

**OSCODA TOWNSHIP
REGULAR BOARD MEETING
AGENDA & NOTICE
June 27, 2022 – 7:00 P.M.
SHORELINE PLAYERS
6000 N. Skeel Ave.
Oscoda, MI 48750
(989)739-3586**

Posted Date: June 24, 2022

Press Notification Date: June 24, 2022

Posted by: Melinda Morgan

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

AGENDA ADDITIONS:

PUBLIC HEARING: Truth in Taxation

PUBLIC COMMENTS:

CONSENT AGENDA:

Approval of Minutes:

1. Regular Meeting Minutes – June 13, 2022
2. Special Meeting Minutes – June 13, 2022

Finance:

1. Payment of Bills (Oscoda Township) – Total - \$234,479.49
 - a. Prepaid – June 16, 2022 - \$10,417.00
 - b. Prepaid – June 21, 2022 - \$178,677.22
 - c. Prepaid – June 23, 2022 - \$24,968.80
 - d. Check Run – June 28, 2022 - \$20,416.47
 - e. CWSRF Checking Report

SUB COMMITTEE REPORTS AND PROJECT UPDATES: (As Available)

1. June 2022 Township Engineering Progress Report

SUPERINTENDENT'S REPORT ----- Kline

1. Seasonal and Volunteer Employee Wage Increase
2. Pump Station Replacement Project Pay Request No. 7
3. Northern Assessing 2022 Contract Extension
4. Rowe Engineering Invoices
5. Clover Pro Purchase Request

RESOLUTIONS:

1. Resolution No. 2022-19: Regarding Millage Rate
2. Resolution No. 2022-20: Corrected Poverty Exemption Resolution

OTHER:

1. Straley Lamp & Kraenzlein P.C. Invoice
2. ADA Microphone Purchase
3. Part Time Treasurer Assistant Hire Request
4. Oscoda Lions Club Annual Community Picnic Oscoda Beach Park Use Request
5. Oscoda Township Remediation Wishlist Discussion

PUBLIC COMMENTS:

BOARD COMMENTS:

INFORMATIONAL:

1. Fourth of July Parade Grand Marshall
2. Hope Grant Program

MEMO

TO: TAMMY KLINE, SUPERINTENDENT
FROM: NANCY SCHWICKERT, ASSESSOR
DATE: JUNE 22, 2022
RE: TRUTH IN TAXATION HEARING

As you recall the Board of Trustees passed Resolution No. 2022-18 authorized a Truth in Taxation Hearing to be held at the June 27, 2022 Township Board Meeting.

Attached please find a calculation sheet demonstrating the effects that the proposed truth in taxation increase would have on property taxes.

If you have any questions, please feel free to contact me.

TO: TAMMY KLINE, INTERIM SUPERINTENDENT
FROM: NANCY SCHWICKERT, ASSESSOR
DATE: JUNE 8, 2022
RE: TRUTH IN TAXATION HEARING

2021 TOTAL TAXABLE VALUE	\$ 330,987,610
LDFA CAPTURED VALUE	\$ 11,443,945 * 70%
ADJUSTED TAXABLE VALUE	\$ 322,976,849
OPERATING MILLAGE WITHOUT HEARING	<u>4.5444</u>
OPERATING REVENUES	\$1,467,735.99

2021 TOTAL TAXABLE VALUE	\$ 330,987,610
LDFA CAPTURED VALUE	\$ 11,443,945 * 70%
ADJUSTED TAXABLE VALUE	\$ 322,976,849
OPERATING MILLAGE WITHOUT HEARING	<u>4.6908</u>
OPERATING REVENUES	\$1,515,019.80

ADDITIONAL OPERATING REVENUE	\$ 47,283.81
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JUNE 8, 2022

ESTIMATE OF TAX INCREASE DUE TO PROPOSED TRUTH IN TAXATION
MILLAGE INCREASE.

TOTAL TAXABLE VALUE	330,987,610
TOTAL # OF TAXABLE PARCELS	8,437
AVERAGE TAXABLE VALUE	\$39,230
WITHOUT TRUTH IN TAXATION	\$ 178.28
WITH TRUTH IN TAXATION	<u>\$ 184.02</u>
INCREASE	\$ 5.74

AMOUNT OF ADDED TAXES FOR A \$100,000 HOME

TAXABLE VALUE	\$ 50,000
WITHOUT TRUTH IN TAXATION	\$ 227.22
WITH TRUTH IN TAXATION	<u>\$ 234.54</u>
INCREASE	\$ 7.32

AVERAGE INCREASE OF \$1.46 PER 10,000 OF TAXABLE VALUE

TOTAL INCREASE WITH LOSS & NEW
2021 TAXABLE \$ 313,451,457
2022 TAXABLE \$ 330,987,610
REVENUE INCREASE = 5.59%



Charter Township of Oscoda
110 South State Street
Oscoda, Michigan 48750
Office of Supervisor: (989)739-3211
Office of Clerk: (989)739-4971
Office of Treasurer: (989)739-7471
Office of Superintendent: (989)739-8299
Fax: (989)739-3344

Regular Board Meeting Minutes June 13, 2022

Call to Order – Ms. Richards called the meeting to order at 7:15 p.m. The meeting was held at SHORELINE PLAYERS 6000 N. Skeel Ave. Oscoda, MI 48750.

PLEDGE OF ALLEGIANCE

Roll Call – Board Members Present: [Mr. Spencer, Ms. McGuire, Mr. Sutton, Mr. Palmer, Mr. Cummings, Mr. Wusterbarth, Ms. Richards.]

Board Members Absent:

Others Present: [Ms. Kline.] , Mr. Dickerson

Additions – Mr. Spencer supported a motion by Mr. Sutton to approve additions:

Other #7 – FOIA Explanation

Other #8 – Work Session to discuss finances and chain of command.

Other #9 – ADA MICTV equipment for hearing impaired.

Postpone – Storage Container Purchase to the next regular or special meeting for incoming information.

Postpone – To Sell real property until the next regular meeting.

ALL YEAS

MOTION CARRIED

PUBLIC PRESENTATION: Iosco County Operating Millage PUBLIC

Thursday at 3pm there is a Zoom Meeting to provide information to the public provided by the county.

Jamie Soboleski County Controller – Presenting Iosco County Millage.

We are the third lowest at 3.9 mills. The state average is 5.3. Many departments are funded by this millage. Employees have not received any raises since 2020. Our jail is

Oscoda Township Regular Board Meeting Minutes

June 13, 2022

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short three positions. Having trouble hiring staff as we are lower than others around us on pay. About \$5.00 a month increase with this millage. James Bacarella Iosco County Prosecutor – We are understaffed in Iosco County for the prosecutor's office. We are also over budget on cases that need to be prosecuted. We are on the verge of a public safety crisis as if I cannot prosecute the criminals they walk free in our county. Mike Eller Iosco County 911- MMR was responsible for our EMS for 20 years. The county took it back. We are operating at a deficit and are 8 people short for our EMS. We are looking for the millage to cover fuel costs, our deficit, filling the 8 vacant positions in Iosco EMS, and wages. ALS and BLS transfers are not a bad thing, those are our citizens, friends, neighbors, and relatives that are being transferred to a hospital with a higher level of care. They also pay well which helps our budget to cover ambulances, wages, and more. Also, we are required to take STAT Transfers under state law.

PRESENTATION: Iosco-Arenac District Library Millage Renewal 2022

Jen Donner- Millage Renewal on August 2nd. We are just asking for a renewal of the current millage rate to support our five libraries. The millage allows us to pay for staff, books, supplies, training, Public WIFI, and programs to support literacy in Iosco County. We also support our schools and colleges in the area as well.

Public Comment –

Rick Koenig– EIC Director Extension, before that position was hired the supervisor stated that the wage would be half of what we are paying now. Discussed his displeasure with Mr. Dickerson and that the money spent on wages would be better spent on other things. You should think about what will happen if you vote to extend his contract

Marsha Gail– agree with the gentleman who spoke before me that the money could be better spent elsewhere.

Pam Loveless- I wasn't expecting to speak on this topic but I cannot stay in my seat anymore. In coming into Oscoda and dealing with the township I understand how important it is to have this position in our community. As a developer it is an asset to have someone who is there to answer my questions and assist with. Mr. Dickerson's salary is on par with what is paid for this position.

Consent Agenda – Mr. Palmer supported a motion by Mr. Sutton to approve:
Approval of Minutes:

1. Regular Meeting Minutes – May 23, 2022

Finance:

1. Payment of Bills (Oscoda Township) – Total - \$256,200.74

a. Prepaid –May 31, 2022 - \$78,053.82

b. Prepaid – June 7, 2022 - \$94,056.69

c. Check Run – June 14, 2022 - \$84,090.23 – remove \$584.00 payment

d. DWRP Checking Report

e. CWSRF/DWRP Checking Report

Oscoda Township Regular Board Meeting Minutes

June 13, 2022

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ALL YEAS:

MOTION CARRIED

SUB COMMITTEE REPORTS AND PROJECT UPDATES: (As Available)

1. **EIC Director Update Todd Dickerson** – Nine new businesses opened during Covid, ten new development or rehab projects, total income from sales \$1,281,000.00, Community Investment, \$56,260,000.00, and an annual tax revenue of \$86,136.91. Art Walk Reception on June 24th from 6pm to 8pm at the Artisan Hall.
2. **Cedar Lake Improvement Board Steve Wusterbarth**- Special Meeting will be held on next Friday the 24th at the Alcona County to discuss the purchase of property

SUPERINTENDENT REPORTS:

Transition of Interim Legal Counsel to Designated Legal Counsel – Mr. Sutton supported a motion by Mr. Palmer to approve *Transition of Interim Legal Counsel to Designated Legal Counsel*.

ALL YEAS:

MOTION CARRIED

Economic Improvement Director Contract Renewal – Mr. Palmer supported a motion by Mr. Sutton to approve *Mr. Dickerson's contract as presented*.

YEAS: Mr. Spencer Mr. Sutton, Mr. Palmer, Mr. Cummings, Mr. Wusterbarth

NAYS: , Ms. McGuire, Ms. Richards

MOTION CARRIED

Request to Sell Township Property – Postponed to our next Regular Meeting.

Storage Container Purchase Request for Township Records –*Postponing to our next regular or special meeting.*

Pump Station Replacement Project Pay Request No. 6 – Mr. Wusterbarth supported a motion by Mr. Palmer to approve *payment of this pay application in the amount of \$824,238.52 to be paid from the CWSRF checking account.*

ALL YEAS:

MOTION CARRIED

Art Walk Pedestal Materials Purchase Request – Mr. Spencer supported a motion by Mr. Palmer to approve *payment of invoice for the Art Pedestals in the amount of \$7,350.00.*

ALL YEAS:

MOTION CARRIED

RESOLUTIONS

Resolution No. 2022-17: Internal Review Process – Ms. McGuire supported a motion by Mr. Palmer to approve *Resolution No. 2022-17: Internal Review Process.*

ALL YEAS:

MOTION CARRIED

Resolution No. 2022-18: Truth in Taxation Public Hearing – Mr. Cummings supported a motion by Mr. Sutton to approve *Resolution No. 2022-18: Truth in Taxation Public Hearing.*

ALL YEAS:

MOTION CARRIED

OTHER

LDFA Board Appointments Revisited – Mr. Palmer supported a motion by Ms. McGuire to approve *the appointment of Leisa Sutton to the LDFA Board with a term expiring on 12-31-2025.*

ALL YEAS:

MOTION CARRIED

LDFA Board Appointments Revisited – Mr. Sutton supported a motion by Ms. McGuire to approve *the appointment of Seth Alda to the LDFA Board with a term expiring on 12-31-2025*

Oscoda Township Regular Board Meeting Minutes

June 13, 2022

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ALL YEAS:

MOTION CARRIED

Tax Foreclosed Properties First Right of Refusal – Mr. Cummings supported a motion by Mr. Spencer to approve *First right of refusal*.

ALL YEAS:

MOTION CARRIED

Straley Lamp & Kraenzlein P.C. Invoice –Mr. Spencer supported a motion by Mr. Cummings to approve *postponing to our next regular meeting*.

ALL YEAS:

MOTION CARRIED

Code Compliance Officer Hire Request – Mr. Sutton supported a motion by Ms. McGuire to approve *hiring Randy French as the Code Compliance Officer*.

ALL YEAS:

MOTION CARRIED

Munetrix Invoice – Ms. McGuire supported a motion by Mr. Cummings to approve *paying invoice 3500 from Munetrix in the amount of \$2844.00 to be paid from 101-299-201-000*.

ALL YEAS:

MOTION CARRIED

Art Banner Installation – Mr. Cummings supported a motion by Ms. Richards to approve *the purchase of Art Walk Pedestal Materials in the amount of \$4500.00 to be paid from fund 101-250-726.000*.

ALL YEAS:

MOTION CARRIED

FOIA Explanation –Mr. Sutton explained email in regard to FOIA policy and that he is planning on having a training for our township and possibly other Municipalities around the area.

Work Session- Financial and Chain of Command – Mr. Sutton supported a motion by Mr. Wusterbarth to approve *Ms. Kline to schedule a Work Session Meeting with the attorney and CPA to discuss Finances and Chain of Command.*

ALL YEAS:

MOTION CARRIED

ADA Devices - MICTV – Mr. Spencer supported a motion by Ms. Richards to approve *purchasing Option 1 for \$275.00 and add on option: Headphones for \$125.00, in total \$400.00.*

ALL YEAS:

MOTION CARRIED

INFORMATIONAL:

Public Comment –

Ms. Kline – The planning and zoning letter to the board is from the Planning and Zoning Director.

Rita Engle- For the last year I have watched the meetings and social media. I would like it if you got buy in on these decisions by having subcommittees of citizens help with these decisions. Get citizens involved in the decisions.

Pam Loveless- I wanted to speak tonight about Hope. There is a grant opportunity called HOPE. This grant has 15% available (1.5 million) for our area. It is used for homeowners to fix their homes and become energy efficient. This would be an amazing opportunity for our community.

Board and Staff Comments –

Mr. Wusterbarth- I agree with Mr. Palmer.

Mr. Cummings-None.

Mr. Spencer- None.

Mr. Palmer- I would like to make a comment about the letter from the planning and zoning director. That is not the way the corrections should have been made or presented to the board with a planning commission member from the audience presenting a correction on behalf of the board.

Ms. Richards-

Ms. McGuire- Since I wasn't at the last meeting and you guys talked about KRATOS. Once the lock is in place it cannot be unlocked. We are waiting for notices that KRATOS

Oscoda Township Regular Board Meeting Minutes

June 13, 2022

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is no longer our supplier. We were being double charged by KRATOS and DTE like Ms. Kline said.

Mr. Sutton- None.

Adjourn – Ms. Richards made a motion to adjourn at 10:15 p.m.

Ann Richards
Supervisor
Charter Township of Oscoda

Joshua Sutton
Clerk
Charter Township of Oscoda

Special Meeting Minutes June 13, 2022

Call to Order – Ms. Richards called the meeting to order at 6:06 p.m. The meeting was held at SHORELINE PLAYERS 6000 N. Skeel Ave. Oscoda, MI 48750.

Roll Call – Board Members Present: Ms. McGuire, Mr. Sutton, Mr. Palmer, Mr. Wusterbarth, Mr. Cummings, Mr. Spencer, Ms. Richards

Board Members Absent:

Others Present: Ms. Kline, Mr. Dickerson,

Agenda Additions. –None.

Public Comment – None.

NEW BUSSINESS:

1. **CLOSED SESSION** – To consider the purchase of property in accordance with MCL(1)(D)

Motion to Go into Closed Session– Mr. Sutton supported a motion by Ms. Richards to go into closed session.

ALL YEAS

MOTION CARRIED

Motion to Come out of Closed Session– Ms. McGuire supported a motion by Mr. Spencer to come out of closed session.

ALL YEAS

MOTION CARRIED

Public Comment – None

Board Comment

Adjourn – Mr. Palmer adjourned the meeting at 06:59 p.m.

Ann Richards
Supervisor
Charter Township of Oscoda

Joshua Sutton
Clerk
Charter Township of Oscoda

06/16/2022 10:57 AM
User: JOSHUASUTTONCI
DB: Oscoda

INVOICE GL DISTRIBUTION REPORT FOR OSCODA TOWNSHIP
EXP CHECK RUN DATES 06/16/2022 - 06/16/2022
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 236 PROP OPER & MNTNCE							
Dept 266 PROPERTY O & M MAINTENANCE							
236-266-801.000	EID MAY 2022 SERVICES	BLACK SWAMP LOCATION S	EID MAY 2022 SERVICES	0132		10,417.00	
			Total For Dept 266 PROPERTY O & M MAINTENANCE			10,417.00	
			Total For Fund 236 PROP OPER & MNTNCE			10,417.00	

06/16/2022 10:57 AM
User: JOSHUASUTTONCI
DB: Oscoda

INVOICE GL DISTRIBUTION REPORT FOR OSCODA TOWNSHIP
EXP CHECK RUN DATES 06/16/2022 - 06/16/2022
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund Totals:			Fund 236 PROP OPER & MNTNCE			10,417.00	
			Total For All Funds:			10,417.00	

06/22/2022 09:21 AM
User: JOSHUASUTTONCI
DB: Oscoda

INVOICE GL DISTRIBUTION REPORT FOR OSCODA TOWNSHIP
EXP CHECK RUN DATES 06/21/2022 - 06/21/2022
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 101 GENERAL/UNALLOCATED							
Dept 000							
101-000-283.100	DEPOSITS PAYABLE LEWSI LEV	LEWSI LEWIS-BENTON	WARRIOR PAVILION DEP REFUND	06212022		350.00	
101-000-283.100	DEPOSITS PAYABLE	SUMMER MYLES	WARRIOR PAVILION DEP REF	06112022		350.00	
Total For Dept 000						700.00	
Dept 172 SUPERINTENDENT							
101-172-726.000	SUPPLIES SUPERINTENDENT OF	QUILL CORPORATION	OFFICE SUPPLIES	25531411		85.82	
101-172-830.000	REMARKABLE OSLO	VISA	SUPERINTENDENT VISA	062120220446		8.07	
Total For Dept 172 SUPERINTENDENT						93.89	
Dept 215 CLERK							
101-215-860.000	DEVELOP IOSCO EAGLE POINT	JOSHUA SUTTON	MAY GAS REINBURSEMENT	05172022		70.20	
Total For Dept 215 CLERK						70.20	
Dept 250 LAKEFRONT DISTRICT							
101-250-726.000	VARIOUS FLOWERS DOWNTOWN	WELLMANS	FLOWERS DOWNTOWN BEAUTIFICATION	461720		663.00	
101-250-802.000	PROGRESS BILLING AUDIT	GABRIDGE & COMPANY PLC	PROGRESS BILLING AUDIT	7338706		190.07	
Total For Dept 250 LAKEFRONT DISTRICT						853.07	
Dept 265 TOWNSHIP HALL & GROUNDS							
101-265-775.000	EIC WINDOW TINT INV #2714	FIVE STAR AUTOMOTIVE	TWP HALL WINDOW TINTING	2714		340.00	
101-265-775.000	REPAIR & MAINTENANCE SUPP	VISA	DPW VISA	060920229778		344.89	
Total For Dept 265 TOWNSHIP HALL & GROUNDS						684.89	
Dept 276 CEMETERY							
101-276-930.000	GARAGE DOOR REPAIR	NORTHEASTERN WINDOW &	GARAGE DOOR REPAIR	10069		596.86	
Total For Dept 276 CEMETERY						596.86	
Dept 299 UNALLOCATED							
101-299-801.000	MUNICIPAL LICENSE	MUNETRIX	TRANSPARENCY EDITION MUNICIPAL LIC	3500		2,844.00	
101-299-801.000	IT RIGHT - ANNUAL BILLING	VC3 INC.	IT SERVICES MICROSOFT 365 ANNUAL BI	78939		3,150.00	
101-299-802.000	PROGRESS BILLING AUDIT	GABRIDGE & COMPANY PLC	PROGRESS BILLING AUDIT	7338706		1,264.64	
101-299-880.000	CORN STALKS,STRAW BALES, I	NEDO'S FARM MARKET	CORN STALKS,STRAW BALES, PUMPKINS	11022021		750.00	
101-299-880.000	DROP OFF REFUSE	TRAVIS SANITATION	DROP OFF REFUSE 06/11/2022	06132022		4,200.00	
101-299-880.000	ZOOM	VISA	TREASURER VISA	060920228978		58.29	
Total For Dept 299 UNALLOCATED						12,266.93	
Dept 336 FIRE DEPARTMENT							
101-336-933.000	BATTERY DIVE VAN	IBS OF MID MICHIGAN	BATTERY FOR DIVE VAN	43441824		131.50	
Total For Dept 336 FIRE DEPARTMENT						131.50	
Dept 722 ZONING & PLANNING							
101-722-860.000	NICHOLE VALLETTE MILEAGE F	NICHOLE VALLETTE	MILEAGE REIMBURSEMENT FOR ALPENA RE	06092022		54.64	
101-722-960.000	HOTEL - TASIOR TRAINING I	VISA	CLERK VISA	060920220172		212.93	
101-722-960.000	HOTEL FOR HOUSING SUMMIT	VISA	SUPERINTENDENT VISA	062120220446		213.93	
Total For Dept 722 ZONING & PLANNING						481.50	
Dept 751 PARKS & RECREATION							
101-751-930.000	MOST DEPENDABLE FOUNTAINS	VISA	DPW VISA	060920229778		602.79	
101-751-931.000	MOWER BELTS	JOHNSON AUTO SUPPLY, I	BELTS INVOICE 889410	889410		50.98	
Total For Dept 751 PARKS & RECREATION						653.77	
Dept 754 KEN RATLIFF PARK							
101-754-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	6300 F 41 PAVILION	1000589837660621:		44.05	

06/22/2022 09:21 AM
User: JOSHUASUTTONCI
DB: Oscoda

INVOICE GL DISTRIBUTION REPORT FOR OSCODA TOWNSHIP
EXP CHECK RUN DATES 06/21/2022 - 06/21/2022
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amountcheck #
Fund 101 GENERAL/UNALLOCATED						
Dept 754 KEN RATLIFF PARK						
			Total For Dept 754 KEN RATLIFF PARK			44.05
						<hr/>
			Total For Fund 101 GENERAL/UNALLOCATED			16,576.66
Fund 207 POLICE FUND						
Dept 000						
207-000-761.000	POLICE UNIFORMS (HART)	GALLS INCORPORATED	POLICE UNIFORMS (HART)	021368751		137.22
207-000-802.000	PROGRESS BILLING AUDIT	GABRIDGE & COMPANY PLC	PROGRESS BILLING AUDIT	7338706		342.83
207-000-890.000	FIREHOUSE	VISA	VISA POLICE	060920220215		146.69
207-000-960.000	BEARS DEN PIZZERIA	VISA	VISA POLICE	060920220215		24.21
						<hr/>
			Total For Dept 000			650.95
						<hr/>
			Total For Fund 207 POLICE FUND			650.95
Fund 236 PROP OPER & MNTNCE						
Dept 266 PROPERTY O & M MAINTENANCE						
236-266-802.000	PROGRESS BILLING AUDIT	GABRIDGE & COMPANY PLC	PROGRESS BILLING AUDIT	7338706		1,194.02
236-266-960.000	HOTEL FOR HOUSING SUMMIT	VISA	SUPERINTENDENT VISA	062120220446		219.65
						<hr/>
			Total For Dept 266 PROPERTY O & M MAINTENANCE			1,413.67
Dept 271 PROPERTY O & M AUNE						
236-271-802.000	AUNE JANITORIAL SERVICES	MALPENA MARC LLC	AUNE JANITORIAL SERVICES	2510		4,790.62
236-271-921.000	UTILITIES-ELECTRIC-AUNE	CONSUMERS ENERGY	5671 N SKEEL AVE	1000002695200621:		9,969.28
236-271-922.000	UTILITIES-GAS-AUNE	DTE ENERGY	5671 N SKEEL AVE	9100207658890621:		55.71
236-271-922.000	UTILITIES-GAS-AUNE	DTE ENERGY	5671 N SKEEL AVE APT 1842	9100207653350621:		57.46
						<hr/>
			Total For Dept 271 PROPERTY O & M AUNE			14,873.07
						<hr/>
			Total For Fund 236 PROP OPER & MNTNCE			16,286.74
Fund 271 LIBRARY						
Dept 000						
271-000-801.000	PROGRESS BILLING AUDIT	GABRIDGE & COMPANY PLC	PROGRESS BILLING AUDIT	7338706		40.50
						<hr/>
			Total For Dept 000			40.50
						<hr/>
			Total For Fund 271 LIBRARY			40.50
Fund 509 OLD ORCHARD PARK						
Dept 000						
509-000-802.000	PROGRESS BILLING AUDIT	GABRIDGE & COMPANY PLC	PROGRESS BILLING AUDIT	7338706		324.00
509-000-803.000	REIMBURSEMENT FOR WATER TEST	SCOTT, GARY	REIMBURSEMENT FOR WATER TEST CK # 1	06062022		17.00
509-000-803.000	W21-CHLOR-1020000-SRD	VISA	OOP VISA	060920220271		57.00
509-000-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	1249 E RIVER RD	1000205331290621:		271.62
509-000-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	1041 E RIVER RD	1000205327900621:		379.39
						<hr/>
			Total For Dept 000			1,049.01
						<hr/>
			Total For Fund 509 OLD ORCHARD PARK			1,049.01
Fund 590 SEWER						
Dept 000						
590-000-800.100	FVOP O&M MAINT 2021-2022	F&V OPERATIONS	FVOP O&M MAINTENANCE ALLOWANCE THRO	4783		1,484.84
590-000-802.000	PROGRESS BILLING AUDIT	GABRIDGE & COMPANY PLC	PROGRESS BILLING AUDIT	7338706		1,617.68
						<hr/>
			Total For Dept 000			3,102.52
						<hr/>
			Total For Fund 590 SEWER			3,102.52

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amountcheck #
Fund 591 WATER						
Dept 000						
591-000-800.100	FVOP O&M MAINT 2021-2022	F&V OPERATIONS	FVOP O&M MAINTENANCE ALLOWANCE THRO	4783		1,484.83
591-000-802.000	PROGRESS BILLING AUDIT	GABRIDGE & COMPANY PLC	PROGRESS BILLING AUDIT	7338706		1,526.26
591-000-924.100	HSRUA O&M FEES	HSRUA	HSRUA O&M FEES APRIL 1 TO JUNE 30 2	174		137,959.75
			Total For Dept 000			140,970.84
			Total For Fund 591 WATER			140,970.84

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
			Fund Totals:				
			Fund 101 GENERAL/UNALLOCATED			16,576.66	
			Fund 207 POLICE FUND			650.95	
			Fund 236 PROP OPER & MNTNCE			16,286.74	
			Fund 271 LIBRARY			40.50	
			Fund 509 OLD ORCHARD PARK			1,049.01	
			Fund 590 SEWER			3,102.52	
			Fund 591 WATER			140,970.84	
			Total For All Funds:			178,677.22	

