRE DEPARTMENT | SY21 | FY22 | FY23 | FY24 |
|------------------------|--------------|--------------|--------------|--------------|
| Fire Chief | 1.00 | 1.00 | 1.00 | 1.00 |
| Executive Officer | 0.75 | 0.75 | 0.75 | 1.00 |
| Battalion Chief | 3.00 | 3.00 | 3.00 | 3.00 |
| Deputy Chief | 1.00 | 1.00 | 1.00 | 1.00 |
| Firefighter/Paramedic | 33.00 | 33.00 | 33.00 | 33.00 |
| Firefighter | 6.00 | 6.00 | 6.00 | 6.00 |
| Inspector | 0.50 | 0.50 | 0.50 | 1.00 |
| Lieutenant | 7.00 | 7.00 | 7.00 | 7.00 |
| Total Fire | 52.25 | 52.25 | 52.25 | 53.00 |

| POLICE DEPARTMENT | SY21 | FY22 | FY23 | FY24 |
|------------------------------------|--------------|--------------|--------------|--------------|
| Police Chief | 1.00 | 1.00 | 1.00 | 1.00 |
| Deputy Police Chief | 1.00 | 1.00 | 1.00 | 1.00 |
| Executive Officer | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Assistant | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Services Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Assistant to Police Chief | 1.00 | 1.00 | 1.00 | 1.00 |
| Cadet Program Trainee | 1.00 | 1.00 | 1.00 | 1.00 |
| Community Service Officer | 6.75 | 7.25 | 8.50 | 9.50 |
| Crossing Guard | 4.00 | 4.00 | - | - |
| Evidence/Property Technician | 1.00 | 1.00 | - | - |
| Information Technician | 2.50 | 2.50 | 2.50 | 1.25 |
| Parking Enforcement Officer | 1.50 | - | - | - |
| Patrol Officer | 43.00 | 43.00 | 43.00 | 43.00 |
| Police Commander | 3.00 | 3.00 | 3.00 | 3.00 |
| Police Sergeant | 7.00 | 7.00 | 7.00 | 7.00 |
| Records Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Records Technician | 3.75 | 3.75 | 3.75 | 3.75 |
| Social Worker | 1.00 | 1.00 | 1.00 | 1.00 |
| Community Strategies Coordinator | - | 1.00 | 1.00 | 1.00 |
| Volunteer Program Coordinator | 0.25 | 0.25 | 0.25 | 0.25 |
| Total Police | 81.75 | 81.75 | 78.00 | 77.75 |

City of Park Ridge
Fiscal Year 2024 Budget
Full-Time Equivalents - By Department

| PUBLIC WORKS | FY21 | SY21 | FY22 | FY23 |
|--|--------------|--------------|--------------|--------------|
| Public Works Director | 1.00 | 1.00 | 1.00 | 1.00 |
| Public Works Superintendent | 1.00 | 1.00 | 1.00 | 1.00 |
| Public Works Supervisor* | 6.00 | 6.00 | 6.00 | 6.00 |
| Administrative Assistant | 2.50 | 2.50 | 2.50 | 2.50 |
| Assistant to the Public Works Director | 1.00 | 1.00 | 1.00 | 1.00 |
| Building Maintenance | 2.00 | 2.00 | 2.00 | 2.00 |
| City Engineer | 1.00 | 1.00 | 1.00 | 1.00 |
| City Forester | 1.00 | 1.00 | 1.00 | 1.00 |
| Civil Engineer | 2.00 | 2.00 | 1.00 | 1.00 |
| Senior Civil Engineer | - | - | 1.00 | 1.00 |
| Engineering Design Technician | 1.00 | 1.00 | 1.00 | 1.00 |
| Maintenance Worker† | 25.00 | 25.00 | 25.00 | 25.00 |
| Mechanic | 3.00 | 3.00 | 3.00 | 3.00 |
| Pump Station Operator‡ | 1.00 | 1.00 | 1.00 | 1.00 |
| Urban Forester | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Public Works | 48.50 | 48.50 | 48.50 | 48.50 |

*Wages for 1.5 FTE in Water Fund and 0.5 FTE in Sewer Fund

† Wages for 6.0 FTE in Water Fund and 6.0 FTE in Sewer Fund

‡Wages in Water Fund

Long-Term Financial Forecast and Planning – General, Water and Sewer Funds

The City recognizes the significance that long-term financial forecasting has on its ability to anticipate and respond to current and future financial challenges and opportunities. Following GFOA best practices, the City maintains long-term financial forecasts for its General, Water and Sewer Funds, as well as various Special Revenue Funds, including the IMRF, FICA, Dempster TIF and Uptown TIF Funds. Long-term forecasts are updated throughout the year and utilized during the annual budget process to determine the effect of current year financial activities on the City's ability to meet future expenditure requirements.

The FY2024 budget includes general obligation bond proceeds in the amount of \$5.75 million and local cannabis retailer occupation taxes of \$150,000 within the General Fund. The City's first cannabis dispensary opened in the late summer of 2023. The proposed budget includes conservative revenue estimates from this activity. Increased water and sewer rates are included in the FY2024 budget. Inflationary impacts and infrastructure requirements have put additional burden on the funds, requiring rate increases to match the cost of delivering services. Both the Water and Sewer Funds have expiring debt in 2025 and 2028 respectively. Debt expirations and estimated future fee increases are included in the long-term forecast.

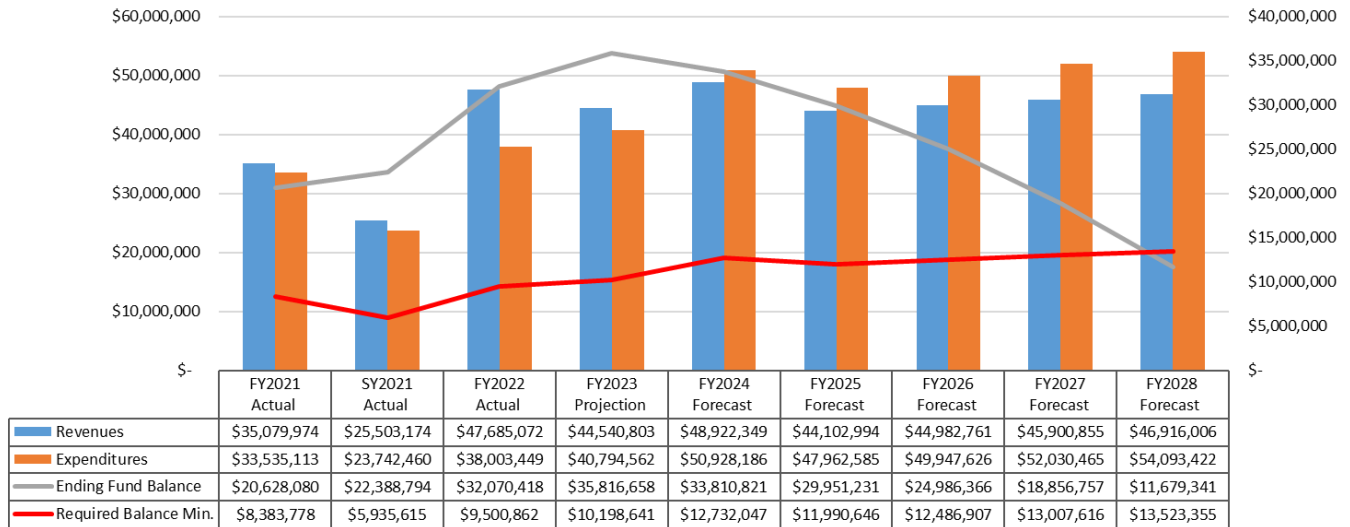
As with any forecast, various assumptions were made when preparing the City's long-term financial forecasts. Revenue and expenditure growth reflected in the forecasts are based on several basis including but not limited to inflationary trends, impacts of state revenues, and current collective bargaining agreements.

The City engages in continual long-term revenue and expenditure planning. The City uses a current and future year forecasting model to update long-term financial planning monthly. This includes forecasting monthly expenditure and revenues within each of the City's object accounts. Trend analysis is then applied to determine potential short-term shortfall or surplus, which is then applied to longer term forecasts. Additionally, the City monitors long and short-term investments to maximize return on the City's fund balances while protecting principal. Long-term planning includes forecasting current and future collective bargaining agreements. Over the last several years, the City has seen significant increases in several revenue categories. Much of these increases are due to macro-economic factors. In our long-term financial planning, the City anticipates a reduced rate of growth among these revenue categories. This is reflected in the long-term forecasting summarized below. The City completed an asset assessment in 2023 and will be using this study to enhance future planning throughout 2024 and will further reflect asset maintenance in the 2025 budget.

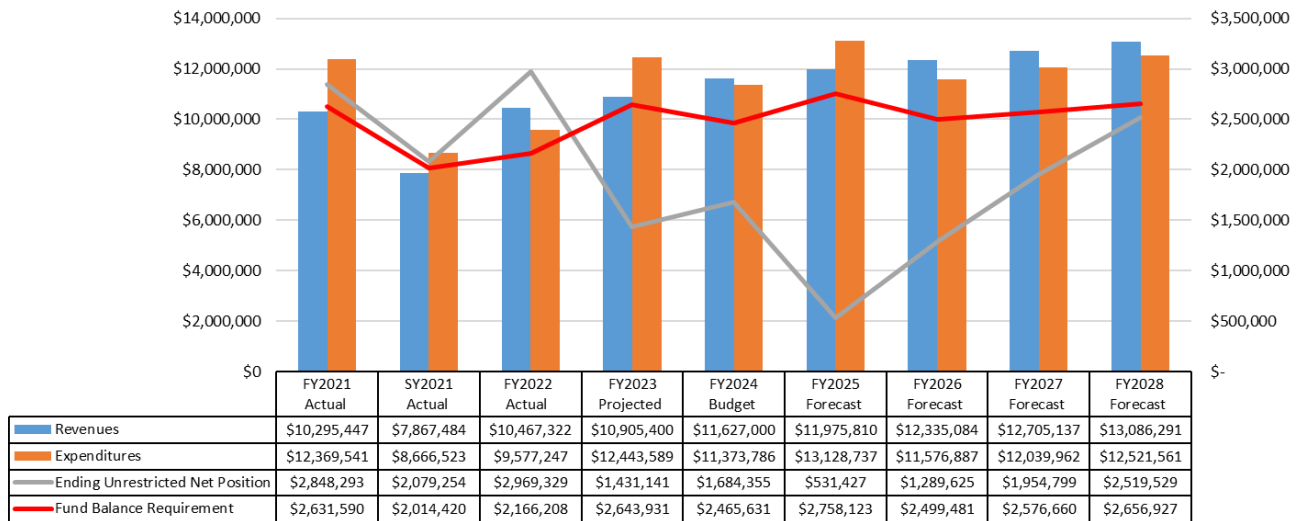
Long-term forecasts for the City's General, Water and Sewer Funds are provided below. The forecast reports on two years of audited results, the current year's preliminary results, the projected budget year, and projections for four (4) additional years. Any projected deficits in future years will be addressed prior to that fiscal year through revenue enhancements and/or expenditure reductions.

Long-Term Financial Forecast and Planning – General, Water and Sewer Funds

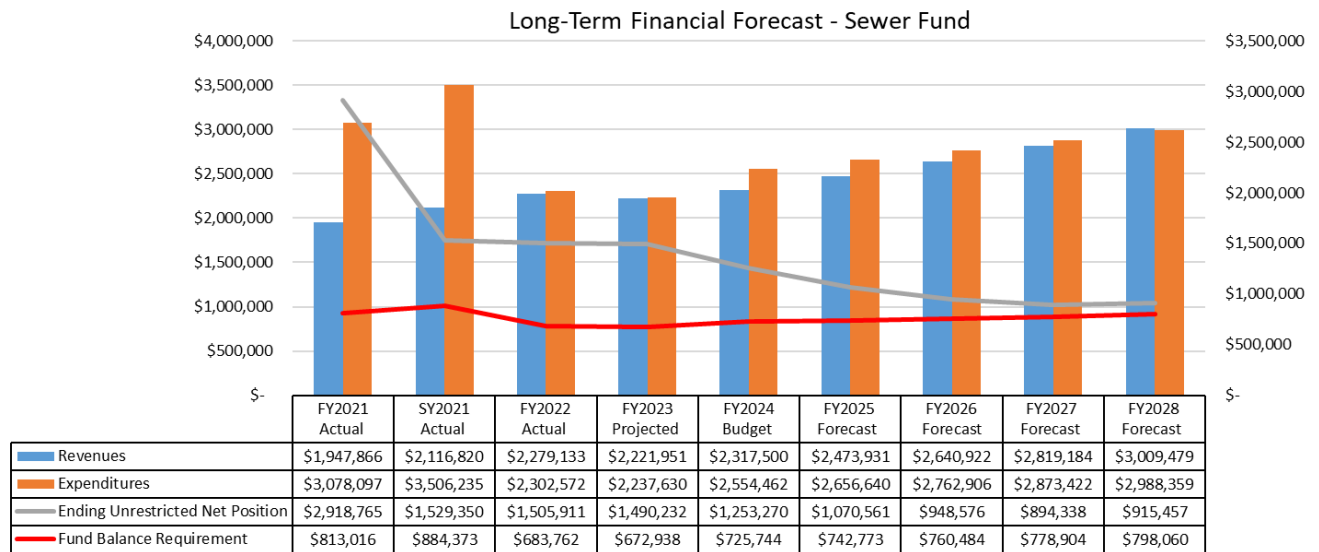
Long Term Financial Forecast - General Fund



Long-Term Financial Forecast - Water Fund



Long-Term Financial Forecast and Planning – General, Water and Sewer Funds





In FY2021, the City adopted a formal Capital Asset Policy that provides a framework for capital planning and financial reporting in conformance with best practices. This policy requires the development and maintenance of a rolling five (5) – ten (10) year Capital Improvement Plan (CIP) for the acquisition, development, improvement, and maintenance of the City’s existing and newly acquired/constructed capital assets. Development of the plan shall occur with the input of the City Council and will be reviewed and updated as part of the City’s annual budget process.

The City’s current multi-year CIP identifies capital projects that support the City’s strategic goals and includes projects such as the purchase, construction and/or improvement of land, buildings, streets, water and sewer infrastructure, vehicles, machinery, and equipment. The annual capital budget, derived from the multi-year CIP, authorizes, and provides the basis for control of the expenditures related to the plan.

As part of the overall annual budget process, the Finance Department, and the City Manager work with department heads to review and update the multi-year plan. Capital projects may be added, deleted, modified and/or moved to another budget year. As projects are being identified for the upcoming budget year, the Finance Department also identifies available internal and external funding sources.

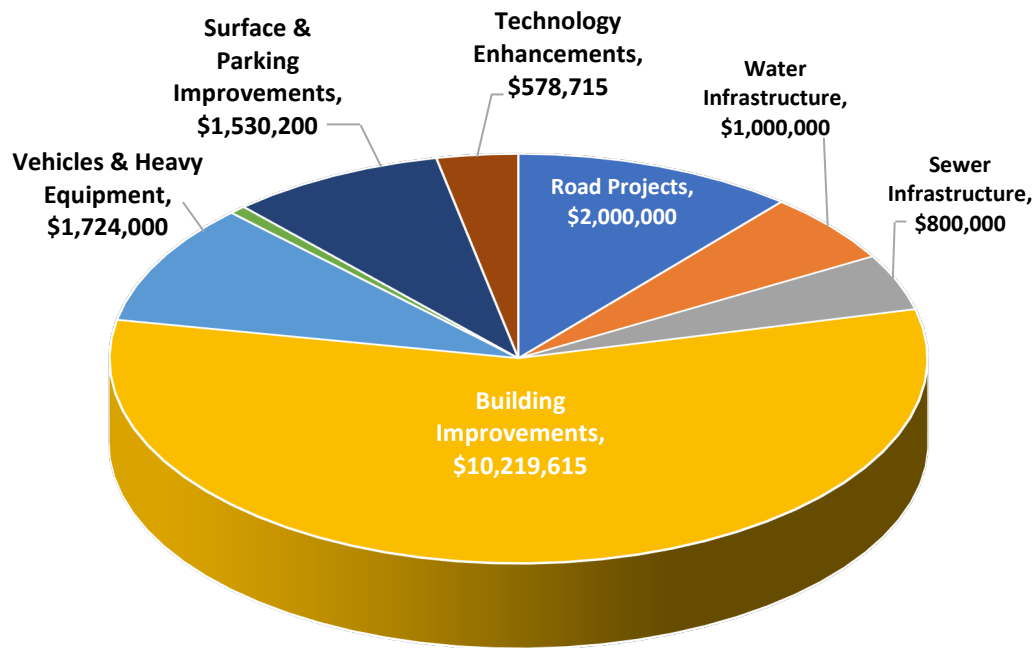
Once the CIP has been updated, projects for the upcoming budget year are prioritized based on the City’s overall goals, department priorities and anticipated funding. The final CIP, including project requests and funding for the upcoming budget year, is presented to the City Council based on a consensus of staff.

Potential funding sources for the CIP include, but are not limited to, general obligation and alternative revenue bond proceeds, debt certificate and lease proceeds, federal and state grant funding, motor fuel tax proceeds, developer donations, water and sewer user fees, and pay-as-you-go contributions from the City’s operating funds.

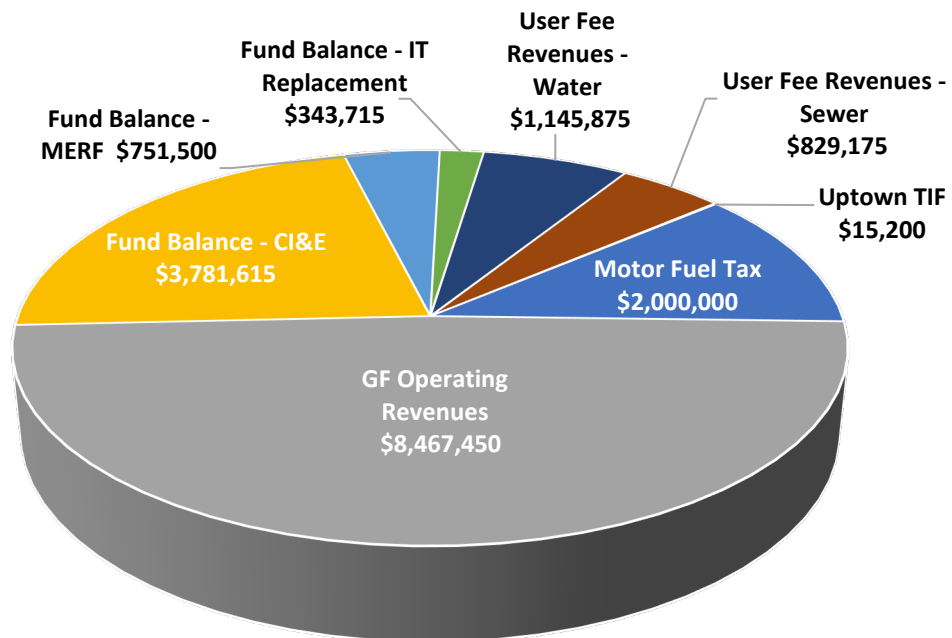
The current plan provides planned projects for FY2024, funding sources for the FY2024 planned projects, and proposed projects for FY2025 – FY2027.

The City’s FY2024 CIP amounts to \$17,972,530 and includes the renovation of the City’s Fire Station 35. A summary of the City’s multi-year CIP, as well as funding sources for FY2024 projects, is described below, along with detailed multi-year CIP.

FY2024 Capital Improvement Projects



FY2024 CIP Funding Sources



City of Park Ridge
Fiscal Year 2024 Budget
Capital Improvement Plan

| 203 - Motor Fuel Tax Fund | Department | Revised Budget FY2023 | Projected FY2023 | Request FY2024 | Proposed FY2024 Funding Source | Budget FY2025 | Budget FY2026 | Budget FY2027 |
|--|-------------------|----------------------------------|-----------------------------|---------------------------|---|--------------------------|--------------------------|--------------------------|
| Street Resurfacing | Public Works | \$ 1,000,000 | \$ 1,100,000 | \$ 1,950,000 | MFT Revenue | \$ 1,500,000 | \$ 1,500,000 | \$ 1,500,000 |
| NEW - Street Crack Fill Program | Public Works | | | \$ 50,000 | MFT Revenue | \$ 50,000 | \$ 50,000 | \$ 50,000 |
| Rebuild Illinois - Street Resurfacing | Public Works | \$ 900,000 | \$ 975,000 | | Rebuild Illinois Funds | | | |
| <u>FY22 Carry-Over</u> | | | | | | | | |
| 203 - Motor Fuel Tax Fund Total | | \$ 1,900,000 | \$ 2,075,000 | \$ 2,000,000 | | \$ 1,550,000 | \$ 1,550,000 | \$ 1,550,000 |

| 502 - Water Fund | Department | Revised Budget FY2023 | Projected FY2023 | Request FY2024 | Proposed FY2024 Funding Source | Budget FY2025 | Budget FY2026 | Budget FY2027 |
|-------------------------------|-------------------|----------------------------------|-----------------------------|---------------------------|---|--------------------------|--------------------------|--------------------------|
| Water Main Infrastructure | Public Works | \$ 2,000,000 | \$ 2,235,000 | \$ 1,000,000 | User Fee Revenues | \$ 1,500,000 | \$ 1,000,000 | \$ 1,000,000 |
| Water Tower Interior Painting | Public Works | | | | User Fee Revenues | \$ 1,300,000 | | |
| <u>FY22 Carry-Over</u> | | | | | | | | |
| 502 - Water Fund Total | | \$ 2,000,000 | \$ 2,235,000 | \$ 1,000,000 | | \$ 2,800,000 | \$ 1,000,000 | \$ 1,000,000 |

| 503 - Sewer Fund | Department | Revised Budget FY2023 | Projected FY2023 | Request FY2024 | Proposed FY2024 Funding Source | Budget FY2025 | Budget FY2026 | Budget FY2027 |
|-----------------------------------|-------------------|----------------------------------|-----------------------------|---------------------------|---|--------------------------|--------------------------|--------------------------|
| Sewer Lining | Public Works | \$ 600,000 | \$ 540,000 | \$ 600,000 | User Fee Revenues | \$ 600,000 | \$ 600,000 | \$ 600,000 |
| Dempster Storm Sewer Construction | Public Works | \$ 300,000 | | \$ 200,000 | User Fee Revenues | | | |
| <u>FY22 Carry-Over</u> | | | | | | | | |
| 503 - Sewer Fund Total | | \$ 900,000 | \$ 540,000 | \$ 800,000 | | \$ 600,000 | \$ 600,000 | \$ 600,000 |

| 550 - Capital Improvements and Equipment Fund | Department | Revised Budget FY2023 | Projected FY2023 | Request FY2024 | Proposed FY2024 Funding Source | Budget FY2025 | Budget FY2026 | Budget FY2027 |
|--|-------------------|----------------------------------|-----------------------------|---------------------------|---|--------------------------|--------------------------|--------------------------|
| Life Safety Study - Sally Port | Administration | | | | GF Operating Revenues | | \$ 650,000 | |
| City Hall - Life Safety Improvements | Administration | \$ 375,000 | | \$ 1,440,000 | GF Operating Revenues | | | |
| Gateway Signage | Administration | \$ 100,000 | | \$ 100,000 | GF Operating Revenues | | | |
| Fireproof/lockable official record cabinets | HR | | | \$ 30,000 | GF Operating Revenues | | | |
| Parking Pay Station for Uptown Parking Lot | Finance | | | \$ 15,200 | Uptown TIF | | | |
| Replacement of AEDs | Fire | | | \$ 45,000 | GF Operating Revenues | | | |
| Cardiac Monitors | Fire | \$ 200,000 | \$ 194,252 | | GF Operating Revenues | \$ 45,000 | | |
| Station 35 Renovation | Fire | \$ 2,850,000 | \$ 125,000 | \$ 7,354,615 | GF Operating Revenues | | | |
| SCBA (Airpack) filling station/compressor | Fire | | | | GF Operating Revenues | | \$ 65,000 | |
| Replacement of Turnout (Structural Firefighting) Gear | Fire | | | | GF Operating Revenues | \$ 150,000 | | |
| Sidewalk Replacement | Public Works | \$ 180,000 | \$ 185,000 | \$ 215,000 | GF Operating Revenues | \$ 215,000 | \$ 200,000 | \$ 205,000 |
| Alley Restoration | Public Works | \$ 90,000 | \$ 90,000 | \$ 150,000 | GF Operating Revenues | \$ 150,000 | \$ 150,000 | \$ 150,000 |
| Green Alley Program | Public Works | \$ 80,000 | \$ 100,000 | \$ 900,000 | GF Operating Revenues | \$ 927,000 | \$ 954,810 | \$ 983,454 |
| Uptown Parking and Alleys | Public Works | \$ 235,000 | \$ 260,000 | | Uptown TIF | | | |
| Dee Road Train Parking Lot | Public Works | | | \$ 250,000 | GF Operating Revenues | | | |
| Service Center Air Conditioning Unit | Public Works | \$ 285,000 | \$ 215,000 | | GF Operating Revenues | | | |
| Salt Dome Roof | Public Works | \$ 85,000 | | | GF Operating Revenues | | | |
| Salt Dome Construction | Public Works | | \$ 120,000 | \$ 1,250,000 | GF Operating Revenues | | | |
| Public Works Service Center Driveway | Public Works | | | \$ 55,000 | GF Operating Revenues | | | |
| Service Center Surface Mounted Vehicle Lift | Public Works | | | \$ 45,000 | GF Operating Revenues | | | |
| Mechanical Panel Replacement at City Hall | Public Works | | | \$ 20,000 | GF Operating Revenues | | | |
| Canopy/Police Department Front Entrance | Police | \$ 20,000 | | | GF Operating Revenues | | | |
| Police Station Floor Remediation | Police | \$ 80,000 | \$ 71,648 | | GF Operating Revenues | | | |
| <u>FY22 Carry-Over</u> | | | | | | | | |
| Fire Station Renovation Design | Fire | \$ 300,000 | \$ 353,949 | | GF Operating Revenues | | | |
| City Hall - Life Safety Improvements | Administration | \$ 207,245 | \$ 42,385 | | GF Operating Revenues | | | |
| Alley Restoration | Public Works | \$ 39,045 | \$ 30,000 | | GF Operating Revenues | | | |
| Alley Paving | Public Works | \$ 3,315 | | | GF Operating Revenues | | | |
| 550 - Capital Improvements and Equipment Fund Total | | \$ 5,129,605 | \$ 1,787,234 | \$ 11,869,815 | | \$ 1,487,000 | \$ 2,019,810 | \$ 1,338,454 |

City of Park Ridge
Fiscal Year 2024 Budget
Capital Improvement Plan

| 551 - Motor Equipment Vehicle Replacement Fund | Department | Revised Budget FY2023 | Projected FY2023 | Request FY2024 | Proposed FY2024 Funding Source | Budget FY2025 | Budget FY2026 | Budget FY2027 |
|--|-------------------|----------------------------------|-----------------------------|---------------------------|---|--------------------------|--------------------------|--------------------------|
| Fire Admin Vehicle FD003 | Fire | \$ 46,000 | \$ 46,000 | | GF Operating Revenues | | | |
| Fire Admin Vehicle FD004 | Fire | | | | GF Operating Revenues | | | \$ 60,000 |
| Emergency Response Vehicle FD200 | Fire | | | | GF Operating Revenues | \$ 404,283 | | |
| Emergency Response Vehicle FD201 | Fire | | | | GF Operating Revenues | \$ 404,283 | | |
| Emergency Response Vehicle FD202 | Fire | | | | GF Operating Revenues | | \$ 455,638 | |
| Emergency Response Vehicle FD700 | Fire | | | | GF Operating Revenues | | | |
| Emergency Response Vehicle FD701 | Fire | | | | GF Operating Revenues | | \$ 1,208,000 | |
| Fire Administrative Vehicle PD405 | Fire | | | | GF Operating Revenues | | | \$ 60,000 |
| Police Investigation Vehicle PD404 | Police | | | \$ 43,500 | GF Operating Revenues | | | |
| Police Investigation Vehicle PD216 | Police | | | | GF Operating Revenues | | | \$ 60,000 |
| Police Patrol Vehicle PD215 | Police | | | | GF Operating Revenues | | \$ 67,749 | |
| Police Patrol Vehicle PD213 | Police | | | | GF Operating Revenues | | \$ 62,500 | |
| Police Patrol Vehicle PD214 | Police | | | | GF Operating Revenues | | \$ 62,500 | |
| Police Patrol Vehicle PD217 | Police | | | | GF Operating Revenues | | | \$ 65,625 |
| Police Patrol Vehicle PD218 | Police | | | | GF Operating Revenues | | | \$ 65,625 |
| Police Patrol Vehicle PD219 | Police | | | | GF Operating Revenues | | | \$ 65,625 |
| Police Patrol Vehicle PD220 | Police | | | | GF Operating Revenues | | | \$ 65,625 |
| Police Patrol Vehicle PD210 | Police | \$ 51,000 | \$ 54,610 | | GF Operating Revenues | | | |
| Police Patrol Vehicle PD211 | Police | \$ 51,000 | \$ 54,610 | | GF Operating Revenues | | | |
| Police Patrol Vehicle PD212 | Police | | \$ 47,776 | | GF Operating Revenues | | | |
| Police Community Service Vehicle PD602 | Police | | | | GF Operating Revenues | | | \$ 41,211 |
| Police Speed Trailer PD1000 | Police | | | | GF Operating Revenues | \$ 11,872 | | |
| Forestry Vehicle PW213 | Public Works | | | | GF Operating Revenues | | \$ 54,000 | |
| Forestry Vehicle PW206 | Public Works | | | | GF Operating Revenues | | \$ 54,000 | |
| Grounds Maintenance Vehicle PW207 | Public Works | | | \$ 65,000 | GF Operating Revenues | | | |
| Grounds Maintenance Vehicle PW1005 | Public Works | \$ 88,000 | \$ 84,603 | | GF Operating Revenues | | | |
| Grounds Maintenance Vehicle PW1008 | Public Works | \$ 12,000 | \$ 12,963 | | GF Operating Revenues | | | |
| Ground Maintenance Vehicle PW214 | Public Works | | | | GF Operating Revenues | | \$ 71,680 | |
| Public Works Administration Vehicle PW003 | Public Works | \$ 28,500 | \$ 31,436 | | GF Operating Revenues | | | |
| Sewer Maintenance Vehicle PW415 | Public Works | | | | User Fee Revenues | | \$ 726,320 | |
| Street Maintenance Vehicle PW209 | Public Works | | | \$ 92,000 | GF Operating Revenues | | | |
| Street Maintenance Vehicle PW408 | Public Works | \$ 215,000 | | \$ 215,000 | GF Operating Revenues | | | |
| Street Maintenance Vehicle PW409 | Public Works | \$ 215,000 | | \$ 215,000 | GF Operating Revenues | | | |
| Street Maintenance Vehicle PW411 | Public Works | | | | GF Operating Revenues | \$ 242,000 | | |
| Street Maintenance Vehicle PW412 | Public Works | | | | GF Operating Revenues | \$ 235,000 | | |
| Street Maintenance Vehicle PW413 | Public Works | | | | GF Operating Revenues | \$ 235,000 | | |
| Street Maintenance Vehicle PW414 | Public Works | | | | GF Operating Revenues | \$ 235,000 | | |
| Street Maintenance Vehicle PW607 | Public Works | | | \$ 215,000 | GF Operating Revenues | | | |
| Street Maintenance Vehicle PW608 | Public Works | \$ 215,000 | \$ 205,000 | | GF Operating Revenues | | | |
| Street Maintenance Vehicle PW609 | Public Works | | | \$ 51,000 | GF Operating Revenues | | | |
| Street Maintenance Vehicle PW610 | Public Works | | | \$ 215,000 | GF Operating Revenues | | | |
| Street Maintenance Vehicle PW1013 | Public Works | | | \$ 10,000 | GF Operating Revenues | | | |
| Street Maintenance Vehicle PW1014 | Public Works | | | \$ 10,000 | GF Operating Revenues | | | |
| Street Maintenance Vehicle PW1015 | Public Works | | | \$ 12,500 | GF Operating Revenues | | | |
| Water Supply and Treatment Vehicle PW611 | Public Works | | | | User Fee Revenues | | | \$ 200,000 |
| Water Supply and Treatment Vehicle PW208 | Public Works | | | \$ 50,000 | User Fee Revenues | | | |
| Water Supply and Treatment Vehicle PW210 | Public Works | | | \$ 95,000 | User Fee Revenues | | | |
| Water Supply and Treatment Vehicle PW211 | Public Works | | | \$ 95,000 | User Fee Revenues | | | |
| Water Supply and Treatment Vehicle PW212 | Public Works | | | \$ 125,000 | User Fee Revenues | | | |
| Water Supply and Treatment Vehicle PW410 | Public Works | \$ 215,000 | | \$ 215,000 | User Fee Revenues | | | |
| Water Supply and Treatment Vehicle PW1011 | Public Works | \$ 18,500 | \$ 25,000 | | User Fee Revenues | | | |
| Water Supply and Treatment Vehicle PW1012 | Public Works | \$ 27,500 | | | User Fee Revenues | \$ 27,500 | | |
| Water Supply and Treatment Vehicle PW1016 | Public Works | | | | User Fee Revenues | | | |
| <i>FY22 Carry-Over</i> | | | | | | | | |
| Police Patrol Vehicle PD208 | Police | \$ 38,651 | \$ 55,807 | | GF Operating Revenues | | | |
| Police Patrol Vehicle PD209 | Police | \$ 39,432 | \$ 55,807 | | GF Operating Revenues | | | |
| Pool Car CH002 | Administration | \$ 14,827 | \$ - | | GF Operating Revenues | | | |
| Building Inspector Vehicle CPD006 | CP&D | \$ 24,000 | \$ 29,850 | | GF Operating Revenues | | | |
| Health Inspector Vehicle CPD005 | CP&D | \$ 24,000 | \$ 26,984 | | GF Operating Revenues | | | |
| Public Works Administration Vehicle PW002 | Public Works | \$ 27,000 | \$ 34,431 | | GF Operating Revenues | | | |
| Water Supply and Treatment Vehicle PW205 | Public Works | \$ 24,000 | \$ 33,256 | | User Fee Revenues | | | |
| 551 - Motor Equip. Vehicle Replacement Fund Total | | \$ 1,374,411 | \$ 798,133 | \$ 1,724,000 | | \$ 1,794,938 | \$ 2,762,387 | \$ 683,711 |

City of Park Ridge
Fiscal Year 2024 Budget
Capital Improvement Plan

| 552 - Technology Replacement Fund | Department | Revised Budget FY2023 | Projected FY2023 | Request FY2024 | Proposed FY2024 Funding Source | Budget FY2025 | Budget FY2026 | Budget FY2027 |
|--|-------------------|----------------------------------|-----------------------------|---------------------------|---|--------------------------|--------------------------|--------------------------|
| Phone System Upgrade | IT | \$ 15,000 | | | GF Operating Revenues | | | |
| Host Servers | IT | \$ 60,000 | | | GF Operating Revenues | | | |
| IT Equipment for Public Safety Vehicles | Police - Fire | \$ 20,000 | \$ 20,000 | \$ 40,000 | GF Operating Revenues | | | |
| Computer Equipment | IT | \$ 56,000 | \$ 58,257 | \$ 50,000 | GF Operating Revenues | \$ 10,000 | \$ 53,000 | \$ 53,000 |
| Council iPad Replacement | IT | \$ 4,000 | \$ 3,874 | | GF Operating Revenues | | | |
| Data Center Room Fire Suppression System | IT | \$ 13,000 | | \$ 100,000 | GF Operating Revenues | | | |
| SCADA Server Replacement | IT | \$ 35,000 | \$ 15,000 | | GF Operating Revenues | | | |
| CAT6 Upgrade | IT | \$ 20,000 | \$ 20,000 | | GF Operating Revenues | | | |
| Server Backup Replacement | IT | \$ 122,495 | \$ 121,445 | | GF Operating Revenues | | | |
| Server and Physical Security System | IT | | | \$ 125,000 | GF Operating Revenues | | | |
| Council Chamber - AV Upgrade | Administration | | | \$ 170,000 | GF Operating Revenues | | | |
| Fortinet | IT | | | \$ 55,000 | GF Operating Revenues | | | |
| <i>FY22 Carry-Over</i> | | | | | | | | |
| Tyler HCM Implementation | IT | \$ 108,872 | \$ 53,305 | \$ 38,715 | GF Operating Revenues | | | |
| Computer Equipment | IT | \$ 50,298 | \$ 50,298 | | GF Operating Revenues | | | |
| 552 - Technology Replacement Fund Total | | \$ 504,665 | \$ 342,179 | \$ 578,715 | | \$ 10,000 | \$ 53,000 | \$ 53,000 |

| | | | | | | | | |
|---------------|--|----------------------|---------------------|----------------------|--|---------------------|---------------------|---------------------|
| Totals | | \$ 11,808,680 | \$ 7,777,546 | \$ 17,972,530 | | \$ 8,241,938 | \$ 7,985,197 | \$ 5,225,166 |
|---------------|--|----------------------|---------------------|----------------------|--|---------------------|---------------------|---------------------|

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|--------------------------------|--|
| Project Name | Street Resurfacing |
| Strategic Priority Area | Capital and Infrastructure Investments and Improvements |
| Fund | Motor Fuel Tax Fund |



| | |
|-------------------|----------------|
| Department | Public Works |
| Account(s) | 2033024-995152 |

Description

Annual street resurfacing project: mill and resurface approximately 4.0 miles of public streets based on condition rating, reduces City's operating costs for potholes and patch repair

Project Benefits

Improves public travel, reduces accidents and damage from poor street condition, reduces liability. Potential liability is hard to quantify. However, continued deferred maintenance of street resurfacing has potential to double the long term cost of the project.

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|------------------------|------------------------|--------------------------|------------------------|------------------------|------------------------|------------------------|-------------------------|
| Construction/Repair | 1,000,000 | 1,100,000 | 1,950,000 | 1,500,000 | 1,500,000 | 1,500,000 | 7,450,000 |
| Total | 1,000,000 | 1,100,000 | 1,950,000 | 1,500,000 | 1,500,000 | 1,500,000 | 7,450,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|---|
| Project Name | Street Crack Fill Program |
| Strategic Priority Area | Capital and Infrastructure Investments and Improvements |
| Fund | Motor Fuel Tax Fund |

| | |
|------------|----------------|
| Department | Public Works |
| Account(s) | 2033024-995152 |



| |
|---|
| Description |
| Select streets with larger transverse and longitudinal cracks to fill with an asphalt emulsion instead of complete resurfacing. Crack filling work includes the routing, cleaning, and sealing of existing longitudinal and transverse cracks having a width of ¼ inch or greater in recently (<i>within 3 to 5 years</i>) paved streets with Fiber Modified Joint Sealer |

| |
|---|
| Project Benefits |
| Crack filling will extend pavement life and increase street-resurfacing cycles over time. It will allow street-resurfacing to be more exclusively focused on badly deteriorating streets. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|---------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Construction/Repair | - | - | 50,000 | 50,000 | 50,000 | 50,000 | 200,000 |
| Total | - | - | 50,000 | 50,000 | 50,000 | 50,000 | 200,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|--------------------------------|--|
| Project Name | Rebuild Illinois - Street Resurfacing |
| Strategic Priority Area | Capital and Infrastructure Investments and Improvements |
| Fund | Motor Fuel Tax Fund |

Department Public Works
Account(s) 2033024-995405



Description

The Illinois Department of Transportation (IDOT) has been authorized to implement a \$1.5 billion grant program using proceeds from general obligation bonds authorized in the REBUILD Illinois capital program to provide Local Public Agencies (LPAs) with the funds for capital projects. Park Ridge is receiving \$2.47 million, which is a per capita distribution. The City plans to resurface portions of Summit Avenue and Dee Road with these funds.

Project Benefits

Improves public travel, reduces accidents and damage from poor street condition, reduces liability. Potential liability is hard to quantify. However, continued deferred maintenance of street resurfacing has potential to double the long term cost of the project.

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|------------------------|------------------------|--------------------------|------------------------|------------------------|------------------------|------------------------|-------------------------|
| Construction/Repair | 900,000 | 975,000 | - | - | - | - | 900,000 |
| Total | 900,000 | 975,000 | - | - | - | - | 900,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|--------------------------------|--|
| Project Name | Water Main Infrastructure |
| Strategic Priority Area | Capital and Infrastructure Investments and Improvements |
| Fund | Water Fund |

Department Public Works
Account(s) 5023054-993000



Description

Replacement of public water main of location to be determined, and associated work; miscellaneous other water work (valve installation and replacement, hydrant replacement, etc.)

Project Benefits

Improves water system reliability and performance, reduces water main breaks, improves fire protection, reduces amount of non revenue water loss from breaks and leaks, creates smaller isolation zones for shut-downs during watermain breaks and shut-offs, reduces operation costs for water main repair and overtime. Deferred maintenance would have significant costs beyond the cost of annual replacement. The reduction of emergency breaks results in an estimated savings of \$250,000 per year. That cost grows exponentially with further deferred maintenance.

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|------------------------|------------------------|--------------------------|------------------------|------------------------|------------------------|------------------------|-------------------------|
| Construction/Repair | 2,000,000 | 2,235,000 | 1,000,000 | 1,500,000 | 1,000,000 | 1,000,000 | 6,500,000 |
| Total | 2,000,000 | 2,235,000 | 1,000,000 | 1,500,000 | 1,000,000 | 1,000,000 | 6,500,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|--------------------------------|--|
| Project Name | Sewer Lining |
| Strategic Priority Area | Capital and Infrastructure Investments and Improvements |
| Fund | Sewer Fund |

Department Public Works
Account(s) 5033031-994014



| Description |
|--|
| Sewer rehabilitation using insertion of a heat-cured liner (pipe replacement/trenching not required) |

| Project Benefits |
|---|
| Fixes broken/deteriorated sewers, increases lifespan of sewers, reduces infiltration and root penetration, reduces sewer blockages and chance of sewer back-up. Reduces operating costs for sewer repairs and flooding issues. The value of performing this work on a preventative basis saves the city more than the annual lining cost over time. The potential loss to residents and business due to sewer backup is difficult to determine and dependent on weather events but could range from six to seven figures. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|---------------------|----------------|------------------|----------------|----------------|----------------|----------------|------------------|
| Construction/Repair | 600,000 | 540,000 | 600,000 | 600,000 | 600,000 | 600,000 | 3,000,000 |
| Total | 600,000 | 540,000 | 600,000 | 600,000 | 600,000 | 600,000 | 3,000,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|--------------------------------|--|
| Project Name | Dempster Storm Sewer Construction |
| Strategic Priority Area | Capital and Infrastructure Investments and Improvements |
| Fund | Sewer Fund |

Department Public Works
Account(s) 5033031-994013



Description

Upsize of MWRD sewer on Dempster to accommodate additional capacity from Mayfield Estates

Project Benefits

Allows for Mayfield Estates Flood Control project to be effective; no emergency flood operations for Mayfield Estates. This project will result in dramatically less flooding. This will result in an approximate savings to the City in not having to respond to flood events but also deter potentially six to seven figure damages to surrounding properties.

