



Zoning Text Amendment Application

City of Park Ridge

Community Preservation and Development Department . 505 Butler Place . Park Ridge, IL . 60068
Phone: (847) 318-5291 . Fax: (847) 318-6411 . www.parkridge.us

Case Number: _____

Applicant Information:

Name: _____

Phone: _____

Address: _____

E-mail: _____

Summary of Proposed Zoning Text Amendment (refer to Section 4.8 of the Zoning Ordinance):

I hereby certify, as the undersigned applicant, that the above statements and attached documentation are true and correct to the best of my knowledge.

Signature of Applicant

Date

Minimum Filing Requirements

The application must be completed in accordance with the provisions in Section 3.2 of the Zoning Ordinance and Section 4.8 for Zoning Text Amendments. The application must be accompanied by the following, unless specifically waived by the Zoning Administrator.

1. **Application.** Provide all required information and the appropriate signature(s).
2. **Statement.** Provide a statement, in accordance with Section 4.8 of the Zoning Ordinance that indicates the following: describe the nature of the zoning text amendment request and indicate how the amendment supports each of the conclusions in Section 4.8.E Table 1.
3. **Applicant Disclosure Statement.** Complete this statement regarding ownership interest located in the Zoning Ordinance Appendices (based on Municipal Code Article 2, Chapter 24, Section 1).
4. **Notice Requirements (Section 3.3).** The applicant will prepare a legal notice to be published in the local newspaper between 15 and 30 days prior to the public hearing, in accordance with Section 3.3.A, and will provide a copy of the notice to the City.
5. **Fee.** A check for \$450 payable to the City of Park Ridge shall accompany the application.
6. **Copies.** Submit the original application (with the original signature) and all supporting documents, along with 17 copies of all documents, which must be on 8.5" x 11" or 11" x 17" paper, except where specified by the Zoning Administrator.
7. Any other information or documentation required by the Zoning Administrator.