

**OSCODA TOWNSHIP
REGULAR BOARD MEETING
AGENDA & NOTICE
March 27, 2023 – 6:30 P.M.
SHORELINE PLAYERS
6000 N. Skeel Ave.
Oscoda, MI 48750
(989)739-3586**

Posted Date: March 23, 2023

Press Notification Date: March 23, 2023

Posted by: _____Tara Lyons_____

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

AGENDA ADDITIONS:

PUBLIC COMMENTS: (Please fill out a comment card and submit to the Superintendent – you have 4 minutes to speak)

CONSENT AGENDA:

Approval of Minutes:

1. Regular Meeting Minutes – March 13, 2023
2. Special Meeting Minutes – March 15, 2023

Finance:

1. Payment of Bills (Oscoda Township) – Total - \$58,909.10
 - a. Prepaid – March 21, 2023 - \$46,901.74
 - b. Check Run – March 28, 2023 - \$12,007.36
 - c. Utility Billing Refund Checks Report
 - d. C2R2 Checking Report
 - e. Tax Account Checking Report

SUB COMMITTEE REPORTS AND PROJECT UPDATES: (As Available)

1. **March 2023 Engineering Report**

SUPERINTENDENT'S REPORT ----- Kline

1. Request to Pursue Litigation – Kratos Gas
2. Old Orchard Park Mapping Proposal
3. Phase VI Water Main Project Additional Scope of Work Proposal
4. Lake wood Shores Mapping Proposal
5. Railroad Crossing Removal
6. Large Meter Replacement
7. Lift Station No. 4 Pump Repair Request Placeholder
8. Rowe Invoices

RESOLUTIONS AND ORDINANCES:

1. **Ordinance Amendments**
 - a. 6.34 Food Trucks/Mobile Vending Units
 - b. Article VIII Zoning Board of Appeals Section 8.3.3
 - c. Code of Ordinance Chap. 10 Article VII Recreational Marijuana Establishments Prohibited
 - d. Code of Ordinances Chap. 26 Article III Installation, Maintenance, and/or Repair of Sidewalks
2. **Resolution No. 2023-04: Resolution to Classify Furtaw Field as Non-Disposable**
3. **Resolution No. 2023-05: Resolution MDNR Recreation Passport Grant Program Warrior Pavilion/Restroom/Bathhouse Facilities Project**
4. **Resolution No. 2023-06: Professional Engineering Services to Provide 2024 CWSRF/DWRF Project Plans/Applications for Funding**

OTHER:

1. Board and Subcommittee Appointments
2. Bill Payment Authorization
3. Lot Split – O64-L10-000-046-00 Lot 46 of Assessor Plat of Lake Huron Sand Beach Sub
4. Oscoda/Ausable Chamber of Commerce Letter of Support Request
5. Discussion with the Board on potentially adding a permanent Finance Director Position for Oscoda Township
6. Discussion regarding hiring Mark Miller as the part time Finance Director reporting to the Superintendent
7. Proposed Special Meeting for Board of Trustee Appointment - April 17, 2023
8. State Land Bank Authority Blight Elimination
9. Accounts Payable Discussion

PUBLIC COMMENTS:

BOARD COMMENTS:

INFORMATIONAL:

1. ACC Talks – March 2023
2. ACC Non-Credit Computer Class
3. PFAS Monthly Update
4. February Water Loss Report

Tammy Kline

From: Joshua Sutton
Sent: Thursday, March 23, 2023 12:34 PM
To: Tammy Kline
Subject: Materials for meeting
Attachments: InvoiceGLDistribution 03-21-2023.pdf; Iosco County - (BEP) - (Award Letter).pdf; Memo State Land Bank Authority 03-23-2023.pdf; InvoiceGLDistribution Property Tax 03-23-2023.pdf; InvoiceGLDistribution 03-28-2023.pdf; Resolution Number 2023- 4 A RESOLUTION TO CLASSIFY FURTAW FIELD AS A NON-DISPOSABLE PROPERTY AND TO DECLARE THAT IT WILL BE ADDED BACK INTO THE FIVE-YEAR PARK AND RECREATION PLAN TO REMAIN IN.docx

Tammy,

Invoice GL Distribution 03-21-2023 has an approved amount of \$46,901.74 as two Johnson Auto Invoices are being held for verification against the statement. Still waiting on minutes.



Joshua Sutton

Oscoda Township Clerk
clerk@oscodatownshipmi.gov
Office: 989-739-3211 Ext. 220

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INVOICE GL DISTRIBUTION REPORT FOR OSCODA TOWNSHIP
POST DATES 12/31/2022 - 03/21/2023
BOTH JOURNALIZED AND UNJOURNALIZED
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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amountcheck #
Fund 101 GENERAL/UNALLOCATED						
Dept 172 SUPERINTENDENT						
101-172-726.000	SUPPLIES INV 31125215	QUILL CORPORATION	SUPPLIES INV 31125215	31125215		63.87
101-172-853.000	KLINE PHONE	AT&T MOBILITY	FEB BILL	287311378746X021		49.20
101-172-853.000	SUPERINTENDENT	ATI NETWORKS, INC.	TWP-PHONE-APRIL 2023	102355		160.64
101-172-960.000	POSTAGE SUPERINTENDENT	PITNEY BOWES BANK RESE	POSTAGE	03242023		17.03
Total For Dept 172 SUPERINTENDENT						290.74
Dept 215 CLERK						
101-215-726.000	SUPPLIES INV 31125215	QUILL CORPORATION	SUPPLIES INV 31125215	31125215		41.29
101-215-726.000	POSTAGE CLERK	PITNEY BOWES BANK RESE	POSTAGE	03242023		720.72
101-215-853.000	CLERK	ATI NETWORKS, INC.	TWP-PHONE-APRIL 2023	102355		87.18
101-215-890.000	OTWP 4 2022 AUGUST PRIMAR\	IOSCO COUNTY CLERK	OTWP 4 2022 AUGUST PRIMARY & NOVEMB	20229		182.24
101-215-890.000	OTWP 3 2022 AUGUST PRIMAR\	IOSCO COUNTY CLERK	OTWP 3 2022 AUGUST PRIMARY & NOVEMB	20228		182.24
101-215-890.000	OTWP 2 2022 AUGUST PRIMAR\	IOSCO COUNTY CLERK	OTWP 2 2022 AUGUST PRIMARY & NOVEMB	20227		182.24
101-215-890.000	OTWP 1 2022 AUGUST PRIMAR\	IOSCO COUNTY CLERK	OTWP 1 2022 AUGUST PRIMARY & NOVEMB	20226		182.24
Total For Dept 215 CLERK						1,578.15
Dept 253 TREASURER						
101-253-726.000	POSTAGE TREASURER	PITNEY BOWES BANK RESE	POSTAGE	03242023		3,499.46
101-253-853.000	TREASURER	ATI NETWORKS, INC.	TWP-PHONE-APRIL 2023	102355		160.64
Total For Dept 253 TREASURER						3,660.10
Dept 257 ASSESSOR						
101-257-801.100	ASSESSING SEVICES	BERG ASSESSING & CONSU	ASSESSING SEVICES FOR MAR	230000996		12,062.70
101-257-853.000	ASSESSOR	ATI NETWORKS, INC.	TWP-PHONE-APRIL 2023	102355		130.77
101-257-980.000	POSTAGE ASSESSOR	PITNEY BOWES BANK RESE	POSTAGE	03242023		114.05
Total For Dept 257 ASSESSOR						12,307.52
Dept 262 ELECTIONS						
101-262-726.000	ADDRESS STAMP FOR CLERK	AMAZON CAPITAL SERVICE	ADDRESS STAMP FOR CLERK	1124573967620904		12.56
101-262-726.000	ENVELOPES FOR AV APPS PRE-	AMAZON CAPITAL SERVICE	ENVELOPES FOR POSTAGE PAID AV APPLI	1129264748713225		114.70
101-262-890.000	POSTAGE ELECTIONS	PITNEY BOWES BANK RESE	POSTAGE	03242023		3,000.00
Total For Dept 262 ELECTIONS						3,127.26
Dept 265 TOWNSHIP HALL & GROUNDS						
101-265-741.000	HAMMER DRILLS	CAPITAL ONE TRADE CRED	HAMMER DRILLS FOR DPW	51781428		338.00
101-265-775.000	SHOP SUPPLIES	FASTENAL COMPANY	SHOP SUPPLIES INVOICE # MITAW40124	MITAW40124		304.02
101-265-775.000	ICE MELTER	KSS ENTERPRISES	ICE MELTER INVOICE # 1459635	1459635		592.40
101-265-853.000	TELEPHONE	SPECTRUM BUSINESS	4221 PERIMETER RD	073897030623		38.79
101-265-853.000	BILL PHONE	AT&T MOBILITY	FEB BILL	287311378746X021		49.20
101-265-930.000	HEAT SYSTEM ZONE MOTOR	DESIGN INDUSTRIAL	HEAT SYSTEM ZONE MOTOR	G70202142023		67.90
101-265-931.000	EQUIPMENT MAINTANANCE	HERITAGE-CRYSTAL CLEAN	SHOP SUPPLIES INVOICE #17885540	17885540		248.12
101-265-931.000	SHOP SUPPLIES	JOHNSON AUTO SUPPLY, I	SHOP SUPPLIES INVOICE #909598	909598		92.94
101-265-933.000	WIPER BLADES TIMS TRUCK	JOHNSON AUTO SUPPLY, I	WIPER BLADES TIMS TRUCK	908143		46.98
Total For Dept 265 TOWNSHIP HALL & GROUNDS						1,778.35
Dept 299 UNALLOCATED						
101-299-801.200	IT RIGHT - IT SERVICE FEB VC3 INC.		IT SERVICES FEB 2023	102060		1,650.00
101-299-801.200	IT RIGHT - IT SERVICE DEC VC3 INC.		IT SERVICES JAN 2023	98999		1,650.00
101-299-801.200	IT RIGHT - IT SERVICE MAR VC3 INC.		IT SERVICES MAR 2023	104715		1,650.00
101-299-853.000	COPIER/FAX	ATI NETWORKS, INC.	TWP-PHONE-APRIL 2023	102355		68.54
101-299-926.000	STREET LIGHTS	CONSUMERS ENERGY	STREET LIGHTS	601013236100		7,934.24
101-299-926.000	STREET LIGHTS	CONSUMERS ENERGY	48750 LED LIGHT RD	601013236102		1,925.50
101-299-956.000	3070 MGD T DEVON TAISOR	MAP	3070 MGD T DEVON TAISOR	38681		120.00

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INVOICE GL DISTRIBUTION REPORT FOR OSCODA TOWNSHIP
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Fund 101 GENERAL/UNALLOCATED						
Dept 299 UNALLOCATED						
101-299-956.000	FY 2022 PPT REIMBURSEMENT	OSCODA-AUSABLE SENIOR	LCSA FY 2022 PPT REINBURSEMENT	15792		55.78
Total For Dept 299 UNALLOCATED						15,054.06
Dept 336 FIRE DEPARTMENT						
101-336-853.000	FIRE	ATI NETWORKS, INC.	TWP-PHONE-APRIL 2023	102355		93.45
Total For Dept 336 FIRE DEPARTMENT						93.45
Dept 722 ZONING & PLANNING						
101-722-726.000	POSTAGE ZONING	PITNEY BOWES BANK RESE	POSTAGE	03242023		64.53
101-722-801.000	MUNICODE PAGES SUPPLEMENT	CIVICPLUS	SUPPLEMENT 5	254708		1,119.00
101-722-853.000	ZONING	ATI NETWORKS, INC.	TWP-PHONE-APRIL 2023	102355		87.18
101-722-960.000	ZBA WORKSHOP TRAINING	MAP	SCHWEDLER ZBA WORKSHOP	69087		85.00
Total For Dept 722 ZONING & PLANNING						1,355.71
Dept 751 PARKS & RECREATION						
101-751-931.000	AIR FILTERS MOWERS	JOHNSON AUTO SUPPLY, I	AIR FILTERSMOWERS	908130		39.57
101-751-931.000	EQUIPT MAINT.	JOHNSON AUTO SUPPLY, I	EQUIPT MAINTANANCE INVOICE #909600	909600		13.80
Total For Dept 751 PARKS & RECREATION						53.37
Dept 754 KEN RATLIFF PARK						
101-754-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	6300 F 41 PAVILION	201719768029		28.81
Total For Dept 754 KEN RATLIFF PARK						28.81
Total For Fund 101 GENERAL/UNALLOCATED						39,327.52
Fund 207 POLICE FUND						
Dept 000						
207-000-726.000	POSTAGE POLICE	PITNEY BOWES BANK RESE	POSTAGE	03242023		126.52
207-000-761.000	POLICE UNIFORMS (CHIEF)	GALLS INCORPORATED	POLICE UNIFORM (CHIEF)	023568584		157.67
207-000-801.000	ASSOCIATION DUES	NORTHERN MICHIGAN ASSO	ASSOCIATION DUES	03012023		75.00
207-000-801.000	NOTARY FILLING FEE	STATE OF MICHIGAN	NOTARY FILLING FEE HULVERSON	02012023		10.00
207-000-853.000	HART PHONE	AT&T MOBILITY	FEB BILL	287311378746X021		916.46
207-000-853.000	POLICE	ATI NETWORKS, INC.	TWP-PHONE-APRIL 2023	102355		535.87
207-000-933.000	POLICE CAR WASH	SEVAN K, INC	POLICE CAR WASH	140202282023		189.00
Total For Dept 000						2,010.52
Total For Fund 207 POLICE FUND						2,010.52
Fund 211 POLICE STAFFING FUND						
Dept 000						
211-000-853.000	MCNICHOL PHONE	AT&T MOBILITY	FEB BILL	287311378746X021		44.17
Total For Dept 000						44.17
Total For Fund 211 POLICE STAFFING FUND						44.17
Fund 236 PROP OPER & MNTNCE						
Dept 266 PROPERTY O & M MAINTENANCE						
236-266-801.000	HOT SPOT	AT&T MOBILITY	FEB BILL	287311378746X021		38.23
236-266-853.000	EIC	ATI NETWORKS, INC.	TWP-PHONE-APRIL 2023	102355		43.59
Total For Dept 266 PROPERTY O & M MAINTENANCE						81.82
Dept 271 PROPERTY O & M AUNE						
236-271-802.000	AUNE JANITORIAL SERVICES	ALPENA MARC LLC	AUNE JANITORIAL SERVICES FEBRUARY 2	2855		4,032.50
Total For Dept 271 PROPERTY O & M AUNE						4,032.50

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Fund 236 PROP OPER & MNTNCE						
Total For Fund 236 PROP OPER & MNTNCE						4,114.32
Fund 509 OLD ORCHARD PARK						
Dept 000						
509-000-726.000	POSTAGE OOP	PITNEY BOWES BANK RESE	POSTAGE	03242023		161.70
509-000-853.000	PHONE SERVICES - OOP APRIL	ATI NETWORKS, INC.	PHONE SERVICES-OOP APRIL 2023	102354		66.11
509-000-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	1249 E RIVER RD	202609694123		30.19
509-000-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	1041 E RIVER RD	202609694122		28.81
509-000-931.000	EPOXY INV 551018489-00	MILAN SUPPLY CO	EPOXY INV 551018489-00	551018489-00		58.04
Total For Dept 000						344.85
Total For Fund 509 OLD ORCHARD PARK						344.85
Fund 590 SEWER						
Dept 000						
590-000-726.000	POSTAGE SEWER	PITNEY BOWES BANK RESE	POSTAGE	03242023		458.96
590-000-853.000	SEWER I PAD	AT&T MOBILITY	FEB BILL	287311378746X021		38.23
590-000-853.000	SEWER	ATI NETWORKS, INC.	TWP-PHONE-APRIL 2023	102355		21.80
Total For Dept 000						518.99
Total For Fund 590 SEWER						518.99
Fund 591 WATER						
Dept 000						
591-000-726.000	SUPPLIES INV 31125215	QUILL CORPORATION	SUPPLIES INV 31125215	31125215		11.89
591-000-726.000	SUPPLIES INV 31126387	QUILL CORPORATION	SUPPLIES INV 31126387	31126387		73.08
591-000-726.000	POSTAGE WATER	PITNEY BOWES BANK RESE	POSTAGE	03242023		458.95
591-000-853.000	WATER DEPT PHONE	AT&T MOBILITY	FEB BILL	287311378746X021		82.40
591-000-853.000	WATER	ATI NETWORKS, INC.	TWP-PHONE-APRIL 2023	102355		21.79
Total For Dept 000						648.11
Total For Fund 591 WATER						648.11

