

CHARTER TOWNSHIP OF OSCODA
SPECIAL BOARD MEETING
AGENDA'D & NOTICED
April 17, 2023 – 10:00 A.M.
Robert J. Parks Library
6010 N. Skeel Ave.
Oscoda, MI 48750
(989)739-9581

Posted Date: April 14, 2023

Press Notification Date: April 14, 2023

Posted By: Tara Lyons

CALL TO ORDER

ROLL CALL

AGENDA ADDITIONS / CHANGES:

PUBLIC COMMENTS:

NEW BUSINESS:

1. New Hire Request – OOP Administrative Assistant
2. EIC Website Contract
3. Letter of Support Request – PKL Homes (Placeholder)
4. Oscoda Township Trustee Appointment

ADJOURNMENT

Memo

To: Tammy Kline, Township Superintendent

From: Al Apsitis, Parks and Recreation Director

Date: April 14, 2023

Regards: New Hire

Superintendent Kline,

I would like to hire Elaina Painter full time, to a step 3 at \$16.24 an hour as a replacement for Ms. Tara Lyons old position at Old Orchard Park Campground.

She has been successfully interviewed, with a completed background check. I feel she would be a good candidate for this position and would like her to begin immediately after board approval.

Thank you for your consideration,

Al Apsitis

Oscoda TWP. Parks and Rec Director

Elaina Painter

Objective

I am a personable and passionate food safety specialist with more than 8 years of food service and customer service experience looking to make a career change. I have excellent communication skills and find my passion in helping people.

Education

- Montcalm Community College
- Associate degree – Graduated 2019
- Associates of Science and Arts

Experience

12/2021-Current

Food Safety Specialist | Steritech | Ionia, MI

- Conducted thorough inspections for fast food restaurants, sit down restaurants, grocery stores, and dollar stores.
- Learned and enforced brand specific standards and basic food safety standards.
- Built strong relationships with restaurant managers and worked together to find ways to improve their restaurants.
- Traveled to other states to conduct assessments and help complete work in other territories.
- Coached and uplifted restaurant managers and team members to ensure they understood the standards.
- Responsible for arriving at assessments on time, recording expenses, upholding certifications and training.

05/2019-12/2021

Restaurant General Manager | Michigan Pizza Hut | Charlotte, MI

- Overseen restaurant operations, including, but not limited to, building schedules, counting inventory, monitoring food and labor costs, made food orders, counting cash, interviewing, and hiring.
- Communicated with team members and shift managers to ensure smooth operations.
- Trained onboarding employees and new shift managers.
- Upheld food safety and cleanliness standards within the restaurant.
- Delegated various tasks to ensure productivity.
- Built relationships with the community by hosting monthly fund raisers.

11/2016-05/2019

Server | Michigan Pizza Hut | Greenville, MI

can do
fundraisers

- Communicated with customers, took orders, bussed tables, and served food at a fast pace.
- Conducted various cleaning and organizing projects to uphold cleanliness standards, especially in customer sightlines.
- Trained onboarding servers.

04/2014-04/2017

Ice Cream Server | What's the Scoop | Six Lakes, MI

- Communicated with customers, took orders, cooked food, and scooped ice cream at a fast pace.
- Maintained daily cleaning tasks and delegated duties.
- Counted cash and managed a cash register.
- Worked as a team to ensure efficiency and accuracy during high volume periods.

Awards & Acknowledgements

- ServSafe Certified
- CP-FS Certified

Hosting Agreement for Oscoda Economic Development

Apr 10, 2023



Prepared by:

Greg Whitlow

gwhitlow@digital-55.com

Project Summary

Website Hosting

- **Website Hosting & Security Updates** -Ensures your website is properly secure, always updated, and continually optimized for the best search results and online exposure.

Website Updates by Digital 55 Staff

- 1 Hour per month of website content changes/updates including:
 - Photo Additions/Replacements (up to 10 per month)**
 - Text edits/additions (not to exceed adding a new page and no longer than 1 hour of work)**
 - Removals (of photos, web content, sections, etc.)

Any work that accumulates outside of these changes/updates will be invoiced to **the client** at a rate of \$250/hr.

** All content additions included under this agreement, including photos and text changes are to be provided by **the client**. Any content provided by Digital 55 will be done so as an add on feature and will need to be quoted as such.

The client MUST give Digital 55 60 days notice prior to cancelling this contract.

