

**OSCODA TOWNSHIP  
REGULAR BOARD MEETING  
AGENDA & NOTICE  
November 22, 2021 - 7:00 P.M.**

**Watch Virtual:**

<https://us02web.zoom.us/j/89308704906>

**Call-in: (929)205-6099 Meeting ID: 893 0870 4906**

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Posted Date: November 19, 2021

Press Notification Date: November 19, 2021

Posted by: Tammy Kline

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**AGENDA ADDITIONS:**

**PUBLIC COMMENTS:**

**CONSENT AGENDA:**

**Approval of Minutes:**

1. Regular Meeting Minutes – November 8, 2021

**Finance:**

1. Payment of Bills (Oscoda Township) – Total - \$120,729.08
  - a. Prepaid – November 16, 2021 - \$118,603.69
  - b. Check Run – November 23, 2021- \$2125.39

**SUB COMMITTEE REPORTS AND PROJECT UPDATES: (As Available)**

1. November 2021 Engineering Updates
2. Economic Improvement Director Updates

**SUPERINTENDENT'S REPORT ----- Kline**

1. Healthcare Benefits Renewal
2. Oscoda Township Art Walk
3. Website Edits/Enhancements
4. POLC Contract Placeholder
5. Oscoda Township Employee Handbook Revision
6. CVTRS Compliance Submission
7. Presentation of the Oscoda Township Fiscal Year 2022 Budget/ Scheduling of Public Hearing
8. Audit RFP Responses
9. Oscoda Phase IV Water Project Pay Request #4

**RESOLUTIONS:**

1. Resolution 2021-32: Establish Supervisor Salary
2. Resolution 2021-33: Establish Clerk Salary
3. Resolution 2021-34: Establish Treasurer Salary
4. Resolution 2021-35: Establish Trustee Salary

**OTHER:**

1. Lake Management RFP
2. Lake State Railway Letter of Support
3. HSRUA Budget Recommendation – Fiscal Year 2022
4. New Fireman Hire Request
5. Tax Foreclosed Property - 2nd Round Refusal
6. Land Division Request
7. Lot Split Request #1
8. Lot Split Request #2

**PUBLIC COMMENTS:**

**BOARD COMMENTS:****INFORMATIONAL:**

1. USFS ORV Use Change Brochure
2. ACC Talks

**Disclaimer of Electronic Meeting of the Township Board of Trustees:**

In accordance with Ordinance 2021-269, the Oscoda Township Board is meeting electronically to maintain compliance with the declaration of a local STATE OF EMERGENCY and thereby allowing continuation of the practice of public meeting attendance by virtual electronic means. Members of the public may participate in the meeting electronically using the Zoom Information provided on the top of this Agenda Notice (link, call-in number, and meeting ID). The public may contact members of the Oscoda Township Board of Trustees by using the link to the Township's website to obtain contact information or may contact Township Hall by calling 989-739-3211

[https://oscodatownshipmi.gov/government\\_departments/boards\\_and\\_commissions/township\\_board\\_of\\_trustees/index.php](https://oscodatownshipmi.gov/government_departments/boards_and_commissions/township_board_of_trustees/index.php)

There is a public comment period during the meeting. People that have joined the meeting via the Internet can indicate that they want to speak during public comment using the "raise your hand" function; or they can type their comments in the chat function. Those that have joined by phone will be called upon to see if they have a public comment. The Charter Township of Oscoda Board of Trustees will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting upon a seven-day notice to the Oscoda Township Board by writing or calling the following: Township Clerk, Oscoda Township Hall, 110 South State Street, Oscoda, Michigan 48750, 989-739-3211 Ext.220.



Charter Township of Oscoda  
110 South State Street  
Oscoda, Michigan 48750  
Office of Supervisor: (989)739-3211  
Office of Clerk: (989)739-4971  
Office of Treasurer: (989)739-7471  
Office of Superintendent: (989)739-8299  
Fax: (989)739-3344

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## Regular Board Meeting Minutes November 8, 2021

**Call to Order** – Ms. Richards called the meeting to order at 7:02 p.m. The meeting was held virtually at web address: <https://us02web.zoom.us/j/81360265698> Call-in: (929)205-6099 Meeting ID: 813 6026 5698

### PLEDGE OF ALLEGIANCE

**Roll Call** – Board Members Present: [Mr. Spencer, Ms. McGuire, Mr. Sutton, Mr. Palmer, Mr. Cummings, Mr. Wusterbarth, Ms. Richards.]

Board Members Absent:

Others Present: [Ms. Kline.], Mr. Freeman, Mr. Freel

**Additions** – Ms. McGuire supported a motion by Mr. Spencer to approve adding Writing a Letter of Support for IBT Phase 4 AuSable Township as other number 5 and a RAB update under committees.

ALL YEAS

MOTION CARRIED

### **Public Comment** –

**Brian Haley**- Water Loss will be discussed tonight. We talked a couple of weeks ago about a loss of 43 million gallons. At the last meeting there was some conversation that threw off the topic. Things like running hoses and swimming pools would not account for this. In 2016 Flint brought in a big company to find leaks. Eighty-two were found in the water mains. May be loss due to new water systems.

**Consent Agenda** – Mr. Sutton supported a motion by Mr. Spencer to approve the Work Session Meeting Minutes – October 25, 2021 – Regular Meeting Minutes – October 25,

Oscoda Township Regular Board Meeting Minutes

November 8, 2021

Page 1 of 5

2021. Payment of Bills (Oscoda Township) – Total - \$302,114.12 a. Prepaid – November 2, 2021 - \$224,056.05, b. Check Run – November 9, 2021- \$77,915.67, Special Check Run – October 27, 2021 - \$142.40 with corrections presented.

ALL YEAS:

MOTION CARRIED

### **SUB COMMITTEE REPORTS AND PROJECT UPDATES: (As Available)**

1. **RABB Committee Meeting**- In person at United Methodist Church or online on November 17<sup>th</sup>, 2021, from 5:00pm to 8:00pm

### **SUPERINTENDENT REPORTS:**

**Allpaid Online Payment Systems** – Mr. Sutton supported a motion by Mr. Cummings to approve *the service agreement with allpaid to allow the Township to offer online payments for zoning fees tracked by the Zoning Administrator with corrections.*

ALL YEAS:

MOTION CARRIED

**Library Hours of Operation Extension** – Mr. Cummings supported a motion by Mr. Spencer to approve *extending the libraries hours of operation to 5 pm on Fridays.*

ALL YEAS:

MOTION CARRIED

**Amerilodge Group Request for Purchase Agreement Extension** – Mr. Spencer supported a motion by Mr. Sutton to approve *the contract extension for the purchase agreement with the Amerilodge Group for the Lake St Redevelopment Site to close no later than November 30<sup>th</sup>, 2021.*

ALL YEAS:

MOTION CARRIED

**Dewatering Equipment Purchase Request** – Mr. Cummings supported a motion by Mr. Spencer to approve *the recommendation from F&V Operations to purchase the dewatering equipment from Mersino in the amount of \$52,712.99 to be paid from 1/2 Sewer Fund 590-000-974.000 and 1/2 Water Fund 591-000-974.000.*



ALL YEAS:

MOTION CARRIED

**Assistant to the Superintendent Employment Recommendation** – Mr. Spencer supported a motion by Mr. Sutton to approve *Melinda Morgan's employment with a starting wage of \$17.06 per hour to the position of Assistant to The Superintendent starting on November 29<sup>th</sup>, 2021.*

ALL YEAS:

MOTION CARRIED

### **RESOLUTION**

**Resolution No. 2021-31: A Resolution Requiring Boards, Commissions and Committees to Complete Six Hours of Training Annually** – Mr. Sutton supported a motion by Mr. Spencer to approve *Resolution No. 2021-31: A Resolution Requiring Boards, Commissions and Committees to Complete Six Hours of Training Annually.*

ALL YEAS:

MOTION CARRIED

### **OTHER**

**Water Loss Discussion**- Meter and line water loss. What does it cost to run sonar test? About 15 to 22 thousand. Some service line leaks were found when tested but no major leaks. Small leaks can add up to thousands of gallons over time. How often does the master meter get tested for calibration? We installed new meters without calibration. Do we have the ME Simpson Report and has everything been checked off? Not everything is checked off yet but is being completed as time allows. Continue discussion at the next regularly scheduled board meeting

**Water Loss Discussion** – Mr. Wusterbarth supported a motion by Mr. Spencer to approve *continuing conversation at the next regularly scheduled Township Board Meeting.*

ALL YEAS:

MOTION CARRIED

**Lab Equipment Purchase Request** – Ms. McGuire supported a motion by Mr. Sutton to Respectfully decline the offer based on current purchase agreement in process.

ALL YEAS:

MOTION CARRIED

**IBT Letter of Support** – Mr. Cummings supported a motion by Mr. Spencer to approve the *Iosco Exploration Trail Project Draft Environmental Assessment 30-day Comment Period letter as presented.*

ALL YEAS:

MOTION CARRIED

**HSRUA Easement Agreement** – Mr. Wusterbarth supported a motion by Mr. Spencer to approve *having township personnel assist with clearing a path for an easement to the water tower for HUSRA.*

ALL YEAS:

MOTION CARRIED

**AuSable IBT Phase 4 Letter of Support** – Mr. Spencer supported a motion by Ms. Richards to approve *the superintendent to draft and send IET letter of Support for AuSable Township.*

ALL YEAS:

MOTION CARRIED

**INFORMATIONAL:**

1. ACC – What's Next
2. Oscoda Township Operating Report – 3rd Quarter
3. Township Board Thank You Letter

**Public Comment** –

**Cathy Wusterbarth**- Update on conversation with Governor Gretchen Whitmer when she was here about PFA's.

**Brian Haley**- July 12 Water Report from 2021 is where I got my numbers from on page 151. If you have a problem with anyone in town address them.

**Debra Rauch**- I voiced my concern with the boards decision to sell property for the hotel. Complaints about social media groups. Have complaints about harassment on social media been reported to the police?

**Board and Staff Comments –**

**Mr. Wusterbarth-**

**Mr. Cummings-**

**Mr. Spencer-**

**Mr. Palmer-** Fifteen minutes before the meeting I received a message that my friend passed away last week. We had planned to get together again but never did. If you have friends or relatives that you have plans with, do not put them off because you never know when you will see them again.

**Ms. Richards-** I have seen many people make what I think are inappropriate comments on community chat sites, I will not ever identify someone by name. There is a lot of scary stuff in this world right now, including people being forced to decide to be vaccinated or lose their job. We are a small community; we need to work together and agree to disagree respectfully when needed.

**Ms. McGuire-**

**Mr. Sutton-**

**Adjourn** – Ms. Richards made a motion to adjourn at 08:35 p.m.

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Ann Richards  
Supervisor  
Charter Township of Oscoda

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Joshua Sutton  
Clerk  
Charter Township of Oscoda

**Disclaimer of Electronic Meeting of the Township Board of Trustees:**

In accordance with Senate Bill 1108, the Oscoda Township Board is meeting electronically to maintain compliance with the Emergency Order issued by MDHHS on Friday 2 October (referencing MCL 333.2253) restricting gathering sizes. Members of the public may participate in the meeting electronically using the Zoom Information provided on the top of this Agenda Notice (link, call-in number, meeting ID, and passcode). The public may contact members of the Oscoda Township Board of Trustees by using the link to the Township's website to obtain contact information or may contact Township Hall by calling 989-739-3211:

[https://www.oscodatownshipmi.gov/1/322/board\\_of\\_trustees.asp](https://www.oscodatownshipmi.gov/1/322/board_of_trustees.asp)

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11/16/2021 10:31 AM  
User: JOSHUASUTTONCI  
DB: Oscoda

INVOICE GL DISTRIBUTION REPORT FOR OSCODA TOWNSHIP  
EXP CHECK RUN DATES 11/16/2021 - 11/16/2021  
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
BANK CODE: GEN

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GL Number	Vendor	Invoice Desc.	Invoice	Due Date	Amount
Fund 101 GENERAL/UNALLOCATED					
Dept 172 SUPERINTENDENT					
101-172-900.000	IOSCO NEWS PRESS PUB CO	VARIOUS ADS	303612055	11/30/21	132.00
Total For Dept 172 SUPERINTENDENT					132.00
Dept 253 TREASURER					
101-253-900.000	IOSCO NEWS PRESS PUB CO	2021 WINTER TAX BILL ENVELOPES	303612116	11/27/21	471.00
Total For Dept 253 TREASURER					471.00
Dept 257 ASSESSOR					
101-257-801.100	NORTHERN ASSESSING CONSULTANTS	ASSESSING SERVICES FOR OCTOBER	9053084	11/30/21	13,708.33
Total For Dept 257 ASSESSOR					13,708.33
Dept 265 TOWNSHIP HALL & GROUNDS					
101-265-726.000	AUSABLE HARDWARE & SURPLUS	PLASTIC SPRAY BOTTLE	170838	12/04/21	9.18
101-265-775.000	AUTO VALUE OSCODA	METRIC TAP INVOICE 873489	873489	11/22/21	4.99
101-265-775.000	HERITAGE-CRYSTAL CLEAN LLC	PARTS WASHER SOLVENT BARREL EXCHANGE	1024775	10/27/21	388.17
101-265-801.000	MCD SECURITY INC	TWP HALL	2126	12/01/21	78.00
101-265-853.000	SPECTRUM BUSINESS	6010 N SKEEL AVE	Multiple	11/20/21	338.65
101-265-922.000	DTE ENERGY	110 S STATE ST DTE	91002076578111220	11/22/21	239.65
101-265-923.000	OSCODA WATER & SEWER	DPW GARAGE	Multiple	11/29/21	179.55
101-265-930.000	AMAZON CAPITAL SERVICES	4 WHEEL DOLLYS	1XQ63TFTNTK3	12/03/21	272.98
101-265-931.000	AUSABLE HARDWARE & SURPLUS	SNOW FENCE	727655	11/26/21	3,635.46
101-265-931.000	AUTO VALUE OSCODA	BATTERY TERMINAL INVOICE 281-1403995	2811403995	11/24/21	25.86
101-265-931.000	INTERSTATE BATTERIES	BATTERIES FOR SIGN AND WATER DEPT TRUCK INV	23426837	12/03/21	570.00
101-265-931.000	JOHNSON AUTO SUPPLY, INC.	BATTERY CABLE END INVOICE 873673	Multiple	11/25/21	216.27
101-265-933.000	NORTHERN TRUCK REPAIR	AIR LEAK REPAIRED ELECTRICAL INVOICE20650	Multiple	10/20/21	250.46
Total For Dept 265 TOWNSHIP HALL & GROUNDS					6,209.22
Dept 299 UNALLOCATED					
101-299-805.000	CLARKE AQUATIC SERVICES, INC.	39.2 ACRES TREATMENT VE LAKE 9/2/21	000010519	11/20/21	19,404.00
101-299-818.000	WASTE MANAGEMENT	WASTE DISPOSAL - NOVEMBER	771026517348	11/29/21	105.56
101-299-900.000	IOSCO NEWS PRESS PUB CO	VARIOUS ADS	303612055	11/30/21	894.26
101-299-926.000	CONSUMERS ENERGY	743 E RIVER RD	Multiple	11/22/21	5,170.82
Total For Dept 299 UNALLOCATED					25,574.64
Dept 336 FIRE DEPARTMENT					
101-336-900.000	IOSCO NEWS PRESS PUB CO	VARIOUS ADS	303612055	11/30/21	132.00
101-336-960.000	MICHIGAN STATE FIREMANS ASSOCIATION	MEMBERSHIP DUES	11122021	11/30/21	75.00
101-336-980.000	RYUN RIDGWAY	EQUIPMENT	211019	12/05/21	375.00
Total For Dept 336 FIRE DEPARTMENT					582.00
Dept 722 ZONING & PLANNING					
101-722-726.000	QUILL CORPORATION	OFFICE SUPPLIES	20739696	12/03/21	37.88
101-722-801.000	BECKETT & RAEDER	MASTER PLAN REVISION	2021104	11/01/21	735.00
101-722-900.000	IOSCO NEWS PRESS PUB CO	PUBLIC HEARING NOTICES	9920608810272021	11/27/21	375.50
Total For Dept 722 ZONING & PLANNING					1,148.38
Dept 751 PARKS & RECREATION					
101-751-818.000	WASTE MANAGEMENT	WASTE DISPOSAL - NOVEMBER	771026517348	11/29/21	504.52
101-751-922.000	DTE ENERGY	300 W RIVER RD	92000320212311042	11/22/21	34.22
101-751-923.000	OSCODA WATER & SEWER	OSCODA BEACH PARK	Multiple	11/29/21	52.85
101-751-931.000	JOHNSON AUTO SUPPLY, INC.	OIL SEAL INVOICE 874346	874346	11/02/21	15.49
101-751-931.000	NORTHERN TRUCK REPAIR	STEEL ON MOWER INVOICE 20522	20522	10/30/21	214.00
101-751-956.000	TRULY YOURS	TEE SHIRTS FOR SUMMER WORKERS	012791	11/20/21	315.00

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GL Number	Vendor	Invoice Desc.	Invoice	Due Date	Amount
Fund 101 GENERAL/UNALLOCATED					
Dept 751 PARKS & RECREATION		Total For Dept 751 PARKS & RECREATION			1,136.08
Dept 753 FOOTE SITE PARK					
101-753-726.000	QUILL CORPORATION	SUPPLIES INV 20555001	Multiple	11/27/21	99.33
		Total For Dept 753 FOOTE SITE PARK			99.33
Dept 754 KEN RATLIFF PARK					
101-754-921.000	CONSUMERS ENERGY	STREET LIGHTS	10000015291611042	11/22/21	257.20
		Total For Dept 754 KEN RATLIFF PARK			257.20
		Total For Fund 101 GENERAL/UNALLOCATED			49,318.18
Fund 207 POLICE FUND					
Dept 000					
207-000-801.000	ALCONA HEALTH CENTERS	EMPLOYMENT PHYSICAL (DELBRIDGE)	10242021	11/24/21	205.00
207-000-801.000	LEXIS NEXIS RISK SOLUTIONS	USER FEES	159375720211031	11/29/21	234.85
		Total For Dept 000			439.85
		Total For Fund 207 POLICE FUND			439.85
Fund 236 PROP OPER & MNTNCE					
Dept 266 PROPERTY O & M MAINTENANCE					
236-266-761.000	CAPITAL ONE TRADE CREDIT	HI VIS WORK COAT	48809294	11/12/21	139.99
236-266-933.000	INTERSTATE BATTERIES	BATTERIES FOR SIGN AND WATER DEPT TRUCK INV	23426837	12/03/21	127.50
		Total For Dept 266 PROPERTY O & M MAINTENANCE			267.49
Dept 269					
236-269-922.000	DTE ENERGY	4051 ARROW ST	91002076598811042	11/22/21	34.26
236-269-926.000	CONSUMERS ENERGY	STREET LIGHTS	10000015291611042	11/22/21	7,088.42
		Total For Dept 269			7,122.68
Dept 271 PROPERTY O & M AUNE					
236-271-802.000	ALPENA MARC LLC	AUNE JANITORIAL SERVICES	2281	12/02/21	4,159.39
236-271-802.000	WASTE MANAGEMENT	WASTE DISPOSAL - NOVEMBER	771026517348	11/29/21	411.90
236-271-922.000	DTE ENERGY	5671 N SKEEL AVE BLDG NURS	Multiple	11/22/21	185.98
236-271-923.000	OSCODA WATER & SEWER	5671 SKEEL AVE	Multiple	11/29/21	1,540.04
236-271-930.000	DESIGN INDUSTRIAL	CIRCULATING PUMP FOR AUNE DENTAL	11042021	12/04/21	220.00
		Total For Dept 271 PROPERTY O & M AUNE			6,517.31
		Total For Fund 236 PROP OPER & MNTNCE			13,907.48
Fund 271 LIBRARY					
Dept 000					
271-000-802.000	WASTE MANAGEMENT	WASTE DISPOSAL - NOVEMBER	771026517348	11/29/21	22.41
271-000-890.000	OSCODA PRESS	NEWSPAPERS	0287893	11/30/21	73.15
271-000-922.000	DTE ENERGY	6010 N SKEEL AVE BLDG 418	91002076566511042	11/22/21	83.93
271-000-923.000	OSCODA WATER & SEWER	RJP LIBRARY 6010 SKEEL AVE 418 BLD	Multiple	11/29/21	179.43
		Total For Dept 000			358.92
		Total For Fund 271 LIBRARY			358.92
Fund 509 OLD ORCHARD PARK					
Dept 000					
509-000-728.000	OSCODA PRESS	NEWSPAPER DELIVERY INV 0257495	000989410312021	11/30/21	36.25
509-000-775.000	AUSABLE HARDWARE & SURPLUS	KNOCKOUT SEAL INV 170904	Multiple	12/05/21	99.21

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GL Number	Vendor	Invoice Desc.	Invoice	Due Date	Amount
Fund 509 OLD ORCHARD PARK					
Dept 000					
509-000-775.000	LAKESHORE CEMENT PRODUCTS	REDI MIX CONCRETE/REROD INV 19595	19595	11/28/21	209.66
509-000-775.000	MCMASTER-CARR SUPPLY CO	POLY CARBONATE INV 6838138	Multiple	11/18/21	270.58
509-000-780.000	CARROLL BROADCASTING	RADIO AD HAUNTED HOUSE	1462000190000	12/01/21	250.00
509-000-818.000	WASTE MANAGEMENT	WASTE DISPOSAL - NOVEMBER	771026517348	11/29/21	326.32
509-000-930.000	HURON SHORES PLUMBING	SERVICE CALL CABIN 2 INV 7844	7844	11/25/21	90.00
509-000-933.000	HART TIRE CENTER	INSTALL TUBE INV 104334	104334	12/05/21	79.47
Total For Dept 000					1,361.49
Total For Fund 509 OLD ORCHARD PARK					1,361.49
Fund 590 SEWER					
Dept 000					
590-000-922.100	DTE ENERGY	4466 MCNICHOL AVE	91002076553311042	11/22/21	46.33
590-000-923.200	OSCODA WATER & SEWER	4466 MCNICHOL AVE 2	01005752001104202	11/25/21	10.85
590-000-974.000	MERSINO	DEWATERING EQUIPMENT	11022021	11/30/21	26,356.49
Total For Dept 000					26,413.67
Total For Fund 590 SEWER					26,413.67
Fund 591 WATER					
Dept 000					
591-000-974.000	FERGUSON WATERWORKS #3386	1.5" METER PIT PARTS	Multiple	11/30/21	26,677.82
591-000-980.100	FERGUSON WATERWORKS #3386	GASKET FOR LARGE METER	Multiple	11/22/21	126.28
Total For Dept 000					26,804.10
Total For Fund 591 WATER					26,804.10

GL Number	Vendor	Invoice Desc.	Invoice	Due Date	Amount
Fund Totals:		Fund 101 GENERAL/UNALLOCATED			49,318.18
		Fund 207 POLICE FUND			439.85
		Fund 236 PROP OPER & MNTNCE			13,907.48
		Fund 271 LIBRARY			358.92
		Fund 509 OLD ORCHARD PARK			1,361.49
		Fund 590 SEWER			26,413.67
		Fund 591 WATER			26,804.10
		Total For All Funds:			118,603.69

11/17/2021 02:06 PM  
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DB: Oscoda

INVOICE GL DISTRIBUTION REPORT FOR OSCODA TOWNSHIP  
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Page: 1/2

GL Number	Vendor	Invoice Desc.	Invoice	Due Date	Amount
Fund 101 GENERAL/UNALLOCATED					
Dept 172 SUPERINTENDENT					
101-172-960.000	VISA	VISA 0172 JOSH	017211162021	12/04/21	350.00
		Total For Dept 172 SUPERINTENDENT			350.00
Dept 215 CLERK					
101-215-960.000	VISA	VISA 0172 JOSH	017211162021	12/04/21	350.00
		Total For Dept 215 CLERK			350.00
Dept 265 TOWNSHIP HALL & GROUNDS					
101-265-726.000	VISA	VISA 0172 JOSH	017211162021	12/04/21	18.88
		Total For Dept 265 TOWNSHIP HALL & GROUNDS			18.88
Dept 299 UNALLOCATED					
101-299-801.000	VISA	VISA 8978 JAMIE	897811162021	12/04/21	419.98
101-299-880.000	VISA	VISA 8978 JAMIE	897811162021	12/04/21	58.29
		Total For Dept 299 UNALLOCATED			478.27
Dept 751 PARKS & RECREATION					
101-751-761.000	VISA	VISA 9778 BILL DPW	977811162021	12/04/21	239.28
		Total For Dept 751 PARKS & RECREATION			239.28
		Total For Fund 101 GENERAL/UNALLOCATED			1,436.43
Fund 207 POLICE FUND					
Dept 000					
207-000-801.000	VISA	VISA 8978 JAMIE	897811162021	12/04/21	419.98
		Total For Dept 000			419.98
		Total For Fund 207 POLICE FUND			419.98
Fund 236 PROP OPER & MNTNCE					
Dept 266 PROPERTY O & M MAINTENANCE					
236-266-726.000	VISA	VISA 9778 BILL DPW	977811162021	12/04/21	125.40
236-266-761.000	VISA	VISA 9778 BILL DPW	977811162021	12/04/21	143.58
		Total For Dept 266 PROPERTY O & M MAINTENANCE			268.98
		Total For Fund 236 PROP OPER & MNTNCE			268.98



GL Number	Vendor	Invoice Desc.	Invoice	Due Date	Amount
Fund Totals:		Fund 101 GENERAL/UNALLOCATED			1,436.43
		Fund 207 POLICE FUND			419.98
		Fund 236 PROP OPER & MNTNCE			268.98
		Total For All Funds:			<div></div> 2,125.39

**CHARTER TOWNSHIP OF OSCODA  
ENGINEERING PROJECT AND AS-NEEDED  
PROGRESS REPORT  
November 2021**

**Active Projects:**

- **Future Water Main Phases:**
  1. Phase A and Woodland design has been finalized and permits are in place. Finalizing funding for construction 2022. **Planning for construction Spring 2022.**
  2. **Construction on main is nearing 95% on Phase B, G and F-41 portion of Phase H. Notices for service connections authorization are being secured in all locations and connections are being scheduled (approx. 24 out of 32). Fall restoration to follow, final restoration in Spring 2022.**
  3. Remaining Phases (C, D, E, F, and remaining portion of H) to be funded in remaining 4 years of DWRF or C2R2 grant application.
  4. Under DWRF, all services are covered at no costs to the residents.
- **Sanitary Sewer System Improvements (CWSRF Program):**
  1. Project pre-construction meeting was held on 9/22/2021.
  2. **Potential delays in equipment deliveries could delay completion of project well into summer/early fall of 2022. Discussing this with EGLE.**
  3. It is expected that the Township will receive \$1,690,000 in CWSRF principal forgiveness towards the overall project costs of \$6.76M.
- **Specific Funding Opportunities:**
  1. Rowe is continuing to investigate several funding opportunities from State Representative Susan Allor's Office, State of Michigan Treasury Office, EDA/Federal Stimulus, Federal Infrastructure Bill, U.S. Congressman Kildee's Office, USDA-RD, Consumers Energy, etc. for variety of Township projects (water/sewer/trail projects).
- **Old Orchard Campground Public Dock Erosion:**
  1. The construction schedule for Phase 2 (wood deck/stairway and final restoration) would start and be completed Spring of 2022.

- **Phase 3 Trail Project:**

1. ROWE has submitted for additional Consumers Energy grants that are available.... pending results.
2. ROWE has submitted for a USDA Rural Business Development Grant to cover a portion of the engineering costs associated with the project (\$99,000) ...Township has been awarded \$60,000. Rowe is finalizing the paperwork for this award.
3. MEDC Patronicity grant was no very successful/limited funding due to poor local match.
4. Supplemental TAP Grant Application has been tentatively approved to take trail to Old Orchard Campground.
5. With approval of overall TAP Grant the following steps will be next:
  - Rowe developing a "final" funding matrix to track sources and local share.
  - Coordinating efforts to include all eligible items in the project for consideration.
  - Coordinating efforts with USFS, MDNR, and Consumers Energy for site control letters and MDOT obligation authority. Anticipated in February or early March 2022.
  - Project is on schedule for advertising and bidding late winter/early spring with construction scheduled for fiscal year 2022 with final completion in 2023.

- **Wurtsmith Base Infrastructure Utility Evaluation Project**

1. Final report completed with construction estimates for funding applications.
2. Proceeding with funding sources/application requirements/time considerations with EDA, MEDC, Federal Stimulus, Federal Infrastructure Bill, etc.
3. Looking to schedule presentation with the Airport Authority and Township Officials. Gary Kellan is coordinating the scheduling of this.

- **Ratliff Park ADA Kayak Launch and Access:**

1. Plans and specifications are complete along with estimate for construction.
2. Construction permits have been prepared. These will be submitted to the appropriate agencies for review and approval as soon as a more definite construction schedule is established.
3. Tentative schedule for construction is early spring 2022.
4. Passport Grant application revisions/additional information has been submitted.... final disposition of grant award Spring 2022.

- **Proposed Holiday Inn Express.**
  1. **Initial site plan reviewed with comments/concerns. Site plan had several key components still pending final design.**
  2. **Attended site plan review meeting on Thursday, November 18.**
  3. **Working with Doug Moen on water and sewer availability and capacity in the area for this development and future projects in the area.**
- **Site Plan Reviews:**
  1. **Working with Township officials in streamlining site plan reviewing process.**
  2. **Bachman Drive watermain construction is completed and connections are ready to be made.**

**Projects On-hold:**

- **Township Facilities:**
  1. **Next step is finalizing consolidated space needs of the new facilities based on information gathered at the Work Session of 11/7/2019.**
- **Plat Right-of-way issues/special assessment district:**
  1. **Information provided to the Township for further direction.**

**Projects Completed:**

- **Phase 1 Water Main assistance:**
  1. **Project has been completed in the field.**
  2. **John Henry Excavating, Inc. has been paid in full.**
  3. **Funding expired for this work on 12/31/2020.**
- **Phase 2 Water Main:**
  1. **Project is complete.**
  2. **Final paperwork was finalized by USDA-RD with reimbursement to Township sent out on 10/1/2020.**
  3. **Property owners are pursuing water service hookups with assistance as needed.**
- **Storm Water User Rate Study:**
  1. **User rates completed for Arrow and Mission GAC treatment plants.**
- **Sanitary Sewer and Water System Ordinance (including "Policies") Updates:**
  1. **Township is currently completing a water rate study.**
- **Old Orchard Campground Electrical Upgrades:**
  1. **Project is completed and operational.**

- **Site Plans:**
  1. **Completed re-review of Alcona Health Center Site Plan for 6" fire suppression water line and made recommendations to the Township.**
  2. **Gallton Oscoda Apartment Project (Perimeter and Georgia) was completed**
  3. **New Galton Growth Facility site plan reviewed and returned to Township.**
  4. **Oscoda Apartments/ New Galton Growth Facility/Alcona Health fees have been re-investigated and recommendation to revise has been sent to the Township.**

**CHARTER TOWNSHIP OF OSCODA**  
**Superintendent's Report**  
**November 22, 2021**

**ACTION ITEMS**

**HEALTHCARE BENEFITS RENEWAL –**

Your packet contains the Healthcare Proposal from MESSA. A committee was created to review our current provider renewal and compare to MESSA proposal based on coverage and cost.

*Action: I would ask that the Township Board review and approve the MESSA Healthcare Proposal as presented.*

**OSCODA TOWNSHIP ART WALK-**

Your packet contains a request for monies to be used to enhance and promote the effort and success of the Arts & Placemaking effort for the Downtown. Leveraging the recent accomplishments and the future Social District, the EIC Director requests \$2,950 to be used from fund 101-250-801.000 for development of a Downtown Art landing page on the EIC website (mirroring what is being done for the Social District) to further market Oscoda's downtown for tourism and a renewed interest in Arts & Placemaking. The total cost is comprised of a landing page and content, the Art Walk map, logo & QR code. Hiring a consultant to provide this service requires Board approval.

*Action: Consider approving \$2,950 for EIC website enhancements to promote the Arts & Placemaking strategies.*

**WEBSITE EDITS/ENHANCEMENTS –**

Your packet contains a Memorandum of Understanding for additional scope to be added to Black Swamp Location Services current services. As the memorandum states, Black Swamp will migrate all the historic documents from the "Documents on Demand" platform used with the old website to the new township website directly. Black Swamp additionally anticipates final edits that will be needed for RRC Certification. The proposed fee is \$3,300 and will be paid from fund 101-250-801.000. Authorizing Black Swamp for additional scope requires Board approval.

*Motion: Consider approving Memorandum of Understanding and the fee of \$3,300 to be paid to Black Swamp Locations Services.*

### **POLC CONTRACT PLACEHOLDER –**

This item will serve as a placeholder for the POLC contract.

### **OSCODA TOWNSHIP EMPLOYEE HANDBOOK REVISION –**

Your packet contains the newly revised edition of the Oscoda Township Employees handbook. A small committee was created to review the handbook and update antiquated policies and procedures. These revisions were sent to our Labor council and approved.

*Action: I would ask that the Township Board review and approve the handbook revisions as presented.*

### **CVTRS COMPLIANCE SUBMISSION –**

The CVTRS requires submittal of documentation to the state no later than December 1, 2021 in order to receive the entire payment available for 2022. Board members may recall that the Township has enrolled with Munetrix financial management and reporting service over the past few years. The service includes a module intended to offer assistance in preparing CVTRS documents attached in your packet for review. The documentation includes an updated citizen's guide, performance data, dashboard, debt service report and projected budget report. In addition, there is a completed certification document, including electronic signature. A significant portion of the information contained in the report is sourced from materials submitted to the state from which Munetrix extracts relevant data.

*Action: Approval is being sought to submit the attached CVTRS reports in compliance with the program deadline.*

### **PRESENTATION OF THE OSCODA TOWNSHIP FISCAL YEAR 2022 BUDGET/SCHEDULING OF PUBLIC HEARING –**

Adopting the 2022 Budget requires the scheduling of a public hearing for the next Township Board Meeting scheduled for Monday 12/13/2021. Your packet contains Draft versions of the 2022 Budget Document; bound copies of the 2022 Budget Document will be provided to members of the Board after adoption. The 2022 Budget Document will also be posted on the homepage of the Township's website [www.oscodatownshipmi.gov](http://www.oscodatownshipmi.gov).

*Action: Approval is requested to schedule a public hearing for consideration of the Township's Fiscal Year 2022 proposed budget document on December 13, 2021 at 7:00pm.*

### **AUDIT RFP RESPONSES –**

At the October 11, 2021, meeting, the Board authorized the Superintendent to go out for Audit Service proposals. The Clerk's office received two proposals but one company that submitted did not follow instructions and did not provide costs for services until Friday, November 19, 2021.

*Action: Review the submitted proposal from Gambridge & Co. for Audit Services and approve the hiring for Audit Services.*

**OSCODA PHASE IV WATER PROJECT PAY REQUEST #4 –**

Your packet contains the fourth pay request in the Phase IV water main project in the amount of \$133,599.32. This leaves \$233,584.54 remaining on the project.

*Action: I would ask that the Board consider approving the fourth pay request from Katterman Construction in the amount of \$133,599.322.*

Respectfully Submitted,

*Tammy Kline*

Tammy Kline



Oscoda Township

Prepared by: Melissa Ramos

Effective Date: January 1, 2022



Medical - All	CURRENT BCN HMO BCN Platinum 10% VA	RENEWAL BCN HMO BCN Platinum 10% VA
<b>Benefit Comparison</b>	<b>In-Network</b>	<b>In-Network</b>
Annual Individual / Family Deductible	\$0	\$0
Coinsurance	10% (50% for select services)	10% (50% for select services)
Coinsurance Maximum	\$1,000 / \$2,000	\$1,000 / \$2,000
Annual Out-of-Pocket Maximum	\$5,000 / \$10,000	\$5,000 / \$10,000
Pediatric Vision Services	100% of approved amount in network	100% of approved amount in network
Office Visits - Primary Care / Specialist	\$20 Copay / \$30 Copay	\$20 Copay / \$30 Copay
Hospital Services In-Patient	Covered - 90%	Covered - 90%
Emergency Room Facility Charge	Covered - \$150 Copay	Covered - \$150 Copay
Urgent Care Visit <i>(excludes certain diagnostic procedures)</i>	Covered \$35 Copay	Covered \$35 Copay
RX - Tier 1A / Tier 1B / Tier 2 / Tier 3	\$4 / \$15 / \$40 / \$80	\$4 / \$15 / \$40 / \$80
RX - Preferred Specialty/Nonpreferred Specialty	20% up to \$200 / 20% up to \$300	20% up to \$200 / 20% up to \$300
RX Mail Order - 90 Day Supply	3x copay- \$10	3x copay- \$10
<b>Cost Comparison</b>	<b>CURRENT</b>	<b>RENEWAL</b>
Total Monthly Premium	\$29,907.29	\$33,029.97
Total Annualized Cost	\$358,887.48	\$396,359.64
Annualized Dollar Change From Current		\$37,472.16
Annualized Percent Change From Current		10.44%

Volume and Counts are for illustrative purposes only. This proposal is a brief summary of benefits and is not intended to be a complete outline of policy provisions.  
Rates are subject to final enrollment, medical underwriting and effective date.



1475 Kendale Boulevard, PO Box 2560  
East Lansing, MI 48826-2560  
800.292.4910

**Quote Summary Exclusively for  
Oscoda Township  
Rates Effective 01/01/2022 through 12/31/2022**

Quote Request ID: 231043  
MESSA Field Rep: James Baker  
Date Created: 11/09/2021

**Quoted Group(s): NEW - Township Employees**

**Medical plans**

Description	Current Benefits	Rate	Census Used	Quote ID 349812			
				Quoted Benefits	Rate w/ 1% Discount		
<b>Plan</b> IN Deductible: IN Coinsurance: OL/OV/SV Copay: UC/ER Copay: Rx Coverage: Riders:			S: 5 2P: 6 F: 13	<i>ABC Plan 1 (BP)</i> <i>\$1400/\$2800</i> <i>0%</i> <i>\$0/\$0/\$0</i> <i>\$0/\$0</i> <i>3Tier Mail</i> <i>HEQ</i>	<i>\$517.05</i> <i>\$1,163.36</i> <i>\$1,447.73</i>		

**Ancillary plans**

Description	Current Benefits	Rate	Census Used	Quote ID 349812			
				Quoted Benefits	Rate		
<b>Dental</b> Diag & Prev: Basic Services: Major Services: Annual Max: Orthodontics: Lifetime Max: Riders: Plan Year:			S: 5 2P: 6 F: 13	<i>100%</i> <i>100% (X-Rays)</i> <i>85%</i> <i>\$2000</i> <i>50%</i> <i>\$2000</i> <i>2 Cleanings</i> <i>Jul-Jun</i>	<i>\$ 51.68</i> <i>\$ 97.98</i> <i>\$179.55</i>		
<b>Vision</b> Plan Year:			S: 5 2P: 6 F: 13	<i>MESSA Vision Preferred</i> <i>Jan-Dec</i>	<i>\$ 6.82</i> <i>\$ 14.64</i> <i>\$ 22.03</i>		

Total Monthly Rate/Member - S \$ 58.50  
Total Monthly Rate/Member - 2P \$ 112.62  
Total Monthly Rate/Member - F \$ 201.58

The above rates are based on plans and enrollment as of 11/08/2021. Material changes in the composition of the group such as number of enrollees, definable group, eligibility requirements or plans offered may affect the final rates.

**If you have any questions, please contact your MESSA Field Representative, James Baker, at 800.292.4910.**

**MESSA In-Network Plan Comparison - Effective 1/1/2022****Oscoda Township - All Employees****MESSA ABC Plan 1  
\$1,400/\$2,800 HSA 0%  
3-Tier Rx with Mandatory Mail****In-Network Cost Share After Deductible**

Deductible	\$1,400/\$2,800
Coinsurance	0%
Blue Cross online visit copay/coinsurance	0%
Office visit copay/coinsurance	0%
Specialist visit copay/coinsurance	0%
Urgent care copay/coinsurance	0%
Emergency room copay/coinsurance	0%
Total out-of-pocket maximum	\$3,400/\$6,800

**Certain Benefit Differences**

Chiropractic manipulations	Up to 38 visits per calendar year, including therapeutic massage; Covered 100% after deductible
Osteopathic manipulations	Up to 38 visits per calendar year; Covered 100% after deductible
Outpatient physical, occupational and speech therapy	Up to a combined 60 visits per calendar year; Covered 100% after deductible
Bariatric surgery	Covered 100% after deductible
Acupuncture	Covered 100% after deductible
Hearing aids	Covered 100% up to a maximum benefit after deductible

# MESSA In-Network Plan Comparison - Effective 1/1/2022

## Oscoda Township - Township Employees

	BCN HMO Platinum \$0/\$0 10% 6-Tier Rx	MESSA ABC Plan 1 \$1,400/\$2,800 0% 3-Tier Rx w/MM
<b>Employee Monthly Premium Share - 2022 Hard Cap</b>		
Single	Unknown	-\$91.66
2person	Unknown	-\$109.64
Family	Unknown	-\$212.39
<b>In-Network Cost Share After Deductible</b>		
Deductible	\$0/\$0	\$1,400/\$2,800
Coinsurance	10% (\$1,000/\$2,000 maximum)	0%
Blue Cross online visit	\$0	0%
Office visit	\$20	0%
Specialist visit	\$30 (requires referral)	0%
Urgent care	\$35	0%
Emergency room	\$150	0%
Post-natal care	\$20	0%
Allergy office visit/testing	50%	0%
Allergy injections	\$5	0%
Imaging (CT/PET scan/MRI)	\$150	0%
Infertility services	50% (coinsurance maximum does not apply)	0%
TMJ & orthognathic surgery	50% (coinsurance maximum does not apply)	0%
Reduction mammoplasty & male mastectomy	50% (coinsurance maximum does not apply)	0%
Durable medical equipment	50% (coinsurance maximum does not apply)	0%
Human organ transplants	10%	0%
Weight loss surgery	0%	0%
Private duty nursing	Not covered	10%
Total out-of-pocket maximum	\$4,500/\$9,000	\$3,400/\$6,800
<b>Certain Benefit Differences</b>		
Chiropractic manipulations	Up to 30 visits per calendar year; Covered 90% after deductible; \$30 office visit copay may apply	Up to 38 visits per calendar year, including therapeutic massage; Covered 100% after deductible
Osteopathic manipulations		Up to 38 visits per calendar year; Covered 100% after deductible
Rehabilitation care: Outpatient physica & occupational therapy	Up to a combined 30 visits per calendar year; Covered 90% after deductible	Up to a combined 60 visits per calendar year; Covered 100% after deductible
Rehabilitation care: Speech therapy	Up to 30 visits per calendar year; Covered 90% after deductible	
Habilitation care: Outpatient physica & occupational therapy	Up to a combined 30 visits per calendar year; Covered 90% after deductible	No visit limit; Covered 100% after deductible
Habilitation care: Speech therapy	Up to 30 visits per calendar year; Covered 90% after deductible	
Cardiac therapy	Up to a combined 30 visits per calendar year; Covered 90% after deductible	Up to 36 visits per calendar year, with option for more if medically necessary; Covered 100% after deductible
Pulmonary therapy		No visit limit; Covered 90% after deductible
Skilled nursing	Up to 45 days per calendar year; Covered 90% after deductible	Up to 120 days per calendar year; Covered 100% after deductible
Non-emergency care outside US	Not covered	Covered 100% after deductible
Acupuncture	Not covered	Covered 100% after deductible
Hearing aids	Not covered	Covered 100% up to a maximum benefit after deductible

# MESSA ABC Plan 1

## Medical plan highlights



**Effective Date: 1/1/2022**

**MESSA Account: Oscoda Township**

**Employee Group: Township Employees PROPOSED**

### In-network health care benefits for you and your covered dependents

All services must be **medically necessary** and performed by a payable provider.

This is a brief summary of in-network benefits. If you obtain medical services from an out-of-network provider without a referral from an in-network provider, you may have to pay 100 percent of the cost or the applicable out-of-network cost share amounts. For coverage details, go to [messa.org](http://messa.org) to log in to your member account or call the MESSA Member Service Center at 800.336.0013 or TTY 888.445.5614.

Plan features	In-network
<b>Annual deductible</b> The amount you pay for health care services and prescription drug purchases before your health insurance begins to pay. The annual deductible is based on the calendar year, Jan. 1 to Dec. 31.	Single coverage: \$1,400  2-Person & Family coverage: \$2,800  <i>*Your deductible is subject to change each Jan. 1 according to IRS rules governing HSA-qualified plans.</i>  <i>*When two or more lives are covered under this plan, the entire family deductible must be met before claims are paid for any individual.</i>
<b>Medical coinsurance</b> A fixed percentage you pay for a medical service.	0%
<b>Prescription drug coverage</b> Under federal law governing HSA-qualified plans, prescription drugs are subject to the deductible (other than MESSA's free preventive prescriptions). After deductible is met, applicable prescription copayments and/or coinsurance apply. <i>See Free preventive prescriptions below.</i>	3-Tier Rx with mandatory mail
<b>Annual out-of-pocket maximums</b> The most you have to pay for covered medical services and prescriptions in a calendar year, including deductible, copayments and coinsurance. Charges above approved amount and charges for services not covered under the plan do not count toward the out-of-pocket maximum.	Single coverage: \$3,400  2-Person & Family coverage: \$6,800
<b>In-network services covered at no cost to you</b>	
<b>Free preventive prescriptions</b> MESSA ABC covers an extensive list of FREE preventive prescriptions that have no deductible, copayment or coinsurance, including cholesterol and blood pressure medications, weight loss medications, prenatal vitamins, contraceptives and many more.	
<b>Preventive care and prenatal care</b> Certain services such as annual exams, screenings, childhood and adult immunizations, certain preventive medications and prenatal doctor visits.	

In-network services subject to deductible and applicable coinsurance	
Blue Cross online visit	Urgent care
Office visit	Hospital emergency room (ER)
Chiropractic services including modalities Up to 38 visits per calendar year.	Osteopathic manipulations Performed by an Osteopathic physician. Up to 38 visits per calendar year.
Inpatient hospital	Autism - applied behavior analysis (ABA) services
Outpatient physical, occupational and speech therapy Up to a combined benefit maximum of 60 visits per individual per calendar year.	Hearing aids There is a maximum benefit for a hearing aid for each ear during a 36-month period.
Hearing care Hearing related services performed by an M.D. or D.O.	Acupuncture Must be performed by an M.D. or D.O.
Diagnostic lab and X-ray	Radiation and chemotherapy
Allergy testing and therapy	Bariatric surgery
Mental health and substance abuse - inpatient and outpatient care	Ambulance
Medical supplies	Durable medical equipment (DME)
Prosthetics and orthotics	Home health care
Skilled nursing facility Up to a maximum of 120 days per calendar year.	Human organ transplant Must be performed at an approved facility.
Home delivery of prescription medications	
MESSA members can save time and money by ordering prescription medications through the Express Scripts mail order pharmacy. If your coverage includes a mandatory mail prescription rider, you must obtain most long-term maintenance medications from Express Scripts. For more information, go to <a href="http://messa.org">messa.org</a> to log in to your member account and link to the Express Scripts website. For general questions about your prescription coverage, call MESSA at 800.336.0013 or TTY 888.445.5614. For questions about a prescription order, call Express Scripts at 800.903.8346	
Medical care outside the U.S.	
MESSA members have access to doctors and hospitals with the BCBS Global Core program. You may want to visit the BCBS Global Core program's website ( <a href="http://www.bcbsglobalcore.com">www.bcbsglobalcore.com</a> ) to find in-network providers prior to your departure.	
Covered services and approved amounts	
<b>In-network providers</b> bill BCBSM directly. Payments for covered services are based on BCBSM's approved amounts. Your liability is limited to the plan deductible, copayment and coinsurance requirements.	
<b>Out-of-network providers</b> may or may not bill BCBSM directly. The member is responsible to the provider for any deductibles, copayments, coinsurance and amounts that are in excess of the approved amount for the services as predetermined by MESSA and BCBSM. These amounts may be substantial.	
<i>Medical benefits underwritten by Blue Cross Blue Shield of Michigan (BCBSM) &amp; 4 Ever Life Insurance Company. BCBSM is an independent licensee of the Blue Cross and Blue Shield Association.</i>	

# MESSA Dental plan highlights



**MESSA**

1475 Kendale Blvd. PO Box 2560  
East Lansing, Michigan 48826-2560  
517.332.2581 • 800.292.4910

**Effective Date: 01/01/2022**

**MESSA Account: Oscoda Township**

**Employee Group: Township Employees**

**Group/Subgroup: PROPOSED**

MESSA dental plans are underwritten and administered by Delta Dental of Michigan, a non-profit dental care corporation known for its high quality dental programs. Delta Dental contracts with dentists throughout the U.S. to provide high quality care and 90% of Michigan dentists are in the Delta Dental provider network. MESSA members can easily locate Delta Dental contracting providers by visiting [www.messa.org](http://www.messa.org) and using the provider directory search provided by Delta Dental.

## Plan Features

Diagnostic & Preventive Services 100%	Basic Services 100%	Major Services 85%	Orthodontics 50%
<ul style="list-style-type: none"> <li>• Oral Examination</li> <li>• Prophylaxes</li> <li>• Topical Fluoride*</li> <li>• Brush Biopsy</li> <li>• Emergency Pallative</li> <li>• 2 Cleanings in 12 Months</li> </ul> <p>* Fluoride treatments are payable twice in any period of 12 consecutive months for people up to age 19.</p> <p><b>Rider</b> (If neither box below is checked, you do not have this coverage.)</p> <p><input type="checkbox"/> 3 Cleanings in 12 Months</p> <p><input type="checkbox"/> 4 Cleanings in 12 Months</p>	<ul style="list-style-type: none"> <li>• Radiographs (x-rays)*</li> <li>• Restorative</li> <li>• Crowns**</li> <li>• Oral Surgery</li> <li>• Endodontic Services — treatment for diseased or damaged nerves.</li> <li>• Periodontic Services — treatment for diseases of the gum and teeth-supporting structures.</li> </ul> <p>* Bitewing x-rays are payable once in any period of 12 consecutive months. Full mouth panograph is payable once in 5 years.</p> <p>** Payable once in any 5-year period on the same tooth.</p> <p><b>Rider</b> (If the box below is not checked, you do not have this coverage.)</p> <p><input type="checkbox"/> Sealants: payable on occlusal surface of first permanent molars for patients up to age 9 and for second permanent molars for patients up to age 14 that are free from caries and restorations.</p>	<ul style="list-style-type: none"> <li>• Procedures for the construction of fixed bridgework, enosteal implants, partial and complete dentures.</li> <li>• Payable once in any 5-year period for the same appliances.</li> </ul>	<ul style="list-style-type: none"> <li>• Necessary treatment and procedures required for the correction of abnormal bite.</li> <li>• Orthodontic exam, radiographs and extractions are covered under Diagnostic &amp; Preventive Services and Basic Services.</li> </ul> <p><b>Rider</b> (If the box below is not checked, you do not have this coverage.)</p> <p><input type="checkbox"/> Adult orthodontics: removes the age 19 restriction on Orthodontics coverage.</p>
<b>\$2,000</b> annual maximum per person Diagnostic & Preventive Services, Basic Services, and Major Services			<b>\$2,000</b> lifetime maximum per person Orthodontics

For a complete listing of exclusions and limitations that apply to the plan, refer to the Delta Dental of Michigan certificate booklet.

# MESSA Vision Preferred Benefits



1475 Kendale Blvd. PO Box 2560  
East Lansing, Michigan 48826-2560  
517.332.2581 • 800.292.4910

**Effective Date: 1/1/2022**

**MESSA Account: Oscoda Township**

**Employee Group: Township Employees PROPOSED**

## In-network providers

Most eye doctors are in VSP's Choice network. Staying in-network makes sure you get the most value from your benefits and limits your out-of-pocket costs. In-network doctors bill VSP directly as a convenience to you. A directory of Choice network doctors is available at [messa.org/vision](http://messa.org/vision) or [www.vsp.com](http://www.vsp.com). Call VSP member services at 800.877.7195 for assistance.

## Out-of-network providers

(Maximum reimbursement to patient)

If you choose to see a doctor who is not in the VSP Choice network, your out-of-pocket costs will likely be higher and you must submit the itemized receipts to VSP for reimbursement. For more information, visit [www.vsp.com](http://www.vsp.com) or call VSP member services at 800.877.7195.

Benefit	In-network provider	Out-of-network provider maximum allowance
<b>Examination</b>		
Optometrist Ophthalmologist	MESSA pays 100% of the approved amount	\$45
<b>Contact lenses (includes examination)</b>		
Elective lenses to improve vision	\$135 allowance	\$105
Medically necessary - <i>to correct keratoconus, irregular astigmatism, irregular corneal curvature or vision to 20/70 in the better eye</i>	MESSA pays 100% of the approved amount	\$210
<b>Eyeglass frames</b>	\$135 allowance	\$70
<b>Eyeglass lenses</b>		
Single vision	MESSA pays 100% of the approved amount	\$30
Bifocal		\$50
Trifocal		\$65
Lenticular		\$100
<b>Eyeglass lens enhancements</b>		
Rose #1 or #2 tint Rimless Oversize Blended Photochromic Anti-reflective coating	MESSA pays 100% of the approved amount	Not covered
Progressive	Not covered	
<b>Tinted</b>		
Single vision Bifocal Trifocal Lenticular	MESSA pays 100% of the approved amount	Not covered
Polarized		
Single vision Bifocal Trifocal Lenticular		



# MESSA ABC Plan 1

## Medical plan highlights



**Effective Date: 1/1/2022**

**MESSA Account: Oscoda Township**

**Employee Group: Township Employees PROPOSED**

### In-network health care benefits for you and your covered dependents

All services must be **medically necessary** and performed by a payable provider.

This is a brief summary of in-network benefits. If you obtain medical services from an out-of-network provider without a referral from an in-network provider, you may have to pay 100 percent of the cost or the applicable out-of-network cost share amounts. For coverage details, go to [messa.org](http://messa.org) to log in to your member account or call the MESSA Member Service Center at 800.336.0013 or TTY 888.445.5614.

Plan features	In-network
<b>Annual deductible</b> The amount you pay for health care services and prescription drug purchases before your health insurance begins to pay. The annual deductible is based on the calendar year, Jan. 1 to Dec. 31.	Single coverage: \$1,400  2-Person & Family coverage: \$2,800  <i>*Your deductible is subject to change each Jan. 1 according to IRS rules governing HSA-qualified plans.</i>  <i>*When two or more lives are covered under this plan, the entire family deductible must be met before claims are paid for any individual.</i>
<b>Medical coinsurance</b> A fixed percentage you pay for a medical service.	0%
<b>Prescription drug coverage</b> Under federal law governing HSA-qualified plans, prescription drugs are subject to the deductible (other than MESSA's free preventive prescriptions). After deductible is met, applicable prescription copayments and/or coinsurance apply. <i>See Free preventive prescriptions below.</i>	3-Tier Rx with mandatory mail
<b>Annual out-of-pocket maximums</b> The most you have to pay for covered medical services and prescriptions in a calendar year, including deductible, copayments and coinsurance. Charges above approved amount and charges for services not covered under the plan do not count toward the out-of-pocket maximum.	Single coverage: \$3,400  2-Person & Family coverage: \$6,800
In-network services covered at no cost to you	
<b>Free preventive prescriptions</b> MESSA ABC covers an extensive list of FREE preventive prescriptions that have no deductible, copayment or coinsurance, including cholesterol and blood pressure medications, weight loss medications, prenatal vitamins, contraceptives and many more.	
<b>Preventive care and prenatal care</b> Certain services such as annual exams, screenings, childhood and adult immunizations, certain preventive medications and prenatal doctor visits.	

In-network services subject to deductible and applicable coinsurance	
Blue Cross online visit	Urgent care
Office visit	Hospital emergency room (ER)
Chiropractic services including modalities Up to 38 visits per calendar year.	Osteopathic manipulations Performed by an Osteopathic physician. Up to 38 visits per calendar year.
Inpatient hospital	Autism - applied behavior analysis (ABA) services
Outpatient physical, occupational and speech therapy Up to a combined benefit maximum of 60 visits per individual per calendar year.	Hearing aids There is a maximum benefit for a hearing aid for each ear during a 36-month period.
Hearing care Hearing related services performed by an M.D. or D.O.	Acupuncture Must be performed by an M.D. or D.O.
Diagnostic lab and X-ray	Radiation and chemotherapy
Allergy testing and therapy	Bariatric surgery
Mental health and substance abuse - inpatient and outpatient care	Ambulance
Medical supplies	Durable medical equipment (DME)
Prosthetics and orthotics	Home health care
Skilled nursing facility Up to a maximum of 120 days per calendar year.	Human organ transplant Must be performed at an approved facility.
Home delivery of prescription medications	
MESSA members can save time and money by ordering prescription medications through the Express Scripts mail order pharmacy. If your coverage includes a mandatory mail prescription rider, you must obtain most long-term maintenance medications from Express Scripts. For more information, go to <a href="http://messa.org">messa.org</a> to log in to your member account and link to the Express Scripts website. For general questions about your prescription coverage, call MESSA at 800.336.0013 or TTY 888.445.5614. For questions about a prescription order, call Express Scripts at 800.903.8346	
Medical care outside the U.S.	
MESSA members have access to doctors and hospitals with the BCBS Global Core program. You may want to visit the BCBS Global Core program's website ( <a href="http://www.bcbsglobalcore.com">www.bcbsglobalcore.com</a> ) to find in-network providers prior to your departure.	
Covered services and approved amounts	
<b>In-network providers</b> bill BCBSM directly. Payments for covered services are based on BCBSM's approved amounts. Your liability is limited to the plan deductible, copayment and coinsurance requirements.	
<b>Out-of-network providers</b> may or may not bill BCBSM directly. The member is responsible to the provider for any deductibles, copayments, coinsurance and amounts that are in excess of the approved amount for the services as predetermined by MESSA and BCBSM. These amounts may be substantial.	
<i>Medical benefits underwritten by Blue Cross Blue Shield of Michigan (BCBSM) &amp; 4 Ever Life Insurance Company. BCBSM is an independent licensee of the Blue Cross and Blue Shield Association.</i>	

## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU") is entered into on November 22, 2021, by Black Swamp Location Services, LLC (hereinafter referred to as "Black Swamp"), represented by Todd Dickerson, its owner/Member, and Oscoda Township (hereinafter referred to as the "Community"), represented by Township Supervisor Ann Richards and the Township Clerk, Joshua Sutton.

The aforementioned parties agree as follows:

1. Black Swamp will provide website editing services to migrate all historic "Documents on Demand" files from the old website structure for the following folders:
  - a. Boards & Committees
  - b. Ordinances, Policies & Resolutions
  - c. Plans
  - d. Auditors Reports & Budgets
  - e. Applications, Forms & Permits (as applicable)
  - f. Public Notice, Information & Resources
2. Black Swamp will provide website editing needed to finalize RRC Certification pertaining to AllPaid online payment services, list additional documents and messaging for local incentives, and additional requests made by the RRC Project Manager to pass the RRC audit.
3. Black Swamp may have capacity based on budget to perform other website edits requested and approved by the Township Superintendent.

These services are out of scope and capability for the current contract for which Black Swamp is performing Economic Improvement Director duties. As such, Black Swamp will invoice the Community a flat fee of \$3,300 on December 1<sup>st</sup>, 2021, net due 15 days, and take appropriate measures to complete the work. Black Swamp anticipates this project work to be completed by December 31, 2021.

In witness whereof, Black Swamp Services and the Community have executed this Agreement as of the date first above written.

### **Black Swamp Locations Services, LLC**

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Todd Dickerson, Owner

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Date

### **Oscoda Township**

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Ann Richards, Township Supervisor

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Date

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Josh Sutton, Township Clerk

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Date

EMPLOYEE HANDBOOK  
CHARTER TOWNSHIP OF OSCODA

Revised: November 2021

*Effective December 1, 2021*

## **INTRODUCTION**

### **WELCOME TO THE CHARTER TOWNSHIP OF OSCODA**

To you who are joining the Township employment, a sincere welcome. And to you who have been with us through the years, our thanks for your loyal cooperation which has contributed to our past service.

This is your Employee Handbook. Please take the time to read and familiarize yourself with this Handbook. Each of you, newcomer or veteran, will find this Handbook helpful. It describes the various policies applicable to all Township employees. This Handbook supersedes any previous verbal or written policies, including any prior Employee Handbook, statements, understandings or agreements concerning the terms and conditions of your employment at the Township, except where this Handbook conflicts with the specific terms of a collective bargaining agreement, the collective bargaining agreement shall control.

The provisions of this Handbook do not establish contractual rights between the Township and its employees.

Unless otherwise provided in a collective bargaining agreement applicable to you, your employment with the Township is at will, which means you are free to terminate your employment at any time, for any reason, with or without cause, and the Township retains the same rights.

Subject to any bargaining obligations, the Township reserves the right at its sole discretion to interpret, enforce, replace, or amend the contents of this Handbook at any time. Amendments to any part of this Handbook must be in writing and issued by the Township Superintendent. No other employee, representative or agent of the Township has the authority to amend, alter or change the contents set forth in this Handbook or to enter into any agreement concerning the terms and conditions of your employment at the Township. Amendments will be issued directly to employees or posted on Township bulletin boards.

All employees are part of a team, working ultimately for the same individuals--the public. Our residents do business with us because we are here to serve them. Let's all pull together - teamwork will result in the continued progress of our Township.

### **MISSION STATEMENT**

The Charter Township of Oscoda is the government entity responsible for creating the environment to improve the quality of life for its residents and opportunities for its businesses to thrive. It creates and maintains the organizational and physical infrastructure of the community to engage residents and help its businesses continually adjust to the ever-changing economic climate. The Township is a steward of the public trust, administrator of responsive and efficient government, and a champion of transparency that works to serve and protect its citizens.

## **ORIENTATION**

We will spend time with new employees reviewing Township policies and procedures. You will become more familiar with us and learn more about the Township, as well as the opportunities of being an employee at Oscoda Township. The purpose of our orientation is to familiarize you to the Township's way of serving its residents.

## **HANDBOOK PURPOSE**

The purpose of this personnel handbook is to establish Township policies and procedures on items of management not covered by a collective bargaining agreement or other ~~union~~ contract. We do not expect this Handbook to answer every question you, as an employee of the Township, may have. The Township Superintendent should also serve as a source of information. In the event of a conflict with the collective bargaining agreement, the collective bargaining agreement shall prevail.

This Handbook applies to all Township employees, including those not subject to a collective bargaining agreement. Unless indicated otherwise, or a written departmental policy contradicts the terms contained in this Handbook, it will also apply to police, fire, and volunteer personnel. If any direct order or written policy of the police or fire departments contradicts the provisions contained in this Handbook, that written policy or direct order shall prevail.

## **RESPONSIBILITIES**

The Township Superintendent, by statute and Township Board action, is the Township Personnel Officer. As such, he/she is primarily responsible for carrying out the provisions of this Handbook and is also granted reasonable leeway in the interests of expediency and efficiency. Some duties, as indicated, are delegated to the department heads. Additional duties may be delegated, and any or all of them may be withdrawn as deemed necessary to maintain effectiveness and discipline.

## **THE DOOR IS ALWAYS OPEN**

We hope this Handbook will be helpful to you as an employee of the Charter Township of Oscoda, and will serve as a useful reference in explaining our policies, and your job responsibilities. We want you to feel free to discuss with us any problems that occur on the job, or any suggestions you might have for improvement in any area of our operations. Our door is always open to you. We wish you the best, and trust your job with us will be satisfying and rewarding.

## **NON-DISCRIMINATION AND HARASSMENT PROHIBITION**

### **EQUAL EMPLOYMENT OPPORTUNITY**

Oscoda Charter Township is an Equal Opportunity Employer that does not discriminate on the basis of actual or perceived race, color, sex, sexual orientation, religion, national origin, ancestry, citizenship status, age, disability or handicap, marital status, pregnancy, height, weight, veteran status, genetic information, or any other basis protected by applicable federal, state, or local laws. Discrimination against any employee or applicant, based on any of the foregoing reasons will not be allowed or tolerated.

This policy applies to all employment practices including recruiting, hiring, pay rates, placement, promotion, transfer, training and development, compensation, benefits, discharge, and other terms and conditions of employment and termination. This policy also applies to our citizens and vendors – the Township will not tolerate discrimination or harassment against any citizens or vendor for any of the foregoing reasons. The Township will, however, hire only those individuals who are legally authorized to work in the United States.

### **DISCRIMINATION PROHIBITED**

It is the philosophy and policy of the Township to treat employees and applicants for employment without regard to race, color, sex, sexual orientation, religion, national origin, age, disability (handicap), marital status, height, weight or any other prohibited basis. Discrimination against any employee or applicant, based on any of the foregoing reasons will not be allowed or tolerated. This policy applies to all employment practices including recruiting, hiring, pay rates, training and development, promotions and other terms and conditions of employment and termination. This policy also applies to our citizens and vendors – the Township will not tolerate discrimination or harassment against any citizens or vendor for any of the foregoing reasons.

### **DISABILITY ACCOMMODATION STATEMENT**

Under Michigan law, any disabled employee or applicant for employment who believes that he or she requires an accommodation in order to complete the essential functions of the job for which an applicant has applied or an employee has been assigned must notify the Company in writing, within 182 days after the need for accommodation is known. All such accommodation requests are to be in writing. Federal law does not include this requirement.

### **ANTI-HARASSMENT, DISCRIMINATION, & RETALIATION POLICY**

The Township is committed to maintaining a positive work environment, where people work together in a productive and professional manner, free from intimidation, hostility, or other offenses that may interfere with work performance. Therefore, the Township does not tolerate harassment, discrimination, or retaliation, against any of its employees by other employees, citizens, visitors, vendors, contractors, volunteers, or other persons or entities affiliated or connected with the Township. The Township also prohibits harassment by its employees against any citizen, visitor, vendor, contractor, volunteer or other person who comes into contact with a

Township employee while that employee is on Township working time or Township property.

Any employee who engages in harassment, discrimination or retaliation in violation of this policy is subject to appropriate discipline, up to and including termination.



## Sexual Harassment

The Township strictly prohibits any employee, of any gender, from engaging in actions which sexually harass other employees, citizens, visitors, vendors, contractors, volunteers, or any other individual who may come in contact with Township employees while on Township time or property. Prohibited activities include:

- (a) making unwelcome sexual advances or requests for sexual favors or other verbal or physical conduct of a sexual nature to another employee;
- (b) making submission to or rejection of such conduct the basis for employment decisions affecting an employee;
- (c) stating or implying that a particular employee's advances in employment at the Township have resulted from the granting of sexual favors or the establishment or continuance of a sexual relationship;
- (d) stating or implying that a particular employee's deficiencies in performance are attributable in whole or in part to the sex of that person;
- (e) commenting on particular characteristics associated with a particular sex; or
- (f) creating an intimidating, hostile, or offensive working environment by such conduct that interferes with an employee's ability to perform his or her job.

ALTHOUGH NOT AN EXHAUSTIVE LIST, the following additional acts are prohibited:

Verbal: Sexual jokes and innuendo, suggestive comments, catcalls, verbal abuse of a sexual nature, commentary about an individual's body, sexual prowess or sexual deficiencies, sexual propositions, threats.

Non-Verbal: Sexually suggestive objects or pictures, suggestive or insulting sounds, leering, whistling, insulting or obscene gestures, display or circulation in the workplace of sexually suggestive objects or pictures (including through text or email).

Physical: Unwanted physical contact, including touching, pinching, brushing the body, impeding or blocking movements, coerced sexual intercourse, assault.

Employees who are the recipient of inappropriate conduct or communication, as well as employees who may witness such conduct or communication should file a complaint with the Township immediately in accordance with the Complaint Procedure below.

## **Complaint Procedure**

Any employee who believes that s/he has been subjected to any sexual harassment as defined above or any discrimination or harassment based upon his or her race, color, religion, sex, national origin, disability, genetic information, sexual orientation, age, height, weight, pregnancy, marital status, veteran status, citizenship or any other unlawful criteria, should file a written complaint on the form attached to these policies immediately after the incident(s) occur. Complaints should also be filed immediately by anyone who witnesses unlawful harassment or discrimination against others. Additional complaint forms are available in the Township office. Complaints should be made regardless of whether the alleged harassment or discrimination was by an employee of the Township or a citizen, vendor, visitor, volunteer, contractor, or other who entered our workplace or with whom you interact because of your job with the Township.

Complaints may be submitted to any of the following individuals:

The employee's supervisor;  
The Township Superintendent.

Complaints taken by a supervisor must be communicated to the Township Superintendent. Failure by a supervisor to communicate a complaint to the Township Superintendent in a timely fashion may result in appropriate discipline of the supervisor up to and including discharge.

Upon receipt of the complaint, an impartial investigation will be conducted. The totality of the circumstances, nature of the incident, and context in which the alleged incident(s) took place will be thoroughly investigated. Any employee who has been found to have violated this policy may be subject to appropriate discipline, up to and including discharge.

Complaints will be kept confidential to the extent possible. It is the primary goal of the Township to investigate and resolve all complaints. As part of the investigation, it is possible that it will be necessary to reveal certain details and information. It is also possible that the information gathered during an investigation will be subject to subsequent legal or administrative proceedings which may require disclosure of the contents and results of the investigation.

## **Non-Retaliation**

The Township not only prohibits discrimination and harassment, but also strictly prohibits any retaliation against any employee who, in good faith, has registered a complaint. Any employee of the Township who, after investigation, has been determined to have retaliated against an employee for utilizing the complaint procedure may be subject to appropriate discipline up to and including discharge. Any employee who believes he or she has been retaliated against for exercising the rights guaranteed under this policy, should utilize the Complaint Procedure, set forth above.

## **HIRING AND PAY POLICIES**

### **HIRING**

When recruiting to fill an open position at the Township, the Township is primarily concerned with hiring the most suitable candidate who will be best able to perform the primary functions required of the position. Selections are made based on merit, including factors such as knowledge, education, experience, skills, abilities, past performance, conduct and attitude; and without regard to any status or characteristic protected by applicable federal, state, and local laws.

Township employees will normally be hired after an application interview process including:

- (1) Completion of a Township application for employment form;
- (2) Screening, which may include a background check by the Police Department;
- (3) Interview, which may include the department head, Township Superintendent, appropriate committee, and Township Board;
- (4) A medical examination by a physician of the Township's choice for all full-time and regular part-time employees MAY be required; and
- (5) Approval by the Township Board.

### **ANTI-NEPOTISM**

The Township will not employ anyone who is related to any elected official or to the specified administrative officials (Superintendent) as spouse, child, parent, a child of spouse, or grandchild. No employee may work in the same department as or under the supervision of a spouse, child, parent, a child of spouse, or grandchild. These restrictions shall not apply to Fire Department volunteers.

### **EMPLOYEE STATUS**

Unless otherwise provided in a collective bargaining agreement applicable to you, your employment with the Township is at will, which means you are free to terminate your employment at any time, for any reason, with or without cause, and the Township retains the same rights.

A "**Full-Time employee**" is an employee who is hired as such and regularly works 40 hours or more a week.

A "**Part-Time, Level I employee**" is an employee who is hired as such and who works an average of 20-30 hours per week on a regular basis through the year. The work schedule of a regular part time employee is based on the needs of the Township at any given time.

A "**Part-Time, Level II employee**" is an employee who is hired as such and who works less than 19 hours per week on a regular basis through the year. The work schedule of a regular part time employee is based on the needs of the Township at any given time. Level II, Part-Time

employees are not eligible for benefits.

A “**Seasonal employee**” is not eligible for benefits, even though they may occasionally work 40 hours or more in a given week. The maximum number of months worked in any calendar year shall be nine (9).

## **EMPLOYMENT STATUS CHANGES**

Status changes will be reviewed and approved by Superintendent on a case-by-case basis.

## **PAY POLICY AND TIME KEEPING**

Employees will be paid at two week intervals. Pay periods will end on Friday and pay checks for the period will be issued the following Friday.

Federal and state laws require employees to keep an accurate record of time worked in order for the Township to calculate employee pay and benefits.

All non-exempt personnel must record the time they begin work and the time they end work or any departure from work for any non-work-related reason. Time must be kept in 15 minute increments which will start on the hour. It is the employee’s responsibility to ensure the accuracy of all time recorded. Altering, falsifying, or tampering with time records is prohibited and may subject the employee altering, falsifying, or tampering with the record (whether it is their own time or that of another employee) to discipline, up to and including termination of employment.

## **HOURS OF WORK AND OVERTIME**

Normal hours for regular, full-time employees will be eight (8) hours a day, five (5) days a week. The Township Superintendent will establish the work schedule. Your work schedule may vary, to accommodate the business needs of the Township.

While it is the Township’s policy to avoid overtime, there are situations that may require overtime work. When required by the Township, overtime is mandatory. In these cases, your supervisor will attempt to give you sufficient notice concerning scheduled overtime. Overtime must be approved by the Superintendent or department head. Not all employees are eligible for overtime. For example, exempt, salaried employees are not eligible for overtime. Check with the Superintendent to see if you are eligible for overtime.

Overtime will be paid at one and one-half (1½) times the hourly rate for all hours worked in excess of forty (40) hours paid in a week. Double time shall be paid for work on Sundays provided the employee has worked at least 40 hours that work week (including all paid time).

The work week for purposes of determining overtime is from Saturday to Friday.

## **LUNCH PERIOD**

The length of lunch period shall be one hour for all departments, unless otherwise established by collective bargaining agreement or the Township Superintendent. Time off for lunch is unpaid. At

the conclusion of the lunch break, employees must be at their work stations and prepared to continue to work for the day.

## **BREAK TIME FOR NURSING MOTHERS**

The Township accommodates employees who wish to express breast milk during the workday by providing reasonable break times to do so. The Township will provide a designated room, other than a bathroom, that is shielded from view, free from intrusion from coworkers and the public and is in compliance with all other applicable laws for this purpose.

Employees who use regularly scheduled rest breaks to express breast milk will be paid for the break time. If the lactation break does not run concurrently with the employee's regularly scheduled compensated break, the lactation break time will be unpaid.

## **EMPLOYEE BENEFITS**

### **UNIFORMS**

Annual amounts determined by collective bargaining agreement and Superintendent.

### **HOSPITALIZATION, MEDICAL AND DENTAL INSURANCE**

Full-time employees who agree to waive health insurance coverage for a calendar year shall receive \$100 a month (\$1200) a year for individual plan or \$200 a month (\$2400) a year for a family plan. Employees who desire to participate in this program shall execute a waiver acceptable to the Township on or before December 31 of the preceding calendar year. Employees shall receive their health insurance waiver check in the last pay period in December for the year in which they waived health insurance.

Employees who separate from the department shall receive their health insurance waiver check upon separation on a prorated basis equal to the number of months worked during that calendar year.

### **Health Care Benefits Continuation (COBRA)**

The Township offers health care insurance coverage to certain employees. The federal Consolidated Omnibus Budget Reconciliation Act (COBRA) gives eligible employees and their qualified dependents the opportunity to continue health coverage under the Township's health plan when a qualifying event would normally result in the loss of eligibility. Some qualifying events are: termination of employment for any reason other than gross misconduct on the employee's part; the reduction of the employee's working hours; divorce or legal separation; the employee becomes entitled to Medicare; or, a dependent child loses dependent status.

Under COBRA, the employee or dependent pays the full cost of coverage at the Township's group rate plus an administrative fee.

Our third party administrator will provide each eligible employee and their dependents (if applicable) a written notice describing rights granted under COBRA when the employee becomes eligible for coverage under the Company's health insurance plan.

## **RETIREMENT**

The current Security Benefit / Retirement Plan Advisors retirement plan now in effect for employees shall continue for all employees including the hours limitation for participation in the Plan and all other limitations and exclusions.

- (1) Upon the retirement or separation of an employee, the Township will fund the retiree's account to the date of retirement or separation. Example: If the Township funds the pension account on April 1 of each year and an employee retires on June 30, the Township will make plan contributions for that employee to June 30.
- (2) The Township shall make employee retirement contributions based upon current pay rates on a per pay period basis.

## TIME OFF AND LEAVES OF ABSENCES

### HOLIDAYS

Full- and Part-time (Level I) employees shall receive the following paid holidays:

*\*Observed holiday will be followed*

New Year's Eve  
New Year's Day  
President's Day  
Good Friday  
Easter (Observed Monday)  
Memorial Day  
July 4<sup>th</sup>  
Labor Day  
Veterans Day  
Thanksgiving Day and the day after Thanksgiving  
Christmas Eve  
Christmas Day

Holiday Pay shall be paid at the employee's regular straight time rate according to their normal work schedule.

The observed holiday list is available with the Township Clerk's office.

### VACATIONS

- (1) (Full time) Employees shall earn credits toward vacation with pay in accordance with the following schedule:

After 90 days of hire	= 24 hours (same as personal time)
After one year	= 40 hours
After two years	= 80 hours
After five years	= 120 hours
After ten years	= 160 hours
After fifteen years	= 200 hours
- (2) Vacations will be granted at such times during the year as are suitable considering both the wishes of the employee and the efficiency of the operation of the department concerned.
- (3) If an employee becomes ill and is under the care of a duly-licensed physician during his or her vacation, the vacation will be rescheduled. In the event the employee's incapacity continues through the year, he or she will be awarded payment in lieu of vacation.

- (4) If an employee is laid off or retires, or severs his or her employment, the employee will receive any unused vacation credit, including that accrued in the current calendar year. A recalled employee who received credit at the time of the layoff for the current calendar year will have such credit deducted from his or her vacation if recalled during the same calendar year.
- (5) Accumulated vacation (and other applicable leave time) must be exhausted for FMLA leave for the employee's own serious health condition, the serious health condition of a family member, disability leave for the birth of the child, leave for the adoption or foster care of a child, military leave for a qualifying exigency, and military caregiver leave, as required by the FMLA Leave policy (See Attachment 1).
- (6) Employees will be paid their current rate based on their regular scheduled day while on vacation, and will receive credit for any benefits provided for in this Handbook.
- (7) Vacation time recycles on the employee's position anniversary date and cannot be carried over to the next year.

## **PERSONAL LEAVE TIME - FULL TIME EMPLOYEES**

Each full-time employee will be allowed 24 hours of personal time per calendar year. During the first year of full-time employment, the 24 hours of personal time shall be pro-rated, based upon the employee's date of hire or status to full time employment. Personal time may not be carried over to the next calendar year. In addition, an employee may not use personal time until he or she has completed ninety (90) days of employment.

Accumulated personal time (and other applicable leave time, including vacation) will run concurrently with any leave approved under the FMLA (See Attachment 1).

## **FAMILY AND MEDICAL LEAVE ACT**

Family and medical leaves of absence will be granted and administered under the Family and Medical Leave Act (FMLA). See Attachment 1 to this Handbook for the Township's FMLA Leave policy.

## **SICK LEAVE**

Full-time employees shall accumulate 8 hours of sick time per month and not more than 96 hours of sick time per calendar year. Employees may not use sick time until they have completed ninety (90) days of employment.

Employees must notify their supervisor of any absence due to illness. Where possible, this notification should occur at least one (1) hour prior to their scheduled start time. If the situation is an emergency, and such advance notification is not possible, notification must be made at the earliest opportunity. For illness or injury that requires an employee to be absent for more than one (1) consecutive shift, notification must be made each day of the absence.



