

**OSCODA TOWNSHIP
REGULAR BOARD MEETING
AGENDA & NOTICE
February 26, 2024 – 6:30 P.M.
SHORELINE PLAYERS
6000 N. Skeel Ave.
Oscoda, MI 48750
(989)739-3586**

Posted Date: February 23, 2024

Press Notification Date: February 23, 2024

Posted by: Tara Lyons |

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

AGENDA ADDITIONS:

PUBLIC COMMENTS: (Please fill out a comment card and submit to the Superintendent – you have 4 minutes to speak)

CONSENT AGENDA:

Approval of Minutes:

1. Regular Meeting Minutes – February 12, 2024
2. Air Force Meeting Minutes – February 21, 2024

Finance:

1. Payment of Bills (Oscoda Township) – Total - \$ 222,278.98
 - a. Prepaid –February 27, 2024 - \$ 39,663.45
 - b. Check Run – February 14, 2024 - \$ 89,500.00
 - c. Check Run – February 20, 2024 - \$ 93,115.53
 - d. Tax Overpayments
 - e. 2023 PILT

SUB COMMITTEE REPORTS AND PROJECT UPDATES: (As Available)

1. Engineering – Mr. Freeman
2. OWAA – Mr. Palmer
3. Planning Commission – Mr. Tasior
4. ZBA – Mr. Spencer
5. LDFA – Ms. McGuire
6. EIC – Mr. Sutton
7. 911 – Mr. Spencer
8. HSRUA – Ms. Kline
9. RAB – Mr. Cummings
10. Cedar Lake Improvement Board – Mr. Wusterbarth
11. Utility Sub-Committee – Mr. Wusterbarth
12. Community Resource Officer Update – Chief Bolen
13. AuSable River Walk Advisory Committee Update -

SUPERINTENDENT’S REPORT ----- Kline

1. Fireworks Contract Approval
2. Old Orchard Park 2024 Operations Plan
3. Operations Plan Foote Site Park 2024
4. 2024 Blanket Purchase Order Authorization for Old Orchard Park Vendors
5. Police Department Purchase Requests
6. Rowe Engineering Invoices
7. Pay App 2 Water System Improvements Phase VI
8. Fire Department Purchase Requests

RESOLUTIONS AND ORDINANCES:

1. Resolution 2024 - 04 – Reestablishing the Duties of the Superintendent
2. Resolution 2024-07 – Resolution to Purchase, Acquire and Construct Improvements to the Township of Oscoda Water System; Authorize Publication of Notice of Intent to Issue Revenue Bonds; and Matters Related Thereto.
3. Resolution 2024-08 – Resolution to Purchase, Acquire and Construct Improvements to the Township of Oscoda Sewer System; Authorize Publication of Notice of Intent to Issue Revenue Bonds, and Matters Related Thereto.

OTHER:

1. Board of Review Appointment
2. AYSO Operating Agreement 2024
3. Oscoda Youth Softball and Baseball 2024
4. 2024 CWSRF Sewer Project – Bond Contract Proposal
5. 2024 DWSRF Water Project – Bond Counsel Proposal
6. WTA Architects – Ken Ratliff Park Proposal
7. Baker Tilly 2024 CWSRF Projects – Proposal Agreement

PUBLIC COMMENTS:

BOARD COMMENTS:

INFORMATIONAL:

1. ACC Works
2. FOIA Log
3. MSHDA Grant Reward Notification



Charter Township of Oscoda
110 South State Street
Oscoda, Michigan 48750
Office of Supervisor: (989)739-3211
Office of Clerk: (989)739-4971
Office of Treasurer: (989)739-7471
Office of Superintendent: (989)739-8299
Fax: (989)739-3344

Regular Board Meeting Minutes February 12, 2024

Call to Order – Ms. McGuire called the meeting to order at 06:30 p.m. The meeting was held at SHORELINE PLAYERS 6000 N. Skeel Ave. Oscoda, MI 48750.

PLEDGE OF ALLEGIANCE

Roll Call – Board Members Present: [Ms. McGuire, Mr. Sutton, Mr. Tasiar, Mr. Cummings, Mr. Wusterbarth in late @ 06:42 pm]
Board Members Absent: Mr. Palmer, Mr. Spencer
Others Present: [Ms. Kline.]

Appoint Chair – Mr. Cummings supported a motion by Mr. Sutton to approve Ms. McGuire to chair the Township Regular Meeting.

ALL YEAS:

MOTION CARRIED

Additions – Mr. Tasiar supported a motion by Mr. Sutton to add Resolution 2024-05 TO ACCEPT ENDO INTERNATIONAL BANKRUPTCY REORGANIZATION PLAN under Resolutions number 2 and RAB update from Mr. Cummings under Subcommittee updates.

ALL YEAS

MOTION CARRIED

Public Comment – None

Consent Agenda – Mr. Cummings supported a motion by Mr. Tasiar to approve:

Oscoda Township Regular Board Meeting Minutes
February 12, 2024

Page 1 of 5

Approval of Minutes:

1. Special Meeting Minutes – December 13, 2023 – Corrections presented.
2. Regular Meeting Minutes – January 22, 2024
3. Policy Sub-Committee Minutes – January 23, 2024

Finance:

1. Payment of Bills (Oscoda Township) – Total - \$ 176,367.00
 - a. Prepaid – January 30, 2024 - \$ 78,000.60
 - b. Prepaid – February 2, 2024 - \$ 828.28
 - c. Prepaid – February 6, 2024 - \$ 74,748.09
 - d. Check Run – February 13, 2024 - \$ 22,790.03

ALL YEAS:

MOTION CARRIED

SUB COMMITTEE REPORTS AND PROJECT UPDATES: (As Available)

Remediation Airforce Board – Mr. Cummings – RAB meeting next Wednesday February 21, 2024, starting at 5pm at the United Methodist Church. There is a virtual option available for those who can't attend in person.

SUPERINTENDENT REPORTS:

Fire Department Brush Truck Purchase Request – Mr. Cummings supported a motion by Mr. Sutton to approve *to purchase (2) 2024 Chevy Silverado's in the amount of \$92,976.00 to be paid from 206-000-981.000.*

ALL YEAS:

MOTION CARRIED

Dust Control RFP 2024 – Mr. Tasior supported a motion by Mr. Sutton to approve *the 2024 Dust Control RFP to be advertised.*

ALL YEAS:

MOTION CARRIED

RESOLUTIONS AN ORDINANCES

Resolution 2024-04: Reestablishing the Duties of the Superintendent – Postponed until our next regular meeting.

Resolution 2024-05 TO ACCEPT ENDO INTERNATIONAL BANKRUPCTY REORGANIZATION PLAN – Mr. Sutton supported a motion by Mr. Tasior to approve

Oscoda Township Regular Board Meeting Minutes

February 12, 2024

Page 2 of 5

the Resolution 2024-05 TO ACCEPT ENDO INTERNATIONAL BANKRUPTCY REORGANIZATION PLAN.

ALL YEAS:

MOTION CARRIED

OTHER

Economic Improvement Committee Appointment – Mr. Sutton supported a motion by Mr. Wusterbarth to approve *the Economic Improvement Committee Appointment of Kary Osborn with term ending December 31, 2026.*

ALL YEAS:

MOTION CARRIED

Senior Building Authority Appointment – Mr. Tasior supported a motion by Mr. Wusterbarth to approve *the Senior Building Authority Appointment of Helena Louise Weisl with term ending December 31, 2026.*

ALL YEAS:

MOTION CARRIED

Canoe Marathon Brochure Request – Mr. Wusterbarth supported a motion by Mr. Sutton to approve *the Canoe Marathon Brochure Request in the amount of \$500.00.*

ALL YEAS:

MOTION CARRIED

Rockfest Land Use Request – Mr. Cummings supported a motion by Mr. Sutton to approve *the Rockfest Land Use Request on September 7, 2024.*

ALL YEAS:

MOTION CARRIED

Van Etten Lake Weed Control Bid Tab - Placeholder – Mr. Sutton supported a motion by Mr. Tasior to approve *the Bid from Solitude Lake Management in the amount of \$133,320.00 for Van Etten Lake Weed Control for three years.*

ALL YEAS:

MOTION CARRIED

Oscoda/AuSable Chamber Requests – Mr. Sutton supported a motion by Mr. Wusterbarth to postpone *the Oscoda/AuSable Chamber Requests* for:

- *Art on the Beach June 29-30, 2024 {set up on June 28}*
 - *Fourth of July Parade on US 23 July 7, 2024*
 - *Paul Bunyan Days at Furtaw Field. September 13-15, 2024. Set up as much as a week prior and clean up as much as a week beyond.*
 - *Bigfoot Bash. October 10-12-2024 Shoreline Theater & Library parking lot and grounds*
 - *Smokey Bear 80th Birthday Party. Veterans Memorial Park. August 9, 2024, set up Aug 8, clean up Aug 10*
 - *Northern Light Parade. December 7, 2024, 3pm to 10pm from Furtaw to Mill St.*
- Postpone until next regular meeting.

ALL YEAS:

MOTION CARRIED

Touch A Truck Land Use Request – Mr. Tasior supported a motion by Mr. Wusterbarth to approve *the 2nd Annual Touch A Truck community event at Furtaw Field on June 14th and 15th, 2024.*

ALL YEAS:

MOTION CARRIED

INFORMATIONAL:

1. ACC Ideas
2. HSRUA O&M Report – January 2024

Public Comment – None.

Board and Staff Comments –

Mr. Wusterbarth- Apologize to the board and the public for being late tonight.

Mr. Cummings- Text.Gov is up on the website and ready to be utilized for community emergencies. You must subscribe to these on our website, text oscodainfo to 91896 to start receiving alerts.

Mr. Tasior- Thank Jaimie for running the meeting tonight.

Ms. McGuire- Taxes due on Valentines Day, last day to pay without 3% penalty.

Valentines for Veterans is something that I have been working on with the auxiliary, the happiness on their faces when they opened their cards from kindergarten through 8th grade students. Thank you to the teachers and students for participating, the school did a wonderful job. If anyone has a veteran in their family stop into one of the businesses that have a basket and grab one.

Oscoda Township Regular Board Meeting Minutes

February 12, 2024

Page 4 of 5

Mr. Sutton- A great game between Iosco Police and Fire Saturday with Police taking the win. A great group of guys with amazing comradery in our community.

Adjourn – Ms. McGuire made a motion to adjourn at 07:07 p.m.

