

**OSCODA TOWNSHIP
REGULAR BOARD MEETING
AGENDA & NOTICE
July 10, 2023 – 6:30 P.M.
SHORELINE PLAYERS
6000 N. Skeel Ave.
Oscoda, MI 48750
(989)739-3586**

Posted Date: July 7, 2023

Press Notification Date: July 7, 2023

Posted by: Tara Lyons

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

AGENDA ADDITIONS:

PUBLIC COMMENTS: (Please fill out a comment card and submit to the Superintendent – you have 4 minutes to speak)

CONSENT AGENDA:

Approval of Minutes:

1. Regular Meeting Minutes – June 26, 2023
2. Policy Sub-Committee Minutes – June 27, 2023

Finance:

1. Payment of Bills (Oscoda Township) – Total - \$ 424,713.85
 - a. Prepaid – July 11, 2023 - \$ 116,334.57
 - b. Check Run – June 30, 2023 - \$ 91,989.44
 - c. Check Run (WEX) – July 6, 2023 - \$ 9,738.84
 - d. C2R2 Payments - \$ 205,651.00
 - e. CWSRF Payment - \$ 1,000.00

SUB COMMITTEE REPORTS AND PROJECT UPDATES: (As Available)

SUPERINTENDENT'S REPORT ----- Kline

1. Economic Improvement Director RFP Request
2. Federal Grant Policy
3. Annual Employee Evaluation Packet

RESOLUTIONS AND ORDINANCES:

1. Resolution 2023-15 Resolution for Poverty Exemption

OTHER:

1. Sub Committee Request for Clarification of Municipal Services Building - Revisited

PUBLIC COMMENTS:

BOARD COMMENTS:

INFORMATIONAL:

1. Consumer's Energy Undergrounding
2. HSRUA O&M Report June 2023
3. Robert J Parks July Newsletter



Charter Township of Oscoda
110 South State Street
Oscoda, Michigan 48750
Office of Supervisor: (989)739-3211
Office of Clerk: (989)739-4971
Office of Treasurer: (989)739-7471
Office of Superintendent: (989)739-8299
Fax: (989)739-3344

Regular Board Meeting Minutes June 26, 2023

Call to Order – Ms. Richards called the meeting to order at 7:02 p.m. The meeting was held at SHORELINE PLAYERS 6000 N. Skeel Ave. Oscoda, MI 48750.

PLEDGE OF ALLEGIANCE

Roll Call – Board Members Present: [Ms. McGuire, Mr. Sutton, Mr. Wusterbarth, Mr. Palmer.]

Board Members Absent: Mr. Tasior, Mr. Spencer, Mr. Cummings

Others Present: [Ms. Kline.] , Mr. Freeman, Mrs. Bravata, Valerie Williams

PRESENTATION OF CERTIFICATE OF APPRECIATION TO JESSICA BRAVATA

Mr. Palmer Presented the Certificate of Appreciation to Mrs. Bravata for the Touch of Truck Event and all her other contributions to the community.

PUBLIC PRESENTATION: HOPE SHORES ALLIANCE PRESENTATION

Presentation provided by Valerie Williams.

Additions –. Ms. McGuire supported a motion by Mr. Wusterbarth to accept the agenda as presented.

ALL YEAS

MOTION CARRIED

Public Comment – None

Consent Agenda – Mr. Wusterbarth supported a motion by Ms. McGuire to approve:

Approval of Minutes:

1. Regular Meeting Minutes – June 12, 2023
2. Special Meeting Minutes – June 16, 2023 With corrections presented.

Oscoda Township Regular Board Meeting Minutes

June 26, 2023

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3. Township Officials and Air Force Meeting – June 12, 2023

Finance:

1. Payment of Bills (Oscoda Township) – Total - \$ 112,504.02
 - a. Prepaid – June 27, 2023 - \$ 37,758.43
 - b. Check Run – June 20, 2023 - \$ 74,745.59
 - c. UB Account Refund

ALL YEAS:

MOTION CARRIED

SUB COMMITTEE REPORTS AND PROJECT UPDATES: (As Available)

1. OWAA – Mr. Palmer presented updates to the board.
2. Planning Commission – Mr. Palmer presented updates on behalf of Mr. Tasior. Mr. Tasior to Represent Oscoda Township in Region E Regional Housing Partnership.
3. ZBA – Mr. Spencer – No updates.
4. LDFA – Ms. McGuire provided updates, projects, and tax captures.
5. EIC – Mr. Sutton – No updates.
6. 911 – Mr. Spencer – No updates available.
7. HSRUA – Ms. Kline provided updates, projects, and watermain status.
8. RAB – Mr. Cummings – No updates.
9. Engineering – Mr. Freeman provided updates on current water and trail projects. Update on water loss efforts.
10. Cedar Lake Improvement Board – Mr. Wusterbarth provided updates on the selection of lake treatment and other projects. More to come in July.
11. Internet Update and Web Page Update – Mr. Palmer provided an update on behalf of Mr. Cummings for back up data line for the park and will be working with Clerk on Website.

SUPERINTENDENT REPORTS:

ROWE INVOICES –

Invoice No. 108674 – Mr. Wusterbarth supported a motion by Mr. Sutton to approve *the payment of Invoice No. 108674 for the losco Exploration Trail in the amount of \$46,292.50 to be paid from 101-751-880-572.*

ALL YEAS:

MOTION CARRIED

Invoice No. 108827 – Mr. Sutton supported a motion by Ms. McGuire to approve the *payment of Invoice No. 108827 for as needed services in the amount of \$3,790.00 to be paid from 101-299-821-000.*

Oscoda Township Regular Board Meeting Minutes

June 26, 2023

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ALL YEAS:

MOTION CARRIED

Invoice No. 108831 – Mr. Wusterbarth supported a motion by Mr. Palmer to approve the payment of Invoice No. 108831 for Water System Improvements 2022 in the amount of \$2,740.00 from C2R2(After reimbursement is Available).

ALL YEAS:

MOTION CARRIED

Invoice No. 108840 – Mr. Wusterbarth supported a motion by Ms. McGuire to approve the the payment of Invoice No. 108840 for Water System Improvements Phase III in the amount of \$340.00 to be paid from CRR2(After reimbursement is Available).

ALL YEAS:

MOTION CARRIED

Invoice No. 108845 – Mr. Wusterbarth supported a motion by Mr. Sutton to approve the PAYMENT OF Invoice No. 108845 for Oscoda Township 2024 SRF Applications in the amount of \$9,112.18 to be paid from to be paid from CWSRF (After reimbursement is Available).

ALL YEAS:

MOTION CARRIED

OFFER TO PURCHASE PROPERTIES: #066-028-200-024-40, 5944 MICHIGAN AVE AND #066- 028-200-024-30, CALIFORNIA ST. – Ms. McGuire supported a motion by Mr. Wusterbarth to postpone the purchase offer from Randy's Towing for Parcel No. 066-028-200-024- 40 and Parcel No. 066-028-200-024-30.

ALL YEAS:

MOTION CARRIED

FERRIS MOWER WITH BAGGER PURCHASE REQUEST – Ms. McGuire supported a motion by Mr. Wusterbarth to approve the purchase of the Ferris Mower and bagging unit from Lincoln Outdoor Center in the amount of \$19,200.00 to be paid from Fund 236-266-980.000.

ALL YEAS:

MOTION CARRIED

RESOLUTIONS AN ORDINANCES

Chapter 30 Traffic and Vehicles, Article IV Bicycles Code of Ordinance

Amendment – 2nd Read – Mr. Sutton supported a motion by Mr. Palmer to approve *the Chapter 30 Traffic and Vehicles, Article IV Bicycles Code of Ordinance Amendment as presented.*

ALL YEAS:

MOTION CARRIED

Resolution 2023-14 Resolution and Policy for the Audit Procedures Regarding, Granting or Removal of Real Property Exemptions – Ms. McGuire supported a motion by Mr. Sutton to approve *Resolution 2023-14 Resolution and Policy for the Audit Procedures Regarding, Granting or Removal of Real Property Exemptions Resolution as presented.*

ALL YEAS:

MOTION CARRIED

OTHER

Sub Committee Request for Clarification of Municipal Services Building – Mr. Wusterbarth supported a motion by Ms. McGuire to postpone until full board present.

ALL YEAS:

MOTION CARRIED

INFORMATIONAL:

1. Water Loss by Area May 2023
2. Water Loss by Area 2020-2023
3. Water Loss Graph May 2023
4. Energy Efficient Home Repairs

Public Comment –

Kelly Brown – Huge weekend of events. Last weeks Article about banners, think we could do more. Question on investments being down a million dollars. Complaints about Facebook.

Jillian Ferguson – Spoke about all the positives that they offer through their programs at Hope Shores Alliance.

Board and Staff Comments –

Mr. Wusterbarth- Have a safe and Happy 4th of July. Let's be respectful as we have a tinder box all around us and do not need another fire.

Mr. Palmer- Wish everyone a Happy 4th of July. The Board retained outside counsel to investigate allegations of a toxic work environment at Township Hall. Outside counsel has completed its investigation and informed the Board that there were no findings of any unlawful conduct or activity. On the advice of counsel, the Board will not discuss the matter further. So, we are putting this to rest.

Ms. McGuire- Happy Fourth of July, Summer tax bills will be going out Friday. The first day you can pay them is July 1st. We will be open July 3rd and closed on July 4th.

Mr. Sutton- Have a safe and Happy 4th of July, and I would like to apologize for not getting all the banners up by Memorial weekend.

Adjourn – Mr. Palmer made a motion to adjourn at 09:01 p.m.

William Palmer
Supervisor
Charter Township of Oscoda

Joshua Sutton
Clerk
Charter Township of Oscoda

Disclaimer of the Township Board of Trustees:

The Charter Township of Oscoda Board of Trustees will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting upon a seven-day notice to the Oscoda Township Board by writing or calling the following: Township Clerk, Oscoda Township Hall, 110 South State Street, Oscoda, Michigan 48750, 989-739-4971.



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Policy Sub-Committee Meeting Minutes June 27, 2023

Call to Order – Mr. Palmer called the meeting to order at 10:01 a.m. The meeting was held in the Superintendents Office at Oscoda Township Hall 110 S. State St. Oscoda, MI 48750.

Roll Call – Board Members Present: [Ms. McGuire, Mr. Sutton, Mr. Tasiar, Mr. Palmer.]

Board Members Absent:

Others Present: [Ms. Kline.] Jeff Linderman, Manuela Kress

Additions –

Public Comment – None.

Federal Grant Policy – Discussion and review. Put on next board agenda for review and action.

EID Job Description – Discussion and review. Put on next board agenda for review and action.

Township Board Protocol Manual – Postpone to next meeting.

Board and Staff Comments – None.

Adjourn – Mr. Palmer made a motion to adjourn at 11:14 a.m.

William Palmer
Supervisor
Charter Township of Oscoda

Joshua Sutton
Clerk
Charter Township of Oscoda

Oscoda Township Policy Sub-Committee Meeting Minutes
June 27, 2023

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INVOICE GL DISTRIBUTION REPORT FOR OSCODA TOWNSHIP
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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amountcheck #
Fund 101 GENERAL/UNALLOCATED						
Dept 000						
101-000-283.100	WARRIOR PAVILION DEP REFUND	MATTHEW STOCKARD	WARRIOR PAVILION DEP REFUND	06302023		350.00
Total For Dept 000						350.00
Dept 172 SUPERINTENDENT						
101-172-726.000	COPIER PRINT CHARGES-SUPER	IMAGE BUSINESS SOLUTIONS	COPIER PRINT CHARGES	245015		4.14
101-172-726.000	MXB450P-ADMIN PRINTER	WELLS FARGO VENDOR FIN	COPIER/PRINTER LEASE PAYMENTS	5025599732		22.50
Total For Dept 172 SUPERINTENDENT						26.64
Dept 215 CLERK						
101-215-726.000	COPIER PRINT CHARGES-CLERK	IMAGE BUSINESS SOLUTIONS	COPIER PRINT CHARGES	245015		4.59
101-215-726.000	MX B450P-CLERKS PRINTER	WELLS FARGO VENDOR FIN	COPIER/PRINTER LEASE PAYMENTS	5025599732		22.50
Total For Dept 215 CLERK						27.09
Dept 250 LAKEFRONT DISTRICT						
101-250-930.000	INV 300552 LUMBER	AUSABLE HARDWARE & SUR	INV 300552 LUMBER	300552		25.98
Total For Dept 250 LAKEFRONT DISTRICT						25.98
Dept 253 TREASURER						
101-253-726.000	COPIER PRINT CHARGES-TREAS	IMAGE BUSINESS SOLUTIONS	COPIER PRINT CHARGES	245015		5.44
101-253-726.000	ENVELOPES, BINDER CLIPS, &	QUILL CORPORATION	ENVELOPES, BINDER CLIPS, SORTKWI	3146887		73.02
101-253-726.000	MX B450P-TREASURERS OFFICE	WELLS FARGO VENDOR FIN	COPIER/PRINTER LEASE PAYMENTS	5025599732		159.45
101-253-900.000	TAX DEFERMENT AD 2023	IOSCO NEWS PRESS PUB C	TAX DEFEREMENT AD	303924779		30.82
Total For Dept 253 TREASURER						268.73
Dept 257 ASSESSOR						
101-257-726.000	MX B450P-ASSESOR PRINTER	WELLS FARGO VENDOR FIN	COPIER/PRINTER LEASE PAYMENTS	5025599732		178.47
101-257-801.100	ASSESSING SEVICES	BERG ASSESSING & CONSU	ASSESSING SEVICES FOR JULY	230001166		12,062.70
Total For Dept 257 ASSESSOR						12,241.17
Dept 265 TOWNSHIP HALL & GROUNDS						
101-265-726.000	INV 298903 GLOVES, SPRING	AUSABLE HARDWARE & SUR	INV 298903 GLOVES, SPRING LINK	298903		6.55
101-265-726.000	INV 302263 144OZ LEMON PIN	AUSABLE HARDWARE & SUR	INV 302263 144OZ LEMON PINE-SOL	302263		13.22
101-265-726.000	INV 303522 YARDSTICK,GLOVE	AUSABLE HARDWARE & SUR	INV 303522 YARDSTICK,GLOVES	303522		11.58
101-265-726.000	INV 297602 PAINT AND SUPPI	AUSABLE HARDWARE & SUR	INV 297602 PAINT AND SUPPLIES	297602		76.87
101-265-775.000	INV 295713 WIND TURBINE B	AUSABLE HARDWARE & SUR	INV 295713 WIND TURBINE BAG	295713		13.49
101-265-775.000	INV 299506 TRAFFIC PAINT,	AUSABLE HARDWARE & SUR	INV 299506 TRAFFIC PAINT, LINE MARK	299506		63.93
101-265-775.000	INV 299507 TRAFFIC PAINT	AUSABLE HARDWARE & SUR	INV 299507 TRAFFIC PAINT	299507		193.45
101-265-775.000	INV 299947 COTTON MOP	AUSABLE HARDWARE & SUR	INV 299947 COTTON MOP	299947		11.68
101-265-775.000	INV 300044 BULK FASTENERS	AUSABLE HARDWARE & SUR	INV 300044 BULK FASTENERS	300044		40.98
101-265-775.000	INV 302235 CINCH CLAMPS	AUSABLE HARDWARE & SUR	INV 302235 CINCH CLAMPS	302235		13.48
101-265-775.000	INV 302381 PAINT TRAY LINE	AUSABLE HARDWARE & SUR	INV 302381 PAINT TRAY LINER	302381		13.45
101-265-775.000	SUPPLIES TWP HALL	KSS ENTERPRISES	CLEANING SUPPLIES TWP HALL INVOICE#	1486669		144.79
101-265-853.000	TELEPHONE	SPECTRUM BUSINESS	4221 PERIMETER RD	005226301070123		35.09
101-265-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	415 N LAKE ST	204567633354		29.57
101-265-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	6703 N PERIMETER RD	2525093680		191.61
101-265-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	110 S STATE ST	206169334313		1,510.66
101-265-922.000	UTILITIES - GAS	DTE ENERGY	110 S STATE ST	91002076578070121		192.69
101-265-923.000	UTILITIES - WATER	OSCODA WATER & SEWER	4468 MCNICHOL AVE DPW GARAGE	0100565000070120:		94.19
101-265-923.000	UTILITIES - WATER	OSCODA WATER & SEWER	4466 MCNICHOL AVE 2	0100575200070120:		69.23
101-265-923.000	UTILITIES - WATER	OSCODA WATER & SEWER	110 S STATE ST	01208150000070121		177.24
101-265-930.000	BACKFLOW TESTING - TWP HAI	GOYETTE MECHANICAL	BACKFLOW TESTING-TWP HALL	910146387		1,292.96
101-265-930.000	STONE	NORTHWOODS LANDSCAPE S	STONE FOR FLOWER BEDS TWP HALL INVO	3881		160.00
101-265-931.000	INV 296806 30GPH FOUNTAIN	AUSABLE HARDWARE & SUR	INV 296806 30GPH FOUNTAIN PUMP	296806		21.59