Upon retirement or separation from employment due to disability or other medical reasons, employees shall be paid for one-half (1/2) of their accumulated sick leave or 360 hours, whichever is less, at their current rate of pay. Upon separation for any other reason, no payment shall be made for unused accumulated sick leave.

The maximum allowable number of sick time an employee may accumulate is 720 hours.

The Township may require medical verification of illness for use of sick time.

Accumulated sick leave (and other applicable leave time) will run concurrently with any leave approved under the FMLA (See Attachment 1).

## **PATERNITY/MATERNITY LEAVE**

Upon an employee having the birth of a child, said employees will be granted the use of up to 80 hours of their sick bank for parent time. If an employee does not have enough sick time, vacation and personal time may be used. The employee is to provide 30 days' notice of when the expected due date is. The 80 hours of time are to be used directly following the birth of the child. If medical complications occur after the birth and the employee has available sick time, it may be used. If an employee needs more time, the Township FMLA policy will take effect.

## **LEAVE OF ABSENCE WITHOUT PAY (NON-FMLA)**

In certain circumstances, a leave of absence without pay may be approved by the Township. Any request for an unpaid leave of absence must be made in writing to the Township Superintendent.

If approved, a leave of absence without pay for a period not exceeding three (3) months may be granted without loss of seniority for:

- (1) Serving an elected or appointed public office.
- (2) Illness leave (physical or mental).
- (3) Prolonged illness in the immediate family.
- (4) Educational leave.

The Township Superintendent, in his or her discretion, may approve leaves of absence in extenuating circumstances for reasons other than those listed above.

This provision does not alter an employee's right to leave under the FMLA. To the extent an employee may be entitled to a longer leave of absence pursuant to the FMLA, the provisions of the FMLA shall prevail. An employee who has taken an FMLA leave within the twelve (12) month period preceding the request for unpaid leave shall have the amount of time taken as FMLA leave deducted from the time available for a leave of absence without pay.

Employees shall accrue seniority while on any leave of absence granted by the provisions of this policy and shall be returned to the position they held at the time the leave of absence was granted, or to a position to which the employee's seniority entitles him or her or as provided under the FMLA or any collective bargaining agreement.

## **MILITARY LEAVE**

A member of the National Guard or Reserves who is called for active duty is eligible for a military leave of absence, in accordance with applicable law. An employee must notify his or her supervisor at least two weeks before the military report date or as soon as possible.

An employee who volunteers for military service or is called to active duty will be re-employed in conformity with the veteran's re-employment rights law or any other applicable law.

## **JURY DUTY**

Every effort will be made to accommodate an employee's schedule to attend jury duty. An employee who serves on jury duty will be paid their regular working schedule. Documentation is required.

## **BEREAVEMENT LEAVE**

Full-time employees will be allowed up to 40 hours off with pay in case of a death in the immediate family. Immediate family means father, mother, sister, brother, child, wife or husband and spouse's parents, sisters and brothers. 24 hours of funeral leave with pay will be granted in the event of the death of grandparents and grandparents-in-law. Funeral leave may be extended by the use of sick time provided the employee has the prior written approval of the Township Superintendent.

## **OUTSIDE EMPLOYMENT DURING A LEAVE OF ABSENCE**

An employee on a leave of absence may not engage in any outside employment without the written permission of the Superintendent. An employee found to have violated this policy will be subject to discipline, up to and including discharge.

## **GENERAL POLICIES AND WORKPLACE CONDUCT**

### **PUNCTUALITY AND ATTENDANCE**

An efficient municipal service operation requires that the work force be available on the job, at work, as scheduled. The Township expects that each employee will maintain timely and productive attendance. Therefore, the Township will enforce the following rule:

### **EMPLOYEES SHALL REPORT FOR WORK REGULARLY AND PROMPTLY.**

The Township understands that there are times when absences and tardiness cannot be avoided. In such cases, employees are expected to notify their supervisor as soon as possible, but in no case less than one (1) hour prior to the start of their work day. Asking another employee, friend, or relative to give this notice is not sufficient unless the employee is incapacitated and unable to do so. Employees should call, stating the reason for their absence

or tardiness, and their expected return time.

The following conduct may subject an employee to discipline, up to and including termination:

- (1) Excessive absenteeism and/or tardiness;
- (2) Inadequate reasons for absenteeism or tardiness; or
- (3) Failing to call in, or calling in later than one hour before the scheduled start of their shift on the day of any unscheduled absence.
- (4) Failing to call in for 2 consecutive shifts is considered no call, no show, job abandonment and will result in immediate termination.

In no event will an employee be paid for unexcused time that he or she is absent from work.

## **CITIZEN REQUESTS**

Any employee who receives a complaint or request from a citizen is responsible for bringing that request to the attention of the responsible Township Official. If the request might involve an emergency situation which the employee can resolve or readily handle on the spot in the course of his or her work, it should be accomplished. Otherwise, the Superintendent should be notified for appropriate action.

## **CONFLICTS OF INTEREST**

No employee shall directly or indirectly maintain any outside business or financial interest, or engage in any outside business or financial activity which conflicts with the interest of the Township or which interferes with the employee's ability to discharge his or her duty to the Township fully. Such conflicts of interest shall be grounds for discharge.

## **DRESS CODE**

Your personal cleanliness and appearance is of importance to both yourself and the Township. Employees in departments requiring uniforms shall follow the dress requirements of their department. All other employees are expected to dress neatly and appropriately for their job and avoid any apparel that may not be in keeping with good business taste and safety standards.

## **ALCOHOL AND SUBSTANCE ABUSE**

The Township's Alcohol and Substance Abuse policy is set forth in Attachment 2.

## **ELECTRONIC COMMUNICATIONS**

The Township's Electronic Communications policy is set forth in Attachment 3.

## **FACILITIES, EQUIPMENT, DESKS AND AREAS**

It is everyone's responsibility to keep the Township's facilities, equipment, and work areas neat and clean. We are often visited by citizens and neat, orderly and efficient work areas will convey a favorable impression of the Township and its operations and give citizens confidence in our ability to fulfill any commitments we may make.

You are expected to take proper care in the handling of any and all Township equipment and property. No Township property is to be removed from the premises without prior authorization. If you lose, break or damage property, report it at once to your supervisor.

All sensitive materials should be placed in a secure area on the Township premises at the end of your workday. Employees shall not browse through documents which are not required for them to use or access as part of their job.

You have no right of privacy in or to desks, containers, cabinets, facilities and other areas. The Township reserves the right to search and/or examine all such areas. If you have private or personal papers, documents or items, please leave them at home.

## **OUTSIDE EMPLOYMENT**

Any employee who wishes to engage in outside employment must submit a written request to the Township Superintendent stating the proposed hours of work and the nature of the work. No employee may engage in outside employment without the prior written approval of the Superintendent, who may revoke such permission at any time.

Approval will be based on possible conflict of interest, any interference with the employee's ability to perform his or her duties for the Township, and interference with his or her regular working hours. Activity related to outside employment may not take place during the employee's regular hours nor involve the use of the company's resources.

## **RULES OF CONDUCT**

Township employees work for the public and are in the public eye. We must be open and responsive to citizens' needs, concerns, and suggestions. We must also get our work done in an efficient and orderly way.

We have certain rules of conduct that have to be followed if we are to get our work done in an efficient and orderly manner. Your cooperation is essential, and we urge you to familiarize yourself with those rules of prohibited conduct listed below so you know what is and is not acceptable behavior here. We know employees who will violate the rules are rare exceptions. Based on common sense and good judgment, these rules are designated to protect your rights and the rights of other individuals.

Violations of the following rules which prohibit the indicated behavior will, in the discretion of the Township, result in disciplinary action up to and including discharge:

- (1) Poor work performance;
- (2) Insubordination (disobedience to authority or failure to follow instructions);
- (3) Theft, unauthorized removal of property, or misappropriation of Township funds or property, including funds or property of other employees, citizens and guests;
- (4) Theft of funds or property of fellow employees;
- (5) Fighting;
- (6) Threatening, intimidating, coercing or interfering with employees, residents, or business visitors;
- (7) Being on Township premises or being on duty while under the influence of alcohol or drugs, or in an unfit condition;
- (8) Bringing, having, possessing, or consuming unauthorized alcoholic beverages or drugs while on duty;
- (9) Violation of the Township's Alcohol and Substance Abuse Policy;
- (10) Gambling;
- (11) Walking off the job;
- (12) Possession of weapons on Township premises, except for police officers;
- (13) Restricting or interfering with work or attempting to induce others to do so;
- (14) Causing hazardous or unsafe working conditions;
- (15) Falsification of personnel or other records;
- (16) Absence without notification or permission;
- (17) Damage to, destruction of, or misuse of property and equipment belonging to the Township, its employees, or citizens;
- (18) Failure to cooperate in efforts to make the workplace safe;
- (19) Failure to operate a Township vehicle safely or properly or failure to operate a personally owned vehicle safely and properly while on Township business or Township time;
- (20) Excessive absenteeism or tardiness;
- (21) Providing inadequate reasons for absenteeism or tardiness;

- (22) Failure to call in or not calling in at the earliest possible time and, except where it is not possible to do so, no later than one full hour (for Police Department employees, two full hours) before the scheduled start of a shift on the day of any unscheduled absence;
- (23) Failure to promptly report unsafe conditions or safety violations to a department head or the Township Superintendent;
- (24) Falsification or misuse of any Township form or record, including employment applications and time records;
- (25) Engaging in any form of discrimination or harassment of or retaliation against, other individuals and/or encouraging others to do so;
- (26) Failure to cooperate in the investigation of an offense;
- (27) Using one's position with the Township, either openly or subtly, to seek favors, including soliciting or accepting gratuities from contractors or suppliers to the Township;
- (28) Soliciting of funds, pledges, memberships, or subscriptions or other types of support for any drives, campaigns, cause, or organizations on Township property during working time.

**THE ABOVE RULES ARE NOT INTENDED TO BE ALL INCLUSIVE OF THE PROPER STANDARDS OF CONDUCT OR OTHER OBLIGATIONS OF EMPLOYEES. THE TOWNSHIP RESERVES THE RIGHT TO TAKE DISCIPLINARY ACTION, INCLUDING TERMINATION, FOR OTHER CONDUCT NOT SPECIFICALLY LISTED HERE.**

## **SMOKING**

Smoking and/or vaping is not permitted inside Township facilities and Township owned vehicles.

## **SOCIAL SECURITY NUMBER PRIVACY**

It is the Township's policy to ensure to the extent practicable the confidentiality of employees' Social Security Numbers in accordance with the requirements of the Michigan Social Security Number Privacy Act. This means social security numbers will not be released to anyone outside the Company, except as required by law, and social security numbers will be made available internally only on a "need-to-know" basis.

More than four sequential digits of a social security number will not be included on any document mailed outside the Company, except as required by law, nor will it be publicly displayed in any manner. Social security numbers are not to be used as passwords or identifiers for any of our computer systems. The social security number will not be used in the ordinary course of business except as the Company may determine that it is necessary to verify

an individual's identity or to administer employee benefits, such as health insurance. Any documents that include social security numbers that are discarded are to be shredded.

## **PERMISSIBLE USES**

There are numerous legitimate and permissible uses of Social Security Numbers. The most common include:

### Use Authorized or Required by Law

The Township may use Social Security Numbers if authorized or required by state or federal statute, rule, or regulation, or by court order or rule, or in litigation.

### Primary Account Number

The Township may use an individual's Social Security Number as the primary account number:

- to verify the individual's identity, to identify an individual, or to do another similar administrative purpose related to an account, transaction or employment;
- to investigate an individual's claim, credit, criminal or driving history;
- to detect, prevent, or deter identity theft or other crimes;
- to lawfully pursue or enforce legal rights, such as for audit, collection, investigation or transfer of an employee benefit, or a claim, debt, receivable or account;
- to provide or administer employee or health insurance or membership benefits, claims, or retirement programs or to administer the ownership of shares of stock or other investments.

## **RESTRICTIONS ON USE AND DISCLOSURE**

The Township will comply with the following restrictions on the uses and disclosures of Social Security Numbers:

### Public Displays

The Township will not publicly or visibly display more than four sequential digits of a Social Security Number on Township property or on any Township identification badge or similar item.

### Computer Use

The Township will not require employees to use or transmit more than four sequential digits of their Social Security Numbers over the internet or on a computer system or network unless the connection is secure or the transmission is encrypted. Similarly, the Township will not require employees to use or transmit more than four sequential digits of their Social Security Numbers to gain access to the internet or a computer system unless the connection is secure, the transmission is encrypted, or a password or other unique personal identification or authentication device is also required.

### Mailing of Documents

Mailing means the use of U.S. mail or other delivery services that do not require the recipient to sign for the package.

The Township will not include more than 4 sequential digits of Social Security Numbers on the outsides of envelopes or packages, and will not mail documents or information containing more than 4 sequential digits of Social Security Numbers if those numbers are visible without manipulation from the outside of the envelope or package.

The Township will not include more than 4 sequential digits of Social Security Numbers in documents or information mailed to individuals for purposes other than those set forth in Section 1 unless: (1) the use of Social Security Numbers is permitted or required under state or federal law; (2) the document is sent as part of an application or enrollment process initiated by the individual; (3) the document is sent to confirm the accuracy of an individual's Social Security Number for an account, contract, policy or insurance benefit, or to establish, service, amend, confirm the status of, or terminate the account, contract, policy or benefit; (4) the document or information is mailed by or at the request of an individual whose Social Security Number appears in the document or that individual's parent or legal guardian; or (5) the document or information is mailed in a manner consistent with specific federal regulations.

## **ACCESS TO INFORMATION AND TRAINING**

The Township limits access to Social Security Numbers to those employees whose job duties require that they use this information in connection with Township business. The employees who have access to Social Security Numbers are those who work in the following areas:

Human Resources Benefits  
Administration  
Computer and Information Technology  
Executive Management

Documents and electronic files containing Social Security Numbers will be maintained in a confidential manner, and will not be disclosed to persons other than those working in the specified areas.

## **DISPOSAL OF DOCUMENTS AND DATA**

The Township will properly dispose of documents containing Social Security Numbers by ensuring that all such materials are shredded prior to discard. Data stored in electronic format will be rendered irretrievable before computers are discarded or destroyed.

## **PENALTIES**

Any employee who has intentionally violated the Social Security Number Privacy Act or this Policy is subject to disciplinary measures up to and including discharge.

## **TOWNSHIP VEHICLES**



Township vehicles may only be used for official use and may not be used for employees' personal use at any time except for by the Township Superintendent. All equipment and vehicles shall be operated in a safe manner at all times. All equipment and vehicles shall be cleaned and maintained on a daily basis, and fully fueled prior to end of scheduled shift. Individuals assigned to vehicles shall clean them after use or at the end of the day, and properly maintain the vehicle.

The Township's Vehicle Usage and Driving Record policy is set forth in Attachment 4.

## **RESIGNATION OF EMPLOYMENT**

To ensure the orderly transfer of duties, all employees are requested to submit, in writing, notice of intent to leave employment at least two weeks prior to the actual date of resignation or unless specified in separate employment agreement. However, this request does not alter the at-will employment status of any employee.

## **WORKPLACE VIOLENCE**

The Township's Workplace Violence policy is set forth in Attachment 5.

## **WORK RELATED INJURIES**

All employees shall immediately report all work related injuries to their supervisor as soon as possible, but no later than the end of the work shift during which the injury occurs and will be required to submit a report of the accident or injury in writing. Written notice of any workplace accident or injury must be made within 24 hours of the accident or injury. Any supervisor who is notified of a workplace accident or injury must promptly notify the Township Superintendent. Where deemed appropriate by the employee, the supervisor, or the Township Superintendent, an injured employee shall be seen by a health care provider.

## ATTACHMENT 1: FAMILY AND MEDICAL LEAVE ACT

Family and medical leaves of absence will be granted and administered under the Family and Medical Leave Act (FMLA). Employees should contact the Township Superintendent or their department heads with questions and when anticipating leave. In the event of any conflict between this policy and applicable law, employees will be afforded all rights afforded by law.

### **ELIGIBILITY**

To qualify for FMLA Leave, an employee must have worked for the Township for at least 12 months and worked for at least 1,250 hours during the previous 12 months. The employee must also work within a 75 mile radius of a Township work location where 50 or more employees work. Hours worked include overtime hours worked, but exclude paid time off, leaves of absence, and layoffs.

An ineligible employee cannot take FMLA leave but may be entitled to time off under other Township policies.

### **ELIGIBLE LEAVES UNDER THE FMLA**

Eligible employees may take up to 12 work weeks of leave during a “12 month period” for the following family and medical reasons:

- (1) Parental Leave - The birth of an employee's child and the care of the newborn child, or the placement of a child with an employee for adoption or foster care and to care for the newly placed child;
- (2) Family Medical Leave - To care for an employee's spouse, child, or parent (but not in-law) with a serious health condition;
- (3) Employee's Medical Leave - An employee's own serious health condition (including work-related injuries) that makes the employee unable to perform the essential functions of his or her job or to work at all; and/or
- (4) Military Active Duty Leave - For any “qualifying exigency” arising out of the active duty (or the notification of an impending call or order to active duty) in support of a “contingency operation” of the employee's spouse, child, or parent as a member of the National Guard or Reserves.

The “12 month period” is determined by a rolling calculation and is measured backward from the date leave is used.

## EMPLOYEE AND FAMILY MEDICAL LEAVES OF ABSENCE

An employee with a serious health condition, who is unable to perform the essential functions of his or her job or to work at all, or an employee with a child, spouse, or parent with a serious health condition may be granted a medical leave of absence.

An employee's "serious health condition" is an illness, injury, impairment, or physical or mental condition that involves:

- (1) Inpatient care; or
- (2) Incapacity of more than 3 full consecutive calendar days requiring continuing treatment by a health care provider:
  - ☐ Treatment 2 or more times or under the orders of a health care provider. The 2 visits must occur within 30 days of the beginning of the incapacity, with the initial visit occurring within 7 days of the first day of incapacity, or
  - Treatment by a health care provider on at least one occasion within 7 days of the start of the incapacity that results in a supervised regimen of continuing treatment. To qualify, there must be a visit to the health care provider; a telephone call does not qualify as treatment by a health care provider); or
- (3) Incapacity caused by pregnancy (including severe morning sickness), childbirth, or other related medical conditions, or time needed for prenatal visits; or
- (4) Incapacity and related treatment due to chronic, serious continuing conditions such as asthma, diabetes, epilepsy, migraine headaches. This requires periodic visits (at least twice per year) for treatment; or
- (5) Cases where multiple treatments (e.g., chemotherapy, radiation, dialysis, etc.) are required; or
- (6) Incapacity which is permanent or long-term and which may not be treatable (e.g., Alzheimer's, severe stroke, or the terminal stages of a disease); or
- (7) Substance abuse treatment, but only if the requirements defining "serious illness" are met.

## CERTIFICATION REQUIRED

- (1) **Initial Certification** - The Township may require initial certification from a health care provider to support a Medical Leave request and, for an employee's serious health condition, may provide a list of the employee's essential job functions or a job description to the employee's healthcare provider. A health care provider

Representing the Township, a human resource professional, leave administrator, or manager (but not the direct supervisor) may contact the employee's appropriate health care provider to clarify or confirm the information in the medical certification. An employee must submit the medical certification by 15 days after the Township requests it.

For the employee's serious health condition, the medical certification must state the functions of the employee's position that the employee is unable to perform.

If a submitted medical certification is incomplete or insufficient, the Township will notify the employee and instruct the employee to have it properly completed by the health care provider by 7 days after the Township notifies the employee about the incomplete or insufficient certification.

- (2) **Recertification** - During the leave, the Township may require recertification, which generally will not occur more than once every 30 days. If an initial medical certification states that a serious health condition will continue for more than 30 days and for up to 6 months, the Township generally will not request recertification until the expiration of that minimum period of time.
- (3) **New Certification Each 12-Month Period** - The Township may also require a new certification if an employee wants to take FMLA leave in a new 12-month period for the same medical condition for which leave was taken in the previous 12-month period.
- (4) **Failure to Provide Certification** - Failure to provide requested leave documentation may result in the denial of the request for leave and in the counting of any non-FMLA qualifying time off against the employee's attendance record for disciplinary purposes.
- (5) **Second and Third Opinions** - The Township may require, at its expense, a second opinion. If the opinions of the employee's health care provider and the Township's doctor differ, then the Township may require the employee to undergo a medical examination, at the Township's expense, by a health care provider selected by the Township or its second-opinion doctor and the employee or the employee's health care provider. The third opinion will be final and binding on the Township and the employee.
- (6) The Township may request and receive information related to an employee's eligibility for short term disability benefits or workers' compensation benefits and may consider that information in determining the employee's eligibility for FMLA leave.

## **INTERMITTENT OR REDUCED SCHEDULE LEAVE**

- (1) An employee may take leave for his or her serious health condition or that of a family member continuously, intermittently, or on a reduced schedule when such leave is medically necessary or is taken to provide care or psychological comfort to a covered family member.

- (2) An employee may also take Active Duty Leave and Service Member (Caregiver) Family Leave continuously, intermittently, or on a reduced schedule.
- (3) An intermittent or reduced schedule leave is subject to the Township's approval, unless it is medically necessary for a serious health condition, is needed for any qualifying exigency, or is needed for the care of a covered service member who has a serious injury or illness.
- (4) When an employee needs intermittent or reduced schedule leave that is foreseeable based on planned medical treatment, the employee must make a reasonable effort to schedule the treatment in a way that will not disrupt the Township's operations. The Township, whenever possible, will temporarily transfer an employee to an available alternative position for which the employee is qualified and that better accommodates an intermittent or the reduced schedule leave that is foreseeable based on planned medical treatment.

## **PARENTAL LEAVE OF ABSENCE**

Employees may be granted parental leaves of absence to care for newborn children, newly adopted children, or newly placed foster children.

- (1) Parental leave may start before the birth, adoption, or foster care placement, depending on the circumstances, but must end within 12 months of the child's birth or placement.
- (2) The leave must be continuous. No intermittent or reduced leave is allowed except with the Superintendent's permission.

## **ACTIVE (QUALIFYING EXIGENCIES) DUTY LEAVE**

A "covered service member" is an employee's spouse, son, daughter, or parent is who either on active duty or call to active duty or has been notified of an impending call or order to active duty as a member of the Reserves or National Guard in support of a contingency operation. Employees whose family members serve in the Regular Armed Forces are not eligible for Active Duty leave.

- (1) **Certification Required** - The Township may require that a request for Active Duty leave be supported by a certification that may be a copy of the active duty orders or other military documentation indicating both the covered service member's status on active duty or call to active duty in support of a contingency operation and the dates of the covered service member's active duty service.

(2) **Qualifying Exigencies** - “Qualifying exigencies” include the following:

- ☐ **Short-notice deployment** - Addressing any issue that arises from a notification to a covered military member of an impending call or order to active duty in support of a contingency operation 7 or fewer calendar days before the date of deployment.
- ☐ **Military events and related activities** - Attending any official military event, family support or assistance program, or informational briefing that is related to the active duty or call to active duty status of the covered military member.
- ☐ **Child care and school activities** - Arranging for alternative child care, providing for child care on an urgent, immediate need basis, enrolling or transferring to a new school or day care facility, or meeting with staff at a school or day care facility when the change is caused by the active duty or call to active duty status.
- ☐ **Financial and legal arrangements** - Making or updating financial or legal arrangements regarding the covered military member’s absence while on active duty or call to active duty status. Acting as the covered military member’s representative for purposes of obtaining, arranging, or appealing military service benefits while the covered military member is on active duty or call to active duty status and for the 90 days after the termination of that active duty status.
- ☐ **Counseling** - Attending counseling by a non-health care provider for the employee, the covered military member, or a child of the covered military member that arises from the active duty or call to active duty status.
- ☐ **Rest and recuperation** - Using up to 5 days of leave for each instance of rest and recuperation to spend time with a covered military member who is on a short-term, temporary, rest and recuperation leave during the period of deployment.
- ☐ **Post-deployment activities** - Attending military events for up to 90 days after the termination of the covered military member’s active duty status.

The Township and an employee also may agree that other events that may arise out of the covered service member’s active duty or call to active duty status will qualify as an exigency.

## **SERVICE MEMBER (CAREGIVER) FAMILY LEAVE**

Leave is allowed for an eligible employee to care for a spouse, son, daughter, parent, or next of kin who is a member of the Armed Forces, including the National Guard or Reserves, and is undergoing medical treatment, recuperation, or therapy, or is otherwise in outpatient status or on the temporary disability retired list for a serious injury or illness.

- (1) **Covered service member** - A “covered service member” is a current member of the Regular Armed Forces, the National Guard, and Reserves. It also includes those on the temporary disability retired list.

- (2) **Serious Injury or Illness** - A “serious injury or illness” means an injury or illness incurred by the covered service member in the line of duty in the Armed Forces that may render the service member medically unfit to perform the duties of the member’s office, grade, rank, or rating.
- (3) **Next of Kin** - “Next of kin” is the nearest blood relative of the individual, other than spouse, parent, or child in the following order: blood relatives who have been granted legal custody of the service member, brothers and sisters, grandparents, aunts and uncles, and first cousins, unless the service member has specifically designated another blood relative as his or her nearest blood relative for the purpose of a service member family leave.
- (4) **Leave Amount** - Up to 26 weeks of leave are available during a 12-month period. Service member leave when combined with any other FMLA leave may not exceed 26 weeks in a 12-month period. This combined total during the 12-month period when service member caregiver family leave is used will have no effect on the availability of family-medical leave for any qualifying reason during any other 12-month period. The “12 month period” begins on the first day an eligible employee takes FMLA leave to care for a covered service member.
- (5) **Certification Required** - To support the request for leave, the Township may require certification by a health care provider of the covered service member. Authorized health care providers are a Department of Defense (DOD) health care provider, a Department of Veterans Affairs health care provider, a DOD TRICARE network authorized private health care provider, or a DOD non-network TRICARE authorized private health care provider.

Failure to provide requested leave documentation may result in denial of leave. Employees may also be required to provide documentation confirming their relationship to the covered service member.

### **Husband and Wife Employed by the Township**

If both a husband and wife are employed by the Township, the following restrictions apply:

- (1) **Parent Leave** - If both the husband and wife are employed by the Township, the total parental leave is limited to 12 weeks.
- (2) **Family Medical Leave** - If leave is requested because of the illness of a child or of the other spouse, each spouse is entitled to 12 weeks of leave. However, the total family member leave is limited to 12 weeks to care for a seriously ill parent.

When the husband and wife both use parent leave or family medical leave, they are each entitled to the difference between the amount that he or she has taken individually and 12 weeks for leave for other qualifying reasons.

- (3) **Service Member Leave** - When the Township employs both the husband and wife, they are entitled to a combined total of 26 weeks of leave during a single 12-month period for a

military service member leave or for a combination of service member leave and all other kinds of family-medical leave during a single 12-month period.

## **EMPLOYEE NOTICE REQUIREMENTS**

- (1) **Notice of Foreseeable Leave** - An employee must provide 30 days advance notice when a family-medical leave is foreseeable. If an employee fails to give the 30 days notice for a foreseeable leave, the Township may deny the taking of the leave until at least 30 days after the employee provides the notice.

If 30 days advance notice cannot be given due to the circumstances, an employee must give notice as soon as practicable, which normally means the same business day that the employee learns of the need for the leave or the next day.

- (2) **Notice of Unforeseeable Leave** - An employee must notify the Township of the need for an unforeseeable family-medical leave as soon as practicable, which normally means the same business day that the employee learns of the need for the leave or the next day. The employee must follow the Township's regular attendance notification policy to report an unforeseeable absence. Calling in sick without providing more information is not sufficient notice of a need for family-medical leave on an unforeseen basis.

- (3) **Leave Request Procedures and Township Response** - Employees requesting leaves under the FMLA for their own or a family member's serious health condition or for a family military leave are required to use the Township's regular procedures for time off requests. An employee must provide sufficient information for the

Township to determine if the leave may qualify for FMLA time off and the anticipated timing and duration of the leave. For any type of leave, if timely notice is not provided, the period of delay counts as non-FMLA time and could result in disciplinary action. After an FMLA leave has been approved, an employee using FMLA time must specifically reference the qualifying reason or state that FMLA time will be used when requesting such time off.

The Township will notify the employee whether the employee is eligible or ineligible for family-medical leave and what the employee's rights and responsibilities are. Typically, employees will receive this notice within 5 business days of providing the Township sufficient information. After the employee has submitted the medical certification below, the Township will also notify the employee whether the leave will be designated as FMLA and the amount leave to be counted as FMLA time, if known.

## **USE OF FAMILY-MEDICAL LEAVE**

Each time an employee is absent because of family-medical qualifying reason, that absence is counted against the employee's amount of available family-medical leave in that 12 month period, even if the employee has not specifically requested the use of family-medical leave.



An absence due to an incapacity of more than three (3) full consecutive days caused by a work-related injury is counted as a family-medical leave. An absence due to an incapacity of more than 3 full consecutive days caused by an injury or illness for which the employee receives short term disability benefits is also counted as a family-medical leave.

An absence, tardiness, or leaving early for a qualifying family-medical reason is not counted against an employee's attendance record for disciplinary purposes. Time off that is not for a qualifying family-medical reason is counted against an employee's attendance record for disciplinary purposes.

If an employee has an FMLA-qualifying reason that limits an employee's ability to work required overtime work, the amount of required overtime that is not worked by an employee as a result of the FMLA-qualifying reason is counted against the employee's amount of available family-medical leave.

If a holiday observed by the Township occurs during a family-medical leave of less than 1 week, the holiday is not counted against the employee's amount of available family- medical leave.

## **USE OF PAID AND UNPAID LEAVE**

An employee who is taking FMLA leave because of the employee's own serious health condition or the serious health condition of a family member must use all paid vacation, personal or sick leave prior to being eligible for unpaid leave. Sick leave may run concurrently with FMLA leave if the reason for the FMLA leave is covered by the established sick leave policy.

Disability leave for the birth of the child and for an employee's serious health condition, including workers' compensation leave (to the extent that it qualifies), will be designated as FMLA leave and will run concurrently with FMLA. The employee will be required to substitute accrued paid leave before being eligible for unpaid leave for what remains of the 12-week entitlement. An employee who is taking leave for the adoption or foster care of a child must use all paid vacation, personal or family leave prior to being eligible for unpaid leave.

An employee who is using military FMLA leave for a qualifying exigency must use all paid vacation and personal leave prior to being eligible for unpaid leave. An employee using FMLA military caregiver leave must also use all paid vacation, personal leave or sick leave (as long as the reason for the absence is covered by the company's sick leave policy) prior to being eligible for unpaid leave.

## **BENEFITS**

- (1) **Insurance** - The Township will continue to pay for its share of the premiums for an employee's health insurance for the first 12 weeks in the 12 month period. Employees are responsible for continued payment of their share of health insurance premiums.

If the employee decides not to return after a leave, depending on the reason for not returning to work and on whether the employee received pay during the leave, the employee may be required to reimburse the Township for premiums paid on the employee's behalf for the first 12 weeks.

- (2) **Length of Service Benefits Do Not Accrue** - Employees retain their accrued benefits while on leave. Benefits that accrue according to performance of actual work do not accrue during leave periods.
- (3) **Reinstatement** – An employee returning from a leave for a personal serious health condition must provide a fitness-for-duty certification from the employee's health care provider upon returning to work, and the fitness-for-duty certification must state whether the employee can perform the essential function of the employee's job.

Employees returning from FMLA leaves will be reinstated to their same or equivalent positions.

## **EXTENSION OF FAMILY-MEDICAL LEAVE**

The Township will not permit an employee who has exhausted the maximum 12 week family-medical leave period to extend the family-medical leave beyond the 12 week maximum. An employee who has exhausted the 12 weeks of family-medical leave may be eligible for an extension of the time off under the Township's policy and may be eligible for short-term disability or worker's compensation benefits, depending on the reason for the time off.

The Township will not permit an employee who has exhausted the maximum 26 week service member family leave to extend that leave beyond the 26 week maximum in a single 12 month period.

## **OTHER EMPLOYMENT**

An employee will not be allowed to engage in any other employment during a FMLA absence, except as approved by the Township. Violation of this policy is grounds for termination.

## ATTACHMENT 2: ALCOHOL AND SUBSTANCE ABUSE POLICY

### OVERVIEW

Employees involved with alcohol and drugs tend to be less reliable, less productive, more accident prone, and less likely to report regularly in a mental and physical condition fit for work. This jeopardizes the reputation of the Township, the quality of its service, and the well-being of the involved employees, their families and their co-workers. The Township expects employees to report to work on time and in condition to perform their duties throughout their workday. The Township is committed to strictly enforce its Alcohol and Substance Abuse policy and to maintain a safe working environment that is free from the effects of substance abuse.

### VIOLATIONS

Oscoda Township specifically prohibits and will discipline, up to and including discharge, any employee for any of the following activities:

- (1) Use, consumption, possession, being under the influence of, sale, transfer, manufacture or possession of drugs or drug paraphernalia during work time (including breaks and meal periods), on Township business, on any Township premises or work sites, including in Township supplied vehicles. Township vehicles or private vehicles used while on Township business are included within this prohibition.

The use of the term “drug” in this Policy refers to both legal and illegal controlled substances, unless the legal use is pursuant to the instruction of a medical professional licensed to prescribe or advise individuals on the use of drugs who has been informed of the employee’s job duties and has advised that the substance does not adversely affect the employee’s ability to safely perform his or her job. The term “drug” also includes, but is not limited to, marijuana, cocaine, ecstasy or molly, PCP, heroin, LSD, hallucinogens, morphine, amphetamines and barbiturates.

The use of over-the-counter drugs and legally prescribed drugs is permitted as long as they are used in the manner for which they were prescribed and provided that such use does not hinder an employee's ability to safely perform his or her job. Employees should promptly inform their supervisor if they believe their prescribed medication will impair their job performance, safety, or the safety of others, or if they believe they need a reasonable accommodation when using such medication

- (2) The illegal possession, use, consumption, sale and/or distribution of drugs or controlled substances off-duty. This does not prohibit possession and use of medication prescribed for the employee and taken in the manner and dosage prescribed.
- (3) Use, consumption, sale, transfer, or possession of alcohol on any Township premises (excluding off-duty use at parks or other Township property where alcohol use is allowed) or work sites, including private vehicles while on Township business or

Township supplied vehicles, where permitted by law.

- (4) Being impaired by or under the influence of alcohol, drugs or controlled substances while on Township premises or work sites, including Township supplied vehicles or private vehicles, during working hours (including breaks and meal periods) or while on Township business. Further, employees are expected to remain drug free, the presence of illegal drugs in an employee's test shall be regarded as a violation of this policy.

Township officials who engage in the limited, appropriate and lawful social use of alcoholic beverages in the course of their recognized duties are exempt from this policy only to the extent of appropriate and lawful use.

- (5) Conviction under any criminal drug statute or other off-the-job conduct, which adversely impacts the employment relationship in the judgment of the Township.
- (6) Failure to report to the Township Superintendent the use of any prescribed medication, which may alter behavior, physical ability or mental functions.
- (7) Refusing to submit to an inspection or required test that is requested by management or failure or refusal to sign any required document or cooperate fully with any investigation associated with the enforcement of this policy.

## **TESTING OF APPLICANTS AND EMPLOYEES**

Drug testing may be administered as part of the regular pre-employment physical examination for new hires. Employees may be required to submit to drug and/or alcohol testing if the Township has a reasonable suspicion that the employee is/was under the influence of drugs or alcohol while on Township property, on Township time (including breaks and meal periods), or on Township business. Any tampering with a specimen or interference with a drug test will result in termination.

Any employee involved in a workplace accident involving bodily injury (to himself, herself or a third party), property damage or when, in the Township Superintendent's or department head's judgment, there is reason to believe that the employee is intoxicated or impaired, will be required to submit to drug and/or alcohol testing. The Township will act on the results of said tests in accordance with this policy.

## **INSPECTIONS**

The Township reserves the right to conduct inspections of an employee and his or her personal belongings. Such inspections may include, for example, the employees' personal effects, lockers, desks, lunch boxes, purses, briefcases, and private vehicles used for Township business. Employees refusing to cooperate with requests for inspections will be in violation of this policy.

## **CONTRACTORS AND VISITORS**

Any contractor or visitor found in violation of this policy will be refused entry onto or removed from the Township's premises.

## **CONDITION OF EMPLOYMENT**

Compliance with the Oscoda Township's Substance Abuse Policy is a condition of employment.

## **EMPLOYEES WHO OPERATE COMMERCIAL VEHICLES**

Employees required to have a Commercial Driver's License ("CDL") and/or who operates a Commercial Motor Vehicle ("CMV") are also covered by the Oscoda Township DOT Alcohol and Controlled Substance Policy. To the extent that any of the Policies contained in this Alcohol and Substance Abuse Policy are in contradiction with or different than those contained in the DOT Alcohol and Controlled Substance Policy, the more stringent policy shall control, or applicable state or federal law governing CDL and/or CMV's shall control.

## ATTACHMENT 3: ELECTRONIC COMMUNICATIONS

The Township's "Electronic Communication System" (ECS) includes, but is not limited to facsimiles, voicemail, computers and their hard drives, electronic mail ("e-mail"), the computer network and the internet. An electronic communication is information sent over the Electronic Communication System including but not limited to messages left on voicemail, e-mail messages, information received and sent over the internet, and data and files maintained on the computer network and individual computers.

The Electronic Communications System is designed to facilitate Township business and communications between employees and other business associates. To better serve our citizens and taxpayers, the Township encourages the use of its Electronic Communication System.

### **NO EXPECTATION OF PRIVACY**

The Electronic Communication System is the property of the Township and is intended for Township business. All data and electronic communications within the Electronic Communication System are also the property of the Township. The system is not to be used for personal gain or to support or advocate non-Township related business or purposes.

Persons using the Electronic Communication System have no expectation of privacy. The confidentiality of any electronic communications created, transmitted, received, deleted or stored in the electronic communications system should not be assumed. The electronic communications may be retrievable even if deleted from the Electronic Communication System. The Township may monitor the electronic communications system under the direction of the Township Superintendent or a department head. Employees who are terminated or laid off have no right to the contents of their electronic communications and are not allowed access to the Electronic Communication System. All electronic communications are subject to all federal and state law and the Township rules including but not limited to the Open Meetings Act, MCL 15.261 – 15.275, and the Freedom of Information Act, MCL 15.231-246.

Persons using the Electronic Communication System are not authorized to retrieve or read any communications that are not sent to them, unless authorized to do so. Further, electronic communications shall not be used to hide the identity of the sender or represent the sender as another person. Each employee is hereby notified that any and all electronic communications may be subject to monitoring, retrieval and access by authorized Township personnel under the direction of the Superintendent or a department head.

## **PASSWORDS**

Users are responsible for securing their password(s) and shall not share their password(s) with anyone except the Township Superintendent and their department heads. There shall not be any secret passwords. Employees shall not allow unauthorized access to the Township electronic communications system. An employee may be directed, by authorized individuals, to provide access to their assigned Electronic Communication System. If a user discloses their password or suspects that it has been compromised, they are responsible for changing their password immediately.

While users have a password or passwords to gain access and conduct business on Electronic Communication Systems, the Electronic Communication System is not confidential and information created, transmitted, received, deleted, or stored in these systems may be retrievable by persons other than the creator.

## **PROHIBITED USES**

Electronic communications may not be used for circulation of non-Township sponsored functions, activities, programs, or policies, solicitation of funds or sales, without the permission of the Township Superintendent or a supervisor. Electronic communications shall not be used for circulation of, or to convey messages or images that would violate federal or state law, the Township rules, and other Township policies including but not limited to Township policy that strictly prohibits illegal discrimination and harassment. Employees are also prohibited from sending Township-wide electronic communications to a large group without the approval of their department head.

Employees shall not load any software, programs or disks onto the Township computers without the permission of the Township Superintendent or a department head.

## **INTERNET USAGE**

The Internet provides the Township with significant access and dissemination of information outside of the Township. The use of the Township Internet system is intended for Township business only. Internet messages are capable of being forwarded without express permission of the original author. Therefore, users must use caution in the transmission and dissemination of messages outside of the Township, and must comply with federal and state law and Township rules, this policy, and other applicable Township or Departmental policies.

## **APPLICABILITY TO EMPLOYEES, PART-TIME EMPLOYEES, CONTRACTORS, VOLUNTEERS AND OTHER USERS**

This policy applies to all employees (full-time or part-time), contractors, volunteers, and other individuals who are provided access to the Township's Electronic Communication System. Contractors and third parties should only be provided access to the Electronic Communication

System as necessary for their business purpose with the Township, and only if they abide by all applicable rules as set forth in this policy. Contractors and third-party users who are in violation of this policy may be removed from the Electronic Communication System and/or have their contract revoked. In addition, other legal remedies may be pursued.

## **ENFORCEMENT OF POLICY**

The Township Superintendent or a supervisor may monitor the Electronic Communication System. Employees who observe a violation of this policy should bring it to the attention of their department head. A department head who receives a complaint or observes a violation of this policy shall investigate the matter and determine the appropriate action. Questions related to this policy should be referred to the Superintendent.

## **SOCIAL MEDIA POLICY**

The Township respects the rights of employees to utilize social media tools and platforms, such as Facebook, Twitter, Instagram, YouTube, etc., during non-working time for self-expression and public discourse. For the purposes of this Policy, “tools” and “platforms” refer to any social media website, application or other online domain that may be accessed through a computer or smartphone. The Township does not discriminate against employees who use social media tools for personal interests, affiliations or other lawful purposes.

If at any time the Township maintains a Social Media platform or Web Page, only authorized employees may prepare, post and update content contained on the Township’s social media pages, websites, similar social media platforms. Employees who are authorized to make such postings may only make postings on behalf of the Township that are approved by the Township’s appropriate official. If you are uncertain if you have the authority to make such postings, please contact the Township Superintendent.

This Policy in no way impedes an employee’s right or ability to make such public comments, as a private citizen, as are protected by law.

## **DISCIPLINE**

Employees found to have violated this policy may be subject to disciplinary action up to and including dismissal from employment, and if applicable, may be subject to prosecution under federal or state laws.



#### ATTACHMENT 4: VEHICLE USAGE AND DRIVING RECORD

Any employee who drives a Township vehicle must be insurable at normal rates through the Township's insurance carrier. Employees operating their own vehicles for Township business must carry insurance coverage which the Township deems adequate and submit proof of such insurance to the Township upon request. Employees who operate their own vehicles for Township business must immediately inform the Township of any changes in their insurance including level of coverage, change in insurer and/or termination of insurance.

All employees who operate vehicles on Township business, whether personally or Township owned must do the following:

- (1) Maintain an acceptable driving record. The employee must not, in the judgment of the Township, have a poor driving record, been at fault in vehicle accidents, or have driven improperly or unsafely.
- (2) Maintain a valid Michigan operator's license (or any other license or class of license which may be necessary to operate their vehicle). Such employees must immediately inform the Township of any suspension or restriction placed on their license. The Township may request proof of any employee's license at any time.
- (3) Immediately inform the Township of any violations of any traffic law, any traffic tickets received, or any accidents which occur while operating a vehicle on Township business. In the case of any employee who uses a Township owned vehicle while off duty or not on Township business, such notice must be provided for any violation, ticket or accident regardless of when it occurs.

For any employee who operates a vehicle on Township business, whether personally or Township owned, the Township may from time to time review the employee's driving record with the Michigan Secretary of State or other appropriate agency. Employees covered by this policy consent to such review and will provide the Township with any necessary releases or any other documents necessary to facilitate such review.

Failure or refusal to comply with any part of this policy may result in the Township relieving the employee of all driving duties. This may result in the employee's layoff and/or the Township taking disciplinary action up to and including discharge.

## ATTACHMENT 5: WORKPLACE VIOLENCE

### **PROHIBITED CONDUCT**

Employees shall not commit acts of violence or make threats of violence against co-workers, managers, supervisors, members of the public or other persons in the workplace or during working hours.

- (1) "Violence" means physical force exerted for the purpose of injuring, intimidating, damaging, inflicting fear, or abusing another person or property or committed in reckless disregard of person or property. Violence shall also include the use of weapons or objects in a manner which can result in injury or death.
- (2) "Threat" means any physical or verbal expression of an individual's present or future intent to inflict pain, injury or damage on person or property or to cause intimidation, helplessness or fear in another person regardless of an individual's ability to carry out the "threat" and includes any present or future expression of intent to engage in violence as defined above.
- (3) Such conduct is prohibited on Township property, on Township projects, in Township vehicles or during working hours (including meals and breaks).
- (4) The described conduct is prohibited, even if it is later claimed that there was no intent to carry out the threat or that the threat was a joke, prank, in jest, or nothing but horseplay.

Violent acts and threats of violence committed during non-working hours or away from the workplace are prohibited where:

- (1) The effects of the off-duty conduct may be carried into the workplace and/or pose a threat to Township employees, citizens, visitors, or property;
- (2) The conduct results in the conviction of the employee for assault or other felony;
- (3) The Township determines that the conduct or act is incompatible with continued employment at the Township.

The possession, use and/or distribution of guns, knives, clubs, or other weapons, including those used in the martial arts, on Township property, on Township projects, in the Township vehicles, or during working hours (including meals and breaks) is strictly prohibited unless the possession, use or distribution is authorized by the Township as part of your employment.

No employee shall assist in the commission of any act prohibited by this policy.

## **RIGHT TO INVESTIGATE**

To prevent violence in the workplace, the Township, in its discretion, may inspect any locker, desk, work area, computer terminal, package, purse, bag, container, tool box, vehicle or other personal belongings brought onto Township property (or the property of any Township citizens) in connection with an investigation of any rule violation or in the maintenance of a safe workplace. Employees have no right to privacy in regard to any of these areas, belongings, containers or items. Employees must cooperate in all investigations of suspected rule violations or in connection with workplace safety.

## **REPORTING VIOLENCE AND/OR THREATS OF VIOLENCE**

Each employee of the Township must immediately report any violent act or threat of violence by another employee or by a citizen directed against him/herself, any co-worker, supervisor, visitor or other individual on Township property, on Township projects, in Township vehicles or during working hours (including meals and breaks) to the Township Superintendent or a department head.

This applies even if the violent act or threat of violence was part of a prank, joke, or horseplay.

Employees are responsible for making this report regardless of the nature of the relationship between the individual who initiated the threat or threatening behavior and the person or persons who were threatened or were the focus of the threatening behavior.

Even without an actual threat, employees should also alert the Township Superintendent or a department head to any behavior they have witnessed, which they regard as threatening or violent, when that behavior is job-related or might be carried out at a Township work location, or is connected to Township employment.

Employees are also required to report any violent act or threat of violence directed against themselves, any co-worker, supervisor, citizen, visitor or other individual even where the violent or threatening act occurs away from the workplace or during non-working hours.

An employee who is protected by a restraining or protective order which encompasses Township locations as being protected areas must notify the Township Superintendent or his or her department head. Upon request, the employee must provide a copy of the petition and declaration used to seek the order, a copy of any temporary protective or restraining order which is granted, and a copy of any protective or restraining order which is made permanent.

Any department head receiving a report of a violent act or a threat of violence must inform the Township Superintendent at the earliest possible opportunity.

The Township will make every reasonable attempt to maintain confidentiality of any reported act or threat of violence.

The Township will promptly investigate any report of violence, threats of violence and/or alleged violations of this Policy and take whatever action it deems appropriate in its sole discretion, specifically designed to protect its employees, their families, visitors, citizens, patrons and Township property or that of its customers.

## **DISCIPLINARY ACTION**

An employee shall be subject to disciplinary action, up to and including discharge, for

- (1) Engaging in prohibited conduct;
- (2) Failing to report an act of violence or threat of violence as required by this policy;
- (3) Failing to cooperate in any investigation of any rule violation or the maintenance of a safe workplace, including refusing to permit the Township, in its discretion, to inspect any locker, desk, computer terminal, work area, package, purse, bag, container, tool box, vehicle or other personal belonging brought onto the Township property;
- (4) Assisting in the commission of any act prohibited by this policy.

OSCODA TOWNSHIP

DOT ALCOHOL AND CONTROLLED SUBSTANCE POLICY

## I. PURPOSE AND APPLICABILITY

The purpose of this Policy is to help prevent accidents and injuries resulting from the misuse of alcohol or use of controlled substances. **This policy applies to Township employees who operate commercial vehicles, to any employee required to have a Commercial Driver's License ("CDL") and/or who operates a Commercial Motor Vehicle ("CMV"), as is defined below.**

The Township's general substance abuse policy also applies to such employees in situations where its provisions have a broader reach than the specific provisions of this Department of Transportation ("DOT") Substance Abuse Policy.

## II. DEFINITIONS

Words and phrases used in this Policy have the following meaning, unless otherwise specifically noted:

Alcohol means the intoxicating agent in beverage alcohol, ethyl alcohol, or other low molecular weight alcohols including ethyl and isopropyl alcohol.

Alcohol concentration means the alcohol in a volume of breath expressed in terms of grams of alcohol per 210 liters of breath as indicated by an evidential breath test.

Alcohol use means the drinking or swallowing of any beverage, liquid, mixture, or preparation, including medication, containing alcohol.

Commercial Motor Vehicle (CMV) means a motor vehicle or combination of motor vehicles used in commerce to transport passengers or property if the motor vehicle:

- (i) Has a gross combination weight rating of 11,794 or more kilograms (26,001 or more pounds) inclusive of a towed unit with a gross vehicle weight rating of more than 4,536 kilograms (10,000 pounds); or
- (ii) Has a gross vehicle weight rating of 11,794 or more kilograms (26,001 or more pounds)
- (iii) Is designed to transport 16 or more passengers, including the employee; or
- (iv) Is of any size and is used in the transportation of materials found to be hazardous and which require the motor vehicle to be placarded.

Controlled substances means marijuana, cocaine, amphetamines, phencyclidine (PCP), and opiates.

Disabling Damage means damage that precludes departure of a motor vehicle from the scene of an accident in its usual manner in daylight after simple repairs. It includes damage to a motor vehicle that could have been driven, but would have been further damaged if driven. It excludes: (i) damage which can be temporarily remedied at the scene of the accident without special tools or parts; (ii) tire disablement without other damage even if no spare tire is available; (iii) headlight or taillight damage; (iv) damage to turn signals, horn, or windshield wipers which makes them inoperative.

Employee as used in this policy means any person who operates a CMV on behalf of the Township. This includes: full time, regular employees who operate vehicles which meet the definition of CMV set forth above. (In situations where this policy does not apply, employees will be covered by the Township's general substance abuse policy.)

Refuse to submit (to an alcohol or controlled substances test) means that an employee:

- (i) Fails to provide adequate breath for alcohol testing without a valid medical explanation, after he or she has received notice of the requirement for breath testing;
- (ii) Fails to provide an adequate urine sample for controlled substances testing, without a genuine inability to provide a specimen (as determined by a medical evaluation), after he or she has received notice of the requirement for urine testing.
- (iii) Engages in conduct that clearly obstructs the testing process.
- (iv) Engages in any other conduct specifically set forth as a refusal to test in this Policy.

Reportable accident means an accident during working hours or on the Oscoda Township premises involving:

- (i) Death,
- (ii) An injury in which any individual requests or is required to seek medical treatment or first aid at or away from the scene of the accident, or
- (iii) Property damage to equipment, buildings or inventory in excess of \$500.00.

Whether or not an employee is involved in a "reportable accident" shall be based upon a determination that the employee's conduct or performance either contributed to the accident or cannot be completely discounted as a contributing factor to the accident. Should the employee exhibit characteristics giving rise to a reasonable suspicion of prohibited drug or alcohol use, testing may be required despite the fact that the accident does not meet the criteria set forth above.

Safety-sensitive function means all time from the time an employee begins to work or is required to be in readiness to work until the time he/she is relieved from work and all responsibility for performing work. Safety-sensitive functions shall include:

- (i) All time inspecting, servicing, or conditioning any CMV at any time;
- (ii) All time spent at the driving controls of a CMV in operation;
- (iii) All time, other than driving time, in or upon any CMV except time spent resting in a sleeper berth;
- (iv) All time loading or unloading a vehicle, supervising, or assisting in the loading or unloading, attending a vehicle being loaded or unloaded, remaining in readiness to operate the vehicle, or in giving or receiving receipts for shipments loaded or unloaded; and
- (v) All time repairing, obtaining assistance, or remaining in attendance upon a disabled vehicle.

Performing a safety sensitive function means any period in which an employee is actually performing, ready to perform, or immediately available to perform any safety-sensitive functions.

### **III. NOTICE**

You will be notified before undergoing an alcohol or controlled substance test under this Policy.

### **IV. DRUG AND ALCOHOL USE PROHIBITIONS**

No Employee shall:

- A. Possess, be under the influence of, or use, any prohibited substance, narcotic drug, or any derivative thereof while on duty or on Township premises (excluding off-duty use of alcohol at parks or other Township property where alcohol use is allowed). In addition, no employee on duty shall possess, be under the influence of, or use any other substance, to a degree which renders the employee incapable of safely and properly perform their job duties.
- B. Consume an intoxicating beverage regardless of its alcoholic content, or be under the influence of an intoxicating beverage, within four (4) hours before going on duty, or operating, or having physical control of a commercial vehicle.
- C. Consume an intoxicating beverage regardless of its alcoholic content, be under the influence of an intoxicating beverage, or have any measured alcohol concentration of .02 or greater, while driving or performing a Safety Sensitive function.
- D. Be on duty or operate a vehicle while in the possession of a controlled substance or any substance regardless of its alcoholic content.
- E. Refuse to sign a consent or release form authorizing the collection of the specimen, analysis of the specimen, and release of the results to the Township.
- F. Refuse to cooperate with the collection site personnel, Township personnel, or in any way refuse to provide a specimen when required.
- G. Refuse to provide a specimen when required under this policy.
- H. Fail to inform appropriate Township officials of a reportable accident as soon as possible.
- I. Use alcohol within eight (8) hours of a reportable accident unless:
  - (i) The employee has been drug and alcohol tested, or
  - (ii) The employee conduct has been discounted as a contributing factor in the accident, and will not be required to provide a specimen.
- J. Report for duty in a safety sensitive position within four (4) hours of consuming alcohol.

### **V. REFUSAL TO SUBMIT TO ALCOHOL OR CONTROLLED SUBSTANCES TEST**

No employee shall refuse to submit to a post-accident alcohol or controlled substances test, a random alcohol or controlled substances test, a reasonable suspicion-controlled substances or alcohol test, or a follow-up alcohol or controlled substances test.



## **VI. PRE-EMPLOYMENT CONTROLLED SUBSTANCES TESTING**

Prior to the first time an employee performs safety-sensitive functions for the Township the employee shall undergo testing for controlled substances. An employee may be excused from pre-employment controlled substances testing if the employee has participated in a controlled substances testing program that meets the requirements of the Department of Transportation (DOT) within the previous 30 days and while participating in that program, either was tested for controlled substances within six months of the date of application with the Township or participated in random controlled substances testing within 12 months from the date of application with the Township, and the Township confirms that the employee has no record of a violation of the DOT controlled substances regulations within the past six months.

## **VII. POST-ACCIDENT TESTING**

An employee may be subject to drug/alcohol testing if the employee is involved in a “reportable accident.” Also, as soon as practicable following an occurrence involving a CMV operating on a public road, the following shall be tested for alcohol and controlled substances:

- (i) Each surviving employee who was performing safety-sensitive functions with respect to the vehicle, if the accident involved loss of human life; and,
- (ii) Each surviving employee who receives a citation under State or local law for a moving traffic violation arising out of the accident, if the accident involved either of the following:
  - (a) bodily injury to any person who, as a result of the injury, immediately receives medical treatment away from the scene of the accident; or
  - (b) one or more motor vehicles incurring disabling damage as a result of the accident, requiring the motor vehicle to be transported away from the scene by a tow truck or other motor vehicle.

An employee who is subject to post-accident testing shall remain readily available for such testing or may be deemed to have refused to submit to testing. An employee shall not be prohibited from leaving the scene of an accident for the period necessary to obtain assistance in responding to the accident, or to obtain necessary emergency medical care.

## **VIII. RANDOM TESTING**

Every employee shall submit to random alcohol or controlled substance testing as required by the Township and/or the DOT. The selection of employees for random testing shall be made by a scientifically valid method. Under the selection process used, each employee shall have an equal chance of being tested each time selections are made.

Random tests are unannounced and shall be spread reasonably throughout the year. Any employee notified of selection for random testing shall proceed immediately to the test site. If an employee is performing a safety sensitive function, other than driving a CMV, at the time of notification, the Township will ensure that the employee ceases the safety-sensitive function before proceeding to the test site.

An employee shall only be subjected to random alcohol testing while the employee is performing safety-sensitive functions, just before the employee is to perform safety-sensitive functions, or just after the employee has ceased performing safety-sensitive functions.

## **IX. REASONABLE SUSPICION ALCOHOL TESTING**

An employee shall submit to alcohol testing when the Township has reasonable suspicion that the employee has violated the prohibitions of this Policy concerning alcohol. The determination that reasonable suspicion exists will be based on specific, contemporaneous, articulable observations concerning the appearance, speech or body odors of the employee.

## **X. REASONABLE SUSPICION CONTROLLED SUBSTANCES TESTING**

An employee shall submit to controlled substances testing when the Township has reasonable suspicion that the employee has violated the prohibitions of this Policy concerning controlled substances. The determination that reasonable suspicion exists will be based on specific, contemporaneous, articulable observations concerning the appearance, speech or body odors of the employee. The observations may include indications of the chronic and withdrawal effects of controlled substances.

## **XI. RETURN-TO-DUTY TESTING**

Before an employee returns to duty, including, but not limited to, performing any safety-sensitive functions, after engaging in a violation of this Policy concerning alcohol, the employee shall undergo a return-to-duty alcohol test with a result indicating an alcohol concentration of less than 0.02 and shall undergo a return-to-duty controlled substances test with a result indicating a verified negative result for controlled substances use.

## **XII. ACCESS TO RECORDS**

An employee is entitled, upon written request, to obtain copies of any records pertaining to that employee's use of alcohol or controlled substances, including any records pertaining to his/her alcohol or controlled substances tests.

Records shall be made available to subsequent employers upon receipt of a written request from the employee, unless otherwise required by law.

The Township shall release information regarding an employee's records as directed by a specific, written consent of the employee authorizing release of the information to an identified person.

## **XIII. INQUIRIES FROM PREVIOUS EMPLOYERS**

The Township will, upon written authorization from an employee, inquire about the following information from that employee's previous employers during the two years before the employee applied with the Township: (i) alcohol tests with a result of 0.04 alcohol concentration or greater; (ii) verified positive controlled substances tests; and (iii) refusals to be tested.

## **XIV. PENALTIES FOR POLICY VIOLATIONS**

The consequences of violating the drug and alcohol prohibitions and testing requirements contained in this policy include the following:

- A. Compliance with the Township's DOT Substance Abuse Policy is a condition of employment for all employees. An employee failing to submit to drug testing, or

otherwise failing to conform to the provisions of the Township's DOT Substance Abuse Policy, may be disciplined up to termination as an employee of the Township immediately.

- B. Any violation of this policy will be considered "misconduct" on the part of the offending employee.

In addition to the penalties set forth above, those employees who are subject to DOT regulations may also be subject to the following:

- A. A driver who refuses to provide the required specimens to a police authority, when the driver has been involved in a fatal accident or fails to give a urine sample in accordance with post-accident testing requirements, may be disqualified to operate a commercial vehicle for one year.
- B. A driver shall be disqualified to operate a commercial vehicle for a period of one year, following a conviction of operating the vehicle under the influence of alcohol or a controlled substance use, when the driver has been involved in the fatal accident.
- C. A driver who operates a commercial vehicle while under the influence of alcohol as hereinafter defined shall be disqualified to operate a commercial vehicle for a period of one year after the date of conviction if during the three years, preceding that date, the driver was not convicted of an offense that would otherwise disqualify the driver. A driver is disqualified for three years after the date of his conviction if, during the three years preceding that date, he was convicted of an offense that would disqualify him to operate a commercial vehicle as a consequence of driving a commercial vehicle while under the influence of alcohol or other prohibited substance, under the following circumstances:
  - 1. The driver was driving a commercial vehicle at a time the driver's alcohol concentration was 0.04 or more; or
  - 2. Driving under the influence of alcohol as prescribed by state law; and
  - 3. Refusal to undergo such testing as required by any state or jurisdiction for the presence of alcohol; or
  - 4. Driving a motor vehicle under the influence of a controlled substance unless the controlled substance is medication prescribed by the driver's physician and the physician is aware of the individual's duties as a driver.

## **XV. PROCEDURE FOR CONTROLLED SUBSTANCES TESTING**

Urine shall be collected only by individuals trained to do so pursuant to DOT Regulations. Collection shall occur in a specified collection site that meets the requirements of DOT Regulations. Each collection site shall have one of the following: a single-toilet room, having a full-length privacy door; or a multi-stall restroom with substantial visual privacy.

No one but the employee may be in the room during the collection, except for the observer in the event of a directly observed or monitored collection as allowed by the DOT. There will be a source

of water available. If that source is within the same room in which the urine is being collected, it shall be secure to avoid adulteration. If the collection is in a multi-stall restroom, any water and other sources that could be used to adulterate the sample must be secure, or the collection shall be conducted as a monitored collection.

Collectors and operators of collection sites will do the following before each collection to deter tampering:

- (i) Secure any water sources;
- (ii) Ensure that the water in the toilet is blue;
- (iii) Ensure that no soap, disinfectants, cleaning agents, or other adulterants are present;
- (iv) Inspect the site to ensure that no foreign or unauthorized substances are present;
- (iv) Tape or otherwise secure shut any movable toilet tank top, or put bluing in the tank;
- (vi) Ensure that undetected access is not possible;
- (vii) Secure areas and items that appear suitable for concealing contaminants;
- (viii) Recheck items (i) – (vii) following each collection.

If the collection site is used for other purposes, the collector shall also do the following:

- (i) Restrict access to collection materials and specimens;
- (ii) Secure site against access during the procedure to ensure privacy to the employee and prevent distraction of the collector.

Collectors shall conduct a collection for only one employee at a time. To the extent possible, collectors shall keep an employee's collection container within view of both the collector and employee between the time the employee has urinated and the time the container is sealed.

Specimens shall be handled by only the collector and employee before it is placed in the bottle and sealed with tamper evident seals. Collectors shall maintain personal control over the specimen throughout the collection.

The Federal Drug Testing Custody and Control Form (CCF) is used to document every collection. For each drug test, a collector shall use a collection kit meeting the DOT Requirements.

Upon arriving at the collection site, the following shall occur:

- (i) The employee must provide positive identification in the form of either a photo identification issued by the employer or a Federal, state or local government.
- (ii) The collector shall explain the basic collection procedure.
- (iii) The employee shall be directed to remove outer clothing only and to leave these garments and any briefcases, purses or other personal belongings in an agreed location. The collector will tell you that the failure to abide by these instructions is considered a refusal to test.
- (iv) You may be given a receipt for your personal belongings. (v) You may keep your wallet with you.
- (vi) You will be asked to empty your pockets. You will be allowed to place the items back in your pocket if the collector determines they will not be used to adulterate a sample.
- (vii) You will be asked to wash and dry your hands. You may not wash or dry your hands again until after you have delivered the specimen to the collector.
- (viii) You will be given a sealed collection container. Either you or the collector, with both of you present, must break the seal on the collection container.
- (ix) You will be directed to the urination room to provide a specimen of at least 45 ml, not to flush the toilet and return to the collector with the specimen.

The Collector will do the following to protect the validity of the specimen:

- (i) Ensure that the specimen contains at least 45 ml of urine. If it does not, you will be required to proceed through the "shy bladder" procedure mandated by the DOT.
- (ii) Check the temperature of the specimen no later than 4 minutes after you provide the specimen.
- (iii) Inspect the specimen for unusual color, foreign objects or other signs of tampering.

The Collector will prepare the specimen as follows:

- (i) Split the specimen into one 30 ml specimen bottle for the primary specimen and one 15 ml specimen bottle for the split specimen.
- (ii) Place and secure the lids/caps on the bottles.
- (iii) Seal the bottles by placing the tamper-evident bottle seals over the bottle caps/lids and down the sides of the bottles.
- (iv) Write the date on the tamper evident seals.
- (v) Have you Initial the tamper evident seals.

The Collection will be completed as follows. The collector will:

- (i) Ask you to read and sign the Certification Statement on the CCF.

- (ii) Complete the chain of custody on the CCF.
- (iii) Give you a copy of the CCF.
- (iv) Place the specimen bottle and a copy of the CCF in the appropriate pouches of a plastic bag and secure both pouches.
- (v) Tell you that you may leave the collection site.
- (vi) Place the sealed plastic bag in a shipping container.
- (vii) Send one copy of the CCF to the Medical Review Officer (MRO) and one copy to the Designated Employer Representative (DER).

Once the laboratory receives a specimen, it will do the following:

- (i) Inspect the specimen for certain fatal and correctable flaws.
- (ii) Test for the following drugs: marijuana metabolites, cocaine metabolites, amphetamines, opiate metabolites, phencyclidine (PCP).

A specimen that tests at or above the following levels on an initial test will be given a confirmation test:

Marijuana Metabolites	50 ng/ml
Cocaine Metabolites	300 ng/ml
PCP	25 ng/ml
Amphetamines	1000 ng/ml
Opiate Metabolites	2000 ng/ml

On a confirmation test, a result at or above the following concentrations will be marked as positive for controlled substances:

THC	15 ng/ml
Cocaine Metabolites	150 ng/ml
PCP	25 ng/ml
Amphetamine	500 ng/ml
Methamphetamine	*500 ng/ml
Codeine	2000 ng/ml
Morphine	2000 ng/ml
6-AM	10 ng/ml

\* Must also contain amphetamine at 200 ng/ml.

The laboratory will report results directly to the MRO. The MRO shall be a licensed physician with the credentials, qualifications and basic knowledge required by the DOT. The MRO will review test results and report results to the DER

## **XVI. VALIDITY TESTING**

A laboratory will conduct validity testing on each primary specimen to determine whether certain foreign substances or adulterants were added to the urine, if the urine was diluted, or if the specimen was substituted.

## **XVII. REFUSAL TO TAKE DRUG TEST**

You will be considered to have refused to take a drug test and subject to the provisions of Section XV of this Policy in the following circumstances:

- (i) Failure to appear for any test within a reasonable time as determined by the Township after being directed to do so.
- (ii) Failure to remain at the testing site until the testing is complete.
- (iii) Failure to provide a urine specimen for any drug test required by this Policy.
- (iv) In the event of a directly observed or monitored collection, failure to allow the observation or monitoring.
- (v) Failure to provide a sufficient amount of urine when directed, and it has been determined through a required medical evaluation, that there was no adequate medical explanation for the failure.
- (vi) Failure or declining to take a second test the Township or collector has directed you to take.
- (vii) Failure to undergo a medical evaluation or examination, as directed by the MRO as part of the verification process, or as directed by the DER as part of the “shy bladder” procedures.
- (viii) Failure to cooperate with any part of the testing process.

## **XVIII. ALCOHOL TESTING**

Alcohol tests shall be conducted by either appropriately trained Screening Test Technicians (STT) and Breath Alcohol Technicians (BAT).

Alcohol testing shall take place at an alcohol testing site meeting the requirements of the DOT. Testing sites shall provide visual and aural privacy to the employee being tested, sufficient to prevent unauthorized people from seeing or hearing test results.

Alcohol tests shall be conducted for only one employee at a time. Only a BAT or STT, you, or a DOT agency representative may witness an actual test. The DOT Alcohol Testing Form (ATF) shall be used for every DOT alcohol test.

Alcohol screening tests are conducted using only Evidential Breath Testing Devices (EBTs) and Alcohol Screening Devices (ASDs) approved by the National Highway

Transportation Safety Administration. Only EBTs may be used to conduct alcohol confirmation tests.

If an alcohol screening test result is less than 0.02, it will be reported to the DER in a confidential manner. If the result is 0.02 or higher, you will be directed to take a confirmation test, as explained in Section XXII below. This test may be given at the same site as the screening test, or a different site.

Alcohol tests may be cancelled in the event of certain “fatal flaws” including, but not limited to, the testing device does not activate or is used after its expiration date.

## **XIX. PROCEDURE FOR EBT OR NON-EVIDENTIAL ASD**

You must provide an employer or government issued photo identification to the BAT or STT upon reporting for testing. The BAT or STT will explain the testing procedure to you and show you the instructions on the ATF. You will be asked to complete and sign Step 2 on the ATF. **Failure to complete this section will constitute a refusal to test.**

You or the BAT or STT will select an individually wrapped mouthpiece and be asked to steadily and forcefully blow into the mouthpiece for at least six seconds or until the device indicates that an adequate amount of breath has been obtained. You will be shown the test result.

## **XX. PROCEDURE FOR SALIVA ALCOHOL TESTING**

The STT will show you that the device used for the test has not expired and will open the individually wrapped device in your presence. The STT will ask you to use the device; if you refuse, the STT will insert the device in your mouth and gather saliva. You will be read the results within 15 minutes of the test and will be shown the device and its reading.

## **XXI. PROCEDURE FOR ALCOHOL CONFIRMATION TESTING**

A confirmation test will be given no sooner than 15 minutes and no later than 30 minutes following the screening test. During the period between the screening and confirmation tests, you will be instructed not to eat, drink or put anything else in your mouth. You will also be provided the reason for the waiting period, told that following these instructions is for your benefit and that the confirmation test will be conducted even if you did not follow these instructions.

Before the test begins, the BAT will conduct an air blank on the EBT and show you that the reading is 0.00. Only if an EBT registers a 0.00 on either of the first two air blanks will it be used to conduct the test.



The BAT will open an individually wrapped mouthpiece in your presence and insert it into the screening device. The BAT will read the sequential test number displayed on the EBT. You will be instructed to blow steadily and forcefully into the mouthpiece for at least six seconds or until the device indicates that an adequate amount of breath has been obtained. You will be shown the result on the EBT and that this result is either printed directly on the ATF or a separate sheet that is attached to the ATF. The results of the EBT will be forwarded to the DER.

## **XXII. REFUSALS TO TAKE ALCOHOL TEST**

You are considered to have refused to take an alcohol test under the following circumstances:

- (i) Failure to appear for a test within a reasonable time, as determined by the Township, after being directed to do so.
- (ii) Failure to remain at the testing site until the testing process is complete.
- (iii) Failure to attempt to provide a saliva or breath specimen for any test.
- (iv) Failure to provide a sufficient breath specimen, and a physician has determined, through a required medical evaluation, that there was no adequate medical reason for the failure.
- (iv) Failure to undergo a medical examination or evaluation, as directed by the Township, as part of the insufficient breath procedures.
- (v) Failure to sign the certification at Step 2 of the ATF.
- (vi) Failure to cooperate with any part of the testing process.

**If you refuse to take an alcohol test you will be deemed to have violated this Policy and will be subject to the provisions of Section XVI of this Policy.**

## **XXIII. SPLIT SPECIMEN TESTING**

If the MRO has notified you that you have a verified positive drug test or refusal to test because of adulteration or substitution, you have 72 hours from the time of notification to request, either verbally or in writing, a test of the split specimen.

## **XXIV. SUBSTANCE ABUSE PROFESSIONALS**

If you have violated this Policy, you will be given a list of Substance Abuse Professionals (SAP) names, addresses and telephone numbers. You must be evaluated by the SAP, as previously discussed in Section XVI of this Policy, before you may be returned to any safety-sensitive functions.

## ACKNOWLEDGMENT OF RECEIPT

\_\_\_\_\_ acknowledges that he/she has been provided a copy of  
Oscoda Townships' DOT Alcohol and Controlled Substance Policy.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## DISCRIMINATION, HARASSMENT, OR RETALIATION COMPLAINT FORM

I. PLEASE PROVIDE THE FOLLOWING: (Attach additional sheets if necessary.)

a. The facts, events or circumstances that caused you to file this complaint.

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b. The names of the people who engaged in the alleged discrimination or harassment.

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c. The dates the incident(s) occurred.

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d. The names of any witnesses to the incident(s).

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e. Please describe what you did or said in response to the conduct or statements.

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II. WHAT ACTION OR CHANGE ARE YOU SEEKING TO RESOLVE THIS COMPLAINT?

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Date: \_\_\_\_\_

\_\_\_\_\_  
Employee's Signature

## EMPLOYEE ACKNOWLEDGMENT OF RECEIPT OF EMPLOYEE HANDBOOK AND AT-WILL EMPLOYMENT STATUS

This Acknowledgement Form will serve to notify Oscoda Township that I have received my personal copy of the Employee Handbook, effective December 1, 2021, and that I have read and understand the policies, benefits, and rules contained therein.

I understand that the provisions of the Employee Handbook are not a contract, promise, or guarantee of employment or of any specific benefit or policy. I further understand that no representative of the Township, other than the Township Superintendent, has the authority to enter into any agreement for my employment for any specified period of time or for any terms and conditions of my employment. I acknowledge and agree that I am an "employee at-will," and therefore my employment status with the Township may be terminated at any time, with or without cause, and with or without notice, by myself or the Township.

As a condition of employment, I agree to abide by the policies and rules set forth in this Employee Handbook, as well as any changes that may be made to these policies and rules by the Township.

Subject to any bargaining obligations, the Township reserves the right at its sole discretion to amend the contents of this Handbook at any time. Amendments to any part of this Handbook must be in writing and issued by the Township Superintendent. No other employee, representative or agent of the Township has the authority to amend, alter or change the contents set forth in this Handbook or to enter into any agreement concerning the terms and conditions of your employment at the Township. Amendments will be issued directly to employees or posted on Township property.

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Employee's Printed Name

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Employee's Signature

Date: \_\_\_\_\_

Michigan Department of Treasury  
Revenue Sharing and Grants Division  
PO Box 30722  
Lansing MI 48909

**RE: Compliance Form 4886 for Township of Oscoda, MI Transparency & Accountability**

The Township of Oscoda is pleased to submit form 4886 with the required documents in compliance with the State of Michigan's Transparency and Accountability Initiative.

The Township of Oscoda has chosen to use a web-service for this requirement, and has partnered with Munetrix to showcase our data.

**Included with this letter are the required documents for Township of Oscoda:**

- Citizen's Guide to Finances including our Pension and OPEB status
- Performance Dashboard
- Debt Service Report
- Projected Budget Report

We have made the data available to the public via a link on our website; as well we will make available limited quantities of paper copies in our municipality lobby and notify residents in our periodic mailings. You will find the confirmation of our website link and various supporting transparency documentation included with this letter.

We look forward to receiving these important funds from the State of Michigan and trust you will contact us if there are any questions or concerns.

Sincerely,



Tammy Kline  
Township Superintendent

## City, Village, and Township Revenue Sharing and County Incentive Program Certification

Issued under authority of 2021 Public Act 87. Filing is mandatory to qualify for payments.

Each city/village/township/county applying for City, Village, and Township Revenue Sharing or County Incentive Program payments must:

1. Certify to the Michigan Department of Treasury (Treasury) that the local unit listed below has produced and made available to the public a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report as required by 2021 Public Act 87. The local unit must include in any mailing of general information to its citizens, the Internet website address or the physical location where all the documents are available for public viewing in the clerk's office.
2. Submit to Treasury a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report.

This certification, along with a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report, **must be received by December 1, 2021**, (or the first day of a payment month) in order to qualify for that month's payment. Postmark dates will not be considered. For questions, call 517-335-7484.

### PART 1: LOCAL UNIT INFORMATION

Local Unit Name Township of Oscoda		Local Unit County Name Iosco County	
Local Unit Code 35 1060		Contact E-Mail Address superintendent@oscodatownshipmi.gov	
Contact Name Tammy Kline	Contact Title Township Superintendent	Contact Telephone Number 989-739-8299	Extension
Website Address, if reports are available online <a href="http://munetrix.com/sections/data/municipal.php?MuniID=1486&amp;Type=Township">http://munetrix.com/sections/data/municipal.php?MuniID=1486&amp;Type=Township</a>		Current Fiscal Year End Date 12/31/2021	

### PART 2: CITIZEN'S GUIDE

Check any of the following that apply:

- ☐ The local unit has elected to use Treasury's online Citizen's Guide to comply with the legislative requirements. Therefore, a copy of the Citizen's Guide will not be submitted to Treasury.
- ☐ The local unit does not have any unfunded liabilities (pensions or other postemployment benefits (OPEB)).

### PART 3: CERTIFICATION

*In accordance with 2021 Public Act 87, the undersigned hereby certifies to Treasury that the above mentioned local unit 1) has produced a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report and 2) will include in any mailing of general information to our citizens, the Internet website address or the physical location where all the documents are available for public viewing in the clerk's office. The Citizen's Guide, Performance Dashboard, Debt Service Report, and Projected Budget Report are attached to this signed certification, unless otherwise noted in Part 2.*

Chief Administrative Officer Signature (as defined in MCL 141.422b) 	Printed Name of Chief Administrative Officer (as defined in MCL 141.422b) Tammy Kline
Title Township Superintendent	Date November 19, 2021

Completed and signed form (including required attachments) should be e-mailed to: **TreasRevenueSharing@michigan.gov**.

If you are unable to submit via e-mail, fax to 517-335-3298 or mail the completed form and required attachments to:

Michigan Department of Treasury  
Revenue Sharing and Grants Division  
PO Box 30722  
Lansing MI 48909

### TREASURY USE ONLY

CVTRS/CIP Eligible Y N	Certification Received	Citizen's Guide Received
Performance Dashboard Received	Debt Service Report Received	Projected Budget Report Received
Final Certification	CVTRS/CIP Notes	

## General Info

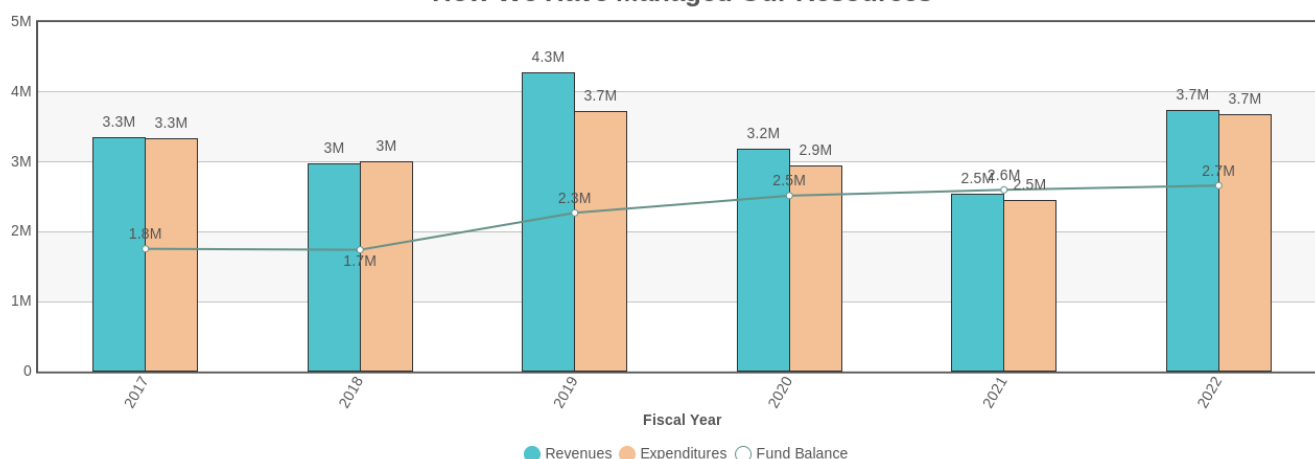
Name	Type	Fiscal Year End	Population (2010)	Phone	Website
Oscoda Township	Township	December	6980	(989) 739-3211	<a href="http://www.oscodatownshipmi.gov/">http://www.oscodatownshipmi.gov/</a>

## Multi-Year General Fund Only

Year	Data Status	Fiscal Score	Population	General Fund Revenues	General Fund Expenditures	*Available Fund Balance	Taxable Value
2022	Forecast	1	6880	\$3,745,545	\$3,684,163	\$2,660,950	\$305,668,382
2021	Budget	0	6880	\$2,544,729	\$2,460,933	\$2,599,568	\$301,448,108
2020	Historic	1	6880	\$3,188,833	\$2,946,794	\$2,515,772	\$297,286,103
2019	Historic	2	6765	\$4,284,656	\$3,728,103	\$2,270,117	\$297,894,697
2018	Historic	1	6764	\$2,976,188	\$3,007,317	\$1,740,413	\$291,486,476
2017	Historic	2	6776	\$3,348,888	\$3,332,371	\$1,754,491	\$286,967,594

\*Available Fund Balance includes Committed, Assigned, and Unassigned Funds. It excludes Nonspendable and Restricted Funds.