William Palmer
Supervisor
Charter Township of Oscoda

Joshua Sutton
Clerk
Charter Township of Oscoda

Disclaimer of the Township Board of Trustees:

The Charter Township of Oscoda Board of Trustees will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting upon a seven-day notice to the Oscoda Township Board by writing or calling the following: Township Clerk, Oscoda Township Hall, 110 South State Street, Oscoda, Michigan 48750, 989-739-4971.



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Oscoda Township and Air Force Meeting February 21, 2024

Meeting at 09:00 a.m. The meeting was held at 110 S. State St Oscoda, MI 48750.

Present: [Mr. Sutton, Ms. Kline, Mr. Willis, Mr. Morrish,
Mrs. Stawowy, Mr. Lynch, Mr. Walton

Discussion on storm sewer maintenance.
2018 Main Storm Line maintenance report.
Get a quote for pipe inspection from F&V/City Sewer.
Soil in Drying beds testing clean.
EGLE is still inquiring about resolve on plugged contaminated sewer line.
Looking at cleaning contamination out of plugged line owned by OWAA.
Working on IPP.
The Quarterly Testing Report done by F&V needs to be reviewed.
Pilot Test 2024-2025 Foam Fractionation on base.

Adjourn – Ms. Richards made a motion to adjourn at 09:49 a.m.

William Palmer
Supervisor
Charter Township of Oscoda

Joshua Sutton
Clerk
Charter Township of Oscoda

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EXP CHECK RUN DATES 02/27/2024 - 02/27/2024
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Page: 1/4

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amountcheck #
Fund 101 GENERAL/UNALLOCATED						
Dept 101 TOWNSHIP BOARD						
101-101-722.000	WORKMANS COMP	MML WORKERS' COMP FUND	WORKMAN'S COMP PAYMENT #4 9972206	9972206		54.33
101-101-960.000	POLICY MATTERS BOOKLET INV	MICHIGAN TOWNSHIPS ASS	POLICY MATTERS BOOKLET INV 266731	266731		42.00
Total For Dept 101 TOWNSHIP BOARD						96.33
Dept 171 SUPERVISOR						
101-171-722.000	WORKMANS COMP	MML WORKERS' COMP FUND	WORKMAN'S COMP PAYMENT #4 9972206	9972206		56.47
Total For Dept 171 SUPERVISOR						56.47
Dept 172 SUPERINTENDENT						
101-172-722.000	WORKMANS COMP	MML WORKERS' COMP FUND	WORKMAN'S COMP PAYMENT #4 9972206	9972206		25.08
101-172-853.000	SUPERINTENDENT	ATI NETWORKS, INC.	TWP-PHONE-MARCH 2024	105730		174.32
Total For Dept 172 SUPERINTENDENT						199.40
Dept 215 CLERK						
101-215-716.000	NOTARY FILLING FEE FOR ST	STATE OF MICHIGAN	NOTARY FILING FEE FOR STATE; KIMSEL	01262024		10.00
101-215-722.000	WORKMANS COMP	MML WORKERS' COMP FUND	WORKMAN'S COMP PAYMENT #4 9972206	9972206		25.08
101-215-853.000	CLERK	ATI NETWORKS, INC.	TWP-PHONE-MARCH 2024	105730		94.02
Total For Dept 215 CLERK						129.10
Dept 247 BOARD OF REVIEW						
101-247-722.000	WORKMANS COMP	MML WORKERS' COMP FUND	WORKMAN'S COMP PAYMENT #4 9972206	9972206		24.28
Total For Dept 247 BOARD OF REVIEW						24.28
Dept 250 LAKEFRONT DISTRICT						
101-250-722.000	WORKMANS COMP	MML WORKERS' COMP FUND	WORKMAN'S COMP PAYMENT #4 9972206	9972206		35.50
Total For Dept 250 LAKEFRONT DISTRICT						35.50
Dept 253 TREASURER						
101-253-722.000	WORKMANS COMP	MML WORKERS' COMP FUND	WORKMAN'S COMP PAYMENT #4 9972206	9972206		35.50
101-253-853.000	TREASURER	ATI NETWORKS, INC.	TWP-PHONE-MARCH 2024	105730		170.90
Total For Dept 253 TREASURER						206.40
Dept 265 TOWNSHIP HALL & GROUNDS						
101-265-722.000	WORKMANS COMP	MML WORKERS' COMP FUND	WORKMAN'S COMP PAYMENT #4 9972206	9972206		209.08
Total For Dept 265 TOWNSHIP HALL & GROUNDS						209.08
Dept 276 CEMETERY						
101-276-722.000	WORKMANS COMP	MML WORKERS' COMP FUND	WORKMAN'S COMP PAYMENT #4 9972206	9972206		270.33
101-276-726.000	LOCKS INV 1PWD-LQ7Y-HYYG	AMAZON CAPITAL SERVICE	LOCKS INV 1PWD-LQ7Y-HYYG	1PWDLQ7YHYYG		294.97
Total For Dept 276 CEMETERY						565.30
Dept 299 UNALLOCATED						
101-299-801.200	CLOUD DATA RECOVERY	VC3 INC.	CLOUD DATA PROTECTION 139347	139347		229.00
101-299-801.200	OFFICE 365 SUBSCRIPTIONS	VC3 INC.	OFFICE 365 SUBSCRIPTIONS 139346	139346		326.00
101-299-801.200	IT RIGHT - IT SERVICE	VC3 INC.	IT SERVICES FEB 2024 140035	140035		1,765.00
101-299-802.000	AUDIT LETTER REVIEW INV 6	MASUD LABOR LAW GROUP	AUDIT LETTER REVIEW INV 66923	66923		25.00
101-299-853.000	COPIER/FAX	ATI NETWORKS, INC.	TWP-PHONE-MARCH 2024	105730		178.88
101-299-880.000	COMMUNITY PROFILE 2024 INV	IOSCO NEWS PRESS PUB C	COMMUNITY PROFILE 2024 INV 01049275	01049275		2,100.00
101-299-880.000	ANNUAL MEETING FEES	MI CTV	ANNUAL MEETING FEES	600		25,300.00
Total For Dept 299 UNALLOCATED						29,923.88
Dept 336 FIRE DEPARTMENT						
101-336-722.000	WORKMANS COMP	MML WORKERS' COMP FUND	WORKMAN'S COMP PAYMENT #4 9972206	9972206		816.33
101-336-761.000	FIRE GEAR	MATTHEW MALLAK	FIRE GEAR	12192023		484.36

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Page: 2/4

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Fund 101 GENERAL/UNALLOCATED							
Dept 336 FIRE DEPARTMENT							
101-336-853.000	FIRE	ATI NETWORKS, INC.	TWP-PHONE-MARCH 2024	105730		107.13	
101-336-980.000	CARABINERS INV 1C79-M9VR-C	AMAZON CAPITAL SERVICE	CARABINERS INV 1C79-M9VR-G33J	1C79M9VRG33J		71.02	
Total For Dept 336 FIRE DEPARTMENT						1,478.84	
Dept 722 ZONING & PLANNING							
101-722-722.000	WORKMANS COMP	MML WORKERS' COMP FUND	WORKMAN'S COMP PAYMENT #4 9972206	9972206		54.33	
101-722-853.000	ZONING	ATI NETWORKS, INC.	TWP-PHONE-MARCH 2024	105730		90.60	
Total For Dept 722 ZONING & PLANNING						144.93	
Dept 751 PARKS & RECREATION							
101-751-722.000	WORKMANS COMP	MML WORKERS' COMP FUND	WORKMAN'S COMP PAYMENT #4 9972206	9972206		527.15	
Total For Dept 751 PARKS & RECREATION						527.15	
Dept 753 FOOTE SITE PARK							
101-753-722.000	WORKMANS COMP	MML WORKERS' COMP FUND	WORKMAN'S COMP PAYMENT #4 9972206	9972206		527.15	
Total For Dept 753 FOOTE SITE PARK						527.15	
Dept 754 KEN RATLIFF PARK							
101-754-722.000	WORKMANS COMP	MML WORKERS' COMP FUND	WORKMAN'S COMP PAYMENT #4 9972206	9972206		365.33	
Total For Dept 754 KEN RATLIFF PARK						365.33	
Total For Fund 101 GENERAL/UNALLOCATED						34,489.14	
Fund 207 POLICE FUND							
Dept 000							
207-000-722.000	WORKMANS COMP	MML WORKERS' COMP FUND	WORKMAN'S COMP PAYMENT #4 9972206	9972206		973.99	
207-000-726.100	COMPUTER SUPPLIES INVOICE	AMAZON CAPITAL SERVICE	COMPUTER SUPPLIES INVOICE 161G-PMC	161GPMCDHCR6		38.94	
207-000-761.000	UNIFORMS HART INVOICE 1Y9N	AMAZON CAPITAL SERVICE	UNIFORMS HART INVOICE 1Y9N-N9QD-CVH	1Y9NN9QDCVHM		93.98	
207-000-761.000	UNIFORMS	GALLS INCORPORATED	UNIFORMS	026611882		129.29	
207-000-761.000	UNIFORM INVOICE 026628720	GALLS INCORPORATED	UNIFORMS	026628720		129.30	
207-000-853.000	POLICE	ATI NETWORKS, INC.	TWP-PHONE-MARCH 2024	105730		611.11	
Total For Dept 000						1,976.61	
Dept 301 POLICE							
207-301-931.000	RADIO REPAIR INVOICE 48605	PRO COMM INC	RADIO REPAIR INVOICE 48605	48605		59.00	
207-301-933.000	PATROL VEHICILE SERVICE	CAFALCONA MOTORS, INC	PATROL VEHICILE SERVICE CAR 2	70738		611.57	
Total For Dept 301 POLICE						670.57	
Total For Fund 207 POLICE FUND						2,647.18	
Fund 211 POLICE STAFFING FUND							
Dept 000							
211-000-722.000	WORKMANS COMP	MML WORKERS' COMP FUND	WORKMAN'S COMP PAYMENT #4 9972206	9972206		973.99	
Total For Dept 000						973.99	
Total For Fund 211 POLICE STAFFING FUND						973.99	
Fund 236 PROP OPER & MNTNCE							
Dept 266 PROPERTY O & M MAINTENANCE							
236-266-722.000	WORKMANS COMP	MML WORKERS' COMP FUND	WORKMAN'S COMP PAYMENT #4 9972206	9972206		418.07	
236-266-853.000	EIC	ATI NETWORKS, INC.	TWP-PHONE-MARCH 2024	105730		47.01	
Total For Dept 266 PROPERTY O & M MAINTENANCE						465.08	
Total For Fund 236 PROP OPER & MNTNCE						465.08	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amountcheck #
Fund 271 LIBRARY Dept 000 271-000-722.000	WORKMANS COMP	MML WORKERS' COMP FUND	WORKMAN'S COMP PAYMENT #4 9972206	9972206		94.68
			Total For Dept 000			94.68
			Total For Fund 271 LIBRARY			94.68
Fund 509 OLD ORCHARD PARK Dept 000 509-000-722.000	WORKMANS COMP	MML WORKERS' COMP FUND	WORKMAN'S COMP PAYMENT #4 9972206	9972206		408.33
			Total For Dept 000			408.33
			Total For Fund 509 OLD ORCHARD PARK			408.33
Fund 590 SEWER Dept 000 590-000-853.000	SEWER	ATI NETWORKS, INC.	TWP-PHONE-MARCH 2024	105730		25.22
590-000-931.000	CHECK VBALVE 1/2IN BRASS #	JACK DOHENY COMPANIES,	VACTOR REPLACEMENT CHECK VALVE	217398		301.07
			Total For Dept 000			326.29
			Total For Fund 590 SEWER			326.29
Fund 591 WATER Dept 000 591-000-853.000	WATER	ATI NETWORKS, INC.	TWP-PHONE-MARCH 2024	105730		25.21
591-000-931.000	BELT TENSIONER	AIS CONSTRUCTION EQUIP	BACKHOE BELT TENSIONER INV 473734	473734		233.55
			Total For Dept 000			258.76
			Total For Fund 591 WATER			258.76