Project Quote

SERVICES	FEES
Website Hosting Updating, Maintenance and Security	\$250/mo
Contract terms are Month-to-Month with 60 Day notice from client prior to cancellation	

AGREED & ACCEPTED:

Print Name

Title

Signature

Date

PAYMENT TERMS & CONDITIONS:

- Signature indicates acceptance of Digital 55's Terms of Service, Master Service Agreement, and Data Processing Agreement as documented on <https://digital-55.com/legal/>
- All payments are due upon receipt & paid according to payment terms. A charge of 1.5% late fee may be charged on accounts over 30 days unpaid. Client agrees to pay all costs incurred in the enforcement of this agreement, including but not limited to, attorney's fees.
- All charges are NON-REFUNDABLE
- The agreement can be canceled with a 30-day written notice and a \$3500 cancellation fee or full payment of the contract to release the creative. The payment amount is to be determined by Digital 55. Digital 55 will not prorate monthly charges or give partial credits.
- Digital 55's image licenses do not allow for creative content to be transferred in whole to another party. Should the client move from Digital 55's hosting, all licensed images, videos, plugins, etc. are subject to removal and the remaining files will be transferred upon final payment of the account. The expense incurred by Digital 55 to remove all licensed creative will be invoiced as a final bill to the client which must be paid in full before the transfer of files.
- The quote becomes your order when acknowledged below. Contact Digital 55 for additional services other than quoted
- Client caused project delays of two (2) weeks or more including, but not limited to waiting for content, approval, edits, etc., may result in a monthly fee for any work and hosting on the development site. Failure to pay any fees charged will subject your project to the abandoned or dormant clause below.
- No refunds are offered on deposits or payments for abandoned or dormant projects. The cut-off time for abandoned or dormant projects is 30 days. Digital 55 will contact you two (2) times in that 30-day period to request content. If the content is not provided within that 30-day period, your account will be considered dormant or abandoned and subject to a reactivation fee or requested altogether. The reactivation fee could start at \$1000.
- **All quotes are valid for 30 days. If the quote is not accepted any project will need to be re-quoted.**

About Us

We develop digital marketing strategies, products, & services.

We are a creative marketing firm in Maumee, Ohio, specializing in lead generation and digital marketing solutions for small and medium-sized businesses. From web design and video production to full-service email marketing, we've taken on thousands of projects and we are great at delivering results. To see more of our outstanding work and the many companies we continue to help grow every day, please visit us at digital-55.com.

We appreciate your business and look forward to working with you!



1789 Indian Wood Circle, Suite 140
Maumee, Ohio 43537
866-665-3887
Digital-55.com

MSHDA Investing In Community Housing (MICH)

Notification of Grant Funding Opportunity for Local Agencies

March 7, 2023

Submission Deadline –
April 21, 2023 at 5:00 p.m.

Funding Source:

Housing & Community Development Fund
State and Local Fiscal Recovery Funds

MSHDA is excited to announce an opportunity for local entities to access up to \$15 million in housing grant dollars to assist residents in need throughout the State of Michigan through this new initiative which will be rolled out in phases. The program is 100% grant funded and does not require a formal cash leverage in order to participate. We are seeking local agency subrecipient partnerships with municipalities, non-profit agencies, land banks, emerging developers, and stakeholder groups such as the Area on Aging and the Disability Networks. The MICH Program will utilize United States Department of the Treasury American Rescue Plan (ARP) Coronavirus State and Local Fiscal Recovery Funds (SLFRF) as a grant mechanism within MSHDA's Neighborhood Housing Initiatives Division (NHID). There is a very streamlined subrecipient Program Interest Submission Form to complete in order to be considered. It is expected that agencies who submit the required information will be selected based on a geographical distribution of funding and ability to prioritize and execute funding commitments. All subrecipients selected must enter into fully executed contracts associated with property addresses/sites at the local level between grant award and September 31, 2024, to obligate funding based on the program parameters and all construction work must be completed by April 30, 2026. A second phase for subrecipient applications is anticipated to be released Summer 2023.

If after reviewing the details below, you determine that your agency is interested in partnering with MSHDA to facilitate housing assistance, please complete the information and submit it no later than **5:00 p.m. on 4/21/2023**. This is a 100% "old school" paper only submission process – no passwords and/or software programs required! Handwritten (legible – printed preferred) and/or typed submissions are acceptable. Submissions can be sent directly via e-mail to MSHDA-NHID-Research@michigan.gov or sent via regular and/or overnighted mail to MSHDA NHID. If an agency elects not to send it in an e-mail and instead to have the submission mailed then tracking information must be provided via a transmittal notification to MSHDA-NHID-Research@michigan.gov to ensure that we are aware it is forthcoming.

All questions should be submitted to the e-mail address listed above by April 7, 2023. The NHID Question and Answer session will be held via a Microsoft Teams call on April 12, 2023 from 10-11 a.m. [Click here to join the meeting](#)
Meeting ID: 265 514 429 777 Passcode: xNc4Fj Or call in (audio only) [+1 248-509-0316 Conference ID 181580015#](#). A written summary will be posted on our website on April 14, 2023.