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|------------------------|------------------------|--------------------------|------------------------|------------------------|------------------------|------------------------|-------------------------|
| Construction/Repair | 300,000 | - | 200,000 | - | - | - | 500,000 |
| Total | 300,000 | - | 200,000 | - | - | - | 500,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|--------------------------------|--|
| Project Name | City Hall Life Safety Improvements (Finance/Admin/PW/CP&D) |
| Strategic Priority Area | Capital and Infrastructure Investments and Improvements |
| Fund | Capital Improvements and Equipment Fund |

Department Administration
Account(s) 5501021-996300



| |
|---|
| Description |
| Space analysis and architectural review followed by construction in 2022-2024. Construction dates subject to change following the space analysis and construction cost estimates. |

| |
|---|
| Project Benefits |
| City Hall office area workspaces are outdated and inefficient. An architectural/redesign review will provide a plan on renovating the workspace to improve life safety considerations, and be more efficient and functional. Redesigned spaces improve employee morale and output and have larger impacts related to recruitment and retention. While there is not a direct savings associated with this project, potential liabilities are dramatically decreased by this project. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|------------------------|------------------------|--------------------------|------------------------|------------------------|------------------------|------------------------|-------------------------|
| Construction/Repair* | 582,245 | 42,385 | 1,440,000 | - | - | - | 2,022,245 |
| Total | 582,245 | 42,385 | 1,440,000 | - | - | - | 2,022,245 |

* FY23 Budget and Forecast include FY22 Carry-Over

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|---|
| Project Name | Gateway Signage |
| Strategic Priority Area | Capital and Infrastructure Investments and Improvements |
| Fund | Capital Improvements and Equipment Fund |



| | |
|------------|----------------|
| Department | Administration |
| Account(s) | 5501021-996300 |

| |
|---|
| Description |
| Replacement of 2 aging gateway signs into the City. |

| |
|---|
| Project Benefits |
| The current wooden gateway signs are in need of replacement. The City will replace two of the signs in 2023 with additional replacement planned in future years. While there are no direct savings from this project, there are economic development as well as general good will benefits. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|---------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Construction/Repair | 100,000 | - | 100,000 | - | - | - | 200,000 |
| Total | 100,000 | - | 100,000 | - | - | - | 200,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|--|
| Project Name | Fireproof Cabinets |
| Strategic Priority Area | Quality Customer Service and Delivery of City Services |
| Fund | Capital Improvements and Equipment Fund |

| | |
|------------|----------------|
| Department | Administration |
| Account(s) | 5502023-990100 |

| |
|---|
| Description |
| This project would replace existing cabinets used for personnel and sensitive city records with fire proof and water resistant file cabinets. Currently vital records that are required to be retained by law are vulnerable in the case of fire. The current cabinets may be repurposed to some extent within other departments. |

| |
|---|
| Project Benefits |
| Replacement of the cabinets will avoid potential liability due to loss of records in the case of fire or activation of the city's sprinkler system. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|-----------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Equipment | - | - | 30,000 | - | - | - | 30,000 |
| Total | - | - | 30,000 | - | - | - | 30,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|--|
| Project Name | Parking Pay Station for Uptown Lot |
| Strategic Priority Area | Quality Customer Service and Delivery of City Services |
| Fund | Capital Improvements and Equipment Fund |

| | |
|------------|----------------|
| Department | Finance |
| Account(s) | 5503027-998000 |



| |
|---|
| Description |
| This project will add a pay station at the Uptown parking lot, similar to those currently used at the Uptown Metra station. The current meters will remain in the lot for the time being. This project will give users a choice between paying with coins in the traditional meters or using credit card payments at the new pay station. Collection and sorting of coins has become a labor intensive task as our bank no longer will accept unrolled coins. |

| |
|--|
| Project Benefits |
| The greatest benefit of this project is the convenience to users. The city will also benefit from efficiencies in collections. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|-------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Vehicle/Equipment | - | - | 15,200 | | | | 15,200 |
| Total | - | - | 15,200 | - | - | - | 15,200 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|--|
| Project Name | Replacement of AEDs |
| Strategic Priority Area | Quality Customer Service and Delivery of City Services |
| Fund | Capital Improvements and Equipment Fund |

| | |
|------------|----------------|
| Department | Fire |
| Account(s) | 5502023-990100 |



| |
|---|
| Description |
| Replacement of 22 AEDs throughout city facilities. The devices were last purchased in 2014 and will reach the end of their useful life in 2024. |

| |
|---|
| Project Benefits |
| Having the devices located at city facilities protects constituents and workers in the case of a cardiac incident. According to the National Institute of Health, having an AED can result in a \$50,000 savings in one quality-adjusted life year. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|-----------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Equipment | - | - | 45,000 | - | - | - | 45,000 |
| Total | - | - | 45,000 | - | - | - | 45,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|--|
| Project Name | Replacement of Cardiac Monitors |
| Strategic Priority Area | Quality Customer Service and Delivery of City Services |
| Fund | Capital Improvements and Equipment Fund |



| | |
|------------|----------------|
| Department | Fire |
| Account(s) | 5502023-990100 |

| |
|---|
| Description |
| Replacement of 5 cardiac monitors. These devices monitor patient vital signs and are reaching the end of their useful life. |

| |
|--|
| Project Benefits |
| Required to provide emergency medical response and patient care. Charges for ambulance services result in over \$600,000 in revenues per year. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|-----------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Equipment | 200,000 | 194,252 | - | 45,000 | - | - | 245,000 |
| Total | 200,000 | 194,252 | - | 45,000 | - | - | 245,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|---|
| Project Name | Fire Station 35 Renovation |
| Strategic Priority Area | Capital and Infrastructure Investments and Improvements |
| Fund | Capital Improvements and Equipment Fund |

| | |
|------------|----------------|
| Department | Fire |
| Account(s) | 5503062-996300 |



| |
|---|
| Description |
| Renovation of Fire Station 35. The complete interior components of the building will be renovated with some exterior renovations. |

| |
|--|
| Project Benefits |
| Upgrades to the building will increase staff safety and modernize operations. Continued deferred maintenance of the building will require costly near-term repairs to an aging infrastructure. With the building reaching end of life, there are not necessarily quantifiable savings associated with the project. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|---------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Construction/Repair | 2,850,000 | - | 7,354,615 | - | - | - | 10,204,615 |
| Total | 2,850,000 | - | 7,354,615 | - | - | - | 10,204,615 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|---|
| Project Name | Sidewalk Replacement |
| Strategic Priority Area | Capital and Infrastructure Investments and Improvements |
| Fund | Capital Improvements and Equipment Fund |

| | |
|------------|----------------|
| Department | Public Works |
| Account(s) | 5503025-995400 |



| |
|--|
| Description |
| Removal and replacement of deficient/deteriorated sidewalk squares, mud jacking (raising) of offset squares, and installation of ADA ramps. Revenue collected from residents with mandatory squares goes back to the General Fund. |

| |
|--|
| Project Benefits |
| Reduces number of trip and fall accidents and assists in defense of claims against the City; keeps the City's sidewalks in good condition per Council Policy #26. Allows city crews to spend time on other repairs. This project reduces liability for the City that is not necessarily quantifiable. Deferred maintenance however would result in increased future replacement costs. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|---------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Construction/Repair | 180,000 | 185,000 | 215,000 | 215,000 | 200,000 | 205,000 | 1,015,000 |
| Total | 180,000 | 185,000 | 215,000 | 215,000 | 200,000 | 205,000 | 1,015,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|--------------------------------|--|
| Project Name | Alley Restoration |
| Strategic Priority Area | Capital and Infrastructure Investments and Improvements |
| Fund | Capital Improvements and Equipment Fund |

Department Public Works
Account(s) 5503026-995200



Description

Repair of failing concrete paved alleys.

Project Benefits

Reduces repairs and liability. The city estimates that this project results in an approximate \$300,000 per year savings over maintaining crumbling infrastructure as well as impact to adjacent property values.

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|------------------------|------------------------|--------------------------|------------------------|------------------------|------------------------|------------------------|-------------------------|
| Construction/Repair | 129,045 | 120,000 | 150,000 | 150,000 | 150,000 | 150,000 | 729,045 |
| Total | 129,045 | 120,000 | 150,000 | 150,000 | 150,000 | 150,000 | 729,045 |

* FY23 Budget and Forecast include FY22 Carry-Over

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|--------------------------------|--|
| Project Name | Green Alley Pilot Program |
| Strategic Priority Area | Capital and Infrastructure Investments and Improvements |
| Fund | Capital Improvements and Equipment Fund |

Department Public Works
Account(s) 5503026-995201



| |
|---|
| Description |
| Permeable pavers bonded by concrete strips to create permeability |

| |
|--|
| Project Benefits |
| Benefits include: less water in the City sewer system, increased aesthetic value, less grading of alleys and less problems with potholes, dust, and call outs. The city estimates that this project results in an approximate \$10,000 per year savings over maintaining current infrastructure as well as impact to adjacent property values. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|------------------------|------------------------|--------------------------|------------------------|------------------------|------------------------|------------------------|-------------------------|
| Construction/Repair | 80,000 | 100,000 | 900,000 | 927,000 | 954,810 | 983,454 | 3,845,264 |
| Total | 80,000 | 100,000 | 900,000 | 927,000 | 954,810 | 983,454 | 3,845,264 |

* FY22 Budget and Forecast include SY21 Carry-Over

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|---|
| Project Name | Uptown Parking and Alleys |
| Strategic Priority Area | Capital and Infrastructure Investments and Improvements |
| Fund | Capital Improvements and Equipment Fund |

| | |
|------------|--------------------------------|
| Department | Public Works |
| Account(s) | 5503026-995201; 5503027-998000 |

| |
|--|
| Description |
| City alleys behind the Main Steet business district and the Metra commuter lot adjacent to Prairie Avenue are to be repaved. |

| |
|---|
| Project Benefits |
| This will serve businesses, patrons and commuters who frequent the area. The project will reduce liability and greater future costs of continued deferment. The city estimates that this project results in an approximate \$50,000 per year savings over maintaining crumbling infrastructure as well as impact to adjacent property values. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|---------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Construction/Repair | 235,000 | 260,000 | - | - | - | - | 235,000 |
| Total | 235,000 | 260,000 | - | - | - | - | 235,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|---|
| Project Name | Dee Road Metra Parking Lot Resurfacing |
| Strategic Priority Area | Capital and Infrastructure Investments and Improvements |
| Fund | Capital Improvements and Equipment Fund |

| | |
|------------|----------------|
| Department | Public Works |
| Account(s) | 5503027-998000 |



| |
|---|
| Description |
| Resurfacing and striping of Dee Road Metra parking lot. |

| |
|--|
| Project Benefits |
| This will serve commuters who use the main Dee Road Metra parking lot. This project will reduce liability and increase future cost of deferment. This project is funded with revenues already collected from parking at the station. The city approximates the revenue value of this project at \$17,000 per year. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|---------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Construction/Repair | | | 250,000 | | - | | 250,000 |
| Total | - | - | 250,000 | - | - | - | 250,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|---|
| Project Name | Service Center Air Conditioning Unit |
| Strategic Priority Area | Capital and Infrastructure Investments and Improvements |
| Fund | Capital Improvements and Equipment Fund |

| | |
|------------|----------------|
| Department | Public Works |
| Account(s) | 5503062-996300 |



| |
|--|
| Description |
| Removal and replacement of full rooftop air conditioning unit. |

| |
|--|
| Project Benefits |
| Less maintenance cost, ability to air condition without failure. A failure of the prior system could result in loss of services estimated at \$10,000 per day. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|---------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Construction/Repair | 285,000 | 215,000 | - | - | - | - | 285,000 |
| Total | 285,000 | 215,000 | - | - | - | - | 285,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|---|
| Project Name | Salt Dome Roof |
| Strategic Priority Area | Capital and Infrastructure Investments and Improvements |
| Fund | Capital Improvements and Equipment Fund |

| | |
|------------|----------------|
| Department | Public Works |
| Account(s) | 5503062-996300 |

| |
|---|
| Description |
| This project originally included the replacement of the salt dome roof. However, due to the development at Oakton Park, the current dome will have to be demolished and this project is no longer viable. |

| |
|---|
| Project Benefits |
| This project has been canceled due to upcoming redevelopment of the Oakton Sports Complex, requiring demolition of the current salt dome. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|---------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Construction/Repair | 85,000 | - | - | - | - | - | 85,000 |
| Total | 85,000 | - | - | - | - | - | 85,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|---|
| Project Name | Salt Dome Construction |
| Strategic Priority Area | Capital and Infrastructure Investments and Improvements |
| Fund | Capital Improvements and Equipment Fund |

| | |
|------------|----------------|
| Department | Public Works |
| Account(s) | 5503062-996300 |



| |
|--|
| Description |
| Construction of new salt dome at Busse and Elm due to termination of lease by Park District for Oakton Redevelopment Project |

| |
|--|
| Project Benefits |
| The salt dome will provide required salt storage to perform winter de-icing of roadways, allow for additional capacity for immediate availability during winter months, and improve salting efficiency and safety for the traveling public. The approximate savings over alternative access to salt is approximately \$100,000 per year. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|---------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Construction/Repair | - | 120,000 | 1,250,000 | - | - | - | 1,250,000 |
| Total | - | 120,000 | 1,250,000 | - | - | - | 1,250,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|---|
| Project Name | Service Center Driveway Replacement |
| Strategic Priority Area | Capital and Infrastructure Investments and Improvements |
| Fund | Capital Improvements and Equipment Fund |

| | |
|------------|----------------|
| Department | Public Works |
| Account(s) | 5503062-996300 |



| |
|--|
| Description |
| Reconstruction of driveway by Vehicle Maintenance area at the Public Works Service Center. |

| |
|---|
| Project Benefits |
| This will create easier access and possibility of damage to City fleet vehicles accessing the City garage for both routine maintenance and major repairs. The city estimates maintenance savings of approximately \$4,000 per year due to this project. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|---------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Construction/Repair | - | - | 55,000 | | - | | 55,000 |
| Total | - | - | 55,000 | - | - | - | 55,000 |

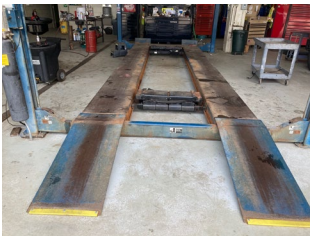
Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|---|
| Project Name | Service Center Surface Mounted Vehicle Lift |
| Strategic Priority Area | Capital and Infrastructure Investments and Improvements |
| Fund | Capital Improvements and Equipment Fund |

| | |
|------------|----------------|
| Department | Public Works |
| Account(s) | 5506020-990100 |



| |
|---|
| Description |
| Replacement of existing heavy duty surface-mounted vehicle lift in the City garage. |

| |
|--|
| Project Benefits |
| This will eliminate ongoing repair costs and loss of efficiency when current lift is out of service or undergoing repairs. Improves safety and capabilities of vehicle maintenance personnel. The city estimates savings of \$6,000 per year based on reduced repair costs and operational efficiency. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|-----------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Equipment | | | 45,000 | - | - | | 45,000 |
| Total | - | - | 45,000 | - | - | - | 45,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|---|
| Project Name | New Project - Mechanical Panel Replacement at City Hall |
| Strategic Priority Area | Capital and Infrastructure Investments and Improvements |
| Fund | Capital Improvements and Equipment Fund |

| | |
|------------|----------------|
| Department | Public Works |
| Account(s) | 5503062-996300 |



| |
|--|
| Description |
| Demolition and replacement of existing mechanical equipment for City Hall that controls (1) steam boiler, (3) air handlers, (2) hot water boilers for perimeter heat, (1) cooling tower, and (1) pneumatic air compressor; all of which are obsolete and no longer up to code. |

| |
|--|
| Project Benefits |
| This will improve the safety and efficiency of City Hall's HVAC system by eliminating old cloth wiring and replacing the panel with a more current and reliable panel. It will also reduce ongoing repair costs and service calls. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|---------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Construction/Repair | - | - | 20,000 | | - | - | 20,000 |
| Total | - | - | 20,000 | - | - | - | 20,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|---|
| Project Name | Police Department Front Entrance Canopy |
| Strategic Priority Area | Capital and Infrastructure Investments and Improvements |
| Fund | Capital Improvements and Equipment Fund |

| | |
|------------|----------------|
| Department | Police |
| Account(s) | 5501021-996300 |

| |
|--|
| Description |
| This project is being postponed indefinitely. This project would have seen the installation of a canopy over the front entrance of the police station. |

| |
|---|
| Project Benefits |
| This project is being postponed indefinitely. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|---------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Construction/Repair | 20,000 | - | - | - | - | - | 20,000 |
| Total | 20,000 | - | - | - | - | - | 20,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|---|
| Project Name | Police Station Floor Remdiation |
| Strategic Priority Area | Capital and Infrastructure Investments and Improvements |
| Fund | Capital Improvements and Equipment Fund |

| | |
|------------|----------------|
| Department | Police |
| Account(s) | 5501021-996300 |

| |
|--|
| Description |
| This project includes the removal of the the current police station flooring and asbestos mastic beneath the current epoxy floor. The floor was failing and had to be removed. |

| |
|--|
| Project Benefits |
| The current floor poses a safety hazard as it is bubbling. This project will help avoid regular maintenance and patch replacement with approximate costs of \$15,000 per year. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|---------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Construction/Repair | 80,000 | 71,648 | - | | - | - | 80,000 |
| Total | 80,000 | 71,648 | - | - | - | - | 80,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|---|
| Project Name | Fire Station Renovation Design |
| Strategic Priority Area | Capital and Infrastructure Investments and Improvements |
| Fund | Capital Improvements and Equipment Fund |

| | |
|------------|----------------|
| Department | Fire |
| Account(s) | 5503062-996300 |



| |
|--|
| Description |
| This project is for the design phase for the gut remodel/minor expansion of Fire Station 35. |

| |
|---|
| Project Benefits |
| This station gut remodel/expansion of Station 35 will modernize our facilities and better protect the health of our employees. This remodel will allow us to avoid some larger scale capital projects that were anticipated in the next 5-10 years, such as roof replacements and significant HVAC and electrical work. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|---------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Construction/Repair | 300,000 | 353,949 | - | - | - | - | 300,000 |
| Total | 300,000 | 353,949 | - | - | - | - | 300,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|--|
| Project Name | Fire Department Administration Vehicle |
| Strategic Priority Area | Quality Customer Service and Delivery of City Services |
| Fund | Motor Equipment Vehicle Replacement Fund |

| | |
|------------|----------------|
| Department | Fire |
| Account(s) | 5516020-990400 |



| |
|---|
| Description |
| Purchase vehicle (cost includes equipment installation) |

| |
|--|
| Project Benefits |
| Ensures Fire Department Administration has adequate access to emergency response vehicles. The operational value of this vehicle is estimated to be \$10,000 per year. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|-------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Vehicle/Equipment | 46,000 | 46,000 | - | - | - | - | 46,000 |
| Total | 46,000 | 46,000 | - | - | - | - | 46,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|--|
| Project Name | Police Investigation Vehicle PD404 |
| Strategic Priority Area | Quality Customer Service and Delivery of City Services |
| Fund | Motor Equipment Vehicle Replacement Fund |

| | |
|------------|----------------|
| Department | Police |
| Account(s) | 5516020-990400 |

| |
|---|
| Description |
| Replacement of current vehicle at end of life. Costs include any required upfitting in addition to vehicle costs. |

| |
|---|
| Project Benefits |
| This purchase results in increased efficiency, dependability, safety and reduction in repair costs. The estimated annual repair and loss of city services for the vehicle being replaced is \$10,200. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|-------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Vehicle/Equipment | - | - | 43,500 | - | - | - | 43,500 |
| Total | - | - | 43,500 | - | - | - | 43,500 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|--|
| Project Name | Police Patrol Vehicle PD210 |
| Strategic Priority Area | Quality Customer Service and Delivery of City Services |
| Fund | Motor Equipment Vehicle Replacement Fund |

| | |
|------------|----------------|
| Department | Police |
| Account(s) | 5516020-990400 |



| |
|---|
| Description |
| Replacement of current vehicle at end of life. Costs include any required upfitting in addition to vehicle costs. |

| |
|---|
| Project Benefits |
| Efficiency, dependability, safety and reduction in repair costs. The estimated repair and loss of city services for the vehicle being replaced is \$10,200. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|-------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Vehicle/Equipment | 51,000 | 54,610 | - | - | - | - | 51,000 |
| Total | 51,000 | 54,610 | - | - | - | - | 51,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|--|
| Project Name | Police Patrol Vehicle PD211 |
| Strategic Priority Area | Quality Customer Service and Delivery of City Services |
| Fund | Motor Equipment Vehicle Replacement Fund |

| | |
|------------|----------------|
| Department | Police |
| Account(s) | 5516020-990400 |



| |
|---|
| Description |
| Replacement of current vehicle at end of life. Costs include any required upfitting in addition to vehicle costs. |

| |
|---|
| Project Benefits |
| Efficiency, dependability, safety and reduction in repair costs. The estimated repair and loss of city services for the vehicle being replaced is \$10,200. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|-------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Vehicle/Equipment | 51,000 | 54,610 | - | - | - | - | 51,000 |
| Total | 51,000 | 54,610 | - | - | - | - | 51,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|--|
| Project Name | Police Patrol Vehicle PD212 |
| Strategic Priority Area | Quality Customer Service and Delivery of City Services |
| Fund | Motor Equipment Vehicle Replacement Fund |

| | |
|------------|----------------|
| Department | Police |
| Account(s) | 5516020-990400 |



| |
|---|
| Description |
| This vehicle is replacing a vehicle that was totaled in an accident. The city was reimbursed for the prior vehicle. |

| |
|---|
| Project Benefits |
| Efficiency, dependability, safety and reduction in repair costs. The estimated repair and loss of city services for the vehicle being replaced is \$10,200. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|-------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Vehicle/Equipment | - | 47,776 | - | - | - | - | - |
| Total | - | 47,776 | - | - | - | - | - |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|--|
| Project Name | Grounds Maintenance Vehicle PW207 |
| Strategic Priority Area | Quality Customer Service and Delivery of City Services |
| Fund | Motor Equipment Vehicle Replacement Fund |

| | |
|------------|----------------|
| Department | Public Works |
| Account(s) | 5516020-990400 |

| |
|---|
| Description |
| Replacement of current vehicle at end of life. Costs include any required equipment in addition to vehicle costs. |

| |
|--|
| Project Benefits |
| Efficiency, dependability, safety and reduction in repair costs. The estimated annual repair and loss of city services for the vehicle being replaced is \$10,000. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|-------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Vehicle/Equipment | - | - | 65,000 | - | - | - | 65,000 |
| Total | - | - | 65,000 | - | - | - | 65,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|--|
| Project Name | Grounds Maintenance Vehicle PW1005 |
| Strategic Priority Area | Quality Customer Service and Delivery of City Services |
| Fund | Motor Equipment Vehicle Replacement Fund |

| | |
|------------|----------------|
| Department | Public Works |
| Account(s) | 5516020-990400 |



| |
|--|
| Description |
| Replacement of current wood chipper trailer which is at end of life. |

| |
|---|
| Project Benefits |
| Efficiency, dependability, safety and reduction in repair costs. The estimated annual repair of the vehicle being replaced and potential loss of city services is estimated at \$4,400 annually for the vehicle being replaced. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|-------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Vehicle/Equipment | 88,000 | 84,603 | - | - | - | - | 88,000 |
| Total | 88,000 | 84,603 | - | - | - | - | 88,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|--|
| Project Name | Grounds Maintenance Vehicle PW1008 |
| Strategic Priority Area | Quality Customer Service and Delivery of City Services |
| Fund | Motor Equipment Vehicle Replacement Fund |

| | |
|------------|----------------|
| Department | Public Works |
| Account(s) | 5516020-990400 |



| |
|---|
| Description |
| Purchase replacement landscaping trailer which is at end of life. |

| |
|---|
| Project Benefits |
| Efficiency, dependability, safety and reduction in repair costs. The estimated annual repair of the vehicle being replaced and potential loss of city services is estimated at \$600 annually for the vehicle being replaced. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|-------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Vehicle/Equipment | 12,000 | 12,963 | - | - | - | - | 12,000 |
| Total | 12,000 | 12,963 | - | - | - | - | 12,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|--------------------------------|---|
| Project Name | Public Works Administration Vehicle PW003 |
| Strategic Priority Area | Quality Customer Service and Delivery of City Services |
| Fund | Motor Equipment Vehicle Replacement Fund |



Department Public Works
Account(s) 5516020-990400

| |
|---|
| Description |
| Purchase vehicle (cost includes equipment installation) |

| |
|---|
| Project Benefits |
| Efficiency, dependability, safety and reduction in repair costs. The estimated annual repair of the vehicle being replaced and potential loss of city services is estimated at \$4,000 annually for the vehicle being replaced. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|------------------------|------------------------|--------------------------|------------------------|------------------------|------------------------|------------------------|-------------------------|
| Vehicle/Equipment | 28,500 | 31,436 | - | - | - | - | 28,500 |
| Total | 28,500 | 31,436 | - | - | - | - | 28,500 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|--|
| Project Name | Street Maintenance Vehicle PW209 |
| Strategic Priority Area | Quality Customer Service and Delivery of City Services |
| Fund | Motor Equipment Vehicle Replacement Fund |

| | |
|------------|----------------|
| Department | Public Works |
| Account(s) | 5516020-990400 |

| |
|---|
| Description |
| Replacement of current vehicle at end of life. Costs include any required equipment in addition to vehicle costs. |

| |
|--|
| Project Benefits |
| Efficiency, dependability, safety and reduction in repair costs. The estimated annual repair and loss of city services for the vehicle being replaced is \$10,000. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|-------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Vehicle/Equipment | - | - | 92,000 | - | - | - | 92,000 |
| Total | - | - | 92,000 | - | - | - | 92,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|--------------------------------|---|
| Project Name | Street Maintenance Vehicle PW408 |
| Strategic Priority Area | Quality Customer Service and Delivery of City Services |
| Fund | Motor Equipment Vehicle Replacement Fund |



Department Public Works
Account(s) 5516020-990400

| |
|---|
| Description |
| Purchase vehicle (cost includes equipment installation) |

| |
|--|
| Project Benefits |
| Efficiency, dependability, safety and reduction in repair costs. The estimated annual repair of the vehicle being replaced and potential loss of city services is estimated at \$10,750 annually for the vehicle being replaced. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|------------------------|------------------------|--------------------------|------------------------|------------------------|------------------------|------------------------|-------------------------|
| Vehicle/Equipment | 215,000 | - | 215,000 | - | - | - | 430,000 |
| Total | 215,000 | - | 215,000 | - | - | - | 430,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|--------------------------------|---|
| Project Name | Street Maintenance Vehicle PW409 |
| Strategic Priority Area | Quality Customer Service and Delivery of City Services |
| Fund | Motor Equipment Vehicle Replacement Fund |

Department Public Works
Account(s) 5516020-990400



| |
|---|
| Description |
| Purchase replacement vehicle (cost includes equipment installation) |

| |
|--|
| Project Benefits |
| Efficiency, dependability, safety and reduction in repair costs. The estimated annual repair of the vehicle being replaced and potential loss of city services is estimated at \$10,750 annually for the vehicle being replaced. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|------------------------|------------------------|--------------------------|------------------------|------------------------|------------------------|------------------------|-------------------------|
| Vehicle/Equipment | 215,000 | - | 215,000 | - | - | - | 430,000 |
| Total | 215,000 | - | 215,000 | - | - | - | 430,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|--|
| Project Name | Street Maintenance Vehicle PW607 |
| Strategic Priority Area | Quality Customer Service and Delivery of City Services |
| Fund | Motor Equipment Vehicle Replacement Fund |

| | |
|------------|----------------|
| Department | Public Works |
| Account(s) | 5516020-990400 |

| |
|---|
| Description |
| Replacement of current vehicle at end of life. Costs include any required equipment in addition to vehicle costs. |

| |
|--|
| Project Benefits |
| Efficiency, dependability, safety and reduction in repair costs. The estimated annual repair and loss of city services for the vehicle being replaced is \$21,500. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|-------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Vehicle/Equipment | - | - | 215,000 | - | - | - | 215,000 |
| Total | - | - | 215,000 | - | - | - | 215,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|--|
| Project Name | Street Maintenance Vehicle PW608 |
| Strategic Priority Area | Quality Customer Service and Delivery of City Services |
| Fund | Motor Equipment Vehicle Replacement Fund |



| | |
|------------|----------------|
| Department | Public Works |
| Account(s) | 5516020-990400 |

| |
|----------------------------------|
| Description |
| Purchase construction equipment. |

| |
|--|
| Project Benefits |
| Efficiency, dependability, safety and reduction in repair costs. The estimated annual repair of the vehicle being replaced and potential loss of city services is estimated at \$10,750 annually for the vehicle being replaced. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|-------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Vehicle/Equipment | 215,000 | 205,000 | - | - | - | - | 215,000 |
| Total | 215,000 | 205,000 | - | - | - | - | 215,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|--|
| Project Name | Street Maintenance Vehicle PW609 |
| Strategic Priority Area | Quality Customer Service and Delivery of City Services |
| Fund | Motor Equipment Vehicle Replacement Fund |

| | |
|------------|----------------|
| Department | Public Works |
| Account(s) | 5516020-990400 |



| |
|---|
| Description |
| Replacement of current vehicle at end of life. Costs include any required equipment in addition to vehicle costs. |

| |
|---|
| Project Benefits |
| Efficiency, dependability, safety and reduction in repair costs. The estimated annual repair and loss of city services for the vehicle being replaced is \$5,000. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|-------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Vehicle/Equipment | - | - | 51,000 | - | - | - | 51,000 |
| Total | - | - | 51,000 | - | - | - | 51,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|--|
| Project Name | Street Maintenance Vehicle PW610 |
| Strategic Priority Area | Quality Customer Service and Delivery of City Services |
| Fund | Motor Equipment Vehicle Replacement Fund |

| | |
|------------|----------------|
| Department | Public Works |
| Account(s) | 5516020-990400 |



| |
|---|
| Description |
| Replacement of current vehicle at end of life. Costs include any required equipment in addition to vehicle costs. |

| |
|--|
| Project Benefits |
| Efficiency, dependability, safety and reduction in repair costs. The estimated annual repair and loss of city services for the vehicle being replaced is \$20,000. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|-------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Vehicle/Equipment | - | - | 215,000 | - | - | - | 215,000 |
| Total | - | - | 215,000 | - | - | - | 215,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|--|
| Project Name | Street Maintenance Vehicle PW1013 |
| Strategic Priority Area | Quality Customer Service and Delivery of City Services |
| Fund | Motor Equipment Vehicle Replacement Fund |

| | |
|------------|----------------|
| Department | Public Works |
| Account(s) | 5516020-990400 |



| |
|---|
| Description |
| Replacement of current trailer at end of life. Costs include any required equipment in addition to vehicle costs. |

| |
|---|
| Project Benefits |
| Efficiency, dependability, safety and reduction in repair costs. The estimated annual repair and loss of city services for the trailer being replaced is \$1,000. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|-------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Vehicle/Equipment | - | - | 10,000 | - | - | - | 10,000 |
| Total | - | - | 10,000 | - | - | - | 10,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|--|
| Project Name | Street Maintenance Vehicle PW1014 |
| Strategic Priority Area | Quality Customer Service and Delivery of City Services |
| Fund | Motor Equipment Vehicle Replacement Fund |

| | |
|------------|----------------|
| Department | Public Works |
| Account(s) | 5516020-990400 |



| |
|---|
| Description |
| Replacement of current vehicle at end of life. Costs include any required equipment in addition to vehicle costs. |

| |
|---|
| Project Benefits |
| Efficiency, dependability, safety and reduction in repair costs. The estimated annual repair and loss of city services for the trailer being replaced is \$1,000. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|-------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Vehicle/Equipment | - | - | 10,000 | - | - | - | 10,000 |
| Total | - | - | 10,000 | - | - | - | 10,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|--|
| Project Name | Street Maintenance Vehicle PW1015 |
| Strategic Priority Area | Quality Customer Service and Delivery of City Services |
| Fund | Motor Equipment Vehicle Replacement Fund |

| | |
|------------|----------------|
| Department | Public Works |
| Account(s) | 5516020-990400 |



| |
|---|
| Description |
| Replacement of current trailer at end of life. Costs include any required equipment in addition to trailer costs. |

| |
|---|
| Project Benefits |
| Efficiency, dependability, safety and reduction in repair costs. The estimated annual repair and loss of city services for the trailer being replaced is \$1,000. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|-------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Vehicle/Equipment | - | - | 12,500 | - | - | - | 12,500 |
| Total | - | - | 12,500 | - | - | - | 12,500 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|--|
| Project Name | Water Supply and Treatment Vehicle PW208 |
| Strategic Priority Area | Quality Customer Service and Delivery of City Services |
| Fund | Motor Equipment Vehicle Replacement Fund |

| | |
|------------|----------------|
| Department | Public Works |
| Account(s) | 5516020-990400 |



| |
|---|
| Description |
| Replacement of current vehicle at end of life. Costs include any required equipment in addition to vehicle costs. |

| |
|--|
| Project Benefits |
| Efficiency, dependability, safety and reduction in repair costs. The estimated annual repair and loss of city services for the vehicle being replaced is \$10,000. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|-------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Vehicle/Equipment | - | - | 50,000 | - | - | - | 50,000 |
| Total | - | - | 50,000 | - | - | - | 50,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|--|
| Project Name | Water Supply and Treatment Vehicle PW210 |
| Strategic Priority Area | Quality Customer Service and Delivery of City Services |
| Fund | Motor Equipment Vehicle Replacement Fund |

| | |
|------------|----------------|
| Department | Public Works |
| Account(s) | 5516020-990400 |



| |
|---|
| Description |
| Replacement of current vehicle at end of life. Costs include any required equipment in addition to vehicle costs. |

| |
|--|
| Project Benefits |
| Efficiency, dependability, safety and reduction in repair costs. The estimated annual repair and loss of city services for the vehicle being replaced is \$10,000. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|-------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Vehicle/Equipment | - | - | 95,000 | - | - | - | 95,000 |
| Total | - | - | 95,000 | - | - | - | 95,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|--------------------------------|---|
| Project Name | Water Supply and Treatment Vehicle PW211 |
| Strategic Priority Area | Quality Customer Service and Delivery of City Services |
| Fund | Motor Equipment Vehicle Replacement Fund |

Department Public Works
Account(s) 5516020-990400



| |
|---|
| Description |
| Replacement of current vehicle at end of life. Costs include any required equipment in addition to vehicle costs. |

| |
|--|
| Project Benefits |
| Efficiency, dependability, safety and reduction in repair costs. The estimated annual repair and loss of city services for the vehicle being replaced is \$10,000. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|------------------------|------------------------|--------------------------|------------------------|------------------------|------------------------|------------------------|-------------------------|
| Vehicle/Equipment | - | - | 95,000 | - | - | - | 95,000 |
| Total | - | - | 95,000 | - | - | - | 95,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|--|
| Project Name | Water Supply and Treatment Vehicle PW212 |
| Strategic Priority Area | Quality Customer Service and Delivery of City Services |
| Fund | Motor Equipment Vehicle Replacement Fund |

| | |
|------------|----------------|
| Department | Public Works |
| Account(s) | 5516020-990400 |



| |
|---|
| Description |
| Replacement of current vehicle at end of life. Costs include any required equipment in addition to vehicle costs. |

| |
|--|
| Project Benefits |
| Efficiency, dependability, safety and reduction in repair costs. The estimated annual repair and loss of city services for the vehicle being replaced is \$10,000. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|-------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Vehicle/Equipment | - | - | 125,000 | - | - | - | 125,000 |
| Total | - | - | 125,000 | - | - | - | 125,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|--------------------------------|---|
| Project Name | Water Supply and Treatment Vehicle PW410 |
| Strategic Priority Area | Quality Customer Service and Delivery of City Services |
| Fund | Motor Equipment Vehicle Replacement Fund |

Department Public Works
Account(s) 5516020-990400



| |
|---|
| Description |
| Purchase vehicle (cost includes equipment installation) |

| |
|--|
| Project Benefits |
| Efficiency, dependability, safety and reduction in repair costs. The estimated annual repair of the vehicle being replaced and potential loss of city services is estimated at \$10,750 annually for the vehicle being replaced. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|------------------------|------------------------|--------------------------|------------------------|------------------------|------------------------|------------------------|-------------------------|
| Vehicle/Equipment | 215,000 | - | 215,000 | - | - | - | 430,000 |
| Total | 215,000 | - | 215,000 | - | - | - | 430,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|--|
| Project Name | Water Supply and Treatment Vehicle PW1011 |
| Strategic Priority Area | Quality Customer Service and Delivery of City Services |
| Fund | Motor Equipment Vehicle Replacement Fund |

| | |
|------------|----------------|
| Department | Public Works |
| Account(s) | 5516020-990400 |



| |
|-------------------------------|
| Description |
| Purchase trailered generator. |

| |
|---|
| Project Benefits |
| Efficiency, dependability, safety and reduction in repair costs. The estimated annual repair of the vehicle being replaced and potential loss of city services is estimated at \$925 annually for the vehicle being replaced. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|-------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Vehicle/Equipment | 18,500 | 25,000 | - | - | - | - | 18,500 |
| Total | 18,500 | 25,000 | - | - | - | - | 18,500 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|--|
| Project # | PW1012 |
| Project Name | Water Supply and Treatment Vehicle PW1012 |
| Strategic Priority Area | Quality Customer Service and Delivery of City Services |
| Fund | Motor Equipment Vehicle Replacement Fund |



| | |
|------------|----------------|
| Department | Public Works |
| Account(s) | 5516020-990400 |

| Description |
|----------------------------|
| Purchase trailered welder. |

| Project Benefits |
|---|
| Efficiency, dependability, safety and reduction in repair costs. The estimated annual repair of the vehicle being replaced and potential loss of city services is estimated at \$1,375 annually for the vehicle being replaced. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|-------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Vehicle/Equipment | 27,500 | - | - | 27,500 | - | - | 55,000 |
| Total | 27,500 | - | - | 27,500 | - | - | 55,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|--|
| Project Name | Street Maintenance Vehicle PW1016 |
| Strategic Priority Area | Quality Customer Service and Delivery of City Services |
| Fund | Motor Equipment Vehicle Replacement Fund |

| | |
|------------|----------------|
| Department | Public Works |
| Account(s) | 5516020-990400 |

| |
|---|
| Description |
| Replacement of current trailered air compressor at end of life. Costs include any required equipment in addition to compressor costs. |

| |
|--|
| Project Benefits |
| Efficiency, dependability, safety and reduction in repair costs. The estimated annual repair and loss of city services for the trailered compressor being replaced is \$1,000. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|-------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Vehicle/Equipment | - | - | 10,000 | - | - | - | 10,000 |
| Total | - | - | 10,000 | - | - | - | 10,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|--|
| Project Name | Police Patrol Vehicle PD208 |
| Strategic Priority Area | Quality Customer Service and Delivery of City Services |
| Fund | Motor Equipment Vehicle Replacement Fund |

| | |
|------------|----------------|
| Department | Police |
| Account(s) | 5516020-990400 |



| |
|---|
| Description |
| Purchase vehicle (cost includes equipment installation) |

| |
|---|
| Project Benefits |
| Efficiency, dependability, safety and reduction in repair costs. The estimated repair and loss of city services for the vehicle being replaced is \$10,200. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|-------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Vehicle/Equipment | 38,651 | 55,807 | - | - | - | - | 38,651 |
| Total | 38,651 | 55,807 | - | - | - | - | 38,651 |

* FY23 Budget and Forecast include FY22 Carry-Over

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|--|
| Project Name | Police Patrol Vehicle PD209 |
| Strategic Priority Area | Quality Customer Service and Delivery of City Services |
| Fund | Motor Equipment Vehicle Replacement Fund |

| | |
|------------|----------------|
| Department | Police |
| Account(s) | 5516020-990400 |



| |
|---|
| Description |
| Purchase vehicle (cost includes equipment installation) |

| |
|---|
| Project Benefits |
| Efficiency, dependability, safety and reduction in repair costs. The estimated repair and loss of city services for the vehicle being replaced is \$10,200. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|-------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Vehicle/Equipment | 39,432 | 55,807 | - | - | - | - | 39,432 |
| Total | 39,432 | 55,807 | - | - | - | - | 39,432 |

* FY23 Budget and Forecast include FY22 Carry-Over

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|--------------------------------|---|
| Project Name | Building Inspector Vehicle CPD006 |
| Strategic Priority Area | Quality Customer Service and Delivery of City Services |
| Fund | Motor Equipment Vehicle Replacement Fund |

Department CP&D
Account(s) 5516020-990400



| |
|---|
| Description |
| Purchase vehicle (cost includes equipment installation) |

| |
|---|
| Project Benefits |
| Efficiency, dependability, safety and reduction in repair costs. The combined estimated cost of vehicle repair and loss of city services is estimated at \$5,000 per year for the vehicle being replaced. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|------------------------|------------------------|--------------------------|------------------------|------------------------|------------------------|------------------------|-------------------------|
| Vehicle/Equipment | 24,000 | 29,850 | - | - | - | - | 24,000 |
| Total | 24,000 | 29,850 | - | - | - | - | 24,000 |

* FY23 Budget and Forecast include FY22 Carry-Over

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|--------------------------------|--|
| Project Name | Health Inspector Vehicle CPD005 |
| Strategic Priority Area | Quality Customer Service and Delivery of City Services |
| Fund | Motor Equipment Vehicle Replacement Fund |

Department CP&D
Account(s) 5516020-990400



| |
|---|
| Description |
| Purchase vehicle (cost includes equipment installation) |

| |
|---|
| Project Benefits |
| Efficiency, dependability, safety and reduction in repair costs. The combined estimated cost of vehicle repair and loss of city services is estimated at \$5,000 per year for the vehicle being replaced. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|------------------------|------------------------|--------------------------|------------------------|------------------------|------------------------|------------------------|-------------------------|
| Vehicle/Equipment | 24,000 | 26,984 | - | - | - | - | 24,000 |
| Total | 24,000 | 26,984 | - | - | - | - | 24,000 |

* FY23 Budget and Forecast include FY22 Carry-Over

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|--------------------------------|---|
| Project Name | Public Works Administration Vehicle PW002 |
| Strategic Priority Area | Quality Customer Service and Delivery of City Services |
| Fund | Motor Equipment Vehicle Replacement Fund |



Department Public Works
Account(s) 5516020-990400

| |
|---|
| Description |
| Purchase vehicle (cost includes equipment installation) |

| |
|---|
| Project Benefits |
| Efficiency, dependability, safety and reduction in repair costs. The estimated annual repair of the vehicle being replaced and potential loss of city services is estimated at \$4,000 annually for the vehicle being replaced. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|------------------------|------------------------|--------------------------|------------------------|------------------------|------------------------|------------------------|-------------------------|
| Vehicle/Equipment | 27,000 | 34,431 | - | - | - | - | 27,000 |
| Total | 27,000 | 34,431 | - | - | - | - | 27,000 |

* FY23 Budget and Forecast include FY22 Carry-Over

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|--------------------------------|---|
| Project Name | Water Supply and Treatment Vehicle PW205 |
| Strategic Priority Area | Quality Customer Service and Delivery of City Services |
| Fund | Motor Equipment Vehicle Replacement Fund |