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INVOICE GL DISTRIBUTION REPORT FOR OSCODA TOWNSHIP
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BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 101 GENERAL/UNALLOCATED							
Dept 172 SUPERINTENDENT							
101-172-751.000	SUPERINTENDENT FUEL	WEX BANK	WEX GAS MAY 2022	0420040024320601:		69.50	
						<hr/>	
Total For Dept 172 SUPERINTENDENT						69.50	
Dept 250 LAKEFRONT DISTRICT							
101-250-956.000	TREE TRIMMING & REMOVAL	A-TON TREE	TREE REMOVAL & TRIMMING	3272022-1		6,100.00	
						<hr/>	
Total For Dept 250 LAKEFRONT DISTRICT						6,100.00	
Dept 262 ELECTIONS							
101-262-726.000	POSTAGE FOR NEW ID CARDS TO	UNITED STATES POSTMAST	POSTAGE FOR MAILING NEW ID CARDS TO	06172022		747.27	
						<hr/>	
Total For Dept 262 ELECTIONS						747.27	
Dept 265 TOWNSHIP HALL & GROUNDS							
101-265-974.100	TREE TRIMMING & REMOVAL	A-TON TREE	TREE REMOVAL & TRIMMING	3272022-1		5,600.00	
						<hr/>	
Total For Dept 265 TOWNSHIP HALL & GROUNDS						5,600.00	
Dept 276 CEMETERY							
101-276-956.000	TREE TRIMMING & REMOVAL	A-TON TREE	TREE REMOVAL & TRIMMING	3272022-1		2,000.00	
						<hr/>	
Total For Dept 276 CEMETERY						2,000.00	
Dept 751 PARKS & RECREATION							
101-751-751.000	DPW FUEL	WEX BANK	WEX GAS MAY 2022	0420040024320601:		2,882.88	
						<hr/>	
Total For Dept 751 PARKS & RECREATION						2,882.88	
						<hr/>	
Total For Fund 101 GENERAL/UNALLOCATED						17,399.65	
Fund 207 POLICE FUND							
Dept 000							
207-000-751.000	OTFD FUEL	WEX BANK	WEX GAS MAY 2022	0420040024320601:		5,180.05	
						<hr/>	
Total For Dept 000						5,180.05	
						<hr/>	
Total For Fund 207 POLICE FUND						5,180.05	
Fund 509 OLD ORCHARD PARK							
Dept 000							
509-000-751.000	OOP FUEL	WEX BANK	WEX GAS MAY 2022	0420040024320601:		1,339.10	
509-000-890.000	TREE TRIMMING & REMOVAL	A-TON TREE	TREE REMOVAL & TRIMMING	3272022-1		1,050.00	
						<hr/>	
Total For Dept 000						2,389.10	
						<hr/>	
Total For Fund 509 OLD ORCHARD PARK						2,389.10	

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INVOICE GL DISTRIBUTION REPORT FOR OSCODA TOWNSHIP
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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund Totals:							
			Fund 101 GENERAL/UNALLOCATED			17,399.65	
			Fund 207 POLICE FUND			5,180.05	
			Fund 509 OLD ORCHARD PARK			2,389.10	
			Total For All Funds:			24,968.80	

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INVOICE GL DISTRIBUTION REPORT FOR OSCODA TOWNSHIP
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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amountcheck #
Fund 101 GENERAL/UNALLOCATED						
Dept 171 SUPERVISOR						
101-171-853.000	SUPERVISOR	ATI NETWORKS, INC.	TWP-PHONE- JULY 2022	99494		43.59
			Total For Dept 171 SUPERVISOR			43.59
Dept 172 SUPERINTENDENT						
101-172-853.000	SUPERINTENDENT	ATI NETWORKS, INC.	TWP-PHONE- JULY 2022	99494		160.64
			Total For Dept 172 SUPERINTENDENT			160.64
Dept 215 CLERK						
101-215-853.000	CLERK	ATI NETWORKS, INC.	TWP-PHONE- JULY 2022	99494		87.18
			Total For Dept 215 CLERK			87.18
Dept 250 LAKEFRONT DISTRICT						
101-250-726.000	24" HANGING BASKETS	HARGER'S FEED & GARDEN	24" HANGING BASKETS	13394		1,008.00
			Total For Dept 250 LAKEFRONT DISTRICT			1,008.00
Dept 253 TREASURER						
101-253-853.000	TREASURER	ATI NETWORKS, INC.	TWP-PHONE- JULY 2022	99494		160.64
			Total For Dept 253 TREASURER			160.64
Dept 257 ASSESSOR						
101-257-826.000	LEGAL SERVICES THROUGH 05/	ROSATI, SCHULTZ, JOPPI	LEGAL SERVICES THROUGH 05/31/2022	1077556		833.00
101-257-853.000	ASSESSOR	ATI NETWORKS, INC.	TWP-PHONE- JULY 2022	99494		130.77
			Total For Dept 257 ASSESSOR			963.77
Dept 262 ELECTIONS						
101-262-890.000	PCOS-320C R2 IMAGECAST	PREDOMINION VOTING	IMAGECAST TAB	DVS144876		5,770.00
			Total For Dept 262 ELECTIONS			5,770.00
Dept 265 TOWNSHIP HALL & GROUNDS						
101-265-726.000	SHOP TOWEL SERVICE	UNIFIRST CORPORATION	SHOP TOWEL SERVICE INVOICE 16100343	1610034321		207.19
101-265-933.000	LIGHTBULBS	AUTO VALUE OSCODA	LIGHT BULBS INVOICE 281-1416981	2811416981		8.40
			Total For Dept 265 TOWNSHIP HALL & GROUNDS			215.59
Dept 299 UNALLOCATED						
101-299-801.000	MEETING FEES 6-13-22	MI CTV	MEETING FEES & HEARING ASSIST DEVIC	100		905.00
101-299-826.000	LEGAL SERVICES THROUGH 05/	ROSATI, SCHULTZ, JOPPI	LEGAL SERVICES THROUGH 05/31/2022	1077556		2,091.00
101-299-853.000	COPIER/FAX	ATI NETWORKS, INC.	TWP-PHONE- JULY 2022	99494		68.54
			Total For Dept 299 UNALLOCATED			3,064.54
Dept 336 FIRE DEPARTMENT						
101-336-853.000	FIRE	ATI NETWORKS, INC.	TWP-PHONE- JULY 2022	99494		93.45
			Total For Dept 336 FIRE DEPARTMENT			93.45
Dept 722 ZONING & PLANNING						
101-722-801.000	3 HOURS APRIL PLANNING	SEFBECKETT & RAEDER	APRIL PLANNING SERVICES JOHN IANCONI	22399		465.00
101-722-801.000	FEES & EXPENSES FLIGHT DIS	BECKETT & RAEDER	PROFESSIONAL SERVICE AND FEES FOR A	2022404		3,430.00
101-722-826.000	LEGAL SERVICES THROUGH 05/	ROSATI, SCHULTZ, JOPPI	LEGAL SERVICES THROUGH 05/31/2022	1077556		850.00
101-722-853.000	ZONING	ATI NETWORKS, INC.	TWP-PHONE- JULY 2022	99494		87.18
			Total For Dept 722 ZONING & PLANNING			4,832.18
Dept 751 PARKS & RECREATION						
101-751-930.000	BABY CHANGING STATION	AMAZON CAPITAL SERVICE	BABY CHANGING STATIONS	1XPH943CGNCM		379.32
			Total For Dept 751 PARKS & RECREATION			379.32

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amountcheck #
Fund 101 GENERAL/UNALLOCATED						
			Total For Fund 101 GENERAL/UNALLOCATED			16,778.90
Fund 207 POLICE FUND						
Dept 000						
207-000-853.000	POLICE	ATI NETWORKS, INC.	TWP-PHONE- JULY 2022	99494		535.87
			Total For Dept 000			535.87
			Total For Fund 207 POLICE FUND			535.87
Fund 236 PROP OPER & MNTNCE						
Dept 266 PROPERTY O & M MAINTENANCE						
236-266-826.000	LEGAL SERVICES THROUGH 05/ROSATI, SCHULTZ, JOPPI	LEGAL SERVICES THROUGH 05/31/2022	1077556			2,482.00
			Total For Dept 266 PROPERTY O & M MAINTENANCE			2,482.00
			Total For Fund 236 PROP OPER & MNTNCE			2,482.00
Fund 509 OLD ORCHARD PARK						
Dept 000						
509-000-853.000	PHONE SERVICES -OOP-JULY 2	ATI NETWORKS, INC.	PHONE SERVICES-OOP JULY 2022	99493		66.11
			Total For Dept 000			66.11
			Total For Fund 509 OLD ORCHARD PARK			66.11
Fund 590 SEWER						
Dept 000						
590-000-853.000	SEWER	ATI NETWORKS, INC.	TWP-PHONE- JULY 2022	99494		21.80
			Total For Dept 000			21.80
			Total For Fund 590 SEWER			21.80
Fund 591 WATER						
Dept 000						
591-000-826.000	LEGAL SERVICES THROUGH 05/ROSATI, SCHULTZ, JOPPI	LEGAL SERVICES THROUGH 05/31/2022	1077556			510.00
591-000-853.000	WATER	ATI NETWORKS, INC.	TWP-PHONE- JULY 2022	99494		21.79
			Total For Dept 000			531.79
			Total For Fund 591 WATER			531.79

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund Totals:							
			Fund 101 GENERAL/UNALLOCATED			16,778.90	
			Fund 207 POLICE FUND			535.87	
			Fund 236 PROP OPER & MNTNCE			2,482.00	
			Fund 509 OLD ORCHARD PARK			66.11	
			Fund 590 SEWER			21.80	
			Fund 591 WATER			531.79	
			Total For All Funds:			20,416.47	

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
06/14/2022	CD	RCL CONSTRUCTION CO	Check: CWSRF 1017(E)			
AP Trx #: 81421		777 W MAYNARD RD SANFORD MI 48657				
		CWSRF - RCL APPL #6 PROJ 5719-01	590-000-010.004	CWSRF - CASH		824,238.52
		CWSRF - RCL APPL #6 PROJ 5719-01	590-000-310.400	CWSRF - BOND PAYABLE	824,238.52	
					<u>824,238.52</u>	<u>824,238.52</u>
					<u>824,238.52</u>	<u>824,238.52</u>
TOTALS:					824,238.52	824,238.52
		CWSRF - CASH	590-000-010.004			824,238.52
		CWSRF - BOND PAYABLE	590-000-310.400		824,238.52	
					<u>824,238.52</u>	<u>824,238.52</u>
GRAND TOTAL:					<u>824,238.52</u>	<u>824,238.52</u>

**CHARTER TOWNSHIP OF OSCODA
TOWNSHIP ENGINEERING PROGRESS REPORT
JUNE 2022**

Consultant Projects

Coordinating with Rowe Professional Services Company

- **Water Main Projects:**
 1. Phase IV (B, G, and F-41 portion of H): Construction is 99% complete.
 - **service line connections complete.**
 - **finalizing restoration and identifying punch list items to complete.**
 - **working with EGLE to possible reimburse DWRF Loan with C2R2 grant funds.**
 2. Phase V (C, D, and E: Bid opening was on April 22, 2022. Elmer's Crane and Dozer recommended contractor.
 - **waiting on EGLE to resolve C2R2 funding.**
 - **scheduling pre-construction meeting the week of July 11.**
 - **Contractor tentatively anticipating start of construction 8/1/2022.**
 3. Phase III (Woodland, A, and F: Bid opening on Wednesday 6/29/2022.
 - **waiting on EGLE to resolve C2R2 funding.**
 - **tentatively anticipating construction to begin in August.**
 4. Phase VI (H/Colbath) and Service connections: Fall 2022 bid opening.
 - **waiting on EGLE to resolve C2R2 funding.**
 - **Planning for construction Spring/Summer 2023.**
- **Sanitary Sewer System Improvements (CWSRF Program)**
 1. **Contractor is working at the lagoon site and work on stations has started.**
 2. **Completion in November 2022.**
- **Phase 3 Trail Project:**
 1. The following steps are underway:
 - Rowe is working with Township Engineer in developing a "final" funding matrix to track sources and local share.
 - **Finally nearing the end of required efforts with USFS, MDNR, and Consumers Energy for site control letters and MDOT obligation authority. End of July 2022.**
 - **Project is on tentatively schedule for advertising in late August/early September, bid opening in October with construction starting the 1st of November with final completion end of 2023.**

Coordinating with F & V Operations

1. Working on recommendations for repairs and funding for sanitary sewer system pump station #8 located across from airport and F-41.
2. Working with billing department on identifying “new” services connected as part of water main projects and associated well disconnects and abandonments.

Coordinating with WTA

1. Working on updating “needs” assessment for Township facilities.

TOWNSHIP ENGINEER ACTIVITIES

- Completed DWRP disbursement request #3 to EGLE.
- Working on draft of property owner’s letters/easements for 2022 water main project schedule and water service connections with Superintendent and Township Attorney.
- Working with Township/F&V Operations/EGLE on current status of service connections and disposition of associated wells
- Completed CWSRF disbursement request #3 to EGLE.
- Investigating funding repairs for P.S. #8 thru current CWSRF project funding.
- Worked with Mr. Palmer and Fred Lewis on resolving rattlesnake mitigation issues on IET Phase 3 Trail with USFS and USFWS. Waiting on final draft of Biological Opinion due 7/21/22.
- Worked with MDOT Real Estate/Rowe/Township Assessor on easement documentation from Consumers Energy/USFS/MDNR.
- C2R2 Funding – working with EGLE to resolve information required to finalize funding limits/projects.
- Specific Funding Opportunities/Follow up:
 - CBDG Beach Park Grant application.
 - MEDC RAP Downtown Grant application
 - Coastal Grant Application
 - Roadway funding applications
 - MDNR Spark Grant
 - Consumers Energy Grants
- Proposed Holiday Inn Express.
 1. Still waiting to receive fire suppression design information from developer to verify connection points with Township water distribution system.
- Reviewing two Metro Act Permits
 - New fiber on Wurtsmith Airport property.
 - Fiber extension along Lake Street for Holiday Inn development
- Coordinating with MISSDIG on signpost installation with Todd Dickerson and Bill Hamlin for Social District and Art displays.

CHARTER TOWNSHIP OF OSCODA

Superintendent's Report

June 27, 2022

ACTION ITEMS

SEASONAL AND VOLUNTEER EMPLOYEE WAGE INCREASE–

Your packet contains the current wages for seasonal employees and our volunteer firefighters. The DPW currently employs 3 seasonal workers. (Normal year employs 11 seasonal workers) Old Orchard Park currently employs 24 seasonal workers, with 3 currently leaving for other jobs. (Normal year employs 24 seasonal workers) Currently the Township's wages are non-competitive and seasonal employment at places such as the DNR, have been increased to \$15.00 per hour. On the volunteer firefighter side of wages, current wages are listed below for fire runs:

Fire Runs			2%	2%	2%	2%	2%	2%	2%	2%	2%	2%	10%
1.02	2009	2010	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2022
1.1													
Chief	\$43.73	\$44.28	\$45.17	\$46.07	\$46.99	\$47.93	\$48.89	\$49.87	\$50.87	\$ 51.88	\$ 52.92	\$ 53.98	\$ 58.21
Assistant Chief	\$37.29	\$37.76	\$38.52	\$39.29	\$40.08	\$40.88	\$41.70	\$42.53	\$43.38	\$ 44.25	\$ 45.14	\$ 46.04	\$ 49.65
Captain	\$34.73	\$35.16	\$35.86	\$36.58	\$37.31	\$38.06	\$38.82	\$39.60	\$40.39	\$ 41.20	\$ 42.02	\$ 42.86	\$ 46.22
Lieutenant	\$34.73	\$35.16	\$35.86	\$36.58	\$37.31	\$38.06	\$38.82	\$39.60	\$40.39	\$ 41.20	\$ 42.02	\$ 42.86	\$ 46.22
Firemen	\$30.86	\$31.25	\$31.88	\$32.52	\$33.17	\$33.83	\$34.51	\$35.20	\$35.90	\$ 36.62	\$ 37.35	\$ 38.10	\$ 41.09

Volunteer firefighters drive their personal vehicles to fires and with the current rising cost of fuel, I would like to request an increase in pay as a critical step to ease their cost to continue protecting our homes and businesses in our community.

- Action: 1. I would ask that the Board consider raising the seasonal wage to \$15.00/hr to remain competitive with other seasonal wages and to entice more employees.*
- 2. I would ask that the Board discuss and raise the current pay of our volunteer firefighters.*

PUMP STATION REPLACEMENT PROJECT PAY REQUEST NO. 7 –

Your packet contains the seventh pay request in the Pump Station Replacement project in the amount of \$889,169.76, leaving a total of \$3,459,817.25 remaining for this project.

Action: I would ask that the Board consider approving the seventh pay request from RCL Construction in the amount of \$889,169.76 to be paid from the CWSRF checking after reimbursement is requested and deposited into the Township's account.

NORTHERN ASSESSING 2022 CONTRACT EXTENSION –

Your packet contains a potential extension of our current Assessor's contract. This extension would provide the Township with Assessing services until August 31, 2022, extending her contract for an additional 2 months.

Action: I would ask that the Board approve the Assessor's contract extension for the additional 2 months.

ROWE ENGINEERING INVOICES –

Your packet contains the following listed invoices from Rowe Engineering for services rendered. These invoices require Township Board approval:

Invoice 103552 Iosco Exploration Trail	\$2,230.00	101-751-880.572
Invoice 103667 Iosco Exploration Trail	\$3,425.00	101-299-801.000
Invoice 103798 Wastewater Pump Station Improvements (CWSRF) \$35,031.25	CWSRF Checking	
Invoice 103799 Water System Project 2023 (DWRF)	\$1,007.50	DWRF Checking

CLOVER PRO PURCHASE REQUEST –

In March of 2021 Old Orchard Park Camp Store requested the Clover Pro system to have in place before the season began. However, with the shortages of computer chips this system was unavailable at that time.

The clover pro system we are requesting works with the current system and has features beneficial to maintain and track store inventory more efficiently, point of sale features, barcode scanner as well as a "dashboard" feature for our treasurer to see transactions from her desktop computer.

While this system is replacing the antiquated system and registers in the park store, it also integrates with the clover system already in place in the park office. As contactless payments are becoming the norm this system will offer a touchless payment method to our guests never before offered here at the park.

Action: I would ask that the Board approve the Clover Pro purchase in the amount of \$2,274.85 to be paid from 509-000-979.000.

Respectfully Submitted,


Tammy Kline

Seasonal Employees: 2022 vs. 2019

Year	Department	# of seasonal employees	Wages
2022	DPW	3 seasonal	\$11.30 (2) \$13.28 (1)
	OOP	24 seasonal	\$11.30 (11) \$11.53 (6) \$12 (1) \$12.23 (4) \$12.51 (1) \$13.81 (1)

Year	Department	# of seasonal employees	Wages
2019	DPW	11 seasonal	\$9.64 (4) \$10.03 (1) \$10.46 (1) \$10.66 (1) \$10.89 (1) \$11.09 (3)
	OOP	24 seasonal	\$9.45 (5) \$9.64 (2) \$9.83 (3) \$10.03 (12) \$10.64 (1) \$11.09 (1)

									Effective 05/13/19-- no retro specified	Approved 1/27/2020 -- effective 1/1/2020	Budget Approved 2020 -- effective 1/1/2021	Effective 01/01/2022	Effective 01/01/2022-- retro pay given 03/11/2022
Fire Meeting			2%	2%	2%	2%	2%	2%	2%	2%	2%	2%	10%
1.02	2009	2010	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2022
1.1													
Fire Chief	\$ 34.73	\$ 35.16	\$ 35.86	\$ 36.58	\$ 37.31	\$ 38.06	\$ 38.82	\$ 39.60	\$ 40.39	\$ 41.20	\$ 42.02	\$ 42.86	\$ 46.22
Assistant Chief	\$ 32.16	\$ 32.56	\$ 33.21	\$ 33.87	\$ 34.55	\$ 35.24	\$ 35.95	\$ 36.67	\$ 37.40	\$ 38.15	\$ 38.91	\$ 39.69	\$ 42.80
Captain	\$ 29.58	\$ 29.95	\$ 30.55	\$ 31.16	\$ 31.78	\$ 32.42	\$ 33.06	\$ 33.72	\$ 34.40	\$ 35.08	\$ 35.79	\$ 36.50	\$ 39.36
Lieutenant	\$ 26.51	\$ 26.84	\$ 27.38	\$ 27.93	\$ 28.49	\$ 29.06	\$ 29.64	\$ 30.23	\$ 30.84	\$ 31.45	\$ 32.08	\$ 32.72	\$ 35.29
Firemen	\$ 25.74	\$ 26.06	\$ 26.58	\$ 27.11	\$ 27.65	\$ 28.20	\$ 28.77	\$ 29.35	\$ 29.93	\$ 30.53	\$ 31.15	\$ 31.15	\$ 34.27
Fire Runs			2%	2%	2%	2%	2%	2%	2%	2%	2%	2%	10%
1.02	2009	2010	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2022
1.1													
Chief	\$ 43.73	\$ 44.28	\$ 45.17	\$ 46.07	\$ 46.99	\$ 47.93	\$ 48.89	\$ 49.87	\$ 50.87	\$ 51.88	\$ 52.92	\$ 53.98	\$ 58.21
Assistant Chief	\$ 37.29	\$ 37.76	\$ 38.52	\$ 39.29	\$ 40.08	\$ 40.88	\$ 41.70	\$ 42.53	\$ 43.38	\$ 44.25	\$ 45.14	\$ 46.04	\$ 49.65
Captain	\$ 34.73	\$ 35.16	\$ 35.86	\$ 36.58	\$ 37.31	\$ 38.06	\$ 38.82	\$ 39.60	\$ 40.39	\$ 41.20	\$ 42.02	\$ 42.86	\$ 46.22
Lieutenant	\$ 34.73	\$ 35.16	\$ 35.86	\$ 36.58	\$ 37.31	\$ 38.06	\$ 38.82	\$ 39.60	\$ 40.39	\$ 41.20	\$ 42.02	\$ 42.86	\$ 46.22
Firemen	\$ 30.86	\$ 31.25	\$ 31.88	\$ 32.52	\$ 33.17	\$ 33.83	\$ 34.51	\$ 35.20	\$ 35.90	\$ 36.62	\$ 37.35	\$ 38.10	\$ 41.09

Contractor's Application for Payment

Owner:	Charter Township of Oscoda	Owner's Project No.:	
Engineer:	ROWE Professional Services Company	Engineer's Project No.:	20C0175
Contractor:	RCL Construction Co., Inc.	Contractor's Project No.:	202120
Project:	Pump Station Replacement		
Contract:	EGLE Project 5719-01		
Application No.:	7	Application Date:	6/22/2022
Application Period:	From 5/1/2022	to	5/31/2022

1. Original Contract Price	\$	5,558,800.00
2. Net change by Change Orders	\$	94,121.00
3. Current Contract Price (Line 1 + Line 2)	\$	5,652,921.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	2,456,731.87
5. Retainage		
a. 10% X \$ 2,337,032.33 Work Completed =	\$	233,703.23
b. 25% X \$ 119,699.54 Stored Materials =	\$	29,924.89
c. Total Retainage (Line 5.a + Line 5.b)	\$	263,628.12
6. Amount eligible to date (Line 4 - Line 5.c)	\$	2,193,103.75
7. Less previous payments (Line 6 from prior application)	\$	1,303,933.99
8. Amount due this application	\$	889,169.76
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)	\$	3,459,817.25

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: RCL Construction

Signature:  **Date:** 6/22/2022

Recommended by Engineer

By: Dean A. Oparka, PE
Digitally signed by Dean A. Oparka, PE
 DN: c=US, e=dean@rowe.com, o=ROWE
 Professional Services Company, cn=Dean A. Oparka, PE
 Date: 2022.06.22 09:48:51 -0400

Title: Project Manager

Date:

Approved by Funding Agency

By:

Title:

Date:

Approved by Owner

By:

Title: Superintendent

Date:

By:

Title:

Date:

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Charter Township of Oscoda	Owner's Project No.:	
Engineer:	ROWE Professional Services Company	Engineer's Project No.:	20C0175
Contractor:	RCL Construction Co., Inc.	Contractor's Project No.:	202120
Project:	Pump Station Replacement		
Contract:	EGLE Project 5719-01		

No.:	7	Application Period:	From	05/01/22	to	05/31/22	Application Date:	06/22/22
A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
Original Contract								
A	"General Conditions"		-			-		-
1	RCL-Permits/Bonds/Insurance	172,862.00	172,862.00			172,862.00	100%	-
2	RCL-General Conditions/Supervision	369,210.00	73,842.00	36,921.00		110,763.00	30%	258,447.00
3	RCL-Mobilize	48,384.00	14,273.28	22,014.72		36,288.00	75%	12,096.00
4	Preconstruction Video	3,780.00	3,780.00			3,780.00	100%	-
5	Utility Allowance	20,000.00	-	6,320.00		6,320.00	32%	13,680.00
B	"PS #1"		-			-		-
6	Sitework-Restoration	2,750.00	-			-	0%	2,750.00
7	Mechanical-Labor	1,855.00	185.50	1,669.50		1,855.00	100%	-
8	Mechanical-Material	603.00	542.70	60.30		603.00	100%	-
9	Mechanical-Equipment	18,246.00	9,123.00	9,123.00		18,246.00	100%	-
10	Electrical-Gen Exp, Permits, Proj Mgmt	1,650.00	170.10	209.40		379.50	23%	1,270.50
11	Electrical-Labor	16,280.00	-	1,953.60		1,953.60	12%	14,326.40
12	Electrical-Material	6,600.00	1,800.00	2,952.00		4,752.00	72%	1,848.00
13	SCADA-Labor	4,257.00	769.56			769.56	18%	3,487.44
14	SCADA-Material	4,527.00	3,085.00			3,085.00	68%	1,442.00
15	Bypass Pumping	5,625.00	-			-	0%	5,625.00
16	Concrete-Electrical Support	3,969.00	-			-	0%	3,969.00
C	"PS #2"		-			-		-
17	Sitework-Restoration	2,750.00	-			-	0%	2,750.00
18	Mechanical-Labor	2,186.00	218.60	1,967.40		2,186.00	100%	-
19	Mechanical-Material	880.00	792.00	88.00		880.00	100%	-
20	Mechanical-Equipment	18,246.00	9,123.00	9,123.00		18,246.00	100%	-
21	Electrical-Gen Exp, Permits, Proj Mgmt	1,650.00	170.10	209.40		379.50	23%	1,270.50
22	Electrical-Labor	16,280.00	-	1,953.60		1,953.60	12%	14,326.40
23	Electrical-Material	6,600.00	1,700.00	2,920.00		4,620.00	70%	1,980.00
24	SCADA-Labor	4,257.00	769.56			769.56	18%	3,487.44
25	SCADA-Material	4,527.00	3,085.00			3,085.00	68%	1,442.00
26	Bypass Pumping	5,625.00	-			-	0%	5,625.00
27	Architectural Demo	1,369.00	-			-	0%	1,369.00
28	Concrete-Electrical Support	3,969.00	-			-	0%	3,969.00
D	"PS #3"		-			-		-
29	Sitework-Restoration	2,750.00	-			-	0%	2,750.00

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Charter Township of Oscoda	Owner's Project No.:	
Engineer:	ROWE Professional Services Company	Engineer's Project No.:	20C0175
Contractor:	RCL Construction Co., Inc.	Contractor's Project No.:	202120
Project:	Pump Station Replacement		
Contract:	EGLE Project 5719-01		