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 101 GENERAL/UNALLOCATED							
Dept 000							
101-000-528.001	E RIVER RD WATER MAIN	JOHN HENRY EXCAVATING,	E RIVER RD WATER MAIN	2023-166		42,120.39	
101-000-720.528	E RIVER RD WATER MAIN	JOHN HENRY EXCAVATING,	E RIVER RD WATER MAIN	2023-166		47,379.61	
Total For Dept 000						89,500.00	
Total For Fund 101 GENERAL/UNALLOCATED						89,500.00	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund Totals:			Fund 101 GENERAL/UNALLOCATED			89,500.00	
			Total For All Funds:			89,500.00	

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Page: 1/5

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amountcheck #
Fund 101 GENERAL/UNALLOCATED						
Dept 000						
101-000-720.439	WARRIOR PAVILION BROKEN W/	DESIGN INDUSTRIAL	WARRIOR PAVILION BROKEN WATER LINE	0T4		967.00
101-000-720.439	WARRIOR PAVILION BROKEN W/	DESIGN INDUSTRIAL	WARRIOR PAVILION BROKEN WATER LINE	0T5		77.58
101-000-720.439	WARRIOR PAVILION BROKEN W/	DESIGN INDUSTRIAL	WARRIOR PAVILION BROKEN WATER LINE	03		215.00
101-000-720.439	WARRIOR PAVILION BROKEN W/	DESIGN INDUSTRIAL	WARRIOR PAVILION BROKEN WATER LINE	02		1,269.70
101-000-720.439	DPW PIER	LINCOLN HARDWARE	RSS HANDYPAK 874199	874199		69.99
Total For Dept 000						2,599.27
Dept 101 TOWNSHIP BOARD						
101-101-722.000	WORKMANS COMP	MML WORKERS' COMP FUND	WORKMAN'S COMP PAYMENT - PAYROLL AU	1161207		54.33
Total For Dept 101 TOWNSHIP BOARD						54.33
Dept 171 SUPERVISOR						
101-171-722.000	WORKMANS COMP	MML WORKERS' COMP FUND	WORKMAN'S COMP PAYMENT - PAYROLL AU	1161207		58.72
Total For Dept 171 SUPERVISOR						58.72
Dept 172 SUPERINTENDENT						
101-172-722.000	WORKMANS COMP	MML WORKERS' COMP FUND	WORKMAN'S COMP PAYMENT - PAYROLL AU	1161207		27.33
101-172-726.000	DATE STAMP INV 37121614	QUILL CORPORATION	DATE STAMP INV 37121614	37121614		14.07
101-172-960.000	BUDGETING TRAINING INV 152	BS&A SOFTWARE	BUDGETING TRAINING INV 152352	152352		200.00
Total For Dept 172 SUPERINTENDENT						241.40
Dept 215 CLERK						
101-215-722.000	WORKMANS COMP	MML WORKERS' COMP FUND	WORKMAN'S COMP PAYMENT - PAYROLL AU	1161207		27.33
101-215-726.000	ENVELOPES INV 36248530	QUILL CORPORATION	ENVELOPES INV 36248530	36248530		207.36
Total For Dept 215 CLERK						234.69
Dept 247 BOARD OF REVIEW						
101-247-722.000	WORKMANS COMP	MML WORKERS' COMP FUND	WORKMAN'S COMP PAYMENT - PAYROLL AU	1161207		26.53
Total For Dept 247 BOARD OF REVIEW						26.53
Dept 250 LAKEFRONT DISTRICT						
101-250-722.000	WORKMANS COMP	MML WORKERS' COMP FUND	WORKMAN'S COMP PAYMENT - PAYROLL AU	1161207		37.55
Total For Dept 250 LAKEFRONT DISTRICT						37.55
Dept 253 TREASURER						
101-253-722.000	WORKMANS COMP	MML WORKERS' COMP FUND	WORKMAN'S COMP PAYMENT - PAYROLL AU	1161207		37.55
Total For Dept 253 TREASURER						37.55
Dept 265 TOWNSHIP HALL & GROUNDS						
101-265-722.000	WORKMANS COMP	MML WORKERS' COMP FUND	WORKMAN'S COMP PAYMENT - PAYROLL AU	1161207		211.33
101-265-741.000	TOOLS INV 012524111429	SNAP-ON TOOLS	TOOLS INV 012524111429	012524111429		47.25
101-265-775.000	CASES - INV 23434987	INTERSTATE BATTERIES	CASES - INV 23434987	23434987		31.95
101-265-775.000	CLEANING SUPPLIES	KSS ENTERPRISES	CLEANING SUPPLIES INVOICE #1544733	1544733		351.67
101-265-801.000	OTWP FIRE ALARM	GUARDIAN ALARM COMPANY	OTWP FIRE ALARM 23162759	23162759		81.00
101-265-853.000	TELEPHONE & INTERNET	CHARTER COMMUNICATIONS	4466 MCNICHOL AVE	005226801021424		155.25
101-265-930.000	CASES - INV 23434771	INTERSTATE BATTERIES	CASES - INV 23434771	23434771		148.40
101-265-931.000	PLOW REPAIRS	JOHNSON AUTO SUPPLY, I	PLOW REPAIRS #INVOICE 931392	931392		10.99
101-265-931.000	MAINT SUPPLIES INV 937427	JOHNSON AUTO SUPPLY, I	MAINT SUPPLIES INV 932427	932427		275.76
101-265-933.000	LED LIGHT BAR INV 1GVN-XFMN	AMAZON CAPITAL SERVICE	LED LIGHT BAR INV 1GVN-XFMN-6D1Q	1GVN-XFMN-6D1Q		82.70
Total For Dept 265 TOWNSHIP HALL & GROUNDS						1,396.30
Dept 276 CEMETERY						
101-276-722.000	WORKMANS COMP	MML WORKERS' COMP FUND	WORKMAN'S COMP PAYMENT - PAYROLL AU	1161207		272.58

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INVOICE GL DISTRIBUTION REPORT FOR OSCODA TOWNSHIP
EXP CHECK RUN DATES 02/20/2024 - 02/20/2024
BOTH JOURNALIZED AND UNJOURNALIZED
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Page: 2/5

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amountcheck #
Fund 101 GENERAL/UNALLOCATED						
Dept 276 CEMETERY						
Total For Dept 276 CEMETERY						272.58
Dept 299 UNALLOCATED						
101-299-801.000	DOCUMENTS ON DEMAND 03-01-AMERISCAN IMAGING SERV	DOCUMENTS ON DEMAND 03-01-24 TO 2-2	2024034			500.00
101-299-826.000	LEGAL SERVICES INV 1080922	ROSATI, SCHULTZ, JOPPI	LEGAL SERVICES INV 1080922	1080922		701.75
101-299-826.000	LEGAL SERVICES INV 1080923	ROSATI, SCHULTZ, JOPPI	LEGAL SERVICES INV 1080923	1080923		306.00
101-299-826.000	LEGAL SERVICES INV 1080921	ROSATI, SCHULTZ, JOPPI	LEGAL SERVICES INV 1080921	1080921		1,632.00
101-299-900.000	CEDAR LAKE NOTICE INV 304042722	IOSCO NEWS PRESS PUB C	CEDAR LAKE NOTICE INV 304042722	304042722		67.50
101-299-900.000	CEDAR LAKE NOTICE INV 304042592	IOSCO NEWS PRESS PUB C	CEDAR LAKE NOTICE INV 304042592	304042592		67.50
Total For Dept 299 UNALLOCATED						3,274.75
Dept 336 FIRE DEPARTMENT						
101-336-722.000	WORKMANS COMP	MML WORKERS' COMP FUND	WORKMAN'S COMP PAYMENT - PAYROLL AU	1161207		818.58
101-336-956.000	PRE-EMPLOYMENT PHYSICAL-HEALTH	ALCONA HEALTH CENTERS	PRE-EMPLOYMENT PHYSICAL-HELLER (FIR)	08032023		157.00
Total For Dept 336 FIRE DEPARTMENT						975.58
Dept 701 ZONING & PLANNING						
101-701-960.000	BENNIGANS INV 0082	FREDRICK BUCKNER	ZAC TRAINING - REIMBURSMENT	02072024		309.99
Total For Dept 701 ZONING & PLANNING						309.99
Dept 722 ZONING & PLANNING						
101-722-722.000	WORKMANS COMP	MML WORKERS' COMP FUND	WORKMAN'S COMP PAYMENT - PAYROLL AU	1161207		56.58
101-722-726.000	NAME PLATES - PLANNING COM	QUILL CORPORATION	NAME PLATES - PLANNING COMMISSION I	37162403		28.78
101-722-801.000	ATTORNEY FEES	O'REILLY RANCILIO P.C.	ATTORNEY FEES	249676		350.00
101-722-801.000	LEGAL SERVICES INV 1080924	ROSATI, SCHULTZ, JOPPI	LEGAL SERVICES INV 1080924	1080924		221.00
101-722-801.000	LEGAL SERVICES INV 1080921	ROSATI, SCHULTZ, JOPPI	LEGAL SERVICES INV 1080921	1080921		476.00
101-722-900.000	CAR MAGNETS FOR ZONING & S	TRULY YOURS	CAR MAGNETS FOR ZONING & SIGNS	013488		75.00
Total For Dept 722 ZONING & PLANNING						1,207.36
Dept 751 PARKS & RECREATION						
101-751-722.000	WORKMANS COMP	MML WORKERS' COMP FUND	WORKMAN'S COMP PAYMENT - PAYROLL AU	1161207		529.40
101-751-931.000	MAINT SUPPLIES INV 932397	JOHNSON AUTO SUPPLY, I	MAINT SUPPLIES INV 932397	932397		996.93
Total For Dept 751 PARKS & RECREATION						1,526.33
Dept 753 FOOTE SITE PARK						
101-753-722.000	WORKMANS COMP	MML WORKERS' COMP FUND	WORKMAN'S COMP PAYMENT - PAYROLL AU	1161207		529.40
Total For Dept 753 FOOTE SITE PARK						529.40
Dept 754 KEN RATLIFF PARK						
101-754-722.000	WORKMANS COMP	MML WORKERS' COMP FUND	WORKMAN'S COMP PAYMENT - PAYROLL AU	1161207		367.58
101-754-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	6300 F 41 PAVILION	204834936011		29.24
101-754-975.000	CEDAR BOARDS FOR WARRIOR I	JAYDEN WRUSCH	CEDAR BOARDS FOR WARRIOR INV 214066	21406639		175.00
Total For Dept 754 KEN RATLIFF PARK						571.82
Total For Fund 101 GENERAL/UNALLOCATED						13,354.15
Fund 207 POLICE FUND						
Dept 000						
207-000-722.000	WORKMANS COMP	MML WORKERS' COMP FUND	WORKMAN'S COMP PAYMENT - PAYROLL AU	1161207		976.24
207-000-726.000	NITRILE GLOVES INVOICE 1X1	AMAZON CAPITAL SERVICE	NITRILE GLOVES INVOICE 1XT7-WWJD-VQ	1XT7WWJDVQ7P		74.86
207-000-726.000	WALL MOUNT INVOICE 1J6D-PV	AMAZON CAPITAL SERVICE	WALL MOUNT FOR CAMERA TV INVOICE 1J	1J6DPWHMDQX7		19.99
207-000-726.100	COMPUTER MONITOR INVOICE 1	AMAZON CAPITAL SERVICE	COMPUTER MONITOR INVOICE 143D-3WN4-	143D3WN4PR14		206.56
207-000-761.000	BRANDT UNIFORMS INVOICE 02	GALLS INCORPORATED	BRANDT UNIFORMS INVOICE 027064977	027064977		90.75
207-000-801.200	LEXIS 1593757-20240131	LEXIS NEXIS RISK SOLUT	ACCURINT JANUARY INVOICE 1593757-20	159375720240131		249.16