Department Public Works
Account(s) 5516020-990400

| |
|---|
| Description |
| Purchase vehicle (cost includes equipment installation) |

| |
|---|
| Project Benefits |
| Efficiency, dependability, safety and reduction in repair costs. The estimated annual repair of the vehicle being replaced and potential loss of city services is estimated at \$3,900 annually for the vehicle being replaced. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|------------------------|------------------------|--------------------------|------------------------|------------------------|------------------------|------------------------|-------------------------|
| Vehicle/Equipment | 24,000 | 33,256 | - | - | - | - | 24,000 |
| Total | 24,000 | 33,256 | - | - | - | - | 24,000 |

* FY23 Budget and Forecast include FY22 Carry-Over

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|--|
| Project Name | Phone System Upgrade |
| Strategic Priority Area | Technology Enhancements, Use & Effectiveness |
| Fund | Technology Replacement Fund |

| | |
|------------|------------------------|
| Department | Information Technology |
| Account(s) | 5521025-990800 |

| |
|---|
| Description |
| Upgrade aging phone system. This project will not occur in 2023 and will be moved from the IT Replacement Fund to the General Fund, as the City will follow a lease model for the new phone system. |

| |
|---|
| Project Benefits |
| The current phones system requires expensive service agreements and has reached end of life. By upgrading, the City will be able to take advantage of modern communication software and infrastructure. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|-------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Vehicle/Equipment | 15,000 | - | - | - | - | - | 15,000 |
| Total | 15,000 | - | - | - | - | - | 15,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|--|
| Project Name | Host Servers |
| Strategic Priority Area | Technology Enhancements, Use & Effectiveness |
| Fund | Technology Replacement Fund |

| | |
|------------|------------------------|
| Department | Information Technology |
| Account(s) | 5521025-990800 |

| |
|---|
| Description |
| Replace current host servers that are approaching their life-cycle. |

| |
|---|
| Project Benefits |
| Host servers are the primary servers used for all files, applications and profiles for the city. Replacing the servers will ensure uptime and efficiency. Potential down time and restoration due to aging equipment could cost an estimated \$10,000 annually. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|-------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Vehicle/Equipment | 60,000 | 60,000 | - | - | - | - | 60,000 |
| Total | 60,000 | 60,000 | - | - | - | - | 60,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|--|
| Project Name | IT Equipment for Public Safety Vehicles |
| Strategic Priority Area | Technology Enhancements, Use & Effectiveness |
| Fund | Technology Replacement Fund |

| | |
|------------|------------------------|
| Department | Information Technology |
| Account(s) | 5521025-990800 |

| |
|--|
| Description |
| This project includes replacement radios and laptops in emergency response vehicles. Particularly for 2024, this includes the purchase of new radio equipment for two new ambulances and completion of required radio replacement in police squad vehicles. The police squad radio replacement is necessary for proper interoperability. |

| |
|--|
| Project Benefits |
| Public safety IT equipment will increase efficiency of staff. The estimated annual repair and loss of services costs for this equipment is estimated to be \$4,000 per year. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|-------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Vehicle/Equipment | 20,000 | 20,000 | 40,000 | - | - | - | 60,000 |
| Total | 20,000 | 20,000 | 40,000 | - | - | - | 60,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|--|
| Project Name | Computer Equipment |
| Strategic Priority Area | Technology Enhancements, Use & Effectiveness |
| Fund | Technology Replacement Fund |

| | |
|------------|------------------------|
| Department | Information Technology |
| Account(s) | 5521025-990800 |

| |
|--|
| Description |
| Upgrade aging workstations and related components every four years |

| |
|--|
| Project Benefits |
| Increase productivity, reflects the changing use of workstations, increases ability to collaborate remotely and attend ever increasing virtual meetings. The estimated annual repair and potential loss of city services is estimated at \$12,500 annually for the equipment being replaced. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|-------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Vehicle/Equipment | 106,298 | 108,555 | 50,000 | 10,000 | 53,000 | 53,000 | 272,298 |
| Total | 106,298 | 108,555 | 50,000 | 10,000 | 53,000 | 53,000 | 272,298 |

* FY23 Budget and Forecast include FY22 Carry-Over

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|--|
| Project Name | Council iPad Replacement |
| Strategic Priority Area | Technology Enhancements, Use & Effectiveness |
| Fund | Technology Replacement Fund |

| | |
|------------|------------------------|
| Department | Information Technology |
| Account(s) | 5521025-990800 |

| |
|--|
| Description |
| Upgrade aging iPad utilized for City Council meetings. |

| |
|---|
| Project Benefits |
| Allows for greater access to information during the course of City Council meetings while reducing the need to produce paper intensive packets. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|-------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Vehicle/Equipment | 4,000 | 3,874 | - | - | - | - | 4,000 |
| Total | 4,000 | 3,874 | - | - | - | - | 4,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|--|
| Project Name | Data Center Room Fire Suppression System |
| Strategic Priority Area | Technology Enhancements, Use & Effectiveness |
| Fund | Technology Replacement Fund |

| | |
|------------|------------------------|
| Department | Information Technology |
| Account(s) | 5521025-990800 |

| |
|--|
| Description |
| Add a clean agent fire suppression system to main data center room and remove the current water sprinkler. |

| |
|--|
| Project Benefits |
| The fire suppression system will protect critical IT assets and data. The potential loss of server equipment due to fire would cost in excess of \$250,000 for replacement and downtime. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|-------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Vehicle/Equipment | 13,000 | - | 100,000 | - | - | - | 113,000 |
| Total | 13,000 | - | 100,000 | - | - | - | 113,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|--|
| Project Name | SCADA Server Replacement |
| Strategic Priority Area | Technology Enhancements, Use & Effectiveness |
| Fund | Technology Replacement Fund |

| | |
|------------|------------------------|
| Department | Information Technology |
| Account(s) | 5521025-990800 |

| |
|---|
| Description |
| Supervisory Control and Data Acquisition (SCADA) Server replacement for public works. |

| |
|--|
| Project Benefits |
| The primary use of the SCADA server is to control and manage the public water supply. Following replacement schedule to ensure uptime. Loss of the current server due to end of life expiration is potentially up to \$2,000 per day for overtime and restoration. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|-------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Vehicle/Equipment | 35,000 | 15,000 | - | - | - | - | 35,000 |
| Total | 35,000 | 15,000 | - | - | - | - | 35,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|--|
| Project Name | CAT6 Upgrade |
| Strategic Priority Area | Technology Enhancements, Use & Effectiveness |
| Fund | Technology Replacement Fund |

| | |
|------------|------------------------|
| Department | Information Technology |
| Account(s) | 5521025-990800 |

| |
|---|
| Description |
| Replace old CAT4 and CAT5 lines running throughout City Hall. |

| |
|---|
| Project Benefits |
| This upgrade will increase efficiency through faster internet speeds. Several applications currently require faster data transfer than the current infrastructure supports. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|-------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Vehicle/Equipment | 20,000 | 20,000 | - | - | - | - | 20,000 |
| Total | 20,000 | 20,000 | - | - | - | - | 20,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|--|
| Project Name | Backup Server Replacement |
| Strategic Priority Area | Technology Enhancements, Use & Effectiveness |
| Fund | Technology Replacement Fund |

| | |
|------------|------------------------|
| Department | Information Technology |
| Account(s) | 5521025-990800 |

| |
|---|
| Description |
| On-premise and off-site data backup device and services |

| |
|---|
| Project Benefits |
| Data backups are essential in IT operations. Having a restore point for systems and ensure data will not be lost. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|-------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Vehicle/Equipment | 122,495 | 121,445 | - | - | - | - | 122,495 |
| Total | 122,495 | 121,445 | - | - | - | - | 122,495 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|--|
| Project Name | Server and Physical Security System |
| Strategic Priority Area | Technology Enhancements, Use & Effectiveness |
| Fund | Technology Replacement Fund |

| | |
|------------|------------------------|
| Department | Information Technology |
| Account(s) | 5521025-990800 |

| |
|--|
| Description |
| The city currently utilizes two separate systems for door strike access and cameras. The intention is to go to RFP for a single vendor who can replace outdated hardware and provide support and licensing for both systems under one agreement. |

| |
|--|
| Project Benefits |
| Clear camera resolution has many benefits, especially when a police department is located on-site. Having a door access system that can limited accessibility to employees and non employees, based on rules can prevent theft as well as safely secure confidential information. The current systems have a licenses that have expired and are end of support. If there is a failure, there is limited actions that can be taken. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|-------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Vehicle/Equipment | - | - | 125,000 | - | - | - | 125,000 |
| Total | - | - | 125,000 | - | - | - | 125,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|--|
| Project Name | Council A/V Upgrade |
| Strategic Priority Area | Technology Enhancements, Use & Effectiveness |
| Fund | Technology Replacement Fund |

| | |
|------------|------------------------|
| Department | Information Technology |
| Account(s) | 5521025-990800 |

| |
|---|
| Description |
| The city uses the audio/visual system in the council chambers to broadcast, record and communicate their regular meetings to the public. This AV hardware is due for replacement based on replacement schedule. |

| |
|--|
| Project Benefits |
| Avoiding a failure in equipment, do to outdated hardware, is the primary focus for this project. The ancillary benefits also include enhanced remote participation, clearer audio and higher resolution video. A failure to effectively broadcast or record a meeting could have a negative impact on resident perception. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|-------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Vehicle/Equipment | - | - | 170,000 | - | - | - | 170,000 |
| Total | - | - | 170,000 | - | - | - | 170,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|-------------------------|--|
| Project Name | Fortigate Firewall Replacement |
| Strategic Priority Area | Technology Enhancements, Use & Effectiveness |
| Fund | Technology Replacement Fund |

| | |
|------------|------------------------|
| Department | Information Technology |
| Account(s) | 5521025-990800 |

| |
|--|
| Description |
| The firewalls that the city uses are due for replacement, based on their replacemnet schedule. The city currently uses Forinet Fortigate Next-Generation Firewalls (NGFW), in a high availability configuration. The intention is to do the modern replacement for the current solution. |

| |
|---|
| Project Benefits |
| Firewalls have many functions, inclnding monitoring and controlling incoming and outgoing network traffic based on predetermined security rules. Aged hardware is the most common reason for outages, with firewalls. An outage of a firewall would stop all internet routing for the city, in all departments. This downtime could cost the city \$10,000, due to staffing being unable to perform their duties. |

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|-------------------|----------------|------------------|----------------|----------------|----------------|----------------|-----------------|
| Vehicle/Equipment | - | - | 55,000 | - | - | - | 55,000 |
| Total | - | - | 55,000 | - | - | - | 55,000 |

Capital Improvement Plan

FY2023 - FY2027

City of Park Ridge

| | |
|--------------------------------|---|
| Project Name | Tyler Human Capital Management Implementation |
| Strategic Priority Area | Technology Enhancements, Use & Effectiveness |
| Fund | Technology Replacement Fund |

Department Information Technology
Account(s) 5521025-990800

Description

Implementation costs associated with the conversion of HR and Payroll software to a Munis based platform.

Project Benefits

The City will experience annual savings by moving to the Tyler HR and Payroll system. This will allow for consolidation of payroll software and eliminate duplication of time entries. Payroll functions will be tied directly to the City's current accounting platform, allowing for more efficient payroll processing. Inclusion of SaaS services for both Munis and Energov will increase data security and take advantage of increased available support from Tyler. This project is estimated to reduce staff time for payroll functions by an estimated \$17,000 per year. An additional \$65,000 in savings will be realized between the cost of the new and old annual subscriptions.

| Cost Element(s) | FY23 Budget | FY23 Forecast | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget | Budget Total |
|------------------------|------------------------|--------------------------|------------------------|------------------------|------------------------|------------------------|-------------------------|
| Vehicle/Equipment | 108,872 | 53,505 | 38,715 | - | - | - | 147,587 |
| Total | 108,872 | 53,505 | 38,715 | - | - | - | 147,587 |

* FY23 Budget and Forecast include FY22 Carry-Over

City of Park Ridge, Illinois
FY2024 Budget
Long-Term and Other Debt

The City's outstanding general obligation debt, as of January 1, 2023 and projected outstanding general obligation debt, as of January 1, 2024 consists of the following.

| Issue | Outstanding at January 1, 2023 | Issuances | Projected Retirements | Projected Outstanding at January 1, 2024 |
|----------------------------------|-----------------------------------|-------------|--------------------------|--|
| GO Bonds, Series 2014A | 2,395,000 | - | 750,000 | 1,645,000 |
| GO Refunding Bonds, Series 2015A | 3,065,000 | - | 1,360,000 | 1,705,000 |
| GO Refunding Bonds, Series 2021A | 2,610,000 | - | 1,445,000 | 1,165,000 |
| GO Refunding Bonds, Series 2021B | 2,460,000 | - | 400,000 | 2,060,000 |
| Total | \$10,530,000 | \$ - | \$3,955,000 | \$6,575,000 |

In December 2021, the City refunded the GO Bonds, Series 2016 through a negotiated sale process, resulting in the issuance of GO Refunding Bonds, Series 2021A, in the amount of \$4,375,000. The City also refunded the GO Bonds, Series 2012A through a direct placement process resulting in the issuance of the GO Refunding Bonds, Series 2021B in the amount of \$2,865,000. The refundings were issued to realize interest savings.

Although each issuance is backed by the full faith and credit of the City, property taxes are currently not levied to fund annual debt service payments due on the City's outstanding bonds. Debt service payments on the outstanding 2021B series are recorded in the Sewer Fund and funded by user fee revenues reflected in this fund; debt service payments on the outstanding 2014A series are recorded in the Water Fund and are funded by user fee revenues reflected in this fund.

Debt service payments due on the outstanding 2015A and 2021A series are recorded in the applicable Debt Service Funds and are funded by transfers from the Uptown TIF Fund. The amount required to make debt service payments is funded by incremental TIF property tax revenues.

Legal Debt Margin, Debt Per Capita and Bond Rating

Although the City is not subject to the legal debt limit of 8.625% of Equalized Assessed Valuation (EAV) due to its home rule status, the comparison of outstanding debt to EAV is often times a good indicator of financial health. Based on the City's 2022 EAV of \$1,998,500,314, the City's debt to EAV ratio is 0.53%, as of January 1, 2023.

Based on a population of 39,656, the City's per capita debt is \$266 per resident, well below the average for Illinois municipalities with comparable populations.

The Village's bond rating, reaffirmed by Moody's in March 2021, is Aa2, slightly exceeding the US cities median rating of Aa3. As per Moody's Issuer Comment dated March 2021, the City has a "...healthy financial position, which is relatively favorable with respect to the assigned rating of Aa2", an economy and tax base that are "...exceptionally healthy and relatively favorable to the assigned rating of Aa2", with a debt burden that is "...negligible and is favorable with respect to the assigned rating of Aa2".

The City's 2024 budget includes anticipated proceeds from the issuance of any new debt instruments, in the amount of \$5,754,615. Proceeds will be used to complete major renovations to one of the City's current fire stations. The FY2024 budget reflects total principal payments of \$4,045,000 and interest payments of \$145,265 on existing debt.

Based on the current outstanding debt, the final debt service payment on outstanding general obligation bonds will be made in 2028. The following page provides a schedule of debt service to maturity for the City's outstanding general obligation bonds, not inclusive of the planned 2024 debt issuance.

City of Park Ridge
Fiscal Year 2024 Budget
Debt Service Schedules

ANNUAL PRINCIPAL PAYMENTS

| Fiscal Year | Series 2021B* | Series 2014A | Series 2015A | Series 2021A** | TOTAL |
|----------------|---------------------|---------------------|---------------------|---------------------|----------------------|
| Fund | 503 | 502 | 313 | 315 | |
| Funding Source | Sewer | Water | Uptown TIF | Uptown TIF | |
| 2023 | 400,000 | 750,000 | 1,360,000 | 1,445,000 | 3,955,000 |
| 2024 | 405,000 | 770,000 | 1,705,000 | 1,165,000 | 4,045,000 |
| 2025 | 410,000 | 875,000 | | 0 | 1,285,000 |
| 2026 | 410,000 | | | 0 | 410,000 |
| 2027 | 415,000 | | | 0 | 415,000 |
| 2028 | 420,000 | | | 0 | 420,000 |
| TOTAL | \$ 2,460,000 | \$ 2,395,000 | \$ 3,065,000 | \$ 2,610,000 | \$ 10,530,000 |

ANNUAL INTEREST PAYMENTS

| Fiscal Year | Series 2021B* | Series 2014A | Series 2015A | Series 2021A** | TOTAL |
|----------------|-------------------|-------------------|-------------------|------------------|-------------------|
| Fund | 503 | 502 | 313 | 315 | |
| Funding Source | Sewer | Water | Uptown TIF | Uptown TIF | |
| 2023 | 29,476 | 76,225 | 91,950 | 30,276 | 227,927 |
| 2024 | 26,876 | 53,725 | 51,150 | 13,514 | 145,265 |
| 2025 | 22,988 | 30,625 | | | 53,613 |
| 2026 | 18,273 | | | - | 18,273 |
| 2027 | 12,738 | | | - | 12,738 |
| 2028 | 6,720 | | | - | 6,720 |
| TOTAL | \$ 117,069 | \$ 160,575 | \$ 143,100 | \$ 43,790 | \$ 464,534 |

TOTAL ANNUAL DEBT PAYMENTS

| Fiscal Year | Series 2021B* | Series 2014A | Series 2015A | Series 2021A** | TOTAL |
|----------------|---------------------|---------------------|---------------------|---------------------|----------------------|
| Fund | 502 | 503 | 313 | 315 | |
| Funding Source | Sewer | Water | Uptown TIF | Uptown TIF | |
| 2023 | 429,476 | 826,225 | 1,451,950 | 1,475,276 | 4,182,927 |
| 2024 | 431,876 | 823,725 | 1,756,150 | 1,178,514 | 4,190,265 |
| 2025 | 432,988 | 905,625 | - | - | 1,338,613 |
| 2026 | 428,273 | | | - | 428,273 |
| 2027 | 427,738 | | | - | 427,738 |
| 2028 | 426,720 | | | - | 426,720 |
| TOTAL | \$ 2,577,069 | \$ 2,555,575 | \$ 3,208,100 | \$ 2,653,790 | \$ 10,994,534 |

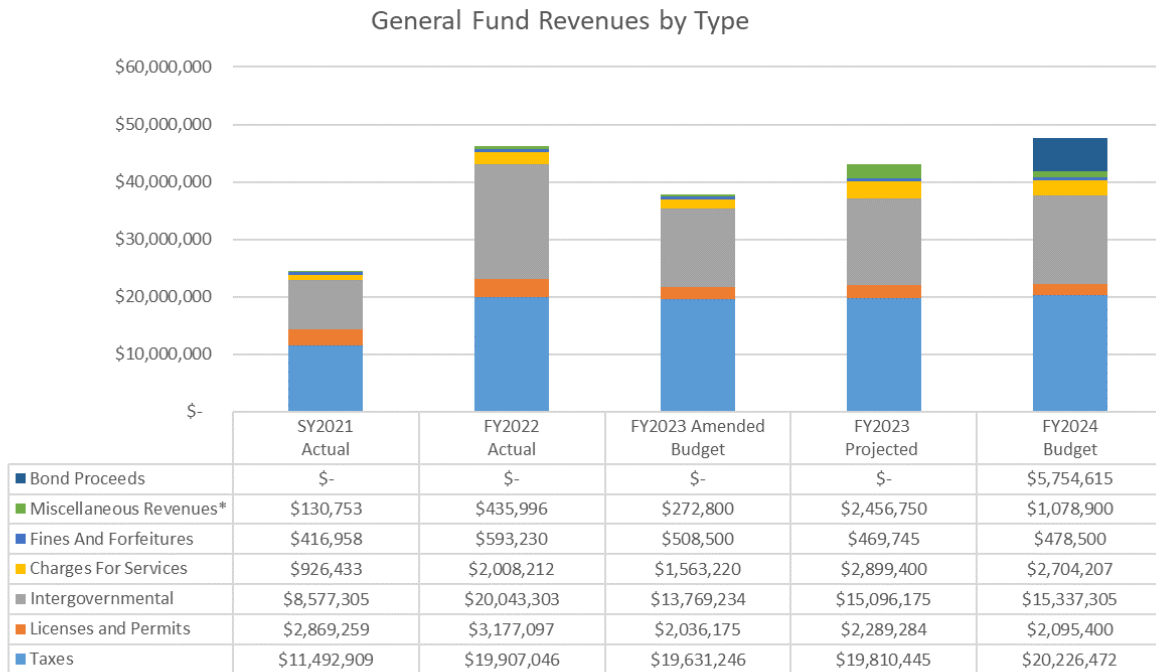
*2021B - refunding of Series 2012A

**2021A - refunding of Series 2016

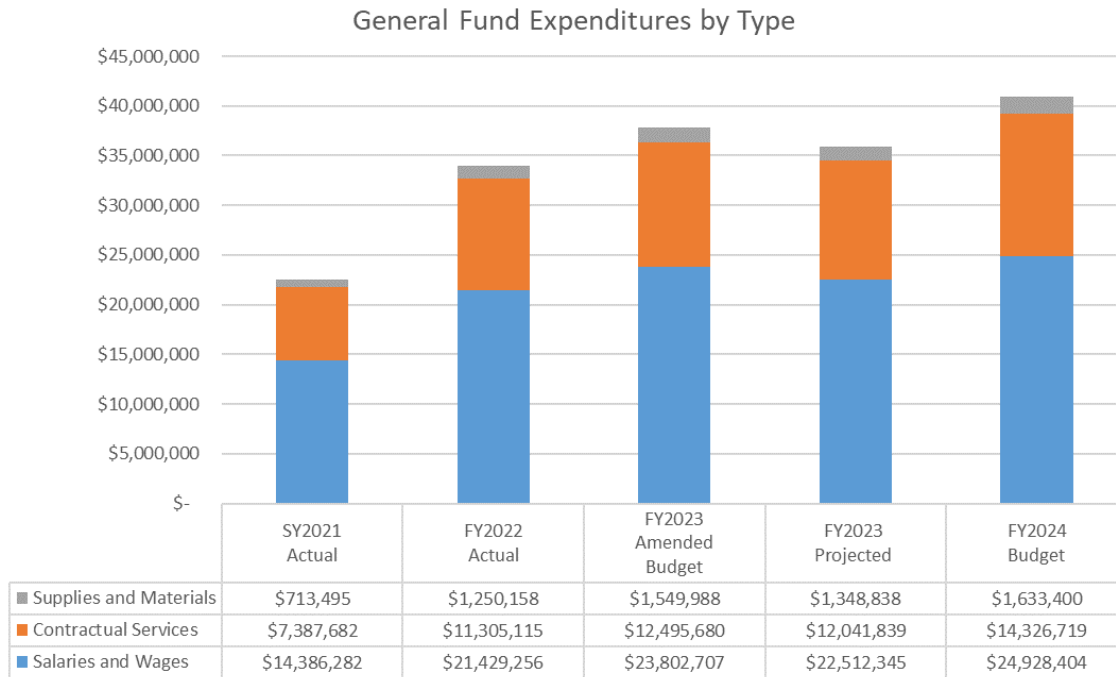
The General Fund is the primary operating fund of the City that accounts for all financial activity that is not required to be accounted for in a separate fund. The General Fund reflects the activity of the administrative and operating costs of the City and includes the Legislative, Administrative Services, Information Technology, Finance, Fire, Police, Public Works and Community Preservation and Development Department. Administrative Services includes the divisions of City Administration, Legal Counsel, Human Resources and Economic Development.

City resources recorded in the General Fund are those that are defined as general purpose in nature, such as sales tax and other general revenues.

Total FY2024 General Fund revenues amount to \$47,675,399 net of contributions from Enterprise Funds of \$1,246,950. Below is a breakdown of General Fund revenues by type for SY2021 through FY2024.



Total FY2024 General Fund expenditures, amount to \$40,888,523, net of transfers to other funds in the amount of \$10,039,663. Below is a breakdown of General Fund expenditures, by type, for SY2021 through FY2024.



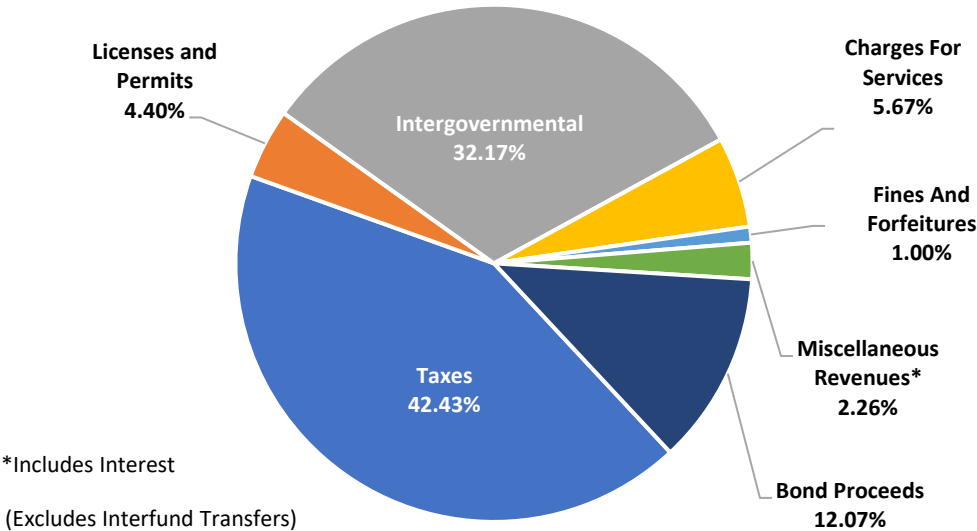
Since FY2020, the City no longer records capital expenditures in the General Fund; instead, interfund transfers out are recorded in the General Fund with accompanying interfund transfers in recorded in the Capital Improvements & Equipment, Motor Equipment Replacement, and Information Technology Replacement Funds. The transfer amounts depend on the availability of excess reserves within the General Fund, as well as the needs of the recipient funds. Actual transfers in SY2021 and FY2022 amounted to \$1,255,00 and \$4,018,920, respectively. Projected transfers for FY2023 amount to \$4,018,920. The FY2024 General Fund budget reflects transfers to other funds of \$10,039,663. A significant portion of this increase is due to expenditures associated with the renovation project of one of the City's fire stations.

A consolidated summary of General Fund revenues, expenditures, and changes in fund balance for SY2021 – FY2024 can be found on the following page.

Revenues by Source – General Fund

Total FY2024 revenues for the City’s General Fund amount to \$47,675,399 (excluding interfund transfers of \$1,246,950), or approximately 48% of the City’s total FY2024 revenues, net of interfund transfers. The following is a summary of the major revenue sources of the General Fund for FY2024.

FY2024 Revenues by Source - General Fund



| Taxes | Intergovernmental | Licenses, Permits & Fees |
|----------------------|---------------------|---------------------------------|
| \$20,226,472 | \$15,337,305 | \$2,095,400 |
| Charges for Services | Fines & Forfeitures | Miscellaneous and Bond Proceeds |
| \$2,704,207 | \$478,500 | \$6,833,515 |

FY2024 General Fund revenues, by line item, can be found on the following pages, along with a comparison to SY2021 and FY2022 actuals, as well as FY2023 budget and FY2023 projections, followed by an analysis of the City’s larger revenue sources.

Property Tax

The City resides in Cook County and as a home rule municipality, is not subject to the limitations imposed by the Illinois Property Tax Extension Law (PTELL). The City levies property taxes for the purposes of general corporate, police and fire pension contributions, municipal waste, IMRF pension and FICA contributions. The annual property tax levy has fallen by just over 16% since the 2014 tax year, after peaking in the 2015 tax year. The adopted aggregate 2023 tax year levy remains the same as the 2022 levy, however the portion dedicated to Corporate expenses is 29.5% lower compared to the 2022 tax year. Beginning in tax year 2019, the City no longer levied for debt service, as the City's Uptown TIF Fund was generating sufficient tax increment revenues to service debt payments.

The aggregate value of the City's 2023 levy is \$14,429,845, reflected in the revenue budget of the City's General, IMRF, FICA and Municipal Waste Funds. The amount reflected in the General fund equals approximately \$9.6 million, or 20% of General Fund revenues, inclusive of levies for Police and Fire Pensions. Below is a history of the City's levy requests for tax years 2017 – 2023.

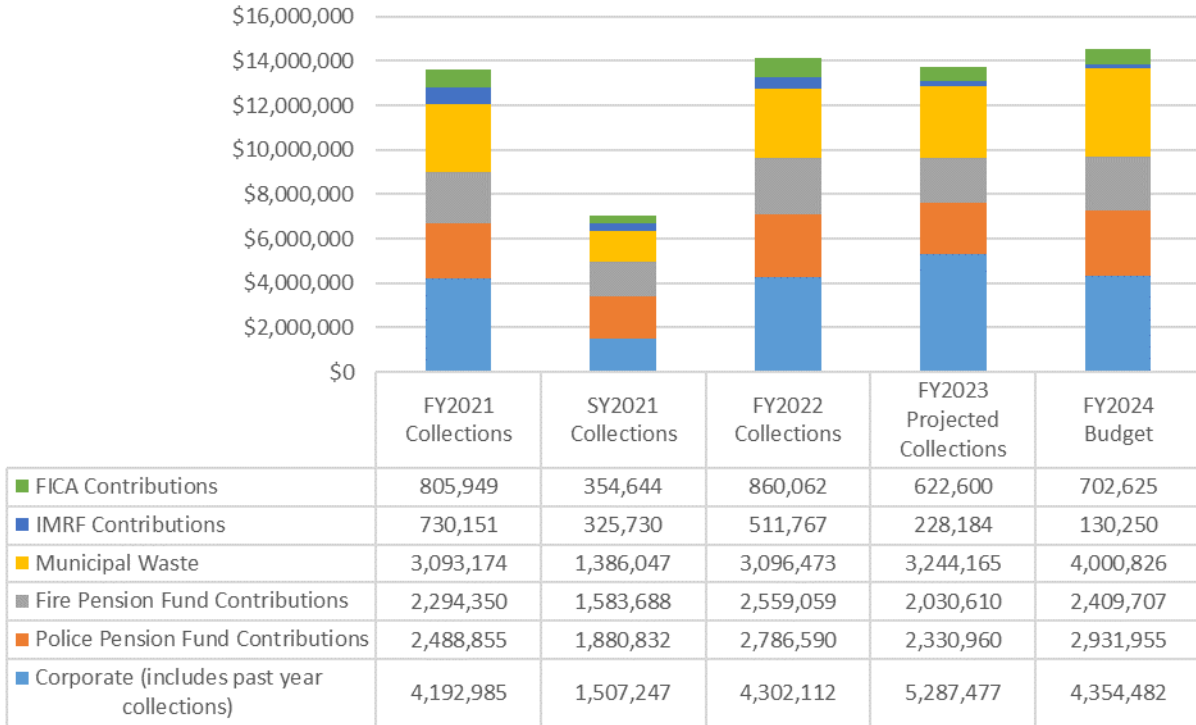


For tax levy year 2022, collected in the City's FY2023, the City's tax rate equaled \$0.72; for tax levy year 2023, which will be collected by the City in FY2024, the tax rate is estimated at \$0.71, based upon a conservative 1.0% estimated EAV growth over the 2022 actual EAV. On average, for every \$100 of assessed valuation the City will receive approximately \$0.71 in tax year 2023. With a total estimated tax rate of \$8.834, approximately 8% of the resident's total tax bill is allocated to the City.

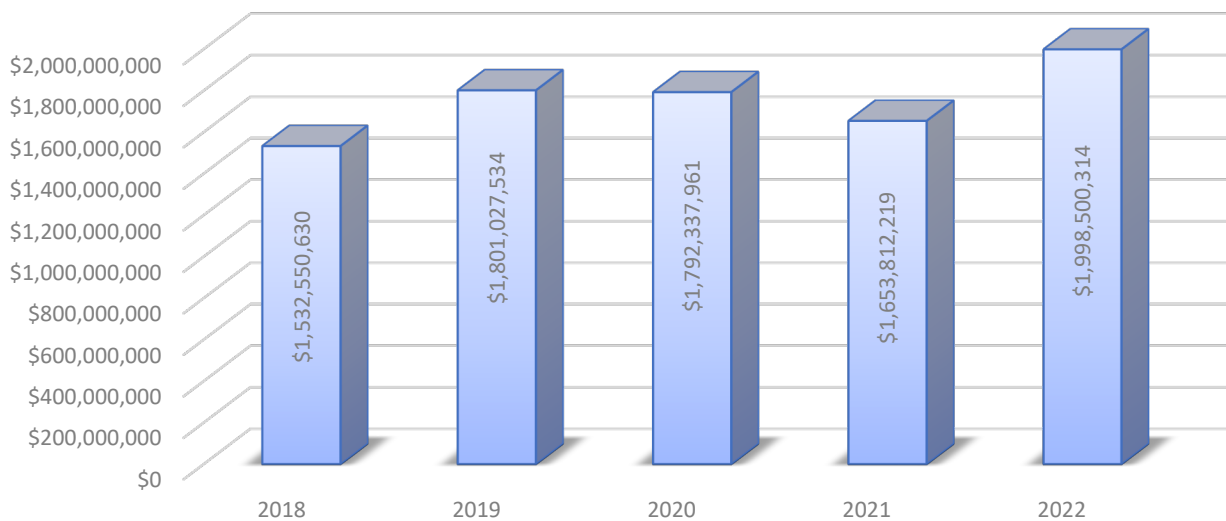
On an annual basis, actual collections may vary from the amount of the approved levy. Below is a history of the City's actual property tax collections for FY2021-FY2022, projected collections for FY2023 and FY2024 budgeted collections, as well as the history of the City's EAV and property tax rate over the last five tax years.

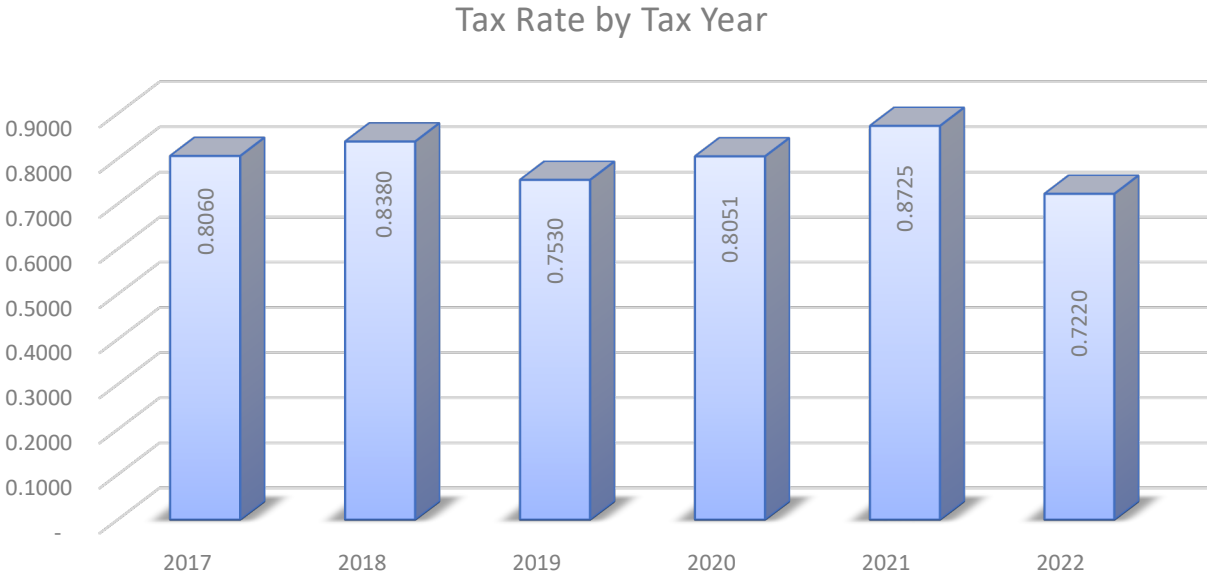
City of Park Ridge, Illinois
Fiscal Year 2024 Budget
Revenues by Source – General Fund

Property Tax Levy Collections



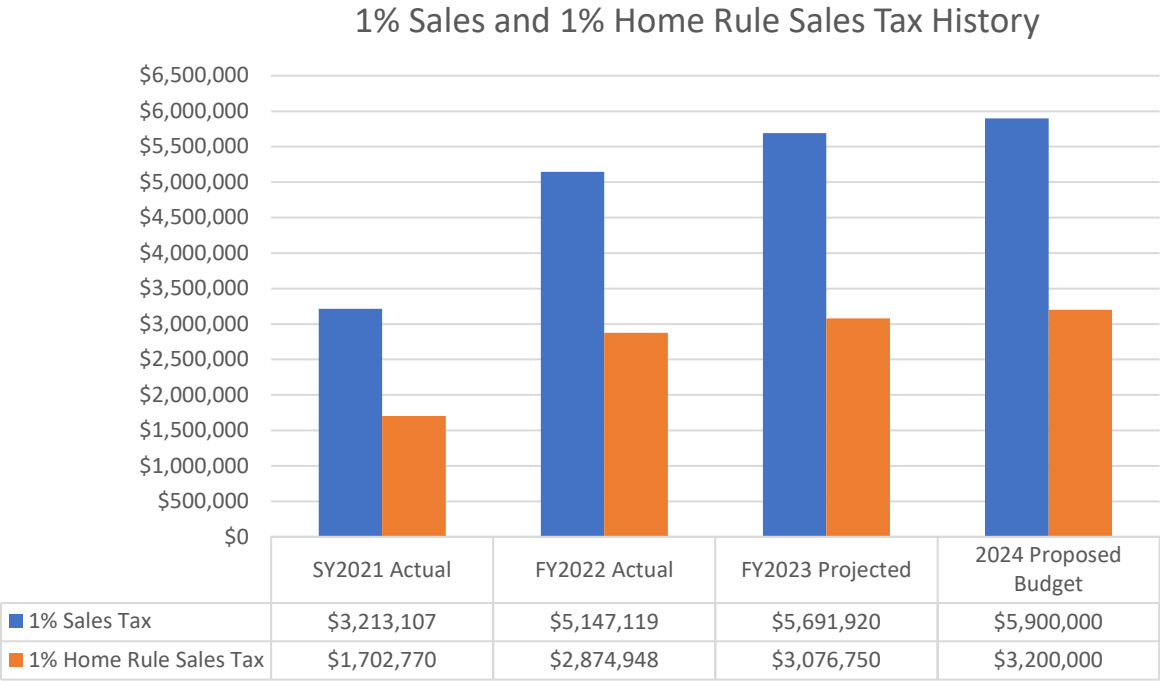
EAV by Tax Year





Sales and Non-Home Rule Sales Tax

Sales tax is the largest revenue source for the City, representing approximately 19.2% of total FY2024 General Fund revenues (net of interfund transfers). The City’s sales tax revenue consists of a 1% sales tax received from the State of Illinois, as well as a 1% sales tax imposed through the City’s home rule status. Sales and home rule sales tax distributions are received each month, generally lagging two months behind the State’s collection month. Below is a history of sales and home rule sales tax collections for SY2021 – FY2024.



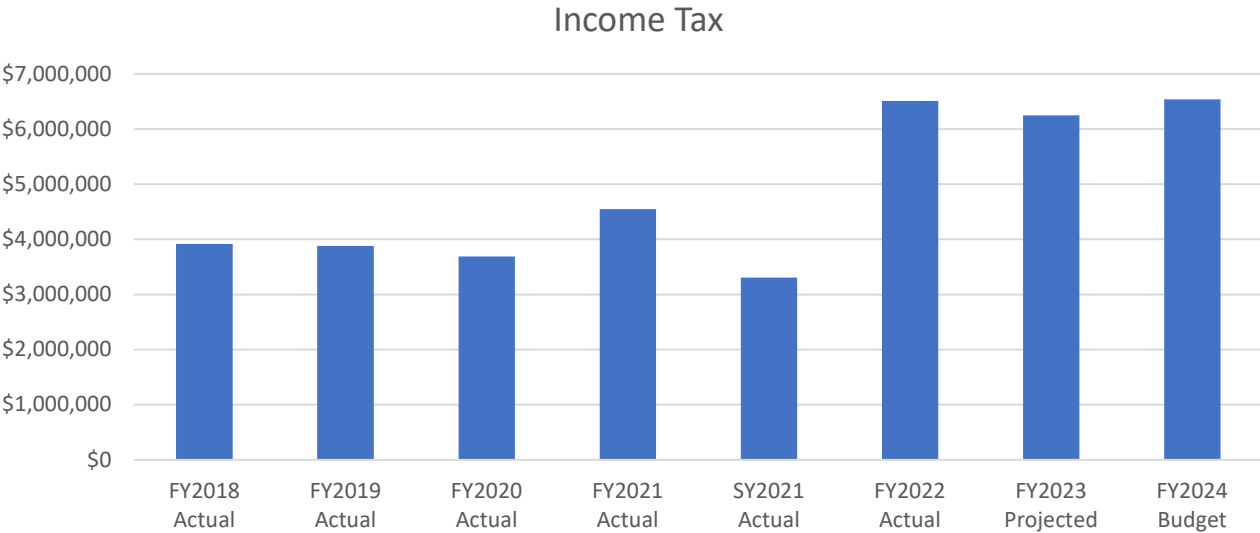
The City continues to experience growth in sales tax revenues. Based on year-to-date collections, FY2023 sales tax is projected at \$5,691,920 and FY2023 home rule sales tax is projected at \$3,076,750. Fiscal Year 2024 sales tax is forecasted at \$5,900,000 and home rule sales tax is forecasted at \$3,200,000. This reflects an increase of approximately 3.7% in sales tax and an increase of approximately 4% in home rule sales tax as compared to FY2023 projected actuals. Economic indicators provided by the Illinois Municipal League show slowing GDP growth, disposable income growth, and consumer spending in 2024, leading to modest projected increases in sales tax receipts.

Income Tax

The City receives income tax from the State of Illinois on a per capita basis through the Local Government Distributive Fund (LGDF). For budgetary purposes, the City projects income tax revenues utilizing assumptions provided by the Illinois Municipal League (IML). IML projects estimated income tax collections based on economic projections.

FY2023 revenues are projected 4% higher than originally budgeted. FY2023 revenues are however trending below FY2022 actuals, indicating an overall downward trend year-over-year. The FY2024 income tax budget is \$6,540,000 or approximately 13.8% of FY2024 General Fund revenues. This represents an increase of approximately 5% over FY2023 projected revenues and is slightly below IML projections.