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	ChkDate	Amount	check #
Fund 101 GENERAL/UNALLOCATED							
Dept 265 TOWNSHIP HALL & GROUNDS							
101-265-931.000	INV 301659	SCHLAGE DOOR KE	AUSABLE HARDWARE & SUR INV 301659	SCHLAGE DOOR KEY	301659	7.72	
101-265-956.000	INV 303084	PLYWOOD	AUSABLE HARDWARE & SUR INV 303084	PLYWOOD	303084	37.99	
Total For Dept 265 TOWNSHIP HALL & GROUNDS						4,424.01	
Dept 276 CEMETERY							
101-276-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	1361 ADAMS RD	204033688419		34.33	
101-276-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	1356 ADAMS RD	204033688418		36.92	
Total For Dept 276 CEMETERY						71.25	
Dept 299 UNALLOCATED							
101-299-726.200	COPIER PRINT CHARGES-MAIN	IMAGE BUSINESS SOLUTIO	COPIER PRINT CHARGES	245015		588.72	
101-299-726.200	MX 6071-MAIN COPIER	WELLS FARGO VENDOR FIN	COPIER/PRINTER LEASE PAYMENTS	5025599732		291.26	
101-299-801.000	AS NEEDED SERVICES	ROWE PROFESSIONAL SERV	AS NEEDED SERVICES	0108827		3,790.50	
101-299-818.000	WASTE DISPOSAL -TWP HALL	WASTE MANAGEMENT	WASTE DISPOSAL	775946617344		125.06	
101-299-880.000	COMMUNITY PROMOTION	CONSUMERS ENERGY	6840 N HURON RD	201630919476		28.81	
101-299-880.000	COMMUNITY PROMOTION	CONSUMERS ENERGY	104 W DWIGHT ST	206614095600		28.96	
101-299-900.000	LEAF & BRUSH INV 303917574	IOSCO NEWS PRESS PUB C	LEAF & BRUSH INV 303917574	303917574		79.60	
101-299-900.000	PRINTING AND PUBLISHING	OSCODA PRESS NEWSPAPER	TOWNSHIP NEWSPAPER SUBSCRIPTION	02881812023		81.30	
101-299-926.000	STREET LIGHTS	CONSUMERS ENERGY	STREET LIGHTS	206169338792		131.89	
101-299-926.000	STREET LIGHTS	CONSUMERS ENERGY	STREET LIGHTS	207058575714		151.58	
101-299-926.000	STREET LIGHTS	CONSUMERS ENERGY	5230 N US HIGHWAY 23	201008353282		50.23	
101-299-926.000	STREET LIGHTS	CONSUMERS ENERGY	100 PACK ST	201008353283		58.79	
101-299-926.000	STREET LIGHTS	CONSUMERS ENERGY	112 W RIVER RD	203766702233		13.75	
101-299-926.000	STREET LIGHTS	CONSUMERS ENERGY	102 EVERGREEN AVE	204923591413		49.16	
101-299-926.000	STREET LIGHTS	CONSUMERS ENERGY	300 STATE ST SW #2	204033685990		80.83	
101-299-926.000	STREET LIGHTS	CONSUMERS ENERGY	106 N STATE ST	204033685988		28.81	
101-299-926.000	STREET LIGHTS	CONSUMERS ENERGY	105 N LAKE ST	206791986284		35.07	
101-299-926.000	STREET LIGHTS	CONSUMERS ENERGY	109 E RIVER RD	201452950639		35.85	
101-299-926.000	STREET LIGHTS	CONSUMERS ENERGY	210 W RIVER RD	206791987520		34.47	
101-299-926.000	STREET LIGHTS	CONSUMERS ENERGY	101 E DIVISON AVE	206258309824		77.93	
101-299-926.000	STREET LIGHTS	CONSUMERS ENERGY	112 E RIVER RD	206169334310		38.16	
101-299-926.000	STREET LIGHTS	CONSUMERS ENERGY	103 E DWIGHT ST	206436127988		46.86	
101-299-956.000	MISCELLANEOUS	DTE ENERGY	4051 ARROW ST	9100207659880701:		50.06	
101-299-956.000	WATER	OSCODA WATER & SEWER	4003 SKEEL AVE	0140583800070120:		19.30	
Total For Dept 299 UNALLOCATED						5,916.95	
Dept 336 FIRE DEPARTMENT							
101-336-726.000	INV 300508	SS LAM LOCK	AUSABLE HARDWARE & SUR INV 300508	SS LAM LOCK	300508	19.34	
101-336-726.000	MISC PARTS	RYUN RIDGWAY	MISC PARTS	230609		379.00	
101-336-761.000	REIMBURSE FOR HAVING PATCH	ERIK HELLER	REIMBURSE FOR HAVING PATCHES SEWN O	06282023		15.00	
101-336-910.100	OTFD PROVIDENT ACCIDENT AM	MUNICIPAL UNDERWRITERS	OTFD PROVIDENT ACCIDENT AND HEALTH	4527		1,713.00	
101-336-931.000	INV 295596	CHAIN 20IN RDR,	AUSABLE HARDWARE & SUR INV 295596	CHAIN 20IN RDR, NUMBERS,	295596	585.09	
101-336-931.000	MAINTENANCE ENGINE 5	FRONT LINE SERVICES, I	MAINTENANCE ENGINE 5	37999		611.54	
101-336-956.000	INV 298482	60Z DEEP WOODS	AUSABLE HARDWARE & SUR INV 298482	60Z DEEP WOODS BUG REPEL	298482	32.36	
Total For Dept 336 FIRE DEPARTMENT						3,355.33	
Dept 722 ZONING & PLANNING							
101-722-726.000	COPIER PRINT CHARGES-ZONIN	IMAGE BUSINESS SOLUTIO	COPIER PRINT CHARGES	245015		2.63	
101-722-726.000	MX B450P-CODE PRINTER	WELLS FARGO VENDOR FIN	COPIER/PRINTER LEASE PAYMENTS	5025599732		45.00	
101-722-960.000	LINDERMAN 2023 MAP CONFERE	MAP	LINDERMAN 2023 MAP CONFERENCE INVOI	70232		435.00	
Total For Dept 722 ZONING & PLANNING						482.63	
Dept 751 PARKS & RECREATION							

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amountcheck #
Fund 101 GENERAL/UNALLOCATED						
Dept 751 PARKS & RECREATION						
101-751-726.000	INV 298041 PAINTING SUPPL	AUSABLE HARDWARE & SUR	INV 298041 PAINTING SUPPLIES - TRAF	298041		125.90
101-751-726.000	INV 304470 KORKY CLASIC FIA	AUSABLE HARDWARE & SUR	INV 304470 KORKY CLASIC FLAPPER, RU	304470		43.17
101-751-775.000	INV 297492 3GAL POLY SPRA	AUSABLE HARDWARE & SUR	INV 297492 3GAL POLY SPRAYER	297492		29.69
101-751-775.000	INV 304475 PICK UP STICK,	AUSABLE HARDWARE & SUR	INV 304475 PICK UP STICK, GRABBER, I	304475		36.25
101-751-818.000	WASTE DISPOSAL -DPW	WASTE MANAGEMENT	WASTE DISPOSAL	775946617344		609.31
101-751-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	3921 E PERIMETER RD	206525093678		87.57
101-751-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	212 CANADA ST	206169334500		28.96
101-751-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	304 E RIVER RD BATH HOUSE	206791987521		163.16
101-751-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	304 W RIVER RD	206169334317		51.15
101-751-922.000	UTILITIES - GAS	DTE ENERGY	300 W RIVER RD	9200032021230701:		50.06
101-751-923.000	UTILITIES - WATER	OSCODA WATER & SEWER	CENTER DIAMOND - PERIMETER	0140758500070120:		25.43
101-751-923.000	UTILITIES - WATER	OSCODA WATER & SEWER	FAR DIAMOND PERIMETER	0140758700070120:		25.43
101-751-923.000	UTILITIES - WATER	OSCODA WATER & SEWER	BASEBALL FIELD PERIMETER	0140758000070120:		104.82
101-751-923.000	UTILITIES - WATER	OSCODA WATER & SEWER	BMX TRACK	0140611500070120:		14.96
101-751-923.000	UTILITIES - WATER	OSCODA WATER & SEWER	OSCODA SPLASH PARK	0120247500070120:		132.71
101-751-923.000	UTILITIES - WATER	OSCODA WATER & SEWER	OSCODA BEACH PARK	0120240000007012:		220.63
101-751-931.000	INV 295959 BGA BATTERY BL	AUSABLE HARDWARE & SUR	INV 295959 BGA BATTERY BLOWER	295959		279.99
101-751-931.000	INV 301744 HAND CULTIVATO	AUSABLE HARDWARE & SUR	INV 301744 HAND CULTIVATOR, PICK UP	301744		35.97
Total For Dept 751 PARKS & RECREATION						2,065.16
Dept 753 FOOTE SITE PARK						
101-753-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	1695 E RIVER RD	205991398699		35.69
101-753-930.000	REPAIR ITEMS	MCMASTER-CARR SUPPLY C	93266891	93266891		33.58
101-753-980.100	BUILDING MATERIALS	BERNARD BUILDING CENTE	7527420	7527420		547.99
Total For Dept 753 FOOTE SITE PARK						617.26
Dept 754 KEN RATLIFF PARK						
101-754-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	6330 F 41	206080384070		175.51
101-754-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	6288 F 41	206080384071		29.11
101-754-923.000	UTILITIES - WATER	OSCODA WATER & SEWER	6341 F 41	0090166900070120:		31.37
101-754-923.000	UTILITIES - WATER	OSCODA WATER & SEWER	6330 F 41	0090167000701202:		37.25
Total For Dept 754 KEN RATLIFF PARK						273.24
Total For Fund 101 GENERAL/UNALLOCATED						30,145.44
Fund 207 POLICE FUND						
Dept 000						
207-000-726.000	COPIER PRINT CHARGES-POLIC	IMAGE BUSINESS Solutio	COPIER PRINT CHARGES	245015		19.07
207-000-726.000	MX B450P-SQUAD ROOM PRINT	FELLS FARGO VENDOR FIN	COPIER/PRINTER LEASE PAYMENTS	5025599732		22.50
Total For Dept 000						41.57
Total For Fund 207 POLICE FUND						41.57
Fund 211 POLICE STAFFING FUND						
Dept 000						
211-000-726.000	MX B450P-SEARGENTS PRINT	FELLS FARGO VENDOR FIN	COPIER/PRINTER LEASE PAYMENTS	5025599732		22.50
Total For Dept 000						22.50
Total For Fund 211 POLICE STAFFING FUND						22.50
Fund 236 PROP OPER & MNTNCE						
Dept 266 PROPERTY O & M MAINTENANCE						
236-266-960.000	CONFERENCE/EDUCATION/TRAI	NMARY ED TEUTON	CEDAM TRG	061120232		360.25

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Fund 236 PROP OPER & MNTNCE						
Dept 266 PROPERTY O & M MAINTENANCE						
Total For Dept 266 PROPERTY O & M MAINTENANCE						360.25
Dept 269						
236-269-926.000	STREET LIGHT CONTRACT	CONSUMERS ENERGY	4000 SKEEL AVE	206525093683		65.38
Total For Dept 269						65.38
Total For Fund 236 PROP OPER & MNTNCE						425.63
Fund 271 LIBRARY						
Dept 000						
271-000-801.000	LIBRARY SECURITY AUGUST, S	MCD SECURITY INC	LIBRARY SECURITY AUGUST, SEPTEMBER,	2618		78.00
271-000-802.000	WASTE DISPOSAL - LIBRARY	WASTE MANAGEMENT	WASTE DISPOSAL	775946617344		24.72
271-000-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	6010 N SKEEL AVE	206525093685		711.24
271-000-922.000	UTILITIES - GAS	DTE ENERGY	6010 N SKEEL AVE BLDG 418	9100207656650701:		52.31
271-000-923.000	UTILITIES - WATER/SEWER	OSCODA WATER & SEWER	6010 SKEEL AVE 418 BLD ROBERT J PAR	0140593500070120:		98.32
271-000-930.000	BOILER INSPECTION - LIBRA	GOYETTE MECHANICAL	BOILER INSPECTION LIBRARY	910146388		114.00
Total For Dept 000						1,078.59
Total For Fund 271 LIBRARY						1,078.59
Fund 509 OLD ORCHARD PARK						
Dept 000						
509-000-726.000	SUPPLIES	CEDAR CREST DAIRY	4696108 CEDAR CREST DAIRY	4696108		104.60
509-000-726.000	COPIER PRINT CHARGES - OOF	IMAGE BUSINESS Solutio	COPIER PRINT CHARGES	245015		35.84
509-000-726.000	SHARP PRINTER OOP	WELLS FARGO VENDOR FIN	SHARP PRINTER INV	502599733		35.00
509-000-728.000	SNACK FOODS	BETTER MADE SNACK FOOD	5262317712 BETTER MAID	5262317712		137.53
509-000-728.000	SNACKS	BETTER MADE SNACK FOOD	5262317009 BETTER MAID	5262317009		125.76
509-000-728.000	RESALE	CEDAR CREST DAIRY	4696108 CEDAR CREST DAIRY	4696108		308.71
509-000-728.000	BEVERAGES	GRIFFIN BEVERAGE COMPA	863526	863526		888.33
509-000-728.000	PEPSI PRODUCTS	PEPSI-COLA	45137454 PEPSI	45137454		1,320.70
509-000-728.000	PEPSI PRODUCTS	PEPSI-COLA	47265813 PEPSI	47265813		753.60
509-000-728.000	TAXABLE ITEMS	S ABRAHAM & SONS, INC	997236 SAS	997236		680.82
509-000-728.000	ICE	THE HOME CITY ICE COMP	6749230369	6749230369		537.46
509-000-728.000	ICE	THE HOME CITY ICE COMP	7035230176	7035230176		357.46
509-000-728.000	RESALE	WILCOR INTERNATIONAL,	862843 WILCOR	862843		319.22
509-000-729.000	RESALE TAXABLE	CEDAR CREST DAIRY	4696108 CEDAR CREST DAIRY	4696108		1,683.33
509-000-729.000	BAIT	GORDON'S BAIT SHOP	9720-24	9720-24		140.00
509-000-729.000	FISHING BAIT	GORDON'S BAIT SHOP	FISHING BAIT	448850		314.00
509-000-729.000	TAX	S ABRAHAM & SONS, INC	997236 SAS	997236		92.25
509-000-729.000	TAXED RESALE	WILCOR INTERNATIONAL,	862843 WILCOR	862843		426.01
509-000-775.000	REPAIR ITEMS	MCMASTER-CARR SUPPLY C	93266891	93266891		34.62
509-000-818.000	WASTE DISPOSAL - OOP	WASTE MANAGEMENT	WASTE DISPOSAL	775946617344		1,919.98
509-000-890.000	CONTINGENCY - OLD ORCHARD	CONSUMERS ENERGY	835 E RIVER RD	205991398694		1,537.27
509-000-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	1001 E RIVER RD	205991398698		746.26
509-000-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	791 E RIVER RD	206080388866		817.56
509-000-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	635 W RIVER RD	206080388865		157.03
509-000-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	889 E RIVER RD	205991398697		321.37
509-000-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	883 E RIVER RD	205991398696		530.39
509-000-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	837 E RIVER RD	205991398695		522.86
509-000-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	745 E RIVER RD	202075905819		1,027.82
509-000-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	743 E RIVER RD	202876800597		1,752.70
509-000-930.000	INV 297397 LUMBER, FASTEN	AUSABLE HARDWARE & SUR	INV 297397 LUMBER, FASTENERS,CLAMPS	297397		192.80
509-000-930.000	INV 299617 PARKING SIGNS	AUSABLE HARDWARE & SUR	INV 299617 PARKING SIGNS	299617		22.76
509-000-930.000	TOILET PAPER	EASTERN SUPPLY PRODUCT	8446 ESP	8446		273.90

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Fund 509 OLD ORCHARD PARK						
Dept 000						
509-000-931.000	INV 299825 PAINT MARKERS,	AUSABLE HARDWARE & SUR	INV 299825 PAINT MARKERS, ELEMENT,	1299825		27.24
509-000-931.000	INV 300169 BATTER, ADHESIV	AUSABLE HARDWARE & SUR	INV 300169 BATTER, ADHESIVE, PAINT	300169		27.96
509-000-931.000	INV 300510 LUMBER RSS HANI	AUSABLE HARDWARE & SUR	INV 300510 LUMBER RSS HANDY PACK 10	300510		129.95
509-000-979.000	BUILDING MATERIALS	BERNARD BUILDING CENTE	7527420	7527420		548.98
Total For Dept 000						18,852.07
Total For Fund 509 OLD ORCHARD PARK						18,852.07
Fund 590 SEWER						
Dept 000						
590-000-726.000	MX B450P-WATER DEPT PRINTF	WELLS FARGO VENDOR FIN	COPIER/PRINTER LEASE PAYMENTS	5025599732		11.25
590-000-775.000	MAINTENANCE SUPPLIES -	NORTHEASTERN WINDOW &	ROOF CEMENT, PRY BAR, UTILITY BLADE	204587		97.74
590-000-800.100	FVOP O&M	F&V OPERATIONS	FVOP O&M JULY 2023 INV 6157	6157		28,118.50
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	4877 ERIE ST #9	205279510664		42.35
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	2998 HUNT	207058603830		3,101.48
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	4221 PERIMETER RD	207058603832		933.94
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	5176 HAMILTON ST #4	207058603831		624.17
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	3782 CREW ST	202075899628		33.56
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	4499 MCNICHOL AVE	204567633355		329.31
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	210 OTTAWA CT #3	206791984103		48.25
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	5621 N IDAHO ST	204656612981		59.26
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	4781 N COLORADO ST	203054774885		104.40
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	3941 BISSONETTE RD BLDG 9012	201630923766		56.51
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	4451 F 41 #5	201363986188		60.34
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	6250 N PRIDE RD	206525093682		38.16
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	3930 E PERIMETER RD	206525093679		44.73
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	5861 N MISSION ST	206525093675		42.88
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	3525 E HUNT DR	206525093670		32.64
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	6197 N HOBAY CT	206525093669		39.22
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	4181 FOREST RD	206525093665		51.45
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	4367 BUDZIAK RD UNIT 8	205101538045		72.88
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	4466 MCNICHOL AVE	207147161817		98.57
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	4107 E RIVER RD #6	205190560671		45.49
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	719 W RIVER RD #7	201452950641		55.75
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	421 W MICHIGAN AVE	201186043921		56.66
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	202 E DWIGHT ST #2	206258309830		47.95
590-000-922.100	UTILITIES - GAS	DTE ENERGY	4466 MCNICHOL AVE	9100207655330701:		52.31
Total For Dept 000						34,299.75
Total For Fund 590 SEWER						34,299.75
Fund 591 WATER						
Dept 000						
591-000-726.000	COPIER PRINT CHARGES-WATE	IMAGE BUSINESS Solutio	COPIER PRINT CHARGES	245015		10.32
591-000-726.000	MX B450P - WATER DEPT PRIN	WELLS FARGO VENDOR FIN	COPIER/PRINTER LEASE PAYMENTS	5025599732		11.25
591-000-800.100	FVOP O&M	F&V OPERATIONS	FVOP O&M JULY 2023 INV 6157	6157		28,118.50
591-000-801.000	TEST & CERT (2) HYDRANT ME	GOYETTE MECHANICAL	TEST & CERT (2) HYDRANT METERS	910146289		404.00
591-000-921.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	6591 F 41	204567631468		28.81
591-000-921.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	3820 E RIVER RD	205190560670		185.74
591-000-980.100	PARTS FOR 1' METER PITS F	FERGUSON ENTERPRISES L	PARTS FOR 1' METER PITS	0177708		2,720.40
Total For Dept 000						31,479.02
Total For Fund 591 WATER						31,479.02