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Page: 3/5

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amountcheck #
Fund 207 POLICE FUND						
Dept 000						
			Total For Dept 000			1,617.56
			Total For Fund 207 POLICE FUND			1,617.56
Fund 211 POLICE STAFFING FUND						
Dept 000						
211-000-722.000	WORKMANS COMP	MML WORKERS' COMP FUND	WORKMAN'S COMP PAYMENT - PAYROLL AU	1161207		976.24
			Total For Dept 000			976.24
Dept 301 POLICE						
211-301-980.000	COPIER PRINT CHARGES-POLICE	IMAGE BUSINESS SOLUTIONS	COPIER PRINT CHARGES	255656		114.97
			Total For Dept 301 POLICE			114.97
			Total For Fund 211 POLICE STAFFING FUND			1,091.21
Fund 236 PROP OPER & MNTNCE						
Dept 266 PROPERTY O & M MAINTENANCE						
236-266-722.000	WORKMANS COMP	MML WORKERS' COMP FUND	WORKMAN'S COMP PAYMENT - PAYROLL AU	1161207		422.48
			Total For Dept 266 PROPERTY O & M MAINTENANCE			422.48
			Total For Fund 236 PROP OPER & MNTNCE			422.48
Fund 271 LIBRARY						
Dept 000						
271-000-722.000	WORKMANS COMP	MML WORKERS' COMP FUND	WORKMAN'S COMP PAYMENT - PAYROLL AU	1161207		96.93
271-000-802.000	LIBRARY ROOM INV	874200 LINCOLN HARDWARE	LIBRARY ROOM INV 874200	874200		618.23
271-000-930.000	SIGNS FOR LIBRARY	TRULY YOURS	CAR MAGNETS FOR ZONING & SIGNS	013488		150.00
			Total For Dept 000			865.16
			Total For Fund 271 LIBRARY			865.16
Fund 509 OLD ORCHARD PARK						
Dept 000						
509-000-722.000	WORKMANS COMP	MML WORKERS' COMP FUND	WORKMAN'S COMP PAYMENT - PAYROLL AU	1161207		413.32
509-000-853.000	PHONE SERVICES-OOP MARCH 2024	ATI NETWORKS, INC.	PHONE SERVICES-OOP MARCH 2024	105729		51.42
509-000-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	1249 E RIVER RD	204567971722		30.79
509-000-921.000	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	1041 E RIVER RD	204567971721		29.24
509-000-931.000	LED LIGHT STRIPS	AMAZON CAPITAL SERVICE	VINYL LETTERS AND LED LIGHT STRIPS	1M7NFT3TPLPV		19.90
509-000-933.000	VINYL LETTERS	AMAZON CAPITAL SERVICE	VINYL LETTERS AND LED LIGHT STRIPS	1M7NFT3TPLPV		8.99
			Total For Dept 000			553.66
			Total For Fund 509 OLD ORCHARD PARK			553.66
Fund 590 SEWER						
Dept 000						
590-000-800.100	FVOP O&M	F&V OPERATIONS	FVOP O&M FEBRUARY 2024 INV 6872	6872		28,118.50
590-000-853.000	TELEPHONE	CHARTER COMMUNICATIONS	4221 PERIMETER RD	005226301020124		35.09
590-000-921.100	UTILITIES - ELECTRICITY	CONSUMERS ENERGY	3563 E RIVER RD	201809248327		29.24
			Total For Dept 000			28,182.83
			Total For Fund 590 SEWER			28,182.83
Fund 591 WATER						
Dept 000						
591-000-726.000	CLASSIC CUT LITE 12IN	GUILLOTIN CORPORATION	GUILLOTIN	37121727		36.54

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 591 WATER							
Dept 000							
591-000-726.000	BROWN KRAFT #11 ENVELOPES	QUILL CORPORATION	ENVELOPES	37163537		19.00	
591-000-775.000	LF 5/8X3/4 CTS X CTS QJ C	FERGUSON WATER WORKS	WATER SERVICE COUPLINGS	01777241		154.90	
591-000-800.100	FVOP O&M	F&V OPERATIONS	FVOP O&M FEBRUARY 2024 INV 6872	6872		28,118.50	
591-000-930.000	74758Q 1 COUPLING CTS X CT	CORE & MAIN LP	COUPLINGS	U282104		297.72	
591-000-930.000	6X7-1/2 REP CLP 6.84-7.24	CORE & MAIN LP	COUPLINGS	U137580		2,647.14	
591-000-930.000	COMP CORP STOP NLCCXQ CTS	CORE & MAIN LP	CORP STOP	U318898		1,175.00	
591-000-980.100	5/8X3/4 T10 MTR P/C USG P1	FERGUSON WATER WORKS	5/8" PIT METERS FOR REPLACEMENTS	0192220		6,291.48	
591-000-980.100	1 T10 P/C PIT CI BTM GAL I	FERGUSON WATER WORKS	1" & 3/4" METERS FOR REPLACEMENTS	0184602		8,288.20	
			Total For Dept 000			47,028.48	
			Total For Fund 591 WATER			47,028.48	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund Totals:							
			Fund 101 GENERAL/UNALLOCATED			13,354.15	
			Fund 207 POLICE FUND			1,617.56	
			Fund 211 POLICE STAFFING FUND			1,091.21	
			Fund 236 PROP OPER & MNTNCE			422.48	
			Fund 271 LIBRARY			865.16	
			Fund 509 OLD ORCHARD PARK			553.66	
			Fund 590 SEWER			28,182.83	
			Fund 591 WATER			47,028.48	
Total For All Funds:						93,115.53	

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
02/14/2024	CD	CREATURE COMFORTS LLC				
AP Trx #: 92847		1972 LAKEVIEW DR OSCODA MI 48750				
		OVERPAY DEP 206 06303340000400	703-000-001.100	CASH - TAX AUTOSWEEP		51.74
		OVERPAY DEP 206 06303340000400	703-000-275.000	OVERPAYMENTS OF TAX BIL	51.74	
					<u>51.74</u>	<u>51.74</u>
					<u>51.74</u>	<u>51.74</u>
TOTALS:		CASH - TAX AUTOSWEEP	703-000-001.100			51.74
		OVERPAYMENTS OF TAX BILLS	703-000-275.000		51.74	
					<u>51.74</u>	<u>51.74</u>
		GRAND TOTAL:			<u>51.74</u>	<u>51.74</u>

TO: BOARD OF TRUSTEES

FROM: JAIMIE MCGUIRE, TREASURER

SUBJECT: PILT 2023

CC: SUPERINTENDENT

Attached you will find the breakdown of the 2023 PILT payment from the State of Michigan. Please approve the following checks from the common account charged to 101-000-222-000.