How We Have Managed Our Resources



## **Fiscal Year Assumptions Notes**

### **2022 Notes: General Fund**

#### **General Fund 101**

2022

1. Inflationary increase in state shared revenue
2. Township to receive additional half of the ARPA funds
3. Continued contribution from General Fund 101 to Police Operating Fund 207 and Police Staffing Fund 211
4. Old Orchard Park Fund 509 contribution to General Fund 101 has been significantly reduced
5. Administrative Chargeback included for both Sewer Fund 590 and Water Fund 591

### **2022 Notes: Enterprise Funds**

#### **Enterprise Funds 590 and 591**

2022

Sewer Fund 590

1. \$6.46 Million Bond received following SAW Grant CIP for outlay expenditures
2. Applied 13% increase to Sewer Rates

Water Fund 591

1. Phase A and Woodland Water Main Extension will be under construction Spring 2022



## Financial Statement

Including General Fund only

### Balance Sheet

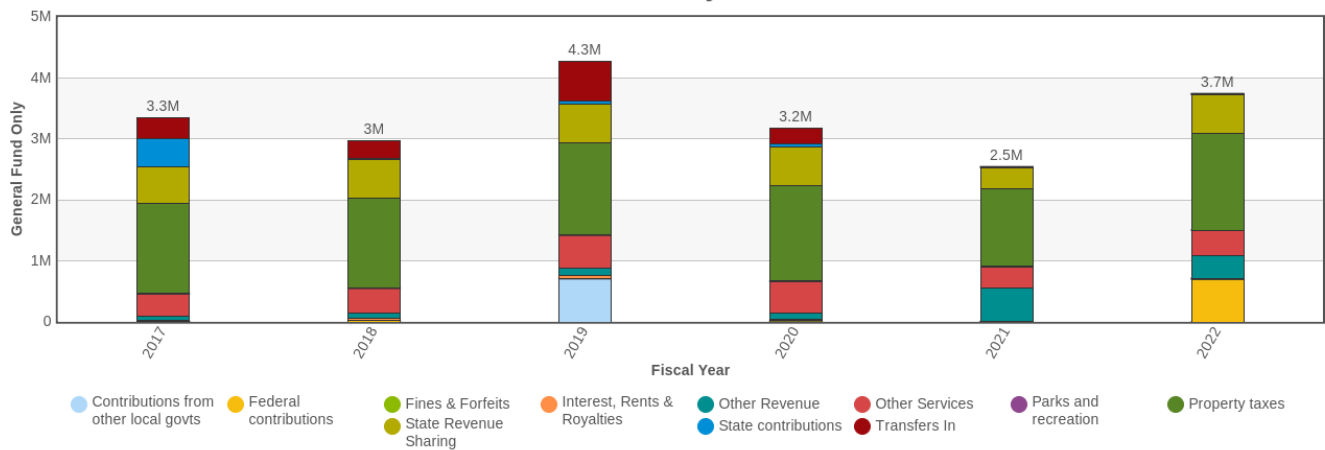
Category Name	2022	2021	2020	2019	2018	2017
Fund Equity	\$2,660,950	\$2,599,568	\$2,531,324	\$2,289,285	\$1,740,413	\$1,771,542
Total Assets	N/A	N/A	\$4,214,637	\$4,012,368	\$3,381,734	\$3,412,042
Total Liabilities	N/A	N/A	\$1,683,223	\$1,680,263	\$1,641,321	\$1,635,335

\*Fund Equity includes all five fund types: Committed, Assigned, Unassigned, Nonspendable and Restricted Funds.

## Revenues

Category Name	2022	2021	2020	2019	2018	2017
Contributions from other local govts				\$717,784		
Federal contributions	\$708,083		\$27,000		\$22,557	\$1,623
Fines & Forfeits				\$500	\$6,167	\$5,255
Interest, Rents & Royalties	\$7,000	\$8,475	\$26,080	\$40,781	\$31,902	\$25,443
Other Revenue	\$384,075	\$548,424	\$98,967	\$124,088	\$81,384	\$57,371
Other Services	\$397,725	\$342,794	\$521,778	\$548,761	\$418,616	\$378,796
Parks and recreation	\$15,000	\$19,093				
Property taxes	\$1,580,662	\$1,270,728	\$1,562,706	\$1,512,344	\$1,480,187	\$1,483,197
State Revenue Sharing	\$653,000	\$355,215	\$639,209	\$642,003	\$621,454	\$596,775
State contributions			\$45,993	\$42,004	\$20,836	\$464,228
Transfers In			\$267,100	\$656,391	\$293,085	\$336,200
<b>Total</b>	<b>\$3,745,545</b>	<b>\$2,544,729</b>	<b>\$3,188,833</b>	<b>\$4,284,656</b>	<b>\$2,976,188</b>	<b>\$3,348,888</b>

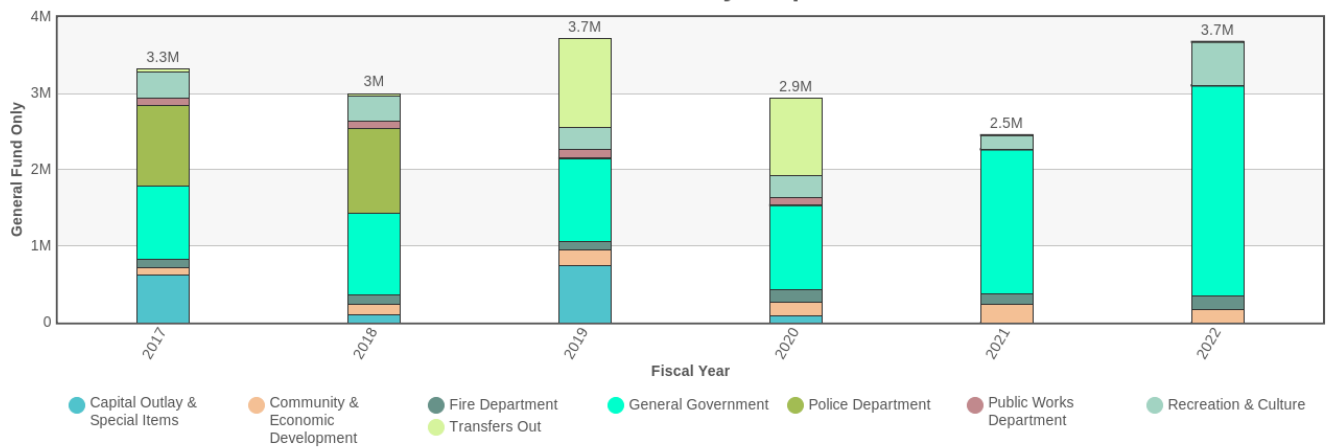
### Where The Money Comes From



## Expenses

Category Name	2022	2021	2020	2019	2018	2017
Capital Outlay & Special Items			\$96,796	\$750,367	\$112,018	\$633,812
Community & Economic Development	\$177,110	\$245,417	\$179,370	\$199,463	\$131,029	\$94,409
Fire Department	\$178,455	\$132,334	\$162,365	\$115,994	\$127,439	\$108,122
General Government	\$2,757,912	\$1,898,107	\$1,104,452	\$1,085,379	\$1,072,854	\$956,587
Police Department				\$8,987	\$1,105,066	\$1,061,053
Public Works Department			\$97,377	\$116,260	\$102,325	\$93,329
Recreation & Culture	\$570,686	\$185,075	\$288,810	\$279,598	\$316,586	\$348,059
Transfers Out			\$1,017,624	\$1,172,055	\$40,000	\$37,000
<b>Total</b>	<b>\$3,684,163</b>	<b>\$2,460,933</b>	<b>\$2,946,794</b>	<b>\$3,728,103</b>	<b>\$3,007,317</b>	<b>\$3,332,371</b>

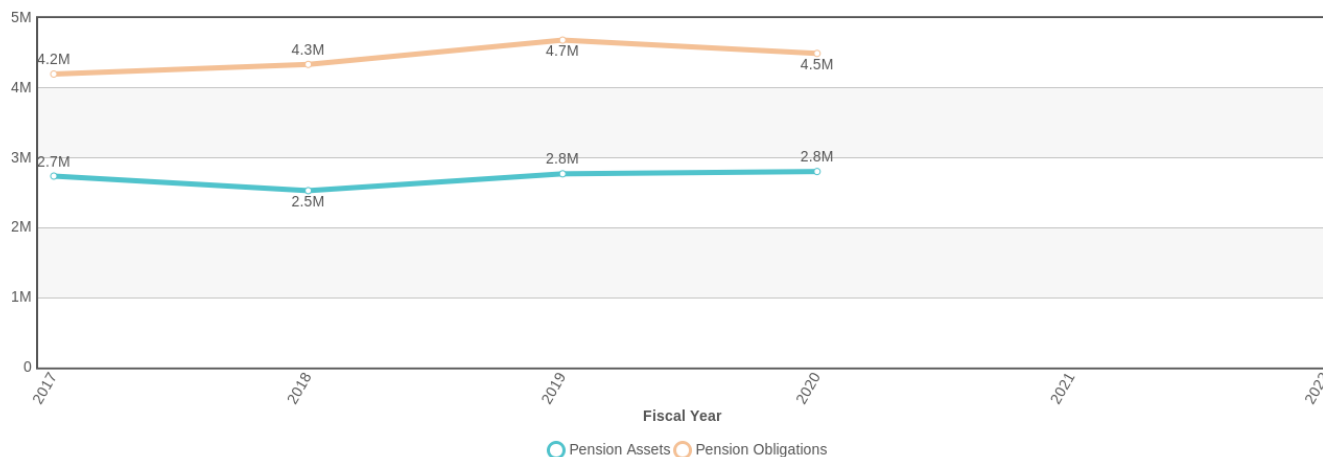
How The Money Is Spent



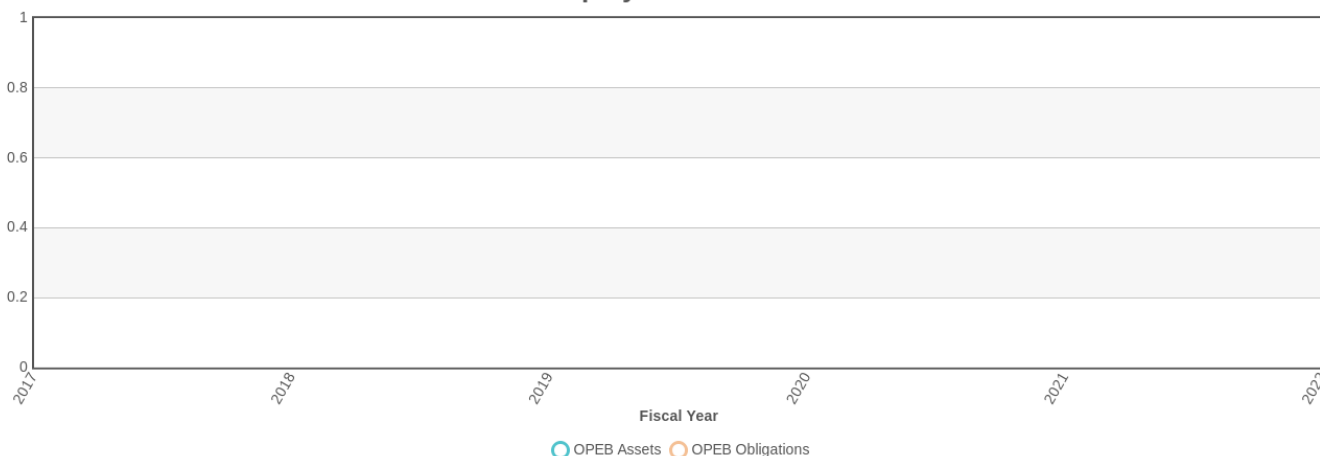
## Supplementary Information (Pension / OPEB)

Category Name	2022	2021	2020	2019	2018	2017
Pensions Actuarial Liability	N/A	N/A	\$4,496,322.00	\$4,687,072.00	\$4,338,809.00	\$4,200,675.00
Pension Fund Assets	N/A	N/A	\$2,804,445.00	\$2,771,658.00	\$2,530,404.00	\$2,738,958.00
OPEB Actuarial Liability	N/A	N/A	N/A	N/A	N/A	N/A
OPEB Fund Assets	N/A	N/A	N/A	N/A	N/A	N/A

Pension Fund Status



Other Post-Employment Benefit Fund Status



### OPEB Notes:

The Township does not provide OPEB.

## Fund Equity Detail

Category Name	2022	2021	2020	2019	2018	2017
Assigned	0	0	\$53,904.00	0	\$244,506.00	\$339,085.00
Nonspendable	0	0	\$7,656.00	\$11,272.00	0	\$17,051.00
Restricted	0	0	\$7,896.00	\$7,896.00	0	0
Unassigned	\$2,660,950.00	\$2,599,568.00	\$2,461,868.00	\$2,270,117.00	\$1,495,907.00	\$1,415,406.00

## Dashboard for Oscoda Township

Fiscal Stability	2019	2020	Progress
Fiscal Wellness Indicator Score	2	1	↑
Annual General Fund expenditures per capita	\$551	\$428	↑
Fund balance as % of General Fund Revenues	53.0%	78.9%	↑
Debt burden per capita	\$18.6	\$13.8	↑
Economy & Financial Health	2019	2020	Progress
Taxable Value (100k)	\$297,895	\$297,286	↓
Public Safety	2018	2019	Progress
Crimes against persons per thousand residents	8.0	8.7	↓
Crimes against property per thousand residents	17.0	19.5	↓
Crimes against society per thousand residents	9.9	15.4	↓

### OPEB Notes:

The Township does not provide OPEB.

**Township of Oscoda****Local Code: 35-1060****Debt Service Summary Report**

<b>Bonds &amp; contracts payable</b>		<b>Fiscal Years</b>			
<b>Name</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	
2011 Bond Sewer Lagoon:2011	192,389	195,360	203,057	209,407	
2021 DWRP Capital Improvement Bonds	8,817	87,844	91,719	90,500	
2021 SRF Capital Improvement Bonds	0	156,020	306,897	303,391	
Capital Improvement Bonds WWTL:2015B	62,363	61,235	59,970	63,540	
Estimated Clean Water Program Schedule	85,951	83,951	86,888	84,763	
<b>Subtotal for Bonds &amp; contracts payable</b>	<b>349,520</b>	<b>584,410</b>	<b>748,531</b>	<b>751,601</b>	
<b>Total Principal &amp; Interest</b>	<b>349,520</b>	<b>584,410</b>	<b>748,531</b>	<b>751,601</b>	

# Oscoda Township

## Complete Debt Report for

### Capital Improvement Bonds WWTL: 2015B

#### Issuance Information

**Debt Type:** Bonds & contracts payable

**Activity Type:** Business-type/Enterprise

**Repayment Source:** Revenue - Sewer

**Issuance Date:** 2015-09-07

**Issuance Amount:** \$530,000

**Interest Rate:**

**Maturing Through:** 2025

**Principal Maturity Range:** \$45,000 - \$60,000

**Purpose:**

**Fund Number:**

**Comments:**

#### Payment Schedule

Date Due	Interest Rate	Principal	Interest	Payment	Balance
2021-05-01		0.00	3,681.25	3,681.25	\$285,000.00
2021-11-01	2.05	55,000.00	3,681.25	58,681.25	\$230,000.00
2022-05-01		0.00	3,117.50	3,117.50	\$230,000.00
2022-11-01	2.3	55,000.00	3,117.50	58,117.50	\$175,000.00
2023-05-01		0.00	2,485.00	2,485.00	\$175,000.00
2023-11-01	2.6	55,000.00	2,485.00	57,485.00	\$120,000.00
2024-05-01		0.00	1,770.00	1,770.00	\$120,000.00
2024-11-01	2.85	60,000.00	1,770.00	61,770.00	\$60,000.00
2025-05-01		0.00	915.00	915.00	\$60,000.00
2025-11-01	3.05	60,000.00	915.00	60,915.00	
<b>Total</b>		<b>\$285,000.00</b>	<b>\$23,937.50</b>	<b>\$308,937.50</b>	



# Oscoda Township

## Complete Debt Report for

### 2011 Bond Sewer Lagoon: 2011

#### Issuance Information

**Debt Type:** Bonds & contracts payable

**Activity Type:** Business-type/Enterprise

**Repayment Source:** Revenue - Sewer

**Issuance Date:** 2011-09-28

**Issuance Amount:** \$2,024,000

**Interest Rate:**

**Maturing Through:** 2024

**Principal Maturity Range:** \$46,000 - \$121,000

**Purpose:**

**Fund Number:**

**Comments:** Refunding bonds, Series 2011 Limited Tax General Obligation

#### Payment Schedule

Date Due	Interest Rate	Principal	Interest	Payment	Balance
2021-05-01	2.89	89,000.00	10,837.50	99,837.50	\$661,000.00
2021-11-01	2.89	83,000.00	9,551.45	92,551.45	\$578,000.00
2022-05-01	2.89	93,000.00	8,352.10	101,352.10	\$485,000.00
2022-11-01	2.89	87,000.00	7,008.25	94,008.25	\$398,000.00
2023-05-01	2.89	100,000.00	5,751.10	105,751.10	\$298,000.00
2023-11-01	2.89	93,000.00	4,306.10	97,306.10	\$205,000.00
2024-05-01	2.89	105,000.00	2,962.25	107,962.25	\$100,000.00
2024-11-01	2.89	100,000.00	1,445.00	101,445.00	
<b>Total</b>		<b>\$750,000.00</b>	<b>\$50,213.75</b>	<b>\$800,213.75</b>	

# Oscoda Township

## Complete Debt Report for

### Estimated Clean Water Program Schedule

#### Issuance Information

**Debt Type:** Bonds & contracts payable

**Activity Type:** Business-type/Enterprise

**Repayment Source:** Revenue - Sewer

**Issuance Date:** 2015-09-17

**Issuance Amount:** \$2,015,000

**Interest Rate:**

**Maturing Through:** 2036

**Principal Maturity Range:** \$75,000 - \$115,000

**Purpose:**

**Fund Number:**

**Comments:** State Revolving Fund

#### Payment Schedule

Date Due	Interest Rate	Principal	Interest	Payment	Balance
2021-04-01	2.5	80,000.00	3,475.44	83,475.44	\$1,480,000.00
2021-10-01	2.5	0.00	2,475.44	2,475.44	\$1,480,000.00
2022-04-01	2.5	80,000.00	2,475.44	82,475.44	\$1,400,000.00
2022-10-01	2.5	0.00	1,475.44	1,475.44	\$1,400,000.00
2023-04-01	2.5	85,000.00	1,475.44	86,475.44	\$1,315,000.00
2023-10-01	2.5	0.00	412.94	412.94	\$1,315,000.00
2024-04-01	2.5	85,000.00	412.94	85,412.94	\$1,230,000.00
2024-10-01	2.5	0.00	-649.56	-649.56	\$1,230,000.00
2025-04-01	2.5	90,000.00	-649.56	89,350.44	\$1,140,000.00
2025-10-01	2.5	0.00	-1,774.56	-1,774.56	\$1,140,000.00
2026-04-01	2.5	90,000.00	-1,774.56	88,225.44	\$1,050,000.00
2026-10-01	2.5	0.00	-2,899.56	-2,899.56	\$1,050,000.00
2027-04-01	2.5	95,000.00	-2,899.56	92,100.44	\$955,000.00
2027-10-01	2.5	0.00	-4,087.06	-4,087.06	\$955,000.00
2028-04-01	2.5	95,000.00	-4,087.06	90,912.94	\$860,000.00
2028-10-01	2.5	0.00	-5,274.56	-5,274.56	\$860,000.00
2029-04-01	2.5	100,000.00	-5,274.56	94,725.44	\$760,000.00
2029-10-01	2.5	0.00	-6,524.56	-6,524.56	\$760,000.00
2030-04-01	2.5	100,000.00	-6,524.56	93,475.44	\$660,000.00
2030-10-01	2.5	0.00	-7,774.56	-7,774.56	\$660,000.00
2031-04-01	2.5	105,000.00	-7,774.56	97,225.44	\$555,000.00
2031-10-01	2.5	0.00	-9,087.06	-9,087.06	\$555,000.00
2032-04-01	2.5	105,000.00	-9,087.06	95,912.94	\$450,000.00

Date Due	Interest Rate	Principal	Interest	Payment	Balance
2032-10-01	2.5	0.00	-10,399.56	-10,399.56	\$450,000.00
2033-04-01	2.5	110,000.00	-10,399.56	99,600.44	\$340,000.00
2033-10-01	2.5	0.00	-11,774.56	-11,774.56	\$340,000.00
2034-04-01	2.5	110,000.00	-11,774.56	98,225.44	\$230,000.00
2034-10-01	2.5	0.00	-13,149.56	-13,149.56	\$230,000.00
2035-04-01	2.5	115,000.00	-13,149.56	101,850.44	\$115,000.00
2035-10-01	2.5	0.00	-14,587.06	-14,587.06	\$115,000.00
2036-04-01	2.5	115,000.00	-14,587.06	100,412.94	
<b>Total</b>		<b>\$1,560,000.00</b>	<b>\$-163,761.36</b>	<b>\$1,396,238.64</b>	

# Oscoda Township

## Complete Debt Report for

### 2021 DWRF Capital Improvement Bonds

#### Issuance Information

**Debt Type:** Bonds & contracts payable

**Activity Type:** Business-type/Enterprise

**Repayment Source:** General Obligation

**Issuance Date:** 2021-06-07

**Issuance Amount:** \$1,485,000

**Interest Rate:** 1.875

**Maturing Through:** 2041

**Principal Maturity Range:** \$60,000 - \$90,000

**Purpose:**

**Fund Number:**

**Comments:**

#### Payment Schedule

Date Due	Interest Rate	Principal	Interest	Payment	Balance
2021-10-01	1.875	0.00	8,817.19	8,817.19	\$1,485,000.00
2022-04-01	1.875	0.00	13,921.88	13,921.88	\$1,485,000.00
2022-10-01	1.875	60,000.00	13,921.88	73,921.88	\$1,425,000.00
2023-04-01	1.875	0.00	13,359.38	13,359.38	\$1,425,000.00
2023-10-01	1.875	65,000.00	13,359.38	78,359.38	\$1,360,000.00
2024-04-01	1.875	0.00	12,750.00	12,750.00	\$1,360,000.00
2024-10-01	1.875	65,000.00	12,750.00	77,750.00	\$1,295,000.00
2025-04-01	1.875	0.00	12,140.62	12,140.62	\$1,295,000.00
2025-10-01	1.875	65,000.00	12,140.62	77,140.62	\$1,230,000.00
2026-04-01	1.875	0.00	11,531.25	11,531.25	\$1,230,000.00
2026-10-01	1.875	65,000.00	11,531.25	76,531.25	\$1,165,000.00
2027-04-01	1.875	0.00	10,921.88	10,921.88	\$1,165,000.00
2027-10-01	1.875	70,000.00	10,921.88	80,921.88	\$1,095,000.00
2028-04-01	1.875	0.00	10,265.62	10,265.62	\$1,095,000.00
2028-10-01	1.875	70,000.00	10,265.62	80,265.62	\$1,025,000.00
2029-04-01	1.875	0.00	9,609.38	9,609.38	\$1,025,000.00
2029-10-01	1.875	70,000.00	9,609.38	79,609.38	\$955,000.00
2030-04-01	1.875	0.00	8,953.12	8,953.12	\$955,000.00
2030-10-01	1.875	70,000.00	8,953.12	78,953.12	\$885,000.00
2031-04-01	1.875	0.00	8,296.88	8,296.88	\$885,000.00
2031-10-01	1.875	75,000.00	8,296.88	83,296.88	\$810,000.00
2032-04-01	1.875	0.00	7,593.75	7,593.75	\$810,000.00
2032-10-01	1.875	75,000.00	7,593.75	82,593.75	\$735,000.00

Date Due	Interest Rate	Principal	Interest	Payment	Balance
2033-04-01	1.875	0.00	6,890.62	6,890.62	\$735,000.00
2033-10-01	1.875	75,000.00	6,890.62	81,890.62	\$660,000.00
2034-04-01	1.875	0.00	6,187.50	6,187.50	\$660,000.00
2034-10-01	1.875	75,000.00	6,187.50	81,187.50	\$585,000.00
2035-04-01	1.875	0.00	5,484.38	5,484.38	\$585,000.00
2035-10-01	1.875	80,000.00	5,484.38	85,484.38	\$505,000.00
2036-04-01	1.875	0.00	4,734.38	4,734.38	\$505,000.00
2036-10-01	1.875	80,000.00	4,734.38	84,734.38	\$425,000.00
2037-04-01	1.875	0.00	3,984.38	3,984.38	\$425,000.00
2037-10-01	1.875	80,000.00	3,984.38	83,984.38	\$345,000.00
2038-04-01	1.875	0.00	3,234.38	3,234.38	\$345,000.00
2038-10-01	1.875	85,000.00	3,234.38	88,234.38	\$260,000.00
2039-04-01	1.875	0.00	2,437.50	2,437.50	\$260,000.00
2039-10-01	1.875	85,000.00	2,437.50	87,437.50	\$175,000.00
2040-04-01	1.875	0.00	1,640.62	1,640.62	\$175,000.00
2040-10-01	1.875	85,000.00	1,640.62	86,640.62	\$90,000.00
2041-04-01	1.875	0.00	843.75	843.75	\$90,000.00
2041-10-01	1.875	90,000.00	843.75	90,843.75	
<b>Total</b>		<b>\$1,485,000.00</b>	<b>\$318,379.69</b>	<b>\$1,803,379.69</b>	

# Oscoda Township

## Complete Debt Report for

### 2021 SRF Capital Improvement Bonds

#### Issuance Information

**Debt Type:** Bonds & contracts payable

**Activity Type:** Business-type/Enterprise

**Repayment Source:** General Obligation

**Issuance Date:** 2021-08-30

**Issuance Amount:** \$6,760,000

**Interest Rate:** 2.125

**Maturing Through:** 2052

**Principal Maturity Range:** \$165,000 - \$300,000

**Purpose:**

**Fund Number:**

**Comments:**

#### Payment Schedule

Date Due	Interest Rate	Principal	Interest	Payment	Balance
2022-04-01	2.125	0.00	84,194.86	84,194.86	\$6,760,000.00
2022-10-01	2.125	0.00	71,825.00	71,825.00	\$6,760,000.00
2023-04-01	2.125	165,000.00	71,825.00	236,825.00	\$6,595,000.00
2023-10-01	2.125	0.00	70,071.88	70,071.88	\$6,595,000.00
2024-04-01	2.125	165,000.00	70,071.88	235,071.88	\$6,430,000.00
2024-10-01	2.125	0.00	68,318.75	68,318.75	\$6,430,000.00
2025-04-01	2.125	170,000.00	68,318.75	238,318.75	\$6,260,000.00
2025-10-01	2.125	0.00	66,512.50	66,512.50	\$6,260,000.00
2026-04-01	2.125	175,000.00	66,512.50	241,512.50	\$6,085,000.00
2026-10-01	2.125	0.00	64,653.12	64,653.12	\$6,085,000.00
2027-04-01	2.125	175,000.00	64,653.12	239,653.12	\$5,910,000.00
2027-10-01	2.125	0.00	62,793.75	62,793.75	\$5,910,000.00
2028-04-01	2.125	180,000.00	62,793.75	242,793.75	\$5,730,000.00
2028-10-01	2.125	0.00	60,881.25	60,881.25	\$5,730,000.00
2029-04-01	2.125	185,000.00	60,881.25	245,881.25	\$5,545,000.00
2029-10-01	2.125	0.00	58,915.62	58,915.62	\$5,545,000.00
2030-04-01	2.125	190,000.00	58,915.62	248,915.62	\$5,355,000.00
2030-10-01	2.125	0.00	56,896.88	56,896.88	\$5,355,000.00
2031-04-01	2.125	195,000.00	56,896.88	251,896.88	\$5,160,000.00
2031-10-01	2.125	0.00	54,825.00	54,825.00	\$5,160,000.00
2032-04-01	2.125	195,000.00	54,825.00	249,825.00	\$4,965,000.00
2032-10-01	2.125	0.00	52,753.12	52,753.12	\$4,965,000.00
2033-04-01	2.125	200,000.00	52,753.12	252,753.12	\$4,765,000.00

Date Due	Interest Rate	Principal	Interest	Payment	Balance
2033-10-01	2.125	0.00	50,628.12	50,628.12	\$4,765,000.00
2034-04-01	2.125	205,000.00	50,628.12	255,628.12	\$4,560,000.00
2034-10-01	2.125	0.00	48,450.00	48,450.00	\$4,560,000.00
2035-04-01	2.125	210,000.00	48,450.00	258,450.00	\$4,350,000.00
2035-10-01	2.125	0.00	46,218.75	46,218.75	\$4,350,000.00
2036-04-01	2.125	215,000.00	46,218.75	261,218.75	\$4,135,000.00
2036-10-01	2.125	0.00	43,934.38	43,934.38	\$4,135,000.00
2037-04-01	2.125	220,000.00	43,934.38	263,934.38	\$3,915,000.00
2037-10-01	2.125	0.00	41,596.88	41,596.88	\$3,915,000.00
2038-04-01	2.125	225,000.00	41,596.88	266,596.88	\$3,690,000.00
2038-10-01	2.125	0.00	39,206.25	39,206.25	\$3,690,000.00
2039-04-01	2.125	230,000.00	39,206.25	269,206.25	\$3,460,000.00
2039-10-01	2.125	0.00	36,762.50	36,762.50	\$3,460,000.00
2040-04-01	2.125	235,000.00	36,762.50	271,762.50	\$3,225,000.00
2040-10-01	2.125	0.00	34,265.62	34,265.62	\$3,225,000.00
2041-04-01	2.125	240,000.00	34,265.62	274,265.62	\$2,985,000.00
2041-10-01	2.125	0.00	31,715.62	31,715.62	\$2,985,000.00
2042-04-01	2.125	245,000.00	31,715.62	276,715.62	\$2,740,000.00
2042-10-01	2.125	0.00	29,112.50	29,112.50	\$2,740,000.00
2043-04-01	2.125	250,000.00	29,112.50	279,112.50	\$2,490,000.00
2043-10-01	2.125	0.00	26,456.25	26,456.25	\$2,490,000.00
2044-04-01	2.125	255,000.00	26,456.25	281,456.25	\$2,235,000.00
2044-10-01	2.125	0.00	23,746.88	23,746.88	\$2,235,000.00
2045-04-01	2.125	260,000.00	23,746.88	283,746.88	\$1,975,000.00
2045-10-01	2.125	0.00	20,984.38	20,984.38	\$1,975,000.00
2046-04-01	2.125	265,000.00	20,984.38	285,984.38	\$1,710,000.00
2046-10-01	2.125	0.00	18,168.75	18,168.75	\$1,710,000.00
2047-04-01	2.125	270,000.00	18,168.75	288,168.75	\$1,440,000.00
2047-10-01	2.125	0.00	15,300.00	15,300.00	\$1,440,000.00
2048-04-01	2.125	275,000.00	15,300.00	290,300.00	\$1,165,000.00
2048-10-01	2.125	0.00	12,378.12	12,378.12	\$1,165,000.00
2049-04-01	2.125	280,000.00	12,378.12	292,378.12	\$885,000.00
2049-10-01	2.125	0.00	9,403.12	9,403.12	\$885,000.00
2050-04-01	2.125	290,000.00	9,403.12	299,403.12	\$595,000.00
2050-10-01	2.125	0.00	6,321.88	6,321.88	\$595,000.00
2051-04-01	2.125	295,000.00	6,321.88	301,321.88	\$300,000.00
2051-10-01	2.125	0.00	3,187.50	3,187.50	\$300,000.00
2052-04-01	2.125	300,000.00	3,187.50	303,187.50	
<b>Total</b>		<b>\$6,760,000.00</b>	<b>\$2,536,763.61</b>	<b>\$9,296,763.61</b>	

## Charter Township of Oscoda

### NOTICE OF PUBLIC HEARING

#### On Proposed 2022 Budget

The Charter Township of Oscoda Board of Trustees will hold a Public Hearing on the Proposed Township Budget for Fiscal Year 2022 on Monday, December 13, 2021 at 7:00pm. The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing. A copy of the budget is available for public inspection at the Township Clerk's office from 8:00am to 5:00pm, Monday through Friday. The Charter Township of Oscoda Board of Trustees will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting upon a seven-day notice to the Oscoda Township Board by writing or calling the following: Township Clerk, Oscoda Township Hall, 110 South State Street, Oscoda, Michigan 48750, 989-739-3211 Ext. 220.



# 2022 DRAFT PROPOSED BUDGET

## TAKE A WALK ON WATER TAKE FLIGHT



Just up Michigan's Sunrise Coast, past the speeding interstate, is a community where vacations begin and never end.

**A place** where the sun is served fresh daily.

**A place** people came because of the land and stayed because of the water.

**A place** that defended our country and protected the globe.

**A place** where the legend of the lumberjack was born.

**A place** where life on these sandy beaches thrives through all four seasons.

We are Oscoda, and we are proud of this place we call home. This place where opportunity truly exists.

**We invite you to spread your wings and take flight**

For more information on how you can take flight with Oscoda, go to [www.oscodamichigan.com](http://www.oscodamichigan.com)

## Resolution Number 2021-38

**CHARTER TOWNSHIP OF OSCODA  
RESOLUTION REGARDING:  
GENERAL APPROPRIATIONS ACT-FISCAL YEAR 2020  
A RESOLUTION TO ESTABLISH A GENERAL APPROPRIATIONS ACT  
FOR THE CHARTER TOWNSHIP OF OSCODA AND TO DEFINE THE POWERS  
AND DUTIES OF THE CHARTER TOWNSHIP OF OSCODA OFFICERS IN  
RELATION TO THE ADMINISTRATION OF THE BUDGET  
2021-38**

The Charter Township of Oscoda Board of Trustees hereby resolves:

**Section 1: Title**

This Resolution shall be known as the Charter Township of Oscoda General Appropriations Act.

**Section 2: Chief Administrative Officer**

The Superintendent shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

**Section 3: Fiscal Officer**

The Treasurer shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

**Section 4: Public Hearings on the Budget**

Pursuant to MCLA 42.26, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on December 1, 2021 and December 8, 2021 and a public hearing on the proposed budget was held on December 13, 2021.

**Section 5: Estimated Revenues and Expenditures**

Estimated Township revenues and expenditures for Fiscal Year 2022 are set forth in the document entitled "Fiscal Year 2022 Proposed Budget" and presented in fund format.

**Section 6: Millage Levy**

The Charter Township of Oscoda Board of Trustees shall cause to be levied and collected the general property tax on all real and personal property within the Township upon the current tax roll an amount equal to 4.6908 mills as authorized under State law and/or approved by the electorate. And, in addition as approved by the electorate, a special voted Fire Department Equipment millage in an amount equal to .9000 mills, a special voted Police Department Operating millage in an amount equal to .8000 mills, a

special voted Police Department Community Service/Code Compliance and Detective Sergeant Position millage in an amount equal to .7000 mills.

### **Section 7: Adoption of Budget by Reference**

The budget of the Charter Township of Oscoda is hereby adopted by reference, with revenues and expenditures as set forth in the "Fiscal Year 2021 Proposed Budget" document inclusive of wages and salaries as set forth in the "Proposed Classification and Compensation Plan 2021", excepting salaries of elected officials which shall be established by separate resolution.

Further, be it resolved, that the following funds and initial appropriations therefore be and are hereby authorized for the fiscal year beginning January 1, 2022:

General Fund	\$3,704,162.66
Road Improvement Fund	\$32,000
Forest Reserve Fund	\$10,000
Fire Department Equipment Fund	\$124,500
Police Operating Fund	\$1,466,357
Police Millage Fund	\$247,560
Old Orchard Park Capital Improvement Fund	\$140,000
Property O & M Fund	\$760,973
Public Improvement Fund	\$1,500
OWA Local Development Finance Authority	\$305,700
Library Fund	\$136,505
Old Orchard Park Fund	\$934,656
Sewer Fund	\$8,044,199
Water Fund	\$3,190,678

### **Section 8: Adoption of Budget by Cost Center within Fund**

The Charter Township of Oscoda Board of Trustees hereby adopts the Fiscal Year 2022 Proposed Budget by cost center within each fund. Township officials responsible for the expenditures authorized in the budget may expend Township funds up to, but not to exceed, the total appropriation authorized for each cost center, and the Township Superintendent may make transfers among the various line items contained in the cost center appropriation. However, no transfers of appropriations for line items related to personnel or capital outlays may be made without board approval by budget amendment.

### **Section 9: Appropriation Not a Mandate to Spend**

Appropriations will be deemed maximum authorizations to incur expenditures. The Fiscal Officer shall exercise supervision and control to ensure that expenditures are within appropriations and shall not issue any town order for expenditures that exceed appropriations.

### **Section 10: Periodic Fiscal Reports**

The Fiscal Officer shall transmit to the Board at the end of each of the first three quarters a report of financial operations, including, but not limited to:

- a. A summary statement of the actual financial condition of each budgetary fund at the end of the previous quarter;
- b. A summary statement showing the receipts and expenditures and encumbrances for the current fiscal year to the end of the previous quarter;
- c. A detailed list of:
  1. Expected revenues by major source as estimated in the budget; actual receipts to date for the current fiscal year compared with actual receipts for the same period in the prior fiscal year; and any revisions in revenue estimates resulting from collection experience to date.
  2. For each cost center: the amount appropriated; the amount charged to each appropriation for the current fiscal year and as compared with the same period in the prior fiscal year; the unencumbered balance of appropriations; and any revisions in the estimate of expenditures.

#### **Section 11: Limit on Obligations and Payments**

No obligations shall be incurred against, and no payments shall be made from any appropriation account unless there is sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

#### **Section 12: Budget Monitoring**

Whenever it appears to the Chief Administrative Officer or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the Township Board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Moved by: \_\_\_\_\_

Supported by: \_\_\_\_\_

Yeas: \_\_\_\_\_

Absent: \_\_\_\_\_

Supervisor \_\_\_\_\_

Date : \_\_\_\_\_

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Charter Township of Oscoda, County of Iosco, and State of Michigan, at a meeting held on \_\_\_\_\_, the original of which is on file in my office and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan 1976, including in the case of a special or rescheduled meeting, notice by posting at least eighteen (18) hours prior to the time set for said meeting.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Joshua Sutton, Township Clerk



# 2022 Proposed Budget Summary

Fund #	Department	2022 Projected Revenues	2022 Proposed Approp
101	101 Township Board		\$24,220.00
101	171 Supervisor		\$21,895.00
101	172 Superintendent		\$174,525.00
101	215 Clerk		\$180,595.83
101	247 Board of Review		\$4,275.00
101	250 Lakefront District		\$37,210.00
101	253 Treasurer		\$188,325.83
101	257 Assessor		\$200,000.00
101	262 Elections		\$39,700.00
101	265 Township Hall & Grounds		\$192,650.00
101	276 Cemetary		\$85,650.00
101	299 Unallocated		\$1,661,405.00
101	336 Fire Department		\$178,455.00
101	722 Zoning & Planning		\$139,900.00
101	751 Parks & Recreation		\$458,115.00
101	753 Foote Site Park		\$13,721.00
101	754 Ken Ratliff Park		\$67,850.00
101	810 Recreation and Culture/Senior		\$31,000.00
101	890 General Fund Contingency		\$20,000.00
101	906 Debt Service		\$0.00
<b>101</b>	<b>Total General Fund</b>	<b>\$3,745,545.00</b>	<b>\$3,719,492.66</b>
203	Road Improvement Fund	\$4,600.00	\$32,000.00
204	Forest Reserve Fund	\$12,040.00	\$10,000.00
206	Fire Dept Equipment Fund	\$337,616.00	\$124,500.00
207	Police Operating Fund	\$1,466,357.00	\$1,466,357.00
211	Police Staffing Fund	\$262,890.00	\$262,890.00
218	OOP Capital Improvement Fund	\$141,300.00	\$140,000.00
236	Total PROP OPER & MNTNCE	\$269,200.00	\$760,973.00
245	Public Improvement Fund	\$3,212.00	\$1,500.00
251	OWA LDFA Fund	\$305,700.00	\$305,700.00
265	Drug Forfeiture Fund	\$0.00	\$0.00
271	Library Fund	\$110,400.00	\$136,505.00
509	OOP Fund	\$935,250.00	\$934,656.00
590	Sewer Fund	\$7,868,900.00	\$8,044,199.00
591	Water Fund	\$2,673,000.00	\$3,190,678.00
<b>TOTAL OTHER FUNDS</b>		<b>\$14,390,465.00</b>	<b>\$15,409,958.00</b>
<b>TOTAL ALL FUNDS</b>		<b>\$18,136,010.00</b>	<b>\$19,129,450.66</b>

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BUDGET REPORT FOR OSCODA TOWNSHIP

Fund: 101 GENERAL/UNALLOCATED

Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ACTIVITY THRU 12/31/21	2021 AMENDED BUDGET	2022 REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 000					
101-000-401.000	REVENUE-CURRENT LEVY	1,373,691.34	1,235,182.45	1,403,064.00	1,410,000.00
101-000-401.100	SENIOR CENTER PROPERTY TAX LEVY	28,675.00	0.00	26,500.00	31,000.00
101-000-423.000	TRAILER FEES	0.00	0.00	850.00	0.00
101-000-424.000	PAYMENT IN LIEU OF TAXES	34,019.01	(0.17)	25,000.00	30,000.00
101-000-528.000	OTHER FEDERAL GRANTS	6,174.00	354,041.50	0.00	708,083.00
101-000-542.000	STATE GRANT-VOTER ACCESS	0.00	0.00	0.00	0.00
101-000-543.000	FEDERAL GRANT - USDA RD	0.00	0.00	0.00	0.00
101-000-574.100	ST SHARE REV-METRO AUTH	14,947.02	500.00	11,000.00	14,000.00
101-000-574.200	ST SHAR REV-SALES TX STATUTORY	19,845.00	15,958.00	16,000.00	19,000.00
101-000-574.300	ST SHAR REV-SALES TX CONSTITUT	619,364.00	470,971.00	622,000.00	619,000.00
101-000-574.400	STATE - PA 207 FUNDS	1,422.00	0.00	600.00	1,000.00
101-000-601.000	NSF CHECK CHARGES	1,125.00	825.00	400.00	1,000.00
101-000-602.000	DROP OFF PROGRAM PERMIT	950.00	1,000.00	400.00	800.00
101-000-626.100	CHARGES FOR SERVICES - OTHER	304,996.32	287,141.47	294,231.00	300,000.00
101-000-628.000	CHARGES FOR MAINT PRIVATE RDS	0.00	0.00	0.00	0.00
101-000-628.100	GOLFVIEW RD-IMPROVEMENT PROJECT	0.00	0.00	0.00	0.00
101-000-655.000	FINES, FORFITURES, RESTITUTION	0.00	0.00	200.00	0.00
101-000-665.100	INTEREST EARNINGS	20,468.36	3,602.74	30,000.00	15,000.00
101-000-665.200	DELINQUENT BILL PENALTY	0.00	0.00	0.00	0.00
101-000-665.300	INTEREST EARNED ON SPEC ASSESS	0.00	0.00	0.00	0.00
101-000-667.000	RENTS & ROYALTIES	0.00	334.23	0.00	0.00
101-000-667.200	RENT-208 STATE ST	0.00	0.00	0.00	0.00
101-000-672.000	SPECIAL ASSESSMENT REV - ROADS	0.00	0.00	0.00	0.00
101-000-672.200	SPEC ASSM'T REV-VELWC	49,673.59	46,906.14	70,000.00	70,000.00
101-000-673.000	SALE OF FIXED ASSETS	18,200.00	4,501.00	3,000.00	5,000.00
101-000-675.000	CONTRIB FOR FIREWORKS	5,166.65	2,266.67	3,300.00	5,000.00
101-000-687.000	REIMBURSEMENT FOR INS CLAIMS	0.00	0.00	0.00	0.00
101-000-687.100	REIMBURSEMENTS - OTHER	7,370.88	0.00	2,500.00	5,000.00
101-000-687.200	REFUNDS	1,733.00	23.58	1,000.00	1,000.00
101-000-687.400	CABLE FRANCHISE FEES	82,450.44	38,160.04	80,000.00	80,000.00
101-000-688.000	MISCELLANEOUS REVENUE	3,137.95	14,806.62	200.00	1,000.00
101-000-694.000	CONTRIB FROM PRIVATE SOURCES	0.00	1,430.00	0.00	0.00
101-000-698.000	BOND PROCEEDS	0.00	0.00	0.00	0.00
101-000-699.236	CONTRIB FROM PROP O&M	48,085.00	67,660.00	67,660.00	67,850.00
101-000-699.248	CONTRIB FROM DDA	0.00	0.00	0.00	0.00
101-000-699.249	CAPITAL CONTRIBUTION FROM DDA	0.00	0.00	0.00	0.00
101-000-699.257	CONTRIB FROM STABILIZATION	0.00	0.00	0.00	0.00
101-000-699.279	CONTRIB FROM SENIOR CENTER BUILDIN	0.00	0.00	0.00	0.00
101-000-699.283	CONTRIBUTION FROM CDBG FUND	0.00	0.00	0.00	0.00
101-000-699.508	CONTRIB FROM COMMUNITY CENTER FUNI	0.00	0.00	0.00	0.00
101-000-699.509	CONTRIB FROM ORCHARD PARK	129,015.00	150,000.00	150,000.00	30,000.00
101-000-699.510	CONTRIBUTION FROM VAN ETTAN CAMPGH	0.00	0.00	0.00	0.00
101-000-699.590	CONTRIBUTION FROM SEWER	45,000.00	45,000.00	45,000.00	45,000.00
101-000-699.591	CONTRIB FROM WATER	45,000.00	45,000.00	45,000.00	45,000.00
101-000-999.699	BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00
Totals for dept 000 -		2,860,509.56	2,785,310.27	2,897,905.00	3,503,733.00
Dept 250 - LAKEFRONT DISTRICT					
101-250-569.000	STATE GRANTS - OTHER	23,450.00	0.00	0.00	0.00
101-250-665.000	INTEREST EARNINGS	55.44	0.00	0.00	50.00
101-250-688.000	MISCELLANEOUS REVENUE	504.00	136,689.20	22,000.00	500.00
Totals for dept 250 - LAKEFRONT DISTRICT		24,009.44	136,689.20	22,000.00	550.00
Dept 253 - TREASURER					
101-253-445.000	PENALTYS & INTEREST ON TAXES	0.00	0.00	0.00	0.00
101-253-447.000	ADMIN FEE-TAX COLLECTION	126,321.39	35,546.39	106,924.00	109,662.00
101-253-477.000	ANIMAL LICENSE	16.80	7.05	0.00	0.00
101-253-601.000	NSF CHECK CHARGES	175.00	50.00	50.00	175.00
101-253-687.000	REIMBURSEMENTS	0.00	0.00	0.00	0.00
Totals for dept 253 - TREASURER		126,513.19	35,603.44	106,974.00	109,837.00
Dept 257 - ASSESSOR					
101-257-620.000	SPLIT, COMBINE, LAND DIVISION FEES	200.00	545.00	100.00	725.00
101-257-688.000	ASS'R MISCELLANEOUS REV	0.00	0.00	0.00	0.00
Totals for dept 257 - ASSESSOR		200.00	545.00	100.00	725.00
Dept 262 - ELECTIONS					
101-262-600.000	ELECTION REIMBURSEMENT	8,387.06	1,000.00	0.00	1,000.00
Totals for dept 262 - ELECTIONS		8,387.06	1,000.00	0.00	1,000.00
Dept 265 - TOWNSHIP HALL & GROUNDS					
101-265-626.207	AUSABLE ADMIN CHARGES & BUILDING F	0.00	0.00	0.00	0.00
101-265-626.336	AUSABLE ADMIN CHARGES/ALLOCAT-FIRE	0.00	0.00	0.00	0.00
Totals for dept 265 - TOWNSHIP HALL & GROUNDS		0.00	0.00	0.00	0.00

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BUDGET REPORT FOR OSCODA TOWNSHIP

Fund: 101 GENERAL/UNALLOCATED

Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ACTIVITY THRU 12/31/21	2021 AMENDED BUDGET	2022 REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 276 - CEMETERY					
101-276-626.300	CHARGES FOR CEMETERY-AUSABLE	17,087.04	16,100.81	17,564.00	17,000.00
101-276-634.000	GRAVE OPENING & CLOSING	13,000.00	10,325.00	12,000.00	13,000.00
Totals for dept 276 - CEMETERY		30,087.04	26,425.81	29,564.00	30,000.00
Dept 336 - FIRE DEPARTMENT					
101-336-506.000	FEDERAL GRANT - FEMA	0.00	0.00	0.00	0.00
101-336-528.000	OTHER FEDERAL GRANTS	27,000.00	0.00	0.00	0.00
101-336-544.000	STATE GRANTS-PUBLIC SAFTEY	0.00	0.00	0.00	0.00
101-336-545.000	STATE HOMELAND SEC GRANT	0.00	0.00	0.00	0.00
101-336-626.500	CHARGES FOR FIRE-AUSABLE	61,472.00	55,722.37	60,788.00	60,000.00
101-336-626.510	CHARGES FOR FIRE-WILBER	7,783.00	7,735.00	7,900.00	7,000.00
101-336-687.000	REIMBURSEMENTS - INS CLAIMS	0.00	0.00	0.00	0.00
101-336-687.100	REIMBURSEMENTS - OTHER	0.00	476.00	2,500.00	0.00
101-336-687.200	REIMBURSEMENTS - AUSABLE TWP	0.00	0.00	0.00	0.00
101-336-694.000	CONTRIB FROM PRIVATE SOURCES	0.00	450.00	0.00	0.00
101-336-694.100	DIVE TEAM-CONT PRIVATE SOURCES	0.00	0.00	0.00	0.00
101-336-906.000	LOAN PROCEEDS	0.00	0.00	0.00	0.00
Totals for dept 336 - FIRE DEPARTMENT		96,255.00	64,383.37	71,188.00	67,000.00
Dept 722 - ZONING & PLANNING					
101-722-620.000	SPLIT, COMBINE, LAND DIVISION FEES	0.00	0.00	0.00	0.00
101-722-622.000	ZONING FEES	13,595.00	15,500.00	10,000.00	7,500.00
101-722-655.000	ZONING FINES, FORFITUES, RESTITU	0.00	525.00	200.00	200.00
Totals for dept 722 - ZONING & PLANNING		13,595.00	16,025.00	10,200.00	7,700.00
Dept 751 - PARKS & RECREATION					
101-751-565.000	GREAT LAKES FISHERY TRUST, INC.	0.00	0.00	0.00	0.00
101-751-568.000	STATE GRANT-COASTAL/WATERWAYS	0.00	0.00	0.00	0.00
101-751-569.000	MNRTF GRANT	0.00	0.00	0.00	0.00
101-751-571.000	PASSPORT GRANT	0.00	0.00	0.00	0.00
101-751-572.000	GRANT-IRON BELLE	0.00	0.00	0.00	0.00
101-751-688.000	PARKS DEPT/MISCELLANEOUS REV	4,792.50	1,390.50	3,500.00	3,000.00
Totals for dept 751 - PARKS & RECREATION		4,792.50	1,390.50	3,500.00	3,000.00
Dept 753 - FOOTE SITE PARK					
101-753-651.001	PK USER FEES-FSP BOAT LAUNCH	12,969.39	12,067.52	11,000.00	10,000.00
Totals for dept 753 - FOOTE SITE PARK		12,969.39	12,067.52	11,000.00	10,000.00
Dept 754 - KEN RATLIFF PARK					
101-754-651.000	PK USER FEES-VLP BOAT LAUNCH	5,958.91	7,025.25	5,000.00	5,000.00
101-754-667.100	RENT-WARRIOR PAVILLION	5,750.00	8,725.00	7,000.00	7,000.00
Totals for dept 754 - KEN RATLIFF PARK		11,708.91	15,750.25	12,000.00	12,000.00
TOTAL ESTIMATED REVENUES		3,189,027.09	3,095,190.36	3,164,431.00	3,745,545.00
APPROPRIATIONS					
Dept 000					
101-000-000.000	DELINQ 2000 EXPEND FUND BAL	0.00	0.00	0.00	0.00
101-000-718.002	MERS CONTRIBUTION	0.00	0.00	0.00	0.00
101-000-999.207	CONTRIBUTION TO POLICE FUND	0.00	900,000.00	0.00	0.00
101-000-999.211	CONTRIBUTION TO POLICE STAFF FUND	0.00	2,500.00	0.00	0.00
Totals for dept 000 -		0.00	902,500.00	0.00	0.00
Dept 101 - TOWNSHIP BOARD					
101-101-712.000	FEES & PER DIEM (FICA)	17,357.18	13,061.49	19,176.00	19,600.00
101-101-715.000	SOCIAL SECURITY	1,327.82	999.24	1,479.00	1,510.00
101-101-722.000	WORKMANS COMP	126.75	109.25	204.00	210.00
101-101-853.000	TELEPHONE	0.00	0.00	0.00	0.00
101-101-860.000	MILEAGE ALLOW/TRANSPORT	0.00	0.00	200.00	200.00
101-101-890.000	TOWNSHIP BOARD CONTINGENCY	0.00	0.00	42.00	42.00
101-101-910.000	INSURANCE & BONDS	0.00	0.00	0.00	0.00
101-101-956.000	MISCELLANEOUS	117.71	153.00	500.00	500.00
101-101-960.000	CONFERENCE/EDUCATION/TRAINING	618.11	2,158.00	2,158.00	2,158.00
Totals for dept 101 - TOWNSHIP BOARD		19,547.57	16,480.98	23,759.00	24,220.00
Dept 171 - SUPERVISOR					
101-171-703.000	SALARY-SUPERVISOR	15,697.26	13,337.50	15,963.00	16,300.00
101-171-715.000	SOCIAL SECURITY	1,200.83	1,020.33	1,275.00	1,310.00
101-171-722.000	WORKMANS COMP	160.17	88.56	204.00	210.00
101-171-725.000	FEES & PER DIEM (NON-FICA)	0.00	0.00	100.00	100.00
101-171-726.000	SUPPLIES	1,518.00	0.00	1,600.00	1,600.00
101-171-751.000	GASOLINE & OIL	0.00	0.00	0.00	0.00
101-171-852.000	TELEPHONE LEASE/MAINT FEES	0.00	0.00	0.00	0.00
101-171-853.000	TELEPHONE	262.90	261.54	475.88	500.00
101-171-860.000	MILEAGE ALLOW/TRANSPORT	0.00	0.00	250.00	250.00



BUDGET REPORT FOR OSCODA TOWNSHIP

Fund: 101 GENERAL/UNALLOCATED

Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ACTIVITY THRU 12/31/21	2021 AMENDED BUDGET	2022 REQUESTED BUDGET
APPROPRIATIONS					
Dept 171 - SUPERVISOR					
101-171-890.000	SUPERVISOR CONTINGENCY	0.00	0.00	500.00	500.00
101-171-900.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00
101-171-931.000	EQUIPMENT MAINTENANCE	0.00	0.00	0.00	0.00
101-171-933.000	MAINTENANCE - VEHICLE	0.00	0.00	0.00	0.00
101-171-956.000	MISCELLANEOUS	0.00	0.00	100.00	100.00
101-171-960.000	CONFERENCE/EDUCATION/TRAINING	0.00	0.00	100.00	100.00
101-171-980.000	EQUIPMENT	670.00	754.95	924.12	925.00
Totals for dept 171 - SUPERVISOR		19,509.16	15,462.88	21,492.00	21,895.00
Dept 172 - SUPERINTENDENT					
101-172-703.000	SALARY-SUPERINTENDENT	94,990.33	86,961.60	98,737.00	85,000.00
101-172-706.000	WAGES (SECRETARY)	18,784.23	14,087.90	20,019.00	21,000.00
101-172-709.000	OVERTIME	924.55	4,910.34	1,500.00	2,500.00
101-172-713.000	HEALTH INS REIMB	3,534.87	3,771.48	3,864.00	0.00
101-172-715.000	SOCIAL SECURITY	9,684.89	8,786.23	10,608.00	12,000.00
101-172-716.000	HOSPITALIZATION INS	14,808.02	11,998.72	24,688.00	27,000.00
101-172-717.000	LIFE & DISABILITY INS	1,384.80	483.30	1,350.00	1,400.00
101-172-718.000	RETIREMENT FUND CONTRIBUTION	1,878.43	2,371.75	1,450.00	2,000.00
101-172-718.100	RETIREMENT FUND CONTRIBUTION	8,364.48	5,120.15	9,874.00	11,000.00
101-172-722.000	WORKMANS COMP	1,184.08	336.65	1,600.00	1,800.00
101-172-725.000	FEES & PER DIEM (NON-FICA)	1,570.80	0.00	100.00	100.00
101-172-726.000	SUPPLIES	728.94	892.16	892.16	1,200.00
101-172-751.000	GASOLINE & OIL	178.03	34.04	285.99	500.00
101-172-830.000	DUES & SUBSCRIPTIONS	671.44	0.00	339.36	500.00
101-172-853.000	TELEPHONE	2,193.35	2,171.53	2,332.17	2,000.00
101-172-860.000	MILEAGE ALLOW/TRANSPORT	0.00	0.00	0.00	0.00
101-172-890.000	SUPERINTENDENT CONTINGENCY	0.00	0.00	0.00	200.00
101-172-900.000	PRINTING & PUBLISHING	75.00	220.00	234.98	250.00
101-172-910.000	INSURANCE & BONDS	564.94	621.39	635.34	675.00
101-172-931.000	EQUIPMENT MAINTENANCE	769.49	0.00	200.00	200.00
101-172-933.000	MAINTENANCE - VEHICLE	1,416.97	1,737.83	1,750.00	1,750.00
101-172-956.000	MISCELLANEOUS	0.00	98.28	227.50	250.00
101-172-960.000	CONFERENCE/EDUCATION/TRAINING	1,673.50	544.00	1,700.00	1,700.00
101-172-980.000	EQUIPMENT	129.98	1,400.00	1,477.50	1,500.00
Totals for dept 172 - SUPERINTENDENT		165,511.12	146,547.35	183,865.00	174,525.00
Dept 215 - CLERK					
101-215-703.000	SALARY-CLERK	49,555.66	41,391.35	49,522.38	50,512.83
101-215-706.000	WAGES	35,611.61	32,605.86	37,199.00	41,663.00
101-215-707.000	PART TIME	0.00	0.00	0.00	0.00
101-215-709.000	OVERTIME	0.00	0.00	0.00	0.00
101-215-710.000	OVERTIME - DOUBLE	0.00	0.00	0.00	0.00
101-215-713.000	HEALTH INS REIMB	0.00	0.00	0.00	0.00
101-215-715.000	SOCIAL SECURITY	6,464.26	5,616.84	6,500.00	7,280.00
101-215-716.000	HOSPITALIZATION INS	39,884.58	42,951.58	50,000.00	56,000.00
101-215-717.000	LIFE & DISABILITY INS	632.40	579.70	700.00	784.00
101-215-718.000	RETIREMENT FUND CONTRIBUTION	8,223.11	7,394.10	8,300.00	9,296.00
101-215-720.000	UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	0.00
101-215-722.000	WORKMAS COMP	846.99	216.42	900.00	1,008.00
101-215-725.000	FEES & PER DIEM (NON FICA)	0.00	0.00	0.00	0.00
101-215-726.000	SUPPLIES	816.96	1,234.05	1,600.00	1,792.00
101-215-853.000	TELEPHONE	1,107.54	958.98	1,200.00	1,200.00
101-215-860.000	MILEAGE ALLOW/TRANSPORT	0.00	0.00	500.00	500.00
101-215-890.000	CLERK CONTINGENCY	605.00	0.00	1,000.00	5,000.00
101-215-900.000	PRINTING & PUBLISHING	0.00	289.25	500.00	500.00
101-215-910.000	INSURANCE & BONDS	0.00	0.00	0.00	0.00
101-215-931.000	EQUIPMENT MAINTENANCE	0.00	0.00	0.00	0.00
101-215-956.000	MISCELLANEOUS	504.00	474.50	500.00	560.00
101-215-960.000	CONFERENCE/EDUCATION/TRAINING	263.00	0.00	1,000.00	3,000.00
101-215-980.000	EQUIPMENT	725.43	0.00	1,000.00	1,500.00
Totals for dept 215 - CLERK		145,240.54	133,712.63	160,421.38	180,595.83
Dept 247 - BOARD OF REVIEW					
101-247-712.000	FEES & PER DIEM (FICA)	2,387.58	2,056.03	3,300.00	3,300.00
101-247-715.000	SOCIAL SECURITY	182.68	157.27	240.00	240.00
101-247-722.000	WORKMANS COMP	14.85	59.90	89.95	35.00
101-247-725.000	FEES & PER DIEM (NON FICA)	45.54	0.00	50.00	50.00
101-247-726.000	SUPPLIES	0.00	0.00	50.00	50.00
101-247-890.000	BOARD OF REVIEW CONTINGENCY	0.00	0.00	135.05	200.00
101-247-960.000	CONFERENCE/EDUCATION/TRAINING	344.10	303.00	400.00	400.00
Totals for dept 247 - BOARD OF REVIEW		2,974.75	2,576.20	4,265.00	4,275.00
Dept 250 - LAKEFRONT DISTRICT					
101-250-707.000	WAGES - SEASONAL	3,802.12	4,879.30	4,200.00	5,000.00
101-250-709.000	OVERTIME	32.57	816.99	0.00	500.00

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BUDGET REPORT FOR OSCODA TOWNSHIP

Fund: 101 GENERAL/UNALLOCATED

Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ACTIVITY THRU 12/31/21	2021 AMENDED BUDGET	2022 REQUESTED BUDGET
APPROPRIATIONS					
Dept 250 - LAKEFRONT DISTRICT					
101-250-710.000	OVERTIME - DOUBLE	0.00	0.00	0.00	0.00
101-250-715.000	SOCIAL SECURITY	293.35	435.77	350.00	400.00
101-250-722.000	WORKMANS COMP	32.49	147.35	147.35	60.00
101-250-726.000	SUPPLIES	4,853.59	2,186.40	4,750.00	4,750.00
101-250-741.000	TOOLS	0.00	0.00	0.00	0.00
101-250-775.000	REPAIR & MAINTENANCE SUPPLIES	0.00	0.00	0.00	0.00
101-250-801.000	PROFESSIONAL FEES	0.00	617.50	8,000.00	1,000.00
101-250-801.100	PROF SERV - CONSULTANT	0.00	0.00	28,000.00	20,000.00
101-250-802.000	PROF SERVICES - CONTRACTURAL	937.30	963.47	6,000.00	0.00
101-250-826.000	LEGAL FEES	0.00	0.00	0.00	0.00
101-250-911.000	PROPERTY LIABILITY INSURANCE	1,431.64	1,384.62	2,250.00	0.00
101-250-921.000	UTILITIES - ELECTRIC	668.77	218.52	744.00	750.00
101-250-922.000	UTILITIES - GAS	788.68	319.82	319.82	350.00
101-250-923.000	UTILITIES - WATER/SEWER	352.70	242.15	242.15	200.00
101-250-930.000	REPAIRS & MAINTENANCE	1,357.94	266.25	2,750.00	2,800.00
101-250-931.000	EQUIPMENT MAINTENANCE	250.00	0.00	0.00	400.00
101-250-956.000	MISCELLANEOUS	0.00	20,961.53	23,596.68	0.00
101-250-971.000	LAND PURCHASE	0.00	146,182.58	146,182.58	0.00
101-250-980.000	EQUIPMENT	11,297.43	0.00	1,000.00	1,000.00
Totals for dept 250 - LAKEFRONT DISTRICT		26,098.58	179,622.25	228,532.58	37,210.00
Dept 253 - TREASURER					
101-253-703.000	SALARY-TREASURER	48,715.44	41,391.33	49,522.38	50,512.83
101-253-706.000	WAGES	35,343.48	30,244.22	37,198.00	41,663.00
101-253-707.000	PART TIME	1,627.86	2,441.80	14,000.00	16,000.00
101-253-709.000	OVERTIME	3,591.49	3,142.91	1,000.00	1,500.00
101-253-710.000	OVERTIME - DOUBLE	0.00	0.00	0.00	0.00
101-253-715.000	SOCIAL SECURITY	6,803.48	5,884.64	7,300.00	8,500.00
101-253-716.000	HOSPITALIZATION INS	27,094.00	27,408.97	30,000.00	35,000.00
101-253-717.000	LIFE & DISABILITY INS	632.40	579.70	700.00	700.00
101-253-718.000	RETIREMENT FUND CONTRIBUTION	8,405.99	7,163.64	8,700.00	9,000.00
101-253-722.000	WORKMANS COMP	919.32	321.45	1,000.00	1,100.00
101-253-725.000	FEES & PER DIEM (NON FICA)	0.00	0.00	200.00	200.00
101-253-726.000	SUPPLIES	5,307.46	7,059.96	7,059.96	14,000.00
101-253-804.000	BANK FEES	20.22	179.02	179.02	200.00
101-253-853.000	TELEPHONE	1,485.57	1,767.04	1,927.68	2,000.00
101-253-860.000	MILEAGE ALLOW/TRANSPORT	0.00	111.44	150.00	700.00
101-253-890.000	TREASURER CONTINGENCY	0.00	0.00	0.83	250.00
101-253-900.000	PRINTING & PUBLISHING	2,471.84	1,593.00	1,593.00	2,000.00
101-253-910.000	INSURANCE & BONDS	0.00	0.00	0.00	100.00
101-253-931.000	EQUIPMENT MAINT	500.00	24.99	500.00	400.00
101-253-940.000	RENTALS	0.00	0.00	34.26	500.00
101-253-956.000	MISCELLANEOUS	1,940.25	629.33	651.25	1,500.00
101-253-960.000	CONFERENCE/EDUCATION/TRAINING	699.00	(100.00)	129.00	1,000.00
101-253-980.000	EQUIPMENT	111.99	1,325.84	1,500.00	1,500.00
Totals for dept 253 - TREASURER		145,669.79	131,169.28	163,345.38	188,325.83
Dept 257 - ASSESSOR					
101-257-726.000	SUPPLIES	5,923.15	7,960.90	7,960.90	7,000.00
101-257-801.000	PROFESSIONAL FEES	20,658.39	2,807.69	2,950.00	4,000.00
101-257-801.100	PROFESSIONAL FEES-ASSESSING	160,500.00	137,083.30	164,500.00	180,000.00
101-257-826.000	LEGAL FEES	0.00	0.00	2,822.94	3,500.00
101-257-852.000	TELEPHONE LEASE/MAINT FEES	0.00	0.00	0.00	0.00
101-257-853.000	TELEPHONE	1,334.44	1,670.44	1,801.21	1,700.00
101-257-890.000	ASSESSOR CONTINGENCY	0.00	0.00	0.00	250.00
101-257-900.000	PRINTING AND PUBLISHING	645.50	465.50	619.23	750.00
101-257-931.000	EQUIPMENT MAINTENANCE	183.50	0.00	241.40	500.00
101-257-956.000	MISCELLANEOUS	0.00	0.00	4.32	300.00
101-257-959.000	PLAT ESTABLISHING EXPENSES	0.00	0.00	0.00	0.00
101-257-980.000	EQUIPMENT	0.00	1,580.00	1,840.67	2,000.00
Totals for dept 257 - ASSESSOR		189,244.98	151,567.83	182,740.67	200,000.00
Dept 262 - ELECTIONS					
101-262-709.000	OVERTIME-ELECTIONS	395.76	733.20	900.00	1,100.00
101-262-712.000	FEES & PER DIEM (FICA)	0.00	40.84	155.00	200.00
101-262-715.000	SOCIAL SECURITY	29.82	58.72	75.00	100.00
101-262-716.000	HOSPITALIZATION INS	0.00	0.00	0.00	0.00
101-262-718.000	RETIREMENT FUND CONTRIBUTION	0.00	4.09	10.00	0.00
101-262-722.000	WORKMENS COMPENSATION	51.33	122.11	122.11	100.00
101-262-725.000	FEES & PER DIEM (NON-FICA)	16,274.16	3,583.49	8,500.00	15,000.00
101-262-726.000	SUPPLIES	4,247.61	477.74	1,190.00	6,000.00
101-262-801.000	PROFESSIONAL FEES	7,435.00	4,985.11	5,000.00	8,000.00
101-262-853.000	TELEPHONE	0.00	0.00	0.00	0.00
101-262-890.000	ELECTIONS CONTINGENCY	7,700.38	2,900.00	4,337.89	8,000.00
101-262-900.000	PRINTING AND PUBLISHING	165.00	0.00	165.00	200.00

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BUDGET REPORT FOR OSCODA TOWNSHIP

Fund: 101 GENERAL/UNALLOCATED

Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ACTIVITY THRU 12/31/21	2021 AMENDED BUDGET	2022 REQUESTED BUDGET
APPROPRIATIONS					
Dept 262 - ELECTIONS					
101-262-960.000	CONFERENCE/EDUCATION/TRAINING	0.00	0.00	200.00	1,000.00
Totals for dept 262 - ELECTIONS		36,299.06	12,905.30	20,655.00	39,700.00
Dept 265 - TOWNSHIP HALL & GROUNDS					
101-265-706.000	WAGES	38,068.39	35,103.40	38,500.00	40,000.00
101-265-707.000	PART TIME	14,852.99	15,777.18	21,745.00	22,000.00
101-265-709.000	OVERTIME	1,598.44	1,155.86	2,800.00	2,800.00
101-265-710.000	OVERTIME (DOUBLE)	1,954.91	493.25	1,000.00	1,000.00
101-265-715.000	SOCIAL SECURITY	4,320.28	4,018.53	5,500.00	5,500.00
101-265-716.000	HOSPITALIZATION INS	12,498.56	12,929.84	12,522.00	13,000.00
101-265-717.000	LIFE & DISABILITY INS	632.40	316.20	350.00	400.00
101-265-718.000	RETIREMENT FUND CONTRIBUTION	3,806.84	3,510.33	3,715.00	4,000.00
101-265-720.000	UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	0.00
101-265-722.000	WORKMANS COMP	578.86	593.42	1,300.00	1,300.00
101-265-725.000	FEES & PER DIEM (NON-FICA)	0.00	0.00	0.00	0.00
101-265-726.000	SUPPLIES	8,450.61	3,718.80	8,000.00	8,000.00
101-265-741.000	TOOLS	2,270.97	4,060.57	4,250.00	4,500.00
101-265-751.000	GASOLINE & OIL	3,839.29	6,041.53	6,501.62	5,000.00
101-265-761.000	CLOTHING CARE & ALLOWANCE	601.80	589.06	650.00	650.00
101-265-775.000	REPAIR & MAINTENANCE SUPPLIES	6,568.36	2,862.09	5,998.38	7,500.00
101-265-801.000	PROFESSIONAL FEES	4,408.00	1,111.88	1,500.00	1,500.00
101-265-853.000	TELEPHONE	2,232.61	2,523.19	2,750.00	2,750.00
101-265-860.000	MILEAGE ALLOW/TRANSPORT	0.00	0.00	0.00	0.00
101-265-890.000	TWP HALL & GROUNDS CONTINGENCY	15.22	0.00	646.00	650.00
101-265-910.100	INSURANCE & BONDS	2,777.37	2,686.17	2,850.00	2,850.00
101-265-910.200	INSURANCE - VEHICLE	3,740.18	3,769.94	3,954.00	4,000.00
101-265-921.000	UTILITIES - ELECTRICITY	18,097.76	15,385.49	18,000.00	18,000.00
101-265-922.000	UTILITIES - GAS	5,891.17	4,496.74	7,500.00	7,500.00
101-265-923.000	UTILITIES - WATER	1,506.71	1,577.82	1,750.00	1,750.00
101-265-930.000	REPAIRS & MAINTENANCE	6,273.73	6,078.68	7,500.00	7,500.00
101-265-931.000	EQUIPMENT MAINTENANCE	8,425.18	7,293.49	10,000.00	10,000.00
101-265-933.000	MAINTENANCE - VEHICLE	4,223.81	2,309.60	6,500.00	6,500.00
101-265-934.000	PARKING LOT MAINTENANCE	0.00	0.00	0.00	0.00
101-265-940.100	RENTALS - OTHER	0.00	0.00	1,000.00	1,000.00
101-265-956.000	MISCELLANEOUS	85.00	0.00	1,000.00	1,000.00
101-265-974.000	LAND IMPROVEMENT	0.00	0.00	0.00	0.00
101-265-974.100	BUILDING IMPROVEMENTS	13,964.52	6,592.20	7,500.00	7,500.00
101-265-980.000	EQUIPMENT	46,986.63	300.00	500.00	4,500.00
101-265-981.000	EQUIPMENT - VEHICLE REPLACEMEN	0.00	0.00	0.00	0.00
Totals for dept 265 - TOWNSHIP HALL & GROUNDS		218,670.59	145,295.26	185,782.00	192,650.00
Dept 276 - CEMETERY					
101-276-706.000	WAGES	51,621.35	47,661.68	54,220.00	60,000.00
101-276-709.000	OVERTIME	0.00	0.00	0.00	0.00
101-276-715.000	SOCIAL SECURITY	25.42	(46.66)	200.00	300.00
101-276-716.000	HOSPITALIZATION INS	0.00	0.00	0.00	0.00
101-276-718.000	RETIREMENT FUND CONTRIBUTION	0.00	0.00	0.00	0.00
101-276-722.000	WORKMANS COMP	525.26	682.79	1,240.00	1,400.00
101-276-726.000	SUPPLIES	479.00	748.32	1,200.00	1,200.00
101-276-741.000	TOOLS	0.00	0.00	200.00	350.00
101-276-751.000	GASOLINE & OIL	1,737.67	1,352.74	3,250.00	3,250.00
101-276-775.000	REPAIRS & MAINTENANCE SUPPLIES	919.40	129.19	1,000.00	1,200.00
101-276-804.000	BANK FEES	0.00	0.00	0.00	0.00
101-276-890.000	CEMETERY CONTINGENCY	0.00	0.00	1,000.00	1,000.00
101-276-910.100	INSURANCE & BOND	78.75	76.16	100.00	100.00
101-276-910.200	INSURANCE - VEHICLE	1,753.74	1,696.15	1,900.00	2,000.00
101-276-921.000	UTILITIES - ELECTRICITY	958.05	714.94	850.00	900.00
101-276-930.000	REPAIRS & MAINTENANCE	1,013.93	1,504.84	2,000.00	2,000.00
101-276-931.000	EQUIPMENT MAINTENANCE	2,144.60	64.27	2,000.00	2,200.00
101-276-933.000	MAINTENANCE - VEHICLE	952.87	681.17	2,500.00	2,500.00
101-276-956.000	MISCELLANEOUS	0.00	6,487.55	6,587.55	6,500.00
101-276-980.000	EQUIPMENT	0.00	0.00	750.00	750.00
101-276-999.980	PUBLIC IMPROVE - VEH REPLACE	0.00	0.00	0.00	0.00
Totals for dept 276 - CEMETERY		62,210.04	61,753.14	78,997.55	85,650.00
Dept 299 - UNALLOCATED					
101-299-726.100	SUPPLIES - COMPUTER	0.00	0.00	0.00	0.00
101-299-726.200	SUPPLIES - COPIER/FAX	1,580.88	4,734.17	4,734.17	3,500.00
101-299-801.000	PROFESSIONAL FEES	45,740.70	33,742.75	50,927.86	65,000.00
101-299-801.100	PLANNING CONSULTANT FEES	12,743.00	0.00	2,641.50	17,500.00
101-299-801.200	COMPUTER PROGRAM FEES	2,655.89	12,468.98	12,608.01	20,000.00
101-299-801.300	INSURANCE CONSULTANT	0.00	0.00	0.00	0.00
101-299-802.000	AUDIT FEES	6,236.63	11,690.77	11,700.00	15,000.00
101-299-805.000	VELWC-MILFOIL TREATMENT	53,892.50	53,467.50	70,000.00	70,000.00
101-299-815.100	COMPUTER MAINTENANCE	3,424.00	0.00	4,078.41	4,300.00

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BUDGET REPORT FOR OSCODA TOWNSHIP

