

**OSCODA TOWNSHIP
REGULAR BOARD MEETING
AGENDA & NOTICE
March 14, 2022 - 7:00 P.M.
SHORELINE PLAYERS
6000 N. Skeel Ave.
Oscoda, MI 48750
(989)739-3586**

Posted Date: March 11, 2022
Press Notification Date: March 11, 2022
Posted by: Tammy Kline

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

AGENDA ADDITIONS:

PUBLIC COMMENTS:

CONSENT AGENDA:

Approval of Minutes:

1. Regular Meeting Minutes – February 28, 2022

Finance:

1. Payment of Bills (Oscoda Township) – Total - \$295,421.54
 - a. Prepaid –March 8, 2022 - \$285,108.53
 - b. Check Run – March 15, 2022 - \$10,313.01
 - c. CWSRF Checking Report
 - d. PILT 2021

SUB COMMITTEE REPORTS AND PROJECT UPDATES: (As Available)

SUPERINTENDENT’S REPORT ----- Kline

1. Artwalk Social District Expenses
2. Old Orchard Park 2022 Operations Plan
3. Operations Plan Foote Site Park 2022
4. 2022 Blanket Purchase Order Authorization for Old Orchard Park Vendors
5. Tire Changer & Balancer Purchase Request
6. MEDC and CBDG Grant Pursuit Request
7. Letter of Support – PKL Homes – Van Etten Dam Road Redevelopment Project

OTHER:

1. Chamber Event Requests – Summer 2022

PUBLIC COMMENTS:

BOARD COMMENTS:

INFORMATIONAL:

1. HSRUA O&M Report February 2022
2. OTFD Fire Activity Report February 2022
3. Robert J. Parks Library Upcoming Events
4. Hammer Head Comments – Opinion
5. 2022 Wilber Township Fire Services Renewal



Charter Township of Oscoda
110 South State Street
Oscoda, Michigan 48750
Office of Supervisor: (989)739-3211
Office of Clerk: (989)739-4971
Office of Treasurer: (989)739-7471
Office of Superintendent: (989)739-8299
Fax: (989)739-3344

Regular Board Meeting Minutes February 28, 2022

Call to Order – Ms. Richards called the meeting to order at 7:13 p.m. The meeting was held at SHORELINE PLAYERS 6000 N. Skeel Ave. Oscoda, MI 48750.

PLEDGE OF ALLEGIANCE

Roll Call – Board Members Present: [Mr. Spencer, Ms. McGuire, Mr. Sutton, Mr. Palmer, Mr. Cummings, Mr. Wusterbarth, Ms. Richards.]

Board Members Absent:

Others Present: [Ms. Kline.] , Mr. Dickerson

Additions – Mr. Sutton supported a motion by Mr. Palmer to approve the addition of *Library Assistant Hire Request as other number 6.*

ALL YEAS

MOTION CARRIED

Public Comment –

Mary Mertz- It's hard to hear when you guys turn away from the mic. I appreciate all of you for your service. I implore you to take careful consideration on your decision concerning Furtaw Field.

Keith Loveless- I'm here concerning Furtaw Field. I'm a partner in PKL Homes. I am an Oscoda Graduate who retired here and looked around and saw that the community has needs. We are just trying to help get Oscoda back to what it used to be.

Gene Gysun- Had an association with Oscoda since 1978. Selling Furtaw now makes no sense to me. We spent most of last year planning events for this year.

Bob Fabian- Been here for 25 years. For me to see cans everyday from my home behind the field. This will be an eyesore to look at such a structure.

February 28, 2022

Oscoda Township Regular Board Meeting Minutes

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Vickie Hopcroft- I want to speak on behalf of the community and the local government. I don't think that homes on Furtaw are the right development. I would like to commend Pamela Loveless on her presentation of her development.

Scott Moore- Thank you for your service. There is a few topics I would like to talk about. Officer Gallahar our school resource officer is amazing. He is involved in multiple sports and activities. I would like to thank Ms. Kline and Mr. Sutton for their collaboration on our recycling project. Just a reminder that the school would like to be notified in the development of Furtaw Field.

Consent Agenda – Ms. McGuire supported a motion by Mr. Cummings to Regular Meeting Minutes – February 14, 2022 with correction presented, 1. Payment of Bills (Oscoda Township) – Total - \$146,006.21 A. Prepaid – February 21, 2022 - \$1,883.24, B. Prepaid – February 22, 2022 - \$23,203.35, C. Check Run – March 1, 2022- \$120,919.62, D. CWSRF/DWRF
ALL YEAS:

MOTION CARRIED

SUB COMMITTEE REPORTS AND PROJECT UPDATES: (As Available)

SUPERINTENDENT REPORTS:

Pump Station Replacement Project Pay Application No. 3 Request – Mr. Spencer supported a motion by Mr. Palmer to approve *the third pay request from RCL Construction in the amount of \$85,226.47 paid from CWSRF.*

ALL YEAS:

MOTION CARRIED

Ausable Development Addendum to Contract Skeel Ave – Mr. Wusterbarth supported a motion by Ms. McGuire to approve *the addendum as presented and approve the 330- day extension to Ausable Developments.*

YEAS: Mr. Spencer, Ms. McGuire, Mr. Sutton, Mr. Cummings, Mr. Wusterbarth, Ms. Richards

NAYS: Mr. Palmer

MOTION CARRIED

Phase 3 Meter Replacement Proposal – Mr. Spencer supported a motion by Mr. Cummings to approve *the updated proposal from Ferguson Waterworks in the amount of \$383,828.47 to be paid from 591-000-980.100.*

Oscoda Township Regular Board Meeting Minutes

February 28, 2022

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ALL YEAS:

MOTION CARRIED

Letter of Intent Oscoda Township Property Parcel #021-R30-000-013-00 – Mr. Wusterbarth supported a motion by Mr. Palmer to postpone *a decision until further discussion is had regarding the cemetery expansion,*

ALL YEAS:

MOTION CARRIED

Letter of Intent Furtaw Field – Ms. McGuire supported a motion by Ms. Richards to reject *both LOI's as presented.*

ALL YEAS:

MOTION CARRIED

RESOLUTIONS

Ordinance No. 2022-271 Ethics Ordinance Discussion – Mr. Cummings supported a motion by Mr. Wusterbarth to schedule a work session with the attorney to discuss *Ordinance No. 2022-271 Ethics Ordinance.*

ALL YEAS:

MOTION CARRIED

OTHER

Aune Medical Center Space Rental Request – Mr. Cummings supported a motion by Ms. Richards to approve *a 12-month lease with a gross rent of \$500.00 per month (utilities included), converting to a month-to-month lease after 12 months for Au Sable Developments LLC pending attorney review.*

ALL YEAS:

MOTION CARRIED

Police Officer Resignation – Mr. Cummings supported a motion by Mr. Spencer to accept *the resignation of Officer Gerald Soboleski with regrets and appreciation for 8 years of service.*

ALL YEAS:

MOTION CARRIED

Police Officer Hire Request – Mr. Sutton supported a motion by Mr. Spencer to approve *request to advertise for an additional Police Officer.*

ALL YEAS:

MOTION CARRIED

Furtaw Field Use Request – Mr. Wusterbarth supported a motion by Ms. Richards to postpone the *Furtaw Field Use Request as presented with direction to check with the Chamber of Commerce on events.*

ALL YEAS:

MOTION CARRIED

Lot Split Request 064-V10-011-012-01 – Mr. Sutton supported a motion by Ms. McGuire to approve *the lot split as presented.*

ALL YEAS:

MOTION CARRIED

Library Assistant Hire Request – Mr. Palmer supported a motion by Mr. Sutton to approve *hiring Deborah Miller as part time library assistant to fill the 16 hour per week position.*

ALL YEAS:

MOTION CARRIED

INFORMATIONAL:

1. What's Next? -ACC Campus Next
2. Water Loss Report

Public Comment –

Clayton Jolly- There has been two issues that arose causing a boil water advisory that my friends were not notified either time. Some serious health issues could have arisen from the lack of notice to boil water. In this area we should be concerned with water

quality. We obviously have a water department that does not have a plan. The HOA should have email addresses for the members in an emergency to send out information.

Rick Koenig- The first hour and a half of the meeting there was no audio available online. When are the renderings going to be done for the Furtaw Field Meetings? I know the people that are starting the group to contact people downstate for events on Furtaw. I talked to Mr. Palmer and Mr. Tasior this morning. We are volunteering to paint and power wash building downtown that need it.

Cathy Wusterbarth- This Wednesday March 2nd at 6pm is a Virtual Townhall Exposure Segment with updates on our water and contamination available online through the NOW Group.

Board and Staff Comments –

Mr. Wusterbarth-

Mr. Cummings-

Mr. Spencer- Wanted to thank Mr. Koenig for coming out. I was on the Chamber of Commerce with Leisa Sutton back in the day. Volunteers are needed to do events.

Mr. Palmer- IET Phase 3 update. We have run into some snags with the Forest Service. The problem now is with Michigan Fish and Wildlife due to the Michigan Misaka Rattle Snake. They also have concerns on Phase 7 with placement of some of the trails and gutters. All funding for Phase 3 is in place. New funding available for businesses in the amount of \$409 million dollars.

Ms. Richards- Thank you for your patience. Rowe update water main extensions in area of concern are a go for this summer.

Ms. McGuire-

Mr. Sutton-

Adjourn – Ms. Richards made a motion to adjourn at 09:12 p.m.

Ann Richards
Supervisor
Charter Township of Oscoda

Joshua Sutton
Clerk
Charter Township of Oscoda

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL/UNALLOCATED					
Dept 000					
101-000-126.000	RETIREES	PRINCIPAL LIFE INSURANCE	02/14/22	11065881000102142022	142.80
101-000-283.100	DEPOSITS PAYABLE	RICK EBERHARDT	02/24/22	02242022	1,000.00
Total For Dept 000					1,142.80
Dept 172 SUPERINTENDENT					
101-172-717.000	SUPERINTENDENT	PRINCIPAL LIFE INSURANCE	02/14/22	11065881000102142022	46.75
101-172-726.000	COPIER PRINT CHARGES-SUPERINTEND	IMAGE BUSINESS SOLUTIONS	03/02/22	223136	1.53
101-172-726.000	MXB450P-ADMIN PRINTER	WELLS FARGO VENDOR FINANC	02/18/22	5019027900	22.50
101-172-853.000	FEB 2022	VERIZON WIRELESS	03/01/22	9900201135	109.21
Total For Dept 172 SUPERINTENDENT					179.99
Dept 215 CLERK					
101-215-717.000	CLERK	PRINCIPAL LIFE INSURANCE	02/14/22	11065881000102142022	52.70
101-215-726.000	COPIER PRINT CHARGES-CLERK	IMAGE BUSINESS SOLUTIONS	03/02/22	223136	3.93
101-215-726.000	MX B450P-CLERKS OFFICE	WELLS FARGO VENDOR FINANC	02/18/22	5019027900	22.50
Total For Dept 215 CLERK					79.13
Dept 253 TREASURER					
101-253-717.000	TREASURER	PRINCIPAL LIFE INSURANCE	02/14/22	11065881000102142022	52.70
101-253-726.000	COPIER PRINT CHARGES-TREASURER	IMAGE BUSINESS SOLUTIONS	03/02/22	223136	31.25
101-253-726.000	MX 3071-TREASURERS COPIER	WELLS FARGO VENDOR FINANC	02/18/22	5019027900	136.95
101-253-726.000	MX B450P-TREASURERS OFFICE PRINT	WELLS FARGO VENDOR FINANC	02/18/22	5019027900	22.50
Total For Dept 253 TREASURER					243.40
Dept 257 ASSESSOR					
101-257-726.000	COPIER PRINT CHARGES-ASSESSOR	IMAGE BUSINESS SOLUTIONS	03/02/22	223136	88.98
101-257-726.000	KV-S1057C - SCANNER-ASSESSOR	WELLS FARGO VENDOR FINANC	02/18/22	5019027900	19.02
101-257-726.000	MX B450P-ASSESSOR PRINTER	WELLS FARGO VENDOR FINANC	02/18/22	5019027900	22.50
101-257-726.000	MX-3071-ASSESSOR COPIER	WELLS FARGO VENDOR FINANC	02/18/22	5019027900	136.95
101-257-801.100	FEB 2022 INVOICE	NORTHERN ASSESSING CONSULT	03/01/22	9053092	15,000.00
Total For Dept 257 ASSESSOR					15,267.45
Dept 265 TOWNSHIP HALL & GROUNDS					
101-265-717.000	DPW-KK	PRINCIPAL LIFE INSURANCE	02/14/22	11065881000102142022	26.35
101-265-726.000	DPW PASSWORD BOOK	AMAZON CAPITAL SERVICES	01/16/22	11151196531153812	15.45
101-265-726.000	SUPPLIES LAGOON XL V BELT AND SE	AUTO VALUE OSCODA	09/01/21	02811400353	251.95
101-265-726.000	REIMBURSEMENT FOR VACUUM PARTS	BRENDA GODFREY	02/15/22	02152022	12.72
101-265-726.000	TAPE FOR GAS CARDS	JOHNSON AUTO SUPPLY, INC.	02/24/22	881704	5.18
101-265-726.000	SHOP SUPPLIES	LINCOLN OUTDOOR CENTER	02/21/22	33877	186.00
101-265-726.000	SHOP TOWELS	UNIFIRST CORPORATION	02/17/22	1610024672	204.01
101-265-751.000	OOP GAS	WEX BANK	03/01/22	79146068	89.13
101-265-775.000	INV 186979 FASTENERS - DPW	AUSABLE HARDWARE & SURPLU	03/01/22	02282022	2.00
101-265-775.000	INV 188083 TOLIET SEAT	AUSABLE HARDWARE & SURPLU	03/01/22	02282022	19.99
101-265-853.000	FEB 2022	VERIZON WIRELESS	03/01/22	9900201135	40.57
101-265-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	03/03/22	10001922036503032022	29.36
101-265-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	03/03/22	10001730629903032022	51.02
101-265-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	03/03/22	10001893468503032022	342.74
101-265-922.000	UTILITIES - GAS	DTE ENERGY	03/04/22	91002076578003042022	624.41
101-265-923.000	UTILITIES - WATER	OSCODA WATER & SEWER	03/08/22	010056500003082022	89.29
101-265-923.000	UTILITIES - WATER	OSCODA WATER & SEWER	03/08/22	012081500003082022	173.86
101-265-930.000	LENS FOR TWP HALL	MEDLER ELECTRIC COMPANY	02/23/22	84987073.001	379.61
101-265-931.000	PLUG TAP	JOHNSON AUTO SUPPLY, INC.	03/02/22	882093	10.59
101-265-931.000	SAW CHAINS CONTROL PANNEL	LINCOLN OUTDOOR CENTER	02/18/22	33887	272.93

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL/UNALLOCATED					
Dept 265 TOWNSHIP HALL & GROUNDS					
101-265-933.000	HOLDER FOR GAS CARDS	JOHNSON AUTO SUPPLY, INC.	03/03/22	882166	6.18
Total For Dept 265 TOWNSHIP HALL & GROUNDS					2,833.34
Dept 276 CEMETERY					
101-276-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	03/03/22	10001981866303032022	30.21
101-276-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	03/03/22	10001981845703032022	29.63
Total For Dept 276 CEMETERY					59.84
Dept 299 UNALLOCATED					
101-299-726.200	COPIER PRINT CHARGES-MAIN COPIER	IMAGE BUSINESS SOLUTIONS	03/02/22	223136	570.12
101-299-726.200	MX 6071-MAIN COPIER	WELLS FARGO VENDOR FINANC	02/18/22	5019027900	291.26
101-299-801.000	DOCUMENTS ON DEMAND 03-01-22 TO	AMERISCAN IMAGING SERVICES	03/01/22	2022059	500.00
101-299-818.000	WASTE DISPOSAL -TWP HALL	WASTE MANAGEMENT	02/28/22	771967417342	105.56
101-299-826.000	COURT REPORTING SERVICES 2-21-22	RIPKA, BOROSKI & ASSOCIATE	02/21/22	260596	1,031.75
101-299-826.000	COURT REPORTING SERVICES 1-14-22	RIPKA, BOROSKI & ASSOCIATE	03/01/22	216886	1,374.05
101-299-826.000	LEGAL TRADEMARK	W. REID MORRIS, ESQ	03/04/22	03042022	300.00
101-299-880.000	COMMUNITY PROMOTION	CONSUMERS ENERGY	03/03/22	10001859541103032022	29.93
101-299-926.000	STREET LIGHTS	CONSUMERS ENERGY	03/03/22	10006784825703032022	43.71
101-299-926.000	STREET LIGHTS	CONSUMERS ENERGY	03/03/22	10001882686503032022	40.61
101-299-926.000	STREET LIGHTS	CONSUMERS ENERGY	03/03/22	10006652117803032022	69.12
101-299-926.000	STREET LIGHTS	CONSUMERS ENERGY	03/03/22	10001893629203032022	102.20
101-299-926.000	STREET LIGHTS	CONSUMERS ENERGY	03/03/22	10001902912103032022	31.74
101-299-926.000	STREET LIGHTS	CONSUMERS ENERGY	03/03/22	10003861903503032022	13.48
101-299-926.000	STREET LIGHTS	CONSUMERS ENERGY	03/03/22	10006652118603032022	78.18
101-299-926.000	STREET LIGHTS	CONSUMERS ENERGY	03/03/22	10001893603703032022	32.03
101-299-926.000	STREET LIGHTS	CONSUMERS ENERGY	03/03/22	10001924943003032022	40.75
101-299-926.000	STREET LIGHTS	CONSUMERS ENERGY	03/03/22	10001907426703032022	106.69
101-299-926.000	STREET LIGHTS	CONSUMERS ENERGY	03/03/22	10001882674103032022	43.43
101-299-926.000	STREET LIGHTS	CONSUMERS ENERGY	03/03/22	10001859533803032022	56.07
101-299-926.000	STREET LIGHTS	CONSUMERS ENERGY	03/03/22	10000015291603032022	6,541.47
101-299-926.000	STREET LIGHTS	CONSUMERS ENERGY	03/03/22	10000015313803032022	216.58
101-299-926.000	STREET LIGHTS	CONSUMERS ENERGY	03/03/22	10000015092803032022	119.95
101-299-926.000	STREET LIGHTS	CONSUMERS ENERGY	03/03/22	10303465933603032022	1,640.52
101-299-956.000	PRINT HEAD REPLACEMENT	PITNEY BOWES	02/28/22	1020188013	313.00
Total For Dept 299 UNALLOCATED					13,692.20
Dept 336 FIRE DEPARTMENT					
101-336-751.000	OTFD GAS	WEX BANK	03/01/22	79146068	102.54
101-336-860.000	MILEAGE FIRE DEPT TRAINING	CHRIS NIELSEN	02/26/22	20220304	140.40
101-336-860.000	MILEAGE FIRE DEPT TRAINING	TANI BRIGGS-DEKETT	02/25/22	02252022	114.66
101-336-960.000	SCBA TRAINING	MUNICIPAL EMERGENCY SERVI	02/24/22	1680857	1,100.00
101-336-980.000	EQUIPMENT FIRE DEPT	APPOLO FIRE EQUIPMENT CO.	03/01/22	108128	398.95
101-336-980.000	EQUIPMENT FIRE DEPT	APPOLO FIRE EQUIPMENT CO.	02/16/22	108169	130.87
101-336-980.000	BLACK HELMET MEDIUM FIRE DEPT	APPOLO FIRE EQUIPMENT CO.	02/17/22	108216	363.95
Total For Dept 336 FIRE DEPARTMENT					2,351.37
Dept 722 ZONING & PLANNING					
101-722-717.000	ZONING	PRINCIPAL LIFE INSURANCE C	02/14/22	11065881000102142022	26.35
101-722-726.000	COPIER PRINT CHARGES-ZONING	IMAGE BUSINESS SOLUTIONS	03/02/22	223136	2.96
101-722-726.000	MX B450P-CODE PRINTER	WELLS FARGO VENDOR FINANC	02/18/22	5019027900	22.50
101-722-726.000	MX B450P-ZONING PRINTER	WELLS FARGO VENDOR FINANC	02/18/22	5019027900	22.50
Total For Dept 722 ZONING & PLANNING					74.31

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL/UNALLOCATED					
Dept 751 PARKS & RECREATION					
101-751-717.000	DPW-WH & TJ	PRINCIPAL LIFE INSURANCE	02/14/22	11065881000102142022	52.70
101-751-726.000	INV 186174 TAPE GUN - OOP	AUSABLE HARDWARE & SURPLU	03/01/22	02282022	15.49
101-751-726.000	SUPPLIES	AUTO VALUE OSCODA	07/07/21	02811296254	33.99
101-751-818.000	WASTE DISPOSAL -DPW	WASTE MANAGEMENT	02/28/22	771967417342	553.91
101-751-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	03/03/22	10001730588603032022	29.36
101-751-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	03/03/22	10001896765103032022	29.36
101-751-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	03/03/22	10001927029503032022	177.14
101-751-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	03/03/22	10001884403303032022	34.42
101-751-923.000	UTILITIES - WATER	OSCODA WATER & SEWER	03/08/22	014061150003082022	14.45
101-751-923.000	UTILITIES - WATER	OSCODA WATER & SEWER	03/08/22	014075870003082022	24.57
101-751-923.000	UTILITIES - WATER	OSCODA WATER & SEWER	03/08/22	012024750003082022	14.45
101-751-923.000	UTILITIES - WATER	OSCODA WATER & SEWER	03/08/22	014075800003082022	67.51
101-751-923.000	UTILITIES - WATER	OSCODA WATER & SEWER	03/08/22	014075850003082022	24.57
101-751-923.000	UTILITIES - WATER	OSCODA WATER & SEWER	03/08/22	012024000003082022	39.72
101-751-930.000	BULBS FOR BEACH PARK	MEDLER ELECTRIC COMPANY	02/11/22	S489887.001	371.98
Total For Dept 751 PARKS & RECREATION					1,483.62
Dept 753 FOOTE SITE PARK					
101-753-726.000	FENCE POSTS	NORTHEASTERN WINDOW & DOOF	03/01/22	187876	233.86
101-753-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	03/03/22	10002053376403032022	40.89
Total For Dept 753 FOOTE SITE PARK					274.75
Dept 754 KEN RATLIFF PARK					
101-754-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	03/03/22	10001322030403032022	84.48
101-754-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	03/03/22	10001322037903032022	106.14
101-754-922.000	PROPANE	GARY OIL COMPANY	02/24/22	261124	523.74
101-754-923.000	UTILITIES - WATER	OSCODA WATER & SEWER	03/08/22	009016690003082022	24.57
101-754-923.000	UTILITIES - WATER	OSCODA WATER & SEWER	03/08/22	009016700003082022	26.41
Total For Dept 754 KEN RATLIFF PARK					765.34
Total For Fund 101 GENERAL/UNALLOCATED					38,447.54
Fund 207 POLICE FUND					
Dept 000					
207-000-717.000	POLICE	PRINCIPAL LIFE INSURANCE	02/14/22	11065881000102142022	263.50
207-000-726.000	COPIER PRINT CHARGES-POLICE	IMAGE BUSINESS SOLUTIONS	03/02/22	223136	8.84
207-000-726.000	MX B450P-SQUAD ROOM PRINTER	WELLS FARGO VENDOR FINANC	02/18/22	5019027900	22.50
207-000-751.000	GAS	GARY OIL COMPANY	03/01/22	218564	1,803.41
207-000-751.000	OTPD GAS	WEX BANK	03/01/22	79146068	1,391.58
207-000-761.000	2021 UNIFORM ALLOWANCE (HALL)	PRO-TECH	03/01/22	32763	252.00
207-000-853.000	FEB 2022 PHONE SERVICE	VERIZON WIRELESS	03/01/22	99002011136	240.06
207-000-853.000	FEB 2022	VERIZON WIRELESS	03/01/22	99002011135	338.78
207-000-956.000	GAS	GARY OIL COMPANY	03/01/22	218564	191.18
207-000-980.000	VEHICLE UPFITTING	PRO COMM INC	02/24/22	41713	4,700.06
Total For Dept 000					9,211.91
Total For Fund 207 POLICE FUND					9,211.91
Fund 211 POLICE STAFFING FUND					
Dept 000					
211-000-717.000	POLICE	PRINCIPAL LIFE INSURANCE	02/14/22	11065881000102142022	52.70
211-000-726.000	INV 190936 STAPLE AND CABLE -	OT AUSABLE HARDWARE & SURPLU	03/01/22	02282022	27.87
211-000-726.000	MX B450P-SEARGENTS PRINTER	WELLS FARGO VENDOR FINANC	02/18/22	5019027900	22.50

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 211 POLICE STAFFING FUND					
Dept 000					
211-000-761.000	POLICE UNIFORMS (MCNICHOL)	GALLS INCORPORATED	02/28/22	020550356	20.00
211-000-853.000	FEB 2022	VERIZON WIRELESS	03/01/22	9900201135	81.51
Total For Dept 000					204.58
Total For Fund 211 POLICE STAFFING FUND					204.58
Fund 236 PROP OPER & MNTNCE					
Dept 266 PROPERTY O & M MAINTENANCE					
236-266-717.000	DPW-AC	PRINCIPAL LIFE INSURANCE	02/14/22	11065881000102142022	26.35
236-266-726.000	FEB STATEMENT HOME DEPOT TOOLS	HOME DEPOT CREDIT SERVICES	03/01/22	OAC-000000001	73.01
236-266-751.000	DPW GAS	WEX BANK	03/01/22	79146068	79.66
236-266-801.000	EID FEBRUARY SERVICES	BLACK SWAMP LOCATION SERV	03/01/22	0129	10,417.00
Total For Dept 266 PROPERTY O & M MAINTENANCE					10,596.02
Dept 269					
236-269-921.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	03/03/22	10001730654703032022	71.41
236-269-922.000	UTILITIES - GAS	DTE ENERGY	03/04/22	91002076598803042022	42.91
236-269-930.000	ROOFTOP REPAIR REPAIR AUNE	GOYETTE MECHANICAL	02/24/22	910105369	6,195.50
Total For Dept 269					6,309.82
Dept 271 PROPERTY O & M AUNE					
236-271-802.000	WASTE DISPOSAL - AUNE	WASTE MANAGEMENT	02/28/22	771967417342	489.04
236-271-921.000	UTILITIES-ELECTRIC-AUNE	CONSUMERS ENERGY	03/03/22	10000026952003032022	7,284.69
236-271-922.000	UTILITIES-GAS-AUNE	DTE ENERGY	03/04/22	91002076533503042022	5,724.42
236-271-922.000	UTILITIES-GAS-AUNE	DTE ENERGY	03/04/22	91002076588903042022	1,756.19
236-271-923.000	UTILITIES-WTR/SWR-AUNE	OSCODA WATER & SEWER	03/08/22	014058950003082022	1,266.19
236-271-923.000	UTILITIES-WTR/SWR-AUNE	OSCODA WATER & SEWER	03/08/22	014058380003082022	14.45
236-271-930.000	INV 186664 3/8 DRILL BIT - AUNE	AUSABLE HARDWARE & SURPLUS	03/01/22	02282022	8.69
236-271-930.000	SHOP TOWELS	JOHNSON AUTO SUPPLY, INC.	03/03/22	882164	27.98
236-271-930.000	ICE MELTER FOR ANNE	KSS ENTERPRISES	03/01/22	1358045	570.76
236-271-930.000	LED DIRECT WIRE BULBS	MEDLER ELECTRIC COMPANY	03/01/22	S4734165.001	76.00
236-271-930.100	AIR FILTERS FOR AUNNE	GRAINGER	02/11/22	9200292663	554.10
Total For Dept 271 PROPERTY O & M AUNE					17,772.51
Total For Fund 236 PROP OPER & MNTNCE					34,678.35
Fund 271 LIBRARY					
Dept 000					
271-000-717.000	LIBRARY	PRINCIPAL LIFE INSURANCE	02/14/22	11065881000102142022	26.35
271-000-802.000	3/1/22 - 8/31/22	ADT SECURITY SERVICES	02/13/22	032022	383.40
271-000-802.000	WASTE DISPOSAL - LIBRARY	WASTE MANAGEMENT	02/28/22	771967417342	22.89
271-000-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	03/03/22	10001730674503032022	13.09
271-000-922.000	UTILITIES - GAS	DTE ENERGY	03/04/22	91002076566503042022	977.53
271-000-923.000	UTILITIES - WATER/SEWER	OSCODA WATER & SEWER	03/08/22	014059350003082022	91.47
Total For Dept 000					1,514.73
Total For Fund 271 LIBRARY					1,514.73
Fund 509 OLD ORCHARD PARK					
Dept 000					
509-000-717.000	PARKS	PRINCIPAL LIFE INSURANCE	02/14/22	11065881000102142022	79.05
509-000-726.000	COPIER PRINT CHARGES - OOP	IMAGE BUSINESS SOLUTIONS	03/02/22	223136	0.29
509-000-726.000	INK	QUILL CORPORATION	03/01/22	22132785	138.58

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 509 OLD ORCHARD PARK					
Dept 000					
509-000-726.000	OFFICE SUPPLIES	QUILL CORPORATION	03/01/22	22340116	208.64
509-000-726.000	SHARP PRINTER	WELLS FARGO VENDOR FINANC	02/18/22	5019027901	35.00
509-000-741.000	ROUTER BIT	BERNARD BUILDING CENTER	03/01/22	1348758	22.99
509-000-775.000	VARIOUS WOOD CUT OUTS AND SHIPPI	AMAZON CAPITAL SERVICES	03/01/22	1TVY-VX9K-CXD1	95.65
509-000-775.000	WINDOW TINT OFFICE	AMAZON CAPITAL SERVICES	03/01/22	1YJR-YN4F-KVP3	39.98
509-000-775.000	INV 188036 PAINT AND MAINT SUP -	AUSABLE HARDWARE & SURPLUS	03/01/22	02282022	192.39
509-000-775.000	20A BREAKER	MEDLER ELECTRIC COMPANY	03/01/22	S4947513.001	98.30
509-000-775.000	30A BREAKER	MEDLER ELECTRIC COMPANY	03/01/22	S4947513.001	98.30
509-000-775.000	S & H	MEDLER ELECTRIC COMPANY	03/01/22	S4947513.001	1.00
509-000-803.000	GROUNDWATER ANNUAL PERMIT	EGLE-GWDP CASHIERS OFFICE	03/01/22	76110674887	1,500.00
509-000-803.000	EXTINGUISHER INSPECTION	KUDOS FIRE PROTECTION	03/01/22	20220101	191.00
509-000-803.000	RENEWAL OF FOOD & DAIRY LICENSE	MICHIGAN DEPT OF AGRICULTU	03/01/22	40914	186.00
509-000-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	03/03/22	10002053298003032022	65.64
509-000-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	03/03/22	10002056217703032022	74.50
509-000-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	03/03/22	10002056183103032022	155.36
509-000-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	03/03/22	10002053262603032022	313.68
509-000-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	03/03/22	10002053237803032022	91.66
509-000-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	03/03/22	10002053168503032022	69.72
509-000-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	03/03/22	10002053150303032022	236.43
509-000-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	03/03/22	10001730642203032022	33.30
509-000-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	03/03/22	10002056242503032022	65.64
509-000-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	03/03/22	10008818758603032022	208.31
509-000-922.000	PROPANE	GARY OIL COMPANY	03/01/22	258917	350.39
509-000-922.000	PROPANE	GARY OIL COMPANY	03/01/22	266612	306.77
509-000-922.000	PROPANE	GARY OIL COMPANY	03/01/22	252299	209.14
509-000-922.000	PROPANE	GARY OIL COMPANY	03/01/22	282004	483.96
509-000-922.000	PROPANE BHI	GARY OIL COMPANY	03/01/22	282263	851.57
509-000-930.000	GLOVES	EASTERN SUPPLY PRODUCTS	03/01/22	6795	90.32
509-000-931.000	DUMP TANK SUPPLIES	AMAZON CAPITAL SERVICES	03/01/22	13X6GVW7H4VT	122.66
509-000-931.000	DOOR TRACK	AMAZON CAPITAL SERVICES	03/01/22	1LYR-1VHQ-61J9	85.89
509-000-931.000	SHIPPING	AMAZON CAPITAL SERVICES	03/01/22	1LYR-1VHQ-61J9	13.11
509-000-931.000	LIGHTING	AMAZON CAPITAL SERVICES	03/01/22	1494-M4NY-VLVX	159.56
509-000-931.000	DOOR TRACK AND LOCK GUARD SHACK	AMAZON CAPITAL SERVICES	03/01/22	1LP7-6HGV-363G	123.48
509-000-931.000	PINE BOARDS	BERNARD BUILDING CENTER	03/01/22	1348758	109.88
509-000-931.000	SERVICE CHARGE	MEDLER ELECTRIC COMPANY	03/01/22	S4957279.001	6.90
509-000-931.000	SERVICE CHARGE	MEDLER ELECTRIC COMPANY	03/01/22	S4971311.001	9.86
509-000-931.000	CFL SOCKETS	MEDLER ELECTRIC COMPANY	03/01/22	S4697661.001	17.20
509-000-931.000	LED LAMP	MEDLER ELECTRIC COMPANY	03/01/22	S4697661.001	39.16
509-000-931.000	S & H	MEDLER ELECTRIC COMPANY	03/01/22	S4697661.001	1.00
509-000-933.000	VEHICLE MAINT	AUTO VALUE OSCODA	03/01/22	2811408191	58.54
509-000-979.000	GAS	GARY OIL COMPANY	03/01/22	218564	77.38
Total For Dept 000					7,318.18
Total For Fund 509 OLD ORCHARD PARK					7,318.18
Fund 590 SEWER					
Dept 000					
590-000-726.000	MX B450P-WATER DEPT PRINTER	WELLS FARGO VENDOR FINANC	02/18/22	5019027900	11.25
590-000-800.100	FVOP O&M MARCH	F&V OPERATIONS	03/01/22	4490	26,609.50
590-000-853.000	FEB 2022	VERIZON WIRELESS	03/01/22	9900201135	100.49
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	03/03/22	10002016041003032022	58.05
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	03/03/22	10001882994303032022	71.96
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	03/03/22	10001870206603032022	67.34