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Fund 101 GENERAL/UNALLOCATED							
Dept 000							
101-000-283.100	WARRIOR PAVILION DEP REFUND	DONNA MENDIOLA	WARRIOR PAVILION DEP REFUND	06242023WP		350.00	
101-000-283.100	WARRIOR PAVILION DEPOSIT	F STACEY DOYLE	WARRIOR PAVILION DEPOSIT REFUND	0825272023		350.00	
Total For Dept 000						700.00	
Dept 101 TOWNSHIP BOARD							
101-101-956.000	ERISA - PENSION AND WELFARE	WEST BEND MUTUAL INSURANCE	WESTBEND INS ERISA - PENSION AND WELFARE	24975952023		164.00	
Total For Dept 101 TOWNSHIP BOARD						164.00	
Dept 172 SUPERINTENDENT							
101-172-726.000	SUPPLIES INV 32853892	QUILL CORPORATION	SUPPLIES INV 32853892	32853892		45.93	
101-172-853.000	KLINE PHONE	AT&T MOBILITY	MAY BILL 287311378746X06192023	287311378746X0619		49.15	
Total For Dept 172 SUPERINTENDENT						95.08	
Dept 215 CLERK							
101-215-860.000	DRIVING TO GAYLORD FOR WORK	SHELLY KIMSEL	REIMBURSEMENT FOR MTA CEMETERY MGMT	0601		137.55	
101-215-900.000	PERMIT FOR MEMORIAL DAY	P VISA	VISA - CLERK	460337-459680		50.00	
101-215-900.000	POSTAGE TO SEND PAYMENTS	VISA	VISA - CLERK	06072023		9.65	
101-215-960.000	MTA CEMETERY MGMT WORKSHOP	SHELLY KIMSEL	REIMBURSEMENT FOR MTA CEMETERY MGMT	0601		80.00	
Total For Dept 215 CLERK						277.20	
Dept 250 LAKEFRONT DISTRICT							
101-250-726.000	ROSE & FLOWER FOOD	GINGERICH FEED & IMPLEMENTS	ROSE & FLOWER FOOD/FERTILIZER INV 1	105749		74.95	
101-250-726.000	SOCIAL DISTRICT SIGNS INV	TRULY YOURS	SOCIAL DISTRICT SIGNS INV 013356	013356		342.00	
101-250-956.000	REIMBURSE FOR ART CUT OUT	ROBIN SAVAGE	REIMBURSE FOR ART CUT OUT PROJECT	1		620.00	
Total For Dept 250 LAKEFRONT DISTRICT						1,036.95	
Dept 253 TREASURER							
101-253-726.000	INV 32757480 PERF PAPER, FROM	QUILL CORPORATION	INV 32757480 PERF PAPER, PENS STORAGE	32757480		309.19	
101-253-860.000	MILEAGE/FOOD	JANE HACKBORN	MMTA ADVANCED CONF	05212023		238.18	
101-253-960.000	HOTEL/MMTI ADV 2023 HACKBORN	VISA	MMTI ADVANCED 2023 J HACKBORN	05212023		302.40	
Total For Dept 253 TREASURER						849.77	
Dept 265 TOWNSHIP HALL & GROUNDS							
101-265-775.000	SUPPLIES TWP HALL	KSS ENTERPRISES	CLEANING SUPPLIES TWP HALL INVOICE#	1488517		183.03	
101-265-853.000	BILL PHONE	AT&T MOBILITY	MAY BILL 287311378746X06192023	287311378746X0619		49.15	
101-265-930.000	BACKFLOW CLEAN AND CHECK	GOYETTE MECHANICAL	BACKFLOW FOR HYDRANT METER INVOICE #	910152721		198.00	
Total For Dept 265 TOWNSHIP HALL & GROUNDS						430.18	
Dept 276 CEMETERY							
101-276-930.000	FLAGS	AMERICAN LEGION POST 2	FLAGS/MEDALLIONS	06092023		1,042.38	
Total For Dept 276 CEMETERY						1,042.38	
Dept 299 UNALLOCATED							
101-299-801.000	ENGINEERING 5-18-2023 TO 6-21-2023	RICK A FREEMAN, P.E.	ENGINEERING 5-18-2023 TO 6-21-2023	1014		3,052.50	
101-299-805.000	LAKE MANAGEMENT SERVICES	LAKE PRO	LAKE MANAGEMENT SERVICES	1880		2,060.00	
101-299-956.000	CHARGE BACK PRE	IOSCO COUNTY TREASURER	CHARGEBACK PRE	0623		4.95	
Total For Dept 299 UNALLOCATED						5,117.45	
Dept 336 FIRE DEPARTMENT							
101-336-726.000	4 INCIDENT COMMAND BOARDS	VISA	VISA - TREASURER	2492		119.81	
101-336-956.000	PRE EMPLOYMENT PHYSICAL-AI ASCENSION ST JOSEPH'S	ALLEN	PRE-EMPLOYMENT PHYSICAL ALLEN	3084864V11016		100.00	
101-336-956.000	PRE EMPLOYMENT PHYSICAL-RO ASCENSION ST JOSEPH'S	ROY	PRE-EMPLOYMENT PHYSICAL ROY	3094726V11016		100.00	
101-336-956.000	PRE EMPLOYMENT PHYSICAL-AI ASCENSION ST JOSEPH'S	ALEXANDER	PRE-EMPLOYMENT PHYSICAL ALEXANDER	3107802V11016		100.00	

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Fund 101 GENERAL/UNALLOCATED							
Dept 336 FIRE DEPARTMENT							
Total For Dept 336 FIRE DEPARTMENT						419.81	
Dept 722 ZONING & PLANNING							
101-722-726.000	SNACKS FOR WORKSHOP	NICHOLE VALLETTE	SNACKS FOR JUNE ZBA WORKSHOP	21		26.35	
101-722-960.000	2 MEMBERS ADDED TO MAP MEMMAP		ADDITIONAL MEMBERS MAP MEMBERSHIP	39789		110.00	
Total For Dept 722 ZONING & PLANNING						136.35	
Dept 751 PARKS & RECREATION							
101-751-726.000	FASTNERS	ROGERS HARDWARE	PIETY HILL FASTNERS INVOICE #002943	00294372		14.39	
101-751-775.000	PARKS SUPPLIES	KSS ENTERPRISES	CLEANING SUPPLIES FOR PARKS INVOICE	1488519		229.51	
101-751-775.000	VEGETATION BALLFEILDS	TRUGREEN-CHEMLAWN	VEGETATION CONTROL INVOICE#17787990	177879901		482.62	
101-751-775.000	BUCCANEER PLUS 2.5 GAL 2	VISA	VISA - DPW	117701		106.00	
101-751-775.000	PROMIX HPCC + MYCCO POTTIN	VISA	VISA - DPW	117699		1,319.70	
101-751-880.572	ENGINEERING 5-18-2023 TO 6-21-2023	RICK A FREEMAN, P.E.	ENGINEERING 5-18-2023 TO 6-21-2023	1014		1,278.75	
101-751-880.572	IOSCO EXPLORATION TRAIL IN	ROWE PROFESSIONAL SERV	IOSCO EXPLORATION TRAIL INV 108674	108674		46,292.50	
Total For Dept 751 PARKS & RECREATION						49,723.47	
Dept 754 KEN RATLIFF PARK							
101-754-956.000	BUG AND SPIDER SPRAY-	TOWN JJ'S BUGS	BUG AND SPIDER SPRAY- TOWN HALL	1316		80.00	
Total For Dept 754 KEN RATLIFF PARK						80.00	
Total For Fund 101 GENERAL/UNALLOCATED						60,072.64	
Fund 207 POLICE FUND							
Dept 000							
207-000-853.000	BIRCHMEIER PHONE	AT&T MOBILITY	MAY BILL 287311378746X06192023	287311378746X061		877.77	
207-000-956.000	PRE EMPLOYMENT PHYSICAL-BIRCHMEIER	ASCENSION ST JOSEPH'S	PRE-EMPLOYMENT PHYSICAL BIRCHMEIER	2836226V11016		100.00	
207-000-960.000	HOTEL FOR TRG	VISA	VISA POLICE	3389528459		566.72	
207-000-960.000	FOOD TRG	VISA	VISA POLICE	60017		24.79	
207-000-960.000	FOOD - TRG	VISA	VISA POLICE	00028033		6.62	
207-000-960.000	FOOD - TRG	VISA	VISA POLICE	67110		14.19	
207-000-960.000	FOOD - TRG	VISA	VISA POLICE	05152023		16.66	
207-000-960.000	FOOD - TRG	VISA	VISA POLICE	00029280		6.52	
207-000-960.000	FOOD - TRG	VISA	FOOD TRG	5528874261778		12.79	
207-000-960.000	FOOD - TRG	VISA	VISA POLICE	0031952		7.23	
207-000-960.000	FOOD - TRG	VISA	VISA POLICE	00032563		5.59	
207-000-960.000	FOOD - TRG	VISA	VISA POLICE	29673		12.60	
207-000-960.000	FOOD - TRG	VISA	VISA POLICE	1382		6.14	
207-000-960.000	FOOD - TRG	VISA	VISA POLICE	330007		24.15	
207-000-960.000	PARKING FEE- TRG	VISA	VISA POLICE	065093		10.00	
207-000-960.000	HOTEL- TRG	VISA	VISA POLICE	81035266		294.20	
207-000-980.000	TARGET SPORTS - AMMO POLICE	VISA	VISA - SUPERINTENDENT	3732567		4,251.40	
207-000-980.000	REMARKABLE	VISA	VISA - SUPERINTENDENT	562EFBAB-0016		3.03	
Total For Dept 000						6,240.40	
Total For Fund 207 POLICE FUND						6,240.40	
Fund 211 POLICE STAFFING FUND							
Dept 000							
211-000-853.000	MCNICHOL PHONE	AT&T MOBILITY	MAY BILL 287311378746X06192023	287311378746X061		44.13	
211-000-980.000	WIRELESS EARBUDS	AMAZON CAPITAL SERVICE	WIRELESS EAR BUDS FOR DB INV # 1VVV	1VVVKNDY6R1H		59.45	
Total For Dept 000						103.58	
Total For Fund 211 POLICE STAFFING FUND						103.58	

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INVOICE GL DISTRIBUTION REPORT FOR OSCODA TOWNSHIP
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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amountcheck #
Fund 236 PROP OPER & MNTNCE						
Dept 266 PROPERTY O & M MAINTENANCE						
236-266-801.000	HOT SPOT	AT&T MOBILITY	MAY BILL 287311378746X06192023	287311378746X061		38.23
236-266-801.000	ENGINEERING 5-18-2023 TO 6-21-2023	RICK A FREEMAN, P.E.	ENGINEERING 5-18-2023 TO 6-21-2023	1014		2,323.75
236-266-960.000	CONFERENCE/EDUCATION/TRAINING	MARY ED TEUTON	CEDAM TRG	06112023		339.25
236-266-960.000	CEDAM MEMBERSHIP - OTWP/ F VISA		VISA - CLERK	06895		250.00
236-266-960.000	CEDAM TRG EIC	VISA	VISA - CLERK	06849		899.00
Total For Dept 266 PROPERTY O & M MAINTENANCE						3,850.23
Total For Fund 236 PROP OPER & MNTNCE						3,850.23
Fund 509 OLD ORCHARD PARK						
Dept 000						
509-000-726.000	GROCERY	CEDAR CREST DAIRY	4691069	4691069		203.50
509-000-728.000	CHIPS	BETTER MADE SNACK FOOD	5002316417	5002316417		53.90
509-000-728.000	DAIRY	CEDAR CREST DAIRY	4691069	4691069		96.56
509-000-728.000	MILK	CEDAR CREST DAIRY	4687530	4687530		120.48
509-000-728.000	COKE PRODUCTS	GREAT LAKES COCA-COLA	36036719025	36036719025		942.37
509-000-728.000	STORE ITEMS	S ABRAHAM & SONS, INC	GROCERY	953657		391.21
509-000-728.000	ICE	THE HOME CITY ICE COMP	7030230170	7030230170		147.50
509-000-728.000	ICE	THE HOME CITY ICE COMP	7011230162	7011230162		316.62
509-000-729.000	ICE CREAM	CEDAR CREST DAIRY	4691069	4691069		406.33
509-000-729.000	ICE CREAM	CEDAR CREST DAIRY	4687530	4687530		1,104.23
509-000-729.000	BAIT	GORDON'S BAIT SHOP	937770	937770		282.50
509-000-729.000	STORE ITEMS	S ABRAHAM & SONS, INC	GROCERY	953657		95.79
509-000-780.000	RECREATION SUPPLIES	ABIGAIL THOMPSON	PAINT FOR OOP	0031263247650492		52.21
509-000-930.000	BATHROOM SUPPLIES	EASTERN SUPPLY PRODUCT	8414	8414		357.11
509-000-930.000	GLOVES	EASTERN SUPPLY PRODUCT	8413	8413		165.00
Total For Dept 000						4,735.31
Total For Fund 509 OLD ORCHARD PARK						4,735.31
Fund 590 SEWER						
Dept 000						
590-000-821.000	ENGINEERING 5-18-2023 TO 6-21-2023	RICK A FREEMAN, P.E.	ENGINEERING 5-18-2023 TO 6-21-2023	1014		247.50
590-000-853.000	SEWER I PAD	AT&T MOBILITY	MAY BILL 287311378746X06192023	287311378746X061		38.23
590-000-853.000	CONTROL ACCOUNT 110 S STATE ST	SPECTRUM BUSINESS	CONTROL ACCOUNT 110 S STATE ST	005018601060723		96.64
590-000-853.000	CONTROL ACCOUNT 110 S STATE ST	SPECTRUM BUSINESS	CONTROL ACCOUNT 110 S STATE ST	005018601062123		99.98
590-000-853.000	CONTROL ACCOUNT 110 S STATE ST	SPECTRUM BUSINESS	6010 N SKEEL AVE LIBRARY	005227001060723		49.99
590-000-853.000	CONTROL ACCOUNT 110 S STATE ST	SPECTRUM BUSINESS	6010 N SKEEL AVE LIBRARY	005227001062123		49.99
Total For Dept 000						582.33
Total For Fund 590 SEWER						582.33
Fund 591 WATER						
Dept 000						
591-000-775.000	CURB BOXES AND RISERS	FERGUSON WATER WORKS	CURB BOXES AND RISERS FOR SERV LINE	0173597		1,299.25
591-000-821.000	ENGINEERING 5-18-2023 TO 6-21-2023	RICK A FREEMAN, P.E.	ENGINEERING 5-18-2023 TO 6-21-2023	1014		2,873.75
591-000-853.000	WATER I PAD	AT&T MOBILITY	MAY BILL 287311378746X06192023	287311378746X061		82.36
591-000-930.000	TAPPING SADDLE	FERGUSON WATER WORKS	TAPPING SADDLE FOR STOCK	0178074		177.88
591-000-930.000	SOFT COPPER TUBING	FERGUSON WATER WORKS	SOFT COPPER TUBING	0177717		1,590.00
591-000-956.000	1 INCH LF ZERN BFP	DESIGN INDUSTRIAL	1 INCH LF ZERN BFP	06042023		679.90
591-000-956.000	4" WATER METER FOR HANGAR	FERGUSON WATER WORKS	4" WATER METER FOR HANGAR 10	0172502		3,825.83
591-000-974.000	SPACERS FOR LG METER REPLACEMENT	FERGUSON WATER WORKS	SPACERS FOR LG METER REPLACEMENTS	0174920		1,181.43
591-000-974.000	AMR'S FOR LG METER REPLACEMENT	FERGUSON WATER WORKS	AMR'S FOR LG METER REPLACEMENT	0174915		4,694.55

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 591 WATER							
Dept 000							
			Total For Dept 000			16,404.95	
			Total For Fund 591 WATER			16,404.95	

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
			Fund Totals:				
			Fund 101 GENERAL/UNALLOCATED			60,072.64	
			Fund 207 POLICE FUND			6,240.40	
			Fund 211 POLICE STAFFING FUND			103.58	
			Fund 236 PROP OPER & MNTNCE			3,850.23	
			Fund 509 OLD ORCHARD PARK			4,735.31	
			Fund 590 SEWER			582.33	
			Fund 591 WATER			16,404.95	
			Total For All Funds:			91,989.44	

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INVOICE GL DISTRIBUTION REPORT FOR OSCODA TOWNSHIP
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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amountcheck #
Fund 101 GENERAL/UNALLOCATED						
Dept 172 SUPERINTENDENT						
101-172-751.000	SUPERINTENDENT FUEL	WEX BANK	WEX GAS JUNE 2023	06302023		51.41
Total For Dept 172 SUPERINTENDENT						51.41
Dept 265 TOWNSHIP HALL & GROUNDS						
101-265-751.000	TWP GROUNDS FUEL	WEX BANK	WEX GAS JUNE 2023	06302023		490.39
Total For Dept 265 TOWNSHIP HALL & GROUNDS						490.39
Dept 276 CEMETERY						
101-276-751.000	CEMETERY FUEL	WEX BANK	WEX GAS JUNE 2023	06302023		104.14
Total For Dept 276 CEMETERY						104.14
Dept 336 FIRE DEPARTMENT						
101-336-751.000	OTFD FUEL	WEX BANK	WEX GAS JUNE 2023	06302023		773.36
Total For Dept 336 FIRE DEPARTMENT						773.36
Dept 751 PARKS & RECREATION						
101-751-751.000	PARKS AND REC FUEL	WEX BANK	WEX GAS JUNE 2023	06302023		915.92
Total For Dept 751 PARKS & RECREATION						915.92
Total For Fund 101 GENERAL/UNALLOCATED						2,335.22
Fund 207 POLICE FUND						
Dept 000						
207-000-751.000	OTPD FUEL	WEX BANK	WEX GAS JUNE 2023	06302023		5,090.03
Total For Dept 000						5,090.03
Total For Fund 207 POLICE FUND						5,090.03
Fund 211 POLICE STAFFING FUND						
Dept 000						
211-000-751.000	OTPD FUEL	WEX BANK	WEX GAS JUNE 2023	06302023		349.44
Total For Dept 000						349.44
Total For Fund 211 POLICE STAFFING FUND						349.44
Fund 236 PROP OPER & MNTNCE						
Dept 266 PROPERTY O & M MAINTENANCE						
236-266-751.000	PROP/OM FUEL	WEX BANK	WEX GAS JUNE 2023	06302023		703.42
Total For Dept 266 PROPERTY O & M MAINTENANCE						703.42
Total For Fund 236 PROP OPER & MNTNCE						703.42
Fund 509 OLD ORCHARD PARK						
Dept 000						
509-000-751.000	OOP FUEL	WEX BANK	WEX GAS JUNE 2023	06302023		1,260.73
Total For Dept 000						1,260.73
Total For Fund 509 OLD ORCHARD PARK						1,260.73

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
			Fund Totals:				
			Fund 101 GENERAL/UNALLOCATED			2,335.22	
			Fund 207 POLICE FUND			5,090.03	
			Fund 211 POLICE STAFFING FUND			349.44	
			Fund 236 PROP OPER & MNTNCE			703.42	
			Fund 509 OLD ORCHARD PARK			1,260.73	
			Total For All Funds:			9,738.84	

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
07/06/2023	CD	FERGUSON WATER WORKS	Check: C2R2 1026(A)			
AP Trx #: 88342		PO BOX 802817 CHICAGO IL 60680				
		C2R2 - FERGUSON INV. 0164435-2	591-000-003.011	C2R2 MUN. WATER SAVINGS		5,100.00
		C2R2 - FERGUSON INV. 0164435-2	591-000-801.003	C2R2 - CONTRACTOR FEE	5,100.00	
					<hr/> 5,100.00	<hr/> 5,100.00
					<hr/> <hr/> 5,100.00	<hr/> <hr/> 5,100.00
TOTALS:					5,100.00	5,100.00
		C2R2 MUN. WATER SAVINGS	591-000-003.011			5,100.00
		C2R2 - CONTRACTOR FEE	591-000-801.003		5,100.00	
					<hr/> 5,100.00	<hr/> 5,100.00
GRAND TOTAL:					<hr/> 5,100.00	<hr/> 5,100.00

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
07/06/2023	CD	FERGUSON WATER WORKS	Check: C2R2 1027(A)			
AP Trx #: 88343		PO BOX 802817 CHICAGO IL 60680				
		C2R2 - FERGUSON INV. 0171671-2	591-000-003.011	C2R2 MUN. WATER SAVINGS		32,400.00
		C2R2 - FERGUSON INV. 0171671-2	591-000-801.003	C2R2 - CONTRACTOR FEE	32,400.00	
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					32,400.00	32,400.00
					<hr/>	<hr/>
					32,400.00	32,400.00
TOTALS:		C2R2 MUN. WATER SAVINGS	591-000-003.011			32,400.00
		C2R2 - CONTRACTOR FEE	591-000-801.003		32,400.00	
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					32,400.00	32,400.00
GRAND TOTAL:					<hr/>	<hr/>