No.:	7	Application Period:	From	05/01/22	to	05/31/22	Application Date:	06/22/22
A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	(D + E) From Previous Application (\$)	This Period (\$)	Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
30	Mechanical-Labor	1,897.00	189.70	1,707.30		1,897.00	100%	-
31	Mechanical-Material	775.00	697.50	77.50		775.00	100%	-
32	Mechanical-Equipment	18,246.00	9,123.00	9,123.00		18,246.00	100%	-
33	Electrical-Gen Exp, Permits, Proj Mgmt	1,650.00	170.10	209.40		379.50	23%	1,270.50
34	Electrical-Labor	16,280.00	-	1,953.60		1,953.60	12%	14,326.40
35	Electrical-Material	7,700.00	1,700.00	4,229.00		5,929.00	77%	1,771.00
36	SCADA-Labor	4,257.00	769.56			769.56	18%	3,487.44
37	SCADA-Material	4,527.00	3,085.00			3,085.00	68%	1,442.00
38	Bypass Pumping	5,625.00	-			-	0%	5,625.00
39	Architectural Demo	582.00	-			-	0%	582.00
40	Concrete-Electrical Support	3,969.00	-			-	0%	3,969.00
E	"PS #4"		-			-		
41	Sitework	26,620.00	-		1,709.78	1,709.78	6%	24,910.22
42	Sitework-Restoration	2,750.00	-			-	0%	2,750.00
43	Mechanical-Labor	10,510.00	1,051.00	9,459.00		10,510.00	100%	-
44	Mechanical-Material	1,199.00	1,079.10	119.90		1,199.00	100%	-
45	Mechanical-Equipment	42,553.00	21,276.50	21,276.50		42,553.00	100%	-
46	Mechanical-Sheet Metal	4,240.00	-	4,240.00		4,240.00	100%	-
47	Electrical-Gen Exp, Permits, Proj Mgmt	1,650.00	170.10	209.40		379.50	23%	1,270.50
48	Electrical-Labor	7,150.00	-			-	0%	7,150.00
49	Electrical-Material	1,540.00	-		300.00	300.00	19%	1,240.00
50	SCADA-Labor	6,340.00	769.64			769.64	12%	5,570.36
51	SCADA-Material	5,307.00	3,475.23			3,475.23	65%	1,831.77
52	Bypass Pumping	21,875.00	-			-	0%	21,875.00
53	Paint-Mobilization	115.00	-			-	0%	115.00
54	Paint-General Conditions	344.00	-			-	0%	344.00
55	Paint-Clean Up	115.00	-			-	0%	115.00
56	Paint-Labor	2,596.00	-			-	0%	2,596.00
57	Paint-Material	396.00	-			-	0%	396.00
F	"PS #5"		-			-		
58	Sitework-Traffic Control	5,500.00	-			-	0%	5,500.00
59	Sitework-Dewatering	22,000.00	-			-	0%	22,000.00
60	Sitework-Sheeting/Shoring	55,000.00	-			-	0%	55,000.00
61	Sitework-Demolition	5,500.00	-			-	0%	5,500.00

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner: Charter Township of Oscoda
 Engineer: ROWE Professional Services Company
 Contractor: RCL Construction Co., Inc.
 Project: Pump Station Replacement
 Contract: EGLE Project 5719-01

Owner's Project No.:
 Engineer's Project No.: 20C0175
 Contractor's Project No.: 202120

No.:	7	Application Period:	From	05/01/22	to	05/31/22	Application Date:		06/22/22
A	B	C	D		E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)	
			(D + E) From Previous Application (\$)	This Period (\$)					
62	Sitework-72" Concrete Riser	11,000.00	-			-	0%	11,000.00	
63	Sitework-Concrete Valve Vault	76,230.00	-			46,223.42	61%	30,006.58	
64	Sitework-Bedding Under Structures & Piping	5,500.00	-			-	0%	5,500.00	
65	Sitework-Backfill Structures & Piping	11,000.00	-			-	0%	11,000.00	
66	Sitework-Backfill for Abandonmetn of Exist Dry Well	22,000.00	-			-	0%	22,000.00	
67	Sitework-8" DR11 Force Main Piping	22,000.00	-			-	0%	22,000.00	
68	Sitework-Asphalt Paving	11,000.00	-			-	0%	11,000.00	
69	Sitework-Aggregate Pad Access	8,250.00	-			-	0%	8,250.00	
70	Sitework-Restoration	2,750.00	-			-	0%	2,750.00	
71	Mechanical-Labor	29,291.00	2,929.10			2,929.10	10%	26,361.90	
72	Mechanical-Material	20,247.00	18,222.30			18,222.30	90%	2,024.70	
73	Mechanical-Equipment	59,114.00	29,557.00			29,557.00	50%	29,557.00	
74	Electrical-Gen Exp, Permits, Proj Mgmt	1,650.00	170.10	209.40		379.50	23%	1,270.50	
75	Electrical-Labor	16,500.00	-			-	0%	16,500.00	
76	Electrical-Material	7,700.00	1,300.00		300.00	1,600.00	21%	6,100.00	
77	SCADA-Labor	4,257.00	769.56			769.56	18%	3,487.44	
78	SCADA-Material	4,527.00	3,085.00			3,085.00	68%	1,442.00	
79	Structural Steel	1,022.00	-			-	0%	1,022.00	
80	Bypass Pumping	21,875.00	-			-	0%	21,875.00	
81	Washing Wetwell	2,315.00	-			-	0%	2,315.00	
82	Bollards	907.00	-			-	0%	907.00	
83	Grout	658.00	-			-	0%	658.00	
84	Concrete-Electrical Support	3,969.00	-			-	0%	3,969.00	
85	Paint-Mobilization	115.00	-			-	0%	115.00	
86	Paint-General Conditions	344.00	-			-	0%	344.00	
87	Paint-Clean Up	115.00	-			-	0%	115.00	
88	Paint-Labor	2,024.00	-			-	0%	2,024.00	
89	Paint-Material	171.00	-			-	0%	171.00	
G	"PS #6"		-			-			
90	Sitework-Traffic Control	5,500.00	-			-	0%	5,500.00	
91	Sitework-Dewatering	5,500.00	-			-	0%	5,500.00	
92	Sitework-Sheeting/Shoring	79,750.00	-			-	0%	79,750.00	
93	Sitework-Demolition	5,500.00	-			-	0%	5,500.00	
94	Sitework-72" Concrete Riser	11,000.00	-			-	0%	11,000.00	

Lump Sum

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Charter Township of Oscoda	Owner's Project No.:	
Engineer:	ROWE Professional Services Company	Engineer's Project No.:	20C0175
Contractor:	RCL Construction Co., Inc.	Contractor's Project No.:	202120
Project:	Pump Station Replacement		
Contract:	EGLE Project 5719-01		

No.:	7	Application Period:	From	05/01/22	to	05/31/22	Application Date:	06/22/22
A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
95	Sitework-Concrete Valve Vault	87,230.00	-	-	51,576.42	51,576.42	59%	35,653.58
96	Sitework-Bedding Under Structures & Piping	5,500.00	-	-	-	-	0%	5,500.00
97	Sitework-Backfill Structures & Piping	11,000.00	-	-	-	-	0%	11,000.00
98	Sitework-Backfill for Abandonmetn of Exist Dry Well	22,000.00	-	-	-	-	0%	22,000.00
99	Sitework-8" DR11 Force Main Piping	22,000.00	-	-	-	-	0%	22,000.00
100	Sitework-Asphalt Paving	22,000.00	-	-	-	-	0%	22,000.00
101	Sitework-Restoration	2,750.00	-	-	-	-	0%	2,750.00
102	Mechanical-Labor	29,709.00	2,970.90	-	-	2,970.90	10%	26,738.10
103	Mechanical-Material	19,167.00	17,250.30	-	-	17,250.30	90%	1,916.70
104	Mechanical-Equipment	58,065.00	29,032.50	-	-	29,032.50	50%	29,032.50
105	Electrical-Gen Exp, Permits, Proj Mgmt	1,650.00	170.10	209.40	-	379.50	23%	1,270.50
106	Electrical-Labor	16,500.00	-	-	-	-	0%	16,500.00
107	Electrical-Material	7,700.00	1,300.00	-	300.00	1,600.00	21%	6,100.00
108	SCADA-Labor	4,257.00	769.56	-	-	769.56	18%	3,487.44
109	SCADA-Material	4,527.00	3,085.00	-	-	3,085.00	68%	1,442.00
110	Structural Steel	1,022.00	-	-	-	-	0%	1,022.00
111	Bypass Pumping	21,875.00	-	-	-	-	0%	21,875.00
112	Washing Wetwell	2,315.00	-	-	-	-	0%	2,315.00
113	Architectural Demo	598.00	-	-	-	-	0%	598.00
114	Bollards	907.00	-	-	-	-	0%	907.00
115	Grout	658.00	-	-	-	-	0%	658.00
116	Concrete-Electrical Support	3,969.00	-	-	-	-	0%	3,969.00
117	Paint-Mobilization	115.00	-	-	-	-	0%	115.00
118	Paint-General Conditions	344.00	-	-	-	-	0%	344.00
119	Paint-Clean Up	115.00	-	-	-	-	0%	115.00
120	Paint-Labor	2,024.00	-	-	-	-	0%	2,024.00
121	Paint-Material	171.00	-	-	-	-	0%	171.00
H	"PS #7"							
122	Sitework-Traffic Control	11,000.00	-	11,000.00	-	11,000.00	100%	-
123	Sitework-Tree Clearing	1,100.00	-	1,100.00	-	1,100.00	100%	-
124	Sitework-Dewatering	55,000.00	-	55,000.00	-	55,000.00	100%	-
125	Sitework-Demolition of Sidewalk & Asphalt Paving	5,500.00	-	5,500.00	-	5,500.00	100%	-
126	Sitework-Sheeting/Shoring	82,500.00	-	82,500.00	-	82,500.00	100%	-
127	Sitework-48" Concrete Manhole PS7 in Exist Sewer Line	16,500.00	-	-	5,376.32	5,376.32	33%	11,123.68

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Charter Township of Oscoda	Owner's Project No.:	
Engineer:	ROWE Professional Services Company	Engineer's Project No.:	20C0175
Contractor:	RCL Construction Co., Inc.	Contractor's Project No.:	202120
Project:	Pump Station Replacement		
Contract:	EGLE Project 5719-01		

No.:	7	Application Period:	From	05/01/22	to	05/31/22	Application Date:	06/22/22
A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
128	Sitework-72" Concrete Riser	55,000.00	-	55,000.00		55,000.00	100%	-
129	Sitework-6'X12' Concrete Valve Vault	75,680.00	-	75,680.00		75,680.00	100%	-
130	Sitework-Bedding Under Structures & Piping	5,500.00	-	5,500.00		5,500.00	100%	-
131	Sitework-Backfill Structures & Piping	11,000.00	-	11,000.00		11,000.00	100%	-
132	Sitework-Backfill for Abandonment of Exist Dry Well	22,000.00	-			-	0%	22,000.00
133	Sitework-72" Concrete Riser	27,500.00	-	27,500.00		27,500.00	100%	-
134	Sitework-Force Main Piping Between Vault & Cleanout	9,900.00	-	9,900.00		9,900.00	100%	-
135	Sitework-Force Main Piping Vault Connection	5,500.00	-	5,500.00		5,500.00	100%	-
136	Sitework-Force Main Piping Manhole Connection	5,500.00	-	5,500.00		5,500.00	100%	-
137	Sitework-Force Main Piping 22+00 Connection	5,500.00	-	5,500.00		5,500.00	100%	-
138	Sitework-Remove Existing Force Main	55,000.00	-			-	0%	55,000.00
139	Sitework-Patch Bridge Pier Where Piping was Attached	5,500.00	-			-	0%	5,500.00
140	Sitework-Asphalt Paving	49,500.00	-			-	0%	49,500.00
141	Sitework-Aggregate Pad Access	8,250.00	-			-	0%	8,250.00
142	Sitework-Restoration	2,750.00	-			-	0%	2,750.00
143	Horizontal Bore-Mobilization & Setup	27,500.00	-	27,500.00		27,500.00	100%	-
144	Horizontal Bore-Materials	27,500.00	-	27,500.00		27,500.00	100%	-
145	Horizontal Bore-Pipe Fusing	11,000.00	-	11,000.00		11,000.00	100%	-
146	Horizontal Bore-Drilling Equip & Labor	220,000.00	-	220,000.00		220,000.00	100%	-
147	Horizontal Bore-Demob & Cleanup	10,450.00	-	10,450.00		10,450.00	100%	-
148	Mechanical-Labor	31,751.00	3,175.10			3,175.10	10%	28,575.90
149	Mechanical-Material	24,460.00	22,014.00			22,014.00	90%	2,446.00
150	Mechanical-Equipment	67,301.00	33,650.50			33,650.50	50%	33,650.50
151	Electrical-Gen Exp, Permits, Proj Mgmt	1,650.00	170.10	209.40		379.50	23%	1,270.50
152	Electrical-Labor	17,600.00	-			-	0%	17,600.00
153	Electrical-Material	8,800.00	1,300.00		300.00	1,600.00	18%	7,200.00
154	SCADA-Labor	4,257.00	769.56			769.56	18%	3,487.44
155	SCADA-Material	4,527.00	3,085.00			3,085.00	68%	1,442.00
156	Structural Steel	1,648.00	-			-	0%	1,648.00
157	Pump & Haul	15,000.00	-			-	0%	15,000.00
158	Bypass Pumping	21,875.00	-			-	0%	21,875.00
159	Washing Wetwell	2,315.00	-			-	0%	2,315.00
160	Pavement Paving	375.00	-			-	0%	375.00
161	Bollards	907.00	-			-	0%	907.00

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner: Charter Township of Oscoda
 Engineer: ROWE Professional Services Company
 Contractor: RCL Construction Co., Inc.
 Project: Pump Station Replacement
 Contract: EGLE Project 5719-01

Owner's Project No.:
 Engineer's Project No.: 20C0175
 Contractor's Project No.: 202120

No.:	7	Application Period:	From	05/01/22	to	05/31/22	Application Date:	06/22/22
A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
162	Concrete Sidewalks	3,442.00	-			-	0%	3,442.00
163	Concrete-Electrical Support	3,969.00	-			-	0%	3,969.00
164	Grout	658.00	-			-	0%	658.00
165	Paint-Mobilization	115.00	-			-	0%	115.00
166	Paint-General Conditions	344.00	-			-	0%	344.00
167	Paint-Clean Up	115.00	-			-	0%	115.00
168	Paint-Labor	2,024.00	-			-	0%	2,024.00
169	Paint-Material	171.00	-			-	0%	171.00
I	"PS #8"							
170	Sitework-Restoration	2,750.00	-			-	0%	2,750.00
171	Mechanical-Equipment	1,668.00	834.00			834.00	50%	834.00
172	Electrical-Gen Exp, Permits, Proj Mgmt	1,650.00	170.10	209.40		379.50	23%	1,270.50
173	Electrical-Labor	5,500.00	5,500.00			5,500.00	100%	-
174	Electrical-Material	1,650.00	1,650.00			1,650.00	100%	-
175	SCADA-Labor	6,340.00	769.64	5,570.36		6,340.00	100%	-
176	SCADA-Material	5,307.00	3,475.23	1,831.77		5,307.00	100%	-
177	Bypass Pumping	5,625.00	-			-	0%	5,625.00
J	"PS #9"							
178	Sitework-Restoration	2,750.00	-			-	0%	2,750.00
179	Mechanical-Equipment	1,668.00	834.00			834.00	50%	834.00
180	Electrical-Gen Exp, Permits, Proj Mgmt	1,650.00	170.10	209.40		379.50	23%	1,270.50
181	Electrical-Labor	5,500.00	5,500.00			5,500.00	100%	-
182	Electrical-Material	1,650.00	1,650.00			1,650.00	100%	-
183	SCADA-Labor	6,340.00	769.64	5,570.36		6,340.00	100%	-
184	SCADA-Material	5,307.00	3,475.23	1,831.77		5,307.00	100%	-
185	Bypass Pumping	5,625.00	-			-	0%	5,625.00
K	"PS #14"							
186	Sitework-Demolition	11,110.00	-			-	0%	11,110.00
187	Sitework-Concrete Manhole Top	11,110.00	-		1,048.34	1,048.34	9%	10,061.66
188	Sitework-Restoration	2,750.00	-			-	0%	2,750.00
189	Mechanical-Labor	13,043.00	1,304.30	11,738.70		13,043.00	100%	-
190	Mechanical-Material	7,186.00	6,467.40	718.60		7,186.00	100%	-
191	Mechanical-Equipment	37,846.00	18,923.00	18,923.00		37,846.00	100%	-
192	Electrical-Gen Exp, Permits, Proj Mgmt	1,650.00	170.10	209.40		379.50	23%	1,270.50

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Charter Township of Oscoda	Owner's Project No.:	
Engineer:	ROWE Professional Services Company	Engineer's Project No.:	20C0175
Contractor:	RCL Construction Co., Inc.	Contractor's Project No.:	202120
Project:	Pump Station Replacement		
Contract:	EGLE Project 5719-01		

No.:	7	Application Period:	From	05/01/22	to	05/31/22	Application Date:	06/22/22
A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
193	Electrical-Labor	16,280.00	-	1,953.60		1,953.60	12%	14,326.40
194	Electrical-Material	6,600.00	2,425.00	1,997.00		4,422.00	67%	2,178.00
195	SCADA-Labor	4,257.00	769.56			769.56	18%	3,487.44
196	SCADA-Material	4,527.00	3,085.00			3,085.00	68%	1,442.00
197	Bypass Pumping	21,875.00	-			-	0%	21,875.00
198	Washing Wetwell	2,315.00	-			-	0%	2,315.00
199	Grout	658.00	-			-	0%	658.00
200	Concrete-Electrical Support	3,969.00	-			-	0%	3,969.00
201	Paint-Mobilization	115.00	-			-	0%	115.00
202	Paint-General Conditions	344.00	-			-	0%	344.00
203	Paint-Clean Up	115.00	-			-	0%	115.00
204	Paint-Labor	2,596.00	-			-	0%	2,596.00
205	Paint-Material	396.00	-			-	0%	396.00
L	"PS #16"		-					
206	Sitework-Dewatering	11,000.00				-	0%	11,000.00
207	Sitework-48" Manhole	13,200.00	-			-	0%	13,200.00
208	Sitework-3" DR11 Force Main	3,300.00	-			-	0%	3,300.00
209	Sitework-Aggregate Pad Access	4,950.00	-			-	0%	4,950.00
210	Sitework-Restoration	2,750.00	-			-	0%	2,750.00
211	Mechanical-Labor	1,921.00	192.10			192.10	10%	1,728.90
212	Mechanical-Material	781.00	702.90			702.90	90%	78.10
213	Mechanical-Equipment	18,309.00	9,154.50			9,154.50	50%	9,154.50
214	Electrical-Gen Exp, Permits, Proj Mgmt	1,650.00	170.10	209.40		379.50	23%	1,270.50
215	Electrical-Labor	16,280.00	-	1,953.60		1,953.60	12%	14,326.40
216	Electrical-Material	8,250.00	2,725.00	2,720.00		5,445.00	66%	2,805.00
217	SCADA-Labor	4,257.00	769.56			769.56	18%	3,487.44
218	SCADA-Material	4,527.00	3,085.00			3,085.00	68%	1,442.00
219	Pump & Haul	10,000.00	-			-	0%	10,000.00
220	Concrete-Electrical Support	3,969.00	-			-	0%	3,969.00
M	"PS #18"							
221	Sitework-Dewatering	46,750.00	-			-	0%	46,750.00
222	Sitework-6" Dia By-pass Vault Structure	44,000.00	-		4,088.42	4,088.42	9%	39,911.58
223	Sitework-Force Main Connection	11,000.00	-			-	0%	11,000.00
224	Sitework-Aggregate Pad Access	5,500.00	-			-	0%	5,500.00

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Charter Township of Oscoda	Owner's Project No.:	
Engineer:	ROWE Professional Services Company	Engineer's Project No.:	20C0175
Contractor:	RCL Construction Co., Inc.	Contractor's Project No.:	202120
Project:	Pump Station Replacement		
Contract:	EGLE Project 5719-01		

No.:	7	Application Period:	From	05/01/22	to	05/31/22	Application Date:	06/22/22
A	B	C	Work Completed		F	G	H	I
			(D + E) From Previous Application (\$)	This Period (\$)	Materials Currently Stored (not In D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
Item No.	Description	Scheduled Value (\$)						
225	Sitework-Restoration	2,750.00	-			-	0%	2,750.00
226	Mechanical-Labor	31,447.00	3,144.70			3,144.70	10%	28,302.30
227	Mechanical-Material 1	17,994.00	16,194.60			16,194.60	90%	1,799.40
228	Mechanical-Material 2	634.00	126.80			126.80	20%	507.20
229	Mechanical-Equipment	84,808.00	42,404.00			42,404.00	50%	42,404.00
230	Mechanical-Sheet Metal	19,321.00	-			-	0%	19,321.00
231	Electrical-Gen Exp, Permits, Proj Mgmt	1,650.00	170.10	209.40		379.50	23%	1,270.50
232	Electrical-Labor	13,530.00	-			-	0%	13,530.00
233	Electrical-Material	18,150.00	11,050.00	1,110.50		12,160.50	67%	5,989.50
234	SCADA-Labor	4,257.00	769.56			769.56	18%	3,487.44
235	SCADA-Material	4,527.00	3,085.00			3,085.00	68%	1,442.00
236	Structural Steel	2,321.00	-			-	0%	2,321.00
237	Structural Steel Install	3,996.00	-			-	0%	3,996.00
238	Pump & Haul	18,750.00	-			-	0%	18,750.00
239	Bypass Pumping	22,500.00	-			-	0%	22,500.00
240	Washing Wetwell	2,219.00	-			-	0%	2,219.00
241	Architectural Demo	7,475.00	-			-	0%	7,475.00
242	Hollow Metal Door-Labor	194.00	-			-	0%	194.00
243	Hollow Metal Door-Material	3,230.00	2,301.24			2,301.24	71%	928.76
244	Framing-Labor	2,148.00	-			-	0%	2,148.00
245	Framing-Material	5,782.00	-			-	0%	5,782.00
246	Roofing-Labor	1,725.00	-			-	0%	1,725.00
247	Roofing-Material	1,700.00	-			-	0%	1,700.00
248	Siding-Labor	255.00	-			-	0%	255.00
249	Siding-Material	330.00	-			-	0%	330.00
250	Masonry	788.00	-			-	0%	788.00
251	Concrete-Electrical Support	3,969.00	-			-	0%	3,969.00
252	Grout	2,192.00	-			-	0%	2,192.00
253	Paint-Mobilization	115.00	-			-	0%	115.00
254	Paint-General Conditions	344.00	-			-	0%	344.00
255	Paint-Clean Up	115.00	-			-	0%	115.00
256	Paint-Labor	10,035.00	-			-	0%	10,035.00
257	Paint-Material	1,459.00	-			-	0%	1,459.00
N	"PS #19"							

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Charter Township of Oscoda	Owner's Project No.:	
Engineer:	ROWE Professional Services Company	Engineer's Project No.:	20C0175
Contractor:	RCL Construction Co., Inc.	Contractor's Project No.:	202120
Project:	Pump Station Replacement		
Contract:	EGLE Project 5719-01		

No.:	7	Application Period:	From	05/01/22	to	05/31/22	Application Date:	06/22/22
A	B	C	Work Completed		F	G	H	I
Item No.	Description	Scheduled Value (\$)	(D + E) From Previous Application (\$)	This Period (\$)	Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
258	Sitework-Restoration	2,750.00	-			-	0%	2,750.00
259	Mechanical-Labor	26,465.00	-			-	0%	26,465.00
260	Mechanical-Material 1	10,158.00	9,142.20			9,142.20	90%	1,015.80
261	Mechanical-Material 2	634.00	-			-	0%	634.00
262	Mechanical-Equipment	49,565.00	24,782.50			24,782.50	50%	24,782.50
263	Mechanical-Sheet Metal	19,321.00	-			-	0%	19,321.00
264	Electrical-Gen Exp, Permits, Proj Mgmt	1,650.00	170.10	209.40		379.50	23%	1,270.50
265	Electrical-Labor	13,750.00	-			-	0%	13,750.00
266	Electrical-Material	16,500.00	9,925.00			9,925.00	60%	6,575.00
267	SCADA-Labor	4,257.00	769.56			769.56	18%	3,487.44
268	SCADA-Material	4,527.00	3,085.00			3,085.00	68%	1,442.00
269	Structural Steel	3,916.00	-			-	0%	3,916.00
270	Structural Steel Install	3,996.00	-			-	0%	3,996.00
271	Bypass Pumping	22,500.00	-			-	0%	22,500.00
272	Washing Wetwell	2,219.00	-			-	0%	2,219.00
273	Hatch-Install	338.00	-			-	0%	338.00
274	Hatch-Material	1,179.00	1,179.00			1,179.00	100%	-
275	Architectural Demo	9,074.00	-			-	0%	9,074.00
276	Hollow Metal Door-Labor	194.00	-			-	0%	194.00
277	Hollow Metal Door-Material	3,230.00	2,301.25			2,301.25	71%	928.75
278	Framing-Labor	1,100.00	-			-	0%	1,100.00
279	Framing-Material	1,063.00	-			-	0%	1,063.00
280	Roofing-Labor	934.00	-			-	0%	934.00
281	Roofing-Material	960.00	-			-	0%	960.00
282	Siding-Labor	510.00	-			-	0%	510.00
283	Siding-Material	660.00	-			-	0%	660.00
284	Masonry	653.00	-			-	0%	653.00
285	Concrete-Electrical Support	3,969.00	-			-	0%	3,969.00
286	Grout	2,960.00	-			-	0%	2,960.00
287	Paint-Mobilization	115.00	-			-	0%	115.00
288	Paint-General Conditions	344.00	-			-	0%	344.00
289	Paint-Clean Up	115.00	-			-	0%	115.00
290	Paint-Labor	10,035.00	-			-	0%	10,035.00
291	Paint-Material	1,459.00	-			-	0%	1,459.00

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Charter Township of Oscoda	Owner's Project No.:	
Engineer:	ROWE Professional Services Company	Engineer's Project No.:	20C0175
Contractor:	RCL Construction Co., Inc.	Contractor's Project No.:	202120
Project:	Pump Station Replacement		
Contract:	EGLE Project 5719-01		

No.:	7	Application Period:	From	05/01/22	to	05/31/22	Application Date:	06/22/22
A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
O	"PS #20"							
292	Sitework-Dewatering	19,250.00	-			-	0%	19,250.00
293	Sitework-By-pass Manhole Structure	11,000.00	-		4,088.42	4,088.42	37%	6,911.58
294	Sitework-Force Main Connection	11,000.00	-			-	0%	11,000.00
295	Sitework-Restoration	2,750.00	-			-	0%	2,750.00
296	Mechanical-Labor	22,497.00	-			-	0%	22,497.00
297	Mechanical-Material 1	8,410.00	7,569.00			7,569.00	90%	841.00
298	Mechanical-Material 2	976.00	-			-	0%	976.00
299	Mechanical-Equipment	48,386.00	24,193.00			24,193.00	50%	24,193.00
300	Mechanical-Sheet Metal	19,321.00	-			-	0%	19,321.00
301	Electrical-Gen Exp, Permits, Proj Mgmt	1,650.00	170.10	209.40		379.50	23%	1,270.50
302	Electrical-Labor	13,750.00	-			-	0%	13,750.00
303	Electrical-Material	16,500.00	9,925.00			9,925.00	60%	6,575.00
304	SCADA-Labor	4,257.00	769.56			769.56	18%	3,487.44
305	SCADA-Material	4,527.00	3,085.00			3,085.00	68%	1,442.00
306	Structural Steel	2,882.00	-			-	0%	2,882.00
307	Structural Steel Install	3,996.00	-			-	0%	3,996.00
308	Pump & Haul	10,000.00	-			-	0%	10,000.00
309	Bypass Pumping	21,875.00	-			-	0%	21,875.00
310	Washing Wetwell	2,219.00	-			-	0%	2,219.00
311	Hatch-Install	338.00	-			-	0%	338.00
312	Hatch-Material	1,179.00	1,179.00			1,179.00	100%	-
313	Architectural Demo	9,564.00	-			-	0%	9,564.00
314	Hollow Metal Door-Labor	194.00	-			-	0%	194.00
315	Hollow Metal Door-Material	3,230.00	2,301.25			2,301.25	71%	928.75
316	Framing-Labor	1,100.00	-			-	0%	1,100.00
317	Framing-Material	1,063.00	-			-	0%	1,063.00
318	Roofing-Labor	934.00	-			-	0%	934.00
319	Roofing-Material	960.00	-			-	0%	960.00
320	Siding-Labor	510.00	-			-	0%	510.00
321	Siding-Material	660.00	-			-	0%	660.00
322	Concrete-Electrical Support	3,969.00	-			-	0%	3,969.00
323	Grout	3,354.00	-			-	0%	3,354.00
324	Paint-Mobilization	115.00	-			-	0%	115.00