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			Fund Totals:				
			Fund 101 GENERAL/UNALLOCATED			39,327.52	
			Fund 207 POLICE FUND			2,010.52	
			Fund 211 POLICE STAFFING FUND			44.17	
			Fund 236 PROP OPER & MNTNCE			4,114.32	
			Fund 509 OLD ORCHARD PARK			344.85	
			Fund 590 SEWER			518.99	
			Fund 591 WATER			648.11	
			Total For All Funds:			47,008.48	

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INVOICE GL DISTRIBUTION REPORT FOR OSCODA TOWNSHIP
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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amountcheck #
Fund 101 GENERAL/UNALLOCATED						
Dept 253 TREASURER						
101-253-860.000	MILAGE/MAP MAKING GOOD DE	MCGUIRE, JAIMIE	MILAGE/MAP MAKING GOOD DECISIONS TO	03162023TR		141.48
Total For Dept 253 TREASURER						141.48
Dept 265 TOWNSHIP HALL & GROUNDS						
101-265-726.000	SHOP RAGS	UNIFIRST CORPORATION	SHOP RAGS INVOICE #1367115	1610056665		27.04
101-265-741.000	BRAKE TOOLS	AMAZON CAPITAL SERVICE	DPW TOOLS INVOICE #1NVN-MT4N-MGYQ	1NVN-MT4N-MGYQ		84.10
101-265-930.000	NEW RUGS	KSS ENTERPRISES	NEW RUGS FOR POLICE DEPT INVOICE #1	1457324		593.66
101-265-930.000	HEATER MOTOR	LAMROCK INC	HEATER MOTOR FOR FIREBARN INVOICE #	58813		249.00
101-265-930.000	SHELF IN FIREBARN	NORTHEASTERN WINDOW &	LUMBER FOR SHELF IN FIREBARN	204106		54.97
101-265-931.000	SHOP SUPPLIES	JOHNSON AUTO SUPPLY, I	SHOP SUPPLIES INVOICE #909598	909598		92.94
Total For Dept 265 TOWNSHIP HALL & GROUNDS						1,101.71
Dept 299 UNALLOCATED						
101-299-801.200	OFFICE 365 SUBSCRIPTIONS	VC3 INC.	OFFICE 365 SUBSCRIPTIONS	101832		24.00
101-299-826.000	LABOR ATTORNEY FEES INV 65	MASUD LAW GROUP	LABOR ATTORNEY FEES INV 65719	65719		2,760.00
101-299-826.000	LEGAL SERVICES INV 107900	ROSATI, SCHULTZ, JOPPI	LEGAL SERVICES INV 1079007	1079007		1,972.00
Total For Dept 299 UNALLOCATED						4,756.00
Dept 722 ZONING & PLANNING						
101-722-960.000	RENEWABLE ENERGY WEBINAR	MAP	VALLETTE RENEWABLE ENERGY WEBINAR	69310		10.00
101-722-960.000	RENEWABLE ENERGY WEBINAR	MAP	LINDERMAN RENEWABLE ENERGY WEBINAR	69311		10.00
Total For Dept 722 ZONING & PLANNING						20.00
Dept 751 PARKS & RECREATION						
101-751-726.000	SUPPLIES FOR PARKS	KSS ENTERPRISES	JANITOR SUPPLIES FOR PARKS INVOICE	1462641		100.74
101-751-931.000	EQUIPT MAINT.	JOHNSON AUTO SUPPLY, I	EQUIPT MAINTANANCE INVOICE #909600	909600		13.80
Total For Dept 751 PARKS & RECREATION						114.54
Total For Fund 101 GENERAL/UNALLOCATED						6,133.73
Fund 207 POLICE FUND						
Dept 000						
207-000-826.000	LABOR ATTORNEY FEES INV 65	MASUD LAW GROUP	LABOR ATTORNEY FEES INV 65719	65719		288.00
207-000-960.000	POLICE TRAINING (HART)	DELTA COLLEGE	POLICE TRAINING (HART)	4596284		125.00
Total For Dept 000						413.00
Total For Fund 207 POLICE FUND						413.00
Fund 236 PROP OPER & MNTNCE						
Dept 266 PROPERTY O & M MAINTENANCE						
236-266-826.000	LABOR ATTORNEY FEES INV 65	MASUD LAW GROUP	LABOR ATTORNEY FEES INV 65719	65719		4,272.00
236-266-826.000	LEGAL SERVICES INV 107900	ROSATI, SCHULTZ, JOPPI	LEGAL SERVICES INV 1079007	1079007		272.00
236-266-826.000	LEGAL SERVICES INV 107900	ROSATI, SCHULTZ, JOPPI	LEGAL SERVICES INV 1079008	1079008		204.00
Total For Dept 266 PROPERTY O & M MAINTENANCE						4,748.00
Total For Fund 236 PROP OPER & MNTNCE						4,748.00
Fund 271 LIBRARY						
Dept 000						
271-000-930.000	RUGS FOR LIBRARY	KSS ENTERPRISES	RUGS FOR LIBRARY	1457326		525.63
Total For Dept 000						525.63
Total For Fund 271 LIBRARY						525.63

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 590 SEWER							
Dept 000							
590-000-826.000	LEGAL SERVICES INV 107900	ROSATI, SCHULTZ, JOPPI	LEGAL SERVICES INV 1079007	1079007		119.00	
			Total For Dept 000			119.00	
			Total For Fund 590 SEWER			119.00	
Fund 591 WATER							
Dept 000							
591-000-826.000	LEGAL SERVICES INV 107900	ROSATI, SCHULTZ, JOPPI	LEGAL SERVICES INV 1079007	1079007		68.00	
			Total For Dept 000			68.00	
			Total For Fund 591 WATER			68.00	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund Totals:							
			Fund 101 GENERAL/UNALLOCATED			6,133.73	
			Fund 207 POLICE FUND			413.00	
			Fund 236 PROP OPER & MNTNCE			4,748.00	
			Fund 271 LIBRARY			525.63	
			Fund 590 SEWER			119.00	
			Fund 591 WATER			68.00	
			Total For All Funds:			12,007.36	

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INVOICE JOURNAL REPORT FOR OSCODA TOWNSHIP
ENTRY DATES 12/31/2022 - 03/22/2023

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/22/2023	AP	KINNEY, LILLIAN	Invoice: 03/22/2023 Ref#: 90048021(UB refund for account: 006-02950-00)		
AP Trx #: 86361		10-WATER IN TOWN	591-000-238.000	19.42	
		Vnd: MISC Invoice: 03/22/2023	591-000-202.000		19.42
		Expected Check Run: 03/22/2023			
				<u>19.42</u>	<u>19.42</u>
				19.42	19.42
Cash/Payable Account Totals:					
		ACCOUNTS PAYABLE	591-000-202.000		19.42
			GRAND TOTAL:		<u>19.42</u>

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INVOICE #: 03/10/2023 JOURNAL REPORT FOR OSCODA TOWNSHIP

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/10/2023	AP	LINK, MICHELLE & CHRISTOPHER	Invoice: 03/10/2023 Ref#: 90047949 (UB refund for account: 003-05600-00)		
AP Trx #: 176609		28-READY TO SERVE	591-000-238.000	53.61	
		Vnd: MISC Invoice: 03/10/2023	591-000-202.000		53.61
				<hr/> 53.61	<hr/> 53.61

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
03/20/2023	CD	ROWE PROFESSIONAL SERVICES COMPANY	Check: C2R2 1011			
AP Trx #: 86360		540 S SAGINAW ST SUITE 200 FLINT MI 48502				
		C2R2 ROWE 0106241	591-000-003.011	C2R2 MUN. WATER SAVINGS		4,105.00
		C2R2 ROWE 0106241	591-000-300.100	C2R2 LONG TERM BONDS PA	4,105.00	
					<u>4,105.00</u>	<u>4,105.00</u>
					<u>4,105.00</u>	<u>4,105.00</u>
TOTALS:						
		C2R2 MUN. WATER SAVINGS	591-000-003.011			4,105.00
		C2R2 LONG TERM BONDS PAYABLE	591-000-300.100		4,105.00	
					<u>4,105.00</u>	<u>4,105.00</u>
			GRAND TOTAL:		<u>4,105.00</u>	<u>4,105.00</u>

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
03/23/2023	CD	IOSCO COUNTY TREASURER	Check: GEN 40046			
AP Trx #: 86462		PO BOX 538 TAWAS CITY MI 48764-0538				
		DUE TO COUNTY TRAILER TAX JAN 22-M	722-000-003.005	COMMON CHECKING HCB		300.00
		DUE TO COUNTY TRAILER TAX JAN 22-M	722-000-222.000	DUE TO COUNTY	60.00	
		DUE TO SCHOOLS - STATE TRAILER TAX	722-000-225.000	DUE TO SCHOOLS - STATE	240.00	
					<hr/>	<hr/>
					300.00	300.00
					<hr/>	<hr/>
					300.00	300.00
TOTALS:						
		COMMON CHECKING HCB	722-000-003.005			300.00
		DUE TO COUNTY	722-000-222.000		60.00	
		DUE TO SCHOOLS - STATE	722-000-225.000		240.00	
					<hr/>	<hr/>
			GRAND TOTAL:		300.00	300.00

**CHARTER TOWNSHIP OF OSCODA
TOWNSHIP ENGINEERING PROGRESS REPORT
March 2023**

Consultant Projects

Coordinating with Rowe Professional Services Company

- **Water Main Projects: C2R2 funding has been approved at \$9,691,200. Grant period is from 3/3/2021 to 10/1/2025. Monthly reporting and disbursement requests being processed as needed.**
 1. **Phase IV (B, G, and F-41 portion of H): Construction is 100% complete.**
 - **Closed out \$1,485,000 2021 DWRF Loan Project.... waiting on final paperwork from EGLE.**
 2. **Phase III (Woodland, A, and F): Katterman Trucking, Inc.**
 - **Construction has been suspended for the winter due to supply chain issues.**
 - **Meters and meter pits are tentatively scheduled for delivery in May.**
 - **C2R2 Reimbursement Request #3 is being prepared.**
 3. **Phase V (C, D, and E): Elmer's Crane and Dozer, Inc.**
 - **Construction has been suspended for the winter.**
 - **Meters and meter pits are tentatively scheduled for delivery in May.**
 - **C2R2 Reimbursement Request #3 is being prepared.**
 4. **Phase VI (H/Colbath): Fall 2022 bid opening.**
 - **Final design/construction documents are under review by Township Engineer.**
 - **Additional right-of-way needed...working with Twp Attorney on acquisition .**
 - **Construction is planned for Summer/Fall of 2023.**
 5. **Township Wide Service Line Project.**
 - **Design is being finalized.**
 - **Construction is planned for Summer/Fall of 2023.**
- **Sanitary Sewer System Improvements (CWSRF Program)**
 1. **Contractor is completing miscellaneous and punch list items.**
 2. **Studying options for odor control with EGLE.**
 3. **Reviewing overall remaining budget with Rowe Professional Services Company in preparation for project closeout.**
- **2024 CWSRF/DWRF Project Plans:**
 1. **Award recommendation to Rowe Professional Services Company.**
 2. **Working on facilitating meeting with Township/F&V Operations, and Rowe to review both sewer and water project needs for the next three (3) years.**
- **Phase 3 Trail Project:**
 1. **The following steps are underway: Project awarded to Katterman Trucking, Inc.**
 - **Contractor will be starting earth excavation operations soon.**
 - **Project schedule is from starting 11/1/2022 with final completion end of 2023.**

Coordinating with F & V Operations

1. **Coordination on several issues (PFAS, Wastewater System Treatment System, CIP's, Existing Service Line inspections, water loss investigations, etc.)**
2. **Recommendations for repairs and funding options for sanitary sewer system pump station #8 located across from airport and F-41 finalized.**
3. **Working with billing department on identifying "new" services connected as part of water main projects and associated well disconnects and abandonments.**

Coordinating with WTA

1. **Coordinating with WTA next steps in Facilities Improvement/Consolidation plan.**
2. **WTA reviewing existing plans and utility information prior to scheduling next on-site visit.**

TOWNSHIP ENGINEER ACTIVITIES

- **The Mission Street slip lining project bid/contract documents being reviewed by Air Force.**
- **Aerial survey/mapping proposal up for approval to facilitate future CIP projects at Old Orchard Campground (restrooms, utility dump station relocation, fishing pier improvements, etc.)**
- **ORV access at various locations working with Tammy Kline on letters to Iosco County and ICRC.**
- **Specific Funding Opportunities/Follow up:**
 - **Congressional Appropriations – Gary Peters – APPROVED??**
 - **Safe-Routes-to-School (SRTS) – working on next steps with MDOT (2024 funding)**
 - **Coastal Grant Application (parks, shorelines, etc.)**
 - **Roadway funding applications (spare tire grants for 2024/SRTS/Act 51, etc.)**
 - **Broadband – Federal, State, and County decision making process currently (local vendors).**
 - **MDNR Passport Grant – applications due 4/1/23 (parks, trails, shoreline, etc.)**
 - **EDA funding opportunities announced.**
 - **MDNR SPARKS Grant – declined; 2 other opportunities later in 2023/debrief later in the month of March.**
 - **Consumers Energy Planet Grant – declined; other opportunities being explored (parks, trails, shoreline, infrastructure, etc.)**

- **Holiday Inn Express Development Site.**
 - 1. Initial contact with site development engineer on revisions to the proposed water connection.
 - 2. Working on receiving up to date permits and site inspection reports from Iosco County Building Dept for review and Township file.
- **Lakewood Shores area**
 - 1. Completing feasibility study for providing water and sewer
 - 2. Assisting Township/Land Bank in identifying funding/development sources
- **Falcon (Shelton) Development**
 - 1. Initial investigations for water and sewer services
 - 2. Assisting Township/Airport Authority in pursuing EDA and MEDC funding sources.
- **Miscellaneous**
 - 1. Reviewing safety practices by Township, consultants, contractors, etc.

CHARTER TOWNSHIP OF OSCODA
Superintendent's Report
March 27, 2023

ACTION ITEMS

REQUEST TO PURSUE LITIGATION – KRATOS GAS –

Your packet contains two letters to Kratos Gas from the Township attorney on behalf of the Township. Legal action has not moved forward due to what the Township thought was a reimbursement from DTE. I am asking the Board for permission to have the Township attorney pursue legal action against Kratos Gas to try and recover the funds totaling \$45,573.86.

Action: to approve the Superintendent to work with the Township's Attorney to begin litigation against Kratos Gas.

OLD ORCHARD PARK MAPPING PROPOSAL –

Your packet contains a proposal from Rowe Engineering for Aerial survey and Mapping of Old Orchard Park. This service will provide base maps for several upcoming projects in the Parks Capital Improvement plan.

Action: I would ask that the Board approve the mapping proposal from Rowe Engineering in the amount of \$6,900.00 to be paid from Fund 218-000-984.000. (Old Orchard Park CIP Fund)

PHASE VI WATER MAIN PROJECT ADDITIONAL SCOPE OF WORK PROPOSAL –

Your packet contains a proposal from Rowe Engineering for additional services in the Phase VI water main project. This proposal will provide for the creation of additional right of way documents, surveys and mapping.