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
07/07/2023	CD	FERGUSON WATER WORKS	Check: C2R2 1028 (A)			
AP Trx #: 88344		PO BOX 802817 CHICAGO IL 60680				
		C2R2 - FERGUSON INV. 0164435-1	591-000-003.011	C2R2 MUN. WATER SAVINGS		57,366.00
		C2R2 - FERGUSON INV. 0164435-1	591-000-801.003	C2R2 - CONTRACTOR FEE	57,366.00	
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					57,366.00	57,366.00
					<hr/>	<hr/>
					57,366.00	57,366.00
TOTALS:		C2R2 MUN. WATER SAVINGS	591-000-003.011			57,366.00
		C2R2 - CONTRACTOR FEE	591-000-801.003		57,366.00	
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					57,366.00	57,366.00
GRAND TOTAL:					<hr/>	<hr/>

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
07/07/2023	CD	FERGUSON WATER WORKS	Check: C2R2 1029(A)			
AP Trx #: 88345		PO BOX 802817 CHICAGO IL 60680				
		C2R2 - FERGUSON INV. 0164435-3	591-000-003.011	C2R2 MUN. WATER SAVINGS		108,750.00
		C2R2 - FERGUSON INV. 0164435-3	591-000-801.003	C2R2 - CONTRACTOR FEE	108,750.00	
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					108,750.00	108,750.00
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					108,750.00	108,750.00
TOTALS:		C2R2 MUN. WATER SAVINGS	591-000-003.011			108,750.00
		C2R2 - CONTRACTOR FEE	591-000-801.003		108,750.00	
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					108,750.00	108,750.00
GRAND TOTAL:					<hr/>	<hr/>

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Post Date GL Number	Journal	Summ/Det	Ref # Description		DR Amount	CR Amount
07/06/2023	CD	D	179815 1025 C2R2	C2R2 1025 to RIC FR		
591-000-003.011			C2R2 MUN. WATER SAVINGS			2,035.00
591-000-801.003			C2R2 - CONTRACTOR FEE		2,035.00	
					<u>2,035.00</u>	<u>2,035.00</u>
					<u>2,035.00</u>	<u>2,035.00</u>
					<u>2,035.00</u>	<u>2,035.00</u>

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
07/07/2023	CD	MIKA MEYERS	Check: CWSRF 1047 (E)			
AP Trx #: 88346		ATTN: ACCOUNTING 900 MONROE AVE NW GRAND RAPIDS MI 49503				
		CWSRF - MIKA INV. 682469	590-000-010.004	CWSRF - CASH		1,000.00
		CWSRF - MIKA INV. 682469	590-000-310.400	CWSRF - BOND PAYABLE	1,000.00	
					<hr/>	<hr/>
					1,000.00	1,000.00
					<hr/>	<hr/>
					1,000.00	1,000.00
TOTALS:		CWSRF - CASH	590-000-010.004			1,000.00
		CWSRF - BOND PAYABLE	590-000-310.400		1,000.00	
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					1,000.00	1,000.00
GRAND TOTAL:					<hr/>	<hr/>

CHARTER TOWNSHIP OF OSCODA
Superintendent's Report
July 10, 2023

ACTION ITEMS

ECONOMIC IMPROVEMENT DIRECTOR RFP REQUEST –

At the June 26th policy sub committee meeting, the committee reviewed and created a job description for a new Economic Improvement Director. In order for Oscoda to continue growth and prosperity, I believe we need a director to plan and organize future development projects, continue to encourage existing businesses to expand and assist with development assistance and incentive programs. The job description is in the meeting packet for review and I am asking for permission to advertise for a new Economic Improvement Director based on the job description provided.

Action: To approve the job description provided and have the Superintendent begin advertising for a new Economic Improvement Director.

FEDERAL GRANT POLICY–

Your packet contains a draft Federal Grant Policy that was created and reviewed at the June 26th Policy sub committee meeting. Currently the Township does not have a federal grant policy which is required when receiving federal grant funds and ensures that all federal funds received are lawfully spent. This policy also keeps the Township in compliance with the Uniform Grant Guidance which provides the rules and requirements for federal awards.

Action: To approve the federal grant policy as presented.

ANNUAL EMPLOYEE EVALUATION PACKET–

Provided for the Board's review is the annual employee evaluation packet which contains a job description form, the physical demands for the position and an employee/self-evaluation form. Currently, the only position evaluated is the Superintendent's position; no other positions in the Township have ever been subject to evaluation. Job descriptions are also being reviewed along with the physical requirements for each position. The packet being proposed to the Board are forms created by myself and the Clerk's office and are subject to Board approval to use starting January 2024 to be implemented on all Township employees annually.

Action: To approve the annual employee evaluation packet forms and approve the Superintendent to begin annual employee evaluations beginning January 2024.

Respectfully Submitted,


Tammy Kline

Economic Development Director

SUMMARY: Plans, organizes and implements economic development functions from conception to completion, including business retention, business attraction and incentive programs, research and planning and organizational capacity and facility development; performs a variety of responsible administrative, professional and technical tasks. Implements economic development goals and objectives for the Township, interfaces and coordinates with the development community, local businesses and various Township departments and staff.

ESSENTIAL DUTIES AND RESPONSIBILITIES: Assume management responsibilities for all services and activities of economic development including attracting increased capital investments and expanding and diversifying employment opportunities; establishes and maintains a private/public partnership for positive long-term economic change and implementation of Oscoda Townships core strategies:

- Support Entrepreneurship Development
- Workforce Development
- Downtown Development
- Business Retention and Expansion
- Business Recruitment and Marketing.
- Knowledge of and Ability to Implement RRC

1. Development of short and long term economic and community development plans, as well as the gathering of information and preparation of studies, reports and recommendations to achieve such goals.

2. Analyzes existing economic situations relative to business attraction and expansion. Help local businesses in the process of applying and receiving grants. Seek out grants at all levels and apply for grants for economic growth.

3. Integrates effective marketing and outreach programs and activities with business development; communicates with local businesses to identify business needs and issues facing local enterprises, including barriers to growth; identifies and implement services

4. Assists with web site development and updates. Be responsible for the creation and distribution of electronic marketing campaigns designed to support business development, business retention and negotiate and resolve sensitive and controversial issues.

5. Monitor program performance and provide reports to the Economic Improvement Committee, the Township Superintendent and the Oscoda Township Board of Trustees.

6. Becomes familiar with the existing inventory of available buildings and businesses in the Township. This will include both public and private building and land areas.

7. Monitors and evaluates the effectiveness of various economic development programs and efforts.

8. Manage the development and implementation of economic change through retention, expansion, attraction of commerce and industry and the creation of incentive zones/programs.

9. Develop infrastructure (industrial parks, shell buildings, utilities, transportation, housing both long term and short term. etc.) to support business growth and expansion.

10. Represents the Township at appropriate civic, cultural, charitable, business and community activities as well as serves on boards, commissions, committees and organizations related to the areas that are critical to the Townships goals and interest.

11. Prepares and presents annual budget for approval by the Board of Trustees

12. Maintains a liaison with various local, state and federal agencies, coordinating projects with agencies such as MEDC as deemed necessary and appropriate.

13. Provides information and makes presentations to supervisors, boards, commissions, civic groups, businesses, individuals, and the public on economic development issues, programs, services and plans.

14. Identifies workforce skill needs of the business community and coordinates action with educational and training institutions to develop and provide the appropriate training and educational programs.

15. Provides project management direction and oversight.

16. Other duties as assigned.

Minimum and Preferred Entrance Qualifications Education and Experience

- A bachelor's degree from an accredited college or university in business administration, economic development, marketing, urban planning or a related field.
- At least three (3) years of progressively responsible experience in economic development, marketing, business attraction, community development, planning or a related field. Any equivalent combination of training, education, and experience that provides the required skills, knowledge and abilities
- Direct experience developing close working relationships with governmental groups at the local, state and federal level, and constituents/stakeholders which might include elected officials, board of directors, employees and other business and community support organizations.
- Comprehensive knowledge of economic and community development issues, principles and techniques, including state and federal policies and programs, capital improvements programming, applicable regulations and regulatory devices, associated data sources and information systems
- **PREFERRED QUALIFICATIONS** Certified Economic Developer (CEcD) Licenses or Certifications Possession of (or ability to obtain within 1 month of hire) a standard driver license
- **OTHER JOB REQUIREMENTS** Regular state travel is required to attend trade shows, generate leads, and business prospecting. Irregular hours are required to support evening and weekend programs and events.
- Successful grant writing experience

Skill in:

- Writing, speaking and listening
- Public speaking
- Relationship building, interpersonal skills
- Problem solving and decision making
- Research, data and trend analysis related to economic development
- Social media and digital advertising; knowledge of methods, trends and industry standards
- Event management experience working with high level government officials
- Ability to: Provide group facilitation
- Communicate effectively with a wide array of constituent groups
- Design marketing materials
- Produce completed staff work using

- Adobe Creative Suite, Word, Excel, PowerPoint, and Outlook at an intermediate skill level
- Meet schedules and deadlines of the work

WORK ENVIRONMENT: Work in predominantly an office environment. Mobility to visit/tour construction sites, facilities, businesses, etc. required. Frequent travel (both local and out of the area) required

- Building a healthy rapport with coworkers and customers
- Remaining calm in hectic situations
- Communicating well with different audiences
- Working in a team-fostered environment
- Dealing with difficult people with tact and diplomacy
- Leadership
- Receiving criticism in a positive manner
- Good assertiveness skills
- Facilitating group work
- Understanding people and situations
- Showing patience
- Carefully listening to the concerns of staff and customers
- Showing empathy where necessary
- Proactively persuading the needs and requirements of others

Oscoda Township Federal Awards Administration Policy

Date of Adoption: July ___, 2023

Date of Amendments:

Last Review 07/2023

GRANT ADMINISTRATION

Oscoda Charter Township does not have a centralized grants department; therefore it is the responsibility of each department obtaining a grant to care for and be familiar with all grant documents and requirements. If a grant is Federal, the department should immediately notify the Superintendent's office for inclusion in the Township's Single Audit. For the purpose of this policy "Superintendent" applies to the individual within a given department who will be responsible for the grant.

1. Grant Development, Application, and Approval –

- a. Legislative Approval – The point at which legislative approval is required as determined by the requirements of the grant program. If the grant must be submitted by "an individual authorized by the legislative body", then Board approval is required prior to submitting the application. If such legislative approval is not specifically required by the written terms of the grant, then the department head may, at his or her discretion, approve grant applications. In this case, a copy of the application shall be sent to the Superintendent's office. If an award is given, a copy of the agreement shall also be furnished to the Superintendent's office. Electronic copies are preferable.
- b. Matching Funds – Grants that require cash local matches must be coordinated through the Superintendent's office. At a minimum, funds must be identified within the existing budget to provide the match, or a budget adjustment will be required. Depending on the nature of the grant, there may also be some policy implications that will bear discussion. (For example, will the grant establish a level of service that cannot be sustained once the grant funds are depleted?)
- c. Grant Budgets – Most grants require the submission of an expenditure budget. The department head should review this portion of the grant request prior to submission. The Superintendent will need to be contacted regarding personnel projections.

2. Grant Program Implementation –

- a. Notification and Acceptance of an Award – Official notification of a grant award is typically sent by a funding agency to the Superintendent and/or other official designated in the original grant proposal. However, the authorization to actually spend grant funds is derived from the Board through the approval of a grant budget. This is done with the adoption of the Township-wide operating budget, as the grant budget is a component of such.
- b. Establishment of Accounts – The department that obtained the grant will provide the Superintendent's office with information needed to establish revenue and expense accounts for the project. Ordinarily, this information will include a copy of a summary of the project and a copy of the full project budget.

Federal Awards Administration (continued)

c. Purchasing Guidelines – All other Township purchasing, and procurement guidelines apply to the expenditure of grant funds. The use of grant funds does not exempt any purchase from normal purchasing requirements. All typical paperwork and bidding requirements apply. All normal staff approvals apply. When in doubt, the Superintendent should contact the Superintendent's office for further assistance.

d. Administration and Operational Support - Departments are required to have a detailed understanding of the grant terms and conditions of the grants they are responsible for monitoring.

3. Financial and Budgetary Compliance –

a. Monitoring Grant Funds – Departments may use some internal mechanism (such as a spreadsheet) to monitor grant revenues, expenditures, and budgetary compliance, however all such financial information will also be maintained in the Township's finance software at some level. The finance software is considered to be Oscoda Township's "official" accounting system. Ultimately, the information in this system is what will be audited and used to report to governing boards, not information obtained from off-line spreadsheets. Superintendents are strongly encouraged to use inquiries and reports generated directly from the finance software to aid in grant tracking. If any "off-system" accounting records are maintained, it is the responsibility of the Superintendent to ensure that the program's internal records agree to the Township's accounting system.

b. Fiscal Years – Occasionally, the fiscal year for the granting agency will not coincide with the Township's fiscal year. This may require adjustments to the internal budget accounts and financial reports as well as special handling during the fiscal year-end close. It is the responsibility of the department head to oversee grant budgets within his/her department and to bring such discrepancies to the attention of the Superintendent's office at the time the grant accounts are established.

c. Grant Budgets – When the accounting structure for a grant is designed, it will include the budget that was prepared when the grant application was submitted. The terms of each specific grant will dictate whether any budget transfers between budgeted line items will be permitted. In no case will the Superintendent be authorized to exceed the total budget authority provided by the grant. If grant funds have not been totally expended by fiscal year-end, it is the responsibility of the Superintendent and Clerk that budget funds need to be carried forward to the new fiscal year, and to confirm the amounts of such carry-forwards. This can be done during the Township's normal annual budgeting process. Carry-forwards of grant funds will be subjected to maximum allowable amounts/percentages based on the grant award agreement and/or the Uniform Guidance compliance supplement.

d. Capital Assets – Oscoda Township is responsible for maintaining an inventory of assets purchased with grant monies. The Township is accountable for them and must make them physically available for inspection during any audit. The Township Clerk must be notified immediately of any sale of these assets.

Commented [JS1]: I recommend that you do not use "off-system" accounting records. If they are necessary, the grant information should also be report in the finance software.

Federal Awards Administration (continued)

Customarily, the proceeds of the sale can only be used on the grant program that purchased them. In most cases, specific governing regulations can be found in the original grant.

The Superintendent will coordinate this requirement. All transactions that involve the acquisition or disposal of grant-funded fixed assets must be immediately brought to the attention of the Clerk.

4. Record Keeping –

- a. Audit Work papers – The Township’s external auditors will audit all grants at the end of each fiscal year. The Superintendent’s Office will prepare the required audit work papers.
- b. Record Keeping Requirements – Grant record keeping requirements may vary substantially from one granting agency to another. Consequently, a clear understanding of these grant requirements at the beginning of the grant process is vital. The Superintendent applying for a grant will maintain copies of all grant draw requests, and approved grant agreements (including budgets).

Uniform Guidance Compliance Supplement - General Information

Board Policies. The following financial policies have been separately reviewed and approved by the Oscoda Charter Township Board of Trustees. These policies may be incorporated into this document by reference. All of the policies below are applicable to Federal grants where appropriate:

- **Accounts Payable Guidelines**
- **ACH Policy**
- **Bidding Policy**
- **Bond and Annexation Policy**
- **Contracts – Designate Signatory**
- **Credit Card Acceptance Policy**
- **Credit Card Issuance Policy**
- **Fixed Assets Policy**
- **Illegal or Unauthorized Expenditures**
- **Insurance Settlement Policy**
- **Investment Policy**
- **Printing and Purchasing Policy**
- **Travel Reimbursement Guidelines**
- **Sales Tax Exemption Reimbursements**
- **Vouchers - Documentation**

Please see our website for a full listing of policies.

Federal Awards Administration (continued)

Uniform Guidance Compliance Supplement - Activities Allowed/Unallowed and Allowable Costs/Cost Principles

The requirements for allowable costs/cost principles are contained in the Uniform Guidance, program legislation, Federal awarding agency regulations, and the terms and conditions of the award.

In order to ensure compliance with these requirements, Oscoda Township has implemented the following policies and procedures:

1. All grant expenditures will be in compliance with the Uniform Guidance, State law, Oscoda Township policy, and the provisions of the grant award agreement will also be considered in determining allow-ability. Grant funds will only be used for expenditures that are considered reasonable and necessary for the administration of the program. Grant funds may not be included as a cost or used to meet cost-sharing or matching requirements of any other federally financed program.
2. Grant expenditures will be approved by the Superintendent when the bill or invoice is received. The terms and conditions of the Federal Award will be considered when approving. The approval will be evidenced by an electronic approval in the finance software. Accounts payable disbursements will not be processed for payment by the Treasurer until necessary approval has been obtained.
3. Payroll costs will be documented in accordance with the Uniform Guidance. Specifically, compensation for personal services will be handled as set out in §200.430 and compensation for fringe benefits will follow §200.431 of the Uniform Guidance.
4. An indirect cost rate will only be charged to the grant to the extent that it was specifically approved through the grant budget/agreement.

Uniform Guidance Compliance Supplement - Cash Management

Source of Governing Requirements – The requirements for cash management are contained in the Uniform Guidance, program legislation, Federal awarding agency regulations, and the terms and conditions of the award.

In order to ensure compliance with these requirements, Oscoda Township has implemented the following policies and procedures:

1. Receipt of Funds: Grant funds received by the Township shall be deposited by the Treasurer. Journal entries into the accounting system shall be completed when the funds are received electronically. Receipt notification shall be made by the Treasurer's Office to the department responsible for the grant.
2. Some of the Township's grants are awarded on a reimbursement basis. As such, program costs will be expended and disbursed prior to requesting reimbursement from the grantor agency. If Federal grant funds are received first, care will be taken in order to minimize the time elapsing between receipt of Federal funds and

disbursement to contractors/employees/sub-recipients according to §200.302 (6) of the Uniform Guidance.

3. Cash draws will be initiated by the Superintendent who will determine the appropriate draw amount. Documentation of how this amount was determined will be

Federal Awards Administration (continued)

retained. Payments and travel costs will be handled in a manner consistent with the Township's existing Accounts Payable policies and in accordance with §200.305 (payments) and §200.474 (travel costs) of the Uniform Guidance.

4. The physical draw of cash will be processed in the Township's finance software, BS&A, or through the means prescribed by the grant agreement for other awards.
5. Supporting documentation or a copy of the cash draw paperwork will be filed along with the approved paperwork described above and retained for audit purposes.

Uniform Guidance Compliance Supplement - Eligibility

Source of Governing Requirements – The requirements for eligibility are contained in program legislation, Federal awarding agency regulations, and the terms and conditions of the award.

Additional Policies and Procedures. The following policies and procedures will also be applied to the extent that they do not conflict with or contradict the existing Board policies listed on page 3:

1. Federal grants will only benefit those individuals and/or groups of participants that are deemed to be eligible.
2. Initial eligibility determinations will be made by the Superintendent based on the grant award/contract. Sufficient documentation to support these determinations will be retained and made available to administration, auditors, and pass-through or grantor agencies, upon request. It is the Superintendent's Office responsibility to maintain complete, accurate, and organized records to support eligibility determinations.