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GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ACTIVITY THRU 12/31/21	2021 AMENDED BUDGET	2022 REQUESTED BUDGET
APPROPRIATIONS					
Dept 299 - UNALLOCATED					
101-299-815.200	COPIER MAINTENANCE	2,153.52	0.00	420.34	2,200.00
101-299-818.000	SOLID WASTE DISPOSAL	1,055.56	1,245.00	2,500.00	2,500.00
101-299-821.000	ENGINEERING FEES	4,650.97	0.00	4,306.84	6,000.00
101-299-826.000	LEGAL FEES	48,000.10	42,955.88	49,814.38	35,000.00
101-299-853.000	TELEPHONE (MODEM-FAX)	1,096.45	753.94	1,000.00	1,000.00
101-299-880.000	COMMUNITY PROMOTION	42,074.04	26,175.07	26,769.77	28,500.00
101-299-880.001	COMMUNITY PROMOTION/CAPITAL OUTLAY	0.00	0.00	0.00	0.00
101-299-880.100	COMMUNITY PROMOTION - FIRST RESPON	0.00	0.00	0.00	0.00
101-299-880.300	GRANT - MSHDA	0.00	0.00	0.00	0.00
101-299-880.301	FEDERAL GRANT - USDA/RD	0.00	0.00	0.00	0.00
101-299-881.000	HISTORICAL COMMISSION	0.00	0.00	0.00	0.00
101-299-882.000	DUES	6,463.52	8,800.95	8,800.95	9,000.00
101-299-890.000	UNALLOCATED CONTINGENCY	4,244.15	1,405.50	1,495.79	2,500.00
101-299-900.000	PRINTING AND PUBLISHING	1,124.25	4,030.76	4,421.70	4,000.00
101-299-910.000	INSURANCE & BONDS	17,878.78	14,566.21	19,500.00	19,500.00
101-299-910.100	INSURANCE - VEHICLE	0.00	0.00	0.00	0.00
101-299-925.000	TRAFFIC LIGHTS	0.00	0.00	0.00	0.00
101-299-926.000	STREET LIGHTS	97,377.11	99,999.96	100,000.00	100,000.00
101-299-956.000	MISCELLANEOUS	4,216.54	8,922.22	9,047.22	4,500.00
101-299-956.001	BAD DEBT EXPENSE	132.54	1,620.72	1,630.49	1,600.00
101-299-957.100	PROPERTY TAXES-OSC TWP	0.00	0.00	0.00	0.00
101-299-958.000	BLDG AUTHORITY SPEC ASSESSMENT	0.00	0.00	0.00	0.00
101-299-958.100	SPECIAL ASSESSMENT - PROPERTY TAXI	2,615.86	0.00	2,500.00	2,500.00
101-299-958.200	SPECIAL ASSM'T VELWC	0.00	0.00	0.00	0.00
101-299-969.000	STREET & ROAD MAINTENANCE	0.00	0.00	0.00	0.00
101-299-971.000	LAND/BLDG PURCHASE	0.00	0.00	0.00	0.00
101-299-971.100	LAND REVERT TO ST CNTY REIMBUR	0.00	0.00	0.00	0.00
101-299-980.000	EQUIPMENT	6,644.04	1,000.00	1,905.00	2,000.00
101-299-996.000	INTEREST EXPENSE	0.00	6.90	6.90	0.00
101-299-999.203	CONTRIBUTION TO ROAD IMPROVEMENT I	0.00	0.00	0.00	0.00
101-299-999.207	CONTRIBUTION TO POLICE FUND	1,017,624.00	0.00	900,000.00	1,201,988.00
101-299-999.211	CONTRIBUTION TO POLICE STAFF FUND	0.00	0.00	2,500.00	43,317.00
101-299-999.236	CONTRIBUTION TO PROPERTY O&M	0.00	0.00	0.00	0.00
101-299-999.245	CONTRIBUTION TO PUBLIC IMPROVE	0.00	0.00	0.00	0.00
101-299-999.248	CONTR TO DDA FUND	0.00	0.00	0.00	0.00
101-299-999.250	CONTRIB TO LAKEFRONT FUND	0.00	0.00	0.00	0.00
101-299-999.590	CONTRIBUTION TO SEWER FUND	0.00	0.00	0.00	0.00
Totals for dept 299 - UNALLOCATED		1,383,625.03	327,587.28	1,293,309.33	1,661,405.00
Dept 336 - FIRE DEPARTMENT					
101-336-703.000	SALARY - FIRE CHIEF	17,581.40	15,615.96	39,900.00	19,275.00
101-336-703.100	ASST FIRE CHIEF	6,293.36	5,146.55	4,500.00	6,530.00
101-336-703.200	FIRE CAPTAIN 1	4,956.86	3,616.67	3,500.00	5,000.00
101-336-703.300	FIRE TRAINER 2	8,994.87	4,908.18	5,000.00	7,200.00
101-336-703.400	FIRE LIEUTENANT 2	9,501.53	7,783.76	3,000.00	9,900.00
101-336-703.500	DIVE COORDINATOR	4,282.53	3,836.81	2,500.00	5,200.00
101-336-708.000	WAGES - FIREMEN	78,661.57	47,594.21	50,000.00	70,000.00
101-336-709.000	OVERTIME - MAINT	0.00	0.00	100.00	100.00
101-336-709.100	OVERTIME-MECHANIC	0.00	0.00	150.00	200.00
101-336-710.000	DOUBLE OVERTIME-MECHANIC	0.00	0.00	200.00	200.00
101-336-712.000	FEES & PER DIEM (FICA)	0.00	0.00	0.00	0.00
101-336-715.000	SOCIAL SECURITY	9,959.73	6,765.64	8,300.00	10,000.00
101-336-716.000	HOSPITALIZATION INS	0.00	0.00	0.00	0.00
101-336-718.000	RETIREMENT FUND CONTRIBUTION	0.00	0.00	0.00	0.00
101-336-718.002	MERS CONTRIBUTION	0.00	0.00	0.00	0.00
101-336-722.000	WORKMAS COMP	891.90	2,597.19	4,200.00	4,500.00
101-336-726.000	SUPPLIES	389.96	466.22	500.00	800.00
101-336-751.000	GASOLINE & OIL	1,479.58	1,652.28	1,652.28	1,800.00
101-336-761.000	UNIFORMS	0.00	164.00	500.00	500.00
101-336-775.000	REPAIR & MAINTENANCE SUPPLIES	228.00	399.37	500.00	500.00
101-336-850.000	COMMUNICATIONS	820.25	26,884.30	27,447.00	1,000.00
101-336-853.000	TELEPHONE	988.29	1,627.85	1,721.30	1,200.00
101-336-860.000	MILEAGE ALLOW/TRANSPORT	41.45	0.00	500.00	500.00
101-336-890.000	FIRE DEPART CONTINGENCY	15.22	0.00	426.42	1,000.00
101-336-900.000	PRINTING & PUBLISHING	143.29	198.00	200.00	200.00
101-336-910.100	INSURANCE & BONDS	1,795.22	1,809.93	1,850.00	1,850.00
101-336-910.200	INSURANCE - VEHICLE	5,852.04	5,659.87	6,500.00	6,500.00
101-336-931.000	EQUIPMENT MAINTENANCE	5,591.28	4,132.00	7,500.00	7,500.00
101-336-933.000	MAINTENANCE - VEHICLE	2,756.96	0.00	4,447.00	5,000.00
101-336-941.200	HYDRANT RENTAL WATER	0.00	0.00	0.00	0.00
101-336-956.000	MISCELLANEOUS	842.25	152.00	300.00	500.00
101-336-960.000	CONFERENCE/EDUCATION/TRAINING	298.17	75.00	1,000.00	1,000.00
101-336-980.000	EQUIPMENT	6,358.95	1,265.02	7,253.00	8,000.00
101-336-980.100	EQUIPMENT - DIVE TEAM	2,448.58	253.98	2,500.00	2,500.00
101-336-980.200	FUNDRAISING-DIVE TEAM	0.00	0.00	0.00	0.00

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BUDGET REPORT FOR OSCODA TOWNSHIP

Fund: 101 GENERAL/UNALLOCATED

Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ACTIVITY THRU 12/31/21	2021 AMENDED BUDGET	2022 REQUESTED BUDGET
APPROPRIATIONS					
Dept 336 - FIRE DEPARTMENT					
101-336-980.506	GRANT-FEMA	0.00	0.00	0.00	0.00
101-336-981.000	EQUIP - FIRE TRUCK REPLACE	0.00	0.00	0.00	0.00
101-336-994.000	LOAN PRINCIPAL EXPENSE	0.00	0.00	0.00	0.00
101-336-997.000	LOAN INTEREST EXPENSE	0.00	0.00	0.00	0.00
Totals for dept 336 - FIRE DEPARTMENT		171,173.24	142,604.79	186,147.00	178,455.00
Dept 722 - ZONING & PLANNING					
101-722-703.000	ADMINISTRATOR SALARY	45,516.65	38,971.57	46,920.00	49,500.00
101-722-704.000	DDA DIRECTOR SALARY	0.00	0.00	0.00	0.00
101-722-709.000	OVERTIME	44.03	0.00	0.00	0.00
101-722-712.000	FEES & PER DIEM (FICA)	7,316.41	7,468.27	8,500.00	8,500.00
101-722-713.000	HEALTH INS REIMB	0.00	1,957.04	0.00	0.00
101-722-715.000	SOCIAL SECURITY	4,045.07	3,599.05	4,000.00	4,000.00
101-722-716.000	HOSPITALIZATION INS	4,965.45	1,771.53	5,500.00	5,500.00
101-722-717.000	LIFE & DISABILITY INS	316.20	263.50	500.00	500.00
101-722-718.000	RETIREMENT CONTRIBUTION	4,055.63	3,762.14	4,692.00	4,950.00
101-722-722.000	WORKMANS COMPENSATION	356.45	186.81	650.00	650.00
101-722-726.000	SUPPLIES	1,588.58	1,039.56	1,800.00	1,800.00
101-722-751.000	GASOLINE & OIL	14.68	0.00	250.00	250.00
101-722-801.000	PROFESSIONAL FEES	38,241.82	4,265.18	25,000.00	25,000.00
101-722-826.000	LEGAL FEES	5,015.00	6,525.75	13,500.00	13,500.00
101-722-853.000	TELEPHONE	1,156.24	958.98	1,200.00	1,200.00
101-722-860.000	MILEAGE ALLOW/TRANSPORTATION	0.00	0.00	750.00	750.00
101-722-890.000	ZONING CONTINGENCY	2,715.72	231.00	4,000.00	4,000.00
101-722-900.000	PRINTING & PUBLISHING	2,667.18	3,432.53	4,000.00	4,000.00
101-722-910.000	INSURANCE & BONDS	579.82	560.78	800.00	800.00
101-722-933.000	MAINTENANCE-VEHICLE	0.00	0.00	500.00	500.00
101-722-956.000	MISCELLANEOUS	0.00	0.00	500.00	500.00
101-722-960.000	CONFERENCE/EDUCATION/TRAINING	3,899.01	2,735.00	10,000.00	10,000.00
101-722-980.000	EQUIPMENT	423.82	2,399.94	4,000.00	4,000.00
Totals for dept 722 - ZONING & PLANNING		122,917.76	80,128.63	137,062.00	139,900.00
Dept 751 - PARKS & RECREATION					
101-751-706.000	WAGES - FULL TIME	0.00	0.00	0.00	0.00
101-751-707.000	WAGES - SEASONAL	49,336.69	38,274.34	68,000.00	68,000.00
101-751-709.000	OVERTIME	2,298.86	2,651.29	4,500.00	4,500.00
101-751-710.000	OVERTIME (DOUBLE)	1,586.83	804.82	2,200.00	2,500.00
101-751-715.000	SOCIAL SECURITY	7,963.78	6,858.16	10,145.00	11,160.00
101-751-716.000	HEALTH INSURANCE	35,410.41	30,649.61	35,549.00	39,105.00
101-751-717.000	LIFE & DISABILITY INS	316.20	342.55	370.00	400.00
101-751-718.000	RETIREMENT CONTRIBUTION	5,162.14	5,487.58	5,134.00	6,000.00
101-751-720.000	UNEMPLOYMENT COMPENSATION	1,644.00	0.45	7,500.00	7,500.00
101-751-722.000	WORKMANS COMPENSATION	684.72	1,343.93	1,343.93	1,000.00
101-751-725.000	FEES & PER DIEM (NON-FICA)	8.58	0.00	0.00	0.00
101-751-726.000	SUPPLIES	2,087.53	4,453.29	5,500.00	6,200.00
101-751-726.100	PICNIC TABLE MATERIAL	0.00	0.00	0.00	0.00
101-751-751.000	GASOLINE & OIL	2,807.48	844.72	4,455.01	5,800.00
101-751-761.000	CLOTHING ALLOWANCE	1,247.16	413.93	1,300.00	1,300.00
101-751-775.000	REPAIR & MAINTENANCE SUPPLIES	5,446.59	4,621.56	7,500.00	7,850.00
101-751-818.000	SOLID WASTE DISPOSAL	5,788.81	6,023.92	6,504.52	6,000.00
101-751-853.000	TELEPHONE	329.94	549.90	1,000.00	1,000.00
101-751-880.568	GRANT - COASTAL/WATERWAYS	0.00	0.00	0.00	0.00
101-751-880.569	GRANT - MNRTF	0.00	0.00	0.00	0.00
101-751-880.571	PASSPORT GRANT	0.00	0.00	0.00	0.00
101-751-880.572	GRANT- IRON BELLE	0.50	40,590.75	230,000.00	260,000.00
101-751-890.000	PARKS & RECREATION CONTINGENCY	0.00	294.00	656.07	1,000.00
101-751-910.100	INSURANCE & BONDS	93.06	90.00	100.00	150.00
101-751-910.200	INSURANCE - VEHICLE	1,388.69	1,343.09	1,500.00	1,500.00
101-751-921.000	UTILITIES - ELECTRICITY	2,891.03	2,860.67	3,300.00	3,500.00
101-751-922.000	UTILITIES - GAS	432.41	348.36	525.00	600.00
101-751-923.000	UTILITIES - WATER	2,852.66	3,996.24	4,000.00	4,000.00
101-751-930.000	REPAIRS & MAINTENANCE	7,775.89	1,660.32	5,500.00	5,500.00
101-751-931.000	EQUIPMENT REPAIR	5,370.36	5,547.21	5,649.80	7,500.00
101-751-933.000	MAINTENANCE - VEHICLE	1,221.71	780.71	1,350.00	1,850.00
101-751-940.000	RENTALS	0.00	250.00	500.00	500.00
101-751-956.000	MISCELLANEOUS	625.00	3,039.99	3,895.19	1,500.00
101-751-971.000	LAND PURCHASE	0.00	0.00	995.48	0.00
101-751-974.000	LAND IMPROVEMENT - PARKS	0.00	0.00	0.00	0.00
101-751-975.000	BUILDING IMPROVEMENT - PARKS	3,162.62	0.00	0.00	1,200.00
101-751-980.100	EQUIPMENT	0.00	703.99	1,000.00	1,000.00
101-751-980.200	EQUIPMENT - PLAYGROUND	0.00	0.00	0.00	0.00
101-751-999.980	PUBL IMPROVE - VEHICLE REPLACE	0.00	0.00	0.00	0.00
Totals for dept 751 - PARKS & RECREATION		147,933.65	164,825.38	419,973.00	458,115.00
Dept 753 - FOOTE SITE PARK					

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BUDGET REPORT FOR OSCODA TOWNSHIP

Fund: 101 GENERAL/UNALLOCATED

Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ACTIVITY THRU 12/31/21	2021 AMENDED BUDGET	2022 REQUESTED BUDGET
APPROPRIATIONS					
Dept 753 - FOOTE SITE PARK					
101-753-706.000	WAGES - FULL TIME	21,180.66	653.00	0.00	0.00
101-753-707.000	WAGES - SEASONAL	2,395.97	2,805.98	3,570.00	3,600.00
101-753-709.000	OVERTIME	0.00	0.00	0.00	0.00
101-753-710.000	OVERTIME (DOUBLE)	0.00	0.00	0.00	0.00
101-753-715.000	SOCIAL SECURITY	1,803.72	264.59	2,030.00	2,070.00
101-753-716.000	HOSPITALIZATION INS	0.00	0.00	0.00	0.00
101-753-718.000	RETIREMENT FUND CONTRIBUTION	2,118.03	65.29	0.00	0.00
101-753-722.000	WORKMANS COMP	246.83	1,248.70	1,248.70	500.00
101-753-726.000	SUPPLIES	0.00	99.33	744.90	1,500.00
101-753-751.000	GASOLINE & OIL	0.00	905.10	905.10	200.00
101-753-775.000	REPAIR & MAINT SUPPLIES	0.00	110.70	750.00	750.00
101-753-910.000	INSURANCE & BONDS	0.43	0.42	0.42	1.00
101-753-921.000	UTILITIES - ELECTRICITY	532.76	464.17	900.00	900.00
101-753-930.000	REPAIRS & MAINT	845.58	1,178.60	1,200.00	1,200.00
101-753-931.000	EQUIPMENT REPAIR	0.00	380.52	500.00	500.00
101-753-940.000	RENTALS	0.00	0.00	0.00	0.00
101-753-956.000	MISCELLANEOUS	154.50	126.50	250.88	1,000.00
101-753-974.000	LAND IMPROVEMENT	0.00	0.00	0.00	0.00
101-753-975.000	BUILDING IMPROVEMENT	0.00	0.00	0.00	0.00
101-753-980.100	EQUIPMENT	0.00	0.00	1,500.00	1,500.00
101-753-980.200	EQUIPMENT - PLAYGROUND	0.00	0.00	0.00	0.00
Totals for dept 753 - FOOTE SITE PARK		29,278.48	8,302.90	13,600.00	13,721.00
Dept 754 - KEN RATLIFF PARK					
101-754-706.000	WAGES-FULL TIME	16,792.89	15,066.39	38,505.00	39,000.00
101-754-707.000	WAGES-SEASONAL	2,396.19	2,806.25	6,000.00	6,000.00
101-754-709.000	OVERTIME	0.00	1,061.38	200.00	200.00
101-754-710.000	OVERTIME (DOUBLE)	309.40	341.00	400.00	400.00
101-754-715.000	SOCIAL SECURITY	1,491.54	1,474.57	1,750.00	1,800.00
101-754-716.000	HOSPITALIZATION INS	0.00	5,631.77	2,420.35	0.00
101-754-718.000	RETIREMENT FUND CONTRIBUTION	1,679.32	1,559.34	1,854.00	3,900.00
101-754-722.000	WORKMANS COMP	197.32	1,194.21	1,194.21	550.00
101-754-726.000	SUPPLIES	595.98	526.20	861.65	1,000.00
101-754-751.000	GASOLINE & OIL	0.00	0.00	184.00	500.00
101-754-775.000	REPAIR & MAINT SUPPLIES	57.65	376.76	500.00	750.00
101-754-801.000	PROFESSIONAL FEES	0.00	0.00	0.00	0.00
101-754-910.000	INSURANCE & BONDS	193.28	186.93	750.00	750.00
101-754-921.000	UTILITIES - ELECTRICITY	1,684.27	1,854.91	2,100.00	2,400.00
101-754-922.000	UTILITIES - HEAT	0.00	669.50	1,400.00	1,400.00
101-754-923.000	UTILITIES - WATER	428.80	449.32	450.00	450.00
101-754-930.000	REPAIRS & MAINTENANCE	2,572.09	491.71	972.00	2,750.00
101-754-931.000	EQUIPMENT REPAIR	241.97	171.30	500.00	750.00
101-754-940.000	RENTALS	0.00	0.00	150.00	250.00
101-754-956.000	MISCELLANEOUS	386.02	276.50	500.00	500.00
101-754-974.000	LAND IMPROVEMENT	0.00	0.00	0.00	0.00
101-754-975.000	BUILDING IMPROVEMENT	3,183.10	78.00	3,230.00	3,500.00
101-754-980.100	EQUIPMENT	0.00	0.00	83.79	1,000.00
101-754-980.200	EQUIPMENT - PLAYGROUND	0.00	0.00	0.00	0.00
Totals for dept 754 - KEN RATLIFF PARK		32,209.82	34,216.04	64,005.00	67,850.00
Dept 810 - RECREATION AND CULTURE/SENIOR CENTER					
101-810-880.000	CONTRIBUTION TO SENIOR CENTER	28,675.00	0.00	0.00	0.00
101-810-880.002	CONTRIBUTION TO SENIOR CENTER	0.00	0.00	28,500.00	31,000.00
Totals for dept 810 - RECREATION AND CULTURE/SENIOR		28,675.00	0.00	28,500.00	31,000.00
Dept 890 - GENERAL FUND CONTINGENCY					
101-890-000.000	GENERAL FUND CONTINGENCY	0.00	0.00	8,512.45	20,000.00
Totals for dept 890 - GENERAL FUND CONTINGENCY		0.00	0.00	8,512.45	20,000.00
Dept 906 - DEBT SERVICE					
101-906-993.000	DEBT SERVICE BSA PRINCIPAL	0.00	0.00	0.00	0.00
Totals for dept 906 - DEBT SERVICE		0.00	0.00	0.00	0.00
TOTAL APPROPRIATIONS		2,946,789.16	2,657,258.12	3,404,964.34	3,719,492.66
NET OF REVENUES/APPROPRIATIONS - FUND 101		242,237.93	437,932.24	(240,533.34)	26,052.34
BEGINNING FUND BALANCE		2,289,289.95	2,531,522.88	2,531,522.88	2,969,455.12
FUND BALANCE ADJUSTMENTS		(5.00)	0.00	0.00	0.00
ENDING FUND BALANCE		2,531,522.88	2,969,455.12	2,290,989.54	2,995,507.46

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BUDGET REPORT FOR OSCODA TOWNSHIP

Fund: 203 ROAD IMPROVEMENT FUND

Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ACTIVITY THRU 12/31/21	2021 AMENDED BUDGET	2022 REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 000					
203-000-628.000	CHARGES FOR MAINT PRIVATE RDS	8,081.00	8,762.73	500.00	500.00
203-000-628.100	GOLFVIEW RD-IMPROVEMENT PROJECT	0.00	0.00	0.00	0.00
203-000-665.100	INTEREST EARNINGS	228.10	55.16	100.00	100.00
203-000-672.000	SPECIAL ASSESSMENT ROADS	0.01	0.00	4,000.00	4,000.00
203-000-687.000	REIMBURSEMENTS	0.00	0.00	0.00	0.00
203-000-699.101	CONTRIBUTION FROM GENERAL FUND	0.00	0.00	0.00	0.00
203-000-999.699	BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00
Totals for dept 000 -		8,309.11	8,817.89	4,600.00	4,600.00
TOTAL ESTIMATED REVENUES		8,309.11	8,817.89	4,600.00	4,600.00
APPROPRIATIONS					
Dept 000					
203-000-969.000	STREET & ROAD MAINTENANCE	22,472.45	22,923.53	32,000.00	32,000.00
203-000-999.999	ENDING BALANCE	0.00	0.00	0.00	0.00
Totals for dept 000 -		22,472.45	22,923.53	32,000.00	32,000.00
TOTAL APPROPRIATIONS		22,472.45	22,923.53	32,000.00	32,000.00
NET OF REVENUES/APPROPRIATIONS - FUND 203		(14,163.34)	(14,105.64)	(27,400.00)	(27,400.00)
BEGINNING FUND BALANCE		91,713.78	77,550.44	77,550.44	63,444.80
ENDING FUND BALANCE		77,550.44	63,444.80	50,150.44	36,044.80

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BUDGET REPORT FOR OSCODA TOWNSHIP

Fund: 204 FOREST RESERVE

Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ACTIVITY THRU 12/31/21	2021 AMENDED BUDGET	2022 REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 000					
204-000-530.000	FOREST RESERVE REV SHARING	11,632.78	10,975.11	12,000.00	12,000.00
204-000-665.000	INTEREST EARNINGS	163.85	99.47	40.00	40.00
204-000-999.699	BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00
Totals for dept 000 -		11,796.63	11,074.58	12,040.00	12,040.00
TOTAL ESTIMATED REVENUES		11,796.63	11,074.58	12,040.00	12,040.00
APPROPRIATIONS					
Dept 000					
204-000-802.000	AUDIT FEES	0.00	0.00	0.00	0.00
204-000-969.000	IMPROVEMENT COUNTY ROADS	0.00	0.00	10,000.00	10,000.00
204-000-999.999	ENDING FUND BALANCE	0.00	0.00	0.00	0.00
Totals for dept 000 -		0.00	0.00	10,000.00	10,000.00
TOTAL APPROPRIATIONS		0.00	0.00	10,000.00	10,000.00
NET OF REVENUES/APPROPRIATIONS - FUND 204		11,796.63	11,074.58	2,040.00	2,040.00
BEGINNING FUND BALANCE		20,973.32	32,770.95	32,770.95	43,845.53
FUND BALANCE ADJUSTMENTS		1.00	0.00	0.00	0.00
ENDING FUND BALANCE		32,770.95	43,845.53	34,810.95	45,885.53



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BUDGET REPORT FOR OSCODA TOWNSHIP  
 Fund: 206 FIRE DEPT EQUIPMENT FUND

Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ACTIVITY THRU 12/31/21	2021 AMENDED BUDGET	2022 REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 000					
206-000-401.000	REVENUE-CURRENT LEVY	266,787.10	241,496.66	274,371.00	282,116.00
206-000-424.000	PAYMENT IN LIEU OF TAXES	557.70	0.11	0.00	0.00
206-000-626.000	CHARGES FOR SERVICES - AUSABLE	147,239.00	17,764.01	150,000.00	50,000.00
206-000-626.100	CHARGES FOR SERVICE	20,661.00	2,774.00	0.00	5,000.00
206-000-665.000	INTEREST EARNINGS	2,321.99	865.68	0.00	500.00
206-000-999.699	BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00
Totals for dept 000 -		437,566.79	262,900.46	424,371.00	337,616.00
TOTAL ESTIMATED REVENUES		437,566.79	262,900.46	424,371.00	337,616.00
APPROPRIATIONS					
Dept 000					
206-000-802.000	AUDIT FEES	0.00	0.00	0.00	0.00
206-000-980.000	FD EQUIPMENT	0.00	0.00	0.00	0.00
206-000-981.000	FD EQUIPMENT REPLACEMENT	541,868.78	0.00	80,000.00	124,500.00
206-000-990.000	PRINCIPAL EXPENSE	0.00	0.00	0.00	0.00
206-000-991.000	INTEREST EXPENSE	0.00	0.00	0.00	0.00
206-000-999.999	ENDING FUND BALANCE	0.00	0.00	0.00	0.00
Totals for dept 000 -		541,868.78	0.00	80,000.00	124,500.00
TOTAL APPROPRIATIONS		541,868.78	0.00	80,000.00	124,500.00
NET OF REVENUES/APPROPRIATIONS - FUND 206		(104,301.99)	262,900.46	344,371.00	213,116.00
BEGINNING FUND BALANCE		417,398.33	313,097.34	313,097.34	575,997.80
FUND BALANCE ADJUSTMENTS		1.00	0.00	0.00	0.00
ENDING FUND BALANCE		313,097.34	575,997.80	657,468.34	789,113.80

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BUDGET REPORT FOR OSCODA TOWNSHIP  
Fund: 207 POLICE FUND

Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ACTIVITY THRU 12/31/21	2021 AMENDED BUDGET	2022 REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 000					
207-000-401.000	REVENUE-CURRENT LEVY	237,135.02	214,661.45	243,885.00	250,769.00
207-000-424.000	PAYMENT IN LIEU OF TAXES	495.84	0.08	0.00	0.00
207-000-502.000	FEDERAL GRANT	18,900.00	0.00	0.00	0.00
207-000-503.000	FEDERAL GRANT / STING	0.00	0.00	0.00	0.00
207-000-528.000	OTHER FEDERAL GRANTS	10,000.00	0.00	0.00	0.00
207-000-543.000	STATE - 302 FUNDS	1,405.80	1,374.56	1,700.00	1,700.00
207-000-544.000	STATE-STING GRANT	0.00	0.00	0.00	0.00
207-000-544.001	STATE GRANT-PUBLIC SAFETY	0.00	0.00	0.00	0.00
207-000-578.000	LIQUOR LICENSE FEES	7,565.80	6,679.75	0.00	0.00
207-000-625.000	WITNESS FEES	0.00	0.00	0.00	0.00
207-000-626.100	CHARGES FOR SERVICE	0.00	0.00	0.00	0.00
207-000-626.200	CHARGES FOR POLICE (AUSABLE)	0.00	0.00	0.00	0.00
207-000-655.000	FINES, FORFITURES, RESTITUTION	5,880.01	5,446.67	1,300.00	1,300.00
207-000-665.100	INTEREST EARNINGS	2,179.38	2,567.03	1,300.00	1,300.00
207-000-673.000	SALE OF FIXED ASSETS	3,462.00	0.00	0.00	0.00
207-000-687.000	REIMURSEMENTS FOR INS CLAIM	473.26	0.00	0.00	0.00
207-000-687.100	REIMURSEMENTS - OTHER	2,050.52	167.00	9,300.00	9,300.00
207-000-687.200	REFUNDS	0.00	0.00	0.00	0.00
207-000-688.000	MISCELLANEOUS REVENUE	705.80	1,645.65	0.00	0.00
207-000-694.000	CONTRIB FROM PRIVATE SOURCES	0.00	25.00	0.00	0.00
207-000-699.101	CONTRIBUTION FROM GENERAL FUND	1,004,050.00	900,000.00	900,000.00	1,201,988.00
207-000-999.699	BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00
Totals for dept 000 -		1,294,303.43	1,132,567.19	1,157,485.00	1,466,357.00
TOTAL ESTIMATED REVENUES		1,294,303.43	1,132,567.19	1,157,485.00	1,466,357.00
APPROPRIATIONS					
Dept 000					
207-000-703.100	SALARY - POLICE CHIEF	65,932.25	57,849.05	65,998.00	75,505.00
207-000-703.201	WAGE - SGT	103,169.04	80,744.84	105,550.00	117,835.00
207-000-703.301	WAGE - PATROLMAN	324,379.62	307,049.01	347,650.00	390,435.00
207-000-703.302	WAGE-PATROLMAN-STING	0.00	0.00	0.00	0.00
207-000-703.303	WAGE - MCOLES STIPEND	10,700.00	10,300.00	10,800.00	10,800.00
207-000-704.000	WAGE - CODE ENFORCEMENT OFFICER	20,272.02	11,796.98	21,068.00	24,105.00
207-000-706.100	WAGE - AUTO MECHANIC	0.00	0.00	0.00	0.00
207-000-706.300	WAGES - CLERICAL	33,501.59	31,755.25	36,135.00	41,340.00
207-000-707.400	Part Time-Clerical Asst.	2,305.84	956.48	17,181.00	19,660.00
207-000-709.201	OVERTIME - SGT	9,663.34	13,316.08	10,000.00	11,440.00
207-000-709.301	OVERTIME - PATROLMAN	32,147.39	52,992.25	40,000.00	45,760.00
207-000-709.302	OVERTIME - PATROLMAN-STING	0.00	0.00	0.00	0.00
207-000-709.604	OVERTIME-MECHANIC	0.00	130.86	500.00	500.00
207-000-709.605	OVERTIME - CLERICAL	3,523.07	4,725.62	1,000.00	1,144.00
207-000-709.606	OVERTIME - CODE ENFORCEMENT OFFICE	0.00	0.00	200.00	230.00
207-000-710.001	OVERTIME (DOUBLE) MECHANIC	0.00	0.00	0.00	0.00
207-000-710.201	HOLIDAY - SGT	9,407.42	6,998.07	7,060.00	8,070.00
207-000-710.300	OVERTIME (DOUBLE) CLERICAL	0.00	0.00	0.00	0.00
207-000-710.301	HOLIDAY - PATROLMAN	30,800.58	29,425.39	29,520.00	33,770.00
207-000-710.302	HOLIDAY - PATROLMAN - STING	0.00	0.00	0.00	0.00
207-000-711.100	LONGEVITY PAY - OFFICERS	6,906.42	7,025.48	10,800.00	10,800.00
207-000-711.302	LONGEVITY PAY - STING	0.00	0.00	0.00	0.00
207-000-713.000	HEALTH INS REIMB	14,853.34	12,203.47	14,410.00	16,635.00
207-000-715.000	SOCIAL SECURITY	50,760.39	47,796.53	53,306.00	57,345.00
207-000-715.001	SOCIAL SECURITY - STING	0.00	0.00	0.00	0.00
207-000-716.000	HOSPITALIZATION INS	129,287.59	125,213.63	135,246.00	137,000.00
207-000-716.001	HOSPITALIZATION INS - STING	0.00	0.00	0.00	0.00
207-000-717.000	LIFE & DISABILITY INS	3,372.80	3,109.30	3,400.00	3,480.00
207-000-717.001	LIFE & DISABILITY INS - STING	0.00	0.00	0.00	0.00
207-000-718.000	RETIREMENT FUND CONTRIBUTION	9,843.49	8,960.40	9,920.00	11,685.00
207-000-718.001	RETIREMENT FUND CONTRI - STING	0.00	0.00	0.00	0.00
207-000-718.002	MERS CONTRIBUTION	155,493.20	161,325.24	171,025.00	191,548.00
207-000-720.000	UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	0.00
207-000-722.000	WORKMANS COMP	5,958.23	4,465.43	9,065.00	6,600.00
207-000-722.001	WORKMANS COMP - STING	0.00	0.00	0.00	0.00
207-000-725.000	FEES & PER DIEM (NON FICA)	0.00	0.00	0.00	0.00
207-000-726.000	SUPPLIES	5,118.02	2,445.99	6,500.00	6,500.00
207-000-726.001	SUPPLIES - STING PROGRAM	0.00	0.00	0.00	0.00
207-000-726.100	COMPUTER SUPPLIES	436.91	77.60	1,000.00	1,000.00
207-000-751.000	GASOLINE & OIL	17,548.06	21,372.01	21,372.01	22,000.00
207-000-761.000	CLOTHING CARE & ALLOWANCE	6,550.67	7,436.21	8,000.00	8,000.00
207-000-761.001	CLOTHING CARE & ALLOW STING	0.00	0.00	0.00	0.00
207-000-775.000	REPAIR & MAINTENANCE SUPPLIES	7.49	0.00	600.00	600.00
207-000-801.000	PROFESSIONAL FEES	21,058.38	18,732.33	31,092.12	34,000.00
207-000-801.200	COMPUTER PROGRAM FEES	5,716.43	3,935.44	4,500.00	5,000.00
207-000-802.000	AUDIT FEES	1,690.66	1,737.87	2,000.00	2,000.00
207-000-809.000	AUXILARY POLICE	0.00	0.00	0.00	0.00

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BUDGET REPORT FOR OSCODA TOWNSHIP

Fund: 207 POLICE FUND

Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ACTIVITY THRU 12/31/21	2021 AMENDED BUDGET	2022 REQUESTED BUDGET
APPROPRIATIONS					
Dept 000					
207-000-815.100	COMPUTER MAINTENANCE	271.47	1,768.89	3,000.00	3,000.00
207-000-826.000	LEGAL FEES	11,155.40	11,213.00	11,419.25	10,000.00
207-000-850.000	COMMUNICATIONS	0.00	0.00	1,500.00	1,500.00
207-000-852.000	TELEPHONE LEASE FEES	0.00	0.00	0.00	0.00
207-000-853.000	TELEPHONE	10,588.56	12,493.47	13,029.34	8,300.00
207-000-890.000	POLICE FUND CONTINGENCY	0.00	0.00	0.00	6,500.00
207-000-900.000	PRINTING & PUBLISHING	2,355.00	44.00	428.15	750.00
207-000-910.100	INSURANCE & BONDS	393.70	380.77	450.00	450.00
207-000-910.200	INSURANCE - VEHICLE	5,050.32	4,884.48	6,000.00	6,000.00
207-000-910.300	INSURANCE - OFFICER LIABILITY	1,753.75	1,696.16	1,765.00	1,800.00
207-000-930.000	REPAIRS & MAINTENANCE	312.46	8.69	1,761.04	2,000.00
207-000-931.000	MAINTENANCE - EQUIPMENT	596.04	385.44	1,800.00	1,500.00
207-000-933.000	MAINTENANCE - VEHICLE	21,305.30	11,687.43	15,255.00	18,000.00
207-000-956.000	MISCELLANEOUS	1,050.81	991.51	1,203.09	1,000.00
207-000-957.000	AWARD & SETTLEMENTS	0.00	0.00	0.00	0.00
207-000-960.000	CONFERENCE/EDUCATION/TRAINING	1,212.03	2,263.10	4,175.00	4,500.00
207-000-960.001	EDUCATION/TRAINING-302 FUND	1,047.00	1,639.43	1,650.00	1,400.00
207-000-967.101	TRANSFERS OUT	0.00	0.00	0.00	0.00
207-000-971.000	LAND REVERT TO ST CNTY REIMBUR	0.00	0.00	0.00	0.00
207-000-980.000	EQUIPMENT	34,789.97	4,374.00	20,000.00	34,956.00
207-000-980.001	BYRNE JAG EQUIPMENT	0.00	0.00	0.00	0.00
207-000-981.000	EQUIPMENT - VEHICLE	69,635.00	77,490.00	77,490.00	69,914.00
Totals for dept 000 -		1,241,921.05	1,165,197.18	1,335,824.00	1,466,357.00
Dept 302 - STING ACTIVITIES					
207-302-716.000	HOSPITALIZATION INS-STING	0.00	0.00	0.00	0.00
207-302-717.000	LIFE & DISABILITY INS-STING	0.00	0.00	0.00	0.00
Totals for dept 302 - STING ACTIVITIES		0.00	0.00	0.00	0.00
TOTAL APPROPRIATIONS		1,241,921.05	1,165,197.18	1,335,824.00	1,466,357.00
NET OF REVENUES/APPROPRIATIONS - FUND 207		52,382.38	(32,629.99)	(178,339.00)	0.00
BEGINNING FUND BALANCE		198,471.75	250,853.13	250,853.13	218,223.14
FUND BALANCE ADJUSTMENTS		(1.00)	0.00	0.00	0.00
ENDING FUND BALANCE		250,853.13	218,223.14	72,514.13	218,223.14

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BUDGET REPORT FOR OSCODA TOWNSHIP

Fund: 211 POLICE STAFFING FUND

Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ACTIVITY THRU 12/31/21	2021 AMENDED BUDGET	2022 REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 000					
211-000-401.000	REVENUE-CURRENT LEVY	207,488.35	187,829.62	213,400.00	219,423.00
211-000-424.000	PAYMENT IN LIEU OF TAXES	433.97	0.07	0.00	0.00
211-000-528.000	OTHER FEDERAL GRANTS	2,000.00	0.00	0.00	0.00
211-000-665.000	INTEREST EARNINGS	275.53	253.65	150.00	150.00
211-000-699.101	CONTRIBUTION FROM GENERAL FUND	13,574.00	2,500.00	2,500.00	43,317.00
Totals for dept 000 -		223,771.85	190,583.34	216,050.00	262,890.00
TOTAL ESTIMATED REVENUES		223,771.85	190,583.34	216,050.00	262,890.00
APPROPRIATIONS					
Dept 000					
211-000-703.201	WAGES-SGT	50,537.60	46,044.67	54,187.00	58,925.00
211-000-703.301	WAGES-PATROLMAN	47,559.77	43,524.31	50,884.00	55,780.00
211-000-703.303	WAGE - MCOLE STIPEND	2,400.00	2,400.00	2,400.00	2,400.00
211-000-709.201	OVERTIME - SGT	2,024.32	3,133.12	5,000.00	3,000.00
211-000-709.301	OVERTIME - PATROLMAN	4,545.65	8,006.42	4,100.00	4,100.00
211-000-710.201	HOLIDAY - SGT	4,840.36	4,526.11	3,530.00	4,800.00
211-000-710.301	HOLIDAY - PATROLMAN	5,052.60	4,675.32	3,280.00	3,750.00
211-000-711.100	LONGEVITY PAY - OFFICERS	3,002.06	4,055.62	3,555.00	4,065.00
211-000-715.000	SOCIAL SECURITY	9,074.95	8,822.54	9,350.00	10,610.00
211-000-716.000	HOSPITALIZATION INS	30,825.96	34,307.42	32,656.00	40,660.00
211-000-717.000	LIFE & DISABILITY INS	632.40	579.70	580.00	600.00
211-000-718.002	MERS CONTRIBUTION	31,178.40	33,358.61	38,010.00	42,570.00
211-000-722.000	WORKMANS COMP	1,080.93	2,051.87	2,051.87	1,500.00
211-000-726.000	SUPPLIES	0.00	260.99	495.00	500.00
211-000-726.100	SUPPLIES - COMPUTER	739.22	0.00	0.00	0.00
211-000-751.000	GASOLINE & OIL	3,019.41	3,162.76	3,162.76	2,500.00
211-000-761.000	CLOTHING CARE & ALLOWANCE	1,164.75	1,022.44	1,600.00	1,600.00
211-000-801.000	PROFESSIONAL FEES	40.00	40.00	40.00	50.00
211-000-853.000	TELEPHONE	1,135.64	857.04	857.04	500.00
211-000-890.000	POLICE OPERATING FUND CONTINGENCY	0.00	0.00	1,114.33	2,500.00
211-000-933.000	MAINTENANCE - VEHICLE	0.00	0.00	0.00	0.00
211-000-956.000	MISCELLANEOUS	0.00	111.51	469.00	500.00
211-000-960.000	CONFERENCE/EDUCATION/TRAINING	608.36	0.00	850.00	850.00
211-000-980.000	EQUIPMENT	12,834.96	1,511.30	3,300.00	7,044.00
211-000-981.000	EQUIPMENT - VEHICLE	0.00	0.00	2,500.00	14,086.00
Totals for dept 000 -		212,297.34	202,451.75	223,972.00	262,890.00
TOTAL APPROPRIATIONS		212,297.34	202,451.75	223,972.00	262,890.00
NET OF REVENUES/APPROPRIATIONS - FUND 211		11,474.51	(11,868.41)	(7,922.00)	0.00
BEGINNING FUND BALANCE		10,896.25	22,370.76	22,370.76	10,502.35
ENDING FUND BALANCE		22,370.76	10,502.35	14,448.76	10,502.35

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BUDGET REPORT FOR OSCODA TOWNSHIP  
 Fund: 218 OLD ORCHARD PARK CAPITAL IMPROVEMENT

Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ACTIVITY THRU 12/31/21	2021 AMENDED BUDGET	2022 REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 000					
218-000-567.000	STATE GRANT -	0.00	0.00	0.00	0.00
218-000-665.100	INTEREST EARNED	1,259.49	253.98	1,500.00	1,300.00
218-000-675.000	CONTRIB FROM CONSUMERS POWER	0.00	0.00	0.00	0.00
218-000-699.509	CONTRIB FROM OOP	60,000.00	60,000.00	60,000.00	140,000.00
218-000-999.699	BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00
Totals for dept 000 -		61,259.49	60,253.98	61,500.00	141,300.00
TOTAL ESTIMATED REVENUES		61,259.49	60,253.98	61,500.00	141,300.00
APPROPRIATIONS					
Dept 000					
218-000-801.000	PROFESSIONAL FEES	0.00	0.00	0.00	0.00
218-000-984.000	CAPITAL IMPROVEMENT EXPENSE	103,988.76	54,524.68	55,000.00	140,000.00
218-000-999.245	CONTRIBUTION TO PUB IMPROVEMENT	0.00	0.00	0.00	0.00
218-000-999.509	CONTRIB TO OLD ORCHARD PK	0.00	0.00	0.00	0.00
218-000-999.999	ENDING FUND BALANCE	0.00	0.00	0.00	0.00
Totals for dept 000 -		103,988.76	54,524.68	55,000.00	140,000.00
TOTAL APPROPRIATIONS		103,988.76	54,524.68	55,000.00	140,000.00
NET OF REVENUES/APPROPRIATIONS - FUND 218		(42,729.27)	5,729.30	6,500.00	1,300.00
BEGINNING FUND BALANCE		146,219.05	103,488.78	103,488.78	109,218.08
FUND BALANCE ADJUSTMENTS		(1.00)	0.00	0.00	0.00
ENDING FUND BALANCE		103,488.78	109,218.08	109,988.78	110,518.08

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BUDGET REPORT FOR OSCODA TOWNSHIP

Fund: 236 PROP OPER & MNTNCE

Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ACTIVITY THRU 12/31/21	2021 AMENDED BUDGET	2022 REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 000					
236-000-650.000	HOUSING SALES	0.00	0.00	0.00	0.00
236-000-665.100	INTEREST EARNINGS	25,714.87	540.34	20,000.00	20,000.00
236-000-665.200	INT ON LC - BX	0.00	0.00	0.00	0.00
236-000-665.300	INT ON LC HALEY BROTHERS	0.00	0.00	0.00	0.00
236-000-665.400	INT ON LC - BLDG 190	0.00	0.00	0.00	0.00
236-000-665.500	INT OF LC-TRUE SETTINGS	0.00	0.00	0.00	0.00
236-000-665.600	INT ON LC-BLDG #1101	0.00	0.00	0.00	0.00
236-000-665.700	INT ON LC-OSCODA VENTURES	0.00	0.00	0.00	0.00
236-000-665.800	INT ON LC CRUSECOM	0.00	0.00	0.00	0.00
236-000-665.900	INTEREST LC-VEL HOUSE	0.00	0.00	0.00	0.00
236-000-666.100	LAND CONTRACT REVENUE	0.00	0.00	0.00	0.00
236-000-667.300	WAFB REUSE RENT - OTHERS	0.00	0.00	0.00	0.00
236-000-667.720	WAFB REUSE RENT -TRUE SETTINGS	0.00	0.00	0.00	0.00
236-000-667.800	RENT - ALPENA GEN HOSP	0.00	25,634.62	0.00	8,000.00
236-000-667.810	RENT - OSC AREA CHIROPRACTIC	16,211.04	13,507.60	16,200.00	16,200.00
236-000-667.820	RENT - AVCMH	37,843.20	(9,460.80)	0.00	0.00
236-000-667.830	RENT - BLDG 1845	0.00	0.00	0.00	0.00
236-000-667.850	RENT - T.P.COUNSELING	0.00	0.00	0.00	0.00
236-000-667.870	RENT - ALPENA UROLOGY	0.00	0.00	0.00	0.00
236-000-667.890	RENT - BLDG 401 SEISSSENSCHMIDT	0.00	0.00	0.00	0.00
236-000-667.895	RENT - AT&T	13,200.00	12,100.00	12,000.00	12,000.00
236-000-667.900	RENT - VA CLINIC	119,966.92	110,019.50	128,000.00	128,000.00
236-000-667.930	RENT- ALCONA HEALTH CNTR	166,865.04	152,959.62	166,000.00	83,000.00
236-000-667.940	C.J./SATT, LLC	0.00	0.00	0.00	0.00
236-000-667.950	NO MI TETHER SERVICES, LLC	0.00	0.00	0.00	0.00
236-000-673.000	SALE OF FIXED ASSETS	0.00	4,582.00	0.00	0.00
236-000-674.000	DONATED LAND	0.00	0.00	0.00	0.00
236-000-676.000	REIMB - CARETAKER	0.00	0.00	0.00	0.00
236-000-676.100	REIMBURSEMENTS-OTHER	0.00	0.00	0.00	0.00
236-000-676.200	AWARDS AND SETTLEMENTS	0.00	0.00	0.00	0.00
236-000-676.300	REIMBURSEMENTS FOR INSURANCE CLAIM	0.00	0.00	0.00	0.00
236-000-688.000	MISCELLANEOUS REVENUE	2,710.89	16,667.00	0.00	2,000.00
236-000-699.101	TRANSFERS IN	0.00	0.00	0.00	0.00
236-000-999.699	BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00
Totals for dept 000 -		382,511.96	326,549.88	342,200.00	269,200.00
Dept 266 - PROPERTY O & M MAINTENANCE					
236-266-801.500	CEDAM FELLOW FUNDS	0.00	0.00	0.00	0.00
Totals for dept 266 - PROPERTY O & M MAINTENANCE		0.00	0.00	0.00	0.00
TOTAL ESTIMATED REVENUES		382,511.96	326,549.88	342,200.00	269,200.00
APPROPRIATIONS					
Dept 266 - PROPERTY O & M MAINTENANCE					
236-266-703.000	SALARY - COMM DEV COORD	0.00	0.00	0.00	0.00
236-266-704.000	WAGES - CLERICAL	15,431.80	11,938.54	18,113.00	19,925.00
236-266-706.000	WAGES - FULL TIME	18,199.06	10,074.26	18,961.00	20,860.00
236-266-707.000	SALARIES - SEASONAL/LAWN MAINT	4,667.18	8,873.77	5,826.00	7,000.00
236-266-707.100	PART TIME	0.00	0.00	0.00	0.00
236-266-709.000	OVERTIME	973.09	262.63	2,958.00	3,000.00
236-266-710.000	OVERTIME (DOUBLE)	0.00	72.48	1,200.00	1,500.00
236-266-713.000	HEALTH INS REIMB	5,091.09	0.00	354.70	0.00
236-266-715.000	SOCIAL SECURITY	3,393.67	2,388.44	7,650.00	2,600.00
236-266-716.000	HOSPITALIZATION INS	0.00	2,754.31	6,200.11	0.00
236-266-717.000	LIFE&DISABILITY INS	316.20	316.20	612.00	650.00
236-266-718.000	RETIREMENT CONTRIB.	3,363.10	2,061.16	3,876.00	4,172.00
236-266-722.000	WORKMANS COMP	401.36	395.24	1,020.00	1,150.00
236-266-726.000	SUPPLIES	1,593.31	531.63	1,200.00	1,850.00
236-266-727.000	POSTAGE	0.00	0.00	600.00	200.00
236-266-751.000	FUELS & CONSUMABLES	3,112.26	1,547.36	3,600.00	3,850.00
236-266-761.000	CLOTHING ALLOWANCE	628.46	332.96	650.00	650.00
236-266-775.000	REPAIR & MAINTENANCE SUPPLIES	418.31	1,382.01	1,600.00	1,600.00
236-266-801.000	PROFESSIONAL FEES	149,421.89	170,671.26	205,000.00	240,000.00
236-266-801.600	CEDAM FELLOW FUNDS TO BLACK SWAMP	0.00	0.00	0.00	0.00
236-266-802.000	AUDIT FEES	5,888.36	6,052.77	6,052.77	7,500.00
236-266-826.000	LEGAL FEES	11,815.00	10,636.00	20,000.00	25,000.00
236-266-853.000	TELEPHONE	534.30	374.91	600.00	960.00
236-266-854.000	INTERNET	0.00	0.00	0.00	0.00
236-266-860.100	MILEAGE/TRAVEL	6,419.92	716.00	1,000.00	1,000.00
236-266-890.000	CONTINGENCY / PROP O&M	8,638.10	12,048.00	19,947.23	20,000.00
236-266-900.000	PRINTING & PUBLISHING	2,639.90	866.31	4,668.19	10,000.00
236-266-910.000	LIABILITY INSURANCE	4,931.98	4,770.02	5,500.00	0.00
236-266-921.000	UTILITIES - ELECTRIC	0.00	0.00	0.00	0.00
236-266-931.000	EQUIPMENT REPAIR & MAINT	1,273.81	3,715.07	5,500.00	6,500.00
236-266-933.000	VEHICLE MAINTENANCE	1,605.33	1,564.37	2,500.00	2,500.00

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BUDGET REPORT FOR OSCODA TOWNSHIP

Fund: 236 PROP OPER & MNTNCE

Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ACTIVITY THRU 12/31/21	2021 AMENDED BUDGET	2022 REQUESTED BUDGET
APPROPRIATIONS					
Dept 266 - PROPERTY O & M MAINTENANCE					
236-266-960.000	CONFERENCE/EDUCATION/TRAINING	300.00	2,961.69	10,977.00	10,000.00
236-266-979.000	SMALL EQUIPMENT	0.00	303.99	1,500.00	1,500.00
236-266-980.000	EQUIPMENT	47,223.69	591.99	800.00	2,000.00
236-266-984.000	PROPERTY TAXES	639.89	642.27	1,200.00	900.00
Totals for dept 266 - PROPERTY O & M MAINTENANCE		298,921.06	258,845.64	359,666.00	396,867.00
Dept 269					
236-269-910.200	INSURANCE - VEHICLE	765.93	740.78	800.00	850.00
236-269-911.000	PROPERTY INSURANCE	6,864.69	6,639.26	7,100.00	7,200.00
236-269-921.000	UTILITIES - ELECTRIC	950.79	1,048.34	3,800.00	3,900.00
236-269-922.000	UTILITIES - GAS	1,334.39	348.44	2,500.00	2,500.00
236-269-923.000	UTILITIES - WATER/SEWER	43.49	0.00	700.00	600.00
236-269-926.000	STREET LIGHT CONTRACT	7,215.44	12,500.00	12,500.00	12,500.00
236-269-930.000	BUILDING MAINTENANCE	611.77	1,995.55	7,500.00	8,500.00
236-269-956.000	MISCELLANEOUS	16.24	0.00	500.00	750.00
236-269-963.000	BUILDING DEMOLITION	0.00	0.00	0.00	0.00
236-269-964.000	RENTAL / REFUNDS	0.00	0.00	0.00	0.00
236-269-974.000	CAPITAL IMPROVEMENT/OUTLAY	0.00	0.00	0.00	4,000.00
236-269-999.101	CONTRIBUTION TO GENERAL FUND	48,085.00	67,660.00	67,660.00	67,850.00
236-269-999.275	CONTRIBUTION TO OED	0.00	0.00	0.00	0.00
236-269-999.283	CONTRIBUTION TO CDBG	0.00	0.00	0.00	0.00
236-269-999.508	CONTRIBUTION TO OCHC	0.00	0.00	0.00	0.00
Totals for dept 269 -		65,887.74	90,932.37	103,060.00	108,650.00
Dept 271 - PROPERTY O & M AUNE					
236-271-706.000	WAGES	18,949.49	12,899.45	18,750.00	20,860.00
236-271-707.000	WAGES-SEASONAL	0.00	0.00	2,295.00	2,850.00
236-271-709.000	OVERTIME	0.00	0.00	357.00	350.00
236-271-710.000	OVERTIME DOUBLE-AUNE	0.00	0.00	204.00	320.00
236-271-715.000	SOCIAL SECURITY	1,449.57	986.75	1,650.00	1,815.00
236-271-716.000	HOSPITALIZATION INS	0.00	2,424.61	0.00	0.00
236-271-718.000	RETIREMENT FUND CONTRIBUTION	1,894.92	1,149.83	1,900.00	2,086.00
236-271-722.000	WORKERS COMPENSATION	194.30	506.00	631.75	425.00
236-271-751.000	FUELS & COMSUMABLE	0.00	0.00	0.00	0.00
236-271-802.000	CONTRACTUAL SERVICES-AUNE	31,595.26	40,017.47	40,017.47	38,000.00
236-271-921.000	UTILITIES-ELECTRIC-AUNE	99,008.53	92,353.90	116,280.00	120,000.00
236-271-922.000	UTILITIES-GAS-AUNE	10,896.32	14,096.06	26,440.61	30,000.00
236-271-923.000	UTILITIES-WTR/SWR-AUNE	10,806.91	11,937.20	12,240.00	15,000.00
236-271-930.000	AUNE CLINIC MAINT	6,322.19	11,790.46	12,493.82	16,250.00
236-271-930.100	REPAIR & MAINT - VA CLINIC	5,032.60	2,566.67	4,439.35	7,500.00
236-271-980.000	CAPITAL OUTLAY	0.00	0.00	10,000.00	0.00
236-271-980.100	CAPITAL OUTLAY VA EXPANSION	0.00	0.00	0.00	0.00
236-271-999.999	ENDING FUND BALANCE	0.00	0.00	0.00	0.00
Totals for dept 271 - PROPERTY O & M AUNE		186,150.09	190,728.40	247,699.00	255,456.00
TOTAL APPROPRIATIONS		550,958.89	540,506.41	710,425.00	760,973.00
NET OF REVENUES/APPROPRIATIONS - FUND 236		(168,446.93)	(213,956.53)	(368,225.00)	(491,773.00)
BEGINNING FUND BALANCE		2,850,262.36	2,681,815.43	2,681,815.43	2,467,858.90
ENDING FUND BALANCE		2,681,815.43	2,467,858.90	2,313,590.43	1,976,085.90

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BUDGET REPORT FOR OSCODA TOWNSHIP

Fund: 245 PUBLIC IMPROVEMENT

Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ACTIVITY THRU 12/31/21	2021 AMENDED BUDGET	2022 REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 386 - PUBLIC IMPROVEMENT CEMETERY					
245-386-643.000	CEMETERY LOTS	5,775.00	4,450.00	3,000.00	3,000.00
245-386-665.000	INTEREST EARN - CEM RESERVE	213.39	26.64	1,300.00	150.00
Totals for dept 386 - PUBLIC IMPROVEMENT CEMETERY		5,988.39	4,476.64	4,300.00	3,150.00
Dept 975 - PUBLIC IMPROVEMENT BUILDING					
245-975-665.000	BLDG FUND INTEREST EARNING	37.70	21.30	50.00	25.00
Totals for dept 975 - PUBLIC IMPROVEMENT BUILDING		37.70	21.30	50.00	25.00
Dept 980 - PUBLIC IMPROVEMENT EQUIPMENT					
245-980-665.000	INTEREST EARN - EQUIPMENT	894.30	41.99	50.00	25.00
245-980-699.101	CONTRIBUTION FROM GENERAL FUND	0.00	0.00	0.00	0.00
245-980-699.509	CONTRIBUTION FROM OOP	0.00	0.00	0.00	0.00
245-980-699.590	CONTRIBUTION FROM SEWER	0.00	0.00	0.00	0.00
245-980-699.591	CONTRIB FROM WATER	0.00	0.00	0.00	0.00
Totals for dept 980 - PUBLIC IMPROVEMENT EQUIPMENT		894.30	41.99	50.00	25.00
Dept 981 - PUBLIC IMPROVEMENT FIRE TRUCK					
245-981-665.000	INTEREST EARNING - FIRE TRUCK	27.47	20.07	0.00	12.00
245-981-699.101	CONTRIBUTION FROM GENERAL FUND	0.00	0.00	0.00	0.00
245-981-999.699	BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00
Totals for dept 981 - PUBLIC IMPROVEMENT FIRE TRUCK		27.47	20.07	0.00	12.00
TOTAL ESTIMATED REVENUES		6,947.86	4,560.00	4,400.00	3,212.00
APPROPRIATIONS					
Dept 386 - PUBLIC IMPROVEMENT CEMETERY					
245-386-956.000	MISCELLANEOUS	0.19	0.00	6,000.00	0.00
245-386-971.000	CEMETERY LAND AQUISITION	0.00	300.00	2,000.00	1,500.00
Totals for dept 386 - PUBLIC IMPROVEMENT CEMETERY		0.19	300.00	8,000.00	1,500.00
Dept 980 - PUBLIC IMPROVEMENT EQUIPMENT					
245-980-956.000	MISCELLANEOUS	0.42	0.00	0.00	0.00
245-980-980.000	EQUIPMENT	87,870.33	0.00	0.00	0.00
245-980-981.000	EQUIP - FIRE TRUCK	0.00	0.00	0.00	0.00
245-980-991.000	PAYMENT-FIRE TRUCK DEPRECIATION	0.00	0.00	0.00	0.00
245-980-999.999	ENDING FUND BALANCE	0.00	0.00	0.00	0.00
Totals for dept 980 - PUBLIC IMPROVEMENT EQUIPMENT		87,870.75	0.00	0.00	0.00
TOTAL APPROPRIATIONS		87,870.94	300.00	8,000.00	1,500.00
NET OF REVENUES/APPROPRIATIONS - FUND 245		(80,923.08)	4,260.00	(3,600.00)	1,712.00
BEGINNING FUND BALANCE		201,224.00	120,302.92	120,302.92	124,562.92
FUND BALANCE ADJUSTMENTS		2.00	0.00	0.00	0.00
ENDING FUND BALANCE		120,302.92	124,562.92	116,702.92	126,274.92



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BUDGET REPORT FOR OSCODA TOWNSHIP  
 Fund: 251 OWA LOCAL DEVELOPMENT FINANCE AUTHORITY

Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ACTIVITY THRU 12/31/21	2021 AMENDED BUDGET	2022 REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 000					
251-000-401.000	REVENUE-CURRENT LEVY	125,613.05	143,669.05	140,500.00	180,000.00
251-000-665.000	INTEREST EARNINGS	963.15	816.47	500.00	900.00
251-000-999.699	BEGINNING FUND BALANCE	0.00	0.00	64,700.00	124,800.00
Totals for dept 000 -		126,576.20	144,485.52	205,700.00	305,700.00
TOTAL ESTIMATED REVENUES		126,576.20	144,485.52	205,700.00	305,700.00
APPROPRIATIONS					
Dept 000					
251-000-726.000	SUPPLIES	0.00	0.00	0.00	0.00
251-000-727.000	POSTAGE	0.00	0.00	0.00	0.00
251-000-801.000	PROFESSIONAL FEES	148.50	0.00	1,000.00	1,000.00
251-000-801.100	PRO SERV-CONSULTANT	0.00	0.00	0.00	0.00
251-000-802.000	AUDIT FEES	1,500.00	1,500.00	1,700.00	1,700.00
251-000-826.000	LEGAL FEES	0.00	0.00	2,500.00	2,500.00
251-000-860.000	MILEAGE ALLOW/TRANSPORT	0.00	0.00	0.00	0.00
251-000-890.000	LDFA CONTINGENCY	0.00	0.00	0.00	0.00
251-000-900.000	PRINTING & PUBLISHING	0.00	0.00	500.00	500.00
251-000-984.000	LDFA PROJECTS	0.00	165,000.00	200,000.00	300,000.00
251-000-999.999	ENDING BALANCE	0.00	0.00	0.00	0.00
Totals for dept 000 -		1,648.50	166,500.00	205,700.00	305,700.00
TOTAL APPROPRIATIONS		1,648.50	166,500.00	205,700.00	305,700.00
NET OF REVENUES/APPROPRIATIONS - FUND 251		124,927.70	(22,014.48)	0.00	0.00
BEGINNING FUND BALANCE		224,912.18	349,839.88	349,839.88	327,825.40
ENDING FUND BALANCE		349,839.88	327,825.40	349,839.88	327,825.40

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BUDGET REPORT FOR OSCODA TOWNSHIP  
 Fund: 265 DRUG LAW ENFORCEMENT FUND

Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ACTIVITY THRU 12/31/21	2021 AMENDED BUDGET	2022 REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 000					
265-000-660.000	DRUG FORFITURE	0.00	3,103.00	0.00	0.00
265-000-665.000	INTEREST EARNINGS	3.92	5.98	0.00	0.00
Totals for dept 000 -		3.92	3,108.98	0.00	0.00
TOTAL ESTIMATED REVENUES		3.92	3,108.98	0.00	0.00
APPROPRIATIONS					
Dept 000					
265-000-980.000	DRUG LAW ENFORCEMENT EQUIPMENT	5,499.00	0.00	0.00	0.00
Totals for dept 000 -		5,499.00	0.00	0.00	0.00
TOTAL APPROPRIATIONS		5,499.00	0.00	0.00	0.00
NET OF REVENUES/APPROPRIATIONS - FUND 265		(5,495.08)	3,108.98	0.00	0.00
BEGINNING FUND BALANCE		6,774.00	1,278.92	1,278.92	4,387.90
ENDING FUND BALANCE		1,278.92	4,387.90	1,278.92	4,387.90

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BUDGET REPORT FOR OSCODA TOWNSHIP

Fund: 271 LIBRARY

Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ACTIVITY THRU 12/31/21	2021 AMENDED BUDGET	2022 REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 000					
271-000-566.000	STATE GRANT	0.00	0.00	0.00	0.00
271-000-580.000	CONTRIBUTIONS FROM LOCAL UNITS	0.00	0.00	0.00	0.00
271-000-626.500	CHARGES - I/A DIST. LIBRARY	114,577.32	96,988.93	110,000.00	110,000.00
271-000-626.600	CHARGES - AUSABLE	0.00	0.00	0.00	0.00
271-000-626.700	CHARGES - PARTNERSHIP	0.00	0.00	0.00	0.00
271-000-665.100	INTEREST INCOME	213.52	269.52	300.00	300.00
271-000-667.000	ROOM RENTAL	0.00	0.00	0.00	0.00
271-000-687.000	REIMBURSEMENTS	1,800.00	0.00	0.00	0.00
271-000-688.000	MISCELLANEOUS	169.86	344.10	1,000.00	100.00
271-000-694.000	CONTRIB FROM PRIVATE SOURCES	2,200.00	0.00	1,000.00	0.00
271-000-999.699	BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00
Totals for dept 000 -		118,960.70	97,602.55	112,300.00	110,400.00
TOTAL ESTIMATED REVENUES		118,960.70	97,602.55	112,300.00	110,400.00
APPROPRIATIONS					
Dept 000					
271-000-706.000	WAGES	38,936.42	26,658.00	37,073.00	38,900.00
271-000-707.000	PART TIME	31,976.34	34,047.20	40,000.00	44,800.00
271-000-709.000	OVERTIME	133.13	70.58	100.00	200.00
271-000-715.000	SOCIAL SECURITY	5,435.01	4,649.37	5,700.00	6,000.00
271-000-716.000	HOSPITALIZATION INS	10,491.88	6,690.84	14,000.00	15,680.00
271-000-717.000	LIFE & DISABILTY INS	316.20	289.85	380.00	425.00
271-000-718.000	RETIREMENT CONTRIBUTION	3,550.07	2,665.74	3,300.00	3,550.00
271-000-722.000	WORKMAN'S COMPENSATION	745.92	562.14	562.14	700.00
271-000-726.000	SUPPLIES	0.00	180.00	400.00	500.00
271-000-730.000	BOOKS, PERIODICALS, VIDEOS	0.00	0.00	400.00	400.00
271-000-775.000	REPAIR & MAINT SUPPLIES	109.46	206.50	400.00	400.00
271-000-801.000	PROFESSIONAL FEES	1,986.72	312.00	2,100.00	2,100.00
271-000-802.000	CONTRACTUAL SERVICES	949.38	1,226.08	1,500.00	1,500.00
271-000-826.000	LEGAL FEES	0.00	0.00	1,000.00	1,000.00
271-000-853.000	TELEPHONE	599.88	499.90	800.00	800.00
271-000-890.000	LIBRARY CONTINGENCY	116.00	4,913.14	5,337.86	3,000.00
271-000-900.000	PRINTING & PUBLISHING	884.18	14.46	300.00	500.00
271-000-910.000	INSURANCE	1,603.43	1,550.78	2,000.00	2,000.00
271-000-921.000	UTILITIES - ELECTRICITY	5,511.83	5,271.38	7,500.00	7,500.00
271-000-922.000	UTILITIES - GAS	2,969.41	2,156.91	3,500.00	3,500.00
271-000-923.000	UTILITIES - WATER/SEWER	741.74	959.32	1,000.00	1,200.00
271-000-930.000	REPAIRS & MAINTENANCE	112.37	603.96	1,500.00	750.00
271-000-931.000	EQUIPMENT MAINTENANCE	0.00	0.00	500.00	500.00
271-000-956.000	MISCELLANEOUS	0.00	0.00	100.00	100.00
271-000-970.000	CAPITAL IMPROVEMENTS	7,200.00	0.00	0.00	0.00
271-000-980.000	EQUIPMENT	0.00	0.00	750.00	500.00
271-000-999.999	ENDING FUND BALANCE	0.00	0.00	0.00	0.00
Totals for dept 000 -		114,369.37	93,528.15	130,203.00	136,505.00
TOTAL APPROPRIATIONS		114,369.37	93,528.15	130,203.00	136,505.00
NET OF REVENUES/APPROPRIATIONS - FUND 271		4,591.33	4,074.40	(17,903.00)	(26,105.00)
BEGINNING FUND BALANCE		110,246.62	114,838.95	114,838.95	118,913.35
FUND BALANCE ADJUSTMENTS		1.00	0.00	0.00	0.00
ENDING FUND BALANCE		114,838.95	118,913.35	96,935.95	92,808.35

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BUDGET REPORT FOR OSCODA TOWNSHIP  
 Fund: 283 CDBG II

Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ACTIVITY THRU 12/31/21	2021 AMENDED BUDGET	2022 REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 000					
283-000-665.000	INTEREST EARNINGS	0.00	0.00	0.00	0.00
Totals for dept 000 -		0.00	0.00	0.00	0.00
TOTAL ESTIMATED REVENUES		0.00	0.00	0.00	0.00
NET OF REVENUES/APPROPRIATIONS - FUND 283		0.00	0.00	0.00	0.00
BEGINNING FUND BALANCE		0.24	0.00	0.00	0.00
FUND BALANCE ADJUSTMENTS		(0.24)	0.00	0.00	0.00
ENDING FUND BALANCE		0.00	0.00	0.00	0.00

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BUDGET REPORT FOR OSCODA TOWNSHIP  
 Fund: 508 OSCODA COMMUNITY CENTER

Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ACTIVITY THRU 12/31/21	2021 AMENDED BUDGET	2022 REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 000					
508-000-665.100	INTEREST EARNED	0.00	0.00	0.00	0.00
Totals for dept 000 -		0.00	0.00	0.00	0.00
TOTAL ESTIMATED REVENUES		0.00	0.00	0.00	0.00
NET OF REVENUES/APPROPRIATIONS - FUND 508		0.00	0.00	0.00	0.00
BEGINNING FUND BALANCE		(8.09)	0.00	0.00	0.00
FUND BALANCE ADJUSTMENTS		8.09	0.00	0.00	0.00
ENDING FUND BALANCE		0.00	0.00	0.00	0.00

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BUDGET REPORT FOR OSCODA TOWNSHIP

Fund: 509 OLD ORCHARD PARK

Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ACTIVITY THRU 12/31/21	2021 AMENDED BUDGET	2022 REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 000					
509-000-567.000	STATE GRANT - RECREATION	0.00	0.00	0.00	0.00
509-000-601.000	NSF CHECK CHARGES	0.00	0.00	0.00	0.00
509-000-643.000	SALES - NON TAXABLE	52,508.45	72,160.32	60,000.00	70,000.00
509-000-644.000	SALES - TAXABLE	76,245.47	94,823.77	80,000.00	90,000.00
509-000-651.100	PARK USER FEES - CAMPING	620,714.36	751,485.91	615,000.00	705,000.00
509-000-651.200	PARK USER FEES - BOAT LAUNCH	25.00	104.00	150.00	100.00
509-000-651.300	PARK USER FEES - SHOWERS	10,288.83	12,473.84	12,500.00	12,000.00
509-000-651.400	PARK USER FEES - OTHER	11,029.00	15,044.01	15,000.00	16,000.00
509-000-653.000	RECREATION FEES	0.00	3,162.00	3,000.00	0.00
509-000-653.100	RECREATION-BOAT RENTALS	265.00	1,466.50	1,350.00	1,350.00
509-000-655.000	PARK FINES	0.00	195.00	1,200.00	50.00
509-000-665.100	INTEREST EARNED	10,401.92	208.64	10,000.00	10,000.00
509-000-667.000	RENT - OOP HOUSE	0.00	0.00	0.00	0.00
509-000-667.100	RENT - CABINS/YURTS	30,525.00	10,620.00	34,000.00	30,000.00
509-000-676.000	REIMBURSEMENTS	0.00	0.00	0.00	0.00
509-000-688.000	MISCELLANEOUS	1,359.71	644.99	750.00	750.00
509-000-699.218	CONTRIB FROM OOP CAP IMP	0.00	0.00	0.00	0.00
509-000-999.699	BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00
Totals for dept 000 -		813,362.74	962,388.98	832,950.00	935,250.00
TOTAL ESTIMATED REVENUES		813,362.74	962,388.98	832,950.00	935,250.00
APPROPRIATIONS					
Dept 000					
509-000-000.000		0.00	(6.00)	0.00	0.00
509-000-706.000	WAGES-SUPERVISORY	49,820.73	42,187.30	48,129.00	54,000.00
509-000-706.200	WAGES-SECRETARY	35,817.56	34,181.51	35,947.00	40,333.00
509-000-706.201	WAGES-TWP RECREATION	0.00	0.00	0.00	0.00
509-000-706.300	WAGES-MAINT.	0.00	0.00	0.00	0.00
509-000-707.000	WAGES - SEASONAL	114,408.59	141,253.06	135,000.00	158,355.00
509-000-707.100	WAGES - SEASONAL STORE	24,403.63	15,776.34	35,000.00	41,055.00
509-000-707.301	WAGES- PART TIME	35,537.17	32,809.21	35,350.00	39,663.00
509-000-709.000	OVERTIME	695.04	1,513.56	1,500.00	2,000.00
509-000-709.100	OVERTIME - STORE	385.09	1,018.27	1,200.00	1,500.00
509-000-710.000	OVERTIME (DOUBLE)	0.00	0.00	0.00	0.00
509-000-715.000	SOCIAL SECURITY	20,912.98	20,544.15	22,000.00	25,000.00
509-000-716.000	HOSPITALIZATION INS	43,003.94	46,316.52	42,840.41	38,500.00
509-000-717.000	LIFE & DISABILITY INS	948.60	869.55	869.55	650.00
509-000-718.000	RETIREMENT CONTRIBUTION	11,842.67	10,780.53	11,500.00	13,500.00
509-000-720.000	UNEMPLOYMENT COMPENSATION	27,215.00	852.00	30,000.00	33,000.00
509-000-722.000	WORKMANS COMP	2,825.94	1,009.58	4,000.00	4,200.00
509-000-725.000	FEES & PER DIEM (NON FICA)	0.00	0.00	0.00	0.00
509-000-726.000	SUPPLIES	9,108.88	5,812.04	7,300.00	10,000.00
509-000-728.000	RESALE PURCHASES	35,912.64	43,310.34	43,953.20	45,000.00
509-000-729.000	RESALE PURCHASES-TAXABLE	32,177.06	41,299.11	42,693.03	43,000.00
509-000-730.000	SIGNS	63.09	0.00	155.94	400.00
509-000-741.000	TOOLS	431.29	580.51	650.00	1,200.00
509-000-751.000	GASOLINE & OIL	8,350.72	8,406.91	8,406.91	9,600.00
509-000-761.000	CLOTHING ALLOWANCE	0.00	0.00	0.00	0.00
509-000-762.000	SEASONAL UNIFORMS	182.55	367.61	600.00	600.00
509-000-775.000	REPAIR & MAINTENANCE SUPPLIES	5,084.58	4,462.92	4,800.00	9,500.00
509-000-780.000	RECREATION SUPPLIES	393.86	1,192.49	1,200.00	2,500.00
509-000-801.000	PROFESSIONAL FEES	10,207.00	0.00	0.00	3,000.00
509-000-802.000	AUDIT FEES	1,597.79	1,642.40	1,642.40	1,850.00
509-000-803.000	LICENSE & PERMITS	7,605.62	5,364.90	7,000.00	8,000.00
509-000-804.000	BANK FEES	11,574.02	13,974.04	14,863.37	13,000.00
509-000-818.000	SOLID WASTE DISPOSAL	14,159.39	16,516.32	16,616.32	15,000.00
509-000-826.000	LEGAL FEES	3,190.00	479.49	481.00	500.00
509-000-853.000	TELEPHONE	3,983.89	3,887.61	3,973.68	1,000.00
509-000-860.000	MILEAGE ALLOWANCE	119.60	0.00	0.00	250.00
509-000-880.567	GRANT/RECREATION	0.00	0.00	0.00	0.00
509-000-890.000	CONTINGENCY - OLD ORCHARD PARK	3,925.00	77,350.00	77,731.60	10,000.00
509-000-900.000	PRINTING & PUBLISHING	2,083.18	919.64	1,220.95	2,500.00
509-000-910.000	INSURANCE & BONDS	7,881.15	7,622.35	7,900.00	8,000.00
509-000-910.200	INSURANCE - VEHICLES	0.00	0.00	0.00	0.00
509-000-921.000	UTILITIES - ELECTRICITY	53,407.70	70,128.53	70,195.36	54,000.00
509-000-922.000	UTILITIES - HEAT	3,531.44	4,288.42	6,500.00	6,000.00
509-000-930.000	REPAIRS & MAINTENANCE	7,628.30	8,404.16	10,890.15	12,500.00
509-000-931.000	REPAIRS/MAINTENANCE-EQUIPMENT	8,165.76	4,834.74	5,300.00	11,000.00
509-000-933.000	REPAIRS/MAINTENANCE-VEHICLE	3,576.42	3,976.90	5,000.00	6,500.00
509-000-940.000	RENTALS	0.00	400.00	500.00	500.00
509-000-941.000	LEASE FEES	2,700.00	0.00	1,419.48	2,700.00
509-000-956.000	MISCELLANEOUS	511.16	11,388.95	11,446.65	1,500.00
509-000-960.000	CONFERENCE/EDUCATION/TRAINING	695.47	0.00	500.00	500.00
509-000-964.000	REFUNDS AND REBATES	39,690.56	713.96	0.00	800.00

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BUDGET REPORT FOR OSCODA TOWNSHIP  
 Fund: 509 OLD ORCHARD PARK

Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ACTIVITY THRU 12/31/21	2021 AMENDED BUDGET	2022 REQUESTED BUDGET
APPROPRIATIONS					
Dept 000					
509-000-968.000	DEPRECIATION EXP	24,699.00	0.00	22,000.00	26,000.00
509-000-970.000	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00
509-000-979.000	EQUIPMENT	6,526.78	1,099.99	3,500.00	6,000.00
509-000-999.101	CONTRIBUTION TO GENERAL FUND	129,015.00	150,000.00	150,000.00	30,000.00
509-000-999.218	CONTRIB TO OOP CAP IMP FUND	60,000.00	60,000.00	60,000.00	140,000.00
509-000-999.508	CONTRIBUTION TO OCC	0.00	0.00	0.00	0.00
509-000-999.999	ENDING FUND BALANCE	0.00	0.00	0.00	0.00
Totals for dept 000 -		865,995.84	897,529.91	991,776.00	934,656.00
TOTAL APPROPRIATIONS		865,995.84	897,529.91	991,776.00	934,656.00
NET OF REVENUES/APPROPRIATIONS - FUND 509		(52,633.10)	64,859.07	(158,826.00)	594.00
BEGINNING FUND BALANCE		706,018.76	653,387.66	653,387.66	718,246.73
FUND BALANCE ADJUSTMENTS		2.00	0.00	0.00	0.00
ENDING FUND BALANCE		653,387.66	718,246.73	494,561.66	718,840.73

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BUDGET REPORT FOR OSCODA TOWNSHIP