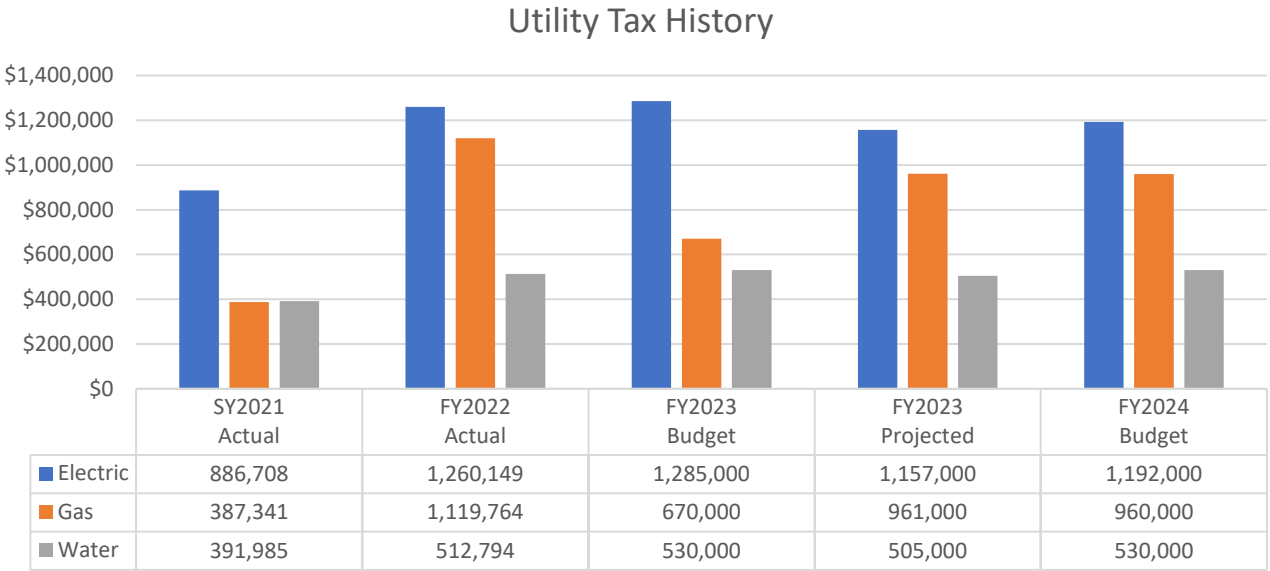
The following graph provides the history of income tax collections since FY2018.



Utility Tax

The City has in place three separate utility taxes – Electric, Gas and Water. Each of these is assessed at a rate of 5% of gross receipts.

FY2023 projections were based on year-to-date receipts and prior years’ receipts. Natural gas prices moderated from highs seen in 2022, however actual natural gas revenues are projected to surpass budget by approximately 43%. The FY2024 budget reflects expectations that natural gas rates will remain relatively steady throughout 2024. Utility Tax collections account for approximately 6.4% of General Fund Revenues. Electric and water utility tax revenues are expected to remain relatively consistent with FY2022 revenues. Utility tax collections are as follows.

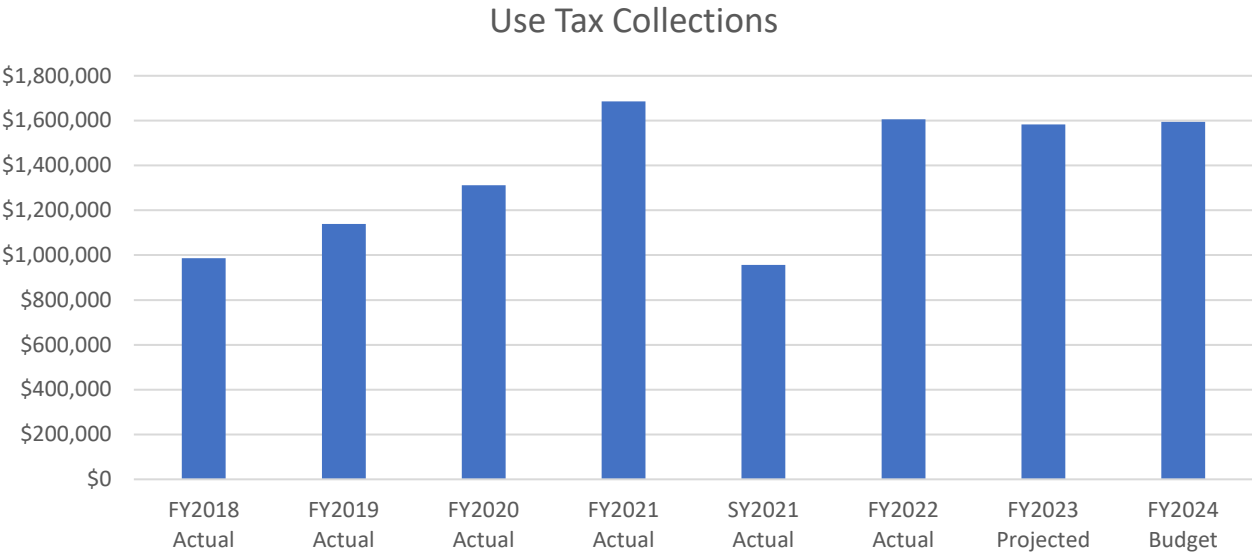


Use Tax

Prior to January 1, 2021, out-of-state purchases of tangible personal property were subject to a 6.25% Illinois Use Tax, which was allocated to the City on a per capita basis. Beginning January 1, 2021, Illinois state statute provides that out-of-state purchases will be taxed at the destination sales tax rate as opposed to a use tax rate, in the same manner that in-state purchases are taxed. Going forward, this change will most likely shift a portion of the City’s revenue from use tax collections to sales tax collections.

For budgetary purposes, the City projects use tax revenues utilizing assumptions provided by the Illinois Municipal League (IML) along with actual revenue data. FY2024 use tax collections, are projected slightly below the IML estimates at \$1,594,000, accounting for approximately 3.82% of General Fund revenues. The FY2024 projection considers year-to-date FY2023 revenues which are trending slightly below the FY2023 IML estimates.

The following graph provides the history of Use Tax collections since FY2018. Additional comparative years were added to this graph to make the information more meaningful and provide the reader with an understanding of the change in this revenue source over the last seven years.

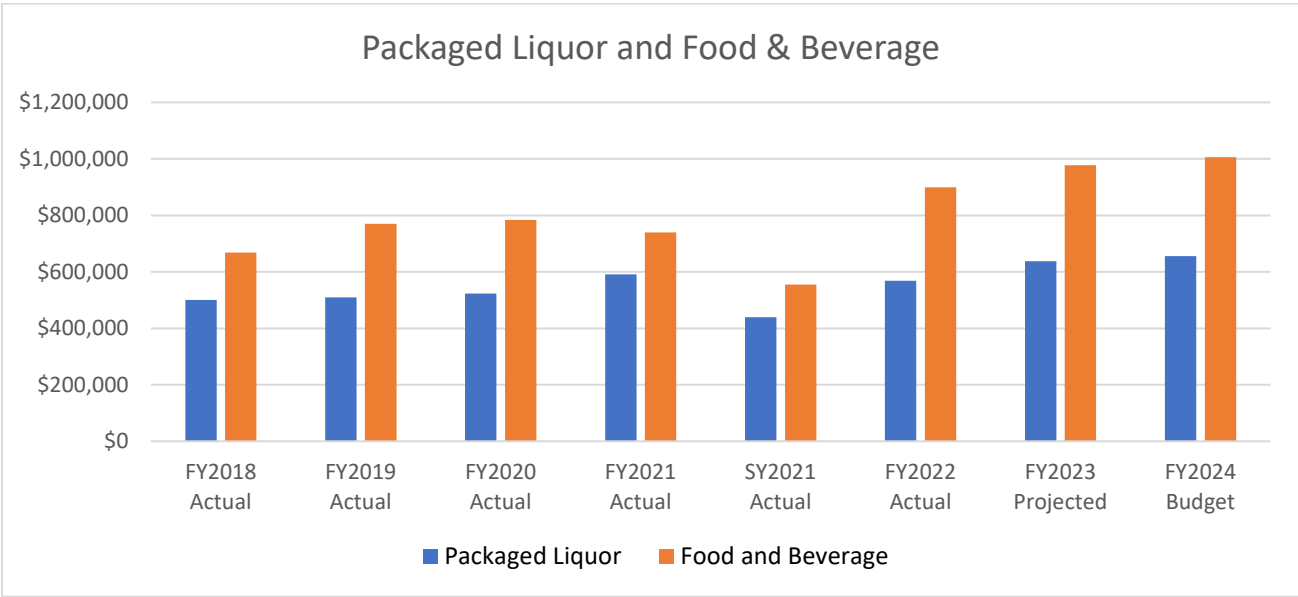


Packaged Liquor and Food and Beverage Tax

The City assesses a Packaged Liquor Tax of 4% of the retail purchase price. Licensees are required to remit the taxes to the City on the same filing dates that are established for filing Retailer’s Occupational Taxes with the Illinois Department of Revenue. FY2023 Packaged Liquor Tax revenues are projected at \$637,433; FY2024 budgeted revenues are \$656,000.

The City also assesses a Food and Beverage Tax on the sale of food and alcoholic beverages prepared for immediate, on premise consumption at a rate of 1% of the purchase price. Retailers are required to remit the taxes to the City on the same filing dates that are established for filing Retailer’s Occupational Taxes with the Illinois Department of Revenue. FY2023 Food and Beverage Tax revenues are projected at \$977,000; FY2024 budgeted revenues are \$1,006,000. Food and Beverage Tax revenues currently exceed pre-pandemic levels by nearly 30% due to a combination of restaurant growth and inflationary impacts.

Packaged Liquor and Food and Beverage Taxes account for approximately 3.5% of General Fund revenues for FY2024.



City of Park Ridge
Fiscal Year 2024 Budget
General Fund Revenues

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|----------------------------------|----------------------|----------------------|-----------------------------|----------------------|----------------------|
| <i>Taxes</i> | | | | | |
| Property Tax Current | \$ 1,499,475 | \$ 4,180,183 | \$ 5,509,018 | \$ 5,178,477 | \$ 4,254,482 |
| Road and Bridge Tax - Current | 128,061 | 223,634 | 280,000 | 263,200 | 265,000 |
| Police Pension Property Tax | 1,880,832 | 2,786,590 | 2,453,643 | 2,330,960 | 2,931,955 |
| Fire Pension Property Tax | 1,583,688 | 2,559,059 | 2,137,485 | 2,030,610 | 2,409,707 |
| Property Tax Prior | 7,772 | 121,929 | 40,000 | 109,000 | 100,000 |
| Municipal Telecommunications Tax | 457,396 | 645,855 | 642,000 | 617,300 | 595,000 |
| Streaming Tax | - | - | - | - | - |
| Package Liquor Tax | 439,475 | 568,803 | 546,000 | 637,433 | 656,000 |
| Property Transfer Tax | 803,809 | 893,035 | 830,000 | 652,000 | 655,000 |
| Exempt Property Transfer Tax | 9,225 | 13,325 | 12,200 | 10,200 | 11,000 |
| Food and Beverage Tax | 555,192 | 899,731 | 830,000 | 977,000 | 1,006,000 |
| Home Rule Sales Tax | 1,702,770 | 2,874,948 | 2,657,400 | 3,076,750 | 3,200,000 |
| Cannabis Retailer Occupation Tax | - | - | - | 25,000 | 150,000 |
| Gasoline Tax | 271,619 | 465,589 | 410,000 | 483,600 | 500,000 |
| Utility Tax - Gas | 387,341 | 1,119,764 | 670,000 | 961,000 | 960,000 |
| Utility Tax - Electric | 886,708 | 1,260,149 | 1,285,000 | 1,157,000 | 1,192,000 |
| Utility Tax - Water | 391,985 | 512,794 | 530,000 | 505,000 | 530,000 |
| Natural Gas Use Tax | 59,561 | 128,992 | 135,000 | 128,000 | 132,000 |
| Parking Garage Tax | 428,000 | 652,667 | 663,500 | 667,915 | 678,328 |
| Total Taxes | \$ 11,492,909 | \$ 19,907,046 | \$ 19,631,246 | \$ 19,810,445 | \$ 20,226,472 |
| <i>Licenses and Permits</i> | | | | | |
| Cable TV and Video Franchise Tax | 496,581 | 653,313 | 672,000 | 682,000 | 670,000 |
| PEG Fees | 15,469 | 21,471 | 19,600 | 21,500 | 20,000 |
| Telecomm Franchise Tax | 525 | 525 | 525 | 525 | 525 |
| Vehicle License | 1,110,915 | 1,093,580 | - | 7,260 | - |
| Animal License | 24,865 | 24,340 | 24,350 | 21,000 | 21,000 |
| Business License | 176,258 | 250,238 | 217,000 | 225,000 | 217,000 |
| Liquor License | 140,925 | 135,780 | 138,000 | 138,000 | 138,000 |
| Massage License | 250 | 1,225 | 1,050 | 1,225 | 1,225 |
| Outdoor Café License | 750 | 29,353 | 29,000 | 43,124 | 43,000 |
| Oversize Vehicle Permits | 9,990 | 13,345 | 9,000 | 9,000 | 9,000 |
| Small Cell Permits | - | - | 650 | 650 | 650 |
| Building Permits | 892,731 | 953,928 | 925,000 | 1,140,000 | 975,000 |
| Total Licenses | \$ 2,869,259 | \$ 3,177,097 | \$ 2,036,175 | \$ 2,289,284 | \$ 2,095,400 |

City of Park Ridge
Fiscal Year 2024 Budget
General Fund Revenues

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|--|---------------------|----------------------|-----------------------------|----------------------|----------------------|
| <i>Intergovernmental</i> | | | | | |
| Sales Tax | 3,213,107 | 5,147,119 | 5,267,800 | 5,691,920 | 5,900,000 |
| Auto Rental Tax | 21,412 | 34,561 | 18,500 | 36,000 | 36,000 |
| Use Tax | 956,917 | 1,605,814 | 1,467,105 | 1,583,000 | 1,594,000 |
| Use Tax - Cannabis | 39,056 | 63,799 | 77,329 | 58,000 | 61,500 |
| State Income Tax | 3,308,262 | 6,511,717 | 6,000,000 | 6,250,000 | 6,540,000 |
| Personal Property Replacement Tax | 430,989 | 1,289,450 | 745,500 | 1,005,000 | 795,000 |
| Personal Property Replacement Tax - Police | 30,172 | 90,985 | 52,500 | 70,700 | 56,000 |
| Personal Property Replacement Tax - Fire | 30,172 | 90,985 | 52,500 | 70,700 | 56,000 |
| Grant Income - Police | 15,250 | 47,825 | 83,000 | 30,000 | 30,000 |
| Federal Grants | - | 5,028,823 | 1,000 | 855 | 1,000 |
| State Grants | 28,808 | 3,627 | 4,000 | 300,000 | 267,805 |
| Grant - MWRD | 503,159 | 128,597 | - | - | - |
| Total Intergovernmental | \$ 8,577,305 | \$ 20,043,303 | \$ 13,769,234 | \$ 15,096,175 | \$ 15,337,305 |
| <i>Charges for Services</i> | | | | | |
| Service to Other Agency | 166,955 | 290,649 | 250,000 | 327,000 | 370,907 |
| Ambulance Service Charge | 513,476 | 1,080,428 | 806,520 | 1,970,000 | 1,800,000 |
| Alarm Registration | 73,140 | 33,085 | 20,000 | 9,000 | 10,000 |
| Elevator Inspections | 17,320 | 22,360 | 21,000 | 21,000 | 21,000 |
| Parking Meters | - | 49,641 | 40,000 | 69,600 | 69,000 |
| Parking Pay Stations -Dee Road | - | 31,076 | 21,000 | 57,800 | 57,800 |
| Unmetered Parking | - | 44,725 | 36,000 | 40,000 | 40,000 |
| Rent Income | 55,007 | 86,372 | 87,000 | 88,800 | 88,800 |
| Miscellaneous City Clerk | 1,604 | 9,845 | 5,000 | 3,000 | 3,500 |
| Miscellaneous Police | 3,833 | 9,893 | 10,500 | 18,000 | 15,000 |
| Miscellaneous Fire | 10,814 | 18,573 | 5,000 | 29,000 | 22,000 |
| Miscellaneous Zoning | 5,750 | 13,850 | 11,000 | 11,000 | 11,000 |
| Miscellaneous Streets | 77,547 | 317,632 | 240,000 | 250,000 | 190,000 |
| Collection Agency - Miscellaneous | (1,349) | 83 | 200 | 200 | 200 |
| Collections Agency - PAM | - | - | - | - | - |
| Collection Agency - Red Speed | 2,337 | - | 10,000 | 5,000 | 5,000 |
| Collection Agency - IDROP | - | - | - | - | - |
| Total Charges for Services | \$ 926,433 | \$ 2,008,212 | \$ 1,563,220 | \$ 2,899,400 | \$ 2,704,207 |
| <i>Fines & Forfeitures</i> | | | | | |
| Police Penalty | 101,827 | - | - | - | - |
| Police Penalty - Adjudication | 1,325 | - | - | - | - |
| Court Fines | 139,883 | 115,278 | 94,000 | 75,000 | 85,000 |
| Red Light Fines | 130,583 | 195,481 | 175,000 | 193,545 | 195,000 |
| Admin Tow Fines | 7,000 | 11,000 | 11,000 | 15,000 | 12,500 |
| Police Alarm Fines | 1,861 | 6,250 | 3,500 | 6,200 | 6,000 |
| Municipal Code Adjudication | 34,480 | 265,221 | 225,000 | 180,000 | 180,000 |
| Total Fines & Forfeitures | \$ 416,958 | \$ 593,230 | \$ 508,500 | \$ 469,745 | \$ 478,500 |
| <i>Interest Income</i> | | | | | |
| Interest on Investments | 3,161 | 257,787 | 135,000 | 1,670,000 | 900,000 |
| Total Interest Income | \$ 3,161 | \$ 257,787 | \$ 135,000 | \$ 1,670,000 | \$ 900,000 |

City of Park Ridge
Fiscal Year 2024 Budget
General Fund Revenues

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|-------------------------------------|----------------------|----------------------|-----------------------------|----------------------|----------------------|
| <i>Miscellaneous Revenues</i> | | | | | |
| Private Property Tree Revenue | 27,625 | - | 25,000 | 35,000 | 35,000 |
| 50/50 and Builder Tree Revenue | 15,090 | 24,815 | 25,000 | 23,150 | 25,000 |
| Sale of Property | 6,550 | - | - | - | - |
| Contributions - Sister City | - | - | - | - | - |
| Contribution - Farmers Market | 20,225 | 21,908 | 18,500 | 30,000 | 27,500 |
| Contributions - National Night Out | 150 | 2,600 | 2,500 | 2,500 | 2,500 |
| Contributions - Police Church | 721 | 2,000 | 2,000 | 4,000 | 2,000 |
| Contributions - Holiday Lights | 2,030 | 8,343 | - | - | - |
| Contributions - Youth Commission | - | - | - | - | - |
| Contributions - Community Health | - | 1,946 | 1,500 | 3,000 | 2,800 |
| Contributions | - | - | - | - | - |
| Miscellaneous | 5,829 | 4,227 | 4,000 | 595,000 | 4,000 |
| Returned Check Charge | 125 | 200 | 300 | 100 | 100 |
| Promotional Items Revenue | - | - | - | - | - |
| Miscellaneous Over/(Under) | (35) | (105) | - | - | - |
| Gain/Loss on Fixed Assets | - | 9,750 | - | - | - |
| Miscellaneous Tree Revenue | - | - | - | - | - |
| Damage to City Property | 45,077 | 35,503 | 20,000 | 50,000 | 40,000 |
| Miscellaneous Public Works | 4,206 | 9,972 | 9,000 | 14,000 | 10,000 |
| Special Events | - | 26,116 | 30,000 | 30,000 | 30,000 |
| Miscellaneous COVID Relief | - | 30,935 | - | - | - |
| Recovery of Bad Debts | - | - | - | - | - |
| Insurance Recoveries | - | - | - | - | - |
| Total Miscellaneous Revenues | \$ 127,592 | \$ 178,210 | \$ 137,800 | \$ 786,750 | \$ 178,900 |
| <i>Other Financing Sources</i> | | | | | |
| Bond Proceeds | - | - | - | - | 5,754,615 |
| Contribution from Enterprise | 1,076,000 | 1,520,188 | 1,519,004 | 1,519,004 | 1,246,950 |
| Transfers In | 13,556 | - | - | - | - |
| Total Other | \$ 1,089,556 | \$ 1,520,188 | \$ 1,519,004 | \$ 1,519,004 | \$ 7,001,565 |
| Total General Fund Revenues | \$ 25,503,174 | \$ 47,685,072 | \$ 39,300,179 | \$ 44,540,803 | \$ 48,922,349 |

City of Park Ridge
Fiscal Year 2024 Budget

General Fund - Expenditures - All Departments

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|---|----------------------|----------------------|-----------------------------|----------------------|----------------------|
| <i>Legislative</i> | | | | | |
| Personnel Services | \$ 19,600 | \$ 29,400 | \$ 29,400 | \$ 29,400 | \$ 29,400 |
| Contractual Services | 21,057 | 22,744 | 22,950 | 22,500 | 22,600 |
| Supplies and Materials | 379 | 640 | 4,100 | 4,100 | 3,500 |
| Total Legislative | \$ 41,035 | \$ 52,784 | \$ 56,450 | \$ 56,000 | \$ 55,500 |
| <i>Administration</i> | | | | | |
| Personnel Services | \$ 2,803,856 | \$ 1,120,260 | \$ 1,586,673 | \$ 1,572,931 | \$ 1,456,377 |
| Contractual Services | 776,430 | 985,398 | 1,645,051 | 1,542,646 | 1,609,570 |
| Supplies and Materials | 11,525 | 15,730 | 20,400 | 19,771 | 20,400 |
| Other | - | - | 165,000 | 3,000 | 235,000 |
| Capital Outlay | - | - | - | - | - |
| Transfers | 1,255,000 | 3,031,710 | 4,891,540 | 4,891,540 | 10,039,663 |
| Total Administration | \$ 4,846,810 | \$ 5,153,097 | \$ 8,308,664 | \$ 8,029,888 | \$ 13,361,010 |
| <i>Information Technology</i> | | | | | |
| Contractual Services | 363,792 | 808,131 | 1,183,756 | 1,096,166 | 1,127,002 |
| Supplies and Materials | 2,342 | 2,025 | 7,000 | 4,000 | 7,000 |
| Total Information Technology | \$ 366,134 | \$ 810,156 | \$ 1,190,756 | \$ 1,100,166 | \$ 1,134,002 |
| <i>Finance</i> | | | | | |
| Personnel Services | \$ 386,474 | \$ 753,487 | \$ 1,062,617 | \$ 973,018 | \$ 1,102,736 |
| Contractual Services | 858,694 | 921,945 | 1,317,816 | 1,180,421 | 1,376,305 |
| Supplies and Materials | 6,783 | 11,513 | 9,116 | 8,205 | 9,500 |
| Other | 82,950 | 773 | - | - | - |
| Total Finance | \$ 1,334,900 | \$ 1,687,718 | \$ 2,389,549 | \$ 2,161,644 | \$ 2,488,541 |
| <i>Police</i> | | | | | |
| Personnel Services | \$ 4,831,883 | \$ 8,418,123 | \$ 9,104,842 | \$ 8,609,913 | \$ 9,586,011 |
| Contractual Services | 2,300,570 | 3,482,160 | 3,184,418 | 3,103,545 | 4,171,185 |
| Supplies and Materials | 53,027 | 83,808 | 106,000 | 106,000 | 109,000 |
| Total Police | \$ 7,185,480 | \$ 11,984,091 | \$ 12,395,260 | \$ 11,819,458 | \$ 13,866,196 |
| <i>Fire</i> | | | | | |
| Personnel Services | \$ 3,807,089 | \$ 6,547,339 | \$ 6,992,257 | \$ 6,681,510 | \$ 7,524,804 |
| Contractual Services | 1,957,393 | 3,260,001 | 2,784,435 | 2,993,370 | 3,834,257 |
| Supplies and Materials | 41,673 | 91,628 | 105,372 | 105,372 | 112,000 |
| Capital Outlay | - | - | - | - | - |
| Total Fire | \$ 5,806,154 | \$ 9,898,968 | \$ 9,882,064 | \$ 9,780,252 | \$ 11,471,061 |
| <i>Public Works</i> | | | | | |
| Personnel Services | \$ 1,907,138 | \$ 3,379,326 | \$ 3,668,458 | \$ 3,392,036 | \$ 3,801,751 |
| Contractual Services | 1,001,301 | 1,683,434 | 2,184,504 | 1,925,491 | 1,874,300 |
| Supplies and Materials | 508,571 | 1,027,359 | 1,101,000 | 1,085,390 | 1,122,000 |
| Other | - | 5,792 | 22,000 | - | - |
| Transfers | - | 987,210 | - | - | - |
| Total Public Works | \$ 3,417,010 | \$ 7,083,120 | \$ 6,975,963 | \$ 6,402,917 | \$ 6,798,051 |
| <i>Community Preservation and Development</i> | | | | | |
| Personnel Services | \$ 630,244 | \$ 1,181,322 | \$ 1,358,459 | \$ 1,253,537 | \$ 1,427,325 |
| Contractual Services | 108,445 | 141,301 | 172,750 | 177,700 | 311,500 |
| Supplies and Materials | 6,247 | 10,891 | 10,000 | 13,000 | 15,000 |
| Capital Outlay | - | - | - | - | - |
| Total Community Preservation and Development | \$ 744,936 | \$ 1,333,514 | \$ 1,541,209 | \$ 1,444,237 | \$ 1,753,825 |
| Total General Fund Expenditures | \$ 23,742,460 | \$ 38,003,449 | \$ 42,739,914 | \$ 40,794,562 | \$ 50,928,186 |

The Administrative Services Department, under the direction of the City Manager, leads the strategic vision of the City through oversight of the operation of all City departments and is responsible for the management of all governmental operations. Divisions within Administrative Services include Human Resources, Legal, Legislative and Information Technology (an outsourced service). The City Manager also oversees Economic Development initiatives.

Strategic Goals

Below is the status of Administration's FY2023 goals, as well as the department's goals that are reflected in the City's FY2024 Budget.

| Status of FY2023 Goals | | |
|---|-------------------------|--|
| Goals | Status | 2023 Strategic Priority Area |
| Utilize PEG funds to increase transparency and update the Council Chambers for better broadcast and webstreaming. | Moved to FY2014 CIP | Quality Customer Service and Delivery of City Services |
| Increase hourly pay rate for seasonal employees in an effort to compete, attract and retain labor. | Complete | Workforce Development |
| Complete the Tyler Technology Payroll module of the HRIS buildout. | Complete by End of Year | Technology Enhancements, Use and Effectiveness |
| Recommend economic development opportunities which result in additional revenue streams | Complete | Fiscal Stability and Management |

| FY2024 Goals and Objectives | |
|--|--|
| Goals | Strategic Priority Area |
| Update council chambers ability to easily broadcast, webstream and host hybrid meetings. Complete project by November 2024. | Technology Enhancements, Use and Effectiveness |
| Implement a marketing campaign to promote Park Ridge as a shopping and dining destination for surrounding suburbs and city neighborhoods. | Fiscal Stability and Management |
| Increase city operational transparency through the deployment of a new Communications Coordinator position and increase communication program offerings by October 2024. | Community Outreach and Development |
| General leadership training offerings and opportunities offered quarterly throughout 2024. (Technical and Compliance) | Workforce Development |

City of Park Ridge
Fiscal Year 2024 Budget
General Fund - Administration

Below is a summary of Administration expenditures by type.

Administration

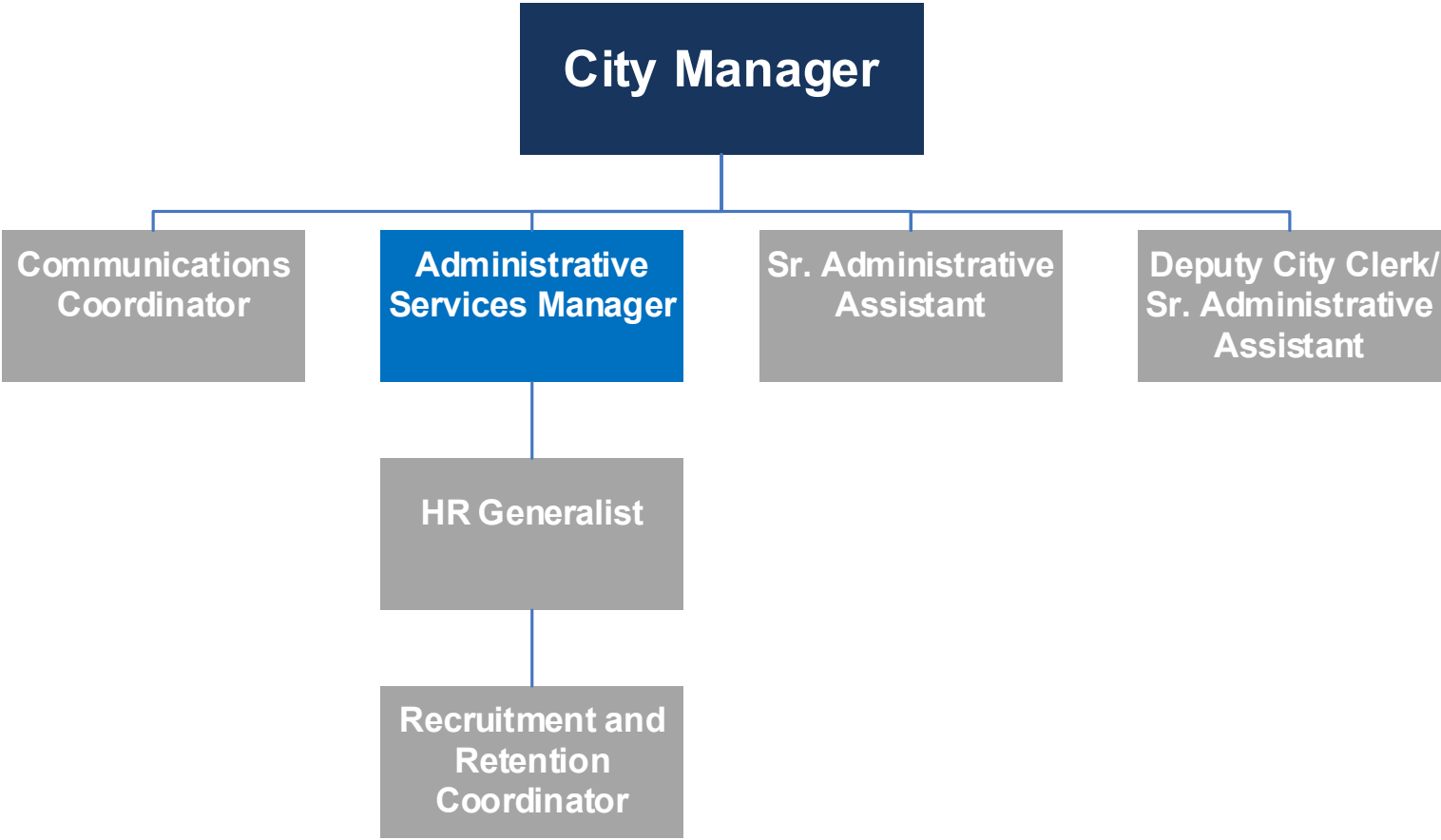
| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|---|--------------------------|--------------------------|--------------------------------------|-----------------------------|--------------------------|
| Personnel Services | \$ 2,803,856 | \$ 1,120,260 | \$ 1,586,673 | \$ 1,572,931 | \$ 1,456,377 |
| Contractual Services | 776,430 | 985,398 | 1,645,051 | 1,542,646 | 1,613,870 |
| Supplies and Materials | 11,525 | 15,730 | 20,400 | 19,771 | 20,400 |
| Other | - | - | 165,000 | 3,000 | 235,000 |
| Capital Outlay | - | - | - | - | - |
| Transfers | 1,255,000 | 3,031,710 | 4,891,540 | 4,891,540 | 9,939,663 |
| Total Expenditures - General Fund - Administration | \$ 4,846,811 | \$ 5,153,098 | \$ 8,308,664 | \$ 8,029,888 | \$ 13,265,310 |

Legislative

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|--|--------------------------|--------------------------|--------------------------------------|-----------------------------|--------------------------|
| Personnel Services | \$ 19,600 | \$ 29,400 | \$ 29,400 | \$ 29,400 | \$ 29,400 |
| Contractual Services | 21,057 | 22,744 | 22,950 | 22,500 | 22,600 |
| Supplies and Materials | 379 | 640 | 4,100 | 4,100 | 3,500 |
| Total Expenditures - General Fund - Legislative | \$ 41,036 | \$ 52,784 | \$ 56,450 | \$ 56,000 | \$ 55,500 |

Information Technology

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|--|--------------------------|--------------------------|--------------------------------------|-----------------------------|--------------------------|
| Contractual Services | \$ 363,792 | \$ 808,131 | \$ 1,183,756 | \$ 1,096,166 | \$ 1,127,002 |
| Supplies and Materials | 2,342 | 2,025 | 7,000 | 4,000 | 7,000 |
| Total Expenditures - General Fund - Info. Tech. | \$ 366,134 | \$ 810,156 | \$ 1,190,756 | \$ 1,100,166 | \$ 1,134,002 |



City of Park Ridge
Fiscal Year 2024 Budget
General Fund - Legislative - Expenditures

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|-----------------------------------|------------------|------------------|-----------------------------|---------------------|------------------|
| <i>Personnel Services</i> | | | | | |
| Regular Wages | \$ 19,600 | \$ 29,400 | \$ 29,400 | \$ 29,400 | \$ 29,400 |
| <i>Contractual Services</i> | | | | | |
| Legal Services | 255 | 245 | 400 | 200 | 300 |
| Prosecution Services | 20,802 | 22,499 | 22,300 | 22,300 | 22,300 |
| Other Professional Services | - | - | 250 | - | - |
| <i>Supplies and Materials</i> | | | | | |
| Operating Supplies | 379 | 640 | 4,100 | 4,100 | 3,500 |
| Total Expenditures - | | | | | |
| General Fund - Legislative | \$ 41,035 | \$ 52,784 | \$ 56,450 | \$ 56,000 | \$ 55,500 |

General Fund - Administration - Expenditures

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|---------------------------------------|------------------|------------------|-----------------------------|---------------------|------------------|
| City Administration | | | | | |
| <i>Personnel Services</i> | | | | | |
| Regular Wages | \$ 255,690 | \$ 412,216 | \$ 414,776 | \$ 427,809 | \$ 521,321 |
| Overtime | 2,745 | 4,696 | 6,500 | 3,123 | 4,000 |
| Employee Benefits - PPO | - | 54,655 | 58,869 | 53,377 | 61,297 |
| Employee Benefits - Life | - | 351 | 572 | 377 | 406 |
| Employee Benefits - Dental | - | 3,487 | 2,804 | 3,487 | 3,674 |
| <i>Contractual Services</i> | | | | | |
| Training | - | 393 | 2,500 | 299 | 3,000 |
| Membership Dues | 1,260 | 2,540 | 4,500 | 3,500 | 4,500 |
| Legal Notices and Ads | 539 | 2,977 | 4,200 | 1,400 | 2,000 |
| General Contractual Services | 14,117 | 35,542 | 47,308 | 28,900 | 33,000 |
| <i>Supplies and Materials</i> | | | | | |
| Materials | 2,571 | 3,868 | 3,200 | 2,571 | 3,200 |
| Materials - COVID 19 | 3,089 | 194 | - | - | - |
| COVID 19 - Other | - | - | - | - | - |
| <i>Other</i> | | | | | |
| Contingency | - | - | 130,000 | - | 200,000 |
| 911 Memorial | - | - | - | - | - |
| Contributed Capital | - | - | - | - | - |
| <i>Capital Outlay</i> | | | | | |
| Building/Building Improvements | - | - | - | - | - |
| <i>Other Financing Sources/(Uses)</i> | | | | | |
| Transfer Out | 1,255,000 | 3,031,710 | 4,891,540 | 4,891,540 | 9,939,663 |
| Legal Counsel | | | | | |
| <i>Contractual Services</i> | | | | | |
| General Counsel | 128,027 | 168,874 | 207,000 | 182,817 | 200,000 |
| Special Counsel - Adjudication | 22,307 | 33,588 | 36,414 | 33,720 | 34,800 |
| Special Counsel - Labor | 45,422 | 65,949 | 67,000 | 75,271 | 102,000 |
| Human Resources | | | | | |
| <i>Personnel Services</i> | | | | | |
| Regular Wages | 122,587 | 200,798 | 230,785 | 237,357 | 237,694 |
| Extra Help | - | - | - | - | - |
| Overtime | - | 1,206 | 1,500 | 1,500 | 1,500 |
| Employee Benefits - PPO | 1,103,879 | 11,993 | 25,186 | 23,211 | 28,494 |
| Employee Benefits - HMO | 493,217 | 11,911 | 12,752 | 12,551 | 14,200 |
| Employee Benefits - Life | 11,743 | 168 | 376 | 218 | 226 |
| Unemployment | 1,241 | 630 | 5,000 | 631 | 2,500 |
| Employee Benefits - Dental | 82,203 | 2,198 | 2,050 | 2,290 | 2,565 |
| Employee Benefits - Programming | 6,752 | 570 | 13,003 | 5,000 | 5,000 |
| Workers Compensation | 649,432 | 357,916 | 682,500 | 682,500 | 450,000 |

General Fund - Administration - Expenditures

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|--------------------------------------|---------------------|---------------------|-----------------------------|---------------------|----------------------|
| Medical Exams | 15,920 | 23,714 | 42,500 | 32,000 | 60,000 |
| Recruiting and Testing | 58,446 | 28,751 | 80,000 | 80,000 | 56,000 |
| Tuition Reimbursement | - | 5,000 | 7,500 | 7,500 | 7,500 |
| <i>Contractual Services</i> | | | | | |
| Training | 2,047 | 2,200 | 2,300 | 2,000 | 2,300 |
| City-wide Training | 1,897 | 7,219 | 8,000 | 8,000 | 10,000 |
| Membership Dues | 690 | 1,284 | 2,400 | 2,000 | 2,000 |
| General Contractual Services | 9,345 | 4,819 | 16,390 | 8,000 | 17,400 |
| <i>Supplies and Materials</i> | | | | | |
| Materials | 5,864 | 11,667 | 17,200 | 17,200 | 17,200 |
| <i>Other</i> | | | | | |
| Bonus Program | - | - | 35,000 | 3,000 | 35,000 |
| Economic Development | | | | | |
| <i>Contractual Services</i> | | | | | |
| General Contractual Services | 536,403 | 559,763 | 793,959 | 750,000 | 700,000 |
| <i>Supplies and Materials</i> | | | | | |
| Materials | - | - | - | - | - |
| Community Support | | | | | |
| <i>Contractual Services</i> | | | | | |
| Crossing Guards | - | - | 313,580 | 313,580 | 319,670 |
| Youth Services | 2,326 | 5,110 | 7,500 | 6,000 | 7,500 |
| Historical Services | - | - | - | - | - |
| Cultural Arts | - | - | - | - | - |
| Sister Cities | - | - | - | - | - |
| Community Health Foundation | - | 3,668 | 5,000 | 5,000 | 5,000 |
| Farmers Market | 12,051 | 24,489 | 25,000 | 30,000 | 30,000 |
| Board of Fire and Police Comm | - | 3,857 | 3,000 | 500 | 3,000 |
| Sustainability Commission | - | - | 5,500 | 700 | 35,300 |
| Holiday Lights | - | 63,124 | 65,000 | 62,459 | 70,000 |
| Hometown Heroes | - | - | 3,500 | 3,500 | 2,500 |
| Chamber of Commerce Support | - | - | 25,000 | 25,000 | - |
| Fireworks | - | - | - | - | 29,900 |
| Total Expenditures - | | | | | |
| General Fund - Administration | \$ 4,846,810 | \$ 5,153,097 | \$ 8,308,664 | \$ 8,029,888 | \$ 13,265,310 |

General Fund - Information Technology - Expenditures

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|--|-------------------|-------------------|-----------------------------|---------------------|---------------------|
| <i>Contractual Services</i> | | | | | |
| Telecommunications | \$ 98,489 | \$ 177,772 | \$ 221,618 | \$ 219,000 | \$ 208,021 |
| Contractual Services | 216,110 | 329,073 | 491,120 | 427,100 | 372,200 |
| Software Support and Licensing | 49,194 | 301,286 | 471,018 | 450,066 | 546,781 |
| <i>Supplies and Materials</i> | | | | | |
| Materials | 2,342 | 2,025 | 7,000 | 4,000 | 7,000 |
| Total Expenditures - | | | | | |
| General Fund - Information Technology | \$ 366,134 | \$ 810,156 | \$ 1,190,756 | \$ 1,100,166 | \$ 1,134,002 |

City of Park Ridge
Fiscal Year 2024 Budget
Salary Detail - Administration

| Job title | Home Department/Code | Current Wage |
|--|--|-------------------|
| City Manager | 111021 - City Administration | \$ 208,000 |
| Deputy Clerk/Senior Administrative Assistant | 111021 - City Administration | 76,700 |
| Senior Administrative Assistant | 111021 - City Administration | 59,000 |
| Communications Coordinator (New) | 111021 - City Administration | 80,535 |
| Administrative Services Manager | 111024 - Human Resources | 139,196 |
| Human Resources Generalist | 111024 - Human Resources | 91,807 |
| Recruitment and Retention Coordinator | 111024 - Human Resources | 70,035 |
| Alderman (7) | 141011 - Legislation | 8,400 |
| City Clerk | 141011 - Legislation | 9,000 |
| Mayor | 141011 - Legislation | 12,000 |
| | | <hr/> 754,673 |
| | Merit Pool/Union Contracts/Adjustments | 33,741 |
| | Total | \$ 788,414 |

| Salaries by Department | |
|------------------------------|-------------------|
| 111021 - City Administration | 521,320 |
| 111024 - Human Resources | 237,694 |
| 141011 - Legislation | 29,400 |
| Total Administration | \$ 788,414 |

The Finance Department provides a system that preserves and enhances the financial condition of the City, creates, implements and maintains an effective accounting system and financial reports and collects funds due to the City. The Finance Department is also responsible for records control, accounting, purchasing and collection of license fees, water billings and traffic fines. The Finance Department prepares the City's annual budget, as well as preparation of all financial reporting documents.