Action: I would ask that the Board approve the additional scope of work proposal in the amount of \$12,600.00 to be to paid through C2R2 funds after reimbursement has been requested and deposited into the Township's checking account.

LAKEWOOD SHORES MAPPING PROPOSAL –

Your packet contains a proposal from Rowe Engineering for Aerial survey and Mapping for the Lakewood Shores area. This service will help staff in the development of future Capital Improvement projects for future infrastructure improvements. This proposal was budgeted for in the 2023 budget process for the amount of \$10,840.00 and requires Board approval.

Action: To approve the proposal from Rowe Engineering in the amount of \$10,840.00 to be paid from Fund 236-266-801.000.

RAILROAD CROSSING REMOVAL –

Your packet contains an email from Mr. Bruce Bolen, to myself and the Township Engineer regarding the removal of the Perimeter Road and Georgia Street railroad crossings. Per the email, MDOT would

be receptive to funding the removal of these crossings as they haven't seen a train in over 30 years and have fallen in to disrepair.

Action: I would ask that the Board give the Superintendent permission to move forward with MDOT removing the railroad crossing at Perimeter and Georgia Street.

LARGE METER REPLACEMENT PROPOSAL –

Your packet contains a price quote from Ferguson Waterworks for the purchase of 1.5 inch and larger meters for replacement. Originally these meters were scheduled for replacement in 2022 but were deferred to 2023. These meters were budgeted for 2023 in the amount of \$42,000. As you can see by the quote in your packet the price for these meters has now increased to \$54,522.08. If the Board approves only the budgeted amount, F&V recommends purchasing all of the 2-inch and larger meters and deferring the 1.5-inch meters. The larger the water meter, the higher the potential for a significant discrepancy between actual usage and metered volume, so purchasing the larger meters would be more likely to positively impact water accountability.

Action: I would ask that the Board decide whether to approve the purchase of the meters listed in the quote for \$54,522.08 or purchase only the larger sized meters(above 1.5 inch meters) to keep this within the Township's budgeted amount. Fund 591-000-974.000 (Capital Improvement/Outlay)

LIFT STATION NO.4 PUMP REPAIR REQUEST PLACEHOLDER –

This item will serve as a placeholder for the Lift Station No. 4 pump repair request.

ROWE INVOICES –

Your packet contains the following listed invoices from Rowe Engineering for services rendered. These invoices require Township Board approval:

Invoice No. 107402: Iosco Exploration Trail - **\$10,588.75.00** – 101-751-880.572

Invoice No.107605: Water System Improvements 2022 - **\$1,215.00** - C2R2 (After Reimbursement is Available)

Invoice No. 107610: Wastewater Pump Station Improvements - **\$3,328.35** – CWSRF (After Reimbursement is Available)

Respectfully Submitted,

Tammy Kline

Tammy Kline

LISA J. HAMAMEH
lhamameh@rsjalaw.com

27555 Executive Drive, Suite 250
Farmington Hills, Michigan 48331
P 248.489.4100 | F 248.489.1726
rsjalaw.com



ROSATI | SCHULTZ
JOPPICH | AMTSBUECHLER

June 2, 2022

Kratos Gas
701 Stickel Road
Gladwin, Michigan 48624

**Re: *Oscoda Township
Demand for Return of Illegally Obtained Funds***

To Whom it May Concern:

We have been asked to contact you regarding your unauthorized charging of Oscoda Township for allegedly providing "gas and power" to Township facilities. Refunds have been requested by the Township for the unauthorized charges, and you have refused, claiming that the Township Clerk "approved" this service. Unfortunately for Kratos Gas, the Township Clerk is not authorized to contractually bind Oscoda Township on his own; therefore, the contract was *ultra vires* the clerk's authority and is not binding on the Township.

As found by the Michigan Court of Appeal in the case of *Johnson v City of Menominee*, 173 Mich.App. 690, 694, 434 N.W.2d 211 (1988):

Generally, no officer or board, other than the common council has power to bind the municipal corporation by contract...

In Oscoda Township, the Township Board is the equivalent of the "common council" and thus only by its action as a whole can the Township be legally bound to any one or any business for any purpose.

It is fundamental that those dealing with public officials must take notice of the powers of the officials...Persons dealing with a municipal corporation through one of its officers must at their peril take notice of the authority of the particular officer to bind the corporation. If the officer's act is beyond the limits of his or her authority, the municipality is not bound...Additionally, individual city council members have no power to bind the municipality... [Citations omitted.]

Johnson, at 693-694.

Certainly, the Board could have taken action to authorize the Clerk to enter into an agreement with Kratos Gas, and then the arrangement would be legally binding. But that did not happen, and in fact, the Purchasing Policy adopted by the Township Board specifically requires that all expenditures over \$2,000 be approved by the Township Board. The Township has expended well

over \$2,000 for the unauthorized provision of "gas and power" by Kratos Gas, and so any agreement was subject to Township Board approval.

Therefore, it is hereby demanded that Kratos Gas return all of the illegally obtained funds to Oscoda Township, totaling \$42,430.00.

If said funds are not returned within 14 days, this office has been authorized by the Township Board to file an action in Iosco County Circuit Court seeking a court order mandating the return of those funds. In order to avoid legal action, the refund should be sent in the form of a certified check or money order, and mailed to Lisa J. Hamameh, Township Attorney, at the address printed above.

I strongly recommend you turn this matter over to your legal counsel or insurance company immediately.

Thank you for your prompt attention to this matter.

Very truly yours,

ROSATI SCHULTZ JOPPICH
& AMTSBUECHLER PC



Lisa J. Hamameh

cc: Tammy Kline, Superintendent

LISA J. HAMAMEH
lhamameh@rsjalaw.com

27555 Executive Drive, Suite 250
Farmington Hills, Michigan 48331
P 248.489.4100 | F 248.489.1726
rsjalaw.com



ROSATI | SCHULTZ
JOPPICH | AMTSBUECHLER

July 22, 2022

Via First Class and Certified Mail – Return Receipt Requested

United Energy Trading, LLC
d/b/a Kratos Gas & Power
c/o Jeffrey Gibbs, Resident Agent
4520 Cherry Blossom Drive
Ypsilanti, MI 48197

United Energy Trading, LLC
c/o Stephen M. Shortell, Manager
225 Union Blvd, Suite 200
Lakewood, CO 80228

***Re: Oscoda Township
Second Demand for Return of Illegally Obtained Funds***

Messrs. Gibb and Shortell:

We are following up on our correspondence of June 7, 2022, as we have received no response. As indicated in that prior letter, Kratos Gas unlawfully charged Oscoda Township for allegedly providing “gas and power” to Township facilities without authority of the Township Board. Multiple requests for refunds have been ignored. As previously explained, Kratos Gas cannot rely on any alleged agreement with the Township Clerk, as he is not legally authorized under Michigan law to contractually bind Oscoda Township without formal action of the Township Board.

As a reminder, the Michigan Court of Appeal found in the case of *Johnson v City of Menominee*, 173 Mich.App. 690, 694, 434 N.W.2d 211 (1988) that:

Generally, no officer or board, other than the common council has power to bind the municipal corporation by contract...

The Oscoda Township Board is the equivalent of the “common council” and thus only by its action as a whole body can the Township be legally bound to any one or any business for any purpose.

Because the Township Board never took action to authorize the Clerk to enter into an agreement with Kratos Gas, nor to affirm any contract with Kratos Gas, there is no lawful contact under which Kratos can claim it is entitled to retain Township funds.

Therefore, it is hereby demanded that Kratos Gas return all of the illegally obtained funds to Oscoda Township, totaling \$45,573.86.

There will be no further requests. If said funds are not returned within 14 days, this office has been authorized by the Township Board to file an action in Iosco County Circuit Court seeking a declaratory ruling that there is no binding contract with Kratos Gas and seek a court order mandating the return of those funds. In order to avoid legal action, the refund should be sent in the form of a certified check or money order, and mailed to Lisa J. Hamameh, Township Attorney, at the address printed above.

It is strongly recommended you turn this matter over to your legal counsel or insurance company immediately.

Thank you for your prompt attention to this matter.

Very truly yours,

ROSATI SCHULTZ JOPPICH
& AMTSBUECHLER PC

A handwritten signature in blue ink that reads "Lisa J. Hamameh". The signature is written in a cursive, flowing style.

Lisa J. Hamameh

cc: Tammy Kline, Superintendent



March 8, 2023

Ms. Tammy Kline, Superintendent
Oscoda Township
110 State Street
Oscoda Township, MI 48750

RE: Oscoda Township Old Orchard Campground Mapping
Surveying Services

Dear Ms. Kline:

ROWE Professional Services Company is pleased to present this proposal for surveying services for the mapping of Old Orchard Campground. The map will aid the township staff in developing capital improvement projects at the campground. The proposed mapping will utilize the previously flown map of the township and would include the roads, structures, two-foot contours, and background imagery of the park.


Scope of Work

- Locate control points determined from the aerial photography.
- Utilize previously flown aerial photography to map the site.
- Provide a topographic map of the campground at 1 inch = 50 feet scale showing roads and structures.

Our fee for above scope of services is **\$6,900**. We can complete the work within four weeks of receiving authorization to proceed.

ROWE looks forward to another successful project with the township. If you have any questions, concerns, or require additional information, please do not hesitate to contact me at (810) 341-7500.

Sincerely,
ROWE Professional Services Company

 Digitally signed by David
E Richmond, PE
Date: 2023.03.08
11:44:33 -05'00'

David E. Richmond, PE
Senior Project Manager

ROWE Professional Services Company is authorized to proceed with the work.

Accepted by: _____

Signature

Date

Print Name and Title

R:\Projects\PROPOSAL\LETTER PROPOSAL WORK IN PROGRESS\Oscoda Township\Old Orchard Mapping\Old Orchard Mapping Proposal.docx

SINCE 1962



540 S. Saginaw Street, Suite 200
Flint, MI 48502 | (810) 341-7500
www.rowepsc.com

March 8, 2023

Ms. Tammy Kline, Superintendent
Oscoda Township
110 State Street
Oscoda Township, MI 48750

RE: Oscoda Township Phase VI Water Main Improvement Projects
Construction Engineering Services

Dear Ms. Kline:

ROWE Professional Services Company previously prepared applications for funding for proposed extension projects Phases I through VI through the Michigan Department of Environment, Great Lakes, and Energy (EGLE) State Drinking Water Revolving Fund (DWRf) program and the Consolidation and Contamination Risk Reduction (C2R2) Grant program. Projects were broken down into various sizes and grouped together into single projects depending on the level of funding made available.

The Phase VI Water Main Improvement Project is in the process of completing design and going out to bid. During the development of the construction plans, it was determined that Colbath Road north of Chippewa Road, and Lakeview Drive was not located in a recorded right-of-way or easement. Consequently, there is no entity that has legal ownership of those roads and for us to complete the permitting process, the water main needs to be in an easement or a recorded road right-of-way. With no legal ownership, we are not able to obtain an easement. Therefore, a map and legal description of the unrecorded roads needs to be developed and presented to the courts to establish a legally recorded right-of-way. This is the same process that was completed for Woodland Drive.

Along with the right-of-way map, during the development of the construction plans, it was determined that there were an additional six residents north of Lakeview Drive, that had not been previously identified, and needed to have water service provided. Additional survey and design were needed to provide water service to those residents.

The additional work to generate the road right-of-way map and water main design for the additional houses is below.

Road Right-Of-Way Maps

1. Research property descriptions and obtain title work for the affected properties.
2. Conduct additional survey to locate property lines to establish road areas.
3. Prepare recordable maps and legal descriptions for the road rights-of-way.

SINCE 1962

Flint, MI | Lapeer, MI | Farmington Hills, MI | Kentwood, MI | Mt. Pleasant, MI | Oscoda, MI | Grayling, MI | Myrtle Beach, SC

Ms. Tammy Kline, Interim Superintendent
March 8, 2023
Page 2

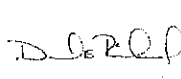
Additional Residences

- Collect additional topographic information for the extension of the water main.
- Complete additional design plans for the extension of 400 feet of water main.

Our fee for creating the right-of-way documents and additional water main design is **\$12,600** (see attached fee breakdown).

ROWE looks forward to another successful project with the township. If you have any questions, concerns, or require additional information, please do not hesitate to contact me at (810) 341-7500.

Sincerely,
ROWE Professional Services Company

 Digitally signed by David
E Richmond, PE
Date: 2023.03.08
11:36:29 -05'00'

David Richmond, PE
Senior Project Manager

ROWE Professional Services Company is authorized to proceed with the work.

Accepted by: _____
Signature Date

Print Name and Title

Attachment

R:\Projects\21C0158\Docs\Proposal and Contract\Phase VI Additional Scope Proposal.docx

ADDITIONAL ENGINEERING SERVICES COST BREAKDOWN:

PROFESSIONAL ENGINEERING SERVICES FEE TOTAL	\$12,600
--	-----------------



March 8, 2023

Ms. Tammy Kline, Superintendent
Oscoda Township
110 State Street
Oscoda Township, MI 48750

RE: Oscoda Township Lakewood Shores Mapping
Surveying Services

Dear Ms. Kline:

ROWE Professional Services Company is pleased to present this proposal for surveying services for the mapping of the Lakewood Shores area. The map will aid the township staff and the State Land Bank Authority in the development of marketing materials and capital improvement projects. The capital improvement projects are being considered to aid in the marketing efforts. The proposed mapping will utilize the previously flown map of the township and would include the roads, structures, two-foot contours, and background imagery of the area.

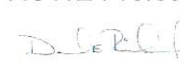
Scope of Work

- Locate control points determined from the aerial photography.
- Utilize previously flown aerial photography to map the site.
- Provide a topographic map of the campground at 1 inch = 50 feet scale showing roads and structures.

Our fee for the above scope of services is **\$10,840**. We can complete the work within four weeks of receiving authorization to proceed.

ROWE looks forward to another successful project with the township. If you have any questions, concerns, or require additional information, please do not hesitate to contact me at (810) 341-7500.

Sincerely,
ROWE Professional Services Company

 Digitally signed by David E
Richmond, PE
Date: 2023.03.08 15:20:58
+05'00'

David E. Richmond, PE
Senior Project Manager

R:\Projects\PROPOSAL\LETTER PROPOSAL WORK IN PROGRESS\Oscoda Township\Old Orchard Mapping\Lakewood Shores Mapping Proposal.docx

ROWE Professional Services Company is authorized to proceed with the work.

Accepted by: _____
Signature Date

Print Name and Title

SINCE 1962

Tammy Kline

From: Bruce Bolen <bolenb@ioscoroads.org>
Sent: Wednesday, March 15, 2023 8:57 AM
To: Rick Freeman; Tammy Kline
Subject: Perimeter Road and Georgia St. Railroad Crossings

Rick and Tammy,

We are working with the OWAA and MDOT to remove the two railroad crossings on Huron Ave, with MDOT covering the costs to complete the removals. I have asked MDOT if they would be receptive to funding the removal of the Perimeter Road and Georgia St. crossings as well. They indicated that they are. If there is an interest, can you obtain approval for the removal of these crossings? The crossings haven't seen a train in over 30 years, the existing rail system is significantly degraded, buses and fuel trucks are required to stop unnecessarily at the crossings and the tracks in the roadway create a safety concern for our plows and some of the motoring public. Thanks.