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Charter Township of Oscoda	Owner's Project No.:	
Engineer:	ROWE Professional Services Company	Engineer's Project No.:	20C0175
Contractor:	RCL Construction Co., Inc.	Contractor's Project No.:	202120
Project:	Pump Station Replacement		
Contract:	EGLE Project 5719-01		

No.:	7	Application Period:	From	05/01/22	to	05/31/22	Application Date:	06/22/22
A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
325	Paint-General Conditions	344.00	-			-	0%	344.00
326	Paint-Clean Up	115.00	-			-	0%	115.00
327	Paint-Labor	10,035.00	-			-	0%	10,035.00
328	Paint-Material	1,459.00	-			-	0%	1,459.00
P	"PS #21"							
329	Sitework-Sidewalk Removal	550.00	-			-	0%	550.00
330	Sitework-Dewatering	4,400.00	-			-	0%	4,400.00
331	Sitework-By-pass Manhole Structure	11,000.00	-		4,088.42	4,088.42	37%	6,911.58
332	Sitework-Force Main Connection	11,000.00	-			-	0%	11,000.00
333	Sitework-Aggregate Pad Access	5,500.00	-			-	0%	5,500.00
334	Sitework-Restoration	2,750.00	-			-	0%	2,750.00
335	Mechanical-Labor	24,922.00	-			-	0%	24,922.00
336	Mechanical-Material	9,982.00	8,983.80			8,983.80	90%	998.20
337	Mechanical-Equipment	79,126.00	39,563.00			39,563.00	50%	39,563.00
338	Electrical-Gen Exp, Permits, Proj Mgmt	1,650.00	170.10	209.40		379.50	23%	1,270.50
339	Electrical-Labor	16,280.00	-	1,953.60		1,953.60	12%	14,326.40
340	Electrical-Material	8,800.00	3,300.00	2,068.00		5,368.00	61%	3,432.00
341	SCADA-Labor	4,257.00	769.56			769.56	18%	3,487.44
342	SCADA-Material	4,527.00	3,085.00			3,085.00	68%	1,442.00
343	Pump & Haul	10,000.00	-			-	0%	10,000.00
344	Bypass Pumping	20,000.00	-			-	0%	20,000.00
345	Concrete Sidewalk	785.00	-			-	0%	785.00
346	Grout	394.00	-			-	0%	394.00
347	Concrete-Electrical Support	3,969.00	-			-	0%	3,969.00
348	Paint-Mobilization	115.00	-			-	0%	115.00
349	Paint-General Conditions	344.00	-			-	0%	344.00
350	Paint-Clean Up	115.00	-			-	0%	115.00
351	Paint-Labor	2,596.00	-			-	0%	2,596.00
352	Paint-Material	396.00	-			-	0%	396.00
Q	"PS #23"							
353	Sitework-Restoration	2,750.00	-			-	0%	2,750.00
354	Mechanical-Equipment	16,052.00	8,026.00			8,026.00	50%	8,026.00
355	Electrical-Gen Exp, Permits, Proj Mgmt	1,650.00	170.10	209.40		379.50	23%	1,270.50
356	Electrical-Labor	16,500.00	-	1,980.00		1,980.00	12%	14,520.00

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Charter Township of Oscoda	Owner's Project No.:	
Engineer:	ROWE Professional Services Company	Engineer's Project No.:	20C0175
Contractor:	RCL Construction Co., Inc.	Contractor's Project No.:	202120
Project:	Pump Station Replacement		
Contract:	EGLE Project 5719-01		

No.:	7	Application Period:	From	05/01/22	to	05/31/22	Application Date:	06/22/22
A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
357	Electrical-Material	7,150.00	1,025.00	1,835.00		2,860.00	40%	4,290.00
358	SCADA-Labor	4,257.00	769.56			769.56	18%	3,487.44
359	SCADA-Material	4,527.00	3,085.00			3,085.00	68%	1,442.00
360	Bypass Pumping	5,625.00	-			-	0%	5,625.00
361	Concrete-Electrical Support	3,969.00	-			-	0%	3,969.00
R	"PS #24"							
362	Sitework-Restoration	2,750.00	-			-	0%	2,750.00
363	Mechanical-Labor	1,971.00	-			-	0%	1,971.00
364	Mechanical-Material	797.00	717.30			717.30	90%	79.70
365	Mechanical-Equipment	15,422.00	7,711.00			7,711.00	50%	7,711.00
366	Electrical-Gen Exp, Permits, Proj Mgmt	1,650.00	170.10	209.40		379.50	23%	1,270.50
367	Electrical-Labor	16,500.00	-	1,980.00		1,980.00	12%	14,520.00
368	Electrical-Material	7,150.00	2,325.00	1,965.00		4,290.00	60%	2,860.00
369	SCADA-Labor	4,257.00	769.56			769.56	18%	3,487.44
370	SCADA-Material	4,527.00	3,085.00			3,085.00	68%	1,442.00
371	Pump & Haul	5,625.00	-			-	0%	5,625.00
372	Concrete-Electrical Support	3,969.00	-			-	0%	3,969.00
S	"PS #25"							
373	Sitework-Restoration	2,750.00	-			-	0%	2,750.00
374	Mechanical-Labor	24,568.00	-			-	0%	24,568.00
375	Mechanical-Material	7,838.00	7,054.20			7,054.20	90%	783.80
376	Mechanical-Equipment	149,286.00	74,643.00			74,643.00	50%	74,643.00
377	Electrical-Gen Exp, Permits, Proj Mgmt	1,650.00	170.10	209.40		379.50	23%	1,270.50
378	Electrical-Labor	16,060.00	-			-	0%	16,060.00
379	Electrical-Material	8,800.00	1,125.00		300.00	1,425.00	16%	7,375.00
380	SCADA-Labor	6,340.00	769.64			769.64	12%	5,570.36
381	SCADA-Material	5,307.00	3,475.23			3,475.23	65%	1,831.77
382	Bypass Pumping	20,000.00	-			-	0%	20,000.00
383	Grout	262.00	-			-	0%	262.00
384	Paint-Mobilization	115.00	-			-	0%	115.00
385	Paint-General Conditions	344.00	-			-	0%	344.00
386	Paint-Clean Up	115.00	-			-	0%	115.00
387	Paint-Labor	2,596.00	-			-	0%	2,596.00
388	Paint-Material	396.00	-			-	0%	396.00

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Charter Township of Oscoda	Owner's Project No.:	
Engineer:	ROWE Professional Services Company	Engineer's Project No.:	20C0175
Contractor:	RCL Construction Co., Inc.	Contractor's Project No.:	202120
Project:	Pump Station Replacement		
Contract:	EGLE Project 5719-01		

No.:	7	Application Period:	From	05/01/22	to	05/31/22	Application Date:	06/22/22
A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
T	"PS #28"							
389	Sitework-Restoration	2,750.00	-			-	0%	2,750.00
390	Mechanical-Equipment	13,272.00	6,636.00			6,636.00	50%	6,636.00
391	Electrical-Gen Exp, Permits, Proj Mgmt	1,650.00	170.10	209.40		379.50	23%	1,270.50
392	Electrical-Labor	16,830.00	-			-	0%	16,830.00
393	Electrical-Material	6,600.00	2,325.00			2,325.00	35%	4,275.00
394	SCADA-Labor	4,257.00	769.56			769.56	18%	3,487.44
395	SCADA-Material	4,527.00	3,085.00			3,085.00	68%	1,442.00
396	Concrete-Electrical Support	3,969.00	-			-	0%	3,969.00
U	"LAGOON SITE"							
397	Site Civil-Mobilize	16,500.00	16,500.00			16,500.00	100%	-
398	Site Civil-SESC Measures	550.00	550.00			550.00	100%	-
399	Site Civil-Excavate/Backfill for Bldg Foundation	15,125.00	15,125.00			15,125.00	100%	-
400	Site Civil-Sitework	26,950.00	24,255.00	2,695.00		26,950.00	100%	-
401	Site Civil-14" HDPE & Valves	70,510.00	70,510.00			70,510.00	100%	-
402	Site Civil-22a Limestone	4,400.00	4,400.00			4,400.00	100%	-
403	Site Civil-12" CMP	1,650.00	1,650.00			1,650.00	100%	-
404	Site Civil-Restoration	3,850.00	-	3,850.00		3,850.00	100%	-
405	Mechanical-Pumps	4,451.00	-			-	0%	4,451.00
406	Mechanical-Pumps Install	1,699.00	-			-	0%	1,699.00
407	Mechanical-14" 3-Way Plug Valve	55,248.00	-			-	0%	55,248.00
408	Mechanical-Install	5,016.00	-			-	0%	5,016.00
409	Mechanical-Screen	207,328.00	207,328.00			207,328.00	100%	-
410	Mechanical-Install Screen	8,567.00	7,710.30			7,710.30	90%	856.70
411	Mechanical-Weirs	2,171.00	2,171.00			2,171.00	100%	-
412	Mechanical-Install	850.00	-			-	0%	850.00
413	Mechanical-Material	27,187.00	16,312.20			16,312.20	60%	10,874.80
414	Mechanical-Install Material	19,345.00	3,869.00			3,869.00	20%	15,476.00
415	Mechanical-Sheet Metal	33,311.00	-			-	0%	33,311.00
416	Electrical-Gen Exp, Permits, Proj Mgmt	1,650.00	170.10			170.10	10%	1,479.90
417	Electrical - Light Fixtures	7,700.00	7,000.00			7,000.00	91%	700.00
418	Electrical - Square D Equipment	10,780.00	7,600.00			7,600.00	71%	3,180.00
419	Electrical - Gas Detection	15,400.00	11,000.00			11,000.00	71%	4,400.00
420	Electrical - Miscellaneous Materials	34,650.00	4,500.00			4,500.00	13%	30,150.00

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Charter Township of Oscoda	Owner's Project No.:	
Engineer:	ROWE Professional Services Company	Engineer's Project No.:	20C0175
Contractor:	RCL Construction Co., Inc.	Contractor's Project No.:	202120
Project:	Pump Station Replacement		
Contract:	EGLE Project 5719-01		

No.:	7	Application Period:	From	05/01/22	to	05/31/22	Application Date:	06/22/22
A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
421	Electrical - Labor	49,500.00	-	-	-	-	0%	49,500.00
422	SCADA - Labor	4,843.00	779.25	4,063.75	-	4,843.00	100%	-
423	SCADA - Material	4,783.00	3,298.29	1,484.71	-	4,783.00	100%	-
424	Structural Steel	17,457.00	-	-	-	-	0%	17,457.00
425	Plug Valve Alternate	37,470.00	-	-	-	-	0%	37,470.00
426	Architectural - Demo	2,375.00	-	-	-	-	0%	2,375.00
427	Concrete Dumpster Curb	10,622.00	-	-	-	-	0%	10,622.00
428	Concrete Work Building	23,202.00	23,202.00	-	-	23,202.00	100%	-
429	Concrete Work Trough	29,372.00	29,372.00	-	-	29,372.00	100%	-
430	Resteel Material	1,557.00	1,557.00	-	-	1,557.00	100%	-
431	Hollow Metal Door - Labor	495.00	-	495.00	-	495.00	100%	-
432	Hollow Metal Door - Material	5,188.00	5,052.00	136.00	-	5,188.00	100%	-
433	Framing - Labor	4,452.00	4,452.00	-	-	4,452.00	100%	-
434	Framing - Material	8,240.00	8,240.00	-	-	8,240.00	100%	-
435	Building Insulation	15,385.00	-	-	-	-	0%	15,385.00
436	Roofing - Labor	10,253.00	-	1,537.95	-	1,537.95	15%	8,715.05
437	Roofing - Material	9,668.00	9,668.00	-	-	9,668.00	100%	-
438	Siding-Labor	4,422.00	-	-	-	-	0%	4,422.00
439	Siding-Material	5,800.00	5,800.00	-	-	5,800.00	100%	-
440	Seeding	5,000.00	-	-	-	-	0%	5,000.00
441	Fencing	12,500.00	-	-	-	-	0%	12,500.00
442	Paint-Mobilization	115.00	-	-	-	-	0%	115.00
443	Paint - General Conditions	344.00	-	-	-	-	0%	344.00
444	Paint - Clean up	115.00	-	-	-	-	0%	115.00
445	Paint - Labor	3,171.00	-	-	-	-	0%	3,171.00
446	Paint - Material	572.00	-	-	-	-	0%	572.00
Original Contract Totals		\$ 5,558,800.00	\$ 1,445,176.54	\$ 887,823.79	\$ 119,699.54	\$ 2,452,699.87	44%	\$ 3,106,100.13

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Charter Township of Oscoda	Owner's Project No.:	
Engineer:	ROWE Professional Services Company	Engineer's Project No.:	20C0175
Contractor:	RCL Construction Co., Inc.	Contractor's Project No.:	202120
Project:	Pump Station Replacement		
Contract:	EGLE Project 5719-01		

No.:	7	Application Period:	From	05/01/22	to	05/31/22	Application Date:	06/22/22
A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
Change Orders								
447	Materials Cost Increase C.O. #1 & #2	6,986.00				-	0%	6,986.00
448	Pump Station #25 VFD Replacements C.O. #3	33,360.00	4,032.00			4,032.00	12%	29,328.00
449	Suction Pump and PTS System C.O. #4	53,775.00				-	0%	53,775.00
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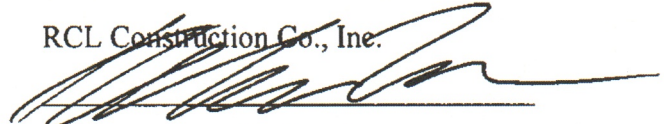
PARTIAL CONDITIONAL WAIVER

I/we have a contract with Charter Twp. Of Oscoda provide service for the improvement for the property as described as Oscoda Pump Station Replacement hereby waive my/our construction lien for the amount of \$889,169.76 for Labor/Materials provided through 05/31/2022.

This waiver, together with all previous waivers, if any, (circle one) does /does not cover all amounts due to me/us for contract improvements provided through the date shown above.

This waiver is conditioned on actual payment of the amount shown above.

RCL Construction Co., Inc.



Nicholas Coon, Project Manager

Signed on: 06/13/2022

Address: 777 W. Maynard Road

Sanford, MI 48657

Telephone: 989-687-7319

DO NOT SIGN BLANK OR INCOMPLETE FORMS, RETAIN A COPY

SWORN STATEMENT

State of Michigan)
) ss.
County of Midland)

Nicholas Coon, being duly sworn, deposes and says: that RCL Construction Company, Inc. is the (Contractor) for an improvement to the following described real property situated in Iosco County, Michigan described as follows: _____

Oscoda Pump Station Replacement

that the following is a statement of each subcontractor and supplier and laborer, for which laborer the payment of wages or fringe benefits and withholdings is due but unpaid, with whom the (contractor) has (contracted) for performance under the contract with the owner or lessee thereof, and that the amounts due to the persons as of the date hereof are correctly and fully set forth opposite their names as follows:

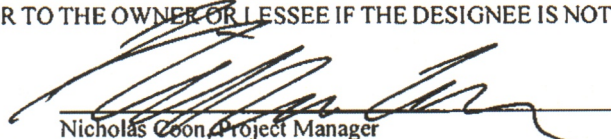
Name of Subcontractor, supplier, or laborer	Type of Improvement Furnished	Total Contract Price	Amount Already Paid	Amount Currently Owing	Amount of Laborer wages Due but unpaid	Amount of laborer Fringe benefits And withholdings Due but unpaid
Labor, Materials, & Subcontractors Paid to Date						

(Some columns are not applicable to all persons listed.)

That the contractor has not procured materials from, or subcontracted with, any person other than those set forth above and owes no money for the improvement other than the sums set forth above.

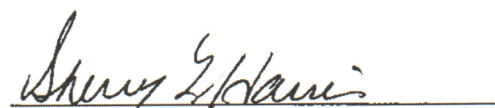
Deponent further says that he or she makes the foregoing statement as the (contractor) or as President of the (contractor) for the purpose of representing to the owner or lessee of the above-described premises and his or her agents for the above-described property is free from claims of construction liens, or the possibility of construction liens, except as specifically set forth above and except for claims of construction liens by laborers which may be provided pursuant to section 109 of the construction lien act, Act No. 497 of the Public Acts of 1980, as amended, being section 570.1109 of the Michigan Compiled Laws.

WARNING TO OWNER: AN OWNER OR LESSEE OF THE ABOVE-DESCRIBED PROPERTY MAY NOT RELY ON THIS SWORN STATEMENT TO AVOID THE CLAIM OF A SUBCONTRACTOR WHO MAY PROVIDE A NOTICE OF FURNISHING PURSUANT TO SECTION 109 OF THE CONSTRUCTION LIEN ACT TO THE DESIGNEE OR TO THE OWNER OR LESSEE IF THE DESIGNEE IS NOT NAMED OR HAD DIED.


Nicholas Coon, Project Manager

WARNING TO DEPONENT: A PERSON, WHO WITH INTENT TO DEFRAUD, GIVES A FALSE SWORN STATEMENT IS SUBJECT TO CRIMINAL PENALTIES AS PROVIDED IN SECTION 110 OF THE CONSTRUCTION LIEN ACT, ACT NO. 497 OF THE PUBLIC ACTS OF 1980, AS AMENDED, BEING SECTION 570.110 OF THE MICHIGAN COMPILED LAW.

Subscribed and sworn to before me this 13th day of June, 2022.


Sherry L. Harris, Notary Public
County of Gladwin, Acting in Midland
My commission expires: 07/14/2023

PROFESSIONAL SERVICES CONTRACT AGREEMENT

This is a Contract Agreement (the "AGREEMENT"), by and between the CHARTER TOWNSHIP OF OSCODA, whose mailing address is 110 South State Street, Oscoda, Michigan 48750, hereinafter referred to as the "TOWNSHIP", and NORTHERN ASSESSING CONSULTANTS AND SERVICES, INC., a Michigan Corporation owned by Nancy Schwickert, whose address is P.O. Box 647, Oscoda, Michigan 48750, hereinafter referred to as "CONSULTANT".

CONSIDERATION

1. CONSULTANT shall receive as consideration for the services as contemplated in this Agreement, the amount of Thirty Thousand dollars (\$30,000.00).
2. CONSULTANT agrees that any payments pursuant to this Agreement, made to CONSULTANT, shall be a net 30 days from the date that the TOWNSHIP receives the CONSULTANT'S invoice. Invoices shall be submitted monthly for One-half (1-/2) of the contract amount. A report detailing all services expended during the billing period shall accompany each invoice. The profit and/or loss of the CONTRACTOR shall be the responsibility of the CONTRACTOR, not the TOWNSHIP.

3. TOWNSHIP and CONSULTANT agree to renegotiate the fees established herein by this Agreement in the event of changes to applicable state laws, or reasonably unforeseen additional work is needed, to meet any new state requirement enacted subsequent to this date of this contract.

4. In the event of an appeal to the Michigan Tax Tribunal, the CONSULTANT shall defend all small claims hearing at no additional charge. In the event that a case is to be heard before the full Tribunal, TOWNSHIP will reimburse CONSULTANT Fifty Dollars (\$50.00) per hour plus lodging, meals, transportation and reasonable expenses. In the event of an Appeal made to the State Tax Commission of property classification disputes CONSULTANT will, at no charge to TOWNSHIP, defend said disputes. Further, CONSULTANT will, at no charge to TOWNSHIP, conduct any Board of Review procedures necessary.

SCOPE OF WORK

5. The scope of work of CONSULTANT shall be defined as follows: To provide property assessing services for both real and personal property ensuring full compliance of the Township with the statutes and requirements of the State of Michigan that relate to performance of real and personal property assessing.

6. This Agreement shall constitute the contractual and complete understanding of all parties hereto, whether they are oral or written. The proposal submitted on behalf of the Consultant is also to be a contract document, and should be interpreted in the order as provided under the paragraph entitled "Contract Documents".

TERM OF AGREEMENT

7. The term of this Agreement shall commence on the 1st day of July 2022, and shall expire on the 31th day of August 2022.

8. TOWNSHIP shall provide adequate office space, including utilities and equipment that is determined by the Township Superintendent as being necessary and is within the adopted fiscal year budget established by the TOWNSHIP.

9. Mutual Understanding of Employment. Both parties to this Contract agree that the CONTRACTOR is not an employee of the TOWNSHIP, nor is authorized as an Agent invested with the powers to bind the TOWNSHIP to any lawful expense.

CONTRACT DOCUMENTS

3. The documents which form the basis for this contractual understanding between TOWNSHIP and PROFESSIONAL are as follows:

- A. This Contract;
- B. Proposal submitted by Northern Assessing Consultants and Services, as attached hereto.

STANDARD OF PERFORMANCE

10. CONSULTANT does hereby agree to engage in the work as described herein and perform same in a manner to be commonly expected of someone performing the Michigan Charter Township services as generally described below and herein. CONSULTANT shall maintain all necessary certification from the State of Michigan for an Assessor, MAAO (Level Three).

11. CONSULTANT shall provide for the Assessor's office to be open and providing services to the TOWNSHIP staff/officials and the public from 8:00 a.m. to 5:00 p.m. during all days that the TOWNSHIP'S normal business operations, except during times that only one employee is available. CONSULTANT shall perform the duties of the Assessor's Office by providing the services of a State of Michigan certified MAAO Assessor in the Township Hall at a minimum of Twenty (20) hours per week on average.

12. TOWNSHIP acknowledges that CONSULTANT may hire regularly certified staff and/or sub-contractors. CONSULTANT shall obtain pre-approval from TOWNSHIP for any staff or staff changes by furnishing the names and the level of certification(s) held for all persons that are providing services for the TOWNSHIP pursuant to this Agreement. The following items shall be the CONSULTANT'S responsibility and shall hold TOWNSHIP harmless thereafter:

- a. To make payment for all employee wages, payroll and benefit expenses;
- b. Injuries incurred by employees and off Township properties;
- c. Workmen compensation insurance that complies with the statutes of the State of Michigan.
- d. Sub-contractor fees or professional service fees that result from agreements established by the CONSULTANT. TOWNSHIP will not be liable to third parties for costs incurred by the CONSULTANT unless said costs have been pre-approved by the Township Superintendent.
- e. Provide to the TOWNSHIP proof that all sub-contractors maintain and are covered by the same minimum limits of Professional Liability Insurance coverage that are required of the CONSULTANT in the section entitled "INSURANCE".
- d. CONTRACTOR shall be responsible for the payment of all taxes, be it local, state or federal, as it relates to the compensation as paid hereunder.
- f. If CONTRATOR employs any other individuals, either for hire or not, it shall be the responsibility of the CONTRACTOR to provide the necessary discipline in order to achieve the overall results as generally contemplated herein.

13. CONSULTANT agrees to clearly represent themselves and their work product pursuant to this Agreement, as being performed by a private corporation known as NORTHERN ASSESSING CONSULTANTS AND SERVICES, INC.

INSURANCE

14. CONSULTANT is agreeing to assume the responsibility for the job as described above and herein, and shall maintain at a minimum the following insurance coverage(s):

- a. Professional general liability insurance with a minimum single limit of One Million Dollars and 00/100 (\$1,000,000.00) against claims of Wrongful Acts, Negligent Acts and/or Errors and Omissions that arise from the services being provided by the CONSULTANT pursuant to this Agreement.
- b. Workman's compensation insurance in compliance with the statutes of the State of Michigan or the state which has jurisdiction over the Consultant's employees with a minimum limit of Five Hundred Thousand Dollars and 00/100 (\$500,000.00).
- c. Automobile Liability Insurance (owned, non-owned, or hired units) with a minimum combined single coverage limit of One Million Dollars and 00/100 (\$1,000,000.00).

15. Before TOWNSHIP is to execute this Agreement, the CONSULTANT will be required to submit evidence that all required insurance policies are in effect, and that the insurance company(s) providing such coverage will be noticed of the need to maintain the insurance coverage as provided above and herein, for the duration of this Contract, and same will not be modified and/or canceled, without the insurance company(s) giving thirty (30) days advance notice of same to TOWNSHIP. Further, CONSULTANT shall provide written evidence of the receipt of such requirements on behalf of said insurance company(s) to provide such written notice as mentioned immediately above, to the CONSULTANT prior to the TOWNSHIP executing this document. Said insurance policies shall also name the TOWNSHIP as an additionally insured party.

TERMINATION

16. This Agreement shall terminate on **August 31, 2022**, or pursuant to the following actions:
 - a. By either party, with or without cause, at any time with **Thirty (30) days** prior written notice.
 - b. By the TOWNSHIP at any time without cause upon verification notification by the State of Michigan that the CONSULTANT is unqualified or has failed to perform the assessing function at the Charter Township of Oscoda in accordance with applicable statutes.
 - c. The TOWNSHIP may cease payment or assess liquidated damages with a minimum floor of Five Thousand Dollars (\$5,000.00) from contract payments before the term of this agreement in the event that the CONTRACTOR voluntarily ceases or is unable to legally perform the duties of this Agreement.
 - d. The TOWNSHIP recognizes that CONTRACTOR may involuntarily become unable to fully service the requirements of this Agreement for short terms. Only in cases of medical emergency, serious illness that is supported by physician orders or circumstances that the Township Superintendent recognizes as being beyond the control of the CONTRACTOR, a period of twenty-eight (28) consecutive days of reduced level of services may be authorized by the Township Superintendent.

GENERAL TERMS AND CONDITIONS

17. Indemnification by the CONSULTANT: The CONSULTANT shall indemnify, protect and hold the TOWNSHIP, its employees and agents harmless from and against all liability, claims, demands, losses, damages, costs, or expenses (including attorney fees or additional appraisal fees) or other liability or loss, including, accidents, injury, death, or damages to any person or property, related in any way to the performance of this Agreement that result from accidental acts, negligent acts, errors or omissions, or the willful misconduct of the CONSULTANT'S personnel or equipment. This provision shall survive the termination of this Agreement.

18. General Rights and Duties of CONTRACTOR. The CONTRACTOR shall have general control over her obligations pursuant to this Agreement, and how said obligations are to be fulfilled, unless otherwise stated herein. Additionally, it is part of the consideration mutually acknowledged to be fair by both parties hereto, and as provided hereunder, that the services to be rendered are to be rendered by CONTRACTOR for the benefit of TOWNSHIP, and shall be for the exclusive benefit of TOWNSHIP. To the extent that it does not provide any conflict of interest, nor make the performance pursuant to the terms of this Contract any less likely, CONTRACTOR shall have the ability to engage in other employment pursuits.

19. Modifications. Any modifications to this Agreement or additional obligations assumed by either party in connection with this Agreement, shall be binding only if evidenced in writing, and signed by each party or an authorized representative of each party.

20. Authority to Contract. Each party warrants and represents that it has authority to enter into this Agreement.

21. Binding Parties. The statements herein shall bind all heirs, successors, and assigns of both parties.

22. Survival. These conditions shall survive the completion of the CONSULTANT'S services on this project and the termination of services for any cause.

23. Governing Law. The services provided by this Agreement will be performed in Iosco County, Michigan. It is acknowledged that this Agreement was entered into and services are to be provided in Iosco County by both parties hereto. The CONSULTANT conducts business activities in Iosco County, and has submitted a proposal for this work. Based upon this, and to the extent possible, both parties consent to the jurisdiction of Iosco County, State of Michigan.

24. Severability. If any provision of this Agreement is deemed to be invalid, it shall not affect the other remaining valid provisions hereof.

25. Notices. Any notices to be sent to either party are to be sent to those addresses as set forth in the first paragraph of this Agreement.

26. Incorporation of Agreements. This document is to be a total incorporation of all agreements and representations of and between each party hereto to the exclusion of any prior verbal representations.

27. Assignability. Any rights provided for in this Agreement, to any party hereto, are not assignable.

28. Conflict of Documents. Any conflict between the terms of any of the contract documents shall be resolved as follows: First, the terms of this Contract shall prevail over any other documents; and Second the documents CONSULTANT submitted to TOWNSHIP, shall be given priority.