Fund: 590 SEWER

Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ACTIVITY THRU 12/31/21	2021 AMENDED BUDGET	2022 REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 000					
590-000-513.000	EDA GRANT	0.00	0.00	0.00	0.00
590-000-514.000	EPA CAPITAL IMPROVEMENT LOAN FORG	0.00	0.00	0.00	0.00
590-000-539.100	STATE GRANT - SAW	0.00	0.00	0.00	0.00
590-000-627.000	CHARGES FOR OTHER SERVICES	529,379.43	496,219.31	500,000.00	575,000.00
590-000-629.000	WURTSMITH STORM SEWER FEE	26,620.00	0.00	16,940.00	16,900.00
590-000-642.000	CHARGES FOR SEWER SERVICE	494,534.46	458,932.55	400,000.00	504,000.00
590-000-642.100	SEWER TAP FEES	10,000.00	1,125.00	3,000.00	1,000.00
590-000-642.200	SEPTIC TANK SERVICES	0.00	0.00	0.00	0.00
590-000-665.100	INTEREST EARNINGS	18,373.66	767.22	3,000.00	3,000.00
590-000-665.200	DELINQUENT BILL PENALTY	9,563.82	12,226.22	12,000.00	9,000.00
590-000-665.400	INTEREST EARNINGS-SEWER BOND	0.00	0.00	0.00	0.00
590-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00
590-000-687.000	REIMBURSEMENTS	0.00	0.00	0.00	0.00
590-000-688.000	MISCELLANEOUS REVENUES	1,543.71	1,126.52	0.00	0.00
590-000-697.000	LOAN PROCEEDS	0.00	0.00	0.00	0.00
590-000-698.000	BOND PROCEEDS	0.00	0.00	4,870,000.00	6,760,000.00
590-000-699.101	CONTRIBUTION FROM GENERAL FUND	0.00	0.00	0.00	0.00
590-000-699.701	TRF IN FROM T&A	0.00	0.00	0.00	0.00
590-000-999.699	BEGINNING RETAINED EARNINGS	0.00	0.00	0.00	0.00
Totals for dept 000 -		1,090,015.08	970,396.82	5,804,940.00	7,868,900.00
TOTAL ESTIMATED REVENUES		1,090,015.08	970,396.82	5,804,940.00	7,868,900.00
APPROPRIATIONS					
Dept 000					
590-000-706.000	WAGES-SEWER	0.00	0.00	0.00	0.00
590-000-706.100	WAGES	0.00	0.00	0.00	0.00
590-000-706.200	WAGES - CLERICAL	0.00	0.00	0.00	0.00
590-000-707.000	PART TIME	0.00	0.00	0.00	0.00
590-000-709.000	OVERTIME	0.00	0.00	0.00	0.00
590-000-709.300	OVERTIME-	0.00	0.00	0.00	0.00
590-000-710.000	OVERTIME - DOUBLE	0.00	0.00	0.00	0.00
590-000-715.000	SOCIAL SECURITY	0.00	0.00	0.00	0.00
590-000-716.000	HOSPITALIZATION INS	0.00	0.00	0.00	0.00
590-000-718.000	RETIREMENT FUND CONTRIBUTION	0.00	0.00	0.00	0.00
590-000-722.000	WORKMANS COMP	0.00	0.00	0.00	0.00
590-000-726.000	SUPPLIES	6,027.27	6,616.82	7,828.14	6,000.00
590-000-726.100	SUPPLIES - COMPUTER	0.00	0.00	0.00	0.00
590-000-751.000	GASOLINE & OIL	0.00	0.00	200.00	0.00
590-000-775.000	REPAIR & MAINTENANCE SUPPLIES	0.00	54.98	54.99	100.00
590-000-800.000	CONTRACTED SERVICES	0.00	0.00	1,500.00	1,500.00
590-000-800.100	CONTRACTED SERVICES-FVOP	317,759.89	288,114.68	298,655.00	316,234.00
590-000-800.200	CONTRACTED SERVICES - TAPS	0.00	0.00	0.00	0.00
590-000-801.000	PROFESSIONAL FEES	1,246.94	31,498.16	50,765.41	1,200.00
590-000-801.001	CONTRACTOR FEES/SRF PLAN	0.00	0.00	0.00	0.00
590-000-801.002	CONTRACTOR FEES / BOND	0.00	0.00	0.00	0.00
590-000-801.100	COMPUTER PROGRAM FEES	1,145.00	755.50	1,200.00	1,400.00
590-000-802.000	AUDIT FEES	7,977.70	8,200.43	8,200.43	8,500.00
590-000-804.000	BANK FEES	100.00	50.00	200.00	250.00
590-000-815.000	COMPUTER MAINTENANCE	0.00	0.00	200.00	250.00
590-000-815.100	COPIER MAINTENANCE	0.00	0.00	0.00	0.00
590-000-818.000	SOLID WASTE DISPOSAL	0.00	0.00	0.00	0.00
590-000-821.000	ENGINEERING FEES	42,450.88	247,813.38	280,017.50	869,600.00
590-000-826.000	LEGAL FEES	4,697.50	6,361.12	9,235.00	5,500.00
590-000-827.000	REGULATORY FEES	3,650.00	3,650.00	4,000.00	4,000.00
590-000-853.000	TELEPHONE	1,773.75	1,695.07	1,716.87	2,000.00
590-000-860.000	MILEAGE ALLOW/TRANSPORT	0.00	0.00	0.00	0.00
590-000-890.000	SEWER CONTINGENCY	0.00	0.00	0.00	0.00
590-000-900.000	PRINTING & PUBLISHING	1,051.64	532.20	1,100.00	1,100.00
590-000-910.100	INSURANCE & BONDS	3,428.77	9,719.42	15,812.50	16,000.00
590-000-910.200	INSURANCE - VEHICLE	2,848.96	2,755.40	3,200.00	3,200.00
590-000-921.100	UTILITIES - ELECTRICITY	70,606.28	50,233.31	73,000.00	75,000.00
590-000-921.200	UTILITIES - ELECT DPW BUILDING	3,760.47	3,681.64	3,600.00	3,600.00
590-000-922.100	UTILITIES - GAS	2,962.63	2,032.57	4,000.00	4,000.00
590-000-923.100	UTILITIES-WATER/SEWER	0.00	0.00	0.00	0.00
590-000-923.200	UTILITIES - WATER DPW BUILDING	833.54	703.42	750.00	900.00
590-000-930.000	REPAIRS & MAINTENANCE	11,731.18	12,693.64	12,878.51	9,000.00
590-000-931.000	EQUIPMENT MAINTENANCE	1,542.48	6,395.15	6,791.36	7,000.00
590-000-933.000	MAINTENANCE - VEHICLE	1,212.52	424.53	2,500.00	2,500.00
590-000-941.000	LEASE FEES	0.00	0.00	0.00	0.00
590-000-956.000	MISCELLANEOUS	36.14	1.00	100.00	100.00
590-000-956.001	BAD DEBTS	168.58	0.00	0.00	0.00
590-000-956.002	SEPTAGE PROCESSING & DISPOSAL	0.00	0.00	0.00	0.00
590-000-960.000	CONFERENCE/EDUCATION/TRAINING	0.00	0.00	1,000.00	0.00
590-000-961.000	PAYING AGENT FEES	1,000.00	0.00	500.00	500.00



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BUDGET REPORT FOR OSCODA TOWNSHIP

Fund: 590 SEWER

Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ACTIVITY THRU 12/31/21	2021 AMENDED BUDGET	2022 REQUESTED BUDGET
APPROPRIATIONS					
Dept 000					
590-000-963.000	BOND ISSUANCE COSTS	0.00	0.00	0.00	0.00
590-000-964.000	REFUNDS AND REBATES	0.00	0.00	1,000.00	0.00
590-000-968.000	BOND PRINCIPAL EXPENSE	199,076.00	(18,814.79)	290,000.00	0.00
590-000-969.000	AMORTIZATION EXP-BOND DISCOUNT	2,423.00	0.00	2,600.00	0.00
590-000-974.000	CAPITAL IMPROVEMENT/OUTLAY	(0.16)	26,356.49	2,858,899.29	6,362,400.00
590-000-980.000	EQUIPMENT	0.00	0.00	6,500.00	6,500.00
590-000-980.001	EQUIPMENT & VEHICLE	0.00	0.00	0.00	0.00
590-000-995.000	BOND INTEREST EXPENSE	23,743.35	20,388.95	32,800.00	250,000.00
590-000-995.300	SRF INTEREST 2015 IMP.	38,567.08	36,629.58	41,800.00	34,630.00
590-000-995.400	WWTL BOND INTEREST 2015 IMPRV	8,312.50	7,362.50	9,200.00	6,235.00
590-000-996.000	CAPITAL LEASE INTEREST EXPENSE	0.00	0.00	0.00	0.00
590-000-999.101	CONTRIBUTION TO GENERAL FUND	45,000.00	45,000.00	45,000.00	45,000.00
590-000-999.245	CONTRIB TO PUB IMPROVEMENT	0.00	0.00	0.00	0.00
590-000-999.999	ENDING RETAINED EARNINGS	64,000.00	0.00	0.00	0.00
Totals for dept 000 -		869,133.89	800,905.15	4,076,805.00	8,044,199.00
TOTAL APPROPRIATIONS		869,133.89	800,905.15	4,076,805.00	8,044,199.00
NET OF REVENUES/APPROPRIATIONS - FUND 590		220,881.19	169,491.67	1,728,135.00	(175,299.00)
BEGINNING FUND BALANCE		2,839,094.03	3,091,974.22	3,091,974.22	3,261,465.89
FUND BALANCE ADJUSTMENTS		31,999.00	0.00	0.00	0.00
ENDING FUND BALANCE		3,091,974.22	3,261,465.89	4,820,109.22	3,086,166.89

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BUDGET REPORT FOR OSCODA TOWNSHIP

Fund: 591 WATER

Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ACTIVITY THRU 12/31/21	2021 AMENDED BUDGET	2022 REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 000					
591-000-540.000	STATE GRANT - WELLHEAD PROTECTION	752,030.00	0.00	0.00	0.00
591-000-543.000	FEDERAL GRANT-USDA RD	1,000,000.00	0.00	1,500,000.00	0.00
591-000-627.000	CHARGES FOR OTHER SERVICES	364,672.87	447,866.30	520,000.00	518,000.00
591-000-642.000	CHARGES FOR WATER SERVICE	562,594.01	591,474.91	610,000.00	628,000.00
591-000-642.001	CHARGES FOR DEBT SERV-AUSABLE	0.00	0.00	0.00	0.00
591-000-642.002	CHARGES-WATER WAFB	0.00	0.00	0.00	0.00
591-000-642.100	CHARGES FOR WATER TAP	64,636.00	27,426.00	15,000.00	15,000.00
591-000-650.000	CHARGES FOR SERVICES - SALES	2,945.07	0.00	0.00	0.00
591-000-665.100	INTEREST EARNINGS	18,007.36	119.35	15,000.00	15,000.00
591-000-665.200	DELINQUENT BILL PENALTY	9,637.46	13,141.72	12,000.00	12,000.00
591-000-667.200	HYDRANT RENTAL	0.00	0.00	0.00	0.00
591-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00
591-000-674.200	CAPITAL CONTRIBUTION	0.00	0.00	0.00	0.00
591-000-676.000	REIMB-CARETAKER	0.00	0.00	0.00	0.00
591-000-687.000	BOND DISCOUNT-REV	0.00	0.00	0.00	0.00
591-000-688.000	MISCELLANEOUS REVENUES	305.65	151.05	0.00	1,485,000.00
591-000-688.001	REIMBURSEMENTS - OTHER	3,300.00	2,200.00	0.00	0.00
591-000-699.701	TRF IN FROM T&A	0.00	0.00	0.00	0.00
591-000-999.699	BEGINNING FUND BALANCE/RETAINED E	0.00	0.00	0.00	0.00
Totals for dept 000 -		2,778,128.42	1,082,379.33	2,672,000.00	2,673,000.00
TOTAL ESTIMATED REVENUES		2,778,128.42	1,082,379.33	2,672,000.00	2,673,000.00
APPROPRIATIONS					
Dept 000					
591-000-706.200	WAGES - CLERICAL	0.00	0.00	0.00	0.00
591-000-707.000	PART TIME	0.00	0.00	0.00	0.00
591-000-709.000	OVERTIME	0.00	0.00	0.00	0.00
591-000-715.000	SOCIAL SECURITY	0.00	0.00	0.00	0.00
591-000-716.000	HOSPITALIZATION INS	0.00	0.00	0.00	0.00
591-000-718.000	RETIREMENT FUND CONTRIBUTION	0.00	0.00	0.00	0.00
591-000-722.000	WORKMANS COMP	0.00	0.00	0.00	0.00
591-000-726.000	SUPPLIES	6,817.13	6,706.34	9,150.07	7,000.00
591-000-726.100	SUPPLIES - COMPUTER	0.00	0.00	0.00	0.00
591-000-741.000	TOOLS	0.00	0.00	0.00	0.00
591-000-751.000	GASOLINE & OIL	0.00	0.00	0.00	0.00
591-000-775.000	REPAIR & MAINTENANCE SUPPLIES	172.65	215.49	1,254.99	1,300.00
591-000-800.100	CONTRACTED SERVICES-FVOP	308,455.50	291,042.73	298,655.00	316,234.00
591-000-800.200	CONTRACTED SERVICES - TAPS	1,000.00	5,500.00	10,000.00	10,000.00
591-000-800.300	CONTRACTED SERVICES - OTHER	40,937.00	14,500.00	20,000.00	20,000.00
591-000-801.000	PROFESSIONAL FEES	1,524.10	5,797.95	5,797.95	2,000.00
591-000-801.002	FEES/WELLHEAD PROTECTION STATE GR	0.00	0.00	0.00	0.00
591-000-801.100	COMPUTER PROGRAM FEES	745.00	1,855.50	4,000.00	3,500.00
591-000-802.000	AUDIT FEES	7,526.84	7,736.99	8,000.00	8,000.00
591-000-804.000	BANK FEES	100.00	50.00	200.00	200.00
591-000-815.000	COMPUTER MAINTENANCE	0.00	0.00	0.00	0.00
591-000-815.100	COPIER MAINTENANCE	0.00	0.00	0.00	0.00
591-000-818.000	SOLID WASTE DISPOSAL	0.00	0.00	0.00	0.00
591-000-821.000	ENGINEERING FEES	(9,208.00)	11,407.12	250,000.00	0.00
591-000-821.100	ENGINEERING FEES-USDA/WATER MAIN	111,941.12	90,575.06	150,000.00	0.00
591-000-826.000	LEGAL FEES	32,803.19	12,207.19	29,978.21	30,000.00
591-000-827.000	REGULATORY FEES	3,365.46	(73.49)	4,000.00	4,000.00
591-000-853.000	TELEPHONE	372.02	576.00	597.79	400.00
591-000-860.000	MILEAGE ALLOW/TRANSPORT	0.00	0.00	0.00	0.00
591-000-890.000	REGULAR WATER CONTINGENCY	0.00	0.00	0.00	0.00
591-000-900.000	PRINTING & PUBLISHING	1,647.64	532.20	1,483.00	1,500.00
591-000-910.100	INSURANCE & BONDS	2,118.82	7,955.49	8,906.25	9,000.00
591-000-910.200	INSURANCE - VEHICLE	2,333.56	2,256.93	2,500.00	2,800.00
591-000-921.000	UTILITIES - ELECTRIC	3,344.61	2,422.16	3,500.00	3,500.00
591-000-924.100	UTILITIES-HSRUA WATER	488,171.00	359,910.00	495,000.00	500,000.00
591-000-930.000	REPAIRS & MAINTENANCE	2,667.57	0.00	5,979.52	6,000.00
591-000-931.000	EQUIPMENT MAINTENANCE	4,839.04	5,203.59	9,291.36	9,000.00
591-000-933.000	MAINTENANCE - VEHICLE	0.00	(40.61)	0.00	0.00
591-000-956.000	MISCELLANEOUS	31.49	75.00	1,046.42	1,200.00
591-000-956.001	BAD DEBT	92.89	0.00	0.00	0.00
591-000-957.000	AWARDS & SETTLEMENTS	0.00	0.00	0.00	0.00
591-000-961.000	PAYING AGENT FEES	0.00	0.00	0.00	0.00
591-000-964.000	REFUNDS AND REBATES	3,300.00	2,200.00	2,200.00	2,200.00
591-000-968.000	BOND PRINCIPAL EXPENSE	156,915.00	0.00	206,500.00	0.00
591-000-969.000	AMORTIZATION EXP-BOND DISCOUNT	0.00	0.00	0.00	0.00
591-000-971.000	LAND REVERT TO ST CNTY REIMBUR	0.00	0.00	0.00	0.00
591-000-974.000	CAPITAL IMPROVEMENT/OUTLAY	52,729.75	745,701.08	1,636,214.44	1,750,000.00
591-000-980.000	EQUIPMENT	0.00	1,454.15	3,000.00	25,000.00
591-000-980.001	VEHICLE	0.00	0.00	0.00	0.00
591-000-980.100	WATER METERS - CAPITALIZE	429,031.84	329,761.92	425,000.00	405,000.00

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BUDGET REPORT FOR OSCODA TOWNSHIP

Fund: 591 WATER

Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ACTIVITY THRU 12/31/21	2021 AMENDED BUDGET	2022 REQUESTED BUDGET
APPROPRIATIONS					
Dept 000					
591-000-980.200	CAPITALIZED EXPENSE	0.00	0.00	0.00	0.00
591-000-991.000	HSRUA - BOND PRINCIPAL	0.00	0.00	0.00	0.00
591-000-995.000	BOND INTEREST EXPENSE	0.00	0.00	0.00	27,844.00
591-000-995.102	BOND INT. 98 REF ISSUE	0.00	0.00	0.00	0.00
591-000-995.200	HSRUA - BOND INTEREST	0.00	0.00	0.00	0.00
591-000-999.000	CONTRIB TO OTHER UNITS	0.00	0.00	0.00	0.00
591-000-999.101	CONTRIBUTION TO GENERAL FUND	45,000.00	45,000.00	45,000.00	45,000.00
591-000-999.245	CONTRIB TO PUB IMPROVEMENT	0.00	0.00	0.00	0.00
591-000-999.999	ENDING FUND BALANCE	4,936.00	0.00	0.00	0.00
Totals for dept 000 -		1,703,711.22	1,950,528.79	3,637,255.00	3,190,678.00
TOTAL APPROPRIATIONS		1,703,711.22	1,950,528.79	3,637,255.00	3,190,678.00
NET OF REVENUES/APPROPRIATIONS - FUND 591		1,074,417.20	(868,149.46)	(965,255.00)	(517,678.00)
BEGINNING FUND BALANCE		9,964,441.44	11,041,328.56	11,041,328.56	10,173,179.10
FUND BALANCE ADJUSTMENTS		2,469.92	0.00	0.00	0.00
ENDING FUND BALANCE		11,041,328.56	10,173,179.10	10,076,073.56	9,655,501.10

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BUDGET REPORT FOR OSCODA TOWNSHIP  
 Fund: 703 TAXES

Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ACTIVITY THRU 12/31/21	2021 AMENDED BUDGET	2022 REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 000					
703-000-447.000	ADMIN FEE-TAX COLLECTION	0.00	0.00	0.00	0.00
Totals for dept 000 -		0.00	0.00	0.00	0.00
TOTAL ESTIMATED REVENUES		0.00	0.00	0.00	0.00
APPROPRIATIONS					
Dept 000					
703-000-804.000	BANK FEES	0.00	0.00	0.00	0.00
Totals for dept 000 -		0.00	0.00	0.00	0.00
TOTAL APPROPRIATIONS		0.00	0.00	0.00	0.00
NET OF REVENUES/APPROPRIATIONS - FUND 703		0.00	0.00	0.00	0.00
BEGINNING FUND BALANCE		1,231.23	1,231.23	1,231.23	1,231.23
ENDING FUND BALANCE		1,231.23	1,231.23	1,231.23	1,231.23

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BUDGET REPORT FOR OSCODA TOWNSHIP  
 Fund: 722 TRAILER TAX FUND  
 Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ACTIVITY THRU 12/31/21	2021 AMENDED BUDGET	2022 REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 000					
722-000-665.100	INTEREST EARNINGS	0.00	0.80	0.00	0.00
Totals for dept 000 -		0.00	0.80	0.00	0.00
TOTAL ESTIMATED REVENUES		0.00	0.80	0.00	0.00
NET OF REVENUES/APPROPRIATIONS - FUND 722		0.00	0.80	0.00	0.00
BEGINNING FUND BALANCE		0.00	0.00	0.00	0.80
ENDING FUND BALANCE		0.00	0.80	0.00	0.80

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BUDGET REPORT FOR OSCODA TOWNSHIP

Fund: 999

Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ACTIVITY THRU 12/31/21	2021 AMENDED BUDGET	2022 REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 101 - TOWNSHIP BOARD					
999-101-672.200	SPEC ASSESMT REV-VELWC	0.00	0.00	0.00	0.00
999-101-672.300	SPECIAL ASSMT REV-DWIGHT ST	0.00	0.00	0.00	0.00
999-101-672.400	SPECIAL ASSMT REV-HUNTINGTON	0.00	0.00	0.00	0.00
999-101-672.500	SA REV LK, BEECH	0.00	0.00	0.00	0.00
999-101-672.600	SA REV HAMILTON	0.00	0.00	0.00	0.00
Totals for dept 101 - TOWNSHIP BOARD		0.00	0.00	0.00	0.00
TOTAL ESTIMATED REVENUES		0.00	0.00	0.00	0.00
APPROPRIATIONS					
Dept 101 - TOWNSHIP BOARD					
999-101-722.703	WAGES PLANNING COMMISSION	0.00	0.00	0.00	0.00
999-101-751.974	CAPITAL OUTLAY RECREATIONAL	0.00	0.00	0.00	0.00
999-101-753.706	WAGES-RECREATION AND CULTURAL	0.00	0.00	0.00	0.00
999-101-754.706	WAGES-RECREATINAL & CULTURAL	0.00	0.00	0.00	0.00
999-101-754.974	CAPITAL OUTLAY-RECREATIONAL	0.00	0.00	0.00	0.00
999-101-968.000	DEPRECIATION-GENERAL GOVT	0.00	0.00	0.00	0.00
Totals for dept 101 - TOWNSHIP BOARD		0.00	0.00	0.00	0.00
Dept 207 - POLICE					
999-207-703.100	WAGES-POLICE CHIEF	0.00	0.00	0.00	0.00
999-207-703.101	WAGES-POLICE DETECTIVE	0.00	0.00	0.00	0.00
999-207-703.201	WAGES-SGT	0.00	0.00	0.00	0.00
999-207-703.301	WAGES-PATROLMAN	0.00	0.00	0.00	0.00
999-207-703.302	WAGES-SGT 2ND SHIFT	0.00	0.00	0.00	0.00
999-207-706.300	WAGES-POLICE CLERICAL	0.00	0.00	0.00	0.00
Totals for dept 207 - POLICE		0.00	0.00	0.00	0.00
Dept 245					
999-245-980.980	CAPITAL OUTLAY-COMM & ECON DEV	0.00	0.00	0.00	0.00
Totals for dept 245 -		0.00	0.00	0.00	0.00
Dept 271 - PROPERTY O & M AUNE					
999-271-706.000	WAGES-LIBRARY	0.00	0.00	0.00	0.00
Totals for dept 271 - PROPERTY O & M AUNE		0.00	0.00	0.00	0.00
Dept 336 - FIRE DEPARTMENT					
999-336-968.000	DEPRECIATION-PUBLIC SAFETY	0.00	0.00	0.00	0.00
Totals for dept 336 - FIRE DEPARTMENT		0.00	0.00	0.00	0.00
Dept 441					
999-441-968.000	DEPRECIATION-PUBLIC WORKS	0.00	0.00	0.00	0.00
Totals for dept 441 -		0.00	0.00	0.00	0.00
Dept 728					
999-728-968.000	DEPR-COMMUNITY & ECON DEV	0.00	0.00	0.00	0.00
Totals for dept 728 -		0.00	0.00	0.00	0.00
Dept 790					
999-790-968.000	DEPRECIATION-REC & CULTURAL	0.00	0.00	0.00	0.00
Totals for dept 790 -		0.00	0.00	0.00	0.00
Dept 991					
999-991-000.000	LAND CONTRACT PRINCIPAL PYMT	0.00	0.00	0.00	0.00
Totals for dept 991 -		0.00	0.00	0.00	0.00
Dept 992					
999-992-000.000	CAPITAL LEASE PRINCIPAL PYMT	0.00	0.00	0.00	0.00
Totals for dept 992 -		0.00	0.00	0.00	0.00
Dept 993					
999-993-000.000	SPECIAL ASSESSMENT BOND PAY	0.00	0.00	0.00	0.00
Totals for dept 993 -		0.00	0.00	0.00	0.00
Dept 995					
999-995-000.000	DEBT INTEREST PAYMENTS	0.00	0.00	0.00	0.00
Totals for dept 995 -		0.00	0.00	0.00	0.00
TOTAL APPROPRIATIONS		0.00	0.00	0.00	0.00
NET OF REVENUES/APPROPRIATIONS - FUND 999		0.00	0.00	0.00	0.00
BEGINNING FUND BALANCE		8,264,423.99	9,745,337.74	9,745,337.74	9,745,337.74
FUND BALANCE ADJUSTMENTS		1,480,913.75	0.00	0.00	0.00

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BUDGET REPORT FOR OSCODA TOWNSHIP

Fund: 999

Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ACTIVITY THRU 12/31/21	2021 AMENDED BUDGET	2022 REQUESTED BUDGET
	ENDING FUND BALANCE	9,745,337.74	9,745,337.74	9,745,337.74	9,745,337.74
	ESTIMATED REVENUES - ALL FUNDS	10,542,541.27	8,352,860.66	15,014,967.00	18,136,010.00
	APPROPRIATIONS - ALL FUNDS	9,268,525.19	8,552,153.67	14,901,924.34	19,129,450.66
	NET OF REVENUES/APPROPRIATIONS - ALL FUNDS	1,274,016.08	(199,293.01)	113,042.66	(993,440.66)
	BEGINNING FUND BALANCE - ALL FUNDS	28,343,583.19	31,132,989.79	31,132,989.79	30,933,696.78
	FUND BALANCE ADJUSTMENTS - ALL FUNDS	1,515,390.52	0.00	0.00	0.00
	ENDING FUND BALANCE - ALL FUNDS	31,132,989.79	30,933,696.78	31,246,032.45	29,940,256.12

**Fiscal Year 2022  
Oscoda & AuSable Townships  
Shared Costs**

<b>Population:</b>	Oscoda	6,997	77.4%
	AuSable	2,047	22.6%
	<b>Total</b>	<b>9,044</b>	<b>100.0%</b>
<b>Complaints:</b>	Oscoda	3,173	79.1%
	AuSable	837	20.9%
	<b>Total</b>	<b>4,010</b>	<b>100.0%</b>
<b>Taxable Value:</b>	Oscoda	\$313,461,873	75.7%
	AuSable	\$100,530,939	24.3%
	<b>Total</b>	<b>\$413,992,812</b>	<b>100.0%</b>

				2020 Amounts	Diff 2021 - 2020
<b>Police Department %Share (Based on Average)</b>	Oscoda	77.4%		79.6%	2.2%
	AuSable	22.6%		20.4%	-2.2%
<b>Police Department Budget</b>	\$1,729,247			\$ 1,466,602.00	\$ 262,645.00
Less Contribution for Code Enforcement	\$24,219				
Less STING	\$9,796				
Less Professional Services for Code Enforcement	\$20,000				
<b>Total Police Department Shared Cost</b>	<b>\$1,675,232</b>			<b>\$ 1,414,727.01</b>	<b>\$ 260,505.12</b>
<b>Police Dept Shared Cost Detail</b>	<b>Oscoda</b>	<b>77.4%</b>	<b>\$1,296,686.27</b>	\$ 1,126,651.72	\$ 170,034.54
	<b>AuSable</b>	<b>22.6%</b>	<b>\$378,545.87</b>	\$ 308,014.25	\$ 70,531.62
<b>Police Department Building Allocation / Admin. Overhead</b>			<b>\$18,927.95</b>		
<b>Code Enforcement Calucation</b>					
Officer Wage	\$21,970				
Officer Overtime	\$200				
Office Social Security	\$1,639				
Officer Workers' Comp	\$410				
<b>Total Code Enforcement Officer Cost</b>	<b>-\$24,219</b>			\$ (22,079.19)	\$ (2,139.68)
<b>Fire Department Budget</b>	<b>\$178,455</b>			\$ 162,650.00	\$ (15,805.00)
Less Projected Revenue Other	\$9,183				
Shared Cost	\$169,272			\$ 150,831.00	\$ 18,440.90
<b>Fire Dept Shared Cost Detail</b>	<b>Oscoda</b>	<b>75.7%</b>	<b>\$128,167.17</b>	\$ 113,817.41	\$ 14,349.76
	<b>AuSable</b>	<b>24.3%</b>	<b>\$41,105</b>	\$ 38,621.11	\$ 2,483.63
<b>Fire Equipment Budget</b>	<b>\$44,500</b>			\$ 625,000.00	\$ (580,500.00)
<b>Fire Equipment Cost Detail</b>	<b>Oscoda Cost</b>	<b>75.7%</b>	<b>\$33,694</b>	\$ 452,761.34	\$ (419,067.39)
	<b>AuSable Cost</b>	<b>24.3%</b>	<b>\$10,806</b>	\$ 147,238.66	\$ (136,432.61)
<b>Fire Department Building Allocation / Admin. Overhead</b>			<b>\$24,971</b>		
<b>Cemetery Budget</b>	<b>\$85,650</b>			\$ 69,630.00	\$ 16,020.00
<b>Cemetery Cost Detail</b>	<b>Oscoda Cost</b>	<b>75.7%</b>	<b>\$64,851.39</b>	\$ 52,542.95	\$ 12,308.44
	<b>AuSable Cost</b>	<b>24.3%</b>	<b>\$20,798.61</b>	\$ 17,725.47	\$ 3,073.14
<b>2022 Total Departmental Shared Costs</b>	<b>\$1,974,654</b>			<b>\$ 2,260,188.01</b>	<b>\$ (285,533.97)</b>
<b>2022 Total Shared Cost Detail</b>	<b>Oscoda Cost</b>	<b>\$1,523,398.78</b>		<b>\$ 1,745,773.43</b>	<b>\$ (222,374.65)</b>
	<b>AuSable Cost</b>	<b>\$451,255.26</b>		<b>\$ 489,414.58</b>	<b>\$ (38,159.32)</b>
<b>2022 Total Ausable Shared Cost Including Building Allocation / Admin. Overhead</b>				<b>\$495,154.21</b>	
<b>2022 AuSable Projected Monthly Payment</b>				<b>\$41,262.85</b>	



**FY 2022  
Shared Services  
Overhead Allocation  
Calculation Basis**

**DRAFT**

<b><u>FUND</u></b>	<b><u>Proposed FY 2022 Budget</u></b>	<b><u>Water/Sewer % of Total</u></b>	<b><u>Water/Sewer 4% Admn. Fee</u></b>	<b><u>Water/Sewer 5% Admn. Fee</u></b>	<b><u>Water/Sewer 6% Admn. Fee</u></b>
General	\$3,719,493				
GF101 to Police Op 207 + Police Staff 211	\$1,201,988				
Road Improvement	\$32,000				
Forest Reserve	\$10,000				
Fire Dept. Equipment	\$124,500				
Police Operating	\$1,466,357				
Police Staffing	\$262,890				
OOP CIP	\$140,000				
Property O&M	\$760,973				
Public Improv.	\$1,500				
LDFA	\$305,700				
Drug Law Enforcement	\$0				
Library	\$136,505				
Old Orchard Park	\$934,656				
Sewer**	\$8,044,199	42.05%	\$321,767.96	\$402,209.95	\$482,651.94
<u>Water**</u>	<u>\$3,190,678</u>	<u>16.68%</u>	<u>\$127,627.12</u>	<u>\$159,533.90</u>	<u>\$191,440.68</u>
<b>FUND TOTAL</b>	<b>\$19,129,451</b>	<b>58.73%</b>	<b>\$449,395.08</b>	<b>\$561,743.85</b>	<b>\$674,092.62</b>

Proposed Total Utility Transfer to GF FY22 \$90,000 0.470% Less Than 1% Proposed Annual Admin Overhead from

\*\*Includes Capital Improvements; proposing \$45,000 each from Sewer and Water (\$90k = 0.750% All Funds)

**Direct Adminisration**

	<b><u>% of ALL FUNDS</u></b>	<b><u>% of General Fund</u></b>	<b><u>% of Sewer/Water</u></b>
Township Board	\$24,220		
Supervisor	\$21,895		
Superintendent	\$174,525		
Clerk	\$180,596		
<u>Treasurer</u>	<u>\$188,326</u>		
Admin. Total	\$589,562	3.08%	15.85%
			5.25%

**Preliminary Calculations****Cost Result**

Police Dept. Admin. Overhead Cost	3.08%	\$1,675,232	\$51,630	\$11,667
<u>Police Dept. Building Allocation</u>	<u>17.04%</u>	<u>\$188,600</u>	<u>\$32,135</u>	<u>\$7,261</u>
Total PD Administrative Overhead			\$83,765	<b>\$18,928</b>

	BLDG. Sq. Ft	PD Sq. Feet	
Building % Calculation	13,358	2,276	17.04%

Fire Dept. Admin. Overhead Cost	3.08%	\$169,272	\$5,217	\$1,267
<u>Fire Dept. Building Allocation</u>	<u>46.19%</u>	<u>\$188,600</u>	<u>\$87,113</u>	<u>\$21,154</u>
Total FD Administrative Overhead			\$92,330	<b>\$22,421</b>

	BLDG. Sq. Ft	FD Sq. Feet	
Building % Calculation	13,358	6,170	46.19%

Oscoda Township Permanent Non-Police Employees														
Proposed Classification & Compensation Plan 2021														
2% COLA Increase														
Grade	Starting Wage	Position	Starting Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Maximum
1	\$12.88	Clerical Assistant	\$12.88	\$13.28	\$13.65	\$14.05	\$14.45	\$14.84	\$15.25				\$15.60	\$16.76
1	1.1	10%	\$14.17	\$14.61	\$15.02	\$15.46	\$15.90	\$16.32	\$16.78				\$17.16	\$18.44
2	\$13.55	Clerk/Typist Library Assistants	\$13.55	\$13.92	\$14.37	\$14.76	\$15.14	\$15.56	\$15.95				\$16.37	\$17.57
2	1.1	10%	\$14.91	\$15.31	\$15.81	\$16.24	\$16.65	\$17.12	\$17.55				\$18.01	\$19.33
3 (PT)	\$14.19	Utility Billing Clerk (PT) Building & Grounds Maintenance 1 (PT) Administrative Secretary (PT)	\$14.19	\$14.62	\$15.05	\$15.47	\$15.91	\$16.33	\$16.76				\$17.19	\$18.47
3	1.1	10%	\$15.61	\$16.08	\$16.56	\$17.02	\$17.50	\$17.96	\$18.44				\$18.91	\$20.32
3 (FT)	\$13.92	Utility Billing Clerk (FT) Building & Grounds Maintenance 1 (FT) Administrative Secretary (FT)	\$13.92	\$14.35	\$14.76	\$15.19	\$15.60	\$16.02	\$16.44				\$16.86	\$18.09
	1.1	10%	\$15.31	\$15.79	\$16.24	\$16.71	\$17.16	\$17.62	\$18.08				\$18.55	\$19.90
4	\$14.64	Deputy Clerk Deputy Treasurer Assistant to the Superintendent	\$14.64	\$15.08	\$15.51	\$15.94	\$16.40	\$16.82	\$17.27				\$17.71	\$19.00
	1.1	10%	\$16.10	\$16.59	\$17.06	\$17.53	\$18.04	\$18.50	\$19.00				\$19.48	\$20.90
5	\$15.36	Office Coordinator Building & Grounds Maintenance 2 Recreation Programmer Code Enforcement	\$15.36	\$15.81	\$16.29	\$16.75	\$17.20	\$17.67	\$18.12				\$18.56	\$19.95
	1.1	10%	\$16.90	\$17.39	\$17.92	\$18.43	\$18.92	\$19.44	\$19.93				\$20.42	\$21.95
5^	\$43,860.00	Zoning Administrator	\$43,860.00	\$45,167.48	\$46,534.39	\$47,841.87	\$49,119.63	\$50,456.83	\$51,734.59				\$53,012.36	\$56,994.23
	1.1	10%	\$48,246.00	\$49,684.23	\$51,187.83	\$52,626.06	\$54,031.59	\$55,502.51	\$55,502.51				\$58,313.60	\$62,693.65
6	\$15.75	Library Director DDA Director	\$15.75	\$16.23	\$16.69	\$17.17	\$17.65	\$18.06	\$18.58				\$19.06	\$19.76
	1.1	10%	\$17.33	\$17.85	\$18.36	\$18.89	\$19.42	\$19.87	\$20.44				\$20.97	\$21.74
7	\$36,835.52	Old Orchard Park Manager	\$36,835.52	\$37,940.80	\$40,087.75	\$41,256.68	\$42,362.03	\$43,467.27	\$44,771.30				\$45,878.21	\$47,856.60
	1.1	10%	\$40,519.07	\$41,734.88	\$44,096.53	\$45,382.35	\$46,598.23	\$47,814.00	\$49,248.43				\$50,466.03	\$52,642.26
8	\$20.81	Building & Grounds Foreman	\$20.81	\$21.43	\$22.06	\$22.68	\$23.31	\$23.91	\$24.56				\$25.17	\$27.04
	1.1	10%	\$22.89	\$23.57	\$24.27	\$24.95	\$25.64	\$26.30	\$27.02				\$27.69	\$29.74
	\$43,295.56	Community Development Coordinator	\$43,295.56	\$44,574.85	\$45,883.83	\$47,169.85	\$48,478.87	\$49,741.94	\$51,096.85				\$52,359.93	\$56,240.98
	1.1	10%	\$47,625.12	\$49,032.34	\$50,472.21	\$51,886.84	\$53,326.76	\$54,716.13	\$56,206.54				\$57,595.92	\$61,865.08
9	\$45,446.38	Economic Development Coordinator	\$45,446.38	\$46,810.74	\$48,175.06	\$49,539.38	\$50,903.72	\$52,268.06	\$53,632.44				\$54,324.46	\$59,041.90
	1.1	10%	\$49,991.02	\$51,491.81	\$52,992.57	\$54,493.32	\$55,994.09	\$57,494.87	\$58,995.68				\$59,756.91	\$64,946.09
10	\$54,535.68	Economic Development Exec. Director Chief of Police	\$54,535.68	\$56,172.89	\$57,810.09	\$59,447.29	\$61,084.52	\$62,721.71	\$64,358.95				\$65,996.21	\$70,852.04
	1.1	10%	\$59,989.25	\$61,790.18	\$63,591.10	\$65,392.02	\$67,192.97	\$68,993.88	\$70,794.85				\$72,595.83	\$77,937.24
11	\$65,441.76	Superintendent	\$65,441.76	\$67,405.38	\$69,369.00	\$71,332.63	\$73,296.26	\$75,259.85	\$77,223.47				\$79,187.03	\$85,021.43
	1.1	10%	\$71,985.94	\$74,145.92	\$76,305.90	\$78,465.89	\$80,625.89	\$82,785.84	\$84,945.82				\$87,105.73	\$93,523.57
N/A	\$9,577.09	Fire Chief	\$9,577.09	\$9,860.24	\$10,147.58	\$10,434.97	\$10,722.38	\$11,009.71	\$11,297.08				\$11,554.47	\$12,446.59
	1.1	10%	\$10,534.80	\$10,846.26	\$11,162.34	\$11,478.47	\$11,794.62	\$12,110.68	\$12,426.79				\$12,709.92	\$13,691.25
3^	\$14.68		\$14.68	\$15.11	\$15.57	\$16.00	\$16.46	\$16.89	\$17.33				\$17.79	\$19.10

Oscoda Township Police					
Proposed Classification & Compensation Plan 2021					
2% COLA Increase					
Grade	Position	Starting	Step 1	Step 2	Step 3
1	Police Officer	\$20.04	\$20.48	\$21.70	\$23.44
1	10%	\$22.04	\$22.53	\$23.87	\$25.78
2	Police Sergeant	\$24.76			
2	10%	\$27.24			
Beginning January 1, 2019, Employees shall receive a monthly stipend of One Hundred Dollars (\$100.00) for maintaining an active MCOLES certification number. Payment of this stipend shall be made in one lump sum (\$1200.00) in a separate check during the second full payroll in November of each year.					

Budget Year	2021
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COLA	Permanent Non-Police Employees	2%
COLA	Police	2%
COLA	Seasonal Employees	2%

Oscoda Township Seasonal Employees					
Proposed Classification & Compensation Plan 2021					
2% COLA Increase					
Grade	Position	Starting	Step 1	Step 2	Step 3
1	Seasonal Employee	\$9.83	\$10.03	\$10.23	\$10.43
2	Park Officers	\$9.83	\$10.03	\$10.23	\$10.43
	15%	\$11.30			
3	Treasurer Assistant	\$10.61	\$10.82	\$11.04	\$11.26
	15%	\$12.20	\$12.44	\$12.70	\$12.95
4	Shift Leader	\$10.88	\$11.09	\$11.32	\$11.54
5	Store Supervisor	\$10.88	\$11.09	\$11.32	\$11.54
	15%	\$12.51	\$12.75	\$13.02	\$13.27

## INDIVIDUAL WAGE SCALE

Employee Name	Hourly Rate		Estimate 2%	Job Class Description	Employment Type	Hire Date	
CAMPBELL, ALAN B	17.46		17.8092	Maintenance I	Full-Time	6/28/2021	FULL TIME
HAMLIN, WILLIAM E	27.69		28.2438	Foreman	Full-Time	4/15/1972	40 hours per week
JUSTICE, TIMOTHY M	17.05		17.391	Maintenance II	Full-Time	3/23/2021	40 HOURS PER WEEK
KAHILA, KENNETH J	20.42		20.8284	Maintenance II	Full-Time	3/1/2004	40 HOURS PER WEEK
MOORE, GENEVIEVE S	14.91		15.2082	LIBRARY ASSISTANT	Part-Time, 15.75 hrs/week	11/11/2020	PART TIME, 15.75 HOURS PER WEEK
NENTWIG, ROSE MARY	17.55		17.901	LIBRARY ASSISTANT	Part-Time, 18 hrs/week	8/16/2012	PART TIME 18 HRS WEEK/4.5 HRS D
DELBRIDGE, RONALD S	16.9		17.238	Code Compliance Officer	Part-Time, 25 hrs/week	10/5/2021	25 HRS PER WEEK
GODFREY, BRENDA J	19.57		19.9614	Maintenance I	Part-Time, 29 hrs/week	12/1/1999	Part Time 29 hours per week
HELMICK, VICKI J	16.1		16.422	Deputy Treasurer	Full-Time	8/23/2021	40 HOURS PER WEEK
KIMSEL, SHELLY R	19		19.38	Deputy Clerk	Full-Time	12/5/2016	40 hours per week
LYONS, TARA L	19.06		19.4412	Administrative Secretary	Full-Time	10/28/2012	Full Time, 40 hours per week
SCOTT, GARY A	19.06		19.4412	Maintenance I	Full-Time	5/11/2009	Full Time, 40 hours per week
MORGAN, MELINDA	17.06		17.4012	Assistant to the Superintendent	Full-Time	11/29/2021	Full Time, 40 hours per week
CLINK, ROBERT J	22.04		22.4808	Police Officer	Full-Time	9/29/2021	POLICE OFFICER
ALEXANDER, GREGORY G	25.78			Police Officer	Full-Time	6/10/2013	40 hours per week
GALLAHAR, DANNY J	25.78			Police Officer	Full-Time	8/29/2012	40 hours per week
HART, KEVIN J	25.78			Police Officer	Full-Time	4/1/2013	40 hours per week
HEATH, VON P	25.78			Police Officer	Full-Time	1/6/2020	POLICE OFFICER
PALMER, SHEILA A	25.78			Police Officer	Full-Time	1/26/2019	
SIMMONS, TRAVIS W	25.78			Police Officer	Full-Time	1/20/2016	40 hours per week
SOBOLESKI, GERALD S	25.78			Police Officer	Full-Time	4/15/2014	40 hours per week
HALL, CURTIS D	27.24			Sergeant	Full-Time	10/4/2001	40 hours per week
MCNICHOL, ERIK H	27.24			Sergeant	Full-Time	6/21/1997	40 hours per week
WALKER, GINA M	18.55		18.921	Administrative Secretary	Full-Time	5/13/2001	40 hours per week
APSITIS, ALBERT K	24.51	52941.6	54000.432	Parks & Recreation Director	Full-Time	4/17/2012	40 hours per week; salaried
DAVID, MARK A	33.6092	72595.872	74047.78944	Police Chief	Full-Time	8/11/2009	40 hours per week; salaried
SAVAGE, ROBIN G	17.85		18.207	Library Director	Full-Time	7/29/2020	FT 35 HRS PER WEEK; SALARIED
VALLETTE, NICOLE M	22.9167	49500.072	50490.07344	PLANNING & ZONING DIRECTOR	Full-Time	5/4/2021	SALARY, FULL TIME
KLINE, TAMARA R	39.3519	85000.104	86700.10608	Superintendent	Full-Time	9/2/2014	40 hours per week
CUMMINGS, TIMOTHY L	2.1012	4538.66	4629.4332	Trustee	Elected	3/2/2016	Trustee
MCGUIRE, JAIMIE L	22.927	49522.38	50512.8276	Treasurer	Full-Time	5/27/1997	40 hours per week; salaried
PALMER, WILLIAM D	2.1012	4538.66	4629.4332	Trustee	Elected	11/13/2015	Trustee
RICHARDS, ANN M	7.3877	15957.43	16276.5786	Township Supervisor	Elected	11/20/2020	
SPENCER, JEREMY	168.0985	4538.66	4629.4332	Trustee	Elected	11/20/2020	TRUSTEE
SUTTON, JOSHUA R	22.927	49522.38	50512.8276	Clerk	Full-Time	11/20/2020	FULL TIME 40 HOURS PER WEEK
WUSTERBARTH, STEVEN J	2.1012	4538.66	4629.4332	Trustee	Elected	11/20/2020	TRUSTEE

Fund/Department									
GENERAL FUND 101	2021	2022	2023	2024	2025	2026	2027	Total	Source/Comment
Tire Machine and Balancer		\$20,000						\$20,000	101-265-980.000, 207-000-980.000, 211-000-980.000, 590-000-980.000, 591-000-980.000
Township Website / Cmmctns Plan	\$7,500	\$7,725	\$7,957	\$8,195	\$8,441			\$39,818	101-299-801.000 Prof Fees - Website / Social Media Maintnc'
2020 Master Plan Project Update			\$18,000					\$18,000	101-722-801.000 Professional Fees
Expand Form-Based Code to B-2 & More	\$20,000	\$15,000						\$35,000	101-722-801.000 Professional Fees
Parking Study (PLACELeap)	\$10,000							\$10,000	101-250-801.000
Archway Project (PLACELeap)	\$30,000	\$50,000						\$80,000	101-250-801.000
Downtown Property Database	\$5,000							\$5,000	101-250-802.000
Downtown Grant Program (PLACELeap)	\$20,000	\$30,000	\$30,000					\$80,000	101-250-956.000
TOTAL COST	\$92,500	\$122,725	\$55,957	\$8,195	\$8,441	\$0	\$0	\$287,818	GF 101 Started 2021 w-a Fund Balance of \$2,531,324
ROAD IMPROVEMENT FUND 203	2021	2022	2023	2024	2025	2026	2027	Total	Source/Comment
Sidewalk Replacement	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000			\$25,000	Fund 203-000-969.000 Street & Road Maintenance
Road & Street Improvement	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000			\$135,000	Fund 203-000-969.000 Street & Road Maintenance
TOTAL COST	\$32,000	\$32,000	\$32,000	\$32,000	\$32,000	\$0	\$0	\$160,000	Fund 203 Started 2021 w-a Fund Balance of \$77,543
FOREST RESERVE FUND 204	2021	2022	2023	2024	2025	2026	2027	Total	Source/Comment
Road & Street Improvement	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000			\$50,000	Imprv Cnty Roads 204-000-969.000
TOTAL COST	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$0	\$0	\$50,000	Fund 204 Started 2021 w-a Fund Balance of \$32,770
FD EQUIPMENT FUND 206	2021	2022	2023	2024	2025	2026	2027	Total	Source/Comment
Replace Dive Rescue Boat					\$125,000			\$125,000	Dedicated Millage 206-000-981.000
Replace Bunker Gear						\$60,000		\$60,000	Dedicated Millage
Replace Old Fire Hose		\$22,500						\$22,500	Dedicated Millage
Replace Engine #6			\$325,000					\$325,000	Millage Renewal; One Unit Combination with Rescue Truck
Replace Brush Pickups (2)	\$80,000							\$80,000	Millage Renewal- 206-000-981.000
Replace Pagers								\$0	Millage Renewal
Replace Small Boat		\$22,000						\$22,000	Millage Renewal
Replace Dive Equipment				\$50,000				\$50,000	Dedicated Millage
Replace Washing Machine				\$5,000				\$5,000	Dedicated Millage
Replace Air Compressor							\$50,000	\$50,000	Dedicated Millage
Replace 1997 Rescue Truck			\$325,000					\$325,000	Dedicated Millage; One Unit Combination with Engine #6
TOTAL COST	\$80,000	\$44,500	\$650,000	\$55,000	\$125,000	\$60,000	\$50,000	\$1,064,500	FD Fund 206 Started 2021 w-a Fund Balance of \$313,079
POLICE FUND 207	2021	2022	2023	2024	2025	2026	2027	Total	Source/Comment
Annual Patrol Vehicles	\$72,000	\$84,000	\$44,000	\$88,000	\$46,000	\$90,000	\$48,000	\$472,000	
Retrofit Patrol Vehicles	\$17,000	\$20,000	\$11,000	\$22,000	\$12,000	\$24,000	\$13,000	\$119,000	2020 & Beyond Now More Expensive Retro
6 Mobile Data Terminals in Vehicles				\$14,000	\$7,500	\$15,000	\$8,000	\$44,500	MDT / Printer Upgrade OR Replacement
Mobile Radios in Patrol Vehicles		\$18,000	\$18,500					\$36,500	Replace Existing Patrol Vehicle Radios
WatchGuard - In Car Camera Replacement			\$7,000	\$14,000	\$7,500	\$15,000		\$43,500	
Tire Machine and Balancer		\$4,000						\$4,000	207-000-980.000 (To be split with 101-265-980.000, 207-000-980.000, 211-000-980.000)
	\$89,000	\$126,000	\$80,500	\$138,000	\$73,000	\$144,000	\$69,000	\$719,500	207-000-980.000 Equipment OR 207-000-981.000 Vehicle

									<b>Police Fund 207 Started 2021 w-a Fund Balance of \$250,818</b>
<b>OOP CAPITAL IMP FUND 218</b>	<b><u>2021</u></b>	<b><u>2022</u></b>	<b><u>2023</u></b>	<b><u>2024</u></b>	<b><u>2025</u></b>	<b><u>2026</u></b>	<b><u>2027</u></b>	<b><u>Total</u></b>	<b><u>Source/Comment</u></b>
2500 Plow Truck Replacement		\$42,000						\$42,000	Line 218-000-984.0000 Capital Improvement Expense
Engineered Drawings			\$8,500					\$8,500	Future Projects, IE: Store, Office, Entrance/Exit, BathHouse
Road Improvements						\$100,000		\$100,000	4.6 Miles of Paved Roads
4 x 4 Utility Vehicle				\$16,500				\$16,500	Fund 218 Started 2019 w-a Fund Balance of \$192,185
Compact Tractor w/Front Loader		\$32,000						\$32,000	OOP Transfer/CIP Cash
30 ft Yurt w/Decking & Furniture	\$35,000				\$37,500			\$72,500	OOP Transfer/CIP Cash
Electrical Updgrade & New Bath House			\$130,000					\$130,000	Ballpark Est. Would Need Reduce Fund 509 Transfer to GF
Garage Roof Replacement	\$8,000							\$8,000	OOP Transfer/CIP Cash
Park Office Generator	\$7,000							\$7,000	OOP Transfer/CIP Cash
John Deere Backhoe 310 SL						\$150,000		\$150,000	Replacement of Old Backhoe
Bath House Furnace & Water Heaters	\$5,000							\$5,000	OOP Transfer/CIP Cash
<b>TOTAL COST</b>	<b>\$55,000</b>	<b>\$74,000</b>	<b>\$138,500</b>	<b>\$16,500</b>	<b>\$37,500</b>	<b>\$250,000</b>	<b>\$0</b>	<b>\$571,500</b>	<b>OOP Fund 218 Started 2021 w-a Fund Balance of \$103,486</b>
<b>PROPERTY O &amp; M FUND 236</b>	<b><u>2021</u></b>	<b><u>2022</u></b>	<b><u>2023</u></b>	<b><u>2024</u></b>	<b><u>2025</u></b>	<b><u>2026</u></b>	<b><u>2027</u></b>	<b><u>Total</u></b>	<b><u>Source/Comment</u></b>
Industrial Development Fund	\$50,000							\$50,000	236-266-801.000
Property Services (CoStar, Crexi, CBOR)	\$6,000							\$6,000	236-266-900.000
Website Development	\$10,000							\$10,000	236-266-801.000
<b>TOTAL COST</b>	<b>\$66,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$66,000</b>	<b>Fund 236 Started 2021 w-a Fund Balance of \$2,683,189</b>
<b>PUBLIC IMPROVEMENT FUND 245</b>	<b><u>2021</u></b>	<b><u>2022</u></b>	<b><u>2023</u></b>	<b><u>2024</u></b>	<b><u>2025</u></b>	<b><u>2026</u></b>	<b><u>2027</u></b>	<b><u>Total</u></b>	<b><u>Source/Comment</u></b>
Partial Parks Cleaning Truck			\$24,000					\$24,000	Knapheide Truck Equip + Wohlfeil Ace Hardware + Zubek F150
<b>TOTAL COST</b>	<b>\$0</b>	<b>\$0</b>	<b>\$24,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$24,000</b>	<b>Fund 245 Started 2021 w-a Fund Balance of \$120,295</b>
<b>OWAA LDFA FUND 251</b>	<b><u>2021</u></b>	<b><u>2022</u></b>	<b><u>2023</u></b>	<b><u>2024</u></b>	<b><u>2025</u></b>	<b><u>2026</u></b>	<b><u>2027</u></b>	<b><u>Total</u></b>	<b><u>Source/Comment</u></b>
Road Reconstruction Paid to ICRC	\$0	\$0	\$0	\$0	\$0			\$0	Fund 251-000-984.000 LDFA Projects
<b>TOTAL COST</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>Fund 251 Started 2021 w-a Fund Balance of \$349,840</b>
<b>LIBRARY FUND 271</b>	<b><u>2021</u></b>	<b><u>2022</u></b>	<b><u>2023</u></b>	<b><u>2024</u></b>	<b><u>2025</u></b>	<b><u>2026</u></b>	<b><u>2027</u></b>	<b><u>Total</u></b>	<b><u>Source/Comment</u></b>
Asphalt Parking Lot			\$75,000					\$75,000	Fund 271-000-930.000 Repairs & Maintenance
<b>TOTAL COST</b>	<b>\$0</b>	<b>\$0</b>	<b>\$75,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$75,000</b>	<b>Fund 271 Started 2021 w-a Fund Balance of \$104,785</b>

<b>SEWER FUND 590</b>	<b><u>2021</u></b>	<b><u>2022</u></b>	<b><u>2023</u></b>	<b><u>2024</u></b>	<b><u>2025</u></b>	<b><u>2026</u></b>	<b><u>2027</u></b>	<b><u>Total</u></b>	<b><u>Source/Comment</u></b>
Lift Station/Sewer Project Bond		\$6,760,000		\$5,465,000				\$12,225,000	T. Traciak / Spicer Med. LOS
Manhole Rehab - Cash Funded	\$75,500	\$68,000	\$81,000	\$69,000				\$293,500	T. Traciak / Spicer Med. LOS
Misc. Sewer Improvements	\$50,000	\$50,000	\$50,000	\$50,000				\$200,000	T. Traciak / Spicer Med. LOS
Sewer Use Ordinance Update								\$0	Completed 2019 Rowe Eng.
New Vactor Truck (1/2 Sewer)		\$250,000						\$250,000	1/2 cost - split between water & sewer
New PickUp or Van (1/2 Sewer)					\$15,000			\$15,000	DPW staff
Oscoda Beach Park Upgrades		\$100,000						\$100,000	590-000-821.000
DeWatering Equipment (1/2 Sewer)	\$25,000							\$25,000	590-000-974.000
Equipment Trailer (1/2 Sewer)	\$4,000							\$4,000	590-000-974.000
<b>TOTAL COST</b>	<b>\$154,500</b>	<b>\$7,228,000</b>	<b>\$131,000</b>	<b>\$5,584,000</b>	<b>\$15,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,112,500</b>	<b>Sewer Fund 590 Started 2021 w-a Fund Balance of \$538,842</b>
<b>WATER FUND 591</b>	<b><u>2021</u></b>	<b><u>2022</u></b>	<b><u>2023</u></b>	<b><u>2024</u></b>	<b><u>2025</u></b>	<b><u>2026</u></b>	<b><u>2027</u></b>	<b><u>Total</u></b>	<b><u>Source/Comment</u></b>
Leak Detection Survey			\$35,000					\$35,000	Acoustic Leak Detection 3-5 years
Water Main Replacements		\$0	\$196,200					\$196,200	20-Year CIP / FTC&H Reliability Study
Water Main Extension	\$1,500,000	\$1,500,000						\$3,000,000	PFAS Areas Phase 2, THEN Phase A thru H (ROWE Eng.)
New Vactor Truck (1/2 Water)		\$250,000						\$250,000	1/2 cost - split between water & sewer
Hydrant Replacements	\$40,000	\$0	\$40,000	\$40,000	\$40,000			\$160,000	20-Year CIP
New PickUp or Van (1/2 Water)					\$15,000			\$15,000	DPW staff
Automated Meter Reading	\$425,000	\$405,000						\$830,000	591-000-980.100
Water Main River Rd East US-23 to Beach			\$200,000					\$200,000	WAMP
Water Main Wheeler Rd-River to Michigan				\$75,000				\$75,000	WAMP
Intrcnct Water Main Hughes St and Weir Rd					\$66,360			\$66,360	WAMP
DeWatering Equipment (1/2 Water)	\$25,000							\$25,000	591-000-974.000
Oscoda Beach Park Upgrades		\$0						\$0	591-000-821.000
Equipment Trailer (1/2 Water)	\$4,000							\$4,000	591-000-974.000
<b>TOTAL COST</b>	<b>\$1,994,000</b>	<b>\$2,155,000</b>	<b>\$471,200</b>	<b>\$115,000</b>	<b>\$121,360</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,856,560</b>	<b>Water Fund 591 Started 2021 w-a Fund Balance of \$121,423</b>
<b>GRAND TOTAL COST ALL FUNDS 2021 through 2027</b>								<b>\$20,987,378</b>	



# 2021 Tax Rate Request (This form must be completed and submitted on or before September 30, 2021)

## MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes <b>Iosco</b>	2021 Taxable Value of ALL Properties in the Unit as of 5-24-2021 <b>313,451,457</b>
Local Government Unit Requesting Millage Levy <b>Oscoda Charter Township</b>	For LOCAL School Districts: 2021 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

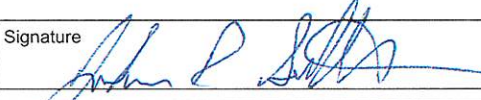
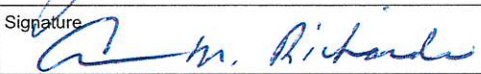
This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2021 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2020 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2021 Current Year "Headlee" Millage Reduction Fraction	(7) 2021 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Charter	Operate	1970	5.0000	4.6908	1.0000	4.6908	1.0000	4.6908		4.6908	Fixed
Voted	Senior	8-3-2021	0.0989	0.0989	1.0000	0.0989	1.0000	0.0989		0.0989	2025
Voted	Fire Dept	8-6-2019	0.9000	0.9000	1.0000	0.9000	1.0000	0.9000		0.9000	2025
Voted	Police Dept	8-7-2018	0.8000	0.8000	1.0000	0.8000	1.0000	0.8000		0.8000	2023
Voted	Police Dept	8-7-2021	0.70000	0.7000	1.0000	0.7000	1.0000	0.7000		0.7000	2023

Prepared by <b>Nancy Schwickert</b>	Telephone Number <b>(989) 739-3211</b>	Title of Preparer <b>Assessor</b>	Date
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**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

**Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2021 for instructions on completing this section.**

<input checked="" type="checkbox"/> Clerk	Signature 	Print Name <b>Joshua Sutton</b>	Date <b>7-27-2021</b>
<input type="checkbox"/> Secretary			
<input checked="" type="checkbox"/> Chairperson	Signature 	Print Name <b>Ann Richards</b>	Date <b>7/28/2021</b>
<input type="checkbox"/> President			

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**\*\* IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	





Charter Township of Oscoda  
110 South State Street  
Oscoda, Michigan 48750  
Office of Supervisor: (989)739-3211  
Office of Clerk: (989)739-4971  
Office of Treasurer: (989)739-7471  
Office of Superintendent: (989)739-8299  
Fax: (989)739-3344

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**November 18, 2021**

**2021 Audit RFP**

**Bid Tabulation**

<b>2021 Audit RFP</b>	
Gambridge & Co.	\$18,815.00
Maner Costerisan	N/A

# A PROPOSAL FOR FINANCIAL AUDIT SERVICES

*For the Year Ending December 31, 2021*

## Oscoda Charter Township

Submitted by



Joe Verlin, CPA, CGFM  
3940 Peninsular Drive SE – Suite 200  
Grand Rapids, MI 49546  
Ph | 616.328.6275  
JVerlin@Gabridgeco.com

November 5, 2021



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## Audit Scope

Gabridge & Company, PLC will audit and provide an opinion on the Charter Township of Oscoda's (the "Township") basic financial statements, including the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information.

The auditing procedures will be performed and the report will be prepared in accordance with Generally Accepted Auditing Standards, as promulgated by the American Institute of Certified Public Accountants (AICPA); the AICPA Audits of State and Local Government Units audit and accounting guide; the OMB Uniform Guidance; the Single Audit Act Amendments of 1996; and the Government Auditing Standards, published by the U.S. General Accounting Office.

Gabridge & Company, PLC guarantees access to the working papers for a minimum of seven years. All data, files & reports will be safeguarded by Gabridge & Company, PLC. The following reports will be submitted to the Township:

- Independent Certified Public Accountant report on the fair presentation of the basic financial statements in conformity with generally accepted accounting principles in the United States and standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.
- Independent Certified Public Accountant report on internal control over financial reporting in accordance with Government Auditing Standards and test its compliance of laws, regulations, contracts and grants.
- Independent Certified Public Accountant report on the Schedule of Expenditures of Federal Awards (if applicable) and a report on Compliance and Internal Control over Financial Reporting in accordance with auditing standards generally accepted in the United States of America, and standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States and as required by OMB Uniform Guidance, Audits of State and Local Governments (if applicable – Single Audit).
- Management letter, covering internal control and recommendations.

All final copies of the Township financial statement audit and related reports will be provided to the Township in accordance with your schedule. Included with the audit will be the Management Representation Letter, a report on all audit adjustments (and backup documents), fixed asset depreciation lapse schedules, and year end proposed adjusting journal entries (if applicable). Gabridge & Company will upload the audit report to the Michigan Department of Treasury and Federal Audit Clearinghouse (if applicable). Gabridge & Company will also prepare a draft of the F-65 statement and report upon Township request, at no additional charge. Lastly, a .pdf of the audit will be forwarded to the Township.



## Authorized Contact

**Joe Verlin, CPA, CGFM**

Principal in Charge - Audit Services  
3940 Peninsular Drive SE – Suite 200  
Grand Rapids, MI 49546  
Ph | 616.328.6275

We warrant that Joe Verlin is authorized to bind Gabridge & Company, PLC to the terms set forth in this proposal.





# Proposed Audit Fees

## Oscoda Charter Township

### Proposed Audit Fees

For the Period Ending December 31, 2021

PRELIMINARY		Planning Hours	Field Work Hours	Report Prep Hours	Total Hours	Hourly Rate	Fee
	Partner in charge	4	-	-	4	\$ 150	\$ 600
	Senior Staff	40	-	-	40	90	3,600
Total		44	-	-	44		\$ 4,200
FINAL		Planning Hours	Field Work Hours	Report Prep Hours	Total Hours	Hourly Rate	Fee
	Partner in charge	-	8	16	24	\$ 150	\$ 3,600
	Audit Manager	-	40	16	56	120	6,720
	Senior Staff	-	40	60	100	90	9,000
Total		-	88	92	180		\$ 19,320
DISCOUNT (20%)							\$ (4,705)
TOTALS		44	88	92	224		\$ 18,815

Year Ending December 31, 2021 \$ 18,815 - Not to exceed

\*Year Ending December 31, 2022 \$ 19,400 - Not to exceed

\*Year Ending December 31, 2023 \$ 20,000 - Not to exceed

\*Optional extension

\*\* Notes regarding the proposed fees are as follows:

- Fee includes a 20% discount as the Township has a December 31 fiscal year end which coincides with our relatively slower audit season. We have offered this substantial discount to show our commitment to the Township!



## Firm Qualifications and Experience

Gabridge & Company currently has over 200 governmental and non-profit audit clients throughout the State of Michigan. We also have 30 employees, including fifteen full-time governmental audit professionals. Gabridge & Company actively recruits prospective governmental audit staff members by seeking only individuals who are committed to serving our clients with integrity; while also being committed to becoming industry experts and providing proactive customer service. Gabridge & Company has offices located in Traverse City, Sturgis, Three Rivers, and Grand Rapids. Gabridge & Company will assign only accountants with extensive governmental experience to the audit of the Township, including a principal in charge and an independent review principal. Joe Verlin (Principal in Charge of Audit Services) will be assigned full-time to the audit and will remain the primary contact for the Township for the duration of the engagement term(s). Gabridge & Company is a member of the Michigan Association of Certified Public Accountants, the American Institute of Certified Public Accountants, the Governmental Audit Quality Center, the Michigan Municipal League and the Michigan Local Government Association.

Gabridge & Company is dedicated to serving municipal clients. We offer newsletters, webinars, and conferences at no charge to provide our clients with timely updates and best practices for the rapidly changing governmental financial regulations. We advise our clients before, during, and after the audit – and strive to be much more than what you would expect from your auditor.

Our firm has not been involved with any state or federal desk reviews or field reviews of its audits. Additionally, our firm has not been involved with any disciplinary action taken by state regulatory bodies or professional organizations. Our firm will also follow the American Institute of Certified Public Accountants "Interpretation 501-3, Failure to Follow Standards and/or Procedures or Other Requirements in Governmental Audits." Our firm will not subcontract any of the auditing services included in this proposal.

Our proposal will remain valid for 120 days past the deadline for submittal.

We warrant that all information provided in connection with this proposal is true and accurate to the best of our knowledge.





# Team Qualifications and Experience

## PRINCIPALS

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### **Joseph Verlin, CPA, CGFM**

Principal in Charge - Audit Services

#### Education

BA, Accounting  
Ferris State University

#### Memberships

American Institute of Certified Public Accountants (AICPA)  
Michigan Association of Certified Public Accountants (MICPA)  
Michigan Municipal League  
Michigan Local Government Management Association  
AICPA Governmental Audit Quality Center  
Association of Government Accountants (AGA)  
Government Finance Officers Association (GFOA)

#### Committees

Co-Chair: MICPA Governmental Accounting and Auditing Task Force  
President: West Michigan Chapter of the Association of Governmental Accountants

#### Recent Speaking Engagements

MICPA sponsored governmental auditing conferences  
Internal Controls for Local Units of Government  
Improving Audit Timelines  
Implementing GASB 54, 63 & 65  
Single Audit Update  
Preventing Fraud, Waste and Abuse  
AGA sponsored governmental accounting event  
Implementing GASB 63 and 65

Joe will serve as the engagement principal with responsibility for planning and technical execution of all of Gabridge & Company's services. Joe will ensure appropriate levels of staffing for your engagement, monitor your satisfaction, and manage regular communication with your executive leadership and Audit Committee. Joe currently serves as the engagement executive or independent review partner on over 75 of our firm's audit clients.

Joe is certified to practice public accounting in Michigan. Joe is also a **Certified Government Financial Manager** (CGFM), has earned the **Advanced Single Audit certification** from the AICPA, and is a member of the Government Finance Officers Association's (GFOA) Special Review Committee for the Certificate of Achievement for Excellence in Financial Reporting Program.



**Neil Hammerbacher, CPA**  
Audit Manager – Independent Reviewer

Neil provides valued support in the role of audit manager. He is in the field routinely performing audit services. Neil serves in a similar role on a significant number of other governmental audits.

Education

BA, Business Administration  
Saginaw Valley State University

Memberships

Michigan Association of Certified Public Accountants (MICPA)  
AICPA Governmental Audit Quality Center  
Government Finance Officers Association

Professional History

- Over eighteen years of governmental accounting and auditing experience in public accounting
- Also held a treasurer and finance director positions at a Township and Township for over fifteen years
- Has several years full-time experience using BS&A for assessing, general ledger, fixed assets, cash receipts, payroll, accounts payable, and long-term debt reporting





## AUDIT TEAM MEMBERS

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### **Robert J. Klein**

Robert provides valued support in the role of senior auditor. He is in the field routinely performing audit services. Robert serves in a similar role on a significant number of other governmental audits.

#### Education

BA, Accounting  
Eastern Michigan University

#### Memberships

Michigan Association of Certified Public Accountants (MICPA)  
AICPA Governmental Audit Quality Center

#### Professional History

- Over 16 years of public accounting experience with David E Wilson, CPA, which merged with Gabridge & Company, PLC in July 2010
- Serves local units of government, non-profit organizations, and privately held businesses

### **Lauren Wenneman, CPA**

Lauren provides valued support in the role of senior auditor. He is in the field routinely performing audit services. Lauren serves in a similar role on a significant number of other governmental audits.

#### Education

Bachelor of Science in Public Accountancy  
Michigan State University

#### Memberships

Michigan Association of Certified Public Accountants (MICPA)  
AICPA Governmental Audit Quality Center

#### Professional History

- Three years of public accounting experience with Gabridge & Company, PLC
- Serves local units of government and non-profit organizations
- Specializes entirely in governmental and non-profit audit



### **Andrew Wilcoxon, CPA**

Andrew provides valued support in the role of staff auditor. He is in the field routinely performing audit services. Andrew serves in a similar role on a significant number of other governmental audits.

#### Education

Bachelor of Science in Public Accountancy  
Grand Valley State University

#### Memberships

Michigan Association of Certified Public Accountants (MICPA)  
AICPA Governmental Audit Quality Center

#### Professional History

- Over three years of public accounting experience
- Serves local units of government and non-profit organizations
- Specializes entirely in governmental and non-profit audit

### **Matt Holland**

Matt provides valued support in the role of senior auditor. He is in the field routinely performing audit services. Matt serves in a similar role on a significant number of other governmental audits.

#### Education

Bachelor of Science in Public Accountancy  
Calvin College, Grand Rapids, MI

#### Memberships

Michigan Association of Certified Public Accountants (MICPA)  
AICPA Governmental Audit Quality Center

#### Professional History

- Eight years of public accounting experience with Gabridge & Company, PLC
- Serves local units of government and non-profit organizations
- Specializes entirely in governmental and non-profit audit



## Other Services

Gabridge & Company, PLC is able to provide consulting services to its clients throughout the year **at no additional charge**. We feel that it is important to interact with our clients throughout the year, especially with the rapidly changing governmental accounting pronouncements. We find that these proactive discussions will ultimately reduce the upcoming audit workload for both our firm, and more importantly, the staff of the Township. Joe Verlin will be your primary contact throughout the year to ensure continuity.

Our consulting services include (but are not limited to); assistance with BS&A, budgeting, general accounting questions, human resource consulting, financial reporting, internal control, grant compliance, implementation and assistance to the Township with any new accounting principles required by GASB, or as required by State or Federal Law, etc. Our customer service policy allows us to handle our audit clients informal questions and consultations throughout the year without additional billings, unless the scope of the consultation becomes a project in nature. In these cases, our consulting projects will be documented in an engagement letter that will set forth the timing, scope and related fees.

## Licensed to Practice in Michigan

Gabridge & Company is a CPA firm actively registered to practice public accounting in the State of Michigan. Also, all assigned CPA's from Gabridge & Company are properly registered and licensed to practice in public accounting in Michigan.

## Independence and Conflict of Interest

Gabridge & Company, PLC is independent of the Township as defined by generally accepted auditing standards and the U.S. General Accounting Office's Government Auditing Standards (2018 revision). Gabridge & Company is also independent of all component units of the Township, as defined by the aforementioned standards. Gabridge & Company has had no professional relationships involving the Township or any of its agencies, component units or primary governments during the past five years that would impair independence. Lastly, Gabridge & Company will give the Township written notice of any professional relationship entered into with the Township, or any of its agencies, component units or primary governments during the period of this agreement.

We warrant that no work included within this proposal will be subcontracted by Gabridge & Company, PLC.





## Similar Engagements

Following is a list of similar engagements with other governmental entities in the State of Michigan:

### **City of Laingsburg**

Scope of Work – Governmental Financial Audit  
Principal in Charge – Joe Verlin  
Contact – Paula Willoughby, City Treasurer  
Phone – (517) 651.5374

### **City of Owosso**

Scope of Work –Governmental Financial Audit  
Principal in Charge – Joe Verlin  
Contact – Cheryl Grice, Finance Director  
Phone – (989) 725-0575

### **Charter Township of Marquette**

Scope of Work – Governmental Financial Audit  
Principal in Charge – Joe Verlin  
Contact – Lois Stonehouse, Accounting Manager  
Phone – (906) 228.6220

### **Charter Township of Lowell**

Scope of Work – Governmental Financial Audit  
Principal in Charge – Joe Verlin  
Contact – Monica Burt, CMC, Township Clerk  
Phone – (616) 897.7600 ext.111

Further references are available upon request.





Following is a list of all Michigan governmental and nonprofit clients for which our firm has performed an audit for during the past five years:

#### **Villages**

Village of Bear Lake  
Village of Benzonia  
Village of Beulah  
Village of Decatur  
Village of Detour  
Village of Eastlake  
Village of Elk Rapids  
Village of Empire  
Village of Honor  
Village of Kalkaska  
Village of Lyons  
Village of Maple Rapids  
Village of Morrice  
Village of Muir  
Village of Ontonagon  
Village of Pentwater  
Village of Pewamo  
Village of Sheridan  
Village of Thompsonville

#### **Townships**

Township of Acme  
Township of Allegan  
Township of Almira  
Township of Arcadia  
Township of Bear Lake  
Township of Blue Lake  
Township of Centerville  
Township of Cheshire  
Township of Covert  
Township of Detour  
Township of Drummond Island  
Township of Everett  
Township of Fredonia  
Township of Garfield  
Township of Gilmore  
Township of Grattan  
Township of Hagar  
Township of Hartford  
Township of Holton  
Township of Howell  
Township of LaGrange  
Township of Mancelona  
Township of Manistee  
Township of Otisco  
Township of Pentwater  
Township of Pleasanton  
Township of Salem  
Township of Solon  
Township of Stronach  
Township of Trout Lake  
Township of Tuscarora  
Township of Tyrone  
Township of Vevay  
Township of Wayland  
Township of Whitefish  
Township of Wilson

#### **Nonprofits**

Another Way Pregnancy Center  
Alano Club of Kent County  
Association of Legal Writing Directors  
Bay Area Recycling for Charities  
Big Brothers Big Sisters  
Choices of Manistee County  
Communities in Schools of MI  
Community Action of Allegan County  
Jubilee Jobs  
Marshall Area Economic Dev. Alliance  
Mi. Center for Clinical Systems Imp.  
Senior Services of Van Buren County  
Staircase Youth Services  
The Ridge Project

#### **Cities**

City of Auburn  
City of Boyne City  
City of Cadillac  
City of Cheboygan  
City of Fennville  
City of Flushing  
City of Fraser  
City of Laingsburg  
City of Marshall  
City of Menominee  
City of New Baltimore  
City of New Buffalo  
City of Olivet  
City of Owosso  
City of Parchment  
City of Pottersville  
City of White Cloud

#### **Counties**

Alger County  
Allegan County  
Barry County  
Calhoun County  
Cheboygan County  
Gogebic County  
Manistee County  
Missaukee County  
Montcalm County  
Oceana County  
St. Joseph County  
Tuscola County

#### **Schools**

Bessemer Area Schools  
Columbia School District  
Manistee Area Public Schools  
Marcellus Community Schools  
Michigan Center School District  
North Adams-Jerome Public Schools  
Waldron Area Schools  
William C. Abney Academy  
Woodland School

#### **Charter Townships**

Charter Township of Breitung  
Charter Township of Coloma  
Charter Township of Gun Plain  
Charter Township of Marquette  
Charter Township of Muskegon  
Charter Township of Niles

#### **Libraries**

Brandon Township Public Library  
Albion District Library  
Briggs District Library  
Cheboygan Area Public Library  
Coopersville Area District Library  
Eau Claire District Library  
Ferndale Area District Library  
Galesburg-Charleston District Library  
Grant Area District Library  
Hartford Library  
Lakeland Library Cooperative  
Manistee County Library  
Maple Rapids Public Library  
Marshall District Library  
Newaygo Area District Library  
Otsego District Library  
Parchment Community Library  
Suburban Library Cooperative  
Watervliet District Library

#### **Other**

Alger Conservation District  
Barry County Transit  
Bear Lake Improvement Board  
Calhoun County Cons. Dispatch Authority  
Cass County Transit Authority  
Central Upper Peninsula Planning and Dev. Com.  
Coloma City-Charter Township of Coloma Cem.  
Fennville Area Fire Board  
Fife Lake Area Utility Authority  
Firekeepers Local Revenue Sharing Board  
Jordan Valley Emergency Med. Svcs. Auth.  
Kent County Conservation District  
Lake Leelanau Lake Association  
Lowell Area Fire and Emergency Svcs. Auth.  
Ludington Mass Transit Authority  
Manistee 9-1-1 Authority  
Manistee-Blacker Airport Authority  
Mason-Oceana 9-1-1  
Match-E-Be-Nash-She-Wish Rev. Shg. Board  
Mid-Michigan Area Cable Comm. Consortium  
Newaygo County Area Promise Zone Authority  
North Berrien Fire Rescue Board  
Oceana County Medical Care Facility  
Owosso Downtown Development Authority  
Polagon Band Local Revenue Sharing Board  
Portland Area Fire Authority  
St. Joseph County Transportation Authority  
Straits Regional Ride  
Thornapple Manor  
Washtenaw County Conservation District  
West Michigan Regional Planning Commission  
White Cloud-Sherman Utilities Authority



## Continuing Education and External Quality Control Review

### ***Continuing Education***

Gabridge & Company, PLC and its professional staff members meet all continuing education and external quality control requirements as stated in the U.S. General Accounting Office's Government Auditing Standards (2018 revision).

### ***External Quality Control Review***

Included with this proposal is Gabridge & Company's most recent external quality control review (peer review) for which government engagements were included. The peer review is for the period ended June 30, 2018. Our firm continues to meet the external quality control review requirements by actively monitoring our staff member's continuing education and training (through frequent staff meetings, attending pertinent governmental conferences, and self-study courses focused on governmental accounting and auditing), participating in governmental associations, and internal inspections of audit files by partners not involved with the audit.

### ***Quality Control Procedures***

Some examples of our quality control procedures include:

- Draft versions of audit reports are reviewed by an independent review principal who was not involved with the audit.
- Our audit teams are trained prior to their arrival for fieldwork to ensure audit efficiency and that you will not need to "train the auditor".
- An audit manager or the principal in charge of the audit will be on-site at all times during fieldwork to ensure that a properly trained decision-maker will be available throughout fieldwork.
- The principal in charge of each audit reviews the audit report and related letters with the client prior to finalizing.

## Specific Audit Approach

Our goal is to provide a thorough and quality audit with as little disruption to our clients as possible. We achieve this by emphasizing planning procedures and having audit team members who specialize in governmental audit. For example, prior to our arrival for fieldwork, we will already have a working set of financial statements loaded into our proprietary software and will have identified the audit areas that we feel need to be emphasized in the field. We will know precisely what we need to look at prior to our arrival – this focused approach minimizes disruption to your staff while we are in the field. Also, our staff is made up of employees who specialize in governmental audit and who are fully dedicated to auditing governmental agencies. In other words, our clients will not need to "train the auditors".





### ***Interim Fieldwork and Audit Planning***

During the interim fieldwork and audit planning phase, we gain an understanding of your current year operations, evaluate the reliability of your internal controls, identify any issues that may have audit significance, and complete planning in preparation for final audit fieldwork. Based on the information that we obtain during this phase, we can determine your general areas of audit risk, the extent to which we can rely on your internal controls for our audit testing, and whether any significant audit issues need to be discussed so they can be resolved prior to the start of fieldwork. Some of the areas addressed at this time include documentation of internal controls, preparation of confirmations as necessary, review of minutes, completion of the preliminary analytical procedures review, and tailoring the current year audit work programs.