The MICH Program is open statewide and includes the following three program activity components:

- **Component A:** Down Payment Assistance (NHID-DPA) – Encourage New Residents into Area – must be utilized in conjunction with Components B and/or C.
- **Component B:** Small-Scale Housing Accessibility Renovation Enhancements (SHARE)
All renovations must contain an accessibility activity, work cannot be a standalone activity i.e., roof, windows etc. Three Types: Type B1 - HOMEOWNERS (Existing Homeowner Occupied Single-Family Homes); Type B2 - RENTALS (Existing Tenant Occupied Single-Family Rehabilitation of up to 3 units); and Type B3 – OTHER (vacant single-family structure – acquisition/ rehab for sale, and DPA in Qualified Census Tract (QCT) only – Type B1 maximum = \$50,000 homeowner unit; Type B2 maximum = \$25,000 per rental unit; and Type B3 maximum = \$50,000 rehab + \$15,000 for DPA = \$65,000 per property.
- **Component C:** New Infill Construction Encouragement (NICE) – This funding is designed to facilitate housing growth and for Phase 1 must be used in conjunction with NHID's MSHDA Mod Permanent Program or the Small-Scale Housing Rental Program (SHRP) or be located in a QCT area. Three Types: Type C1 (MSHDA Mod) NON-RENTAL STANDALONE SINGLE-FAMILY UNITS; Type C2 – (SHRP) RENTAL UNITS; and Type C3 - New Construction - QCT Only . Type C1 and C2 maximum - \$65,000 per unit based on financial need. Funds can be used for construction, closing costs, prepaids, contingency line items pre-approved by MSHDA, and/or up to \$10,000 for DPA. Type C3 - Maximum of up to \$200,000 per home/unit.

At least fifty-one percent (51%) of the assisted properties must be in either a Qualified Census Tract (QCT) or assist a household at or below one hundred eighty-five percent (185%) U.S. Federal Poverty Guidelines (FPG). Award Preference will be given to agencies serving one hundred percent (100%) either in Tier 1 (a QCT only) and then to agencies serving Tier 1 and/or Tier 2 (assisting only households below one hundred eighty-five percent (185%) of U.S. Federal Poverty Guidelines. Up to forty-nine percent (49%) of the funding is limited to Tier 3, Pandemic hardship consists of a self-attestation of either a financial hardship based on a loss of household income and/or increased expenses since 3/3/21 (refer to term sheet for details).

Recipients must identify which Tier of Eligibility they will be targeting funding below to access funding:

➤ **Tier 1:**

Property must be located in a Qualified Census Tract (refer to link for QCT specific areas - https://www.huduser.gov/portal/sadda/sadda_qct.html - no additional income verification and/or pandemic hardship documentation is required.

➤ **Tier 2:**

Property must be occupied by a household at or below 185% FPG.

LOW INCOME							
185% FPG by household size							
1	2	3	4	5	6	7	8
23828	32227	40626	49025	57424	65823	74222	82621

➤ **Tier 3:**

Property occupied by a household over 185% up to 300% FPG – both income and pandemic hardship documentation is required.

MODERATE INCOME							
300% FPG by household size							
1	2	3	4	5	6	7	8
38640	52260	65880	79500	93120	106740	120360	133980

Nothing over 300% Federal Poverty Guidelines is allowed except for QCT areas.

The maximum amount per award is up to \$1,000,000. Program funding availability and maximum assistance amounts per property are as follows:

Component A: Down Payment Assistance (NHID-DPA)

Total Funds Made Available Statewide - \$1,000,000 (up to \$500,000 Competitive Funding Round and up to \$500,000 Direct Funded) – the maximum assistance up to \$15,000 per home competitively awarded in a QCT Tier 1 and/or the household is Tier 2. The maximum assistance is up to \$12,350 per home direct funded award or a Tier 3 eligible household.

Component B: Small-Scale Housing Accessibility Renovation Enhancements (SHARE)

Total Funds Made Available Statewide - \$5,500,000 Competitive Funding Round – up to \$50,000 per property. **All renovations must contain an accessibility activity and cannot be a standalone activity i.e., roof, windows etc.**

Component B Types:

Type B1 - HOMEOWNERS (Existing Homeowner Occupied Single-Family Homes)

Type B2 - TENANTS (Existing Tenant Occupied Single-Family Rehabilitation of up to 3 units)

Type B3 – OTHER (Existing vacant single-family structure – acquisition/rehab for sale, and DPA in QCT only)

Component C: New Infill Construction Encouragement (NICE) Program

Total Funds Made Available Statewide - \$5,500,000 (\$4,000,000 Competitive Funding Round and \$1,500,000 Direct Funded) - New Infill Construction Encouragement (NICE) Component C Types:

TYPE C1 – NON-RENTAL STANDALONE SINGLE-FAMILY UNITS (MSHDA Mod); TYPE C2 - RENTAL UNITS - (SHRP);

and TYPE C3- NEW CONSTRUCTION OF AFFORDABLE UNITS (max sales price \$224,500) - STANDALONE SINGLE-FAMILY HOMES UP TO 3 UNITS - Maximum of \$200,000 per unit up to ½ of total units constructed.

Example: 8-unit development consists of four (4) being the maximum assisted units @ \$200,000 max per rental unit = is a maximum of up to \$800,000 per development.