INVOICE GL DISTRIBUTION REPORT FOR OSCODA TOWNSHIP
 EXP CHECK RUN DATES 03/08/2022 - 03/08/2022
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GEN

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 590 SEWER					
Dept 000					
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	03/03/22	10006352331803032022	33.01
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	03/03/22	10000026210303032022	118.22
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	03/03/22	10001716607303032022	65.21
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	03/03/22	10001730289203032022	45.82
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	03/03/22	10001730384103032022	32.46
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	03/03/22	10001730389003032022	32.59
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	03/03/22	10001730547303032022	36.10
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	03/03/22	10001730612503032022	201.33
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	03/03/22	10001757637003032022	62.40
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	03/03/22	10001793829903032022	117.38
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	03/03/22	10001805057303032022	197.25
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	03/03/22	10001818283003032022	64.50
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	03/03/22	10001882113003032022	47.36
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	03/03/22	10001706107603032022	54.68
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	03/03/22	10001910373603032022	63.53
590-000-921.200	UTILITIES - ELECT DPW BUILDING	CONSUMERS ENERGY	03/03/22	10001922110803032022	108.54
590-000-922.100	UTILITIES - GAS	DTE ENERGY	03/04/22	91002076553303042022	482.70
590-000-923.200	UTILITIES - WATER DPW BUILDING	OSCODA WATER & SEWER	03/08/22	010057520003082022	14.45
590-000-964.000	REIMBURSEMENT	JENNIFER ELLER	03/04/22	03042022	30.69
Total For Dept 000					28,726.81
Total For Fund 590 SEWER					28,726.81
Fund 591 WATER					
Dept 000					
591-000-726.000	COPIER PRINT CHARGES-WATER	IMAGE BUSINESS SOLUTIONS	03/02/22	223136	4.15
591-000-726.000	MX B450P - WATER DEPT PRINTER	WELLS FARGO VENDOR FINANC	02/18/22	5019027900	11.25
591-000-800.100	FVOP O&M MARCH	F&V OPERATIONS	03/01/22	4490	26,609.50
591-000-853.000	FEB 2022	VERIZON WIRELESS	03/01/22	9900201135	20.03
591-000-921.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	03/03/22	10002012726003032022	352.30
591-000-921.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	03/03/22	10004432445503032022	29.36
591-000-924.100	HSRUA O&M FEES	HSRUA	03/01/22	173	137,959.75
591-000-964.000	REIMBURSEMENT	JENNIFER ELLER	03/04/22	03042022	20.09
Total For Dept 000					165,006.43
Total For Fund 591 WATER					165,006.43

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DB: Oscoda

INVOICE GL DISTRIBUTION REPORT FOR OSCODA TOWNSHIP
EXP CHECK RUN DATES 03/08/2022 - 03/08/2022
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GEN

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund Totals:					
				Fund 101 GENERAL/UNALLOCATED	38,447.54
				Fund 207 POLICE FUND	9,211.91
				Fund 211 POLICE STAFFING FUND	204.58
				Fund 236 PROP OPER & MNTNCE	34,678.35
				Fund 271 LIBRARY	1,514.73
				Fund 509 OLD ORCHARD PARK	7,318.18
				Fund 590 SEWER	28,726.81
				Fund 591 WATER	165,006.43
				Total For All Funds:	<hr/> 285,108.53

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL/UNALLOCATED					
Dept 253 TREASURER					
101-253-725.000	INVESTMENT POLICY CERTIFICATION	ASSOCIATION OF PUBLIC TREASURERS	03/01/22	24586	200.00
Total For Dept 253 TREASURER					200.00
Dept 257 ASSESSOR					
101-257-900.000	BOARD OF REVIEW INV 303674131	OSCODA PRESS NEWSPAPERS	02/23/22	303677565	159.25
101-257-900.000	BOARD OF REVIEW INV 303674131	OSCODA PRESS NEWSPAPERS	02/16/22	303674131	159.25
101-257-900.000	BOARD OF REVIEW INV 303673953	OSCODA PRESS NEWSPAPERS	02/09/22	303673953	159.25
101-257-956.000	FOLDING ASSESSMENT CHANGE NOTICE	ALCONA COUNTY TREASURERS	03/08/22	03082022	300.00
Total For Dept 257 ASSESSOR					777.75
Dept 265 TOWNSHIP HALL & GROUNDS					
101-265-751.000	DPW FUEL INV 218750	GARY OIL COMPANY	02/28/22	218750	664.24
101-265-930.000	OUTSIDE LIGHTS FOR DPW	HOME DEPOT CREDIT SERVICES	03/01/22	27606159438	196.04
101-265-930.000	SHINGLES FOR LAGOON ROOF	NORTHEASTERN WINDOW & DOOR	03/01/22	189520	236.24
Total For Dept 265 TOWNSHIP HALL & GROUNDS					1,096.52
Dept 276 CEMETERY					
101-276-751.000	BASE FUEL INV 218751	GARY OIL COMPANY	02/28/22	218751	166.08
101-276-751.000	CEMETARY FUEL INV 218752	GARY OIL COMPANY	02/28/22	218752	188.55
101-276-933.000	PLOW SHOES	NORTHERN TRUCK REPAIR	02/28/22	1035	221.11
Total For Dept 276 CEMETERY					575.74
Dept 336 FIRE DEPARTMENT					
101-336-751.000	OTFD FUEL INV 218749	GARY OIL COMPANY	02/28/22	218749	125.70
Total For Dept 336 FIRE DEPARTMENT					125.70
Dept 722 ZONING & PLANNING					
101-722-900.000	FEBRUARY PUBLIC NOTICE AND HEARING	IOSCO NEWS PRESS PUB CO	02/02/22	303673713	275.63
101-722-960.000	BOOKS AND PUBLICATIONS	MAP	03/10/22	33387	73.25
Total For Dept 722 ZONING & PLANNING					348.88
Total For Fund 101 GENERAL/UNALLOCATED					3,124.59
Fund 207 POLICE FUND					
Dept 000					
207-000-726.000	COPY MACHINE USER FEES	POLICE DEPARTMENT	03/01/22	220418	48.90
207-000-751.000	POLICE FUEL INV 218753	GARY OIL COMPANY	02/28/22	218753	1,718.35
207-000-761.000	POLICE UNIFORMS (HEATH)	GALLS INCORPORATED	03/01/22	020268627	44.99
207-000-761.000	POLICE UNIFORMS (DAVID)	GALLS INCORPORATED	03/01/22	03012022	117.19
207-000-761.000	POLICE UNIFORMS (PALMER)	GALLS INCORPORATED	03/01/22	03012022	476.68
207-000-761.000	POLICE UNIFORMS (SIMMONS)	GALLS INCORPORATED	03/01/22	03012022	461.13
207-000-761.000	POLICE UNIFORMS (HEATH)	GALLS INCORPORATED	03/01/22	03012022	478.11
207-000-761.000	POLICE UNIFORMS (HART)	GALLS INCORPORATED	02/21/22	020494117	127.26
207-000-761.000	POLICE UNIFORMS (PALMER)	GALLS INCORPORATED	02/21/22	020494117	79.30
207-000-761.000	UNIFORM KEVIN HART INV 020494633	GALLS INCORPORATED	02/21/22	020494633	127.26
207-000-761.000	UNIFORM SHEILA PALMER INV 020494	GALLS INCORPORATED	02/21/22	020494117	79.30
207-000-761.000	POLICE UNIFORM CLEANING	TAWAS BAY DRY CLEANERS	02/28/22	02282022	192.50
207-000-801.200	USER FEES	LEXIS NEXIS RISK SOLUTIONS	02/28/22	159375720220228	234.85
207-000-801.200	TOKEN USER FEES	STATE OF MICHIGAN	03/09/22	51597694	429.00
207-000-933.000	CASE WASHER SOLVENT	JOHNSON AUTO SUPPLY, INC.	03/09/22	882535	17.94
207-000-980.000	REPLACEMENT BATTERIES	GALLS INCORPORATED	03/01/22	03012022	25.80
207-000-980.000	RAPID ACCESS FIREARM SAFE	HAYMAN SAFE	03/01/22	80527	1,865.80
Total For Dept 000					6,524.36

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 207 POLICE FUND					
				Total For Fund 207 POLICE FUND	6,524.36
Fund 211 POLICE STAFFING FUND					
Dept 000					
211-000-751.000	POLICE FUEL INV 218754	GARY OIL COMPANY	02/28/22	218754	330.03
211-000-761.000	POLICE UNIFORMS (MCNICHOL)	GALLS INCORPORATED	03/01/22	03012022	103.05
				Total For Dept 000	433.08
				Total For Fund 211 POLICE STAFFING FUND	433.08
Fund 509 OLD ORCHARD PARK					
Dept 000					
509-000-933.000	WIPERS	AUTO VALUE OSCODA	03/01/22	281-1410911	31.02
				Total For Dept 000	31.02
				Total For Fund 509 OLD ORCHARD PARK	31.02
Fund 590 SEWER					
Dept 000					
590-000-853.000	CONTROL ACCOUNT 110 S STATE ST	SPECTRUM BUSINESS	03/01/22	0028271030122	199.96
				Total For Dept 000	199.96
				Total For Fund 590 SEWER	199.96

03/10/2022 03:15 PM
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DB: Oscoda

INVOICE GL DISTRIBUTION REPORT FOR OSCODA TOWNSHIP
EXP CHECK RUN DATES 03/15/2022 - 03/15/2022
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GEN

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund Totals:					
			Fund 101 GENERAL/UNALLOCATED		3,124.59
			Fund 207 POLICE FUND		6,524.36
			Fund 211 POLICE STAFFING FUND		433.08
			Fund 509 OLD ORCHARD PARK		31.02
			Fund 590 SEWER		199.96
			Total For All Funds:		<u>10,313.01</u>

03/02/2022 10:32 AM
User: JAIMIEMCGUIRE
DB: Oscoda

CHECK DISBURSEMENT REPORT FOR OSCODA TOWNSHIP
CHECK DATE FROM 03/01/2022 - 03/02/2022
Banks: CWSRF, DWRF

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 590 SEWER							
03/02/2022	CWSR	1007(E)	RCL CONSTRUCTION CO	CWSRF - PAY APP # 3 PROJ 20C0175 RCL	310.400	000	85,226.47
Total for fund 590 SEWER							85,226.47

03/02/2022 10:32 AM
User: JAIMIEMCGUIRE
DB: Oscoda

CHECK DISBURSEMENT REPORT FOR OSCODA TOWNSHIP
CHECK DATE FROM 03/01/2022 - 03/02/2022
Banks: CWSRF, DWRF

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 591 WATER							
03/02/2022	DWRF	1008(E)	MIKA MEYERS	INV. 671568	300.000	000	407.00
				Total for fund 591 WATER			407.00
			TOTAL - ALL FUNDS				85,633.47

TO: BOARD OF TRUSTEES

FROM: JAIMIE MCGUIRE, TREASURER

SUBJECT: PILT 2021

CC: TAMARA KLEIN, SUPERINTENDENT

Attached you will find the breakdown of the 2021 PILT payment from the State of Michigan. Please approve the following checks from the common account charged to G/L # 101-000-222-000.

losco County	4,611.99
Senior Center	62.17
Oscoda Schools	1,704.23
losco RESA	1,036.73



OSCODA TOWNSHIP

Receipt: 100094458

02/17/22

TREASURER'S OFFICE
110 S. STATE ST
OSCODA MI 48750
TREASURER@OSCODATWP.COM
989-739-7471

Cashier: JAIMIEMCGUIRETRSR
Received Of: STATE OF MICHIGAN

The sum of: 11,874.41

GTAX	PILT 2021		
			11,874.41
		101-000-222.000	4,611.99
		101-000-222.000	62.17
		101-000-222.000	1,704.23
		101-000-222.000	1,036.73
		101-000-424.000	2,950.19
		206-000-424.000	565.91
		207-000-424.000	503.03
		211-000-424.000	440.16
		Total	11,874.41

ACH DEPOSITS 11,874.41

Signed: _____

CHECK DISBURSEMENT REPORT FOR OSCODA TOWNSHIP
 CHECK DATE FROM 03/02/2022 - 03/02/2022
 Banks: GEN

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL/UNALLOCATED							
03/02/2022	GEN	38422	IOSCO COUNTY TREASURER	DUE TO COUNTY PILOT 2021	222.000	000	4,611.99
03/02/2022	GEN	38423	OSCODA-AUSABLE SENIOR CENTER	DUE TO SENIOR CENTER PILOT 2021	222.000	000	62.17
03/02/2022	GEN	38424	OSCODA AREA SCHOOLS	DUE TO OAS SINKING FUND PILOT 2021	222.000	000	773.49
				DUE TO OAS DEBT SERV. PILOT 2021	222.000	000	930.74
				CHECK GEN 38424 TOTAL FOR FUND 101:			<u>1,704.23</u>
03/02/2022	GEN	38425	IOSCO RESA	DUE TO ISD VOTED PILOT 2021	222.000	000	471.29
				DUE TO ISD ALLOC PILOT 2021	222.000	000	156.98
				DUE TO ISD CTE PILOT 2021	222.000	000	408.46
				CHECK GEN 38425 TOTAL FOR FUND 101:			<u>1,036.73</u>
				Total for fund 101 GENERAL/UNALLOCATED			7,415.12
				TOTAL - ALL FUNDS			<u>7,415.12</u>

CHARTER TOWNSHIP OF OSCODA
Superintendent's Report
March 14, 2022

ACTION ITEMS

ART WALK SOCIAL DISTRICT EXPENSES

During the budget planning approval process, the EIC Director requested \$40,000 be incorporated in the 2022 for Public Art as part of the PlaceLEAP strategies provided by consultants Place + Main. These funds were ultimately approved as part of fund 236.266.801.00. Your packet contains itemized requests for facilitating the 2022 public art strategy 1) Installation cost of \$4,000 for the 3 banners purchased in 2021, 2) \$7,350 for Pedestals 3) \$2,500 for local artist to refurbish an existing/aging mural. While the budget has been approved, expending the funds requires Board approval.

Action: Consider approving the EIC Directors request for materials and services related to the Oscoda Art Walk to be charged to fund 236.266.801.00.

OLD ORCHARD PARK 2022 OPERATIONS PLAN –

Your packet contains a Memo dated March 9th, 2022 from the Township's Parks and Recreation Director regarding the 2022 Operations Plans for both OOP and Foote Site Park (the next Action Item on this Agenda). Board Members will note the 3 full-time and 45 part-time detailed within the operations plan. The 2022 Operations Plan for OOP is required due to the Township's lease with Consumers Energy. Approval of the 2022 OOP Operations Plan requires Township Board approval.

Motion: Consider approving the 2022 Old Orchard Park Operations Plan.

OPERATIONS PLAN FOOTE SITE PARK 2022 –

Very similar to the previous agenda item concerning OOP, a 2022 Operations Plan is also required for Foote Site Park. Your packet contains the proposed 2022 Operations Plan for Foote Site Park. Board members will note that OOP Staff will be performing the ongoing maintenance of both the grounds and the bathrooms. The 2022 Foote Site Park Operations Plan requires Township Board approval.

Motion: Consider approving the 2022 Operations Plan for Foote Site Park.

2022 BLANKET PURCHASE ORDER AUTHORIZATION FOR OLD ORCHARD PARK VENDORS –

Your packet contains a Memo dated March 1st from the Parks and Recreation Director concerning the approval of purchase orders related to the Old Orchard Park (OOP) Campground Store. OOP has several different vendors that are projected to spend more than \$2,000 for the 2022 Camping Season. This Memo details the line items in the 2022 Budget dedicated to these purchases. During the 2021 Camping Season, OOP spent \$93,718.33 with these vendors. The Township Board is being requested to approve a total not to exceed \$98,000 for these vendors.

Action: Consider approving an amount not to exceed \$98,000 for the vendors associated with the Old Orchard Park Campground Store.

TIRE CHANGER AND BALANCER PURCHASE REQUEST –

You packet contains a memo from DPW Supervisor Bill Hamlin along with a quote from Johnson Auto Supply in the amount of \$19,156.14 for a Tire changer and balancer. This is a Department of Public Works capital improvement item scheduled for 2022. This item is will be split between 5 departments.

Action: I would ask that Township Board approve the purchase of the Tire Changer/Balancer to be paid out of the following lines: 101-265-980.000, 207-000-980.000, 211-000-980.000, 590-000-980.000 and 591-000-980.000.

MEDC AND CBDG GRANT PURSUIT REQUEST -

Your packet contains information on two competitive grant programs available through the MEDC that include the Revitalization and Placemaking (RAP) Grant and the CBDG Public Gathering Spaces Initiative. Both grant programs will be highly competitive throughout the State with a tremendous number of applicants, but an award could be a significant funding source for the much-needed beach improvements that have been discussed and presented since 2018. Thus, we feel we should take the necessary steps to prepare our applications for the deadlines on May 31st and April 15th respectively. Final applications and the proposed plan will be submitted to the Township Board prior to submission to the MEDC for final approval. The Township allocating time and energy to this effort requires Board approval.

Action: Consider approving the request to gather and prepare the application information for the MEDC's Revitalization and Placemaking Grant and the CBDG's Public Gathering Spaces Initiative.

LETTER OF SUPPORT – PKL HOMES – VAN ETEN DAM ROAD REDEVELOPMENT PROJECT–

Your packet contains a letter of support on behalf of PKL Homes and their proposed redevelopment project at 4385 Van Ettan Dam Rd, to the Michigan Land Bank. PKL Homes would like to pursue Oscoda Township's Brownfield Redevelopment Authority (BRA) TIF program and additional programs offered directly through the Michigan Land Bank. This letter of support is a necessary action item in moving forward and will be a key component to the financing stack of the project. Taking this action requires Board approval.

Action: Consider approving the EIC Director's request to submit this Letter of Support to the Michigan Land Bank on behalf of PKL Homes.

Respectfully Submitted,



Tammy Kline

February 11, 2022

Sandy Spongberg

Re: Mural Renovation

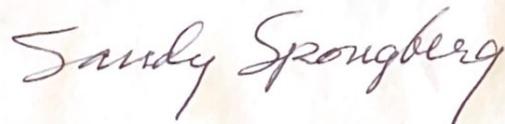
This letter serves as a submission for a bid regarding the renovation of the mural of the Merkel Farm horse drawn milk wagon on the south side of the empty building where the existing mural is present.

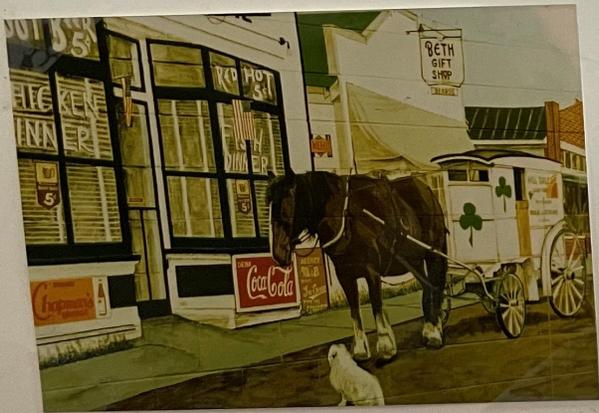
This project will consist of preparing, renovating and weather protecting the mural which is approximately 510 square feet in size. In addition to restoring the original mural , there will be an addition of a background including illustrations of cattle grazing. It is estimated that the project will take approximately thirty to forty hours of labor and the use of professional grade materials (*One Shot Bulletin* paints). This bid also includes an anti-vandal top coat.

I am asking for \$2500 to cover all materials, labor and rental equipment.

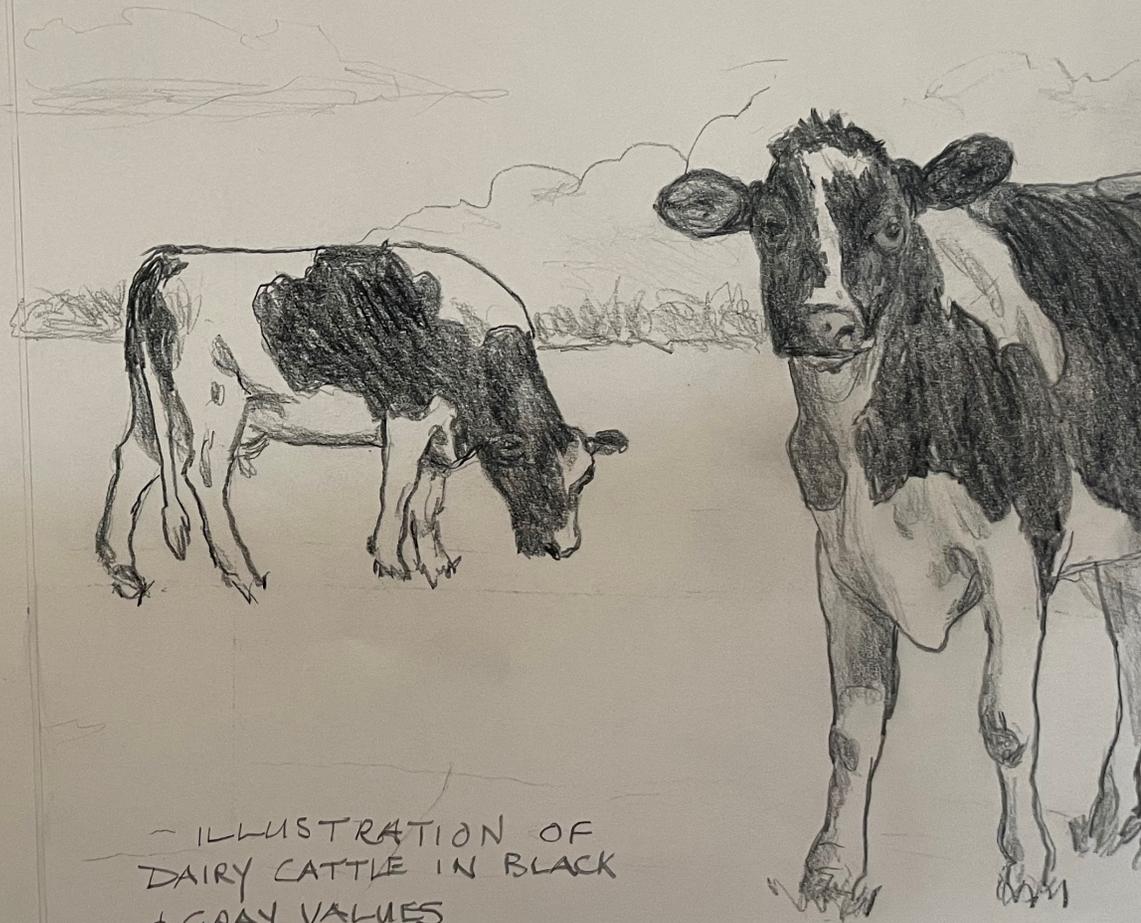
Thank you for your consideration,

Sandy Spongberg, Artist

A handwritten signature in black ink that reads "Sandy Spongberg". The signature is written in a cursive, flowing style with a long, sweeping tail on the letter 'g'.



AREA OF MURAL - NOT DRAWN TO SCALE



- ILLUSTRATION OF
DAIRY CATTLE IN BLACK
& GRAY VALUES

BACKGROUND OF AREA AROUND MURAL - SEMI-GLOSS LATEX
SUBMITTED: SANDY SPONGBERG

Truly Yours

116 N. State Street
Oscoda, MI 48750

Invoice

Date	Invoice #
1/26/2022	012956

Bill To
Oscoda Township. 110 S. State St. Oscoda, MI 48750 Office of Economic Development

P.O. No.	Terms	Project
Todd D.		Office of Economic De...

Qty	Description	Price Each	Amount
21	Art Pedestals for Oscoda Art Walk District: consisting of Post, Finial, and rigid replica of original artwork	350.00	7,350.00
Thank you very much		Sales Tax (6.0%)	\$0.00
All items are custom manufactured to your specifications. We hold no license rights, and can accept no liability for copyright or trademark infringement on designs submitted to us by you and manufactured for you. By submitting a design of a copyrighted or trademarked item to us, you warrant that you have been authorized by the copyright or trademark owner or its representatives to have that design manufactured by us on your behalf.		Total	\$7,350.00

Memo

To: Tammy Klein, Township Superintendent

From: Al Apsitis, Parks and Recreation Director

Date: March 9th, 2022

Regards: Old Orchard Park Operations Plan

Tammy,

Per our lease agreement with our lease holder Consumers Power, I would like to submit for Board approval, two (2) operations plan for the 2022 season at Old Orchard Park and for Footesite Park.

Included in this Operations plan at Old Orchard Park are my staffing requirements, 2022 pricing and capital improvements for this season.

As always please feel free to contact me with any questions or concerns you may have. Thank you for your consideration.

Al Apsitis

Oscoda TWP. Parks and Rec Director



OLD ORCHARD PARK

2022 OPERATIONS PLAN

A. FACILITIES

1. Description of Facilities

a. Old Orchard Park map (appendix A)

- Licensed for 525 sites (see appendix B-1)
- 290 Modern Camping Sites (with water and electric), broken down as follows:
 1. 30 sites are waterfront for RV's or wheeled camping units
 2. 17 are sites for tents and small RV's (14' and under)
 3. 169 Sites for transient campers
 4. 1 yurt with electricity
 5. 73 "modern" Seasonal sites
- 235 Primitive Camping Sites, broken down as follows:
 1. 158 seasonal camping sites
 2. 55 sites for tents only (2 separate areas)
 3. 3 Rustic Cabin Sites (sleeps 5 people)
 4. 3 Rustic Yurts (sleeps 5)
 5. 8 (Pod) Waterfront Primitive RV Campsites- Group
 6. 8 group Camping Sites- Group

b. Toilet - Shower - Water - Waste Facilities

Bath Houses #1 & #2 (west end)

- 2 bathhouses located at the modern (west) end of campground.
Each is 38' x 26.5' (1007 Sq. Ft.) with the following fixture count:
Women's Side: 4 lavatories, 3 showers, 4 toilets
Men's Side: 4 lavatories, 3 showers, 4 toilets, 2 urinals
- 1 bath house on the seasonal (east) end of campground.
The unisex facility has the following fixture count:
12 shower, 10 stall, 3 urinals, 13 sinks - fully accessible bathhouse, drain field /septic system, access road, and parking area.
- This bathhouse is fully handicapped accessible.
- Also available at this facility are 2 dump, and 1 drinking water stations.
- One (1) additional dump and (1) additional drinking water station is available near the main entrance of the park by the Registration Office.

Outhouses

- 11 (unisex) Rustic vault toilets throughout the campground.

c. Approximate Park Road Mileage

- Main roads through campground are paved
- Entrance to Peninsula (the 'Point' is 0.1 miles). Road miles equal 0.5
- Entrance to Modern equal 0.1 miles. Road miles equal 2.4
- Entrance to Primitive equal 0.1 miles. Road miles equal 2.7
- Entrance to Horse Camp equal 0.8. Road miles equal 0.5
- Entrance to Dumpster Area equal 0.6 miles
- Total road miles in the park equal 7.6

d. Beach Facilities

The current beach is located just northwest of the Recreation Area, and is noted on the park map (appendix A) and covers approximately 135' feet of waterfront and a total beach area of approximately 16,200 sq. ft.

- *The beach is a swim at your own risk area marked with swim buoys and a 'No Lifeguard' on duty sign.*
- *There is a ring buoy station at the waters edge for emergency use.*

e. Recreation Area Facilities

The recreation area is located at the end of the entrance road and is noted on the park map (appendix A).

- *The parking area is approximately 7,000 sq. ft.*
- *The recreation area itself covers approximately 50,000 sq. ft.*
- *The area contains 2 horseshoe pits, 6 “fitness” items, 2 swings, 2 shuffleboard courts, 1 “ga-ga” ball pit, 1 basketball court (approximately 25' x 50'), and 2 sand volleyball courts. The area includes a complete playground assembly by Miracle Equipment (“Tree House” design).*
- *A small storage boat house (10' x 12') is on site.*

f. Boat Launches & Docks

- *There is a boat launch in a lagoon (east end of Seasonal/primitive area). The launch was upgraded and improved in 2017 and is free to use for campers and available to the public for \$5.00 per launch with a \$35.00 charge for a seasonal launch pass.*
- *There are currently 3 dock systems. "A" dock contains 18 slips; "B" dock contains 19 slips; and "C" dock contains 18 slips. The total all slips (55) were originally set according to Marina License requirements.*
- *There is an additional dock (the 'Boat Rental Area') located north of the beach area which accommodates 1 rental rowboat and 2 paddle boats for a total of 3 non-motorized.*
- *Currently “Sunny Bunns” rents “motorized” boats (pontoons) and jet skis from the same dock, and is permitted through the Township to be operated from May 24 to September 24, 2022 (120 days)*
- *Parking designation for boat launch users stipulated at each site.*

g. General Store

The store is located just north of the registration office building and is noted on park map (appendix A).

- *The store is 30' x 40' (1200 sq. ft.). Approximately 900 sq. ft. is retail floor space. The balance of space includes 1 private rest room (not handicapped accessible), 1 office, and 1 storage area. The store is equipped with HVAC capabilities. This facility also has surveillance cameras throughout.*
- *The store has a Food Establishment License (see appendix B) and provides the campers with rudimentary amenities such as hand-dipped ice cream, novelty ice cream, ice, wood, souvenirs, basic groceries, basic meat and dairy products, simple bait and tackle, and a variety of novelty items.*
- *Store Operation and Hours are established during busy months of season (June – August), otherwise the hours are not constant, and may fluctuate, and be dictated by necessity, depending upon camper count. Shoulder season hours may fluctuate, be limited, or cease, when below 50% camper count.*

h. Store (Woodshed)

The woodshed is located on the north side adjacent to the Store.

- *The shed is 16' x 20' (320 sq. ft.)*
- *Used exclusively for storage of wood supply for campers.*
- *There is an “air” hose located in the rear of the shed.*

i. Pavilion

Pavilion was built in 2012. It an open-air design and consists of a reinforced concrete floor, all steel upright and roof beams, steel roof and an interior stained wood slat ceiling finish. Pavilion measures 40 feet in diameter and is octagonal in shape.

j. Recreation Boat House

The boat house is located west of the pavilion in the Recreation Area.

- *This shed is 10' x 12' (120 sq. ft.), and is used to store boat and beach accessories, and marina equipment.*

k. Registration Office

The Registration Office is located approximately 100 yards from the park entrance and is noted on park map (appendix A). This office is the hub for the administration of all park activities.

- *The office is 24' x 36' (864 sq. ft.).*
- *Inside there are 2 offices, registration area, 1 (private) restroom, furnace room, and a storage room.*
- *The park office has an emergency communications center, with Internet capabilities an AED and NOAA weather alert notification system.*
- *The Office is the hub for a security camera system, which monitors various activities at key points around the park buildings.*

L. Guard Shack (Front Gate)

The Guard Shack is located at the entrance of the park, within 50 yards of Registration Office. It is primarily used during busy times during the day, for directing campers, issuing visitor passes, to area within the park. At Dusk until 3rd shift, the shack is used to sell visitor passes (until 9:00pm) at which time the function is to filter out individuals that are not campers. After Hours, the shack is transformed to the Office hub, where 3rd shift registers campers, sells firewood and tokens, and conducts security operations.