### ***Final Fieldwork***

As we complete our interim fieldwork and engagement planning, you will be provided with a listing of audit schedules required for final fieldwork. Many of the schedules will be similar to what you have prepared for previous audits and may be provided to us in an electronic format. The final fieldwork phase of the audit will generally commence once the books are closed and the appropriate audit schedules have been completed. During this phase, we will perform the appropriate tests of account balances, using sampling, substantive, and analytical review procedures, in order to form an opinion on the financial statements as a whole.

Areas that we will test using substantive procedures include (not intended to be an all-inclusive list):

**Cash and cash equivalents** – we will inspect bank account reconciliations and prepare bank account confirmations to ensure that the balances agree to the financial statements.

**Accounts receivable** – we will test certain balances by using a combination of analytical procedures and tracing year end balances to subsequent receipts.

**Interfund transactions** – we will review the schedule of interfund transfers and balances to ensure that all entries are reconciled and eliminated properly for government-wide presentation.

**Capital assets** – we will obtain a depreciation lapse schedule and verify key additions by inspecting vouchers, while also testing the adequacy of depreciation expense.

**Accounts payable** – we will obtain a year end accounts payable aging report and test for accuracy by inspecting certain vouchers. We will also review subsequent expenditures (after year end) searching for possible unrecorded liabilities as of year-end.

**Accrued payroll** – We will obtain payroll registers for payrolls issued after year end and compare to the schedule of accrued salaries and wages. We will also test the year end balances for payroll taxes by tracing year end liabilities to their payments, while comparing to payroll forms.

**Compensated absences** – We will obtain a year end value of compensated absences and validate the balance by comparing to the employee handbook and / or union contracts.



**Long-term debt** – We will obtain a year end schedule of long-term debt and verify the accuracy of the current portion of long-term debt by reviewing amortization schedules. We will also confirm certain balances by inspecting vouchers or sending confirmations to lenders.

**Equity** – We will ensure that the beginning fund balance and net assets amounts agree to the prior year ending balances.

**Property Taxes** – We will examine taxable values and the Township's millages to ensure that the tax revenues are properly supported and allocated to the proper funds.

**State and Federal Grants** – We will compare state and federal grant revenues and substantiate the activity with Treasury reports and grant documents. We will also review federal grant and loan activity verifying consistency between the financial statements and the Schedule of Expenditures of Federal Awards (if applicable).

#### ***Type and Extent of Statistical Sampling to be Used in the Engagement***

Statistical sampling will be used extensively during field work to assist with our testing procedures. Sample size will be based primarily on the level of risk assigned to a given financial statement assertion, the potential magnitude of misstatement, the potential for non-compliance, and other factors based on our professional judgment. Most often the range of our sample size is between 25 and 40 items. We affirm that adequate tests of transactions will be performed.

#### ***Type and Extent of Analytical Procedures to be Used in the Engagement***

Analytical procedures also will be used extensively during our planning and final fieldwork stages. We will rely on our analytical procedures to determine what areas may need additional attention based on the size of deviation from our expectations. Analytical procedures will be applied using key ratios compared to budget and historical figures. Areas with large "gaps" between actual and expected amounts will receive additional attention in the field, and the results of the extra attention will be documented and substantiated. Lastly, during field work we will gather sufficient audit documentation, clear all open items, complete our audit programs, and our quality control documents will be completed and reviewed.

#### ***Approach to be Taken to Document an Understanding of Internal Controls***

As auditors for a significant number of governmental units, we have a good understanding of the significant areas of internal control that need to be tested and documented. We have tailored client questionnaires for each significant transaction class that allow our clients to review and document any changes in procedures in a timely and efficient manner. We then review the questionnaires and utilize them as a base for documenting our related tests and walkthroughs.

#### ***Approach to Determining Laws and Regulations that will be Subject to Audit Test Work***

We have accumulated an extensive list of the significant laws and regulations that apply to governmental entities. Each year we review that list in relation to new State, Federal, and industry guidelines and make modifications as appropriate. During fieldwork, the list is reviewed with client personnel to ensure compliance with the identified laws and regulations.





### ***Approach to Obtaining the Trial Balance and Incorporating it into the Audit Workpapers and Preparing the Reports***

We will request an electronic version of the trial balance after the year has been closed and the general ledger is deemed ready for audit. The electronic trial balance will be imported into our governmental reporting software and mapped in accordance with your chart of accounts. From there we will have a working draft of the financial statements that will ultimately be exported into the audit report. All adjusting audit journal entries and backup support will be provided to and reviewed with your staff prior to the conclusion of fieldwork to ensure that all are in agreement. Finally, we will request a final version of your trial balance, after audit adjustments are posted, to ensure that each line item is in agreement with the audited trial balance.

We will provide delivery dates during the planning phase of the audit and confirm these dates during our planning meeting with management. Following is our anticipated timetable to complete the audit:

<b>Description</b>	<b>Date(s)</b>
Detailed Audit Plan	February
Fieldwork	March/April
Draft Report	May
Final Report	May
Presentation	June

## Identification of Potential Audit Problems

We begin the audit process each year by revisiting any prior year management recommendations and/or suggestions and inquiring of our clients regarding any action taken to remedy those recommendations. In addition, we engage in discussions with our clients regarding any potential areas of concern and if there are any specific procedures they would like us to perform during the audit process.

We will also provide monthly written reports to the Township that communicates progress of the audit. Additionally, any irregularities, illegal acts, or indications of illegal acts will immediately be reported in writing to management. Also, any conditions, transactions, situations or circumstances that need special consideration or that prevent or impede the completion of the audit will be reported to the Township officials.



## Non-Discrimination Clause

Gabridge & Company, PLC does not discriminate against any individual for employment with respect to such person's hire, tenure, terms, conditions, privileges of employment, or any matter directly or indirectly related to employment because of such person's race, color, religion, national origin, ancestry, age, sex, or disability as defined by law.





& ASSOCIATES, P.C.  
Certified Public Accountants

340 N. Main Street  
Suite 209  
Plymouth, MI 48170

734.414.7620  
ringocpa@ringocpas.com  
www.ringocpas.com

### **Report on the Firm's System of Quality Control**

March 28, 2019

To the Shareholder of Gabridge & Co.  
and the Peer Review Committee of the Michigan Association of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Gabridge & Co. (the firm) in effect for the year ended June 30, 2018. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at [www.aicpa.org/prsummary](http://www.aicpa.org/prsummary). The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

#### **Firm's Responsibility**

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

#### **Peer Reviewer's Responsibility**

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

#### **Required Selections and Considerations**

Engagements selected for review included engagements performed under *Government Auditing Standards*, included a compliance audit under the Single Audit Act.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

#### **Opinion**

In our opinion, the system of quality control for the accounting and auditing practice of Gabridge & Co. in effect for the year ended June 30, 2018, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)*, or *fail*. Gabridge & Co. has received a peer review rating of *pass*.

Ringo & Associates, PC



4

Approved Change Orders			
Number	Additions	Deductions	
1	\$9,460.00		
TOTALS	\$9,460.00		
NET CHANGE BY CHANGE ORDERS		\$9,460.00	

1. ORIGINAL CONTRACT PRICE..... \$ \$1,034,163.50

2. Net change by Change Orders..... \$ \$9,460.00

3. Current Contract Price (Line 1 ± 2)..... \$ \$1,043,623.50

4. TOTAL COMPLETED AND STORED TO DATE  
(Column F total on Progress Estimates)..... \$ \$842,714.70

5. RETAINAGE:

a. 5% X \$842,714.70 Work Completed..... \$ \$42,135.74

b. X Stored Material..... \$

c. Total Retainage (Line 5.a + Line 5.b)..... \$ \$42,135.74

6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ \$800,578.97


7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ \$666,979.65

8. AMOUNT DUE THIS APPLICATION..... \$ \$133,599.32

9. BALANCE TO FINISH, PLUS RETAINAGE  
(Column G total on Progress Estimates + Line 5.c above)..... \$ \$233,584.54

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment fee and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

<p>The undersigned Contractor certifies, to the best of its knowledge, the following:</p> <p>(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;</p> <p>(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and</p> <p>(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.</p>		<p>Contractor Signature</p> <p>By: </p> <p>Date: 11/09/2021</p>	
Payment of:	\$	\$133,599.32	(Line 8 or other - attach explanation of the other amount)
is recommended by:		Dean A. Oparka, PE	
		ROWE Professional Services Company	(Date)
Payment of:	\$	\$133,599.32	(Line 8 or other - attach explanation of the other amount)
is approved by:		(Owner)	(Date)
Approved by:			(Date)



# Progress Estimate - Unit Price Work

# Contractor's Application

For (Contract):		Water System Improvements Phase IV				Application Number: 4					
Application Period:		October 1, 2021 to October 31, 2021				Application Date: 11/5/2021					
		A			B		C	D	E	F	
Bid Item No.	Item Description	Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
		Item Quantity	Units	Unit Price	Total Value of Item (\$)						
	Maintaining Traffic	1	LSUM	\$40,000.00	\$40,000.00	0.95	\$38,000.00		\$38,000.00	95.0%	\$2,000.00
	Mobilization	1	LSUM	\$40,000.00	\$40,000.00	0.95	\$38,000.00		\$38,000.00	95.0%	\$2,000.00
	Cleanup and Restoration	1	LSUM	\$45,000.00	\$45,000.00	0.5	\$22,500.00		\$22,500.00	50.0%	\$22,500.00
	Audio-Video Construction Area Survey	1	LSUM	\$4,250.00	\$4,250.00	1	\$4,250.00		\$4,250.00	100.0%	
	Pavt. Rem	213	Syd	\$10.00	\$2,130.00	219	\$2,190.00		\$2,190.00	102.8%	-\$60.00
	Clearing	1	LSUM	\$3,000.00	\$3,000.00	1	\$3,000.00		\$3,000.00	100.0%	
	Tree, Rem. 6 inch to 18 inch	53	Ea	\$300.00	\$15,900.00	86	\$25,800.00		\$25,800.00	162.3%	-\$9,900.00
	Tree, Rem. 19 inch to 36 inch	1	Ea	\$3,000.00	\$3,000.00	2	\$6,000.00		\$6,000.00	200.0%	-\$3,000.00
	Misc Pipe Repr	10	Ea	\$1,250.00	\$12,500.00	3	\$3,750.00		\$3,750.00	30.0%	\$8,750.00
	Soil Erosion and Sedimentation Control	1	LSUM	\$7,500.00	\$7,500.00	0.9	\$6,750.00		\$6,750.00		\$750.00
	Aggregate Base, 4 inch	119	Syd	\$12.00	\$1,428.00	107.1	\$1,285.20		\$1,285.20		\$142.80
	Aggregate Base, 8 inch	104	Syd	\$24.00	\$2,496.00	327	\$7,848.00		\$7,848.00		-\$5,352.00
	Driveway, HMA	63	Syd	\$42.00	\$2,646.00	32	\$1,344.00		\$1,344.00		\$1,302.00
	Pavt Repr, HMA	104	Syd	\$42.00	\$4,368.00	327	\$13,734.00		\$13,734.00		-\$9,366.00
	Curb and Gutter, Conc. Replacement	19	Ft	\$55.00	\$1,045.00						\$1,045.00
	Sidewalk, Conc. 4 inch	28	Sft	\$7.50	\$210.00	33	\$247.50		\$247.50		-\$37.50
	Driveway, Nonreinf Conc. 6 inch	50	Syd	\$55.00	\$2,750.00	72	\$3,960.00		\$3,960.00		-\$1,210.00
	Aggregate Surface Cse. 4 inch	613	Syd	\$9.00	\$5,517.00	120	\$1,080.00		\$1,080.00		\$4,437.00
	Aggregate Surface Cse. 6 inch	209	Syd	\$14.00	\$2,926.00						\$2,926.00
	Turf Establishment	1	LSUM	\$85,000.00	\$85,000.00						\$85,000.00
	Fire Hydrant	18	Ea	\$5,100.00	\$91,800.00	18	\$91,800.00		\$91,800.00		
	Gate Valve and Box, 8 inch	16	Ea	\$2,100.00	\$33,600.00	13	\$27,300.00		\$27,300.00		\$6,300.00
	Gate Valve and Box, 10 inch	2	Ea	\$2,900.00	\$5,800.00	2	\$5,800.00		\$5,800.00		
	Water Main, 8 inch, Tr Det F	2579	Ft	\$32.00	\$82,528.00	2686	\$85,952.00		\$85,952.00		-\$3,424.00
	Water Main, 8 inch, Tr Det G	1423	Ft	\$38.00	\$54,074.00	1376	\$52,288.00		\$52,288.00		\$1,786.00
	Water Main, 8 inch, Bored and Jacked	201	Ft	\$275.00	\$55,275.00	192	\$52,800.00		\$52,800.00		\$2,475.00
	Water Main, 8 inch, Directionally Bored	605	Ft	\$77.50	\$46,887.50	605	\$46,887.50		\$46,887.50		
	Water Main, 10 inch, Tr Det F	3587	Ft	\$42.00	\$150,654.00	3641	\$152,922.00		\$152,922.00		-\$2,268.00
	Water Main, 10 inch, Tr Det G	68	Ft	\$47.50	\$3,230.00	62	\$2,945.00		\$2,945.00		\$285.00
	Water Main, 10 inch, Bored and Jacked	132	Ft	\$275.00	\$36,300.00	120	\$33,000.00		\$33,000.00		\$3,300.00
	Water Main, 10 inch, Directionally Bored	150	Ft	\$94.50	\$14,175.00	240	\$22,680.00		\$22,680.00		-\$8,505.00
	Curb Stop and Box, 3/4 inch	40	Ea	\$225.00	\$9,000.00	6	\$1,350.00		\$1,350.00		\$7,650.00
	Corporation and Tap, 3/4 inch	40	Ea	\$75.00	\$3,000.00	6	\$450.00		\$450.00		\$2,550.00
	Connect to Existing Water Main	6	Ea	\$1,000.00	\$6,000.00	6	\$6,000.00		\$6,000.00		
	Testing and Disinfection	1	LSUM	\$7,500.00	\$7,500.00	1	\$7,500.00		\$7,500.00		
	Plumbing Connection to Home	40	Ea	\$475.00	\$19,000.00						\$19,000.00
	Water Serv. Type K Copper, 3/4 inch	40	Ea	\$850.00	\$34,000.00	7	\$5,950.00		\$5,950.00		\$28,050.00
	Water Serv. CTS 250 psi, 3/4 inch, Bored	1604	Ft	\$18.50	\$29,674.00	259	\$4,791.50		\$4,791.50		\$24,882.50
	Master Meter Pit	1	Ea	\$70,000.00	\$70,000.00	0.75	\$52,500.00		\$52,500.00		\$17,500.00
	Culvert Removal (C.O. #1)		Ea	\$250.00		3	\$750.00		\$750.00		-\$750.00
	Culvert Replacement (C.O. #1)		Ft	\$50.00		37	\$1,850.00		\$1,850.00		-\$1,850.00
	Live Tap Connection (C.O. #1)		Ea	\$1,865.00		4	\$7,460.00		\$7,460.00		-\$7,460.00
Totals					\$1,034,163.50		\$842,714.70		\$842,714.70	81.5%	\$191,448.80

Report Code: 48.86A  
Page: 1  
Period End: 10/02/2021

Date: 10/07/2021  
Time: 01:16:14 PM  
Katterman Trucking - ELS Ag-Transport  
1777 North M-65  
Hale MI 48739

**CERTIFIED PAYROLL**  
WATER SYSTEM IMPROVEMENTS PHASE IV Job #: C0303B  
Payroll #: 10  
License #: 2102131819

Report Code: 48.86A  
Page: 2  
Period End: 10/02/2021

		-----HOURS WORKED EACH DAY-----													
JOB CLASSIFICATION	EMPLOYEE DATA	SUN 26	MON 27	TUE 28	WED 29	THU 30	FRI 01	SAT 02	TOTAL HOURS	BASE RATE	FRINGE + RATE	TOT HOURLY = RATE	--TOTAL JOB PAY-- BASE/OTH FRINGE		
LABO1076-005	REG:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.000	0.000	0.000	0.00	0.00	
	OVT:	0.00	0.00	0.00	0.00	0.00	0.00	1.50	1.50	29.627	12.953	42.580	44.44	19.43	
BLAKE MITCHELL		--TOTAL PAY THIS JOB--							-----TAX DEDUCTIONS-----		-----OTHER DEDUCTIONS-----				
		Base Hourly Pay							44.44	Federal W/Hold		131.94			
		Fringe Paid to Plans							19.43	FICA		64.93			
XXX-XX-0506 S/O Male										Medicare		15.19			
										State W/Hold		44.51			
		Avg Hour Rate							42.580	State SDI/Local		0.00			
-----JOB FRINGE BENEFIT SUMMARY-----									-----TOTAL PAY ALL JOBS-----						
FRINGEp 19.43		Gross Pay:							1047.32	Less Deductions:		256.57	= Net Pay: 790.75 Check # 1547		
LABO1076-005	REG:	0.00	0.00	9.00	0.00	0.00	0.00	0.00	9.00	23.500	12.951	36.451	211.50	116.55	
	OVT:	0.00	0.00	0.00	0.00	0.00	11.00	3.50	14.50	35.250	12.950	48.200	511.13	187.77	
CHASE R. OSTRANDER		--TOTAL PAY THIS JOB--							-----TAX DEDUCTIONS-----		-----OTHER DEDUCTIONS-----				
		Base Hourly Pay							722.63	Federal W/Hold		273.44	401K-Fixed Amt 25.00		
		Fringe Paid to Plans							304.33	FICA		106.36			
XXX-XX-9490 S/O Male										Medicare		24.88	HEALTH INS 24.11		
										State W/Hold		71.85			
		Avg Hour Rate							43.700	State SDI/Local		0.00			
-----JOB FRINGE BENEFIT SUMMARY-----									-----TOTAL PAY ALL JOBS-----						
FRINGEp 304.33		Gross Pay:							1715.51	Less Deductions:		525.64	= Net Pay: 1189.87 Check # 1551		
ENGIO325-012	REG:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.000	0.000	0.000	0.00	0.00	
	OVT:	0.00	0.00	0.00	0.00	0.00	1.50	0.00	1.50	50.220	24.853	75.073	75.33	37.28	
ROBERT TREMBLE		--TOTAL PAY THIS JOB--							-----TAX DEDUCTIONS-----		-----OTHER DEDUCTIONS-----				
		Base Hourly Pay							75.33	Federal W/Hold		247.26			
		Fringe Paid to Plans							37.28	FICA		130.31	HEALTH INS 143.88		
XXX-XX-2440 M/O Male										Medicare		30.48			
										State W/Hold		89.33			
		Avg Hour Rate							75.073	State SDI/Local		0.00			
-----JOB FRINGE BENEFIT SUMMARY-----									-----TOTAL PAY ALL JOBS-----						
FRINGEp 37.28		Gross Pay:							2101.77	Less Deductions:		641.26	= Net Pay: 1460.51 Check # 1556		
ENGIO325-012	REG:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.000	0.000	0.000	0.00	0.00	
	OVT:	0.00	0.00	0.00	0.00	0.00	9.00	0.00	9.00	47.176	24.850	72.026	424.58	223.65	
ROBERT TREMBLE		--TOTAL PAY THIS JOB--							-----TAX DEDUCTIONS-----		-----OTHER DEDUCTIONS-----				
		Base Hourly Pay							424.58	Federal W/Hold		247.26			
		Fringe Paid to Plans							223.65	FICA		130.31	HEALTH INS 143.88		
XXX-XX-2440 M/O Male										Medicare		30.48			
										State W/Hold		89.33			
		Avg Hour Rate							72.026	State SDI/Local		0.00			
-----JOB FRINGE BENEFIT SUMMARY-----									-----TOTAL PAY ALL JOBS-----						
FRINGEp 223.65		Gross Pay:							2101.77	Less Deductions:		641.26	= Net Pay: 1460.51 Check # 1556		

Date: 10/07/2021  
 Time: 01:16:14 PM  
 Katterman Trucking - ELS Ag-Transport  
 1777 North M-65  
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**CERTIFIED PAYROLL**  
 WATER SYSTEM IMPROVEMENTS PHASE IV  
 Job #: C0303B  
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 License #: 2102131819

Report Code: 48.86A  
 Page: 3  
 Period End: 10/02/2021

JOB CLASSIFICATION		-----HOURS WORKED EACH DAY-----																	
EMPLOYEE DATA		SUN 26	MON 27	TUE 28	WED 29	THU 30	FRI 01	SAT 02	TOTAL HOURS	BASE RATE	FRINGE + RATE	= RATE	TOT HOURLY RATE	--TOTAL JOB PAY-- BASE/OTH	FRINGE				
LABO1076-005		REG:	0.00	0.00	0.00	0.00	2.00	0.00	0.00	2.00	24.500	12.950	37.450	49.00	25.90				
		OVT:	0.00	0.00	0.00	0.00	3.00	0.00	0.00	3.00	36.750	12.950	49.700	110.25	38.85				
ROBERT TREMBLE		--TOTAL PAY THIS JOB--							-----TAX DEDUCTIONS-----		-----OTHER DEDUCTIONS-----								
		Base Hourly Pay							159.25		Federal W/Hold		247.26						
		Fringe Paid to Plans							64.75		FICA		130.31		HEALTH INS	143.88			
											Medicare		30.48						
											State W/Hold		89.33						
									Avg Hour Rate		44.800		State SDI/Local		0.00				
-----JOB FRINGE BENEFIT SUMMARY-----									-----TOTAL PAY ALL JOBS-----										
FRINGEp 64.75		Gross Pay:							2101.77		Less Deductions:		641.26 =		Net Pay:		1460.51	Check # 1556	
LABO1076-005		REG:	0.00	0.00	0.00	6.00	0.00	0.00	0.00	6.00	23.000	12.950	35.950	138.00	77.70				
JAMIE WANGLER		--TOTAL PAY THIS JOB--							-----TAX DEDUCTIONS-----		-----OTHER DEDUCTIONS-----								
		Base Hourly Pay							138.00		Federal W/Hold		119.11						
		Fringe Paid to Plans							77.70		FICA		61.32		HEALTH INS	27.30			
											Medicare		14.34						
											State W/Hold		42.03						
									Avg Hour Rate		35.950		State SDI/Local		0.00				
-----JOB FRINGE BENEFIT SUMMARY-----									-----TOTAL PAY ALL JOBS-----										
FRINGEp 77.70		Gross Pay:							989.00		Less Deductions:		264.10 =		Net Pay:		724.90	Check # 1558	
JOB TOTALS		SUN 26	MON 27	TUE 28	WED 29	THU 30	FRI 01	SAT 02	TOTAL HOURS										
		REG:	0.00	0.00	17.50	15.50	14.00	0.00	0.00	47.00						1392.27	894.28		
		OVT:	0.00	0.00	0.00	0.00	8.00	25.50	5.00	38.50						1617.71	730.64		
									Totals:		85.50							3009.98	1624.92

## STATEMENT OF COMPLIANCE

Payroll No 10

Date: OCTOBER 08, 2021

I, KIMBERLY KRAWCZAK, PRESIDENT  
(name) (title)

do hereby certify under penalty of perjury:

(1) That I pay or supervise the payment of the persons employed by: KATTERMAN TRUCKING - ELS AG-TRANSPORT on the: WATER SYSTEM IMPROVEMENTS PHASE IV, that during the payroll period commencing on the 26th DAY OF SEPTEMBER, 2021 and ending the 2nd DAY OF OCTOBER, 2021, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said KATTERMAN TRUCKING - ELS AG-TRANSPORT from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions, as described below:

Taxes: FEDERAL W/HOLD	FICA	MEDICARE	STATE W/HOLD	STATE SDI/LOCAL
Other: CHILD SUPPORT	HEALTH INS	401K		

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

       In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in Section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

       Each laborer or mechanic listed in the above referenced payroll has been paid as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in Section 4(c) below:

(c) EXCEPTIONS

CRAFT

EXPLANATION

Remarks:

KIMBERLY KRAWCZAK  
(name)

PRESIDENT  
(title)

Kimberly Krawczak  
(signature)

On federally funded projects, permissible deductions are defined in Regulations, Part 3 (29 CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. 276c).

Also, the willful falsification of any of the above statements may subject the contractor or subcontractor to civil or criminal prosecution (see Section 1001 of Title 18 and Section 231 of Title 31 of the United States Code).

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Page: 1  
Period End: 10/09/2021

		HOURS WORKED EACH DAY														
JOB CLASSIFICATION		SUN	MON	TUE	WED	THU	FRI	SAT	TOTAL	BASE	FRINGE	TOT HOURLY	--TOTAL JOB PAY--			
EMPLOYEE DATA		03	04	05	06	07	08	09	HOURS	RATE	+	RATE	=	RATE	BASE/OTH	FRINGE
ENGIO325-012	REG:	0.00	0.00	0.00	8.50	8.50	0.00	0.00	17.00	33.480	24.851	58.331	569.16	422.46		
	OVT:	0.00	0.00	0.00	0.00	0.00	8.00	0.00	8.00	50.220	24.850	75.070	401.76	198.80		
CRAIG BLANCHARD		--TOTAL PAY THIS JOB--							----TAX DEDUCTIONS----			----OTHER DEDUCTIONS----				
		Base Hourly Pay							970.92	Federal W/Hold		277.36	CHILD SUPPORT		175.00	
		Fringe Paid to Plans							621.26	FICA		116.17				
XXX-XX-1671 S	Male									Medicare		27.17	HEALTH INS		51.78	
										State W/Hold		79.63				
		Avg Hour Rate							63.687	State SDI/Local		0.00				
-----JOB FRINGE BENEFIT SUMMARY-----																
FRINGEp	621.26	Gross Pay:							1873.71	Less Deductions:		727.11	=	Net Pay:	1146.60	Check # 1561
ENGIO325-012	REG:	0.00	1.50	0.00	0.00	0.00	0.00	0.00	1.50	32.000	24.853	56.853	48.00	37.28		
CRAIG BLANCHARD		--TOTAL PAY THIS JOB--							----TAX DEDUCTIONS----			----OTHER DEDUCTIONS----				
		Base Hourly Pay							48.00	Federal W/Hold		277.36	CHILD SUPPORT		175.00	
		Fringe Paid to Plans							37.28	FICA		116.17				
XXX-XX-1671 S	Male									Medicare		27.17	HEALTH INS		51.78	
										State W/Hold		79.63				
		Avg Hour Rate							56.853	State SDI/Local		0.00				
-----JOB FRINGE BENEFIT SUMMARY-----																
FRINGEp	37.28	Gross Pay:							1873.71	Less Deductions:		727.11	=	Net Pay:	1146.60	Check # 1561
LABO1076-005	REG:	0.00	7.50	0.00	1.00	0.50	0.00	0.00	9.00	32.000	12.952	44.952	288.00	116.56		
	OVT:	0.00	0.00	0.00	0.00	1.50	1.50	0.00	3.00	48.000	12.952	60.952	144.00	38.86		
CRAIG BLANCHARD		--TOTAL PAY THIS JOB--							----TAX DEDUCTIONS----			----OTHER DEDUCTIONS----				
		Base Hourly Pay							432.00	Federal W/Hold		277.36	CHILD SUPPORT		175.00	
		Fringe Paid to Plans							155.42	FICA		116.17				
XXX-XX-1671 S	Male									Medicare		27.17	HEALTH INS		51.78	
										State W/Hold		79.63				
		Avg Hour Rate							48.952	State SDI/Local		0.00				
-----JOB FRINGE BENEFIT SUMMARY-----																
FRINGEp	155.42	Gross Pay:							1873.71	Less Deductions:		727.11	=	Net Pay:	1146.60	Check # 1561
ENGIO325-012	REG:	0.00	6.00	0.00	0.00	8.00	0.00	0.00	14.00	33.480	24.850	58.330	468.72	347.90		
GREGORY MICHALSKI		--TOTAL PAY THIS JOB--							----TAX DEDUCTIONS----			----OTHER DEDUCTIONS----				
		Base Hourly Pay							468.72	Federal W/Hold		111.16	HEALTH INS		134.42	
		Fringe Paid to Plans							347.90	FICA		75.93				
XXX-XX-1876 M/O	Male									Medicare		17.76				
										State W/Hold		52.05				
		Avg Hour Rate							58.330	State SDI/Local		0.00				
-----JOB FRINGE BENEFIT SUMMARY-----																
FRINGEp	347.90	Gross Pay:							1224.72	Less Deductions:		391.32	=	Net Pay:	833.40	Check # 7659

Date: 10/21/2021  
Time: 12:41:07 PM  
Katterman Trucking - ELS Ag-Transport  
1777 North M-65  
Hale MI 48739

**CERTIFIED PAYROLL**  
WATER SYSTEM IMPROVEMENTS PHASE IV  
Job #: C0303B  
Payroll #: 11  
License #: 2102131819

Report Code: 48.86A  
Page: 2  
Period End: 10/09/2021

		-----HOURS WORKED EACH DAY-----											
JOB CLASSIFICATION	EMPLOYEE DATA	SUN 03	MON 04	TUE 05	WED 06	THU 07	FRI 08	SAT 09	TOTAL HOURS	BASE RATE	FRINGE + RATE	TOT HOURLY = RATE	--TOTAL JOB PAY-- BASE/OTH FRINGE
LABO1076-005	REG: 0.00 3.00 0.00 0.00 3.00 0.00 0.00								6.00	31.500	12.950	44.450	189.00 77.70
GREGORY MICHALSKI		--TOTAL PAY THIS JOB--							-----TAX DEDUCTIONS-----				
		Base Hourly Pay 189.00							Federal W/Hold 111.16				
		Fringe Paid to Plans 77.70							FICA 75.93				
									Medicare 17.76				
									State W/Hold 52.05				
		Avg Hour Rate 44.450							State SDI/Local 0.00				
-----JOB FRINGE BENEFIT SUMMARY-----									-----TOTAL PAY ALL JOBS-----				
FRINGEp 77.70		Gross Pay: 1224.72							Less Deductions: 391.32 = Net Pay: 833.40				
									Check # 7659				
LABO1076-005	REG: 0.00 7.00 0.00 9.00 0.00 10.00 0.00								26.00	19.750	12.950	32.700	513.50 336.70
BLAKE MITCHELL		--TOTAL PAY THIS JOB--							-----TAX DEDUCTIONS-----				
		Base Hourly Pay 513.50							Federal W/Hold 67.72				
		Fringe Paid to Plans 336.70							FICA 41.67				
									Medicare 9.75				
									State W/Hold 28.57				
		Avg Hour Rate 32.700							State SDI/Local 0.00				
-----JOB FRINGE BENEFIT SUMMARY-----									-----TOTAL PAY ALL JOBS-----				
FRINGEp 336.70		Gross Pay: 672.16							Less Deductions: 147.71 = Net Pay: 524.45				
									Check # 1566				
LABO1076-005	REG: 0.00 8.75 0.00 11.00 7.75 0.00 0.00								27.50	23.500	12.950	36.450	646.26 356.12
	OVT: 0.00 0.00 0.00 0.00 3.75 10.00 0.00								13.75	35.250	12.950	48.200	484.69 178.06
CHASE R. OSTRANDER		--TOTAL PAY THIS JOB--							-----TAX DEDUCTIONS-----				
		Base Hourly Pay 1130.95							Federal W/Hold 240.48				
		Fringe Paid to Plans 534.18							FICA 97.07				
									Medicare 22.70				
									State W/Hold 65.48				
		Avg Hour Rate 40.367							State SDI/Local 0.00				
-----JOB FRINGE BENEFIT SUMMARY-----									-----TOTAL PAY ALL JOBS-----				
FRINGEp 534.18		Gross Pay: 1565.70							Less Deductions: 474.84 = Net Pay: 1090.86				
									Check # 1570				
ENGIO325-012	REG: 0.00 0.00 0.00 4.50 0.50 0.00 0.00								5.00	33.480	24.852	58.332	167.40 124.26
ROBERT TREMBLE		--TOTAL PAY THIS JOB--							-----TAX DEDUCTIONS-----				
		Base Hourly Pay 167.40							Federal W/Hold 166.71				
		Fringe Paid to Plans 124.26							FICA 104.63				
									Medicare 24.47				
									State W/Hold 71.73				
		Avg Hour Rate 58.332							State SDI/Local 0.00				
-----JOB FRINGE BENEFIT SUMMARY-----									-----TOTAL PAY ALL JOBS-----				
FRINGEp 124.26		Gross Pay: 1687.64							Less Deductions: 511.42 = Net Pay: 1176.22				
									Check # 1576				

Date: 10/21/2021  
 Time: 12:41:07 PM  
 Katterman Trucking - ELS Ag-Transport  
 1777 North M-65  
 Hale MI 48739

**CERTIFIED PAYROLL**  
 WATER SYSTEM IMPROVEMENTS PHASE IV Job #: C0303B  
 Payroll #: 11  
 License #: 2102131819

Report Code: 48.86A  
 Page: 3  
 Period End: 10/09/2021

		-----HOURS WORKED EACH DAY-----													
JOB CLASSIFICATION	EMPLOYEE DATA	SUN 03	MON 04	TUE 05	WED 06	THU 07	FRI 08	SAT 09	TOTAL HOURS	BASE RATE	FRINGE + RATE	TOT HOURLY = RATE	--TOTAL JOB PAY-- BASE/OTH FRINGE		
ENG10325-012	REG:	0.00	0.00	0.00	0.00	0.50	0.00	0.00	0.50	31.460	24.848	56.308	15.73	12.42	
	OVT:	0.00	0.00	0.00	0.00	0.00	6.00	0.00	6.00	47.175	24.851	72.026	283.05	149.11	
ROBERT TREMBLE		--TOTAL PAY THIS JOB--							-----TAX DEDUCTIONS-----			-----OTHER DEDUCTIONS-----			
		Base Hourly Pay 298.78							Federal W/Hold 166.71						
		Fringe Paid to Plans 161.53							FICA 104.63			HEALTH INS 143.88			
XXX-XX-2440 M/O Male									Medicare 24.47						
									State W/Hold 71.73						
		Avg Hour Rate 70.817							State SDI/Local 0.00						
-----JOB FRINGE BENEFIT SUMMARY-----									-----TOTAL PAY ALL JOBS-----						
FRINGEp 161.53		Gross Pay: 1687.64							Less Deductions: 511.42 =			Net Pay: 1176.22 Check # 1576			
LAB01076-005	REG:	0.00	9.00	0.00	1.50	6.50	0.00	0.00	17.00	24.500	12.951	37.451	416.50	220.16	
	OVT:	0.00	0.00	0.00	0.00	4.50	1.50	0.00	6.00	36.752	12.951	49.703	220.51	77.71	
ROBERT TREMBLE		--TOTAL PAY THIS JOB--							-----TAX DEDUCTIONS-----			-----OTHER DEDUCTIONS-----			
		Base Hourly Pay 637.01							Federal W/Hold 166.71						
		Fringe Paid to Plans 297.87							FICA 104.63			HEALTH INS 143.88			
XXX-XX-2440 M/O Male									Medicare 24.47						
									State W/Hold 71.73						
		Avg Hour Rate 40.647							State SDI/Local 0.00						
-----JOB FRINGE BENEFIT SUMMARY-----									-----TOTAL PAY ALL JOBS-----						
FRINGEp 297.87		Gross Pay: 1687.64							Less Deductions: 511.42 =			Net Pay: 1176.22 Check # 1576			
JOB TOTALS		SUN 03	MON 04	TUE 05	WED 06	THU 07	FRI 08	SAT 09	TOTAL HOURS						
		REG:	0.00	42.75	0.00	35.50	35.25	10.00	123.50						
		OVT:	0.00	0.00	0.00	0.00	9.75	27.00	36.75						
									Totals:	160.25					



## STATEMENT OF COMPLIANCE

Payroll No 11

Date: OCTOBER 15, 2021

I, KIMBERLY KRAWCZAK  
(name), PRESIDENT  
(title)

do hereby certify under penalty of perjury:

(1) That I pay or supervise the payment of the persons employed by: KATTERMAN TRUCKING - ELS AG-TRANSPORT on the: WATER SYSTEM IMPROVEMENTS PHASE IV, that during the payroll period commencing on the 3rd DAY OF OCTOBER, 2021 and ending the 9th DAY OF OCTOBER, 2021, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said KATTERMAN TRUCKING - ELS AG-TRANSPORT from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions, as described below:

Taxes: FEDERAL W/HOLD	FICA	MEDICARE	STATE W/HOLD	STATE SDI/LOCAL
Other: CHILD SUPPORT	HEALTH INS	401K		

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

✓ In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in Section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

\_\_\_\_\_ Each laborer or mechanic listed in the above referenced payroll has been paid as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in Section 4(c) below:

(c) EXCEPTIONS

CRAFT

EXPLANATION

Remarks:

KIMBERLY KRAWCZAK  
(name)

PRESIDENT  
(title)

Kimberly Krawczak  
(signature)

On federally funded projects, permissible deductions are defined in Regulations, Part 3 (29 CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. 276c).

Also, the willful falsification of any of the above statements may subject the contractor or subcontractor to civil or criminal prosecution (see Section 1001 of Title 18 and Section 231 of Title 31 of the United States Code).

**CERTIFIED PAYROLL**  
WATER SYSTEM IMPROVEMENTS PHASE IV

Period End: 10/16/2021

		HOURS WORKED EACH DAY													
JOB CLASSIFICATION	EMPLOYEE DATA	SUN 10	MON 11	TUE 12	WED 13	THU 14	FRI 15	SAT 16	TOTAL HOURS	BASE RATE	FRINGE + RATE	TOT HOURLY = RATE	--TOTAL JOB PAY-- BASE/OTH	FRINGE	
ENGIO325-012	REG:	0.00	10.00	9.50	9.50	6.00	0.00	0.00	35.00	33.480	24.850	58.330	1171.80	869.76	
	OVT:	0.00	0.00	0.00	0.00	0.00	1.50	0.00	1.50	50.220	24.850	75.070	75.33	37.28	
CRAIG BLANCHARD		--TOTAL PAY THIS JOB--							----TAX DEDUCTIONS----			----OTHER DEDUCTIONS----			
		Base Hourly Pay							1247.13	Federal W/Hold	253.91	CHILD SUPPORT	175.00		
		Fringe Paid to Plans							907.04	FICA	109.56				
XXX-XX-1671 S	Male									Medicare	25.62	HEALTH INS	51.78		
										State W/Hold	75.10				
		Avg Hour Rate							59.018	State SDI/Local	0.00				
-----JOB FRINGE BENEFIT SUMMARY-----															
FRINGEp	907.04	Gross Pay:							1767.13	Less Deductions:		690.97 =	Net Pay:	1076.16	Check # 1582
ENGIO325-012	REG:	0.00	0.00	0.00	0.00	2.50	0.00	0.00	2.50	32.000	24.853	56.853	80.00	62.13	
	OVT:	0.00	0.00	0.00	0.00	0.50	0.00	0.00	0.50	48.000	24.853	72.853	24.00	12.43	
CRAIG BLANCHARD		--TOTAL PAY THIS JOB--							----TAX DEDUCTIONS----			----OTHER DEDUCTIONS----			
		Base Hourly Pay							104.00	Federal W/Hold	253.91	CHILD SUPPORT	175.00		
		Fringe Paid to Plans							74.56	FICA	109.56				
XXX-XX-1671 S	Male									Medicare	25.62	HEALTH INS	51.78		
										State W/Hold	75.10				
		Avg Hour Rate							59.520	State SDI/Local	0.00				
-----JOB FRINGE BENEFIT SUMMARY-----															
FRINGEp	74.56	Gross Pay:							1767.13	Less Deductions:		690.97 =	Net Pay:	1076.16	Check # 1582
LABO1076-005	REG:	0.00	0.00	1.00	1.00	0.00	0.00	0.00	2.00	32.000	12.950	44.950	64.00	25.90	
	OVT:	0.00	0.00	0.00	0.00	1.00	3.50	0.00	4.50	48.000	12.951	60.951	216.00	58.28	
CRAIG BLANCHARD		--TOTAL PAY THIS JOB--							----TAX DEDUCTIONS----			----OTHER DEDUCTIONS----			
		Base Hourly Pay							280.00	Federal W/Hold	253.91	CHILD SUPPORT	175.00		
		Fringe Paid to Plans							84.18	FICA	109.56				
XXX-XX-1671 S	Male									Medicare	25.62	HEALTH INS	51.78		
										State W/Hold	75.10				
		Avg Hour Rate							56.028	State SDI/Local	0.00				
-----JOB FRINGE BENEFIT SUMMARY-----															
FRINGEp	84.18	Gross Pay:							1767.13	Less Deductions:		690.97 =	Net Pay:	1076.16	Check # 1582
ENGIO325-012	REG:	0.00	10.00	10.50	7.50	6.00	0.00	0.00	34.00	31.500	24.850	56.350	1071.00	844.91	
	OVT:	0.00	0.00	0.00	0.00	0.00	7.00	0.00	7.00	47.250	24.850	72.100	330.75	173.95	
GREGORY MICHALSKI		--TOTAL PAY THIS JOB--							----TAX DEDUCTIONS----			----OTHER DEDUCTIONS----			
		Base Hourly Pay							1401.75	Federal W/Hold	155.08	HEALTH INS	134.42		
		Fringe Paid to Plans							1018.86	FICA	98.63				
XXX-XX-1876 M/O	Male									Medicare	23.07				
										State W/Hold	67.61				
		Avg Hour Rate							59.039	State SDI/Local	0.00				
-----JOB FRINGE BENEFIT SUMMARY-----															
FRINGEp	1018.86	Gross Pay:							1590.75	Less Deductions:		478.81 =	Net Pay:	1111.94	Check # 7661

Report Code: 48.86A  
Page: 2  
Period End: 10/16/2021

		-----HOURS WORKED EACH DAY-----															
JOB CLASSIFICATION		SUN	MON	TUE	WED	THU	FRI	SAT	TOTAL	BASE	FRINGE	TOT HOURLY	--TOTAL JOB PAY--				
EMPLOYEE DATA		10	11	12	13	14	15	16	HOURS	RATE	+	RATE	=	RATE	BASE/OTH	FRINGE	
LAB01076-005	REG:	0.00	7.00	9.00	0.00	6.00	9.00	0.00	31.00	19.750	12.950	32.700	612.25	401.45			
BLAKE MITCHELL																	
		--TOTAL PAY THIS JOB--								-----TAX DEDUCTIONS-----			-----OTHER DEDUCTIONS-----				
		Base Hourly Pay							612.25	Federal W/Hold		90.09					
		Fringe Paid to Plans							401.45	FICA		53.14					
XXX-XX-0506	S/O Male									Medicare		12.43					
										State W/Hold		36.43					
		Avg Hour Rate							32.700	State SDI/Local		0.00					
-----JOB FRINGE BENEFIT SUMMARY-----																	
FRINGEp	401.45	Gross Pay:							857.09	Less Deductions:		192.09	= Net Pay:		665.00	Check #	1588
LAB01076-005	REG:	0.00	7.50	10.00	10.00	5.50	0.00	0.00	33.00	23.500	12.951	36.451	775.50	427.36			
	OVT:	0.00	0.00	0.00	0.00	3.50	0.00	0.00	3.50	35.251	12.950	48.201	123.38	45.33			
CHASE R. OSTRANDER		--TOTAL PAY THIS JOB--								-----TAX DEDUCTIONS-----			-----OTHER DEDUCTIONS-----				
		Base Hourly Pay							898.88	Federal W/Hold		263.75	401K-Fixed Amt	25.00			
		Fringe Paid to Plans							472.69	FICA		103.63	HEALTH INS	24.11			
XXX-XX-9490	S/O Male									Medicare		24.24					
										State W/Hold		69.97					
		Avg Hour Rate							37.577	State SDI/Local		0.00					
-----JOB FRINGE BENEFIT SUMMARY-----																	
FRINGEp	472.69	Gross Pay:							1671.44	Less Deductions:		510.70	= Net Pay:		1160.74	Check #	7662
ENGIO325-012	REG:	0.00	1.50	2.00	0.00	0.00	0.00	0.00	3.50	33.480	24.851	58.331	117.18	86.98			
	OVT:	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00	50.220	24.851	75.071	50.22	24.85			
ROBERT TREMBLE		--TOTAL PAY THIS JOB--								-----TAX DEDUCTIONS-----			-----OTHER DEDUCTIONS-----				
		Base Hourly Pay							167.40	Federal W/Hold		134.74					
		Fringe Paid to Plans							111.83	FICA		88.12	HEALTH INS	143.88			
XXX-XX-2440	M/O Male									Medicare		20.61					
										State W/Hold		60.40					
		Avg Hour Rate							62.051	State SDI/Local		0.00					
-----JOB FRINGE BENEFIT SUMMARY-----																	
FRINGEp	111.83	Gross Pay:							1421.22	Less Deductions:		447.75	= Net Pay:		973.47	Check #	1597
ENGIO325-012	REG:	0.00	1.50	0.00	0.00	0.00	0.00	0.00	1.50	31.453	24.853	56.306	47.18	37.28			
ROBERT TREMBLE		--TOTAL PAY THIS JOB--								-----TAX DEDUCTIONS-----			-----OTHER DEDUCTIONS-----				
		Base Hourly Pay							47.18	Federal W/Hold		134.74					
		Fringe Paid to Plans							37.28	FICA		88.12	HEALTH INS	143.88			
XXX-XX-2440	M/O Male									Medicare		20.61					
										State W/Hold		60.40					
		Avg Hour Rate							56.307	State SDI/Local		0.00					
-----JOB FRINGE BENEFIT SUMMARY-----																	
FRINGEp	37.28	Gross Pay:							1421.22	Less Deductions:		447.75	= Net Pay:		973.47	Check #	1597

Date: 10/21/2021  
 Time: 12:43:20 PM  
 Katterman Trucking - ELS Ag-Transport  
 1777 North M-65  
 Hale MI 48739

**CERTIFIED PAYROLL**  
 WATER SYSTEM IMPROVEMENTS PHASE IV Job #: C0303B  
 Payroll #: 12  
 License #: 2102131819

Report Code: 48.86A  
 Page: 3  
 Period End: 10/16/2021

		-----HOURS WORKED EACH DAY-----											
JOB CLASSIFICATION	EMPLOYEE DATA	SUN 10	MON 11	TUE 12	WED 13	THU 14	FRI 15	SAT 16	TOTAL HOURS	BASE RATE	FRINGE + RATE	TOT HOURLY = RATE	--TOTAL JOB PAY-- BASE/OTH FRINGE
LABO1076-005	REG:	0.00	1.00	1.00	0.50	1.50	0.00	0.00	4.00	24.500	12.951	37.451	98.00 51.80
	OVT:	0.00	0.00	0.00	0.00	0.00	5.00	0.00	5.00	36.750	12.951	49.701	183.75 64.76
ROBERT TREMBLE		--TOTAL PAY THIS JOB--							-----TAX DEDUCTIONS-----				
		Base Hourly Pay 281.75							Federal W/Hold 134.74				
		Fringe Paid to Plans 116.56							FICA 88.12 HEALTH INS 143.88				
XXX-XX-2440 M/O Male									Medicare 20.61				
									State W/Hold 60.40				
		Avg Hour Rate 44.257							State SDI/Local 0.00				
-----JOB FRINGE BENEFIT SUMMARY-----									-----TOTAL PAY ALL JOBS-----				
FRINGEp 116.56		Gross Pay: 1421.22							Less Deductions: 447.75 = Net Pay: 973.47				
									Check # 1597				
JOB TOTALS		SUN 10	MON 11	TUE 12	WED 13	THU 14	FRI 15	SAT 16	TOTAL HOURS				
	REG:	0.00	38.50	43.00	28.50	27.50	9.00	0.00	146.50	4036.91 2807.59			
	OVT:	0.00	0.00	0.00	0.00	6.00	17.00	0.00	23.00	1003.43 416.86			
									Totals:	5040.34 3224.45			

## STATEMENT OF COMPLIANCE

Payroll No 12

Date: OCTOBER 21, 2021

I, KIMBERLY KRAWCZAK, PRESIDENT  
(name) (title)

do hereby certify under penalty of perjury:

(1) That I pay or supervise the payment of the persons employed by: KATTERMAN TRUCKING - ELS AG-TRANSPORT on the: WATER SYSTEM IMPROVEMENTS PHASE IV, that during the payroll period commencing on the 10th DAY OF OCTOBER, 2021 and ending the 16th DAY OF OCTOBER, 2021, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said KATTERMAN TRUCKING - ELS AG-TRANSPORT from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions, as described below:

Taxes: FEDERAL W/HOLD	FICA	MEDICARE	STATE W/HOLD	STATE SDI/LOCAL
Other: CHILD SUPPORT	HEALTH INS	401K		

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

X In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in Section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

       Each laborer or mechanic listed in the above referenced payroll has been paid as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in Section 4(c) below:

(c) EXCEPTIONS CRAFT EXPLANATION

Remarks:

KIMBERLY KRAWCZAK  
(name)

PRESIDENT  
(title)

Kimberly Krawczak  
(signature)

On federally funded projects, permissible deductions are defined in Regulations, Part 3 (29 CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. 276c).

Also, the willful falsification of any of the above statements may subject the contractor or subcontractor to civil or criminal prosecution (see Section 1001 of Title 18 and Section 231 of Title 31 of the United States Code).

Report Code: 48.86A  
Page: 1  
Period End: 10/23/2021

		HOURS WORKED EACH DAY												
JOB CLASSIFICATION	EMPLOYEE DATA	SUN 17	MON 18	TUE 19	WED 20	THU 21	FRI 22	SAT 23	TOTAL HOURS	BASE RATE	FRINGE + RATE	TOT HOURLY = RATE	--TOTAL BASE/OTH	JOB PAY-- FRINGE
ENGIO325-012	REG:	0.00	0.00	9.50	0.00	2.00	0.50	0.00	12.00	33.480	24.851	58.331	401.76	298.21
	OVT:	0.00	0.00	0.00	0.00	0.00	9.50	0.00	9.50	50.220	24.851	75.071	477.09	236.08
CRAIG BLANCHARD		--TOTAL PAY THIS JOB--							-----TAX DEDUCTIONS-----		-----OTHER DEDUCTIONS-----			
		Base Hourly Pay							878.85	Federal W/Hold		255.61	CHILD SUPPORT	175.00
		Fringe Paid to Plans							534.29	FICA		110.04		
XXX-XX-1671 S Male										Medicare		25.74	HEALTH INS	51.78
										State W/Hold		75.43		
		Avg Hour Rate							65.727	State SDI/Local		0.00		
-----JOB FRINGE BENEFIT SUMMARY-----									-----TOTAL PAY ALL JOBS-----					
FRINGEp 534.29		Gross Pay:							1774.85	Less Deductions:		693.60	= Net Pay:	1081.25 Check # 1603
LABO1076-005	REG:	0.00	2.50	0.00	11.00	7.00	0.00	0.00	20.50	32.000	12.950	44.950	656.00	265.48
CRAIG BLANCHARD		--TOTAL PAY THIS JOB--							-----TAX DEDUCTIONS-----		-----OTHER DEDUCTIONS-----			
		Base Hourly Pay							656.00	Federal W/Hold		255.61	CHILD SUPPORT	175.00
		Fringe Paid to Plans							265.48	FICA		110.04		
XXX-XX-1671 S Male										Medicare		25.74	HEALTH INS	51.78
										State W/Hold		75.43		
		Avg Hour Rate							44.950	State SDI/Local		0.00		
-----JOB FRINGE BENEFIT SUMMARY-----									-----TOTAL PAY ALL JOBS-----					
FRINGEp 265.48		Gross Pay:							1774.85	Less Deductions:		693.60	= Net Pay:	1081.25 Check # 1603
ENGIO325-012	REG:	0.00	9.50	9.50	9.00	7.50	0.00	0.00	35.50	31.500	24.850	56.350	1118.25	882.19
GREGORY MICHALSKI		--TOTAL PAY THIS JOB--							-----TAX DEDUCTIONS-----		-----OTHER DEDUCTIONS-----			
		Base Hourly Pay							1118.25	Federal W/Hold		149.41	HEALTH INS	134.42
		Fringe Paid to Plans							882.19	FICA		95.70		
XXX-XX-1876 M/O Male										Medicare		22.38		
										State W/Hold		65.60		
		Avg Hour Rate							56.350	State SDI/Local		0.00		
-----JOB FRINGE BENEFIT SUMMARY-----									-----TOTAL PAY ALL JOBS-----					
FRINGEp 882.19		Gross Pay:							1543.50	Less Deductions:		467.51	= Net Pay:	1075.99 Check # 7674
LABO1076-005	REG:	0.00	0.00	11.00	12.00	0.00	0.00	0.00	23.00	19.750	12.950	32.700	454.25	297.85
	OVT:	0.00	0.00	0.00	0.00	0.00	10.00	0.00	10.00	29.625	12.950	42.575	296.25	129.50
BLAKE MITCHELL		--TOTAL PAY THIS JOB--							-----TAX DEDUCTIONS-----		-----OTHER DEDUCTIONS-----			
		Base Hourly Pay							750.50	Federal W/Hold		126.48		
		Fringe Paid to Plans							427.35	FICA		63.40		
XXX-XX-0506 S/O Male										Medicare		14.83		
										State W/Hold		43.46		
		Avg Hour Rate							35.692	State SDI/Local		0.00		
-----JOB FRINGE BENEFIT SUMMARY-----									-----TOTAL PAY ALL JOBS-----					
FRINGEp 427.35		Gross Pay:							1022.50	Less Deductions:		248.17	= Net Pay:	774.33 Check # 1608



Date: 11/01/2021  
 Time: 08:57:08 AM  
 Katterman Trucking - ELS Ag-Transport  
 1777 North M-65  
 Hale MI 48739

**CERTIFIED PAYROLL**  
 WATER SYSTEM IMPROVEMENTS PHASE IV      Job #: C0303B  
 Payroll #: 13  
 License #: 2102131819

Report Code: 48.86A  
 Page: 2  
 Period End: 10/23/2021

		-----HOURS WORKED EACH DAY-----													
JOB CLASSIFICATION	EMPLOYEE DATA	SUN 17	MON 18	TUE 19	WED 20	THU 21	FRI 22	SAT 23	TOTAL HOURS	BASE RATE	FRINGE + RATE	TOT HOURLY = RATE	--TOTAL JOB PAY-- BASE/OTH	FRINGE	
LABO1076-005	REG:	0.00	0.00	10.50	11.50	0.00	0.00	0.00	22.00	23.500	12.951	36.451	517.00	284.91	
	OVT:	0.00	0.00	0.00	0.00	0.00	4.50	0.00	4.50	35.251	12.951	48.202	158.63	58.28	
CHASE R. OSTRANDER		--TOTAL PAY THIS JOB--							-----TAX DEDUCTIONS-----			-----OTHER DEDUCTIONS-----			
		Base Hourly Pay							675.63	Federal W/Hold		184.26	401K-Fixed Amt 25.00		
		Fringe Paid to Plans							343.19	FICA		81.23			
XXX-XX-9490 S/O Male										Medicare		19.00	HEALTH INS 24.11		
										State W/Hold		54.62			
		Avg Hour Rate							38.446	State SDI/Local		0.00			
-----JOB FRINGE BENEFIT SUMMARY-----									-----TOTAL PAY ALL JOBS-----						
FRINGEp 343.19		Gross Pay:							1310.13	Less Deductions:		388.22 =	Net Pay: 921.91 Check # 1612		
LABO1076-005	REG:	0.00	0.00	0.00	9.00	0.00	0.00	0.00	9.00	19.750	12.950	32.700	177.75	116.55	
CADEN STRONG		--TOTAL PAY THIS JOB--							-----TAX DEDUCTIONS-----			-----OTHER DEDUCTIONS-----			
		Base Hourly Pay							177.75	Federal W/Hold		73.72			
		Fringe Paid to Plans							116.55	FICA		44.78			
XXX-XX-6724 S/O Male										Medicare		10.47			
										State W/Hold		30.69			
		Avg Hour Rate							32.700	State SDI/Local		0.00			
-----JOB FRINGE BENEFIT SUMMARY-----									-----TOTAL PAY ALL JOBS-----						
FRINGEp 116.55		Gross Pay:							722.20	Less Deductions:		159.66 =	Net Pay: 562.54 Check # 1617		
ENGIO325-012	REG:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.000	0.000	0.000	0.00	0.00	
	OVT:	0.00	0.00	0.00	0.00	0.00	2.00	0.00	2.00	50.220	24.850	75.070	100.44	49.70	
ROBERT TREMBLE		--TOTAL PAY THIS JOB--							-----TAX DEDUCTIONS-----			-----OTHER DEDUCTIONS-----			
		Base Hourly Pay							100.44	Federal W/Hold		127.96			
		Fringe Paid to Plans							49.70	FICA		84.62	HEALTH INS 143.88		
XXX-XX-2440 M/O Male										Medicare		19.79			
										State W/Hold		58.00			
		Avg Hour Rate							75.070	State SDI/Local		0.00			
-----JOB FRINGE BENEFIT SUMMARY-----									-----TOTAL PAY ALL JOBS-----						
FRINGEp 49.70		Gross Pay:							1364.76	Less Deductions:		434.25 =	Net Pay: 930.51 Check # 1618		
ENGIO325-012	REG:	0.00	0.00	0.00	0.00	0.00	0.50	0.00	0.50	31.460	24.860	56.320	15.73	12.43	
	OVT:	0.00	0.00	0.00	0.00	0.00	0.50	0.00	0.50	47.180	24.860	72.040	23.59	12.43	
ROBERT TREMBLE		--TOTAL PAY THIS JOB--							-----TAX DEDUCTIONS-----			-----OTHER DEDUCTIONS-----			
		Base Hourly Pay							39.32	Federal W/Hold		127.96			
		Fringe Paid to Plans							24.86	FICA		84.62	HEALTH INS 143.88		
XXX-XX-2440 M/O Male										Medicare		19.79			
										State W/Hold		58.00			
		Avg Hour Rate							64.180	State SDI/Local		0.00			
-----JOB FRINGE BENEFIT SUMMARY-----									-----TOTAL PAY ALL JOBS-----						
FRINGEp 24.86		Gross Pay:							1364.76	Less Deductions:		434.25 =	Net Pay: 930.51 Check # 1618		

Date: 11/01/2021  
Time: 08:57:08 AM  
Katterman Trucking - ELS Ag-Transport  
1777 North M-65  
Hale MI 48739

**CERTIFIED PAYROLL**  
WATER SYSTEM IMPROVEMENTS PHASE IV      Job #: C0303B  
Payroll #: 13  
License #: 2102131819

Report Code: 48.86A  
Page: 3  
Period End: 10/23/2021

		-----HOURS WORKED EACH DAY-----															
JOB CLASSIFICATION	EMPLOYEE DATA	SUN 17	MON 18	TUE 19	WED 20	THU 21	FRI 22	SAT 23	TOTAL HOURS	BASE RATE	FRINGE + RATE	TOT HOURLY = RATE	--TOTAL JOB PAY-- BASE/OTH	FRINGE			
LAB01076-005	REG:	0.00	2.50	4.50	7.00	9.50	0.00	0.00	23.50	24.500	12.950	37.450	575.75	304.33			
	OVT:	0.00	0.00	0.00	0.00	0.00	7.00	0.00	7.00	36.750	12.951	49.701	257.25	90.66			
ROBERT TREMBLE		--TOTAL PAY THIS JOB--							-----TAX DEDUCTIONS-----			----OTHER DEDUCTIONS----					
		Base Hourly Pay							833.00	Federal W/Hold		127.96					
		Fringe Paid to Plans							394.99	FICA		84.62	HEALTH INS	143.88			
XXX-XX-2440 M/O Male										Medicare		19.79					
										State W/Hold		58.00					
		Avg Hour Rate							40.262	State SDI/Local		0.00					
-----JOB FRINGE BENEFIT SUMMARY-----									-----TOTAL PAY ALL JOBS-----								
FRINGEp 394.99		Gross Pay: 1364.76							Less Deductions:		434.25	= Net Pay:		930.51	Check # 1618		
JOB TOTALS		SUN 17	MON 18	TUE 19	WED 20	THU 21	FRI 22	SAT 23	TOTAL HOURS						--TOTAL JOB PAY-- BASE/OTH	FRINGE	
		REG:	0.00	14.50	45.00	59.50	26.00	1.00	0.00	146.00						3916.49	2461.95
		OVT:	0.00	0.00	0.00	0.00	0.00	33.50	0.00	33.50						1313.25	576.65
									-----							-----	
		Totals:							179.50						5229.74	3038.60	



## STATEMENT OF COMPLIANCE

Payroll No 13

Date: OCTOBER 29, 2021

I, KIMBERLY KRAWCZAK, PRESIDENT  
(name) (title)

do hereby certify under penalty of perjury:

(1) That I pay or supervise the payment of the persons employed by: KATTERMAN TRUCKING - ELS AG-TRANSPORT on the: WATER SYSTEM IMPROVEMENTS PHASE IV, that during the payroll period commencing on the 17th DAY OF OCTOBER, 2021 and ending the 23rd DAY OF OCTOBER, 2021, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said KATTERMAN TRUCKING - ELS AG-TRANSPORT from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions, as described below:

Taxes: FEDERAL W/HOLD	FICA	MEDICARE	STATE W/HOLD	STATE SDI/LOCAL
Other: CHILD SUPPORT	HEALTH INS	401K		

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

8 In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in Section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

Each laborer or mechanic listed in the above referenced payroll has been paid as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in Section 4(c) below:

(c) EXCEPTIONS

CRAFT

EXPLANATION

Remarks:

KIMBERLY KRAWCZAK  
(name)

PRESIDENT  
(title)

Kimberly Krawczak  
(signature)

On federally funded projects, permissible deductions are defined in Regulations, Part 3 (29 CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. 276c).

Also, the willful falsification of any of the above statements may subject the contractor or subcontractor to civil or criminal prosecution (see Section 1001 of Title 18 and Section 231 of Title 31 of the United States Code).

**CERTIFIED PAYROLL**  
WATER SYSTEM IMPROVEMENTS PHASE IV

Job #: C0303B

Report Code: 48.86A  
Page: 1  
Period End: 10/30/2021

		-----HOURS WORKED EACH DAY-----														
JOB CLASSIFICATION		SUN	MON	TUE	WED	THU	FRI	SAT	TOTAL	BASE	FRINGE	TOT HOURLY	--TOTAL JOB PAY--			
EMPLOYEE DATA		24	25	26	27	28	29	30	HOURS	RATE	+	RATE	=	RATE	BASE/OTH	FRINGE
ENGI0325-012		REG:	0.00	6.00	2.00	0.00	0.00	1.00	0.00	9.00	33.480	24.850	58.330	301.32	223.65	
		OVT:	0.00	0.00	0.00	0.00	0.00	6.00	0.00	6.00	50.220	24.850	75.070	301.32	149.10	
CRAIG BLANCHARD		--TOTAL PAY THIS JOB--							-----TAX DEDUCTIONS-----			-----OTHER DEDUCTIONS-----				
		Base Hourly Pay							602.64	Federal W/Hold		263.49	CHILD SUPPORT		175.00	
		Fringe Paid to Plans							372.75	FICA		112.26				
XXX-XX-1671 S Male										Medicare		26.25	HEALTH INS		51.78	
										State W/Hold		76.95				
		Avg Hour Rate							65.026	State SDI/Local		0.00				
-----JOB FRINGE BENEFIT SUMMARY-----									-----TOTAL PAY ALL JOBS-----							
FRINGEp 372.75		Gross Pay:							1810.64	Less Deductions:		705.73	= Net Pay:		1104.91	Check # 1624
LAB01076-005		REG:	0.00	3.00	8.00	10.50	9.00	0.00	0.00	30.50	32.000	12.950	44.950	976.00	394.98	
		OVT:	0.00	0.00	0.00	0.00	0.00	4.00	0.00	4.00	48.000	12.950	60.950	192.00	51.80	
CRAIG BLANCHARD		--TOTAL PAY THIS JOB--							-----TAX DEDUCTIONS-----			-----OTHER DEDUCTIONS-----				
		Base Hourly Pay							1168.00	Federal W/Hold		263.49	CHILD SUPPORT		175.00	
		Fringe Paid to Plans							446.78	FICA		112.26				
XXX-XX-1671 S Male										Medicare		26.25	HEALTH INS		51.78	
										State W/Hold		76.95				
		Avg Hour Rate							46.805	State SDI/Local		0.00				
-----JOB FRINGE BENEFIT SUMMARY-----									-----TOTAL PAY ALL JOBS-----							
FRINGEp 446.78		Gross Pay:							1810.64	Less Deductions:		705.73	= Net Pay:		1104.91	Check # 1624
LAB01076-005		REG:	0.00	8.00	5.00	0.00	0.00	0.00	0.00	13.00	19.750	12.950	32.700	256.75	168.35	
BLAKE MITCHELL		--TOTAL PAY THIS JOB--							-----TAX DEDUCTIONS-----			-----OTHER DEDUCTIONS-----				
		Base Hourly Pay							256.75	Federal W/Hold		18.08				
		Fringe Paid to Plans							168.35	FICA		15.92				
XXX-XX-0506 S/O Male										Medicare		3.72				
										State W/Hold		10.91				
		Avg Hour Rate							32.700	State SDI/Local		0.00				
-----JOB FRINGE BENEFIT SUMMARY-----									-----TOTAL PAY ALL JOBS-----							
FRINGEp 168.35		Gross Pay:							256.75	Less Deductions:		48.63	= Net Pay:		208.12	Check # 1630
ENGI0325-012		REG:	0.00	2.00	1.00	1.50	6.00	1.00	0.00	11.50	33.480	24.850	58.330	385.02	285.78	
ROBERT TREMBLE		--TOTAL PAY THIS JOB--							-----TAX DEDUCTIONS-----			-----OTHER DEDUCTIONS-----				
		Base Hourly Pay							385.02	Federal W/Hold		141.74				
		Fringe Paid to Plans							285.78	FICA		91.73	HEALTH INS		143.88	
XXX-XX-2440 M/O Male										Medicare		21.45				
										State W/Hold		62.88				
		Avg Hour Rate							58.330	State SDI/Local		0.00				
-----JOB FRINGE BENEFIT SUMMARY-----									-----TOTAL PAY ALL JOBS-----							
FRINGEp 285.78		Gross Pay:							1479.58	Less Deductions:		461.68	= Net Pay:		1017.90	Check # 1639

**CERTIFIED PAYROLL**  
WATER SYSTEM IMPROVEMENTS PHASE IV

Job #: C0303B

Pavroll #: 14

License #: 2102131819

Page: 2

Period End: 10/30/2021

		-----HOURS WORKED EACH DAY-----																	
JOB CLASSIFICATION		SUN	MON	TUE	WED	THU	FRI	SAT	TOTAL	BASE	FRINGE	TOT HOURLY	--TOTAL JOB PAY--						
EMPLOYEE DATA		24	25	26	27	28	29	30	HOURS	RATE	+	RATE	=	RATE	BASE/OTH	FRINGE			
ENGIO325-012	REG:	0.00	0.00	1.50	0.00	0.00	0.00	0.00	1.50	31.453		24.853		56.306	47.18	37.28			
ROBERT TREMBLE										-----TAX DEDUCTIONS-----			-----OTHER DEDUCTIONS-----						
										Base Hourly Pay			47.18	Federal W/Hold		141.74			
										Fringe Paid to Plans			37.28	FICA		91.73			
														HEALTH INS		143.88			
XXX-XX-2440	M/O									Medicare			21.45						
	Male									State W/Hold			62.88						
										Avg Hour Rate			56.307	State SDI/Local			0.00		
-----JOB FRINGE BENEFIT SUMMARY-----									-----TOTAL PAY ALL JOBS-----										
FRINGEp	37.28								Gross Pay: 1479.58 Less Deductions: 461.68 = Net Pay: 1017.90 Check # 1639										
LABO1076-005	REG:	0.00	7.00	8.00	9.00	3.00	0.00	0.00	27.00	24.500		12.950		37.450	661.50	349.65			
	OVT:	0.00	0.00	0.00	0.00	0.00	10.00	0.00	10.00	36.750		12.950		49.700	367.50	129.50			
ROBERT TREMBLE										-----TAX DEDUCTIONS-----			-----OTHER DEDUCTIONS-----						
										Base Hourly Pay			1029.00	Federal W/Hold		141.74			
										Fringe Paid to Plans			479.15	FICA		91.73			
														HEALTH INS		143.88			
XXX-XX-2440	M/O									Medicare			21.45						
	Male									State W/Hold			62.88						
										Avg Hour Rate			40.761	State SDI/Local			0.00		
-----JOB FRINGE BENEFIT SUMMARY-----									-----TOTAL PAY ALL JOBS-----										
FRINGEp	479.15								Gross Pay: 1479.58 Less Deductions: 461.68 = Net Pay: 1017.90 Check # 1639										
JOB TOTALS		SUN	MON	TUE	WED	THU	FRI	SAT	TOTAL							--TOTAL JOB PAY--			
		24	25	26	27	28	29	30	HOURS							BASE/OTH	FRINGE		
	REG:	0.00	26.00	25.50	21.00	18.00	2.00	0.00	92.50							2627.77	1459.69		
	OVT:	0.00	0.00	0.00	0.00	0.00	20.00	0.00	20.00							860.82	330.40		
									Totals:		112.50							3488.59	1790.09

## STATEMENT OF COMPLIANCE

Payroll No 14

Date: NOVEMBER 05, 2021

I, KIMBERLY KRAWCZAK, PRESIDENT  
(name) (title)

do hereby certify under penalty of perjury:

(1) That I pay or supervise the payment of the persons employed by: KATTERMAN TRUCKING - ELS AG-TRANSPORT on the: WATER SYSTEM IMPROVEMENTS PHASE IV, that during the payroll period commencing on the 24th DAY OF OCTOBER, 2021 and ending the 30th DAY OF OCTOBER, 2021, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said KATTERMAN TRUCKING - ELS AG-TRANSPORT from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions, as described below:

Taxes: FEDERAL W/HOLD FICA MEDICARE STATE W/HOLD STATE SDI/LOCAL  
Other: CHILD SUPPORT HEALTH INS

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

8 In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in Section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

Each laborer or mechanic listed in the above referenced payroll has been paid as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in Section 4(c) below:

(c) EXCEPTIONS CRAFT EXPLANATION

Remarks:

KIMBERLY KRAWCZAK  
(name)

PRESIDENT  
(title)

Kimberly Krawczak  
(signature)

On federally funded projects, permissible deductions are defined in Regulations, Part 3 (29 CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. 276c).

Also, the willful falsification of any of the above statements may subject the contractor or subcontractor to civil or criminal prosecution (see Section 1001 of Title 18 and Section 231 of Title 31 of the United States Code).

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**Resolution Number 2021-32**  
**RESOLUTION TO**  
**ESTABLISH TOWNSHIP OFFICERS SALARY**  
**(SUPERVISOR)**

**Whereas**, according to MCL 41.95(3), in a Township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board, and

**Whereas**, the Township Board deems that the following adjustment in the salary of the office of Supervisor should be made;

**Now, therefore be it resolved**, that as of January 1, 2022, the salary of the office of Supervisor shall be established as follows:

**Supervisor:**            **\$16,276.57**

Moved by:     Choose an item.

Supported by: Choose an item.

Yeas: \_\_\_\_\_.

Nays: \_\_\_\_\_.

Absent: \_\_\_\_\_.

Adopted this \_\_\_\_ day of Choose an item.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Charter Township of Oscoda, County of Iosco, and State of Michigan, at a meeting held on November 22, 2021, the original of which is on file in my office and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan 1976, including in the case of a special or rescheduled meeting, notice by posting at least eighteen (18) hours prior to the time set for said meeting.

Dated: Click or tap to enter a date.

\_\_\_\_\_

\_\_\_\_\_

Joshua Sutton, Township Clerk



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**Resolution Number 2021-33**  
**RESOLUTION TO**  
**ESTABLISH TOWNSHIP OFFICERS SALARY**  
**(CLERK)**

**Whereas**, according to MCL 41.95(3), in a Township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board, and

**Whereas**, the Township Board deems that the following adjustment in the salary of the office of Clerk should be made;

**Now, therefore be it resolved**, that as of January 1, 2022, the salary of the office of Clerk shall be established as follows:

**Clerk:**            **\$50,512.83**

Moved by:      Choose an item.

Supported by: Choose an item.

Yeas: \_\_\_\_\_.

Nays: \_\_\_\_\_.

Absent: \_\_\_\_\_.

Adopted this \_\_\_\_ day of Choose an item.

**CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Charter Township of Oscoda, County of Iosco, and State of Michigan, at a meeting held on November 22, 2021, the original of which is on file in my office and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan 1976, including in the case of a special or rescheduled meeting, notice by posting at least eighteen (18) hours prior to the time set for said meeting.

Dated: Click or tap to enter a date.

\_\_\_\_\_

\_\_\_\_\_  
Joshua Sutton, Township Clerk

## Resolution Number 2021-34

### Resolution to Establish Township Officers Salary (Treasurer)

**Whereas**, according to MCL 41.95(3), in a Township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board, and

**Whereas**, the Township Board deems that the following adjustment in the salary of the office of Treasurer should be made;

**Now, therefore be it resolved**, that as of January 1, 2022, the salary of the office of Treasurer shall be established as follows:

**Treasurer: \$50,512.83**

Moved by: Choose an item.

Supported by: Choose an item.

Yeas: \_\_\_\_\_

Nay: \_\_\_\_\_

Absent: \_\_\_\_\_

Adopted this \_\_\_\_ day of Choose an item. Choose an item..

#### CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Charter Township of Oscoda, County of Iosco, and State of Michigan, at a meeting held on November 22, 2021, the original of which is on file in my office and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan 1976, including in the case of a special or rescheduled meeting, notice by posting at least eighteen (18) hours prior to the time set for said meeting.

Dated: Click or tap to enter a date.

\_\_\_\_\_

Joshua Sutton, Township Clerk



---

**Resolution Number 2021-35**  
**RESOLUTION TO**  
**ESTABLISH TOWNSHIP OFFICERS SALARY**  
**(TRUSTEE)**

**Whereas**, according to MCL 41.95(3), in a Township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board, and

**Whereas**, the Township Board deems that the following adjustment in the salary of the office of Trustee should be made;

**Now, therefore be it resolved**, that as of January 1, 2022, the salary of the office of Trustee shall be established as follows:

**Trustee:**            **\$4,629.43**

Moved by:     Choose an item.

Supported by: Choose an item.

Yeas: \_\_\_\_\_.

Nays: \_\_\_\_\_.

Absent: \_\_\_\_\_.

Adopted this \_\_\_\_ day of Choose an item.            ..

**CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Charter Township of Oscoda, County of Iosco, and State of Michigan, at a meeting held on \_\_\_\_\_, the original of which is on file in my office and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan 1976, including in the case of a special or rescheduled meeting, notice by posting at least eighteen (18) hours prior to the time set for said meeting.

Dated: Click or tap to enter a date. \_\_\_\_\_  
\_\_\_\_\_

Joshua Sutton, Township Clerk

**CHARTER TOWNSHIP OF OSCODA**  
**REQUEST FOR QUALIFICATIONS & PROPOSALS**  
**For**  
**PROFESSIONAL AQUATIC ECOLOGISTS**  
**To Provide**  
**AQUATIC PLANT MANAGEMENT SERVICES**

**Issued:** . . . . . **November 23, 2021**

**For Information Contact** . . . . . **Ms. Tammy Kline**  
**(989) 739-3211**  
**Fax (989) 739-3344**  
**Email [superintendent@oscodatownshipmi.gov](mailto:superintendent@oscodatownshipmi.gov)**

**1. Project Overview**

The Charter Township of Oscoda is seeking to hire the services of a professional aquatic ecologist to study the lake ecology as it relates to recurring aquatic nuisance conditions within Van Etten Lake. The selected Consultant will prepare recommendations and prescribe treatment processes for controlling aquatic nuisances during the years 2022 through 2026. The selected Consultant will monitor the effectiveness of the prescribed treatment(s) and for early detection of new or changing conditions that need to be addressed during these same years. The Township and Van Etten Lake Association are looking to preserve a balance between control of aquatic nuisances and maintaining a healthy fish population within the Van Etten Lake. The annual budget for services of the selected Consultant and the costs for treatment process will be limited to the amounts of money that are to be collected through a five-year Special Assessment District that has been established for implementing this project(not to exceed \$70,000 annually).

1.1 Professional Qualifications & Bid Proposals Due: Response as requested herein, is due in the **Oscoda Township Hall**, located at **110 S. State Street, Oscoda, MI 48750** no later than **2:00 p.m. on December 22,2021**. Please clearly identify proposals with "**Van Etten Lake Management Services**". Proposals will not be accepted after this time.

1.2 Location: This project is located at Van Etten Lake, within the Charter Township of Oscoda, Iosco County, Michigan.

1.3 Proposal Guarantee: The proponent must guarantee their proposal, in all respects, for one hundred -eighty (180) days form the date of submittal.

1.5 Background:

Invasive aquatic nuisances, including a variety of weeds and Blue Green Algae, are a significant recurring problem within Van Etten Lake. At the request of stakeholders along Van Etten Lake, through their Van Etten Lake Association, the Township has established a five year Special Assessment District to generate funding for preparation of an aquatic nuisances management plan and to pay for the costs associated with implementing the treatment processes.

Because of the continuing threat of **EWM** (Eurasian Watermilfoil)<sup>[TF1]</sup> growth, other invasive species and aggressive native plants to the lake, the Township and the Lake Association are taking steps to develop this approach to aquatic plant control.

## **2. Scope of Work:**

**The Consultant is being asked to make annual recommendations regarding the implementation of the aquatic plant management plan and to make recommendations for modification of the plan over a five year period.**

The consultant will also be required to address the following key components of this project:

- 2.1 Conduct surveys and map the lake to determine the types and distribution of aquatic plants.
- 2.2 Develop and define recommendations for on-going lake water quality improvement and aquatic nuisance treatment programs for a minimum of five (5) years. The recommendations will include, but will not necessarily be limited to, identification of the target aquatic plants, the treatment process to be used, the size and location of area(s) to be treated, the criteria used to determine the need for the treatment and the anticipated results.
- 2.3 Provide "pros and cons" information about the treatment processes that are prescribed by the treatment plan.
- 2.4 Report any anticipated impacts of the proposed treatment processes upon the health or numbers of fish populations within the lake.
- 2.5 Prepare a detailed cost estimate for the recommended treatment programs.

- 2.6 Determine permit requirements to obtain DNRE authorization to proceed with the recommended treatments.
- 2.7 Prepare a written annual report of monitoring findings to include action recommendations and conclusions.
- 2.8 Meet with the Township Board, the Van Etten Lake Association and other interested parties as necessary to report findings. *(This will entail attending at least one (1) public meeting annually during each of the five years of the envisioned service period in order to provide a presentation of findings, discuss recommendations and to answer questions.)*
- 2.9 Provide the Township with assistance in preparing documents for soliciting bid proposals to secure recommended aquatic plant control treatment services.
- 2.10 Assist with evaluating the treatment process bid proposals and provide hiring/contracting recommendations.
- 2.11 Monitor the treatment applicators/contractors to confirm that the treatment processes are being implemented as prescribed by the service contracts.

### **3. Submittal Instructions, Project Conditions and Notices to Proponents**

Proponents are advised to submit clear and concise proposals that are in strict compliance with this request.