Uniform Guidance Compliance Supplement - Equipment and Real Property Management

Source of Governing Requirements – The requirements for equipment are contained in the Uniform Guidance, program legislation, Federal awarding agency regulations, and the terms and conditions of the award.

Additional Policies and Procedures. The following policies and procedures will also be applied to the extent that they do not conflict with or contradict the existing Board policies listed on page 3:

In order to ensure compliance with these requirements, Oscoda Township has implemented the following policies and procedures:

1. All equipment will be used in the program for which it was acquired or, when appropriate, other Federal programs.

Federal Awards Administration (continued)

2. When required, purchases of equipment will be pre-approved by the grantor or pass-through agency. The Superintendent will be responsible for ensuring that equipment purchases have been previously approved, if required, and will retain evidence of this approval.
3. Property/Equipment records will be maintained, a physical inventory shall be taken every two years, and an appropriate system shall be used to safeguard assets.
4. When assets with a current per unit fair market value of \$5,000 or more are no longer needed for a Federal program, a request for written guidance shall be made from the grantor agency as to what to do with the property/equipment prior to sale or relocation. The Township shall abide with the requirements set out in §200.311 and 200.313 of the Uniform Guidance in this regard. If a sale will take place, proper procedures shall be used to provide for competition to the extent practical and result in the highest possible return.

Uniform Guidance Compliance Supplement - Matching, Level of Effort and Earmarking

Source of Governing Requirements – The requirements for matching are contained in the Uniform Guidance, program legislation, Federal awarding agency regulations, and the terms and conditions of the award. The requirements for level of effort and earmarking are contained in program legislation, Federal awarding agency regulations, and the terms and conditions of the award.

Oscoda Township defines “matching”, “level of effort”, and “earmarking” consistent with the definitions of the Uniform Guidance Compliance Supplement:

Matching or cost sharing includes requirements to provide contributions (usually non-Federal) or a specified amount or percentage of match Federal awards. Matching may be in the form of allowable costs incurred or in-kind contributions (including third-party in-kind contributions).

Level of effort includes requirements for (a) a specified level of service to be provided from period to period, (b) a specified level of expenditures from non-Federal or Federal sources for specified activities to be maintained from period to period, and (c) Federal funds to supplement and not supplant non-Federal funding of services.

Earmarking includes requirements that specify the minimum and/or maximum amount of percentage of the program’s funding that must/may be used for specified activities, including funds provided to sub-recipients. Earmarking may also be specified in relation to the types of participants covered.

In order to ensure compliance with these requirements, the Township has implemented the following policies and procedures:

Federal Awards Administration (continued)

1. Compliance with matching, level of effort, and earmarking requirements will be the responsibility of the Superintendent.
2. Adequate documentation will be maintained to support compliance with matching, level of effort, and earmarking requirements. Such information will be made available to administration, auditors, and pass-through or grantor agencies, as requested.

Uniform Guidance Compliance Supplement - Period of Performance

Source of Governing Requirements – The requirements for period of performance of Federal funds are contained in the Uniform Guidance, program legislation, Federal awarding agency regulations, and the terms and conditions of the award.

In order to ensure compliance with these requirements, Oscoda Township as implemented the following policies and procedures:

1. Costs will be charged to an award only if the obligation was incurred during the funding period (unless pre-approved by the Federal awarding agency or pass-through grantor agency).
2. All obligations will be liquidated no later than 90 days after the end of the funding period (or as specified by program legislation).
3. Compliance with period of performance requirements will initially be assigned to the Superintendent. All AP disbursements are subject to the review and approval of the Township Board as part of the payment process.

Uniform Guidance Compliance Supplement - Procurement, Suspension and Debarment

Source of Governing Requirements – The requirements for procurement are contained in the Uniform Guidance, program legislation, Federal awarding agency regulations, and the terms and conditions of the award.

The requirements for suspension and debarment are contained OMB guidance in 2 CFR part 180, which implements Executive Orders 12549 and 12689, Debarment and Suspension; Federal agency regulations in 2 CFR implementing the OMB guidance; the Uniform Guidance; program legislation; Federal awarding agency regulations; and the terms and conditions of the award.

In order to ensure compliance with these requirements, Oscoda Township has implemented the following policies and procedures:

1. Purchasing and procurement related to Federal grants will be subject to the general policies and procedures of the Township. (See Township Bidding Policy.)

Federal Awards Administration (continued)

2. Contract files will document the significant history of the procurement, including the rationale for the method of procurement, selection of the contract type, contractor selection or rejection, and the basis of contract price.
3. Procurement will provide for full and open competition.
4. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents can neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. If the financial interest is not substantial or the gift is an unsolicited item of nominal value, no further action will be taken. However, disciplinary actions will be applied for violations of such standards otherwise.
5. The Township will avoid acquisition of unnecessary or duplicative items. Consideration will be given to consolidating or breaking out procurements to obtain a more economical purchase. Where appropriate, an analysis will be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach. The Township will also analyze other means, as described in 200.318 of the Uniform Guidance, in order to ensure appropriate and economic acquisitions.
6. The Township is prohibited from contracting with or making sub-awards under covered transactions to parties that are suspended or debarred or whose principals are suspended or debarred.
“Covered transactions” include those procurement contracts for goods and services awarded under a non-procurement transaction (i.e., grant or cooperative agreement) that are expected to equal or exceed \$20,000 or meet certain other specified criteria. All non-procurement transactions (i.e., sub-awards to sub-recipients), irrespective of award amount, are considered covered transactions.
7. Oscoda Township will include a suspension/debarment clause in all written contracts in which the vendor/contractor will certify that it is not suspended or debarred. The contract will also contain language requiring the vendor/contractor to notify the Township immediately upon becoming suspended or debarred. This will serve as adequate documentation as long as the contract remains in effect.
8. The Superintendent will be responsible for running a year-to-date transaction report from the Township’s accounting system. Any vendor with accumulated transactions equaling or exceeding \$20,000 that is not subject to a written contract including a suspension/debarment clause or for which a signed statement or suspension or debarment is not on file will be subject to additional procedures. The Superintendent will check the Excluded Parties List

Federal Awards Administration (continued)

System (EPLS) maintained by the General Services Administration (GSA) for the vendor name. A potential match will be followed-up on immediately. Each vendor searched on EPLS will be initialed on the vendor transaction report and the report will be signed and dated on the first or last page. The vendor transaction report will be retained as evidence of the control.

9. If a vendor is found to be suspended or debarred, the Township will immediately cease to do business with this vendor.
10. Executed contracts and signed quarterly vendor transaction history reports will be retained and filed by the Superintendent.

Uniform Guidance Compliance Supplement - Program Income

Source of Governing Requirements – The requirements for program income are found in the Uniform Guidance, program legislation, Federal awarding agency regulations, and the terms and conditions of the award.

In order to ensure compliance with these requirements, Oscoda Township has implemented the following policies and procedures:

1. Program income will include (but will not be limited to): income from fees for services performed, the use or rental of real or personal property acquired with grant funds, the sale of commodities or items fabricated under a grant agreement, and payments of principal and interest on loans made with grant funds. It will not include interest on grant funds unless otherwise provided in the Federal awarding agency regulations or terms and conditions of the award.
2. The Township will allow program income to be used in one of three methods:
 - a. Deducted from outlays.
 - b. Added to the project budget.
 - c. Used to meet matching requirements.

Absent specific guidance in the Federal awarding agency regulations or the terms and conditions of the award, program income shall be deducted from program outlays.

3. Program income, when applicable, will be accounted for as a revenue source in the same program code (whether it be division or project in BS&A) as the Federal grant.

Uniform Guidance Compliance Supplement - Reporting

Source of Governing Requirements – Reporting requirements are contained in the following documents:

Uniform Guidance, Performance reporting, 2 CFR section 215, Performance reporting, 2 CFR section 215.51, program legislation, ARRA (and the previously listed OMB

Federal Awards Administration (continued)

documents and future additional OMB guidance documents that may be issued), the Transparency Act, implementing requirements in 2 CFR part 170 and the FAR, and previously listed OMB guidance documents, Federal awarding agency regulations, and the terms and conditions of the award.

In order to ensure compliance with these requirements, Oscoda Township has implemented the following policies and procedures:

1. Reports will be submitted in the required frequency and within the required deadlines.
2. Reports will be completed using the standard forms (as applicable) and method of delivery (i.e., e-mail, grantor website, postal service, etc.).
3. Regardless of the method of report delivery, a copy of the submitted report will be retained along with any documentation necessary to support the data in the report. The report will evidence the date of submission in order to document compliance with timeliness requirements. This may be done either physically or electronically.
4. Financial reports will always be prepared based on the general ledger using the required basis of accounting (i.e., cash or accrual). In cases where financial data is tracked outside of the accounting system (such as in spreadsheets or paper ledgers), this information will be reconciled to the general ledger prior to report submission.
5. Any report with financial-related data will either be prepared or reviewed by the Superintendent and will have the appropriate review based on specific grant guidelines.
6. Preparation of reports will be the responsibility of the Superintendent. All reports (whether financial, performance, or special) must be reviewed and approved (as applicable) prior to submission. This will be evidenced by either physical signatures or electronic timestamps of approval.
7. Copies of submitted reports with preparer and reviewer signatures and data will be filed with supporting documentation and any follow-up correspondence from the grantor or pass-through agency. Copies of all such reports will be made available to administration, auditors, and pass-through or grantor agencies, as requested.

Uniform Guidance Compliance Supplement – Subrecipient Monitoring

Source of Governing Requirements – The requirements for subrecipient monitoring are contained in 31 USC 7502(f)(2)(B) (Single Audit Act Amendments of 1996 (Pub. L. No. 104-156)), Uniform Guidance, program legislation, 2 CFR parts 25 and 170, and 48 CFR parts 4, 42, and 52 Federal awarding agency regulations, and the terms and conditions of the award.

The Township will review and oversee sub-recipient activity and obtain a copy of their single audit. Other oversight processes and procedures will be established on a case-by-case basis, dependent on grant requirements and the level of activity of the sub-recipient.

Federal Awards Administration (continued)

Uniform Guidance Compliance Supplement - Special Tests and Provisions

Source of Governing Requirements – The laws, regulations, and the provisions of contract or grant agreements pertaining to the program

Additional Policies and Procedures. The following policies and procedures will also be applied, to the extent that they do not conflict with or contradict the Board policies listed on page 3:

In order to ensure compliance with these requirements, Oscoda Charter Township has implemented the following policies and procedures:

1. The Superintendent will be assigned the responsibility for identifying compliance requirements for special tests and provisions, determining approved methods for compliance, and retaining any necessary documentation.

This policy shall be effective July __, 2023.



Oscoda Township Job Description

<p>Oscoda Township provides municipal services to the residents of Oscoda. Sewer, water, cemetery maintenance, recreation, parks, police and fire protection, land management including assessment valuation, planning and zoning, and community and economic development.</p>		
Position Title: Deputy Clerk	Employee Name:	Review Date:
Department: Clerk	Date Originated: 05/23	Date Revised:
Name/Title of Immediate Supervisor: Township Clerk		
JOB REQUIREMENTS Education: High School diploma or equivalent is required. Emphasis in accounting preferred. Experience: One (1) year of experience with voter registration and elections is required. Specialized Knowledge and Skills: Knowledge of payroll, accounting practices and the election process. Knowledge of modern office procedures and practices to perform a variety of counter work, record keeping and other clerical duties. Knowledge of the policies and regulations governing clerical activities in the Township Clerk's office to accurately perform official election, counter and record keeping functions. Skills in operating a computer and other standard office equipment. Skills in establishing and maintaining effective working relationships with fellow employees and the general public. Ability to deal effectively with stress. Effective communication skills.		STATUTORY DUTIES OF POSITION <ul style="list-style-type: none"> • Payroll function including data entry and system maintenance. • Assists in all aspects of the election process including organization of absentee ballots, opening/closing precincts and supervising election inspectors. • Updates voter registration records. • Assists with the maintenance of all township records and files under the authority of the Clerk's office. • Meeting minutes (general law). • Board meeting notices and publishing minutes (as applicable). • Process invoices for employee benefits. • Maintains personnel records for all staff, including permanent and seasonal. • Performs background checks on prospective new hires. • Maintains employee time-off records. • Daily customer interaction. • Separates the mail and performs other clerical tasks.
WORKING CONDITIONS: Must be physically and mentally capable of performing all duties of the position with or without reasonable accommodations.		

PHYSICAL DEMANDS FOR THIS POSITION: Deputy Clerk

Key:

NR = Not Required

O = Occasional (1%-33% of the time)

F = Frequently (34%-66% of the time)

C = Constant (67%-100% of the time)

	Factors	NR	O	F	C	Comments
1.	Standing		X			
2.	Walking		X			
3.	Sitting			X		
4.	Reclining	X				
5.	Lifting – Floor to table		X			10 lbs.
6.	Lifting –Table to shoulder		X			
7.	Lifting – Above shoulder	X				
8.	Lifting – by weight (lbs.)		X			25 lbs.
9.	Carrying		X			
10.	Pushing		X			
11.	Pulling		X			
12.	Climbing	X				
13.	Balancing		X			
14.	Stooping/Bending			X		
15.	Kneeling		X			
16.	Crouching		X			
17.	Crawling	X				
18.	Reaching			X		
19.	Handling			X		
20.	Finger Dexterity				X	Computer, calculator
21.	Feeling	X				
22.	Talking				X	
23.	Hearing				X	
24.	Tasting/Smelling	X				
25.	Vision				X	
26.	Depth Perception			X		
27.	Field of Vision			X		

I certify that this is an accurate statement of the position described above.

Supervisor:

Date:

I have read the above job description and fully understand the requirements set forth herein. I accept this position and agree to abide by the requirements set forth and will perform all duties and responsibilities to the best of my ability.

Employee:

Date:

Employee Self-Review

Page 3

Employee Name:	Date:	
Performance Standards	Rating	Comments
1. Commitment / Dependability	1 - 5	
Reliable and punctual attendance. Adheres to department schedule. Reports to work in a timely fashion. Gives adequate notice for request of time off.		
Demonstrate job responsibility and dependability. Perform duties with accuracy and completeness.		
2. Technical Quality / Productivity		
Completeness, accuracy, technical proficiency, follows QA/QC and regulatory policies and procedures, report submittals, data management, good planning.		
Exhibits creativity; looks for innovative solutions and approaches.		
Is action-oriented, able to see what needs to be done, and effectively works with co-workers and leadership to maintain high quality and productivity.		
Proficient with Township databases and various software programs.		
3. Professionalism and Teamwork		
Communicates effectively in a courteous and diplomatic manner with other team members, leadership, board members, residents, and/or contractors.		
Pitches in to help others; is someone others enjoy working with.		
Conducts self in a professional manner; is respectful towards others; does not create or participate in drama; appropriate dress and appearance.		
Consistently exhibits value-based behavior (caring/king/helpful). Follows through/goes the "extra step" to assist in a pleasant manner.		
4. Professional Development		
Advances certifications to the highest level (if applicable).		
Continuing education; memberships; attendance at meetings; seminars.		
Completes mandatory training timely. Encourages further education. Attends seminars.		

Rating Definitions

5. Exceeding Expectations - Exceptional, stepping way beyond the normal. A role model for others to follow.
4. Achieving Expectations - Doing well. Full performance/behavior expectations are being met. Consistent performance.
3. Mostly Achieving Expectations - Inconsistent performance or behavior. At times is achieving expectations but not all the time.
2. Partially Achieving Expectations - This may be a motivation or training issue; expectations are not being met consistently. Requires reminders/follow-up.
1. Unacceptable Performance - Consistently does not do this well, if at all.

Employee Signature _____

Date _____

Employee Self-Review

Page 4

Employee Name:

Date:

List training and certifications completed since your last review:

What training or experience(s) are you planning?

Major accomplishments and/or significant projects achieved this past year.

What are your goals/objectives for the next year?

What are your strengths and weaknesses pertaining to your position?

What do you need from leadership to excel in your position?

Employee Signature

Date

Employee Performance Review

Page 5

Employee Name:	Date:	
Position:	Reviewed by:	
Performance Standards	Rating	Comments
1. Commitment / Dependability	1 - 5	
Reliable and punctual attendance. Adheres to department schedule. Reports to work in a timely fashion. Gives adequate notice for request of time off.		
Demonstrate job responsibility and dependability. Perform duties with accuracy and completeness.		
2. Technical Quality / Productivity		
Completeness, accuracy, technical proficiency, follows QA/QC and regulatory policies and procedures, report submittals, data management, good planning.		
Exhibits creativity; looks for innovative solutions and approaches.		
Is action-oriented, able to see what needs to be done, and effectively works with co-workers and leadership to maintain high quality and productivity.		
Proficient with Township databases and various software programs.		
3. Professionalism and Teamwork		
Communicates effectively in a courteous and diplomatic manner with other team members, leadership, board members, residents, and/or contractors.		
Pitches in to help others, is someone others enjoy working with.		
Conducts self in a professional manner; is respectful towards others; does not create or participate in drama; appropriate dress and appearance.		
Consistently exhibits value-based behavior (caring/king/helpful). Follows through/goes the "extra step" to assist in a pleasant manner.		
4. Professional Development		
Advances certifications to the highest level (if applicable).		
Continuing education; memberships; attendance at meetings; seminars.		
Completes mandatory training timely. Encourages further education. Attends seminars.		

Rating Definitions

- | |
|---|
| 5. Exceeding Expectations - Exceptional, stepping way beyond the normal. A role model for others to follow. |
| 4. Achieving Expectations - Doing well. Full performance/behavior expectations are being met. Consistent performance. |
| 3. Mostly Achieving Expectations - Inconsistent performance or behavior. At times is achieving expectations but not all the time. |
| 2. Partially Achieving Expectations - This may be a motivation or training issue; expectations are not being met consistently. Requires reminders/follow-up. |
| 1. Unacceptable Performance - Consistently does not do this well, if at all. |

Employee Performance Review—Signature Page**Page 6**

Employee Name:	Date:
Position:	Reviewed by:
Employee Signature	Leadership Signature

2023-15 RESOLUTION FOR POVERTY EXEMPTION

WHEREAS, the adoption of guidelines for poverty exemptions is required of the City Council (Township Board); and

WHEREAS, the principal residence of persons, who the Supervisor/Assessor and Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

WHEREAS, pursuant to PA 390 of 1994, the City/Township of _____, _____ County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year; To be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner of and occupy as a principal residence the property for which an exemption is requested.
- 2) File a claim with the supervisor/assessor or Board of Review, accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns filed in the immediately preceding year or in the current year.
- 3) File a claim reporting that the combined assets of all persons do not exceed the current guidelines. Assets include but are not limited to, real estate other than the principal residence, personal property, motor vehicles, recreational vehicles and equipment, certificates of deposit, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc.
- 4) Produce a valid driver's license or other form of identification.
- 5) Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
- 6) Meet the federal poverty income guidelines as defined and determined annually by the United States Department of Health and Human Services or alternative guidelines adopted by the governing body providing the alternative guidelines do not provide eligibility requirements less than the federal guidelines.
- 7) The application for an exemption shall be filed after January 1, but one day prior to the last day of the Board of Review. The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal.