Bruce Bolen, P.E.
Engineer Manager
Iosco County Road Commission
3939 West M-55
Tawas City, MI 48763
(p) 989-362-4433
(f) 989-362-7727
bolenb@ioscoroads.org



FERGUSON WATERWORKS #2053
3900 44TH ST SE
KENTWOOD, MI 49512-3942

Phone: 616-803-7521
Fax: 616-554-7728

Deliver To:

From: Zach Demers

Comments:

15:58:42 MAR 17 2023

Page 1 of 1

FERGUSON WATERWORKS #3386

Price Quotation

Phone: 616-803-7521

Fax: 616-554-7728

Bid No: B082952
Bid Date: 03/17/23
Quoted By: ZLD

Cust Phone: 989-739-7471
Terms: NET 10TH PROX

Customer: OSCODA TOWNSHIP
110 S STATE STE 1
METER ACCOUNT
OSCODA, MI 48750

Ship To: OSCODA TOWNSHIP
110 S STATE STE 1
METER ACCOUNT
OSCODA, MI 48750

Cust PO#:

Job Name: METER ACCOUNT

Item	Description	Quantity	Net Price	UM	Total
NEU2A1G1	1-1/2 MACH10 USG 13 LL	18	791.700	EA	14250.60
NEU2G1G1	2 MACH10 USG 15-1/4 LL *X	4	965.700	EA	3862.80
NEU2F1G1	2 MACH10 USG 10 LL *X	2	965.700	EA	1931.40
NEU2E1G1	2 MACH10 USG 17 LL *X	3	965.700	EA	2897.10
NEU3B1G1	3" MACH 10, 17" LENGTH USG	5	2907.980	EA	14539.90
NEU3D1G1	4" MACH 10, 20" LENGTH USG	3	3738.100	EA	11214.30
N13341200	R900 V4 WALL MIU	35	134.130	EA	4694.55
	3" X 1-7/8" SPACER				451.43
	4" X 2-7/8" SPACER				680.00

Net Total: \$54522.08
Tax: \$0.00
Freight: \$0.00
Total: \$54522.08

Quoted prices are based upon receipt of the total quantity for immediate shipment (48 hours). SHIPMENTS BEYOND 48 HOURS SHALL BE AT THE PRICE IN EFFECT AT TIME OF SHIPMENT UNLESS NOTED OTHERWISE. QUOTES FOR PRODUCTS SHIPPED FOR RESALE ARE NOT FIRM UNLESS NOTED OTHERWISE.

CONTACT YOUR SALES REPRESENTATIVE IMMEDIATELY FOR ASSISTANCE WITH DBE/MBE/WBE/SMALL BUSINESS REQUIREMENTS.

Seller not responsible for delays, lack of product or increase of pricing due to causes beyond our control, and/or based upon Local, State and Federal laws governing type of products that can be sold or put into commerce. This Quote is offered contingent upon the Buyer's acceptance of Seller's terms and conditions, which are incorporated by reference and found either following this document, or on the web at <https://www.ferguson.com/content/website-info/terms-of-sale>
Govt Buyers: All items are open market unless noted otherwise.

LEAD LAW WARNING: It is illegal to install products that are not "lead free" in accordance with US Federal or other applicable law in potable water systems anticipated for human consumption. Products with *NP in the description are NOT lead free and can only be installed in non-potable applications. Buyer is solely responsible for product selection.
COVID-19 ORDER: ANY REFERENCE TO OR INCORPORATION OF EXECUTIVE ORDER 14042 AND/OR THE EO-IMPLEMENTING FEDERAL CLAUSES (FAR 52.223-99 AND/OR DFARS 252.223-7999) IS EXPRESSLY REJECTED BY SELLER AND SHALL NOT APPLY AS SELLER IS A MATERIALS SUPPLIER AND THEREFORE EXEMPT UNDER THE EXECUTIVE ORDER.



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complete a survey about your bids:

<https://survey.medallia.com/?bidsorder&fc=3386&on=7067>



ROWE PROFESSIONAL SERVICES COMPANY

540 S. Saginaw St., Ste 200
Flint, Michigan 48502
Phone: (810) 341-7500
Fax: (810) 341-7573
www.rowepsc.com

Oscoda Charter Township
Township Superintendent
110 South State Street
Oscoda, MI 48750

March 8, 2023

Project No: 19C0114

Invoice No: 107402

Project Mgr Doug Schultz

Project 19C0114 Iosco Exploration Trail
Construction engineering for Phase 3, 6.2 mile trail along River Road, Oscoda Township

Professional Services from February 1, 2023 to February 28, 2023

Task 3005 Office Tech

Professional Personnel

	Hours	Rate	Amount	
Project Engineer				
Grygorcewicz, Deborah	4.50	125.00	562.50	
Totals	4.50		562.50	
Total Labor				562.50
		Total this Task		\$562.50

Task 3010 Observation

Professional Personnel

	Hours	Rate	Amount	
Graduate Engineer				
Meeder, Ian	59.00	110.00	6,490.00	
Senior Engineering Technician				
Ludwick, Steven	30.75	115.00	3,536.25	
Totals	89.75		10,026.25	
Total Labor				10,026.25
		Total this Task		\$10,026.25
		Total Amount Due		\$10,588.75



ROWE Professional Services Company is pleased to accept ACH payments. Please email accounting@rowepsc.com for more information.



ROWE PROFESSIONAL SERVICES COMPANY

540 S. Saginaw St., Ste 200
Flint, Michigan 48502
Phone: (810) 341-7500
Fax: (810) 341-7573
www.rowepsc.com

Oscoda Charter Township
Township Superintendent
110 South State Street
Oscoda, MI 48750

March 21, 2023

Project No: 21C0153
Invoice No: 0107605

Project Mgr David Richmond

Project 21C0153 Water System Improvements 2022
Phase V water main project construction engineering services for the construction of 8,500 feet of new water main.

Project includes Norway St., Interlake Dr., Ridge Rd., Beech St., Elk Lane, Lake Rd., Hickory Rd., and Spruce Rd.

The proposed project will use C2R2 funding.

Professional Services from February 1, 2023 to February 28, 2023

Task 3100 Administration

Professional Personnel

	Hours	Rate	Amount	
Senior Project Manager				
Richmond, David	5.00	155.00	775.00	
Totals	5.00		775.00	
Total Labor				775.00
			Total this Task	\$775.00

Task 3200 Observation

Professional Personnel

	Hours	Rate	Amount	
Graduate Engineer				
Meeder, Ian	4.00	110.00	440.00	
Totals	4.00		440.00	
Total Labor				440.00
			Total this Task	\$440.00

Billing Limits

	Current	Prior	To-Date	
Total Billings	1,215.00	229,536.00	230,751.00	
Limit			313,820.00	
Remaining			83,069.00	
		Total Amount Due		\$1,215.00



ROWE Professional Services Company is pleased to accept ACH payments. Please email accounting@rowepsc.com for more information.



ROWE PROFESSIONAL SERVICES COMPANY

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Phone: (810) 341-7500

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www.rowepsc.com

Oscoda Charter Township
Township Superintendent
110 South State Street
Oscoda, MI 48750

March 21, 2023

Project No: 20C0175

Invoice No: 0107610

Project Mgr David Richmond

Project 20C0175 Wastewater Pump Station Improvements

Provide design and construction engineering services for refurbishment of wastewater pump stations by updating controls on 18 stations and by converting dry can stations into submersible pump stations, replacement of entire the entire pump station.

Professional Services from February 1, 2023 to February 28, 2023

Task 3002 Construction Administration

Professional Personnel

	Hours	Rate	Amount	
Senior Project Manager				
Richmond, David	8.00	155.00	1,240.00	
Totals	8.00		1,240.00	
Total Labor				1,240.00
Billing Limits	Current	Prior	To-Date	
Total Billings	1,240.00	82,827.75	84,067.75	
Limit			85,000.00	
Remaining			932.25	
		Total this Task		\$1,240.00

Task 3004 Electrical Consultant

Consultants

MacMillan Associates			2,088.35	
Total Consultants			2,088.35	2,088.35
Billing Limits	Current	Prior	To-Date	
Total Billings	2,088.35	1,992.65	4,081.00	
Limit			8,000.00	
Remaining			3,919.00	
		Total this Task		\$2,088.35
		Total Amount Due		\$3,328.35



ROWE Professional Services Company is pleased to accept ACH payments. Please email accounting@rowepsc.com for more information.

**CHARTER TOWNSHIP OF
OSCODA**

Zoning Department

Memo

From: Nichole Vallette, Planning and Zoning Director

Date: March 22, 2023

Re: Ordinance Revisions

Board of Trustees,

Attached are four Ordinance Revisions. They have all been approved by the Planning Commission with a first read in February and Public Hearing in March.

This will be considered the 2nd and final read for: 6.34 Food Trucks/Mobile Vending Units- Amendments and Location Maps Added, Article VIII Zoning Board of Appeals Section 8.3.3- Amendments, Code of Ordinance Chap. 10 Article VII Recreational Marijuana Establishments Prohibited- Delete Article and Code of Ordinances Chap. 26 Article III Installation, Maintenance and/or Repair of Sidewalks- Amendments. I am asking for the Boards final approval on these Ordinance revisions.

Thank you,

Nichole Vallette

Section 6.34 Food Trucks/Mobile Food Vending Units:

Section 6.34.1 Intent

In the interest of encouraging mobile food vendors who add to the vibrancy and desirability of the Township of Oscoda, while providing a framework under which such businesses operate, this article is established.

(Amd. of 6-20-2018)

Section 6.34.2 Definitions

As used in this section, the following terms shall have the meanings indicated:

Food: Any item intended for public consumption, whether on private and/or public property, and including but not limited to solid food, liquid, gelatin food product, or any other consumable item to be ingested by human beings and/or pets and as allowed by relevant state regulations and/or law.

Food Vending Unit: A self-contained vehicle, trailer, and/or any moveable structure that serves the purpose of vending food to the public. Any such food vending unit must meet the requirements in this ordinance as well as relevant Township policy, zoning and/or functional in nature, and be compliant with state regulation and laws.

Mobile Food Vending: Vending, serving, or offering for sale food and/or beverages from a mobile food vending unit which meets the definition of a "food service establishment" under Public Act 92 of 2000, and which may include the ancillary sales of branded merchandise items, consistent with any food and/or drink sold by a particular vendor, or unique to the vender her/himself, such as a tee shirt that bears the name of the company, restaurant or organization engaged in mobile food vending, assuming full compliance with any trademark law.

Mobile Food Vending Unit: Any motorized or nonmotorized vehicle, trailer, or other device designed to be portable and not permanently attached to the ground from which food is vended, served, or offered for sale, often commonly referred to as a "Food Truck." Ancillary tables set up by a vendor next to or proximitous to the mobile food vending unit itself are not to be allowed.

Operate: All activities associated with the conduct of business, including setup and takedown and/or hours of operation and locations where the mobile food vending units are allowed to be open for business.

Vendor: Any individual, company, restaurant or organization engaged in the business of mobile food vending; if more than one (1) individual is operating a single cart, food truck, or other means of conveyance, then "vendor" shall mean all individuals operating such means of conveying food.

(Amd. of 6-20-2018)

Section 6.34.3 License/Permit required

- A. No vendor shall engage in mobile food vending without a license issued by the Charter Township of Oscoda's Zoning Office authorizing such vending.
- B. All licenses/permits, including but not limited to any licenses authorized by this ordinance, shall be prominently displayed on the mobile food vending unit. A license/permit for vending shall not be issued by the Zoning Office unless the vending unit meets the definitions of "mobile food vending" and "mobile food vending unit" and operates in the locations or areas defined by this article.
- C. A vendor who has applied for and received a license to operate a food truck or mobile food vending unit under this article does not have to also apply for and receive a permit to operate under the Charter

Township of Oscoda's Peddlers and Transient Merchants Ordinance (Sections 22-1—22-30 of the Oscoda Township Code).

(Amd. of 6-20-2018)

Section 6.34.4 Duration of License/Permit; non-transferability

Licenses/permits issued by the Township of Oscoda's Zoning Office shall be valid only for the calendar year in which they are issued and for the mobile food vending unit identified on the permit. Any permit issued under this article is nontransferable from vendor to vendor or from food truck/mobile food vending unit to food truck/mobile food vending unit.

(Amd. of 6-20-2018)

Section 6.34.5 Application for License/Permit

- A. Any vendor desiring to operate a food truck or engage in mobile food vending in the Township of Oscoda shall submit a completed application to the Township of Oscoda's Zoning Office and receive a license/permit issued by that office.
- B. The applicant shall truthfully state, in full, all information requested on the application for a license/permit issued by the Township of Oscoda's Zoning Office. Additionally, the applicant shall provide all documentation, such as insurance, required by this section or the Township of Oscoda. The application for a license/permit shall be accompanied by a fee as set by Township Resolution.

(Amd. of 6-20-2018)

Section 6.34.6 Single-event permits

A single-event application is also available from the Township of Oscoda's Zoning Office for vendors wishing to operate a food truck or mobile food vending unit during a Township-sponsored or Township-endorsed special event or to operate at a public or private event held on public property or in a public park.

(Amd. of 6-20-2018)

Section 6.34.7 Fees

An application for a license shall be accompanied by a fee in the amount established by resolution by the Oscoda Township Board. Permits shall only be for the calendar year in which the permit is issued. There shall be no proration of fees. Fees are nonrefundable once a permit has been issued by the Zoning Office.

(Amd. of 6-20-2018)

Section 6.34.8 Requirements

Any vendor engaging in mobile food vending shall comply with the following requirements.

- A. Food trucks/mobile food vending units shall only operate in districts zoned RT- Residential Tourist, WI- Wurtsmith Industrial, I-Industrial, B-2-General Business District, SSBN- State Street Business Neighborhood, CBD- Corridor Business District and WB-3-Wurtsmith Business District.

-
- B. Vendors shall not operate on Township-owned property without prior authorization and approval of the Zoning Office.
 - C. No food shall be sold, prepared or displayed outside of the food truck or mobile food vending unit while on the location noted on the permit.
 - D. Vendors shall provide appropriate waste receptacles at the site of the unit and remove all litter, debris and other wastes attributable to the vendor and/or customers on a daily basis.
 - E. Vendors shall not use any flashing, blinking or strobe lights or similar effects to draw attention to the food truck or mobile food vending unit; all exterior lights over sixty (60) watts shall contain opaque hood shields to direct the illumination downward.
 - F. Vendors shall not use loud music, amplification devices or crying out or any other audible methods to gain attention which causes a disruption or safety hazard as determined by the Township of Oscoda.
 - G. The vendor may have one (1) portable sign that is six (6) square feet, with no dimensions greater than three (3) feet and no height greater than four (4) feet, located within five (5) feet of the unit; and under no circumstances shall such sign be placed upon the sidewalk or impede pedestrian/vehicle safety.
 - H. Mobile food vending units shall not be parked and operating in residential areas: For commercial areas, vending may occur between the hours of 7:00 a.m. and 11:00 p.m. For private property in commercial areas, vending may occur between 6:00 a.m. and 3:00 a.m. No mobile vending units may be present or operating except during the specific hours mentioned in this section. This includes all setup and teardown.
 - I. Reserved.
 - J. No vendor shall utilize any electricity or power without the prior written authorization of the power customer; no power cable or similar device shall be extended at or across any street or sidewalk except in a safe manner.
 - K. Vendors shall comply with all applicable State, County and Township laws, regulations, and ordinances, including those regulating noise, signage, and loitering.
 - L. Vendors shall not represent the granting of a permit under this article as an endorsement of the Township.
 - M. Vendors may only utilize designated areas at authorized Township owned properties with a permit issued for the specific date and location.

(Amd. of 6-20-2018)

Section 6.34.9 Other Licenses/Permits

A license/permit obtained under this article shall not relieve any vendor of the responsibility for obtaining any other permit or authorization required by any other resolution, ordinance, statute, or administrative rule.