29. Anti-Discrimination. The CONSULTANT shall comply with all state and federal Anti-discrimination laws and shall use the leased premises in a nondiscriminatory manner to the end that no person, on the ground of race, color, religion, sex, age, handicap, disability, or national origin, shall be excluded from using the facilities or obtaining the services provided thereon, or otherwise be subjected to discrimination under any program or activities provided thereon.

30. No Joint Venture. Nothing contained in the contract documents will make, or will be construed to make, the parties hereto partners or joint venturers with each other. Neither will anything in these contract documents render, or be construed to render, either of the parties hereto liable to any third party for the debts or obligations of the other party hereto.

31. Failure of TOWNSHIP to Insist on Compliance. The failure of TOWNSHIP to insist, in any one or more instances, upon strict performance of any of the terms, covenants, or conditions of the contract documents, shall not be construed as a waiver or relinquishment of the rights of TOWNSHIP to insist on the future performance of any such terms covenants, or conditions, but the obligations of the CONSULTANT with respect to such future performance shall continue in full force and effect.

CHARTER TOWNSHIP OF OSCODA

Dated: _____

By: Ann Richards
Its: Supervisor

Dated: _____

By: Joshua Sutton
Its: Clerk

NORTHERN ASSESSING
CONSULTANTS AND SERVICES, INC.

Dated: _____

By: Nancy Schwickert
Its: Owner

Memo

To: Tammy Kline, Superintendent

From: Nancy Schwickert, Assessor

Date: 6/22/2022

Re: Assessing Contract Extension

It is my understanding that the Township has not received any proposals for the operation of the Assessing Office. Pursuit to our discussions concerning this issue and the Townships need to retain assessing services for the upcoming July Board of Review cycle I am agreeable to offer a contract extension thru till August 31, 2022.

Below please find for your review my proposed fee.

July 1, 2022 thru August 31, 2022 \$30,000.00

Should you have any questions please feel free to contact me



ROWE PROFESSIONAL SERVICES COMPANY

540 S. Saginaw St., Ste 200
Flint, Michigan 48502
Phone: (810) 341-7500
Fax: (810) 341-7573
www.rowepsc.com

Oscoda Charter Township
Township Superintendent
110 South State Street
Oscoda, MI 48750

June 14, 2022

Project No: 19C0114

Invoice No: 103552

Project Mgr Doug Schultz

Project 19C0114 Iosco Exploration Trail
Design engineering for Phase 3, 6.2 mile trail along River Road, Oscoda Township

Professional Services from May 1, 2022 to May 31, 2022

Task 5002 Final Plans

Professional Personnel

	Hours	Rate	Amount	
Senior Project Manager				
Schultz, Doug	6.00	155.00	930.00	
Senior Project Engineer				
Bair, Ryan	10.00	130.00	1,300.00	
Totals	16.00		2,230.00	
Total Labor				2,230.00
		Total this Task		\$2,230.00
		Total Amount Due		\$2,230.00



ROWE Professional Services Company is pleased to accept ACH payments. Please email accounting@rowepsc.com for more information.



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Oscoda Charter Township
Township Superintendent
110 South State Street
Oscoda, MI 48750

June 23, 2022

Project No: 18C0068

Invoice No: 0103667

Project Mgr David Richmond

Project 18C0068 Oscoda Charter Township As-needed Services
As-needed surveying, design and construction engineering, planning, landscape architecture

Professional Services from May 1, 2022 to May 31, 2022

Task 1001 Board Meetings

Professional Personnel

	Hours	Rate	Amount
Senior Project Manager			
Richmond, David	2.00	155.00	310.00
Totals	2.00		310.00
Total Labor			310.00
Total this Task			\$310.00

Task 4104 Survey Topo

Consultants

Aerodata Inc.	3,000.00
Total Consultants	3,000.00
Total this Task	\$3,000.00

Task 3001 As-needed Requests

Professional Personnel

	Hours	Rate	Amount
Senior Engineering Technician			
Ludwick, Steven	1.00	115.00	115.00
Totals	1.00		115.00
Total Labor			115.00
Total this Task			\$115.00

Total Amount Due \$3,425.00



ROWE Professional Services Company is pleased to accept ACH payments. Please
email accounting@rowepsc.com for more information.

Billing Backup

Thursday, June 23, 2022

Rowe Professional Services Company

Invoice 0103667 Dated 6/23/2022

10:40:39 AM

Project	18C0068	Oscoda Charter Township As-needed Services
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Task	1001	Board Meetings
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Professional Personnel

			Hours	Rate	Amount
	Senior Project Manager				
848	4 - Richmond, David	5/18/2022	1.00	155.00	155.00
848	4 - Richmond, David	5/23/2022	1.00	155.00	155.00
	Totals		2.00		310.00
	Total Labor				310.00

Total this Task \$310.00

Total this Phase \$310.00

Task	4104	Survey Topo
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Consultants

Aerodata Inc.

AP 0107656	4/27/2022	Aerodata Inc. / Oscoda Project	3,000.00	
	Total Consultants		3,000.00	3,000.00

Total this Task \$3,000.00

Total this Phase \$3,000.00

Task	3001	As-needed Requests
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Professional Personnel

			Hours	Rate	Amount
	Senior Engineering Technician				
795	88 - Ludwick, Steven	5/13/2022	1.00	115.00	115.00
	Totals		1.00		115.00
	Total Labor				115.00

Total this Task \$115.00

Total this Phase \$115.00

Total this Project \$3,425.00

Total this Report \$3,425.00



ROWE Professional Services Company is pleased to accept ACH payments. Please email accounting@rowepsc.com for more information.

Billing Backup for Invoice #103667

Oscoda Charter Township As-needed Services

Rowe Job #18C0068

Professional Services through April 30, 2022

DATE			Employee	Hours	Billing Rate	Total
5/1/2022	-	5/31/2022	Ludwick, Steve	1	\$115.00	\$115.00
5/1/2022	-	5/31/2022	Richmond, David	2	\$155.00	\$310.00
5/1/2022	-	5/31/2022	Aerial Mapping			\$3,000.00

Task 1001/1002/2001	As-Needed Design Services
	- Board Meeting
	- Miss Dig Request
	- Aerial Mapping of the Township

Sub-total Tasks 1001/1002/2001	\$3,425.00
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Total Invoice #103667	\$3,425.00
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Oscoda Charter Township
Township Superintendent
110 South State Street
Oscoda, MI 48750

June 21, 2022

Project No: 20C0175

Invoice No: 0103798

Project Mgr Dean Oparka

Project 20C0175 Wastewater Pump Station Improvements

Provide design and construction engineering services for refurbishment of wastewater pump stations by updating controls on 18 stations and by converting dry can stations into submersible pump stations, replacement of entire the entire pump station.

Professional Services from May 1, 2022 to May 31, 2022

Task 3001 Construction Observation

Professional Personnel

	Hours	Rate	Amount
Seasonal Intern			
Romes, Jonathan	34.00	70.00	2,380.00
Engineering Project Manager			
Oparka, Dean	68.00	145.00	9,860.00
Senior Project Engineer			
Bair, Ryan	1.50	130.00	195.00
Senior Engineering Technician			
Ludwick, Steven	147.75	115.00	16,991.25
Totals	251.25		29,426.25
Total Labor			29,426.25
Billing Limits	Current	Prior	To-Date
Total Billings	29,426.25	54,179.50	83,605.75
Limit			266,400.00
Remaining			182,794.25
Total this Task			\$29,426.25

Task 3002 Construction Administration

Professional Personnel

	Hours	Rate	Amount
Senior Project Manager			
Richmond, David	8.00	155.00	1,240.00
Engineering Project Manager			
Oparka, Dean	20.00	145.00	2,900.00
Totals	28.00		4,140.00
Total Labor			4,140.00



ROWE Professional Services Company is pleased to accept ACH payments. Please email accounting@rowepsc.com for more information.

Project	20C0175	Wastewater Pump Station Improvements	Invoice	0103798
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Billing Limits	Current	Prior	To-Date	
Total Billings	4,140.00	36,657.50	40,797.50	
Limit			81,000.00	
Remaining			40,202.50	
Total this Task				\$4,140.00

Task	4001	Construction Staking
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Professional Personnel

	Hours	Rate	Amount	
Senior Project Manager				
Rauser, John	.50	155.00	77.50	
Survey Technician/ Office Technician II				
Grenat, Forrest	1.50	85.00	127.50	
One person Crew (non- PS)				
Grenat, Forrest	10.50	120.00	1,260.00	
Totals	12.50		1,465.00	
Total Labor				1,465.00

Billing Limits	Current	Prior	To-Date	
Total Billings	1,465.00	1,615.00	3,080.00	
Limit			27,000.00	
Remaining			23,920.00	
Total this Task				\$1,465.00

Total Amount Due \$35,031.25



ROWE Professional Services Company is pleased to accept ACH payments. Please email accounting@rowepsc.com for more information.



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Oscoda Charter Township
Township Superintendent
110 South State Street
Oscoda, MI 48750

June 21, 2022

Project No: 21C0158

Invoice No: 0103799

Project Mgr Dean Oparka

Project 21C0158 Water System Improvement Project 2023

Design and construction engineering services for construction of 10,500 feet of new water main. The proposed water main will be constructed utilizing DWRP funding.

Professional Services from May 1, 2022 to May 31, 2022

Task 3001 Design Phases F&H

Professional Personnel

	Hours	Rate	Amount
Senior Project Manager			
Richmond, David	2.50	155.00	387.50
Assistant Project Engineer			
Kalakay, Samantha	3.00	115.00	345.00
Graduate Engineer			
Huber, Maria	2.50	110.00	275.00
Totals	8.00		1,007.50
Total Labor			1,007.50
Total this Task			\$1,007.50

Billing Limits	Current	Prior	To-Date
Total Billings	1,007.50	96,864.75	97,872.25
Limit			124,155.00
Remaining			26,282.75
Total Amount Due			\$1,007.50



ROWE Professional Services Company is pleased to accept ACH payments. Please email accounting@rowepsc.com for more information.

Memo

To: Tammy Kline, Township Superintendent
From: Tara Lyons, Campground Office Supervisor
Date: June 22, 2022
Regarding: Old Orchard Park Store POS System

Tammy,

I would like to bring to your attention the necessity of a point-of-sale system for Old Orchard Park Store. Currently, the store is doing all inventory by hand at the end of the year and checking items in as they arrive by hand.

In November of 2020, we had to update our credit card machines due to our switching to ATI, we now have the Clover Flex wireless machines. These machines allow more flexibility of moving closer to the customer to process payment, email and/or texting of receipts to the customer versus printing. Updating this point-of-sale system would potentially allow the Treasurer's office to access all sales data as they have all the log-in information for the Clover website.

I am asking that we upgrade to the Clover Station Duo, which works in conjunction with the Clover Flex machines we currently have, the Clover Station Duo includes a 14" touch screen for the merchant, a 7" touch screen for customer-controlled payments, we no longer must touch credit cards, also includes a high-speed receipt printer. More places are going to 'contactless' pay, i.e., digital wallets such as Apple Pay. This would allow us to upgrade to tap

and pay as well. The extra item needed for purchase would be a hand-held scanner to scan items for purchase versus hand entering which we have been doing for years; this will also automatically track inventory and give alerts when things need to be ordered, and a cash drawer for the Clover Station Duo.

The cost for this would be a \$2274.85 which includes the Clover Station Duo, hand-held scanner, cash drawer and the monthly fee for the cash sales and inventory app. Taken from line item 509-000-979.000

It is my suggestion after numerous conversations with Jennifer at FiNet, our Clover Representative, that the Clover Station Duo in conjunction with the Clover Flex will be an excellent asset for Old Orchard Park Store.

Please do not hesitate to contact me with any questions and or concerns regarding this information.

Tara Lyons
Administrative Secretary
Old Orchard Park

MEMO

TO: TAMMY KLINE, SUPERINTENDENT
FROM: NANCY SCHWICKERT, ASSESSOR
DATE: JUNE 22, 2022
RE: TRUTH IN TAXATION HEARING

As you recall the Board of Trustees passed Resolution No. 2022-18 authorized a Truth in Taxation Hearing to be held at the June 27, 2022 Township Board Meeting.

Attached please find a calculation sheet demonstrating the effects that the proposed truth in taxation increase would have on property taxes.

If you have any questions, please feel free to contact me.

TO: TAMMY KLINE, INTERIM SUPERINTENDENT
FROM: NANCY SCHWICKERT, ASSESSOR
DATE: JUNE 8, 2022
RE: TRUTH IN TAXATION HEARING

2021 TOTAL TAXABLE VALUE	\$ 330,987,610
LDFA CAPTURED VALUE	\$ 11,443,945 * 70%
ADJUSTED TAXABLE VALUE	\$ 322,976,849
OPERATING MILLAGE WITHOUT HEARING	<u>4.5444</u>
OPERATING REVENUES	\$1,467,735.99

2021 TOTAL TAXABLE VALUE	\$ 330,987,610
LDFA CAPTURED VALUE	\$ 11,443,945 * 70%
ADJUSTED TAXABLE VALUE	\$ 322,976,849
OPERATING MILLAGE WITHOUT HEARING	<u>4.6908</u>
OPERATING REVENUES	\$1,515,019.80

ADDITIONAL OPERATING REVENUE	\$ 47,283.81
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JUNE 8, 2022

ESTIMATE OF TAX INCREASE DUE TO PROPOSED TRUTH IN TAXATION
MILLAGE INCREASE.

TOTAL TAXABLE VALUE	330,987,610
TOTAL # OF TAXABLE PARCELS	8,437
AVERAGE TAXABLE VALUE	\$39,230
WITHOUT TRUTH IN TAXATION	\$ 178.28
WITH TRUTH IN TAXATION	<u>\$ 184.02</u>
INCREASE	\$ 5.74

AMOUNT OF ADDED TAXES FOR A \$100,000 HOME

TAXABLE VALUE	\$ 50,000
WITHOUT TRUTH IN TAXATION	\$ 227.22
WITH TRUTH IN TAXATION	<u>\$ 234.54</u>
INCREASE	\$ 7.32

AVERAGE INCREASE OF \$1.46 PER 10,000 OF TAXABLE VALUE

TOTAL INCREASE WITH LOSS & NEW
2021 TAXABLE \$ 313,451,457
2022 TAXABLE \$ 330,987,610
REVENUE INCREASE = 5.59%

Resolution Number 2022-19 Regarding Millage Rate

Whereas, the Charter Township of Oscoda has held a public hearing on June 27, 2022 for the purpose of receiving testimony and discussing an additional millage rate of 0.1464 mills, which would restore its maximum allowable millage rate for the general operating fund according to the General Property Tax Law, Sec. 211.24e.

Now, therefore be it resolved, that the Charter Township of Oscoda will levy its maximum authorized millage rate of 4.6908 mills for the 2022 levy for the general operating fund.

Be it further resolved, that if a signature is necessary pursuant to the items as set forth within the above resolution, this resolution hereby authorizes the Township Supervisor and the Township Clerk to jointly sign as it concerns any such documents.

Moved by: Mr. Sutton

Supported by: Mr. Sutton

Yeas: _____

Nays: _____

Absent: _____

Adopted this ____ day of _____.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Charter Township of Oscoda, County of Iosco, and State of Michigan, at a meeting held on _____, the original of which is on file in my office and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan 1976, including in the case of a special or rescheduled meeting, notice by posting at least eighteen (18) hours prior to the time set for said meeting.

Dated: _____

Joshua Sutton, Township Clerk

Memo

To: Tammy Kline, Interim Superintendent

From: Nancy Schwickert, Assessor

Date: 6/24/2022

Re: Poverty Exemption Policy

July of 2021 the Board of Trustees revised the Township Poverty Exemption Guidelines pursuant to Public Act 253 of 2020 which made several changes to the poverty exemption statute (MCL 211.7u) that impacted how local units, assessors, and boards of review handle the exemption starting with the 2021 tax year.

On June 16, 2022 the State Tax Commission sent a reminder to local unit assessors concerning the Poverty Exemption Guidelines. According to the email one of the common mistakes noticed in the Amar Reviews was not allowing the property owner to own any additional property. Additional property may, however, be added to the asset test portion of the guidelines.

Last year when we were in the process of reviewing our guidelines, I was not aware of the STC opinion in regards to an applicant owning property in addition to the residence for which they were requesting an exemption. I have attached for your review a copy of the original Poverty Exemption Income Guidelines and Asset Test; the highlighted section on page two is the verbiage which should be removed. I am requesting the Board of Trustee approval the revised documents by resolution.

The necessary information has been provided to the Township Clerk for resolution preparation.

Should you have any questions please feel free to contact me



Charter Township of Oscoda
110 South State Street
Oscoda, Michigan 48750
Office of Supervisor: (989)739-3211
Office of Clerk: (989)739-4971
Office of Treasurer: (989)739-7471
Office of Superintendent: (989)739-8299
Fax: (989)739-3344

Resolution Number 2021-25

Oscoda Charter Township Board Resolution to Adopt Poverty Exemption Income Guidelines and Asset Test

WHEREAS, the General Property Tax Act, MCL 211.7u, states that the principal residence of persons who, in the judgment of the supervisor and board of review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under the General Property Tax Act; and

WHEREAS, a township board is required by MCL 211.7u to adopt guidelines for the poverty exemption;

NOW, THEREFORE, BE IT HEREBY RESOLVED, pursuant to MCL 211.7u, that Oscoda Charter Township, Iosco County, adopts the following guidelines for the supervisor and board of review to implement.

The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household.

To be eligible for exemption under this section, a person must do all of the following on an annual basis.

- 1) Own and occupy as a principal residence the property for which an exemption is requested. The person shall affirm this ownership and occupancy status in writing by filing a form prescribed by the state tax commission with the local assessing unit.
- 2) File a claim with the board of review on a form prescribed by the state tax commission and provided by the local assessing unit. The application, including the supplemental asset test information form, must be completed in its entirety and submitted after January 1st, but before the day prior to the last day of the local units' December Board of Review. Applicants must submit the following information for all persons residing in the principal residence.
 - a.) Federal and state income tax returns, including any property tax credit returns, filed in the immediately preceding year or in the current year. For any persons residing in the principal residence who are not required to file Federal and/or state income tax returns in the tax year in which the exemption under this section is claimed or in the immediately preceding tax year, and an affidavit in a form prescribed by the state tax commission must be provided in place of the federal or state income tax return.

b.) Proof of gross annual income from all sources as defined by the Bureau of Census.

c.) Last three (3) months bank statements

3) Produce a valid driver license or other form of identification if requested by the supervisor or board of review.

4) Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested if required by the supervisor or board of review.

5) Meet the federal poverty income guidelines as defined and determined annually by the United States Office of Management and Budget.

6) Meet additional eligibility requirements as determined by the township board, including all parts of the following asset test:

a.) Must not have assets which total more than \$30,000, excluding the principal residence with maximum five (5) acre footprint, the residence furnishings and equipment and the cash value of one automobile.

b.) Liquid assets must be less than four times the amount of the current annual property tax obligation.

c.) Must not own or be purchasing other real estate, excluding the principal residence.

7) Applications must be returned in person to the Assessor Office and the applicant's signature must be witnessed by the Assessing Officer or Board of Review. Individuals with disabilities may contact the Assessor's Office to make necessary arrangements for assistance.

8) Applications may be reviewed by the Board of Review without the applicant being present. However, the Board may request that an applicant be present to respond to any questions the Board or Assessor may have. This means you may be called to appear on short notice.

BE IT ALSO RESOLVED, that the board of review shall follow the above stated policy and federal guidelines in granting or denying an exemption.

Moved by: Mr. Palmer .

Supported by: Mr. Sutton .

Yeas: All .

Nays: None .

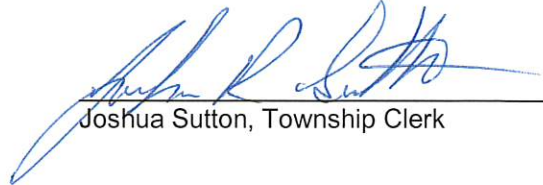
Absent: None .

Adopted this 26 day of July 2021.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Charter Township of Oscoda, County of Iosco, and State of Michigan, at a meeting held on , the original of which is on file in my office and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan 1976, including in the case of a special or rescheduled meeting, notice by posting at least eighteen (18) hours prior to the time set for said meeting.

Dated: 7-26-2021


Joshua Sutton, Township Clerk



Charter Township of Oscoda
110 South State Street
Oscoda, Michigan 48750
Office of Supervisor: (989)739-3211
Office of Clerk: (989)739-4971
Office of Treasurer: (989)739-7471
Office of Superintendent: (989)739-8299
Fax: (989)739-3344

Resolution Number 2022-20

Oscoda Charter Township Board Resolution to Adopt Poverty Exemption Income Guidelines and Asset Test

WHEREAS, the General Property Tax Act, MCL 211.7u, states that the principal residence of persons who, in the judgment of the supervisor and board of review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under the General Property Tax Act; and

WHEREAS, a township board is required by MCL 211.7u to adopt guidelines for the poverty exemption;

NOW, THEREFORE, BE IT HEREBY RESOLVED, pursuant to MCL 211.7u, that Oscoda Charter Township, Iosco County, adopts the following guidelines for the supervisor and board of review to implement.

The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household.

To be eligible for exemption under this section, a person must do all of the following on an annual basis.

- 1) Own and occupy as a principal residence the property for which an exemption is requested. The person shall affirm this ownership and occupancy status in writing by filing a form prescribed by the state tax commission with the local assessing unit.
- 2) File a claim with the board of review on a form prescribed by the state tax commission and provided by the local assessing unit. The application, including the supplemental asset test information form, must be completed in its entirety, and submitted after January 1st, but before the day prior to the last day of the local units' December Board of Review. Applicants must submit the following information for all persons residing in the principal residence.
 - a.) Federal and state income tax returns, including any property tax credit returns, filed in the immediately preceding year or in the current year. For any persons residing in the principal residence who are not required to file Federal and/or state income tax returns in the tax year in which the exemption under this section is claimed or in the immediately preceding tax year, and an affidavit in a form prescribed by the state tax commission must be provided in place of the federal or state income tax return.

b.) Proof of gross annual income from all sources as defined by the Bureau of Census.

c.) Last three (3) months bank statements

3) Produce a valid driver license or other form of identification if requested by the supervisor or board of review.

4) Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested if required by the supervisor or board of review.

5) Meet the federal poverty income guidelines as defined and determined annually by the United States Office of Management and Budget.

6) Meet additional eligibility requirements as determined by the township board, including all parts of the following asset test:

a.) Must not have assets which total more than \$30,000, excluding the principal residence with maximum five (5) acre footprint, the residence furnishings and equipment and the cash value of one automobile.

b.) Liquid assets must be less than four times the amount of the current annual property tax obligation.

7) Applications must be returned in person to the Assessor Office and the applicant's signature must be witnessed by the Assessing Officer or Board of Review. Individuals with disabilities may contact the Assessor's Office to make necessary arrangements for assistance.

8) Applications may be reviewed by the Board of Review without the applicant being present. However, the Board may request that an applicant be present to respond to any questions the Board or Assessor may have. This means you may be called to appear on short notice.

BE IT ALSO RESOLVED that the board of review shall follow the above stated policy and federal guidelines in granting or denying an exemption.

Moved by: Mr. Sutton

Supported by: Mr. Sutton

Yeas: _____

Nays: _____

Absent: _____

Adopted this 27th day of June 2022.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Charter Township of Oscoda, County of Iosco, and State of Michigan, at a meeting held on June 27, 2022, the original of which is on file in my office and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan 1976, including in the case of a special or rescheduled meeting, notice by posting at least eighteen (18) hours prior to the time set for said meeting.

Dated: 6/27/2022

Joshua Sutton, Township Clerk

Straley Lamp & Kraenzlein P.C.



Certified Public Accountants

Oscoda Township
110 State St

Oscoda Township, MI 48750

Invoice: 36033

Date: 04/30/2022
Due Date: 06/24/2022

Oscoda Township

Accounting services rendered through April 01, 2022 - 87.5 hours.
(Primarily on-site accounting assistance)

Billed Time & Expenses	\$9,625.00
Discount	(1,450.00)
Invoice Total	<u>\$8,175.00</u>

<u>04/30/2022</u>	<u>03/31/2022</u>	<u>02/28/2022</u>	<u>01/31/2022</u>	<u>12/31/2021+</u>	<u>Total</u>
8,175.00	0.00	0.00	0.00	0.00	\$8,175.00

Please return this portion with payment.

ID: 70850
Oscoda Township

Invoice: 36033

Date: 04/30/2022
Due Date: 06/24/2022

Amount Due: \$8,175.00
Amount Enclosed: \$ _____

Detail Worksheet

Report Date: Thursday, March 31, 2022

WIP Detail: March 1, 2019 - April 30, 2022

Billed Detail:

70850 Oscoda Township

70850 Oscoda Township

Oscoda Township

Office: MAIN

Partner: 10

Manager: 10

Associate: 10

* Billing Instructions:

70850	Oscoda Township	Time & Expenses Available to be billed										
Engagement	Project	Staff	Work Code	Date	Rate	Hrs/Units	Amount	Bill Amount	Up/Down	Remaining	Invoice #	Comments / Biller Note (*Biller:)
Accounting Assistance												
Sandula Mark												
GEN		6	350	02/04/22	Time: 110.00/hr	8.00	880.00		0.00	880.00		
GEN		6	350	03/01/22	Time: 110.00/hr	8.00	880.00		0.00	880.00		
GEN		6	350	03/11/22	Time: 110.00/hr	4.50	495.00		0.00	495.00		
GEN		6	350	03/18/22	Time: 110.00/hr	4.00	440.00		0.00	440.00		
GEN		6	350	03/23/22	Time: 110.00/hr	6.00	660.00		0.00	660.00		
GEN		6	350	03/25/22	Time: 110.00/hr	6.00	660.00		0.00	660.00		
GEN		6	350	04/06/22	Time: 110.00/hr	8.00	880.00		0.00	880.00		
GEN		6	350	04/12/22	Time: 110.00/hr	2.00	220.00		0.00	220.00		
GEN		6	350	04/13/22	Time: 110.00/hr	8.00	880.00		0.00	880.00		
GEN		6	350	04/20/22	Time: 110.00/hr	6.00	660.00		0.00	660.00		
GEN		6	350	04/21/22	Time: 110.00/hr	4.00	440.00		0.00	440.00		
GEN		6	350	04/25/22	Time: 110.00/hr	8.00	880.00		0.00	880.00		
GEN		6	350	04/27/22	Time: 110.00/hr	8.00	880.00		0.00	880.00		
Sandula Mark Totals						80.50	8,855.00		0.00	8,855.00		
Pingot Mary												
GEN		12	350	03/10/22	Time: 110.00/hr	1.00	110.00		0.00	110.00		Comment: Email, reaching out

Detail Worksheet

Report Date: Thursday, March 31, 2022

WIP Detail: March 1, 2019 - April 30, 2022

Billed Detail:

70850	Oscoda Township		Time & Expenses Available to be billed									
Engagement	Project	Staff	Work Code	Date	Rate	Hrs/Units	Amount	Bill Amount	Up/Down	Remaining	Invoice #	Comments / Biller Note (*Biller:)
GEN		12	350	03/11/22	Time: 110.00/hr	2.00	220.00	_____	0.00	220.00		Comment: Looking up report and verifying filings since they had no idea if it was filed. Also verified if on their website
GEN		12	350	03/14/22	Time: 110.00/hr	4.00	440.00	_____	0.00	440.00		
Pingot Mary Totals						7.00	770.00	_____	0.00	770.00		
Accounting Assistance Totals						87.50	9,625.00	_____	0.00	9,625.00		
Client Oscoda Township Totals						87.50	9,625.00		0.00	9,625.00		
Oscoda Township Totals						87.50	9,625.00					
Report Totals						87.50	9,625.00					

Mark L. Sandula – Oscoda Township Engagement:

It was my project to adjust the Township's General Ledger to reduce the number of audit adjustments for the December 31, 2021 audit.

I had Joshua Sutton post these entries to the Township Records (See Oscoda Township Adjusting Journal Entries. They were compiled based on the following:

I scheduled most of the Townships "Balance Sheet" Accounts and recorded GL to balances.