The following are the federal poverty income guidelines which are updated annually by the United States Department of Health and Human Services. The annual allowable income includes income for all persons residing in the principal residence.

Federal Poverty Guidelines for the 2023 Assessment Year

Number of Persons Residing Poverty Guidelines in the Principal Residence Annual allowable income

1 Person	\$13,590
2 Persons	\$18,310
3 Persons	\$23,030
4 Persons	\$27,750
5 Persons	\$32,470
6 Persons	\$37,190
7 Persons	\$41,910
8 Persons	\$46,630
Each additional person, add	\$4,720

2023-15 RESOLUTION FOR POVERTY EXEMPTION - Continued

The following is a limit on the amount of assets an applicant can have (or insert see attachment):

- Limit on Cash Balances: \$2,500 (check/savings). All bank statements must be submitted with application.
- 1 personal vehicle is exempt from overall asset value limit
- Primary Residence is excluded, however, excess land over 5 acres will count toward overall asset limit.
- Annual dividend income (taxable & non-taxable) must be less than \$1,000
- Overall Asset Value Limit: \$20,000

NOW, THEREFORE, BE IT HEREBY RESOLVED that the supervisor/assessor and Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption. As this policy and resolution do not establish specific guidelines for granting a 25% or 50% reduction in taxable value as allowed by MCL 211.7u, the Board of Review shall be limited to a 0% reduction (denial) or 100% reduction (approval).

The foregoing resolution offered by Board/Council Member_____

and supported by Council Member/Board Member_____.

Upon roll call vote, the following voted:

“Aye”: _____

“Nay”: _____

The City/Township Clerk declared the resolution_____.

_____, Clerk Signature

_____, Clerk Name, Dated: _____

Consumers Energy Proposes New Program to Explore Burying Power Lines

Expanded Effort Builds on Other Approaches to Reduce Power Outages

JACKSON, Mich., July 5, 2023 – Consumers Energy today announced it is proposing a targeted undergrounding pilot program pending approval from the Michigan Public Service Commission. The program is meant to help the company better understand how to bury power lines in a cost-effective way to strengthen Michigan's electric grid and reduce outages.

The pilot will study real-world resiliency improvements that result from burying power lines, and how those improvements compare with other approaches to improving electric service for nearly 2 million Michigan homes and businesses.

Buried power lines are protected from common outage causes, including lightning, high winds, tornadoes, heavy snow, ice and falling tree limbs. Buried lines also reduce or eliminate downed wire electrocutions, fire hazards, vehicle collisions, and falling poles, improving public safety.

Based on results from other states and energy providers that have moved overhead lines underground, Consumers Energy estimates it can improve resiliency 90 percent along circuits where lines are buried.

"We know burying power lines will help make the grid stronger, especially during violent storms that are hitting Michigan more frequently," **said Greg Salisbury, Consumers Energy's vice president of electric distribution engineering.** "Historically the costs to bury lines have been too expensive, but we have driven down the cost per mile to be equivalent to above-ground hardening costs. This pilot will help us learn even more about how to bury lines in ways that keep costs as low as possible, allowing us to bury additional lines in the future."

"We can't control the weather, but we can control how we prepare for more extreme storms," **said Chris Laird, Consumers Energy's vice president of electric operations.**

"Burying the lines is just one tool we can use in our growing toolbox to prevent outages from impacting our customers. We are committed to delivering more reliable, resilient energy for every customer."

The pilot program will target circuits in Genesee, Livingston, Allegan, Ottawa, Montcalm, and Iosco counties that have frequent, lengthy outages and are in areas with dense trees, which are often responsible for the outages.

In the future, Consumers Energy aims to underground about 400 miles of line annually. Today, about 15 percent of Consumers Energy lines are underground, and most are located in subdivisions and areas with high population density.

"It is important to remember burying our lines might be the right solution for some areas but not others. We will use a strategic approach and do it in the most cost-effective way for our customers. And by using a few different strategies to strengthen the grid, we will be able to deliver a brighter future for all the communities we serve," **Salisbury said.**

The energy provider's overall \$5.4 billion electric reliability plan is a blueprint for serving Michigan today while investing and innovating to meet the challenges of tomorrow. Investments are being made [to install new technology and automation](#), trim trees, replace aging equipment and upgrade key equipment such as substations.

Consumers Energy knows job number one is to keep the lights on for customers. The energy provider is committed to delivering reliable, clean, and affordable energy to its customers 24/7.

Consumers Energy is Michigan's largest energy provider, providing natural gas and/or electricity to 6.7 million of the state's 10 million residents in all 68 Lower Peninsula counties.

###

Media Contacts: Josh Paciorek, 517-243-9036, or Brian Wheeler, 517-740-1545

For more information about Consumers Energy, go to ConsumersEnergy.com.

This news release contains "forward-looking statements." The forward-looking statements are subject to risks and uncertainties that could cause Consumers Energy's results to differ materially. All forward-looking statements should be considered in the context of the risk and other factors detailed from time to time in Consumers Energy's Securities and Exchange Commission filings.

Check out Consumers Energy on Social Media



Submitted to

Huron Shore Regional Utility Authority



Operating Report for

June 2023



2960 Lucerne Dr., SE Grand Rapids, MI 49546



July 6, 2023

Huron Shore Regional Utility Authority
247 S. Baldwin Resort Road
East Tawas, MI 48730

SUBJECT: HSRUA Monthly Operation and Maintenance Report for June 2023

Dear Authority Board Members:

Attached please find the Monthly Operation Report for the Huron Shore Water Treatment Facility and the associated distribution system. This report is intended to provide a brief explanation of the activities related to the operation and maintenance of the facility and distribution system. All information and data used to compile this report is available for your review upon request.

The Monthly Operating Report (MOR) submitted to the Michigan Department of Environment, Great Lakes, and Energy (EGLE) included within this report is for the previous month (May 2023), as this document is not always completed at the time of the Authority board meetings. As always, if you have any questions regarding the contents of this report or activities within our operation, please contact us at your convenience.

Sincerely,

F&V Operations and Resource Management, Inc.

A handwritten signature in blue ink that reads "Catherine A. Winn".

Catherine A. Winn
Regional Manager | Associate

HSRUA Monthly Operations Report

May 2023

WATER TREATMENT PLANT O&M

June 15 – During a thunderstorm, a lightning strike occurred near the water plant that caused a power surge. Following the power surge, several SCADA readings showed maximum values. The water plant was shut down temporarily so that the PLC systems could be powered down for reset. When the PLC was rebooted, the SCADA readings returned to normal. The water plant was restarted, and flows and chemical feed rates were closely monitored. The “T” valve across Baldwin Resort Road from the water plant also exhibited issues following the power surge, with the position display showing zero even when the valve was adjusted. FVOP staff confirmed that the valve was operating properly.

June 22 – R.S. Technical Services performed annual preventive maintenance on the chlorine gas feed system.

June 29 – A representative of AECOM was on-site to collect a raw water sample for PFAS testing by Michigan EGLE.

DISTRIBUTION SYSTEM

June 5 – A flow test was performed a Cooper Standard.

June 16 – Booster Station pump A malfunctioned during shutdown from the water plant. Troubleshooting indicated that the pump control check valve was not closing, preventing the pump from shutting down correctly. Further investigation indicated that the valve controller circuit board, which has just been sent out to Radwell International for repair, had failed. The board was removed for return to Radwell, and the pump was taken out of service.

June 20 – FVOP investigated a possible water leak reported by the Baldwin Township DPW. The leak was tested for fluoride, and the results indicated it was not HSRUA treated water. The property owner was advised to have someone check for leaks in the private well supply line, which was located near the site where water had surfaced.

SAFETY, HEALTH AND ENVIRONMENTAL

The June MOR will be submitted to EGLE on or before July 10th. The water treatment plant was in compliance throughout the month of June 2023.

No accidents or Workmen’s Compensation issues occurred at the water treatment plant or within the Authority’s regional water distribution system during the month of June 2023.

MAINTENANCE EXPENDITURES DETAIL

Maintenance allowance expenditures for the contract year ending April 2024 total \$39,128.32 through June 2023.

HURON SHORES REGIONAL UTILITY AUTHORITY

MAINTENANCE ALLOWANCE SPENDING 2023 - 2024

Contract Year 2023-2024: \$	162,000.00
Remaining Fund from 2022-2023: \$	-
Beginning Total: \$	162,000.00
Total Spent: \$	39,128.32
Remaining Fund: \$	122,871.68

HURON SHORES REGIONAL UTILITY AUTHORITY

MAINTENANCE 2023 - 2024

Contract Year 2023-2024:	\$	30,000.00
Remaining Fund from 2022-2023	\$	-
Beginning Total:	\$	30,000.00
Total Spent:	\$	14,742.20
Remaining Fund:	\$	15,257.80

April 2023

Hesco	Booster station PRV rebuild kits	\$	1,463.63
Tawas Hardware	Paint remover to clean equipment nameplates	\$	12.71
Amazon.com	Replacement UPS battery for main PLC at WTP	\$	258.26
Grainger	Replacement battery for chlorine analyzer	\$	31.66
Grainger	Rebuild kit for HS Pump #1 solenoid valve	\$	122.12
Radwell International	Booster station Pump A control circuit board repair	\$	1,110.58
Ausable Hardware	Pipe fittings for reinstalling Lakewood chlorine analyzer	\$	13.63
Standard Electric Co.	12-gage wire for control panel and lighting repairs	\$	44.39
Tawas Hardware	Touch up paint supplies for claricones and air blowers	\$	76.89
Tawas Hardware	Replacement lamps for WTP	\$	15.45
Tawas Hardware	Replacement light fixture ballasts for WTP	\$	176.97
Otis Elevator	Quarterly elevator service agreement (4/1/23 - 6/30/23)	\$	377.94
Avaya	Multi-line phone service agreement (3/2023 & 4/2023)	\$	135.06
		Total April	\$ 3,839.29

May 2023

All Island Industrial	HS pressure gauge assembly	\$	1,619.47
Johnson Automotive	Replacement battery booster station generator #1	\$	396.77
Johnson Automotive	Replacement battery booster station generator #2	\$	396.77
Johnson Automotive	Booster station generator battery core credits	\$	(144.00)
AuSable Hardware	Replacement electrical breaker OHS meter pit sump pump	\$	6.99
Tawas Hardware	Replacement GFI outlet, wire, OHS meter pit sump pump	\$	53.10
Quality Assurance LLC	Annual laboratory and chemical scale calibrations	\$	580.00
Avaya	Multi-line phone service agreement	\$	72.53
AuSable Hardware	Plug cover OHS meter pit	\$	2.32
Amazon.com	Receptacle OHS meter pit sump pump	\$	13.63
Tawas Hardware	Return incorrect GFI outlet for OHS meter pit	\$	(16.42)
Print N Go	Ship chlorine gas vacuum regulator for service	\$	30.09
Certasite	Annual fire extinguisher maintenance	\$	366.09
		Total May	\$ 3,377.34

HURON SHORES REGIONAL UTILITY AUTHORITY

MAINTENANCE 2023 - 2024

Contract Year 2023-2024:	\$	30,000.00
Remaining Fund from 2022-2023	\$	-
Beginning Total:	\$	30,000.00
Total Spent:	\$	14,742.20
Remaining Fund:	\$	15,257.80

June 2023

Avaya	Multi-line phone service agreement	\$	67.53
Tawas Hardware	Material for installing clearwell hatch covers	\$	99.84
Tawas Hardware	Concrete screws for clearwell hatch covers	\$	32.85
RS Technical Services	Replacement adapter for chlorine gas ton cylinders	\$	1,572.79
Amazon.com	Fuses for booster pump station control panels	\$	63.59
Tawas Hardware	LED bulbs for WTP overhead lights	\$	60.39
Tawas Hardware	Ballasts for WTP overhead lights	\$	95.37
Tawas Hardware	Wire connectors for WTP lights	\$	11.12
Tawas Hardware	Ballasts for WTP overhead lights	\$	286.10
Colvin's Heating	Spring HVAC maintenance	\$	235.00
RS Technical Services	Annual chlorine feed system on-site maintenance	\$	4,609.85
Total June		\$	7,134.43

HURON SHORES REGIONAL UTILITY AUTHORITY

UTILITIES 2023 - 2024

Contract Year 2023-2024 \$132,000.00
 Remaining Fund from 2022-2023: \$0
 Beginning Total: \$132,000.00
 Total Spent: **\$24,386.12**
 Remaining Fund: **\$107,613.88**

		April 2023	May 2023
Spectrum Business	Internet service 247 Baldwin Resort Road	\$ 94.99	\$ 94.99
Corecomm	Corecomm email service HSRUA		
Granite Communication	Land lines (4) 247 Baldwin Resort Road	\$ 352.48	\$ 345.00
Baldwin Township	Sewer 247 Baldwin Resort Road	\$ 1,840.47	\$ 1,963.19
Consumers Energy	HSRUA water plant	\$ 5,114.72	\$ 5,200.58
Consumers Energy	Booster station	\$ 2,160.43	\$ 2,533.05
Consumers Energy	Lincoln Street	\$ 180.49	\$ 465.00
Consumers Energy	Tawas water tower	\$ 74.55	\$ 34.30
Consumers Energy	Baldwin water tower	\$ 70.11	\$ 47.38
Consumers Energy	Industrial (AuSable) water tower	\$ 154.44	\$ 135.95
Consumers Energy	Lakewood Shore water tower	\$ 439.96	\$ 408.76
Consumers Energy	South WAFB tower	\$ 29.75	\$ 29.73
Consumers Energy	North WAFB tower	\$ 201.14	\$ 169.44
Consumers Energy	Meter pit Cedar Street	\$ 28.81	\$ 28.81
Consumers Energy	Meter pit Bay Street	\$ 29.21	\$ 28.96
Consumers Energy	Meter pit F-41	\$ 28.81	\$ 28.81
Consumers Energy	Meter pit Bissonette	\$ 28.81	\$ 28.81
Consumers Energy	Meter pit Division	\$ 34.74	\$ 32.62
Consumers Energy	Meter pit Lake Street	\$ 29.08	\$ 29.11
Consumers Energy	Meter pit Baldwin loop	\$ 69.54	\$ 78.08
Consumers Energy	Meter pit Tawas Beach Rd.	\$ 30.44	\$ 30.34
Consumers Energy	Meter pit E. Tawas Beach Rd.	\$ 28.81	\$ 28.81
Consumers Energy	Meter pit Cemetery Rd.	\$ 37.57	\$ 37.49
Consumers Energy	Meter pit W. River Rd.	\$ 28.81	\$ 28.81
Consumers Energy	Meter Pit River Rd. at Pinecrest		
DTE Energy	HSRUA water plant	\$ 792.31	\$ 200.57
DTE Energy	Booster station	\$ 116.18	\$ 69.82
DTE Energy	Lincoln Street	\$ 98.89	\$ 65.64
DTE Energy	Lakewood Shore water tower	\$ 85.92	\$ 60.61
		\$ 12,181.46	\$ 12,204.66



WURTSMITH AIR FORCE BASE

TOTAL BOOSTER STATION:	30,296,715
TOTAL WAFB USAGE:	4,063,000
TOTAL OSCODA USAGE:	20,762,189
TOTAL AUSABLE USAGE:	5,380,526

BALDWIN TOWNSHIP

PONTIAC and CROCKER METERS INACTIVE

CEMETERY ROAD			BALDWIN RESORT		TAWAS BEACH CLUB		PONTIAC
READ DATE	IN	OUT	READ DATE	IN	READ DATE	IN	IN
5/31/2023	156473	83405	5/31/2023	6557	5/31/2023	1233	2270
4/28/2023	152891	82205	4/28/2023	6230	4/28/2023	1198	2270
TOTAL	3,582,000	1,200,000	TOTAL	327,000	TOTAL	35,000	0

US-23/EMERY PIT		CROCKER		AuSABLE POINT		BIRCH DRIVE	
READ DATE	IN	READ DATE	IN	READ DATE	IN	READ DATE	IN
5/31/2023	35168	5/31/2023	1495	5/31/2023	2246	5/31/2023	4002
4/28/2023	34308	4/28/2023	1495	4/28/2023	2155	4/28/2023	3731
TOTAL	86,000	TOTAL	0	TOTAL	91,000	TOTAL	271,000

BALDWIN MASTER METER PIT				
READ DATE	IN	BOOSTER		
5/31/2023	2127703	4656033		
4/28/2023	2042359	4427409		
TOTAL	853,440	2,286,240		
			TOTAL TO BALDWIN TOWNSHIP:	5,490,440
			TOTAL BACK TO EAST TAWAS:	1,200,000
			TOTAL TO BOOSTER:	2,286,240
			TOTAL BALDWIN TOWNSHIP USAGE:	2,004,200

TAWAS CITY

WESTOVER			US-23	
READ DATE	IN	OUT	READ DATE	IN
5/31/2023	225084	63633	5/31/2023	59556
4/28/2023	218530	61134	4/28/2023	56549
TOTAL	6,554,000	2,499,000	TOTAL	3,007,000

TOTAL TO TAWAS CITY:	9,561,000
TOTAL BACK TO EAST TAWAS:	2,499,000
TOTAL TAWAS CITY USAGE	7,062,000

CITY OF EAST TAWAS

EAST TAWAS MASTER		
READ DATE	IN	OUT
5/31/2023	27314	3844
4/28/2023	25721	3599
TOTAL	15,930,000	245,000

EAST TAWAS METER NET:	15,685,000
CEMETERY ROAD OUT:	2,382,000
TOTAL TAWAS USAGE:	7,062,000
TOTAL EAST TAWAS USAGE:	6,241,000