(Amd. of 6-20-2018)

Section 6.34.10 Complaints; revocation of permit

- A. If a written complaint is filed with the Oscoda Township's Zoning Office alleging a food vendor has violated the provisions of this section, the Zoning Office shall promptly send a copy of the written complaint to the vendor together with a notice that an investigation will be made by the Zoning Office, with the assistance of the State, County, and other Township departments, as required, as to the truth of the complaint. The vendor shall be invited to respond to the complaint and present evidence and respond to evidence produced
-

by the investigation. If the Zoning Director, after reviewing all relevant material, finds the complaint to be supported by a preponderance of the evidence, the complaint shall be certified.

- B. The Township of Oscoda's Zoning Office shall revoke the permit of any vendor engaged in mobile food vending who ceases to meet any requirement of this section or violates any other Federal, State or local law, ordinance or regulation; makes a false statement on his/her application; or conducts activity in a manner that is adverse to the protection of the public health, safety, and welfare.
- C. Immediately upon such revocation, the Zoning Director shall provide written notice to the permit holder by first class mail to the address indicated on the application. The permit to operate shall become immediately null and void upon revocation.

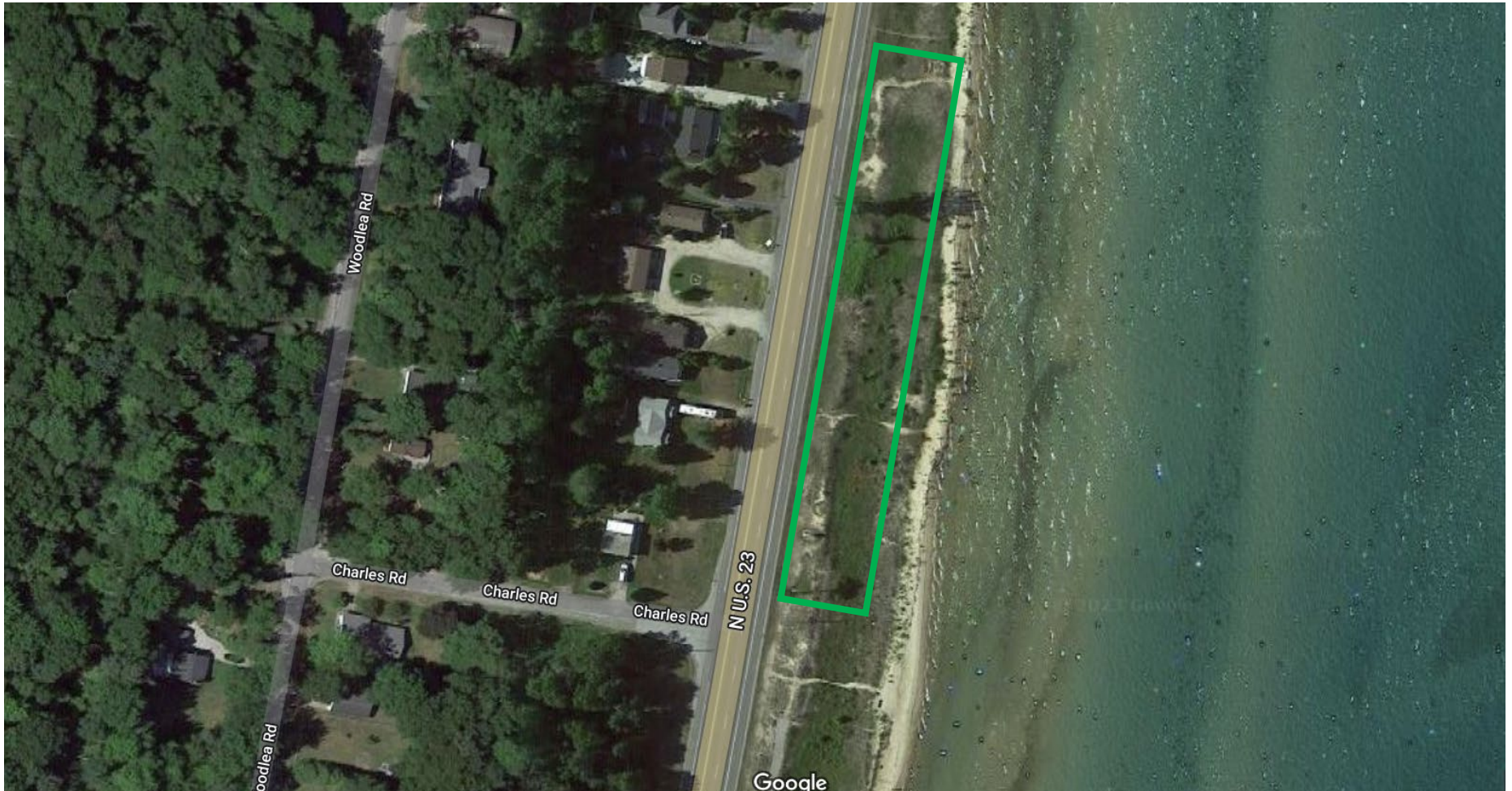
(Amd. of 6-20-2018)

OSCODA TOWNSHIP BEACH PARK AND FURTAW FIELD



— Township Owned Property for Food Trucks & Mobile Food Vending Units

OSCODA HURON SUNRISE PARK



— Township Owned Property for Food Trucks & Mobile Food Vending Units

VETERAN'S MEMORIAL PARK



— Township Owned Property for Food Trucks & Mobile Food Vending Units

KEN RATLIFF MEMORIAL PARK



— Township Owned Property for Food Trucks & Mobile Food Vending Units

FOOTE SITE PARK



 Township leased property for Food Trucks & Mobile Food Vending Units

OSCODA TOWNSHIP SPORTS COMPLEX



— Township Owned Property for Food Trucks & Mobile Food Vending Units

**STATE OF MICHIGAN
COUNTY OF IOSCO
CHARTER TOWNSHIP OF OSCODA**

ARTICLE VIII- ZONING BOARD OF APPEALS

An ordinance to amend Article VIII of Ordinance 165, the Zoning Ordinance of the Charter Township of Oscoda, entitled “Zoning Board of Appeals,” to bring the ordinance into compliance with state law.

THE CHARTER TOWNSHIP OF OSCODA ORDAINS:

PART I. Ordinance Amendment.

Article VIII, Section 2-8.3.3, is hereby amended to read as follows:

Section 8.3.3 Variances

A variance from the strict application of the provisions of the Zoning Ordinance may be applied for and granted in accordance with the requirements of state law, including the Michigan Zoning Enabling Act 2006 PA 110 and as provided under Ordinance. The Zoning Board of Appeals shall state the grounds of any determination made by the Board.

The Board shall have the power to authorize, upon an appeal, specific variances from site development requirements such as lot area and width regulations, building height and bulk regulations, yard and depth regulations, and off-street parking and loading space requirements;

To obtain a variance, the applicant must show that the following conditions listed below are satisfied:

1. Would Strict adherence to the Charter Township of Oscoda Ordinance unreasonably prevent the owner from using the property for a permitted use, or make the use extremely difficult?
2. Would strict adherence to the Charter Township of Oscoda Ordinance deprive the applicants of rights commonly enjoyed by other properties in the same district, and is the variance request the minimum necessary?

3. Is it true that the circumstances and conditions of the property and variance request are not a result of the actions of the applicant or previous property owner?
4. Is it true that granting the variance will not be detrimental to adjoining property or the general welfare?
5. Will granting this variance be in harmony with the general purpose and intent of the Charter Township of Oscoda Ordinance?-

PART II. Severability. Should any division, section, subsection, clause, or phrase of this ordinance be declared by the courts to be invalid, the validity of the Ordinance as a whole, or in part, shall not be affected other than the part invalidated.

PART III. Savings Clause. Nothing in this Ordinance shall be construed to affect any suit or proceeding pending in any court or any rights acquired or any liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Article IV of this Ordinance; nor shall any just or legal right or remedy of any character be lost, impaired, or affected by this Ordinance.

PART IV. Repealer. All other Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

PART V. Effective Date: Publication. This Ordinance shall become effective thirty (30) days after its publication as required by applicable law.

Made, passed and adopted by the Oscoda Township Board on this____ day of_____, 2023.

Certificate of Adoption

I hereby certify that the foregoing is a true and complete copy of the ordinance adopted at the regular meeting of the Oscoda Township Board held on the____day of_____, 2023.

Joshua Sutton, Clerk

Adopted:
Published:
Effective:

~~ARTICLE VII. RECREATIONAL MARIJUANA ESTABLISHMENTS PROHIBITED¹~~

~~Sec. 10-221. Title.~~

This article shall be known and cited as the Charter Township of Oscoda Prohibition of Recreational Marijuana Establishments.

~~(Ord. No. CD5:1, § 1, 10-3-2019)~~

~~Sec. 10-222. Purpose.~~

The preliminary statements of Ord. No. CD5:1 shall serve as the basis for why the township is "opting out" of allowing the sale of recreational marijuana within the Charter Township of Oscoda.

~~(Ord. No. CD5:1, § 2, 10-3-2019)~~

~~Sec. 10-223. Violations.~~

~~(a) A violation of this article shall, in addition to any other legal remedies available either by any local, state, or federal government, shall be enforced as a municipal civil infraction, where fines will be no less than \$100.00 and not more than \$500.00 per day. The remedies as provided herein shall be cumulative and in addition to any other legal remedies that the Township may have at law. Furthermore, reimbursement for any costs of enforcement and/or prosecution shall also be part of the penalty to be derived herefrom if in fact anybody is found and/or adjudicated to be a responsible party therefrom. Additionally, the township shall be entitled to any injunctive and/or equitable relief as it relates to any enforcement of this article.~~

~~(b) This article shall be administered and enforced by the ordinance enforcement officer of the township and/or any other person designated by the township board.~~

~~(Ord. No. CD5:1, § 3, 10-3-2019)~~

~~Sec. 10-224. Penalty.~~

~~(a) This article may be enforced by way of civil infraction, or by way of misdemeanor. It shall also comply with the notice provisions as set forth in the relevant civil infraction ordinance and/or any amendment thereto, as well as the penalties provided therein. Reimbursement of township expense, including cost of prosecution and administrative personnel, shall also be as ordered by the court. Lastly, each respondent and/or defendant may also be subject to oversight by the 81st District Court for an appropriate period of time by way of probation or any other method deemed within the discretion of the court.~~

~~(b) In addition to any and all other penalties as provided herein, that any fines, costs, and/or other fees assessed shall be applied by the township against the township tax rolls for purposes of collection as would any other amounts of monies as otherwise taxed, including but not limited to any assessment of interest, administrative costs or other fees associated therewith. Furthermore, the Township shall have the authority to place a lien upon the premises for purposes of collection of all reasonable costs.~~

¹Cross reference(s)—Medical marihuana, §§ 10-161 et seq.

(Ord. No. CD5:1, § 4, 10-3-2019)

~~Secs. 10-225—10-240. Reserved.~~

ARTICLE III. INSTALLATION, MAINTENANCE AND/OR REPAIR OF SIDEWALKS

Sec. 26-101. Definitions.

Sidewalk installation, maintenance and/or repair is defined as work that is necessary to keep sidewalk pavements, or to restore sidewalk pavements, for the purpose for which sidewalks are normally used, and to a standard so as to allow said purpose to be accomplished. Furthermore, the standards for such installation, maintenance and/or repair are more specifically described below.

(Ord. No. 2005-231, § 1, 4-13-2005)

Sec. 26-102. Purpose.

The purpose of this section is to regulate the installation, maintenance and/or repair of public sidewalks to keep them in a proper and safe condition for public use; to provide for the imposition of liability upon abutting land owners for injuries or damages caused by a defective sidewalk; to provide for the establishment of sidewalk maintenance districts by the Township Board for assessment of cost of repairs to sidewalks in said districts; to provide standards of proper sidewalk installation, maintenance, repairs and construction.

(Ord. No. 2005-231, § 2, 4-13-2005)

Sec. 26-103. Regulations.

- (a) The owner or owners of all lots and premises within the township are required to maintain, repair and keep safe sidewalks adjacent to or upon their lots and premises in or along the public street rights-of-way in the Township.
- (b) It shall be the duty of all owners of premises within the limits of the Township to keep all cement, asphalt, concrete walks, and sidewalks which have been heretofore or hereafter laid in front of, upon, or adjacent to such premises, in or along any street or alley rights-of-way, in good repair and free of dangerous obstructions and/or conditions. Any owner of any such premises who shall allow any such sidewalk to remain in disrepair, or in a dangerous condition shall be responsible and liable for injuries and damages arising out of the disrepair or unsafe condition of said sidewalk.

(Ord. No. 2005-231, § 3, 4-13-2005)

Sec. 26-104. Standards.

All sidewalks or portions thereof hereafter constructed or repaired shall comply with the following specifications:

- (1) All sidewalks shall be constructed to the grade that has been established with existing adjoining walks or, in the absence of the foregoing, to the grade that is established by the Township Superintendent and shall be paved with a single course of concrete using limestone aggregate, which shall have a compressive strength of not less than 3,500 pounds per square inch within 28 days of paving.
- (2) All sidewalks shall be at least four feet in width. Wider walks to a maximum of ten feet may be required by the Township Superintendent in commercial or industrial areas or multiple family areas due to the anticipated traffic and the development of the area.
- (3) Paving shall be constructed on at least a two-inch thick sand cushion and shall be at least four inches in depth except across driveways, where it shall be at least six inches in depth. Paving joints shall be

perpendicular to sidelines at intervals consistent with adjoining or abutting sidewalks and not greater than the sidewalk width. One-inch expansion joints shall be placed through the walk at least every 50 feet, and between walks and other rigid structures.

- (4) The surface shall be roughened with a mechanic's brush or other equipment to prevent smooth and slippery surfaces.
- (5) Bicycle paths on or along public roads shall be constructed not less than six feet in width.

(Ord. No. 2005-231, § 4, 4-13-2005)

Sec. 26-105. Township construction or repair.

The Township Board may construct, repair or maintain, or may order the construction, repair and maintenance of sidewalks for the health, safety and general welfare of the residents of the township in accordance with the following:

- (1) Provide notice, to owners and residents of property involved, that a public hearing will be conducted regarding the construction or repair of sidewalks or pathways. Said notice shall be delivered, by first class mail, to the most recently known address of owners and/or residents of properties that abut or are adjacent to the proposed sidewalk improvements.
- (2) The Township Board will conduct a public hearing to receive comments on the proposed sidewalk construction or repair project(s).
- (3) Following the public hearing the Township Board may either construct, repair or maintain the sidewalk and assess the costs to property owners. The cost of replacement or repair of a sidewalk to be charged against a property owner shall be based upon actual cost, less any subsidy or credit the Township Board may allow. The Township Board, in its discretion, may also, after replacing or repairing a sidewalk, authorize collection of the costs of such replacement or repair by civil process, counterclaim, or other legal process.
- (4) No work shall be commenced until approved by either the County Road Commission or Michigan Department of Transportation having jurisdiction over the right-of-way within which the sidewalk is located.

(Ord. No. 2005-231, § 5, 4-13-2005)

Sec. 26-106. Township cost sharing of repair expenses.

An owner of property that includes or adjoins a sidewalk may receive partial reimbursement for sidewalk repair or replacement costs when the Township Superintendent determines that such reimbursement is in accordance with the then current sidewalk and bicycle path repair and replacement policy of the Township Board. Township, participation within this section, shall be subject to annual budget appropriation therefore and/or otherwise be subject to Township budget constraints.

(Ord. No. 2005-231, § 6, 4-13-2005)

Sec. 26-107. Owner caused defects.