1. Traced all the Townships Cash and Investments to Bank Reconciliations and Statements and matched them to account balances.
2. Prepared Tax Receivable/ Deferred Revenue schedules for the Townships Property tax levies.
3. Recorded the balance of Delinquent Personal Property Taxes / Deferred Revenues based on schedules prepared by Jaimie McGuire.
4. Recorded the balance of Accounts receivable based on schedules prepared by Jaimie McGuire.
5. Reconciled "Interfund Balances" between Township Funds.
6. Updated the Townships Fixed Asset Schedules based on activities prepared by Joshua Sutton.
7. Recorded the balance of the Township's Accounts Payable based on an open invoice report generated by Joshua Sutton.
8. Recorded the balance of Accrued Wages per payroll records.
9. Reconciled the Township's Long-term Bonded Debt.
10. Reconciled the balances in Fund Equities carried forward to 12/31/20 Audit Report.

I analyzed Township Revenues and Expenditures for the following:

1. Township Property Taxes (Reconciled Treasurer collections vs County Tax Settlement).
2. Payroll Expenses (Records to General Ledger Vs Payroll Reports filed).
3. Reconciled Township Interfund Transfers.
4. Reviewed 2021 Fixed Asset Invoices and Retirements.

I was available to Township officials to answer questions about how transactions should be reflected in the Township's records.

Mark L. Sandula
06/03/22

OSCODA TOWNSHIP
Adjusting Journal Entries

Reference	Type	Date Account Number	Description	Debit	Credit	Net Income Effect
00001	Adjusting	12/31/21				
		101-000-002.000	MBIA MUN INV (CLASS) GENE	3.28		
		101-000-665.100	INTEREST EARNINGS		3.28	
		236-000-002.100	MBIA MUN INV (CLASS) PROP	20.02		
		236-000-665.100	INTEREST EARNINGS		20.02	
		101-000-002.200	MBIA MUN INV (CLASS)	15.76		
		203-000-002.200	MBIA MUN INV (CLASS)	1.55		
		204-000-002.200	MBIA MUN INV (CLASS)	0.23		
		206-000-002.200	MBIA MUN INV (CLASS)	4.25		
		207-000-002.200	MBIA MUN INV (CLASS)	7.51		
		211-000-002.200	MBIA MUN INV (CLASS)	1.15		
		218-000-002.200	MBIA MUN INV (CLASS)	0.24		
		236-000-002.200	MBIA MUN INV (CLASS)	13.76		
		245-000-002.101	MBIA MUN INV (CLASS)	0.16		
		245-000-002.201	MBIA MUN INV (CLASS)	0.06		
		245-000-002.301	MBIA MUN INV (CLASS)	0.09		
		245-000-002.401	MBIA MUN INV (CLASS)	0.08		
		271-000-002.200	MBIA MUN INV (CLASS)	0.93		
		509-000-002.200	MBIA MUN INV (CLASS) GENE	1.28		
		590-000-002.001	MBIA (CLASS)	1.93		
		590-000-002.201	MBIA MUN INV (CLASS)	1.31		
		591-000-002.001	MBIA (CLASS)	2.50		
		591-000-002.001	MBIA (CLASS)	0.37		
		591-000-002.301	MBIA MUN INV (CLASS)	0.01		
		101-000-665.100	INTEREST EARNINGS		15.76	
		203-000-665.100	INTEREST EARNINGS		1.55	
		204-000-665.000	INTEREST EARNINGS		0.23	
		206-000-665.000	INTEREST EARNINGS		4.25	
		207-000-665.100	INTEREST EARNINGS		7.51	
		211-000-665.000	INTEREST EARNINGS		1.15	
		218-000-665.100	INTEREST EARNED		0.24	
		236-000-665.100	INTEREST EARNINGS		13.76	
		245-386-665.000	INTEREST EARN - CEM RESER		0.16	
		245-980-665.000	INTEREST EARN - EQUIPMEN		0.06	
		245-981-665.000	INTEREST EARNING - FIRE TR		0.09	
		245-975-665.000	BLDG FUND INTEREST EARNI		0.08	
		271-000-665.100	INTEREST INCOME		0.93	
		509-000-665.100	INTEREST EARNED		1.28	
		590-000-665.100	INTEREST EARNINGS		1.93	
		590-000-665.100	INTEREST EARNINGS		1.31	
		591-000-665.100	INTEREST EARNINGS		2.50	
		591-000-665.100	INTEREST EARNINGS		0.37	
		591-000-665.100	INTEREST EARNINGS		0.01	
						76.47
			TO RECORD DECEMBER MBIA			
			INTEREST EARNINGS			
00002	Adjusting	12/31/21				
		207-000-003.005	MUN. MUTUAL INV. - SAVIN	86,000.00		
		591-000-003.005	MUN MUTUAL INV WATER S	1,025,000.00		
		101-000-003.005	MUN. MUTUAL INV - SAVING		1,111,000.00	
		207-000-214.101	DUE TO OTHER FUND - GENEI		86,000.00	
		591-000-214.101	DUE TO OTHER FUND - GENEI		1,025,000.00	
		101-000-084.207	DUE FROM OTHER FUND - POI	86,000.00		
		101-000-084.591	DUE FROM OTHER FUND - WA	1,025,000.00		
		590-000-011.302	MUN MUTUAL SEWER REPLA	25,000.00		
		590-000-214.101	DUE TO GENERAL FUND		25,000.00	
		101-000-003.005	MUN. MUTUAL INV - SAVING		25,000.00	
		101-000-084.590	DUE FROM SEWER FUND	25,000.00		

Prepared by_____
Reviewed by_____

OSCODA TOWNSHIP
Adjusting Journal Entries

Reference	Type	Date Account Number	Description	Debit	Credit	Net Income Effect
						0.00
			TO ELIMINATE NEGATIVE COMMON CASH BALANCES			
00003	Adjusting	12/31/21				
		101-000-003.005	MUN. MUTUAL INV - SAVINGS		268,590.16	
		101-000-003.000	INVESTMENT CERTIFICATES	268,590.16		
		204-000-003.005	MUN. MUTUAL INV - SAVINGS		15,687.75	
		204-000-003.000	INVESTMENT CERTIFICATES	15,687.75		
		218-000-003.005	OLD ORCHARD PK-CAPITAL IMP		72,898.23	
		218-000-003.002	INVESTMENT CERTIFICATE	72,898.23		
		236-000-003.005	MUN. MUT INV PROP OP/MN		157,290.27	
		236-000-003.000	INVESTMENT CERTIFICATES	157,290.27		
		245-000-003.005	MUN MUT INV CEMETERY		29,170.65	
		245-000-003.100	INV CERT - CEM RESERVE	29,170.65		
		245-000-003.006	MUN MUTUAL INV EQUIPMENT		8,171.80	
		245-000-003.200	INV CERT - EQUIP	8,171.80		
		245-000-003.007	MUN MUTUAL FIRE TRUCK		4,264.41	
		245-000-003.300	INV CERT - FIRE TRUCK	4,264.41		
		245-000-003.008	MUN MUTUAL INV BUILDING		6,751.80	
		271-000-003.000	INVESTMENT CERTIFICATES	6,751.80		
		509-000-003.005	MUN MUTUAL INV SAV OLD		42,631.79	
		509-000-003.000	INVESTMENT CERTIFICATES	42,631.79		
		590-000-003.005	MUN MUTUAL INV SEWER S		87,825.40	
		590-000-003.000	INVESTMENT CERTIFICATES	87,825.40		
		590-000-011.302	MUN MUTUAL SEWER REPL		77,543.39	
		590-000-003.200	INV CERT-SEWER REPLCMT	77,543.39		
		591-000-003.005	MUN MUTUAL INV WATER S		15,028.13	
		591-000-003.000	INVESTMENT CERTIFICATES	15,028.13		
		591-000-003.006	MUN MUTUAL INV CAPITAL		8,066.53	
		591-000-003.100	INV CERT-WATER CAPITAL R	8,066.53		
		591-000-003.007	MUN MUTUAL WATER REPL		2,555.17	
		591-000-012.300	CERTIFICATE OF DEPOSIT	2,555.17		
		245-000-003.008	MUN MUTUAL INV BUILDING		4,341.61	
		245-000-003.400	INV CERT - BLDG	4,341.61		
		271-000-003.005	MUN MUTUAL INV SAVINGS		6,751.80	
		245-000-003.008	MUN MUTUAL INV BUILDING	6,751.80		
						0.00
			TO REVERSE CD REDEMPTION AJES 17093 & 17331			

OSCODA TOWNSHIP
Adjusting Journal Entries

Reference	Type	Date Account Number	Description	Debit	Credit	Net Income Effect
00103	Adjusting	12/31/21				
		101-000-020.000	TAXES RECEIVABLE CURREN	1,372,203.94		
		101-000-339.000	DEFERRED REV - CURRENT T		1,372,203.94	
		101-000-020.100	ADMIN FEE RCVBLE-CURREN	109,046.78		
		101-000-340.400	DEFER REV - TAX ADMIN FEE		109,046.78	
		206-000-020.000	TAXES RECEIVABLE	269,642.67		
		206-000-339.000	DEFERRED PROPERTY TAXES		269,642.67	
		207-000-020.000	TAXES RCVBLE -CURRENT LE	239,680.26		
		207-000-339.000	DEFERRED REV - CURRENT T		239,680.26	
		211-000-020.000	TAXES RECEIVABLE CURREN	209,715.94		
		211-000-339.000	DEFERRED REV - CURRENT T		209,715.94	
		251-000-020.000	TAXES RECEIVABLE CURREN	180,514.81		
		251-000-339.000	DEFERRED REV - CURRENT T		180,514.81	
						0.00
			TO REFLECT 2021 TAX LEVY - DEFFERED UNTIL 01/01/22			
00104	Adjusting	12/31/21				
		101-000-026.112	2012 DELINQUENT PP		555.00	
		101-000-026.113	2013 DELINQUENT PP		533.00	
		101-000-026.114	2014 DELINQUENT PERSONAL		219.00	
		101-000-026.115	COMMUNITY PROMOTION		522.00	
		101-000-026.116	PERSONAL PROPERTY TAX RI		290.00	
		101-000-026.117	DELINQUENT PERSONAL 2017		4,608.00	
		101-000-026.118	DELINQUENT PERSONAL 2018		725.00	
		101-000-026.119	DELINQUENT PERSONAL 2019		919.00	
		101-000-340.500	DEFFERED REV. FOR DELQ. PI	8,371.00		
		101-000-340.500	DEFFERED REV. FOR DELQ. PI	0.22		
		101-000-688.000	MISCELLANEOUS REVENUE		0.22	
						0.22
			TO REVERSE DELINQUENT PP - 12/31/20			

OSCODA TOWNSHIP
Adjusting Journal Entries

Reference	Type	Date Account Number	Description	Debit	Credit	Net Income Effect
00105	Adjusting	12/31/21				
		101-000-026.112	2012 DELINQUENT PP	555.00		
		101-000-026.113	2013 DELINQUENT PP	486.00		
		101-000-026.114	2014 DELINQUENT PERSONAL	224.00		
		101-000-026.115	COMMUNITY PROMOTION	506.00		
		101-000-026.116	PERSONAL PROPERTY TAX RI	289.00		
		101-000-026.117	DELINQUENT PERSONAL 2017	4,693.00		
		101-000-026.118	DELINQUENT PERSONAL 2018	738.00		
		101-000-026.119	DELINQUENT PERSONAL 2019	792.00		
		101-000-026.120	DELINQUENT PERSONAL 2020	283.00		
		101-000-026.121	DELINQUENT PERSONAL 2021	63,142.46		
		101-000-340.500	DEFERRED REV. FOR DELQ. PI		71,708.46	
		206-000-026.115	DELINQUENT PERSONAL 2015	95.00		
		206-000-026.116	DELINQUENT PERSONAL 2016	54.00		
		206-000-026.117	DELINQUENT PERSONAL 2017	882.00		
		206-000-026.118	DELINQUENT PERSONAL 2018	139.00		
		206-000-026.119	DELINQUENT PERSONAL 2019	149.00		
		206-000-026.120	DELINQUENT PERSONAL 2020	53.00		
		206-000-026.121	DELINQUENT PERSONAL 2021	12,401.86		
		206-000-340.500	DEFERRED REV FOR DELQ PE		13,773.86	
		207-000-026.118	DELINQUENT PERSONAL 2018	123.00		
		207-000-026.119	DELINQUENT PERSONAL 2019	132.00		
		207-000-026.120	DELINQUENT PERSONAL 2020	47.00		
		207-000-026.121	DELINQUENT PERSONAL 2021	11,023.89		
		207-000-340.500	DEF REVDP		11,325.89	
		211-000-026.118	DELINQUENT PERSONAL 2018	108.00		
		211-000-026.119	DELINQUENT PERSONAL 2019	116.00		
		211-000-026.120	DELINQUENT PERSONAL 2020	41.00		
		211-000-026.121	DELINQUENT PERSONAL 2021	9,650.65		
		211-000-340.500	DEFERRED REV FOR DELQ PE		9,915.65	
						0.00
			TO RECORD DELINQUENT PP			
			TAXES - 12/31//21			
00106	Adjusting	12/31/21				
		101-000-339.050	DEF REV/SENIOR CENTER TAX		28,640.33	
		101-000-021.000	TAXES REC/SENIOR CENTER	28,640.33		
		101-000-401.100	SENIOR CENTER PROPERTY TAX		29,227.93	
		101-810-880.002	CONTRIBUTION TO SENIOR CENTER	29,227.93		
						0.00
			TO RECORD SENIOR CENTER			
			ACTIVITY			
00107	Adjusting	12/31/21				
		101-000-045.102	CUR VELWC SA RCVBL		25,795.50	
		101-000-084.712	DUE FROM TAX FUND-VELWC		18,792.00	
		101-000-045.102	CUR VELWC SA RCVBL	55,367.50		
		101-000-672.200	SPEC ASSMT REV-VELWC		10,780.00	
						10,780.00
			TO WRITE-OFF VELWC PRIOR			
			BALANCES			

OSCODA TOWNSHIP
Adjusting Journal Entries

Reference	Type	Date Account Number	Description	Debit	Credit	Net Income Effect
00402	Adjusting	12/31/21				
		101-101-712.000	FEES & PER DIEM (FICA)	349.12		
		101-172-703.000	SALARY-SUPERINTENDENT	1,941.49		
		101-172-706.000	WAGES (SECRETARY)	409.44		
		101-215-703.000	SALARY-CLERK	952.35		
		101-215-706.000	WAGES	760.00		
		101-253-703.000	SALARY-TREASURER	952.35		
		101-253-706.000	WAGES	539.35		
		101-265-706.000	WAGES	857.64		
		101-276-706.000	WAGES	1,107.60		
		101-336-708.000	WAGES - FIREMEN	244.42		
		101-722-703.000	ADMINISTRATOR SALARY	951.92		
		101-754-706.000	WAGES-FULL TIME	682.00		
		101-000-257.100	ACCRUED WAGES PAYABLE		9,747.68	
		207-000-703.100	SALARY - POLICE CHIEF	1,396.07		
		207-000-703.201	WAGE - SGT	1,634.40		
		207-000-703.301	WAGE - PATROLMAN	10,668.52		
		207-000-706.300	WAGES - CLERICAL	825.48		
		207-000-257.100	ACCRUED WAGES PAYABLE		14,524.47	
		211-000-703.201	WAGES-SGT	1,198.56		
		211-000-703.301	WAGES-PATROLMAN	1,031.20		
		211-000-257.100	ACCRUED WAGES PAYABLE		2,229.76	
		271-000-706.000	WAGES	648.78		
		271-000-707.000	PART TIME	561.90		
		271-000-257.100	ACCRUED WAGES PAYABLE		1,210.68	
		509-000-706.000	WAGES-SUPERVISORY	1,018.10		
		509-000-706.200	WAGES-SECRETARY	762.40		
		509-000-706.200	WAGES-SECRETARY	762.40		
		509-000-257.100	ACCRUED WAGES PAYABLE		2,542.90	
		236-266-706.000	WAGES - FULL TIME	785.70		
		236-000-257.100	ACCRUED WAGES PAYABLE		785.70	
		101-101-715.000	SOCIAL SECURITY	26.72		
		101-172-715.000	SOCIAL SECURITY	179.85		
		101-215-715.000	SOCIAL SECURITY	130.99		
		101-253-715.000	SOCIAL SECURITY	114.11		
		101-265-715.000	SOCIAL SECURITY	65.61		
		101-276-715.000	SOCIAL SECURITY	84.73		
		101-336-715.000	SOCIAL SECURITY	18.70		
		101-722-715.000	SOCIAL SECURITY	72.82		
		101-754-715.000	SOCIAL SECURITY	52.17		
		101-000-257.100	ACCRUED WAGES PAYABLE		745.70	
		207-000-715.000	SOCIAL SECURITY	1,111.14		
		207-000-257.100	ACCRUED WAGES PAYABLE		1,111.14	
		211-000-715.000	SOCIAL SECURITY	170.58		
		211-000-257.100	ACCRUED WAGES PAYABLE		170.58	
		271-000-715.000	SOCIAL SECURITY	92.61		
		271-000-257.100	ACCRUED WAGES PAYABLE		92.61	
		509-000-715.000	SOCIAL SECURITY	194.52		
		509-000-257.100	ACCRUED WAGES PAYABLE		194.52	
		236-266-715.000	SOCIAL SECURITY	60.11		
		236-000-257.100	ACCRUED WAGES PAYABLE		60.11	
						(33,415.85)
		TO RECORD ACCRUED PAYROLL				
		12/31/21				

OSCODA TOWNSHIP
Adjusting Journal Entries

Reference	Type	Date Account Number	Description	Debit	Credit	Net Income Effect
00504	Adjusting	12/31/21				
		590-000-969.000	AMORTIZATION EXP-BOND D	2,423.00		
		590-000-298.000	LONG TERM DEF LOSS		2,423.00	
						(2,423.00)
			TO AMORTIZE BOND DISCOUNT			
00601	Adjusting	12/31/21				
		509-000-133.000	ACCUMULATED DEPREC-LAN		11,925.61	
		509-000-137.000	ACCUM DEPREC-BLDGS,ADD		9,519.66	
		509-000-145.000	ACCUM DEPREC-EQUIPMENT		1,371.20	
		509-000-968.000	DEPRECIATION EXPENSE	22,816.47		
		509-000-132.000	FIXED ASSET-LAND IMPROVE	130,950.00		
		509-000-890.000	CONTINGENCY - OLD ORCHA		130,950.00	
						108,133.53
			TO RECORD #509 FIXED ASSET ACTIVITY			
00602	Adjusting	12/31/21				
		590-000-158.000	CONSTRUCTION IN PROGRES	248,280.60		
		590-000-801.001	CWRF 2021/CONTRACTOR FEE		248,280.60	
		590-000-140.000	FIXED ASSET - MACHINERY &	26,356.49		
		590-000-974.000	CAPITAL IMPROVEMENT/OUT		26,356.49	
		590-000-138.000	A/D BUILDINGS & IMPROVEM		161.70	
		590-000-160.000	A/D MACHINERY & EQUIPME		56,090.23	
		590-000-155.000	ACCUMULATED DERECIATIO		140,035.99	
		590-000-968.000	DEPRECIATION EXPENSE	196,287.92		
						78,349.17
			TO RECORD #590 FIXED ASSET ACTIVITY			
00603	Adjusting	12/31/21				
		591-000-801.001	DWRF 2021/CONTRACTOR FEE		505,761.60	
		591-000-974.000	CAPITAL IMPROVEMENT/OUT		743,908.34	
		591-000-980.100	WATER METERS - CAPITALIZI		426,225.39	
		591-000-155.000	MACHINERY AND EQUIPMEN	26,356.50		
		591-000-152.000	WATER SYSTEM	426,225.90		
		591-000-158.000	CONSTRUCTION IN PROGRES	1,223,312.93		
		591-000-152.000	WATER SYSTEM		2,304,425.00	
		591-000-158.000	CONSTRUCTION IN PROGRES	2,304,425.00		
		591-000-156.000	A/D LAND IMPROVEMENTS		1,813.20	
		591-000-163.000	A/D BUILDING IMPROVEMEN		1,491.20	
		591-000-160.000	A/D MACHINERY & EQUIPME		12,821.01	
		591-000-153.000	ACCUMULATED DEPRECIATIO		139,358.13	
		591-000-968.000	DEPRECIATION EXPENSE	155,483.54		
						1,520,411.79
			TO RECORD #591 FIXED ASSET ACTIVITY			

OSCODA TOWNSHIP
Adjusting Journal Entries

Reference	Type	Date Account Number	Description	Debit	Credit	Net Income Effect
10101	Adjusting	12/31/21				
		101-000-003.005	MUN. MUTUAL INV - SAVINGS	181.02		
		101-000-687.100	REIMBURSEMENTS - OTHER		181.02	
						181.02
			TO REFLECT AFLAC VARIANCE			
20401	Adjusting	12/31/21				
		204-000-339.000	DEFERRED REV - STUMP TAX	11,600.00		
		204-000-018.000	TAXES RECEIVABLE/COUNTY		11,600.00	
						0.00
			TO REVERSE STUMP TAX ACCRUAL 12/31/20			
21801	Adjusting	12/31/21				
		218-000-699.509	CONTRIB FROM OOP	60.21		
		218-000-688.000	MISCELLANEOUS		60.21	
						0.00
			TO CORRECT WRITE-OFF OF MISC BALANCES			
23601	Adjusting	12/31/21				
		101-000-040.000	ACCOUNTS RECEIVABLE	59,066.50		
		101-000-687.400	CABLE FRANCHISE FEES		21,779.78	
		101-000-214.236	DUE TO PROPERTY O & M		37,286.72	
		236-000-084.101	DUE FROM GENERAL FUND	37,286.72		
		236-000-667.800	RENT - ALPENA GEN HOSP		37,286.72	
						59,066.50
			TO REFLECT COLLECTION OF PRIOR RENT - DEPOSITED 101			
26501	Adjusting	12/31/21				
		265-000-123.000	PREPAID EXPENSE		1,275.00	
		265-000-391.000	NONSPENDABLE FUND BALANCE	1,275.00		
		265-000-390.000	FUND BALANCE		1,275.00	
		265-000-980.000	DRUG LAW ENFORCEMENT EQUIP	1,275.00		
						(1,275.00)
			TO REVERSE PREPAID ACCRUAL 12/31/20			
50901	Adjusting	12/31/21				
		509-000-004.001	CASH-CHANGE FOR STORE		845.35	
		509-000-728.000	RESALE PURCHASES	845.35		

OSCODA TOWNSHIP
Adjusting Journal Entries

Reference	Type	Date Account Number	Description	Debit	Credit	Net Income Effect
TO REVERSE DELINQUENT AR						
12/31/20						
59004	Adjusting	12/31/21				
		590-000-310.400	CWSRF - BOND PAYABLE		29,645.00	
		590-000-310.400	CWSRF - BOND PAYABLE		218,635.60	
		590-000-801.001	CWRF 2021/CONTRACTOR FEE	248,280.60		
						(248,280.60)
TO RECLASSIFY CWSRF ICAPITAL						
OUTLAY						
59101	Adjusting	12/31/21				
		591-000-392.000	RESERVED FOR IMPROVEMEN		1,326.00	
		591-000-627.000	CHARGES FOR OTHER SERVIC	1,326.00		
						(1,326.00)
TO CORRECT AJE 17607						
59102	Adjusting	12/31/21				
		591-000-084.704	DUE FR TAX FUND - DELIN W'		760.06	
		591-000-034.000	DELINQUENT WATER BILLS	760.06		
						0.00
TO REVERSE DELINQUENT AR						
12/31/20						
59103	Adjusting	12/31/21				
		591-000-300.000	LONG TERM BONDS PAYABLI		235,015.50	
		591-000-300.000	LONG TERM BONDS PAYABLI		137,146.78	
		591-000-801.001	DWRF 2021/CONTRACTOR FEE	372,162.28		
						(372,162.28)
TO RECLASSIFY DWRF CAPITAL						
OUTLAY						
99901	Adjusting	12/31/21				
		999-000-135.000	LAND IMPROVEMENTS	79,512.00		
		999-000-140.000	ACCUM DEPR-LAND IMPROVI		79,117.00	
		999-000-150.000	ACCUM DEPR BUILDING & IM		153,051.00	
		999-000-155.000	MACHINERY & EQUIPMENT	280,419.00		
		999-000-158.000	CONSTRUCTION IN PROGRES	17,860.00		
		999-000-158.000	CONSTRUCTION IN PROGRES		47,105.00	
		999-000-160.000	ACCUM CEPR-MACH & EQUIP		72,198.00	
		999-000-165.000	VEHICLES	632,905.00		
		999-000-165.000	VEHICLES		67,990.00	
		999-000-170.000	ACCUM DEPR - VEHICLES		165,441.00	
		999-000-170.000	ACCUM DEPR - VEHICLES	67,990.00		
		999-000-399.000	NET ASSETS-INVESTED IN CA		493,784.00	
						0.00

OSCODA TOWNSHIP
Adjusting Journal Entries

Reference	Type	Date Account Number	Description	Debit	Credit	Net Income Effect
TO REFLECT GW FIXED ASSETS AT 12/31/20						
99902	Adjusting	12/31/21				
		999-000-330.000	COMPENSATED ABS-LONG TE		15,862.00	
		999-000-395.000	RETAINED EARNINGS	15,862.00		
						0.00
TO REFLECT COMPENSATED ABSENCE LIABILITY AT 12/31/20						
99903	Adjusting	12/31/21				
		999-000-360.000	DEFERRED INFLOWS-PENSION		89,164.00	
		999-000-339.100	DEFERRED REVENUE-STING		19,842.00	
		999-101-339.101	DEFERRED REV-S/A HUNTING		1,056,878.00	
		999-000-195.000	DEFERRED OUTFLOWS-PENSI		61,838.00	
		999-000-195.000	DEFERRED OUTFLOWS-PENSI	270,132.00		
		999-101-265.974	CAPITAL OUTLAY-GENERAL C	811,087.26		
		999-000-334.000	NET PENSION LIABILITY		164,329.00	
		999-000-395.000	RETAINED EARNINGS	310,831.74		
						0.00
TO REFLECT NET PENSION LAIBILITY AT 12/31/20						
99904	Adjusting	12/31/21				
		999-000-130.000	LAND		106,130.00	
		999-000-145.000	BUILDINGS AND IMPROVEME		3,915.00	
		999-000-150.000	ACCUM DEPR BUILDING & IM	3,319.64		
		999-000-165.000	VEHICLES		93,130.00	
		999-000-170.000	ACCUM DEPR - VEHICLES	93,130.00		
		999-000-399.000	NET ASSETS-INVESTED IN CA	106,725.36		
						0.00
TO REFLECT 2021 FIXED ASSET DISPOSALS						
99905	Adjusting	12/31/21				
		999-000-165.000	VEHICLES	66,178.00		
		999-000-399.000	NET ASSETS-INVESTED IN CA		66,178.00	
						0.00
TO REFLECT 2021 FIXED ASSET ADDITIONS						
99906	Adjusting	12/31/21				
		999-000-150.000	ACCUM DEPR BUILDING & IM		152,666.52	
		999-000-140.000	ACCUM DEPR-LAND IMPROVI		81,104.13	
		999-000-160.000	ACCUM CEPR-MACH & EQUIP		78,239.76	
		999-000-170.000	ACCUM DEPR - VEHICLES		193,202.96	
		999-000-399.000	NET ASSETS-INVESTED IN CA	505,213.37		

Prepared by_____
Reviewed by_____

OSCODA TOWNSHIP
Adjusting Journal Entries

Reference	Type	Date Account Number	Description	Debit	Credit	Net Income Effect
						0.00
TO RECORD 2021 DEPRECIATION						
TOTAL				19,430,986.27	19,430,986.27	942,790.18

ACCOUNTS PAYABLE VOUCHER

PAGE: 1

VOUCHER NO.