- *The Guard Shack is approximately 10' by 14' (140sq.ft.)*
- *The Guard Shack is equipped with a computer to access park camper info, regular telephone (VOIP) communication, First Aid and Fire Safety Equipment and an AED.*
- *Also used as a Registration Collection Point with Credit Card Machine capabilities.*
- *Bad Weather Megaphone*
- *The Guard Shack - Hours of operation are listed as: 1100/13200*

Daytime – 10:00 am to 6:00pm

Dusk – 2:00pm to 10:30pm

3rd Shift – 10:00pm to 5:30am

Guard Shack hours are established during busy months of season (July – August), otherwise the

hours are not constant, and may fluctuate, and dictated by necessity, depending upon camper count. Shoulder season hours may fluctuate, be limited, or cease, when below 50% camper count.

m. Maintenance Barn

The Maintenance Barn is located east of the Registration Office.

- *The barn is a metal structure is 40' x 60' (2400 sq. ft.)*
- *Used for storage of maintenance equipment and supplies.*
- *Includes 1 private rest room (not handicapped accessible), 1 office, and 1 storage area.*

n. Maintenance Barn Storage Shed

The Maintenance Barn Storage Shed is located east and adjacent the barn.

- *The shed is a wood structure 10' x 14' (140 sq. ft.)*
- *Used for storage of temporary boat dock equipment.*

o. Park House Rental Unit

Park house has been removed.

p. Park House Garage

- *The garage is 16' x 20' (320 sq. ft.)*
- *Used for storage of excess Maintenance and community center equipment.*

q. Cabin Rental Units (Primitive)

14' X 20' = 280 sq ft There are three (3) primitive cabin rental units, with no water or electric. Each cabin is equipped with a propane heating system and accommodates up to 5 people (1 bunk double/single and 1 futon), one table and chair, and a counter area. Reservations are suggested, with a two-night minimum. Special cabin rules /instructions apply for patrons.

r. Yurts rentals (primitive) 3 primitive (A/B/C) and 1 (D) with electricity

Yurts A/B are 24' and Yurts C/D are 20' round in size. There are four (3) primitive yurt rental units, with no water or electric and one (1) with water & electric. Each yurt accommodates up to 5 people (1 bunk double/single and 1 futon), one table and chair, and a counter area. Reservations are suggested, with a two-night minimum. Special cabin rules /instructions apply for patrons.

s. Horse Camping Area (Rustic camping 'Far West')

The area known as the 'Horse Camp' is a multi-use area located at the extreme west end of the park, has typically and traditionally been requested and used by the public in a variety of ways. The area is sectioned and or designated to include but is not limited to recreation department events, a place (group backlot) for campers with horses (8 sites), an (group waterfront) RV camping pod (8 sites), a day use area for special events, picnicking, fishing, biking, a hiking trail, and a sled hill for winter use. All sections of the Horse Camp area are considered a primitive camping area, require reservations. Because of the location of the 'Horse Camp Area' of Old Orchard Park, being a bit more isolated from the campground 'proper', it presents special concerns with regards to certain vulnerabilities. Therefore, conformity to special requirements and limitations are attached to users and will be addressed in a special section under rules and regulations.

Well House

Located near the southwest corner of the property, this heated 10' by 14' building houses the

pump controls and pressurized holding tanks for the 4 main water pumps and the main water system for the entire campground.

B. DESCRIPTION OF SERVICES - ADMINISTRATION

1. OPERATIONS PERSONNEL

All staff members are required to wear uniform shirts and be well groomed, pay close attention to personal hygiene, conduct themselves in a manner that is appropriate as a Township representative, according to the Township policies, and display good work ethics. The staffing needs for Old Orchard Park are as follows:

*Full Time 3
Total Seasonal Staff 45*

- a. **PARK MANAGER:** Performs all aspect of park management including but not limited to; budget maintenance (revenues and expenses), personnel Management, report preparation, complaint response, and other duties as required. Staffing needs - 1 - Full-Time*
- b. **EXECUTIVE ASSISTANT:** Assist Park Manager in all aspects listed above, oversee park operations in the manager's absence, coordinate facility usage, scheduling, payroll, accounting of monetary and systems controls of all entities, and other duties as required. Staffing needs - 1 – Full-Time*
- c. **PARK MAINTENANCE SUPERVISOR:** Responsible for all aspects of facility, grounds, maintenance and repairs. Primary duty is to actively direct other assigned staff to assure that duties are continuous and handled in a safe and efficient manner. Equipment, buildings, grounds maintenance, repairs, construction, and the maintaining of all sanitary concerns at all times, throughout park grounds, and other duties as required. Performs duties outlined in the Building and Grounds Maintenance Person II section of Oscoda Township Guidelines. To assist the Park Manager with any other duties as required.
Staffing needs - 1 – Full-Time*
- d. **PARK TEAM-SHIFT LEADERS:** (OPTIONAL 1 PER SHIFT) Personnel management, oversee park operations in the manager's absence, perform safety inspections, regular inspections on buildings for custodial and maintenance needs, enforce park rules and regulations, patrol park, respond to complaints and other duties as required.
Staffing needs - 4- Seasonal Full-Time – New Hire \$11.30*
- e. **PARK REGISTRATION CLERKS:** Record daily campground use, register campers, complete visitor passes, collection of fees, camper surveys, answer phones, respond to camper complaints, daily custodial/maintenance and other duties as required.
Staffing needs - 4 - Seasonal Full-Time - New Hire \$11.30
- 2 - Seasonal Part-Time - New Hire \$11.30*
- f. **PARK RANGER-** (Enforcement /Maintenance/Cleaning): Enforce park rules and regulations, knowledgeable of emergency response programs, reply to complaints, deliver messages, traffic control, gate attendants, register daily visitors and distribute passes, collection of fees, and regular site checks. Daily maintenance custodial / cleaning duties for all park facilities to include bathhouses and outhouses; mowing, landscaping, litter control, equipment maintenance and repairs, construction, building maintenance and repairs. Other duties required.*

Staffing needs - 6 - Seasonal Full-Time - New Hire \$11.30

*g. **PARK OFFICER:** Third shift. Register incoming campers. Enforce park rules and regulations, patrol park, responding to complaints, regular shower building inspections, bathhouse cleaning and other duties as required.*

Staffing needs - 4 - Seasonal Full-Time - New Hire \$11.30

*h. **PARK MAINTENANCE WORKER:** Daily maintenance/custodial duties for all park facilities, with an emphasis on cleaning of the bath houses and outhouses. Other duties may include mowing, landscaping, litter control, equipment maintenance and repairs, construction, building, maintenance and repairs. Additionally, will perform other duties as required.*

Staffing needs – 12 – Seasonal-Part-Time - New Hire \$11.30

*j. **PARK STORE SUPERVISOR:** Personnel management, scheduling, resale merchandise purchasing, daily sales, receipt sheets, revenue collection, cash register operations, various food equipment operation, accounting of all inventories, daily custodial, maintenance and other duties as required.*

Staffing need –1- Seasonal Full-Time -New Hire \$11.30

*k. **PARK STORE ATTENDANTS:** Daily sales, receipt sheets, revenue collection, cash register operations, various food equipment operations, inventory, daily custodial/maintenance/cleaning, and other duties as required.*

Staffing needs - 4 - Seasonal Full-Time - New Hire \$11.30

- 6 - Seasonal Part-Time - New Hire \$11.30

*l. **PARK RECREATION OPERATOR:** Develop, implement, and conduct recreation programs for park patrons, to include updating bulletin and informational boards, inspect and clean beach and recreation area. Operation, recording, and collection of revenues from recreational events. The rental of row boats and pontoon boats to park clientele including the issuing of safety instructions. Capable of working with volunteers, coordinating activities, programs or events, and other duties as required.*

Staffing needs - 2 - Seasonal Part-Time - New Hire \$11.30 (may serve Dual role as Registration Clerk)

2. General Operating Schedule

- a. Pre-season schedule - March 15 through May 1st*
- b. Major use period Spring / Summer- May 1 through October 31st*
- c. Fall/Spring Seasons (November, March and April)*
- d. Closed - December thru February*
- e. Park programmed recreation is offered Memorial Day-Labor Day.*

3. Fee Schedule

a. *The following fee schedule will be set for the entire camping season:*

Modern (electric/water)	\$28.00 per night
Primitive tent Waterfront	\$23.00 per night
Primitive tent Back Lot	\$21.00 per night
Waterfront lots	\$35.00 per night (2 night minimum)
Water view lots	\$30.00 per night
Seasonal Waterfront	\$1250.00 May 1 - Oct 31
Seasonal Back Lot	\$1000.00 May 1 - Oct 31
Seasonal Modern	\$2400.00 May 1 – Sept 30
Modern *(Monthly rate)	\$525.00 *Before memorial & after Labor days
Modern	\$450.00 based on 21 days w/ discount
Primitive tent Waterfront	\$350.00 21 days
Primitive tent Back Lot	\$295.00 21 days
Extra (open)Screen Tent 12x12	\$5.00 per day
Late Re-Registration Fee	\$Additional nights fee (after 2 p.m.)
Cabin (3)/Yurt Rental Units (4)	\$60.00/\$75.00 per night (2-night min) (primitive)
Tokens	\$0.50 lasts approximately 5-6 minutes
Dumping	Free (registered campers only) \$7.00 (non-registered campers)
Dump Tank	\$1.00 per hour
Visitor Pass (daily)	\$2.00 per person before 9 p.m.
Visitor Pass (season)	\$35.00 before 9 p.m.
Boat Launch Fee	\$5.00 (non-campers)
Boat slip	\$200.00 per slip (season)
Fall/Spring Rates (November, March and April)	\$20.00 night- \$75.00- week- \$300.00- month (Closed December, January and February)
Event Fee	\$100.00 (Weddings, receptions, open houses, etc.)
Short term storage	\$10.00/Day - \$50.00/week
Group Camp Area	

The following fee schedule is set for individual needs. All areas for use have distinctive camping requirements, vehicle use, fire limitations and are defined as follows: Identification of camping arrangements and use for each area.

Horse Camping (group backlot)

Reservations suggested

One Horse per campsite is required

Damage deposit of \$50.00 (group of two or more)

Cost is \$21.00 per campsite

8 sites maximum (available) – primitive camping

Control of all animals

No free running of horses

Horses to be tied to posts or secured by other means

Collection points for manure - Clean-up and removal to wooded areas

Corral area - designated

Outhouse – Restroom – Shower – Bath house #2

Vehicle Use Limitations (permitted vehicles in designated areas only)

Group Pod (group waterfront)

Reservations suggested

8 sites maximum (available) - primitive camping

Minimum # of campers – 2 Wheeled Camping Units

Minimum # of days – 2 nights

Outhouse – Restroom – Shower - Bathhouse #2

Vehicle Use Limitations (permitted vehicles in designated areas only)

After hours gate closing (as defined)

Day Use- General

This area is open for public use during the daylight hours (7am- dusk) for picnicking, fishing, biking, and hiking. Fee charged for Non-campers.

Recreation Department Use

This area may be assigned or designated for special event uses and an assortment of use by the Recreation Department.

Special Use

Occasionally, there may be assigned dates and times and restrictions of the Horse Camp, due to Special Events, which generally will prohibit certain use of the area. During these periods, requirements for public restroom facilities, and trash removal will be the responsibility of individuals hosting events. Promoters of the events are responsible for control and actions of groups, visitors and participants. Prices and other conditions subject to “Event Fee’s”.

Winter Use

The sled hill at Old Orchard Park is a non-supervised, use at your own risk, option of visitors and use may be restricted at any time, at the direction of the park manager.

Cross country skiing is also available through the park.

Future Use – Development

A five (5) –Year Capital Improvement Plan is now in place through 2024 and is subject to additions or change.

b. Discounts

Discounts offered will be for 30 day and 21 day stay programs.*

Other group discounts may be available for Horse Camp Area with various community service agencies, clubs, or organizations, dependent upon conditions of requested use.

*(*30 day stays between memorial and labor days are not allowed.)*

c. Refund Policy

Refunds *may be* granted for online reservations as stated below:

Cancellation Policy: Please read carefully!

Campsite fees are refundable less \$10.00 administration fee, provided a **15-day** notice is given. **NO refunds** given for cancellations less than **15 days** or due to weather. Cabin fees are refundable less a \$20.00 administration fee, provided **15-day** notice is given. No refunds given for less than **15 days** or due to weather. Cancellations or reservation changes must be done by phone; **they are not accepted via e-mail.**

No shows: a customer who no shows a reservation on the day of arrival will pay a \$10.00 service fee and forfeit the entire deposit.

E-mail confirmations will be sent (via e text message, if customer requests) after the deposit is received, please review for accuracy. **All reservations** without paid deposit will be automatically cancelled. Sorry, no reminder calls.

Holiday Cancellation Policy

If you are reserving during a Holiday time period, we require a full stay deposit for your stay. If you need to cancel a holiday reservation, cancellations must be made **15 days** prior to your arrival date for a refund less a \$10 processing fee. if less than a **15-day** notice is given on a holiday cancellation your full stay deposit is forfeited. There are **no exceptions** on holiday cancellations.

***Please note:** Camping is an outdoor experience. Therefore, we do not give refunds due to the discomforts of nature, illness, or work schedules. This includes no shows or early checkouts. No shows will be charged for their entire stay.

4. Reservation Policy

a. **Reservation phone number will be (989) 739-7814**

b. **Reservations also available online beginning 2022**

'Modern Reservation Section'. All reserved sites require a camping unit. Reserving a site requires minimum of a 2 night stay and 3 nights stay for holiday's. Check-in time is 2:00 pm, Check out time is 1:00 pm. Vehicle may be towed if left on site after check out time.

● **Site Specifications:**

Electrical: 50-amp service plug * (must use an adapter- if trailer is a 30 amp, and air conditioning is desired). 110 circuit (20 amp) also available on same panel.

Water hook-up: 1 per 4 sites (shared)

Extra: Dining canopy - \$5.00 per day.

Pull Thru' sites (#40- #49)- May have the 1 wheeled camping unit only. No tents. Fire pits are stationary. 1 picnic table each site. Public access between sites and water.

Waterfront sites (#50- #106)- May have 1 wheeled camping unit and 1 tent per site.

- *Tent and small RV Reservation Section. Tents or RV's under 14' are allowed in this section. Reserving a site requires minimum of a 2-night stay at the cost \$30 per night. Check-in time is 2:00 pm. Check out time is 1:00 pm. Vehicle may be towed if left on site after check out time. Forfeiture rules defined under Rules and Regulations.*

Other Reservations:

c. **Horse Camp area uses - Reservations are required for designated sections.**

d. **Pavilion at Recreation- Reservations and costs are required for any private use.**

5. Fee Administration

a. Collection Points

- *Daily fees are collected and accounted at the Registration Office with a few exceptions.*
- *Campers may purchase shower tokens, ice and wood at the Office, the Park Store, and the Guard Shack*
- *Guard Shack Also sells visitor passes until 9:00 pm.*
- *After Hours camping /registration fees are collected by 3rd Shift at the Front Gate. During excessively busy times (usually over 75% filled occupancy) or times when traffic backs up to River Road, then empty camp site numbers may be handed to incoming campers, and morning crew will do follow-up registration checks.*
- *All payments for daily camping received until 12:00 am will be registered as previous day.*
- *All non-motorized boat rentals will be administered through the Registration Office.*
- *Other events may be collected thru the Recreation Department and accounted at the Registration Office.*

b. Daily Accounting Procedures

- *Each staff member will fill out a Daily Receipt Sheet at the end of their shift, and follow other procedures of shift change.*
- *Office and Store Supervisors will verify the accounting of Deposit Forms which summarizes the Daily Receipt Sheets from staff.*

6. Law Enforcement Plan

- *On-Site Capabilities - The Park Manager is authorized under the Charter Township of Oscoda, to operate as a Civil Infraction Officer and issue citations or fines when applicable under specific ordinance violations.*
- *Park Officers, Rangers, and staff will be trained in enforcement procedures with emphasis on knowing when to retreat from dangerous situations and contact the proper agencies.*

a. Outside Assistance

- *Central Dispatch will be notified immediately in situations that warrant assistance from outside agencies.*

7. After-Hours Operations and Area Control

- *A park staff member(s) will be on site 7 days per week, in general from Memorial Day to Labor Day. A park staff member will be stationed at the gate as determined by number of campers in the park, the time of day, or as considered necessary. Park will be randomly patrolled on a regular basis 7 days per week during regular season.*
- *Other staff members and/or Central Dispatch will be notified immediately in situations that warrant assistance.*

8. Health and Safety

Inspections - type and frequency

- *The Park Maintenance Supervisor will be responsible for a thorough weekly inspection of the roads, grounds, and facilities with the exception of the Recreation Area.*
- *The Recreation Area will be inspected visually for hazards on a daily basis by the recreation personnel. A monthly inspection will be performed by the Recreation staff.*
- *Constant awareness, recognition, and reporting of safety or health hazards, both man-made and natural, will be addressed during training as a responsibility of all staff members.*
- *Campers will be encouraged, to report any hazards to staff immediately. Hazards reported by both campers and staff members will be handled immediately.*

b. Winter Safety Plan

- *During the months of the winter season (November, March and April), office hours, and guest services will be limited and determined weekly at the Registration Office.*
- *Sites designated by the park in the modern end may be the only sites open for camping during October/November/March/April.*
- *Water and bath houses will be closed and shut-off, on approximately October 31st, and will be turned back on, approximately May 1st of each season. (earlier if weather is favorable)*
- *Electric will be provided to users who are at the park and have access to unlocked electric boxes only by permit (sites and areas to be determined by office).*
- *Snow removal will be provided when possible on main road for entrance to the sled hill area only.*

c. Watercraft Safety Plan

- *The Park offers non-motorized watercraft and a vendor for motorized watercraft rentals.*
- *The park also utilizes its own boat for patrolling the shoreline, for enforcement to ticket illegal boat docking, water item installations and erosion control measures.*
- *Water raft safety is the responsibility of individuals who choose water crafting as a recreational activity. In the event of a watercraft accident or emergency, staff will contact Central Dispatch to acquire assistance.*

d. Hazardous Substances

- *The Michigan Occupational Safety and Health Act (MIOSHA) guidelines will be heeded in the control of, use, and storage of hazard substances.*

e. Hazardous Spill Plan

- *All hazardous materials are kept in small quantities except the gasoline.*
- *The 250-gallon above-ground gas tank and the 100-gallon diesel fuel tank are contained within a cement containment unit located on the Southside of the maintenance barn. In the event of a spill, our gas vendor, Gary Oil Co., would be contacted immediately to clean up a hazardous spill.*

f. Severe Weather Plan

- *The two most likely weather threats in our area are severe thunderstorms and /or tornadoes.*
- *The Park has a Severe Weather Warning System, and will be automatically notified by Central Dispatch in the event of severe weather warnings.*
- *In addition, the Park has acquired a VHF base unit and 2 hand held VHF units that are programmed to receive weather information through the "NOAA" frequency. Other additional weather information is available through the office internet system.*
- *Campers will be notified immediately, when possible, by staff members in the event of severe weather. Two megaphones were acquired to assist in quick notification.*
- *Campers will be informed, when possible, to take shelter in one of the shower buildings in the event of severe thunderstorms.*
- *Campers will be informed, when possible, to take shelter in one of the shower buildings or in a depression in the banks along the river in the event of a tornado.*

g. Disaster Emergency Plans

- *The two most likely disaster threats in our area are wildfire and/or flooding.*
- *The Park will be contacted by Iosco County Central Dispatch in the event of either of the listed disasters.*
- *In addition, the Park has acquired a VHF base unit and 2 VHF units that are programmed to receive the Oscoda Fire Department and Marine Patrol Channels.*
- *Campers will be notified immediately by staff members in the event of disaster.*
- *Campers will be informed where to evacuate to in the event of a disaster.*
- *Although the Park only utilizes one entrance /exit gate, there are three other gates (far East end gate, Wells Rd. Gate, and the far West gate) that would be used to evacuate campers in the event of a disaster.*

h. Drinking Water Testing and Submittal Schedule

- *Availability of drinking water (before and after regular season) will be at the discretion of Park Maintenance Supervisor with regard to weather conditions and/or other circumstances.*
- *Testing will be done in accordance with regulations established by the Michigan Department of Environmental Quality (MDEQ) and District Health Department No. 2.*
- *Testing for Fecal Coliform at various drinking spigots and at our swimming beach, monthly throughout the year and for Nitrate every quarter. Testing will be performed by the MI Dept. of Environmental Quality or District Health Dept. No. 2 and for Partial Chemistry once yearly. Testing will be performed by District Health Dept. No. 2, their contractual testing service, or Park Staff.*

9. Contractor Arrangements

a. Waste Disposal

- *Septic disposal is not contracted. However, when needed, two local septic haulers may be contacted.*

- *The need for septic disposal is monitored and ordered by our maintenance staff, to include the systems on the new bath house. Basic pumping of septic tanks will be performed as needed and varies between systems. Outhouses and port-a-potties will be pumped as needed.*

b. Garbage Pickup

- *Garbage pickup has been contracted out to Waste Management Services.*
- *There are 6- 8-yard dumpsters that are emptied twice per week during busy season, and at declining amounts of time during the shoulder seasons. Contact will be made, if additional pickups are needed.*

10. Payment for Services

- *Handled by the Township Clerk and Treasurers Offices on a Net 30 basis.*

11. Reports

- All accidents, damages, or other significant occurrences will be documented on numbered incident reports (see appendix C). This format was reached through consultation with our insurance company, Consumers Energy Co., the police chief, and the township clerk.*
- Financial statements will be provided by the Township to Consumers Energy as requested.*
- Public use reports will be supplied as needed. This will be done in the form of a camper count and a daily visitor count. Copies of the findings will be reported to Consumers Energy as required by the existing lease.*
- Financial audit reports will be made available to Consumers Energy through the Treasurer's Office as soon as they are received for the fiscal year.*

12. Pre-Season and Post-Season Responsibilities

- Start up of the park will involve fulfilling all legal and health requirements affecting campground operation and are the sole responsibility of the Township.*
- Occasions or events may evolve camping thru the shoulder seasons, to require additions, in both areas of staffing and/or additional future recreational expense items, for areas of the operation where there is revenue growth.*
- Securing the facilities will involve preparing the park facilities for winter weather to be done with the assistance of the Maintenance Department. Snow removal is provided by park staff.*

C. CAPITAL IMPROVEMENTS PLANS, FUNDED AND BUDGETED ITEMS

The following items will be funded through the Old Orchard Park Capital Improvement Fund which was established to account for project activities necessary for the continued progress, stability, safety, of the park operation, and enjoyment for the park patrons. For the following projects, the Township will request capital improvement funds to replace funds expended, unless otherwise indicated. Finalizations by the Township Board, of current improvements are presently underway.

Capital Improvements 2022 - (OOP Transfer/CIP Cash) (218-000-984-000)

- *\$95,000.00 has been budgeted for repair of our seawall, rental docks (Area where Sunny Bunns is currently located) and drainage issues with our beach area. Project should begin in the spring of 2022. Work is being done by J.H. Henry Excavating and was Designed and engineered by Rowe professional services.*
- *\$35,000.00 for a 30ft yurt, which includes decking material and interior furnishings.*
- *\$8,000.00 for a new roof on the garage located up by the old rental house*
- *\$7,000.00 for a new park office generator.*
- *\$42,000 for a new park plow truck*

Improvements/Repairs

Expenses are adjusted during periods of the fiscal year, at which time projects and or plans may be updated to reflect those modifications. The Township purchasing policies, procedures, and guidelines will be utilized.

D. MAINTENANCE

1. Budgeted Items

The maintenance budget for 2022 is divided into several categories. Included in categories are provisions for specifically budgeted items.

- a. Tools (509-741) - \$1,200*
- b. Repair and Maintenance Supplies (509-775) - \$9,500*
- c. Repairs and Maintenance (509-930) - \$12,500*
- d. Repairs and Maintenance - Equipment (509-931) - \$11,000*
- e. Repairs and Maintenance - Vehicles (509-933) \$6,500*
- f. Equipment - (509-979) \$6,000*

2. Building Maintenance

- a. Park Maintenance (PPT) will be responsible for a thorough weekly inspection of all facilities. All staff members and campers will be encouraged to report any maintenance or repair needs recognized.*
- b. Problems reported by both campers and staff members will be noted on a Maintenance Work Order and handled in order of priority.*

3. Camp Unit Maintenance

- a. Picnic tables will be inspected and brought in for repairs and/or staining. This will be an ongoing process throughout the season. Yearly purchase of (approximately 12-24) additional boards to replace worn and broken boards are a planned and reoccurring maintenance budgeted item.*

- b. *Fire Rings/Pits and Grills as used in certain areas of the park, will be installed, inspected and replaced as required.*
- c. *Water and electrical outlets will be thoroughly inspected prior to May 1 and after October 31 each season. In addition, periodic inspections will be done throughout the season. All staff members and campers will be encouraged to report any maintenance or repair needs. Problems reported by both campers and staff members will be noted on a Maintenance Work Order and handled in order of priority.*
- 4. *Roads and trails will be inspected and maintained on a regular basis to ensure that they are safe and in good condition. This includes making sure that vegetation is trimmed to avoid any safety hazards or damages to vehicles. Road gravel is an annual budgeted maintenance item used for road edges and in areas determined by necessity or projects.*
- 5. ***Vegetative Maintenance***
 - a. *Yearly tree trimming will be pursued as a preventative maintenance project for the removal of out of reach hazardous tree limbs. Bids may be taken in the spring from tree service contractors when necessary to remove hazard trees and limbs that the staff cannot remove safely.*
 - b. *Hazardous plants, when identified, will be controlled in a method recommended by professionals.*
 - c. *Herbicides will be used only when recommended by professionals and will be used in accordance with their instructions. If a controlled herbicide is necessary, a professional will be contracted for its application.*
 - d. *Grass mowing will be done on an as needed basis. Charts and maps will be utilized to aid in the identification of project areas.*
 - e. *Leaf disposal will be an ongoing project in the park. Due to the type of Oak trees in the park, leaves fall in both fall and spring. Efforts will be concentrated at those times. Two methods will be used for leaf collection and disposal. When possible, leaves will be removed to yearly rotating designated mulch areas in the Horse Camp. Leaves will be collected within reasonable expectations throughout the park, and in ***direct relation*** to the ***available manpower***, equipment, and ***weather permitting*** conditions. Leaves will be disposed of, in designated areas where they will be composted and utilized as land fill and for the sledding hill berms. Others will be shredded and mulched in place by using our Ferris mowers, and mulching hand mowers. Burning of leaves will be utilized when necessary as outlined under the conditions of local authorities.*
- 6. *A simple planting program may be pursued to plant small trees in a protected area within the park, in an effort to promote growing of new trees at the park and enhance the protection of the new seedlings by planting in an area isolated to the general public.*
- 7. ***Signs and Bulletin Boards***
 - a. *See sign locations and legend (appendix E)*
 - b. *The park has three bulletin boards for the announcement of recreation activities (programmed and otherwise), and special upcoming events. Any signage requested to be posted by any individual or group, should receive permission prior to posting.*
 - c. *Maintenance and replacement. There is an annually budgeted expense for keeping park informational signs in proper condition, and the addition of other needed signage.*

8. **Boat Docks**

- a. *Campground installed Boat docks and launches are patrolled by the Park Staff and Officers. Part of the patrol is to inspect for repair and maintenance needs as well as safety hazards. Other issues, such as Illegally parked (or non-camper/illegal docks) boats tied to trees along the waterfront are prohibited and will be noted on a Maintenance Work Order or violation sheet and handled accordingly.*
- b. *one Boat Launch, including a handicap boat dock area located at the fishing pier on the west end. The number of docks (55), their design, and their location are within our Marina License limitations. Supplemental sets of temporary docks and/or additional access points may be added for the purpose of erosion control and to accommodate overnight campers, which may help alleviate problems of bank soil erosion and camper access problems.*
- c. *Ramp and pier inspection are the responsibility of the Park Maintenance. They will receive a thorough inspection at the start and finish of the primary season. Frequent inspections will be done throughout the season. Problems reported by both campers and staff members will be handled immediately. It should be understood that conditions of nature may affect staff capabilities.*

9. **Utilities**

- a. *Electrical service will be provided by Consumers Energy Company.*
- b. *Propane and gasoline service will be provided by Gary Oil Company.*
- c. *The sewage disposal system consists of a total of 3 dump stations (for dumping of RV holding tanks), a number of drain fields, and two port-a-potties. Necessary pumping and disposal will be handled by licensed septic haulers to the applicable stations.*

10. **Vandalism**

- a. *Prevention of vandalism will be handled by a two-step approach. The Park will utilize materials that are resistant to abuse and frequent park patrols will be made.*
- b. *Routine inspections by staff and camper reports will lead to the discovery of vandalism. Repair needs will be placed on a Maintenance Work Order and handled in order of priority.*
- c. *Alcohol use will be handled in accordance with rules number 16 and 27. Central Dispatch will be notified if outside enforcement assistance is needed.*

11. *Materials of different types will be stored in the Maintenance Building, Registration Office, Store, Pavilion, and Shower Buildings. All types of materials to be stored in various buildings will be determined with safety in mind and in accordance with MIOSHA standards.*

12. *Underground Storage Tanks. No known underground storage tanks on the property. Park records indicate that all such tanks have been removed.*

E. **ROUTINE CARE & POLICING**

- 1. *Fire Control will be handled by reducing the amount of ground fuel in the Park, restricting fires when conditions warrant, and making sure that fires are extinguished when unattended. As a precautionary measure a 300-gallon water tank with an electric compressor with pressure hose assembly has been added as a regular piece of equipment to one of our utility vehicles. When necessary, outside agencies will be contacted.*

2. **Garbage Collection & Disposal**

- a. *Containers. Garbage cans (12) will be located at high-traffic areas throughout the Park and will contain high density plastic trash bags. Camping trash in garbage bags are to be placed by the lot number post.*
- b. *Garbage pickup has been contracted out to Waste Management Services (WMS). There are six (6) 8-yard dumpsters.*
- c. *Park staff will collect garbage during shifts and frequently when necessary. Staff will also pick up the trash from the store, office, and garbage cans, before their shift ends. The Waste Management Services (WMS) dumpsters are emptied twice per week by contract. We are required to contact WMS if additional pickups are needed.*
- d. *Recycling is not available at this time, but options will be considered for offering recycling stations for the future.*
- e. *Insect control should not be a problem as long as the pickup schedule is followed.*

3. **Litter Control**

- a. *Desired condition. To be litter free would be the desired condition but is not practical. The goal will be to keep the Park as close to litter free as possible.*
- b. *Pickup of litter will be an ongoing process on a **daily** basis and will be the responsibility of the entire staff.*

4. **Shower buildings and Privies (vault toilets).**

- a. *The goal will be to keep the shower buildings and privies free of dirt and debris, with paper products stocked and in a reasonably sanitary condition.*
- b. *During the regular season, and in relation to the amount of camping guests, the shower buildings will receive a thorough cleaning frequently each day, and the 13 privies will receive a thorough cleaning once a day. All of the shower buildings and the privies will be checked on a regular basis by all shifts, during busy periods. During these checks, appropriate paper products will be replaced, floors will be swept and/or mopped as needed, and any unsanitary conditions will be corrected.*
- c. *Cleaning supplies will be kept in the storage rooms in the shower buildings and in the maintenance building. MIOSHA and manufacturer standards will be followed in the handling, use, and storage of chemical cleaning supplies.*
- d. *Insect control should not be a problem as long as the cleaning schedule and standards are followed. If a control problem arises, a professional will be consulted for the best course of action.*

5. **Campsites**

- a. *Campsites should be left in a condition that allows the next campers to simply set up and begin enjoying their stay. Routine patrols and inspections will involve checking site, picnic tables, and fire rings for trash, damages, or hazards. Any such conditions will be corrected and, if necessary, the previous occupant(s) will be charged for damages.*

6. ***Designated Swimming Areas***

- a. *Park staff will frequently patrol and monitor the beach to ensure that rules and regulations are being followed and that the area is in a safe and clean condition.*
- b. *Trash and other debris will be properly disposed of as part of the patrol and monitoring.*
- c. *There will be signs posted at the beach stating that there is no life guard-swim at your own risk, noting the ring buoy station at the waters edge for emergency use, and reference our rules and regulations. There will be marker buoys to designate the outer limits of the swimming area.*
- d. *Swimming water quality tests are done monthly by the local Health department.*

7. ***Rules and Regulations***

- a. *Each camper, upon registering shall be given a copy of the rules and regulations (condensed or complete versions). As part of registration, campers will be required to initial acknowledgment of receipt and agreement to abide by the rules.*
- b. *The enforcement of the rules and regulations will be the responsibility of the entire staff. However, it will be the primary responsibility of Park Rangers and Officers.*
- c. *Copy of rules for lessor follows on the next pages.*

**OLD ORCHARD PARK
RULES AND REGULATIONS**

2022

Camping should be an enjoyable experience for all. The following Rules and Regulations were adopted to aid staff members, campers, and visitors in obtaining maximum enjoyment of the grounds and facilities within Old Orchard Park while at the same time considering the health, safety, and welfare of the general public.