Iosco County	5012.49
Senior Center	60.18
Oscoda Schools	1600.59
Iosco RESA	1001.07



CHARTER TOWNSHIP OF OSCODA
TOWNSHIP ENGINEERING PROGRESS REPORT
February 2024

Water Main Projects:

1. **C2R2 Funded Projects (Phase III, V, VI, & VII)**
 1. **Phase VI (H/Colbath): Schaaf & Associates Construction.**
 - **Scheduling Pre-construction meeting for 1st week of March.**
 2. **Phase VII (Township Wide Service Line Project):**
 - **Property addresses being finalized with Utility Billing Department.**
 - **Working on bid documents for late February/early March advertising.**
 - **Construction is planned for Spring/Summer 2024.**
2. **Water System Improvements (2024 DWRP Program)**
 1. **Coordinating with EGLE on next steps.**
 2. **90% plans need to be submitted by March 2024.**
 3. **Baker Tilly/Mika Meyers to provide financial application assistance for the project.**
3. **EPA Community Grant (Senator Peter's Appropriation)**
 1. **Working with EPA Grant Coordinator on work plan/schedule.**
 2. **Downtown water mains set for summer/fall 2024 start up of construction.**

Sanitary Sewer Projects:

1. **Sanitary Sewer System Improvements (2021 CWSRF Program)**
 - **Finalizing project with EGLE.**
2. **Sanitary Sewer System Improvements (2024 CWSRF Program)**
 1. **Coordinating with EGLE on next steps.**
 2. **90% plans need to be submitted by March 2024.**
 3. **Baker Tilly/Mika Meyers to provide financial application assistance for the project.**

Parks/Trails Projects:

Ratliff Park

1. **MDNR Passport Grant in the amount of \$150,000 awarded to Township.**
2. **Working on next steps in initiating grant process.**
3. **Handicap fishing pier and kayak launch preliminary construction underway with DPW staff.**

Hull Island

1. **Huron Pines has successfully closed on the property as of 12/5/23.**
2. **Trust Fund Board has recommended award of funding for Township acquisition on 12/13/23.**

Phase 3 Trail Project:

1. Final MDOT paperwork being finalized.
2. MDNTF and IET Foundation grant reimbursement requests have been submitted.

Old Orchard Campground Projects:

1. ORV-xing of River Road – ICRC has approved the project for moving forward.
2. Handicap fishing pier repairs.

AuSable River Trail Project:

1. Coordinating efforts for a series of future projects along the AuSable River (private/public/Huron Pines).

Facilities Study w/WTa:

1. Multi-story facility on existing site w/o library & senior center (~\$20 million)
2. Structural evaluation of existing building completed.
3. Met with Sub-committee work session to discuss next steps on 2/20/24.

Coordinating with F & V Operations:

1. Service line issues as they arise.
2. Water loss investigations are on-going.
3. Working on IPP permitting items and proposal follow up.
4. Local PFOS/PFAS contamination investigations on-going to minimize impact to waste stream.

TOWNSHIP ENGINEER ACTIVITIES

AuSable River Signage – working with Tammy Kline, draft plan completed.

Canada Street – reviewing options for future improvements.

Specific Funding Opportunities/Follow up:

- MDNRTF – April 1 deadline – development project for Oscoda Beach Park.
- MDNR Passport – April 1 deadline – possible AuSable River Trail
- Safe-Routes-to-School (SRTS) – working on next steps with MDOT (2024/2025 funding)
- Consumers Energy Planet/Prosperity/” Put Your Town on The Map” Grants – 2024 opportunities being explored (parks, trails, shoreline, infrastructure, etc.)
- Coastal Grant Application (parks, shorelines, etc.)

- **Holiday Inn Express Development Site.**
 - 1. **Water main on River Road from Lake to Oscoda Beach Park completed/operational.**
 - 2. **Meter pit and service connection details and layouts have been submitted/approved and delivered back to the site developer.**
- **Lakewood Shores area – on hold**
 - 1. **Completing feasibility study for providing water and sewer.**
 - 2. **Assisting Township/Land Bank in identifying funding/development sources.**
- **Site Plans Under Review**
 - 1. **F-41 Food and Party Store Renovations/Upgrades – waiting on further direction.**
 - 2. **Maxwell Storage Facility – waiting on further direction.**
 - 3. **AuSable Development – waiting on final construction site plans.**
- **Miscellaneous**
 - 1. **Reviewing safety practices by Township, consultants, contractors, etc.**

CHARTER TOWNSHIP OF OSCODA
Superintendent's Report
February 26, 2024

ACTION ITEMS

FIREWORKS CONTRACT APPROVAL–

Your packet contains a contract from AMS Displays for a fireworks display for the 4th of July. Our previous vendor, Ace Pyro is completely booked for the season and cannot fit Oscoda in to the schedule for July 4th, so once again, staff reached out to find a vendor. AMS Display has agreed to the budgeted amount of \$15,500.00.

Action: Consider approving the Superintendent to execute the contract with AMS Displays in the amount of \$15,500.00 for the upcoming 4th of July fireworks display.

OLD ORCHARD PARK 2024 OPERATIONS PLAN –

Your packet contains a Memo dated February 22, 2024 from the Township's Parks and Recreation Director regarding the 2024 Operations Plans for both OOP and Foote Site Park (the next Action Item on this Agenda). Board Members will note the 3 full-time and 45 part-time detailed within the operations plan. The 2024 Operations Plan for OOP is required due to the Township's lease with Consumers Energy. Approval of the 2024 OOP Operations Plan requires Township Board approval.

Action: Consider approving the 2024 Old Orchard Park Operations Plan.

OPERATIONS PLAN FOOTE SITE PARK 2024 –

Very similar to the previous agenda item concerning OOP, a 2024 Operations Plan is also required for Foote Site Park. Your packet contains the proposed 2024 Operations Plan for Foote Site Park. Board members will note that OOP Staff will be performing the ongoing maintenance of both the grounds and the bathrooms. The 2024 Foote Site Park Operations Plan requires Township Board approval.

Action: Consider approving the 2024 Operations Plan for Foote Site Park.

2024 BLANKET PURCHASE ORDER AUTHORIZATION FOR OLD ORCHARD PARK VENDORS

Your packet contains a Memo dated February 21, 2024st from the Parks and Recreation Director concerning the approval of purchase orders related to the Old Orchard Park (OOP) Campground Store. OOP has several different vendors that are projected to spend more than \$2,000 for the 2024 Camping Season. This Memo details the line items in the 2024 Budget dedicated to these purchases. During the 2023 Camping Season, OOP spent \$96,708.43 with these vendors. The Township Board is being requested to approve a total not to exceed \$105,000, as currently budgeted, for these vendors.

Action: Consider approving an amount not to exceed \$105,000.00 for the vendors associated with the Old Orchard Park Campground Store.

POLICE DEPARTMENT PURCHASE REQUESTS –

Your packet contains a total of 5 requests from Chief Bolen and the Police Department for grant permission, an internship and equipment upgrades. Chief Bolen and Officer Greg Alexander will be present this evening to discuss and explain each request in detail.

ROWE INVOICES –

Your packet contains the following listed invoices from Rowe Engineering for services rendered. These invoices require Township Board approval:

Invoice No. 111872: Iosco Exploration Trail - **\$1,820.00** – 101-751-880.572

Invoice No. 112078: As Needed Services - **\$935.00** – 101-299-821.000

Invoice No. 112079: Oscoda Township River Rd Water Main - **\$4,106.25** – 101-000-720.528

Invoice No. 112080: 2024 Oscoda Twp DWSRF - **\$22,797.50** – 591-527-821.000

Invoice No. 112081: Oscoda Downtown Water Main – **\$2,444.00** – 591-527-821.000

Invoice No. 112082: 2024 Oscoda Twp CWSRF - **\$97,849.50** – 590-527-821.000

WATER SYSTEM IMPROVEMENT PHASE VI PAY APPLICATION NO. 2 –

Your packet contains the Second pay request in the Phase VI water main project in the amount of \$16,280.60 leaving a total of \$1,564,102.00 remaining on this project.

Action: I would ask that the Board consider approving the second pay request from Schaaf & Associates Construction, Inc. in the amount of \$16,280.60 to be paid from the C2R2 funds after reimbursement is requested and deposited into the Township's account.

FIRE DEPARTMENT PURCHASE REQUESTS -

Your packet contains two memos from Fire Chief, Allan MacGregor to purchase two items that were a part of the 2024 Capital Improvement. The first item requested to purchase will be the Bunker Gear Dryer Unit.

The unit will be utilized to dry out the Bunker gear quickly and efficiently to have our fire fighters ready for the next call. Chief MacGregor is recommending purchasing the RamAir dryer unit in the amount of \$9,634.91.

The second request to purchase is 31 sets of Wildland Firefighting gear. This gear will be greatly needed in the upcoming spring fire season and has been allocated for in the 2024 CIP.

Action #1: To consider the purchase of the Dryer Unit in the amount of \$9,634.91 to be paid from Fund 206-000-981.000.

Action #2: To consider the purchase of the Wildland Fire Gear in the amount of \$27,651.00 to be paid from Fund 206-000-981.000.

Respectfully Submitted,

Tammy Kline

Tammy Kline

Assistant Super

From: AMS DISPLAYS <boom@amsfireworkdisplays.com>
Sent: Saturday, February 10, 2024 5:39 PM
To: Assistant Super
Subject: OSCODA INDEPENDENCE CELEBRATION
Attachments: Oscoda Twp AMS DISPLAYS RFP.pdf; OSCODA SITE PLAN.pdf

Hi Tara,

Following our recent discussion and thorough virtual exploration of the venue using Google Earth, I am excited to present our proposal for the upcoming 4th of July celebration at Oscoda Beach Park. I am pleased to inform you that we have secured a dependable crew to ensure the successful execution of the event.

Attached, you will find a detailed breakdown of our proposal, crafted to align seamlessly with our vision and your budget.

Specializing in pyro-musicals, AMS DISPLAYS offers a unique blend of synchronized visual and auditory experiences, perfectly choreographed to music. Unlike traditional fireworks displays, our pyro-musicals provide a captivating spectacle for attendees. We can supply speakers or seamlessly integrate with your event DJ's system for an immersive show. Additionally, we have the capability to synchronize the music using the PyroCast app, further enhancing the experience.

To commence the festivities on this significant national holiday, we propose a grand opening featuring a 21-gun salute, symbolizing honor and respect for our military past and present, through fireworks. This will be followed by the performance of our national anthem, setting an unforgettable tone for the celebration. Our presentation will include both aerial and ground displays, along with a captivating water feature, contingent upon safety considerations regarding current conditions or wave activity.

We recommend scheduling a site inspection to ensure a smooth execution of our proposal. We have also attached a site plan for your reference.

Your consideration of AMS DISPLAYS is greatly appreciated, and we are eager to contribute to the magic of your 4th of July event with our reliable crew and expertise.

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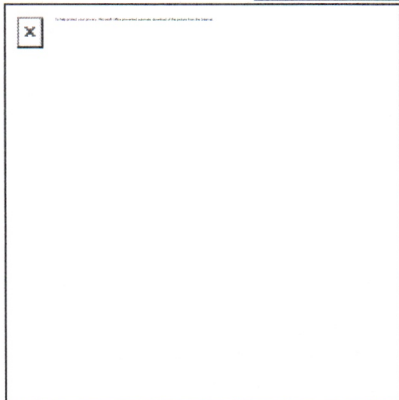
Igniting Spectacular Moments!

Iolaus Lee
Display Operator
AMS DISPLAYS

Phone: 586-519-4268 |
Email: boom@amsfireworkdisplays.com |
Website: www.amsfireworkdisplays.com

Set the night ablaze with AMS Displays!

Check us out at www.amsfireworkdisplays.com to create your custom show!