3.1 Qualifications: With assistance from representatives of Van Etten Lake Association, the Township will first review and evaluate all proposals based upon qualifications and demonstrated experience. The Township reserves the right to select a proponent submitting a higher bid if their proposal is deemed to best meet the needs of Van Etten Lake and the Township. At a minimum the following information should be provided in order for the Township to evaluate the proposals:

3.1.1 Technical Resources: The proponent shall describe his/her firm's capabilities. Please identify the proposed project team in terms of education, lake management disciplines, number of years of experience. Include a listing of past and present clients, including points of contact, for which the Consultant's firm has provided similar services for during the past three years. Please provide references by name, address and telephone number.

The proponent shall also identify any partners or subcontracted service providers that will be utilized during project development and implementation. Please submit similar background and resource information for these supporting resources.

***By submission of a written response to this RFQ &P, the Consultant acknowledges and agrees that representatives of the Township are also authorized to contact and talk with past clients of the Consultant, any partners or subcontracted service providers that will be utilized during this project.***

3.1.2 Consultant's Approach: The proponent should provide a brief description of their approach when addressing each of the scope of work items identified by this solicitation. These descriptions should reflect the proponents understanding of the work problem and should provide a logical approach to developing a design, concept or solution.

3.1.3 Project Development and Implementation Timeline: Present a graphic timeline that depicts completion of key events, such as the annual lake survey.

3.2 Price Proposal: Please fill in the Price Proposal Sheet that is provided on the final pages of this solicitation. In order to facilitate the qualifications based selection process, please place the completed **Price Proposal Sheet in a separate sealed envelope**. Proponents are instructed to only provide fixed priced proposals. A base offer that demonstrates a variable cost schedule or is subject to escalations based upon any contingency will not be accepted and will be considered non-responsive and non-conforming to this solicitation.

3.2.2. Signatures: All proposals shall be signed as follows:

- (a) Corporations shall provide a resolution of the corporate Board of Directors that authorizes the individual signing the proposal to legally bind the company.
- (b) Partnerships shall be signed by all partners or shall be accompanied by a certified copy of the power of attorney that authorizes the person signing to legally bind all partners.
- (c) Individual Ownership shall have the owner's signature witnessed.

3.3 Bid Bond: **Not Applicable**

3.4 Insurance: The Consultant and any partners or subcontracted service providers shall maintain appropriate insurance coverage, at its own expense, during the entire performance period of this project.

(a) Please submit evidence of the types and levels of insurance coverage that are currently maintained by the Consultant; and / or

(b) Provide a description of the types and levels of insurance coverage that the Consultant proposes will be secured and maintained during the entire term of services that would be rendered if selected for this project.

Before the Township will execute the professional service agreement, the Consultant will be required to submit evidence that all required insurance policies are in effect. Said insurance policies shall also name the Charter Township of Oscoda as an additionally insured party and shall contain an endorsement to the effect that any cancellation or material change adversely affecting the Township's interest shall not be effective until thirty (30) days after the insurer has provided written notice to the Charter Township of Oscoda.

3.5 Retainage: The professional services agreement, that is to be executed with the selected Consultant, will include a provision for the Township to annually retain 5% of the Consultant's invoiced fees until the ensuing years monitoring has been completed and the results have been provided to the Township in the form of a written report.

3.6 Proposal Deadline: Sealed proposals that are clearly labeled with "**Van Etten Lake Management Services**" are to be delivered to Oscoda Township Hall, 110 South State Street, Oscoda Michigan 48750, no later than **2:00 p.m. on December 22, 2021**. Proposals will not be accepted after this time.

***\*\*Faxed or email proposals are unacceptable and will be considered to be unresponsive***<sup>[TF2]</sup>.

#### **4. Charter Township of Oscoda General Notices to Offerors**

4.1 Cost Liability: The Township assumes no responsibility or liability for any costs, fees or expenses incurred by the contractor prior to the signing of an agreement, and specifically

disclaims same hereby. Total liability of the Township is limited to the terms and conditions of any contract resulting from this solicitation for proposals.

4.2 Right to Accept, Reject or Waive: The Township reserves the right to accept or reject any and all proposals, to waive any proposal irregularities where it may be in the best interest of the Township to do so, and to otherwise negotiate a contract that will best meet the needs of the Township and its residents.

4.3 It is understood in submitting a proposal that it will remain firm and be irrevocable for one-hundred-eighty (180) days from the date of submission.

4.4 All proposal schedules must be signed by a person authorized to sign on behalf of the proponent.

CHARTER TOWNSHIP OF OSCODA  
**Van Etten Lake**  
**AQUATIC PLANT MANAGEMENT SERVICES**  
**PRICE PROPOSAL SHEET**

Company Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

***(Only firm, fixed price offers will be evaluated. An offer that demonstrates a variable cost schedule or is subject to escalation based upon any contingency will not be accepted and will be considered non-responsive and non-conforming to this solicitation. )***

Years 202022 - 2026 monitor, prescribe treatments, prepare reports and attend meetings as requested herein

Year	Price (Numerical)
2022	
2023	
2024	
2025	
2026	
Lump Sum	

CONSULTANT'S LUMP SUM "NOT TO EXCEED" AMOUNT to provide the services described herein.

Written Proposal Amount \_\_\_\_\_ \$ \_\_\_\_\_  
Numerical

To the Charter Township of Oscoda:

Pursuant to the notices given, the undersigned has examined the documents relating to proposal requirements in order to be considered as the Professional Services Consultant for the Charter Township of Oscoda – Aquatic Plant Management Services and does hereby submit a proposal in accordance with this "Request for Qualifications & Proposals".

Submitted and signed this \_\_\_\_\_ Day of \_\_\_\_\_, 2021.

Signature of person authorized to legally bind the company.

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_





## Lake State Railway Company

*John A. Rickoff*

750 N. Washington Ave. Saginaw, MI 48607  
Phone 989.393.9800 • Fax 989.757.2134

November 10<sup>th</sup> 2021

Oscoda Township  
110 South State Street  
Oscoda, Michigan 48750

RE: 2021 Consolidated Rail Infrastructure and Safety Improvement Grant (CRISI)

Mr. Schaeffer,

In 2018 and 2019, many supporters of rail transportation graciously provided letters in support of Lake State Railway Company's (LSRC) application for two Consolidated Rail Infrastructure and Safety Improvement (CRISI) grants. These programs have been instrumental in LSRC's quest to bring the northern part of our rail system into the modern era of rail transportation. As an awardee of CRISI grants applied for in 2018 and 2019, LSRC has passed significant milestones on both projects.

Between the two projects, one of which is on the State of Michigan-owned, LSRC-operated Mackinaw Subdivision between Pinconning and Gaylord and the other primarily on the LSRC's Huron Subdivision between Pinconning and Alpena, we have:

- Installed 30 miles of new 115RE continuous welded rail,
- Replaced nearly 19,000 cross ties,
- Surfaced 15 miles of track,
- Replaced several public and private grade crossings,
- Replaced 8 mainline turnouts, four of which were for rail customer facilities,
- Completed improvements to active warning devices at public grade crossings.

These above listed milestones place LSRC near the halfway mark for completion of both projects, with completion targeted for end of 2023. These improvements have also allowed LSRC to remove nearly 15 miles of track from FRA Exempted status and allowed LSRC to remove the 263,000 lbs. gross rail load railcar restriction on the Huron Subdivision, which now permits customers to ship and receive 286,000 lbs. capacity cars (nearly 12% increase in railcar capacity).

The Federal Railroad Administration has recently announced another round of the CRISI program. LSRC will be applying for this new 2021 grant to further improve and help support our growing customer base on rail lines serving the northern part of the lower peninsula of Michigan. The

segments of track (LSRC owned) planned to be improved are on the Huron Subdivision (Pinconning-Alpena) and include Pinconning to Omer and Oscoda to Greenbush. Additionally, this grant will also allow LSRC to replace the aging train control signal system (known as Central Traffic Control, or CTC) on its main artery between Saginaw and Mount Morris (Flint).

Similar to previous years, LSRC is proposing to upgrade rail infrastructure using a combination of CRISI (50%) grant and funds supplied by LSRC as well as some funds committed by the Michigan Department of Transportation's Office of Rail to help offset the costs. LSRC expects to contribute a significant portion for this project.

The track upgrades continue LSRC's commitment and vision to increasing rail traffic and service on its Huron Subdivision. The upgrades are needed for many reasons including the ability to continue our rail replacement initiative by replacing aging jointed rail sections with new industry standard 115RE continuous welded rail. For the CTC improvements, LSRC's improvement plan is to upgrade interlockings and wayside signals to current microprocessor controls, data radio communications base, commercial power, and LED lighting. In ground cabling will be renewed as well. The CTC system dates to 1928, and the improvements proposed under the scope of work will allow LSRC to update the system in a manner that lets LSRC take advantage of the many technological advances that have occurred in communications, power delivery, track circuitry, micro-processor systems, and widespread locally available commercial power.

LSRC is confident that the proposed project will meet the criteria stated in the Notice of Funding Opportunity. The primary benefits of the project will be dramatic improvement in the condition of the track and signal system from a safety standpoint and elimination of aging, hard to source and hard-to-maintain materials and components. Most existing customers and the expected new or returning customers will greatly benefit from this improvement in terms of cost-benefit and safer rail service.

Similar to previous requests, **LSRC is asking for a letter of support to submit with our CRISI grant application.** The grant application must be filed by November 29<sup>th</sup>, 2021 **and we are asking for letters of support to be submitted to both Lake State Railway and the Federal Railroad Administration by Wednesday November 17<sup>th</sup>, 2021.** We truly appreciate your assistance. Attached are instructions for submission of a letter of support.

Please feel free to contact me if there is any additional information you may need. Thank you for considering this request and again for your past support.

Sincerely,



**John A. Rickoff**

President & CEO

Lake State Railway Company

Attachment

## **Letter of Support Instructions**

### **Letter of Support Addressee:**

Amit Bose, Acting Deputy Administrator  
U. S. Department of Transportation  
Federal Railroad Administration  
1200 New Jersey Avenue SE  
Washington DC 20590

### **Submission Instructions:**

Email to Sean Pengelly at Lake State Railway Company (LSRC) at [pengellys@lsrc.com](mailto:pengellys@lsrc.com)  
By November 17, 2021



**Charter Township of Oscoda**  
**110 South State Street**  
**Oscoda, Michigan 48750**  
Office of Supervisor: (989)739-3211  
Office of Clerk: (989)739-4971  
Office of Treasurer: (989)739-7471  
Office of Superintendent: (989)739-8299  
Fax: (989)739-3344

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23 November 2021

Amit Bose, Acting Deputy Administrator  
U.S. Department of Transportation  
Federal Railroad Administration  
1200 New Jersey Avenue SE  
Washington DC 20590

Dear Amit Bose:

It is with great enthusiasm that Oscoda Township supports Lake State Railway Company's pursuit of the CRISI grant under the Federal Railway Administration. Upgrades to the existing rail infrastructure will have a major impact on the economic development opportunities for existing and new business opportunities and will offer our region best in class transportation modes in rail and air.

Oscoda Township supports the Lake State Railway Company because,

- An efficient rail system will continue to provide an increased benefit to manufacturing companies as they face rising costs in trucking freight with higher gas prices and decreasing availability of workforce.
- An efficient rail system can play a major factor in attracting new businesses to the area that might not otherwise consider this area of the State bringing stronger prosperity to the entire NE Region.
- Shippers will also see savings in freight cost as they are able to ship heavier gross weights via rail than compared to truck.
- More freight coming to the region via rail car ultimately reduces truck traffic that will positively impact the already high cost of maintaining Michigan's road infrastructure.
- Signal upgrades as proposed, combined with more shipments coming to the area via truck (reducing truck traffic) will provide a net gain in public safety.

If you have any additional questions, please feel free to reach out to me directly.

Sincerely,

Tammy Kline  
Township Superintendent  
Charter Township of Oscoda  
989-739-8299

DRAFT

## Huron Shore Regional Utility Authority 2022 Budget

	Acct #	Budget 2021	Actual Projected 2021	Budget 2022	Change
<b>OPERATING REVENUE:</b>					
City of East Tawas	607	144,967	144,967	162,655	17,688
City of Tawas City	608	164,828	164,828	192,461	27,633
Baldwin Township	609	43,955	43,955	51,495	7,540
AuSable Township	610	134,714	134,714	147,645	12,931
Oscoda Twp/WAFB	611	479,880	479,880	551,839	71,959
Charges for Services Rendered	626	10,001	11,828	11,000	999
Charges for Services-Sales	642	0	0	0	0
Interest	664	2,500	2,550	2,500	0
Rents	668	166,000	167,257	167,000	1,000
Reimbursements	677	0	0	0	0
<b>TOTAL OPERATING REVENUE</b>		<u>1,146,845</u>	<u>1,149,979</u>	<u>1,286,595</u>	<u>139,750</u>
<b>OPERATING EXPENDITURES:</b>					
Office Supplies	727	0	0	0	0
Contracted Services	801	820,000	844,244	835,000	15,000
Audit	803	6,000	5,760	6,000	0
Legal	808	36,000	36,000	36,000	0
Publishing & Printing	900	0	0	0	0
Insurance	910	21,500	21,209	21,500	0
Repair & Maintenance	930	34,145	20,642	26,695	-7,450
Miscellaneous	956	200	1,285	200	0
Professional Services	970	0	0	0	0
Capital Improvement	978	429,000	401,013	611,200	182,200
Contingency	973	0	0	0	0
<b>TOTAL OPERATING EXPENDITURES</b>		<u>1,346,845</u>	<u>1,330,153</u>	<u>1,536,595</u>	<u>189,750</u>
<b>OPERATING INCOME (LOSS)</b>		<u>(200,000)</u>	<u>(180,174)</u>	<u>(250,000)</u>	<u>-50,000</u>
<b>OTHER</b>					
Transfer from Fund Balance		<u>200,000</u>	<u>180,174</u>	<u>250,000</u>	<u>50,000</u>
<b>NET INCOME (LOSS)</b>		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

### SUPPORTING BUDGET COMPUTATIONS & ALLOCATIONS

<u>Charge for Services Allocation</u>	Per Thousand Gallons Used	Percentage	Budget 2022	O'Reilly Meter Adjustment	Adjusted Payment 2022
City of East Tawas	67,907	0.152	167,765	\$ (5,110)	162,655
City of Tawas City	75,835	0.169	187,351	\$ 5,110	192,461
Baldwin Township	20,844	0.047	51,495	0	51,495
AuSable Township	59,763	0.133	147,645	0	147,645
Oscoda Twp/WAFB	223,371	0.499	551,839	0	551,839
Totals	447,720	1.000	1,106,095	0	0
Total amount needed per budget			<u>1,106,095</u>		
Rate per thousand gallons			2.471		



**20 year Huron Shore Capital Improvement Plan**  
**Updated November, 2021**

	Equipment	Date of Installation	Current condition	Estimate of Remaining Lifespan	Action Required	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041
<b>Water Treatment Plant</b>	Building Roofs	2020	Roofing system and skylights replaced 2020	20 years / warranty 2040																					
	Sedimentation Room Walls	1992		0 years	Tuck Pointing				\$7,500																
	Polymer	1996	System operating as designed.	5 years	Replace pumps when necessary				\$7,500																
	Lightning Mixer (spare)	2016 / 2020	Both units have been replaced	20 years	Switch out units annually for cleaning and maintenance															\$20,000			\$20,000		
	Gas Chlorination System	2018	Replaced in 2018	17 years	Annual maintenance																	\$30,000			
	Instrumentation/SCADA Equipment @ WTP and remote sites	2015-2017	SCADA program updated 2015-2017. PLC upgrades needed at Lincoln Street.	5 years	Upgrade Lincoln Street. Remaining SCADA / PLC upgrade approx. every 10 years		\$35,000			\$200,000															
	Radio Telemetry System @ remote sites	2011	Functioning with intermittent loss of signal to some sites. Radio equipment is obsolete.	0 years	Replace obsolete equipment in conjunction with FCC license renewal	\$270,000																			
	WTP PLC System - Pump and chemical controls	2020	Replaced in 2020, good condition	10 years										\$60,000											
	Online Turbidimeters (7)	2010/ 2011	CPE installed in 2010 Individual filter units installed in 2011	10 years	Replace turbidimeters										\$40,000										
	Claricones	1992 and 1996	Units 1&2 repainted in 2009. Units 3&4 2012.	indefinite	Painting of cones possible every 10 to 15 years		\$180,000		\$180,000										\$140,000						
	Claricone #1	1992	Concentrator unit cannot be raised or lowered due to screw jac condition	indefinite	Repair machine screw jac in conjunction with painting		\$8,500																		
	Head tank	1992	Needs to be inspected and repainted	<5 years	Possible sand blast and recoat interior.					\$75,000															
	Water plant internal meters	1992	Internal meters for process control. Two low service replaced 2019. Backwash meter 2020. Cross over meter original.	varies	Replace cross over meter		\$15,000																		
	Filter media	1992 and 1996	Slight media loss, calcium and iron buildup.	<5 years	Evaluate media every 1-3 years. Chemically clean or replace media as needed.			\$135,000																	
	Filter walls	1992	There is cracking occurring that is a building structural problem. Filters 2 & 3 have developed cracks.	10 years	Monitor condition. Possible wall section rehabilitation			\$15,000				\$15,000					\$18,000						\$21,000		
	Filter System Electrical	1992 and 1996	Both the older (1-4) and newer (5-6) control systems are operating as designed. Level control float assemblies are corroded near filter beds.	2 years	Replace float assembly with a non- corrosive type and eliminate corrosive atmosphere through proper ventilation. Replace older AB PLC with newer version. Provide software updates as required.	\$20,000					\$40,000														
	Clearwell #1 & #2	1996	Ongoing cracking problem. Annual tank inspections by dive team and crack repair as needed.	20 plus years	Additional epoxy injection as needed.		\$5,000			\$5,000			\$6,000					\$7,000					\$8,000		
	Clearwell #1 & #2 Overflow Pipes	1996	<b>Does not meet current EGLE requirements</b>	0 years	Need to reconfigure outlet so screens are visible per EGLE requirements	\$9,500	\$9,500							\$6,000				\$7,000					\$8,000		
	Clearwell #1 & #2 Hatch Covers	1996	<b>Does not meet current EGLE requirements</b>	0 years	Install shoe box hatch cover. 8 openings @ \$11,500/opening	\$46,000	\$46,000						\$6,000					\$7,000					\$8,000		
	High service pump 1	1996	Pump operates as designed. Complete pump rebuild 2015. Motor replaced 2017. Budget for replacing in 2035	4 years	Schedule inspection. Split case to determine dimension and clearance of dynamic components. Record. Repair / rebuild valve as required.				\$15,000										\$75,000						
	High service pump 1 motor associated electrical equipment.	1996	Electrical wiring and disconnect replaced in 2016.	16 years	IR camera inspection every 5 years.				\$5,000					\$6,000				\$6,000							
	High service pump 2	1996	Pump operates as designed. Complete pump rebuild and motor replaced in 2016. Budget for replacing in 2036	5 years	Schedule inspection. Split case to determine dimension and clearance of dynamic components. Record. Repair / rebuild valve as required.				\$15,000										\$75,000						
	High service pump 2 motor associated electrical equipment.	1996	Electrical wiring and disconnect replaced in 2016.	16 years	IR camera inspection every 5 years.				\$5,000					\$6,000				\$6,000							
	High service pump 3	1996	Pump operates as designed. Motor inspection and complete pump rebuild 2016. Budget for replacement in 2036	5 years	Schedule inspection. Split case to determine dimension and clearance of dynamic components. Record. Repair / rebuild valve as required.				\$15,000										\$75,000						
	High service pump 3 motor associated electrical equipment.	1996	Electrical wiring and disconnect replaced in 2017. Motor is original.	<5 years	Replace electric motor.				\$5,000					\$6,000				\$6,000							
	High service pump 4	1996	Pump operates as designed. Motor inspection and complete pump rebuild 2017. Budget for replacement in 2037	6 years	Schedule inspection. Split case to determine dimension and clearance of dynamic components. Record. Repair / rebuild valve as required.						\$15,000									\$75,000					
	High service pump 4 motor associated electrical equipment.	1996	Electrical wiring and disconnect replaced in 2017. Motor is original.	<5 years	Replace electric motor.		\$6,000								\$6,000							\$6,000			
	Low service pump 1	1996	Pump operates as designed. Budget for replacement in 2034	10 years	Monitor performance and repair or replace as needed.													\$75,000							
	Low service pump 2	1996	Pump operates as designed. Budget for replacement in 2034	10 years	Monitor performance and repair or replace as needed.													\$75,000							
	Low service pump 3	1996	Pump operates as designed. Budget for replacement in 2035	10 years	Monitor performance and repair or replace as needed.													\$75,000							
	Low service pump 4	1996	Pump operates as designed. Budget for replacement in 2035	10 years	Monitor performance and repair or replace as needed.														\$75,000						
	Low service pump 5	1996	Pump operates as designed. Budget for replacement in 2036	10 years	Monitor performance and repair or replace as needed.														\$75,000						
	Low service pump 6	1996	Pump operates as designed. Budget for replacement in 2036	10 years	Monitor performance and repair or replace as needed.														\$75,000						
	Filter Rooms - Ventilation duct work.	1996	Duct work is corroding.	4 years	Replace duct work in filter rooms.				\$12,000													\$28,000			

**20 year Huron Shore Capital Improvement Plan**  
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Equipment	Date of Installation	Current condition	Estimate of Remaining Lifespan	Action Required	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041
GHV -2 Gas Fired Heating & Ventilation Unit - Filters 1-4	2018	New.	17 years	Preventive maintenance																	\$28,000			
GHV -3 Gas Fired Heating & Ventilation Units - Sedimentation Room	1996	Requires attention - Schedule inspection and possible repair	0 years	Motor, burner and ductwork replacement	\$20,000																			
GHV -4 Gas Fired Heating & Ventilation Units - Filters 5-6	2018	New	17 years	Preventive maintenance																	\$23,000			
Electrical Power Distribution System	1992	1. Medium Voltage Primary Switch is very dirty. 2. Low voltage main switch is very dirty. 3. MCCs, L.P.s, P.P.s and Automatic transfer switch have some dust.	20 +yrs.	1. Perform oil analysis of transformer oil to determine condition of insulating oil. 2. Clean electrical equipment inside and out as needed and check all connections for tightness. 3. Perform scheduled I.R. inspections and repairs. See I.R. report. 4. Megger insulation test all motors on a scheduled basis. 5. Perform inspection on ATIS, provide maintenance or replace as needed.				\$20,000								\$20,000								
WTP Sanitary Lift Station - electrical	1992	Conduits entering cabinet not tight due to damage. Modified light bulb holder added after initial installation not up to code. New flow meter conduit and wiring installation not installed per code.	NA	Repair conduit entries to achieve electrocution protection and code compliance for proper grounding and NEMA weatherproof rating. Install proper lamp holder with proper fuse protection if lighting is needed. Properly install flow meter control conduit and wiring with the proper fuse protection.	\$6,500																			
Sluice Gate - Potable Water	1992	Operates as designed	2	Replace as necessary					\$30,000															
Sluice Gate - Raw Water	1992	Operates as designed	10	Replace as necessary											\$30,000									
Backwash Pump	1992	Pumps operate as designed	20 years plus	Rebuild as scheduled PM. Replace wear sleeve, packing, wear rings, coil impeller, paint frame and base.	\$8,000																			
Backwash Pump Control Panel	1992	Panel is showing signs of corrosion	5 years	Replace control Panel					\$20,000															
Centrifugal Sewage Pump (Sanitary)	1992	Pumps are not pumping as designed, rails, bases and chains are showing signs of corrosion	0 years	Replace pumps, bases, rails and chains.	\$35,000																			
Equalization Basin Pumps	1992	Pumps, bases and rails showing signs of wear	2 years	Replacement as required		\$35,000																		
Chem Feed Pump ALUM - LMI 4 Units	2006	Working as designed.	5 years	Replacement as required					\$16,000															
Chem Feed Pump ALUM - Pulsa 3 Units	2006	Working as designed.	5 years	Replacement as required						\$12,000														
Flouride Feed Pumps - (2 Units)	1992	Working as designed.	5 years	Replacement as required				\$12,000								\$30,000								
ALUM Bulk Tank	1992	Working as designed.	10 years	Replacement as required											\$25,000									
Caustic Bulk Tank	1992	Has been out of service for some time	0 years	If caustic treatment is not required, remove bulk tank.											\$25,000									
Air Blowers (2 Units)	1992	Operating as designed.	10 years	Replacement as required										\$15,000										
Air Conditioner	1992	Operating as designed.	5 years	Replacement as required					\$10,000															
Roof Top HVAC - 3	1992	Operating as designed.	2 years	Replacement as required				\$50,000																
Air Compressors (dual unit)	2020	Dual compressors on shared pressure tank.	20 years	New 2020																				
Hot Water Unit Heater (5 units)	1992	Operating as designed	5 years	Replacement as required						\$15,000														
Vacuum Compressor - 2 units	1992	Operating as designed	5 years	Replacement as required							\$16,000													
Vacuum Regulator - 4 units	1992	Operating as designed	5 years	Replacement as required									\$10,000											
WTP driveway	1992 / 1996	Driveway cracks require constant sealing and crack patching	5 years	grind and repave				\$40,000																
WTP Building	1992 / 1996	Weathered spots appearing	20 years	Prep and paint building exterior.	\$140,000																			
Wall Pack Heaters	1996	Not operating efficiently. Need repair/replacement		Replace when needed.				\$17,000																
Security Lighting		Not existent		Add security lighting as discussed in R & R		\$20,000																		
Laboratory equipment																								
Laboratory glassware steam scrubber	2012	Operating as designed	5 years	replaced in 2012, Replace as needed				\$10,000																
Titration Ampometric	1992	Replaced 2015.	4 years	Monitor performance, replace as necessary				\$6,000																
Autoclave #1 and #2	2014 & 2016	Currently operating as designed	3 - 5 years	Monitor performance, replace as necessary			\$6,000		\$6,000															
Benchtop Turbidimeter	2013	Obsolete, no technical support or replacement parts	1	Replace	\$4,200																			
Incubator - Dry Bath (2 units)	2005	Currently operating as designed	5 years	Monitor performance, replace as necessary						\$6,000		\$6,000												
Laboratory Distillation Unit	2010	Currently operating as designed	5 years	Monitor performance, replace as necessary			\$9,000																	



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Lincoln street	Lincoln Street Building	1976	Siding is in poor condition	1-5 years	1 - 3 Replace siding, masonry repair 10-15 Doors and exterior upgrade		\$15,000							\$25,000												
	Lincoln St. Pump Station General Electrical		Station upgrade to new pumps-VFD's and PLC replaced 2016	12 years													\$30,000									
	Pump/ Motor and controls	2014	Replaced 2014. Operating as designed.	10 years	Replacement of components																					
	Lincoln St. PS Pump 1	2014	Operating as designed. Inspection in 2024	10 years plus	Schedule inspection. Split case to determine dimension and clearance of dynamic components. Record.			\$12,000															\$12,000			
	Lincoln St. PS Pump 2	2014	Operating as designed. Inspection in 2024	10 years plus	Schedule inspection. Split case to determine dimension and clearance of dynamic components. Record.			\$12,000															\$12,000			
	Lincoln St. attitude valve	1976	Leaks	20 years plus	Replace attitude valve																					
Booster Station	AuSable Booster Station Pump A	Installed 1996 rebuilt in 2003 due to sand damage	Pumps operating as designed. Experiencing issues with pump controls and Cla-Val's. Budget for replacement in 2036	15 years plus	Schedule inspection. Split case to determine dimension and clearance of dynamic components. Record. Repair/Rebuild valves as required	\$9,000														\$20,000						
	AuSable Booster Station Pump B	Installed 1996 rebuilt in 2003 due to sand damage	Pumps operating as designed. Experiencing issues with pump controls and Cla-Val's. Budget for replacement in 2036	15 years plus	Schedule inspection. Split case to determine dimension and clearance of dynamic components. Record. Repair/Rebuild valves as required.	\$9,000														\$20,000						
	AuSable Booster Station Pump C	Installed 1996 rebuilt in 2003 due to sand damage	Pumps operating as designed. Experiencing issues with pump controls and Cla-Val's. Budget for replacement in 2037	15 years plus	Schedule inspection. Split case to determine dimension and clearance of dynamic components. Record. Repair/Rebuild valves as required.		\$9,000														\$20,000					
	AuSable Booster Station Pump D	2014	Pumps operating as designed. Experiencing issues with pump controls and Cla-Val's. Budget for replacement in 2046	25 years plus	Schedule inspection. Split case to determine dimension and clearance of dynamic components. Record. Repair/Rebuild valves as required.		\$9,000																			
	AuSable Booster Station Pump E	Installed 1996 rebuilt in 2003 due to sand damage	Pumps operating as designed. Experiencing issues with pump controls and Cla-Val's. Budget for replacement in 2037	15 years plus	Schedule inspection. Split case to determine dimension and clearance of dynamic components. Record. Record Repair/Rebuild valves as required			\$9,000													\$20,000					
	Booster Station wall pack heaters (2)	Installed 1996	Not operating efficiently. Need repair/replacement	2 years plus	Replace when needed.		\$11,000																			
	AuSable Booster Station Building	2018	Roof replaced 2018	17 years																		\$20,000				
Lakewood	Sodium hypochlorite feed system		Sodium Hypochlorite feed system	10 years	Install system to maintain chlorine residual															\$11,000						
	Lakewood Lift Station Building	1996	Roof replaced in 2015	14 years														\$20,000								
Dist. System	Master meters	2019	WTP High Service, Booster Station, Cemetery In, Cemetery Out, New Lake & Div Out	10 years each	Monitor Performance							\$70,000	\$30,000									\$70,000	\$30,000			
	Master meters	2020	Westover In, Westover Out, WAFB Front In, WAFB Front Out, WAFB Back In, WAFB Back Out	10 years each	Monitor Performance								\$40,000	\$70,000	\$30,000							\$40,000	\$70,000	\$30,000		
	Master meters	2021	WTP Tee Vault, East Tawas In, East Tawas Out, AuSable Point, Beach Club, Tawas Point, B Resort/US 23 In, B Resort/US 23 Booster, US 23/O'Reilly, Birch Drive, F41 Alert	10 years each	Monitor Performance										\$40,000	\$70,000	\$70,000							\$40,000		
	Automatic Pressure Relief Valves	varies	Per the 2021 Sanitary Survey, the discharge pipes on the air relief valves need to be extended to the surface.	0 years	Extend discharge line to surface per EGLE requirements	\$20,000	\$20,000																			
	Tawas water tower shed		Roof in poor condition	0 years	Replace roof and soffit repair																					
	Transmission main	varies	Obtained spare parts in 2020 for 16-inch pipe& fittings	N/A	Maintain inventory as needed																					
	Baldwin water tower draft pump		Pump taken out of service >20 years ago. Was used to recirculate tower instead of mixer.		Remove draft pump and install mixer when tower is painted			\$29,000																		
	Distribution chlorine analyzer		Purchase additional on-line chlorine analyzer for water tower residual monitoring	5 years	purchase analyzer																					
	Meter vault hatches	varies	All cast iron hatch covers have been replaced	20 years	Maintenance as needed				\$5,000										\$5,000							
	Baldwin Resort Rd - Motorized Valve		Needs to be replaced	1 year	Replace Valve		\$21,000																			
	Connect Master Meters to SCADA		Not existent	NA	Connect master meters to SCADA system. Consider next time meters are replaced								\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000								
	Storage tanks	Tawas water tower	1977	See current evaluation by Dixon Engineering. Cannot control tower valve from WTP. <b>Exterior overcoat 2016, interior cathodic protection only</b>	indefinite	Rebuild / replace attitude valve and controls. Budget for overflow pipes screens and other roof top issues from new evaluation	\$10,000							\$400,000												
Lincoln Street water storage		1976	See current evaluation by Dixon Engineering. <b>Painted 2013 (outside only)</b>	indefinite	Interior sandblast and recoat Dixon inspection 12/2018. Budget for overflow pipes screens and other roof top issues from new evaluation.		\$10,000		\$170,000																	
Baldwin water tower		1978	<b>Exterior painted 2013.</b> NTEC inspection 2019 - abrasive blast, clean and paint interior & dry exterior. If needed, wet interior would be an additional \$130,000.	indefinite	Based on evaluation and maintenance schedule. Budget for overflow pipes screens and other roof top issues from new evaluation.			\$390,000																		
Booster Station water tower		1996	See current evaluation by Dixon Engineering. <b>Painted 2009</b>	indefinite	Based on evaluation and maintenance schedule. Budget for overflow pipes screens and other roof top issues from new evaluation.		\$210,000																			
Industrial water tower (AuSable)		1991	See current evaluation by Dixon Engineering. <b>Exterior overcoat 2016, interior cathodic protection only</b>	indefinite	Based on evaluation and maintenance schedule. Budget for overflow pipes screens and other roof top issues from new evaluation.		\$10,000							\$250,000												

**20 year Huron Shore Capital Improvement Plan**  
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Equipment	Date of Installation	Current condition	Estimate of Remaining Lifespan	Action Required	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041
Lakewood Shores water tower	1971	See current evaluation by Dixon Engineering. <b>Painted in 2019</b>	indefinite	Based on evaluation and maintenance schedule. Budget for screen and vent work.	\$4,000										\$250,000									
WAFB North water tower	1969	See current evaluation by Dixon Engineering. Cannot control tower valve from WTP. <b>Painted 2013</b>	indefinite	Based on evaluation and maintenance schedule. Budget for overflow pipes screens and other roof top issues from new evaluation.			\$10,000				\$250,000													
WAFB South water tower	1958	See current evaluation by Dixon Engineering. <b>Painted 2022</b>	indefinite	Based on evaluation and maintenance schedule.																				
OTHER	Water system reliability study and General Plan	2015		5 years	must revise and update study every 5 years unless waived by DEQ				\$60,000					\$60,000					\$65,000					\$65,000
	Water System Asset Management Plan CIP Update	2021		5 years	Recommend every 5 years due to changes in requirements and costs				\$30,000															
	Storage building at WTP	NA			Erect building for storage at the WTP				\$70,000															
<b>Annual CIP totals with only 7 storage tanks</b>					\$611,200	\$675,000	\$627,000	\$647,000	\$272,000	\$288,000	\$411,000	\$554,000	\$231,000	\$507,000	\$466,000	\$198,000	\$201,000	\$396,000	\$448,000	\$115,000	\$226,000	\$118,000	\$90,000	\$135,000

CIP Annual summary totals by Category					2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041
WTP					\$559,200	\$360,000	\$165,000	\$402,000	\$182,000	\$288,000	\$31,000	\$24,000	\$76,000	\$67,000	\$86,000	\$68,000	\$171,000	\$371,000	\$332,000	\$75,000	\$136,000	\$24,000	\$20,000	\$0
Lincoln street					\$0	\$15,000	\$24,000	\$0	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0	\$30,000	\$0	\$0	\$0	\$0	\$24,000	\$0	\$0
Booster station					\$18,000	\$29,000	\$9,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,000	\$40,000	\$20,000	\$0	\$0	\$0
Lakewood shores					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000	\$11,000	\$0	\$0	\$0	\$0	\$0
Distribution System					\$20,000	\$41,000	\$29,000	\$5,000	\$0	\$0	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000	\$0	\$5,000	\$0	\$0	\$70,000	\$70,000	\$70,000	\$70,000
7 storage tanks					\$14,000	\$230,000	\$400,000	\$170,000	\$0	\$0	\$250,000	\$400,000	\$0	\$250,000	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other					\$0	\$0	\$0	\$70,000	\$90,000	\$0	\$0	\$0	\$0	\$60,000	\$0	\$0	\$0	\$0	\$65,000	\$0	\$0	\$0	\$0	\$65,000
CIP Totals with only 7 storage tank maint program cost included					\$611,200	\$675,000	\$627,000	\$647,000	\$272,000	\$288,000	\$411,000	\$554,000	\$231,000	\$507,000	\$466,000	\$198,000	\$201,000	\$396,000	\$448,000	\$115,000	\$226,000	\$118,000	\$90,000	\$135,000
Total from maintenance sheet minus annual \$30,000 cap					\$26,695	\$26,995	\$36,995	\$32,295	\$17,195	\$16,095	\$3,995	\$13,195	\$23,495	\$6,195	\$5,595	\$9,195	\$4,895	\$5,795	\$29,095	-\$3,805	\$4,795	-\$1,605	\$4,795	\$11,595
Combined annual total maint and CIP					\$637,895	\$701,995	\$663,995	\$679,295	\$289,195	\$304,095	\$414,995	\$567,195	\$254,495	\$513,195	\$471,595	\$207,195	\$205,895	\$401,795	\$477,095	\$111,195	\$230,795	\$116,395	\$94,795	\$146,595

**20 Year Huron Shore Maintenance Expenditure Cost Estimates**  
**Updated November, 2021**

	Equipment	Date of Installation	Current condition	Action Required	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041
WTP	Intake structure	1992	chemical feed line replaced 2015.	Continue annual inspections and monitor zebra mussel colonization and crab fouling.	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500
	Alum feed system	1997	System operating as designed.	Repair and replace system components as required.			\$5,000										\$5,000								
	Alum (3) pumps	1997	System operating as designed.	Annual PM kits for pumps	\$300		\$300		\$300		\$300		\$300		\$300		\$300		\$300		\$300		\$300		\$300
	Alum transfer pump	1997	operating as designed	Pm kit as needed		\$300										\$300									\$300
	Chlorine system	1992 and 1998	Vacuum regulators operating as designed	Maintain current preventive maint program	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,700	\$1,700	\$1,700	\$1,700	\$1,700	\$1,800	\$1,800	\$1,800	\$1,800	\$1,800	\$1,900	\$1,900	\$1,900	\$1,900	\$1,900
	Online Chlorine analyzer	2009	satisfactory	replace in next 2 years	\$5,000										\$5,000										\$5,000
	Chlorine leak detection system	2007	New	maintenance includes sensor every other year		\$700		\$700		\$700		\$700		\$700		\$700		\$700		\$700		\$700		\$700	
	Chlorine Scale	2013	New	annual calibration certification	\$350	\$350	\$350	\$350	\$350	\$350	\$350	\$350	\$350	\$350	\$350	\$350	\$350	\$350	\$350	\$350	\$350	\$350	\$350	\$350	\$350
	Clearwells N&S	S - 1992 - 1996	N Good to Fair	Continue to monitor cracking and status of repaired leaks w/ diving inspection	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500
	Fluoride feed system	1992	Conduits, wiring and control devices in good shape except: 1. Fluoride control panel is corroded. Pumps should be replace at a maximum 15 year cycle	Replace fluoride control panel or move to less corrosive atmosphere.	\$7,000										\$7,000										\$7,000
	Fluoride pumps (2) units	2006	System operating as designed.	replace components with pm kit tri annually	\$600			\$600			\$600			\$600			\$600			\$600			\$600		
	Fluoride scale	2003	operating	annual calibration certification	\$175	\$175	\$175	\$175	\$175	\$175	\$175	\$175	\$175	\$175	\$175	\$175	\$175	\$175	\$175	\$175	\$175	\$175	\$175	\$175	\$175
	Lightning mixer	2016	New	Run during warranty period. Purchase replacement spare on CIP.															\$15,000						
	Polymer pumps (3) units	1996	Excellent condition, rarely used but function as intended	Routine preventive maintenance kit installation		\$700			\$700			\$700			\$700			\$700			\$700			\$700	
	Combined Filter effluent turbidimeter	2009	Obsolete, certain parts are not available	new in 2009																					
	Caustic Soda bulk storage tank	1992	Has been out of service for some time	Tank should be inspected and recertified by professional engineer to determine suitability for Sodium Hypochlorite use																					
	Low service pump 1	1992	Pumps operate as designed	Repair / rebuild as necessary.	\$5,000																				\$5,000
	Low service pump 2	1992	Pumps operate as designed	Repair / rebuild as necessary.		\$5,000																			
	Low service pump 3	1992	Pumps operate as designed	Repair / rebuild as necessary.			\$5,000																		
	Low service pump 4	1992	Pumps operate as designed	Repair / rebuild as necessary.				\$5,000																	
	Low service pump 5	1996	Pumps operate as designed	Repair / rebuild as necessary.	\$5,000																				
	Low service pump 6	1996	Pumps operate as designed	Repair / rebuild as necessary.					\$5,000																
	Low service pump 1 motor	1992	Motors operate within design parameters with only the following issue noted: Power factor correction capacitor next to motor disconnect is rusting.	Replace capacitor bank. Replace motors and/or bearings as needed.	\$2,500																				
	Low service pump 2 motor	1992	Motors operate within design parameters with only the following issue noted: Power factor correction capacitor next to motor disconnect is rusting and may need repainting or replacement.	Replace capacitor bank. Replace motors and/or bearings as needed.		\$2,500																			
	Low service pump 3 motor	1992	Motors operate within design parameters with only the following issue noted: Power factor correction capacitor next to motor disconnect is rusting and may need repainting or replacement.	Replace capacitor bank. Replace motors and/or bearings as needed.			\$2,500																		

# 20 Year Huron Shore Maintenance Expenditure Cost Estimates

Updated November, 2021

Equipment	Date of Installation	Current condition	Action Required	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041
Low service pump 4 motor	1992	Motors operate within design parameters with only the following issue noted: Power factor correction capacitor next to motor disconnect is rusting and may need repainting or replacement.	Replace capacitor bank. Replace motors and/or bearings as needed.				\$2,500																	
Low service pump 5 motor	1996	Motors operate within design parameters with only the following issue noted: Power factor correction capacitor next to motor disconnect is rusting and may need repainting or replacement.	Replace capacitor bank. Replace motors and/or bearings as needed.					\$2,500																
Low service pump 6 motor	1996	Motors operate within design parameters with only the following issue noted: Power factor correction capacitor next to motor disconnect is rusting and may need repainting or replacement.	Replace capacitor bank. Replace motors and/or bearings as needed.						\$2,500															
Low service meters (4)	1996	existing meters in good condition	Calibrate tri-annually. Update remaining 2 meters.	\$2,000	\$1,200	\$2,000	\$1,200																	
High service pump 1 motor	2016	Motor operates as designed	Preventive maintenance per O&M manuals						\$5,000										\$5,000					
High service pump 2 motor	2016	Motor operates as designed	Preventive maintenance per O&M manuals						\$5,000										\$5,000					
High service pump 3 motor	1996	Motor operates as designed	Preventive maintenance per O&M manuals					\$5,000										\$5,000						
High service pump 4 motor	1996	Motor operates as designed	Preventive maintenance per O&M manuals					\$5,000										\$5,000						
High Service Meter	1992	existing meters in good condition	Rotate units and return for calibration ever 3 years			\$600			\$600			\$600			\$600			\$600			\$600			\$600
Blower 1	1992	Operating as designed	Replace when required.	\$2,600																				
Blower 1 motor	1992	Operating as designed. SPM readings indicate normal bearing condition to be good. Vibration readings are higher than normal at drive end of motor.	Replace when required.		\$1,200																			
Blower 2	1992	Operating as designed	Replace when required.			\$2,600																		
Blower 2 motor	1992	Operating as designed. SPM readings indicate bearing condition to be good.	Replace when required. SPM readings indicate normal bearing condition to be good.				\$1,200																	
Backwash pump motor	1992	Motors operate within design parameters with only the following issue noted:	1. Replace rusting capacitor panel.					\$3,000																
Duplex Vacuum pump system (2 pumps)	1992	Operating as designed	Replacement as required			\$5,500										\$5,500								
WTP Facility / Grounds	1992	Asphalt Sectional cracking due to age.	Seal coat.		\$4,500		\$4,500		\$4,500		\$4,500		\$4,500		\$4,500		\$4,500		\$4,500		\$4,500		\$4,500	
filter media	1992/1996	some media loss and calcium buildup	Conduct media condition evaluation every 1-3 years	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
Electrical General Lighting Distribution System	1992	1. Power and Lighting panels have some corrosion and some have faulty gaskets. 2. Emergency lighting throughout facility has some fixtures that do and some that do not work. 3. The flood lighting added off catwalk on upper level of the Claricones needs to be properly installed per the National and Michigan electrical codes to avert an electrocution hazard.	1. Clean electrical equipment inside and out as needed and check all connections for tightness. 2. Perform scheduled I.R. inspections. 3. Replace gasketing material on lighting and power panels and repaint rusting and /or corroded metal enclosures. 4. Remove or properly replace flood lighting at Claricones. 5. Replace old or nonfunctioning emergency lighting fixtures.	\$2,000			\$2,000			\$2,000			\$2,000		\$2,000		\$2,000				\$2,000			

**20 Year Huron Shore Maintenance Expenditure Cost Estimates**  
**Updated November, 2021**

	Equipment	Date of Installation	Current condition	Action Required	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041
	Generator/Standby power system	1992	Currently being serviced by W. W. Williams. Some corrosion on batteries. System in good shape electrically.	1.Clean electrical equipment inside and out as needed and check all connections for tightness and perform scheduled I.R. inspections. 2. Perform load test per O&M recommendations. Continue annual PM	\$700	\$1,300	\$700	\$1,300	\$700	\$1,300	\$700	\$1,300	\$700	\$1,300	\$700	\$1,300	\$700	\$1,300	\$700	\$1,300	\$700	\$1,300	\$700	\$1,300	\$700
	Elevator	1992	operating as designed	quarterly preventive maintenance and annual inspections,3 year load. Annual CAT 3 test now required	\$3,400	\$3,400	\$3,400	\$3,400	\$3,400	\$3,400	\$3,400	\$3,400	\$3,400	\$3,400	\$3,400	\$3,400	\$3,400	\$3,400	\$3,400	\$3,400	\$3,400	\$3,400	\$3,400	\$3,400	\$3,400
	WTP sewer meter		Replaced 2012	Calibrate tri-annually	\$1,000			\$1,000			\$1,000			\$1,000			\$1,000			\$1,000			\$1,000		
	HVAC System Electrical	1992	System in good shape electrically.	Clean electrical equipment inside and out as needed and check all connections for tightness and perform scheduled I.R. inspections.			\$500					\$500					\$500					\$500			
	GVH 2 Electrical	2018	Unit is in good shape electrically.	Clean electrical equipment inside and out as needed and check all connections for tightness and perform scheduled I.R. inspections.				\$300					\$300				\$300					\$300			
	GVH 3 Electrical	1996	Unit is in good shape electrically.	Clean electrical equipment inside and out as needed and check all connections for tightness and perform scheduled I.R. inspections.	\$300				\$300						\$300			\$300					\$300		
	GVH 4 Electrical	2018	Unit is in good shape electrically.	Clean electrical equipment inside and out as needed and check all connections for tightness and perform scheduled I.R. inspections.				\$300					\$300				\$300					\$300			
	HVAC System ACC-1	1992	Operating as required	Replace fan motor as required			\$4,000																\$4,000		
	GHV -2 Gas Fired Heating & Ventilation Units	1996	Units are performing as intended	Motor replacement																					
	GHV -3 Gas Fired Heating & Ventilation Units	2018	routine maintenance	routine maintenance	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400
	GHV -4 Gas Fired Heating & Ventilation Units	2018	routine maintenance	routine maintenance	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400
	RF-1 / Chemical storage	1992	Operating as designed.	Replace motor, bearings and shafts when required.	\$300															\$300					
	RF-2 / Chlorine room	1992	Operating as designed.	Replace motor, bearings and shafts when required.		\$300																\$300			
	RF-3 / Locker room	1992	Operating as designed.	Replace motor, bearings and shafts when required.			\$300																\$300		
	RF-4 / Laboratory	1992	Operating as designed.	Replace motor, bearings and shafts when required.				\$300																\$300	
	RF-5 / LS Pump room	1992	Operating as designed.	Replace motor, bearings and shafts when required.					\$300																\$300
	RF-6 / Electrical room	1992	Operating as designed.	Replace motor, bearings and shafts when required.	\$300															\$300					
	RF-7 / Splitter box 5,6	1996	Operating as designed.	Replace motor, bearings and shafts when required.		\$300																\$300			
	RF-7A / Filter #1	1992	Operating as designed.	Replace motor, bearings and shafts when required.			\$300																\$300		
	RF-9 / Outside Storage Room	1996	Operating as designed	Replace motor, bearings and shafts when required.				\$300																\$300	
Laboratory	Orion FI probe	2007	Operating, readings beginning to drift. Requiring more frequent calibration; a sign of a failing probe.	Replace annually	\$850	\$850	\$850	\$850	\$850	\$850	\$850	\$850	\$850	\$850	\$850	\$850	\$850	\$850	\$850	\$850	\$850	\$850	\$850	\$850	\$850
	Orion pH/ISE Star-A	1992	Operating as designed	Replace with newer model annual probe replacement	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400
	VWR symphony meter	2016	Operating as designed	Replace when necessary				\$3,500										\$3,500							
	Heat Block Incubator	1992	electrolytic cell repl. 2013	A very important piece of equipment, being 16years old recommend a new unit be purchased and current model be used as backup.			\$1,000										\$1,000								
	OHAUS Balance	1992	Operating as designed	Obsolete Model. No parts available. On recommendation of our balance technician this unit has a good 4-8 years of life left. Annual calibration	\$120	\$120	\$120	\$120	\$120	\$120	\$120	\$120	\$120	\$120	\$120	\$120	\$120	\$120	\$120	\$120	\$120	\$120	\$120	\$120	\$120
	Hot Air Oven	2009	Operating as designed	new in 2009															\$2,000						
	Conductivity Meter	2006	Operating as designed	Replace when required.		\$1,300										\$1,300									
	Lab Stirrer	2016	Operating as designed	Replace when required.						\$500										\$500					
	Lab Stirrer/Hot plate	2003	Operating as designed	Obsolete Model, parts not available.					\$500										\$500						
	Lab Hot Plate	1992	Operating as designed	Obsolete Model, parts not available.		\$500															\$500				

**20 Year Huron Shore Maintenance Expenditure Cost Estimates**  
**Updated November, 2021**

	Equipment	Date of Installation	Current condition	Action Required	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041
	Lab Refrigerator	1992	Operating as designed	Obsolete Model, parts not available. Replace when required.				\$2,000																\$2,000	
	Barnstead Still	1992	Operating as designed	Replace parts as required. This model is still being made. New unit \$5,500		\$600			\$5,500					\$600					\$600					\$600	
	Hot Air Incubator	1992	Operating as designed	Replace parts as required. A similar model is being made, with many interchangeable parts. New unit \$1,100					\$500					\$1,200					\$500					\$500	
	Lab Turbidimeter	2001	Operating as designed	Replace as required. Calibration standards expire every two years.	\$200		\$200		\$200		\$200		\$200		\$200		\$200		\$200		\$200		\$200		\$200
Lakewood	Lakewood Lift Pump A	2003 rebuilt	Pumps rebuilt in 2003. Capacity has been investigated and determined proper for design.	Schedule inspection. Split case to determine dimension and clearance of dynamic components. Record.							\$10,000														
	Lakewood Lift Pump A motor	1997	Operating as designed	Replace motor as required		\$1,200					\$5,000										\$1,200				
	Lakewood Lift Pump B	2003 rebuilt	Pumps rebuilt in 2003. Capacity has been investigated and determined proper for design.	Schedule inspection. Split case to determine dimension and clearance of dynamic components. Record.									\$10,000												
	Lakewood Lift Pump B motor	1997	Operating as designed	Replace motor as required				\$1,200					\$5,000										\$1,200		
	Lakewood Lift Pump C	2003 rebuilt	Pumps rebuilt in 2003. Capacity has been investigated and determined proper for design.	Schedule inspection. Split case to determine dimension and clearance of dynamic components. Record.										\$10,000											
	Lakewood Lift Pump C motor	1997	Operating as designed	Replace motor as required					\$1,200					\$5,000										\$1,200	
	Lakewood PR Valves	1997	Operating as designed	Rebuild / repair as required.			\$400										\$400								
	Lakewood Pump Station General Electrical	1997	Station in good shape electrically. See I.R. report	Investigate and repair cause of overheating anomaly in Pump A starter as indicated in I.R. report. Clean electrical equipment inside and out as needed and check all connections for tightness and perform scheduled I.R. inspections.	\$1,000					\$1,000					\$1,000					\$1,000					\$1,000
Lincoln st.	Lincoln St. Pump Station General Electrical		Station in good shape electrically for its' age except. Valve control system junction boxes next to motors are rusting.	Replace junction box housing the water control solenoid and tubing while also removing electrical devices from same junction box to eliminate electrocution hazard due to tubing leaks.					\$1,000										\$1,000					\$1,000	
	Lincoln Street Building	1976	Exterior brick delamination and interior paint spalling indicate water freeze damage. Roof, flashing and masonry cap indicate gaps and loose mortar. Sacrificed gutter conductors indicate areas of brick damage.	Gutters, downspout & heat trace. 1-3 - Masonary repairs to the brick.		\$4,000																			
	Lincoln St. PS Pump 1	2014	Operating as designed	Schedule inspection. Split case to determine dimension and clearance of dynamic components. Record. Repair/rebuild valve as required.																					
	Lincoln St. PS Pump 2	2014	Operating as designed. Broken shaft required pump rebuild 2006.	Schedule inspection. Split case to determine dimension and clearance of dynamic components. Record. Repair/rebuild valve as required.																					
	Lincoln St. PS Pump 1 Motor	2014	Operates at top end or above rated current range. Overloads have been increased to outside of motor nameplate rating leaving motor subject to overheating due to overload.	Investigate cause of elevated current draw. Increase motor size if needed. Continue maintenance per O&M manual and schedule bearing replacement as needed.																					
	Lincoln St. PS Pump 2 Motor	2014	Operates at top end or above rated current range. Overloads have been increased to outside of motor nameplate rating leaving motor subject to overheating due to overload.	Investigate cause of elevated current draw. Increase motor size if needed. Continue maintenance per O&M manual and schedule bearing replacement as needed.																					
	Lincoln St. Storage Tank valve chamber	1976	Repainted 2013	None																					

**20 Year Huron Shore Maintenance Expenditure Cost Estimates**  
**Updated November, 2021**

	Equipment	Date of Installation	Current condition	Action Required	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041
Booster	Booster Station Pump General Electrical	1996	Station in good shape electrically except: 1. New flow meter not installed to code.	Clean electrical equipment inside and out as needed and check all connections for tightness and perform scheduled I.R. inspections. Install proper conduit and wiring for new flow meter to comply with National and Michigan electrical codes.		\$500					\$500					\$500					\$500				
	AuSable Booster Station Pump A Motor	1996	Operating as designed	PM recommendation to replace. Rebuild may exceed cost of a new motor.																					
	AuSable Booster Station Pump B Motor	1996	SPM readings indicate opposite drive end bearing to be limited.	PM recommendation to replace. Rebuild may exceed cost of a new motor.																					
	AuSable Booster Station Pump C Motor	1996	Operating as designed	PM recommendation to replace. Rebuild may exceed cost of a new motor.																					
	AuSable Booster Station Pump D Motor	1996	Operating as designed	PM recommendation to replace. Rebuild may exceed cost of a new motor.																					
	AuSable Booster Station Pump E Motor	1996	Operating as designed	PM recommendation to replace. Rebuild may exceed cost of a new motor.																					
	Generator/Standby power system	1996	Operating as designed	Annual Preventive Maintenance and load bank testing 5 year battery replace	\$500	\$1,000	\$500	\$1,000	\$500	\$1,000	\$500	\$1,000	\$500	\$1,000	\$500	\$1,000	\$500	\$1,000	\$500	\$1,000	\$500	\$1,000	\$500	\$1,000	\$500
Distribution system	Tawas City Tower	1977	operating as designed last inspected 2016	5 year inspections	\$4,500					\$4,500															
	Lincoln St. Tank	1976	operating as designed last inspected 2018	5 year inspections			\$4,500					\$4,500													
	Baldwin Tower	1978	operating as designed, inspected 2019	5 year inspections				\$4,500					\$4,500												
	Booster Station Tower	1996	operating as designed, inspected 2019	5 year inspection					\$4,500					\$4,500											
	Industrial Tower	1991	operating as designed last inspected 2016	5 year inspection		\$4,500					\$4,500					\$4,500									
	Lakewood shores Tower	1971	operating as designed last inspected 2018, warranty inspection 2020	5 year inspection due 2025					\$4,500																
	WAFB North Tower	1969	operating as designed last inspected 2018	5 year inspection				\$4,500																	
	WAFB South Tower	1969	Out of service, used as AT&T tower.	As-needed inspection to determine cost to rehab.		\$4,500																			
	Tower altitude valves	various	functioning as required	routine seal replacement and rebuild	\$500		\$500		\$500																
	ABB Master Meters - East Tawas and F-41	various	Replace 2021 - no calibration will be needed	Annual calibration																					
	uninterruptable power supplies	various	good	replace batteries 3 year cycle	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	
General misc maint. cost				\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500		
Annual Maintenance Totals					\$60,895	\$55,695	\$55,995	\$57,495	\$61,295	\$46,195	\$45,095	\$32,995	\$42,195	\$52,495	\$35,195	\$34,595	\$38,195	\$33,895	\$34,795	\$58,095	\$25,195	\$33,795	\$27,395	\$33,795	\$40,595
					2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041
OTHER	Consumer confidence report	NA	HSRUA website publication	Website Update	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100
	Miss Dig Membership	NA		Retain annual membership	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900
	Risk Management Plan	2004	RMP Updated 2019 PSM Audit 2018	must audit every 3 years, RMP update every 5 years	\$6,000			\$8,500																	
Annual Total other					\$7,000	\$1,000	\$1,000	\$9,500	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000

**20 Year Huron Shore Maintenance Expenditure Cost Estimates**  
Updated November, 2021

**MAINTENANCE ANNUAL TOTALS SUMMARY BY CATEGORY**

	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041
<b>Water Treatment Plant Totals</b>	\$50,395	\$35,995	\$46,095	\$42,295	\$45,095	\$35,695	\$20,595	\$23,495	\$18,195	\$27,995	\$29,695	\$24,595	\$33,295	\$28,895	\$29,295	\$52,095	\$18,995	\$28,795	\$21,695	\$26,595	\$35,095
<b>Lakewood</b>	\$1,000	\$1,200	\$400	\$1,200	\$1,200	\$1,000	\$15,000	\$0	\$15,000	\$15,000	\$1,000	\$0	\$400	\$0	\$0	\$1,000	\$1,200	\$0	\$1,200	\$1,200	\$1,000
<b>Lincoln St.</b>	\$0	\$4,000	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0	\$1,000	\$0
<b>Booster Station</b>	\$500	\$1,500	\$500	\$1,000	\$500	\$1,000	\$1,000	\$1,000	\$500	\$1,000	\$500	\$1,500	\$500	\$1,000	\$500	\$1,000	\$1,000	\$1,000	\$500	\$1,000	\$500
<b>Distribution system</b>	\$5,500	\$9,500	\$5,500	\$9,500	\$10,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$500	\$5,000	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500
<b>General Misc</b>	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500
<b>Other</b>	\$7,000	\$1,000	\$1,000	\$9,500	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
<b>Total</b>	\$67,895	\$56,695	\$56,995	\$66,995	\$62,295	\$47,195	\$46,095	\$33,995	\$43,195	\$53,495	\$36,195	\$35,595	\$39,195	\$34,895	\$35,795	\$59,095	\$26,195	\$34,795	\$28,395	\$34,795	\$41,595
<b>Totals minus a \$ 30,000 maintenance cap covered by current contract</b>	\$37,895	\$26,695	\$26,995	\$36,995	\$32,295	\$17,195	\$16,095	\$3,995	\$13,195	\$23,495	\$6,195	\$5,595	\$9,195	\$4,895	\$5,795	\$29,095	-\$3,805	\$4,795	-\$1,605	\$4,795	\$11,595

\* costs based on current estimates



**From:** [Sheriff MacGregor](#)  
**To:** [Tammy Kline](#)  
**Subject:** New Hire Firemen  
**Date:** Thursday, November 11, 2021 2:24:09 PM

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To : Tammy Kline, Superintendent  
From: Allan MacGregor, Fire Chief  
Re: New Hire Firemen

Currently the Fire Department is down seven fire fighters due to attrition and people moving out of the area as a result of work commitments. Oscoda Twp advertised for close to two months looking for new personnel. Nations wide and State wide, fire departments cannot find candidates due to the extreme commitments that has been placed on the profession. I believe after talking with all Fire Chiefs in our County that they too are down to dangerously low manpower numbers. As a results of the advertisements the fire department received a total of eight applications.

After receiving the applications, I conducted backgrounds checks on all eight and all were favorable to be hired. The command staff of the department conducted oral interviews on seven of the applicants with the eight failing to show for the interview.

As a result of that process I would highly recommend hiring the listed individuals as firefighters for Oscoda Twp. One of the applicants is already State certified and would not have to be sent to the Fire Academy. The remaining six would have to be first hired and then sent to a Firefighter 1 and Firefighter 2 training academy.

Iosco County will be starting a State certified training academy beginning 1-2-22 which is a great opportunity for us. These academies usually only come around once every one or two years and possibly a long ways out of our county. In this case they will be close which makes it easier to attend all classes. The academy will conclude on 6-11-22. These are nighttime and weekend classes which are developed for the working man.

I would appreciate your immediate attention to this matter as I would hate to miss out on the opportunity of the Iosco County Class.

Typically theses new hires can be outfitted with equipment already at the fire station but if the equipment does not fit an individual properly, there may be an expense as a result of that. They must have required safe equipment to attend the academy.

Oscoda Township has always maintained a highly trained and safe fire department and with the numbers being as low as they are they may be compromised. Please feel free to contact me personally if you have any questions regarding this request.

Von Patrick Heath  
Christopher Nielsen  
Brayden Stephan Mallak  
Eric Mitchell Black  
Hannah Wassmann (currently certified)  
Anthony Birkenbach

# Memo

**To:** Tammy Kline, Superintendent

**From:** Nancy Schwickert, Assessor

**Date:** 11/19/2021

**Re:** Tax Foreclosed Property

---

I have attached for your review the documents which I received from Title Check, LLC concerning the tax foreclosed properties which remain unsold. The only property on this list is in the Lakewood Shores development. As the Assessor I am not aware of any benefit to the township in taking title to this property

A written objection must be filed by the specified deadline for any and all properties the Board of Trustees does not want transferred to the Township.

I would like to take this opportunity to provide a basic explanation of the Property Tax Foreclosure auction process as it relates to the Township. Any properties purchased prior to the auctions by the local units or county must be utilized for public purpose. Resale proceeds from any properties purchased in this manner must be distributed to the State of Michigan in accordance with MCL 211.78m(1).

In late spring the local units receive a "Governmental Agency Right of Refusal Parcel Listing". This document contains a list of properties available for purchase by the local unit by paying the State Minimum bid, minus the local unit's portion of taxes and interest which are included in the minimum bid. The township does not need to respond to this offer unless it wishes to buy any of the parcels. Properties not purchased by the local units are then offered to the County. Any properties not acquired by the local units or county are offered at a minimum bid public auction.

Following the public minimum bid auction, the remaining properties may again be offered to the local units by way of "Governmental Agency Right of Refusal Parcel Listing Prior to No Reserve Auction". The process, terms and price for this purchase

option is the same as the original offer. All properties remaining after this offer are available at a no reserve public auction.

The Township will receive a list of properties that remain unsold after the second auction. It is imperative that the Township file a written objection for any or all of the properties that it does NOT want. **This is the stage which we are currently at.** Absent this written objection by the specified deadline ownership of the properties will be transferred to the Township effective December 31.

If I can be of any further assistance in clarifying this process please let me know.

TITLE CHECK, LLC  
222 N KALAMAZOO MALL  
STE 100  
KALAMAZOO, MI 49007

November 11, 2021

Treasurer  
Township of Oscoda  
110 State St.  
Oscoda Township, MI 48750

Dear Municipality:

SUBJECT: Tax-Foreclosed Property Title Transfer

Enclosed please find a list of parcels in your jurisdiction, which were foreclosed upon this year under Public Act 206 of 1893; MCL 211.78. The Michigan Department of Treasury has previously offered these parcels at two separate tax-foreclosed real property auctions, as required by statute, and they remain unsold.

In accordance with Public Act 206 of 1893; MCL 211.78m(6), we are providing the enclosed list to you for your consideration. **Title to the enclosed parcels will transfer to your municipality on December 31, 2021 unless you object, in writing, to any or all of them before then. Your objection must be sent to my attention, via U.S. mail, at the address listed in the final paragraph.** If you do not object one or more of the listed parcels in writing, we will send the title transfer deed directly to your county register of deeds office for recording, and will then forward the recorded deed to you, upon its return from the register of deeds' office.

Please verify your jurisdiction name and address as noted in the address line, as it will be used for the grantee information on the deed, unless you notify us of a required edit. If you accept the transfer of title, you may indicate such, in writing, at your earliest convenience, to expedite the transfer.

Objections to the transfer of title must be received, in writing, **on or before December 30, 2021** to Title Check, LLC, Attn: Auction Department, 222 N. Kalamazoo Mall, Ste 100, Kalamazoo, MI 49007. If you have any questions regarding this matter, please feel free to contact me at 269-585-1252.

Sincerely,

Jordan Hochstetler  
Auction Manager  
Title-check LLC

Enclosure

**Oscoda Township 2021 Unsold Parcel List**  
**(Subject to Refusal or Automatic Transfer)**

Lot Num	County	Parcel Id	Local Unit	Legal Description
2742	Iosco	064-L42-001-101-00	OSCODA TOWNSHIP	LAKEWOOD SHORES NO. 12 SUB LOT 1101



**Charter Township of Oscoda**  
**110 South State Street**  
**Oscoda, Michigan 48750**  
Office of Supervisor: (989)739-3211  
Office of Clerk: (989)739-4971  
Office of Treasurer: (989)739-7471  
Office of Superintendent: (989)739-8299  
Fax: (989)739-3344

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November 23, 2021  
Jordan Hochstetler, Auction Manager  
Title Check, LLC.  
Attn: Auction Department  
622 W. Kalamazoo Ave.  
Kalamazoo, MI 49007

Re: Tax Foreclosure Property -- Transfer Objection VIA CERTIFIED MAIL

Dear Mr. Hochstetler:

I am writing pursuant to discussion and action taken at the Charter Township of Oscoda Board of Trustees meeting held November 22, 2021. As a result of that discussion, the Township Board authorized preparation of this letter which you should consider as official notice from the Charter Township of Oscoda of objection to transfer of the tax foreclosed property in question. In short, the Township does not wish to become an owner of the properties referred to in the above referenced letter.

Should you have any questions regarding the Township's position please do not hesitate to contact me. Your cooperation in allowing the opportunity for comment is greatly appreciated.

Sincerely,

Tammy Kline  
Township Superintendent  
Cc: Township Supervisor and Board of Trustees

# Memo

**To:** Tammy Kline, Superintendent

**From:** Nancy Schwickert, Assessor

**Date:** 11/17/2021

**Re:** Land Division

---

A land division application for parcel number 063-016-100-003-00, located east of Loud Drive, has been submitted to the assessor's office by Robert Halcro and Edward Halcro. The parcel is currently a 35 acres jointly owned by Robert and Edwards, purpose of this division is to divide the property into two 17.5 acre parcels independently owned.

I have included copies of the Land Division applications along with the required documentation. As indicated on page five of the applications, this request has been reviewed and signed by Township representatives in the Zoning, Water / Sewer, Treasurer and Assessing offices. Please note final processing of the request is contingent upon the Assessor's office being provided with a recorded easement for ingress and egress as indicated on the survey.

**Staff is recommending for the Township Board to approve the land division request as proposed.**

Robert Halvors Phone # 817-929-0894

## Land Division Check List

*The application must be completed in it's entirety or it will be returned*

- A 2 Legal Descriptions as of 3/31/97, Current & Proposed
- B 2 Proof of ownership (current deed)
- C ✓ Neighboring parcel owners list as of 3/31/97
- D ✓ Vehicular Access approval letter  
County Roads - (989)362-4433 ✓ State Roads - (989)356-2231
- E N/A Health Department Well &/or Septic Approval  
(If less than 1 acre) (989)362-6183
- F Done? Treasury Form L-4260A Transfer of land division rights ?
- G \_\_\_\_\_ Township Treasurer receipt for \$100.00 Application Fee
- H \_\_\_\_\_ Owner Signature's (All owners must sign application)
- I \_\_\_\_\_ Registered Survey must include:  
(a preliminary scaled drawing may be submitted for the review process, but any approval will be contingent on the survey being provided with all the inclusions)

- \_\_\_\_\_ Property Lines as of 3/31/97
- \_\_\_\_\_ Any Divisions created after 3/31/97
- \_\_\_\_\_ Proposed Divisions (INCLUDES REMAINING PARENT PARCEL)
- \_\_\_\_\_ Existing and/or Proposed Vehicular Access
- \_\_\_\_\_ Existing and/or Proposed Utility Easements
- \_\_\_\_\_ Drainage and/or Sidewalk Easements
- \_\_\_\_\_ Location of all Structures & Improvements  
Buildings, Sheds, Garages, Wells, Septics, Driveways, etc
- \_\_\_\_\_ High Water Mark if parcel has water frontage
- \_\_\_\_\_ Watercourses and Wetlands
- \_\_\_\_\_ Topographical Considerations  
Anything that would require special consideration or hinder building on the proposed parcels.

All parcels must conform to local zoning.  
All Taxes and Special Assessments must be PAID IN FULL.



# CHARTER TOWNSHIP OF OSCODA

## APPLICATION FOR LAND DIVISION

Ordinance No. 220

*The information collected on this form is designed to provide the township with sufficient information to ensure that proposed land divisions will comply with applicable state and local laws. Ordinance No. 220 provides directives for the proper division of land and does not propose to satisfy requirements for determining suitable use for any resulting parcels. The Charter Township Of Oscoda, its officers, employees and contractors shall not be liable if any resulting parcels are not suitable for building or other purposes.*

All areas of this form must be completed and all required attachments provided when submitting an application package. An incomplete application package may be returned to the applicant. Submit application packages to:

Township Assessor  
Charter Township Of Oscoda  
110 S. State Street  
Oscoda, MI 48750

### A. APPLICANT:

Relationship To The Property (Please Check The Applicable Box):

Sole Owner ☒

Partnership Owner ☐

Owner's Representative ☐

*Attachments Required: A legal power of attorney shall be submitted when an applicant is acting on behalf of a partner or as the owner's representative.*

Name: Haleno Robert   
Last First Middle Initial  
Mailing Address: 3016 Conejos Dr / 208 1/2 Division St  
Ft. Worth, TX / Oscoda, MI TX / MI 76116 / 48750  
City State Zip Code

### B. LOCATION of parcel or lot to be divided:

Address: ON File Off Loud Dr

Parcel Number(s): ON file 063-016-100-003-00

Legal Description: ON file  
T24N R9E Sec 16 NW 1/4 of NE 1/4 Lying West  
of D+M RR

*(Legal description may be provided as an attachment. If provided as an attachment or continued on an attached sheet, please use this area to indicate that the attachment has been provided.)*

### C. Property Owner(s):

Attachment Required: Recorded Deed that names all of the property owners.

~~Robert Halcro~~ ~~g Ft. Worth, TX / OS~~  
Name Address Telephone Number  
Robert Halcro 208 1/2 Division St - Oscoda MI 817 929-0894  
Name Address Telephone Number  
" " " "  
Name Address Telephone Number  
" " " "

Name Address Telephone Number  
(Additional property owner information may be indicated on an attachment.)

Owner(s) on March 31, 1997: Robert + Edward Halcro  
Name(s)

See above for Robert Halcro  
Address and Telephone Number (If Known)

List owners, as of March 31, 1997, of parcels sharing a common property line:

on file oscoda / Tawas MI.

See attachment

### D. Proposal: Describe the division(s) being proposed:

1. Number of new parcels 2
2. Reason for dividing Stepping away to much drama  
(Development, Selling, etc.)
3. Intended Use Residential  
(Residential, Commercial, Agricultural, Recreational, other)
4. Place a check mark next to any of the conditions that exist on any of the resulting parcels. N/A

- ☐ River or lake front
- ☐ Within flood plane or contains wetlands
- ☐ More than 25% of the property contains slope that is greater than a 14° angle.
- ☐ Is known to have an abandoned well, underground storage tank or contaminated soil

5. Vehicular access will be provided to the new parcels via which of the following methods:

(Private driveways can only serve one parcel. When access is configured to provide ingress/egress for multiple parcels, said access shall be considered a road and will meet the applicable standards for a road.)

- ☐ Each new parcel has frontage on an existing public road.
- ☒ An existing private road or a recorded easement
- ☐ A new public road will be created.
- ☐ A new private road or easement will be created.

6. Utility easements will be provided for the new parcels via which of the following methods:

- N/A ☐ A recorded easement already exists and will be transferred for the resulting parcel property
- N/A ☐ New easement(s) is (are) being established

**Attachments Required:**

1. Evidence that vehicular access meets all requirements of Iosco County Road Commission or state department of transportation. *on file Oscoda/Tawas, MI.*

2. Provide a legal description for each resulting parcel. *on file Oscoda/Tawas, MI*

3. A scale drawing shall be submitted. A preliminary drawing may be used during the application review process. Drawings will clearly provide the following depictions and information.

- ☒ i. The dimensions for all boundaries of the parent parcel as of March 31, 1997.
- ☒ ii. The dimensions for all resulting boundaries created by subsequent land division that has been performed since March 31, 1997.
- ☒ iii. The dimensions for all proposed boundaries for the parcel(s) that would result upon approval of this application.
- ☒ iv. Location of all existing and proposed access, including: Vehicular access, public utility easements, drainage easements and sidewalks easements.
- ☒ v. The location of all existing structures and other land improvements, (include wells, septic systems, driveways etc.).
- ☒ vi. High water mark, when parcel adjoins any body of water.
- ☒ vii. Topographical conditions that would require special consideration or hinder building on the resulting parcel(s), include watercourses and wetlands.

*N/A* **Final approval for any proposed land division shall be contingent upon the applicant providing a survey map of the land being proposed for division. This survey map shall be prepared by a land surveyor, licensed by the State of Michigan, pursuant to the survey map requirements of 1970 Public Act 132, as amended, (MCL 54.211). The survey map shall provide the same information/depictions as those required for the preliminary drawing.**

4. Iosco County District Health Department approval for drinking water wells and sewage systems for property that is not serviced by the township's water supply or sanitary sewer collection systems and the property area is less than one (1) acre and the property is or from time to time will be used for dwelling.

### E. History:

Provide a description and specifications for all divisions from the parent parcel since March 31, 1997:

Survey on file Oscoda, Tawas, MI.  
This is for the 30 acres split fifty fifty.

### F. Future Division Rights:

Provide a completed Michigan Department of Treasury form L-4260a. ☐

### G. Affidavit and permission for township, county and state officials to enter the property for inspections:

I/we agree the statements made above are true, and if found not to be true, this application and any approval will be void. Further, I agree to comply with the conditions and regulations provided with this parent parcel division. Further, I agree to give permission for officials of the Township, County and the State of Michigan to enter the property where this parcel division is proposed for purposes of inspection to verify that the information on the application is correct at a time mutually agreed with the applicant. Finally, I understand this is only a parcel division which conveys only certain rights under the applicable local land division ordinance, the local zoning ordinance, and the State Land Division Act (formerly the Subdivision Control Act, P.A. 288 of 1967, as amended (particularly by P.A. 591 of 1996), MCL 560.101, et seq.) and does not include any representation or conveyance of rights in any other statute, building code, zoning ordinance, deed restrictions or other property rights.

I/we understand zoning, local ordinances and State Acts change from time to time, and if changed the divisions made here must comply with the new requirements (apply for division approval again) unless deeds, land contracts, leases and associated surveys representing the approved division(s) are recorded with the Register of Deeds or the division is built upon before said changes to laws are made.

I/we understand that the Charter Township of Oscoda will not be responsible for any costs resulting from the proposed or executed land division. Application fees paid to the Charter Township of Oscoda are not refundable. Penalties shall apply if false statements are made and it shall be deemed a violation of this ordinance as well as state law. The Township reserves the right to pursue all such remedies as provided within this ordinance and/or by state law. The applicant shall be liable for any damages or legal fees incurred by the township as a result of incorrect or fraudulent information that has been entered on this application.

I/we understand that the results of executing this land division binds all heirs, successors, and signees from the date of application relative to the proposed land division and/or conditions placed thereon by the Charter Township of Oscoda and that same may be recorded at the Register of Deeds so as to give notice to all individuals who require subsequent interest in the concerned property.

Finally, I/we understand that a decision approving this land division does not execute the division of property. A land division is not considered to be fully executed until a legal instrument that transfers an ownership interest for the affected property has been recorded with the Iosco County Register Of Deeds.

Property Owner Signature(s)

Robert Hobbs  
X

Date 10/18/21

Date \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

**NOTICE TO ASSESSOR OF TRANSFER OF  
THE RIGHT TO MAKE A DIVISION OF LAND**

Issued under authority of Land Division Act (P.A. 288 of  
1967 as amended by P.A. 87 of 1997). Filing is mandatory.

This form must be filed by an owner of a parent parcel or parent tract of land when the owner creates a parcel from the parent parcel or parent tract and transfers the right to make a further division to the owner of the created parcel. This form must be filed within 45 days of the transfer of the right to make a division. This form must be filed with the assessor of the city or township where the property is located.

1. Street Address of Parent Parcel or Parent Tract <i>Property off Loud Dr. Oscoda, MI.</i>		2. County <i>IOSCO</i>	4. Date of Transfer of Right to Make a Div <i>8-26-21 Recorded</i>
3. City/Township/Village Where Real Estate is Located <i>Oscoda, MI.</i>		<input type="checkbox"/> City <input checked="" type="checkbox"/> Township <input type="checkbox"/> Village	
5. Property Identification Number (PIN) of Parent Parcel or Parent Tract. If you don't have a PIN, attach legal description. <i>063-016-100-003-00</i>		PIN, this number ranges from 10 to 25 digits. It usually includes hyphens and sometimes includes letters. It is on the property tax bill and on the assessment notice.	
6. Name of Owner of Parent Parcel or Parent Tract <i>Robert Halcro</i>		Address of Owner of Parent Parcel or Parent Tract <i>Robert Halcro 3016 Conejos Dr., Ft. Worth, TX</i>	
7. Property Identification Number (PIN) of Created Parcel if PIN has already been assigned. <i>N/A</i>			
8. Name of Owner of Created Parcel <i>Robert Halcro</i>		Address of Owner of Created Parcel <i>3016 Conejos Dr. Ft. Worth, TX</i>	

**THE FOLLOWING QUESTIONS MUST BE ANSWERED.**

1. Did the parent parcel or parent tract have any unallocated divisions under the Land Division Act, P.A. 288 of 1967, MCL 560.101 to 560.293? Check appropriate box below:

☒ YES

☐ NO

If the YES box was checked, go to question 2. If the NO box was checked, go to question 3.

2. How many unallocated divisions did the parent parcel or parent tract have prior to this transfer?  
Enter number here 6

3. Were there any unallocated divisions transferred to the newly created parcel?

☒ YES

☐ NO

If the YES box was checked, go to question 4. If the NO box was checked, go to the signature area of the form.

4. How many unallocated divisions were transferred to the newly created parcel? Enter number here \_\_\_\_\_

**CERTIFICATION**

I certify that the information above is true and complete to the best of my knowledge.