Strategic Goals

Below is the status of Finance's FY2023 goals, as well as the department's goals that are reflected in the City's FY2024 Budget.

| Status of FY2023 Goals | | |
|---|-------------------------|--|
| Goals | Status | Strategic Priority Area |
| Implement investment strategies for both short-term and long-term fund balance reserves | Complete | Fiscal Stability and Management |
| Revise and implement updated grant management policies with engagement from internal stakeholders | Complete by End of Year | Fiscal Stability and Management |
| Implement ACH and virtual card payments to vendors | Complete | Technology Enhancements, Use and Effectiveness |
| Complete an assessment of online payment options | Complete | Quality Customer Service and Delivery of City Services |

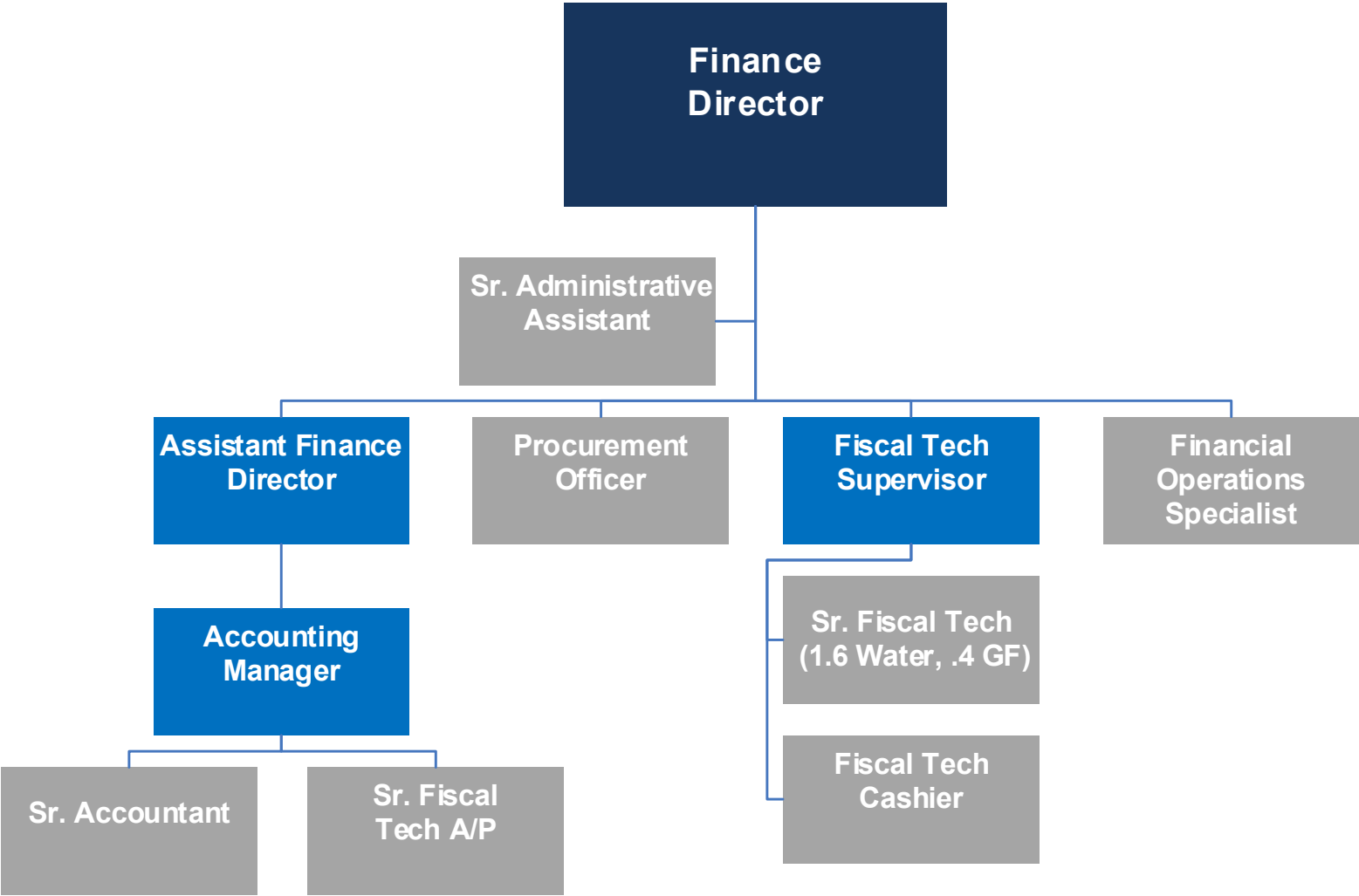
| FY2024 Goals and Objectives | |
|--|--|
| Goals | Strategic Priority Area |
| Implement electronic requisition and purchase order workflows. | Fiscal Stability and Management |
| Implement Vendor Access software to allow for electronic submission of vendor invoices. | Technology Enhancements, Use and Effectiveness |
| Complete an internal review of fixed assets to more accurately value the City's assets. | Fiscal Stability and Management |
| In coordination with the Communications Coordinator, create a Popular Annual Financial Report. | Quality Customer Service and Delivery of City Services |

Department Performance Measures

| Performance Measures | | | | |
|---|---------|---------|---------|---------|
| | FY2020 | FY2021 | SY2021 | FY2022 |
| City Strategic Priority: Financial Stability & Management | | | | |
| Purchase Orders Issued | 425 | 396 | 307 | 442 |
| Invoices Paid | 9,977 | 9,730 | 8,497 | 11,897 |
| Bids/RFPs Issued | 47 | 36 | 15 | 38 |
| GFOA Certificate of Achievement | Yes | Yes | Yes | Yes |
| Variance from Projected Revenues, GF | N/A | N/A | N/A | 4.10% |
| Variance from Projected Expenditures, GF | N/A | N/A | N/A | 1.24% |
| City Strategic Priority: Quality of Customer Service & Delivery of City Services | | | | |
| Utility Bills Issued | 75,429 | 76,678 | 51,513 | 77,080 |
| Payments Processed | 159,881 | 159,010 | 123,319 | 181,055 |
| Vehicle Licenses Sold | 27,191 | 25,674 | 25,482 | 24,504 |
| Animal Licenses Sold | 2,711 | 2,567 | 2,465 | 2,384 |

Department Expenditures by Type

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|--------------------------------------|--------------------|--------------------|-----------------------------|---------------------|--------------------|
| Personnel Services | \$386,474 | \$753,487 | \$1,062,617 | \$973,018 | \$1,102,736 |
| Contractual Services | 858,694 | 921,945 | 1,317,816 | 1,180,421 | 1,376,305 |
| Supplies and Materials | 6,783 | 11,513 | 9,116 | 8,205 | 9,500 |
| Other | 82,950 | 773 | - | - | - |
| Total Expenditures | | | | | |
| General Fund - Administration | \$1,334,901 | \$1,687,718 | \$2,389,549 | \$2,161,644 | \$2,488,541 |



City of Park Ridge
Fiscal Year 2024 Budget
General Fund - Finance - Expenditures

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|--|---------------------|---------------------|-----------------------------|---------------------|---------------------|
| <i>Personnel Services</i> | | | | | |
| Regular Salaries | \$ 384,279 | \$ 614,364 | \$ 845,802 | \$ 792,267 | \$ 901,724 |
| Extra Help | 1,972 | - | - | - | - |
| Overtime | 223 | 315 | 1,500 | 250 | 500 |
| Employee Benefits - PPO | - | 106,782 | 177,458 | 148,991 | 163,404 |
| Employee Benefits - HMO | - | 24,885 | 26,642 | 23,091 | 27,885 |
| Employee Benefits - Life | - | 517 | 1,219 | 699 | 835 |
| Employee Benefits - Dental | - | 6,625 | 9,996 | 7,720 | 8,388 |
| <i>Contractual Services</i> | | | | | |
| Insurance | 444,994 | 722,301 | 978,471 | 978,471 | 1,185,000 |
| Insurance Fees | 58,749 | 46,055 | 150,000 | 65,000 | 25,000 |
| Audit Fees | 41,475 | 35,468 | 49,000 | 44,000 | 51,450 |
| Citation Fees | 6,499 | 5,420 | 22,000 | - | - |
| Red Light Fees | - | - | - | - | - |
| Training | 4,093 | 2,526 | 7,000 | 3,200 | 14,800 |
| Postal Charges | 20,511 | 19,927 | 26,000 | 25,000 | 26,000 |
| Membership Dues | 550 | 485 | 2,995 | 1,700 | 2,805 |
| Bank Service Charges | 55,444 | 53,187 | 66,000 | 47,000 | 65,000 |
| Bank Trust Fees | - | 1,750 | 1,750 | 1,750 | 1,750 |
| General Contractual Services | 226,378 | 34,827 | 14,600 | 14,300 | 4,500 |
| <i>Supplies and Materials</i> | | | | | |
| Materials | 6,783 | 7,144 | 8,411 | 7,500 | 8,700 |
| License Supplies | - | 4,369 | 705 | 705 | 800 |
| <i>Other</i> | | | | | |
| Bad Debt Expense | 82,950 | 773 | - | - | - |
| Total Expenditures - General Fund - Finance | \$ 1,334,900 | \$ 1,687,718 | \$ 2,389,549 | \$ 2,161,644 | \$ 2,488,541 |

City of Park Ridge
Fiscal Year 2024 Budget
Salary Detail - Finance Department

| Job title | Home Department/Code | Current Wage |
|---------------------------------|--|-------------------|
| Accounting Manager | 131031 - Finance Administration | \$ 86,840 |
| Assistant Finance Director | 131031 - Finance Administration | 120,000 |
| Finance Director | 131031 - Finance Administration | 154,994 |
| Financial Operations Specialist | 131031 - Finance Administration | 75,075 |
| Fiscal Technician (2.4) | 131031 - Finance Administration | 124,206 |
| Accounts Receivable Manager | 131031 - Finance Administration | 78,500 |
| Procurement Officer | 131031 - Finance Administration | 77,149 |
| Senior Accountant | 131031 - Finance Administration | 78,958 |
| Senior Administrative Assistant | 131031 - Finance Administration | 58,195 |
| | | <hr/> 853,917 |
| | Merit Pool/Union Contracts/Adjustments | 47,807 |
| | Total Finance | \$ 901,724 |



The City's Police Department is dedicated to providing excellent public safety through positive community partnerships and collaborations with citizens in order to reduce crime, create a safe environment, build trust, and enhance the quality of life in our community. In pursuit of this mission, the Department endorses serving by honoring its oath to the community through professionalism, respect, pride and dedication. The Police Department provides the operational functions and services related to the protection of persons and property through police patrol, crime investigation and prevention, community relations, traffic law enforcement, community services, parking enforcement and school crossing safety.

Strategic Goals

Below is the status of the Police Department's FY2023 goals, as well as the department's goals that are reflected in the City's FY2024 Budget.

| Status of FY2023 Goals | | |
|---|-------------------------|--|
| Goals | Status | 2022 Strategic Priority Area |
| Complete the implementation of Lexipol including all General Orders, training modules and system updates. Followed by evaluation of the product/program | Complete | Quality Customer Service and Delivery of City Services |
| Evaluate the feasibility of installing street level cameras in targeted areas of Uptown that experience large group gatherings | Complete by End of Year | Technology Enhancements, Use and Effectiveness |
| Conduct an assessment of work load needs to determine if addition of social services resources are needed | Complete in Early 2024 | Quality Customer Service and Delivery of City Services |
| Create/start a community wide social media focus group of stakeholders to evaluate social media platforms, trends for Police with a final report to be produced | Complete | Community Outreach and Engagement |

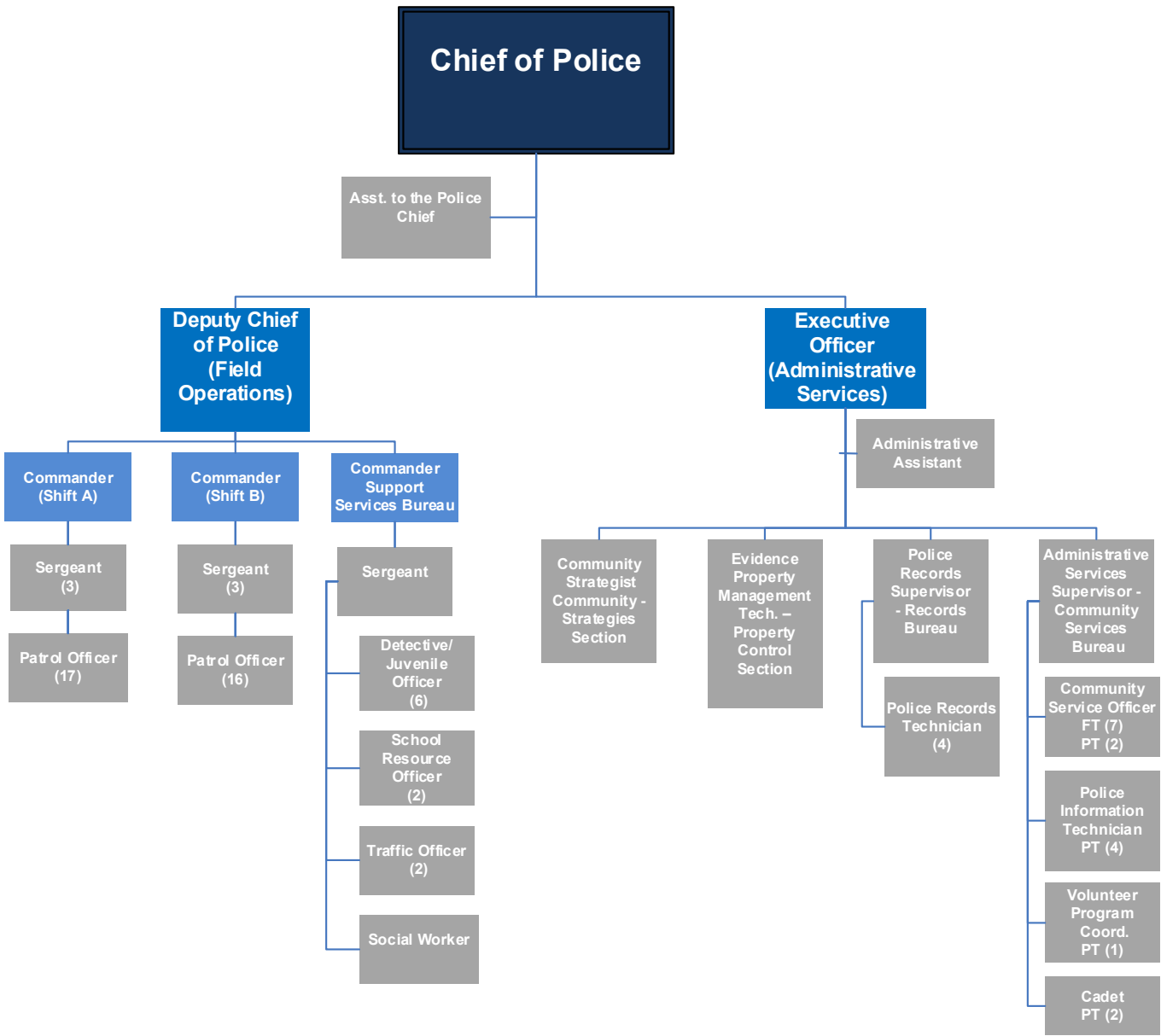
| FY2024 Goals and Objectives | |
|---|--|
| Goals | Strategic Priority Area |
| Upgrade the Departments Body Worn Cameras and conducted energy devices, (Tasers) | Technology Enhancements, Use and Effectiveness |
| Continue to enhance communications and outreach programs, (Citizen Police Academy, Coffee with a Cop) | Community Outreach and Engagement |
| Evaluate front desk services and position allocation to better meet current and future workforce needs. | Quality Customer Service and Delivery of City Services |

Department Performance Measures

| Performance Measures | | | | |
|--|--------|--------|--------|--------|
| | 2019 | 2020 | 2021 | 2022 |
| City Strategic Priority: Quality Customer Service & Delivery of City Services | | | | |
| Index Crime Rate | 816 | 947 | 953 | 918 |
| Traffic Stops | 4,777 | 2,526 | 3,215 | 4,671 |
| Traffic Citations | 5,891 | 1,942 | 2,835 | 4,478 |
| Arrests | 351 | 223 | 226 | 405 |
| Police Service Events | 43,450 | 31,117 | 27,105 | 34,451 |
| Offense Reports | 3,688 | 2,883 | 1,936 | 2,106 |
| Crash Reports | 1,407 | 743 | 859 | 1,039 |

Department Expenditures by Type

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|------------------------------|--------------------|---------------------|-----------------------------|---------------------|---------------------|
| Personnel Services | \$ 4,831,883 | \$ 8,418,123 | \$ 9,104,842 | \$ 8,609,913 | \$ 9,586,011 |
| Contractual Services | 2,300,570 | 3,482,160 | 3,184,418 | 3,103,545 | 4,171,185 |
| Supplies and Materials | 53,027 | 83,808 | 106,000 | 106,000 | 109,000 |
| Total Expenditures | | | | | |
| General Fund - Police | \$7,185,480 | \$11,984,091 | \$12,395,260 | \$11,819,458 | \$13,866,196 |



City of Park Ridge
Fiscal Year 2024 Budget
General Fund - Police - Expenditures

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|-------------------------------|------------------|---------------|-----------------------------|---------------------|------------------|
| Police Administration | | | | | |
| <i>Personnel Services</i> | | | | | |
| Regular Salaries | \$ 760,557 | \$ 1,106,329 | \$ 1,359,857 | \$ 1,110,563 | \$ 1,383,405 |
| Overtime | 20,063 | 45,917 | 25,000 | 25,000 | 26,000 |
| Employee Benefits - PPO | - | 176,415 | 196,155 | 157,246 | 151,969 |
| Employee Benefits - HMO | - | 11,911 | 12,751 | 12,462 | 7,235 |
| Employee Benefits - Life | - | 781 | 1,352 | 820 | 1,061 |
| Employee Benefits - Dental | - | 9,038 | 9,194 | 8,190 | 7,886 |
| PSEBA | 17,466 | 48,059 | 52,000 | 50,356 | 53,375 |
| Uniforms - Payroll | - | - | - | - | - |
| <i>Contractual Services</i> | | | | | |
| Telecommunications | 15,441 | 17,171 | 24,000 | 22,000 | 24,000 |
| Training | 29,598 | 48,384 | 50,000 | 52,000 | 65,000 |
| Membership Dues | 13,033 | 23,688 | 26,000 | 24,000 | 27,000 |
| General Contractual Services | 36,275 | 56,238 | 75,300 | 60,800 | 35,000 |
| Software Support & Licensing | - | - | - | - | 70,380 |
| Pension Payments | 1,902,712 | 2,915,132 | 2,453,643 | 2,392,420 | 3,331,955 |
| <i>Supplies and Materials</i> | | | | | |
| Materials | 9,148 | 20,369 | 20,000 | 20,000 | 20,000 |
| Support Services | | | | | |
| <i>Personnel Services</i> | | | | | |
| Regular Salaries | 868,191 | 1,369,738 | 1,479,372 | 1,520,416 | 1,663,317 |
| Overtime | 74,933 | 145,242 | 100,000 | 182,000 | 175,000 |
| Employee Benefits - PPO | - | 127,665 | 134,786 | 159,019 | 171,639 |
| Employee Benefits - HMO | - | 67,696 | 72,475 | 71,336 | 75,858 |
| Employee Benefits - Life | - | 1,185 | 1,769 | 1,353 | 1,493 |
| Employee Benefits - Dental | - | 11,246 | 11,089 | 12,910 | 14,068 |
| Uniforms - Payroll | 4,422 | 8,525 | 8,900 | 10,025 | 11,150 |
| <i>Contractual Services</i> | | | | | |
| General Contractual Services | 5,439 | 6,608 | 10,000 | 10,000 | 4,850 |
| Police Church Support | 2,210 | 6,413 | 2,150 | 3,500 | 4,000 |
| <i>Supplies and Materials</i> | | | | | |
| Materials | 350 | 2,916 | 5,000 | 5,000 | 5,000 |
| Communications | | | | | |
| <i>Contractual Services</i> | | | | | |
| General Contractual Services | 271,695 | 311,374 | 372,825 | 372,825 | 363,000 |

City of Park Ridge
Fiscal Year 2024 Budget
General Fund - Police - Expenditures

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|----------------------------------|---------------------|----------------------|-----------------------------|----------------------|----------------------|
| Patrol | | | | | |
| <i>Personnel Services</i> | | | | | |
| Regular Salaries | 2,736,670 | 4,099,083 | 4,545,676 | 4,243,834 | 4,699,965 |
| Crossing Guards | 59,114 | 140,343 | - | - | - |
| Overtime | 176,489 | 320,589 | 300,000 | 300,000 | 312,000 |
| Employee Benefits - PPO | - | 324,571 | 366,222 | 321,354 | 310,064 |
| Employee Benefits - HMO | - | 237,278 | 256,773 | 233,346 | 313,183 |
| Employee Benefits - Life | - | 3,554 | 5,309 | 3,792 | 4,233 |
| Employee Benefits - Dental | - | 31,013 | 31,090 | 29,675 | 32,895 |
| Uniforms | 27,576 | 36,682 | 42,000 | 42,000 | 45,000 |
| Uniforms - Patrol | 11,171 | 19,423 | 23,700 | 23,700 | 26,700 |
| <i>Contractual Services</i> | | | | | |
| Building Maintenance | 3,871 | 4,931 | 15,000 | 15,000 | 17,000 |
| Squad Emergency Equipment Repair | 5,525 | 9,215 | 9,500 | 9,500 | 11,000 |
| Stray Animal Imound | 1,010 | - | 3,000 | 3,000 | 3,000 |
| General Contractual Services | 11,169 | 73,853 | 130,500 | 125,000 | 200,500 |
| <i>Supplies and Materials</i> | | | | | |
| Materials | 41,595 | 55,549 | 74,000 | 74,000 | 75,000 |
| Community Strategies | | | | | |
| <i>Personnel Services</i> | | | | | |
| Regular Salaries | 74,284 | 61,674 | 63,927 | 61,873 | 66,646 |
| Overtime | 572 | 1,023 | 5,000 | 3,000 | 5,000 |
| Employee Benefits - PPO | - | 11,993 | - | 24,391 | 25,539 |
| Life Insurance Premiums | - | 50 | 80 | 55 | 62 |
| Dental Premiums | - | 1,100 | 365 | 1,197 | 1,268 |
| Uniforms - Patrol | 375 | - | - | - | - |
| <i>Contractual Services</i> | | | | | |
| Mileage Compensation | 1,121 | 1,205 | 2,500 | 2,500 | 2,500 |
| National Night Out | 1,470 | 7,949 | 10,000 | 11,000 | 12,000 |
| <i>Supplies and Materials</i> | | | | | |
| Materials | 1,934 | 4,975 | 7,000 | 7,000 | 9,000 |
| Total Expenditures - | | | | | |
| General Fund - Police | \$ 7,185,480 | \$ 11,984,091 | \$ 12,395,260 | \$ 11,819,458 | \$ 13,866,196 |

City of Park Ridge
Fiscal Year 2024 Budget
Salary Detail - Police Department

| Job title | Home Department/Code | Current Wage |
|---|--|----------------------------|
| Administrative Assistant | 202011 - Police Administration | \$ 51,603 |
| Administrative Services Supervisor | 202011 - Police Administration | 82,362 |
| Assistant to Police Chief | 202011 - Police Administration | 68,716 |
| Cadet Part-time (2) | 202011 - Police Administration | 30,549 |
| Community Service Officer (7+1 New) | 202011 - Police Administration | 372,236 |
| Community Service Officer Part-time (2) | 202011 - Police Administration | 73,560 |
| Executive Officer | 202011 - Police Administration | 131,341 |
| Information Technician Part-time (4) | 202011 - Police Administration | 77,052 |
| Police Chief | 202011 - Police Administration | 169,621 |
| Records Supervisor | 202011 - Police Administration | 77,803 |
| Records Technician (4) | 202011 - Police Administration | 182,812 |
| Volunteer Program Coordinator Part-time | 202011 - Police Administration | 14,875 |
| Patrol Officer (11) | 202012 - Police Support Services | 1,191,888 |
| Police Commander | 202012 - Police Support Services | 136,843 |
| Police Sergeant | 202012 - Police Support Services | 124,912 |
| Social Worker | 202012 - Police Support Services | 86,511 |
| Deputy Police Chief | 202014 - Police Patrol | 161,204 |
| Patrol Officer (32) | 202014 - Police Patrol | 3,177,907 |
| Police Commander (2) | 202014 - Police Patrol | 260,017 |
| Police Sergeant (6) | 202014 - Police Patrol | 728,043 |
| Community Strategies Coordinator | 202015 - Police Community Strategies | 62,517 |
| | | <u>7,262,370</u> |
| | Merit Pool/Union Contracts/Adjustments | 473,664 |
| | | <u><u>\$ 7,736,035</u></u> |

| Salaries by Department | |
|--------------------------------------|----------------------------|
| 202011 - Police Administration | 1,383,405 |
| 202012 - Police Support Services | 1,646,917 |
| 202014 - Police Patrol | 4,639,065 |
| 202015 - Police Community Strategies | 66,646 |
| Total Police | <u><u>\$ 7,736,033</u></u> |

| Stipends by Department | |
|--------------------------------------|-------------------------|
| 202011 - Police Administration | - |
| 202012 - Police Support Services | 16,400 |
| 202014 - Police Patrol | 60,900 |
| 202015 - Police Community Strategies | - |
| Total Stipends | <u><u>\$ 77,300</u></u> |

The Fire Department is responsible for fire protection, emergency medical services, fire prevention, hazardous materials release response, underwater rescue and recovery, special rescue and emergency services, and also serves as the City's disaster agency.

Strategic Goals

Below is the status of the Fire Department's FY2023 goals, as well as the department's goals that are reflected in the City's FY2024 Budget.

| Status of FY2023 Goals | | |
|---|--------------|---|
| Goals | Status | Strategic Priority Area |
| Expand our firefighting and special operations training program with neighboring departments with the goal of conducting multi-jurisdictional training once per month on average. | 75% Complete | Quality Customer Service and Delivery of City Services |
| Advance the Station #35 renovation project by selecting a design firm, going to bid for a construction firm, selecting a construction firm, and beginning construction. | 75% Complete | Capital and Infrastructure Investments and Improvements |
| Design, finalize the specifications, and determine pricing for a replacement fire suppression vehicle. Collaborate with City staff to complete the procurement process. | 90% Complete | Quality Customer Service and Delivery of City Services |
| Work with Council and City staff to research, develop, and implement impact fees for healthcare facilities. | 75% Complete | Fiscal Stability and Management |

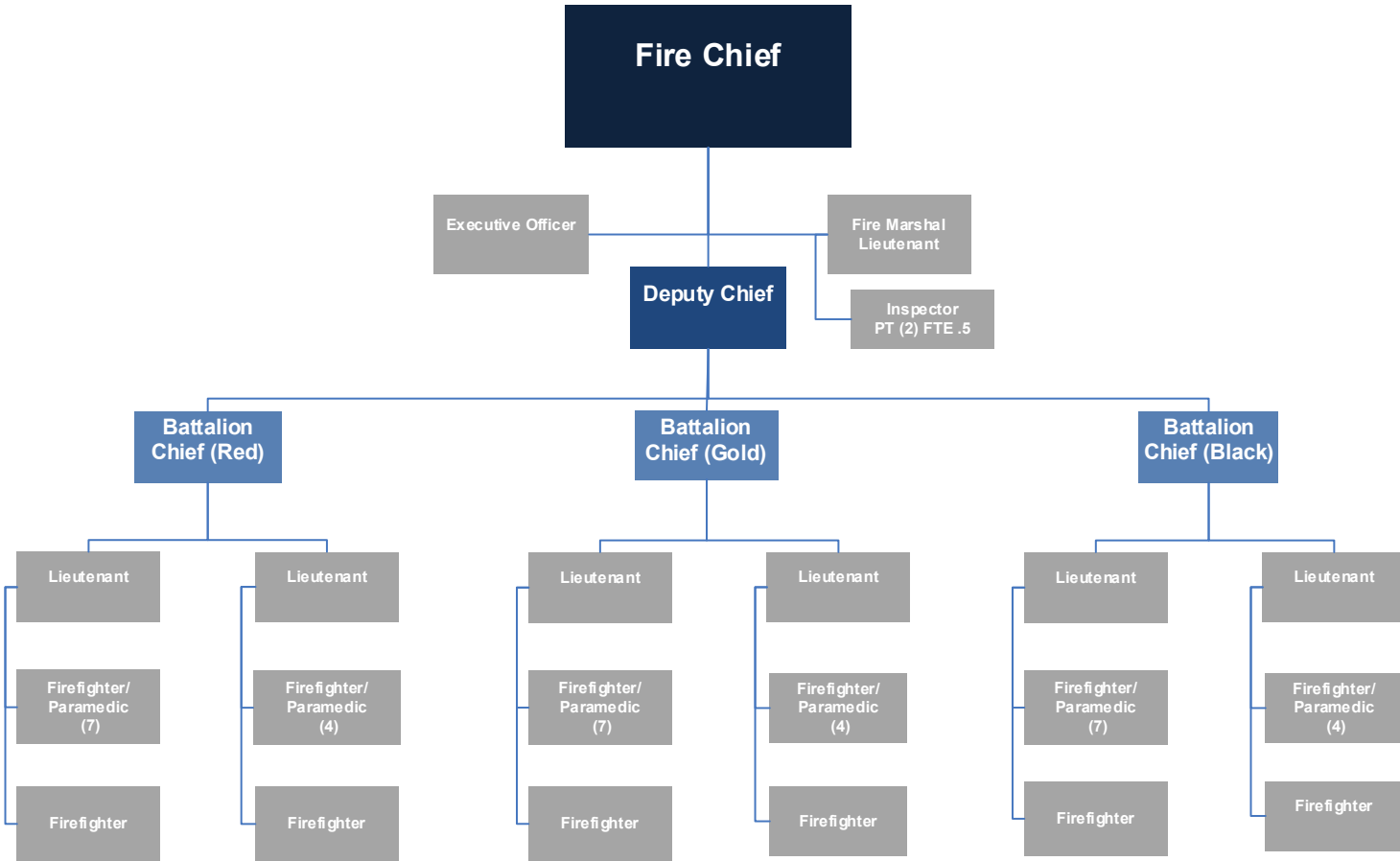
| FY2024 Goals and Objectives | |
|--|---|
| Goals | Strategic Priority Area |
| Provide training to newly appointed special operations team members through OSFM or other applicable training for their specific disciplines (hazmat, technical rescue, dive, and fire investigation). A combined 15 classes will be attended in 2024. | Workforce Development |
| Begin construction of Station 35 while ensuring the station stays operational. Complete Phase One and most of Phase 2 (of the three phase project) in 2024. | Capital and Infrastructure Investments and Improvements |
| Work with District 64 to expand the public education program to bring back classroom fire safety education with multiple grade levels at each of the six D64 schools. | Community Outreach and Development |

Department Performance Measures

| Performance Measures | | | | |
|--|--------|--------|---------|--------|
| | FY2020 | FY2021 | SY2021* | FY2022 |
| City Strategic Priority: Quality Customer Service & Delivery of City Services | | | | |
| Total Incidents | 4,788 | 4,688 | 3,670 | 6,077 |
| Concurrent Incidents | 1,567 | 1,493 | 1,392 | 3,543 |
| Average Response Times (sec.) | 270 | 266 | 270 | 254 |
| Fire Inspections | 1,314 | 1,430 | 665 | 910 |
| Plan Reviews | 325 | 361 | 250 | 389 |

Department Expenditures by Type

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|----------------------------|--------------------|--------------------|-----------------------------|---------------------|---------------------|
| Personnel Services | \$ 3,807,089 | \$ 6,547,339 | \$ 6,992,257 | \$ 6,681,510 | \$ 7,524,804 |
| Contractual Services | 1,957,393 | 3,260,001 | 2,784,435 | 2,993,370 | 3,834,257 |
| Supplies and Materials | 41,673 | 91,628 | 105,372 | 105,372 | 112,000 |
| Total Expenditures | | | | | |
| General Fund - Fire | \$5,806,155 | \$9,898,968 | \$9,882,064 | \$9,780,252 | \$11,471,061 |



City of Park Ridge
Fiscal Year 2024 Budget
General Fund - Fire - Expenditures

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|----------------------------------|------------------|---------------|-----------------------------|---------------------|------------------|
| Fire Administration | | | | | |
| <i>Personnel Services</i> | | | | | |
| Regular Salaries | \$ 273,849 | \$ 406,242 | \$ 426,570 | \$ 429,622 | \$ 486,269 |
| Employee Benefits - PPO | - | 43,446 | 50,372 | 48,782 | 54,894 |
| Employee Benefits - Life | - | 260 | 602 | 286 | 316 |
| Employee Benefits - Dental | - | 2,200 | 2,439 | 2,393 | 2,537 |
| PSEBA | 23,359 | 31,621 | 30,000 | 28,036 | 30,000 |
| PEHP Contributions | - | 69,765 | 75,000 | 75,000 | 75,000 |
| <i>Contractual Services</i> | | | | | |
| Building Maintenance | 12,444 | 20,049 | 27,000 | 27,000 | 25,000 |
| Training | - | - | - | - | - |
| Membership Dues | 637 | 5,616 | 7,000 | 6,500 | 7,000 |
| General Contractual Services | 289,690 | 452,056 | 508,450 | 508,450 | 526,000 |
| Software Support & Licensing | - | - | - | - | 20,150 |
| Pension Payments | 1,604,368 | 2,687,602 | 2,137,485 | 2,093,070 | 2,809,707 |
| Natural Gas | 5,238 | 9,666 | 7,000 | 6,000 | 8,000 |
| <i>Supplies and Materials</i> | | | | | |
| Materials | 17,547 | 27,734 | 30,000 | 30,000 | 30,000 |
| <i>Capital Outlay</i> | | | | | |
| Building/Building Improvements | - | - | - | - | - |
| Fire Prevention | | | | | |
| <i>Personnel Services</i> | | | | | |
| Regular Salaries | 83,788 | 126,532 | 130,569 | 136,238 | 143,486 |
| Overtime | 13,589 | 33,066 | 30,000 | 36,000 | 39,400 |
| Employee Benefits - PPO | - | 23,383 | 25,186 | 24,391 | 25,539 |
| Employee Benefits - Life | - | 107 | 55 | 129 | 133 |
| Employee Benefits - Dental | - | 1,100 | 1,219 | 1,197 | 1,268 |
| <i>Contractual Services</i> | | | | | |
| General Contractual Services | 1,346 | 1,346 | 1,500 | 1,400 | 2,000 |
| <i>Supplies and Materials</i> | | | | | |
| Materials | 1,709 | 8,347 | 10,000 | 10,000 | 10,000 |
| Emergency Response | | | | | |
| <i>Personnel Services</i> | | | | | |
| Regular Salaries | 3,102,786 | 4,660,601 | 5,090,617 | 4,730,819 | 5,424,845 |
| Overtime | 271,464 | 392,420 | 300,000 | 375,000 | 325,000 |
| Employee Benefits - PPO | - | 533,819 | 583,656 | 552,358 | 628,255 |
| Employee Benefits - HMO | - | 154,201 | 165,086 | 160,897 | 187,330 |
| Employee Benefits - Life | - | 3,992 | 2,895 | 4,233 | 4,995 |
| Employee Benefits - Dental | - | 35,890 | 38,129 | 35,767 | 40,537 |
| Uniforms | 18,888 | 19,979 | 29,862 | 29,862 | 30,000 |
| PPE Turnout Gear | 19,366 | 8,717 | 10,000 | 10,500 | 25,000 |
| <i>Contractual Services</i> | | | | | |
| Squad Emergency Equipment Repair | - | 1,440 | 2,000 | 1,950 | 2,000 |
| Training | 29,459 | 29,061 | 35,000 | 35,000 | 60,000 |

City of Park Ridge
Fiscal Year 2024 Budget
General Fund - Fire - Expenditures

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|-------------------------------|---------------------|---------------------|-----------------------------|---------------------|----------------------|
| General Contractual Services | 14,211 | 53,166 | 59,000 | 59,000 | 24,400 |
| Ambulance Billing Expenses | - | - | - | 255,000 | 350,000 |
| <i>Supplies and Materials</i> | | | | | |
| Materials | 20,581 | 53,972 | 63,372 | 63,372 | 70,000 |
| Equipment Maintenance | 1,835 | 1,574 | 2,000 | 2,000 | 2,000 |
| <i>Capital Outlay</i> | | | | | |
| Machinery and Equipment | - | - | - | - | - |
| Total Expenditures - | | | | | |
| General Fund - Fire | \$ 5,806,154 | \$ 9,898,968 | \$ 9,882,064 | \$ 9,780,252 | \$ 11,471,061 |

City of Park Ridge
Fiscal Year 2024 Budget
Salary Detail - Fire Department

| Job title | Home Department/Code | Current Wage |
|----------------------------|--|----------------------------|
| Deputy Fire Chief | 212021 - Fire Administration | \$ 155,015 |
| Executive Officer | 212021 - Fire Administration | 105,848 |
| Fire Chief | 212021 - Fire Administration | 169,030 |
| Lieutenant | 212022 - Fire Prevention | 130,568 |
| Battalion Chief (3) | 212023 - Fire Emergency Response | 413,408 |
| Firefighter (5) | 212023 - Fire Emergency Response | 516,825 |
| Firefighter/Paramedic (33) | 212023 - Fire Emergency Response | 3,280,118 |
| Lieutenant (6) | 212023 - Fire Emergency Response | 720,651 |
| | | <u>5,491,463</u> |
| | Merit Pool/Union Contracts/Adjustments | 548,636 |
| | | <u>\$ 6,040,099</u> |

| Salaries by Department | |
|----------------------------------|----------------------------|
| 212021 - Fire Administration | 486,269 |
| 212022 - Fire Prevention | 143,486 |
| 212023 - Fire Emergency Response | 5,410,345 |
| Total Fire | <u>\$ 6,040,100</u> |

| Stipends by Department | |
|----------------------------------|------------------|
| 212023 - Fire Emergency Response | \$ 14,500 |
| | <u>\$ 14,500</u> |

City of Park Ridge
Fiscal Year 2024 Budget
General Fund - Public Works Department

The Public Works Department provides services including traffic control, street lighting, snow removal, public ways maintenance, sewer and storm drainage, water supply and distribution, and solid waste collection and disposal. Public Works is responsible for equipment, maintenance, and all engineering services, including the preparation of construction plans and on-site supervision of all public construction projects. Divisions within the Public Works Department are Engineering, Forestry, Grounds Maintenance, Sewer/Water, Streets, Water Supply, and Vehicle Maintenance.