PROPOSAL FOR OSCODA TWP INDEPENDENCE DAY CELEBRATION

\$15,500 Proposal Includes Labor and Insurance & Taxes

OPENING 21 GUN SALUTE & NAT'L ANTHEM

21	3"	Salute shells
1	500 Shot	Red White and Blue Blooming
7	13 Shot	Instant Fan Slice
18	62mm	Multi Color Shells
20	40mm	Red Tiger Tail Comets
2	30 Shot	Silver Horsetails
7	50mm	Red White & Blue Triple Layer Mines
2		Fireballs

MAIN BODY CAKES

4	25 Shot	Crackling Cake
2	25 Shot	Instant Fan w/ Crackling Salute
2	132 Shot	Pink Lemon Orange Crossette
2	100 Shot	Blue Tail To Red Green Falling Leaves
1	300 Shot	Multi Vibrant Crossette H Pattern
2	100 Shot	Green Strobe to Green Strobe Willow
1	180 Shot	Rapid Fire with Salute
2	25 Shot	Time Rain Cake
2	49 Shot	Willow Time Rain w/ Crackling
4	36 Shot	Whistling Thunder Instant
2	25 Shot	Brocade Crown Mine Water Cake
2	25 Shot	Red Peony w/ Red Crackling Mine Water Cake
4	49 Shot	RWB Scrambling Comet
10	13 Shot	Instant Fan Slice
2	50 Shot	Vertical Red Strobing Willow



MAIN BODY SHELLS

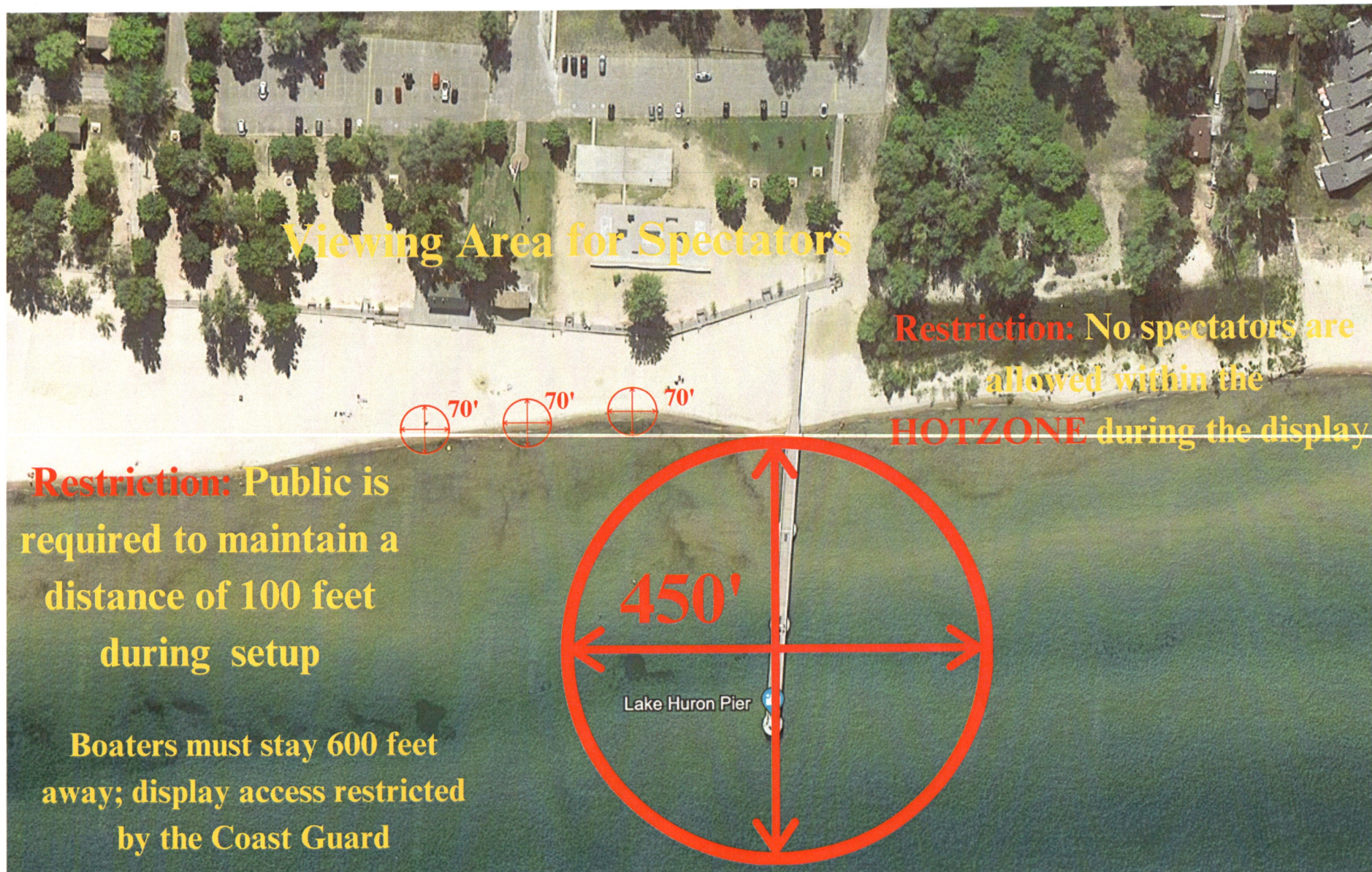
72	3"	Night Owl Special Effects Assorted Shells
72	3"	Night Owl Max Variety Assorted Shells
36	4"	Gaundu Vibrant Assorted Shells
36	4"	Gala Star Assorted Shells
36	5"	Shockwave Assorted Shells
36	5"	Night Owl Prime Assorted Shells
18	6"	Night Owl Assorted Shells
18	6"	Vulcan Variety Shells
2	8"	Blood Red White Strobe Blue Pistil
2		Fireballs

GRAND FINALE

1		360 Shot Tommy Gun Color to Salute
144	3"	Shock Wave Color & Report Shells Chained 12/1
72	3"	Whistling Salute Shells Chained 12/1
64	4"	Brocade to Brocade Crown Shells Chained 8/1
18	5"	Special Color Strobe
9	6"	White Strobing Peony
2	8"	White Glittering Willow
3		Double Fireballs

*Per NFPA 1123: 70 feet per inch for crowd distance. Safe to discharge 8 inch diameter shells. 450 FT from crowd shells are angled away

INDEPENDENCE DAY CELEBRATION OSCODA TWP, MI



HOTZONE
HOTZONE



AERIAL DISPLAY SITE: 150' X 8'
GROUND DISPLAY SITE: 200' X 5'

AERIAL SITE RADIUS: 400'
GROUND SITE RADIUS: 70'



SALES AGREEMENT FOR SERVICES

AMS DISPLAYS LLC

This Sales Agreement for Services (this "Agreement") is made effective as of (Date of Signature)

, _____ by and between AMS DISPLAYS LLC, and Oscoda Township.

1. DESCRIPTION OF SERVICES. On July 4, 2024, AMS DISPLAYS LLC will provide to Oscoda Township the following services (collectively, the "Services"):

2. Services:

\$15,500 Firework Show with 1.3G and 1.4 Professional Product.

This will include: the product, insurance, set-up, and coordination of the show. The total price for this show will be \$15,500. This includes the \$15,500 firework cost.

The location for this show is Oscoda Beach Park on Lake Huron Pier, Oscoda, MI 48750.

The time of the show is to be determined by Oscoda Township.

3. PAYMENT. To reserve a show, a deposit of \$7,750 (50% of the total cost) is required, which shall be made payable to IOLAUS LEE of AMS DISPLAYS LLC. Please note the deposit is nonrefundable. The remaining balance of \$7,750 will need to be paid in full 14 days prior to the show or the show will not be executed. This is to ensure we have all the resources necessary for the execution of the show. Payments are accepted by check, bank transfer, Venmo, Square or PayPal. The address if using a check is 23509 Blackett Ave, Warren, MI 48089.

4. WARRANTIES. AMS DISPLAYS LLC shall provide its services and meet its obligations under this Agreement in a timely and professional manner, using knowledge and recommendations for performing the services which meet generally acceptable standards in AMS DISPLAYS LLC's community and region, and will provide a standard of care equal to, or superior to, care used by service providers like AMS DISPLAYS LLC on similar projects. AMS DISPLAYS does have an active insurance policy that covers all our shows. In the event of an accident, AMS DISPLAYS will make an insurance claim.

5. CANCELLATIONS. If it is lightning or thundering, the show may be delayed until it will be safe to fire, but the show will be shot if it is raining. The employees of AMS DISPLAYS LLC have the right to cancel or delay a show for unsafe conditions. Outside of any of the above issues if the customer, the Oscoda Township decides to cancel the event and it is paid in full, the money will be refunded but the deposit will not be. In the event of bad weather, the show can be set for another day within 30 days at no additional cost to the customer aside from permit costs.

6. SITE CLEAN UP. AMS DISPLAYS will be responsible for the reasonable cleanup of the event site following the fireworks display. AMS DISPLAYS will remove and discard paper, cardboard, debris, and other fireworks refuse from the event site, located in or about the discharge site and fallout area to the extent practical. The client, Oscoda Township, understands that exploded fireworks may leave small paper/cardboard particles that are unfeasible, if not impossible, to remove from the discharge site and fallout area, and AMS DISPLAYS will not be responsible for the cleanup of such small items. Notwithstanding the foregoing, AMS DISPLAYS shall not be responsible for the cleanup of any areas within the event site that are open, accessible, or occupied by the public and/or spectators. AMS DISPLAYS is committed to making all reasonable efforts to ensure a thorough cleanup while recognizing practical limitations.

7. REMEDIES ON DEFAULT. In addition to any and all other rights a party may have available according to law, if a party defaults by failing to substantially perform any provision, term or condition of this Agreement (including without limitation the failure to make a monetary payment when due), the other party may terminate the Agreement by providing written notice to the defaulting party. This notice shall describe with sufficient detail the nature of the default. The party receiving such notice shall have 30 days from the effective date of such notice to cure the default(s). Unless waived by a party providing notice, the failure to cure the default(s) within such a time period shall result in the automatic termination of this Agreement.

8. ENTIRE AGREEMENT. This agreement contains the entire agreement of the parties regarding the subject matter of this Agreement, and there are no other promises or conditions in any other agreement whether oral or written. This Agreement supersedes any prior written or oral agreements between the parties.

9. AMENDMENT. This Agreement may be modified or amended if the amendment is made in writing and signed by both parties.

10. WAIVER OF CONTRACTUAL RIGHT. The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Agreement.

11. APPLICABLE LAW. This Agreement shall be governed by and construed according to the laws of the State in which the event is taking place in.