MICH cannot be mixed with other MSHDA financing resources without MSHDA pre-approval but can be leveraged with local, state and/or federal funds. For Type C1 or C2, construction must be modular and/or modified construction technology based (example: panelized) and visit-ability is required on at least 50% of new assisted units. For all Type C3, New Construction Developments, the assisted unit(s) composite requirement is: 50% accessible units with the remaining assisted unit(s) 50% visitable.

If multiple, equally qualified applications are received, preference will be given to entities based on regional distribution of funding, and to submissions that are organized and complete. A minimum of thirty percent (30%) of the funding will be targeted towards rural areas with five percent (5%) of the funding being targeted towards the Upper Peninsula. If determined necessary, MSHDA may elect to hold a conference call and/or Teams Meeting Conference with any agency to obtain further information and details regarding submitted materials.

MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY (MSHDA)
NEIGHBORHOOD HOUSING INITIATIVES DIVISION (NHID)
STATEWIDE MSHDA INVESTING IN COMMUNITY HOUSING (MICH)
PROGRAM INTEREST SUBMISSION FORM

Submission Deadline is 5:00 p.m. on April 21, 2023

APPLICANT AGENCY INFORMATION: Name:	Phone:
Address:	Counties Anticipated To Be Served:
City, State:	Zip: _____ Housing Partnerships Regions: _____ (refer to Terms Sheet Map)
Main Contact:	Email:
MSHDA Org # if available. _____ ___ New NHID Grantee ___ Existing NHID Grantee	Federal ID/Unique Entity Identification # if available.

Applicant Agency Type and brief description:

(Enter agency type i.e., Non-profit Org.; Government Entity, Lead Agency, Other- refer to Terms Sheet for Eligible Subrecipient Structures)

Note: Only agencies can apply – No individual submissions will be accepted.

Attach narrative responses labeled 1 through 5 to this submission:

1. Describe how your agency is currently tied to housing or why you are expanding your mission to include housing.
2. Describe which component(s) your agency is interested in administering (including component letter and type number) at the local level and what existing needs would be met by implementing them and provide details regarding the defined area(s) of need. Note: submissions may include multiple areas served by the agency – however each area must realize a significant impact. Agency prioritization of areas must be included if more than one area is proposed. MSHDA reserves the right to select portions of proposals for funding based on availability and overall impact. In addition to the narrative text, attach a map outlining the area(s) which activities will be focused including the criteria used for selection of the components and funding amounts include project number of assisted properties. Example: X Agency is applying for X component (A, B, or C) to serve area(s) X as identified in the attached map. Selection of the component to undertake activity X will meet an area need by addressing X which is prioritized based on X. The accessibility activities undertaken will consist of X.
3. Attach letters of support from your agency and/or any partner organizations in the proposed area.
4. Provide a brief overview describing the agency's staffing composite and describe applicable administrative capacity and grants management experience. What makes your agency unique and poised for successful implementation of the selected component programs?
5. Provide a brief overview describing your targeted assistance strategy per requested component(s) and state whether you intend to limit assistance to Tier 1 - Qualified Census Tract areas and/or Tier 2 - households at or below 185%. Also identify what percentage of your award would be targeted to Tier 1 areas, Tier 2 areas and if applicable Tier 3 areas. Note: the maximum percentage allowed for Tier 3 areas is 49%. Example. For Component X the targeting strategy will be to restrict funding to 100% Tier 1 area(s) or to utilize up to ____% for Tier 1 area(s); ____% for Tier 2 area(s); and ____% for Tier 3 areas. This determination was based on X.

Complete the following information and provide all applicable leveraging commitment letters:

Component(s) Requested: (Check Boxes for all that apply) – Minimum \$25,000 per component and Maximum \$125,000 per component – Total MSHDA Funding Requests can range from \$25,000 up to \$1,000,000.

☐ A. Down Payment Assistance (NHID-DPA) \$_____ Purchase only. Restricted to Type B3 and C1.

☐ B. Small-Scale Home Accessibility/Visit-ability Retrofitting Enhancements (SHARE)

TYPE B1: HOMEOWNER (occupied) \$_____ TYPE B2: RENTAL (occupied) \$_____

TYPE B3: HOMEOWNER (vacant structure – acquisition/rehab for sale, and DPA in QCT only) - \$65,000 per unit

☐ C. New Infill Construction Encouragement (NICE) Program

TYPE C1: NON-RENTAL STANDALONE SINGLE-FAMILY UNITS \$_____ Associated MSHDA Mod project

TYPE C2: RENTAL UNITS \$_____ Associated SHRP pilot project.

TYPE C3: NEW CONSTRUCTION SINGLE-FAMILY - QCT Area Only.