WARRANT NO.

DATE ALLOWED 12 30 2021
Mo. Day Yr.

IN THE SUM OF \$ 5250.00

OSCODA TOWNSHIP

Payee	STRALEY, LAMP
-------	---------------

VENDOR # MISC STRALEY, LAMP & KRAENZLEIN P.C. PO BOX 738 2106 US 23 SOUTH ALPENA, MI 49707	Purchase Order No. 21-002784 Terms Due Date 12/30/2021
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INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
11/30/2021	34716	101-299-801.000		ACCOUNTING SERVICES AUG. - NOV. 2021	5,250.00

<p align="center">OSCODA TOWNSHIP</p>		
<p align="center">Favor Of</p> <p align="center">STRALEY, LAMP & KRAENZLEIN P.C.</p>		
<p>Total Amount of Voucher</p> <p>Deductions</p>	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>\$ _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
<p>Total Amount of Warrant</p> <p>Month of _____</p>	<p>\$ _____</p> <p>_____</p>	<p>_____</p>

[illegible]

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and that the materials or services itemized thereon for which charge is made were ordered and received except

Mo. Day Yr.

Signature _____

Officer/Title

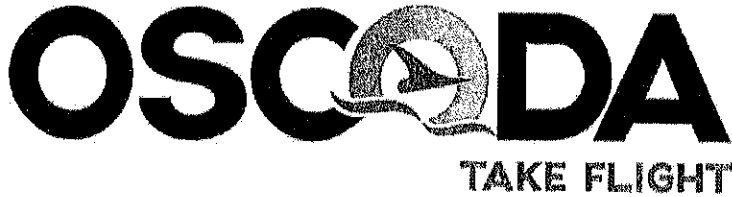
I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Mo. Day Yr.

Signature

Officer/Title

Board/Council Members



Charter Township of Oscoda
110 South State Street
Oscoda, Michigan 48750
Office of Supervisor: (989)739-3211
Office of Clerk: (989)739-4971
Office of Treasurer: (989)739-7471
Office of Superintendent: (989)739-8299
Fax: (989)739-3344

Regular Board Meeting Minutes August 23, 2021

Call to Order – Ms. Richards called the meeting to order at 7:05 p.m. The meeting was held virtually at web address: <https://us02web.zoom.us/j/83865512810> Call-In: (929)205-6099 Meeting ID: 838 6551 2810

PLEDGE OF ALLEGIANCE

Roll Call – Board Members Present: [Mr. Spencer, Mr. Cummings, Mr. Wusterbarth, Ms. McGuire, Mr. Sutton, Mr. Palmer, Ms. Richards.]

Board Members Absent:

Others Present: [Ms. Kline.] , Mr. Dickerson, Mr. Freeman, Mr. Freel

Additions – None

Public Comment –

Mark Miller- I would like to see the township go out for bids on the audit and look at other CPA's.

Consent Agenda – Mr. Cummings supported a motion by Mr. Spencer to Budget Work Session Minutes – August 6, 2021, Regular Meeting Minutes – August 9, 2021, Closed Session Meeting Minutes – August 16, 2021, and Special Meeting Minutes – August 16, 2021, 1. Payment of Bills (Oscoda Township) – Total - \$324,861.36 a. Prepaid – August 17, 2021 - \$280,808.22, b. Check Run – August 24, 2021 - \$44,053.14
ALL YEAS:

MOTION CARRIED

SUB COMMITTEE REPORTS AND PROJECT UPDATES: (As Available)

1. EIC Director Update

Oscoda Township Regular Board Meeting Minutes

August 23, 2021

Page 1 of 6

2. August 2021 Engineering Progress Report
3. Oscoda Wurtsmith Airport Authority

SUPERINTENDENT REPORTS:

CPA Proposal – Mr. Palmer supported a motion by Mr. Spencer to approve the proposal presented by Mr. Sutton from Straley, Lamp and Kraenzlein for \$85.00 per hour.

ALL YEAS:

MOTION CARRIED

Aune Medical Property Purchase Offer Placeholder – Mr. Cummings supported a motion by Mr. Palmer to approve the sale of Aune for \$800,000.00 with a down payment of \$100,000.00 and interest of 5% on the land contract with the rest of the terms to be developed.

ALL YEAS:

MOTION CARRIED

F&V PFAS Investigation Proposal Revisited – Mr. Cummings supported a motion by Mr. Palmer to approve the updated proposal from Fleis and Vanderbrink related to the EGLE follow up letter for Compliance No. CC-003383 not to exceed \$39,000.00.

ALL YEAS:

MOTION CARRIED

Make Ms. Klien - Superintendent – Mr. Wusterbarth supported a motion by Mr. Palmer to approve Ms. Klien to be superintendent with pay decided by the negotiating committee

YEAS: Mr. Palmer, Mr. Sutton, Mr. Wusterbarth, Mr. Spencer, Mr. Cummings

NAYS: Ms. McGuire, Ms. Richards

MOTION CARRIED

Stephenson & Company Auditor Renewal – Ms. McGuire supported a motion by Ms. Richards to approve Stephenson & Company, contract for one-year renewal.

YEAS: Mr. Sutton, Ms. McGuire, Ms. Richards

NAYS: Mr. Cummings, Mr. Palmer, Mr. Wusterbarth, Mr. Spencer

MOTION CARRIED

MICHIGAN COMMUNITY TELEVISION, INC.

QUOTE for Hearing Assist Devices & Microphone Replacement

June 13, 2022

Assisted Listening

After researching costs and labor involved in installing a telecoil field at Shoreline Theater and weighing against the other option, we have decided to present only one option to the board.

OPTION 1: Hearing Assist Headsets

1 Transmitter, 5 Receivers, 5 Charging Cords, 5 Earbuds, 1 Charging Station

Price: \$275.00

ADD-ON OPTION: Headphones

5 dual ear headphones

Price: \$125.00

ADD-ON OPTION: Premium Headphones

5 Sennheiser dual ear headphones

Price: \$375.00

Microphones

If the current microphones aren't satisfactory, here are some options for replacement.

OPTION 1: Boundary Microphones

Boundary microphones set flat on the tabletop and they are supposed to pickup audio from around the front of them in a cardioid pattern. This price is for 9 microphones.

Price: \$1,260.00

OPTION 2: Wireless Lavalier (with lapel mic)

Wireless lavalier microphones with lapel clip-on microphones to wear on your shirt collar or lapel. This price includes 3 Receivers, 12 Transmitters, 10 XLR Cables, and 200 batteries (11 meetings)

Price: \$1,317.72

TO: BOARD OF TRUSTEES

FROM: JAIMIE MCGUIRE, TREASURER

SUBJECT: SEASONAL PT RETURN

CC: TAMMY KLINE, SUPERINTENDENT

As with all seasonal returns, I am requesting board approval to have Parker Cleary return as of 6/28/22 for the 2022 tax year. The position is already a part of my budget for the year. Pay will be determined by the Clerks office according to our pay scale.





To: Ann Richards, Supervisor, Members of Oscoda Township Board, Tammy Kline, Superintendent

From: Mary Reitler, Rotary Club and Jane Meyer, Oscoda Lions Club

RE: 4th of July Community Celebration

Date: June 13, 2022

The Lions Club and Rotary Club of Oscoda requests your permission for the use of the area surrounding the Oscoda Beach Park bath house for their 9th annual 4th of July Community Picnic and Celebration to be held Monday, July 4th, 2022.

The event will include a picnic, music, kid's games and prizes, and of course, fireworks! The clubs are coming together to sponsor this activity and provide a community gathering to celebrate the 4th of July. We will be serving hot dogs, chips, apple pie, and soft drinks at a minimal charge beginning at 5:00pm.

The picnic has been a favorite activity for residents and tourists. Every year we sell out of 500 hot dogs. Upon approval the clubs will begin advertising and would also ask permission to display the event on the electronic billboard.

We thank the township board for your past support of this event and consideration of this year's request.

From: [Ann](#)
To: [Tammy Kline](#); [Melinda Morgan](#)
Subject: Fw: Parade Grand Marshall
Date: Friday, June 24, 2022 11:52:13 AM

for the packet- thank you- Ann

From: Ann <supervisor@oscodatownshipmi.gov>
Sent: Friday, June 24, 2022 11:51 AM
To: Tammy Kline <superintendent@oscodatownshipmi.gov>
Subject: Fw: Parade Grand Marshall

Good morning Tammy-

Please see email below from AuSable Township- I can't think of a better person to recommend for this year's grand Marshall for the July 4th parade to represent our community...

Gary has served this community for the last several decades in one capacity or another and his contributions are forever woven into our past by his many accomplishments. As discussed, please include this email in the packet as support for the informational agenda item.

Thank you so much for you assistance and support with this recommendation.
Sincerely, Ann

Ann M. Richards, Supervisor
Charter Township of Oscoda

From: Kevin Beliveau <kjbeliveau@gtplastics.com>
Sent: Friday, June 24, 2022 11:14 AM
To: Ann <supervisor@oscodatownshipmi.gov>
Cc: Mary Jo Samotis (treasurer@ausabletownship.net) <treasurer@ausabletownship.net>; Kelly A. Graham <clerk@ausabletownship.net>
Subject: Parade Grand Marshall

Good morning Ann,

AuSable Township recommends Mr. Gary Kellan to represent both AuSable Twp & Oscoda Twp. in the 2022 Independence Day Parade.

Please forward and or share as necessary.

Thanks,

Kevin J. Beliveau

AuSable Twp., Supervisor

P: 989-739-9169

C: 989-305-0805

E: supervisor@ausabletownship.net



DRAFT Program Statement

MSHDA is pleased to announce that an independent energy-efficiency program will provide up to \$28,500,000 dollars statewide via the MSHDA Housing Opportunities Promoting Energy-Efficiency (HOPE) Program which will be an extension of the Neighborhood Enhancement Program. This funding will be made available in conjunction with \$15 million dollars allocated directly to the City of Detroit and \$5 million dollars allocated to The Heat and Warmth Fund (THAW). HOPE is a federally funded program utilizing United States Department of the Treasury American Rescue Plan (ARP) Coronavirus State and Local Fiscal Recovery Funds (SLFRF). This funding will be made available statewide based on a formal subrecipient award structure to 501(c)(3) nonprofit agencies and local units of government with award determinations based on competitive funding rounds and subsequent obligation and expenditure performance.

This grant program is designed to encourage and facilitate energy-efficiency focused residential housing repairs and upgrades to owner occupied homes and non-owner occupied single-family homes and multi-family properties consisting of a maximum of three total units within both rural and urban areas. In conjunction with home repairs the funding also allows for a portion of the award, up to ninety-five percent (95%) to be utilized for energy-oriented property repairs and administrative funding of up to five percent (5%).

HOPE energy-efficiency improvement activities are defined as actions undertaken to incentivize energy efficiency and health improvements that promote health or safety for single-family and multi-family residential properties. Repairs are not to exceed \$25,000 in total assistance for either an owner occupied home or non-owner occupied unit. The program's intent is for regional distribution of the dollars and to have both an individual short-term benefit and immediate impact on the household itself and to also facilitate a long-term community benefit that improves the existing housing stock and increases the areas home values.

MSHDA has implemented prioritization of funding in targeted areas and has reserved a percentage of the program funds for rural distribution. The program is based on a subrecipient structure that will facilitate the timely distribution, obligation, and expenditure of the allocated energy-efficiency funding in order to meet federal ARP deadlines. Subrecipient awards will consist of multi-year written agreements between MSHDA and the nonprofit 501(c)(3) agency and/or local unit of government in an amount equal to or above \$100,000 up to \$1 Million dollars. The HOPE program's intent is to direct at least thirty percent of the funding to rural communities with at least five percent being focused within the Upper Peninsula. The evaluation/awarding structure will identify rural agency applicants from urban agency applicants to ensure that each type of applicant is treated and evaluated separately.

Overall, the program's intent is to fund energy-efficiency activities that benefit area residents directly or indirectly. Funding award determinations will be made based on geographical regional distribution, area need, timing feasibility, organizational capacity, public and/or private partnerships, and identified leveraged resources. Respondents must be able to utilize funds strategically and mobilize quickly to meet the multi-year action response that is desired.



Housing Opportunity Promoting Energy-Efficiency (HOPE) Draft Term Sheet

Date: June 7, 2022

Program Overview	<p>The HOPE Program will utilize United States Department of the Treasury American Rescue Plan (ARP) Coronavirus State and Local Fiscal Recovery Funds (SLFRF) as a grant mechanism within the MSHDA Neighborhood Housing Initiatives Division (NHID).</p> <p>All applicable Treasury ARP rules and regulations will be strictly enforced.</p>
HOPE Program Goal	<p>To provide financial assistance to eligible non-profit 501(c)3 agencies and local units of government via a multi-year subrecipient agreement awarded for \$100,000 up to \$1 Million per agency. Subrecipients will then distribute the funds within their local area(s) for energy focused residential housing repairs and upgrades within both rural and urban areas. The total HOPE assistance amount per home/unit may not exceed \$25,000 per assisted occupied home or individual assisted unit. In order to qualify for the HOPE program, all assisted multi-family properties cannot consist of more than three units. In conjunction with home/unit repairs the funding also allows for a portion of the award, up to twenty-five (25%), to be utilized for energy- oriented emergency repairs and/or up to five percent (5%) to be utilized for administrative funding.</p> <p>HOPE energy-efficiency improvement activities are defined as actions undertaken to incentivize energy efficiency and health improvements that promote health or safety for single-family and multi-family residential properties. The intent is to have both an individual short-term benefit and immediate impact on the household itself and to also facilitate a long-term community benefit by improving existing housing stock resulting in increased area home values.</p>
Size of HOPE Program	<p>Michigan State Housing Development Authority (the Authority) will utilize up to \$28,500,000 (total award \$50,000,000 less \$15,000,000 to the City of Detroit and less \$5,000,000 to the nonprofit THAW, less \$1,500,000 which is 5% for MSHDA administrative costs) of its total allocation for this program through multiple statewide competitive funding rounds.</p>
Targeted Population of Homeowners and Financial Challenges Program Seeks to Address	<p>Funding will be made available to Subrecipient Agencies to administer the HOPE Program at the local level and to directly provide energy-efficiency assistance to eligible households having incomes equal to or less than 300% of the federal poverty level as outlined in United States Department of the Treasury Guidance. Program funds will be made available to assist all eligible homeowners based on Subrecipient program guidelines that are approved by MSHDA.</p>

<p>“Eligible Owners” for Michigan’s HOPE program</p>	<p>“Eligible Owners” must meet the following criteria:</p> <ul style="list-style-type: none"> • Owner and/or tenant (if applicable) must have experienced and attest to a Qualified Financial Hardship on or after March 3, 2021. The attestation must describe the nature of the financial hardship. (Refer to Exhibit D for attestation language.) • Homeowner must currently own and occupy the property as their primary residence. • Homeowner and/or Tenant households must meet the HOPE Income Eligibility Requirements. • Homeowners must provide verification of occupancy of the home for a minimum of twelve months prior to March 1, 2021 or for non-owner occupied units the landlord must provide proof of ownership for twelve months and provide a six-month occupancy history. • All properties must be current in their taxes or be current in a repayment plan. • All properties must be insured or provide written verification of insurability post-rehab. • Rental properties must be occupied by tenants with a written lease stating that rent rates will not be increased post-rehab for a minimum of twelve months.
<p>HOPE Parameters</p>	<ul style="list-style-type: none"> ▪ Maximum Subrecipient Allocation is within a funding range of \$100,000 - \$1 Million. Awards will be made at MSHDA’s discretion primarily determined based on regional distribution, community need, entity type/capacity, and submission information. Agencies should only request the amount of funding they can obligate and expend within the deadlines identified. ▪ Minimum Subrecipient Allocation = \$100,000 Note: Multiple activities and/or areas can be combined to reach this minimum threshold. Proposals may include more than one area served by an agency; however, each area must realize a significant impact. Agency funding prioritization of areas must be provided if more than one is proposed. MSHDA reserves the right to select portions of proposals for funding based on availability and overall impact. ▪ Maximum Household Assistance = \$25,000 per owner occupied home or non-owner occupied unit.

<p>Eligible Subrecipient Structures</p> <p>Note: If you are not one of the agency types listed or cannot provide the applicable required verification documentation you are not eligible to submit for this program.</p>	<p>"Eligible Subrecipients" include only the following:</p> <p>Type 1: Nonprofit Organization 501(c)(3): A nonprofit organization that is currently servicing the proposed community/neighborhood within the State of Michigan. The applicant's name and address must be the same as the 501(c)(3) Letter from the IRS and on file with the Michigan Department of Licensing and Regulatory Affairs. The applicant must have at least one full-time paid employee; cannot be operating the agency via their principal residence and must have an operating budget exceeding \$30,000 per year, not including MSHDA funded projects.</p> <p>The 501(c)(3) must upload agency contact information on letterhead AND attach IRS issued 501(c)(3) Letter. (This agency type includes Community Action Agencies)</p> <p>Type 2: Local Unit of Government (This agency type includes: cities, townships, villages, County Housing Commissions and Land Banks)</p> <p>Type 3: Lead Agency Designation (This must be either a Nonprofit 501c3 or Local Unit of Government entity as defined above) **The Lead Agency would have the ability to pass the funds through to other local entities defined as Type 1 or 2 above and they would be primarily responsible for all entities awarded and provide formal funding compliance and oversight. A written memorandum of understanding between all entities outlining roles and responsibilities will be required. (This could be a housing trade organization that is a nonprofit 501c3. As part of the submission the agency will need to identify its membership agencies that anticipate partnering with them. Partnering agencies will be prohibited from receiving HOPE funds directly during the first funding round.)</p> <p>Note: This funding will not be made available within the City of Detroit boundaries as energy-efficiency funding was allocated to this area directly.</p> <p>This funding is being made available to all eligible entities outside of the City of Detroit.</p> <p>Previous housing capacity/experience preferred.</p>
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Award determinations will be based on an agency demonstrating experience with homeowner and/or rental rehabilitation.

Presumed Benefit - Qualified Financial Hardship	<p>A "Qualified Financial Hardship" is a material reduction in income or material increase in living expenses associated with the coronavirus pandemic and Exhibit D self attestation will be required.</p> <ul style="list-style-type: none"> • This program is designed to provide emergency assistance for pressing and unavoidable home repair needs as well as address energy insecurity resulting from improper insulation, outdated heating, cooling, and ventilation systems, and outdated and/or malfunctioning electrical service and appliances. This benefit will be measured by assessing a particular property's needs and how those needs were addressed by the improvements. • All proposed activities are restricted to income qualified areas and/or household income eligibility and meet the Treasury ARP criteria for presumed benefit requirements.
Household Income Restrictions	<p>Income-targeting requirement will be used to assist homeowners having household incomes equal to or less than 300% of the Poverty Federal Guidelines (PFG) as defined by the Department of Health and Human Services. Refer to the Department of United States Department of the Treasury's guidance spreadsheet on household income thresholds: SLFRF-LMI-tool.xlsx (live.com) to identify specific Michigan County Income Limits.</p> <p>Each applicant is encouraged to identify their service boundaries while being mindful of the community zip code data (Exhibit C).</p> <p>For all assisted properties, there are three action steps required:</p> <ol style="list-style-type: none"> 1) self-attestation of household income including all adult occupant earning members over the age of 18 that are not in school as a student; 2) household submission of formal income verification documentation including year to date pay stubs, if pay stubs are not available the household will need to provide the previous year's W-2 forms or if self-employed last year's 1040 form; and 3) subrecipient review and approval.
Subrecipient Prioritization	<p>Subrecipients will have individual written program guidelines to meet their service area needs. They will establish the following:</p> <ul style="list-style-type: none"> • Activity Dollar Limits per Property • Types of Properties Assisted • Selection of Service Area • Household Applicant Intake and Selection Process • Select Households based on preference/priority based on need, eligibility, or other factors outlined in the guidelines • Select/Define Activities/Scope of Work • Leveraging Use/Requirements • Contractor Selection Process and Criteria - must be licensed and insured

Note: Subrecipients are not allowed to use a security instrument on assisted properties/units.

<p>Eligible Properties</p>	<p><u>Eligible Properties</u> are those that are:</p> <ul style="list-style-type: none"> • Single-family owner-occupied with an income qualified household • Single-family non owner-occupied with an income qualified household • Multi-family (attached or detached - up to 3 units) owner-occupied with an income qualified household • Multi-family (attached or detached - up to 3 units) non owner-occupied with an income qualified household • Detached Site Condominium units • Modular/Manufactured homes permanently affixed to real property and taxed as real estate <p>Eligible Occupied Property Criteria: A single-family property which is zoned residential that: a) has no unaddressed mortgage and/or tax delinquencies; b) is not subject to a foreclosure or forfeiture proceedings, court-ordered receivership, or nuisance abatement; c) has utilities services turned on and operable or in situations where utilities are shut off but operable once safety issues are addressed – with MSHDA pre-approval prior to contract execution.; d) is permanently occupied by homeowners that identify the assisted address as their primary residence; and e) is affixed to a permanent foundation.</p> <p>Eligible Rental/Land Contract Occupied Property Criteria: Rental/Land Contract single-family properties that a) the landlord has no unaddressed mortgage and/or tax delinquencies within the community; b) the landlord has no unaddressed/outstanding code compliance issues within the community; c) a signed contract is in place which identifies the current occupants and the monthly occupancy provisions; d) is not subject to a foreclosure or forfeiture proceedings, court-ordered receivership or nuisance abatement; e) has utilities services turned on and operable or in situations where utilities are shut off but operable once safety issues are addressed – with MSHDA pre-approval prior to contract execution.; e) is affixed to a permanent foundation; f) occupant household is income-eligible; and g) all parties must sign a written participation consent form.</p>
<p>Eligible Qualified HOPE Activities</p>	<p>All HOPE program financed activities are specific and necessary health and safety improvements to an existing structure occupied with a qualified financial hardship based on presumed benefit. Activities undertaken must be selected based on inspection, code compliance documented needs, energy assessment/audit recommendation, local building official report, etc.</p> <p>HOPE assisted activities are limited to:</p> <ul style="list-style-type: none"> • Roof • Storm Doors/Exterior Doors • Windows • Insulation • Modification for modernization/efficiency purposes or replacement of heating (furnaces or boilers)/cooling (full home only)/ventilation systems and water heater upgrades including on demand retrofitting • Functioning and up to date exterior security lighting • Appliance upgrades to energy star rating ex: stove, refrigerator • Electrical upgrades or replacement - wiring of home (partial or full)

Subrecipient Award Activity Structure	<p>UP TO \$10,000,000 IN THE INITIAL COMPETITIVE FUNDING ROUND IS ANTICIPATED TO BE ALLOCATED AS FOLLOWS:</p> <p>TYPE 1: Up to \$9,500,000 (95%) Housing Energy-Efficiency Activities A minimum of 75% to be utilized for non-emergency repair A maximum of 25% to be utilized for emergency repair</p> <ul style="list-style-type: none"> • No specific sites/addresses need to be pre-identified but must be fully under contract no later than September 30, 2024. • Specific sites are selected post subrecipient award via a formal local written application process that is held within the past 90 days - no carryover wait lists from previous non-HOPE programs/applications allowed unless identified within the program guidelines. Note: Activities are restricted to households that meet the program's eligibility criteria. • All activities undertaken must enable that assisted HOPE funding component to be brought up to Housing Quality Standards (HQS) and/or local code based on whichever one is stricter when applicable. <p>TYPE 2: \$500,000 (5%) Subrecipient Program Administration Agencies may opt out of utilizing HOPE funding for administration but are not allowed to amend their budget post grant award to add it in as a funding component.</p> <p>Note: Documented and itemized administrative tracking is required via a required tracking report form.</p> <p>In addition to administrative costs that are program specific subrecipients will be able to get reimbursed for activity delivery costs to cover project specific soft costs on a per property billing basis.</p> <p>Assistance is limited to one award per agency. Each agency's subrecipient request total dollar amount is limited to a minimum of \$100,000 up to \$1 Million.</p> <p>Multiple agencies can be awarded funds within an area, but each agency will be limited to defined service area boundaries – an area may be served by multiple agencies but for program purposes overlapping/duplicative service areas will not be approved to ensure statewide distribution of the funding.</p>
Grant Structure	<p>The Subrecipient award will be structured as a performance-based grant.</p> <p>Property assistance will be structured as a non-recourse grant.</p>

Payout of HOPE Assistance and Payment Process Description	<p>The Authority will disburse HOPE assistance directly to subrecipient agencies.</p> <p>The Authority will make disbursements on a reimbursement basis only. Reimbursement for purposes of the program is defined as the issuance of a check via a MSHDA grant management system when work has been completed, an agency is invoiced for the work performed, and both agency and owner sign-off has been secured. A hold back of up to 10% of the property setup amount may be held and not reimbursed until all paperwork regarding final completion and reporting of activity outcomes is provided.</p>
Community/Area Eligibility:	<p>A minimum of thirty percent (30%) of the funds will be set-aside to assist households within rural communities/areas. Of that thirty percent, five (5%) will be set-aside to assist households located within the Upper Peninsula.</p> <p>Refer to the HOPE Eligibility map (Exhibit B) for defined rural and urban areas.</p> <p>Note: The fourteen areas identified on this map are considered open-urban for purposes of this program and submissions from entities in these areas will be evaluated separately from submissions that fall into the open – Balance of State areas of the map not including the City of Detroit boundaries.</p>
Program Launch	<p>The Authority is planning to launch the initial competitive funding round for subrecipient submissions statewide Summer 2022, after MSHDA approval, stakeholder engagement, and public engagement/comment process is complete.</p> <p>The terms hereof are subject to change based on the foregoing.</p>
Program Duration	<p>The period of performance for the HOPE award begins on the effective date of the written agreement, requires subrecipient obligation at the property level (street address contract fully executed) prior to September 30, 2024, and full disbursement of funds no later than September 30, 2026. HOPE recipients shall not incur any obligations to be paid with the funding from this award after such period of performance ends.</p> <p>The Authority plans to disburse all funds prior to the end of the written agreement date of December 1, 2026.</p>
Program Leverage with Other Financial Resources	<p>The Authority will undertake its best effort approach to encourage subrecipients to leverage additional complementary assistance that is made available for homeowners through other local, state, and/or federal programs.</p> <p>We do not require leverage to come directly from the homeowner.</p> <p>Note: If the applicant chooses to identify leverage within the proposed budget, in order to receive evaluation preference, all leverage identified must be committed/secured.</p> <p>Applicants are encouraged to partner and leverage funding.</p>

Subrecipient Submission Steps	<p>Step 1: Click on the following LINK and complete Part 1 and answer the initial intake questions. Once Part 1 is submitted you will receive access to Part 2 via e- mail.</p> <p>Step 2: Complete Part 2 by uploading the 9 required attachments:</p> <ol style="list-style-type: none"> 1: Agency Type Documentation 2: Community Need 3: Project Description 4: Proposed Household Selection, Intake, & Distribution Strategy 5: Project Budget 6: Authorizing Resolution & Local Unit of Government Support Letter 7: Letter(s) of Support from Stakeholders/Partners and Committed Leverage Funds 8: a) Overview Map of Area Boundaries and b) Photos of Target Area Housing Stock 9. Sam.gov Screenshot <p>Step 3: Complete and Submit the Agency Partnership Profile (Video Link) Instruction Guide</p>
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HOUSING OPPORTUNITIES PROMOTING ENERGY-EFFICIENCY (HOPE)

MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY Neighborhood Housing Initiatives Division

HOPE 2022 Submission Guidance Instructions and Overview

**MSHDA received \$30 million overall and is releasing
up to \$10,000,000 dollars in the HOPE 1.0 Funding Round**

Announcement Date: Summer 2022

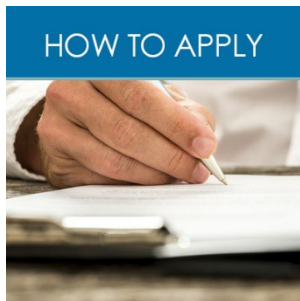
**All 3 submission parts must be completed and submitted by the following deadline:
Due August 1, 2022, 5:00 p.m. EST**

HOPE is a federally funded program that is designed based on a formal subrecipient award structure to 501(c)(3) nonprofit agencies and local units of government. This request for proposals is being issued to formally select subrecipients and execute lump sum awards that will facilitate the multi-year funding distribution timeframe statewide to assist Michigan residents. MSHDA has federal funds available to help households presumed to have encountered pandemic-related hardships remain in housing units and assist with improving the health and safety of their homes. The role of MSHDA's HOPE section will be to provide oversight and build local implementation capacity for the program. We actively encourage subrecipient agencies to take advantage of this program to update existing occupied housing units within Michigan and promote energy-efficiency throughout their service area(s).