Where sidewalk defects creating pedestrian hazards are caused by conditions existing upon an abutting property, such as, but not limited to:

- (1) Surface drainage;
- (2) On-site construction;

-
- (3) Vehicular traffic; or
 - (4) Other on-site activities, the abutting property owner shall be responsible for its repair, maintenance and/or safe condition, and liable for all consequential injuries, damages, expenses or costs resulting from the condition, and liable for all consequential injuries from the condition and lack of repair or maintenance of an unsafe condition. Such liability shall include full indemnification of the Township for any damages, costs or expenses incurred by the Township including those resulting from liability to other. The foregoing liability and responsibility shall apply without notice or hearing on the same.

(Ord. No. 2005-231, § 7, 4-13-2005)

Sec. 26-108. Penalties and enforcement.

A violation of this section shall be deemed a civil infraction, penalties for which are delineated in the Township Ordinance, Chapter 2, Art. VI of this Code, or any amendments thereto.

(Ord. No. 2005-231, § 8, 4-13-2005; Ord. No. 222-1, § IX, 2-12-2019)

Sec. 26-109. Other remedies.

In addition to those rights and remedies set forth in this section, the Township may be entitled to pursue any other remedy or may institute any appropriate action or proceeding in a court of competent jurisdiction as permitted by law.

(Ord. No. 2005-231, § 9, 4-13-2005)

Sec. 26-110. No limitation of liability.

The recovery of assessable costs pursuant hereto does not limit the liability of a responsible party under other applicable local, state or federal law.

(Ord. No. 2005-231, § 10, 4-13-2005)



Charter Township of Oscoda
110 South State Street
Oscoda, Michigan 48750
Office of Supervisor: (989)739-3211
Office of Clerk: (989)739-4971
Office of Treasurer: (989)739-7471
Office of Superintendent: (989)739-8299
Fax: (989)739-3344

Resolution Number 2023-04

A RESOLUTION TO CLASSIFY FURTAW FIELD AS A NON-DISPOSABLE PROPERTY TO REMAIN IN PUBLIC USE AS FURTAW FIELD

Whereas, Furtaw Field is currently classified as Disposable property in accordance with the Township's Process of Real Property Disposition, attached as Exhibit A; and

Whereas, the Charter Township of Oscoda, supports reclassifying Furtaw Field (Parcel # 064-V10-015-001-00) as a non-Disposable property, and

Whereas, Furtaw Field (Parcel # 064-V10-015-001-00) will remain public use as Furtaw Field, and

NOW, THEREFORE, BE IT RESOLVED THAT the Charter Township of Oscoda hereby declares that Furtaw Field (Parcel # 064-V10-015-001-00) is Non-Disposable in accordance with the Township's Process of Real Property Disposition.

BE IT FURTHER RESOLVED THAT, the Township Board of the Charter Township of Oscoda commits to keeping Furtaw Field (Parcel # 064-V10-015-001-00) for current and future generations to enjoy.

All resolutions or any parts thereof that conflict with this Resolution are hereby repealed to the extent of such conflict.

Moved by: Choose an item.

Supported by: Choose an item.

Yeas: _____.

Nays: None

Absent: None

Adopted this 27th day of March 2023.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Charter Township of Oscoda, County of Iosco, and State of Michigan, at a meeting held on March 27, 2023, the original of which is on file in my office and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan 1976, including in the case of a special or rescheduled meeting, notice by posting at least eighteen (18) hours prior to the time set for said meeting.

Dated: 3/27/2023

Joshua Sutton, Township Clerk

Exhibit A

Charter Township of Oscoda Process of Real Property Disposition

The Charter Township of Oscoda maintains two types of classifications of real property: Disposable and Non-Disposable.

Classification of Properties: Disposable Properties are described as properties that the Oscoda Township Board will entertain offers to sell. The Oscoda Township Board is under no obligation to sell any property solely based on a disposable classification and may reject or accept any offer based on the discretion of the Oscoda Township Board and its duties to the public.

Non-Disposable Properties are described as properties that are not available to purchase and, as such, the Oscoda Township Board will not entertain any offer to purchase.

The Oscoda Township Board may elect to reclassify a property anytime at its discretion.

The public may request a list of Disposable Property by making a request to the Assessor, the Economic Improvement Director, or the Township Superintendent.

Process of Disposition: There are four scenarios the Oscoda Township Board may use to dispose of real property:

1. The Township may list the property with a third-party real estate brokerage firm. Any interested party should contact the listing broker to pursue making an offer.
2. The Township may actively promote the sale of property on its own. Any interested party should contact the Economic Improvement Director or the Township Superintendent.
3. The Township may issue a Request for Proposal (“RFP”) and solicit developers/buyers.
 - a. As directed by the Township Board, the Economic Improvement Director will draft the RFP. The RFP’s details shall include, but are not limited to, the desired outcome for the site, information required for the response, timelines, deadline for response and decision-making process.
 - b. The Township Board shall reserve the right to reject any and all offers, if the proposals do not meet the criteria or are not considered the best value for the community.
4. The Township may entertain any unsolicited offers to purchase property classified as disposable and evaluate the offer based on its own merit and how the community would benefit from the sale of the requested property. Any interested party should contact the Economic Improvement Director.

Making an Offer: The Oscoda Township Board recognizes two ways a prospective purchaser can submit an offer:

1. A signed Letter of Intent (“LOI”) – a sample is available through the Office of Economic Development
2. A signed Purchase Agreement (“PA”)

Any LOI or PA must include the following information:

1. Name of purchaser or legal entity
2. Address of purchaser
3. Property parcel number and address
4. Purchase Price
5. Earnest Money
6. Title Company
7. Contingencies
8. Inspections
9. Timelines
10. Agency Disclosures if applicable

Additionally, all offers must be accompanied by a Project Narrative. The Oscoda Township Board encourages the prospective buyer to provide as much information as possible in its Project Narrative, but at a minimum requires the following information:

1. The actual name(s) of any purchaser, including those making up any legal entity.
2. A description of the anticipated use of the property and whether it will conform to current zoning requirements.
3. Outline of how the property will be purchased, including proof of funds for a cash offer or framework of financing strategy with supporting documentation.
4. Proposed timing of the project and whether the project will be completed in phases.
5. Description of how the project will add value to the community.

Consideration of an Offer: All valid offers are considered on a first-come-first-to-consider basis. All valid offers shall be presented to the Township Board at its next meeting after submission. However, if multiple offers are submitted before an upcoming Board meeting, then all offers shall be considered equally.

The Township Board may vote to accept or reject an offer. However, if the Township Board counters the offer to purchase, or accepts an offer with contingencies, it reserves the right to enter into negotiations with the prospective purchaser exclusively. If the Board elects to negotiate exclusively with a purchaser, then the Board will not discuss additional offers until the current negotiation has concluded. If negotiations are terminated by a Board decision, then the Board shall consider the remaining valid offers, if any.

The Oscoda Township Board is obligated to yield maximum financial and intrinsic value for the community.

Resolution Number 2023-05
CHARTER TOWNSHIP OF OSCODA
Resolution Regarding:
Authorizing Resolution
Michigan Department of Natural Resources (MDNR)
RECREATION PASSPORT Grant Program
Warrior Pavilion/Restroom/Bathhouse Facilities Project
For March 27, 2023

WHEREAS, the Michigan Department of Natural Resources (MDNR) has invited Units of General Local Government legally authorized to provide public recreation to apply for its 2023 Recreation Passport Grant Program; and

WHEREAS the Township Board of Oscoda Charter Township supports the submission of the application titled “_Ken Ratliff Park/Warrior Pavilion/Restrooms/Bathroom Facilities Project” to the Recreation Passport Grant Program for development of the following projects:

- Oscoda Charter Township will apply/request \$150,000 in MDNR Recreation Passport Grant Program funds to make proposed enhancements, following current ADA guidelines to Warrior Pavilion and the Restroom/Bathhouse Facilities along with access at Ken Ratliff Park (a 25% local match required); and

WHEREAS the Township Board of Oscoda Charter Township is hereby making a financial commitment to the project in the amount of \$37,500 matching funds, in cash and/or from other grant programs (Consumers Energy, MEDC, CBDG, etc.) as needed to complete this project upon successful MDNR Recreation Passport Grant Program award; and

WHEREAS the proposed projects are consistent with and supported by the Oscoda Charter Township Community Development Plan and 5-year MDNR Recreation Plan as described in the Application which is due April 1, 2023; and

WHEREAS the proposed project will benefit all residents and visitors to the project area and 52.7 percent of the residents of the Oscoda Charter Township are low- and moderate-income individuals as determined by an income survey recently approved by the Michigan Economic Development Corporation; and

WHEREAS local funds and any other funds to be invested in the project have not been obligated/incurred and will not be obligated/incurred prior to a formal grant award, completion of the environmental review procedures and a formal written authorization to obligate/incur costs from the Michigan Department of Natural Resources.

NOW, THEREFORE, BE IT RESOLVED that Oscoda Charter Township hereby authorizes submission of a Recreation Passport Grant Program Application for \$150,000, and further resolves to make available its financial obligation amount of \$37,500 (25%) of a total \$200,000 project cost, during the 2024-2025 fiscal year.

BE IT FURTHER RESOLVED that Oscoda Charter Township hereby designates Tammy Kline, the Superintendent as the Authorized Official (AO), the person authorized to certify the MDNR Recreation Passport Grant Application, the person authorized to sign the Grant Agreement and payment requests, and the person authorized to execute any additional documents required to carry out and complete the grant.

Moved by: _____.

Supported by: _____.

Yeas: _____.

Nays: _____.

Absent: _____.

Adopted this ____ day of _____.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Charter Township of Oscoda, County of Iosco, and State of Michigan, at a meeting held on _____, the original of which is on file in my office and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan 1976, including in the case of a special or rescheduled meeting, notice by posting at least eighteen (18) hours prior to the time set for said meeting.

Dated: _____

Joshua Sutton, Township Clerk

2023 MDNR Recreation Passport Grant Application

Ken Ratliff Park – Warrior Pavilion and Restroom/Bathhouse Facilities Project

This project consists of ADA improvements and new construction at Warrior Pavilion and restroom/bathhouse facilities.

Improvements to Warrior Pavilion will include updated lighting, ADA improvements to the restroom facilities and all-around access to the pavilion both exterior and interior.

Improvements/New Restroom/Bathhouse Facility will improve/replace existing structure for improved ADA access/capacity/improved efficiencies. Also, if budget allows, a new septic field and future connection point for sanitary sewer connection when service in area becomes available.

The Grant Award schedule is as follows:

April 1, 2023 – Applications are due.

April 2023 – Applicants will receive requests for further explanation/details for the proposed project from MDNR.

May – June 2023 – Applications are reviewed by Grants Management staff along with site visits.

September 2023 – Applications are preliminarily scored. Supplemental period begins.

September – October 2023 – Grants Management staff will review supplemental materials and complete final scoring.

December 2023 – Recreation Passport Grant recommended projects are submitted to the DNR Director for final recommendation.

Early 2024 – Project Agreements are issued in MIGRANTS.

If awarded, project will be advertised and bid during the summer of 2024 with construction commencing in fall of 2024 with final completion in Spring of 2025.

Resolution Number 2023-06
CHARTER TOWNSHIP OF OSCODA
Resolution Regarding:
Professional Engineering Services
To provide
2024 CWSRF/DWRF Project Plans/Applications for Funding
For March 27, 2023

WHEREAS, the Michigan Department of Environment, Great Lakes, and Energy (EGLE) provides funding through low interest loans/grants to participating local agencies for their use on sanitary sewer treatment and collection projects (Clean Water State Revolving Fund/CWSRF) and on water treatment, transmission, and distribution projects (Drinking Water Revolving Fund/DWRF) of priority interest in the local community including preparation of project plans and application; and

WHEREAS the Oscoda Charter Township (Township) requested Professional Service Qualifications (RFQ) from licensed professional service consulting engineering firms to provide the necessary services to prepare project planning documents and applications as required by EGLE for consideration of funding through the CWSRF and/or the DWRF; and

WHEREAS the proposed projects are consistent with the current Capital Improvement Plans (CIP) for both sanitary sewer and water infrastructure needs of the Township; and

WHEREAS the Township advertised locally in the area newspaper publication and on the Township Website from February 23, 2023 through March 3, 2023. Qualification submittals were accepted until 3:00 pm on March 16, 2023 at the Township Clerk's Office; and

WHEREAS based on the qualification packages received, it is recommended that the project plan and application preparation services be awarded to Rowe Professional Services Company, as the only qualified responding submittal; and

WHEREAS the proposed projects, if funded, will benefit all residents and businesses within the Township and 52.7 percent of the residents of the Township are low- and moderate-income individuals as determined by an income survey recently approved by the Michigan Economic Development Corporation; and

WHEREAS local funds and any other funds to be invested in the project have not been obligated/incurred prior to advertisement/bid/awarded for these services and, if successful in the funding, these services will be an allowable expense for reimbursement from EGLE; and

NOW, THEREFORE, BE IT RESOLVED, that Oscoda Charter Township hereby selects Rowe Professional Services Company to prepare the project planning documents and applications as required by EGLE for consideration of funding through the CWSRF and/or the DWRP.

BE IT FURTHER RESOLVED, that Oscoda Charter Township hereby designates Tammy Kline, the Superintendent as the Authorized Official (AO), the person authorized to certify the successful bid, the person authorized to sign any additional grant agreements and payment requests, and the person authorized to execute any additional documents required to carry out the successful completion of these project plans and application.

Moved by: _____.

Supported by: _____.

Yeas: _____.

Nays: _____.

Absent: _____.

Adopted this ____ day of _____, ____.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Charter Township of Oscoda, County of Iosco, and State of Michigan, at a meeting held on _____, the original of which is on file in my office and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan 1976, including in the case of a special or rescheduled meeting, notice by posting at least eighteen (18) hours prior to the time set for said meeting.

Dated: _____

Joshua Sutton, Township Clerk



Charter Township of Oscoda
110 South State Street
Oscoda, Michigan 48750
Office of Supervisor: (989)739-3211
Office of Clerk: (989)739-4971
Office of Treasurer: (989)739-7471
Office of Superintendent: (989)739-8299
Fax: (989)739-3344

Oscoda Township Boards, Commissions, and Committees

Board of Review

NAME	POSITION	TERM EXPIRATION
John Servinsky	Chair	December 31, 2023
David Gottleber	Member	December 31, 2023
Jacki Gonterman	Member	December 31, 2023

The Oscoda Township Board of Review consists of three electors appointed by the Township Board for two-year terms which expire on odd numbered years.

Economic Improvement Committee (EIC)

NAME	POSITION	TERM EXPIRATION
Dave Iler	Chair	December 31, 2023
Tony Ommani	Vice Chair	December 31, 2022
Mary Ed Teuton	Member	December 31, 2026
Joshua Sutton	Trustee – Secretary	Trustee
Robert Tasior	Planning Commission Representative	Planning Commission
Heather Tait	Alternate	December 31, 2026

The EIC consists of a five-member board of merchants, community members, at least one resident, and a Planning Commission representative, appointed by the Township Supervisor for staggered 4-year terms.

Planning Commission

NAME	POSITION	TERM EXPIRATION
Jeff Linderman	Chair	December 31, 2023
Ed Davis	Member	December 31, 2022
Greg Schulz	Member	December 31, 2023
Bernie Schenk	Member	December 31, 2022
Robert Tasior	Vice Chair	December 31, 2024
Bill Palmer	Trustee	Trustee
Victoria Ann Hopcroft	Member	December 31, 2023
Jacqueline Mackenzie	Alternate	December 31, 2024

The Planning Commission consists of seven members appointed by the Township Board. Member appointments are for 1, 2, or 3 years. The Township Board is required to appoint/reappoint one third of the membership annually except for elected officials, whose term(s) expire with their election term. Officers are selected annually at the June regular meeting.