OF TOTAL UNITS BEING CONSTRUCTED _____ # OF TOTAL UNITS MSHDA FUNDED: _____

TOTAL MSHDA COMPONENT(S) A-C FUNDING REQUESTED: \$_____

TOTAL MSHDA ADMINISTRATION FUNDING REQUESTED: \$_____

MSHDA Administration funding request maximum amount cannot exceed 10% of the MSHDA Component Funding requested amount. All administration is reimbursed based on documented and itemized program planning and administration.

Check each item and certify below that the submitting agency read the terms sheet/program parameters:

- ☐ I understand that all activities undertaken must be brought up to federal/state/local code based on whichever one is stricter when applicable.
- ☐ I understand that no liens will be imposed on the properties assisted.
- ☐ I understand that no specific sites/addresses need to be pre-identified prior to agency submission.
- ☐ I understand that all activities must be completed, invoiced and all expenditures completed and processed with the MSHDA grants management system no later than April 30, 2026.
- ☐ I understand that this is not replacement funding, it cannot be re-granted and/or sub-awarded and it cannot serve as a matching resource for another State and/or Federal Program.
- ☐ I understand that MSHDA reserves the right to reject any and all submissions, or parts thereof, or to waive any informality or defect in any submission if it is in the best interest of MSHDA and the State of Michigan. All submissions shall become the property of MSHDA. All submissions are considered public information and are subject to discovery under the Freedom of Information Act (FOIA). This submission is not a binding agreement and the notice of selection under this Notification does not guarantee project funding. No project costs may be incurred prior to formal written authorization from MSHDA. MSHDA is not liable for any costs incurred prior to execution of a grant agreement.
- ☐ I understand that all applicants are required to be in compliance and good standing with MSHDA and all other State and Federal Agencies.
- ☐ I certify that the applicant agency is not delinquent in relation to any local, county, state or federal taxing jurisdiction property, income or business taxes and/or exempt based on being a local unit of government.
- ☐ I understand that there are Diversity, Equity, and Inclusion program guidelines required.

Signature:

Printed Name:

Phone:

Printed Title:

E-Mail:

Submission Deadline of 5:00 p.m. on April 21, 2023. Submissions can be sent electronically to MSHDA-NHID-Research@michigan.gov or via regular mail to MSHDA NHID, P.O. Box 30044, Lansing, MI 48909 or if sending via overnight mail send to MSHDA NHID, 735 East Michigan Avenue, Lansing, MI 48912



Oscoda Township
110 State St.
Oscoda Township, MI 48750
(989) 739-3211

A separate application is required for each board or commission you wish to join. Applications remain active for one year from the date of submittal. Resumes are encouraged and may be attached to your **completed** application.

Name of Board or Commission for which you are applying: <u>Oscoda Township Board of Trustees</u>	
Name: <u>Robert A. Tasior</u>	
Home Address: [REDACTED]	Work Address: _____
Home Phone: _____	Work Phone: _____
Cell Phone: [REDACTED]	Email: [REDACTED]
Please note your preferred method(s) to be contacted: <input type="checkbox"/> Home Phone <input type="checkbox"/> Work Phone <input checked="" type="checkbox"/> Cell Phone <input checked="" type="checkbox"/> Email	
Residency is required for most boards and commissions. <input checked="" type="checkbox"/> I am a resident. If so, for how many years? <u>10</u>	

Describe any experiences that led to your desire to serve the community. <u>I have always been involved in the community I have lived in. Whether volunteering in school sport programs or in non profit organizations. I have attended most Board of trustee meetings in the last 10 years.</u>

Provide a brief biography including your skills, background and expertise, as well as involvement in the community, professional or other nonprofit organizations that are specifically applicable to this board or commission. <u>see attached Resume:</u>
<u>Planning Commission Oscoda Twp 2015 - Present</u>
<u>Economic Improvement Comm.tee - Present</u>
<u>Ordinance review committee chair - Present</u>
<u>Osco County Housing commissioner - Present</u>
<u>Osco County Planning Commission - Present</u>
<u>Lion Club John S. Noel fellow -</u>
<u>Past Oscoda Lions Club President</u>
<u>Past Lions club District 112 membership Chair</u>
<u>Two time Lions Club International Presidents Award winner.</u>



Oscoda Township
110 State St.
Oscoda Township, MI 48750
(989) 739-3211

Employment: List your three most recent employment experiences.

Dates of Employment	Company Name/Location	Position	Job Description
Retired Delphi/Gm 1972-2003	Saginaw Steering Saginaw mi.	Die setter hourly Coordinator	Press maintenance Inventory build Specialist

Education: List your most recent relevant educational experiences. Please include any sessions, seminars, experience, and technical training.

Educational Institution/School/Association	Certificate/Degree Received	Area(s) of Study
See Resume		

Supplemental Information: Please review the attached "Boards and Commissions Application Attachment" for the desired qualifications for each board and commission. Check the appropriate box or boxes to indicate whether you have experience or professional credentials that may be needed to fill a specific seat.

Some boards and commissions are a mix of citizens with certain qualifications and others are citizens representing the general public. Even if you do not have any of the experience or professional background listed below, the community urges you to apply for consideration. The community needs citizens with diverse backgrounds on its boards and commissions.