Please carefully review all information including this document, the program statement, and the terms document for additional details on this opportunity. If your agency is qualified and interested, a timeline of action steps as well as submission instructions are outlined below.

MSHDA HOPE PROGRAM TENTATIVE TIMELINE	Date/Time
HOPE Program Question and Answer Teams Meeting and System Training Link to join HOPE Q & A Teams Meeting Microsoft Teams meeting Join on your computer or mobile app Click here to join the meeting Or call in (audio only) +1 248-509-0316,,925653201# United States, Pontiac Phone Conference ID: 925 653 201#	July 20, 2022, 10:00 a.m.- 12:00 noon, EST
Three Part Submission Process Due	August 1, 2022, 5:00 p.m. EST
Funding Determinations anticipated to be made on or before	August 15, 2022

OVERALL SUBMISSION INSTRUCTIONS



THREE SEPARATE PARTS REQUIRED:

Submission Instructions: If after reviewing the program details your agency is eligible and interested, complete Part 1 which the intake questions electronically via the fillable form located at: [HOPE Subrecipient Intake Application 1.0](#) and click submit. The specific application questions can be found below. Once the intake information is submitted electronically, you will receive an email with a link to complete Part 2 by receiving access the MSHDA SharePoint site where you can upload the required attachments outlined below. The partnership profile Part 3 can be completed

PART ONE - HOPE SUBRECIPIENT INTAKE APPLICATION 1.0 QUESTIONS

Below is an electronic link that you will click on to apply for the MSHDA HOPE Program. Complete the questions below and click submit. After submitting, check your email (including your junk/spam folders), where there will be an email to direct you to a link to upload the attachments.

For question #21 - if your agency does not already have a Unique Entity ID you can obtain the Unique Entity ID at <https://sam.gov/content/home>

To access Part One questions, click on the following LINK:

<https://forms.office.com/g/4uCBT51ARG>

OR



PART TWO – HOPE SUBRECIPIENT ATTACHMENT UPLOAD INSTRUCTIONS

The attachments below are required to be electronically uploaded. Read the description of each attachment carefully. Applicants are highly encouraged to prepare all narratives, letters, maps, and photos required prior to beginning the upload. There is no "save" feature and therefore, the entire submission must be uploaded at one time. Attachments 2-4 must be written as a Microsoft word document in 12-point font size and double-spaced. All required letters must be on letterhead, signed, and dated within the past 120 days.

Attachment 1: AGENCY DOCUMENTATION

Determine your appropriate agency type prior to submitting. Please prepare and have attachments ready for submission at the time of applying for these funds. **Note: If you are not one of the agency types listed below you are not eligible to submit for this program.**

Type 1: Nonprofit Organization 501(c)(3): A nonprofit organization that is currently servicing the proposed community/neighborhood within the State of Michigan. The applicant's name and address must be the same as the 501(c)(3) Letter from the IRS and on file with the Michigan Department of Licensing and Regulatory Affairs. The applicant must have at least one full-time paid employee; cannot be operating the agency via their principal residence and must have an operating budget exceeding \$30,000 per year, not including MSHDA funded projects.

The 501(c)(3) must upload agency contact information on letterhead AND attach IRS issued 501(c)(3) Letter. (This agency type includes Community Action Agencies)

Type 2: Local Unit of Government (This agency type includes: cities, townships, villages, County Housing Commissions and Land Banks.)

Type 3: Lead Agency Designation (This must be either a Nonprofit 501c3 or Local Unit of Government entity as defined above) **The Lead Agency would have the ability to pass the funds through to other local entities defined as Type 1 or 2 above and they would be primarily responsible for all entities awarded and provide formal funding compliance and oversight. A written memorandum of understanding between all entities outlining roles and responsibilities will be required. (This could be a housing trade organization that is a nonprofit 501c3. As part of the submission the agency will need to identify its membership agencies that anticipate partnering with them. Partnering agencies will be prohibited from receiving HOPE funds directly during the first funding round.)

Attachment 2: COMMUNITY/TARGET AREA NEED - Maximum four pages – 12-point font and double-spaced

This program concept is designed to encourage small-scale rural home repair and community projects in areas of need. Provide a focused and well-defined narrative detailing the specific goals and outcomes that will be accomplished and benefit the community. Narrative responses must be labeled A-E

- A. Define the role your agency would undertake to implement the HOPE Program and how does it align with the Statewide Housing Plan document?
- B. What are the specific projected measurable outcomes for the individual residents and the community overall? How will those impact outcomes be measured both short and long term and what kind of catalyst effect is anticipated?
- C. Describe how it is anticipated that this funding will provide an area, community, and/or regional benefit?
- D. Is the project anticipated to lead to capacity building and/or partnerships? Who are your identified partners?
- E. Typical type and age of the housing stock located in the targeted area? Neighborhood Composition: describe percentage of rentals vs. homeowner, percentage of the vacant lots, type of housing stock (2-bedroom, 3-bedroom, one-story, etc.), and area amenities (schools, shopping, health care, etc.). The descriptions should be reflected via photos in Attachment 8.

Attachment 3: PROJECT WORK PLAN DESCRIPTION – Maximum three pages – 12-point font and double-spaced

Provide a clear description of the proposed project. Narrative responses must be labeled F-K

F. An overview of the Agency's operations schedule and current staffing (include employment type, full time, part time, paid/volunteer, etc.) and include an organizational chart.

G. An overview of the Agency's and Staff Experience/Capacity/Qualifications. This description must also include a statement that your agency is either governmentally exempt or not delinquent in relation to any local, county, state or federal taxing jurisdiction property, income, or business taxes.

H. A proposed implementation timeline (Estimated start date is September 1, 2022, and the full obligation deadline is September 30, 2024 and full expenditure completion date is September 30, 2026)

I. Describe what previous housing experience the Agency and identified staff have.

J. A description of what previous grant management administration/oversight experience the agency and identified staff have.

K. The name/title of the main grant administrator for this project proposal and a list of other programs and/or projects anticipated to be administered simultaneously.

Attachment 4: PROPOSED HOUSEHOLD SELECTION, INTAKE, AND DISTRIBUTION STRATEGY– Maximum two pages – 12-point font and double-spaced

Provide an overview of how agency staffing will implement the proposed activities via the agency's subrecipient role and the process that will be utilized to undertake applicant/household selection (intended audience), including intake and evaluation, and your agency's proposed distribution strategy including components to be financed and leveraging requirements and/or restrictions proposed to be implemented locally. Include a description of the process you intend to utilize in order to secure contractors to undertake the activities.

Attachment 5: PROJECT BUDGET

Refer to Exhibit A for a sample budget, the column headings must be Activity, MSHDA, Leverage Funds, and Source of Leverage. Sources of leverage can be specific entities or local/state/federal funding, however, only formally committed sources should be included. All potential leveraged funds and sources should be identified and described within the Attachment 6 letter from the submitting agency.

Attachment 6: AUTHORIZING RESOLUTION AND LETTER OF INTEREST AND SUPPORT FROM SUBMITTING AGENCY. The uploaded letter must be signed and dated within 120 days.

Attachment 7: LETTER(S) OF SUPPORT FROM STAKEHOLDERS & PARTNER COMMITTED LEVERAGE FUNDS All uploaded letters must be signed and dated within 120 days.

For identified leveraged funds in Attachment 5, please provide supporting documentation including dollar amount(s) and funding source(s) and signed and dated commitment letters from each partner.

Attachment 8: A) OVERVIEW MAP OF AREA BOUNDARIES and B) PHOTOS OF TARGET AREA HOUSING STOCK

Proposals are not expected to have specific projects/sites identified as part of this attachment. It is anticipated that the proposal will consist of multiple projects on scattered sites within the assisted area(s). Provide a pictorial overview of the project area. Photographs must be clearly labeled. Videos are also acceptable.

Attachment 9: Sam.gov screenshot

PART THREE – HOPE SUBRECIPIENT PARTNERSHIP PROFILE SUBMISSION

In conjunction with the submission, each agency must complete a Partnership Profile which covers the financial viability and capacity of the agency.

Step 1: Access System Form - Refer to Exhibit F

Instructions for accessing the MATT 2.0 system to complete the partnership profile:

The system access form below should be filled out for new agencies, for agencies that have address changes, or new Authorized Officials. Note: Only Authorized Officials can submit the Partnership Profile.

If you currently have access to the MATT 2.0 system, you can login at the link below. If you have forgotten your username or password, please click on the username or password reset options from the login screen.

[IntelliGrants - Login \(mshda-matt.org\)](https://mshda-matt.org)

Authorized Officials, or Administrators can add new staff to the system for their agencies. When you login to the system hit the organization link on the upper right side and this will take you to your agency page. Then select organization members, then add members.

Step 2: Complete the Partnership Profile as outlined in [VIDEO: Partnership Profiles \(June 2022\)](#) or refer to the instructions link: [Training Manual/System User's Guide](#)

Retain a screenshot documenting proof of submission of the partnership profile process.

EVALUATION CRITERIA:

MSHDA reserves the right to reject any submissions, or parts thereof, or to waive any informality or defect in any submission if it is in the best interest of MSHDA and the State of Michigan. All submissions shall become the property of MSHDA. A submission is not a binding agreement and the notice of selection under this submission does not guarantee project funding.

Final award determinations will be made based on regional distribution, timing feasibility, capacity, public/private partnerships, and demonstrated creative use of funding in partnership with other stakeholder financing. Agencies must be able to mobilize quickly to manage and facilitate the project and meet expenditure deadlines. All funding reservations are at MSHDA's discretion and will be determined by a competitive proposal evaluation.

If multiple, equally qualified submissions are received, preference will be given to entities that submit organized and complete submissions demonstrating that communities which are qualified, experienced, financially solvent, locally and neighborhood supported, which outline housing-oriented impactful activity proposals and methodology that is reasonable, and timelines appear viable.

MSHDA has the right to select entities for further consideration of funding at their own discretion based on the proposals submitted, regional distribution, and any criteria determined relevant including but not limited to conference calls and/or site visits. All funding determinations will be subject to approval by the Executive Director.

The timeline for making award determinations and notifying all respondents is anticipated to be **August 15, 2022**.

Awards will be executed in the form of a written subrecipient agreement between the selected agency and MSHDA which will at that time guarantee project funding. No project costs may be incurred prior to formal written authorization from MSHDA. MSHDA is not liable for any costs incurred prior to execution of a grant agreement and any cost overruns after grant execution are the responsibility of the subrecipient agency.

What if I have questions?

All questions related to the HOPE Program should be directed in writing to MSHDA-HOPE@michigan.gov with a Subject Line Reference entitled, "HOPE Question" no later than **Friday, July 15, 2022**.

In addition, MSHDA will hold a Q & A Teams meeting and go over all submitted questions and responses on **Wednesday, July 20, 2022**, from 10:00 am. – 12:00 noon EST. Microsoft Teams meeting **Join on your computer or mobile app** [Click here to join the meeting](#) **Or call in (audio only)**

+1 248-509-0316,925653201# United States, Pontiac Phone Conference ID: 925 653 201#

Questions and Answers will be posted in writing on the MSHDA website www.michigan.gov/mshda on the HOPE webpage.

Once I Apply What is Next?

All Submissions will be evaluated based on the following criteria: eligibility, timing feasibility, local support, potential selected component(s), need/impact on the proposed area(s), geographical distribution, and capacity. A conference call and/or presentation by the respondent may be deemed warranted. Funding reservation amounts are contingent on actual responses received and scoring outcomes which may be adjusted by MSHDA at its discretion.

It is anticipated that decisions will be made on or before **August 15, 2022**. Once selected, an agency will move towards the next step in the award process and a HOPE Champion will be designated to assist with grant administration oversight to ensure compliant activity implementation.

Tentatively Save The Date for upcoming training sessions for all selected entities which will be held remotely via Microsoft Teams on **Wednesday, August 24, 2022, from 10 a.m. - 12 noon** This event is designed for you and your agency staff to virtually meet your Champion, receive program training, and receive a HOPE compliance overview session.

The effective date of the written agreement to begin activities is anticipated to be **September 1, 2022**. An executed grant agreement must be in place prior to **October 14, 2022**, or funding reservations will be rescinded. We are encouraging activities to be undertaken this year to the greatest extent possible.

Exhibit A

Example MSHDA HOPE Budget Template (No Cents Allowed)

Eligible Component Types	Proposed HOPE Activity	Requested MSHDA HOPE Funds
Component A (95% Minimum)	Exterior and Interior Energy-Efficiency Home Repairs	
Three Types:		
1 - Homeowner	Energy-Efficiency Homeowner Repair	\$200,000
2 - Rental	Energy-Efficiency Rental Unit Repair	\$50,000
3 - Emergency	Emergency Home Repair	\$25,000
Component B (5% Maximum)	Administrative Dollars	Max. 5% of A Requested Amount Ex. 5% of \$275,000 = \$13,750

Total HOPE Requested Amount \$288,750

	Proposed HOPE Activity	Leverage Funds	Leverage Source
Component A:	Energy-Efficiency Home Repair (Homeowner)	\$1,000	City
	Energy-Efficiency Unit Repair (Rental)	\$50,000	Foundation
	Emergency Home Repair (All)	\$900	Homeowner
Component B:	Administrative Dollar	\$1,100	In Kind
	Total Leveraged Amount	\$53,000	
	Overall Leveraged Dollars	15%	

MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY

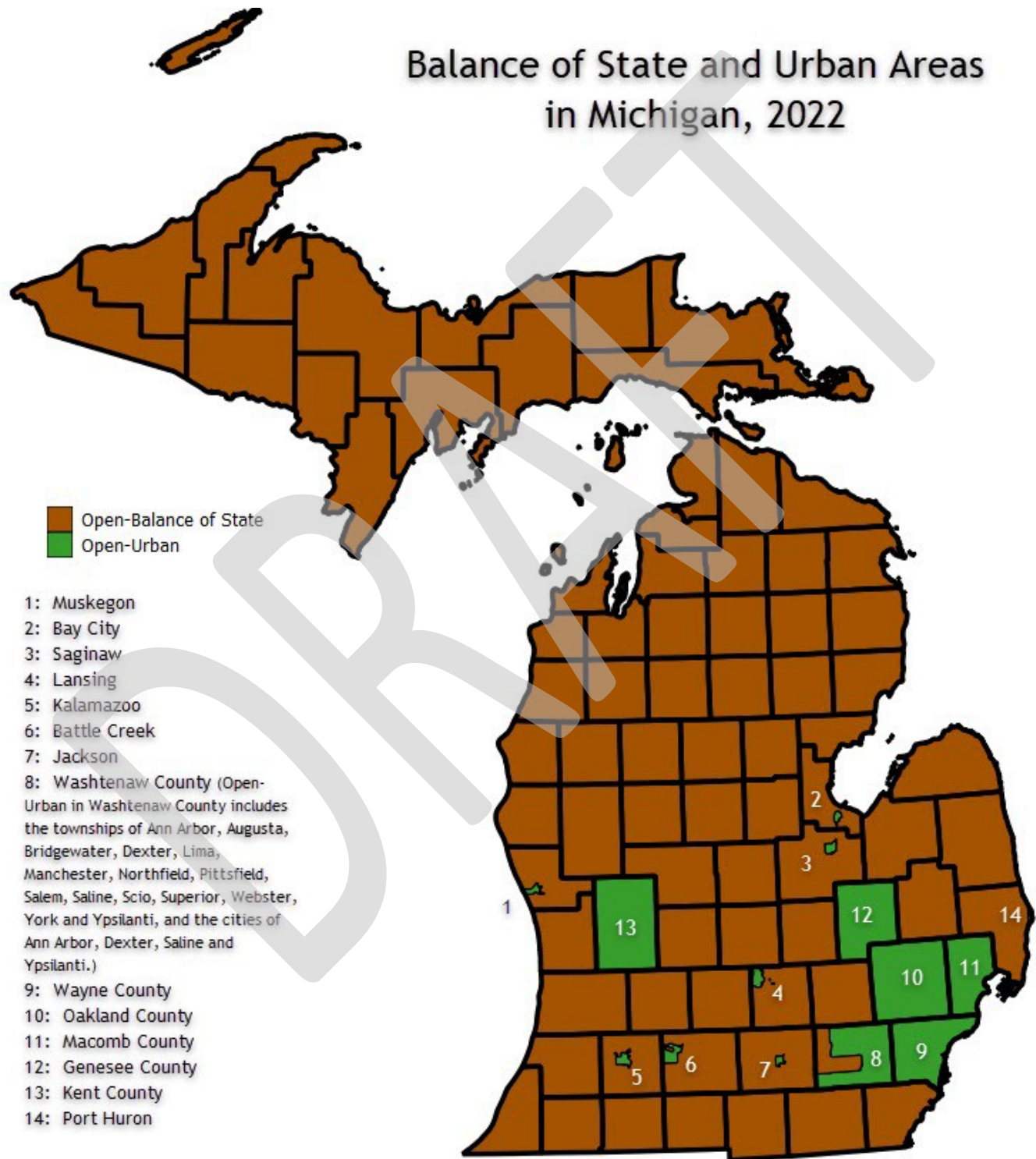
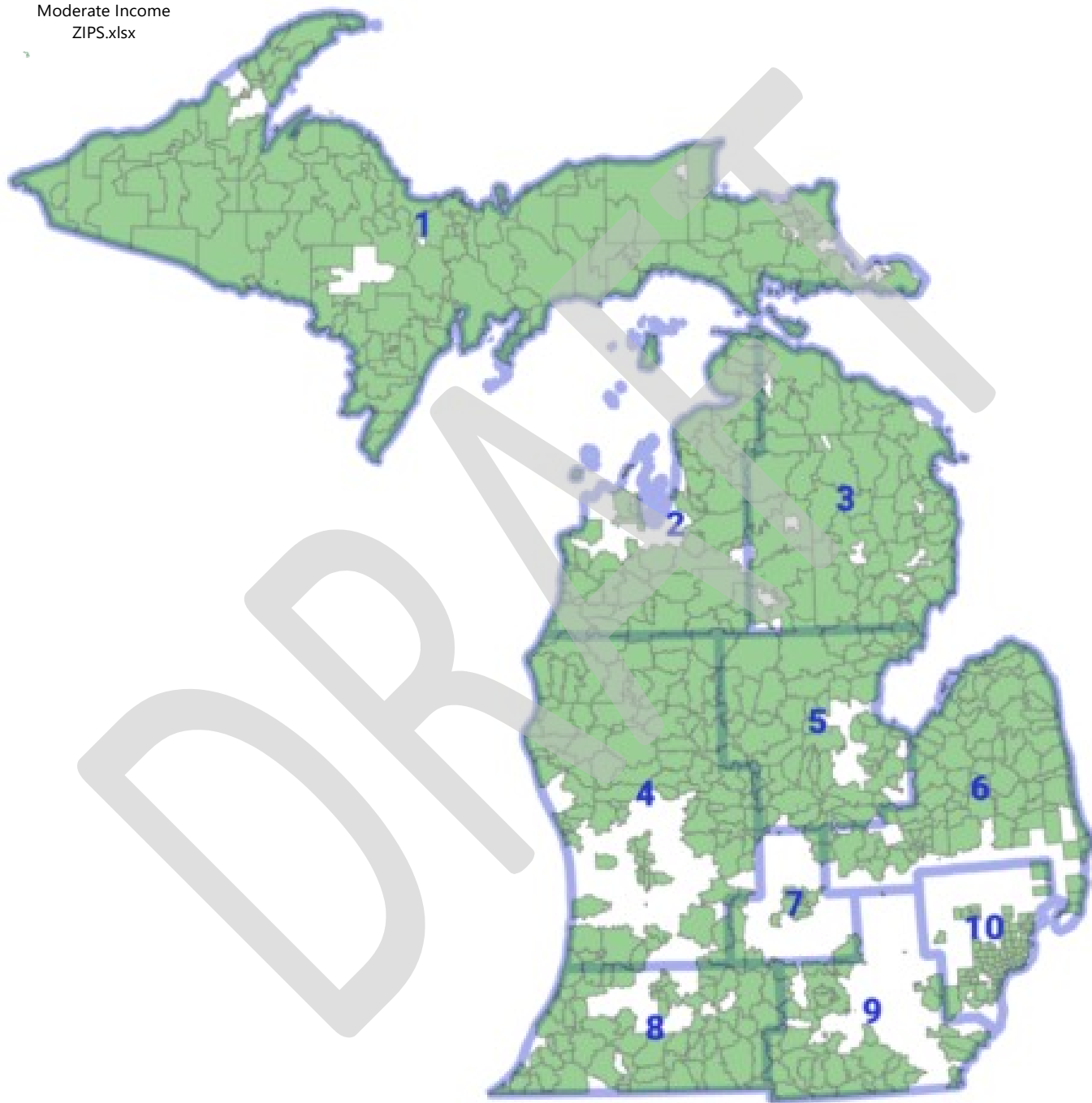


Exhibit C



Moderate Income
ZIPS.xlsx



Map depicts presumed impacted eligible areas based on zip code data that is attached.

Housing Opportunities Promoting Energy-Efficiency (HOPE) DRAFT Household Income Self-Certification Form

Grantee Name:

Grant Number:

Applicant Name _____

○ This is a homeowner occupied property
or

Assisted Property Address _____

○ This is a tenant occupied property

Project Description _____

Income Attestation Statement:

I/We attest that all household income is truthful and accurately disclosed for all members of the household including dependents 18 years or older that are not full-time students.

I/We knowingly understand that submitting false information may violate Federal or State law and may prohibit my/our participation in the HOPE program.

Applicant Qualifications Checklist

- ☐ The applicant is the **owner** and **occupies** the **assisted** property.
or the applicant is the **owner** and a **tenant occupies** the **assisted** property and has a written lease.
- ☐ The applicant does **not** own any property that is **tax delinquent**.
- ☐ There is **current insurance** coverage on the property.
- ☐ The applicant does **not** own any property that is subject to any **citation of violation** of the state and/or local codes and ordinances.
- ☐ The applicant has **not** been the **prior owner** of any property transferred to the Treasurer or to a local government as a result of **tax foreclosure** proceedings.

In order to participate, the occupant household income must be at or below 300% of the County's Poverty Federal Levels

	County (For Information Only – Do Not Mark)							
	1	2	3	4	5	6	7	8
Household Size	38640	52260	65880	79500	93120	106740	120360	133980
Income Limits 300% PFG								

Occupant Income Verification Statement:

BY MY SIGNATURE BELOW, I CERTIFY THAT MY INDIVIDUAL INCOME OR HOUSEHOLD INCOME IS NO MORE THAN

\$ _____ ANNUALLY AND _____ NUMBER OF PERSONS RESIDE IN MY HOME.

Please indicate total number of household members over 18 that are not a full-time student: _____

Please indicate the total number of household members under 18 or are a full-time student: _____

- ☐ I FURTHER CERTIFY THAT I AM ABLE TO DOCUMENT MY ANNUAL INCOME WITH PAYSTUBS, OR OTHER REQUIRED EVIDENCE AND HAVE PROVIDED THE SUPPORTING DOCUMENTATION ALONG WITH THIS FORM.
- ☐ In addition, I further certify that I am able to provide applicable Pandemic Hardship Self-Attestation that began on or after March 3, 2021.

The financial hardship caused by the coronavirus pandemic was a (select all that apply):

- ☐ Decrease in household income
- ☐ Reduction in work hours
- ☐ Layoff
- ☐ Other _____ (Limit Characters to 40)

and/or

The financial hardship caused by the coronavirus pandemic was an increase of (select all that apply):

- ☐ Utility Expenses
- ☐ Food Expenses
- ☐ Childcare Expenses
- ☐ Medical Expenses
- ☐ Other _____ (Limit Characters to 40)

Under penalties of perjury, I declare that I have examined this certification statement, and to the best of my knowledge and belief, the supporting documentation provided and the household eligibility facts provided are consistent, true, correct, and complete.

I also understand and provide consent for MSHDA and/or its Subrecipient Agency to verify accuracy of the certified information and determine if it is in compliance with the program's requirements and policies and federal regulations .

In addition, I understand that there is a formal on-line process to report fraud concerns:
<https://www.michigan.gov/mshda/about/performance/how-to-report-fraud>

PRINTED NAME SIGNATURE OF OWNER (APPLICANT):

DATE:

PRINTED NAME AND SIGNATURE OF OCCUPANT – Head of Household:

DATE:

PRINTED NAME AND SIGNATURE OF AGENCY OFFICIAL

DATE:

False Statements - Parties signing this certification form understand that making false statements or claims in connection with this award is a violation of federal law and may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in federal awards or contracts, and/or any other remedy available by law.

AUTHORIZATION TO RELEASE INFORMATION

To Michigan State Housing Development Authority and Housing Agency (HA):

I/we, the individual/household member(s) below is/are a current tenant of the residence located at _____, _____ Michigan and is/are an applicant or participant in the _____ Neighborhood Housing Initiatives Division Program. This program is funded by the Michigan State Housing (MSHDA) and administered by _____ Housing Agency (HA). In order to be eligible for this Neighborhood Housing Initiatives Division Program, my household's income is collected along with other information in my/our program file including my/our address, household size, household member names and photographs. MSHDA and the HA are requesting consent to release this file information for marketing and program purposes. However, the information will not be otherwise disclosed or released outside of MSHDA or the HA, except as permitted or required by law. MSHDA and the HA will protect the file information in accordance with any applicable State privacy law.

Signatures:

Date:

Head of Household

Spouse

Other Family Member/Occupant over age 18

Other Family Member/Occupant over age 18

Other Family Member/Occupant over age 18

Other Family Member/Occupant over age 18

Scoresheet Pending

DRAFT

SYSTEM ACCESS FORM (MATT)

This form is to be completed by the Agency and signed by the Agency Authorized Official. Submit the original System Access form to your MSHDA Contact who will forward to their System Administrator.

AGENCY INFORMATION: Please provide all of the following information for NEW agencies and for address changes. For Agency Authorized Official changes, enter existing organization number and agency name only.

System Type ☐ADMIN ☐COMPASS ☐COP ☐HALO ☐LINKS ☐MALT ☐OPAL ☐PIP ☐STARS ☐TA

Request Type **<select>**

Existing Org Number (for changes)

Agency Type **<select>**

Agency Name (for changes)

Agency Address

City

Zip Code

County

Agency Phone Number

Agency Fax Number

Federal ID Number

Faith Based ☐ Yes ☐ No

Beginning Month of FY

DUNS Number

☐Add ☐Change ☐Delete Authorized LINKS User Name

Access Level **<select>**

AGENCY AUTHORIZED OFFICIAL: The **Agency Authorized Official** is the person who is authorized to submit (sign) applications on behalf of your agency. For a local unit of government, the Authorized Official is the highest elected official. For a non-profit, the Authorized Official is the Board President or Executive Director. Please provide the following information for your agency's Authorized Official:

Authorized Official Name

Title

Phone Number

E-mail address

Effective Date

For Authorized Official Change, should prior AO be deactivated? ☐ Yes ☐ No

Authorized Official Signature

Date

MSHDA Contact

Date

MSHDA USE ONLY

Org Number Assigned: _____

☐ **Update** _____

User Name: _____

Admin: create letter to Authorized Official (if necessary)

Password: _____

Original: retain in MSHDA File