Charter Township of Oscoda
110 South State Street
Oscoda, Michigan 48750
Office of Supervisor: (989)739-3211
Office of Clerk: (989)739-4971
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Office of Superintendent: (989)739-8299
Fax: (989)739-3344

Zoning Board of Appeals (ZBA)

NAME	POSITION	TERM EXPIRATION
James Biggar	Chair	December 31, 2022
Greg Schulz	Vice Chair, Planning Commission Representative	Planning Commission December 31, 2023
Adam Hume	Member	December 31, 2023
Cynthia Schwedler	Member	December 31, 2023
Jeff Rush	Member	December 31, 2022

The Zoning Board of Appeals consists of five members appointed by the Township Board. Member appointments are for 1, 2, or 3 years. The Township Board is required to appoint/reappoint one third of the membership annually except for elected officials, whose term(s) expire with their election term. Officers are selected annually at the June regular meeting.

Senior Building Authority

NAME	POSITION	TERM EXPIRATION
Devon Tasior	Member	December 31, 2023
Jeff Senn	Member	December 31, 2023

The Senior Building Authority consists of two electors appointed by the Township Board for two-year terms which expire on odd numbered years.

Cedar Lake Improvement Board (CLIB)

NAME	POSITION	TERM EXPIRATION
Steve Wusterbarth	Primary	December 31, 2023
	Alternate	December 31, 2023

The Cedar Lake Improvement Board consists of two electors appointed by the Township Board for two-year terms which expire on odd numbered years.

Road and Sidewalk Committee

NAME	POSITION	TERM EXPIRATION
Bill Palmer	Chair	November 20, 2024
Steve Wusterbarth	Member	November 20, 2024
Joshua Sutton	Member	November 20, 2024

The Road and Sidewalk Committee consists of three Trustees appointed by the Township Board for their term.

Memo

To: Tammy Kline, Superintendent
From: Nichole Vallette, Planning & Zoning Director
Date: 3/22/2023
Re: Division of a Platted Lot

A request has been made by Andy Stolen and Mike Zirkle to split 10' x 68.70' off of Lot 46 of Assessor Plat of Lake Huron Sand Beach Sub. The purpose of this request is to combine parcel 'A' (Lot 45) with Parcel 'B-1' (Lot 46) and to combine the remaining 10' x 68.70' strip from parcel 'B-1' with parcel 'C' (Lot 47) . This division of a platted subdivision lot requires approval from the Board of Trustees.

I have attached two drawings. One shows the current descriptions and the second shows the reconfiguration should the Board approve the requested division.

As indicated on the application cover sheet, this property split has been reviewed and signed by Township representatives in Zoning, Water / Sewer, Treasurer and Assessing offices.

Staff is recommending for the Township Board to approve the lot split as proposed.

Thank you,

Nichole Vallette

**Charter Township of Oscoda
Board of Trustees
Request to Split Platted Lot(s)**

Parcel Code Number: 064 - L10 - 000 - 046 - 00

Lot/Lots: LAKE HURON SAND BEACH SUB LOT 46 & N 35 FT LOT 47

In the recorded plat of: _____

Has been made by: Arthur A St/Michael P Zible Ch M Jule
Owner(s) Signature

Telephone # (248) 202-0333
ZIRKLE (989) 295-0186

Property Address: _____

Reason for Division: DIVIDE PROPERTY BETWEEN OWNERS AS
LISTED ON SURVEY ON FILE

**The applicant must submit
a scaled drawing & legal descriptions with this request form.**

This drawing **must** show the property lines & land improvements. (Including; well & septic locations)

Front, Rear & Side Setbacks must also be noted for all land improvements

This documentation must show that all structures do/will conform to the local zoning ordinances

All taxes and special assessments must be paid in full.

Approval may be contingent on the applicant providing a registered survey.

Township Department Approvals

Fee:	\$ <u>35.00</u>	<u>10-18-2022</u>
Treasurer	<u>[Signature]</u>	Date <u>3/22/2023</u>
Zoning	<u>Richole Valletto</u>	Date <u>1/4/2023</u>
Water/Sewer Dept.	<u>[Signature]</u>	Date <u>11/30/22</u>
Assessor Consultant	<u>Nancy [Signature]</u>	Date <u>3-1-20/2023</u>
		Date _____

Special Assessment District: _____

Contingency: _____

Certification

The foregoing division of a platted lot was approved by the Township Board of the Charter Township of Oscoda during a meeting that was duly called and held on the

_____ Day of _____, 20____

_____, Clerk

OSCODA CHARTER TOWNSHIP

Combine Request

I/We do hereby request and authorize the Oscoda Township Assessor's Office to combine the following parcels of property:

Parcel Code # 064-L10-000-045-00

Parcel Code # portion of parcel 064-L10-000-046-00
as per survey submitted

Parcel Code # _____

The request is being made for the following reasons:

☐ Zoning
☒ Other

(Please Describe) divide the property according
to the survey submitted

All property taxes and special assessments owing on the above property must be paid in full on all parcels before this request will be processed

I the undersigned owner(s) do acknowledge that this Parcel Combine may be permanent and that the Assessor's office may refuse to re-split the property if the Zoning Administrator deems the division to be non-conforming to the Township Zoning ordinances.

Owner Signature: [Signature] 10/30/22
Date

Owner Signature: [Signature] 10/30/22
Date

Owner Telephone # (248) 808 - 3088

Owner Telephone # (248) 202 - 0333

Department Approval

Fee: \$ 35.00 10-31-2022
Date

Treasurer: [Signature] 3/22/2023
Date

Zoning: [Signature] 1/4/2023
Date

Water/Sewer: [Signature] 11/30/22
Date

Assessor: [Signature] 3-20-2023
Date

Special Assessment District: _____

Contingency: _____

OSCODA CHARTER TOWNSHIP
Combine Request

I/We do hereby request and authorize the Oscoda Township Assessor's Office to combine the following parcels of property:

Parcel Code # 064-L10-000-047-00

Parcel Code # PORTION OF PARCEL 064-L10-000-046-00

Parcel Code # _____

The request is being made for the following reasons: _____ Zoning
☒ Other

(Please Describe) DIVIDE THE PROPERTY ACCORDING TO THE
SURVEY SUBMITTED

All property taxes and special assessments owing on the above property must be paid in full on all parcels before this request will be processed

I the undersigned owner(s) do acknowledge that this Parcel Combine may be permanent and that the Assessor's office may refuse to re-split the property if the Zoning Administrator deems the division to be non-conforming to the Township Zoning ordinances.

Owner Signature: Michael D. Ziskle 10-30-22
Date

Owner Signature: Elke M. Ziskle 10-30-22
Date

Owner Telephone # (989) 295 - 0186

Owner Telephone # (989) 798 - 8206

.....
Department Approval

Fee: \$ 35⁰⁰ 10-31-2022
Date

Treasurer: [Signature] 3/22/2023
Date

Zoning: Nichole Vallitt 1/4/2023
Date

Water/Sewer: [Signature] 11/30/22
Date

Assessor: Nancy Se 3-20-2023
Date

Special Assessment District: _____

Contingency: _____

RECEIVED APR 14 2022

RECORDED 03/29/2022 10:50:53A
CERT SUR 150.00 RECEIPT = 31012
ERICKA L EARL, REGISTER OF DEEDS
Washtenaw County, MI



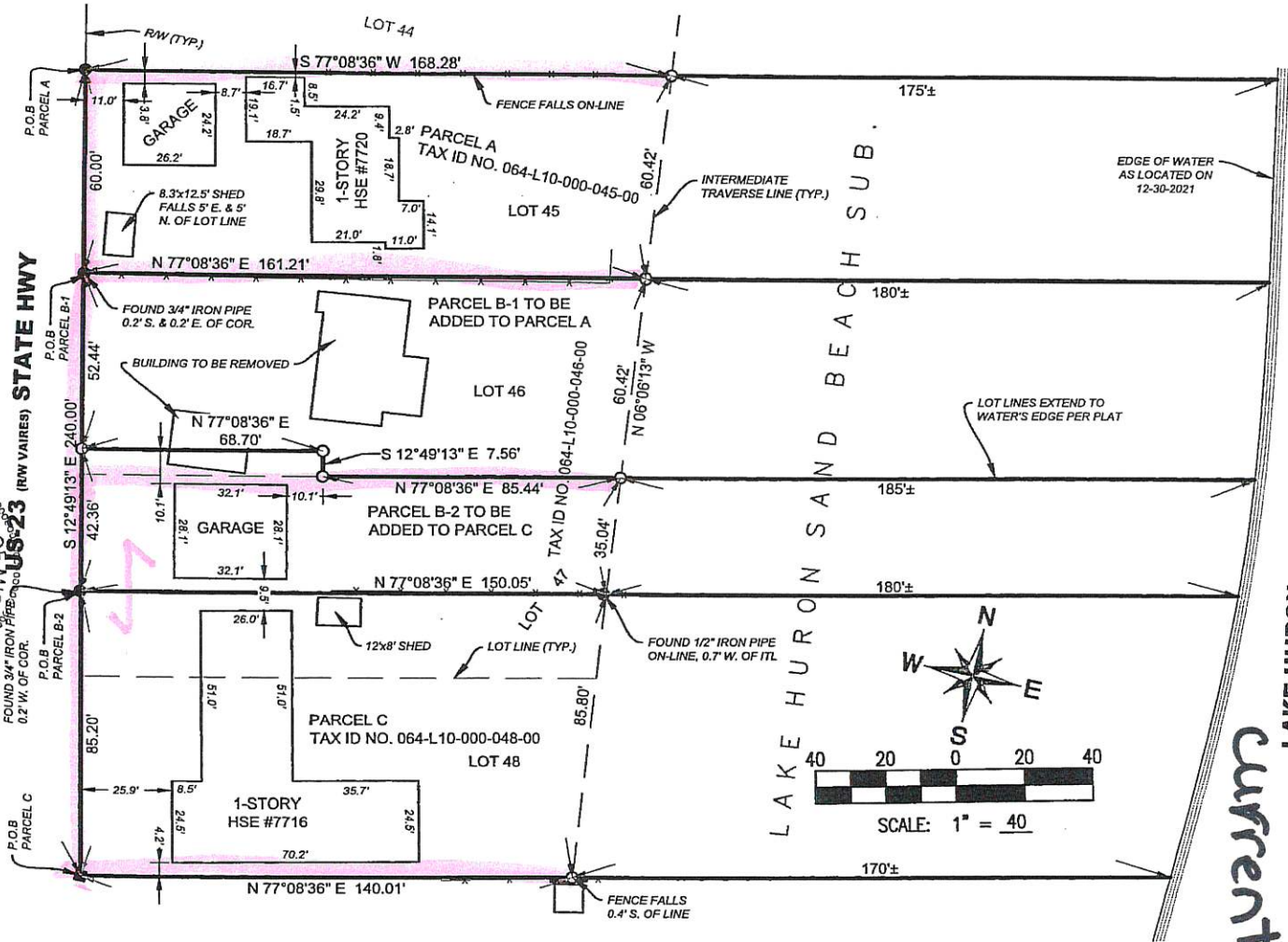
2022001550
Page 1 of 2

04-L10-000-045-00
046-00
048.00

CERTIFICATE OF SURVEY

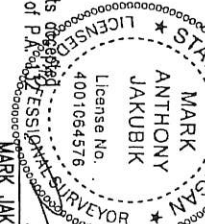
NORTH AVAL

Current



- LEGEND**
- = FOUND 3/4" IRON PIPE UNLESS NOTED
 - = SET P.S. #64576 CAPPED IRON
 - = FOUND CONCRETE MONUMENT

The relative positional precision of each corner is within the limits designated by the practice of professional surveying and the requirements of P.A.S. 207-100, as amended, have been complied with.



DATE: 03-16-2022

MARK JAKUBIK P.S. #64576

FOR:

ANDREW STOLEN
7720 N. US-23
OSCODA, MI 48750

RIGG LAND SURVEYING INC.

430 M-55
TAWAS CITY, MI 48763
TAX (989) 362-1374
PHONE (989) 362-1372

SEC. 02	24N	09E
DRAWN	MJ	SHEET 1 OF 2
CHECKED BY	RJ	JOB NUMBER
		022409 - 385211



RECEIVED 03/29/2022 09:23:14
ERICKA L EARL, REGISTER OF DEEDS
Washtenaw County, MI

CERTIFICATE OF SURVEY

NORTH EASY

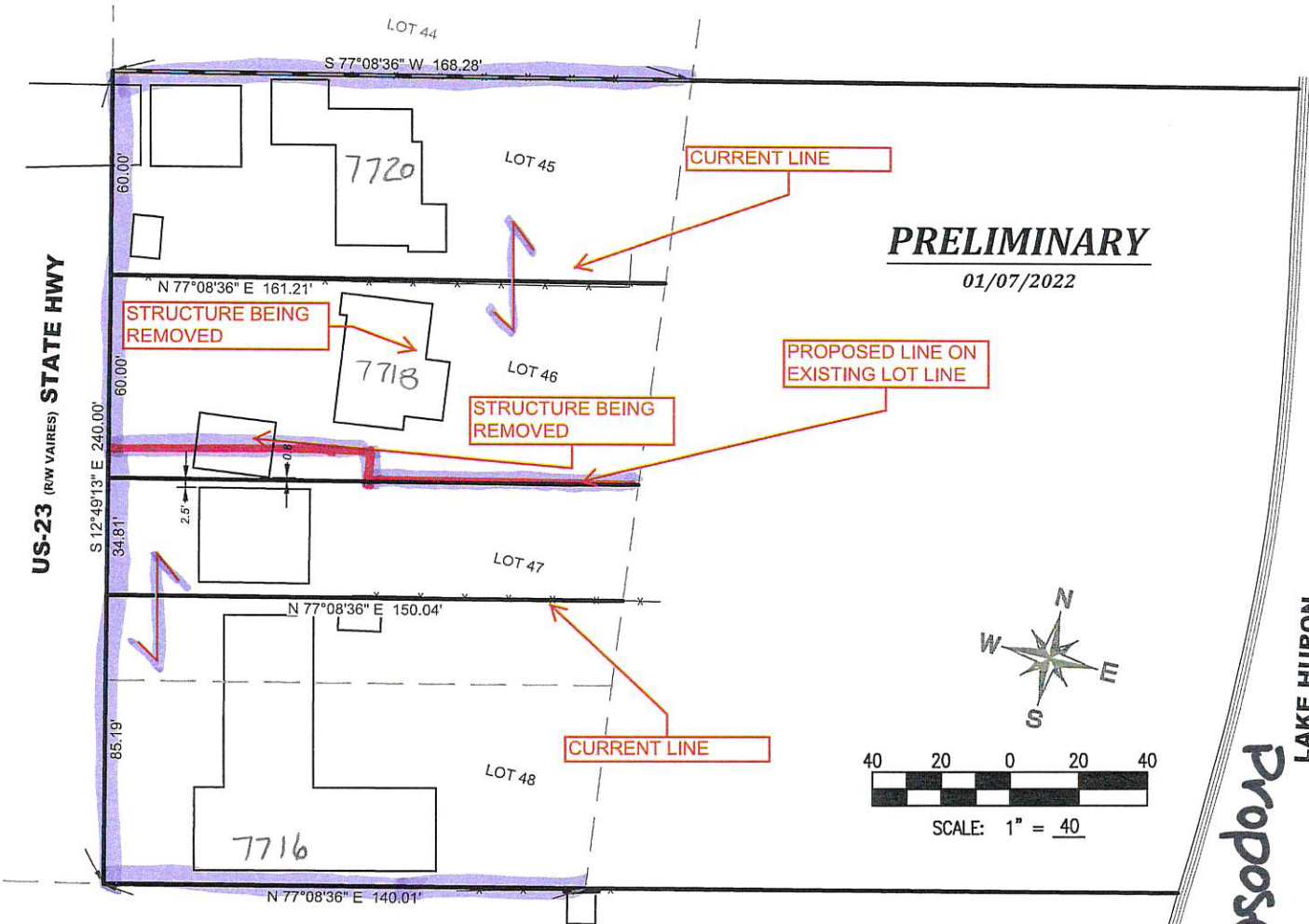
Proposed

PRELIMINARY

01/07/2022



SCALE: 1" = 40'



DATE: -

The relative positional precision of each corner is within the limits accepted by the practice of professional surveying and the requirements of P.A. 132 of 1970, as amended, have been complied with.