Important Public Records Information: All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act. Please contact the Clerk at (989) 739-4971 if you have any questions or concerns about the disclosure of specific information.

Truth and Accuracy: I certify that the information contained on this form is accurate and complete to the best of my knowledge. I understand that all information disclosed on this form will be available to the public as part of a Freedom of Information Act request.

Robert A. Gysin
Applicant's Signature

03/22/2023
Date

Return completed forms to:

Oscoda Township Clerk
110 State St.
Oscoda Township, MI 48750
(989) 739-4971
clerk@OscodaTownshipMi.gov

Robert A. Tasior



Greetings, I would like to submit my resume for consideration for the position of Oscoda Township Trustee.

Thank You

Robert A. Tasior

SKILLS

- 31yr Employee of GM/Delphi
- Trained in team building
- Problem Solving
- Team Facilitator
- Team Coordinator
- Safety Auditor/Coordinator
- ISO/QS9000 Auditor
- GM10 Programs Trainer
- Press Major/Diesetter
- Department Coordinator
- Jobsetter
- Inventory Build Specialist
- Machine Operator
- Hazmat trained
- Harness/Rigger
- Overhead Crane
- Public Speaking

EXPERIENCE

- Oscoda Planning commission vice chairman (present)
- Iosco County Planning Commission - (present)
- Chairperson of Planning Commission Subcommittee (present)
- Presently Iosco County Housing Commissioner (present)
- Member of Develop Iosco Regional Child Care Coalition
- Oscoda Twp. Election Official, Chairman Precinct 1-retired
- Oscoda lions Club Past President/4 yrs Executive Board (retired)
- Lions District 11E2 Membership Coordinator (retired)

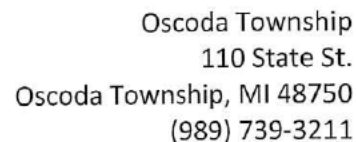
- Primary Member of Restoration Advisory Board (2020 Resigned)
- Member and volunteer at the Wurtsmith Air Museum
- Chairperson and Producer of Oscoda Rock Fest (retired) (present Advisor)
- Advisor to ROCK4VETS concert series
- I have experience in chairing Planning Commission meetings including public hearings.
- I have chaired and overseen the writing of new ordinances including the Medical Marijuana Ordinance presently in use in Oscoda Township. The Vacant Building Ordinance, the Sign Ordinance and the Food Vending Ordinance.

EDUCATION

- Graduate of Saginaw High School (72)
- UAW/GM training in several areas.
- QS9000 ISO 9000 Auditor
- Demming Problem Solving Ten Step
- Jurrand Statistical Process Control
- UAW Health and Safety representative
- Certified Citizen Planner (MSU)
- Michigan Association of Planners member (MAP's)
- Michigan Association of Planning certified in Site Plan Review
- Certified in Zoning and Planning Essentials
- Certified Master Plan courses
- Managing Risk workshop
- Coastal Community training certified
- Making Good Decisions Together ..MAP's session Certification
- Several Michigan Township Association workshops.
- Several MEDC training sessions
- Michigan Association of Planners courses in Affordable housing, Masters Planning, 165 Ordinance, Code Compliance, Best Practices, Ethics, Form Based Code, Opportunity Zones, Coastal Community Zones, Resilient Community Planning.

Thank you for your consideration.

Robert A. Fasior



Name of Board or Commission for which you are applying: TRUSTEE

Name: JEFFREY R LINDGERMAN

Home Address: [REDACTED] Work Address: _____

Home Phone: N/A Work Phone: N/A

Cell Phone: [REDACTED] Email: [REDACTED]

Please note your preferred method(s) to be contacted: ☐ Home Phone ☐ Work Phone ☒ Cell Phone ☒ Email

Residency is required for most boards and commissions.
☒ I am a resident. If so, for how many years? 6

Describe any experiences that led to your desire to serve the community.

See Resume

Provide a brief biography including your skills, background and expertise, as well as involvement in the community, professional or other nonprofit organizations that are specifically applicable to this board or commission.

SEE Resume



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Oscoda Township, MI 48750
(989) 739-3211

Employment: List your three most recent employment experiences.

Dates of Employment	Company Name/Location	Position	Job Description
SEE RESUME			

Education: List your most recent relevant educational experiences. Please include any sessions, seminars, experience, and technical training.

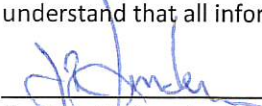
Educational Institution/School/Association	Certificate/Degree Received	Area(s) of Study
SEE RESUME		

Supplemental Information: Please review the attached "Boards and Commissions Application Attachment" for the desired qualifications for each board and commission. Check the appropriate box or boxes to indicate whether you have experience or professional credentials that may be needed to fill a specific seat.