I understand & agree this is a legal representation of my signature

Customer

Date

Iolaus Lee
Owner AMS DISPLAYS LLC

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mesmerizing spectacle that leaves a lasting
impression.



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We are your Michigan fireworks. AMS Fireworks Display is the fireworks company that's bringing explosions of fun to the great state of Michigan. From annual summer shows, to weddings and birthdays, we're proud to be the best fireworks display company around.

- Gender Reveals
- Corporate Events
- Birthdays
- Anniversaries
- Sweet 16th
- Church Festivals



Holidays

Let AMS give you the best fireworks show money can buy! Our team can handle planning, setup, and logistics while being able to perfectly execute a full-scale display. Don't settle for anything less than the full, explosive package when you are expecting or want a spectacular fireworks display!

- 4th of July
- Juneteenth
- Memorial Day
- Veteran's Day
- Diwali
- New Year's Eve



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firework needs. We use only the finest quality pyrotechnics and fireworks on display. Our team will deliver high quality service, from designing a custom display to putting on an unforgettable show.

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Memo

To: Tammy Kline, Township Superintendent

From: Al Apsitis, Parks and Recreation Director

Date: February 22, 2024

Regards: Old Orchard Park Operations Plan

Superintendent Kline,

Per the Townships lease agreement with our lease holder Consumers Energy, I would like to submit for Board approval, two (2) operations plan for the 2024 season at Old Orchard Park and for Footesite Park.

Included in this Operations plan at Old Orchard Park are staffing requirements, 2024 pricing and capital improvements for this season.

As always please feel free to contact me with any questions or concerns you may have. Thank you for your consideration.

Al Apsitis

Oscoda TWP. Parks and Rec Director



OLD ORCHARD PARK

2024 OPERATIONS PLAN

A. FACILITIES

1. Description of Facilities

a. Old Orchard Park map (appendix A)

- Licensed for 525 sites (see appendix B-1)
- 293 Modern Camping Sites (with water and electric), broken down as follows:
 1. 30 sites are waterfront for RV's or wheeled camping units
 2. 17 are sites for tents and small RV's (14' and under)
 3. 169 Sites for transient campers
 4. 1 yurt with electricity
 5. 76 "modern" Seasonal sites
- 232 Primitive Camping Sites, broken down as follows:
 1. 155 seasonal camping sites
 2. 55 sites for tents only (2 separate areas)
 3. 3 Rustic Cabin Sites (sleeps 5 people)
 4. 3 Rustic Yurts (sleeps 5)
 5. 8 (Pod) Waterfront Primitive RV Campsites- Group
 6. 8 group Camping Sites- Group

b. Toilet - Shower - Water - Waste Facilities

Bath Houses #1 & #2 (west end)

- 2 bathhouses located at the modern (west) end of campground.
Each is 38' x 26.5' (1007 Sq. Ft.) with the following fixture count:
Women's Side: 4 lavatories, 3 showers, 4 toilets
Men's Side: 4 lavatories, 3 showers, 4 toilets, 2 urinals
- Bath House #3 (east end)*
- 1 bath house on the seasonal (east) end of campground.
The unisex facility has the following fixture count:
12 shower, 10 stalls, 3 urinals, 13 sinks - fully accessible bathhouse, drain field /septic system, access road, and parking area.
- This bathhouse is fully handicapped accessible.
- Also available at this facility are 2 dumps, and 1 drinking water stations.
- One (1) additional dump and (1) additional drinking water station is available near the main entrance of the park by the Registration Office.

Outhouses

- 11 (unisex) Rustic vault toilets throughout the campground.

c. Approximate Park Road Mileage

- Main roads through campground are paved
- Entrance to Peninsula (the 'Point' is 0.1 miles). Road miles equal 0.5
- Entrance to Modern equal 0.1 miles. Road miles equal 2.4
- Entrance to Primitive equal 0.1 miles. Road miles equal 2.7
- Entrance to Horse Camp equal 0.8. Road miles equal 0.5
- Entrance to Dumpster Area equal 0.6 miles
- Total road miles in the park equal 7.6

d. Beach Facilities

The current beach is located just northwest of the Recreation Area, and is noted on the park map (appendix A) and covers approximately 135' feet of waterfront and a total beach area of approximately 16,200 sq. ft.

- *The beach is a swim at your own risk area marked with swim buoys and a 'No Lifeguard' on duty sign.*
- *There is a ring buoy station at the waters edge for emergency use.*

e. Recreation Area Facilities

The recreation area is located at the end of the entrance road and is noted on the park map (appendix A).

- *The parking area is approximately 7,000 sq. ft.*
- *The recreation area itself covers approximately 50,000 sq. ft.*
- *The area contains 2 horseshoe pits, 6 “fitness” items, 2 swings, 2 shuffleboard courts, 1 “ga-ga” ball pit, 1 basketball court (approximately 25' x 50'), and 2 sand volleyball courts. The area includes a complete playground assembly by Miracle Equipment (“Tree House” design).*
- *A small storage boat house (10' x 12') is on site.*

f. Boat Launches & Docks

- *There is a boat launch in a lagoon (east end of Seasonal/primitive area). The launch was upgraded and improved in 2017 and is free to use for campers and available to the public for \$5.00 per launch with a \$35.00 charge for a seasonal launch pass.*
- *There are currently 3 dock systems. "A" dock contains 18 slips; "B" dock contains 19 slips; and "C" dock contains 18 slips. The total all slips (55) were originally set according to Marina License requirements.*
- *There is an additional dock (the 'Boat Rental Area') which was re-designed and improved in 2020 located north of the beach area which accommodates 1 rental rowboat and 2 paddle boats for a total of 3 non-motorized.*
- *Currently “Sunny Bunnys” rents “motorized” boats (pontoons) and jet skis from the same dock, and is permitted through the Township to be operated from May 24 to September 24, 2024 (120 days)*
- *Parking designation for boat launch users stipulated at each site.*

g. General Store

The store is located just north of the registration office building and is noted on park map (appendix A).

- *The store is 30' x 40' (1200 sq. ft.). Approximately 900 sq. ft. is retail floor space. The balance of space includes 1 private rest room (not handicapped accessible), 1 office, and 1 storage area. The store is equipped with HVAC capabilities. This facility also has surveillance cameras throughout.*
- *The store has a Food Establishment License (see appendix B) and provides the campers with rudimentary amenities such as hand-dipped ice cream, novelty ice cream, ice, wood, souvenirs, basic groceries, basic meat and dairy products, simple bait and tackle, and a variety of novelty items.*
- *Store Operation and Hours are established during busy months of season (June – August), otherwise the hours are not constant, and may fluctuate, and be dictated by necessity, depending upon camper count. Shoulder season hours may fluctuate, be limited, or cease, when below 50% camper count.*

h. Store (Woodshed)

The woodshed is located on the north side adjacent to the Store.

- *The shed is 16' x 20' (320 sq. ft.)*
- *Used exclusively for storage of wood supply for campers.*
- *There is an “air” hose located in the rear of the shed.*

i. Pavilion

Pavilion was built in 2012. It an open-air design and consists of a reinforced concrete floor, all steel upright and roof beams, steel roof and an interior stained wood slat ceiling finish. Pavilion measures 40 feet in diameter and is octagonal in shape.

j. Recreation Boat House

The boat house is located west of the pavilion in the Recreation Area.

- *This shed is 10' x 12' (120 sq. ft.), and is used to store boat and beach accessories, and marina equipment.*

k. Registration Office

The Registration Office is located approximately 100 yards from the park entrance and is noted on park map (appendix A). This office is the hub for the administration of all park activities.

- *The office is 24' x 36' (864 sq. ft.).*
- *Inside there are 2 offices, registration area, 1 (private) restroom, furnace room, and a storage room.*
- *The park office has an emergency communications center, with Internet capabilities an AED and NOAA weather alert notification system.*
- *The Office is the hub for a security camera system, which monitors various activities at key points around the park buildings.*

L. Guard Shack (Front Gate)

The Guard Shack is located at the entrance of the park, within 50 yards of Registration Office. It is primarily used during busy times during the day, for directing campers, issuing visitor passes, to area within the park. At Dusk until 3rd shift, the shack is used to sell visitor passes (until 9:00pm) at which time the function is to filter out individuals that are not campers. After Hours, the shack is transformed to the Office hub, where 3rd shift registers campers, sells firewood and tokens, and conducts security operations.

- *The Guard Shack is approximately 10' by 14' (140sq.ft.)*
- *The Guard Shack is equipped with a computer to access park camper info, regular telephone (VOIP) communication, First Aid and Fire Safety Equipment and an AED.*
- *Also used as a Registration Collection Point with Credit Card Machine capabilities.*
- *Bad Weather Megaphone*
- *The Guard Shack - Hours of operation are listed as:*

Daytime – 10:00 am to 6:00pm (As dictated by staffing)

Dusk – 2:00pm to 10:30pm (As dictated by staffing)

3rd Shift – 10:00pm to 5:30am

Guard Shack hours are established during busy months of season (July – August), otherwise the

hours are not constant, and may fluctuate, and dictated by necessity, depending upon camper count. Shoulder season hours may fluctuate, be limited, or cease, when below 50% camper count.

m. Maintenance Barn

The Maintenance Barn is located east of the Registration Office.

- *The barn is a metal structure is 40' x 60' (2400 sq. ft.)*
- *Used for storage of maintenance equipment and supplies.*
- *Includes 1 private rest room (not handicapped accessible), 1 office, and 1 storage area.*

n. Maintenance Barn Storage Shed

The Maintenance Barn Storage Shed is located east and adjacent the barn.

