

## **COUNCIL POLICY STATEMENT**

Policy No. 46  
General Subject: General  
Specific Subject: Temporary Public Art Displays  
Date Approved: February 3, 2010  
Date Revised: March 21, 2022

### **PURPOSE**

The purpose is to establish a policy for temporary public art displays on public and private property.

### **RATIONALE**

This policy allows for temporary public art displays and sets parameters for such displays. It includes content-neutral restrictions that limit the length of time of display, number of displays and location of display. It also includes insurance requirements and security to ensure the restoration of public property where the art is displayed.

### **POLICY STATEMENT**

1. Not-for-profit organizations located in Park Ridge are eligible to apply to the City for approval to exhibit a temporary art display on designated areas of City property. Preference will be given to those organizations that have not previously done a project. Only one temporary art display will be allowed at any one time.
2. The areas available for such displays are: City right-of-ways, as long as the pieces do not impede pedestrian traffic or interfere with vehicular traffic, and City Hall property. The number of pieces that will be allowed to be displayed will depend on the size of each individual piece and the available locations for display. Locations of the pieces need to be mapped out specifying public property versus private property. Art may not be displayed on City Commons.
3. Temporary art displays will be allowed to be displayed for a six-month period of time, unless otherwise approved.
4. Liability insurance will be required in the amount of \$2,000,000 and Automobile Liability Insurance will be required in the amount of \$1,000,000, each with the City of Park Ridge named as an additional insured. The organization will be required to provide proof of such insurance coverage to the City.
5. An organization that wishes to have a temporary public art installation will be required to enter into an agreement with the City regarding these requirements. An application must be completed by the organization and submitted to the City three months prior to the proposed project. The application will include information

required to determine compliance with this Policy and describe the manufacturer of the display items, installation instructions, the applicant's prior experience performing installation, maintenance and removal, and whether the applicant has ever breached a public art display agreement. Review and presentations a Committee of the Whole will begin upon the City receiving a complete application. All applications must comply with this policy.

6. A Committee of the Whole will review applications for temporary art displays and make a recommendation to the City Council regarding approval. Art displays that comply with this policy and the following guidelines will be recommended by the Committee of the Whole for approval by the Council:
  - a. The art display itself does not contain any commercial advertising, including, but not limited to, trademarks and/or service marks; however, notwithstanding the foregoing, a plaque no larger than 12" x 12" may be affixed to the art display for the purpose of presenting the name and/or trademark(s) of the sponsoring organization of each display
  - b. The display does not refer to an election or referendum;
  - c. The display is not obscene or defamatory; and
  - d. The display does not impede pedestrian traffic or create a safety or traffic issue due to its size.
7. Pieces placed on private property must have the written permission of the property owner and proof of such written permission should be submitted to the City with the executed agreement.
8. The organization will be required to place and remove the art from the designated locations. A deposit will be required with the executed agreement to cover any costs for removal and repair and restoration of public property. The deposit will be returned once the art is removed provided there are no expenses to the City as a result. The amount of the deposit will depend on the number, size and location of art displays, but shall not exceed \$1,000 per display.
9. The organization will also be required to indemnify and hold the City harmless from any and all claims, demands, costs, theft, vandalism and expenses, including attorney's fees, which may arise due to the art displays on City property.
10. Applicant is responsible for removal of graffiti and repair of damage within 24 hours