Some boards and commissions are a mix of citizens with certain qualifications and others are citizens representing the general public. Even if you do not have any of the experience or professional background listed below, the community urges you to apply for consideration. The community needs citizens with diverse backgrounds on its boards and commissions.

Important Public Records Information: All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act. Please contact the Clerk at (989) 739-4971 if you have any questions or concerns about the disclosure of specific information.

Truth and Accuracy: I certify that the information contained on this form is accurate and complete to the best of my knowledge. I understand that all information disclosed on this form will be available to the public as part of a Freedom of Information Act request.


Applicant's Signature

4-3-2023
Date

Return completed forms to:

Oscoda Township Clerk
110 State St.
Oscoda Township, MI 48750
(989) 739-4971
clerk@OscodaTownshipMi.gov



Boards and Commissions Application Attachment

Board of Review

The Oscoda Township Board of Review consists of three electors appointed by the Township Board for two year terms which expire on odd numbered years. Please check below if you have experience in:

- ☐ Banking/Finance
- ☐ Property Appraisal/Assessing
- ☐ Real Estate/Development/Law (no agents or brokers)

Economic Improvement Committee (EIC)

The EIC consists of a 5 member board of merchants, community members and one resident appointed by the Township Supervisor for staggered 4 year terms. Please check below if you have experience in:

- ☒ Small Businesses
- ☒ Downtown Development
- ☒ Grant writing
- ☒ Working with community partners
- ☐ Real Estate/Development/Law

Zoning Board of Appeals

The Zoning Board of Appeals consists of five members appointed by the Township Board. The ZBA serves as a quasi-judicial body which hears and decides matters relating to the application of the Zoning Ordinance including a variance from an Ordinance standard, an appeal of a Zoning Administrator's decision or an interpretation of an Ordinance provision. Please check below if you have experience in:

- ☐ Architecture
- ☒ Building Construction/Engineering
- ☐ GIS/AutoCAD
- ☒ Land Use Planning
- ☐ Real Estate/Development/Law
- ☒ Zoning

Planning Commission

The Planning Commission consists of seven members appointed by the Township Board. The Commission serves in both an advisory and administrative role for matters relating to land use and development. The Planning Commission prepares the Township's Master Plan and makes recommendations on proposed public improvements based on the Plan. The Commission hears and acts upon Special Land Use permits and Site Plan applications and makes recommendations on amendments to the Zoning Ordinance text or map, Subdivisions and Planned Unit Developments. Please check below if you have experience in:

- ☐ Architecture
- ☒ Building Construction
- ☐ Civil Engineering
- ☒ Facilities Management
- ☐ GIS/AutoCAD
- ☐ Historic Preservation
- ☒ Land Use Planning
- ☒ Landscape Architecture
- ☒ Property Maintenance/Management
- ☐ Real Estate/Development/Law

Jeffrey R. Linderman



Professional Objective

Appointment-Charter Township of Oscoda Board of Trustee

Career Summary

Results-oriented professional with proven record of performance and sales success. Started new Outdoor Power Equipment division with e-commerce company and developed full scope of, procedures, products and vendors. As a law enforcement officer, I was assigned to multi-level projects and legal details involving a high level of security and accuracy. Assigned to a Surveillance Unit for 2 years while working at Detroit Metropolitan Airport Police Department. I also owned and operated a Full-Service Landscaping Company for 25 plus years.

Core Competencies

- Budget Preparation
- Purchasing/Procurement
- Parks & Recreation
- Assessment Administration
- Grant Writing
- Labor Relations
- Zoning and Planning
- Public Safety Operations
- Downtown Development
- Public Works
- Policy Development
- Collective Bargaining

Work History

Charter Township of Oscoda-Planning Commission

Jan 2022-Current

Planning Commission-Chairperson

Prepares Township Master Plan & Township Master Parks & Recreation plan. Make recommendations on proposed public improvements. Hears and acts upon Special Land Use Permits. Recommendations on amendments to the Zoning Ordinances.

Parks & Recreation-(Seasonal)

May 2021-July 2022

Township of AuSable, MI

Responsible for Irrigation & Lawn Maintenance of all Township Parks and Recreation areas. Assist with Water and Sewer System projects. Plow/Salt Township amenities. Perform maintenance of all equipment.

Parks & Recreation-(Seasonal)

June 2020-Sep 2020

Township of AuSable, MI

Responsible for Irrigation & Lawn Maintenance of all Township Parks and Recreation areas. Assist with Water and Sewer System projects.

Department Manager-OPE-Seasonal

Jan 2019- July 2019

Lowes: Howell, MI

Responsible for assisting sales associates with product information. Disseminate Corporate weekly objectives to ensure implementation and customer awareness. Initiate new promotional projects with staff. Safety coordination for all power equipment training within our store. Restock sales floor with inventory and provide a positive customer experience with interaction while shopping at Lowes. Monitor sales and implement changes for customer growth throughout the store. Ensure a positive shopping experience

Sales Associate-OPE-Seasonal

Nov 2018- Dec 2018

Lowe's: Howell, MI

Responsible for assisting customers with product information and assistance with completing home improvement projects. Restock sales floor with inventory and provide a positive customer experience with interaction while shopping at Lowe's.