Strategic Goals

Below is the status of the Public Works Department's FY2023 goals, as well as the department's goals that are reflected in the City's FY2024 Budget.

| Status of FY2023 Goals | | |
|---|---------------------|---|
| Goals | Status | Strategic Priority Area |
| GIS Integration and Advancement <i>(digitize projects and inventory, agency compliance and mandates, improve accuracy and accessibility of data)</i> | 75% Complete | Technology Enhancements, Use, and Effectiveness |
| Seek and Apply for Grants for Green Infrastructure Projects or Projects that Contain Green Design Options | 60% Complete | Capital and Infrastructure Investments and Improvements |
| Prepare Analysis and Submit Application for Roadway Improvement Funding Alternatives | 30% Complete | Capital and Infrastructure Investments and Improvements |
| Complete Design on Current Project from Stormwater Master Plan; Proceed with Flood Reduction Recommendations | 90% Complete | Capital and Infrastructure Investments and Improvements |

| FY2024 Goals and Objectives | |
|---|---|
| Goals | Strategic Priority Area |
| Development of Long-Term Funding Plan - Based on Facilities Condition Assessment Analysis | Fiscal Stability and Management |
| Design, Implement, and Maintain Various Mapping Tools - Capital Project Map Viewer, Lead Service Line Replacement Inventory, Resident Permit Parking Map, Capital Project Integration and Scheduling Tool, Banner Map / Change-Out Schedule, Record Drawing Layer Implementation, and Forestry Information News Webpage | Technology Enhancements, Use, and Effectiveness |
| Roadway and Public Improvements and Grant Applications - Surface Transportation Program and Safe Routes to School Grant Applications, Salt Dome Construction, Water Tower Improvement Planning, Pavement Life Extension Programs | Capital and Infrastructure Investments and Improvements |
| Green Initiatives and Flood Reduction - Green Alley Program Implementation, Green Infrastructure Grant Applications, Agency Reporting and Maintenance of Stormwater Projects, Energy Efficiency Grant Voucher, and coordination with MWRD for Prairie Farmer's Creek / Dempster Storm Sewer Project | Capital and Infrastructure Investments and Improvements |

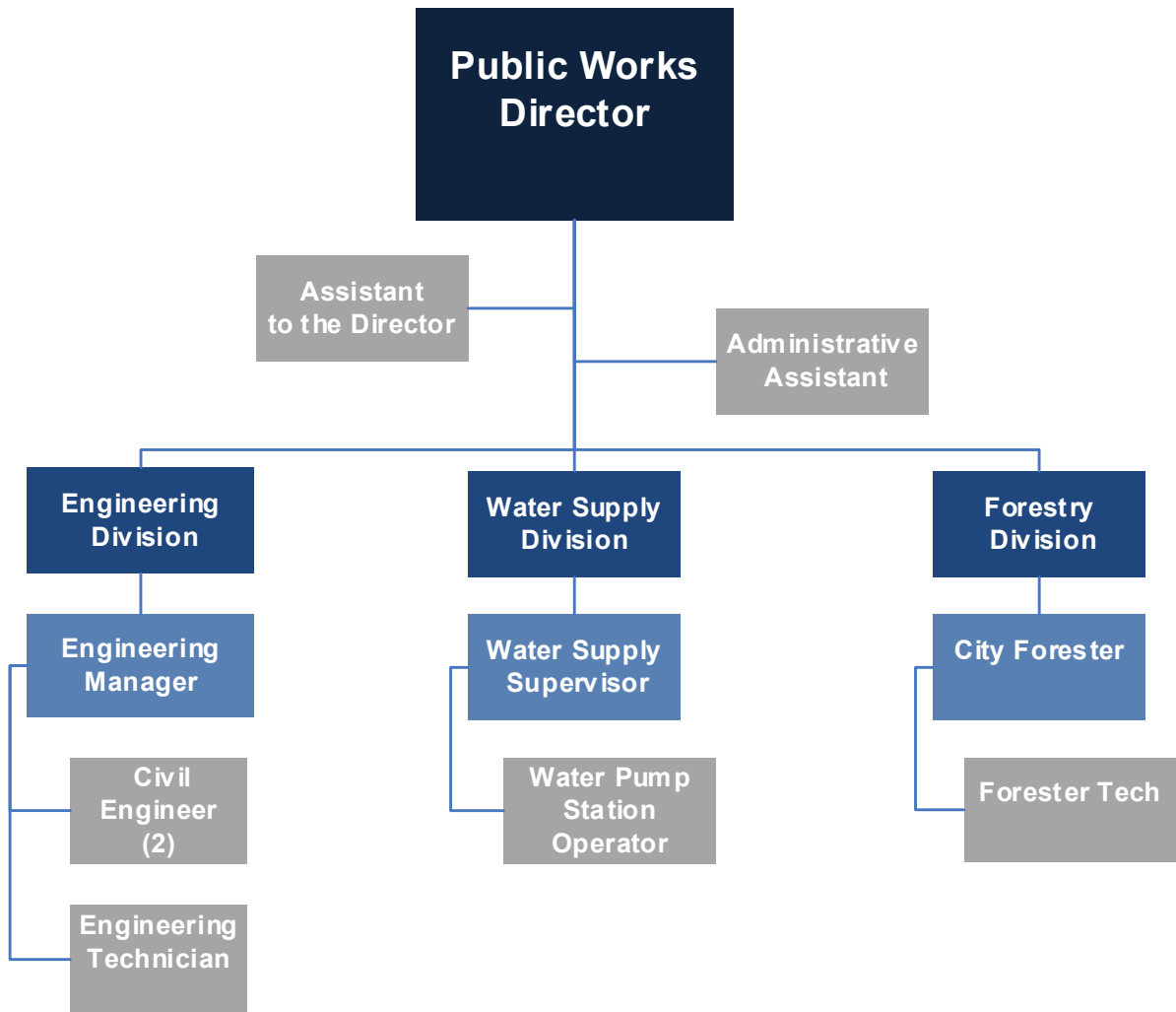
City of Park Ridge
Fiscal Year 2024 Budget
General Fund - Public Works Department

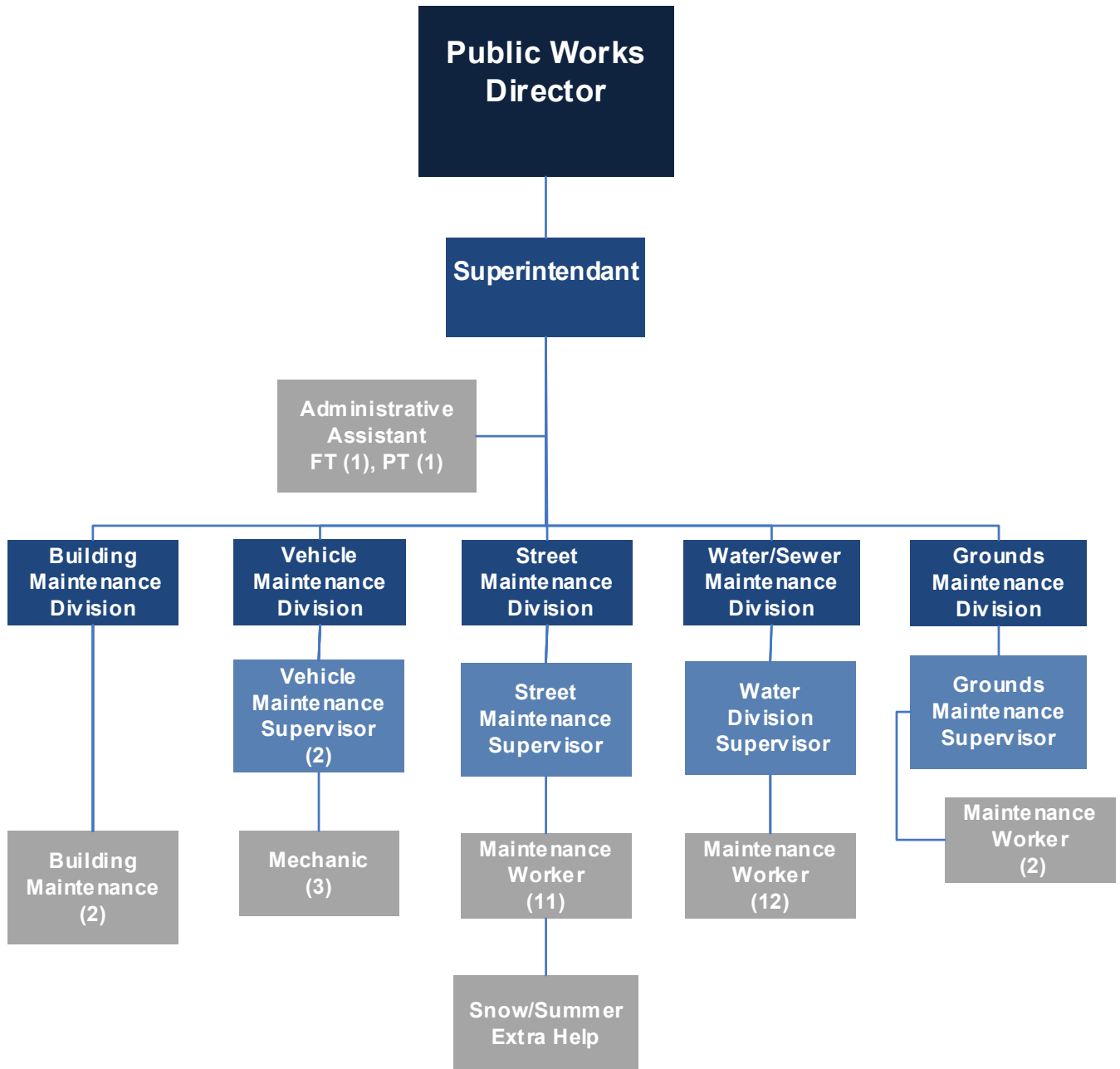
Department Performance Measures

| Performance Measures | | | | |
|---|--------|--------|---------|---------|
| | FY2020 | FY2021 | SY2021* | FY2022 |
| City Strategic Priority: Capital and Infrastructure Investments and Improvements | | | | |
| Water Main Breaks & Service Leaks | 66 | 106 | 66 | 87 |
| Sewer Flushing <i>(Linear Feet)</i> | 38,353 | 64,563 | 83,545 | 219,722 |
| Catch Basin & Inlets Cleaning | 1,294 | 540 | 962 | 861 |
| Tree Removals | 497 | 497 | 458 | 407 |
| Tree Plantings | 592 | 549 | 200 | 508 |
| Water Meter & MIU Installation | 71 | 44 | 36 | 81 |
| Alley Grading <i>(Linear Feet)</i> | 35,007 | 42,250 | 18,006 | 37,755 |
| Parking Meter Repairs & Collections <i>(Man Hour)</i> | 495 | 366.5 | 217 | 437 |
| City Strategic Priority: Quality Customer Service and Delivery of City Services | | | | |
| Snow & Ice Removal <i>(Man Hours)</i> | 647 | 3,375 | 162.25 | 3,292 |
| Salt Used <i>(Tons)</i> | 1,852 | 2,249 | 100 | 2,650 |
| Water Meter Readings & Service Calls | 2,033 | 1,349 | 725 | 1,030 |
| Street Sweeping <i>(Curb Mile)</i> | 3,388 | 5,301 | 4333 | 5,174 |
| JULIE Locates | 9,151 | 8,924 | 5474 | 9,250 |

Department Expenditures by Type

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|------------------------------------|--------------------|--------------------|-----------------------------|---------------------|--------------------|
| Personnel Services | \$ 1,907,138 | \$ 3,379,326 | \$ 3,668,458 | \$ 3,392,036 | \$ 3,801,751 |
| Contractual Services | 1,001,301 | 1,683,434 | 2,184,504 | 1,925,491 | 1,874,300 |
| Supplies and Materials | 508,571 | 1,027,359 | 1,101,000 | 1,085,390 | 1,122,000 |
| Other | - | 5,792 | 22,000 | - | - |
| Transfers | - | 987,210 | - | - | - |
| Total Expenditures | | | | | |
| General Fund - Public Works | \$3,417,010 | \$7,083,121 | \$6,975,962 | \$6,402,917 | \$6,798,051 |





General Fund - Public Works - Expenditures

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|------------------------------------|------------------|------------------|-----------------------------|---------------------|------------------|
| Public Works Administration | | | | | |
| <i>Personnel Services</i> | | | | | |
| Regular Salaries | \$ 225,328 | \$ 369,595 | \$ 369,802 | \$ 319,288 | \$ 360,332 |
| Employee Benefits - PPO | - | 40,148 | 58,869 | 61,626 | 60,866 |
| Employee Benefits - HMO | - | 8,721 | 13,288 | - | - |
| Employee Benefits - Life | - | 296 | 489 | 264 | 298 |
| Employee Benefits - Dental | - | 2,589 | 3,532 | 2,860 | 3,163 |
| <i>Contractual Services</i> | | | | | |
| Training | 682 | 6,677 | 6,000 | 1,200 | 6,000 |
| Membership Dues | 1,320 | 1,915 | 4,000 | 3,200 | 4,000 |
| General Contractual Services | 55 | - | 1,000 | - | 1,000 |
| <i>Supplies and Materials</i> | | | | | |
| Materials | 1,328 | 2,942 | 4,000 | 1,500 | 4,000 |
| Engineering | | | | | |
| <i>Personnel Services</i> | | | | | |
| Regular Salaries | 229,071 | 316,227 | 317,650 | 242,718 | 406,581 |
| Overtime | - | 420 | 1,000 | 500 | 1,000 |
| Employee Benefits - PPO | - | 17,522 | 42,180 | 24,391 | 25,539 |
| Employee Benefits - HMO | - | 13,630 | 6,912 | 23,156 | 48,535 |
| Employee Benefits - Life | - | 274 | 478 | 214 | 364 |
| Employee Benefits - Dental | - | 1,681 | 2,313 | 2,517 | 4,184 |
| <i>Contractual Services</i> | | | | | |
| General Contractual Services | 76,410 | 299,040 | 362,148 | 275,000 | 145,000 |
| <i>Supplies and Materials</i> | | | | | |
| Materials | 228 | 326 | 2,000 | 300 | 1,000 |
| Traffic Control | | | | | |
| <i>Contractual Services</i> | | | | | |
| General Contractual Services | 116,070 | 92,694 | 180,306 | 180,306 | 145,000 |
| <i>Supplies and Materials</i> | | | | | |
| Materials | 16,070 | 25,212 | 30,000 | 25,000 | 30,000 |
| Street Lighting | | | | | |
| <i>Contractual Services</i> | | | | | |
| Electrical Equipment Maintenance | 15,800 | 49,145 | 58,000 | 58,000 | 75,000 |
| Electricity | 113,064 | 173,880 | 200,000 | 180,000 | 210,000 |
| Snow and Storm Control | | | | | |
| <i>Personnel Services</i> | | | | | |
| Extra Help | - | - | 10,000 | 2,000 | 7,500 |
| Overtime | 15,749 | 194,383 | 190,000 | 190,000 | 185,000 |

General Fund - Public Works - Expenditures

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|-------------------------------|------------------|------------------|-----------------------------|---------------------|------------------|
| <i>Contractual Services</i> | | | | | |
| General Contractual Services | - | 2,775 | 3,500 | 2,775 | 3,500 |
| <i>Supplies and Materials</i> | | | | | |
| Snow Removal Supplies | 27,583 | 172,682 | 210,000 | 210,000 | 220,000 |
| Street Maintenance | | | | | |
| <i>Personnel Services</i> | | | | | |
| Regular Salaries | 791,398 | 1,038,436 | 1,114,601 | 1,085,085 | 1,147,940 |
| Extra Help | 5,610 | - | 6,000 | 6,000 | 6,000 |
| Employee Benefits - PPO | - | 74,372 | 101,103 | 77,515 | 76,927 |
| Employee Benefits - HMO | - | 94,454 | 98,580 | 100,543 | 113,502 |
| Employee Benefits - Life | - | 888 | 1,059 | 955 | 1,062 |
| Employee Benefits - Dental | - | 9,412 | 10,878 | 9,832 | 10,422 |
| Uniforms | 6,298 | 14,305 | 18,000 | 18,000 | 18,000 |
| <i>Contractual Services</i> | | | | | |
| Striping | 20,631 | 34,360 | 40,000 | 40,000 | 59,300 |
| General Contractual Services | 2,931 | 1,357 | 18,600 | 8,000 | 4,000 |
| <i>Supplies and Materials</i> | | | | | |
| Materials | 73,017 | 110,506 | 112,000 | 112,000 | 115,000 |
| Sidewalk Maintenance | | | | | |
| <i>Supplies and Materials</i> | | | | | |
| Materials | - | 800 | 3,000 | 2,000 | 3,000 |

General Fund - Public Works - Expenditures

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|---------------------------------------|------------------|------------------|-----------------------------|---------------------|------------------|
| Parking | | | | | |
| <i>Contractual Services</i> | | | | | |
| Building Maintenance - Dee Road Depot | - | 14,195 | 19,000 | 15,000 | 20,000 |
| Real Property Rental | - | (2,157) | 10,500 | 3,500 | 12,000 |
| Bank Service Charges | - | 1,960 | 3,200 | 3,350 | 3,500 |
| General Contractual Services | - | 95,659 | 58,000 | 58,000 | 60,000 |
| Contractual Services - Property Tax | - | 28,392 | 28,250 | 28,250 | 30,000 |
| Electricity | - | 6,205 | 6,000 | 5,500 | 6,000 |
| <i>Supplies and Materials</i> | | | | | |
| Materials | - | 4,340 | 10,000 | 3,590 | 6,000 |
| <i>Other</i> | | | | | |
| Citation Fees | - | 5,792 | 22,000 | - | - |
| <i>Transfers</i> | - | 987,210 | - | - | - |
| City Building Maintenance | | | | | |
| <i>Personnel Services</i> | | | | | |
| Regular Salaries | 103,194 | 159,841 | 174,227 | 165,201 | 178,440 |
| Employee Benefits - PPO | - | 46,766 | 50,372 | 48,782 | 51,078 |
| Employee Benefits - Life | - | 135 | 138 | 146 | 165 |
| Employee Benefits - Dental | - | 2,200 | 2,440 | 2,393 | 2,537 |
| <i>Contractual Services</i> | | | | | |
| Building Maintenance | 128,061 | 190,547 | 200,000 | 175,000 | 200,000 |
| Natural Gas | 22,753 | 57,551 | 40,000 | 35,000 | 40,000 |
| Electricity | 3,974 | 5,558 | 10,000 | 7,500 | 10,000 |
| General Contractual Services | - | - | 50,000 | 50,000 | - |
| <i>Supplies and Materials</i> | | | | | |
| Materials | 18,416 | 48,631 | 40,000 | 40,000 | 45,000 |

General Fund - Public Works - Expenditures

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|-------------------------------|------------------|------------------|-----------------------------|---------------------|------------------|
| Forestry | | | | | |
| <i>Personnel Services</i> | | | | | |
| Regular Salaries | 99,069 | 137,645 | 152,395 | 136,477 | 159,549 |
| Employee Benefits - PPO | - | 12,576 | 16,995 | 9,578 | 8,616 |
| Employee Benefits - HMO | - | 4,517 | - | 5,942 | 7,235 |
| Employee Benefits - Life | - | 116 | 197 | 120 | 148 |
| Employee Benefits - Dental | - | 855 | 730 | 628 | 758 |
| <i>Contractual Services</i> | | | | | |
| Tree Trimming | 44,870 | 102,010 | 214,225 | 211,910 | 215,000 |
| Tree Removal | 182,880 | 162,363 | 240,000 | 195,000 | 230,000 |
| Emergency T and M | 73,867 | 100,069 | 105,775 | 85,000 | 110,000 |
| Tree Spraying | 62,994 | 77,048 | 95,000 | 70,000 | 65,000 |
| General Contractual Services | 4,162 | 16,867 | 18,000 | 14,000 | 30,000 |
| <i>Supplies and Materials</i> | | | | | |
| Materials | 1,798 | 1,268 | 2,000 | 2,000 | 2,000 |
| Materials - Reforestration | 128,656 | 139,427 | 140,000 | 132,000 | 130,000 |
| Grounds Maintenance | | | | | |
| <i>Personnel Services</i> | | | | | |
| Regular Salaries | 143,289 | 201,492 | 226,612 | 205,787 | 242,517 |
| Extra Help | - | 11,368 | 13,000 | 13,000 | 13,000 |
| Employee Benefits - PPO | - | 46,387 | 49,964 | 48,387 | 50,664 |
| Employee Benefits - Life | - | 170 | 207 | 191 | 225 |
| Employee Benefits - Dental | - | 2,425 | 2,467 | 2,420 | 2,565 |
| Uniforms | - | - | 3,000 | 3,000 | 3,000 |
| <i>Contractual Services</i> | | | | | |
| General Contractual Services | 101,897 | 80,792 | 90,000 | 90,000 | 90,000 |
| <i>Supplies and Materials</i> | | | | | |
| Gas for Gas Lights | 8,607 | 18,800 | 15,000 | 12,000 | 15,000 |
| Gas Light Maintenance | 1,034 | 4,147 | 6,000 | 5,000 | 6,000 |
| Materials | 10,876 | 41,717 | 40,000 | 35,000 | 40,000 |

General Fund - Public Works - Expenditures

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|------------------------------------|---------------------|---------------------|-----------------------------|---------------------|---------------------|
| Vehicle Maintenance | | | | | |
| <i>Personnel Services</i> | | | | | |
| Regular Salaries | 287,180 | 445,645 | 472,237 | 466,894 | 492,579 |
| Overtime | 953 | 3,887 | 20,000 | 20,000 | 20,000 |
| Employee Benefits - PPO | - | 78,448 | 84,497 | 65,434 | 60,142 |
| Employee Benefits - HMO | - | 18,428 | 19,729 | 19,419 | 20,650 |
| Employee Benefits - Life | - | 378 | 466 | 412 | 456 |
| Employee Benefits - Dental | - | 5,105 | 4,051 | 4,361 | 4,212 |
| Uniforms | - | 3,589 | 8,000 | 6,000 | 6,000 |
| <i>Contractual Services</i> | | | | | |
| Insurance Claims | 5,052 | 30,200 | 50,000 | 35,000 | 10,000 |
| General Contractual Services | 23,828 | 54,335 | 73,000 | 95,000 | 90,000 |
| <i>Supplies and Materials</i> | | | | | |
| Materials | 90,044 | 182,463 | 167,000 | 180,000 | 180,000 |
| Auto Petroleum Products | 117,817 | 264,156 | 300,000 | 300,000 | 300,000 |
| Tires | 13,097 | 9,942 | 20,000 | 25,000 | 25,000 |
| Total Expenditures - | | | | | |
| General Fund - Public Works | \$ 3,417,010 | \$ 7,083,120 | \$ 6,975,963 | \$ 6,402,917 | \$ 6,798,051 |

City of Park Ridge
Fiscal Year 2024 Budget
Salary Detail - Public Works

| Job title | Home Department/Code | Current Wage |
|------------------------------------|--|----------------------------|
| Administrative Assistant (2) | 303011 - Public Works Administration | \$ 99,094 |
| Administrative Assistant Part-time | 303011 - Public Works Administration | 25,740 |
| Assistant to Public Works Director | 303011 - Public Works Administration | 60,449 |
| Public Works Director | 303011 - Public Works Administration | 146,475 |
| City Engineer | 303012 - Public Works Engineering | 130,459 |
| Civil Engineer | 303012 - Public Works Engineering | 80,808 |
| Engineering Design Technician | 303012 - Public Works Engineering | 64,680 |
| Senior Civil Engineer | 303012 - Public Works Engineering | 96,751 |
| Maintenance Worker (11) | 303024 - Streets | 855,780 |
| Public Works Superintendent | 303024 - Streets | 126,591 |
| Public Works Supervisor | 303024 - Streets | 97,412 |
| Building Maintenance Person (2) | 303062 - Public Works Building Maintenance | 165,293 |
| City Forester | 303071 - Public Works Forestry | 89,899 |
| Urban Forester | 303071 - Public Works Forestry | 60,696 |
| Maintenance Worker (2) | 303072 - Public Works Grounds Maintenance | 126,232 |
| Public Works Supervisor | 303072 - Public Works Grounds Maintenance | 96,131 |
| Mechanic (3) | 316020 - Public Works Vehicle Maintenance | 264,579 |
| Public Works Supervisor | 316020 - Public Works Vehicle Maintenance | 106,320 |
| Public Works Supervisor - Foreman | 316020 - Public Works Vehicle Maintenance | 93,893 |
| | | <u>2,787,282</u> |
| | Merit Pool/Union Contracts/Adjustments | 200,656 |
| | | <u><u>\$ 2,987,938</u></u> |

| Salaries by Department | |
|--|----------------------------|
| 303011 - Public Works Administration | 360,332 |
| 303012 - Public Works Engineering | 406,581 |
| 303024 - Streets | 1,147,940 |
| 303062 - Public Works Building Maintenance | 178,440 |
| 303071 - Public Works Forestry | 159,549 |
| 303072 - Public Works Grounds Maintenance | 242,517 |
| 316020 - Public Works Vehicle Maintenance | 492,579 |
| Total Public Works - General Fund | <u><u>\$ 2,987,938</u></u> |

General Fund - Community Preservation and Development

The Community Preservation and Development Department ("CP&D") provides overall program administration and coordination for all long range community planning, zoning and land use, building and construction activities, property transfers and environmental health and nuisance control programs. Divisions within the CP&D Department include Building Safety (enforcement of the City-adopted building codes), Planning (enforcement of the City's land use policies and regulations), Zoning (compliance enforcement with zoning code), Environmental Health (enforcement of food code, inspection of food establishments, animal and nuisance control), and Economic Development (business retention and recruitment, liaison with economic development consultant and civic organizations).

Strategic Goals

Below is the status of Administration's FY2023 goals, as well as the department's goals that are reflected in the City's FY2024 Budget.

| Status of FY2023 Goals | | |
|--|--------------|---|
| Goals | Status | Strategic Priority Area |
| Move Health & Environmental Division operations from paper-based to all-digital using upgraded Tyler EnerGov software. | 75% Complete | Technology Enhancements, Use and Effectiveness |
| Complete update of City's Comprehensive Plan. | 40% Complete | Community Outreach and Engagement |
| Evaluate permit fees and applicant expenses as part of ICC 2021 code update. | 50% Complete | Fiscal Stability and Management |
| Complete security hardening upgrades to City Hall and all public-facing facilities. | 50% Complete | Capital and Infrastructure Investments and Improvements |

| FY2024 Goals and Objectives | |
|--|---|
| Goals | Strategic Priority Area |
| Maximize public parking facilities by assessing the need and conducting a parking management plan for Uptown. | Capital and Infrastructure Investments and Improvements |
| Move Health & Environmental Division operations from paper-based to all-digital using upgraded Tyler EnerGov software. Improve existing electronic processes in EnerGov permitting and inspections to be more customer-friendly. | Fiscal Stability and Management |
| Update the Comprehensive Plan expanding to new districts beyond Uptown. | Community Outreach and Engagement |
| Develop and implement approaches to improve economic development to proactively improve the city's effectiveness in attracting and retaining desired commercial businesses. | Community Outreach and Engagement |

General Fund - Community Preservation and Development

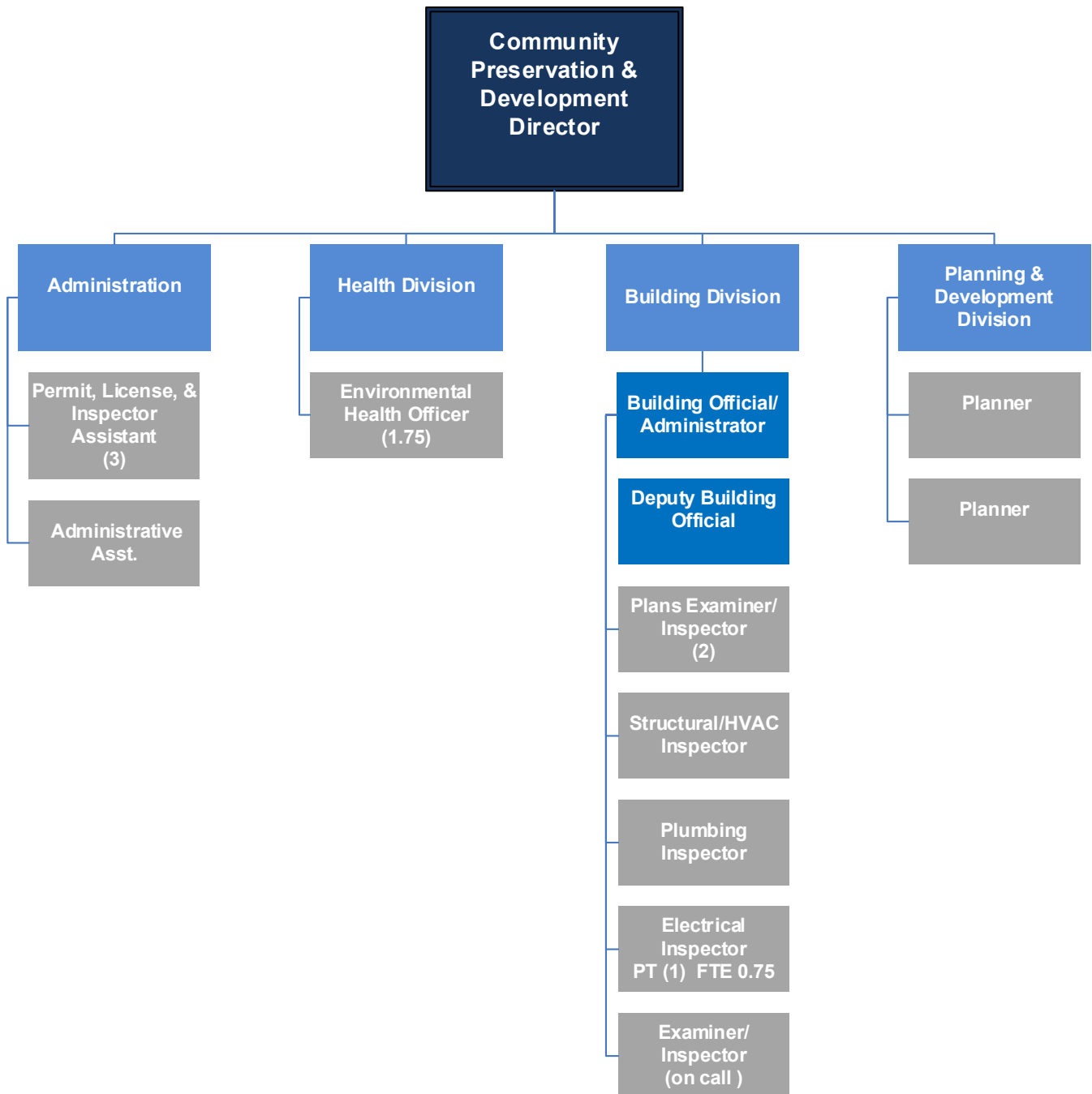
Department Performance Measures

| Performance Measures | | | | |
|--|--------|--------|--------|--------|
| | FY2020 | FY2021 | SY2021 | FY2022 |
| City Strategic Priority: Quality Customer Service & Delivery of City Services | | | | |
| Permit Applications | 2,860 | 2,982 | 2,886 | 3,707 |
| Permits Issued | 2,260 | 2,640 | 2,265 | 2,956 |
| Contractor Registrations Issued | 1,210 | 1,454 | 1,420 | 1,412 |
| Building Inspections | 6,336 | 6,708 | 6,992 | 6,949 |
| Plan Reviews | 6,521 | 7,048 | 7,014 | 6,782 |
| Health Inspections | 546 | 679 | 710 | 793 |
| Health Complaint Cases | 302 | 276 | 201 | 221 |
| Property Maintenance Cases | 42 | 47 | 75 | 29 |
| Zoning Complaint Cases | 62 | 54 | 125 | 52 |
| Construction Complaint Cases | 123 | 182 | 111 | 67 |
| Planning & Zoning Commission Cases | 20 | 14 | 26 | 25 |
| Zoning Board of Appeals Cases | 18 | 13 | 29 | 27 |
| Appearance Commission Cases | 71 | 89 | 98 | 79 |
| Business Licenses Issued | 1,359 | 1,640 | 1,465 | 1,537 |

Department Expenditures by Type

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|--------------------------------------|------------------|--------------------|-----------------------------|---------------------|--------------------|
| Personnel Services | \$ 630,244 | \$ 1,181,322 | \$ 1,358,459 | \$ 1,253,537 | \$ 1,427,325 |
| Contractual Services | 108,445 | 141,301 | 172,750 | 177,700 | 311,500 |
| Supplies and Materials | 6,247 | 10,891 | 10,000 | 13,000 | 15,000 |
| Total Expenditures | | | | | |
| General Fund - Administration | \$744,936 | \$1,333,514 | \$1,541,209 | \$1,444,237 | \$1,753,825 |

General Fund – Community Preservation & Development



General Fund - Community Preservation and Development - Expenditures

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|---|--------------------------|--------------------------|--------------------------------------|-----------------------------|--------------------------|
| <i>Personnel Services</i> | | | | | |
| Regular Wages | \$ 623,682 | \$ 1,003,686 | \$ 1,146,080 | \$ 1,072,628 | \$ 1,209,595 |
| Extra Help | - | - | - | - | 6,879 |
| Overtime | 6,562 | 17,123 | 13,500 | 14,000 | 8,000 |
| Employee Benefits - PPO | - | 128,282 | 161,924 | 132,422 | 142,646 |
| Employee Benefits - HMO | - | 24,885 | 26,641 | 26,223 | 49,616 |
| Employee Benefits - Life | - | 803 | 1,529 | 833 | 974 |
| Employee Benefits - Dental | - | 6,544 | 8,285 | 6,931 | 8,615 |
| Uniforms | - | - | 500 | 500 | 1,000 |
| <i>Contractual Services</i> | | | | | |
| Training | 1,666 | 34,274 | 40,000 | 40,000 | 40,000 |
| Membership Dues | 2,609 | 3,207 | 5,000 | 5,000 | 5,000 |
| Pest Control | 825 | - | 2,000 | 3,000 | 4,000 |
| General Contractual Services | 103,345 | 103,821 | 125,750 | 129,700 | 262,500 |
| <i>Supplies and Materials</i> | | | | | |
| Materials | 6,247 | 10,891 | 10,000 | 13,000 | 15,000 |
| <i>Capital Outlay</i> | | | | | |
| Machinery and Equipment | - | - | - | - | - |
| Total Expenditures - General Fund - Community Preservation and Development | \$ 744,936 | \$ 1,333,514 | \$ 1,541,209 | \$ 1,444,237 | \$ 1,753,825 |

Salary Detail - Community Preservation and Development

| Job title | Home Department/Code | Current Wage |
|--|--|---------------------|
| Administrative Assistant | 404011 - CP&D Administration | \$ 56,248 |
| Building Administrator | 404011 - CP&D Administration | 111,705 |
| CP&D Director | 404011 - CP&D Administration | 152,811 |
| Environmental Health Officer | 404011 - CP&D Administration | 82,791 |
| Environmental Health Officer Part-time | 404011 - CP&D Administration | 57,138 |
| Permit Inspections Licensing Assistant (2) | 404011 - CP&D Administration | 102,420 |
| Permit Inspections Licensing Assistant Part-time | 404011 - CP&D Administration | 39,600 |
| Planner | 404011 - CP&D Administration | 83,096 |
| Planning Zoning Coordinator | 404011 - CP&D Administration | 77,729 |
| Plans Examiner/Inspector (5) | 404011 - CP&D Administration | 326,229 |
| Plans Examiner/Inspector Part-time (4) | 404011 - CP&D Administration | 49,319 |
| | | <hr/> |
| | | 1,139,086 |
| | Merit Pool/Union Contracts/Adjustments | 70,509 |
| | Total CP&D | \$ 1,209,595 |



Description

The Dempster TIF Fund accounts for the revenue and expenditures related to the Dempster TIF District. Current revenue sources reflected in this fund mainly consist of incremental property taxes. Increment collections will cease as of December 31, 2023. Reserve balances will be retained to complete outstanding projects and for administrative costs associated with TIF activities. Any remaining funds will be returned to the Cook County Treasurer for distribution to the applicable taxing bodies.

City of Park Ridge Fiscal Year
2024 Budget
Dempster TIF Fund

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|--|-------------------|-------------------|-----------------------------|---------------------|-------------------|
| Revenues | | | | | |
| <i>Taxes</i> | | | | | |
| Property Tax Current | \$ 205,182 | \$ 376,096 | \$ 367,000 | \$ 367,000 | \$ - |
| <i>Miscellaneous Revenues</i> | | | | | |
| Interest on Investments | 3 | 2,041 | 12 | 35,000 | - |
| Total Revenues | \$ 205,184 | \$ 378,138 | \$ 367,012 | \$ 402,000 | \$ - |
| Expenditures | | | | | |
| <i>Contractual Services</i> | | | | | |
| General Counsel | 650 | 200 | 1,000 | 3,000 | 3,000 |
| General Contractual Services | - | - | - | - | 677,500 |
| Total Expenditures | \$ 650 | \$ 200 | \$ 1,000 | \$ 3,000 | \$ 680,500 |
| Excess (Deficiency) of Revenues Over Expenditures | 204,534 | 377,938 | 366,012 | 399,000 | (680,500) |
| Other Financing Sources (Uses) | | | | | |
| Transfers In | - | - | - | - | - |
| Transfers Out | - | - | - | - | - |
| Total Other Financing Sources (Uses) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Net Income (Loss) | 204,534 | 377,938 | 366,012 | 399,000 | (680,500) |
| Beginning Fund Balance* | 278,226 | 482,760 | 860,698 | 860,698 | 1,259,698 |
| Ending Fund Balance | \$ 482,760 | \$ 860,698 | \$ 1,226,710 | \$ 1,259,698 | \$ 579,198 |

*SY2021 Ending balance restated in SY2021 ACFR

Description

The Motor Fuel Tax Fund accounts for the revenues and expenditures of the City's portion of the state tax on the sale of motor fuel. This tax is distributed to the City by the State on a per capita basis. Money from this fund, as directed by State law, can be utilized for the construction and maintenance of roads and related items. Annually planned expenditures include funding for street improvements.

This fund also accounts for the revenue, and related spending, associated with the Rebuild Illinois Funds received by the City.

Motor Fuel Tax Fund

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|---|---------------------|---------------------|-----------------------------|---------------------|---------------------|
| Revenues | | | | | |
| <i>Intergovernmental</i> | | | | | |
| State Grant - Rebuild Illinois | \$ 411,680 | \$ 823,360 | \$ - | \$ - | \$ - |
| Motor Fuel Tax | 1,028,083 | 1,539,928 | 1,548,567 | 1,729,220 | 1,781,690 |
| <i>Miscellaneous Revenues</i> | | | | | |
| Interest on Investments | 485 | 37,655 | 19,000 | 112,000 | 82,000 |
| Total Revenues | \$ 1,440,248 | \$ 2,400,943 | \$ 1,567,567 | \$ 1,841,220 | \$ 1,863,690 |
| Expenditures | | | | | |
| <i>Capital Improvements</i> | | | | | |
| Street Repairs | 950,222 | 963,371 | 1,000,000 | 1,098,770 | 2,000,000 |
| Rebuild Illinois - Grant Funded | 513,771 | 846,740 | 982,351 | 930,000 | - |
| Total Expenditures | \$ 1,463,992 | \$ 1,810,111 | \$ 1,982,351 | \$ 2,028,770 | \$ 2,000,000 |
| Excess (Deficiency) of | | | | | |
| Revenues Over Expenditures | (23,744) | 590,831 | (414,784) | (187,550) | (136,310) |
| Other Financing Sources (Uses) | | | | | |
| Transfers In | - | - | - | - | - |
| Transfers Out | - | - | - | - | - |
| Total Other Financing Sources (Uses) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Net Income (Loss) | (23,744) | 590,831 | (414,784) | (187,550) | (136,310) |
| Beginning Fund Balance | 2,971,904 | 2,948,160 | 3,538,991 | 3,538,991 | 3,351,441 |
| Ending Fund Balance | \$ 2,948,160 | \$ 3,538,991 | \$ 3,124,207 | \$ 3,351,441 | \$ 3,215,131 |

Description

The Uptown TIF Fund accounts for the revenue and expenditures related to the Uptown TIF District. Current revenue sources reflected in this fund mainly consist of incremental property taxes.

In 2003, the City entered into Intergovernmental Agreements (IGAs) with the Park Ridge Park District, Maine Township High School District 207 and Park Ridge-Niles Consolidated Community School District 64 which called for payments to each entity based upon the activity within the TIF District. Final IGA payments are due December 2028. Final debt payments for the Uptown TIF development are due in December 2024.

Uptown TIF Fund

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|--|---------------------|---------------------|-----------------------------|---------------------|---------------------|
| Revenues | | | | | |
| <i>Taxes</i> | | | | | |
| Property Tax Current | \$ 1,581,052 | \$ 4,572,479 | \$ 4,550,000 | \$ 4,550,000 | \$ 4,575,000 |
| Property Tax Prior | 1,541 | 76,197 | - | - | - |
| <i>Interest Income</i> | | | | | |
| Interest on Investments | 901 | 80,564 | 42,000 | 300,000 | 1,555,000 |
| Total Revenues | \$ 1,583,494 | \$ 4,729,240 | \$ 4,592,000 | \$ 4,850,000 | \$ 6,130,000 |
| Expenditures | | | | | |
| <i>Contractual Services</i> | | | | | |
| General Contractual Services | 552,490 | 310,603 | 1,208,103 | 1,638,000 | 976,121 |
| General Counsel | 450 | 1,000 | 1,500 | 2,500 | 2,500 |
| Total Expenditures | \$ 552,940 | \$ 311,603 | \$ 1,209,603 | \$ 1,640,500 | \$ 978,621 |
| Excess (Deficiency) of Revenues Over Expenditures | 1,030,554 | 4,417,637 | 3,382,397 | 3,209,500 | 5,151,379 |
| Other Financing Sources (Uses) | | | | | |
| Transfers In | - | - | - | - | - |
| Transfers Out | (3,802,619) | (2,943,788) | (3,186,676) | (3,159,988) | (2,949,864) |
| Total Other Financing Sources (Uses) | (3,802,619) | (2,943,788) | (3,186,676) | (3,159,988) | (2,949,864) |
| Net Income (Loss) | (2,772,064) | 1,473,850 | 195,721 | 49,512 | 2,201,515 |
| Beginning Fund Balance | 7,059,140 | 4,287,076 | 5,760,925 | 5,760,925 | 5,810,437 |
| Ending Fund Balance | \$ 4,287,076 | \$ 5,760,925 | \$ 5,956,647 | \$ 5,810,437 | \$ 8,011,952 |

Description

The Illinois Municipal Retirement Fund (IMRF) is a special revenue fund used to account for property tax revenue levied to fund IMRF pension obligations. Pension payments are remitted to IMRF every month based on actual payroll costs. The City’s calendar year 2024 IMRF rate is 2.75% of covered payroll.

IMRF Fund

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|--|-------------------|-------------------|-----------------------------|---------------------|-------------------|
| Revenues | | | | | |
| <i>Taxes</i> | | | | | |
| Property Tax Current | \$ 325,730 | \$ 511,767 | \$ 245,360 | \$ 228,184 | \$ 130,250 |
| <i>Intergovernmental</i> | | | | | |
| Personal Property Replacement Tax | 30,270 | 94,016 | 52,500 | 72,585 | 54,075 |
| <i>Interest Income</i> | | | | | |
| Interest on Investments | - | 14 | - | 8,300 | 2,500 |
| Total Revenues | \$ 356,000 | \$ 605,797 | \$ 297,860 | \$ 309,069 | \$ 186,825 |
| Expenditures | | | | | |
| <i>Personnel Services</i> | | | | | |
| Pension Payments | 544,430 | 548,388 | 402,264 | 155,811 | 230,211 |
| Pension Payments - Library | - | - | 94,000 | 27,000 | 87,300 |
| Total Expenditures | \$ 544,430 | \$ 548,388 | \$ 496,264 | \$ 182,811 | \$ 317,511 |
| Excess (Deficiency) of Revenues Over Expenditures | (188,430) | 57,409 | (198,404) | 126,258 | (130,686) |
| Other Financing Sources (Uses) | | | | | |
| Transfers In | - | - | - | - | - |
| Contribution from Library | - | - | 94,000 | 27,000 | 87,300 |
| Contribution from Sewer | 23,555 | 35,556 | 23,945 | 23,945 | 13,454 |
| Contribution from Enterprise | 46,182 | 46,442 | 35,786 | 35,786 | 20,184 |
| Contribution from Parking | - | - | - | - | - |
| Transfers Out | - | - | - | - | - |
| Total Other Financing Sources (Uses) | \$ 69,737 | \$ 81,998 | \$ 153,731 | \$ 86,731 | \$ 120,938 |
| Net Income (Loss) | (118,693) | 139,407 | (44,673) | 212,989 | (9,748) |
| Beginning Fund Balance | 167,522 | 48,829 | 188,236 | 188,236 | 401,225 |
| Ending Fund Balance | \$ 48,829 | \$ 188,236 | \$ 143,563 | \$ 401,225 | \$ 391,477 |

Federal Insurance Contributions Act (FICA) Fund

Description

The Federal Insurance Contributions Act (FICA) Fund is a special revenue fund used to account for property tax revenue levied to fund the City's FICA obligations. Payments, including the employee and employer portion, are remitted to the federal government on a bi-weekly basis, based on actual payroll costs.

City of Park Ridge Fiscal
Year 2024 Budget
FICA Fund

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|---|-------------------|-------------------|-----------------------------|---------------------|---------------------|
| Revenues | | | | | |
| <i>Taxes</i> | | | | | |
| Property Tax Current | \$ 354,644 | \$ 860,062 | \$ 669,428 | \$ 622,600 | \$ 702,625 |
| <i>Interest Income</i> | | | | | |
| Interest on Investments | - | 1,038 | - | 23,400 | 17,000 |
| Total Revenues | \$ 354,644 | \$ 861,099 | \$ 669,428 | \$ 646,000 | \$ 719,625 |
| Expenditures | | | | | |
| <i>Personnel Services</i> | | | | | |
| FICA Expenditure | 599,362 | 901,540 | 838,984 | 754,221 | 870,269 |
| FICA Expenditur - Library | - | - | 190,000 | 173,980 | 195,000 |
| Total Expenditures | \$ 599,362 | \$ 901,540 | \$ 1,028,984 | \$ 928,201 | \$ 1,065,269 |
| Excess (Deficiency) of | | | | | |
| Revenues Over Expenditures | (244,718) | (40,441) | (359,556) | (282,201) | (345,644) |
| Other Financing Sources (Uses) | | | | | |
| Transfers In | - | - | - | - | - |
| Contribution for Library | - | - | 190,000 | 173,980 | 195,000 |
| Contribution from Sewer | 21,325 | 49,101 | 42,543 | 42,543 | 42,351 |
| Contribution from Enterprise | 41,813 | 64,134 | 62,215 | 62,215 | 63,538 |
| Contribution from Parking | - | - | - | - | - |
| Transfers Out | - | - | - | - | - |
| Total Other Financing Sources (Uses) | \$ 63,138 | \$ 113,235 | \$ 294,758 | \$ 278,738 | \$ 300,889 |
| Net Income (Loss) | (181,580) | 72,794 | (64,798) | (3,463) | (44,755) |
| Beginning Fund Balance | 762,934 | 581,354 | 654,148 | 654,148 | 650,685 |
| Ending Fund Balance | \$ 581,354 | \$ 654,148 | \$ 589,350 | \$ 650,685 | \$ 605,930 |

Description

The Municipal Waste Fund is a special revenue fund used to account for the City's garbage collection and disposal. The primary revenue source for this fund is an annual property tax levy. FY2024 expenditures include a one-time reimbursement to the Solid Waste Agency of Northern Cook County, of which the City is a member, for the City's portion of capital improvements to the agency's transfer station.

City of Park Ridge
Fiscal Year 2024 Budget
Municipal Waste Fund

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|---|--------------------------|--------------------------|--------------------------------------|-----------------------------|--------------------------|
| Revenues | | | | | |
| <i>Taxes</i> | | | | | |
| Property Tax Current | \$ 1,386,047 | \$ 3,096,473 | \$ 3,414,911 | \$ 3,244,165 | \$ 4,000,826 |
| <i>Interest Income</i> | | | | | |
| Interest on Investments | - | - | - | 2,900 | 500 |
| Total Revenues | \$ 1,386,047 | \$ 3,096,473 | \$ 3,414,911 | \$ 3,247,065 | \$ 4,001,326 |
| Expenditures | | | | | |
| <i>Salaries and Wages</i> | | | | | |
| Regular Salaries | 30,582 | - | - | - | - |
| Employee Benefits - HMO | 2,924 | - | - | - | - |
| Employee Benefits - PPO | 1,259 | - | - | - | - |
| Employee Benefits - Life | 30 | - | - | - | - |
| Employee Benefits - Dental | 210 | - | - | - | - |
| Employee Benefits - Programming | 17 | - | - | - | - |
| <i>Contractual Services</i> | | | | | |
| Scavenger Service | 2,070,476 | 3,014,716 | 3,287,364 | 3,287,897 | 3,603,965 |
| Refuse Disposal | 68,902 | 107,098 | 95,000 | 95,000 | 120,000 |
| Total Expenditures | \$ 2,174,400 | \$ 3,121,814 | \$ 3,382,364 | \$ 3,382,897 | \$ 3,723,965 |
| Excess (Deficiency) of | | | | | |
| Revenues Over Expenditures | (788,353) | (25,341) | 32,547 | (135,832) | 277,361 |
| Other Financing Sources (Uses) | | | | | |
| Transfers In | - | - | - | - | - |
| Transfers Out | - | - | - | - | - |
| Total Other Financing Sources (Uses) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Net Income (Loss) | (788,353) | (25,341) | 32,547 | (135,832) | 277,361 |
| Beginning Fund Balance | 672,853 | (115,500) | (140,842) | (140,842) | (276,674) |
| Ending Fund Balance | \$ (115,500) | \$ (140,842) | \$ (108,295) | \$ (276,674) | \$ 687 |

Description

The Asset Forfeiture Fund is a special revenue fund created to account for the receipts of state remitted asset forfeitures and seizures, federally remitted asset forfeitures and seizures and DUI fines. Revenues and expenditures are tracked by source and category to ensure monies spent comply with local, state, and federal statutes.