It is very important that you familiarize yourself with these Rules and Regulations, as they will be strictly enforced and you will be expected to fully comply with them during your stay or visit at Old Orchard Park.

*PLEASE TAKE NOTICE, that **any** violation or failure to comply with one or more of the following Rules and Regulations or any applicable ordinances or laws constitutes a basis for a park staff member to terminate your stay at and use of the park and you may be asked or ordered to leave the park. Additionally, a violation of these rules and regulations may constitute a criminal and/or civil infraction violation of Township Ordinances for which you may be issued a citation and fined, and ordered not to return to the park in the future. Refusal to leave the park upon receiving a written or verbal demand to immediately leave may result in removal by local law enforcement officials. If you are ordered to leave the park for any reason, your fee is automatically forfeited and will not be refunded.*

1. All Campers must Register at the Office before setting up on a campsite. You must be at least 18 years of age to register as a camper; campers under 18 shall be accompanied by an adult.

Check-in: 24 hours (at 12:00am it is the next day)

Check In: 3:00 PM

Check out time is 1:00 p.m. Obtaining a lot with no **camping unit** on it constitutes falsification, and forfeiture of said lot, and refund will not be given.

2. # of People per site permitted = Four (4) adults and limited four children or a total of 8 people.

#Camping Units per site permitted = 1 tent + 1 wheeled camping unit or 2 tents.

of Vehicles = no more than two (2) vehicles may be parked at a site.

Additional vehicles will be required to park in a designated parking overflow area.

Extra (open- sided) (12 x 12 max) = \$5.00 per night (1 per site).

Pavilion tent (max size limit) family reunions= \$25 for 3 days (1- 3 day limit).

*3. **Visitors:** Immediately upon entering the park, all **visitors** are required to register and pay the Visitor's fee (\$2.00 per person five years and older). Visitors will not be admitted after 9:00 PM Day visitors will be required to leave the park by 11:00 p.m.*

*4. **Quiet Time:** In keeping with the family environment of the Park, quiet time is from 11:00 p.m. until 8:00 a.m., during which time only passive and quiet activities are permitted in the Park and there shall be no noise which may be heard outside the campsite. Minor children under eighteen (18) must remain at their campsite during those hours unless accompanied by a parent or guardian.*

*5. **Loudness /Bad Behavior:** All registered campers are responsible for the actions and behavior of all other persons at their campsite. Loudness, or bad behavior, by **any** person at the campsite, including visitors, guests, and other campers (known or unknown), also constitutes a violation for that campsite. No person, while on the park premises, shall create a disturbance, nuisance, annoyance, or engage in an act, activity, or conduct disruptive to the park's family environment. **Contact security at front gate (after hours) for assistance. 989-739-7814 Ext. 5***

6. **Courtesy:** *As a matter of courtesy, refrain from walking through another camper's site. Easement walkways to the water's edge are provided for use by all campers. Please advise your children and guests and request their cooperation.*
7. **Alcoholic Beverages:** *are to be consumed only at campsites, and only to the extent and in a manner permitted by law. Under no circumstance are minors, as determined by state or local law, to be served or allowed to consume alcoholic beverages on Park property. Alcohol is not permitted on a non-alcoholic designated site.*
8. **Trash:** *All campsites must be kept in a clean and orderly condition. All garbage bags must be placed by the site number post for pickup 8:00a.m. & 8:00p.m. Fines may be implemented to messed /trashed sites.*
9. **Pets:** *must be kept on a leash no longer than eight (8) feet in length and must be under supervision and control at all times and are not allowed on the beach. Pets are not allowed to be left alone for extended periods of time. For the protection of, and in the consideration of other campers, noisy, vicious, unruly, or uncontrollable pets will not be allowed to remain in the park, and at the request of a staff member, shall be removed from the Park premises not brought back. **Owners must clean up after their pets.***
10. **Fireworks:** *are STRICTLY prohibited in the park.*
11. **Generators:** *may only be run between the hours of 9:00 a.m. and 11:00 a.m. and between 5:00 p.m. and 11:00 p.m. Any medical exceptions are required to submit request to office. Realizing that all situations with regard to placement of equipment is unique; please be considerate to your neighbor.*
12. **Picnic Table(s):** *No more than one (1) park-owned shall be located within each campsite at any time. Moving or relocating picnic tables from one site to another is prohibited. Permanently attaching oilcloth or plastic to, dismantling or writing on, carving, or otherwise defacing or damaging park-owned picnic tables is prohibited.*
13. **Campfires:** *are permitted only in designated fire pits. Campfires are not to be left unattended and must be put "dead out" when not attended. The Park reserves the right to prohibit or restrict campfires at any time. Burning, or dumping of leaves, trash, or wood (other than natural wood products) is prohibited at any time.*
14. **Firewood collection:** *Cutting of any natural vegetation or otherwise destroying the natural environment of the Park in any way is strictly forbidden. Fallen dead wood may be collected from the ground, within the campground proper. The operation of Chainsaws by non-park personnel in the Park is not permitted at any time.*
15. **Building** *or placing of any structure on embankments or erosion control areas is strictly prohibited and subject to fines and removal. All flags, poles, signs, ornaments, TV antennas, flower pots, etc., must be attached solely to the camping unit. Attachment to trees, picnic tables, or any park property is strictly prohibited.*
16. **Water Spigots:** *Water spigots located **throughout** the park are to be used for campers and camping purposes only; lawn sprinklers and camper/car/boat washing are not permitted.*
17. **Wastewater requires special handling.** *Wastewater is generally defined in two broad categories -grey water and black water. Generally, grey water is sink, shower, and laundry wastewater, and black water is toilet waste. All **holding tanks and wastewater outlets are to be securely capped** at all times, with the only exception arising during the course of proper disposal of the wastewater in accordance with the following methods: The only three acceptable methods of proper disposal of wastewater are (1) taking your recreational vehicle to the dump station to empty your holding tanks at the Park dump station in the receptacle provided for such purpose; (2) emptying your holding tanks into an approved portable disposal tank (such tanks are available at the Registration Office) and then emptying the portable disposal tank by the park office or bathhouse #3 dump stations; and (3) having your holding tanks emptied by a septic hauler service expressly approved by the Township at your own risk. All tanks, whether they are full or empty, must be fully secured on the camping unit at all times (hoses connected or capped) and shall not be*

stored on the campsite. All tanks must at all times, meet and comply with all applicable local, state, and federal safety guidelines and standards.

18. **Decks, platforms, refrigerators, storage sheds** are prohibited in the Park. Operation of gas-powered lawn maintenance equipment, by non-park personnel, without prior approval from the office, is prohibited in the park.

19. **Propane Tanks** with a capacity in excess of 40 lbs. are prohibited within the Park. All tanks must, at all times, meet and comply with all applicable local, state, and federal safety guidelines and standards. All tanks, whether they are full or empty, must be fully secured on the camping unit at all times, and shall not be stored on the campsite.

20. **Motor Vehicles:** motor vehicles in the park must have a valid vehicle pass assigned to such vehicle and displayed to the public in a conspicuous and visible location on the vehicle. All vehicles must obey all posted speed limits and signage. Motor vehicles must, at all times, be operated in a cautious, safe, orderly, and non-disruptive manner. Passengers riding in or on the back of trucks, trailers, boats, etc., is prohibited as defined by law.

21. **Motorcycles, Motorbikes, Motor-driven Scooters, etc.:** (street licensed), are allowed in the park ONLY if they are the sole form of transportation for a registered camper. Such vehicles may only be driven by a licensed driver. While operating the above-noted vehicles within the Park the muffler and exhaust system must not be loud. Registered, of age operators must, at all times, drive in a cautious, safe, orderly, and non-disruptive manner, on paved roads only. Golf carts (unless handicap approved by office), motorized children's vehicles or any other vehicle propelled by other than muscular power, etc. are prohibited in park, unless with permitted use.

22. **Off Road Vehicles (ORV's):** Two (2) three (3) and four (4) wheeled vehicles are not allowed to be operated, repaired, undergo maintenance, or unloaded in the Park. They must remain on the trailer, vehicle, or whatever transportation device they were brought into the Park on.

23. **Boats:** When not in use, boats must be docked at a registered boat slip or loaded on a trailer and stored on your lot. On shore or private dockage is prohibited. Boats **cannot** be tied to the shoreline; offshore anchors or auger poles must be used.

24. **Firearms and Concealed Weapons.** For the safety and protection of all individuals enjoying the Park, campers may not carry outside their vehicles or use any rifle, pistol, air gun, bow and arrow, slingshot, or any other form of deadly weapon anywhere in the Park. **Knives and camp axes** are to be used only in the operation of, and at, the campsite. **Hunting or target practice, and trapping** are not permitted activities in the Park.

25. **Vandalism:** Any individual who willfully or otherwise defaces, injures, damages, or destroys Park property or equipment, or the property or equipment of another individual within the Park, shall be held liable and reimburse the Park, or such other individual, for the full value or replacement cost thereof, whichever is greater.

26. All persons within the Park shall, at all times, obey the orders and directions given by staff.

27. 30-day (monthly) sites will not be permitted between Memorial Day and Labor Day.

28. Campers staying 21 days between Memorial Day and Labor Day will be required to move sites (if available) after 21 days; (21 days on, 21 days off). Campers not moving unit after 21 days stays have expired will be subject to fines and/or camping unit will be removed at the owner's expense.

29. There will be an additional **\$30.00** late fee assessed for all campsites remaining beyond their expiration.

30. The "Final Common Sense" Rule: Just because there is not a rule here for something, if we determine that someone is doing something that "isn't right," you will hear from us about it.

Additional Rules - Primitive - Horse Camp (backlot group)

Horse Camping

Reservations suggested

One Horse per campsite is required

Damage deposit of \$50.00 (group of two or more)

Cost is \$21.00 per campsite

8 sites maximum (available) – primitive camping

Control of all animals

No free running of horses

Horses to be tied to posts or secured by other means

Collection points for manure - Clean-up and removal to wooded areas

Corral area - designated

Outhouse – Restroom – Shower – Bath house #2

Vehicle Use Limitations (permitted vehicles in designated areas only)

After hours gate closing (as defined)

All regular rules and regulations that govern the campground proper apply to those who use the Horse Camp.

- *All individuals will be assigned a specific area for requested and designated accommodations.*
- *Reservations for the Horse Camp are required as specified, with the name of the group and the name of a designated person-in-charge, along with a required damage / misuse deposit, as also specified (see each section).*
- *Campfires are permitted only in fire rings (provided). There is one (1) fire ring, which is designated and will not be moved and is located within the boundary of each section.*
- *The cutting or collection of firewood from the park grounds, or any natural vegetation or otherwise destroying the natural environment of the park in any way, is strictly forbidden.*
- *Returning the area to a clean condition (as found) will be mandatory.*
- *Deposit may be returned by Treasurer's Office within 2 weeks- after use.*

Failure to comply with one or more of the additional Horse Camp rules in conjunction with Old Orchard Park general campground rules, may initiate a loss of deposit, issuance of a citation and / or forfeiture of future camping privileges. If you are ordered to leave the park for any reason, your fee is automatically forfeited and will not be refunded.

Additional Rules – Primitive RV Camping – Pod (waterfront group)

Group RV Camping

Reservations suggested

8 sites maximum (available) - primitive camping

Minimum # of campers – 2 Wheeled Camping Units

Minimum # of days – 2 nights

Outhouse – Restroom – Shower - Bathhouse #2

Vehicle Use Limitations (permitted vehicles in designated areas only)

After hours gate closing (as defined)

Additional Rules – Primitive - Group Tent Camping

Group Tent Camping

This area may be designated for use by organizations or groups, such as Boy Scout, Church Youth Groups, or a similar legitimate association with assignable responsibility.

Reservations required

Vehicle Use Limitations (permitted vehicles in designated areas only)

After hours gate closing (as defined)

Additional Rules - Primitive – Cabin/Yurt Rental Units

Cabin Rental Units

- 1. Main registrant is responsible for cabin/yurt property, and associated parties at all times. Must be 21 or older to rent. Children under 18 must be at campsite by 10:00 pm unless with an adult.*
- 2. Any other camping units are prohibited from setting up at the cabin site.*
- 3. Visitors must register and pay a \$2.00 per person fee at the front office when entering the park. Visitors are not admitted after 10:00 pm. or before 8:00 am. Day visitors will be required to leave the park by 11:00p.m.*
- 4. Campfires permitted (in fire rings only) at the cabin sites. Bar-b-que pits are for cooking only and one is located at each cabin site. The cutting or collection of firewood from the park grounds, or any natural vegetation or otherwise destroying the natural environment of the park in any way, is strictly forbidden.*
- 5. Check in time is 3:00 pm. Check out time is 1:00 p.m.*
- 6. Returning the area to a clean condition (as found) will be mandatory. Cabin/Yurt occupants are liable for damages to the cabin and its contents.
Deposit may be returned by Township Treasurer's Office within 2 weeks- after use.*

*Failure to comply with one or more of the additional Cabin/Yurt Rental rules in conjunction with Old Orchard Park general campground rules, may initiate a loss of deposit, issuance of a citation and / or forfeiture of future camping privileges. If you are ordered to leave the park for any reason, any and all of your fee(s) are automatically forfeited and **will not** be refunded.*

CHARTER TOWNSHIP OF OSCODA

COUNTY OF IOSCO

2022 OPERATIONS PLAN

OSCODA TOWNSHIP FOOTESITE PARK 2022 OPERATIONS

➤ FACILITIES AND SERVICES

1. Description of Facilities

- a. Footesite Park is a day use park operated by Oscoda Township
- b. Toilet Facilities: 4 privies, all unisex and handicap accessible.
- c. Beach Facilities
- d. Children's play area.
 - The current beach is located at the far east end of the park with approximately 150 feet of waterfront, located behind the public beach/swim area is a small children's playground.
 - The beach is a swim at your own risk area marked with swim buoys and groomed approximately every 2 weeks with groomer.

2. Boat Launches

- There is parking for single vehicles and for vehicles with trailers available.

3. Pavilion

- A pavilion is located adjacent to the boat launch, the pavilion structure is 30 feet by 30 feet (900 sq. ft.) The pavilion is open-air and picnic tables are provided. Usage is determined on a first come first served basis. There are currently no fees to use the pavilion facility, however it is advised that if an individual is planning a large gathering, they should contact the Township hall for further instruction.

➤ ADMINISTRATION

4. Operations Personnel

- Footesite park is under the direction of the Charter Township of Oscoda Parks and Recreation Director.
- The park is maintained by the staff of Old Orchard Park (OOPC) Campground.

5. Fee Schedule

- The only fees collected are from the boat launch \$5.00 per launch or \$35.00 per year.
- Entrance and usage of the park is free to the public.

6. Watercraft Safety Plan.

- The park does not offer watercraft rentals. Watercraft safety is the responsibility of individuals who choose boating as a recreational activity.

7. Contractor Arrangements

A. Septic Disposal

- Septic Disposal service is requested as needed. When needed, a local septic hauler is contacted: Oscoda Septic.
- The need for septic disposal is monitored and ordered by the Campground staff, on an as needed basis.

B. Garbage Pickup

- The OOP staff haul the garbage to the Campground where it is picked up by Waste Management Services
- Payment for services are handled by the Township Clerk and Treasurers Offices on a monthly basis
- All accidents damages, or other significant occurrences will be reported to the Oscoda Township Police Dept. and a copy of the report will be forwarded to Consumers Energy

8. CAPITAL IMPROVEMENTS

- No capital improvements are scheduled for the 2022 operating season. However, in 2021 three benches have been donated and installed in areas by the water. Beach and playground areas are also being assessed for future equipment additions and improvements.

9. RIVER QUEEN OF OSCODA

- Located within the Footsite Park is the River Queen of Oscoda. This business is a privately operated touring paddle boat and is not associated with the Charter Township of Oscoda and operate under a separate lease agreement with Consumers Power.

Memo

To: Tammy Kline, Township Superintendent

From: Al Apsitis, Parks and Recreation Director

Date: March 1st, 2022

Regards: Campground Store pre-approval

Tammy,

I would like to submit for your consideration, information outlining what the campground store budgeted to spend with its different vendors, stocking and maintaining stock for 2022 camping season.

I am asking for a **pre-approval** to spend at least the amount below listed line items before our store opens this spring for the **2022** campground season.

As a reference, the numbers below are what the store spent for the **2021** camping season for those line items.

509-000-726.000	\$9,108.88
509-000-728.000	\$43,310.34
509-000-729.000	\$41,299.11

Below are the **2022** budgeted numbers for the campground store for your reference and convenience.

509-000-726.000	\$10,000.00
509-000-728.000	\$45,000.00
509-000-729.000	\$43,000.00

As always please feel free to contact me with any questions or concerns you may have. Thank you for your consideration.

Al Apsitis
Oscoda Twp. Parks and Rec Director

Memo

To: Tammy Kline/ Township Superintendent
From: William Hamlin / Dpw Supervisor
cc:
Date: 3/11/22
Re: Tire machine and balancer purchase

Tammy,

After looking at new tire machines and balancers to purchase for replacing our original entry level equipment. I also talked with a couple of the local tire shops on what machines they would recommend. I would like to purchase the pair of machines quoted by Johnson's Auto Supply of Oscoda. They are Coats brand which has been in the tire machine business for over 70 years. With the price of \$19,156.14 they come in under our 2022 capital improvement budget.

William Hamlin/ Dpw Supervisor



JOHNSON AUTO SUPPLY, INC.
5070 NORTH US 23
989-739-9123
OSCODA, MI 48750

ACCT #	SOLD TO	DATE	TIME		
13700	Oscoda Township	03/11/2022	09:06		
	110 S. State St.				
SR #	Suite 1	STORE #	SALES ORDER #	EMP #	
40	Oscoda, MI 48750	100004229	161518	88 Charles	

PART NUMBER	LN	DESCRIPTION	QUANTITY	LIST	PRICE	TOTAL
80XA	CTC	COATS TIRE CHANGER ()	1.00	35,312.22	9392.0700	9,392.07
16003DA	CTC	COATS BALANCER ()	1.00	30,979.72	9764.0700	9,764.07

Price Quote good for only March 8 - 11 -2022

TOTAL -----> 19,156.14

*** Plus Applicable Taxes. ***
*** Prices Subject to Change Without Notice. ***

* * THIS IS NOT AN INVOICE * *

PROGRAM YEAR 2021 FUNDING GUIDE STATE OF MICHIGAN



For eligible activities administered by the Michigan Economic Development Corporation (MEDC) on behalf of the Michigan Strategic Fund (MSF). This Funding Guide may be accessed at www.miplace.org. The electronic version on the website is the most recent version, and is the only official version, of the document. Revisions are made periodically. If the user is consulting a version date differing from the version date of the official version on the website, then changes have been made and you should only reference the official version.

INTRODUCTION

The U.S. Department of Housing and Urban Development (HUD) allocates Community Development Block Grant (CDBG) funding to the State of Michigan, through the Michigan Strategic Fund (MSF) with assistance from the Michigan Economic Development Corporation (MEDC), for further distribution to eligible Units of General Local Government (UGLGs) to carry out MSF-approved activities. For a complete summary of approved program uses, refer to Michigan Consolidated Plan. Throughout this document, all references to CDBG Funds or CDBG Program refer to the State allocation to the MSF.

ELIGIBLE APPLICANTS

CDBG program funds are used to provide grants and loans to UGLGs, usually with populations under 50,000 (referred to as “non-entitlement jurisdictions”), in support of economic or community development projects. Project proposals are considered and evaluated continuously based upon this Funding Guide. The following are eligible applicants:

- **Small cities, townships, and villages** less than 50,000 in population.
- **Non-urban counties**
- **Projects Occurring in Entitlement Areas.** There are projects where it is more practical and feasible for a CDBG activity to occur within the boundaries of an ineligible applicant (see list below); however, it will significantly benefit a non-entitlement area. The MEDC will only consider a project with elements occurring in an entitlement area if there is an eligible UGLG and the entitlement community makes a meaningful contribution to the project. Meaningful contribution is a direct cash match to the State CDBG funds of 10% or more. This match requirement would be in addition to the required match for the project.

For example, a company is planning to locate near the border of an ineligible city but within the township. Infrastructure improvements are needed within the ineligible community to allow for this expansion. The project has elements within the entitlement area, but the County is an eligible UGLG and will receive significant benefit.

INELIGIBLE APPLICANTS

The following **counties and their respective UGLGs** are **not** eligible to directly apply or directly receive CDBG Funds unless they can provide documentation that they have opted out of their direct HUD allocation and were accounted for in the State’s current formula allocation:

Genesee County	Oakland County
Kent County	Washtenaw County
Macomb County	Wayne County

The following **Michigan cities** are **not** eligible to directly apply or directly receive CDBG Funds:

Battle Creek	Kalamazoo	Niles
Bay City	Lansing	Norton Shores
Benton Harbor	Midland	Portage
East Lansing	Monroe	Port Huron
Holland	Muskegon	Saginaw
Jackson	Muskegon Heights	

Indian tribes eligible for assistance under Section 107(a)(7) of the **Housing and Community Development Act (HCDA)*** are **not eligible** to directly apply for or directly receive CDBG Funds, but an eligible county or township may apply for CDBG Funds for projects located on Indian reservations if the UGLG has the legal authority to fund such projects on Indian reservations and Indian preference is not provided.

NATIONAL OBJECTIVE REQUIREMENTS

Under the CDBG Program, all projects **must meet one** of the following National Objectives and the statutorily mandated requirements to be considered for funding:

1. **BENEFIT PERSONS OF LOW AND MODERATE INCOME (LMI)***. As defined by Section 104(b)(3) of the HCDA and 24 CFR 570.483, the activities will benefit persons of LMI as set forth below:

- a. **LMI Area Benefit* (LMA) Projects** must provide benefit to the entire UGLG identified as LMI Communities, where at least 51% of the residents are LMI persons. See, the [Michigan CDBG Program Low-Moderate Income Community Customer List](#) located in the Documents & Links section. In setting priority for funding, Community Development, within the MEDC, has defined a “traditional downtown” or “traditional commercial corridor” as a grouping of 20 or more contiguous commercial parcels, containing buildings of historical or architectural significance.

LMI Limited Clientele* is another way to qualify specific activities under the LMI benefit national objective. Under this category, 51 percent of the beneficiaries of an activity must be LMI persons. Activities in this category provide benefits to a specific group of persons rather than everyone in an area. It may benefit persons without regard to their residence, or it may be an activity that provides a benefit to only particular persons within a specific area. With respect to determining the beneficiaries of activities as LMI and qualifying under the limited clientele category, activities must benefit a clientele that is generally presumed by HUD to be principally LMI. This presumption covers abused children, battered spouses, elderly persons, severely disabled adults, homeless persons, illiterate adults, persons living with AIDS and migrant farm workers.

LMI Job Creation Projects must result in **job creation*** or retention where at least 51% of the **jobs*** are made available to, or held by, LMI persons. Very low, low, and moderate-income limits are defined each year by HUD, and identify household income levels by household size. Typically, the moderate-income level is 80% of the county median family income and is based on the income level of the household and not the individual filling the job. For job creation projects, the very low, low, and moderate-income requirement is applied at the time of hire. Job creation only refers to new jobs or jobs to the company and the United States. Jobs are not counted unless they are hired after the effective date of the grant agreement.

Ineligible jobs include, but are not limited to, construction jobs, temporary jobs, transferred jobs and layoff recalls.

For job creation, the business must also provide HUD-required information as outlined in the **Income Certification form*** to be completed by new hires and the **Job Creation Summary Report***.

Seasonal jobs may be considered to be permanent only if the season is long enough for the job to be considered as the employees' principal occupation. Only those jobs, which are created, or retained, within the grant project period, will be considered in meeting the National Objective and screening guidelines.

“Anti-Pirating” of Jobs*. Section 588 of the Quality Housing and Work Responsibility Act of 1998 prohibits States and UGLGs from using CDBG funds for employment relocation activities or “job pirating”.

- b. **LMI Housing (Rental Rehabilitation) Projects** are those rehabilitation activities of vacant/substandard rental units or conversion of vacant unoccupied space to rental units of which 51% of total units will be occupied by LMI households upon completion. Rental units must be occupied by LMI households at affordable rents. See **Rental Rehabilitation Occupancy*** definition in Appendix. LMI household means a household having an income equal to or less than the Section 8 low-income limits established by HUD. This distinction is very important because there can be situations where the persons residing in an assisted

housing unit are not all members of the same family. Compliance with the LMI benefit national objective is based on the initial occupancy of the rental unit following the completion of the CDBG assisted work. Income eligibility must be determined prior to lease signing, with new leases requiring a minimum duration of one year and LMI household income verification being completed for five years by the applicant community.

Rehabilitation of *existing* rental units is limited to units that are;

1. vacant one year **prior** to submitting intake materials to MEDC staff; and,
2. certified as substandard by a registered building inspector.

Substandard housing is not just housing that's unattractive or outdated, it is housing that poses a risk to the health, safety or physical well-being of its occupants, neighbors, or visitors. Substandard housing increases risk of disease, crime, social isolation and poor mental health.

For Substandard, the UGLG must provide certification from a registered building inspector that all units in the scope of work are dilapidated and/or dangerous and meet one or more of the criteria below:

- (1) Does not have operable indoor plumbing;
- (2) Does not have a flush toilet inside the unit for the exclusive use of a family;
- (3) Does not have a bathtub or shower inside the unit for the exclusive use of a family;
- (4) Does not have electricity, or has inadequate or unsafe electrical service;
- (5) Does not have a safe or adequate source of heat; or
- (6) Should, but does not, have a kitchen.

At a minimum, **Housing Quality Standards (HQS)*** established in 24 CFR SEC. 982.401 or locally adopted building and housing codes, standards and ordinances must be followed, whichever is higher will be required. Projects must demonstrate that there is a fair and equitable distribution of units. All units affordable and market rate should be of the same quality and size throughout the building. Units will have no size requirement but will be determined by what is appropriate for the local housing market demonstrated by a housing study, local plans or other similar documentation.

Building structure will need to be determined and documented structurally sound prior to CDBG funding rehabilitation by licensed building inspector/qualified individual.

Davis-Bacon wages apply to all housing projects with eight or more units. Projects that include efficiency apartments or owner-occupied residential units are not eligible for CDBG funding.

2. **PREVENTION OR ELIMINATION OF SLUMS OR BLIGHT***. As defined by 24CFR 570.483, these activities will aid in the prevention or elimination of slums or blight and are qualified on an area basis or spot basis (see Blight in Appendix).
 - a. For **Area Blight**, the area must be designated as a slum or blighted area by the UGLG through a resolution and must meet the definition of a slum, blighted, deteriorated, or deteriorating area under a State or local ordinance.
 - b. For **Spot Blight**, the UGLG can qualify a building as blighted through a letter/report summarizing conditions and how the project will eliminate those conditions and/or identifying those elements required to be added to the building in order for the project to receive a certificate of occupancy. The letter/report must come from a registered licensed building inspector, licensed or certified local building official/code enforcement officer or licensed third-party building contractor. The letter/report must include:
 - a. the definition of blight as defined in a local ordinance, or the Brownfield Redevelopment Financing Act 381 of 1996, MCL 125.2652 (c) (i) - (iv);
 - b. the reasoning for that determination; and,

- c. how the proposed project will eliminate the blight causing elements specifically called out in the inspector's letter.

Commercial space included in a CDBG project will need to meet all "white box" standards as defined in this Funding Guide. Exceptions may be considered with consultation and approval by CDBG management.

3. **URGENT NEED*** The activities are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community which are of recent origin or which recently became urgent, where the community is unable to finance the activity on its own and where other financial resources are not available to meet such needs, as defined by 24 CFR 570.483.

Urgent Need projects are only supported by the MEDC when the projects have a larger regional or statewide impact and a declaration of a State of Emergency has been issued.

All grantees will be required to comply with all current and newly adopted reporting requirements, including all items necessary to document compliance within the Integrated Disbursement and Information System (IDIS).

" * " next to a word references a definition in Appendix

FUNDING PLATFORM OVERVIEW

The MEDC has identified the following CDBG-funded projects consistent with Section 105(a) of Title I of the HCDA (Housing and Community Development Act) and to provide guidance and assistance for CDBG Program Year 2021 (July 1, 2021 – June 30, 2022).

BUILDING REHABILITATION
CDBG LOAN PROGRAM
DIRECT ASSISTANCE TO BUSINESS
PUBLIC GATHERING SPACES
RENTAL REHABILITATION
PUBLIC IMPROVEMENTS (PUBLIC INFRASTRUCTURE)
UNIQUE/INNOVATIVE

All projects will be evaluated on the following in addition to all other criteria set forth in this Funding Guide:

Economic Impact: Proposed projects are evaluated on their economic impact, including the diversification of the economic base of the local and state economies.

Financial Viability: All projects must be financially viable. Please refer to the Economic Development Underwriting (Financial Viability) section for guidance on that evaluation process.

Local Participation: Proposed projects are expected to demonstrate local government support.