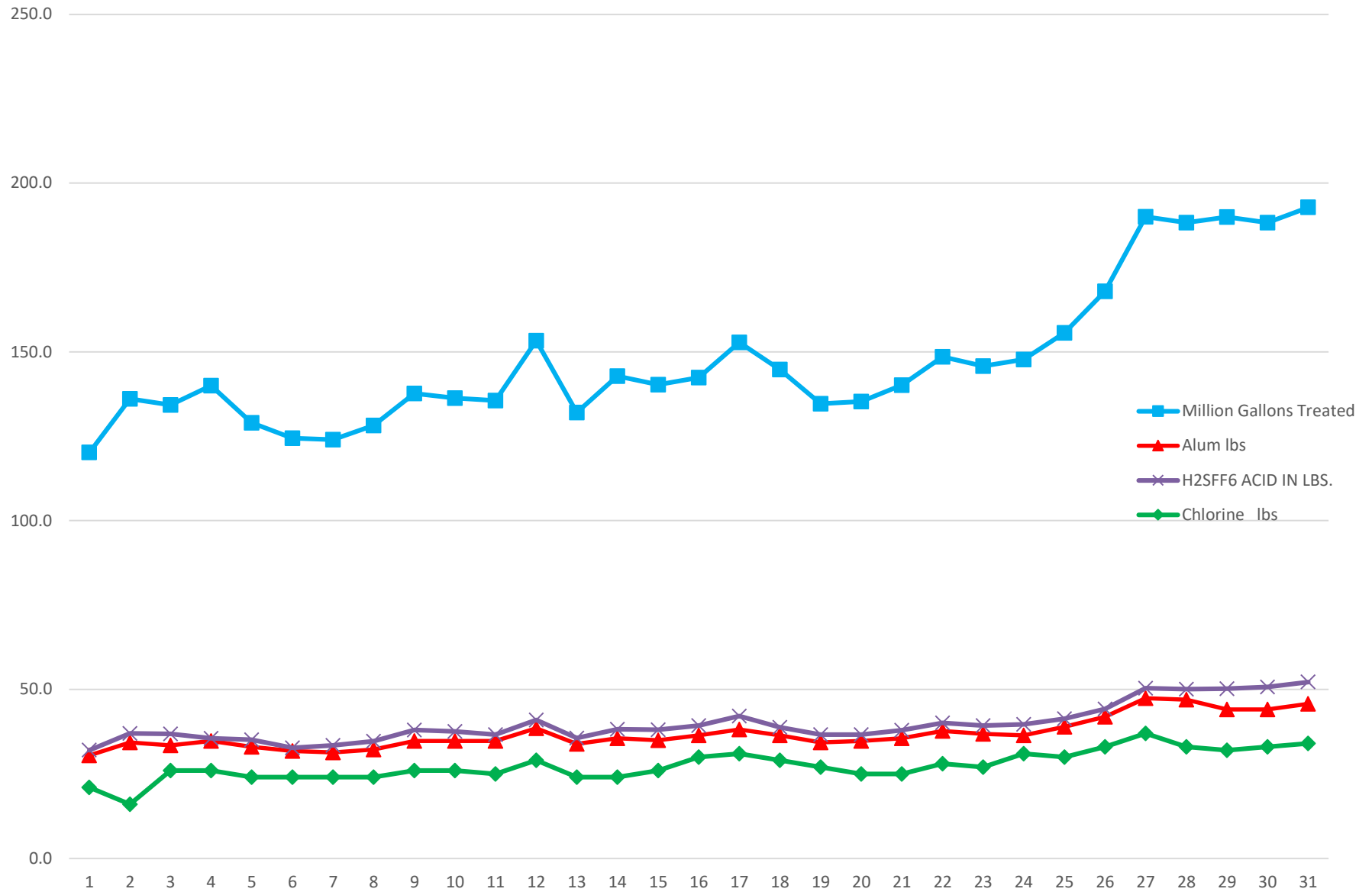
HSRUA WATER PLANT

WATER PLANT PRODUCTION	
READ DATE	
5/31/2023	181245.91
4/28/2023	176826.17
TOTAL	44,197,400

TOTAL WATER PLANT PRODUCTION	44,197,400
TOTAL FROM ALL MASTER METERS	45,512,915
HSRUA USEAGE:	-
TOTAL TO SEWER:	141,820
PLANT USAGE	-1,173,695

	GALLONS	PERCENT
WURTSMITH	4,063,000	8.93%
OSCODA	20,762,189	45.62%
AUSABLE	5,380,526	11.82%
BALDWIN	2,004,200	4.40%
TAWAS	7,062,000	15.52%
EAST TAWAS	6,241,000	13.71%
HSRUA WTP	-1,173,695	-2.58%
TOTAL	45,512,915	100.00%
TOTAL % OF PRODUCTION ACCOUNTED FOR	100.00%	

TREATED FLOW AND CHEMICAL USAGE MAY 2023



**MONTHLY OPERATION REPORT OF
WATER TREATMENT PLANT**

Huron Shore Regional Utility Authority

For the month/year of
May 2023

WSSN:3319

County: _____
Iosco

CATHERINE WINN
Certified Operator

F-1
Water Plant Classification

Signature

Executive Operations Officer
Title

Treatment Rate and Filter Data

1. Treatment Rate, Maximum: 4.45 Million Gallons per Day
2. Treatment Rate, Approved Rated Plant Capacity: 5.4 Million Gallons per Day
3. Average Filter Run: 104.74 Hours
4. Average Filtration Rate: 1.74 Gallons Per Square Ft. per Minute
5. Maximum Filtration Rate: 2.01 Gallons Per Square Ft. per Minute
6. Average Wash Water Use: 1.13% percent of Treated Water

Chemical Data

7. Chlorine on hand: 5375 lbs. Est. supply 196 days
8. Alum (Al^{3+}) on hand: 694.72 lbs. Est. supply 42 days
9. Cost of All Chemicals per Million Gallons: \$88.25
10. Total Power Cost per Million Gallons: \$113.57

Remarks

Number of filter confluence samples >0.3 NTU 0

Number of filter confluence samples collected: 246

Percent of filter confluence samples >0.3 NTU 0

Did any individual filter exceed:

- 1.0 NTU in two consecutive measurements taken 15 minutes apart? No
- If yes, attach specific filter(s) information and indicate required follow up status.**
- 0.5 NTU in two consecutive measurements taken 15 minutes apart after 4 hours of operation? No
- If yes, attach specific filter(s) information and indicate required follow up status.**
- 1.0 NTU in two consecutive measurements taken 15 minutes apart for 3 consecutive months? No
- If yes, attach specific filter(s) information and indicate required follow up status.**
- 2.0 NTU in two consecutive measurements taken 15 minutes apart for 2 consecutive months? No
- If yes, attach specific filter(s) information and indicate required follow up status.**

Did plant tap disinfectant residual fall below 0.2 ppm during the month? No

If yes, indicate date(s) and duration on a separate sheet

Was minimum C*T credit achieved for the entire month? Yes

If no, indicate on a separate sheet the date(s) not achieved

Was continuous POE chlorine residual monitoring equipment off-line during the month? No

If yes, indicate date(s) and duration on a separate sheet

Was continuous (every 15 minutes) filter monitoring equipment off-line during the month? No

if yes, indicate date(s) and duration on a separate sheet.

Coagulation Parameters

HURON SHORES REGIONAL UTILITY AUTHORITY
WSSN: 3319

Page 2

WQSN: 5515																	
DATE	Million Gallons Treated	Poly Ani Lbs	Alum lbs	Alum mg/L	Alum as Al+3	Turbidity Units											
						Raw			Applied		Filter Confluence					Point of Entry	
						Number of Samples	Avg.	Max.	Avg.	Max.	Number of samples	Avg.	Max.	No. of 4 hr Compliance periods	No. of 4 hr compliance periods >0.3 NTU	No. of samples >0.3 NTU	Plant tap NTU
1	1.202	0.00	304.95	30.43	1.34	7	0.31	0.39	0.13	0.19	7	0.02	0.03	2	0	0	0.03
2	1.361	0.00	343.07	30.23	1.33	8	0.45	0.58	0.13	0.18	8	0.02	0.02	2	0	0	0.02
3	1.343	0.00	334.60	39.88	1.31	8	0.42	0.88	0.10	0.12	8	0.03	0.04	2	0	0	0.03
4	1.400	0.00	347.31	29.74	1.31	7	0.39	0.48	0.11	0.17	7	0.02	0.02	2	0	0	0.02
5	1.290	0.00	330.37	30.70	1.35	7	0.42	0.47	0.20	0.26	7	0.03	0.03	2	0	0	0.03
6	1.244	0.00	317.66	30.63	1.35	7	0.37	0.48	0.15	0.18	7	0.03	0.03	2	0	0	0.03
7	1.240	0.00	313.43	30.31	1.33	7	0.45	0.72	0.12	0.15	7	0.02	0.03	2	0	0	0.02
8	1.282	0.00	321.90	30.11	1.32	7	0.27	0.30	0.08	0.12	7	0.02	0.02	2	0	0	0.02
9	1.377	0.00	347.31	31.07	1.33	8	0.36	0.45	0.12	0.17	8	0.02	0.03	2	0	0	0.02
10	1.363	0.00	347.31	30.55	1.34	8	0.29	0.35	0.09	0.10	8	0.03	0.03	2	0	0	0.03
11	1.356	0.00	347.31	30.71	1.35	8	0.35	0.50	0.08	0.10	8	0.02	0.02	2	0	0	0.02
12	1.533	0.00	385.43	30.14	1.33	8	0.26	0.34	0.10	0.16	8	0.03	0.03	2	0	0	0.03
13	1.320	0.00	338.84	30.78	1.35	7	0.30	0.34	0.10	0.13	7	0.02	0.03	2	0	0	0.02
14	1.428	0.00	355.78	29.87	1.31	8	0.35	0.53	0.15	0.18	8	0.03	0.03	2	0	0	0.02
15	1.403	0.00	349.94	29.91	1.32	8	0.35	0.52	0.12	0.14	8	0.02	0.02	2	0	0	0.02
16	1.424	0.00	364.25	30.66	1.35	8	0.28	0.55	0.19	0.14	8	0.02	0.03	2	0	0	0.02
17	1.528	0.00	381.19	29.92	1.32	8	0.44	0.60	0.21	0.29	8	0.02	0.02	2	0	0	0.02
18	1.448	0.00	364.25	30.15	1.33	8	0.40	0.48	0.13	0.17	8	0.02	0.03	2	0	0	0.02
19	1.346	0.00	343.07	30.55	1.34	8	0.24	0.33	0.07	0.08	8	0.02	0.03	2	0	0	0.02
20	1.353	0.00	347.31	30.79	1.35	8	0.22	0.31	0.07	0.12	8	0.03	0.04	2	0	0	0.03
21	1.401	0.00	355.78	30.46	1.34	8	0.34	0.44	0.12	0.17	8	0.02	0.03	2	0	0	0.02
22	1.485	0.00	376.96	30.45	1.34	8	0.37	0.66	0.14	0.22	8	0.02	0.02	2	0	0	0.02
23	1.458	0.00	368.49	30.30	1.33	7	0.42	0.67	0.16	0.20	7	0.02	0.02	2	0	0	0.02
24	1.477	0.00	364.25	29.59	1.30	8	0.31	0.44	0.11	0.17	8	0.02	0.02	2	0	0	0.02
25	1.556	0.00	389.66	30.02	1.32	8	0.41	0.56	0.12	0.18	8	0.02	0.03	2	0	0	0.02
26	1.679	0.00	419.31	29.95	1.32	8	0.35	0.44	0.11	0.12	8	0.03	0.03	2	0	0	0.03
27	1.900	0.00	474.37	29.93	1.32	9	0.30	0.38	0.10	0.15	9	0.03	0.04	3	0	0	0.03
28	1.883	0.00	470.14	29.94	1.32	9	0.27	0.41	0.08	0.09	9	0.02	0.04	3	0	0	0.02
29	1.899	0.00	440.49	27.81	1.22	10	0.35	0.49	0.08	0.11	10	0.03	0.04	3	0	0	0.03
30	1.883	0.00	440.49	28.07	1.23	9	0.31	0.51	0.14	0.20	9	0.02	0.04	3	0	0	0.02
31	1.928	0.00	457.43	28.44	1.25	9	0.31	0.40	0.11	0.14	9	0.02	0.03	3	0	0	0.02
AVG	1.477	0.00		30.39	1.32	8	0.34		0.12			0.02					
MAX	1.928	0.00		39.88	1.35	10	0.45	0.88	0.21	0.29		0.03	0.04				
MIN	1.202	0.00		27.81	1.22	7	0.22		0.21			0.02					
TOTAL	45.790	0.00	11442.65			246											

TOTAL	1232.30
-------	---------

DATE	PH	PH	Total Hardness Test CaCO ₃ mg/L		Total Alkalinity as CaCO ₃ mg/l		Non - Carbonate Hardness as CaCO ₃ mg/l		Chlorine lbs			Agg. Index
	Raw	Tap	Raw	Tap	Raw	Tap	Raw	Tap	Pre	Inter	Post	
1	7.84	7.22	N/A	N/A	80	72	N/A	N/A	9.90	11.10	N/A	N/A
2	7.95	7.20	N/A	N/A	78	71	N/A	N/A	0.00	16.00	N/A	N/A
3	8.20	7.27	108	107	78	71	30	36	7.40	18.60	N/A	10.95
4	7.92	7.23	N/A	N/A	80	76	N/A	N/A	12.50	13.50	N/A	N/A
5	7.93	7.19	N/A	N/A	86	73	N/A	N/A	10.70	13.30	N/A	N/A
6	7.85	7.20	N/A	N/A	85	76	N/A	N/A	11.20	12.80	N/A	N/A
7	7.93	7.17	N/A	N/A	86	74	N/A	N/A	11.30	12.70	N/A	N/A
8	7.94	7.22	N/A	N/A	82	73	N/A	N/A	11.70	12.30	N/A	N/A
9	7.90	7.23	N/A	N/A	86	72	N/A	N/A	12.60	13.40	N/A	N/A
10	7.85	7.21	114	113	83	75	31	38	12.90	13.10	N/A	10.97
11	7.88	7.17	N/A	N/A	86	78	N/A	N/A	13.00	12.00	N/A	N/A
12	7.80	7.17	N/A	N/A	80	70	N/A	N/A	14.70	14.30	N/A	N/A
13	7.85	7.17	N/A	N/A	80	71	N/A	N/A	12.40	11.60	N/A	N/A
14	7.85	7.14	N/A	N/A	84	72	N/A	N/A	12.90	11.10	N/A	N/A
15	7.91	7.22	N/A	N/A	86	76	N/A	N/A	12.30	13.70	N/A	N/A
16	7.86	7.23	N/A	N/A	81	80	N/A	N/A	15.40	14.60	N/A	N/A
17	7.81	7.31	108	106	84	72	24	34	16.90	14.10	N/A	11.05
18	7.82	7.26	N/A	N/A	87	75	N/A	N/A	15.70	13.30	N/A	N/A
19	7.79	7.26	N/A	N/A	82	76	N/A	N/A	14.30	12.70	N/A	N/A
20	7.78	7.18	N/A	N/A	80	74	N/A	N/A	14.10	10.90	N/A	N/A
21	7.78	7.19	N/A	N/A	82	72	N/A	N/A	14.50	10.50	N/A	N/A
22	7.83	7.19	N/A	N/A	80	70	N/A	N/A	15.40	12.60	N/A	N/A
23	7.80	7.20	N/A	N/A	82	74	N/A	N/A	15.20	11.80	N/A	N/A
24	7.82	7.18	112	110	85	76	27	34	15.40	15.60	N/A	10.91
25	7.84	7.22	N/A	N/A	83	78	N/A	N/A	16.10	13.90	N/A	N/A
26	7.84	7.21	N/A	N/A	80	74	N/A	N/A	17.50	15.50	N/A	N/A
27	7.83	7.17	N/A	N/A	80	70	N/A	N/A	19.80	17.20	N/A	N/A
28	7.83	7.25	N/A	N/A	81	72	N/A	N/A	19.60	13.40	N/A	N/A
29	7.64	7.21	N/A	N/A	83	72	N/A	N/A	19.00	13.00	N/A	N/A
30	7.81	7.16	N/A	N/A	82	74	N/A	N/A	18.80	14.20	N/A	N/A
31	7.89	7.24	106	105	82	72	24	33	19.30	14.70	N/A	10.95
AVG	7.86	7.21	110	108	82	74	27	35				
MAX	8.20	7.31	114	113	87	80	31	38				
MIN	7.64	7.14	106	105	78	70	24	33				
TOTAL									432.50	417.50		

DATE	Coliform Samples			Filter Rate	Treat Rate	Wind Direction	Temp. C	Color		Odor	
	MF Raw	Tap Samples	MF Tap					Raw	Tap	Raw	Tap
1	100mL/ND	1	100mL/ND	1.63	3.61	W	8.50	0	0	ND	ND
2	100mL/ND	1	100mL/ND	1.64	3.63	NW	9.30	0	0	ND	ND
3	100mL/ND	1	100mL/ND	1.62	3.58	NW	8.70	3	0	ND	ND
4	100mL/ND	1	100mL/ND	1.90	4.20	SE	8.20	0	0	ND	ND
5	100mL/ND	1	100mL/ND	1.60	3.54	NE	9.80	1	0	ND	ND
6	100mL/ND	1	100mL/ND	1.54	3.41	SE	9.50	3	0	ND	ND
7	100mL/ND	1	100mL/ND	1.63	3.61	E	9.20	0	0	ND	ND
8	100mL/ND	1	100mL/ND	1.74	3.85	NE	9.20	0	0	ND	ND
9	100mL/ND	1	100mL/ND	1.66	3.67	NE	10.30	0	0	ND	ND
10	100mL/ND	1	100mL/ND	1.64	3.63	SE	10.20	0	0	ND	ND
11	100mL/ND	1	100mL/ND	1.59	3.52	S	10.70	0	0	ND	ND
12	100mL/ND	1	100mL/ND	1.85	4.09	E	10.20	1	0	ND	ND
13	100mL/ND	1	100mL/ND	1.74	3.84	NE	9.80	0	0	ND	ND
14	100mL/ND	1	100mL/ND	1.63	3.61	NE	11.00	0	0	ND	ND
15	100mL/ND	1	100mL/ND	1.65	3.64	SW	11.80	0	0	ND	ND
16	100mL/ND	1	100mL/ND	1.63	3.60	N	11.20	0	0	ND	ND
17	100mL/ND	1	100mL/ND	1.84	4.07	SE	10.60	0	0	ND	ND
18	100mL/ND	1	100mL/ND	1.75	3.86	SE	11.20	0	0	ND	ND
19	100mL/ND	1	100mL/ND	1.62	3.59	SW	10.60	0	0	ND	ND
20	100mL/ND	1	100mL/ND	1.63	3.61	NW	10.20	0	0	ND	ND
21	100mL/ND	1	100mL/ND	1.64	3.64	NW	10.00	0	0	ND	ND
22	100mL/ND	1	100mL/ND	1.74	3.85	SE	10.70	0	0	ND	ND
23	100mL/ND	1	100mL/ND	1.81	4.00	NE	12.10	0	0	ND	ND
24	100mL/ND	1	100mL/ND	1.73	3.83	N	11.70	0	0	ND	ND
25	100mL/ND	1	100mL/ND	1.78	3.93	NE	12.00	0	0	ND	ND
26	100mL/ND	1	100mL/ND	1.97	4.36	SE	12.10	0	0	ND	ND
27	100mL/ND	1	100mL/ND	2.01	4.45	SW	12.60	0	0	ND	ND
28	100mL/ND	1	100mL/ND	1.99	4.41	W	11.10	0	0	ND	ND
29	100mL/ND	1	100mL/ND	1.87	4.14	SW	11.80	0	0	ND	ND
30	100mL/ND	1	100mL/ND	1.99	4.41	E	12.00	0	0	ND	ND
31	100mL/ND	1	100mL/ND	1.99	4.41	SE	13.60	0	0	ND	ND
AVG	0.00	1	0.00	1.74	3.86		10.64	0	0		
MAX	0.00	1	0.00	2.01	4.45		13.60	3	0		
MIN	0.00	1	0.00	1.54	3.41		8.20	0	0		