Signature of Owner of Parent Parcel or Parent Tract <i>Robert Halcro</i>	Date <i>10/18/21</i>	If Signer is other than the owner, print name and title <i>N/A</i>
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# CHARTER TOWNSHIP OF OSCODA

## APPLICATION FOR LAND DIVISION

Ordinance No. 220

*The information collected on this form is designed to provide the township with sufficient information to ensure that proposed land divisions will comply with applicable state and local laws. Ordinance No. 220 provides directives for the proper division of land and does not propose to satisfy requirements for determining suitable use for any resulting parcels. The Charter Township Of Oscoda, its officers, employees and contractors shall not be liable if any resulting parcels are not suitable for building or other purposes.*

All areas of this form must be completed and all required attachments provided when submitting an application package. An incomplete application package may be returned to the applicant. Submit application packages to:

Township Assessor  
Charter Township Of Oscoda  
110 S. State Street  
Oscoda, MI 48750

### A. APPLICANT:

Relationship To The Property (Please Check The Applicable Box):

Sole Owner ☐

Partnership Owner ☒

Owner's Representative ☐

*Attachments Required: A legal power of attorney shall be submitted when an applicant is acting on behalf of a partner or as the owner's representative.*

HALCRO EDWARD D. X  
Name: Last First Middle Initial  
4943 NOTTINGHAM RD. X  
Mailing Address  
VASSAR, MI 48768 X  
City State Zip Code

### B. LOCATION of parcel or lot to be divided:

YOU HAVE OFF LOWDOR  
Address:

Parcel Number(s): YOU HAVE 063-016-100-003-00

Legal Description: YOU HAVE

T24N R9E Sec 16 NW 1/4 of NE 1/4 Lying West  
of D.M. RR

(Legal description may be provided as an attachment. If provided as an attachment or continued on an attached sheet, please use this area to indicate that the attachment has been provided.)

### C. Property Owner(s):

Attachment Required: Recorded Deed that names all of the property owners.

YOU HAVE

Name	Address	Telephone Number
EDWARD DEAN HALCRO	4943 NOTTINGHAM DRD.	989-823-2793

X

Name	Address	Telephone Number
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Name	Address	Telephone Number
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(Additional property owner information may be indicated on an attachment.)

Owner(s) on March 31, 1997: EDWARD DEAN & ROBERT W. HALCRO  
Name(s)

Address and Telephone Number (If Known)

List owners, as of March 31, 1997, of parcels sharing a common property line: SEE ATTACHED LIST, YOU HAVE.

### D. Proposal: Describe the division(s) being proposed:

1. Number of new parcels 2
2. Reason for dividing TIME TO SPLIT 50/50 & MAYBE SELL.  
(Development, Selling, etc.)
3. Intended Use RESIDENTIAL  
(Residential, Commercial, Agricultural, Recreational, other)
4. Place a check mark next to any of the conditions that exist on any of the resulting parcels. N/A
  - ☐ River or lake front
  - ☐ Within flood plane or contains wetlands
  - ☐ More than 25% of the property contains slope that is greater than a 14° angle.
  - ☐ Is known to have an abandoned well, underground storage tank or contaminated soil

5. Vehicular access will be provided to the new parcels via which of the following methods:

(Private driveways can only serve one parcel. When access is configured to provide ingress/egress for multiple parcels, said access shall be considered a road and will meet the applicable standards for a road.)

- ☐ Each new parcel has frontage on an existing public road.
- ☒ An existing private road or a recorded easement
- ☐ A new public road will be created.
- ☐ A new private road or easement will be created.

6. Utility easements will be provided for the new parcels via which of the following methods:

- N/A* ☐ A recorded easement already exists and will be transferred for the resulting parcel property
- N/A* ☐ New easement(s) is (are) being established

**Attachments Required:**

1. Evidence that vehicular access meets all requirements of Iosco County Road Commission or state department of transportation. *YOU HAVE, NEW SURVEY.*

2. Provide a legal description for each resulting parcel. *YOU HAVE.*

3. A scale drawing shall be submitted. A preliminary drawing may be used during the application review process. Drawings will clearly provide the following depictions and information.

*YOU HAVE ALL 3*

- ✓* i. The dimensions for all boundaries of the parent parcel as of March 31, 1997.
- ✓* ii. The dimensions for all resulting boundaries created by subsequent land division that has been performed since March 31, 1997.
- ✓* iii. The dimensions for all proposed boundaries for the parcel(s) that would result upon approval of this application.
- N/A* iv. Location of all existing and proposed access, including: Vehicular access, public utility easements, drainage easements and sidewalks easements.
- N/A* v. The location of all existing structures and other land improvements, (include wells, septic systems, driveways etc.).
- N/A* vi. High water mark, when parcel adjoins any body of water.
- N/A* vii. Topographical conditions that would require special consideration or hinder building on the resulting parcel(s), include watercourses and wetlands.

**Final approval for any proposed land division shall be contingent upon the applicant providing a survey map of the land being proposed for division. This survey map shall be prepared by a land surveyor, licensed by the State of Michigan, pursuant to the survey map requirements of 1970 Public Act 132, as amended, (MCL 54.211). The survey map shall provide the same information/depictions as those required for the preliminary drawing.**

4. Iosco County District Health Department approval for drinking water wells and sewage systems for property that is not serviced by the township's water supply or sanitary sewer collection systems and the property area is less than one (1) acre and the property is or from time to time will be used for dwelling.



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**E. History:**

Provide a description and specifications for all divisions from the parent parcel since March 31, 1997:  
YOU HAVE ON SURVEY. 30 ACRES TOTAL, LAND SPLIT EQUALLY 50,50.

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**F. Future Division Rights:**

Provide a completed Michigan Department of Treasury form L-4260a. ☐

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**G. Affidavit and permission for township, county and state officials to enter the property for inspections:**

I/we agree the statements made above are true, and if found not to be true, this application and any approval will be void. Further, I agree to comply with the conditions and regulations provided with this parent parcel division. Further, I agree to give permission for officials of the Township, County and the State of Michigan to enter the property where this parcel division is proposed for purposes of inspection to verify that the information on the application is correct at a time mutually agreed with the applicant. Finally, I understand this is only a parcel division which conveys only certain rights under the applicable local land division ordinance, the local zoning ordinance, and the State Land Division Act (formerly the Subdivision Control Act, P.A. 288 of 1967, as amended (particularly by P.A. 591 of 1996), MCL 560.101, et seq.) and does not include any representation or conveyance of rights in any other statute, building code, zoning ordinance, deed restrictions or other property rights.

I/we understand zoning, local ordinances and State Acts change from time to time, and if changed the divisions made here must comply with the new requirements (apply for division approval again) unless deeds, land contracts, leases and associated surveys representing the approved division(s) are recorded with the Register of Deeds or the division is built upon before said changes to laws are made.

I/we understand that the Charter Township of Oscoda will not be responsible for any costs resulting from the proposed or executed land division. Application fees paid to the Charter Township of Oscoda are not refundable. Penalties shall apply if false statements are made and it shall be deemed a violation of this ordinance as well as state law. The Township reserves the right to pursue all such remedies as provided within this ordinance and/or by state law. The applicant shall be liable for any damages or legal fees incurred by the township as a result of incorrect or fraudulent information that has been entered on this application.

I/we understand that the results of executing this land division binds all heirs, successors, and signees from the date of application relative to the proposed land division and/or conditions placed thereon by the Charter Township of Oscoda and that same may be recorded at the Register of Deeds so as to give notice to all individuals who require subsequent interest in the concerned property.

Finally, I/we understand that a decision approving this land division does not execute the division of property. A land division is not considered to be fully executed until a legal instrument that transfers an ownership interest for the affected property has been recorded with the Iosco County Register Of Deeds.

Property Owner Signature(s) Edward J. Halsos Date 10-12-21  
X \_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_\_\_ Date \_\_\_\_\_

# NOTICE TO ASSESSOR OF TRANSFER OF THE RIGHT TO MAKE A DIVISION OF LAND

Issued under authority of Land Division Act (P.A. 288 of  
1967 as amended by P.A. 87 of 1997). Filing is mandatory.

This form must be filed by an owner of a parent parcel or parent tract of land when the owner creates a parcel from the parent parcel or parent tract and transfers the right to make a further division to the owner of the created parcel. This form must be filed within 45 days of the transfer of the right to make a division. This form must be filed with the assessor of the city or township where the property is located.

1. Street Address of Parent Parcel or Parent Tract <b>OFF OF LOUD DR. OSCODA, MI</b>		2. County <b>IOSCO</b>	4. Date of Transfer of Right to Make a Division <b>8-26-21 RECORDED</b>
3. City/Township/Village Where Real Estate is Located <b>OSCODA, MI</b>		<input type="checkbox"/> City <input checked="" type="checkbox"/> Township <input type="checkbox"/> Village	<b>PIN</b> , this number ranges from 10 to 25 digits. It usually includes hyphens and sometimes includes letters. It is on the property tax bill and on the assessment notice.
5. Property Identification Number (PIN) of Parent Parcel or Parent Tract. If you don't have a PIN, attach legal description. <b>063-016-100-003-00</b>			
6. Name of Owner of Parent Parcel or Parent Tract <b>EDWARD DEAN HALCRO</b>		Address of Owner of Parent Parcel or Parent Tract <b>4943 NOTTINGHAM RD. VASSAR, MI 48768</b>	
7. Property Identification Number (PIN) of Created Parcel if PIN has already been assigned. <b>N/A</b>			
8. Name of Owner of Created Parcel <b>EDWARD DEAN HALCRO</b>		Address of Owner of Created Parcel <b>4943 NOTTINGHAM RD. VASSAR, MI 48768</b>	

THE FOLLOWING QUESTIONS MUST BE ANSWERED.

1. Did the parent parcel or parent tract have any unallocated divisions under the Land Division Act, P.A. 288 of 1967, MCL 560.101 to 560.293? Check appropriate box below:

☒ YES

☐ NO

If the YES box was checked, go to question 2. If the NO box was checked, go to question 3.

2. How many unallocated divisions did the parent parcel or parent tract have prior to this transfer?

Enter number here 6

3. Were there any unallocated divisions transferred to the newly created parcel?

☒ YES

☐ NO

If the YES box was checked, go to question 4. If the NO box was checked, go to the signature area of the form.

4. How many unallocated divisions were transferred to the newly created parcel? Enter number here 2

## CERTIFICATION

I certify that the information above is true and complete to the best of my knowledge.

Signature of Owner of Parent Parcel or Parent Tract <b>Edward D. Halcro</b>	Date <b>10-12-21</b>	If Signer is other than the owner, print name and title <b>N/A</b>
--	-------------------------	---

## TOWNSHIP OFFICIALS REVIEW

A review of the information provided for this land division application has been made and approval is being recommended by the following township officials:

<u>Dang Schuch</u>	<u>11-17-2021</u>
Township Assessor	Date
<u>James V. Valtelle</u>	<u>11-17-21</u>
Township Treasurer	Date
<u>Nichole Valtelle</u>	<u>11-17-21</u>
Township Zoning Administrator	Date
<u>Paul A. Miller</u>	<u>11-17-21</u>
Township Water/Sewer Department	Date
_____	_____
Township Superintendent	Date

contingent on recorded ingress/egress easment  
as shown on survey.

## CERTIFICATION OF APPROVAL

It is certified that the Township Board of the Charter Township of Oscoda granted approval for this proposed division of land at a meeting duly called and held on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Ayes:

Nays:

Absent:

CHARTER TOWNSHIP OF OSCODA

BY \_\_\_\_\_, CLERK

# OSCODA TOWNSHIP

Receipt: 100093592

10/21/21

TREASURER'S OFFICE  
110 S. STATE ST  
OSCODA MI 48750  
TREASURER@OSCODATWP.COM  
989-739-7471

Cashier: JAIMIEMCGUIRETRSR  
Received Of: HALCRO, ROBERT/ED

The sum of: 100.00

GZONE HALCRO LAND DIVISION REQ

100.00

101-257-620.000

100.00

Total

100.00

CHECKS 1035 50.00

CHECKS 2178 50.00

Signed: \_\_\_\_\_

063-009-400-001-00  
063-010-100-003-00

RECORDED 03/23/2020 10:08:58A  
D.QD \$30.00 RECEIPT = 19401  
ERICKA L. EARL, REGISTER OF DEEDS  
Iosco County, MI



RECEIVED MAY 06 2020



2020001381  
Page 1 of 2

## QUIT CLAIM DEED

**The Grantors:** ROBERT W. HALCRO and BELINDA SELF, Husband and Wife, whose address is c/o 3016 Conejos Drive, Fort Worth, Texas 76116; **Quit Claim to:** ROBERT W. HALCRO, whose address is 218 1/2 Lake Street, Oscoda, Michigan 48750; the following described premises situated in County of Iosco, and State of Michigan, **TO-WIT:**

**Real property in the Township of AuSable:**

**Lots 7 and 9, Supervisor's Plat of Chryslers Lakeside Subdivision.**

**Commonly known as 218 East Lake Street and 208 Division Street, Oscoda, Michigan 48750.**

**Real property in the Township of Oscoda:**

**That part of the Northwest 1/4 of the Northeast 1/4 of Section 16, Township 24 North, Range 9 East, lying west of the D&M Railroad.**

**Tax ID No.: 063-016-100-003-00**

**and**

**That part of the Southwest 1/4 of the Southeast 1/4 of Section 9, Township 24 North, Range 9 East lying west of and adjacent to the railroad right of way, containing 17.5 acres of land more or less.**

**and**

**That part of the Northwest 1/4 of the Southeast 1/4 of Section 9, Township 24 North, Range 9 East lying west of and adjacent to the railroad right of way, containing 3.8 acres of land, more or less.**

**Tax ID No.: 063-009-400-001-00**

*This property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan Right to Farm Act.*

*The instant conveyance makes no divisions of the described lands and is exempt under section 108 of the Land Division Act, Act No. 288 of the Public Acts of 1967, as amended ("ACT").*



RECEIVED 03/23/2020 09:03:26A  
ERICKA L. EARL, REGISTER OF DEEDS  
Iosco County, MI

2/30

FREEL LAW  
TIMOTHY R FREEL,  
P.C.  
211 NEWMAN STREET  
SUITE B27  
P.O. BOX 232  
EAST TAWAS, MI 48730

tim@tfreelpc.net  
TEL (989) 362-4031  
FAX (989) 362-5871

RECEIVED OCT 0 2 2012



RECORDED  
09/24/2012 12:49:56 PM  
BONITA M. COYLE REG OF DEEDS IOSCO CO. MI



LIBER 1059

PAGE 279

QUITCLAIM DEED

Edward Dean Halcro and Tracy Jo Halcro, husband and wife, whose address is 4943 Nottingham Rd., Vassar, MI 48768 quitclaim to Edward Dean Halcro and Tracy Jo Halcro, husband and wife, whose address is 4943 Nottingham Rd., Vassar, MI 48768, as tenants-by-entireties, a One-Half Tenants-In-Common interest and to Robert W. Halcro and Belinda Self, husband and wife, of 3016 Conejos, Fort Worth, TX 76116, as tenants-by-entireties, a One-Half Tenants-In-Common interest in the following described premises located in Oscoda Township, Iosco County, Michigan:  
That part of the Northwest  $\frac{1}{4}$  of the Northeast  $\frac{1}{4}$  of Section 16, Township 24 North, Range 9 East, lying west of the D&M Railroad.  
Tax ID No. 063-016-100-003-00

AND

That part of the Southwest  $\frac{1}{4}$  of the Southeast  $\frac{1}{4}$  of Section 9, Township 24 North, Range 9 East lying west of and adjacent to the railroad right of way, containing 17.5 acres of land more or less.

ALSO

That part of the Northwest  $\frac{1}{4}$  of the Southeast  $\frac{1}{4}$  of Section 9, Township 24 North, Range 9 East lying west of and adjacent to the railroad right of way, containing 3.8 acres of land, more or less.  
Tax ID No. 063-009-400-001-00

Together with all and singular the tenements, hereditaments and appurtenances thereunto belonging or in anywise appertaining. Subject to easements, zoning ordinances, restrictions and reservations of record. EXEMPT under MCL 207.505(5)(a) and MCL 207.526(6)(a).

This property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors and other associated conditions may be used and are protected by the Michigan Right to Farm Act.

The grantors grant to the grantees the right to make all available divisions under Section 108 of the Land Division Act, Act No. 288 of the Public Acts of 1967.

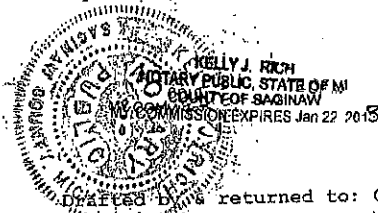
Dated: September 24<sup>th</sup>, 2012  
Signed by:

Edward Dean Halcro  
Edward Dean Halcro

Tracy Jo Halcro  
Tracy Jo Halcro

STATE OF MICHIGAN  
COUNTY OF TUSCOLA

The foregoing instrument was acknowledged before me this 24<sup>th</sup> day of September, 2012 by Edward Dean Halcro and Tracy Jo Halcro.



Kelly J. Rich  
Kelly J. Rich, Notary Public  
Tuscola County, Michigan  
Acting in Tuscola County  
My Commission Expires: 1-22-13

Drafted by & returned to: Gary S. Price, P.O. Box 525, Oscoda, MI 48750  
Based on information provided by grantor. No title examination was provided to drafter.



RECEIVED  
09/24/2012 12:49:03 PM  
BONITA M. COYLE REG OF DEEDS IOSCO CO. MI

03-010-100-003-00

090

LF  
CF 20-300



STATE OF MICHIGAN  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
CERTIFICATE OF DEATH

STATE FILE NUMBER  
550984

AMENDED: 09/23/2020



DECEDENT

INFORMANT

CERTIFICATION

CAUSE OF DEATH

EXAMINER

1. DECEDENT'S NAME (First, Middle, Last) TRACY JO HALCRO		2. DATE OF BIRTH November 02, 1961		3. SEX Female		4. DATE OF DEATH August 31, 2020	
5. NAME AT BIRTH OR OTHER NAME USED FOR PERSONAL BUSINESS Tracy Jo Klopff		6a. AGE- Last Birthday (Years) 58		6b. UNDER 1 YEAR MONTHS DAYS		6c. UNDER 1 DAY HOURS MINUTES	
7a. LOCATION OF DEATH 4943 Nottingham Road 48768		7b. CITY, VILLAGE OR TOWNSHIP OF DEATH Vassar Twp		7c. COUNTY OF DEATH Tuscola			
8a. CURRENT RESIDENCE - STATE Michigan		8b. COUNTY Tuscola		8c. LOCALITY Vassar Twp		8d. STREET AND NUMBER 4943 Nottingham Road	
8e. ZIP CODE 48768		9. BIRTH PLACE Virginia Beach, Virginia		10. SOCIAL SECURITY NUMBER [REDACTED]		11. DECEDENT'S EDUCATION High school graduate	
12. RACE White		13a. ANCESTRY German/Irish		13b. HISPANIC ORIGIN No		14. EVER IN THE U.S. ARMED FORCES? No	
15. USUAL OCCUPATION RCA-Residential Aid		16. KIND OF BUSINESS OR INDUSTRY State Hospital		17. MARITAL STATUS Married		18. NAME OF SURVIVING SPOUSE (If wife, give name before first married) Edward D Halcro	
19. FATHER'S NAME (First, Middle, Last) Robert Klopff		20. MOTHER'S NAME BEFORE FIRST MARRIED (First, Middle, Last) Joyce McCrumb					
21a. INFORMANT'S NAME Edward D Halcro		21b. RELATIONSHIP TO DECEDENT Husband		21c. MAILING ADDRESS 4943 Nottingham Rd., Vassar, Michigan 48768			
22. METHOD OF DISPOSITION Cremation		23a. PLACE OF DISPOSITION Sunset Hills Cremation Services		23b. LOCATION - City or Village, State Flint, Michigan			
24. SIGNATURE OF MORTUARY SCIENCE LICENSEE Dale Hanlin		25. LICENSE NUMBER 4501006178		26. NAME AND ADDRESS OF FUNERAL FACILITY Hanlin Funeral Home 4823 Main St. P.O. Box 311 Millington, MI 48746			
27a. CERTIFIER <input type="checkbox"/> Certifying Physician - To the best of my knowledge, death occurred due to the (cause(s) and manner stated). <input checked="" type="checkbox"/> Medical Examiner - On the basis of examination, and/or investigation, in my opinion, death occurred at the time, date, and place, and due to the cause(s) and manner stated. Russell L Bush, MD Signature and Title		28a. ACTUAL OR PRESUMED TIME OF DEATH Unknown		28b. PRONOUNCED DEAD ON August 31, 2020		28c. TIME PRONOUNCED DEAD 10:34 AM	
27b. DATE SIGNED September 03, 2020		27c. LICENSE NUMBER 4301405603		29. MEDICAL EXAMINER CONTACTED Yes		30. PLACE OF DEATH Home	
32. MEDICAL EXAMINER'S CASE NUMBER 027-EMF-79-20N		33. NAME OF ATTENDING PHYSICIAN IF OTHER THAN CERTIFIER Arup Sarkar, MD					
34. NAME AND ADDRESS OF CERTIFYING PHYSICIAN Russell L Bush, MD, Michigan Institute of Forensic Science & Medicine - Tuscola, Mailing Address: 4707 McLeod Dr. E Saginaw, MI 48604, Caro, Michigan 48723		35a. REGISTRAR'S SIGNATURE <i>Jodi Gerting</i>					
35b. DATE FILED September 04, 2020		36. PART I. ENTER the chain of events - disease(s), injury or complication(s) - that directly caused the death. DO NOT enter terminal events such as cardiac arrest, respiratory arrest or ventricular fibrillation without showing the etiology. Enter only one cause on line. a. *Cardiac dysrhythmia b. *Arteriosclerotic coronary heart disease IMMEDIATE CAUSE (Final disease or condition resulting in death) c.  RECORDED 08/25/2021 11:24:59A DC \$30.00 RECEIPT = 26937 ERICKA L. EARL, REGISTER OF DEEDS Iosco County, MI d.  2021004587 Page 1 of 2 PART II. OTHER SIGNIFICANT CONDITIONS contributing to death but not resulting in the underlying cause given in Part I Chronic alcohol use disorder w/liver dysfunction; Obesity; Hyperlipidemia; Hypertension; Depression w/anxiety; 37. DID TOBACCO USE CONTRIBUTE TO DEATH? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Probably <input type="checkbox"/> No <input type="checkbox"/> Unknown 38. IF FEMALE <input checked="" type="checkbox"/> Not pregnant within past year <input type="checkbox"/> Pregnant at time of death <input type="checkbox"/> Not pregnant, but pregnant within 42 days of death <input type="checkbox"/> Unknown if pregnant within the past year <input type="checkbox"/> Not pregnant, but pregnant days 43-77 prior to death Approximate Interval Between Onset and Death *Minutes *Years					
39. MANNER OF DEATH *Natural		40a. WAS AN AUTOPSY PERFORMED? No		40b. WERE AUTOPSY FINDINGS AVAILABLE PRIOR TO COMPLETION OF CAUSE OF DEATH? Not Applicable			
41a. DATE OF INJURY *		41b. TIME OF INJURY *		41c. DESCRIBE HOW INJURY OCCURRED *			
41d. INJURY AT WORK *		41e. PLACE OF INJURY *		41f. IF TRANSPORTATION INJURY, LOCATION *			

VOID WITHOUT WATERMARK OR IF ALTERED OR ERASED.

RECEIVED 08/25/2021 11:00:29A  
ERICKA L. EARL, REGISTER OF DEEDS  
Iosco County, MI



3/31/1997 LEGAL DESCRIPTION

T24N R9E SEC 16 A 35 NW 1/4 OF NE 1/4 LY W OF D&M RR

CURRENT LEGAL DESCRIPTION

T24N R9E SEC 16 A 35 NW 1/4 OF NE 1/4 LY W OF D&M RR

PROPOSED LEGAL DESCRIPTIONS

SEE ATTACHED SURVEY

Adjacent property owners as of March 31, 1997 (metes and bounds property)

063 009 400 001 00

HALCRO, EDWARD DEAN & TRACY JO

063 009 300 001 00

OSCODA CHARTER TOWNSHIP

063 016 200 001 00

BODEN, THOMAS V & EMILIE M

063 016 100 004 00

CUMMINGS, JOHN E & ANGELA L

063 016 100 005 00

RAFFERTY, MICHAEL P & LAUREN S

063 016 100 001 40

FULLERTON, MICHAEL & KIMBERLY



RECEIVED SEP 2021

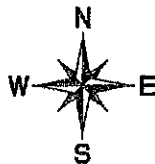
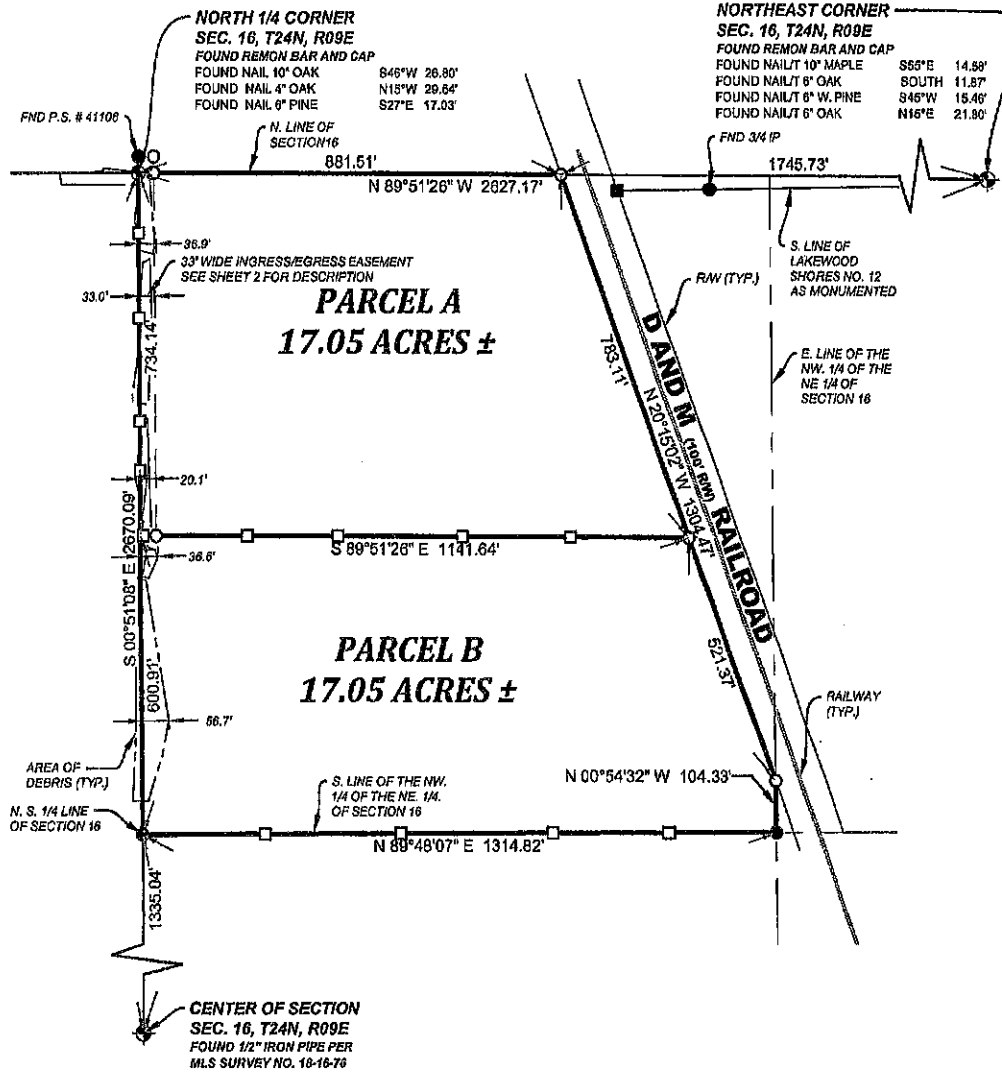
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CERT SUR \$30.00 RECEIPT = 28014  
ERICKA L. EARL, REGISTER OF DEEDS  
Iosco County, MI



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Page 1 of 2

063-016-100-003-00

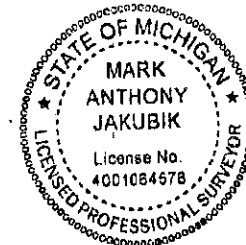
# **CERTIFICATE OF SURVEY** **SURVEY IN THE NW 1/4 OF THE NE 1/4, SECTION 16,** **TOWN 24 NORTH, RANGE 9 EAST, OSCODA TOWNSHIP,** **IOSCO COUNTY, MICHIGAN.**



SCALE: 1" = 300

**LEGEND**

- = FOUND P.S. #25882 CAPPED IRON PIPE UNLESS NOTED
- = SET P.S. #84576 CAPPED IRON
- = FOUND CONCRETE MONUMENT
- = SET LATH ON-LINE



DATE: 8/3/2021

The relative positional precision of each corner is within the limits accepted by the practice of professional surveying and the requirements of P.A. 132 of 1970, as amended, have been complied with.

MARK JAKUBIK, P.S. #64576

FOR: ROBERT HALCRO 208 1/2 DIVISION ST OSCODA, MI 48250 ATTN: ED HALCRO	RIGG LAND SURVEYING INC. 430 M-55 TAWAS CITY, MI 48763 FAX (989) 362-1374 PHONE (989) 362-1372	SEC. 16 , 24N , 09E DRAWN RJ CHECKED BY MJ SHEET 1 OF 2 JOB NUMBER 162409-15321B
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RECEIVED 08/27/2021 01:39:55P  
ERICKA L. EARL, REGISTER OF DEEDS  
Iosco County, MI

230

# CERTIFICATE OF SURVEY

ORIGINAL DESCRIPTIONS BASED ON QUIT CLAIM DEED LIBER 1059, PAGE 279, IOSCO COUNTY REGISTER OF DEEDS:

(TAX ID NO. 063-016-100-003-00):

THAT PART OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 16, TOWNSHIP 24 NORTH, RANGE 9 EAST, LYING WEST OF D&M RAILROAD.

**PARCEL A AS SURVEYED:**

THAT PART OF THE NORTHEAST QUARTER OF SECTION 16, TOWN 24 NORTH, RANGE 9 EAST, OSCODA TOWNSHIP, IOSCO COUNTY, MICHIGAN, DESCRIBED AS: BEGINNING AT THE NORTH QUARTER CORNER OF SECTION 16; THENCE SOUTH 00° 51' 08" EAST 734.14 FEET ON THE NORTH AND SOUTH QUARTER LINE OF SAID SECTION; THENCE SOUTH 89° 51' 26" EAST 1141.64 FEET TO THE WESTERLY RIGHT-OF-WAY OF THE DETROIT AND MACKINAW RAILWAY; THENCE NORTH 20° 15' 02" WEST ON SAID WESTERLY RIGHT-OF-WAY 783.11 FEET TO THE NORTH LINE OF SAID SECTION; THENCE NORTH 89° 51' 26" WEST ON SAID NORTH SECTION LINE 881.51 FEET TO THE POINT OF BEGINNING. CONTAINING 17.05 ACRES, MORE OR LESS.

**PARCEL B AS SURVEYED:**

THAT PART OF THE NORTHEAST QUARTER OF SECTION 16, TOWN 24 NORTH, RANGE 9 EAST, OSCODA TOWNSHIP, IOSCO COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING AT THE NORTH QUARTER CORNER OF SECTION 16; THENCE SOUTH 00° 51' 08" EAST 734.14 FEET ON THE NORTH AND SOUTH QUARTER LINE OF SAID SECTION TO THE POINT OF BEGINNING OF THE LAND HEREIN DESCRIBED; THENCE CONTINUING ON SAID QUARTER LINE SOUTH 00° 51' 08" EAST 600.91 FEET TO THE SOUTH LINE OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SAID SECTION; THENCE NORTH 89° 48' 07" EAST ON SAID SOUTH LINE 1314.82 FEET TO THE EAST LINE OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SAID SECTION; THENCE NORTH 00° 54' 32" WEST ON SAID EAST LINE 104.33 FEET TO THE WESTERLY RIGHT-OF-WAY OF THE DETROIT AND MACKINAW RAILWAY; THENCE NORTH 20° 15' 02" WEST ON SAID WESTERLY RIGHT-OF-WAY 521.37 FEET; THENCE NORTH 89° 51' 26" WEST 1141.64 FEET TO THE POINT OF BEGINNING. CONTAINING 17.05 ACRES, MORE OR LESS.

**ALL PARCELS AS SURVEYED ARE SUBJECT TO THE FOLLOWING:**

TOGETHER WITH AND SUBJECT TO A 33 FOOT WIDE EASEMENT FOR INGRESS/EGRESS, OVER, ACROSS, AND THROUGH THAT PART OF THE NORTHEAST QUARTER OF SECTION 16, TOWN 24 NORTH, RANGE 9 EAST, OSCODA TOWNSHIP, IOSCO COUNTY; BEGINNING AT THE NORTH QUARTER CORNER OF SECTION 16 AND THE SOUTHEAST QUARTER OF SECTION 9; THENCE SOUTH 00° 51' 08" EAST ON THE NORTH AND SOUTH QUARTER LINE OF SAID SECTION 734.14 FEET; THENCE SOUTH 89° 51' 26" EAST 33.00 FEET; THENCE NORTH 00° 51' 08" WEST 734.14 FEET TO THE NORTH LINE OF SAID SECTION; THENCE NORTH 00° 49' 48" WEST 33.00 FEET; THENCE NORTH 89° 51' 31" WEST 33.00 FEET TO THE NORTH AND SOUTH QUARTER LINE OF SECTION 9; THENCE SOUTH 00° 50' 40" EAST ON SAID QUARTER LINE 33.00 FEET TO THE POINT OF BEGINNING.

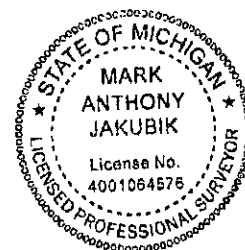
**ALL AS SURVEYED PARCELS ARE SUBJECT TO THE FOLLOWING:**

SUBJECT TO ANY AND ALL EASEMENTS AND RESTRICTIONS OF RECORD, OR OTHERWISE.

SUBJECT TO THE RIGHTS OF THE PUBLIC AND OF ANY GOVERNMENTAL UNIT IN ANY PART THEREOF TAKEN, USED, OR DEEDED FOR STREET, ROAD, OR HIGHWAY PURPOSES.

SUBJECT TO ANY FACTS THAT MAY BE DISCLOSED IN A FULL AND ACCURATE TITLE SEARCH.

BEARINGS ARE RELATED TO THE MICHIGAN STATE PLANE COORDINATE SYSTEM, CENTRAL ZONE.



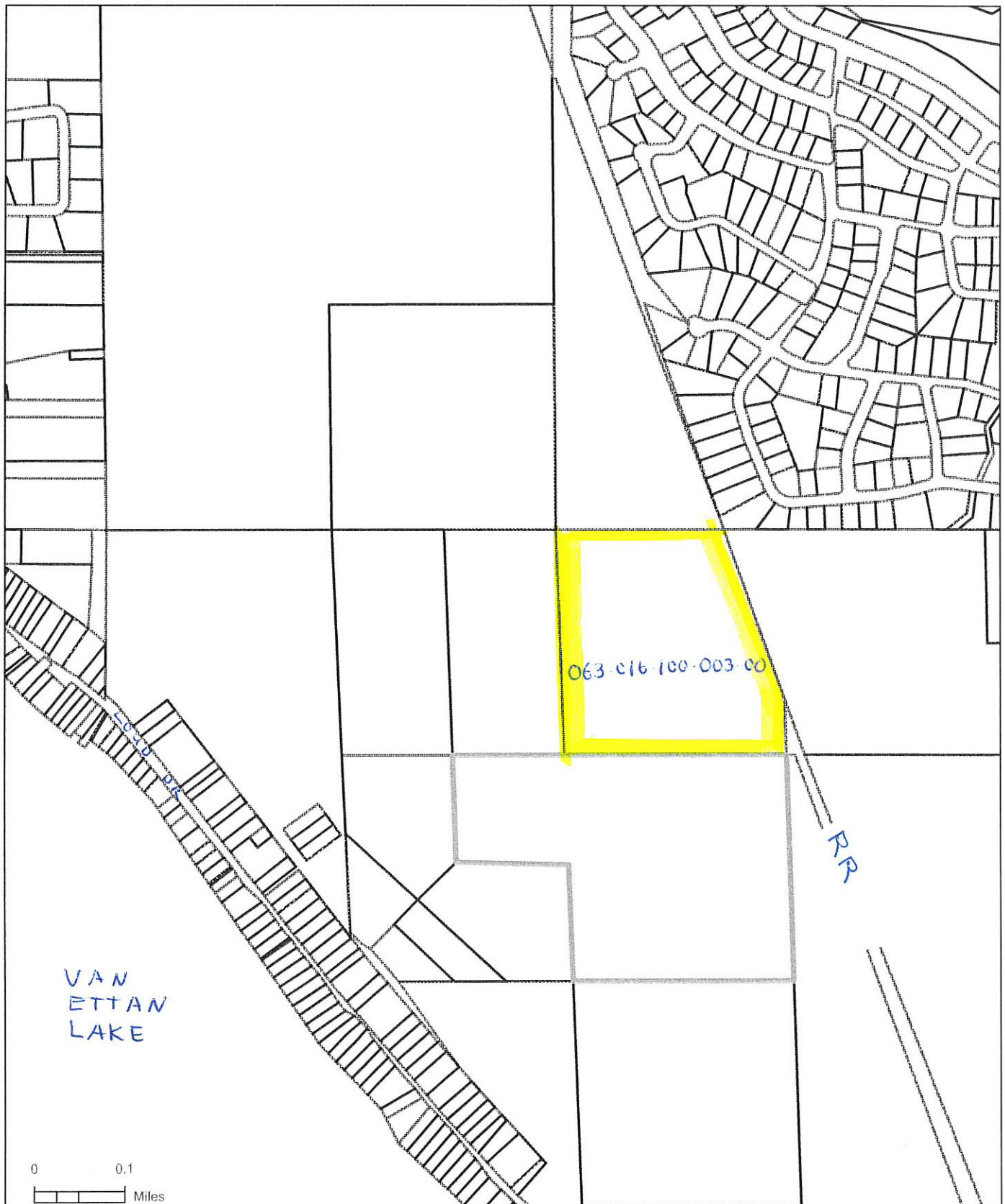
DATE: 8/3/2021

The relative positional precision of each corner is within the limits accepted by the practice of professional surveying and the requirements of P.A. 132 of 1970, as amended, have been complied with.

MARK JAKUBIK, P.S. #64576

FOR: ROBERT HALCRO 208 1/2 DIVISION ST OSCODA, MI 48250 ATTN: ED HALCRO	 <b>RIGG LAND SURVEYING INC.</b> 430 M-55 TAWAS CITY, MI 48763 FAX (989) 362-1374 PHONE (989) 362-1372	SEC. 16 , 24N , 09E	
		DRAWN	RJ SHEET 2 OF 2
		CHECKED BY	MJ JOB NUMBER 162409-15321B

# OSCODA TWP 2022



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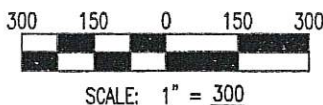
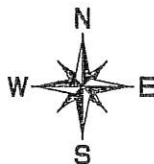
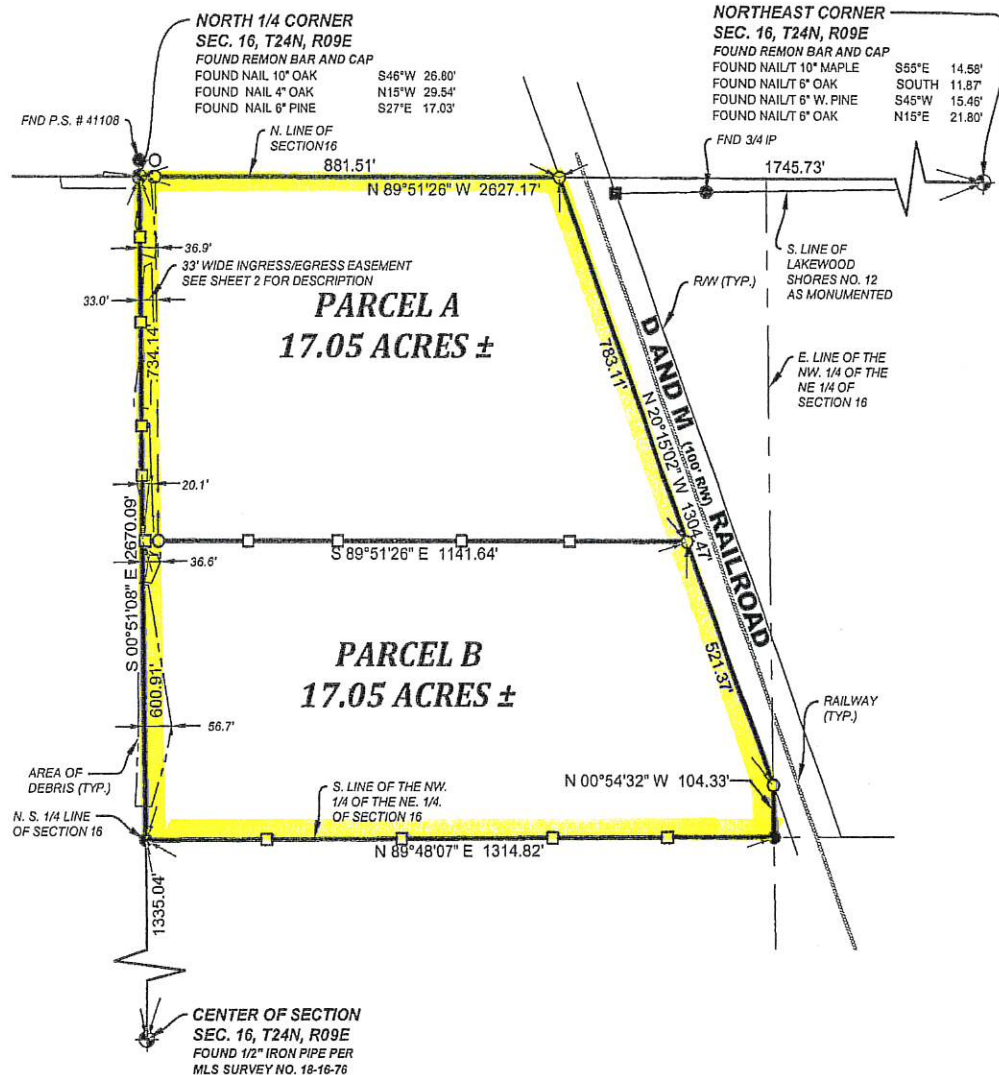
RECORDED 08/27/2021 01:52:06P  
 CERT SUR \$30.00 RECEIPT = 28014  
 ERICKA L. EARL, REGISTER OF DEEDS  
 Iosco County, MI



2021006255  
 Page 1 of 2

CURRENT

**CERTIFICATE OF SURVEY**  
**SURVEY IN THE NW 1/4 OF THE NE 1/4, SECTION 16,**  
**TOWN 24 NORTH, RANGE 9 EAST, OSCODA TOWNSHIP,**  
**IOSCO COUNTY, MICHIGAN.**



DATE: 8/3/2021

The relative positional precision of each corner is within the limits accepted by the practice of professional surveying and the requirements of P.A. 132 of 1970, as amended, have been complied with.

MARK JAKUBIK, P.S. #64576

FOR:

ROBERT HALCRO  
 208 1/2 DIVISION ST  
 OSCODA, MI 48250  
 ATTN: ED HALCRO

RIGG LAND SURVEYING INC.



430 M-55  
 TAWAS CITY, MI 48763  
 FAX (989) 362-1374  
 PHONE (989) 362-1372

SEC. 16 , 24N , 09E

DRAWN RJ SHEET 1 OF 2

CHECKED BY MJ JOB NUMBER  
 162409-15321B



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 ERICKA L. EARL, REGISTER OF DEEDS  
 Iosco County, MI

230



RECEIVED SEP 10 2021

RECORDED 08/27/2021 01:52:06P  
CERT SUR \$30.00 RECEIPT = 28014  
ERICKA L. EARL, REGISTER OF DEEDS  
Iosco County, MI

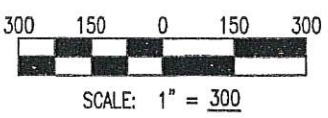
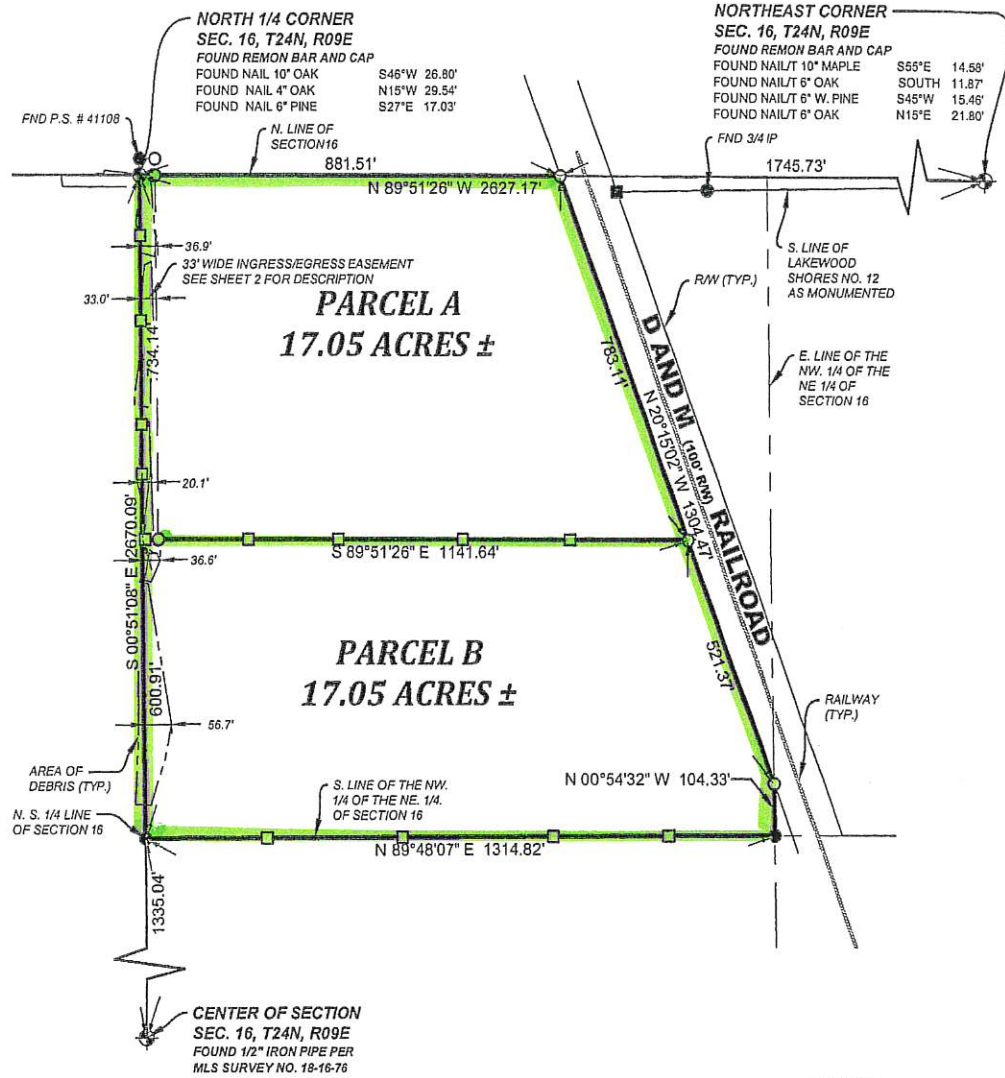


2021006255  
Page 1 of 2

PROPOSED


# CERTIFICATE OF SURVEY

## SURVEY IN THE NW 1/4 OF THE NE 1/4, SECTION 16, TOWN 24 NORTH, RANGE 9 EAST, OSCODA TOWNSHIP, IOSCO COUNTY, MICHIGAN.



The relative positional precision of each corner is within the limits accepted by the practice of professional surveying and the requirements of P.A. 132 of 1970, as amended, have been complied with.

DATE: 8/3/2021  
MARK JAKUBIK, P.S. #64576

FOR:	<b>ROBERT HALCRO</b> 208 1/2 DIVISION ST OSCODA, MI 48250 ATTN: ED HALCRO		<b>RIGG LAND SURVEYING INC.</b> 430 M-55 TAWAS CITY, MI 48763 FAX (989) 362-1374 PHONE (989) 362-1372	SEC. 16 , 24N , 09E		
				DRAWN	RJ	SHEET 1 OF 2
				CHECKED BY	MJ	JOB NUMBER 162409-15321B



RECEIVED 08/27/2021 01:39:55P  
ERICKA L. EARL, REGISTER OF DEEDS  
Iosco County, MI

230

# Memo

**To:** Tammy Kline, Superintendent

**From:** Nancy Schwickert, Assessor

**Date:** 11/17/2021

**Re:** Division of a Platted Lot

---

A request has been made by Dean Wiltse to split Lot 62 of Assessor Plat of Limbach Van Ettan Creek No. 2 into four (4) parcels. The purpose of this request is to combine parcel 'A' with the Wiltse Restaurant property and potentially sell parcels 'B' and 'C'. This division of a platted subdivision lot requires approval from the Board of Trustees.

I have attached two drawings. One shows the current descriptions and the second shows the reconfiguration should the Board approve the requested division.

As indicated on the application cover sheet, this property split has been reviewed and signed by Township representatives in Zoning, Water / Sewer, Treasurer and Assessing offices.

**Staff is recommending for the Township Board to approve the lot split as proposed.**

**Charter Township of Oscoda  
Board of Trustees  
Request to Split Platted Lot(s)**

Parcel Code Number: 064 - A35 - 000 - 062 - 00

Lot/Lots: Lot 62

In the recorded plat of: Limbaugh 2

Has been made by: [Signature] Owner(s) Signature

Telephone # (989) 387 - 2759

Property Address: Lot 62 Vacant or Improved

Reason for Division: Sale and future

development / Parcels B-C

**The applicant must submit  
a scaled drawing & legal descriptions with this request form.**

This drawing **must** show the property lines & land improvements. (Including; well & septic locations)

Front, Rear & Side Setbacks must also be noted for all land improvements

This documentation must show that all structures do/will conform to the local zoning ordinances

**All taxes and special assessments must be paid in full.**

**Approval may be contingent on the applicant providing a registered survey.**

**Township Department Approvals**

Fee:	\$ <u>35<sup>00</sup> Pd</u>	
Treasurer	<u>[Signature]</u>	Date <u>11/17/21</u>
Zoning	<u>Nichole Vallitte</u>	Date <u>11/17/21</u>
Water/Sewer Dept.	<u>[Signature]</u>	Date <u>11-18-21</u>
Assessor	<u>[Signature]</u>	Date <u>11-18-2021</u>
		Date

Special Assessment District: \_\_\_\_\_

Contingency: Parcel B has to be 100' on east side and  
30,000 SF MINIMUM

**Certification**

The foregoing division of a platted lot was approved by the Township Board of the Charter Township of Oscoda during a meeting that was duly called and held on the

\_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_, Clerk



# OSCODA CHARTER TOWNSHIP

## Combine Request

I/We do hereby request and authorize the Oscoda Township Assessor's Office to combine the following parcels of property:

Parcel Code # Parcel A lot 62 with Lot 47  
Parcel Code # Part of 064-A35-000-062-00  
Combined to  
Parcel Code # 064-A30-000-044-00

The request is being made for the following reasons:

☐ Zoning  
☒ Other

(Please Describe) Take and clearing up Lines  
Parcel A with Lot 47

All property taxes and special assessments owing on the above property must be paid in full on all parcels before this request will be processed

***I the undersigned owner(s) do acknowledge that this Parcel Combine may be permanent and that the Assessor's office may refuse to re-split the property if the Zoning Administrator deems the division to be non-conforming to the Township Zoning ordinances.***

Owner Signature: [Signature] 11-15-21  
Date

Owner Signature: \_\_\_\_\_  
Date

Owner Telephone # (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Owner Telephone # (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

.....  
Department Approval

Fee: \$ 35<sup>00</sup> Ad  
Treasurer: [Signature] 11/17/21  
Date  
Zoning: Nichole Vallitto 11/17/21  
Date  
Water/Sewer: [Signature] 11-18-21  
Date  
Assessor: [Signature] 11-18-2021  
Date

Special Assessment District: \_\_\_\_\_

Contingency: \_\_\_\_\_



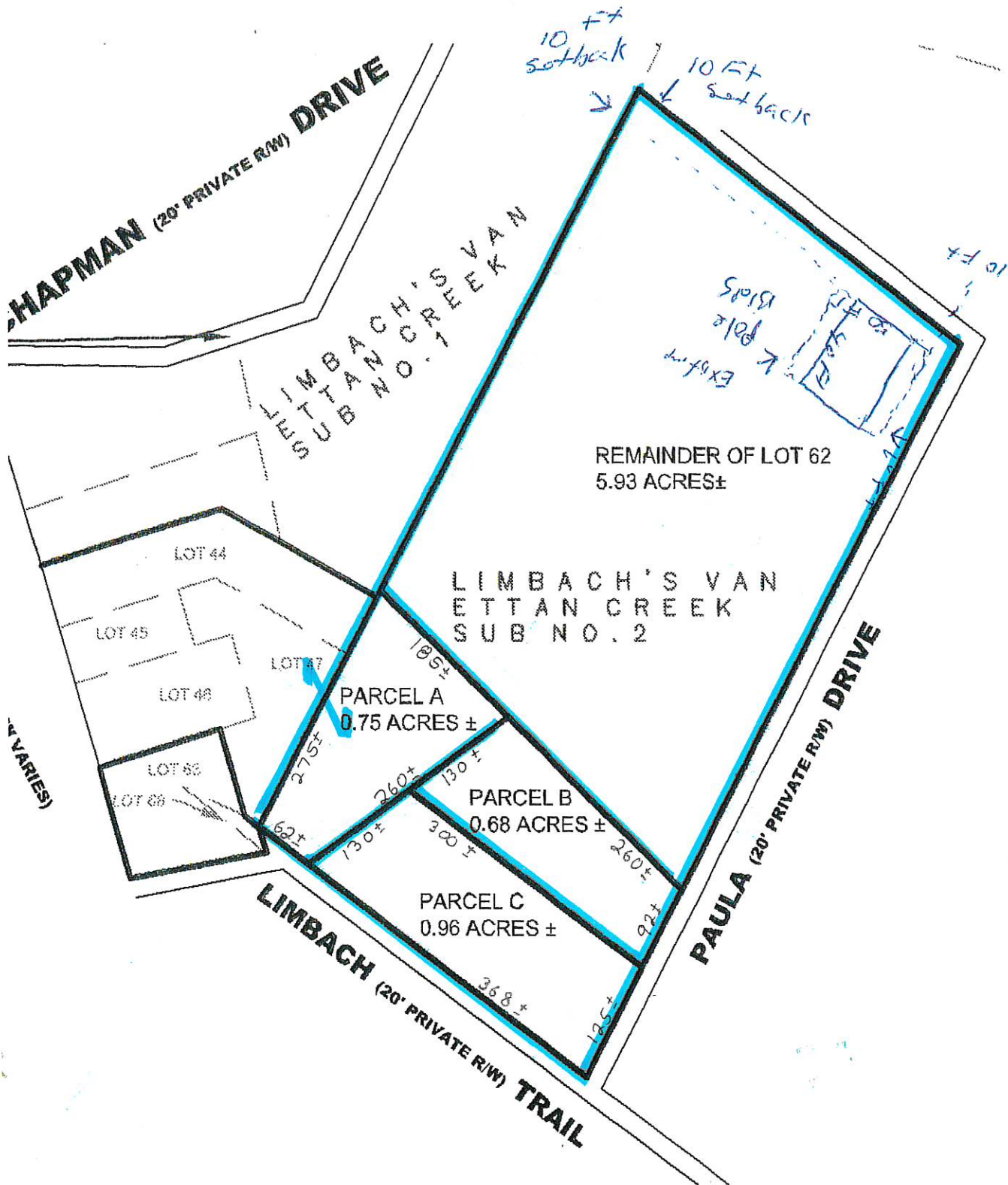
# CERTIFICATE OF SURVEY

## Current



# CERTIFICATE OF SURVEY

## Proposed



# Memo

**To:** Michael Mitchell, Superintendent

**From:** Nancy Schwickert, Assessor

**Date:** 11/17/2021

**Re:** Division of a Platted Lot

---

A request has been made by Zekewood Properties LLC to reconfigure Lots 76, 77, 78 & 79 of Weir Pines No. 1 Subdivision. The purpose of this request is for future utilization of the undeveloped easterly portion of these lots. This division of a platted subdivision lot requires approval from the Board of Trustees.

I have attached two drawings. One shows the current descriptions and the second shows the reconfiguration should the Board approve the requested division.

As indicated on the application cover sheet, this property reconfiguration has been reviewed and signed by Township representatives in Zoning, Water / Sewer, Treasurer and Assessing offices. Please note final processing of the request is contingent upon the Assessors office being provided with a recorded easement for ingress and egress.

**Staff is recommending for the Township Board to approve the lot split as proposed.**



RECEIVED FEB 18 2021

# Charter Township of Oscoda

## Board of Trustees

### Request to Split Platted Lot(s)

Parcel Code Number: 064 - W40 - 000 - 076 - 00

Lot/Lots: Lots 76,

In the recorded plat of: Weir Pines No. 1 Sub

Has been made by: Erin Handrich

Owner(s) Signature

Telephone # (989) 285 - 5157

Property Address: 5550 CEDAR LAKE RD

Vacant or Improved

Reason for Division: TO ATTACH UNDEVELOPED BACK OF LOT TO PROPERTY

ADJACENT TO THE SOUTH

The applicant must submit

a scaled drawing & legal descriptions with this request form.

This drawing must show the property lines & land improvements. (Including, well & septic locations))

Front, Rear & Side Setbacks must also be noted for all land improvements

This documentation must show that all structures do will conform to the local zoning ordinances

All taxes and special assessments must be paid in full.

Approval may be contingent on the applicant providing a registered survey.

#### Township Department Approvals

Treasurer

[Signature]

11-17-21

Zoning

Nichole Vallitto

Date

11-11-2021

Water/Sewer Dept.

Dan M. M...

Date

11-12-21

Assessor

Nancy Schmitt

Date

11-17-2021

Date

Special Assessment District: \_\_\_\_\_

Contingency: 30' wide recorded ingress/egress vehicular  
access easment in accordance w/ Article II Land  
Division, Sec. 17-31 in Code of Ordinances

#### Certification

The foregoing division of a platted lot was approved by the Township Board of the  
Charter Township of Oscoda during a meeting that was duly called and held on the

\_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_ Clerk

RECEIVED FEB 18 2021

# Charter Township of Oscoda

## Board of Trustees

### Request to Split Platted Lot(s)

Parcel Code Number: 064 - W40 - 000 - 077 - 00

Lot/Lots: Lot 77

In the recorded plat of: Weir Pines No. 1 Sub

Has been made by: Eric Hendricks

Owner(s) Signature

Telephone # (989) 285 - 5157

Property Address: 5550 CEDAR LAKE RD

Vacant or Improved

Reason for Division: TO ATTACH UNDEVELOPED BACK OF LOT TO PROPERTY  
ADJACENT TO THE SOUTH

The applicant must submit

a scaled drawing & legal descriptions with this request form.

This drawing must show the property lines & land improvements. (Including; well & septic locations)

Front, Rear & Side Setbacks must also be noted for all land improvements

This documentation must show that all structures do/will conform to the local zoning ordinances

All taxes and special assessments must be paid in full.

Approval may be contingent on the applicant providing a registered survey.

#### Township Department Approvals

Treasurer

[Signature]

11-17-21

Zoning

Nichole Valtelle

Date

11-11-2022

Water/Sewer Dept.

Danah P. Allen

Date

11-17-21

Assessor

Nancy Ch...

Date

11-17-2021

Date

Special Assessment District: \_\_\_\_\_

Contingency: 30' wide recorded ingress/egress vehicular access  
easement in accordance w/ Article II Land Division,  
Sec. 17-31 in Code of Ordinances

#### Certification

The foregoing division of a platted lot was approved by the Township Board of the Charter Township of Oscoda during a meeting that was duly called and held on the

\_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_

CLERK



RECEIVED FEB 18 2021

Charter Township of Oscoda

Board of Trustees

Request to Split Platted Lot(s)

Parcel Code Number: 064 - W40 - 000 - 078 - 00

Lot/Lots: Lots 78 + 79

In the recorded plat of: Weir Pines No. 1 Sub

Has been made by: Eric Hendricks

Owner(s) Signature

Telephone # (989) 285 - 5157

Property Address: 5542 CEDAR LAKE RD

Vacant or Improved

Reason for Division: TO ATTACH UNDEVELOPED BACK OF LOT TO

PROPERTY ADJACENT TO THE SOUTH

The applicant must submit

a scaled drawing & legal descriptions with this request form.

This drawing must show the property lines & land improvements. (Including; well & septic locations)

Front, Rear & Side Setbacks must also be noted for all land improvements

This documentation must show that all structures do/will conform to the local zoning ordinances

All taxes and special assessments must be paid in full.

Approval may be contingent on the applicant providing a registered survey.

Township Department Approvals

Treasurer

[Signature]

11-17-21

Zoning

Nichole Vallette

Date

11-11-2021

Water/Sewer Dept.

Payle A. MUD

Date

11-17-21

Assessor

Nancy Chase

Date

11-17-2021

Date

Special Assessment District:

Contingency: 30' wide recorded ingress/egress vehicular access  
easement in accordance w/ Article II Land  
Division, Sec. 17-31 in Code of Ordinances.

Certification

The foregoing division of a platted lot was approved by the Township Board of the  
Charter Township of Oscoda during a meeting that was duly called and held on the

\_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_ Clerk

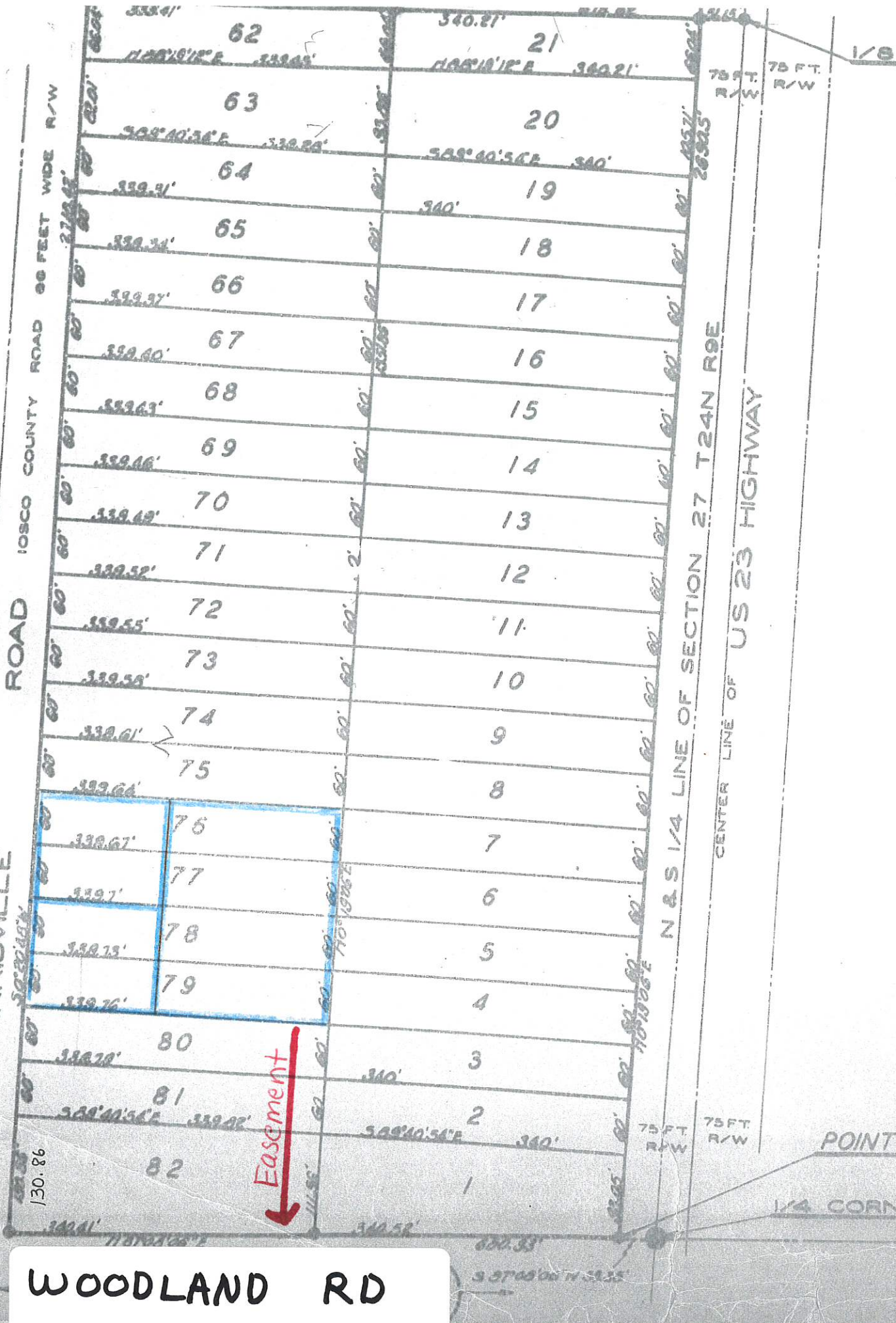
HARRISVILLE ROAD

OSCO COUNTY ROAD 86 FEET WIDE R/W

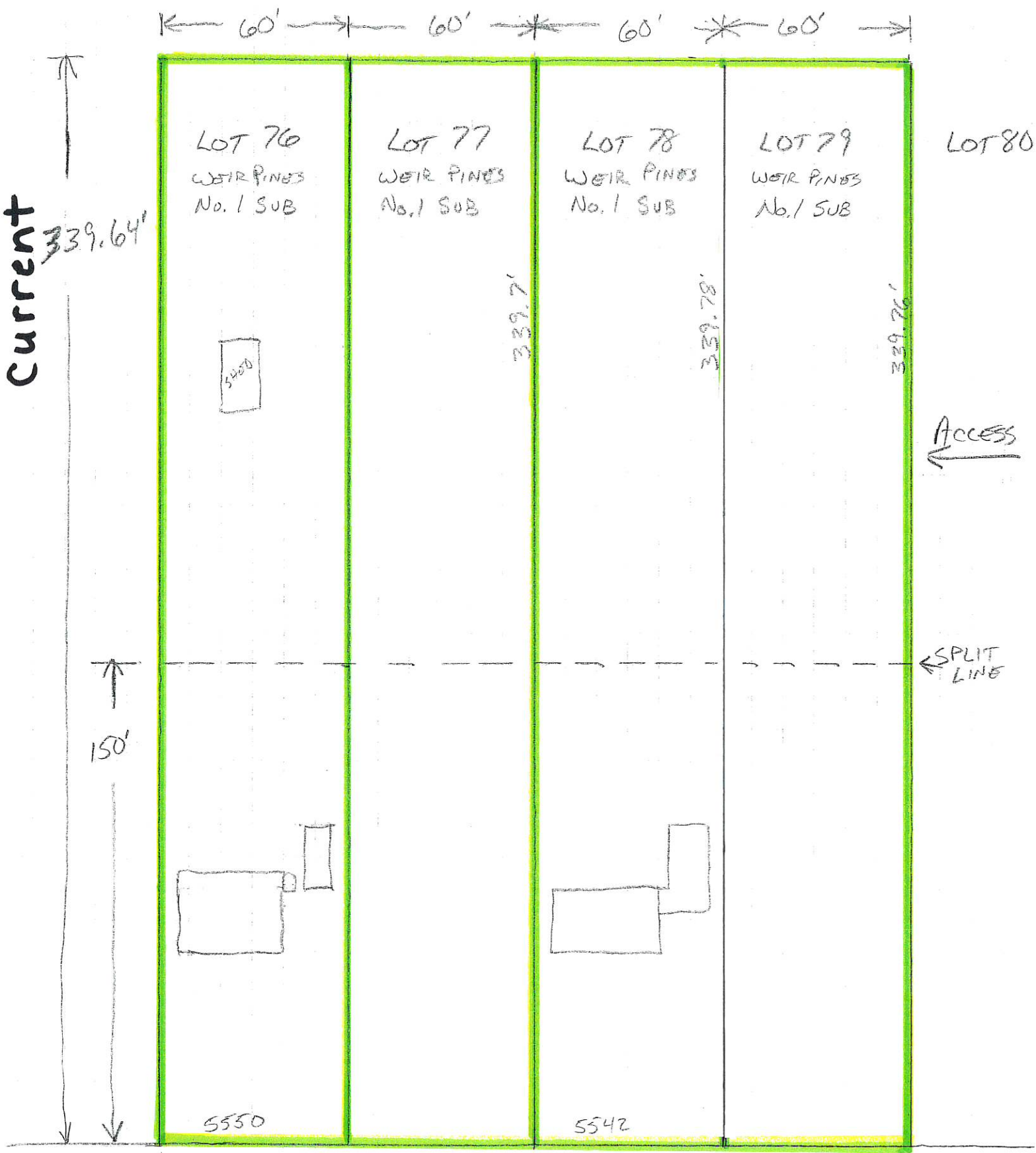
130.86

WOODLAND RD

Easement







# CEDAR LAKE ROAD

REQUEST TO SPLIT THE WESTERN 150' OF LOTS 76, 77, 78, 79 FROM EASTERN 190'  
ACCESS FROM LOT 80



Proposed

← 60' → 60' → 60' → 60' →

339.64'

LOT 76  
WEIR PINES  
No. 1 SUB

LOT 77  
WEIR PINES  
No. 1 SUB

LOT 78  
WEIR PINES  
No. 1 SUB

LOT 79  
WEIR PINES  
No. 1 SUB

LOT 80

5450

339.7'

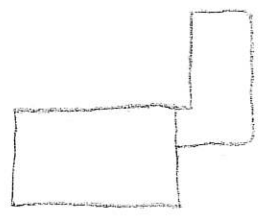
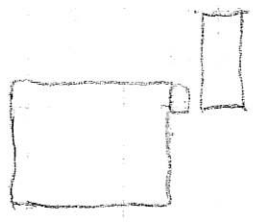
339.78'

339.76'

Access

150'

SPLIT LINE



5550

5542

NORTH

CEDAR LAKE ROAD

REQUEST TO SPLIT THE WESTERN 150' OF LOTS 76, 77, 78, 79 FROM EASTERN 190'  
ACCESS FROM LOT 80

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## Motor Vehicle Use Maps (MVUMs)

Displaying designated routes by vehicle class and time of year are available free to the public.

MVUMs can be obtained at HMNFs offices or downloaded from the HMNFs website:

[www.fs.usda.gov/main/hmnf/maps-pubs](http://www.fs.usda.gov/main/hmnf/maps-pubs)

MVUMs are updated annually. Please reference the most current map. The Huron-Manistee Forests are covered by three maps: Cadillac/Manistee, Baldwin/White Cloud, and the Mio/Huron Shores.

## What is an OHV/ORV?

### An OHV is an Off-Highway Vehicle

36 Code of Federal Regulations 212.1 defines an OHV as any motor vehicle designed for or capable of cross-country travel on or immediately over land... or other natural terrain.

### Examples of OHVs/ORVs:



#### All-Terrain Vehicle (ATV)

An off-highway vehicle that is 50 inches or less in width. Michigan does not recognize ATVs as street legal.



#### Utility Terrain Vehicle (UTV)

An off-highway vehicle where passengers ride side-by-side. UTVs including Jeeps® greater than 50 inches in width are allowed on certain trails, but are not allowed on Forest Service ATV trails.



#### Single-Track Motorized

A two-wheeled motor vehicle on which the wheels are in-line (e.g. motorcycles). Licensed motorcycles need to be registered as OHVs when used on OHV trails.



## Huron-Manistee National Forests Offices

### Supervisor's Office

1755 S. Mitchell Street, Cadillac, MI 49601  
231-775-2421

### Baldwin/White Cloud Ranger District

650 North Michigan Avenue, Baldwin, MI 49304  
231-745-4631

### Cadillac/Manistee Ranger District

1170 Nursery Road, Wellston, MI 49689  
231-848-7090

### Huron Shores Ranger District

5761 Skeel Road, Oscoda, MI 48750  
989-739-0728

### Mio Ranger District

107 McKinley Road, Mio, MI 48647  
989-826-3252

[www.fs.usda.gov/hmnf](http://www.fs.usda.gov/hmnf)

Visit us on Facebook—@huronmanisteenf  
and on Twitter—@huronnf

For more Forest Service information visit:



### Know Before You Go

*County and Township regulations may vary regarding OHV/ORV use on their roads. Please always check with the local law enforcement for specific information.* **MANY ROADS IN IOSCO COUNTY ARE OPEN TO OHV/ORV USE EXCEPT MAJOR HIGHWAYS. RULES AND LIMITS APPLY SEE**

<https://iosco.net/wp-content/uploads/2014/12/ORVOpenClosedRoads.pdf>

# Huron-Manistee National Forests

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## OHV/ORV

## Motor Vehicle Use Designation Change

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## Frequently Asked Questions & Information

*Effective October 1, 2021*



## OHVs/ORVs on Forest Roads

National Forest roads open to passenger vehicles are generally open to OHVs. Some roads are closed to OHVs due to safety hazards caused by mixed use and traffic volume.

### Temporary/Seasonal Road Closures

National Forest roads or trails may be closed temporarily for safety, to minimize impacts to wildlife, or to prevent road damage. Current conditions are available by calling the local Forest Service District Office or checking the Huron-Manistee National Forests website under "Road Conditions."

### Access Through Gates

When passing through unlocked gates, leave the gate as you found it. Parking a vehicle in front of a closed gate is not allowed. Blocked gates interfere with emergency access.

### Camping: Dispersed/Campgrounds

Motor vehicle designations include parking along designated routes and at facilities associated with designated routes when it is safe to do so and when not causing damage to National Forest System resources. Camp away from streams, avoiding wetlands and practice "leave no trace" etiquette.

### Cross Country Travel Prohibited

The use of OHV/ORV is allowed only on designated roads and trails. Cross Country travel is NOT allowed.

### Hunting Game/ Retrieval

It is illegal to hunt, chase, pursue, harass or shoot at wildlife from a motorized vehicle and/or from road and trails. Firearms (except handguns) and bows carried on an OHV must be fully enclosed in a hard or soft case. Firearms (except handguns) must be unloaded.

### Wilderness

By law, motorized vehicles are not allowed in designated Wilderness areas.

# Michigan OHV/ORV

## Rules and Requirements

### When an OHV/ORV license and/or trail permit is required

An **ORV license** is required to ride eligible local/county roads, frozen surface of public waters, state forest roads (that are open to ORV use) and eligible national forest roads. A license is not required to operate on private lands. *Both the ORV license and trail permit are valid for one year.*

A MDNR **ORV trail permit** is required when operating on designated **ORV Trail /Routes and special ORV-use areas**. A trail permit is not required to operate on private lands. *Both the ORV license and trail permit are valid for one year, which begins April 1 and ends March 31 of the following year.* ORV trail permits are not valid as a stand-alone license; an ORV license must also be purchased.

Scan this QR code for more **Michigan Department of Natural Resources OHV/ORV** information, maps\*\*, and handbook



Scan this QR code for more **Huron-Manistee National Forests OHV/ORV** information & links to maps\*\*



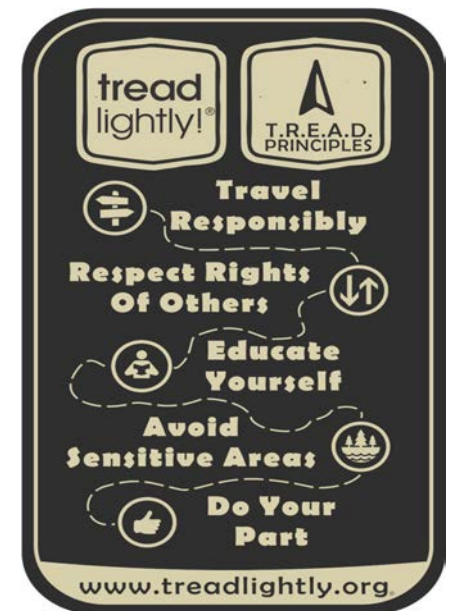
## Resource Damage & Speed Limit Fines

Fines related to illegal motorized travel and speeding vary by offense and jurisdiction.

Forest Service fines can be up to \$5000.00 and six (6) months in jail. If resource damage occurs, you may be required to pay for repairs.

OHVs are not allowed to be ridden on campground roads unless posted otherwise

All applicable Michigan DNR rules and regulations apply for licensing, titling, required equipment, age restrictions, land use and such.\*



**\*Michigan DNR Off-Road Vehicle Handbook—** download by scanning circular QR code to the left.

**\*\*FREE PDF Map Download — Avenza Maps**  
Available for both iOS and Android technology Free at [www.avenza.com](http://www.avenza.com)



# ACC TALKS

## 2021 & Beyond

*(Alpena Community College's version of TED Talks for Northern Michigan)*

**TOPIC:** MANUFACTURING...an Endless Opportunity!

**GUEST SPEAKER:** Roger Wood has been a high-level corporate leader for 30+ years! His business experiences have reached not only across the U.S.... but across the globe! Likewise, his responsibilities have included everything from profit & loss management, modernization of facilities, technology advancement and even national/international government and politics.

Alpena Community College is pleased and privileged to have Mr. Wood stop by and share his thoughts on the endless business and employment opportunities linked to the MANUFACTURING sector. As always ACC TALKS hopes you will bring your questions and join Roger Wood in an informative industrial discussion.

**DATE:** Wednesday, December 1, 2021

**TIME:** Doors open at 5:30pm, presentation from 6:00pm - 7:30pm.

**RSVP:** Email [whatnext@alpenacc.edu](mailto:whatnext@alpenacc.edu)

**LOCATION:** Oscoda Campus | Alpena Community College  
5800 Skeel Avenue, Room 213  
Oscoda, MI 48750  
989.358.7295



 **BorgWarner**



 **TENNECO**

**ALPENA**  
COMMUNITY COLLEGE  
OSCODA CAMPUS

## **HR Bulletin #5/2021**

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The next quarterly meeting of the Northeast MI HR Cooperative is scheduled as follows:

**EVENT: Northeast MI HR Leaders Cooperative Meeting**

**DATE: Tuesday, December 7, 2021**

**TIME: 8-9:30 am**

**PLACE: ACC Oscoda Campus – Room 309**

Recommended Agenda Items:

- Options for common Cooperative employee trainings
- Follow-up on requested training courses from first meeting
- New “Equip Your Workforce” training courses lineup (see attached)
- Suggestions on a Cooperative Just Jobs recruiting day or week?
- Did you know regional moments?

Please take note of the attachment. Also, please share the “Always Open” membership promise to participate in the Northeast MI HR Cooperative with colleagues...and encourage them to attend.

*The simple goal for the Northeast MI HR Cooperative is to share modern-day information, challenges, and solution examples related to the management of personnel within every employment sector.*