BUILDING REHABILITATION	
Overview	<p>The Building Rehabilitation initiative funds the exterior and/or interior rehabilitation of existing buildings. The tool is in place to promote traditionally dense mixed-use areas, increased economic and pedestrian activity, and to facilitate the reinvigoration of city centers attracting talent to Michigan communities.</p> <p>The Building Rehabilitation platform is for projects that eliminate conditions of blight, detrimental to public health and safety through rehabilitations of individual buildings. Communities can qualify buildings as blighted through a letter/report summarizing conditions and how the project will eliminate those conditions and/or identifying those elements required to be added to the building in order for the project to receive a certificate of occupancy.</p> <p>The letter/report must come from a registered licensed building inspector, licensed or certified local building official/code enforcement officer or licensed third-party building contractor.</p> <p>Additionally, in some cases, restoration of historic elements may be eligible for funding if a building meets historic standards.</p> <p>Projects must include interior building rehabilitation activities or include <u>both</u> interior and exterior renovations. At a minimum, housing quality standards established in 24 CFR 982.401 or locally adopted building and housing codes must be followed.</p> <p>Davis Bacon will apply to all projects under this initiative.</p>
National Objective	Elimination of Blight. See National Objective section of this guide for details on achieving this qualifier.
Eligible Activities	CDBG funds are intended to cover costs associated with eliminating conditions of blight and, in some cases, historic preservation activities.
Grant Amount	\$100,000 – \$2,000,000 in CDBG funds requested
Match Requirement	50% of total project costs
Funding Window	Open Application

CDBG LOAN PROGRAM	
Overview	<p>The intended purpose of the CDBG Loan Program (CLP)* is to provide loans to eligible small businesses, or UGLGs, to meet a National Objective.</p> <p>Regionalized and Local fund managers administer the loan programs for select communities throughout the state.</p> <p>CDBG Loan funds can be used in conjunction with CDBG grant funds in an eligible project.</p>
National Objective	<p>LMA Community: Area Benefit, Blight, Job Creation Non-LMA Community: Blight, Job Creation</p>
Eligible Activities	<ul style="list-style-type: none"> ▪ Acquisition ▪ Administration ▪ Architecture / Engineering ▪ Building Improvements ▪ Demolition ▪ Infrastructure Improvements ▪ Machinery / Equipment ▪ Planning ▪ Working Capital
Minimum Loan Amount	\$20,000
Maximum Loan Amount	N/A
Match Requirement	N/A
Funding Window	Open Application

DIRECT ASSISTANCE TO BUSINESS	
Overview	<p>Direct Assistance to Business is designed to provide grant funding for proposed projects that will result in job creation. Projects are expected to:</p> <ul style="list-style-type: none"> ▪ Result in the creation of FTEs* of which at least 51% of the created positions will be held by LMI persons. ▪ Create and/or retain the largest number of positions with the least amount of CDBG investment ▪ Leverage private investment funds ▪ Not to exceed \$35,000 of CDBG funds per FTE* Created.
National Objective	Job Creation
Eligible Activities	<ul style="list-style-type: none"> ▪ Acquisition ▪ Clearance ▪ Construction ▪ Expansion ▪ Rehabilitation ▪ Machinery & Equipment ▪ Working Capital ▪ Streets for Commercial/Industrial Sites ▪ Water/Sewer for Commercial/Industrial Sites ▪ Parking for Commercial/Industrial Sites ▪ Rail for Commercial/Industrial Sites
Minimum Grant Amount	\$50,000
Maximum Grant Amount	Not to exceed \$35,000 of CDBG funds per FTE* Created.
Match Requirement	At least 50% of eligible project costs based on financial need defined by financial underwriting.
Priority	<p>Funding priority will be given to:</p> <ul style="list-style-type: none"> ▪ Projects creating 10 or more permanent full-time positions ▪ Projects that pay an average hourly rate of at least the current State of Michigan minimum wage or 75% of the average hourly wage rate for the applicable county. ▪ Projects that leverage the greatest amount of private and public funding.
Funding Window	Open Application

PUBLIC GATHERING SPACES	
Overview	<p>The Public Gathering Spaces Initiative funds improvements intended to increase usability, accessibility, and seasonality within new or existing community spaces on publicly owned property.</p> <p>By supporting the creation or expansion of public gathering spaces in low-and-moderate income (LMI) communities throughout Michigan, the Public Gathering Spaces Initiative will create and enhance recreational places that will allow residents to gather, relax, celebrate, and commemorate.</p> <p>The Public Gathering Spaces Initiative funds projects including, but not limited to - parks, town squares, playgrounds, amphitheaters, and farmers markets.</p> <p>In an effort to create an equitable and transparent program, the Public Gathering Spaces Initiative will award funding to eligible applicants based on a competitive application round(s).</p>
National Objective	Low-and-Moderate Area Benefit. See National Objective section of this guide for details on achieving this qualifier.
Eligible Activities	<p>Permanent public improvements that are necessary for the successful creation or enhancement of a public gathering space, such as, but not limited to, permanent infrastructure, recreational amenities, lighting, universal accessibility design elements, and/or other activities deemed eligible by HUD.</p> <p>Limited Public Improvements that are necessary for the completion of a Public Gathering Space Project may be included such as: Sidewalks, Solid Waste Disposal, Street Improvements, and Water/Sewer Improvements.</p>
Minimum Grant Amount	\$200,000
Maximum Grant Amount	\$1 million
Match Requirement	Identified at time of funding round posting
Funding Window	Identified at time of funding round posting

PUBLIC IMPROVEMENTS (Public Infrastructure)	
Overview	<p>As identified in Section 105(a)(2) of Title I of the HCDA, Public Improvements are infrastructure elements located at street level or below grade (horizontal construction), which benefit the residents of a defined service area.</p> <p>The State CDBG Program limits the acceptance of applications for public improvement projects to funding rounds, however, will allow public improvement elements to be an eligible activity if it is deemed necessary to complete a Public Gathering Space or Direct Assistance to Business Initiative project.</p>
National Objectives	<p>LMA Community: Area Benefit Non-LMA Community: N/A</p>
Eligible Activities	<ul style="list-style-type: none"> ▪ Water/Sewer Improvements: Installation or replacement of water lines, sanitary sewers, storm sewers, and fire hydrants. ▪ Flood Drainage Improvements: Acquisition, construction, or rehabilitation of flood drainage facilities, such as retention ponds or catch basins. ▪ Solid Waste Disposal Improvements: Acquisition, construction, or rehabilitation of solid waste disposal facilities.
Minimum Grant Amount	Identified at time of funding round posting
Maximum Grant Amount	Identified at time of funding round posting
Match Requirement	Identified at time of funding round posting
Priority	Identified at time of funding round posting
Funding Window	Funding Rounds

RENTAL REHABILITATION	
Overview	<p>The Rental Rehabilitation initiative funds the rehabilitation of vacant/substandard rental units or the conversion of vacant unoccupied space to affordable and market rate residential units. By supporting traditional downtowns, dense mixed-use areas, and the reinvigoration of city centers, the program aims to attract talent to Michigan communities through creation of mixed income housing resulting in increased economic and pedestrian activity.</p> <p>Project activities may include rehabilitation and/or construction of housing units within existing building, or activities that are necessary for housing units and that do not have an ancillary benefit to commercial uses in the building.</p> <p>There is no minimum or maximum unit size requirement; however, there must be fair and equitable distribution of units, so affordable and market-rate units should be comparable in size, quality and finishes throughout the building. At a minimum, housing quality standards established in 24 CFR 982.401 or locally adopted building and housing code standards and ordinances must be followed, whichever is higher.</p> <p>Davis-Bacon wages apply to all housing projects with eight or more units. For projects that impact ancillary commercial space, speak with your CATeam Specialist.</p>
National Objective	Low-moderate income housing (LMI Housing). See National Objective section of this guide for details on achieving this qualifier.
Eligible Activities	CDBG funds are intended to cover costs associated with rehabilitation and/or construction of housing units within existing buildings.
Minimum Project Size	2 units
Maximum Grant Amount	\$1,000,000. Total CDBG project support shall not average over \$100,000 per unit included in project.
Match Requirement	25% of total project costs
Funding Window	Open Applications

UNIQUE / INNOVATIVE	
Overview	Funding requests may be considered by the MEDC, based on special and/or unique needs, or situations requiring innovative program approaches not specifically provided for in identified funding initiatives.
National Objective	<ul style="list-style-type: none"> ▪ Area Benefit ▪ Area Blight ▪ Spot Blight ▪ Job Creation ▪ Limited Clientele ▪ Housing
Eligible Activities	<p>This may include, but is not limited to:</p> <ul style="list-style-type: none"> ▪ Brownfield site redevelopment ▪ Broadband ▪ Demolition of Blight ▪ Farm-to-food grants ▪ Job Training ▪ Targeted industry development ▪ Conversion of School buildings ▪ Planning ▪ Activities and services listed in the above categories which do not meet identified screening or selection criteria and/or projects associated with other State or Federally funded initiatives.
Minimum Grant Amount	\$50,000
Maximum Grant Amount	\$2 million
Match Requirement	25 - 50% of eligible project costs based on financial need defined by financial underwriting.
Priority	<p>Funding priority will be given to:</p> <ul style="list-style-type: none"> ▪ Innovative solutions to activate public space. ▪ Projects with a high percentage of local matching funds. ▪ Projects that leverage the most private funding.
Funding Window	Open Application

PROGRAM REQUIREMENTS AND COMPLIANCE

For a complete summary of program requirements, refer to the CDBG Grant Administration Manual (GAM). The GAM is the State's guide for UGLGs that have been awarded CDBG grants from the MSF. It outlines the Federal rules that govern the use of CDBG awards as well as the MEDC's policies regulating the application process and the on-going operation of its CDBG-funded programs from initial award to grant closeout.

All Projects, UGLGs and Certified Grant Administrators (CGAs) are required to adhere to the following:

1. **GRANT ADMINISTRATIVE MANUAL (GAM).** The [GAM](#) is intended as a guide for UGLGs that have received CDBG grants from MSF. It outlines the Federal rules that govern the use of CDBG awards as well as the MEDC's policies from initial award to grant closeout.

UGLGs, benefited entities, businesses, developers and contractors should be aware at the outset of the existence of the federal statutes and regulations that have scheduling, cost, and substantial paperwork implications when CDBG funding is used for projects. Businesses must be prepared to accept delays and other requirements and should not harbor unrealistic expectations about the speed with which a project may develop. The following listing is by no means comprehensive, but UGLGs should be aware that the average due diligence time prior to MEDC consideration ranges from 3-9 months. This list simply highlights areas that are commonly applicable during the due diligence period.

2. **OVERVIEW OF REQUIREMENTS RELATED TO INCURRING COSTS.** Incurring project costs; including CDBG, local, and private costs prior to authorization and/or completion of the environmental review could jeopardize the proposed CDBG funding. Incurring costs includes but is not limited to signing option/purchase/easement/lease agreements, signing purchase orders for equipment, and signing consultant and construction contracts. The following provides for timing of procurement for engineering and architecture, construction, and purchases. However, all potential grantees must also follow all other CDBG requirements and should contact the CDBG office and receive written permission by a CDBG Program Specialist prior to signing any contract or incurring any cost related to the project. There are three types of costs:
 - a. **Preliminary Costs.** These are costs incurred prior to the date of the Offer Letter/Letter of Interest and are not allowed to count toward the local and/or private match or CDBG project cost.
 - Preliminary costs must be paid for with UGLG and/or private funds.
 - Preliminary costs must not include any project costs or be included in a contract for project costs.
 - b. **Exempt Project Costs.** These are costs for administration contracted by a third party, design, construction/oversight engineering, architectural work, and other exempt costs necessary to carry out the project activities. The timing and procurement requirements for these activities depend on who is paying for these costs.

Costs to be paid entirely with non-CDBG funding:

- 1) The community must submit a written request to the CDBG staff requesting to incur these costs. The letter must include the specific activities and the dollar amounts for these activities. The MEDC must provide written authorization to incur these costs for activities.
- 2) This can be done prior to the grant agreement being executed and prior to the completion of the environmental review.
- 3) 100% of these costs must be paid for with non-CDBG funds.

- 4) Therefore, the CDBG procurement requirements do not apply.
- 5) The contract must be signed after written authorization has been provided by the MEDC.
- 6) These costs must be included in the project activities/budget and can be counted toward the local match.

Costs to be paid in whole or in part with CDBG funds:

- 1) The community must submit a written request to the CDBG staff requesting to incur these costs. The letter must include the specific activities and the dollar amounts of these activities. The MEDC must provide written authorization to incur the costs.
 - 2) The community may need to follow the appropriate CDBG procurement requirements. These requirements depend on the activity and who is engaging the consultant, contractor, etc.
 - 3) The contract must be signed after written authorization has been provided by the MEDC.
 - 4) These costs must be included in the project activities/budget.
- c. **Non-Exempt Project Costs.** These costs include but are not limited to signing purchase/easement/lease agreements, ordering materials/machinery/equipment, and signing construction contracts after an executed Offer Letter/Letter of Interest. The procurement requirements for these activities depend on who is paying for these costs. The timing is the same regardless of who pays for these costs.
- 1) The environmental review and all other applicable CDBG requirements must be completed.
 - 2) The grant agreement must be executed.
 - 3) The community must follow the appropriate procurement requirements.
 - 4) The purchase/easement/lease agreement, material/equipment purchase order, construction contract, etc. must be signed after (i) the environmental review has been completed, (ii) the grant agreement has been executed, and (iii) written authorization has been provided by the MEDC.
3. **ADMINISTRATIVE COSTS.** A CDBG Certified Grant Administrative (CGA) may be required to administer CDBG grants, at the discretion of a CDBG Program Specialist. UGLGs will work with an assigned CDBG Program Specialist to address CDBG compliance necessary for their project and procure a CGA with a request for proposal. When the UGLG is determining the request for proposal for a CGA on a project, the UGLG must have the CGA provide justification for their administrative costs. CDBG will only pay for an administrative contract that includes work to be performed by a CGA.

Administrative costs must be procured prior to grant agreement for cost reasonableness. The contract must outline the specific activities that will be performed and the justification for the costs. Local or other funds must be used for additional administrative and engineering cost overruns. All reimbursement requests must reflect services rendered and actual costs rather than a flat fee.

CDBG funds may not be used to assist with the application or to administer other federal or state grant programs which may be conducted in conjunction with a CDBG project.

Any costs and time funded by CDBG must be documented through the appropriate means (i.e., invoices from local newspapers for advertisements placed for hearings, postage, time sheets indicating work performed for

the particular project, etc.). The documentation must be kept on file and will be reviewed when requesting payment. More information on administrative costs are available in the GAM, *Chapter 4 - Procurement and Contracting, Chapter 8 - Financial Management, Chapter 10 - Construction Management and Labor Standards and Chapter 14 - Certified Grant Administrator Program.*

4. **CONTINGENCY.** Funds providing for contingencies must be related to construction activities. A contingency must be identified in the specific budget line item for which it is intended and must be reasonable in amount (no more than 20%).
5. **DAVIS-BACON ACT (AND RELATED ACTS).** The Davis-Bacon Act (DBA) and Related Acts (DBRA), apply to contractors and subcontractors performing work on federally funded or assisted contracts in excess of \$2,000 for the construction, alteration, or repair (including painting and decorating) of public buildings, public works or in some instances private properties. Contractors and subcontractors must pay their laborers and mechanics employed under the contract:
 - a. No less than wages including fringe benefits prevailing in the locality on projects of a similar character as determined by the Department of Labor (DOL),
 - b. Wages not less often than once per week, and
 - c. Post the applicable wage decision at the job site.

For more information and forms, see *GAM Chapter 10 – Construction Management and Labor Standards.*

6. **ENGINEERING COSTS.** Engineering costs must not exceed the industry average of 20% of the construction cost. All reimbursement requests must reflect services rendered and actual costs rather than a flat fee. More information on engineering costs and the procurement requirements related to engineering are available in the GAM, *Chapter 4 - Procurement and Contracting, Chapter 8 - Financial Management, Chapter 10 - Construction Management and Labor Standards and Chapter 14 - Certified Grant Administrator Program.*
7. **ENVIRONMENTAL REVIEW.** These federal statutes and regulations require that CDBG-assisted projects must have an appropriate environmental review process completed prior to project costs being incurred. This process must be documented with an appropriate environmental review record. The environmental review process and its documentation are the responsibility of the UGLG.

When reviewing the environmental impact, the entire project must be considered. The entire project includes all activities funded by any funding source. (CDBG and Non-CDBG funded activities) This is known as the entire "footprint" of the project—not just the portion of the project involving CDBG-funded activities — and must be aggregated when reviewing the project's environmental impact.

The time required to complete the entire process of environmental review varies considerably depending on the facts and circumstances of each project and can take as little as a few days to several months. The time requirement for this process is often underestimated by private entities and UGLGs.

Generally, in order for a project application to be viewed as complete for consideration to the MSF Board, the environmental review must be complete. Specific discussion of the environmental review requirements, including flowcharts and forms are available in *GAM Chapter 5.*

8. **FAIR HOUSING AND EQUAL OPPORTUNITY.** Applicable state and federal laws have been established to ensure that protected groups are not subjected to discrimination under any program supported, in whole or in part, with federal funds. Various laws apply to project beneficiaries, employment opportunities, contracting opportunities, and fair housing. UGLGs are required to develop Fair Housing and Section 3 plans and comply

with the Section 3 and Fair Housing laws throughout the implementation of a CDBG project, as well as other equal opportunity compliance requirements. See *GAM Chapter 9* for more information.

- a. **Section 3.** Section 3 provides that to the greatest extent feasible, preference for economic opportunities such as job training, employment and contracts arising through HUD-assisted projects, shall be directed toward Section 3 residents and to business concerns who provide economic opportunities to these residents. Section 3 reporting and performance requirements apply to the UGLGs and contractors if the CDBG award amount is more than \$200,000.
 - b. **Fair Housing.** Title 1 of the Housing and Community Development Act of 1974, as amended, requires that the UGLGs affirmatively further fair housing and adopt a fair housing ordinance.
9. **UNIFORM RELOCATION ACT (URA) and HOUSING AND COMMUNITY DEVELOPMENT ACT (HCDA).** These federal statutes and regulations require that federally-assisted projects involving acquisition, tenants, and/or demolition or conversion of lower income residential dwelling units follow required guidelines once CDBG is the likely funding source, generally at the time an Offer Letter/Letter of Interest has been issued.
- a. **Acquisition*.** The UGLG is required to ensure compliance when an Agency acquires real property needed for the project. For more information and forms, see Appendix and *GAM Chapter 6*.
 - 1) Agency means any entity that that has the authority to acquire property by eminent domain under State law. This definition includes UGLGs. It does not include private entities that do not have the power of eminent domain.
 - 2) Real Property includes:
 - Permanent and temporary easements necessary for the projects;
 - Fee Simple title/parcel of land;
 - Long-term leases of 50 years or more; and
 - Rights of way.

The UGLG should not begin the acquisition process until the environmental review has been completed. However, after an Offer Letter/Letter of Interest has been issued, the UGLG may request and receive authorization to enter into an option agreement to gain site control while allowing time to complete the environmental review. The cost of the option must be a nominal portion of the purchase price (2-5%) and the option agreement must include the following contingencies:

- Notwithstanding anything to the contrary in this Agreement, Buyer's obligations under this Agreement are contingent upon the completion of an environmental review in accordance with 24 CFR Part 50 and 24 CFR Part 58; and
 - Notwithstanding anything to the contrary in this Agreement, Buyer's obligations under this Agreement are contingent upon obtaining CDBG funds through the Michigan Strategic Fund. The option agreement is subject to a determination by the recipient on the desirability of the property for the project as a result of the completion of the environmental review in accordance with 24 CFR Part 50 and 24 CFR Part 58.
- b. **Relocation.** Notification must be sent to all affected tenants, whether they are being displaced or not. Tenants involuntarily displaced on a temporary or permanent basis as a direct result of the acquisition, demolition, or rehabilitation of property associated with a CDBG funded project are eligible for relocation benefits. UGLGs must have a local Anti-Displacement and Relocation Plan in place, refer to *GAM Chapter 7*. At the time the Offer Letter/Letter of Interest is executed, a General Information Notice must be sent to tenants in the effected project area. Please notify the MEDC immediately if your project involves tenants.

- c. **One-for-one housing replacement requirement.** CDBG funds may not be used to reduce a jurisdiction's stock of affordable housing. The CDBG regulations [24 CFR 570.606(c)(1)(i)] state that: "All occupied and vacant, occupiable low-and moderate-income dwelling units that are demolished or converted to a use other than as low- and moderate-income dwelling units in connection with an activity assisted under this part must be replaced with low- and moderate-income dwellings units." Replacement of low-and moderate-income dwelling units is not a CDBG eligible activity. Since this expense must be paid with non-CDBG funds, the UGLG should carefully consider demolishing residential dwelling units. Please notify the MEDC immediately if your project involves the demolition of residential dwelling units.
10. **REPORTING REQUIREMENTS (HUD REQUIRED EMPLOYEE REPORTING, BUSINESS FINANCIAL REPORTING, AND OTHER RECORD KEEPING REQUIREMENTS).** The benefited entities and the UGLG have various, periodic, employment and financial reporting and record keeping requirements pursuant to CDBG regulations. Semi-annual employment reporting may be required, and all information on CDBG assisted activities must be retained until the MEDC notifies the UGLG.

APPLICATION PROCESS

Please note: The following steps are offered as general guidelines only to provide some guidance to communities on typical steps, timelines and responsibilities.

In order to not jeopardize the project, it is critical that no work starts and that no contracts are signed until the applicant is given authorization by the MEDC.

GRANT PROCESS. Application for a grant is a multiple step process that may take between 3-12 months, depending on complexity of project. Applications are generally received on an ongoing basis but may include competitive grant rounds for certain activities. In either case, the process remains the same. Once a project is identified and reviewed by MEDC leadership the UGLG works with MEDC staff to perform the following steps:

1. Project Identification and Intake
2. Offer Letter/Letter of Interest
3. Application
4. Procurement of a Certified Grant Administrator (CGA), if applicable
5. CDBG Compliance (Environmental Review, Lead and Asbestos Inspection, Etc.)
6. Complete Project Engineering
7. Construction Bids, if applicable
8. Underwriting and Financial Review
9. Term Sheet, if applicable
10. Recommendation by the MEDC to MSF on Project Funding
11. Grant Agreement
12. Grant Administration and Funding
13. Grant Closeout

The Application is a form that provides basic information on the proposed project, project activities, and a summary of the project budget including grant funds being requested and other funds supporting the proposed project. Grants will be awarded as funding availability allows.

Applications for competitive allocations (rounds) will be preceded with announcements to potential UGLGs, which will identify specific selection criteria that are outlined within this document. The competition will be publicly announced. Approved projects will include only those activities identified within this Guide and will be awarded as funding availability allows, as determined in the sole discretion of the MEDC and MSF.

The MEDC reserves the right to prescribe revisions in project proposals if activities prove to be CDBG ineligible, do not address program projects, or are not necessary project components; if proposed project costs are determined to be unacceptable, e.g., costs exceed CDBG requirements; or if there is not enough funding available to fully fund the request.

If funding is available and it has been determined that the proposed project has adequately met the screening guidelines and selection criteria, the UGLG will be authorized to proceed in the application process and execute a grant or loan agreement. A conditional grant award or commitment may be issued in the event there is a delay in receiving the state's allocation from HUD.

Joint Applications* may be allowed on projects, consult with CDBG Program Manager for more information.

UNDERWRITING AND SELECTION CRITERIA

The following Underwriting and Selection Criteria will be used to consider a project for funding. A system based on screening guidelines and selection criteria is used to evaluate and invite applications and approve funding. The screening guidelines are considered to be thresholds that must be met or exceeded for a particular project to receive funding. If these thresholds are met by a proposed project, a positive funding decision may be made depending on the availability of funds, capacity of UGLG, quality of jobs, project financial sustainability and compliance with all other program requirements. The selection criteria are used to weigh the viable aspects of projects when a competitive award is to be determined.

Administration and compliance of current and previous grant awards will be considered, during funding evaluation, to establish capacity of the UGLG and CGA.

1. **CDBG Cost Per Job.** A job is defined as a full-time and **full time equivalent (FTE)*** permanent position. The total “CDBG cost per job” is calculated by dividing:

Total dollar amount of CDBG funds to be spent for the activity (excluding administration of grant)

Total number of jobs to be created or retained as a result of each facility/improvements by all the businesses for which the project is principally being undertaken.

2. **Underwriting (Financial Viability).** The CDBG regulations contain Guidelines and Objectives for Evaluating Project Costs and Financial Requirements. The MEDC shall consider the guidelines provided as an appendix to the CDBG regulations at 24 CFR Part 570 for basic financial underwriting of projects being considered for all entities that will benefit from funding. The level to which the guidelines will be implemented is project- and circumstance-specific. Below are the financial viability criteria:
 - a. **Project Costs are Reasonable.** A breakdown of ALL costs (CDBG, local, private funds and any other source of funds) associated with the project will be evaluated to determine the reasonableness of each cost. The following will be required:
 - Engineering Cost - Estimates are not required but the cost must not exceed the industry average of 20% of construction cost.
 - Certified Grant Administrator Cost (CGA) - follow MEDC’s CGA procurement process;
 - Construction Cost - the following will be required:
 1. After written authorization, complete project engineering and/or have architectural drawings necessary to bid.
 2. After completion of Plans & Specs, determine the wage decision(s) to be included in the specifications. (Wage decisions are NOT required for Rental Rehab projects under 8 units)
 3. Using the Plans & Specs, along with the correct wage decision(s), the Sealed Bid process must be completed.
 - a. Unless there is a sound business reason, the low bidder must be selected.
 - b. *For more information and forms see GAM, Chapter 4 - Procurement and Contracting*

- b. **Sources Are Committed.** Prior to Board Approval, or obtaining an executed Grant Agreement, CDBG Staff requires a formal commitment letter, if a loan is required for the project. The commitment letter indicates the borrower has passed the lenders underwriting guidelines and that the loan has been approved.
- c. **CDBG Funds Are Not Substituted for Non-Federal Funds.** The recipient should clearly establish that there is a need for the investment of public resources. This is typically done by identifying that total funding for the project has a financing gap or a rate of return gap. The level of analysis will vary with the nature and complexity of the project.
- d. **Financial Feasibility.** The financial viability can be evaluated based on assumptions about the project's market share, sales levels, growth potential, revenue projections, project expenses, and debt service or other private committed financing sources, equity contribution in place and any other non-MSF financial source verified to determine if the project will at least break even.
- e. **Owner's Equity Return is Not Unreasonably High.** CDBG should not provide more than a reasonable return on investment to an owner, given industry rates of return, local conditions, and the risk of the project.

The following will be the required structure for CDBG grants that involve an income generating property and/or a project activating or reactivating space:

- 1) Eligible matching **Soft Costs*** must be authorized by the MEDC in writing, have invoices and be incurred during the term of work of the CDBG grant.
 - 2) Developer fees and related party fees will not be eligible for CDBG funding.
- f. **CDBG Funds Disbursed Pro Rata.** As a general rule, CDBG funds should be disbursed proportional to the percentage of the project they fund. CDBG money should not be the first money into a project, but rather should flow into a project in proportion to other project funding sources. For example, if CDBG funds are 20% of the project, CDBG funds should not exceed 20% of the aggregate proceeds disbursed. Exceptions may be made if funds are allocated for acquisition that must occur first or that funds must be disbursed pro rata for the required cash match of an infrastructure project, but not for the required private investment rate.
3. **Other Due Diligence Requirements.** In addition to the financial review, there are other items that will be considered during the due diligence process.
- a. **Background Checks.** The MEDC has established requirements to ensure that funds awarded are not provided to any person that has been convicted of a criminal offense or held liable in civil proceedings that negatively reflects on the business integrity of the person based on a finding of embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or violation of state or federal antitrust statutes, or as otherwise required by law. Any businesses or individuals benefitting from CDBG funds will be subject to background check.
 - b. **Verification of Applicant/Developer/Business Owner.** Documentation will be required to show ownership of property to be improved and the appropriate person(s)/member(s) to sign documents.
 - c. **Excluded Parties List and HUD's Limited Denials of Participation List.** Before a project is recommended to the MEDC, it will be verified that any business benefitting from the project is not on these federal lists. Any contractors or consultants associated with the project, after the signing of the grant agreement, will also be verified as they are selected.

- d. Development Agreements. The MEDC may require a Development Agreements between the UGLG and business, entities and/or developer prior to MSF approval. UGLGs should consider obtaining security (in the form of liens, guarantees, mortgages, etc.) for the performance of obligations and must maintain appropriate levels of security, if obtained. UGLGs must ensure that entities, businesses/developers are aware that the development agreement obliges both the UGLG and the entities, business/developer to grant terms and conditions. The MEDC is not a party to the development agreement between the UGLG and entities, business/developer. The MEDC does not provide example Development Agreements, however, can provide a draft CDBG Grant Agreement between the MEDC and UGLG. It is strongly recommended that Development Agreements between the UGLG and entities/contractor/business/developer contain the requirements identified in the CDBG Grant Agreement.

MAXIMUM PROJECT PERIOD. Projects must be completed within 24 months, which is the CDBG grant's term of work. Funds not disbursed within the specified time limit may be recaptured by the MEDC for reallocation to eligible CDBG projects. All grant agreements will incorporate timelines to assure the project is on track to have successful completion within the grant term. The MEDC may make exceptions to grant/loan amount limits and project periods based on the project's impact on the community and the economy, the number of jobs created, the needs of the community, the level of benefits to LMI people and other considerations permitted under federal law. Exceptions will be considered as part of the funding decision and will be considered by the MEDC on a case by case basis.

APPENDIX

ACQUISITION. Acquisition grants are available for acquisition of vacant, partially vacant, or substantially underused buildings, located in traditional downtowns for rehabilitation into a commercial/mixed use building that will result in job creation. CDBG funding can only be utilized for property acquisition activities. Program requirements:

- At least one appraisal completed within the past 12 months.
- Current State Equalize Value (SEV).
- All taxes are current on property.
- Projects that will rehabilitate significant structures, with preference to historic buildings and leverage private/public funds to assist with the rehabilitation of the property at a 1:1 ratio of CDBG funds, may receive up to 75% of the property's appraised value towards acquisition of property.

ANTI-PIRATING OF JOBS. Section 588 of the Quality Housing and Work Responsibility Act of 1998 prohibits States and UGLGs from using CDBG funds for employment relocation activities or "job pirating". Job pirating refers to the use of federal funds to lure or attract a business and its jobs from one community to another community. CDBG Funds may not be used to assist for-profit businesses, including expansions, as well as infrastructure improvement projects or business incubators which are designed to facilitate business relocation IF:

- The funding will be used to assist directly in the relocation of a plant, facility or operation; and
- The relocation is likely to result in a significant loss of jobs in the labor market area from which the relocation occurs.

AREA BENEFIT. A LMI Area Benefit Criteria (LMA) Activity is one whose benefits are available to all the residents in a particular service area where at least 51% of the residents are LMI persons.

BLIGHT. To qualify under this National Objective on an area basis, an activity must meet the following: The area must be designated as a slum or blighted area by the applicant and must meet the definition of a slum, blighted, deteriorated, or deteriorating area under a State or local law. A sample UGLG Ordinance Defining Slum and Blighted Area (Form 2-B) used to define slum or blighted areas is attached to this chapter. A sample resolution for a local government to use to declare a specific area as slum/blighted is also attached to this chapter, Form 2-B. Both are required and must be re-determined every ten years for continued qualification; AND the area must exhibit at least one physical signs of blight or decay as described in *GAM Chapter 2 – National Objective*.

CDBG LOAN PROGRAM (CLP) aka RLF. The intent of the RLF is to provide CDBG eligible loans to businesses and UGLGs located within 9 geographic regions established by the MSF, or within the geographic boundaries of an existing Local RLF within the identified regional territory. The MEDC will work with the identified funds to consider projects with existing funding and new funds. However, the MEDC does not intend to further capitalize any funds that are remaining local due to the goal of streamlining funding and creating efficiencies throughout the state. Please note due to the unique nature of these projects and goal of supporting eligible projects brought forward by the funds, Community Development criteria may be waived by MEDC staff.

CONTINUING ACTIVITY. Defined as the successful funding of an eligible CLP loan activity or extension of commercial credit in the preceding 24 months (7/1 – 6/30) or, in the cases in which the RLF had insufficient funds to advance on a proper loan request, a request for assistance was made of the State CDBG program and a loan/grant was approved, with a loan/grant agreement having been signed.

If the definition of Continuing Activity is not met, the CDBG Regional RLF Manager will have removed the revolving fund distinction from the CDBG funds. The funds will be reclassified as general CDBG funds, and, per State policy, must be returned to the State as general program income.

FTE. Full Time Equivalent is a combination of employees that individually have less than 2080 hours of paid employment on an annual basis or work less than 40 hours per week, and are converted to FTE jobs by dividing the total annual hours worked by 2080 or dividing the total weekly hours by 40.

HOUSING AND COMMUNITY DEVELOPMENT ACT (HCDA) of 1974. When Congress passed the HCD Act of 1974, it broke down the barriers of prevailing practice - where under separate categorical programs, the Federal Government had made the decisions about every community development project undertaken by cities. The HCD Act departed from this model by creating the CDBG program. CDBG merged 7 categorical programs into a block of flexible community development funds distributed each year by a formula that considers population and measures of distress including poverty, age of housing, housing overcrowding, and growth lag. Grantees now determine what activities they will fund as long as certain requirements are met, including that each activity is eligible and will meet one of the three broad national objectives of the program.

HOUSING QUALITY STANDARDS (HQS). HQS define "standard housing" and establish the minimum criteria for the health and safety of program participants. Current HQS regulations consist of 13 key aspects of housing quality, performance requirements, and acceptability criteria to meet each performance requirement. HQS includes requirements for all housing types, including single and multi-family dwelling units, as well as specific requirements for special housing types such as manufactured homes, congregate housing, single room occupancy, shared housing, and group residences.

INCOME CERTIFICATION. This form is used for Job Creation projects and is completed for all new hires at the time of hire. HUD-required information includes race and ethnicity, annual household family income, employment status prior to this job, date of hire, full-time, number of part-time hours, job type, and acceptance of employer-sponsored health care benefits.

JOB CREATION. The job commitment should be realistic in determining the total number of jobs, the number of jobs to be filled by LMI persons, and the timeframe for hiring. The funding amount for job creation activities must not exceed \$35,000 per FTE. Failure to comply with the requirement to benefit at least 51% LMI persons could result in the State requiring repayment of all of CDBG funds spent on the project. The business must continue to collect income verifications from all applicants and employees hired until hiring is complete and the jobs are monitored and verified by the MEDC.

JOB CREATION SUMMARY REPORT. The business must report the following data as of report period end date: total number of all full-time jobs, total hours per week for all part-time jobs, and Income Certification forms for all new hires during report period.

JOBS are defined as full-time and full-time equivalent (FTE) permanent jobs. The Department of Labor allows jobs of 35 hours or more per week to be classified as full time jobs. All such jobs should be broken out from the part time jobs and counted fully. Notwithstanding the fact that 35-hour jobs can be counted as full-time employment, any part-time jobs requiring less than 35 hours per week must be converted to FTE jobs using a factor of 40 hours for each full-time job.

JOINT APPLICATIONS. When two eligible UGLGs are facing a common problem, they may submit a joint application. In order to qualify, UGLGs must not only share a common problem, but must also be able to demonstrate that a joint effort is required to solve the problem. Joint applications are generally required when less than 51% of the beneficiaries are located within the jurisdiction of the lead UGLG. A resolution outlining the lead UGLG and responsibilities of both UGLGs is required for the MEDC to consider a Joint Application for a project.