MARK JAKUBIK, P.S. #64576

FOR:

RIGG LAND SURVEYING INC.

430 M-55
TAWAS CITY, MI 48763
FAX (989) 362-1374
PHONE (989) 362-1372



SEC.	-	-	-	-
DRAWN	-	-	-	-
CHECKED BY	-	-	-	-
JOB NUMBER	-	-	-	-



Oscoda - AuSable Chamber of Commerce

4440 North US-23 • Oscoda, Michigan 48750
989-739-7322 • www.oscodachamber.com

March 18, 2023

Charter Township of Oscoda
Ms. Tammy Kline, Township Superintendent
Oscoda Township Board of Trustees
110 South State Street
Oscoda, Michigan, 48750

Dear Ms. Kline & Oscoda Township Board of Trustees:

The Oscoda-AuSable Chamber of Commerce is preparing a grant proposal through Develop Iosco for a Community Improvement Grant to repair and upgrade the electrical facilities at the Oscoda Beach Park.

Mr. Bill Hamlin, DPW Foreman, has been very helpful in determining the scope of the project and meeting with me and local electricians for the proposed replacement of faulty electrical outlets at the Oscoda Beach Bandshell and basketball court, plus the proposed addition of 220 outlets for food vendors and musicians who require that option.

The Community Improvement Grant through Develop Iosco, if approved, would provide electrical power options to food vendors, musicians/bands, etc. for Art-On-The-Beach, The Oscoda Rotary Summer Concert Series, the Oscoda Area CVB's Movie Nights, and for the New Year's Eve Beach Ball Drop, all of which take place at the Oscoda Beach Park.

Would the Oscoda Township provide a letter of support to Develop Iosco for this project? I am finalizing the details of the project in order to meet the Develop Iosco's deadline of April 14, 2023.

I appreciate your support of this project.

Sincerely,

Gaylynn Brenoel, Ph.D., SPHR
Interim Director
(989) 739-7322
director@oscodachamber.com

Tammy Kline

From: Steve Wusterbarth
Sent: Thursday, March 23, 2023 9:39 AM
To: Tammy Kline
Cc: Assistant Super; Ann
Subject: Agenda Add - Discussion concerning a new position Finance Director
Attachments: Finance Director 3222023.pdf

Tammy,

Please add this job description to the packet.

1. Discussion with the Board on potentially adding a permanent Finance Director Position for Oscoda Township
2. Discussion regarding hiring Mark Miller as the part time Finance Director reporting to the Superintendent.

Best Regards,

Steven

CHARTER TOWNSHIP OF OSCODA

Job Description: FINANCE DIRECTOR

Department: ADMINISTRATION

Approved: TBD

GENERAL STATEMENT OF DUTIES: This position is responsible for performing a variety of financial reporting for all aspects of the township under GASB and GAAP. The position is responsible for preparing and overseeing the annual township budget and working with Department Heads to develop budgets.

SUPERVISION RECEIVED: The Finance Director reports to the Township Superintendent.

ESSENTIAL JOB FUNCTIONS:

- Prepares the Township budgets in coordination with the Township Superintendent and Department Heads. Assembles data, prepares worksheets and reports, communicate and research key economic indicators with department heads. In addition to supporting department heads with financial information and inquiries.
- Reviews monthly budgeted funds, recommends and prepares budget amendments and or adjustments as necessary. Prepares actual reports for the board.
- Responsible for content of annual financial report and overseeing annual audit with auditing firm. Responsible for ensuring the accuracy and timeliness of financial information. Oversee and prepares 90% of year end audit schedules.
- Performs month end general ledger review and reconciliations of all funds including accounts payable, cash accounts, accounts receivable and inter-fund transactions.
- Maintains the Uniform Chart of accounts according to the Michigan Department of Treasury.
- Prepare Michigan State report (PA-202) Retirement System Annual Report.
- Prepare Annual Cities, Villages, Townships Revenue Sharing (CVTRS) report to be eligible for additional state funding.
- Support and provide financial information to all departments including forecasting financial data and millage rates for the support of the Townships general, police and fire funds.

- Interface with the Treasurer's staff regarding tax collections, debt service, and bank reconciliations.
- Implement and account for multiple GASBs to stay compliant with account and financial reporting including but not limited to:
 - a. pension reporting
 - b. OPEB reporting
 - c. Government wide finance statements
 - d. accounting for fiduciary activities
 - e. tax abatement disclosures
 - f. reidentification of fund balance disclosures
- Manage the accounting for multiple special assessments and maintain special assessment districts.
- Account for special funding mechanisms, such as Drinking Water Revolving Fund (DWRF), Grants and Bonds.
- Maintain accounting for all construction projects.
- Implementation of new accounting and payroll software.
- Work with DPS for the accounting of all sewer connections and grinder installations.
- Manage accounts payable and township payroll as well as have working knowledge of both systems.
- Audit, revise and provide process related solutions for the improvement of the financial systems within the Township.
- Provides financial training to the Superintendent, Clerk and Treasurer offices.
- Monthly financial reporting to the Board of Trustee's.

Education / Qualifications:

Bachelor's degree in Business, Accounting or Finance and/or a related field. CPA or Auditing background is a plus, five year's work experience in business accounting or finance. Proficient in the use of Excel. Previous experience using accounting and payroll software preferred.

This job description is not, nor is it intended to be a complete statement of all duties, functions and responsibilities that comprise this position.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job the employee is frequently required to sit, talk, and hear. The employee is occasionally required to walk; use hands to finger, handle, or feel objects, tools, or controls; and reach with hands and arms. Hand-eye coordination necessary to operate computers and various office equipment.



Memo

To: Mr. Spencer, Mr. Palmer, Ms. McGuire, Mr. Wusterbarth, Mr. Cummings
From: Mr. Sutton
cc: Ms. Kline
Date: March 23, 2023
Re: State Land Bank Authority
Blight Elimination Program (RFP 2023-001)

I have been working with Iosco County on State Land Bank Authority

Blight Elimination Program (RFP 2023-001) to secure \$21,500.00 for demolition of a condemned property in Oscoda Township.

Today I was informed that we have been selected as a successful respondent for grant funding in the amount of \$21,500.00 to complete blight elimination activities.

Please see the attached letter for the award and county total.

Joshua Sutton

Oscoda Township Clerk

Board of Directors

Susan Corban
Amy Hovey
Quentin L. Messer, Jr.
Helen J. Lehman
Krysta Pate
Lisa Webb Sharpe
Kylee Mitchell Wells



**State of Michigan
State Land Bank Authority**

Emily Doerr
Executive Director

March 22, 2023

Iosco County
422 West Lake Street
Tawas City, Michigan 48764
Attn: Jamie Carruthers Soboleski
jcsoboleski@ioscocoounty.org

Re: State Land Bank Authority
Blight Elimination Program (RFP 2023-001)

Dear Jamie,

Thank you for submitting your proposal to the State Land Bank Authority in response to the Blight Elimination Program RFP 2023-001.

Upon careful review of the submitted proposal, we are pleased to announce that Iosco County has been selected as a successful respondent for grant funding in the amount up to \$79,407 to complete blight elimination activities. **Congratulations!**

As part of the award, the State Land Bank Authority is currently preparing a grant agreement and you should expect to receive the grant agreement via email in the coming days.

SLBA will be conducting required demolition training sessions for selected awardees. These will be held via a Microsoft Teams (see link below for the schedule and meeting links). Awardees must attend one of the available sessions (unless otherwise pre-approved). Topics will include identifying and handling environmental issues, hiring qualified contractors, how to verify state required licenses and notifications, and required documentation.

<https://www.michigan.gov/leo/-/media/Project/Websites/leo/Documents/State-Land-Bank/Demo-training-schedule-and-links.pdf?rev=f0738fb406e54c239d686120b6d11a67&hash=662A8228C28364EA044715553A87E046>

In the meantime, should you have any questions or require further clarifications, please contact me at (517) 256-1713 or at robacha2@michigan.gov.

Thank you for your interest to work with the State Land Bank Authority. Your participation in the process is appreciated.

Sincerely,

A handwritten signature in blue ink, appearing to read "Adam Robach", with a long horizontal flourish extending to the right.

Adam Robach
Property Analyst

Tammy Kline

From: Kelly Brown <brownk03@gmail.com>
Sent: Wednesday, March 15, 2023 6:59 PM
To: Joshua Sutton
Cc: Tammy Kline; Jeremy Spencer; Steve Wusterbarth; oscoda@tlcummings.com; Ann; Bill Palmer; Jaimie McGuire
Subject: Agenda item request for 3/27

As a follow up to verbal request to the board at the 3/13/23 board meeting asking for further discussion thru agenda item for the 3/27/23 board meeting regarding accounts payable review and discussion of a forensic/fraud audit. There is ample evidence that accounts payable are not in order, being over paid, unknown refund of overpayment and to who, misleading statements of fund recovery, approval by an unknown person authorizing on behalf of the board for change of accounts, as well as finance charges on multiple accounts determined thru FOIA, and tax dollars to an extent that is unknown.

Per your board protocol below, I am saving the clerk the time and confirming the forward of this request to the superintendent and board for review, and research.

I will wait for the confirmation reply as outlined below.

8.10 Placing Items on the Agenda

A. Township Board

A Board member may request an item be added to a future draft agenda either by making an oral request at a Township Board meeting or submitting the request in writing to the Township Supervisor or Township Superintendent at least seven (7) working days prior to the meeting for which the item is requested to be placed on the agenda. Staff professional opinions may be written to accompany the item for discussion and a vote on the matter. Supporting documents need to be provided by the Requestor to aide in the decision making process. The agenda is not final until approved or revised by vote of the Board during each meeting.

B. Members of the Public

A member of the public may request an item be placed on a future agenda while addressing the Township Board during a regular meeting and/or by submitting the request in writing to the Township Board, through the Township Clerk's office, who will then immediately forward the request to the Township Board and Township Superintendent. In order to allow sufficient time for Board to review and staff to research the matter, the request should be submitted at least 10 working days prior to the meeting for which the item is requested to be placed on the agenda. Once the issue has been placed on the agenda, the Township Clerk will notify the requester so that he or she may plan to attend the meeting, who will forward request to board and Superintendent.

Kelly A. Brown
Cell: 313-605-8898

ACC TALKS

Alpena Community College's version of
TED TALKS for Northern Michigan

TOPIC: ENTREPRENEURSHIP-In Our Own Backyard!

GUEST SPEAKERS:

Tom Moran - Moran Iron Works, Onaway

Brandon Charbonneau - Sand Lake Brewery, National City

March has traditionally been ENTREPRENEURSHIP Month for ACC TALKS and 2023 is no exception. This year we have shifted our focus on "business-building" from an education perspective to hearing about unique ventures In Our Own BACKYARD!

ACC TALKS is privileged to have Tom Moran, owner of Moran Iron Works and Brandon Charbonneau, owner of Sand Lake Brewery join us to share their entrepreneurship stories. Stop by and bring your ideas and questions.

DATE: Thursday, March 30, 2023

TIME: Doors open at 5:30pm, presentation will occur from 6pm - 7pm

RSVP: Please email whatnext@alpenacc.edu

LOCATION: Oscoda Campus | Alpena Community College
5800 Skeel Avenue, Room 213 | Oscoda, MI 48750
(989) 739-1445



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MEMO



To: Tammy Kline, Superintendent

From: Elaine Venema, PE
Catherine Winn
F&V Operations and Resource Management, Inc.

Date: March 21, 2023

Re: Sanitary Sewer PFAS Investigation Update – March 2023

The Michigan Department of Environment, Great Lakes, and Energy (EGLE) has required the Charter Township of Oscoda to evaluate sources of per- and poly-fluoroalkyl substances (PFAS) into the Township owned sanitary sewer as part of the wastewater system operation. Once identified, the Township is required to work with sources to reduce PFAS levels to the Township's wastewater treatment plant (WWTP).

The purpose of this memo is to summarize the status of this investigation and reduction program and identify next steps. Items completed since the February 16, 2023 status update memo are indicated in [blue](#).

Status to Date

- Monthly WWTP influent and effluent sampling since May 2019
- Initial collection system sampling completed in January 2020 and January 2021
- EGLE requested additional sampling to identify source(s) of PFAS
- Additional sampling was conducted, focusing on the former WAFB site in September 2021 and outside of the WAFB October 2021
- Highest PFAS concentrations were located at the former WAFB site, in Manholes B and D near Hanger 7 and the former AFFF pond
- The Township worked with the Oscoda Airport Authority which owns the property near Hangar 7 and the private sewer between Hangar 7 and the public sewer on Flight Street to disconnect discharges from Hangar 7 to the public sewer by:
 - Positioning the control valves in MH C to route flow from Hangar 7 to the former AFFF pond, which will be stored and periodically pumped out and disposed of
 - Installing a mechanical plug on December 21, 2022 so that flow from Hangar 7 and the private sewer line near Hangar 7 cannot flow into the Township sewer on Flight Street.
- [Collected PFAS samples on 2/28/2023 at critical locations downstream of Hangar 7 to evaluate impacts related to disconnecting the Hangar 7 discharge to the Township sewer on Flight Street.](#)
- [PFAS results from 2/28/2023 indicate lower concentrations of PFAS compounds in MH 16.014 and MH 16.009 along Flight Street.](#)

Date	MH 16.009 PFOS	MH 16.014 PFOS
9/29/2021	1230 ng/L	2150 ng/L
2/28/2023	110 ng/L	341 ng/L

Next Steps

- We are working on the next status report, which is due to EGLE on March 31, 2023. The report will summarize the data from the February 28 sampling event.
- Determine a long-term plan for sewer service to Hangar 7, including determining whether the private sewer should be cleaned out, abandoned, or removed.
- Continue monitoring WWTP influent and effluent.
- Continue identification of specific source(s) of PFAS in the collection system and work with responsible parties to reduce PFAS discharges.

CHARTER TOWNSHIP OF OSCODA						
WATER LOSS 2023						
	BOUGHT	SOLD	LOSS (GAL)	LOSS (%)	ACCOUNTED FOR LOSS (GAL)	ACCOUNTED FOR LOSS (%)
JANUARY	19,534,510	10,184,580	9,349,930	48%	26,713	0.3%
FEBRUARY	17,723,258	8,026,560	9,696,698	55%	184,804	1.9%
MARCH						
APRIL						
MAY						
JUNE						
JULY						
AUGUST						
SEPTEMBER						
OCTOBER						
NOVEMBER						
DECEMBER						
TOTAL	37,257,768	18,211,140	19,046,628	51%	31,416	0.2%
AVERAGE	18,628,884	9,105,570	9,523,314	51%	31,416	0.3%
BASE	5,559,000	4,809,770	749,230	13%		
TOWN	31,698,768	13,401,370	18,297,398	58%		

ACCOUNTED FOR WATER LOSS DETAIL 2023

Date	Description	Gallons
January 2023		
	5679 Cedar Lake Rd, hole in service line	8,813
	Monthly bacti sampling	0
	Vactor truck	17,900
	Fire Department	0
	Total	26,713
February 2023		
	5147 Cedar Lake Rd, 1/4" hole in service line >7 days	102,625
	5650 Cedar Lake Rd, curb stop leaking	75,167
	4071 E. Van Ettan St. C, leak before water meter	2,120
	2/25-26/23, Illicit fire hydrant usage near Hangar 7	unknown
	Monthly bacti sampling	0
	Vactor truck	5,000
	Fire Department	0
	Total	184,912