The City does not budget for revenue within the Asset Forfeiture Fund, so as not to create any assumption of seizures prior to appropriate findings within the judicial system. Expenditures throughout the year are not to exceed available fund balance.

Asset Forfeiture Fund

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|---|-------------------|-------------------|-----------------------------|---------------------|-------------------|
| Revenues | | | | | |
| <i>Fines and Forfeitures</i> | | | | | |
| State Drug Seizure Receipts | \$ 362 | \$ 45,857 | \$ - | \$ - | \$ - |
| State Money Launder Receipts | \$ - | \$ 28,164 | \$ - | \$ - | \$ - |
| State Asset Forfeiture Receipts | 317 | 1,458 | - | - | - |
| DUI Fine Receipts | 44 | - | - | 25 | - |
| Federal Forfeiture Receipts | 1 | 50 | - | 175 | - |
| <i>Interest Income</i> | | | | | |
| Interest on Investments | - | 528 | - | 4,600 | - |
| Total Revenues | \$ 724 | \$ 76,056 | \$ - | \$ 4,800 | \$ - |
| Expenditures | | | | | |
| <i>Salaries and Wages</i> | | | | | |
| Overtime | 1,399 | - | - | - | - |
| <i>Supplies and Materials</i> | | | | | |
| DUI Materials | - | 5,690 | 48,000 | 10,257 | 48,000 |
| Drug Materials | - | - | 30,000 | - | 30,000 |
| State Asset Forfeiture Expenditure | - | 2,500 | 37,273 | 20,000 | 20,000 |
| Federal Forfeiture Expenditure | - | 12,978 | 39,140 | 10,000 | 30,000 |
| Total Expenditures | \$ 1,399 | \$ 21,168 | \$ 154,413 | \$ 40,257 | \$ 128,000 |
| Excess (Deficiency) of | | | | | |
| Revenues Over Expenditures | (675) | 54,888 | (154,413) | (35,457) | (128,000) |
| Other Financing Sources (Uses) | | | | | |
| Transfers In | - | - | - | - | - |
| Transfers Out | - | - | - | - | - |
| Total Other Financing Sources (Uses) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Net Income (Loss) | (675) | 54,888 | (154,413) | (35,457) | (128,000) |
| Beginning Fund Balance | 128,961 | 128,286 | 183,174 | 183,174 | 147,717 |
| Ending Fund Balance | \$ 128,286 | \$ 183,174 | \$ 28,761 | \$ 147,717 | \$ 19,717 |

Description

The Foreign Fire Insurance Fund is a special revenue fund established to account for Foreign Fire tax revenue. The tax is a two-percent charge paid by consumers who purchase fire insurance from companies based outside of Illinois. The tax is collected by the Illinois Municipal League (IML) and state statute requires that these funds be remitted to the Foreign Fire Insurance Board. The Foreign Fire Insurance Board is responsible for voting on appropriate spending of the funds in accordance with state law.

The annual budget reflects funds that have been received and are projected to be available to spend by the Foreign Fire Insurance Board.

City of Park Ridge
Fiscal Year 2024 Budget
Foreign Fire Insurance Fund

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|--|------------------|-------------------|-----------------------------|---------------------|-------------------|
| Revenues | | | | | |
| <i>Taxes</i> | | | | | |
| Foreign Fire Insurance Tax | \$ 90,839 | \$ 102,429 | \$ 72,000 | \$ 72,000 | \$ 72,000 |
| <i>Interest Income</i> | | | | | |
| Interest on Investments | 111 | 522 | 195 | 1,100 | 2,900 |
| Total Revenues | \$ 90,950 | \$ 102,951 | \$ 72,195 | \$ 73,100 | \$ 74,900 |
| Expenditures | | | | | |
| <i>Supplies and Material</i> | | | | | |
| Materials | 52,019 | 54,334 | 85,000 | 82,905 | 85,000 |
| Total Expenditures | \$ 52,019 | \$ 54,334 | \$ 85,000 | \$ 82,905 | \$ 85,000 |
| Excess (Deficiency) of Revenues Over Expenditures | 38,931 | 48,617 | (12,805) | (9,805) | (10,100) |
| Other Financing Sources (Uses) | | | | | |
| Transfers In | - | - | - | - | - |
| Transfers Out | - | - | - | - | - |
| Total Other Financing Sources (Uses) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Net Income (Loss) | 38,931 | 48,617 | (12,805) | (9,805) | (10,100) |
| Beginning Fund Balance | 51,973 | 90,904 | 139,521 | 139,521 | 129,716 |
| Ending Fund Balance | \$ 90,904 | \$ 139,521 | \$ 126,716 | \$ 129,716 | \$ 119,616 |

Description

Special Service Area Funds are established to collect property tax revenue for special projects that impact specific properties within the City. Two funds, Special Service Area 22-6104 Fund and Special Service Area 22-6105 were established to collect revenues associated with green alley infrastructure installed in the alleys at Stewart and Crescent and Gillick and Belle Plaine, respectively.

City of Park Ridge
Fiscal Year 2024 Budget
Special Service Area Fund 22-6104

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|--|------------------|---------------|-----------------------------|---------------------|--------------------|
| Revenues | | | | | |
| <i>Miscellaneous Revenues</i> | | | | | |
| Property Tax - Current | \$ - | \$ - | \$ 82,920 | \$ 82,920 | \$ 82,920 |
| Total Revenues | \$ - | \$ - | \$ 82,920 | \$ 82,920 | \$ 82,920 |
| Expenditures | | | | | |
| <i>Capital Improvements</i> | | | | | |
| Alley Paving | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total Expenditures | \$ - | \$ - | \$ - | \$ - | \$ - |
| Excess (Deficiency) of | | | | | |
| Revenues Over Expenses: | \$ - | \$ - | \$ 82,920 | \$ 82,920 | \$ 82,920 |
| Other Financing Sources (Uses): | | | | | |
| Transfers In | - | - | - | - | - |
| Transfers Out | \$ - | \$ - | \$ (82,920) | \$ (82,920) | \$ (82,920) |
| Total Other Financing Sources (Uses): | \$ - | \$ - | \$ (82,920) | \$ (82,920) | \$ (82,920) |
| Change in Net Position | - | - | - | - | - |
| Beginning Net Position | - | - | - | - | - |
| Ending Net Position | \$ - | \$ - | \$ - | \$ - | \$ - |

City of Park Ridge
Fiscal Year 2024 Budget
Special Service Area Fund 22-6105

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|--|------------------|---------------|-----------------------------|---------------------|--------------------|
| Revenues | | | | | |
| <i>Miscellaneous Revenues</i> | | | | | |
| Property Tax - Current | \$ - | \$ - | \$ 79,407 | \$ 79,407 | \$ 79,407 |
| Total Revenues | \$ - | \$ - | \$ 79,407 | \$ 79,407 | \$ 79,407 |
| Expenditures | | | | | |
| <i>Capital Improvements</i> | | | | | |
| Alley Paving | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total Expenditures | \$ - | \$ - | \$ - | \$ - | \$ - |
| Excess (Deficiency) of | | | | | |
| Revenues Over Expenses: | \$ - | \$ - | \$ 79,407 | \$ 79,407 | \$ 79,407 |
| Other Financing Sources (Uses): | | | | | |
| Transfers In | - | - | - | - | - |
| Transfers Out | \$ - | \$ - | \$ (79,407) | \$ (79,407) | \$ (79,407) |
| Total Other Financing Sources (Uses): | \$ - | \$ - | \$ (79,407) | \$ (79,407) | \$ (79,407) |
| Change in Net Position | - | - | - | - | - |
| Beginning Net Position | - | - | - | - | - |
| Ending Net Position | \$ - | \$ - | \$ - | \$ - | \$ - |



Description

The Capital Improvements & Equipment Fund was established to account for the expenditure of revenues dedicated to the improvement and maintenance of the City's non-enterprise buildings, equipment and infrastructure. The budgeted expenditures are capital projects that have been approved in the 5-year Capital Improvement Plan (CIP). Revenue reflected in the fund consists of contributions (inter-fund transfers) from the General Fund.

City of Park Ridge
Fiscal Year 2024 Budget
Capital Improvement & Equipment Fund

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|--|-------------------|---------------------|-----------------------------|---------------------|----------------------|
| Revenues | | | | | |
| <i>Interest Income</i> | | | | | |
| Interest on Investments | \$ - | \$ 4,512 | \$ - | \$ 66,000 | \$ 44,970 |
| Total Revenues | \$ - | \$ 4,512 | \$ - | \$ 66,000 | \$ 44,970 |
| Expenditures | | | | | |
| <i>Capital Outlay</i> | | | | | |
| Buiding/Building Improvements | 14,610 | 468,630 | 4,302,245 | 927,982 | 10,219,615 |
| Machinery and Equipment | 259,184 | 30,320 | 200,000 | 194,252 | 120,000 |
| Sidewalk Repairs | 170,699 | 173,609 | 180,000 | 185,000 | 215,000 |
| Alley Restoration | 90,361 | 806,802 | 209,045 | 220,000 | 1,150,000 |
| Alley Paving | 4,650 | 22,275 | 262,765 | 260,000 | - |
| Parking Lot Construction | - | 117,083 | - | - | 265,200 |
| Total Expenditures | \$ 539,504 | \$ 1,618,719 | \$ 5,154,055 | \$ 1,787,234 | \$ 11,969,815 |
| Excess (Deficiency) of | | | | | |
| Revenues Over Expenses: | (539,504) | (1,614,207) | (5,154,055) | (1,721,234) | (11,924,845) |
| Other Financing Sources (Uses): | | | | | |
| Transfers In | 695,000 | 2,370,000 | 4,401,777 | 4,401,777 | 8,350,527 |
| Transfers Out | - | - | - | - | - |
| Total Other Financing Sources (Uses): | \$ 695,000 | \$ 2,370,000 | \$ 4,401,777 | \$ 4,401,777 | \$ 8,350,527 |
| Net Income (Loss) | 155,497 | 755,793 | (752,278) | 2,680,543 | (3,574,318) |
| Beginning Fund Balance | - | 155,497 | 911,290 | 911,290 | 3,591,833 |
| Ending Fund Balance | \$ 155,497 | \$ 911,290 | \$ 159,012 | \$ 3,591,833 | \$ 17,515 |

Description

Debt Service Funds account for the accumulation of resources for the payment of general long-term debt principal, interest and related costs. The City currently has two active debt service funds; both issues relate to the Uptown TIF. Currently, the City abates the property tax levy related to each of these debt issuances and utilizes property tax increment generated by the Uptown TIF Fund to pay principal and interest payments on the outstanding debt.

Debt Service Fund 2015A accounts for principal and interest payments on debt that was originally issued in 2005 to fund projects within the TIF District. The last payment is due December 1, 2024.

Debt Service Fund 2021A accounts for principal and interest payments on debt reissuance of the 2016 bond issue which was a reissuance of debt that was originally issued in 2006 to fund projects within the TIF District. The last payment is due December 1, 2024.

City of Park Ridge
Fiscal Year 2024 Budget
Debt Service 2015A Fund

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|---|---------------------|---------------------|-----------------------------|---------------------|---------------------|
| Revenues | | | | | |
| <i>Interest Income</i> | | | | | |
| Interest on Investments | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total Revenues | \$ - | \$ - | \$ - | \$ - | \$ - |
| Expenditures | | | | | |
| <i>Debt Service</i> | | | | | |
| Bond Interest | 150,000 | 121,350 | 91,950 | 91,950 | 51,150 |
| Bond Principal | 955,000 | 980,000 | 1,360,000 | 1,360,000 | 1,705,000 |
| Total Expenditures | \$ 1,105,000 | \$ 1,101,350 | \$ 1,451,950 | \$ 1,451,950 | \$ 1,756,150 |
| Excess (Deficiency) of | | | | | |
| Revenues Over Expenditures | (1,105,000) | (1,101,350) | (1,451,950) | (1,451,950) | (1,756,150) |
| Other Financing Sources (Uses) | | | | | |
| Transfers In | 1,105,000 | 1,101,350 | 1,451,950 | 1,451,950 | 1,756,150 |
| Transfers Out | - | - | - | - | - |
| Total Other Financing Sources (Uses) | \$ 1,105,000 | \$ 1,101,350 | \$ 1,451,950 | \$ 1,451,950 | \$ 1,756,150 |
| Net Income (Loss) | - | - | - | - | - |
| Beginning Fund Balance | - | - | - | - | - |
| Ending Fund Balance | \$ - | \$ - | \$ - | \$ - | \$ - |

City of Park Ridge
Fiscal Year 2024 Budget
Debt Service 2016 Fund

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|---|---------------------|---------------|-----------------------------|---------------------|------------------|
| Revenues | | | | | |
| <i>Taxes</i> | | | | | |
| Property Tax | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total Revenues | \$ - | \$ - | \$ - | \$ - | \$ - |
| Expenditures | | | | | |
| <i>Debt Service</i> | | | | | |
| Bond Interest | 108,059 | - | - | - | - |
| Bond Issuance Costs | - | - | - | - | - |
| Bond Payment - Refunding | 4,375,000 | - | - | - | - |
| Bond Principal | 1,730,000 | - | - | - | - |
| Total Expenditures | \$ 6,213,059 | \$ - | \$ - | \$ - | \$ - |
| Excess (Deficiency) of | | | | | |
| Revenues Over Expenditures | (6,213,059) | - | - | - | - |
| Other Financing Sources (Uses) | | | | | |
| Bond Proceeds | 4,375,000 | - | - | - | - |
| Transfers In | 1,838,059 | - | - | - | - |
| Transfers Out | - | - | - | - | - |
| Total Other Financing Sources (Uses) | \$ 6,213,059 | \$ - | \$ - | \$ - | \$ - |
| Net Income (Loss) | - | - | - | - | - |
| Beginning Fund Balance | - | - | - | - | - |
| Ending Fund Balance | \$ - | \$ - | \$ - | \$ - | \$ - |

City of Park Ridge
Fiscal Year 2024 Budget
Debt Service 2021A Fund

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|---|------------------|---------------------|-----------------------------|---------------------|---------------------|
| Revenues | | | | | |
| <i>Taxes</i> | | | | | |
| Property Tax | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total Revenues | \$ - | \$ - | \$ - | \$ - | \$ - |
| Expenditures | | | | | |
| <i>Debt Service</i> | | | | | |
| Bond Interest | - | 50,750 | 30,276 | 30,276 | 13,514 |
| Bond Issuance Costs | - | - | - | - | - |
| Bond Payment - Refunding | - | - | - | - | - |
| Bond Principal | - | 1,765,000 | 1,445,000 | 1,445,000 | 1,165,000 |
| Total Expenditures | \$ - | \$ 1,815,750 | \$ 1,475,276 | \$ 1,475,276 | \$ 1,178,514 |
| Excess (Deficiency) of | | | | | |
| Revenues Over Expenditures | - | (1,815,750) | (1,475,276) | (1,475,276) | (1,178,514) |
| Other Financing Sources (Uses) | | | | | |
| Bond Proceeds | - | - | - | - | - |
| Transfers In | - | 1,842,438 | 1,475,276 | 1,448,588 | 1,178,514 |
| Total Other Financing Sources (Uses) | \$ - | \$ 1,842,438 | \$ 1,475,276 | \$ 1,448,588 | \$ 1,178,514 |
| Net Income (Loss) | - | 26,688 | - | (26,688) | - |
| Beginning Fund Balance | - | - | 26,688 | 26,688 | - |
| Ending Fund Balance | \$ - | \$ 26,688 | \$ 26,688 | \$ - | \$ - |

Description

The Parking Fund was an enterprise fund used to account for the revenue and expenses associated with the maintenance of the City's surface and commuter lots.

Changes were made to parking regulations in recent years to optimize available parking for commuters, restaurants, and retail. These changes, combined with significant changes in parking patterns due to the COVID-19 pandemic, resulted in a deficit in the Parking Fund. Based upon generally accepted accounting principles, as well as guidance from the City's financial auditors, this fund was collapsed during FY2022. Going forward, all parking related revenues and expenditures will be reflected in the City's General Fund.

The following page reflects transactions for historical purposes only. No further transactions will be recorded within the fund.

Parking Fund

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|---------------------------------------|-------------------|---------------|-----------------------------|---------------------|------------------|
| Revenues | | | | | |
| <i>Intergovernmental</i> | | | | | |
| Federal Grants | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Fines and Forfeitures</i> | | | | | |
| Parking Meter Fines | 108,075 | - | - | - | - |
| Parking Violation - Adjudication | 2,450 | - | - | - | - |
| <i>Charges for Services</i> | | | | | |
| Parking Meters | 15,059 | - | - | - | - |
| Parking Pay Stations - Dee Road | 11,220 | - | - | - | - |
| Parking Pay Stations - Uptown | 9,435 | - | - | - | - |
| Unmetered Parking | 35,500 | - | - | - | - |
| <i>Other</i> | | | | | |
| Miscellaneous | - | - | - | - | - |
| Total Revenues | \$ 181,740 | \$ - | \$ - | \$ - | \$ - |
| Expenses | | | | | |
| <i>Personnel Services</i> | | | | | |
| Regular Salaries | (2,859) | - | - | - | - |
| Overtime | - | - | - | - | - |
| Employee Benefits - PPO | - | - | - | - | - |
| Employee Benefits - HMO | - | - | - | - | - |
| Employee Benefits -Life | - | - | - | - | - |
| Employee Benefits -Dental | - | - | - | - | - |
| Employee Benefits -Programming | - | - | - | - | - |
| Pension Payments | 8,819 | - | - | - | - |
| OPEB Expense | (44,589) | - | - | - | - |
| <i>Contractual Services</i> | | | | | |
| Citation Fees | 4,869 | - | - | - | - |
| Building Maintenance - Dee Road Depot | 8,662 | - | - | - | - |
| Real Property Rental | 14,885 | - | - | - | - |
| Bank Services Charges | 456 | - | - | - | - |
| General Contractual Services | 50,055 | - | - | - | - |
| Contractual Services - Property Tax | 13,885 | - | - | - | - |
| Electricity | 4,145 | - | - | - | - |
| <i>Supplies and Materials</i> | | | | | |
| Materials | 3,837 | - | - | - | - |
| <i>Capital Outlay</i> | | | | | |
| Parking Lot Construction | - | - | - | - | - |
| <i>Other</i> | | | | | |
| Bad Debt Expense | - | - | - | - | - |
| Total Expenses | \$ 62,166 | \$ - | \$ - | \$ - | \$ - |
| Operating Income (Loss) | 119,574 | - | - | - | - |

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|---|---------------------|--------------------|-----------------------------|---------------------|------------------|
| Other Financing Sources (Uses) | | | | | |
| Contributions | 1,009,560 | - | - | - | - |
| Transfers In | - | 987,210 | - | - | - |
| Transfers Out | (13,556) | - | - | - | - |
| Transfer to Government Activities | - | (2,896,740) | - | - | - |
| Total Other Financing Sources (Uses) | 996,004 | (1,909,530) | - | - | - |
| Balance Sheet Adjustments | (14,598) | - | - | - | - |
| Change in Net Position | 1,100,980 | (1,909,530) | - | - | - |
| Beginning Net Position | 808,550 | 1,909,530 | \$ - | \$ - | \$ - |
| Ending Net Positon | \$ 1,909,530 | \$ - | \$ - | \$ - | \$ - |



Description

The Water Fund is an enterprise fund that accounts for the revenue and expenses associated with the transmission, treatment, storage, and sale of water to residential, commercial, and industrial customers within the City.

The City is a wholesale purchaser of water from the City of Chicago. The City's water rate has two components: the variable water rate which is based on the amount of water consumed and the fixed rate based on the service size. The proposed FY2024 budget includes a 10% increase in variable water charges. This is due to increased costs of water and infrastructure maintenance.

Water Fund

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|-----------------------------------|---------------------|----------------------|-----------------------------|----------------------|----------------------|
| Revenues | | | | | |
| <i>Charges for Services</i> | | | | | |
| Fixed Charge | \$ 864,513 | \$ 1,532,131 | \$ 1,501,500 | \$ 1,590,000 | \$ 1,600,000 |
| Water Sales | 6,974,706 | 8,890,365 | 10,032,000 | 9,240,000 | 9,982,000 |
| City of Chicago Water Sales | (1,728) | (7,396) | - | - | - |
| Water Meters | 21,251 | 30,190 | 26,000 | 20,400 | 21,000 |
| <i>Interest Income</i> | | | | | |
| Interest on Investments | 101 | 9,922 | 1,450 | 37,000 | 12,000 |
| <i>Other</i> | | | | | |
| Miscellaneous | 8,642 | 12,110 | 12,000 | 18,000 | 12,000 |
| Total Revenues | \$ 7,867,484 | \$ 10,467,322 | \$ 11,572,950 | \$ 10,905,400 | \$ 11,627,000 |
| Expenses | | | | | |
| Water Administration | | | | | |
| <i>Personnel Services</i> | | | | | |
| Regular Salaries | 95,082 | 67,610 | 90,445 | 87,910 | 94,291 |
| Overtime | 2,497 | - | 5,000 | - | 1,000 |
| Employee Benefits - PPO | 44,570 | 29,667 | 33,683 | 29,328 | 30,709 |
| Employee Benefits - HMO | 19,200 | - | - | - | - |
| Employee Benefits - Life | 457 | 71 | 136 | 78 | 87 |
| Employee Benefits - Dental | 3,200 | 1,414 | 1,584 | 1,411 | 1,496 |
| Employee Benefits - Programming | 263 | - | - | - | - |
| Pension Payments | (210,284) | (54,367) | - | - | - |
| OPEB Expense | 25,594 | - | - | - | - |
| <i>Contractual Services</i> | | | | | |
| Data Processing Services | 15,191 | 24,373 | 27,000 | 27,000 | 28,000 |
| Postal Charges | 21,483 | 38,520 | 34,000 | 36,500 | 38,000 |
| Bank Service Charges | 34,154 | 34,589 | 41,000 | 27,000 | 29,000 |
| Bank Trustee Fees | 750 | - | 750 | 750 | 750 |
| <i>Debt Service</i> | | | | | |
| Bond Interest | 77,567 | 96,163 | 76,225 | 76,225 | 53,725 |
| Water Supply and Treatment | | | | | |
| <i>Contractual Services</i> | | | | | |
| Testing | 4,413 | 6,890 | 12,000 | 12,000 | 12,000 |
| Building Maintenance | - | - | - | - | - |
| Training | 175 | 1,091 | 2,000 | 500 | 2,000 |
| Membership Dues | 4,079 | 4,203 | 4,500 | 4,500 | 4,500 |
| General Contractual Services | 2,348 | 5,260 | 25,000 | 12,000 | 20,000 |
| Natural Gas | 2,488 | 4,393 | 3,500 | 4,000 | 4,000 |
| Electricity | 55,543 | 67,718 | 75,000 | 80,000 | 85,000 |
| <i>Supplies and Materials</i> | | | | | |
| Water Purchases - Chicago | 3,972,558 | 5,583,435 | 6,196,000 | 6,100,000 | 6,400,000 |
| Materials | 27,583 | 5,235 | 20,000 | 15,000 | 20,000 |

Water Fund

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|---|-----------------------|-----------------------|-----------------------------|-----------------------|-----------------------|
| Water Main Services | | | | | |
| <i>Personnel Services</i> | | | | | |
| Regular Salaries | 400,840 | 668,352 | 704,689 | 701,902 | 736,114 |
| Extra Help | 6,750 | 15,212 | 20,000 | 14,741 | 20,000 |
| Overtime | 50,199 | 72,971 | 130,000 | 120,000 | 120,000 |
| PPO Premiums | - | 69,968 | 75,933 | 93,875 | 112,360 |
| HMO Premiums | - | 26,730 | 29,561 | 27,250 | 27,570 |
| Life Insurance Premiums | - | 571 | 669 | 609 | 682 |
| Dental Premiums | - | 5,587 | 6,013 | 6,762 | 8,155 |
| Uniforms | 3,988 | 4,932 | 9,000 | 9,000 | 9,000 |
| <i>Contractual Services</i> | | | | | |
| Water Surveys | 18,080 | 41,890 | 30,000 | 30,000 | 30,000 |
| General Contractual Services | 1,000 | 6,504 | 32,482 | 32,483 | 25,000 |
| <i>Supplies and Materials</i> | | | | | |
| Materials | 157,449 | 207,952 | 232,518 | 240,000 | 240,000 |
| <i>Capital Outlay</i> | | | | | |
| Water Main Infrastructure | - | 162,574 | 2,097,283 | 2,235,000 | 1,000,000 |
| Water Meter Services | | | | | |
| <i>Contractual Services</i> | | | | | |
| Telecommunications | 2,530 | 3,795 | 7,500 | 4,000 | 5,000 |
| General Contractual Services | 82,115 | 75,250 | 84,000 | 84,000 | 84,000 |
| Electricity | 1,917 | 2,755 | 3,000 | 3,000 | 3,000 |
| <i>Supplies and Materials</i> | | | | | |
| Meters | 23,564 | 45,159 | 40,000 | 40,000 | 45,000 |
| <i>Capital Outlay</i> | | | | | |
| Advanced Metering Infrastructure | (0) | 0.010000 | - | - | - |
| Total Expenses | \$ 4,947,343 | \$ 7,326,467 | \$ 10,150,471 | \$ 10,156,824 | \$ 9,290,439 |
| Operating Income (Loss) | 2,920,141 | 3,140,855 | 1,422,479 | 748,577 | 2,336,561 |
| Other Financing Sources (Uses) | | | | | |
| Transfers In | - | - | - | - | - |
| Transfers Out | (1,004,328) | (1,478,420) | (1,536,765) | (1,536,765) | (1,313,347) |
| Total Other Financing Sources (Uses) | \$ (1,004,328) | \$ (1,478,420) | \$ (1,536,765) | \$ (1,536,765) | \$ (1,313,347) |
| Balance Sheet Adjustments | (2,714,852) | (772,360) | (750,000) | (750,000) | (770,000) |
| Changes in Net Position | (799,039) | 890,075 | (864,286) | (1,538,189) | 253,214 |
| Beginning Net Position | 2,848,293 | 2,049,254 | 2,939,329 | 2,939,329 | 1,401,141 |
| Ending Net Position | \$ 2,049,254 | \$ 2,939,329 | \$ 2,075,043 | \$ 1,401,141 | \$ 1,654,355 |



Description

The Sewer Fund is an enterprise fund that accounts for revenue and expenses associated with the inspection, cleaning, maintenance, and improvement, of sanitary sewer mains and connections, catch basins, drains, lift stations and manholes that feed into the Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) interceptors.

The proposed FY2023 budget includes a 10% increase in variable sewer charges. This increase is necessary due to rising infrastructure costs and recent capital improvements.

City of Park Ridge Fiscal
Year 2024 Budget
Sewer Fund

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|---------------------------------|---------------------|---------------------|-----------------------------|---------------------|---------------------|
| Revenues | | | | | |
| <i>Intergovernmental</i> | | | | | |
| Grant - MWRD | \$ 615,743 | \$ 325,248 | \$ - | \$ - | \$ - |
| <i>Charges for Services</i> | | | | | |
| Sewer Charge | 1,278,168 | 1,629,174 | 1,840,000 | 1,775,743 | 1,947,000 |
| Fixed Charge | 159,622 | 267,943 | 309,000 | 301,208 | 333,000 |
| <i>Interest Income</i> | | | | | |
| Interest on Investments | 376 | 33,224 | 12,000 | 110,000 | 2,500 |
| <i>Other</i> | | | | | |
| In Lieu of Detention | 57,461 | 23,545 | 35,000 | 35,000 | 35,000 |
| Total Revenues | \$ 2,111,370 | \$ 2,279,133 | \$ 2,196,000 | \$ 2,221,951 | \$ 2,317,500 |
| Expenses | | | | | |
| <i>Personnel Services</i> | | | | | |
| Regular Salaries | \$ 260,379 | \$ 561,906 | \$ 532,030 | \$ 545,673 | \$ 553,507 |
| Extra Help | 4,226 | 420 | 20,000 | 2,713 | 20,000 |
| Overtime | 10,296 | 36,755 | 35,000 | 35,000 | 35,000 |
| Employee Benefits - HMO | 24,540 | 46,964 | 51,156 | 59,942 | 67,848 |
| Employee Benefits - PPO | 10,572 | 26,730 | 29,561 | 27,250 | 27,570 |
| Employee Benefits - Life | 252 | 425 | 449 | 456 | 513 |
| Employee Benefits - Dental | 1,762 | 4,261 | 4,766 | 5,033 | 5,969 |
| Employee Benefits - Programming | 145 | - | - | - | - |
| Uniforms | 1,980 | 4,000 | 4,000 | 4,000 | 4,000 |
| Pension Payments | (104,341) | (104,221) | - | - | - |
| OPEB Expense | 23,484 | 24,555 | - | - | - |
| <i>Contractual Services</i> | | | | | |
| Bank Trustee Fees | - | - | - | - | - |
| General Contractual Services | 22,959 | 55,117 | 250,000 | 100,000 | 200,000 |
| Sewer Cleaning and Televising | 7,200 | 7,745 | 10,000 | 8,000 | 10,000 |
| Electricity | 10,184 | 14,846 | 50,000 | 21,000 | 50,000 |
| <i>Supplies and Materials</i> | | | | | |
| Materials | 52,781 | 90,922 | 100,000 | 100,000 | 100,000 |
| <i>Debt Service</i> | | | | | |
| Bond Interest | 56,890 | 30,308 | 29,476 | 29,475 | 26,875 |
| Bond Issuance Cost | 33,250 | - | - | - | - |
| Loss on Refunding | 11,750 | - | - | - | - |
| <i>Capital Outlay</i> | | | | | |
| Sewer Construction | - | - | - | - | - |
| Sewer Improvement Project | (0) | 128 | 300,000 | - | 200,000 |

Sewer Fund

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|---|---------------------|---------------------|-----------------------------|---------------------|---------------------|
| Sewer Lining Improvements | - | (0) | 600,000 | 540,000 | 600,000 |
| Total Expenses | \$ 428,310 | \$ 800,859 | \$ 2,016,438 | \$ 1,478,542 | \$ 1,901,282 |
| Operating Income (Loss) | 1,683,060 | 1,478,273 | 179,563 | 743,410 | 416,218 |
| Other Financing Sources (Uses) | | | | | |
| Bond Proceeds | 5,450 | - | - | - | - |
| Transfers In | - | - | - | - | - |
| Transfers Out | (294,547) | (387,891) | (359,088) | (359,088) | (248,180) |
| Total Other Financing Sources (Uses) | \$ (289,097) | \$ (387,891) | \$ (359,088) | \$ (359,088) | \$ (248,180) |
| Balance Sheet Adjustments | (2,783,378) | (1,113,822) | (400,000) | (400,000) | (405,000) |
| Changes in Net Position | (1,389,415) | (23,440) | (579,526) | (15,679) | (236,962) |
| Beginning Net Position | 2,918,765 | 1,529,350 | 1,505,911 | 1,505,911 | 1,490,232 |
| Ending Net Position | \$ 1,529,350 | \$ 1,505,911 | \$ 926,385 | \$ 1,490,232 | \$ 1,253,270 |



Description

The Motor Equipment Replacement Fund (MERF) is an internal service fund used to account for the replacement of the City's fleet. The budgeted expenses are capital projects that have been approved in the City's 5-year Capital Improvement Plan (CIP). Revenue within this fund consists of contributions (inter-fund transfers) from the City's General, Water and Sewer Funds.

City of Park Ridge
Fiscal Year 2024 Budget
Motor Equipment & Replacement Fund

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|---|---------------------|---------------------|-----------------------------|---------------------|-----------------------|
| Revenues | | | | | |
| <i>Interest Income</i> | | | | | |
| Interest on Investments | \$ 122 | \$ 13,056 | \$ 4,200 | \$ 75,000 | \$ 93,000 |
| <i>Other</i> | | | | | |
| Contributions | - | - | - | - | - |
| Total Revenues | \$ 122 | \$ 13,056 | \$ 4,200 | \$ 75,000 | \$ 93,000 |
| Expenses | | | | | |
| <i>Capital Outlay</i> | | | | | |
| Motor Equipment | - | 212,087 | 1,374,411 | 794,805 | 1,724,000 |
| Total Expenses | \$ - | \$ 212,087 | \$ 1,374,411 | \$ 794,805 | \$ 1,724,000 |
| Excess (Deficiency) of Revenues Over Expenses: | \$ 122 | \$ (199,031) | \$ (1,370,211) | \$ (719,805) | \$ (1,631,000) |
| Other Financing Sources (Uses): | | | | | |
| Transfers In | 500,000 | 747,600 | 1,058,900 | 1,058,900 | 1,806,713 |
| Transfers Out | - | - | - | - | - |
| Gain/(Loss) on Fixed Assets | 46,764 | 69,640 | - | 41,000 | 45,000 |
| Total Other Financing Sources (Uses): | \$ 546,764 | \$ 817,240 | \$ 1,058,900 | \$ 1,099,900 | \$ 1,851,713 |
| Balance Sheet Adjustments | (240,090) | (1,007,641) | - | - | - |
| Change in Net Position | 546,886 | 618,209 | (311,311) | 380,095 | 220,713 |
| Beginning Net Position | 2,648,521 | 2,955,317 | 2,565,884 | 2,565,884 | 2,945,979 |
| Ending Net Position | \$ 2,955,317 | \$ 2,565,884 | \$ 2,254,573 | \$ 2,945,979 | \$ 3,166,692 |

Description

The Information Technology Maintenance and Replacement Fund is an internal service fund used for maintaining and upgrading the City's technology infrastructure, equipment and software. Contributions (inter-fund transfers) from the City's General, Water and Sewer Funds provide funding for the projects budgeted in this fund. Projects for FY2024, as well as future years, are reflected in the City's 5-year Capital Improvement Plan (CIP).

City of Park Ridge
Fiscal Year 2024 Budget
Information Technology Replacement Fund

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|--|-------------------|-------------------|-----------------------------|---------------------|-------------------|
| Revenues | | | | | |
| <i>Interest Income</i> | | | | | |
| Interest Income | \$ - | \$ 2,075 | \$ - | \$ 22,000 | \$ 6,300 |
| Total Revenues | \$ - | \$ 2,075 | \$ - | \$ 22,000 | \$ 6,300 |
| Expenses | | | | | |
| <i>Other</i> | | | | | |
| Contingency | - | - | - | - | - |
| Software | - | 123,603 | 108,872 | 53,305 | 38,715 |
| <i>Capital Outlay</i> | | | | | |
| Computer Equipment | 71,457 | 72,066 | 395,793 | 288,874 | 540,000 |
| Total Expenses | \$ 71,457 | \$ 195,669 | \$ 504,665 | \$ 342,179 | \$ 578,715 |
| Excess (Deficiency) of | | | | | |
| Revenues Over Expenses: | (71,457) | (193,595) | (504,665) | (320,179) | (572,415) |
| Transfers In | - | 65,000 | 65,000 | 65,000 | 235,000 |
| Transfers Out | - | - | - | - | - |
| Total Other Financing Sources (Uses): | \$ - | \$ 65,000 | \$ 65,000 | \$ 65,000 | \$ 235,000 |
| Balance Sheet Adjustments | (19,426) | | | | |
| Change in Net Position | (90,883) | (128,595) | (439,665) | (255,179) | (337,415) |
| Beginning Net Position | 891,483 | 800,600 | 672,005 | 672,005 | 416,826 |
| Ending Net Position | \$ 800,600 | \$ 672,005 | \$ 232,340 | \$ 416,826 | \$ 79,411 |

Description

The Employee Benefits Fund is an Internal Service Fund that accounts for the City's costs of providing health, dental, wellness and other related benefits to City and Library employees and retirees.

The fund receives annual contributions (inter-fund transfers) from the General, Water, Sewer and Library Funds. Contributions are based on the City's cost of providing benefits to the employees whose salary is charged to these funds.

An adequate fund balance is maintained in the Employee Benefits Fund to ensure adequate funding in the event of unexpected census changes, adverse claims experiences, and to provide a predictable and stable funding schedule.

City of Park Ridge
Fiscal Year 2024 Budget
Employee Benefits Fund

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|--|---------------------|---------------------|-----------------------------|---------------------|---------------------|
| Revenues | | | | | |
| <i>Interest Income</i> | | | | | |
| Interest on Investments | \$ - | \$ 2,320 | \$ - | \$ 23,500 | \$ 46,000 |
| <i>Miscellaneous</i> | | | | | |
| Employee Contributions | 341,102 | 506,561 | 583,670 | 530,060 | 525,569 |
| Employer Contributions | 1,999,726 | 3,324,046 | 3,710,670 | 3,481,064 | 3,850,463 |
| Retiree Contributions | 313,581 | 443,472 | 512,200 | 484,892 | 418,891 |
| COBRA Premiums | 20,612 | 19,161 | - | 6,948 | 18,656 |
| Miscellaneous | - | - | - | - | - |
| Total Revenues | \$ 2,675,021 | \$ 4,295,560 | \$ 4,806,540 | \$ 4,526,464 | \$ 4,859,579 |
| Expenses | | | | | |
| <i>Benefits</i> | | | | | |
| Employee Benefits - PPO | 1,957,992 | 3,030,709 | 3,417,100 | 3,193,101 | 3,307,796 |
| Employee Benefits - HMO | 737,135 | 1,062,983 | 1,135,800 | 1,044,312 | 1,293,146 |
| Employee Benefits - Life | 18,429 | 25,038 | 28,810 | 19,103 | 20,687 |
| Employee Benefits - Dental | 133,982 | 194,251 | 204,830 | 218,360 | 215,145 |
| Employee Benefits - Flex Spending | 2,120 | 3,355 | 4,500 | 4,845 | 5,000 |
| Employee Benefits - Vision | 14,046 | 18,915 | 20,000 | 19,473 | 18,794 |
| IPBC Benefit Fund | (57,938) | 109,594 | - | - | - |
| Employee Benefits - Programming | 3,349 | - | - | - | - |
| Total Expenses | \$ 2,809,115 | \$ 4,444,845 | \$ 4,811,040 | \$ 4,499,194 | \$ 4,860,568 |
| Excess (Deficiency) of | | | | | |
| Revenues Over Expenses: | \$ (134,093) | \$ (149,285) | \$ (4,500) | \$ 27,270 | \$ (989) |
| Transfers In | - | - | - | - | - |
| Transfers Out | - | - | - | - | - |
| Total Other Financing Sources (Uses): | \$ - | \$ - | \$ - | \$ - | \$ - |
| Change in Net Position | (134,093) | (149,285) | (4,500) | 27,270 | (989) |
| Beginning Net Position | 2,101,541 | 1,967,448 | 1,818,163 | 1,818,163 | 1,845,433 |
| Ending Net Position | \$ 1,967,448 | \$ 1,818,163 | \$ 1,813,663 | \$ 1,845,433 | \$ 1,844,444 |

Discretely Presented Component Unit - Library

Description

Discretely presented component units are separate legal entities that meet the component unit criteria but do not meet the blending criteria.

The Park Ridge Public Library has a separately appointed board which annually determines its budget and resulting tax levy. The City lends its home-rule authority to the Library to allow the Library to increase its tax levy beyond the amount limited by law. Upon approval of the City, the Library levy is submitted to Cook County.

The Library carries no debt. The Library may not issue bonded debt without the City's approval and the debt would be issued by the City.

The City owns the land and building the Library operates in and serves as a landlord. As such, the Library is required to get City approval for Capital Improvement Projects for the building.

Slight discrepancies may appear between the City's and the Library's projected expenditures due to projection models and timing of budget preparation.



FY24 Budget:

The Library Director and the Finance and Administrative Services Manager developed the FY24 budget in consultation with department managers. FY23 actual financial results have been stable compared to the prior three fiscal years, which were highly impacted by the COVID-19 pandemic. As part of this planning process, the Management team reviewed our Strategic Plan progress, initiatives, and goals for FY24¹. Bringing all these components together, we have highlighted the areas of incremental costs for FY24 over the FY23 budget below.

From a financial planning perspective, the Library continues to have expenditures exceed revenues (deficit spending) with the goal of achieving a minimum 6-month fund balance as specified in the Library Fund policy. At FY23 year-end, the Library anticipates approximately 8 months of total budgeted operating expenditures on hand.

Salaries comprise 53% of the proposed FY24 Operating Budget. Retaining and attracting high quality staff is the first and top priority for any service organization. Our Strategic Plan values of *service* and *expertise* call for providing the “highest level of services to all library users” and that we listen to our users and are responsive to their feedback. The \$98,270 previously approved for salary increases allows us to reward our high achieving staff in line with the library market and salary benchmarks for our organization.

In FY23, the Library took on approximately \$314,000 in new costs in **employee benefits** for payroll taxes, pension contributions (IMRF), and a payroll service provider that were previously part of the budget of the City of Park Ridge. For FY24, we have budgeted \$320,300 for these costs.

For FY24, we have allocated our FY23 Per Capita Grant funds (\$58,500) to purchase/retrofit current picture book shelving to accommodate an entirely face-out picture book collection. Therefore, our **supplies** budget has increased by \$35,000. Organizing our picture book collection entirely face-out and adding several **new icon-identifiable categories** will make this collection more accessible for pre-readers and non-native English speakers, emboldening these patrons to choose their own materials.

In order to maintain our tradition of excellent collections and allow opportunities for our community to pursue **education and lifelong learning** endeavors, our **library resources** budget is flat for FY24. This budget is the second largest operating expense and is approximately 13% of the proposed FY24 budget. The upcoming year’s budget shows an overall 10% increase in spending on eContent with a focus on our adult eContent collections.

On the capital expense side, the ongoing maintenance and improvement of the Library building is funded solely from the Library’s budget, while the property and building itself are owned by the City of Park Ridge. Our Capital Needs Assessment, developed in 2021, continues to help us plan and budget for the upkeep of the Library building. Starting in 2024, the Library will undertake first steps in a multiyear HVAC upgrade and component replacement project. In FY24, the Library continues to make **technology equipment improvement** a priority, specifically, replacing PCs for all library staff and public computers.

The Board has budgeted \$1,000,000 in reserve funding for HVAC work in FY24 and FY25. Once this work is complete, it is anticipated that the Library will have reached its Fund Balance target and will no longer be in a deficit spending position. As a result, in order to balance the budget, it is likely that a levy increase will be requested in FY26, given ongoing inflationary impacts and the additional costs transferred to the Library for employee benefits.