LIMITED CLIENTELE. Pursuant to 24 CFR 570.208(a)(2)(i)(A) limited clientele activities are defined, in part, as:

- (i) An activity which benefits a limited clientele, at least 51 percent of whom are low- or moderate-income persons. (The following kinds of activities may not qualify under paragraph (a)(2) of this section: activities, the benefits of which are available to all the residents of an area; activities involving the acquisition,

construction or rehabilitation of property for housing; or activities where the benefit to low- and moderate-income persons to be considered is the creation or retention of jobs, except as provided in paragraph (a)(2)(iv) of this section.) To qualify under paragraph (a)(2) of this section, the activity must meet one of the following tests:

- (A) Benefit a clientele who are generally presumed to be principally low and moderate income persons. Activities that exclusively serve a group of persons in any one or a combination of the following categories may be presumed to benefit persons, 51 percent of whom are low- and moderate-income: abused children, battered spouses, elderly persons, adults meeting the Bureau of the Census' Current Population Reports definition of "severely disabled," homeless persons, illiterate adults, persons living with AIDS, and migrant farm workers; or
- (B) Require information on family size and income so that it is evident that at least 51 percent of the clientele are persons whose family income does not exceed the low- and moderate-income limit; or
- (C) Have income eligibility requirements which limit the activity exclusively to low- and moderate-income persons; or
- (D) Be of such nature and be in such location that it may be concluded that the activity's clientele will primarily be low- and moderate-income persons.

LMI. Low or Moderate Income means a household having an income equal to or less than the Section 8 low-income limits established by HUD. This distinction is very important because there can be situations where the persons residing in an assisted housing unit are not all members of the same family.

RENTAL REHABILITATION OCCUPANCY of housing shall be based on the household income of occupants using the following rules:

- If the structure contains two dwelling units, at least one must be occupied by LMI.
- For multi-unit structures that contain more than two dwelling units, at least 51% of the units must be occupied by LMI households after rehabilitation. Where two or more rental buildings being assisted are or will be located on the same or contiguous properties, and the buildings will be under common ownership and management, the grouped buildings may be considered for this purpose as a single structure.

SOFT COSTS. Actual costs associated with architectural, engineering or related professional services.

URGENT NEED. Use of the Urgent Need National Objective category is extremely rare. It is designed only for activities that alleviate emergency conditions. Urgent need activities must meet the following qualifying criteria:

- The existing conditions must pose a serious and immediate threat to the health or welfare of the community,
- The existing conditions are of recent origin or recently became urgent (generally, within the past 18 months),
- The recipient is unable to finance the activity on his or her own, and
- Other sources of funding are not available.

In recognition of the extraordinary circumstances that must be present in order to justify the use of this National Objective, UGLGs are generally not allowed without MSF approval.



REVITALIZATION & PLACEMAKING

The Revitalization and Placemaking (RAP) program is an incentive program that will deploy \$100 million in American Rescue Plan funding to address the impacts of COVID-19 in Michigan communities. The program will provide access to real estate and place-based infrastructure development gap financing through grants of up to \$5 million per project for real estate rehabilitation and development, grants of up to \$1 million per project for public space improvements and grants of up to \$20 million to local or regional partners who have developed a coordinated subgrant program.

Eligible applicants are individuals or entities working to rehabilitate vacant, underutilized, blighted and historic structures and the development of permanent place-based infrastructure¹ associated with traditional downtowns, social-zones, outdoor dining and place-based public spaces.

The RAP program will award funding to eligible applicants based on one or more competitive application rounds, with the first application round being announced in early 2022.

PROGRAM GOALS

- Partner with local Michigan communities to proactively address the negative economic impacts of the pandemic by investing in projects that promote population and tax revenue growth through the revitalization and repurposing of vacant, underutilized, blighted or historic buildings and investment in place-based infrastructure.
- Deploy federal American Rescue Plan funding to support investments that will create the environment necessary to attract and retain talent, add new housing options, enable business creation and attraction and provide resources for Michigan citizens and communities.
- Help local governments avoid budget crises, retain current residents and enhance downtown vitality.

AWARD STRUCTURE AND FUNDING

- All awards will be structured as grants with performance milestones and reporting requirements. All awards must meet all requirements of the American Rescue Plan Act of 2021, Public Law 117-2 and comply with its attendant federal regulations, 31 CFR 35, as amended from time to time.
- Grant awards may be made directly to individual projects, or to local or regional partner organizations for regranting to local communities or projects.
- The minimum grant award is \$500,000 and the maximum awards are \$5 million per project for real estate rehabilitation and development, \$1 million per project for public space place-based infrastructure and \$20 million for local or regional partner applicants that develop a subgrant program. Requests for subgrant awards must demonstrate local or regional coordination to implement a revitalization strategy.

What is the required match to receive a grant?

The minimum required match for RAP awards 50 percent of the project's eligible costs as detailed in the RAP program guidelines. For example: if the project's eligible costs are \$4 million, then the maximum RAP grant award would be the lesser of \$2 million or the financing gap as demonstrated in the application and verified through program underwriting review.

GENERAL PROGRAM TIMELINE

All RAP program funds must be obligated by December 31, 2024, and must be expended by December 31, 2026. An initial RAP program application round will be announced in early 2022. The funding announcement will be followed by a 30-day question and answer period, which will be followed by an open application period of 60 to 90 days. Applications will be competitively evaluated and those selected for potential recommendation to the Michigan Strategic Fund will be notified in the summer of 2022. In the event there are remaining funds, additional funding rounds may be necessary.

¹ Amenity that is not intended to be temporary, including but not limited to a site improvement or building, and that positively contributes to a traditional downtown or a mixed-use area with abundant accommodations for non-motorized transportation.



PROJECT CONSIDERATIONS

The most competitive project submissions will clearly address the impacts of the COVID-19 pandemic by responding to the considerations below:

- 1. Local support and match:** All submissions must include a letter of support from the local or regional economic development organization and/or municipality. The most competitive proposals will also include a financial contribution from the local unit of government.
- 2. Location:** Preference will be given to projects located in federal [qualified census tracts](#) (QCT) and to projects located in traditional downtowns or commercial corridors.
- 3. COVID impact:** Applicants must address how the proposal is responsive to the negative public health and/or economic impacts of the COVID-19 pandemic and complies with all ARPA program requirements.
- 4. Capacity:** The applicant, consultant or individual member of the development team must have experience implementing a project of a similar scope.
- 5. Long-term impacts:** Competitive applicants will be able to articulate how the proposal will have a long-term impact in the community, including addressing how it will enable growth in population and tax revenue.
- 6. Projects that include housing** must include units that are priced to be attainable to the local workforce, including households with less than 120 percent of the area median income.
- 7. Financial viability:** Demonstrate long-term financial viability of the project and a financial need for the project.
- 8. Local and regional impact considerations:**
A project should demonstrate how it supports the vision and goals stated in the local master plan, downtown plan, capital improvements plan and/or economic development strategy, along with the readiness of infrastructure.

HOW TO BEGIN THE PROCESS

Refer to www.michiganbusiness.org/rap for program updates. Submit any questions to CDincentives@michigan.org.



Charter Township of Oscoda
110 South State Street
Oscoda, Michigan 48750
Office of Supervisor: (989)739-3211
Office of Clerk: (989)739-4971
Office of Treasurer: (989)739-7471
Office of Superintendent: (989)739-8299
Fax: (989)739-3344

March 15, 2022

Ms. Emily Doerr
Executive Director
State Land Bank Authority
Post Office Box 30766
Lansing, Michigan, 48909

SUBJECT: Request for Assistance with the 4385 Van Ettan Dam Rd Redevelopment Project

Dear Ms. Doerr:

This letter is a request for the State Land Bank Authority's assistance and participation in a redevelopment project located in the Charter Township of Oscoda.

PKL Homes is interested in developing an 89-unit multifamily PUD in Oscoda, MI. It has been well established that Oscoda is in desperate need of rental housing to support workforce opportunities that has long been a challenge in the area. In addition to providing the housing, this project will be developed on a former blighted trailer park property that sits adjacent to the former Wurtsmith Air Base. With the mix of units proposed, the developer will be able to provide housing with an AMI range of 80-120% which is on target for our community. In addition to the general merits of the project, PKL Homes will be acting as an environmental steward by re-using shipping containers as the basis of the build. This project not only provides greatly needed housing options for our contracted workforce, but also cleans up a terribly blighted property that would serve as a catalyst for more redevelopment opportunities.

PKL Homes is willing to transfer real property referred to as 4385 Van Ettan Dam Rd Site, having a property I.D. number of 063-028-100-004-00, to the State Land Bank Authority to make it eligible for brownfield tax increment financing and the MSLB loan program to be used for the expanded infrastructure required to accommodate the redevelopment project. This assistance is a necessary component of the financing stack and without the State Land Bank Authority's participation, the project cannot move forward.

The Charter Township of Oscoda is aware of the specific tax requirements under Public Act 260 of 2003, which will pay 50% of the Property's specific tax revenues to the State Land Bank Authority for the first five tax years after conveyance of the Property from the State Land Bank Authority to PKL Homes.

The Charter Township of Oscoda is excited to confirm our support for the proposed redevelopment project and requests the State Land Bank Authority's support and facilitation in further discussions.

Please contact me if you have any questions about the project.

Sincerely,

Todd Dickerson
Economic Improvement Director
Charter Township of Oscoda
419-309-7708

Copy: Jeff Huntington
James Tischler

DRAFT

March 2nd, 2022



Charter Township of Oscoda
Ms. Tammy Kline, Township Superintendent
Oscoda Township Board of Trustees
110 South State Street
Oscoda, Michigan 48750

Dear Ms. Kline & Oscoda Township Board of Trustees:

The Oscoda-AuSable Chamber of Commerce requests your permission for the use of the following properties for events sponsored by the Chamber of Commerce:

a) **Oscoda Beach Park for 38th Annual “Art on the Beach” from June 24th – 26th, 2022**

This would put the event back on the beach area where “Art on the Beach” first started. The area needed would include the parking lot, the basketball courts for food vendors and the lawn surrounding the flagpole (between the boardwalk leading to the bathhouse and the Band Shell).

“Art on the Beach” is scheduled to be held from 9:00 a.m. to 5:00 p.m. on Saturday and Sunday from 10:00 a.m. to 4:00 p.m. Most of the setup is expected to be completed on Friday, June 24th, 2022 from 11:00 a.m. to 8:00 p.m.

Work orders will be filed with Ms. Kline’s office and the Department of Public Works.

b) **“Shore Fun Beach Run” by HealthQuest** to be held in conjunction with “Art on the Beach” the morning of Saturday, June 25th, 2022., along the shoreline of Lake Huron. The Chamber is working with HealthQuest on this event as it has for the past several years.

c) **Fourth of July Activities**, including the Annual Parade, Community Picnic in conjunction with the Annual Fireworks (all to be held on Monday, July 4th).

We are seeking approval for the use of Furtaw Field as a staging area for the parade. The time for the Parade is proposed for 12:30 p.m., which is the time it was held last year. The route will proceed South on U.S. 23 through the downtown area, ending at Mill Street, directing traffic west over the Mill Street Bridge.

We are also seeking your assistance in obtaining the required permits/approval from MDOT, the Iosco County Road Commission and the Oscoda Police Department and Fire Department to help facilitate matters for a smooth event.

The Oscoda-AuSable Chamber of Commerce proudly continues to be a fiduciary agent for the Township Fireworks Program.

The Community Picnic is a joint activity between the Oscoda Lions Club and the Rotary of Oscoda.

d) **Paul Bunyan Challenge Triathlon** run by Kenny Krell and his business 3Disciplines on Sunday, July 3rd, 2022. In the past, the triathlon has been held in Lakewood Shores, however, Mr. Krell is working with the Chamber of Commerce to reschedule the location. All appropriate paperwork with the Iosco County Road Commission will be filed and submitted to the Township.

- e) **“Hurry Up & Paddle or Sink” Canoe Race** is being planned to be held on Wednesday, July 20th, 2022 at 5:00 p.m., on the AuSable River at Oscoda Canoe Rental. This event is one of many leading up to the AuSable River Canoe Marathon. It is our goal to celebrate a long-standing event as well as to create more focus on the Oscoda and AuSable end of the Marathon.

We request the presence of the Oscoda Fire Department to be present on the water in case of an emergency.

- f) **“Blind-folded” Canoe Race** is being planned to be held on Thursday, July 21st, 2022 at 5:00 p.m. on the AuSable River at Oscoda Canoe Rental. This is another event held during the week of the AuSable River Canoe Marathon.

We request the presence of the Oscoda Fire Department to be present on the water in case of an emergency.

- g) **Annual Paul Bunyan Days** to be held on September 16th – 18th, 2022 at Furtaw Field. Hours of operation will fall between 9 a.m. to 10 p.m. Friday, September 16th; 6 a.m. to 11 p.m. on Saturday, September 17th; and 8 a.m. to 5 p.m. on Sunday, September 18th. The amusement company will be requiring space for equipment and crew no earlier than 8 a.m. the morning of Tuesday, September 13th.

Work orders will be filed with Ms. Kline’s office and the Department of Public Works, as well as copies of the contract with the amusement company as it is finalized.

- h) **Fall Harvest Block Party** to be held on Saturday, October 22nd, 2022 on Dwight Street in Downtown Oscoda, from 10 a.m. to 4 p.m. Permission for partial closure of Dwight Street will be filed with the Iosco County Road Commission as it has been in the past. Businesses located on Dwight Street will be sought to participate as they have in the past, with many fun activities included for the day.

- i) Lastly, **“The Northern Lights Parade & Holiday Activities”** to be held on Saturday, December 3rd, 2022.

We are seeking approval for the use of Furtaw Field as a staging area for the parade. The time for the Parade is proposed for 6:00 p.m., which is the time it was held last year. The route will proceed South on U.S. 23 through the downtown area, ending at Mill Street, directing traffic west over the Mill Street Bridge.

We are also seeking your assistance in obtaining the required permits/approval from MDOT, the Iosco County Road Commission and the Oscoda Police Department and Fire Department to help facilitate matters for a smooth event.

Per the Charter Township of Oscoda Special Event Policy *and in accordance with any Covid-19 guidelines and protocols*, the Oscoda-AuSable Chamber of Commerce requests the following where and when applicable depending on the event.

The Chamber will file the appropriate work orders with Ms. Kline’s office and the Department of Public Works where and when applicable depending on the event.

1. Reference Policy 5a:

- a. We will be providing porta potties, as necessary for both “Art on the Beach” and “Paul Bunyan Days”. We are also requesting the use of the bath house with increased maintenance and replenishment for “Art on the Beach”.
- b. Provision of multiple trash contains and removal of trash during and after the events.

2. Reference Policy 5b:

- a. Electricity is required for limited vendor and concession use for both “Art on the Beach” and “Paul Bunyan Days”.
- b. We request that the sprinkler system at both “Art on the Beach” (Oscoda Beach Park) and Paul Bunyan Days (Furtaw Field) be turned off to prevent damage to exhibits and merchandise.

3. Reference Policy 5c:

- a. We request that the lights at the Oscoda Beach Park remain on during the evening hours to aid in security for the exhibitors during “Art on the Beach”.

4. Reference Policy 5d:

- a. Permission to display the Chamber event on the electronic billboard with the necessary assistance from the Charter Township of Oscoda Administration.

5. Reference Policy 5e:

- a. Approval for display of banners will be submitted to the Township’s Zoning Office.

6. Reference Policy 5f:

- a. We have contracts pending for food vendors. Food vendors will not exceed five (5) separate vendors.

7. Reference Policy 5g:

- a. Parking, as with years passed, is available at the Oscoda Beach Park, Furtaw Field and throughout downtown Oscoda. The Chamber will also seek permission from neighboring private property owners for use of their parking lots.

8. Reference Policy 5h:

- a. Minimal security will be provided at these events. In previous years, exhibitors participating with these events, camp in their motor homes watching over the area during the event.

9. Reference Policy 5i:

- a. In regard to “Art on the Beach”, the Chamber requests the use of the Township bleachers for use near the basketball courts that has in the past been used for the auction.
- b. We are requesting the use of the township picnic tables for use in the food court area as well as seating throughout both “Art on the Beach” and “Paul Bunyan Days”.

10. Reference Policy 5k:

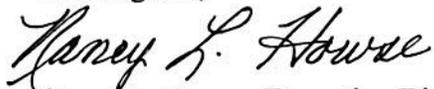
- a. Volunteers are always appreciated and we are in the process of recruiting for these events. Volunteers are covered under the Chamber’s Insurance Policy.

11. Reference Policy 5n:

- a. The township, its offices and employees, will be named as additional insured, per the Charter Township of Oscoda’s insurance and indemnity requirements. Insurance policies required for general liability and copies are attached for your review.

With these events, as well as all others, the Charter Township of Oscoda's support is key to their success and greatly appreciated. Please do not hesitate to contact the Oscoda-AuSable Chamber of Commerce should you have any questions or concerns.

With regards,



Nancy L. Howse, Executive Director
Oscoda-AuSable Chamber of Commerce
4440 North U.S. 23
Oscoda, Michigan 48750
(989) 739-7322
director@oscodachamber.com

Cc: Board of Directors/Oscoda-AuSable Chamber of Commerce

Enclosures: Certificates of Liability Insurance for:
Iosco County Road Commission
Charter Township of Oscoda
Charter Township of AuSable
Oscoda Lions Club
Oscoda Rotary



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/01/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lappan Agency 180 South Ripley Blvd Alpena MI 49707		CONTACT NAME: Rachel Phillips PHONE (A/C, No, Ext): (989) 354-3185 E-MAIL ADDRESS: rphillips@lappanagency.com FAX (A/C, No):	
INSURED Oscoda-AuSable Chamber of Commerce 4440 North US-23 Oscoda MI 48750		INSURER(S) AFFORDING COVERAGE INSURER A: Michigan Millers INSURER B: Westfield Insurance INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 14508	

COVERAGES **CERTIFICATE NUMBER:** 2022/23 GL, umb 21 WC **REVISION NUMBER:**

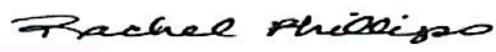
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			C0511270	06/21/2022	06/21/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ included \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0 <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE			L0301765	06/21/2022	06/21/2023	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$ <input type="checkbox"/> PER STATUTE <input checked="" type="checkbox"/> OTH-ER
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WCP1094999	09/22/2021	09/22/2022	E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

It is hereby agreed and understood that the Board of Iosco County Road Commissioners, the Iosco County Road Commission, and their officers, agents and employees are named as additional insureds but only as their interest may appear with respect to general liability.

Events: Bike Night on Dwight - Road closure on Dwight Street every Thursday evening 6pm-9pm beginning June 9, 2022 through September 8, 2022; Paul bunyan Challenge Triathlon being held July 3, 2022; Independence Day Parade being held July 4, 2022; Fall Harvest Block Party being held October 22, 2022; Northern Lights Parade being held December 3, 2022.

CERTIFICATE HOLDER Iosco County Road Commission 3939 W. M-55 Tawas City MI 48763	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/01/2022

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PRODUCER Lappan Agency 180 South Ripley Blvd Alpena MI 49707		CONTACT NAME: Rachel Phillips PHONE (A/C, No, Ext): (989) 354-3185 E-MAIL ADDRESS: rphillips@lappanagency.com FAX (A/C, No):	
INSURED Oscoda-AuSable Chamber of Commerce 4440 North US-23 Oscoda MI 48750		INSURER(S) AFFORDING COVERAGE INSURER A: Michigan Millers INSURER B: Westfield Insurance INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 14508	

COVERAGES **CERTIFICATE NUMBER:** 2022/23 GL, umb 21 WC **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Charter Township of Oscoda, its officers and employees are hereby included as additional insureds but only as their interest may appear with respect to general liability. 30 days notice of cancellation except for non-payment of premium which will remain 10 days.

Events: Art on the Beach June 24-26, 2022; Shore Fun Beach Run June 25-26, 2022; Paul Bunyan Challenge Triathlon July 3, 2022; Independence Day Activities (Parade, Community Picnic & fireworks) July 4, 2022; HUP Canoe Race July 20, 2022; Blind Canoe Race July 21, 2022; Paul Bunyan Days September 16-18, 2022; Northern Lights Parade December 3, 2022; Bike Night on Dwight Thursdays June 9, 2022 - September 8, 2022, Fall Harvest Block Party October 22, 2022; Annual Chamber Meeting May 2022.

CERTIFICATE HOLDER

Charter Township of Oscoda
 110 S. State St
 Oscoda MI 48750

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Rachel Phillips

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03/01/2022

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		NAIC # 14508	

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THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

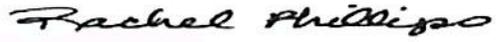
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			C0511270	06/21/2022	06/21/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMPI/OP AGG \$ Included \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0 <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE			L0301765	06/21/2022	06/21/2023	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$ <input type="checkbox"/> PER STATUTE <input checked="" type="checkbox"/> OTH-ER
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WCP1094999	09/22/2021	09/22/2022	E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

It is hereby agreed and understood that the Oscoda Lions Club is included as an additional insured but only as their interest may appear with respect to general liability.

RE: 2022 4th of July Community Picnic

30 days notice of cancellation except for non-payment of premium which will remain 10 days.

CERTIFICATE HOLDER Oscoda Lions Club 200 Harbor St Oscoda MI 48750	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/01/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lappan Agency 180 South Ripley Blvd Alpena MI 49707		CONTACT NAME: Rachel Phillips PHONE (A/C, No, Ext): (989) 354-3185 E-MAIL ADDRESS: rphillips@lappanagency.com FAX (A/C, No):	
INSURED Oscoda-AuSable Chamber of Commerce 4440 North US-23 Oscoda MI 48750		INSURER(S) AFFORDING COVERAGE INSURER A: Michigan Millers INSURER B: Westfield Insurance INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 14508	

COVERAGES **CERTIFICATE NUMBER:** 2022/23 GL, umb 21 WC **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

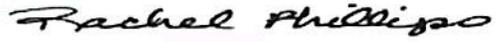
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		Y	C0511270	06/21/2022	06/21/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ Included \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0 <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE			L0301765	06/21/2022	06/21/2023	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$ <input type="checkbox"/> PER STATUTE <input checked="" type="checkbox"/> OTH-ER
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WCP1094999	09/22/2021	09/22/2022	E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

It is hereby agreed and understood that the Oscoda Rotary Club is included as an additional insured but only as their interest may appear with respect to general liability.

RE: 2022 4th of July Community Picnic

30 days notice of cancellation except for non-payment of premium which will remain 10 days.

CERTIFICATE HOLDER Oscoda Rotary Club PO Box 291 Oscoda MI 48750	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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Submitted to

*Huron Shore Regional Utility
Authority*



Operating Report for

February 2022



2960 Lucerne Dr., SE Grand Rapids, MI 49546



February 25, 2022

Huron Shore Regional Utility Authority
247 S. Baldwin Resort Road
East Tawas, MI 48730

SUBJECT: HSRUA Monthly Operation and Maintenance Report for February 2022

Dear Authority Board Members:

Attached please find the Monthly Operation Report for the Huron Shore Water Treatment Facility and the associated distribution system. This report is intended to provide a brief explanation of the activities related to the operation and maintenance of the facility and distribution system. All information and data used to compile this report is available for your review upon request.

The Monthly Operating Report (MOR) submitted to the Michigan Department of Environment, Great Lakes, and Energy (EGLE) included within this report is for the previous month (January 2022), as this document is not always completed at the time of the Authority board meetings. As always, if you have any questions regarding the contents of this report or activities within our operation, please contact us at your convenience.

Sincerely,

F&V Operations and Resource Management, Inc.

A handwritten signature in blue ink that reads "Catherine A. Winn".

Catherine A. Winn
Regional Manager | Associate

247 S. Baldwin Resort Road
East Tawas, MI 48730
P: 989.362.0050
F: 989.362.0222
www.fv-operations.com

HSRUA Monthly Operations Report

February 2022

WATER TREATMENT PLANT

February 13 – A low level alarmed occurred at the Industrial (AuSable) water tower at 5:53 a.m. Upon arrival at the WTP at 6:35 a.m., two pumps were running at the booster pump station and both the Industrial and Lakewood water towers were at low levels. A call was received from central dispatch regarding loss of pressure at the senior living center on the former Wurtsmith Air Force Base. WTP operations staff contacted the Oscoda Township distribution staff regarding the issue, and communicated with them throughout the day during the leak investigation and follow up.

February 15 – Claricone #3 was taken out of service, cleaned, inspected, and placed back in service.

February 22 – Claricone #2 was taken out of service, cleaned, inspected, and placed back in service.

DISTRIBUTION SYSTEM

February 2 – A water main break was located in the Oscoda Township distribution system on River Road. WTP staff coordinated with Oscoda distribution staff during the repair and follow up.

February 13 – The 6-inch line going to a fire hydrant on the former Wurtsmith Air Force Base broke, causing a significant drop in the levels at the Industrial and Lakewood water towers and loss of pressure at several buildings in the area. Oscoda Township distribution staff were able to isolate the break at the auxiliary valve to the hydrant.

SAFETY, HEALTH AND ENVIRONMENTAL

The February MOR will be submitted to EGLE on or before March 10th. The water treatment plant was in compliance throughout the month of February 2022.

No accidents or Workmen's Compensation issues occurred at the water treatment plant or within the Authority's regional water distribution system during the month of February 2022.

MAINTENANCE EXPENDITURES DETAIL

Maintenance allowance expenditures for the contract year ending April 2022 total \$154,170.79 through February 2022.

HURON SHORES REGIONAL UTILITY AUTHORITY

MAINTENANCE ALLOWANCE SPENDING 2021 - 2022

Contract Year 2021-2022: \$	162,000.00
Remaining Fund from 2020-2021: \$	-
Beginning Total: \$	162,000.00
Total Spent: \$	154,170.79
Remaining Fund: \$	7,829.21

HURON SHORES REGIONAL UTILITY AUTHORITY

MAINTENANCE 2021 - 2022

Contract Year 2020-2021:	\$	30,000.00
Remaining Fund from 2019-2020	\$	-
Beginning Total:	\$	30,000.00
Total Spent:	\$	35,836.76
Remaining Fund:	\$	(5,836.76)

April 2021

VWR	Replacement pH probe	\$	536.01
Tawas Hardware	Replacement drain tubing for online turbidimeters	\$	16.10
Hach Company	Replacement turbidimeter lamp	\$	221.77
Home Depot	Garage door sealing strip	\$	44.49
USA Bluebook	Gate valve box aligners	\$	44.66
Otis Elevator	Quarterly service contract (4/1/21 - 6/30/21)	\$	354.33
Avaya	Multi-line phone system maintenance contract	\$	44.44
Total April			\$ 1,261.80

May 2021

Avaya	Multi-line phone system maintenance contract	\$	44.44
Amazon.com	Seal kit for pallet jack	\$	41.33
Quality Assurance Services	Annual calibration lab balances and chemical scales	\$	528.00
Colvin's Heating & Cooling	Semi-annual maintenance rooftop HVAC systems	\$	382.00
Total May			\$ 995.77

June 2021

Avaya	Multi-line phone system maintenance contract	\$	44.44
Tawas Hardware	Parts for Tawas water tower sump pump repair	\$	17.10
Tawas Hardware	Parts for WTP boiler line repair	\$	16.94
Lesman Instruments	Booster Pump A solenoid valve	\$	327.64
Tawas Hardware	Booster Pump A pipe fittings	\$	8.88
Total June			\$ 415.00

July 2021

Otis Elevator	Quarterly service contract (7/1/21 - 9/30/21)	\$	365.94
Avaya	Multi-line phone system maintenance contract	\$	44.44
Alpena Supply Company	Replacement valves for chlorine feed system	\$	220.98
Total July			\$ 631.36

HURON SHORES REGIONAL UTILITY AUTHORITY

MAINTENANCE 2021 - 2022

Contract Year 2020-2021:	\$	30,000.00
Remaining Fund from 2019-2020	\$	-
Beginning Total:	\$	30,000.00
Total Spent:	\$	35,836.76
Remaining Fund:	\$	(5,836.76)

August 2021

Etna Distributors, LLC	Valve riser Crocker meter pit	\$	61.56
Colvin's Heating & Cooling	Service call for administrative area AC unit	\$	100.00
Oudbier Instrument	Emergency response SCADA failure 8/15/2021 (Sunday)	\$	2,960.00
RS Technical Services	Annual chlorination system preventive maintenance	\$	4,300.69
Avaya	Multi-line phone system maintenance contract	\$	44.44
VWR International	Replacement laboratory oven	\$	2,075.97
Kennedy Industries	Replacement EQ basin valve	\$	738.06
Total August			\$ 10,280.72

September 2021

Colvin's Heating & Cooling	Repair of administrative area AC unit	\$	1,308.00
Avaya	Multi-line phone system maintenance contract	\$	44.44
Total September			\$ 1,352.44

October 2021

Otis Elevator	Quarterly service contract (10/1/21 - 12/31/21)	\$	365.94
Avaya	Multi-line phone system maintenance contract	\$	44.44
Standard Electric	Replacement fluorescent lamps	\$	13.57
MRO Supply	Replacement LED high bay lamps sedimentation room (4)	\$	2,669.92
W.W. Grainger	Replacement lighted Exit signs	\$	173.59
National Pump Supply	Effluent sample pump	\$	524.95
Total October			\$ 3,792.41

November 2021

Avaya	Multi-line phone system maintenance contract (new equip)	\$	51.35
State of Michigan LARA	Annual boiler certification	\$	60.00
Ebay	Replacement rocker switch for autoclave (obsolete)	\$	64.66
Standard Electric	Indicator light	\$	13.57
Core & Main	Master meter output modules (current flow rate)	\$	265.00
Industrial Air Centers	Air compressor oil	\$	206.09
Tawas Hardware	HVAC filters	\$	24.97
AuSable Hardware	Exterior fixture lamps	\$	48.74
Tawas Hardware	Exterior lamps	\$	28.61
Bisbee Infrared	Infrared scan WTP and Booster Pump Station	\$	275.00
Amazon.com	Replacement exterior wall pack fixture	\$	105.99
Sweets Heating & Cooling	Annual boiler CSD-1 inspection	\$	150.00
Total November			\$ 1,293.98

HURON SHORES REGIONAL UTILITY AUTHORITY

MAINTENANCE 2021 - 2022

Contract Year 2020-2021:	\$	30,000.00
Remaining Fund from 2019-2020	\$	-
Beginning Total:	\$	30,000.00
Total Spent:	\$	35,836.76
Remaining Fund:	\$	(5,836.76)

December 2021

W.W. Grainger	Pipe fittings for new turbidimeters	\$	41.10
Applied Industrial Tech.	Shaft sleeve High Service Pump #1	\$	361.89
AuSable Hardware	PVC piping / fittings for new turbidimeter drain lines	\$	19.26
AuSable Hardware	PVC piping / fittings for new turbidimeter drain lines	\$	49.99
Amazon.com	Battery for water tower UPS	\$	72.60
Fastenal	Struts and hardware to mount new turbidimeters	\$	573.05
Detroit Pump	Replacement alum pump	\$	1,638.61
National Pipeline	Annual cathodic protection inspection Tawas & Industrial	\$	1,100.00
Oudbier Instrument	SCADA and remote communication troubleshooting	\$	2,754.00
John Henry Excavating	Repair valve on US-23	\$	500.00
John Henry Excavating	Pavement repair leaking valve US-23 & Mill Street	\$	2,000.00
Avaya	Multi-line phone system maintenance contract (new equip)	\$	51.35
VWR	Replacement fluoride probe	\$	1,149.30
Total December			\$ 10,311.15

January 2022

Batteries Plus	UPS battery for Cemetery Road valve	\$	46.62
Avaya	Multi-line phone system maintenance contract (new equip)	\$	51.35
Amazon.com	UPS for Tawas water tower	\$	75.10
W.W. Grainger	Couplings for turbidimeter installation	\$	107.53
Tawas Hardware	Replacement fluorescent lamps for WTP	\$	35.50
Tawas Hardware	Parts and fittings for turbidimeter install	\$	14.23
Tawas Hardware	Parts and fittings for turbidimeter install	\$	30.34
Fastenal	Stainless steel bolts turbidimeter install	\$	2.31
Graham Generator	Annual generator PM at WTP and booster station	\$	1,584.70
Colvin's Heating & Cooling	Emergency service call filter room HVAC	\$	240.00
Colvin's Heating & Cooling	Filter room HVAC repair	\$	120.00
Colvin's Heating & Cooling	WTP HVAC repair	\$	158.00
Gary Ulman Plumbing	Lincoln Street heater repair	\$	89.08
Gary Ulman Plumbing	WTP RPZ backflow preventer repair	\$	738.04
RS Technical Services	Fluoride feed pump	\$	258.45
Otis Elevator	Required CAT1 Test	\$	1,325.00
Otis Elevator	Quarterly service contract (1/1/22 - 3/31/22)	\$	365.94
Total January			\$ 5,242.19