Parks & Recreation-(Part Time)

March 2018-Sep 2018

Township of AuSable, MI

Responsible for Irrigation & Lawn Maintenance of all Township Parks and Recreation areas.

Procurement Manager-Director of Product Development-Outdoor Power Equipment Mar 2010-July 2016

RepairClinic.com, Canton, MI

Responsible for providing factory guidance for sales and service network of distributors, implementation of factory programs, developing standard and account specific sales and training programs, collaborating with distributors to meet their objectives.

- Identified niche markets and developed alternate uses for gasoline engines, collaborating with corporate marketing. Result: Created new revenue sources and expanded product offerings to consumers.
- Launched products via enhanced website. Result: Achieved incremental engine sales and increased parts sales. (4.1 Million-2014 to 8.6 Million in 2016)
- Collaborated with distributors to develop sales plans for both e-commerce and traditional accounts. Result: Increased e-commerce parts sales by 186%.
- Created and presented innovative ideas for emerging global markets, including conversion of golf cart engines and repower Commercial Equipment for extended life cycles. Result: Secured senior management approval for development expanding our Commercial segment.
- Conducted training and development for distributor management and field personnel. Result: Improved sales capability and performance at key accounts and enabled assigned accounts to achieve Distributor of the Year recognition, with one distributor recording highest distributor ratings for four consecutive years.
- Conducted corporate training for our Call Center. Result: Delivered consistent message that proactively addressed maintenance and service issues.
- Interviewed and selected key e-commerce accounts for company sponsored programs. Result: Connected senior management to potential business partners and opportunities.

Entrepreneur-Owner

1986-2014

Linderman Landscaping LLC, Belleville, MI

Provided residential and commercial lawn care, landscaping, design work, and landscape construction to multi-county territory.

- Full-scale lawn care to include diagnosis, core-aeration, thatching, fertilization and grounds keeping
- Sprinkler design, installation, and servicing
- Commercial Landscape design and installation
- Snow removal- commercial accounts

Sergeant-Law Enforcement (Retired)

Nov 1984 –Sep 2009

Wayne County Sheriff's Department, Detroit, MI

Responsible for providing training to new Police recruits. Traffic Accident Reconstructionist-Fatal Accident Team. Lead investigator for multi-jurisdictional accident investigation team. Multi-jurisdictional team with Homeland Security for US Border Protection and Canadian Customs-Immigrations. Assigned to Detroit Metropolitan Airport Special Investigations Unit (ASIU undercover surveillance unit) from 1996-1998. ASIU duties included Surveillance of Airport concession vendors, employees, baggage theft, Checkpoint Screening (TSA) and Rental Car locations. This position worked directly with local, state and Federal Law Enforcement Agencies within the US, and abroad.

- Identified traffic accident patterns and worked with the State of Michigan review team to provide safer roadways and reduce traffic fatalities.
- Instructor at Regional Police Academy for Traffic Investigation, Crime Scene Investigation-Precision Driving Instructor and Patrol & Investigations
- Assigned to Federal Task Force for two years to assist Customs/Immigrations and Interpol Liaison for Class X Airports.
- Assigned to Homeland Security for 2 years to assist with Border Protection. (US-Canadian Border)
- Assigned to Dignitary Security 10 years. (Assist FBI-Secret Service)
- Assigned Secondary Road Patrol 9 years.
- Assigned Marine Patrol-Detroit River/Lake Erie 2 years (Seasonal)

Education

Michigan State University-Criminal Justice

Certifications

- **Master Citizen Planner: Michigan Association Planners- MSU**
- **Traffic Crash Investigation & Reconstruction**
- **REID School Of Interview & Technique**
- **Briggs & Stratton Master Service Technician**
- **Kohler Master Service Technician**
- **Kawasaki Master Service Technician**
- **Honda Master Service Technician**

Computer Skills

MS Office Suite, (Word-Access-Excel Publisher) Windows 7-8 & 10
Database Design Microsoft Access
Website Design

Leadership Experience

Oscoda Township Planning Commission-Chair	January 2022-Present
Alcona Iosco Cedar Lake Association President	May 2021 - Present
Lakewood Shores POA President	October 2020-July 2021
Iosco County Humane Society President	December 2018-August 2019
Wayne Co Deputy Sheriff's Association Vice President	March 2007-March 2009
Victoria Commons Condo Association-President	March 2000-March 2004
City of Belleville DDA & Planning Commission	November 1998-November 2000

Community Involvement

- Member-Oscoda Eagles # 4237
- Member-F&AM # 243 (AuSable)
- Member-F&AM # 292 (Lincoln)
- Member-Alcona Iosco Cedar Lake Association
- Member-Iosco County Humane Society

References Available Upon Request