¹ For full details about the Library’s Strategic Plan, visit <https://www.parkridgelibrary.org/strategic-plan/>.

Below is a summary of Library expenditures by type. The Library Board approved the FY24 budget on September 19, 2023.

| | SY2021 Actual | FY2022 Actual | FY2023 Revised Budget | FY2023 Projected | FY2024 Budget |
|--|--------------------|---------------------|-----------------------|---------------------|--------------------|
| Salaries | \$ 1,469,693 | \$ 2,226,674 | \$ 2,453,799 | \$ 2,384,557 | \$ 2,546,525 |
| Employee Benefits | \$ 151,705 | \$ 351,508 | \$ 655,266 | \$ 561,205 | \$ 716,648 |
| Data Processing | \$ 144,157 | \$ 249,730 | \$ 322,000 | \$ 322,000 | \$ 273,300 |
| Building Maintenance | \$ 117,218 | \$ 174,039 | \$ 176,500 | \$ 116,410 | \$ 164,500 |
| Membership, Recruiting, Training | \$ 8,240 | \$ 15,549 | \$ 29,000 | \$ 22,250 | \$ 31,500 |
| Equipment Rental | \$ 3,286 | \$ 17,835 | \$ 27,000 | \$ 21,750 | \$ 27,000 |
| Consulting Services | \$ 26,481 | \$ 10,050 | \$ 20,000 | \$ 5,000 | \$ 20,000 |
| Public Relations | \$ 32,825 | \$ 50,615 | \$ 40,000 | \$ 40,000 | \$ 45,000 |
| General Contractual | \$ 73,462 | \$ 125,448 | \$ 173,100 | \$ 161,189 | \$ 179,800 |
| Audit | \$ 8,400 | \$ 8,700 | \$ 9,300 | \$ 9,000 | \$ 9,500 |
| Special Counsel | \$ 2,094 | \$ 13,736 | \$ 25,000 | \$ 10,000 | \$ 25,000 |
| Supplies | \$ 47,799 | \$ 84,539 | \$ 85,115 | \$ 68,587 | \$ 120,500 |
| Staff Appreciation | \$ 1,100 | \$ 1,981 | \$ 2,000 | \$ 2,000 | \$ 2,500 |
| Computer Materials | \$ 3,190 | \$ 20,289 | \$ 39,710 | \$ 39,710 | \$ 31,500 |
| Library Resources | \$ 397,852 | \$ 571,203 | \$ 638,500 | \$ 597,289 | \$ 636,800 |
| Computer Equipment | \$ 19,001 | \$ 27,202 | \$ 50,000 | \$ 43,000 | \$ 195,000 |
| Building Repairs | \$ 224,461 | \$ 186,970 | \$ 679,008 | \$ 589,000 | \$ 500,000 |
| Total Expenditures - Library Fund | \$2,730,964 | \$ 4,136,044 | \$ 5,425,298 | \$ 4,992,947 | \$5,525,073 |

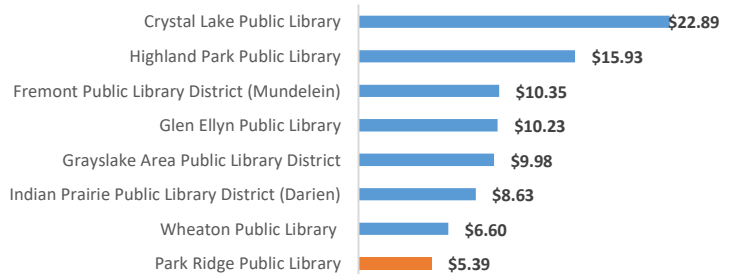
FY22: Usage Statistics

Park Ridge is a community of readers and library users. During FY22 our community used their library in the following ways:

- 18,600 registered borrowers
- 756,000 physical and digital items borrowed
- 325, 500 articles retrieved through Library databases
- 17,000 in person and virtual program attendees
- 236,500 visitors to the Library
- Approximately 37,700 reference questions answered
- 542,700 Wi-Fi sessions
- 206,400 visits to parkridgelibrary.org
- 87,800 days spent reading by kids and teens participating in Summer Reading Clubs.

These services amount to an estimated \$9.2 million of value to the community. A household that borrows 10 books and eContent titles per month, rather than purchasing them, saves approximately \$2,000 a year.² When compared to our peer libraries, the Park Ridge Public Library provides exceptional value to the taxpayer, with a cost per item circulation of **\$5.39**.

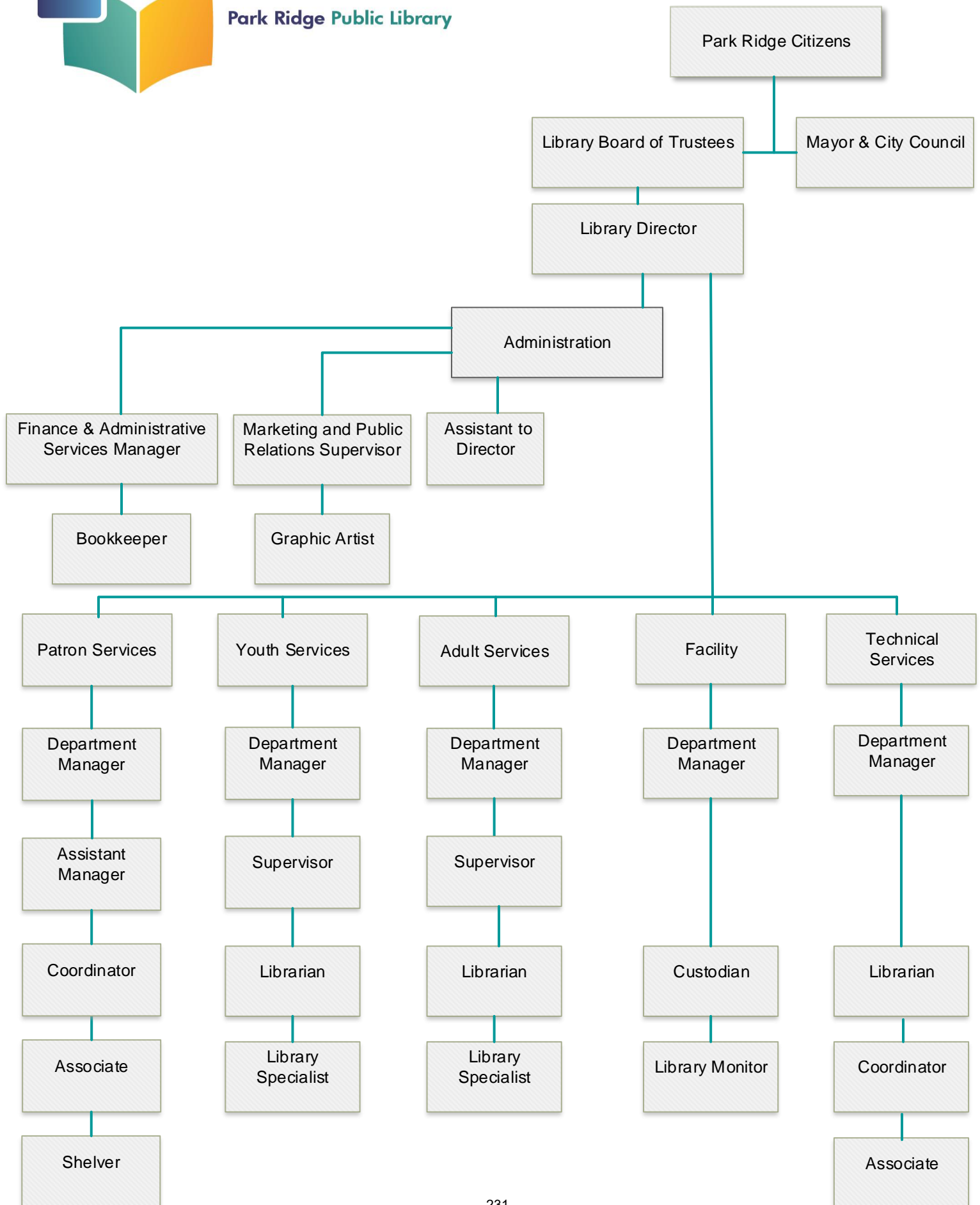
Cost Per Item Circulation



² Visit <https://www.parkridgelibrary.org/about/library-value-calculator/> for more information.



Park Ridge Public Library



City of Park Ridge Fiscal Year
Fiscal Year 2024 Budget
Library Fund

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|-----------------------------------|---------------------|---------------------|-----------------------------|---------------------|---------------------|
| Revenues | | | | | |
| <i>Taxes</i> | | | | | |
| Property Tax Current | \$ 1,810,427 | \$ 3,970,126 | \$ 4,088,161 | \$ 3,761,108 | \$ 4,088,161 |
| Property Tax Prior | 3,583 | 57,541 | - | 28,777 | - |
| <i>Intergovernmental</i> | | | | | |
| Personal Property Replacement Tax | 81,845 | 254,268 | 214,500 | 175,000 | 130,000 |
| State Grants | 55,283 | 58,493 | 108,500 | 108,500 | 58,493 |
| <i>Interest Income</i> | | | | | |
| Interest on Investments | 327 | 8,726 | 1,000 | 130,000 | 50,000 |
| <i>Other</i> | | | | | |
| Library Other | 5,231 | 8,156 | 10,000 | 3,911 | 8,000 |
| Library Makerspace Revenue | - | - | - | - | - |
| Contributions | - | - | 55,000 | 55,000 | 50,000 |
| Miscellaneous | 29,667 | 58,955 | 70,000 | 70,000 | 90,000 |
| Promotional Items Revenue | 108 | 135 | 500 | 500 | 500 |
| Miscellaneous COVID Relief | - | 11,045 | - | - | - |
| Collection Agency - Miscellaneous | - | - | 500 | 500 | 500 |
| Total Revenues | \$ 1,986,471 | \$ 4,427,444 | \$ 4,548,161 | \$ 4,333,296 | \$ 4,475,654 |
| Expenditures | | | | | |
| Library Administration | | | | | |
| <i>Personnel Services</i> | | | | | |
| Regular Salaries | 213,970 | 340,930 | 387,498 | 352,342 | 408,955 |
| Overtime | - | 105 | - | - | - |
| Employee Benefits - PPO | 100,435 | 254,363 | 233,878 | 281,801 | 297,344 |
| Employee Benefits - HMO | 42,868 | 78,069 | 108,462 | 60,082 | 106,877 |
| Employee Benefits - Life | 980 | 1,362 | 2,140 | 1,903 | 1,953 |
| Unemployment | - | - | 7,000 | - | 7,000 |
| Employee Benefits - Dental | 6,859 | 17,714 | 18,786 | 18,382 | 20,174 |
| Employee Benefits - Programming | 563 | - | 1,000 | - | 1,000 |
| Employee Benefits - FICA Library | - | - | 190,000 | 190,000 | 195,000 |
| Employee Benefits - IMRF Library | - | - | 94,000 | 27,000 | 87,300 |
| Library Recruiting and Testing | 864 | 2,410 | 2,000 | 1,250 | 3,000 |
| Library Tuition Reimbursement | - | - | 5,000 | - | 5,000 |
| <i>Contractual Services</i> | | | | | |
| Library Data Processing Services | 91,116 | 171,592 | 226,200 | 230,000 | 177,000 |
| Library Member Dues | 2,601 | 5,100 | 7,000 | 6,000 | 7,000 |
| Conferences and Training | 4,775 | 8,039 | 15,000 | 15,000 | 16,500 |
| Equipment Rental - Maintenance | 2,802 | 2,851 | 5,000 | 500 | 5,000 |
| Equipment Rental - Postal Machine | 484 | 969 | 2,000 | 1,250 | 2,000 |
| Library Consulting Services | 26,481 | 10,050 | 15,000 | 5,000 | 20,000 |
| Public Relations | 21,312 | 28,379 | 23,800 | 20,000 | 22,000 |
| Public Relations Newsletter | 11,513 | 22,236 | 23,500 | 20,000 | 23,000 |
| Library Insurance | 2,952 | 7,082 | 7,500 | 4,000 | 7,500 |

City of Park Ridge Fiscal
Year 2024 Budget
Library Fund

| | SY2021 | | FY2023 | | |
|--|---------------|----------------------|-----------------------|-------------------------|----------------------|
| | Actual | FY2022 Actual | Amended Budget | FY2023 Projected | FY2024 Budget |
| General Contractual Services - Telephone | 6,906 | 11,828 | 16,000 | 12,500 | 14,000 |
| General Contractual Services - Postage | 4,149 | 12,424 | 12,000 | 12,000 | 12,000 |
| General Contractual Services - Internet | 7,295 | 8,866 | 8,000 | 6,000 | 10,000 |
| General Contractual Services - Printing | 93 | 2,436 | 3,500 | 3,500 | 3,500 |
| General Contractual Services - Programs | 22,953 | 23,227 | 24,500 | 24,500 | 26,000 |
| General Contractual Services - Payroll | - | - | 30,000 | 30,000 | 38,000 |
| Audit Fees | 8,400 | 8,700 | 9,300 | 9,000 | 9,500 |
| General Counsel | 2,094 | 13,736 | 25,000 | 10,000 | 25,000 |
| <i>Supplies and Materials</i> | | | | | |
| Office Supplies - Photocopy | 2,903 | 3,180 | 5,000 | 2,500 | 5,000 |
| Office Supplies - Other Supplies | 3,691 | 5,800 | 6,300 | 4,800 | 4,800 |
| Office Supplies - Furnishings | 25,708 | 41,585 | 37,615 | 35,000 | 73,500 |
| Library Supplies | 437 | 2,411 | 1,500 | 700 | 1,500 |
| Staff Appreciation | 1,100 | 1,981 | 2,000 | 2,000 | 2,500 |
| Materials | 3,190 | 20,289 | 39,710 | 39,710 | 31,500 |
| <i>Other</i> | | | | | |
| Library Bank Service Charges | 2,474 | 4,475 | 3,600 | 3,600 | 3,800 |
| <i>Capital Outlay</i> | | | | | |
| Computer Equipment | 19,001 | 27,202 | 50,000 | 43,000 | 195,000 |
| <i>Debt Service</i> | | | | | |
| Equipment Rental - Lease Payments | - | 14,015 | 20,000 | 20,000 | 20,000 |
| Library Maintenance | | | | | |
| <i>Personnel Services</i> | | | | | |
| Regular Salaries | 106,984 | 171,906 | 194,541 | 158,753 | 209,860 |
| <i>Contractual Services</i> | | | | | |
| Building Maintenance -General | 77,061 | 70,001 | 100,000 | 63,000 | 100,000 |
| Building Maintenance - Elevator | 768 | 4,250 | 6,500 | 6,500 | 6,500 |
| Building Maintenance - HVAC Equipment | 23,429 | 58,769 | 30,000 | 24,032 | 30,000 |
| Natural Gas | 8,867 | 22,486 | 22,000 | 8,349 | 10,000 |
| <i>Supplies and Materials</i> | | | | | |
| Building Supplies | 7,094 | 18,533 | 18,000 | 14,529 | 18,000 |
| <i>Capital Outlay</i> | | | | | |
| Machinery and Equipment | - | - | - | - | - |
| Building/Building Improvements | 224,461 | 186,970 | 679,008 | 589,000 | 500,000 |
| Library Technical Services | | | | | |
| <i>Personnel Services</i> | | | | | |
| Regular Salaries | 192,793 | 239,674 | 253,431 | 253,431 | 260,656 |
| <i>Contractual Services</i> | | | | | |
| Data Processing - OCLC | 9,950 | 14,569 | 15,950 | 15,000 | 16,300 |
| <i>Supplies and Materials</i> | | | | | |
| Library Supplies | 6,755 | 19,344 | 18,550 | 12,000 | 20,000 |
| <i>Capital Outlay</i> | | | | | |
| Machinery and Equipment | - | - | - | - | - |
| Library Youth Services | | | | | |

City of Park Ridge Fiscal
Year 2024 Budget
Library Fund

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|--|--------------------------|----------------------|--------------------------------------|-----------------------------|--------------------------|
| <i>Personnel Services</i> | | | | | |
| Regular Wages | 310,478 | 500,433 | 532,390 | 532,410 | 568,532 |
| <i>Contractual Services</i> | | | | | |
| General Contractual Service - Programs | 17,460 | 31,507 | 43,000 | 40,089 | 40,000 |
| <i>Supplies and Materials</i> | | | | | |
| Library Supplies | 3,556 | 5,185 | 5,500 | 5,500 | 5,500 |
| Library Resources - Children Books Fiction | 54,336 | 73,916 | 75,000 | 62,912 | 75,000 |
| Library Resources - Periodicals | - | 2,607 | 1,500 | 1,200 | 800 |
| Library Resources - Audiobook Recordings | 12,286 | 17,659 | 19,000 | 15,557 | 19,000 |
| Library Resources - AV/DVD/Bluray | 12,408 | 12,941 | 8,000 | 7,375 | 8,000 |
| Library Resources - Miscellaneous | 743 | - | - | - | - |
| Library Resources - Videogames | 4,293 | 5,860 | 5,000 | 5,000 | 7,000 |
| Library Resources - E-Books | 4,624 | 12,075 | 21,000 | 16,277 | 18,000 |
| Library Resources - Recordings Music | 287 | 207 | - | - | - |
| Library Resources - Childrens Books NF | 23,235 | 42,352 | 36,500 | 32,509 | 36,500 |
| Library Patron Services | | | | | |
| <i>Personnel Services</i> | | | | | |
| Regular Wages | 298,171 | 433,026 | 482,960 | 482,960 | 501,833 |
| Overtime | - | - | - | 2,000 | - |
| <i>Contractual Services</i> | | | | | |
| Data Processing - CLSI | 43,091 | 63,569 | 77,000 | 77,000 | 80,000 |
| <i>Supplies and Materials</i> | | | | | |
| Library Supplies | 2,350 | 4,226 | 7,200 | 6,087 | 6,200 |
| Library Adult Services | | | | | |
| <i>Personnel Services</i> | | | | | |
| Regular Wages | 347,298 | 540,579 | 602,979 | 602,979 | 596,689 |
| <i>Contractual Services</i> | | | | | |
| General Contractual Service - Programs | 9,179 | 23,604 | 25,000 | 25,000 | 25,000 |
| <i>Supplies and Materials</i> | | | | | |
| Library Supplies | 1,401 | 1,597 | 2,500 | 500 | 2,000 |
| Library Supplies - Makerspace | 998 | 1,210 | 1,500 | 1,500 | 2,000 |
| Library Resources - Adult Books Fiction | 41,224 | 65,125 | 64,000 | 64,000 | 64,000 |
| Library Resources - Periodicals | 3,889 | 18,171 | 20,000 | 20,000 | 23,000 |
| Library Resources - Recording Audiobooks | 12,593 | 19,998 | 21,000 | 21,000 | 21,000 |
| Library Resources - AV/DVD/BL | 29,438 | 34,460 | 40,500 | 35,910 | 31,500 |
| Library Resources - Microfilms | 1,426 | 1,441 | 2,500 | 2,500 | 2,500 |
| Library Resources - Miscellaneous | - | 727 | - | - | - |
| Library Resources - Videogames | 1,359 | 1,862 | 2,000 | 2,000 | 2,000 |
| Library Resources - MWL | 5,641 | 9,308 | 18,000 | 8,400 | 10,000 |
| Library Resources - E-Books | 59,500 | 86,500 | 92,000 | 92,000 | 107,000 |
| Library Resources - YA Games | - | - | - | - | - |
| Library Resources - Recording Music | 2,330 | 6,736 | 6,000 | 4,650 | 5,000 |

City of Park Ridge Fiscal Year
2024 Budget
Library Fund

| | SY2021 Actual | FY2022 Actual | FY2023 Amended Budget | FY2023 Projected | FY2024 Budget |
|---|---------------------|---------------------|-----------------------------|---------------------|-----------------------|
| Library Resources - Adult Books NF | 45,153 | 64,121 | 74,000 | 74,000 | 74,000 |
| Library Resources - Online Databases | 83,087 | 95,138 | 130,000 | 130,000 | 130,000 |
| Library Resources - Expired Library | - | - | 2,500 | 2,000 | 2,500 |
| Total Expenditures | \$ 2,730,967 | \$ 4,136,044 | \$ 5,425,298 | \$ 5,011,229 | \$ 5,525,073 |
| Excess (Deficiency) of Revenues Over Expenses: | \$ (744,495) | \$ 291,399 | \$ (877,137) | \$ (677,933) | \$ (1,049,419) |
| Transfers In | - | - | - | - | - |
| Transfers Out | - | - | - | - | - |
| Total Other Financing Sources (Uses): | \$ - | \$ - | \$ - | \$ - | \$ - |
| Change in Net Position | (744,495) | 291,399 | (877,137) | (677,933) | (1,049,419) |
| Beginning Net Position | 4,828,354 | 4,083,859 | 4,375,258 | 4,375,258 | 3,697,325 |
| Ending Net Position | \$ 4,083,859 | \$ 4,375,258 | \$ 3,498,121 | \$ 3,697,325 | \$ 2,647,906 |

A

Abatement: A complete or partial cancellation of a levy imposed by a government. Abatements usually apply to tax levies, special assessments, and service charges.

Acronyms:

ACFR – Annual Comprehensive Financial Report

ARPA – American Reinvestment Plan Act

CARES Act - Coronavirus Aid, Relief, and Economic Security Act

CIP - Capital Improvement Plan

EAV - Equalized Assessed Valuation

FICA - Federal Insurance Contribution Act

FY - Fiscal Year, a twelve month accounting period beginning January 1 and ending December 31

GAAP - Generally Accepted Accounting Principles

GFOA - Government Finance Officers' Association. An organization representing municipal finance officers and other individuals and organizations associated with public finance.

GASB - Governmental Accounting Standards Board. The oversight board responsible for establishing financial reporting requirements for governmental and public agencies.

IDOT - Illinois Department of Transportation

IML - Illinois Municipal League

IMRF - Illinois Municipal Retirement Fund

IPBC - Intergovernmental Personnel Benefit Cooperative

LGDF - Local Government Distributive Fund

MFT - Motor Fuel Tax

OPEB - Other Post-Employment Benefits

SY - Stub Year, an eight month accounting period beginning May 1, 2021 and ending December 31, 2021

Abatement: A complete or partial cancellation of a levy imposed by a government; abatements usually apply to tax levies, special assessments and service charges.

Accounting System: The methods and records established to identify, assemble, analyze, classify, record and report a government's transactions and to maintain accountability for the related assets and liabilities.

Annual Operating Budget: The portion of the budget that pertains to daily operations that provide basic governmental services; the operating budget contains appropriations for expenditures such as personnel, supplies, utilities, and materials.

Assets: A probable future economic benefit obtained or controlled by a particular entity as a result of past transactions or results.

Assessed Valuation: A judgment of the worth of real estate or other property by the County Assessor as a basis for levying taxes.

Audit: A systematic collection of the sufficient, competent evidential matter needed to attest to the fairness of management's assertions in the financial statements or to evaluate whether management has efficiently and effectively carried out its responsibilities.

B

Balanced Budget: A budget in which revenues are equal to expenditures, such that there is neither a deficit nor a surplus.

Basis of Accounting: A term used to refer to when revenues, expenditures, expenses and transfers, as well as the related assets and liabilities, are recognized in the accounts and reported in the financial statement. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on either the cash or accrual method.

Bond: A written promise to pay a specified sum of money at a fixed time in the future, carrying interest at a fixed rate, usually payable periodically.

Bonded Debt: A portion of money owed (indebtedness) represented by outstanding bonds.

Budget: A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

Budget Adjustment/Amendment: A procedure for the City Board to revise the budget after it has been approved.

Budgetary Control: The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available revenues.

Budget Document: The instrument used to present a comprehensive financial plan of operations of the City.

C

Capital Assets: Assets of significant value with a useful life of several years. Capital assets are also known as fixed assets. Tangible or intangible assets such as land, easements, buildings, vehicles, equipment, machinery, infrastructure, and improvements to any of these items used in the operation of the City.

Capital Budget: A plan of proposed capital outlays and the means of financing them for the current fiscal period.

Capital Improvement Program: A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or other capital needs.

Capital Outlay/Expenditure: Expenditures that result in the acquisition of or addition to fixed assets such as the purchase of equipment, machinery, land and buildings.

Capital Projects: A specific identifiable improvement or purpose for which expenditures are proposed within the capital budget or capital improvement program. Examples include new roads, water main improvements, buildings, and large-scale remodeling projects.

Cash Management: The management of cash necessary to pay for government services while investing temporary cash excesses to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds to achieve the highest interest and return available for temporary cash balances.

Chart of Accounts: The classification system used by the City to organize the accounting for various funds.

Commodities: Budgetary class of consumable items used by City departments such as office supplies, replacement parts for equipment, and gasoline.

Contingency: A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.

Contractual Services: Services rendered to City departments and agencies by private firms, individuals or other government agencies.

D

Debt: An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, time warrants, and notes.

Debt Limit: The maximum amount of outstanding gross or net debt legally permitted.

Debt Service Fund: A fund established to account for the accumulation of resources for, and the payment of, bonds and general long-term debt principal and interest according to a predetermined schedule.

Deficit: The excess of expenditures over revenues during an accounting period.

Depreciation: The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve to replace the item at the end of its useful life.

Department: A major administrative organizational unit of the City, which indicates overall management responsibility for one or more activities, for example, the Public Works or Police Department. Also, a budgetary unit of division used to separate expenditures by City operating departments.

E

Encumbrance: The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for future expenditures.

Enterprise Fund: A separate fund used to account for services supported primarily by service charges, for example, water and sewer funds. Enterprise funds are used to account for operations that are financed and operated in a manner like private business enterprises, where the intent of the governing body is that the costs of providing goods or services to the public on a continuing basis are financed or recovered through user fees. Enterprise funds are also used to account for operations where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Equalized Assessed Valuation: The Board of Review, on a county basis, reviews the assessed valuation of all townships and may assign multipliers to make assessed valuations from township to township equal. If necessary, the State will then assign multipliers for counties in order that all property will be assessed at 33 1/3 % of market value.

Equity Accounts: Those accounts presenting the difference between assets and liabilities of the fund.

Estimated Actual: The amount projected to be spent or collected during the current Fiscal Year.

Estimated Revenue: The amount projected to be collected during the Fiscal Year.

Expenditures: The outflow of funds paid or to be paid for an asset obtained or goods and services obtained, regardless of when the expense is actually paid. An encumbrance is not an expenditure, rather, it reserves funds to be expended.

F

Fiscal Year: A designated twelve-month period designated by the calendar year in which it ends for budgeting and record keeping purposes. The City's Fiscal Year begins May 1st and ends April 30th.

Fixed Assets: Assets of a long-term character (held more than one year) that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment. See also *Capital Assets*.

Full Accrual Accounting: A method of accounting that requires income and expenditures to be accounted for as and when they are earned or incurred, not when the money is received or paid.

Full Faith and Credit: A pledge of the general taxing power of a government to repay debt obligation (typically used in reference to bonds).

Fund: A budgetary and accounting entity that is segregated from other funds for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. A fund is the largest budgetary unit and is used to account for significant projects

Fund Accounting: The organization of City accounts on the basis of funds and account groups, each of which are considered a separate accounting entity. Government resources are allocated to and accounted for in individual funds based on the purpose for which they are to be spent and the means by which spending activities are controlled.

Fund Balance: The excess of a fund's assets over its liabilities and reserves, which is held in reserve for future emergency spending.

Fund Type: In governmental accounting, all funds are classified into eight generic fund types: General, Special Revenue, Debt Service, Capital Projects, Special Assessment, Enterprise, Internal Service, and Trust and Agency.

G

General Fund: The fund that is available for any legally authorized purposes and which is typically used to account for all revenue and all activities except those required to be accounted for in another fund.

General Obligation Bonds: Bonds that finance a variety of public projects such as streets, buildings, and improvements. Repayment of the bonds is typically from property taxes. The City pledges to repay this municipal bond and the bond is backed with the full faith and credit of the City.

Grants: A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grants are usually made for specified purposes.

I

IMRF Pension Fund: The Illinois Municipal Retirement Fund provides retirement benefits for all retired non-sworn City employees and their beneficiaries.

Interfund Transfers: The movement of monies between funds of the same governmental entity.

Intergovernmental Revenues: Revenues from other governments in the form of grants, entitlements, shared revenues or payments in lieu of taxes.

Internal Service Fund: A fund used to account for the financing of goods and services provided by one department or agency to other departments or agencies of a government on a cost reimbursement basis.

Investment: Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals or base payments.

L

Levy: (Verb) The imposition of taxes, special assessments or service charges for the support of government activities. (Noun) The total amount of taxes, special assessments or services charges imposed by a government.

Liabilities: Probable future sacrifices of economic benefits, arising from present obligations of a particular entity to transfer assets or provide services to other entities in the future as a result of past transactions or events.

Line-Item Budget: A budget format that lists each expenditure category (salary, materials, telephone service, travel, etc.) separately, along with the dollar amount budgeted for each specified category.

Long-Term Debt: Bonded debt and other long-term debt obligations, such as benefit accruals, due beyond one year.

M

Measurement Focus: The accounting convention that determines (1) which assets and which liabilities are included on a government's balance sheet and where they are reported there, and (2) whether an operating statement presents information on the flow of financial resources (revenues and expenditures) or information on the flow of economic resources (revenues and expenses).

Modified Accrual Accounting: A method of accounting that requires income and expenditures to be accounted for when available and measurable and expenditures are recorded when the liability is incurred.

O

Operating Budget: The portion of the budget that pertains to daily operations that provide basic government services; presents proposed expenditures for the fiscal year and the revenues to fund them. See also *General Fund*.

Ordinance: A formal legislative enactment by the governing board of a municipality.

Outlays: Checks issued, interest accrued on the public debt, or other payments made, offset by refunds and reimbursements.

P

Pension Trust Fund: A trust fund used to account for public employee retirement systems.

Performance Measures: Objective and/or quantitative indicators used to show the amount of work accomplished, the efficiency with which tasks are completed and the effectiveness of a department or program.

Property Tax: Taxes levied on real property according to the property's valuation and the tax rate.

R

Rating: The credit worthiness of a municipality as evaluated by independent agencies.

Retained Earnings: An equity account reflecting the accumulated earnings of the City's enterprise funds.

Reserve: An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and, is, therefore, not available for general appropriation.

Revenues: Funds that the City receives as income from an outside source. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

Risk Management: An organized attempt to protect a government's assets against accidental loss in the most economical method.

S

Special Assessment Funds: A fund used to account for the financing of public improvements or services deemed to benefit the properties against which special assessments are levied.

Special Revenue Fund: A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specific purposes.

Surplus: An excess of the assets of a fund over its liabilities and reserves.

T

Tax Levy: The total amount to be raised by general property taxes for operating and debt service purposes specified in the Tax Levy Ordinance.

Tax Levy Ordinance: The annual ordinance that identifies the amount of property taxes to be levied.

Tax Rate: The amount of tax levied for each \$100 of equalized assessed valuations. The tax rate multiplied by the equalized assessed valuation equals the tax levy.

Transfers In/Out: A legally authorized funding transfer between funds in which one fund is responsible for the initial receipt and the other fund is responsible for the actual disbursement.

U

User Fees: Fees that are levied by the municipality on users of a service. User fees are designed to place the cost of a municipal service or program on the beneficiaries (users) of that service. For example, water rates are user fees charged to users of Lake Michigan Water.

In the spring and summer of 2022, the City engaged in an update to the City's Strategic Plan. The planning process involved surveys and department and City Council planning sessions. The City utilized a third-party firm to help facilitate the planning process. Staff and the consultant then worked to craft a strategic plan based on the input from the various stakeholders. While the goals and strategic priorities of the City are vast and are in no way limited by the plan, the City Council created 11 goals within three priority rankings. Goals were also categorized as short- and long-term. Objectives were established within each goal and champions assigned to help the City stay on task over the next two to five years. Annual department goals are meant to incrementally move toward completion of the larger strategic goals.



City of
PARK RIDGE
ILLINOIS



Strategic Plan

2023 - 2026

A Message from the Mayor



August 2022

An Open Letter to the residents, businesses, visitors, and employees of the City of Park Ridge....

How can your City Hall accomplish what is most important to Park Ridge today in preparation for tomorrow? We came together to answer this question and to focus on creating a blueprint for shaping the future of our collective community.

We solicited feedback through surveys, and through both large and small group meetings. We agreed that we will pursue policies and practices through six general government performance areas:

- Fiscal Stability and Management
- Workforce Development
- Community Outreach and Engagement
- Technology Enhancements, Use & Effectiveness
- Capital and Infrastructure Investments and Improvements
- Quality Customer Service and Delivery of City Services

While there are many other important challenges, this Strategic Plan is focused on the issues that we believe are most important to maintaining and creating Park Ridge's preferred future – a future that builds on the best of who we are.

Thank you to the employees who dedicate their careers to the people of Park Ridge. Every day they serve to the best of their abilities to provide excellence in city government service delivery.

I want to deeply thank the City Council for their time, energy, and effort in working together to form a joined vision of the future. A vision we all are here to create. I am very proud of the team of elected officials who tirelessly serve the residents and businesses of Park Ridge.

And finally – thank you to the residents, businesses, and visitors of the great City of Park Ridge. This effort is dedicated to you.

A handwritten signature in black ink, appearing to read 'Marty Maloney', written over a faint background image of a city street with a building.

Marty Maloney, Mayor
City of Park Ridge, Illinois



City of

PARK RIDGE
ILLINOIS

Park Ridge City Council



Sal Raspanti

City Clerk

sraspanti@parkridge.us



John Moran

First Ward

jmoran@parkridge.us



Fred Sanchez

Second Ward

fsanchez@parkridge.us



Gail Wilkening

Third Ward

gwilkening@parkridge.us



Harmony Harrington

Fourth Ward

hharrington@parkridge.us



Charlie Melidosian

Fifth Ward

cmelidosian@parkridge.us



Rick Biagi

Sixth Ward

rbiagi@parkridge.us



Mwende Lefler

Seventh Ward

mlefler@parkridge.us

Vision Statement

**Building on the
best of Park Ridge.**



Mission Statement

Enhancing our community through excellent city services, economic development, and quality of life in balance with the city's historic character.



Strategic Priority Areas

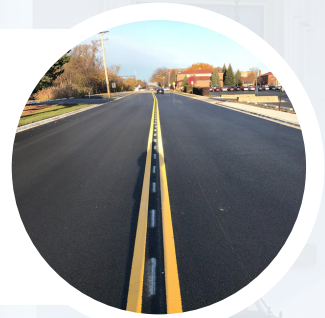
The City Council created the following eleven goals for the next three to five years and assigned a priority ranking to each. The priority levels were divided into three distinct rankings. Prime Goals are goals considered by the City Council as most critical to pursue. Major Goals are still important, but a priority level down from Prime Goals. Significant Goals are also still important to pursue but are one priority level down from Major Goals.

Prime Goals

Develop long-term infrastructure plans, funding, and needs.

Strategic Priority Area:

Capital and Infrastructure Investments and Improvements



Grow and expand financial opportunities and resources.

Strategic Priority Area:

Fiscal Stability and Management



Address city facility upgrades.

Strategic Priority Area:

Capital and Infrastructure Investments and Improvements



City of

PARK RIDGE
ILLINOIS

Strategic Priority Areas

Major Goals



Implement next level public safety.

Strategic Priority Area:

Quality Customer Service and Delivery of City Services

Execute environmental sustainability.

Strategic Priority Area:

Capital and Infrastructure Investments and Improvements



Proactively pursue economic development opportunities.

Strategic Priority Area:

Fiscal Stability and Management

Adopt technological best practices and modernize city technology.

Strategic Priority Area:

Technology Enhancements, Use, and Effectiveness



Invest in the city's workforce.

Strategic Priority Area:

Workforce Development

Strategic Priority Areas

Significant Goals

Maximize public parking facilities.

Strategic Priority Area:

Community Outreach and Development



Evaluate City Council operations to increase effectiveness, participation and attract new leaders in service.

Strategic Priority Area:

Quality Customer Service and Delivery of City Services



Establish and maintain mutually beneficial intergovernmental relations with community partners.

Strategic Priority Area:

Community Outreach and Development



City of

PARK RIDGE
ILLINOIS

City Goals with Identified Objectives

Develop long-term infrastructure plans, funding, and needs:

- Continue to fund and construct the flood mitigation project west of Sibley Avenue. Evaluate effectiveness of city's prior capital investment in order to modify program actions or projects.
- Consider developing programs to aid local property owners with flood control/reduction improvements to their private property including consideration of financial assistance or other actions.
- Continue on-going efforts to protect the city's urban forest.
- Develop and implement a street, curb, and alley replacement program to increase the funding and number of projects completed on an annual basis.

Grow and expand financial opportunities and resources:

- Discover and implement net new revenue resources that do not cannibalize existing revenue sources.
- Research and pursue more grant funding throughout the city.
- Analyze and deploy professional grant administration duties.
- Consider and pursue the use of debt instruments to avoid major tax hikes and spread the cost of long-term capital assets over the useful life of the improvement.
- Update the city's financial policies and procedures to address fund balance practices and uses.
- Continually adopt and implement industry-wide financial best practices to maintain financial security and fund needed capital and facility improvements.



City of

PARK RIDGE
ILLINOIS

Address city facility upgrades:

- Design and construct upgrades to the city fire stations.
- Complete security hardening upgrades to city hall and all public facing facilities.
- Address and assure all city facilities are safe and modern through the utilization of the capital improvement planning process.

Implement next level public safety:

- Research and implement public safety best practices designed to enhance the public safety services provided by the city and address any patterns or trends that are emergent.
- Develop public safety programs designed to harmoniously mitigate large, disruptive youth gatherings in the city's economic centers.
- Increase the city's public safety communications efforts to keep our residents informed about current topics and acute situations.
- Continue to develop, implement, and support mental health resources to meet the needs of our community.

Execute environmental sustainability:

- Develop and pursue quality of life enhancements for the city to ensure attractiveness and appeal to residents, visitors, and the business community.
- Continue to make progress on Bike Task Force recommendations when feasible.
- Embrace environmental sustainability best practices as identified in city planning process.
- Research, fund, and construct electric vehicle charging stations in city parking facilities when feasible.



City of

PARK RIDGE
ILLINOIS

Proactively pursue economic development opportunities:

- Research and deploy professional economic development duties.
- Update the Comprehensive Plan.
- Develop and implement approaches to improve economic development to proactively improve the city's effectiveness in attracting and retaining desired commercial businesses.
- Investigate and incorporate public engagement best practices in the city's economic development process.
- Develop and utilize a new city brand to promote Park Ridge and all the city has to offer.
- Actively recruit diverse retail and restaurants into the city's core commercial development corridors to mitigate economic leakage and draw shoppers and diners into the community.
- Market and promote the city on-line.

Adopt technological best practices and modernize city technology:

- Convert city servers to the Cloud to maximize efficiencies and security where appropriate.
- Develop and implement value added resident services using technology.
- Invest in technology infrastructure and equipment to better meet the needs of the city.
- Improve the city's website to provide more on-line city services and make it easier to navigate.

Invest in the city's workforce:

- Formalize and implement a leadership development program to attract next generation employees for city leadership positions.
- Annually financially support staff professional development.
- Complete a career development plan for high performing.
- Evaluate and assess city department operations and performance.
- Pursue departmental accreditation where appropriate.



City of

PARK RIDGE
ILLINOIS

Maximize public parking facilities:

- Update the city's parking study to account for post-pandemic commuting changes.
- Investigate, but not be limited to, the development and utilization of a public-private partnership in the expansion of the uptown parking facilities.
- Modify parking reservation and utilization procedures throughout the community based upon current and growing demand and changing utilization patterns

Evaluate City Council operations to increase effectiveness, participation and attract new leaders in service:

- Research and implement industry-wide best practices to increase meeting efficiency.
- Research best practices to reduce the frequency of City Council meetings and Committee meetings.
- Assign a City Council Liaison to select standing city commissions, boards, and task forces.
- Research and recommend a compensation plan for elected officials to increase the attractiveness of the offices for interested future candidates.

Establish and maintain mutually beneficial intergovernmental relations with community partners:

- Collaborate with community partners such as D64, D207, Park Ridge Park District, and the Park Ridge Public Library.
- Evaluate and extend mutual aid intergovernmental networks where feasible.



City of

PARK RIDGE
ILLINOIS

Short Term Goals v. Long Term Goals

The goals of the City Council have been divided into two distinct categories based upon the time it may take to complete or make substantial progress toward the completion of the goal.

Goals identified as short-term goals may be able to be completed within two years after the adoption of this plan. Goals categorized as long-term goals may take up to four years before substantial progress or completion can occur.

Short Term

Two (2) years

Develop long-term infrastructure plans, funding, and needs.

Invest in the city's workforce.

Maximize public parking facilities.

Evaluate City Council operations to increase effectiveness and participation and attract new leaders in service.

Establish and maintain mutually beneficial intergovernmental relations with community partners.

Long Term

Four (4) years

Implement next level public safety.

Grow and expand financial opportunities and resources.

Address city facility upgrades.

Execute environmental sustainability.

Proactively pursue economic development opportunities.

Adopt technology best practices and modernize city technology.



Champion Assignment

For a goal to be effective it is paramount that the goal be driven by a champion. The City Manager and Administrative Services Manager assigned two champions to each goal. These champions are responsible for making progress on their respective goal, reporting the progress on their assigned goal to the City Manager and City Council as required, and for completing the assigned goal. Some goals cross the entire width of the organization. For these goals the entire Executive Management Team has been selected to co-champion the goal in order to ensure success.

Develop long-term infrastructure plans, funding, and needs. *City Manager and Finance Director*

Implement next level public safety. *Fire Chief and Police Chief*

Grow and expand financial opportunities and resources. *Finance and Community Preservation and Development Director*

Address city facility upgrades. *Public Works Director and Building Administrator*

Execute environmental sustainability. *Community Preservation and Development Director and Public Works Director*

Proactively pursue economic development opportunities. *City Manager and Community Preservation and Development Director*

Adopt technological best practices and modernize city technology. *Administrative Services Manager and Finance Director*

Invest in the city's workforce. *Administrative Services Manager and the Executive Management Team*

Maximize public parking facilities. *City Manager and Community Preservation and Development Director*

Evaluate City Council operations to increase effectiveness, participation and attract new leaders in service. *City Manager and the Executive Management Team*

Establish and maintain mutually beneficial intergovernmental relations with community partners. *City Manager and the Executive Management Team*



City of
PARK RIDGE
ILLINOIS

505 Butler Place
Park Ridge, IL 60068
(847) 318-5200
www.parkridge.us

Connect with us on Facebook & Instagram!



2022 Strategic Planning Management Team Participants

Joseph Gilmore, City Manager
Leisa Niemotka, Administrative Services Manager
Chris Lipman, Finance Director
Drew Awsumb, Community Preservation and Development Director
Steve Steffens, Building Administrator
Tim Schwarz, Environmental Health Officer
Wayne Zingsheim, Public Works Director
Sarah Mitchell, City Engineer
Frank Kaminski, Police Chief
Bob Kampwirth, Deputy Police Chief
Gene Ware, Police Commander
Jeff Sorensen, Fire Chief
Derek Decker, Deputy Fire Chief
Paul Lisowski, Fire Executive Officer

Nick Thommes, DeKind Computer Consultants
James Arndt, GovHR
Katy Rush, GovHR