HURON SHORES REGIONAL UTILITY AUTHORITY

MAINTENANCE 2021 - 2022

Contract Year 2020-2021:	\$	30,000.00
Remaining Fund from 2019-2020	\$	-
Beginning Total:	\$	30,000.00
Total Spent:	\$	35,836.76
Remaining Fund:	\$	(5,836.76)

February 2022

Avaya	Multi-line phone system maintenance contract (new equip)	\$	21.18
Tawas Hardware	Toilet repair parts	\$	9.53
Tawas Hardware	Toilet repair unused parts returned	\$	(2.12)
Tawas Hardware	Parts and fittings for turbidimeter install	\$	10.04
Tawas Hardware	Parts and fittings for turbidimeter install	\$	61.22
Tawas Hardware	Parts and fittings for turbidimeter install	\$	3.39
Tawas Hardware	Replacement fluorescent ballast and lamps	\$	124.50
Tawas Hardware	Parts and fittings for turbidimeter install	\$	9.30
Tawas Hardware	Parts and fittings for turbidimeter install	\$	22.90
Total February		\$	259.94

HURON SHORES REGIONAL UTILITY AUTHORITY

UTILITIES 2021 - 2022

Contract Year 2021-2022 \$132,000.00
 Remaining Fund from 2020-2021: \$0
 Beginning Total: \$132,000.00
 Total Spent: **\$118,334.03**
 Remaining Fund: **\$13,665.97**

		April 2021	May 2021	June 2021	July 2021	August 2021	September 2021
Spectrum Business	Internet service 247 Baldwin Resort Road	\$ 84.99	\$ 84.99	\$ 84.99	\$ 84.99	\$ 84.99	\$ 84.99
Corecomm	Corecomm email service HSRUA	\$ 143.70					
Granite Communication	Land line 247 Baldwin Resort Road	\$ 361.24	\$ 401.88	\$ 429.83	\$ 361.24	\$ 350.27	\$ 345.43
Baldwin Township	Sewer 247 Baldwin Resort Road	\$ 1,374.03	\$ 1,179.40	\$ 1,405.59	\$ 1,298.57	\$ 1,233.49	\$ 1,095.06
Consumers Energy	HSRUA water plant	\$ 4,920.36	\$ 4,987.39	\$ 6,280.09	\$ 6,965.34	\$ 6,823.65	\$ 6,823.61
Consumers Energy	Booster station	\$ 1,757.87	\$ 2,015.21	\$ 2,148.59	\$ 2,753.50	\$ 2,455.35	\$ 2,048.86
Consumers Energy	Lincoln Street	\$ 152.77	\$ 229.58	\$ 478.68	\$ 515.56	\$ 441.29	\$ 454.05
Consumers Energy	Tawas water tower	\$ 47.47	\$ 42.70	\$ 37.88	\$ 34.19	\$ 33.71	\$ 33.83
Consumers Energy	Baldwin water tower	\$ 162.01	\$ 80.11	\$ 56.88	\$ 58.64	\$ 59.05	\$ 57.81
Consumers Energy	Industrial (AuSable) water tower	\$ 72.74	\$ 40.76	\$ 37.46	\$ 36.28	\$ 35.79	\$ 37.67
Consumers Energy	Lakewood Shore water tower	\$ 446.53	\$ 421.26	\$ 492.32	\$ 492.32	\$ 444.92	\$ 497.32
Consumers Energy	South WAFB tower	\$ 30.16	\$ 29.88	\$ 30.02	\$ 30.17	\$ 29.84	\$ 29.98
Consumers Energy	North WAFB tower	\$ 52.06	\$ 43.14	\$ 36.85	\$ 34.80	\$ 33.56	\$ 34.86
Consumers Energy	Meter pit Cedar Street	\$ (29.71)	\$ 29.13	\$ 29.13	\$ 29.13	\$ 29.09	\$ 29.52
Consumers Energy	Meter pit Bay Street	\$ 29.13	\$ 29.13	\$ 29.13	\$ 29.13	\$ 29.09	\$ 29.09
Consumers Energy	Meter pit F-41	\$ 29.28	\$ 29.13	\$ 29.13	\$ 29.13	\$ 29.09	\$ 29.09
Consumers Energy	Meter pit Bissonette	\$ 29.13	\$ 29.13	\$ 29.13	\$ 29.13	\$ 29.09	\$ 29.09
Consumers Energy	Meter pit Division	\$ 34.89	\$ 32.99	\$ 32.24	\$ 32.12	\$ 31.77	\$ 32.20
Consumers Energy	Meter pit Lake Street	\$ 29.28	\$ 29.42	\$ 29.42	\$ 29.42	\$ 29.38	\$ 29.38
Consumers Energy	Meter pit Baldwin loop	\$ 49.48	\$ 48.36	\$ 49.07	\$ 47.72	\$ 46.90	\$ 47.88
Consumers Energy	Meter pit Tawas Beach Rd.	\$ 31.94	\$ 32.12	\$ 31.79	\$ 31.81	\$ 32.08	\$ 32.05
Consumers Energy	Meter pit E. Tawas Beach Rd.	\$ 29.13	\$ 29.13	\$ 29.13	\$ 29.13	\$ 29.09	\$ 29.09
Consumers Energy	Meter pit Cemetery Rd.	\$ 36.08	\$ 37.93	\$ 35.05	\$ 35.23	\$ 35.19	\$ 35.00
Consumers Energy	Meter pit W. River Rd.	\$ 29.13	\$ 29.13	\$ 29.13	\$ 29.13	\$ 29.09	\$ 29.09
DTE Energy	HSRUA water plant	\$ 471.41	\$ 202.38	\$ 42.05	\$ 42.05	\$ 42.21	\$ 42.23
DTE Energy	Booster station	\$ 117.98	\$ 86.02	\$ 34.99	\$ 35.69	\$ 36.39	\$ 35.61
DTE Energy	Lincoln Street	\$ 86.02	\$ 54.83	\$ 37.80	\$ 38.51	\$ 38.55	\$ 38.49
DTE Energy	Lakewood Shore water tower	\$ 62.24	\$ 44.89	\$ 34.99	\$ 49.85	\$ 34.99	\$ 34.92
		\$ 10,641.34	\$ 10,300.02	\$ 12,021.36	\$ 13,182.78	\$ 12,527.91	\$ 12,046.20

HURON SHORES REGIONAL UTILITY AUTHORITY

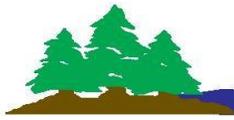
UTILITIES 2021 - 2022

Contract Year 2021-2022 \$132,000.00
 Remaining Fund from 2020-2021: \$0
 Beginning Total: \$132,000.00
 Total Spent: **\$118,334.03**
 Remaining Fund: **\$13,665.97**

		October 2021	November 2021	December 2021	January 2022
Spectrum Business	Internet service 247 Baldwin Resort Road	\$ 84.99	\$ 84.99	\$ 84.99	\$ 86.26
Corecomm	Corecomm email service HSRUA	\$ 143.70			
Granite Communication	Land line 247 Baldwin Resort Road	\$ 314.84	\$ 325.19	\$ 300.58	\$ 300.76
Baldwin Township	Sewer 247 Baldwin Resort Road	\$ 1,479.14	\$ 1,114.46	\$ 1,347.86	\$ 1,509.91
Consumers Energy	HSRUA water plant	\$ 6,415.22	\$ 5,411.77	\$ 4,633.26	\$ 5,400.41
Consumers Energy	Booster station	\$ 2,025.18	\$ 2,231.29	\$ 1,726.51	\$ 1,908.57
Consumers Energy	Lincoln Street	\$ 303.38	\$ 108.74	\$ 109.98	\$ 154.09
Consumers Energy	Tawas water tower	\$ 45.08	\$ 165.41	\$ 203.92	\$ 180.38
Consumers Energy	Baldwin water tower	\$ 57.51	\$ 60.62	\$ 116.11	\$ 168.29
Consumers Energy	Industrial (AuSable) water tower	\$ 38.42	\$ 43.45	\$ 56.76	\$ 75.00
Consumers Energy	Lakewood Shore water tower	\$ 342.89	\$ 239.60	\$ 418.22	\$ 639.23
Consumers Energy	South WAFB tower	\$ 30.12	\$ 29.84	\$ 30.35	\$ 30.21
Consumers Energy	North WAFB tower	\$ 36.05	\$ 35.59	\$ 42.20	\$ 55.87
Consumers Energy	Meter pit Cedar Street	\$ 29.09	\$ 29.09	\$ 29.36	\$ 29.36
Consumers Energy	Meter pit Bay Street	\$ 29.68	\$ 29.09	\$ 29.79	\$ 29.36
Consumers Energy	Meter pit F-41	\$ 29.09	\$ 29.09	\$ 29.36	\$ 29.36
Consumers Energy	Meter pit Bissonette	\$ 29.09	\$ 29.09	\$ 29.36	\$ 29.36
Consumers Energy	Meter pit Division	\$ 32.35	\$ 37.98	\$ 40.64	\$ 47.95
Consumers Energy	Meter pit Lake Street	\$ 29.38	\$ 29.38	\$ 29.64	\$ 29.50
Consumers Energy	Meter pit Baldwin loop	\$ 46.00	\$ 48.82	\$ 76.46	\$ 77.22
Consumers Energy	Meter pit Tawas Beach Rd.	\$ 32.35	\$ 31.17	\$ 31.36	\$ 30.63
Consumers Energy	Meter pit E. Tawas Beach Rd.	\$ 29.09	\$ 29.09	\$ 29.36	\$ 29.36
Consumers Energy	Meter pit Cemetery Rd.	\$ 35.15	\$ 36.79	\$ 36.78	\$ 36.52
Consumers Energy	Meter pit W. River Rd.	\$ 29.09	\$ 29.09	\$ 29.36	\$ 29.36
DTE Energy	HSRUA water plant	\$ 87.24	\$ 613.54	\$ 963.66	\$ 2,548.00
DTE Energy	Booster station	\$ 47.39	\$ 68.55	\$ 115.05	\$ 223.81
DTE Energy	Lincoln Street	\$ 39.27	\$ 74.54	\$ 138.30	\$ 196.00
DTE Energy	Lakewood Shore water tower	\$ 34.99	\$ 38.54	\$ 79.04	\$ 100.82
		\$ 11,875.77	\$ 11,004.80	\$ 10,758.26	\$ 13,975.59

Huron Shore Regional Utility Authority

Phone (989) 362-0050 Fax (989) 362-0222
247 Baldwin Resort Road, East Tawas, Michigan 48730



JANUARY 2022

WURTSMITH AIR FORCE BASE

WAFB FRONT GATE			WAFB BACK GATE		
READ DATE	IN	OUT	READ DATE	IN	OUT
1/31/2022	36141	998838	1/31/2022	87841	195
12/30/2021	35446	998837	12/30/2021	85883	195
TOTAL	695,000	1,000	TOTAL	1,958,000	0

F-41 ALERT FACILITY	
READ DATE	IN
1/31/2022	4
12/30/2021	3
TOTAL	1,000

TOTAL ON WAFB: 2,654,000
 TOTAL OFF WAFB: 1,000
 TOTAL WAFB USAGE: 2,653,000

CHARTER TOWNSHIP OF OSCODA

NEW LAKE AND DIVISION			OLD LAKE AND DIVISION		
READ DATE	IN	OUT	READ DATE	IN	OUT
1/31/2022	43783	4	1/31/2022	128668	7903
12/30/2021	41831	4	12/30/2021	128668	7903
TOTAL	19,520,000	0	TOTAL	0	0

RIVER ROAD	MILL STREET		OSC. H.S		
READ DATE	IN	OUT	IN	TOTAL TO OSCODA:	
1/31/2022	15245	20002	101	TOTAL BACK TO AuSABLE:	0
12/30/2021	15245	20002	38	TOTAL WAFB USAGE:	2,653,000
TOTAL	0	0	63,000	TOTAL SILVER SANDS:	440,790
				TOTAL OSCODA USAGE:	16,489,210

AuSABLE TOWNSHIP

BOOSTER STATION			SILVER SANDS	
READ DATE	IN	OUT	TOTAL	
1/31/2022	641,113,853		440,790	
12/30/2021	617,635,863			
TOTAL	23,477,990			

AUSABLE POINT	
TOTAL	
38,000	38,000

TOTAL BOOSTER STATION: 23,477,990
 TOTAL WAFB USAGE: 2,653,000
 TOTAL OSCODA USAGE: 16,489,210
 TOTAL AUSABLE USAGE: 4,297,780

BALDWIN TOWNSHIP
PONTIAC and CROCKER METERS INACTIVE

CEMETERY ROAD			BALDWIN RESORT		TAWAS BEACH CLUB		PONTIAC
READ DATE	IN	OUT	READ DATE	IN	READ DATE	IN	IN
1/31/2022	106246	63841	1/31/2022	2722	1/31/2022	633	2270
12/30/2021	103234	62530	12/30/2021	2602	12/30/2021	616	2270
TOTAL	3,012,000	1,311,000	TOTAL	120,000	TOTAL	17,000	0

US-23/EMERY PIT		CROCKER		AuSABLE POINT		BIRCH DRIVE	
READ DATE	IN	READ DATE	IN	READ DATE	IN	READ DATE	IN
1/31/2022	26549	1/31/2022	1495	1/31/2022	985	1/31/2022	726
12/30/2021	26382	12/30/2021	1495	12/30/2021	947	12/30/2021	578
TOTAL	16,700	TOTAL	0	TOTAL	38,000	TOTAL	148,000

BALDWIN MASTER METER PIT				
READ DATE	IN	BOOSTER		
1/31/2022	8410	15380	TOTAL TO BALDWIN TOWNSHIP:	
12/30/2021	7670	13550	TOTAL BACK TO EAST TAWAS:	
TOTAL	740,000	1,830,000	TOTAL TO BOOSTER:	
			TOTAL BALDWIN TOWNSHIP USAGE:	
				4,240,700
				1,311,000
				1,830,000
				1,099,700

TAWAS CITY

WESTOVER			US-23	
READ DATE	IN	OUT	READ DATE	IN
1/31/2022	132945	31392	1/31/2022	24315
12/30/2021	127754	29122	12/30/2021	22087
TOTAL	5,191,000	2,270,000	TOTAL	2,228,000

TOTAL TO TAWAS CITY: 7,419,000
TOTAL BACK TO EAST TAWAS: 2,270,000
TOTAL TAWAS CITY USAGE: 5,149,000

CITY OF EAST TAWAS

EAST TAWAS MASTER		
READ DATE	IN	OUT
1/31/2022	520131	715
12/30/2021	399561	566
TOTAL	12,057,000	149,000

EAST TAWAS METER NET: 11,908,000
CEMETERY ROAD OUT: 1,701,000
TOTAL TAWAS USAGE: 5,149,000
TOTAL EAST TAWAS USAGE: 5,058,000

HSRUA WATER PLANT

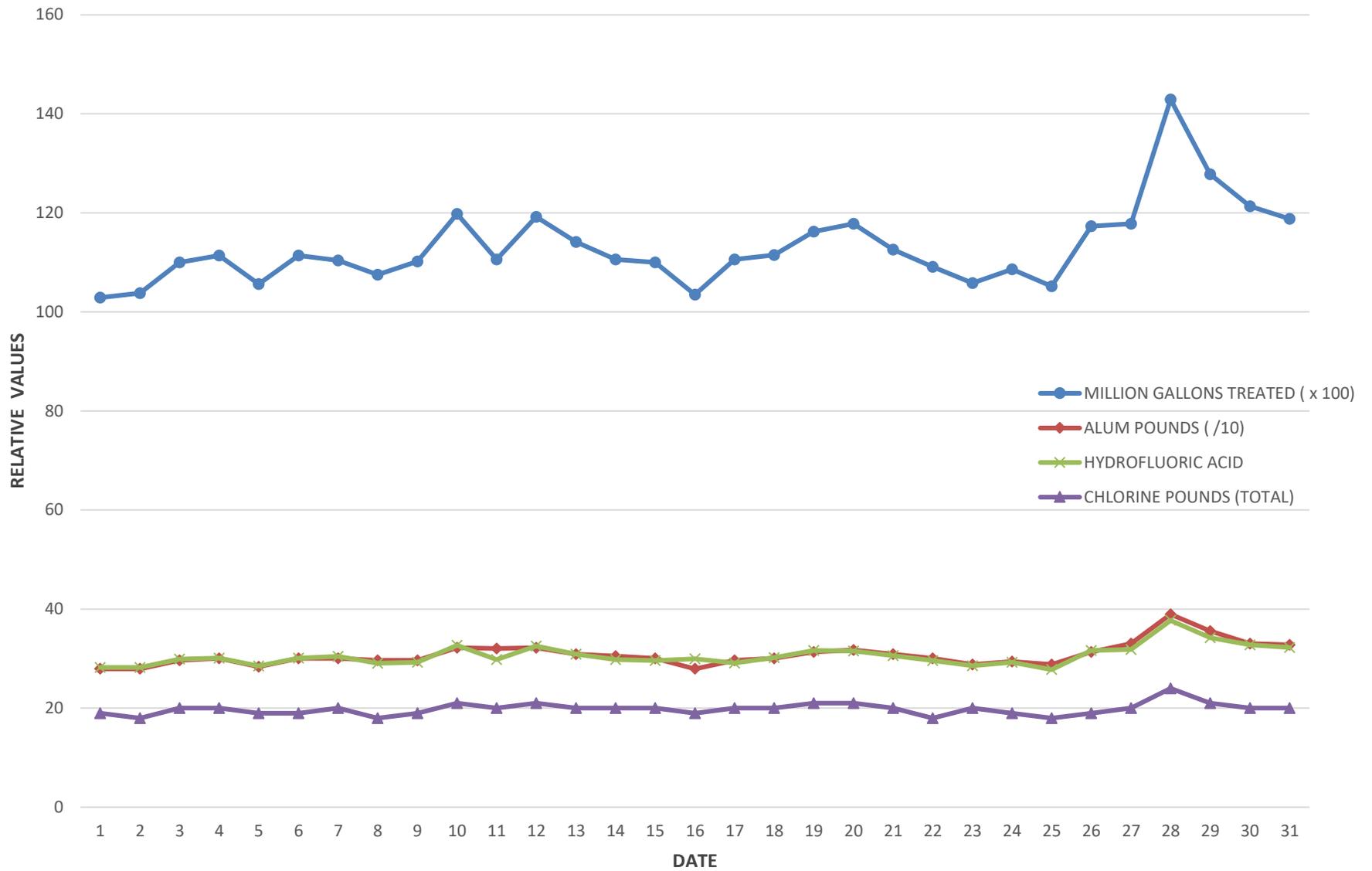
WATER PLANT PRODUCTION	
READ DATE	
1/31/2022	120498.21
12/30/2021	117113.59
TOTAL	33,846,200

TOTAL WATER PLANT PRODUCTION: 33,846,200
TOTAL FROM ALL MASTER METERS: 34,746,690
HSRUA USEAGE: -
TOTAL TO SEWER: 97,793
PLANT USAGE: -802,697

	GALLONS	PERCENT
WURTSMITH	2,653,000	7.64%
OSCODA	16,489,210	47.46%
AUSABLE	4,297,780	12.37%
BALDWIN	1,099,700	3.16%
TAWAS	5,149,000	14.82%
EAST TAWAS	5,058,000	14.56%
HSRUA WTP	-802,697	-2.31%
TOTAL	34,746,690	100.00%

TOTAL % OF PRODUCTION ACCOUNTED FOR 100.00%

TREATED FLOW AND CHEMICAL USAGE JANUARY 2022



**MONTHLY OPERATION REPORT OF
WATER TREATMENT PLANT**

Huron Shore Regional Utility Authority

For the month/year of
JANUARY 2022

WSSN:3319

County: _____
Iosco

CATHERINE WINN
Certified Operator

F-1
Water Plant Classification

Signature

Executive Operations Officer
Title

Treatment Rate and Filter Data

1. Treatment Rate, Maximum: 4.43 Million Gallons per Day
2. Treatment Rate, Approved Rated Plant Capacity: 5.4 Million Gallons per Day
3. Average Filter Run: 96.43 Hours
4. Average Filtration Rate: 1.60 Gallons Per Square Ft. per Minute
5. Maximum Filtration Rate: 2.00 Gallons Per Square Ft. per Minute
6. Average Wash Water Use: 1.27% percent of Treated Water

Chemical Data

7. Chlorine on hand: 4096.5 lbs. Est. supply 206 days
8. Alum (Al³⁺) on hand: 1956.17 lbs. Est. supply 144 days
9. Cost of All Chemicals per Million Gallons: \$67.61
10. Total Power Cost per Million Gallons: \$154.11

Remarks

- Number of filter confluence samples >0.3 NTU 0
- Number of filter confluence samples collected: 196
- Percent of filter confluence samples >0.3 NTU 0

Did any individual filter exceed:

- 1.0 NTU in two consecutive measurements taken 15 minutes apart? No
If yes, attach specific filter(s) information and indicate required follow up status.
- 0.5 NTU in two consecutive measurements taken 15 minutes apart after 4 hours of operation? No
If yes, attach specific filter(s) information and indicate required follow up status.
- 1.0 NTU in two consecutive measurements taken 15 minutes apart for 3 consecutive months? No
If yes, attach specific filter(s) information and indicate required follow up status.
- 2.0 NTU in two consecutive measurements taken 15 minutes apart for 2 consecutive months? No
If yes, attach specific filter(s) information and indicate required follow up status.

Did plant tap disinfectant residual fall below 0.2 ppm during the month? No
If yes, indicate date(s) and duration on a separate sheet

Was minimum C*T credit achieved for the entire month? Yes
If no, indicate on a separate sheet the date(s) not achieved

Was continuous POE chlorine residual monitoring equipment off-line during the month? No
If yes, indicate date(s) and duration on a separate sheet

Was continuous (every 15 minutes) filter monitoring equipment off-line during the month? No
if yes, indicate date(s) and duration on a separate sheet.

DATE	PH		Total Hardness Test CaCO ₃ mg/L		Total Alkalinity as CaCO ₃ mg/l		Non - Carbonate Hardness as CaCO ₃ mg/l		Chlorine lbs			Agg. Index
	Raw	Tap	Raw	Tap	Raw	Tap	Raw	Tap	Pre	Inter	Post	
1	7.75	7.14	N/A	N/A	74	66	N/A	N/A	9.80	9.20	N/A	N/A
2	7.84	7.09	N/A	N/A	75	67	N/A	N/A	9.90	8.10	N/A	N/A
3	7.81	7.11	N/A	N/A	77	68	N/A	N/A	10.50	9.50	N/A	N/A
4	7.72	7.09	N/A	N/A	76	67	N/A	N/A	10.70	9.30	N/A	N/A
5	7.73	7.03	99	100	77	69	22	31	10.10	8.90	N/A	10.70
6	7.71	7.04	N/A	N/A	76	69	N/A	N/A	10.20	8.80	N/A	N/A
7	7.70	7.07	N/A	N/A	74	65	N/A	N/A	10.10	9.90	N/A	N/A
8	7.74	7.10	N/A	N/A	74	64	N/A	N/A	9.80	8.20	N/A	N/A
9	7.83	7.11	N/A	N/A	75	67	N/A	N/A	10.10	8.90	N/A	N/A
10	7.83	7.07	N/A	N/A	77	68	N/A	N/A	11.00	10.00	N/A	N/A
11	7.76	7.08	N/A	N/A	78	69	N/A	N/A	10.10	9.90	N/A	N/A
12	7.74	7.06	100	99	77	67	23	32	10.90	10.10	N/A	10.72
13	7.80	7.05	N/A	N/A	77	68	N/A	N/A	10.40	9.60	N/A	N/A
14	7.74	7.13	N/A	N/A	76	66	N/A	N/A	10.10	9.90	N/A	N/A
15	7.87	7.17	N/A	N/A	81	69	N/A	N/A	10.50	9.50	N/A	N/A
16	7.86	7.09	N/A	N/A	78	71	N/A	N/A	10.30	8.70	N/A	N/A
17	7.84	7.15	N/A	N/A	86	78	N/A	N/A	11.00	9.00	N/A	N/A
18	7.73	7.11	N/A	N/A	86	79	N/A	N/A	11.10	8.90	N/A	N/A
19	7.71	7.10	101	108	82	77	19	31	11.60	9.40	N/A	10.87
20	7.82	7.13	N/A	N/A	83	74	N/A	N/A	11.70	9.30	N/A	N/A
21	7.68	7.08	N/A	N/A	76	68	N/A	N/A	10.80	9.20	N/A	N/A
22	7.73	7.07	N/A	N/A	79	68	N/A	N/A	10.00	8.00	N/A	N/A
23	7.83	7.14	N/A	N/A	80	70	N/A	N/A	9.60	10.40	N/A	N/A
24	7.80	7.10	N/A	N/A	81	72	N/A	N/A	10.00	9.00	N/A	N/A
25	7.68	7.17	N/A	N/A	79	72	N/A	N/A	9.60	8.40	N/A	N/A
26	7.86	7.11	102	100	81	70	21	30	10.70	8.30	N/A	10.80
27	7.85	7.13	N/A	N/A	81	73	N/A	N/A	10.80	9.20	N/A	N/A
28	7.80	7.17	N/A	N/A	79	72	N/A	N/A	13.10	10.90	N/A	N/A
29	7.73	7.11	N/A	N/A	77	71	N/A	N/A	11.50	9.50	N/A	N/A
30	7.78	7.13	N/A	N/A	81	70	N/A	N/A	10.60	9.40	N/A	N/A
31	7.81	7.15	N/A	N/A	79	69	N/A	N/A	10.40	9.60	N/A	N/A
AVG	7.78	7.11	101	102	78	70	21	31				
MAX	7.87	7.17	102	108	86	79	23	32				
MIN	7.68	7.03	99	99	74	64	19	30				
TOTAL									327.00	287.00		

DATE	Coliform Samples			Filter Rate	Treat Rate	Wind Direction	Temp. C	Color		Odor	
	MF Raw	Tap Samples	MF Tap					Raw	Tap	Raw	Tap
1	100mL/ND	1	100mL/ND	1.60	3.53	N	5.00	0	0	ND	ND
2	100mL/ND	1	100mL/ND	1.61	3.56	N	5.20	0	0	ND	ND
3	100mL/ND	1	100mL/ND	1.59	3.52	W	4.50	0	0	ND	ND
4	100mL/ND	1	100mL/ND	1.61	3.56	SW	4.80	3	0	ND	ND
5	100mL/ND	1	100mL/ND	1.58	3.50	SW	4.90	0	0	ND	ND
6	100mL/ND	1	100mL/ND	1.61	3.56	N	5.30	0	0	ND	ND
7	100mL/ND	1	100mL/ND	1.60	3.53	NW	4.70	0	0	ND	ND
8	100mL/ND	1	100mL/ND	1.61	3.56	SW	3.90	0	0	ND	ND
9	100mL/ND	1	100mL/ND	1.59	3.53	W	3.30	1	0	ND	ND
10	100mL/ND	1	100mL/ND	1.62	3.59	NW	4.40	0	0	ND	ND
11	100mL/ND	1	100mL/ND	1.60	3.54	N	4.60	0	0	ND	ND
12	100mL/ND	1	100mL/ND	1.62	3.58	NW	4.20	0	0	ND	ND
13	100mL/ND	1	100mL/ND	1.60	3.53	NE	3.30	0	0	ND	ND
14	100mL/ND	1	100mL/ND	1.60	3.54	NE	4.20	0	0	ND	ND
15	100mL/ND	1	100mL/ND	1.59	3.52	NE	3.80	1	0	ND	ND
16	100mL/ND	1	100mL/ND	1.60	3.54	NW	4.50	5	0	ND	ND
17	100mL/ND	1	100mL/ND	1.60	3.54	N	3.70	1	0	ND	ND
18	100mL/ND	1	100mL/ND	1.61	3.57	NE	4.30	3	0	ND	ND
19	100mL/ND	1	100mL/ND	1.58	3.49	NW	4.10	0	0	ND	ND
20	100mL/ND	1	100mL/ND	1.60	3.53	N	4.60	0	0	ND	ND
21	100mL/ND	1	100mL/ND	1.58	3.49	SW	3.70	0	0	ND	ND
22	100mL/ND	1	100mL/ND	1.58	3.49	SW	3.80	0	0	ND	ND
23	100mL/ND	1	100mL/ND	1.58	3.50	N	3.60	0	0	ND	ND
24	100mL/ND	1	100mL/ND	1.57	3.48	SW	4.10	0	0	ND	ND
25	100mL/ND	1	100mL/ND	1.43	3.16	NW	4.20	0	0	ND	ND
26	100mL/ND	1	100mL/ND	1.59	3.52	NW	4.10	0	0	ND	ND
27	100mL/ND	1	100mL/ND	1.55	3.43	SW	3.30	0	0	ND	ND
28	100mL/ND	1	100mL/ND	2.00	4.43	NE	3.40	0	0	ND	ND
29	100mL/ND	1	100mL/ND	1.68	3.72	SW	3.40	0	0	ND	ND
30	100mL/ND	1	100mL/ND	1.55	3.43	SW	3.80	0	0	ND	ND
31	100mL/ND	1	100mL/ND	1.56	3.46	N	3.30	3	0	ND	ND
AVG	0.00	1	0.00	1.60	3.55		4.13	1	0.00		
MAX	0.00	1	0.00	2.00	4.43		5.30	5	0.00		
MIN	0.00	1	0.00	1.43	3.16		3.30	0	0.00		

DATE	Bacteriological Monitoring Stations mg/l																						
	Baldwin		East Tawas		Tawas		AuSable Twp.						Oscoda Twp.										
	Free	Total	Free	Total	Free	Total	Twp. Hall	4420 N US23	Wellman's	3550 E RIVER	Twp. Hall	Health Park	Airport	Pathways C.C.	DPW Garage	Free	Total	Free	Total	Free	Total	Free	Total
1																							
2																							
3																							
4																							
5	0.73	0.81	0.53	0.72	0.96																		
6															0.95	0.26	0.60	0.32	0.25				
7																							
8																							
9																							
10																							
11																							
12	0.75	0.80	0.73	0.85	1.06																		
13																							
14																							
15																							
16																							
17																							
18																							
19	0.80	0.84	0.61	0.96	0.91																		
20									0.96				1.11	0.77	0.28	0.60	0.21	0.99					
21																							
22																							
23																							
24																							
25																							
26	0.78	0.87	0.71	0.86	0.98																		
27																							
28																							
29																							
30																							
31																							
Ave.	0.77	0.83	0.65	0.85	0.98					1.04							0.52						
Max.	0.80	0.87	0.73	0.96	1.06					1.11							0.99						
Min.	0.73	0.80	0.53	0.72	0.91					0.96							0.21						

DISTRIBUTION SAMPLES - BACTERIOLOGICAL SUMMARY					
	AuSable Twp.	Baldwin Twp.	East Tawas	Oscoda Twp.	Tawas
Total number of routine distribution samples analyzed	2	4	4	10	4
Total number of positive routine distribution samples	0	0	0	0	0
Total number of routine distribution samples required	2	1	3	8	2

POSITIVE DISTRIBUTION SAMPLES				Check Samples			
Date	Monitoring Station	MF Count	MPN Count	Date	Monitoring Station	MF Count	MPN Count

HPC Results for Samples with <0.20 mg/l Free Chlorine		
Date	Location	Result

FILTER CONFLUENCE

C*T EVALUATION

4 HOUR AVERAGE						HURON SHORES REGIONAL UTILITY AUTHORITY			
DATE	1ST	2ND	3RD	4TH	AVG.	C*T	WORSE CASE SCENARIO:		
1	0.05	0.05	N/A	N/A	0.05	190.99	DATE:	1/28/2022	
2	0.04	0.04	N/A	N/A	0.04	195.37	ACTUAL C*T:	127.52	
3	0.04	0.04	N/A	N/A	0.04	198.20	REQUIRED C*T:	43	
4	0.04	0.04	N/A	N/A	0.04	186.35			
5	0.04	0.05	N/A	N/A	0.05	188.77			
6	0.04	0.04	N/A	N/A	0.04	174.43			
7	0.05	0.05	N/A	N/A	0.05	196.88			
8	0.05	0.05	N/A	N/A	0.05	196.34			
9	0.05	0.05	N/A	N/A	0.05	196.68			
10	0.05	0.05	N/A	N/A	0.05	192.50			
11	0.05	0.05	N/A	N/A	0.05	205.60			
12	0.05	0.05	N/A	N/A	0.05	182.15			
13	0.05	0.05	N/A	N/A	0.05	202.14			
14	0.05	0.05	N/A	N/A	0.05	204.46			
15	0.05	0.05	N/A	N/A	0.05	199.71			
16	0.05	0.05	N/A	N/A	0.05	183.35			
17	0.05	0.05	N/A	N/A	0.05	192.71			
18	0.05	0.05	N/A	N/A	0.05	186.06			
19	0.05	0.05	N/A	N/A	0.05	164.56			
20	0.05	0.05	N/A	N/A	0.05	207.87			
21	0.05	0.05	N/A	N/A	0.05	210.05			
22	0.05	0.05	N/A	N/A	0.05	192.30			
23	0.05	0.05	N/A	N/A	0.05	167.72			
24	0.05	0.05	N/A	N/A	0.05	168.10			
25	0.05	0.05	N/A	N/A	0.05	181.83			
26	0.05	0.05	N/A	N/A	0.05	187.80			
27	0.05	0.05	N/A	N/A	0.05	164.55			
28	0.06	0.06	N/A	N/A	0.06	127.52			
29	0.05	0.05	N/A	N/A	0.05	157.26			
30	0.05	0.05	N/A	N/A	0.05	181.01			
31	0.05	0.05	N/A	N/A	0.05	185.61			
AVG.	0.05	0.05			0.05				
MAX	0.06	0.06			0.06				
MIN	0.04	0.04			0.04	127.52			

INDIVIDUAL FILTER DAILY MAX TURBIDITIES
HURON SHORES REGIONAL UTILITY AUTHORITY

DATE	Filter #1	Filter #2	Filter #3	Filter #4	Filter #5	Filter #6	CFE
1	0.078	0.068	0.101	0.092	0.065	0.062	0.056
2	0.073	0.068	0.103	0.089	0.067	0.063	0.062
3	0.088	0.070	0.105	0.092	0.067	0.064	0.059
4	0.101	0.070	0.106	0.094	0.096	0.066	0.058
5	0.076	0.074	0.106	0.105	0.092	0.066	0.058
6	0.087	0.073	0.113	0.100	0.255	0.064	0.058
7	0.078	0.074	0.108	0.086	0.086	0.137	0.056
8	0.104	0.082	0.110	0.125	0.090	0.061	0.152
9	0.097	0.075	0.150	0.149	0.090	0.061	0.056
10	0.090	0.112	0.122	0.123	0.087	0.060	0.057
11	0.096	0.108	0.116	0.124	0.090	0.063	0.054
12	0.096	0.070	0.113	0.103	0.089	0.064	0.057
13	0.092	0.068	0.117	0.096	0.091	0.064	0.057
14	0.090	0.067	0.117	0.096	0.090	0.063	0.058
15	0.094	0.067	0.122	0.098	0.093	0.066	0.055
16	0.085	0.067	0.123	0.089	0.095	0.069	0.056
17	0.090	0.071	0.121	0.099	0.093	0.069	0.057
18	0.093	0.070	0.124	0.102	0.081	0.068	0.055
19	0.084	0.070	0.107	0.113	0.238	0.067	0.057
20	0.109	0.071	0.108	0.136	0.076	0.067	0.062
21	0.085	0.073	0.116	0.089	0.073	0.145	0.054
22	0.086	0.074	0.164	0.111	0.072	0.062	0.057
23	0.111	0.118	0.116	0.119	0.069	0.066	0.064
24	0.087	0.068	0.115	0.099	0.069	0.063	0.057
25	0.096	0.069	0.113	0.103	0.072	0.065	0.052
26	0.087	0.062	0.104	0.094	0.069	0.060	0.051
27	0.101	0.103	0.135	0.105	0.073	0.065	0.062
28	0.084	0.106	0.099	0.100	0.079	0.069	0.061
29	0.081	0.116	0.089	0.104	0.207	0.071	0.058
30	0.088	0.101	0.090	0.126	0.069	0.071	0.054
31	0.079	0.124	0.078	0.083	0.074	0.161	0.058
MAX	0.111	0.124	0.164	0.149	0.255	0.161	0.152



OSCODA TOWNSHIP FIRE DEPARTMENT

Proudly serving Oscoda, AuSable and Wilber Townships.