DATE	Bacteriological Monitoring Stations mg/l																							
	Baldwin		East Tawas		Tawas		AuSable Twp.								Oscoda Twp.									
	Free	Total	Free	Total	Free	Total	Twp. Hall		4420 N US23		Wellman's		3550 E RIVER		Twp. Hall		Health Park		Airport		Pathways C.C.		DPW Garage	
	Free	Total	Free	Total	Free	Total	Free	Total	Free	Total	Free	Total	Free	Total	Free	Total	Free	Total	Free	Total	Free	Total	Free	Total
1																								
2																								
3	0.70	0.77	0.67	0.73	0.91																			
4																								
5																								
6																								
7																								
8																								
9																								
10	0.83	0.96			0.84										0.73		0.42		0.44				0.25	
11			0.73	0.78																				
12																								
13																								
14																								
15																								
16																								
17	1.00	1.10	0.84	0.91	0.89																			
18										0.94														
19																								
20																								
21																								
22																								
23																								
24	1.04	1.15	0.63	0.74	0.86										1.11		0.52		0.58				0.33	
25													0.72											
26																								
27																								
28																								
29																								
30																								
31	0.87	0.97	0.93	0.98	0.97																			
Ave.	0.89	0.99	0.76	0.83	0.89						0.83								0.55					
Max.	1.04	1.15	0.93	0.98	0.97						0.94								1.11					
Min.	0.70	0.77	0.63	0.73	0.84						0.72								0.25					

DISTRIBUTION SAMPLES - BACTERIOLOGICAL SUMMARY

	AuSable Twp.	Baldwin Twp.	East Tawas	Oscoda Twp.	Tawas
Total number of routine distribution samples analyzed	2	5	5	8	5
Total number of positive routine distribution samples	0	0	0	0	0
Total number of routine distribution samples required	2	1	3	8	2

POSITIVE DISTRIBUTION SAMPLES

Check Samples

Date	Monitoring Station	MF Count	MPN Count	Date	Monitoring Station	MF Count	MPN Count

HPC Results for Samples with
<0.20 mg/l Free Chlorine

Date	Location	Result

FILTER CONFLUENCE						C*T EVALUATION						Page 7		
4 HOUR AVERAGE						HURON SHORES REGIONAL UTILITY AUTHORITY								
DATE	1ST	2ND	3RD	4TH	AVG.	C*T								
1	0.03	0.02	N/A	N/A	0.03	174.18	WORSE CASE SCENARIO:							
2	0.02	0.02	N/A	N/A	0.02	168.57	DATE:						5/22/2023	
3	0.04	0.03	N/A	N/A	0.03	168.50	ACTUAL C*T:						120.90	
4	0.02	0.02	N/A	N/A	0.02	157.56	REQUIRED C*T:						23	
5	0.02	0.03	N/A	N/A	0.03	170.01								
6	0.02	0.03	N/A	N/A	0.03	171.86								
7	0.02	0.02	N/A	N/A	0.02	178.92								
8	0.02	0.02	N/A	N/A	0.02	180.52								
9	0.02	0.02	N/A	N/A	0.02	174.15								
10	0.03	0.03	N/A	N/A	0.03	167.57								
11	0.02	0.02	N/A	N/A	0.02	181.78								
12	0.03	0.03	N/A	N/A	0.03	159.44								
13	0.02	0.03	N/A	N/A	0.03	154.16								
14	0.03	0.02	N/A	N/A	0.03	161.35								
15	0.02	0.02	N/A	N/A	0.02	161.91								
16	0.02	0.02	N/A	N/A	0.02	151.66								
17	0.02	0.02	N/A	N/A	0.02	162.68								
18	0.02	0.02	N/A	N/A	0.02	134.17								
19	0.02	0.02	N/A	N/A	0.02	174.34								
20	0.03	0.03	N/A	N/A	0.03	180.87								
21	0.03	0.02	N/A	N/A	0.03	192.73								
22	0.02	0.02	N/A	N/A	0.02	120.90								
23	0.02	0.02	N/A	N/A	0.02	155.09								
24	0.02	0.02	N/A	N/A	0.02	138.82								
25	0.03	0.02	N/A	N/A	0.03	124.00								
26	0.03	0.03	N/A	N/A	0.03	138.61								
27	0.03	0.03	0.03	N/A	0.03	156.52								
28	0.03	0.02	0.02	N/A	0.02	182.57								
29	0.03	0.02	0.04	N/A	0.03	147.69								
30	0.03	0.02	0.02	N/A	0.02	165.70								
31	0.03	0.02	0.02	N/A	0.02	145.10								
AVG.	0.02	0.02			0.02									
MAX	0.04	0.03			0.03									
MIN	0.02	0.02			0.02	120.90								

INDIVIDUAL FILTER DAILY MAX TURBIDITIES

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HURON SHORES REGIONAL UTILITY AUTHORITY

WSSN:3319

DATE	Filter #1	Filter #2	Filter #3	Filter #4	Filter #5	Filter #6	CFE
1	0.064	0.021	0.038	0.034	0.021	0.033	0.028
2	0.045	0.052	0.041	0.050	0.115	0.035	0.028
3	0.051	0.198	0.073	0.085	0.033	0.038	0.029
4	0.064	0.053	0.077	0.120	0.036	0.031	0.030
5	0.053	0.022	0.037	0.038	0.038	0.029	0.028
6	0.066	0.028	0.051	0.042	0.026	0.034	0.028
7	0.075	0.023	0.053	0.040	0.025	0.030	0.029
8	0.050	0.023	0.050	0.041	0.024	0.028	0.027
9	0.035	0.027	0.052	0.039	0.022	0.102	0.026
10	0.078	0.125	0.052	0.089	0.027	0.031	0.029
11	0.056	0.046	0.071	0.065	0.021	0.033	0.026
12	0.045	0.020	0.050	0.035	0.021	0.029	0.028
13	0.036	0.060	0.038	0.064	0.023	0.036	0.028
14	0.036	0.047	0.040	0.041	0.121	0.031	0.028
15	0.071	0.027	0.063	0.046	0.027	0.034	0.028
16	0.048	0.062	0.161	0.078	0.029	0.026	0.027
17	0.043	0.058	0.043	0.048	0.024	0.027	0.032
18	0.065	0.027	0.054	0.048	0.023	0.030	0.028
19	0.096	0.028	0.054	0.050	0.022	0.028	0.027
20	0.082	0.057	0.064	0.129	0.033	0.054	0.060
21	0.037	0.035	0.033	0.051	0.026	0.080	0.032
22	0.031	0.025	0.045	0.042	0.023	0.029	0.031
23	0.084	0.051	0.059	0.069	0.026	0.033	0.033
24	0.063	0.030	0.053	0.041	0.022	0.026	0.032
25	0.066	0.035	0.048	0.038	0.126	0.026	0.032
26	0.043	0.044	0.059	0.053	0.026	0.026	0.031
27	0.078	0.053	0.090	0.048	0.027	0.024	0.030
28	0.046	0.035	0.052	0.033	0.024	0.024	0.031
29	0.045	0.052	0.075	0.071	0.021	0.034	0.032
30	0.033	0.037	0.049	0.050	0.024	0.027	0.033
31	0.032	0.026	0.045	0.063	0.022	0.091	0.031
MAX	0.096	0.198	0.161	0.129	0.126	0.102	0.060

Enhanced Coagulation/Softening Requirements
Supply: Huron Shore
WSSN: 03319

Source Water Alkalinity			
Source TOC	0-60	>60-120	>120
>2.0-4.0	35.0%	25.0%	15.0%
>4.0-8.0	45.0%	35.0%	25.0%
>8.0	50.0%	40.0%	30.0%

Alternative Compliance Criteria (ACC) Rule 610c(1)(b)-(c)
- Source or Treated TOC RAA <2.0, OR
- Source TOC RAA >4.0 & Alk RAA >60 AND
TTHM & HAA5 RAA <= 40/30 respectively, OR
- TTHM & HAA5 <=40/30 & only Cl primary disinfectant...And more ACCs.

				>8.0	50.0%	40.0%	30.0%	- TTHM & HAA5 <=40/30 & only Cl primary disinfectant...And more ACCs.							CCR Reporting							
				D	E	F	G	H	I	May Reduce If Either ...						Quarterly %		Annual Average				
				Source Water Alkalinity (mg/L)	Required TOC Removal (%)	C/E Actual Removal Ratio	Credit 1.0 if Paired Sample Source or Treated TOC <2.0	Credit 1.0 if RAA Source or Treated TOC <2.0	Rem'l Ratio Quarterly	Rem'l Ratio RAA	Source TOC Qty Ave	Source TOC RAA	Treated TOC Qty Ave	1 Yr Treated RAA <1.0	2 Yr Treated RAA <2.0	Compliance with Treatment Technique (TT)	% Removal (%)	% Removal Required (%)	% Removal (%)	% Removal Required (%)	Min (%)	Max (%)
Month	Treated TOC (mg/L)	Source TOC (mg/L)	(1-A/B) x 100																			
Jan-22																						
2/2/2022	1.30	1.83	28.962	79	25	1.158	1.158	1.158			1.830	1.863	1.300	1.365	1.431	Met ACC	29	25	No need to report on CCR this year			
Mar-22									1.158	1.070												
Apr-22																						
5/25/2022	1.72	2.17	20.737	83	25	0.829	1.000	1.000														
Jun-22									1.000	1.053	2.170	1.955	1.720	1.465	1.418	Met ACC	21	25	No need to report on CCR this year			
Jul-22																						
8/3/2022	1.77	2.24	20.982	76	25	0.839	1.000	1.000														
Sep-22									1.000	1.049	2.240	2.023	1.770	1.540	1.460	Met ACC	21	25	No need to report on CCR this year			
Oct-22																						
11/2/2022	1.58	2.01	21.393	77	25	0.856	1.000	1.000														
Dec-22									1.000	1.040	2.010	2.063	1.580	1.593	1.488	Met ACC	21	25	No need to report on CCR this year			
Jan-23																						
2/1/2023	1.38	1.76	21.591	78	25	0.864	1.000	1.000														
Mar-23									1.000	1.000	1.760	2.045	1.380	1.613	1.489	Met ACC	22	25	No need to report on CCR this year			
Apr-23																						
5/3/2023	1.34	1.82	26.374	78	25	1.055	1.055	1.055														
Jun-23									1.055	1.014	1.820	1.958	1.340	1.518	1.491	Met ACC	26	25	No need to report on CCR this year			
Jul-23																						
8/3/2023					25																	
Sep-23									M/R viol	1.018		1.863		1.433	1.494	Met ACC		25	No need to report on CCR this year			
Oct-22																						
11/2/2023					25																	
Dec-23									M/R viol	1.027		1.790		1.360	1.515	Met ACC		25	No need to report on CCR this year			

If H <1.0, note that compliance is based on RAA, calculated quarterly, so system might still be in compliance
If "I" <1.0, calculate Treated or Source TOC RAA (based on quarterly averages). If Treated or Source TOC RAA <2.0, then system in compliance.
May reduce if Treated RAA <1.0 for 1 year or <2.0 for 2 years.
Revert to monthly if Treated RAA >=2.0

PARKS LIBRARY



JULY 2023, FOL MEETING JULY 11, 1 pm



JUNE'S RAFFLE PRIZE WINNER FOR THE KIDS' SEARCH -N- FIND ACTIVITY:



Addy Dettmer, with her bag full of gardening materials.

THANK YOU, IOSCO COUNTY CONSERVATION DISTRICT

Russ Williams, with the local conservation district, brought an informational presentation about conservation efforts and invasive species to the library in late June. Be sure to stop in to the children's area and grab a coloring book for the little ones about gardening and farming (while supplies last.) Thank you to our district library for funding this wonderful program!



FOL AT ART ON THE BEACH

Our *Friends of the Library* had a booth again this year at *Art on the Beach*. Thank you to all our volunteers who ran the booth and brought in more than \$400! We even had a special visitor-

Big Foot!



District Programs Bring Laughter

We've got another great line up of programs this year from the district library. Join us at Parks Library every Tuesday in July (except the 4th) at 10:30 am for live entertainment the kids are sure to love! For details, visit www.ioscoarenaclibrary.org



ESL Program Benefits Community

Over the past few months, Iosco County Adult Education offered a wonderful free program to adults learning English. For more information on opportunities through adult ed, visit www.ioscoresa.net/adult-education/

UPCOMING EVENTS AT PARKS LIBRARY

July 4th- Library Closed: See us in the parade downtown!

July 5th- 1 pm, Parks Book Club

July 6th- 9:45 am Non Profit Round Table Meeting

July 8th- 11 am-1 pm, Book Signing Party with Caydence Castle, first 25 kids receive FREE book

July 11th- 10:30 am, The Magic Bookshelf Program for children

July 15th- 10 am, VELA Meeting

July 15th-11 am-1:30 pm, Women's Wellness Program

July 18th- 10:30 am, Juggling Program for kids

July 20th- 4-5 pm, Ladies Craft Night (watercolor bookmarks)

July 22-FOL picnic 1 pm

July 25th- 10:30 am, Puppet Program for kids

July 29th-3rd Annual *Family Fun Day* with carnival style games, ice cream, tug-o-war and face painting -FREE!



Parks Library joins the fun with other local “hot spots” in the area. Thank you to The Art and Placemaking Committee of the EIC for inviting us to participate in the community wide event, *#snapshotoscoda*, where families and visitors can take pictures and upload them to social media, showcasing our neat little town. Be sure to stop by and take your picture with our two cutouts: The Cat in the Hat and a wise old owl reading.



This Independence Day, be mindful of your neighbors. Many veterans suffer from PTSD and loud noises can be traumatic. Also, many pets are fearful of fireworks, so please be respectful about where and when you set them off.

Letter from The Branch Director, Robin G. Savage, M.Ed.

Read, Read, Read!

The other day, while listening to NPR, I heard the host make a comment about how reading can alleviate stress. Now, I am well aware, as both a former language arts teacher and current director of our public library, that reading has numerous benefits, including increasing vocabulary, providing insight into cultural experiences, and strengthening the brain (in turn possibly decreasing cognitive decline) but reducing stress? I had to know more. I promptly pulled up my favorite search engine and inquired. Healthline.com has a wonderful article on the ways in which reading can alleviate depression as well as reduce stress, pointing out that: “reading fiction can allow you to temporarily escape your own world (and worldly stressors) and become swept up in the imagined experiences of the characters (think mini vacation for the brain)...and, the article went on to explain, “nonfiction self-help books can teach you strategies that may help you manage symptoms.” The article continued to discuss current practices in the UK of doctors writing prescriptions for their patients to read certain informational texts regarding diagnoses or other ailments. I thought about this topic for days. I even took notice of any short-term effects I was experiencing after reading and soon concluded that reading really did improve my mood. I also noticed that reading serves a few more purposes in my life: it is a crucial part of my *good night's sleep routine* (I read before I go to bed) and it quenches my thirst for knowledge, without forking out more cash to more universities. 😊

Check out these other awesome reasons to read (and visit the websites at the bottom of the page for more at-length articles on the benefits of reading):

-Using MRI scans, researchers have confirmed that reading involves a complex network of circuits and signals in the brain. As your reading ability matures, those networks also get stronger and more sophisticated. www.healthline.com

-Reading with your children builds warm and happy associations with books, increasing the likelihood that kids will find reading enjoyable in the future. www.healthline.com

-Research shows that prolonged TV viewing, especially for children, may change the brain in unhealthy ways...but NOT READING! www.healthline.com

-Studies have shown that people who read literary fiction — stories that explore the inner lives of characters — show a heightened ability to understand the feelings and beliefs of others. www.healthline.com

Websites on the Benefits of Reading: <https://booksummaryclub.com/benefits-importance-of-reading-books/>, <https://www.oberlo.com/blog/benefits-of-reading-books>

Between Friends

Ed Davis, FOL President

Break out the sunblock and sandals, summer is here. It's the season when we can kick back and enjoy a favorite novel in all kinds of sweet places. A backyard hammock (preferably with a pillow for a headrest). A blanket on the beach (along with the requisite umbrella for UV protection). A chair or lounge in a shady porch (my personal favorite, hands down). It's a time of relaxation and leisure, an opportunity to immerse ourselves in a good read.

And the opportunity begs a question: How is it, why is it, that when we are alone with certain books, we can lose ourselves so completely? What is it about reading that enables us to escape to another time or place, even another world?

In her essay, "What To Read and Why," literary critic and novelist Francine Prose offers an explanation. "Reading is among the most private and most solitary things we can do." As settings are described, themes and moods are imagined, and we may find ourselves inside the characters as they enter stage left or stage right in roles both major and minor, and take part in the story. And since works of fiction by their very nature trace events that move forward, the conflict promises us an outcome.

Moreover, the conflict and the possible outcome unfold on terms which are purely ours. The storyline with scenes and sequences we imagine in our mind's eye moves at the pace we wish to turn the pages. The same novel read by twenty people results in not one account but twenty. We can choose to stop reading and leave what we've been witnessing from our front row seat whenever we want to, no questions asked. "It's a transaction far less complicated than most of our dealings with flesh-and-blood human beings," adds Prose.

The transactional nature which Prose sees as the appeal of fiction reflects what most of us also know viscerally. Fiction is an alternate reality. What in actuality we may wish to avoid is simply imagined. Novelist and acclaimed writer Robert Penn Warren who won the Pulitzer Prize for literature put it well. "Fiction gives us the fresh, uninhibited opportunity to vent the rich emotional charge—tears, laughter, tenderness, sympathy, hate, love—that is stored up in us and short-circuited in the drowse of the accustomed."

So all the best with whatever titles you may be diving into during the next couple of months. Whether your selections include a short, weekend read or a long, engrossing novel, enjoy the "emotional charge" --and that tall, cool drink as you turn the pages and the background sound of buzzing bees and chirping cicadas. It's summertime and the reading is not just easy. It's a seasonal joy that's special.



TREASURER'S CHEST **Quarterly Report**



(April – June 2023)

Beginning Balance **\$1,439.10**

Checking

Income: **\$951.22**

(includes Art/Beach profits)

Expenses: **\$1005.67**

Notable Expenditures :

- * Books for kids in hospital - \$100
- * Petty cash (materials for programs) - \$602.76
- * C of C dues - \$60
- * Newspaper ads - \$118
- * book bags - \$62.31

Ending Balance **\$1,384.65**

Checking

Savings Account: **\$3,754**

Keeper of the Keys- Carole Plunkey



PARKS LIBRARY STAFF:

Robin Savage, M.Ed., Branch Director
Deb Miller, Head Assistant Librarian
Shawna Fisher-Prystash, Assistant Librarian
Tracy Serbick, Assistant Librarian



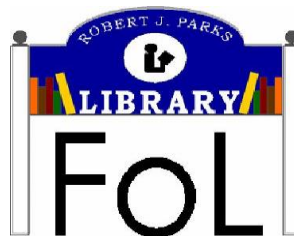
• Parks Book Club Selections

Four Star Rating System

least to best (1-4)

- April – White Teeth **+ Zadie Smith
- May – The Best of Me ** David Sedaris
- June – Outlawed **+ Anna North
- July selection – The Only Woman in the Room Marie Bened

We are looking for volunteers for our July 29th Family Fun Day! If you're interested in helping with games, passing out tickets or ice cream, please contact either Deb Miller (FOL volunteer coordinator) or Director of the Library, Robin.



FOL OFFICERS AND EXECUTIVE BOARD:

President: Ed Davis
Vice President: Renee Rose
Secretary/Volunteer Coordinator: Deb Miller
Treasurer: Carole Plunkey
Newsletter Editor: Robin Savage, M.Ed.

IOSCO-ARENAC DISTRICT LIBRARY