Monthly Activity Report-February 2022

Oscoda: 12 75% AuSable: 4 25% Wilber: 0 0%
 Other: 0 0% Canceled: 7 44% Total Calls: 16

2022 Average Responses Per Month: 9 February 2022 Total Responses: 9

Utility:	8	50%	Alarms:	1	7%	Vehicle Fire:	0	0%
Structure:	4	25%	Water Rescue:	0	0%	False Report:	2	13%
Outside:	1	6%	Vehicle Crash:	0	0%	Mutual Aid:	0	0%

Monday-	1	7%	0000-0400-	3	19%
Tuesday-	5	33%	0400-0800-	0	0%
Wednesday-	2	13%	0800-1200-	1	7%
Thursday-	2	13%	1200-1600-	3	20%
Friday-	3	20%	1600-2000-	6	38%
Saturday-	2	7%	2000-0000-	3	20%
Sunday-	1	7%	Event Assist-	0	

January-	8	33%	Average Personnel Per Call-	17
February-	16	67%		
March-	0	0%	Average Calls Per Month-	12
April-	0	0%		
May-	0	0%	Average Response Time-	6 Minutes
June-	0	0%		
July-	0	0%	Total Call Time-	108.1 Hours
August-	0	0%		
September-	0	0%	Average Call Time-	33 Minutes
October-	0	0%		
November-	0	0%	Mutual Aid Received:	0
December-	0	0%		

YTD 2022- 24 100% YTD 2021- 16 +8 Change

Parks Library March 2022



Blind date with a book: Another fun event this year. Patrons enjoyed picking out a wrapped book, with just a short description on it, to take home and see if they found a new author or genre to fall in love with!



Bird Feeders

Just a small (but fun!) group of little ladies gathered in February to create bird feeders from pinecones. After being hung outside the library for less than 24 hours, we saw redpolls, finches and chickadees enjoying the treats.



BIRDS, BIRDS, BIRDS

It seems like *birds* was the theme for last month! We had Peggy Ridgway from the local Audubon chapter do a presentation on The Great Backyard Bird Count as we also celebrated the bird count with our patrons. Here at the library we offered a family challenge, to view and log all of the bird sightings in their backyard. Each family to turn in their log took home a packet of bird seed.

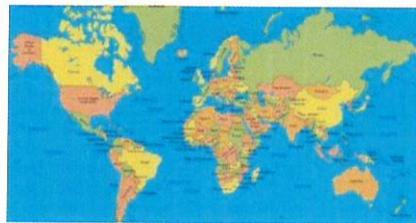




Upcoming Events:



March 2, 2022 is Edward Geisel's birthday! Feel free to swing in and grab a "decorate it yourself" Dr. Seuss bookmark to celebrate. This year Dr. Seuss would have been 118 years old.



This April, the library joins The Michigan 4-H China Project, conducted in cooperation with the People's Republic of China (a global education program that often uses the arts as learning experiences.) A small group of kids here at the library will be participating in this cultural swap of 2D art amongst school aged children in China. The art created and swapped represents the culture of our nation and vice versa. Please be sure to stop in when we have swapped art and created a visual display of both cultures, in early May.

Adults: Join us for an evening of creativity!

On March 17th, we will be doing a Ladies Night luminary craft, followed by a P&P class on how to draw fish (and also learn about some of their strongest traits.) Join either one or both of the classes by registering with the library. 989-739-9581

Notice: THE LIBRARY IS A GOVERNMENT BUILDING. This means that when the township closes for any reason (bad weather, for example) the library will also be closed. This is also true for holiday closings. If the township is closed, the library will be closed.

March is Reading Month across the state!

Hey kids, grades 1-5: Come on in and take the reading challenge. Part one is to complete the paper at the circulation desk (with a variety of reading related tasks on it) and then take home a reading log to record your daily reading for the month of March. Everyone who returns a reading log will receive a prize and those who finish part one of the reading challenge will be entered in a raffle to win one of three awesome prizes.

CALL FOR ART:

This April we will be having our 2nd Annual Spring Art Show at the library. All local artists and all levels of talent are welcome. Call the library for info on this free event. 989-739-9581



Above left: Ms. Robin and her Reading Group Above Right: Little Addie snuggling with our library's mascot, Reader

From: [Mark David](#)
To: [Tammy Kline](#)
Subject: FW: Info
Date: Thursday, February 3, 2022 11:21:23 AM

From: Jim Bacarella <jbacarella@ioscocounty.org>
Sent: Thursday, February 3, 2022 9:58 AM
To: Mark David <otpd@oscodatownshipmi.gov>
Subject: RE: Info

Hi Mark,

We have not received a complaint nor a warrant request regarding Mr. Dickerson marking a threat. I really struggle to understand how this would elevate to a crime. It's an easy analysis that this comment does not rise to a traditional assaultive crime, because there is no immediate danger of battery. The facts given do not rise to cyberbullying. Cyberbullying requires a statement on a public forum which intended to place another person in fear of bodily harm or death and expressed an intent to commit violence against that person and was posted with the intent to communicate that threat.

It would be a stretch to have the statement fit within any of the current statutes. If a police report is made and we receive different information, that is actionable, I will let you know.

Jim
James A. Bacarella
Iosco County Prosecutor
(989)362-6141

From: Mark David <otpd@oscodatownshipmi.gov>
Sent: Thursday, February 3, 2022 9:41 AM
To: Jim Bacarella <jbacarella@ioscocounty.org>
Subject: FW: Info

From: Mark David
Sent: Thursday, January 27, 2022 12:13 PM
To: Jim Bacarella <jbacarella@ioscocounty.org>
Subject: Info

Good afternoon Jim,
I was approached by the Township Superintendent and asked to run something by you. On or about Oct.20,2021 the Township Economic Improvement Director, Todd Dickerson, posted a comment on a private Facebook page of a friend of his stating that he had his "Trusted

hammerhead on my side". We now have 3 local residents claiming that this was a threat directed at them! I do not see this as a threat in anyway as it was not directed at anyone! These same people had posted threatening messages direct at him. He filed a complaint with MSP at that time and no charges were filed by you. My thoughts are that you would feel the same on this issue.

Let me know,

Chief Mark David



Charter Township of Oscoda
110 South State Street
Oscoda, Michigan 48750
Office of Supervisor: (989)739-3211
Office of Clerk: (989)739-4971
Office of Treasurer: (989)739-7471
Office of Superintendent: (989)739-8299
Fax: (989)739-3344

March 15, 2022
Mark Nunn, Supervisor
Robert White, Clerk
Wilber Township
3120 Sherman Rd.
East Tawas, MI 48730

Re: 2022 Fire Service Contract Renewal

Gentlemen:

I am writing pursuant to the contract between the Charter Township of Oscoda and Wilber Township for provision of fire protection services. Given past experience, it is our assumption that your community would like to continue procuring fire protection service in keeping with the automatic renewal provision in the contract agreement. I thank Mr. White for providing a reminder recently relative to need for doing a calculation as to service cost.

You will find attached a cost calculation sheet for 2022 along with a copy of the Fire Department budgets. Please note the continuing reference to plural budgets as we still have a separate Fire Department Equipment Fund to meet capital replacement needs in addition to the long-standing activity in the General Fund. You will find attached for reference copies of the General Fund Fire Department operational and separate Fire Department Equipment Fund budget documents.

The basis of cost calculation as shown on the attached sheet reflects maintenance of the methodology employed in the past few years. As always, should you have any questions please do not hesitate to call.

Sincerely,
Tammy Kline
Tammy Kline
Township Superintendent

Xc: Supervisor Richards and Board of Trustees

**Estimated Oscoda Township
Charge to Wilber Township
for Fire Department Service
Fiscal Year 2022**

2021 Oscoda TV \$313,461,873
2021 Wilber TV \$11,092,290
 2021 Combined TV \$324,554,163

Wilber % of Combined 3.42%
X 2022 Operational Cost \$178,455
 Est. Operational Cost **\$6,103**

Wilber % of Combined 3.42%
X 2022 Equipment Cost \$44,500
 Est. Equipment Cost **\$1,521**

Reference Shared Services Overhead Allocation			
Calculation Basis	% of Shared Cost	2022 Operating Budget	Shared Cost
Fire Dept Admin. Overhead Cost	3.08%	\$178,455	\$ 5,499.91
Fire Dept Building Allocation	46.19%	\$ 87,113.49	\$ 40,237.33

Total Wilber Fire Cost \$9,187

BUDGET REPORT FOR OSCODA TOWNSHIP
 Fund: 101 GENERAL/UNALLOCATED

Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ACTIVITY THRU 12/31/21	2021 AMENDED BUDGET	2022 REQUESTED BUDGET
APPROPRIATIONS					
Dept 299 - UNALLOCATED					
101-299-815.200	COPIER MAINTENANCE	2,153.52	0.00	420.34	2,200.00
101-299-818.000	SOLID WASTE DISPOSAL	1,055.56	1,245.00	2,500.00	2,500.00
101-299-821.000	ENGINEERING FEES	4,650.97	0.00	4,306.84	6,000.00
101-299-826.000	LEGAL FEES	48,000.10	42,955.88	49,814.38	35,000.00
101-299-853.000	TELEPHONE (MODEM-FAX)	1,096.45	753.94	1,000.00	1,000.00
101-299-880.000	COMMUNITY PROMOTION	42,074.04	26,175.07	26,769.77	28,500.00
101-299-880.001	COMMUNITY PROMOTION/CAPITAL OUTLAY	0.00	0.00	0.00	0.00
101-299-880.100	COMMUNITY PROMOTION - FIRST RESPON	0.00	0.00	0.00	0.00
101-299-880.300	GRANT - MSHDA	0.00	0.00	0.00	0.00
101-299-880.301	FEDERAL GRANT - USDA/RD	0.00	0.00	0.00	0.00
101-299-881.000	HISTORICAL COMMISSION	0.00	0.00	0.00	0.00
101-299-882.000	DUES	6,463.52	8,800.95	8,800.95	9,000.00
101-299-890.000	UNALLOCATED CONTINGENCY	4,244.15	1,405.50	1,495.79	2,500.00
101-299-900.000	PRINTING AND PUBLISHING	1,124.25	4,030.76	4,421.70	4,000.00
101-299-910.000	INSURANCE & BONDS	17,878.78	14,566.21	19,500.00	19,500.00
101-299-910.100	INSURANCE - VEHICLE	0.00	0.00	0.00	0.00
101-299-925.000	TRAFFIC LIGHTS	0.00	0.00	0.00	0.00
101-299-926.000	STREET LIGHTS	97,377.11	99,999.96	100,000.00	100,000.00
101-299-956.000	MISCELLANEOUS	4,216.54	8,922.22	9,047.22	4,500.00
101-299-956.001	BAD DEBT EXPENSE	132.54	1,620.72	1,630.49	1,600.00
101-299-957.100	PROPERTY TAXES-OSC TWP	0.00	0.00	0.00	0.00
101-299-958.000	BLDG AUTHORITY SPEC ASSESSMENT	0.00	0.00	0.00	0.00
101-299-958.100	SPECIAL ASSESSMENT - PROPERTY TAXI	2,615.86	0.00	2,500.00	2,500.00
101-299-958.200	SPECIAL ASSM'T VELWC	0.00	0.00	0.00	0.00
101-299-969.000	STREET & ROAD MAINTENANCE	0.00	0.00	0.00	0.00
101-299-971.000	LAND/BLDG PURCHASE	0.00	0.00	0.00	0.00
101-299-971.100	LAND REVERT TO ST CNTY REIMBUR	0.00	0.00	0.00	0.00
101-299-980.000	EQUIPMENT	6,644.04	1,000.00	1,905.00	2,000.00
101-299-996.000	INTEREST EXPENSE	0.00	6.90	6.90	0.00
101-299-999.203	CONTRIBUTION TO ROAD IMPROVEMENT I	0.00	0.00	0.00	0.00
101-299-999.207	CONTRIBUTION TO POLICE FUND	1,017,624.00	0.00	900,000.00	1,201,988.00
101-299-999.211	CONTRIBUTION TO POLICE STAFF FUND	0.00	0.00	2,500.00	43,317.00
101-299-999.236	CONTRIBUTION TO PROPERTY O&M	0.00	0.00	0.00	0.00
101-299-999.245	CONTRIBUTION TO PUBLIC IMPROVE	0.00	0.00	0.00	0.00
101-299-999.248	CONTR TO DDA FUND	0.00	0.00	0.00	0.00
101-299-999.250	CONTRIB TO LAKEFRONT FUND	0.00	0.00	0.00	0.00
101-299-999.590	CONTRIBUTION TO SEWER FUND	0.00	0.00	0.00	0.00
Totals for dept 299 - UNALLOCATED		1,383,625.03	327,587.28	1,293,309.33	1,661,405.00
Dept 336 - FIRE DEPARTMENT					
101-336-703.000	SALARY - FIRE CHIEF	17,581.40	15,615.96	39,900.00	19,275.00
101-336-703.100	ASST FIRE CHIEF	6,293.36	5,146.55	4,500.00	6,530.00
101-336-703.200	FIRE CAPTAIN 1	4,956.86	3,616.67	3,500.00	5,000.00
101-336-703.300	FIRE TRAINER 2	8,994.87	4,908.18	5,000.00	7,200.00
101-336-703.400	FIRE LIEUTENANT 2	9,501.53	7,783.76	3,000.00	9,900.00
101-336-703.500	DIVE COORDINATOR	4,282.53	3,836.81	2,500.00	5,200.00
101-336-708.000	WAGES - FIREMEN	78,661.57	47,594.21	50,000.00	70,000.00
101-336-709.000	OVERTIME - MAINT	0.00	0.00	100.00	100.00
101-336-709.100	OVERTIME-MECHANIC	0.00	0.00	150.00	200.00
101-336-710.000	DOUBLE OVERTIME-MECHANIC	0.00	0.00	200.00	200.00
101-336-712.000	FEES & PER DIEM (FICA)	0.00	0.00	0.00	0.00
101-336-715.000	SOCIAL SECURITY	9,959.73	6,765.64	8,300.00	10,000.00
101-336-716.000	HOSPITALIZATION INS	0.00	0.00	0.00	0.00
101-336-718.000	RETIREMENT FUND CONTRIBUTION	0.00	0.00	0.00	0.00
101-336-718.002	MERS CONTRIBUTION	0.00	0.00	0.00	0.00
101-336-722.000	WORKMAS COMP	891.90	2,597.19	4,200.00	4,500.00
101-336-726.000	SUPPLIES	389.96	466.22	500.00	800.00
101-336-751.000	GASOLINE & OIL	1,479.58	1,652.28	1,652.28	1,800.00
101-336-761.000	UNIFORMS	0.00	164.00	500.00	500.00
101-336-775.000	REPAIR & MAINTENANCE SUPPLIES	228.00	399.37	500.00	500.00
101-336-850.000	COMMUNICATIONS	820.25	26,884.30	27,447.00	1,000.00
101-336-853.000	TELEPHONE	988.29	1,627.85	1,721.30	1,200.00
101-336-860.000	MILEAGE ALLOW/TRANSPORT	41.45	0.00	500.00	500.00
101-336-890.000	FIRE DEPART CONTINGENCY	15.22	0.00	426.42	1,000.00
101-336-900.000	PRINTING & PUBLISHING	143.29	198.00	200.00	200.00
101-336-910.100	INSURANCE & BONDS	1,795.22	1,809.93	1,850.00	1,850.00
101-336-910.200	INSURANCE - VEHICLE	5,852.04	5,659.87	6,500.00	6,500.00
101-336-931.000	EQUIPMENT MAINTENANCE	5,591.28	4,132.00	7,500.00	7,500.00
101-336-933.000	MAINTENANCE - VEHICLE	2,756.96	0.00	4,447.00	5,000.00
101-336-941.200	HYDRANT RENTAL WATER	0.00	0.00	0.00	0.00
101-336-956.000	MISCELLANEOUS	842.25	152.00	300.00	500.00
101-336-960.000	CONFERENCE/EDUCATION/TRAINING	298.17	75.00	1,000.00	1,000.00
101-336-980.000	EQUIPMENT	6,358.95	1,265.02	7,253.00	8,000.00
101-336-980.100	EQUIPMENT - DIVE TEAM	2,448.58	253.98	2,500.00	2,500.00
101-336-980.200	FUNDRAISING-DIVE TEAM	0.00	0.00	0.00	0.00

BUDGET REPORT FOR OSCODA TOWNSHIP
 Fund: 101 GENERAL/UNALLOCATED

Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ACTIVITY THRU 12/31/21	2021 AMENDED BUDGET	2022 REQUESTED BUDGET
APPROPRIATIONS					
Dept 336 - FIRE DEPARTMENT					
101-336-980.506	GRANT-FEMA	0.00	0.00	0.00	0.00
101-336-981.000	EQUIP - FIRE TRUCK REPLACE	0.00	0.00	0.00	0.00
101-336-994.000	LOAN PRINCIPAL EXPENSE	0.00	0.00	0.00	0.00
101-336-997.000	LOAN INTEREST EXPENSE	0.00	0.00	0.00	0.00
Totals for dept 336 - FIRE DEPARTMENT		171,173.24	142,604.79	186,147.00	178,455.00
Dept 722 - ZONING & PLANNING					
101-722-703.000	ADMINISTRATOR SALARY	45,516.65	38,971.57	46,920.00	49,500.00
101-722-704.000	DDA DIRECTOR SALARY	0.00	0.00	0.00	0.00
101-722-709.000	OVERTIME	44.03	0.00	0.00	0.00
101-722-712.000	FEES & PER DIEM (FICA)	7,316.41	7,468.27	8,500.00	8,500.00
101-722-713.000	HEALTH INS REIMB	0.00	1,957.04	0.00	0.00
101-722-715.000	SOCIAL SECURITY	4,045.07	3,599.05	4,000.00	4,000.00
101-722-716.000	HOSPITALIZATION INS	4,965.45	1,771.53	5,500.00	5,500.00
101-722-717.000	LIFE & DISABILITY INS	316.20	263.50	500.00	500.00
101-722-718.000	RETIREMENT CONTRIBUTION	4,055.63	3,762.14	4,692.00	4,950.00
101-722-722.000	WORKMANS COMPENSATION	356.45	186.81	650.00	650.00
101-722-726.000	SUPPLIES	1,588.58	1,039.56	1,800.00	1,800.00
101-722-751.000	GASOLINE & OIL	14.68	0.00	250.00	250.00
101-722-801.000	PROFESSIONAL FEES	38,241.82	4,265.18	25,000.00	25,000.00
101-722-826.000	LEGAL FEES	5,015.00	6,525.75	13,500.00	13,500.00
101-722-853.000	TELEPHONE	1,156.24	958.98	1,200.00	1,200.00
101-722-860.000	MILEAGE ALLOW/TRANSPORTATION	0.00	0.00	750.00	750.00
101-722-890.000	ZONING CONTINGENCY	2,715.72	231.00	4,000.00	4,000.00
101-722-900.000	PRINTING & PUBLISHING	2,667.18	3,432.53	4,000.00	4,000.00
101-722-910.000	INSURANCE & BONDS	579.82	560.78	800.00	800.00
101-722-933.000	MAINTENANCE-VEHICLE	0.00	0.00	500.00	500.00
101-722-956.000	MISCELLANEOUS	0.00	0.00	500.00	500.00
101-722-960.000	CONFERENCE/EDUCATION/TRAINING	3,899.01	2,735.00	10,000.00	10,000.00
101-722-980.000	EQUIPMENT	423.82	2,399.94	4,000.00	4,000.00
Totals for dept 722 - ZONING & PLANNING		122,917.76	80,128.63	137,062.00	139,900.00
Dept 751 - PARKS & RECREATION					
101-751-706.000	WAGES - FULL TIME	0.00	0.00	0.00	0.00
101-751-707.000	WAGES - SEASONAL	49,336.69	38,274.34	68,000.00	68,000.00
101-751-709.000	OVERTIME	2,298.86	2,651.29	4,500.00	4,500.00
101-751-710.000	OVERTIME (DOUBLE)	1,586.83	804.82	2,200.00	2,500.00
101-751-715.000	SOCIAL SECURITY	7,963.78	6,858.16	10,145.00	11,160.00
101-751-716.000	HEALTH INSURANCE	35,410.41	30,649.61	35,549.00	39,105.00
101-751-717.000	LIFE & DISABILITY INS	316.20	342.55	370.00	400.00
101-751-718.000	RETIREMENT CONTRIBUTION	5,162.14	5,487.58	5,134.00	6,000.00
101-751-720.000	UNEMPLOYMENT COMPENSATION	1,644.00	0.45	7,500.00	7,500.00
101-751-722.000	WORKMANS COMPENSATION	684.72	1,343.93	1,343.93	1,000.00
101-751-725.000	FEES & PER DIEM (NON-FICA)	8.58	0.00	0.00	0.00
101-751-726.000	SUPPLIES	2,087.53	4,453.29	5,500.00	6,200.00
101-751-726.100	PICNIC TABLE MATERIAL	0.00	0.00	0.00	0.00
101-751-751.000	GASOLINE & OIL	2,807.48	844.72	4,455.01	5,800.00
101-751-761.000	CLOTHING ALLOWANCE	1,247.16	413.93	1,300.00	1,300.00
101-751-775.000	REPAIR & MAINTENANCE SUPPLIES	5,446.59	4,621.56	7,500.00	7,850.00
101-751-818.000	SOLID WASTE DISPOSAL	5,788.81	6,023.92	6,504.52	6,000.00
101-751-853.000	TELEPHONE	329.94	549.90	1,000.00	1,000.00
101-751-880.568	GRANT - COASTAL/WATERWAYS	0.00	0.00	0.00	0.00
101-751-880.569	GRANT - MNRTF	0.00	0.00	0.00	0.00
101-751-880.571	PASSPORT GRANT	0.00	0.00	0.00	0.00
101-751-880.572	GRANT- IRON BELLE	0.50	40,590.75	230,000.00	260,000.00
101-751-890.000	PARKS & RECREATION CONTINGENCY	0.00	294.00	656.07	1,000.00
101-751-910.100	INSURANCE & BONDS	93.06	90.00	100.00	150.00
101-751-910.200	INSURANCE - VEHICLE	1,388.69	1,343.09	1,500.00	1,500.00
101-751-921.000	UTILITIES - ELECTRICITY	2,891.03	2,860.67	3,300.00	3,500.00
101-751-922.000	UTILITIES - GAS	432.41	348.36	525.00	600.00
101-751-923.000	UTILITIES - WATER	2,852.66	3,996.24	4,000.00	4,000.00
101-751-930.000	REPAIRS & MAINTENANCE	7,775.89	1,660.32	5,500.00	5,500.00
101-751-931.000	EQUIPMENT REPAIR	5,370.36	5,547.21	5,649.80	7,500.00
101-751-933.000	MAINTENANCE - VEHICLE	1,221.71	780.71	1,350.00	1,850.00
101-751-940.000	RENTALS	0.00	250.00	500.00	500.00
101-751-956.000	MISCELLANEOUS	625.00	3,039.99	3,895.19	1,500.00
101-751-971.000	LAND PURCHASE	0.00	0.00	995.48	0.00
101-751-974.000	LAND IMPROVEMENT - PARKS	0.00	0.00	0.00	0.00
101-751-975.000	BUILDING IMPROVEMENT - PARKS	3,162.62	0.00	0.00	1,200.00
101-751-980.100	EQUIPMENT	0.00	703.99	1,000.00	1,000.00
101-751-980.200	EQUIPMENT - PLAYGROUND	0.00	0.00	0.00	0.00
101-751-999.980	PUBL IMPROVE - VEHICLE REPLACE	0.00	0.00	0.00	0.00
Totals for dept 751 - PARKS & RECREATION		147,933.65	164,825.38	419,973.00	458,115.00
Dept 753 - FOOTE SITE PARK					

Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ACTIVITY THRU 12/31/21	2021 AMENDED BUDGET	2022 REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 000					
206-000-401.000	REVENUE-CURRENT LEVY	266,787.10	241,496.66	274,371.00	282,116.00
206-000-424.000	PAYMENT IN LIEU OF TAXES	557.70	0.11	0.00	0.00
206-000-626.000	CHARGES FOR SERVICES - AUSABLE	147,239.00	17,764.01	150,000.00	50,000.00
206-000-626.100	CHARGES FOR SERVICE	20,661.00	2,774.00	0.00	5,000.00
206-000-665.000	INTEREST EARNINGS	2,321.99	865.68	0.00	500.00
206-000-999.699	BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00
Totals for dept 000 -		437,566.79	262,900.46	424,371.00	337,616.00
TOTAL ESTIMATED REVENUES		437,566.79	262,900.46	424,371.00	337,616.00
APPROPRIATIONS					
Dept 000					
206-000-802.000	AUDIT FEES	0.00	0.00	0.00	0.00
206-000-980.000	FD EQUIPMENT	0.00	0.00	0.00	0.00
206-000-981.000	FD EQUIPMENT REPLACEMENT	541,868.78	0.00	80,000.00	124,500.00
206-000-990.000	PRINCIPAL EXPENSE	0.00	0.00	0.00	0.00
206-000-991.000	INTEREST EXPENSE	0.00	0.00	0.00	0.00
206-000-999.999	ENDING FUND BALANCE	0.00	0.00	0.00	0.00
Totals for dept 000 -		541,868.78	0.00	80,000.00	124,500.00
TOTAL APPROPRIATIONS		541,868.78	0.00	80,000.00	124,500.00
NET OF REVENUES/APPROPRIATIONS - FUND 206		(104,301.99)	262,900.46	344,371.00	213,116.00
BEGINNING FUND BALANCE		417,398.33	313,097.34	313,097.34	575,997.80
FUND BALANCE ADJUSTMENTS		1.00	0.00	0.00	0.00
ENDING FUND BALANCE		313,097.34	575,997.80	657,468.34	789,113.80

**Fiscal Year 2022
Oscoda & AuSable Townships
Shared Costs**

Population:	Oscoda	6,997	77.4%
	AuSable	2,047	22.6%
	Total	<u>9,044</u>	100.0%
Complaints:	Oscoda	3,173	79.1%
	AuSable	837	20.9%
	Total	<u>4,010</u>	100.0%
Taxable Value:	Oscoda	\$313,461,873	75.7%
	AuSable	\$100,530,939	24.3%
	Total	<u>\$413,992,812</u>	100.0%

				2020 Amounts	Diff 2021 - 2020
Police Department %Share (Based on Average)	Oscoda	77.4%		79.6%	2.2%
	AuSable	22.6%		20.4%	-2.2%
Police Department Budget	\$1,729,247			\$ 1,466,602.00	\$ 262,645.00
Less Contribution for Code Enforcement	\$24,219				
Less STING	\$9,796				
Less Professional Services for Code Enforcement	\$20,000				
Total Police Department Shared Cost	\$1,675,232			\$ 1,414,727.01	\$ 260,505.12
Police Dept Shared Cost Detail	Oscoda	77.4%	\$1,296,686.27	\$ 1,126,651.72	\$ 170,034.54
	AuSable	22.6%	\$378,545.87	\$ 308,014.25	\$ 70,531.62
Police Department Building Allocation / Admin. Overhead			\$18,927.95		
Code Enforcement Calucation					
Officer Wage	\$21,970				
Officer Overtime	\$200				
Office Social Security	\$1,639				
Officer Workers' Comp	\$410				
Total Code Enforcement Officer Cost	-\$24,219			\$ (22,079.19)	\$ (2,139.68)
Fire Department Budget	\$178,455			\$ 162,650.00	\$ (15,805.00)
Less Projected Revenue Other	\$9,187				
Shared Cost	\$169,268			\$ 150,831.00	\$ 18,436.96
Fire Dept Shared Cost Detail	Oscoda	75.7%	\$128,164.19	\$ 113,817.41	\$ 14,346.78
	AuSable	24.3%	\$41,104	\$ 38,621.11	\$ 2,482.67
Fire Equipment Budget	\$44,500			\$ 625,000.00	\$ (580,500.00)
Fire Equipment Cost Detail	Oscoda Cost	75.7%	\$33,694	\$ 452,761.34	\$ (419,067.39)
	AuSable Cost	24.3%	\$10,806	\$ 147,238.66	\$ (136,432.61)
Fire Department Building Allocation / Admin. Overhead			\$24,971		
Cemetery Budget	\$85,650			\$ 69,630.00	\$ 16,020.00
Cemetery Cost Detail	Oscoda Cost	75.7%	\$64,851.39	\$ 52,542.95	\$ 12,308.44
	AuSable Cost	24.3%	\$20,798.61	\$ 17,725.47	\$ 3,073.14
2022 Total Departmental Shared Costs				\$1,974,650	
2022 Total Shared Cost Detail	Oscoda Cost		\$1,523,395.79	\$ 1,745,773.43	\$ (222,377.64)
	AuSable Cost		\$451,254.30	\$ 489,414.58	\$ (38,160.28)
2022 Total Ausable Shared Cost Including Building Allocation / Admin. Overhead			\$495,153.26		
2022 AuSable Projected Monthly Payment			\$41,262.77		

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Oscoda & AuSable Townships
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