- *The shed is a wood structure 10' x 14' (140 sq. ft.)*
- *Used for storage of temporary boat dock equipment.*

o. Park House Rental Unit

Park house has been removed.

p. Park House Garage

- *The garage is 16' x 20' (320 sq. ft.)*
- *Used for storage of excess Maintenance and community center equipment.*

q. Cabin Rental Units (Primitive)

14' X 20' = 280 sq ft There are three (3) primitive cabin rental units, with no water or electric. Each cabin is equipped with a propane heating system and accommodates up to 5 people (1 bunk double/single and 1 futon), one table and chair, and a counter area. Reservations are suggested, with a two-night minimum. Special cabin rules /instructions apply for patrons.

r. Yurts rentals (primitive) 3 primitive (A/B/C) and 1 (D) with electricity

Yurts A/B are 24' and Yurts C/D are 20' round in size. There are four (3) primitive yurt rental units, with no water or electric and one (1) with water & electric. Each yurt accommodates up to 5 people (1 bunk double/single and 1 futon), one table and chair, and a counter area. Reservations are suggested, with a two-night minimum. Special cabin rules /instructions apply for patrons.

s. Horse Camping Area (Rustic camping 'Far West')

The area known as the 'Horse Camp' is a multi-use area located at the extreme west end of the park, has typically and traditionally been requested and used by the public in a variety of ways. The area is sectioned and or designated to include but is not limited to recreation department events, a place (group backlot) for campers with horses (8 sites), an (group waterfront) RV camping pod (8 sites), a day use area for special events, picnicking, fishing, biking, a hiking trail, and a sled hill for winter use. All sections of the Horse Camp area are considered a primitive camping area, require reservations. Because of the location of the 'Horse Camp Area' of Old Orchard Park, being a bit more isolated from the campground 'proper', it presents special concerns with regards to certain vulnerabilities. Therefore, conformity to special requirements and limitations are attached to users and will be addressed in a special section under rules and regulations.

Located near the southwest corner of the property, this heated 10' by 14' building houses the pump controls and pressurized holding tanks for the 4 main water pumps and the main water system for the entire campground.

1. OPERATIONS PERSONNEL

Full Time	3
Total Seasonal Staff	45

- 6

building maintenance and repairs. Other duties required.
Staffing needs - 6 - Seasonal Full-Time - New Hire \$11.30

- g. **PARK OFFICER:** *Third shift. Register incoming campers. Enforce park rules and regulations, patrol park, responding to complaints, regular shower building inspections, bathhouse cleaning and other duties as required.*

Staffing needs - 4 - Seasonal Full-Time - New Hire \$11.30

- h. **PARK MAINTENANCE WORKER:** *Daily maintenance/custodial duties for all park facilities, with an emphasis on cleaning of the bath houses and outhouses. Other duties may include mowing, landscaping, litter control, equipment maintenance and repairs, construction, building, maintenance and repairs. Additionally, will perform other duties as required.*

Staffing needs – 12 – Seasonal-Part-Time - New Hire \$11.30

- j. **PARK STORE SUPERVISOR:** *Personnel management, scheduling, resale merchandise purchasing, daily sales, receipt sheets, revenue collection, cash register operations, various food equipment operation, accounting of all inventories, daily custodial, maintenance and other duties as required.*

Staffing need –1- Seasonal Full-Time -New Hire \$11.30

- k. **PARK STORE ATTENDANTS:** *Daily sales, receipt sheets, revenue collection, cash register operations, various food equipment operations, inventory, daily custodial/maintenance/cleaning, and other duties as required.*

Staffing needs - 4 - Seasonal Full-Time - New Hire \$11.30

- 6 - Seasonal Part-Time - New Hire \$11.30

- l. **PARK RECREATION OPERATOR:** *Develop, implement, and conduct recreation programs for park patrons, to include updating bulletin and informational boards, inspect and clean beach and recreation area. Operation, recording, and collection of revenues from recreational events. The rental of row boats and rental bikes to park clientele including the issuing of safety instructions. Capable of working with volunteers, coordinating activities, programs or events, and other duties as required.*

Staffing needs - 2 - Seasonal Part-Time - New Hire \$11.30 (may serve Dual role as Registration Clerk)

2. General Operating Schedule

- a. *Pre-season schedule - March 15 through May 1st*
- b. *Major use period Spring / Summer- May 1 through October 31st*
- c. *Fall/Spring Seasons (November, March and April)*
- d. *Closed - December thru February*
- e. *Park programmed recreation is offered Memorial Day-Labor Day.*

3. ***Fee Schedule***

a. The following fee schedule will be set for the entire camping season:

<i>Modern (electric/water)</i>	<i>\$28.00 per night</i>	
<i>Primitive tent Waterfront</i>	<i>\$23.00 per night</i>	
<i>Primitive tent Back Lot</i>	<i>\$21.00 per night</i>	
<i>Waterfront lots</i>	<i>\$35.00 per night (2 night minimum)</i>	
<i>Water view lots</i>	<i>\$30.00 per night</i>	
<i>Seasonal Waterfront</i>	<i>\$1250.00</i>	<i>May 1 - Oct 31</i>
<i>Seasonal Back Lot</i>	<i>\$1000.00</i>	<i>May 1 - Oct 31</i>
<i>Seasonal Modern</i>	<i>\$2400.00</i>	<i>May 1 – Sept 30</i>
<i>Modern *(Monthly rate)</i>	<i>\$525.00</i>	<i>*Before memorial & after Labor days</i>
<i>Modern</i>	<i>\$525.00</i>	<i>based on 21 days w/ discount</i>
<i>Primitive tent Waterfront</i>	<i>\$400.00</i>	<i>21 days</i>
<i>Primitive tent Back Lot</i>	<i>\$350.00</i>	<i>21 days</i>
<i>Extra (open)Screen Tent 12x12</i>	<i>\$5.00</i>	<i>per day</i>
<i>Late Re-Registration Fee</i>	<i>\$Additional nights fee (after 2 p.m.)</i>	
<i>Cabin (3)/Yurt Rental Units (4)</i>	<i>\$60.00/\$75.00 per night (2-night min) (primitive)</i>	
<i>Tokens</i>	<i>\$0.50</i>	<i>lasts approximately 5-6 minutes</i>
<i>Dumping</i>	<i>Free (registered campers only)</i>	
	<i>\$7.00 (non-registered campers)</i>	
<i>Dump Tank</i>	<i>\$1.00 per hour</i>	
<i>Visitor Pass (daily)</i>	<i>\$2.00 per person before 9 p.m.</i>	
<i>Visitor Pass (season)</i>	<i>\$35.00 before 9 p.m.</i>	
<i>Boat Launch Fee</i>	<i>\$5.00 (non-campers)</i>	
<i>Boat slip</i>	<i>\$200.00 per slip (season)</i>	
<i>Fall/Spring Rates</i>	<i>\$20.00 night- \$75.00- week- \$300.00- month</i>	
<i>(November, March and April)</i>	<i>(Closed December, January and February)</i>	
<i>Event Fee</i>	<i>\$100.00 (Weddings, receptions, open houses, etc.)</i>	
<i>Short term storage</i>	<i>\$10.00/Day - \$50.00/week</i>	
<i>Group Camp Area</i>		

The following fee schedule is set for individual needs. All areas for use have distinctive camping requirements, vehicle use, fire limitations and are defined as follows: Identification of camping arrangements and use for each area.

Horse Camping (group backlot)

Reservations suggested

One Horse per campsite is required

Damage deposit of \$50.00 (group of two or more)

Cost is \$21.00 per campsite

8 sites maximum (available) – primitive camping

Control of all animals - No free running of horses

Horses to be tied to posts or secured by other means

Collection points for manure - Clean-up and removal to wooded areas

Corral area - designated

Outhouse – Restroom – Shower – Bath house #2

Vehicle Use Limitations (permitted vehicles in designated areas only)

Group Pod (group waterfront)

8 sites maximum (available) - primitive camping

Minimum # of campers – 2 Wheeled Camping Units

Minimum # of days – 2 nights

Outhouse – Restroom – Shower - Bathhouse #2

Vehicle Use Limitations (permitted vehicles in designated areas only)

After hours gate closing (as defined)

Day Use- General

This area is open for public use during the daylight hours (7am- dusk) for picnicking, fishing, biking, and hiking. \$2.00 person over age 5 fee charged for Non-campers.

Recreation Department Use

This area may be assigned or designated for special event uses and an assortment of uses as designated by the campground.

Special Use

Occasionally, there may be assigned dates and times and restrictions of the Horse Camp, due to Special Events, which generally will prohibit certain use of the area. During these periods, requirements for public restroom facilities and trash removal beyond the park's capabilities, will be the responsibility of individuals hosting events. Promoters of the events are responsible for control and actions of groups, visitors, and participants. Prices and other conditions subject to "Event Fee's".

Winter Use

The sled hill at Old Orchard Park is a non-supervised, use at your own risk, option of visitors and use may be restricted at any time, at the direction of the park manager.

Cross country skiing is also available through the park.

Future Use – Development

A five (5) –Year Capital Improvement Plan is now in place through 2031 and is subject to additions or change.

b. Discounts

Discounts offered will be for 30 day* and 21 day stay programs. Other group discounts may be available for Horse Camp Area with various community service agencies, clubs, or organizations, dependent upon conditions of requested use that require prior Park Director approval.

(*30 day stays between memorial and labor days are not allowed.)

c. Refund Policy

Refunds *may be* granted for online reservations as stated below:

Cancellation Policy: Please read carefully!

Campsite fees are refundable less \$10.00 administration fee, provided a **15-day** notice is given. **NO refunds** given for cancellations less than **15 days** or due to weather. Cabin fees are refundable less a \$20.00 administration fee, provided **15-day** notice is given. No refunds given for less than **15 days** or due to weather. Cancellations or reservation changes must be done by phone; or by guest portal request through our reservation system.

No shows: a customer who no shows a reservation on the day of arrival will be charged a \$10.00 service fee and forfeit the entire deposit.

E-mail confirmations will be sent (or via e text message, if customer requests) after the deposit is received, please review for accuracy. **All reservations** without paid deposit will be automatically cancelled. Sorry, no reminder calls.

Holiday Cancellation Policy

If you are reserving during a Holiday time period, we require a full stay deposit for your stay. If you need to cancel a holiday reservation, cancellations must be made **15 days** prior to your arrival date for a refund less a \$10 processing fee. if less than a **15-day** notice is given on a holiday cancellation your full stay deposit is forfeited. There are **no exceptions** on holiday cancellations.

***Please note:** Camping is an outdoor experience. Therefore, we do not give refunds due to the discomforts of nature, illness, or work schedules. This includes no shows or early checkouts. No shows will be charged for their entire stay.

4. Reservation Policy

a. **Reservation phone number will be (989) 739-7814**

b. **Reservations also available online**

'Modern Reservation Section'. All reserved sites require a camping unit. Reserving a site requires minimum of a 2 night stay and 3 nights stay for holiday's. Check-in time is 3:00 pm, Check out time is 12:00 pm. Vehicle may be towed if left on site after check out time.

Site Specifications:

- *Electrical:* 50-amp service plug * (must use an adapter- if trailer is a 30 amp, and air conditioning is desired). 110 circuit (20 amp) also available on same panel.
Water hook-up: 1 per 4 sites (shared)
Extra: Dining canopy - \$5.00 per day.
Pull Thru' sites (#40- #49)- May have the 1 wheeled camping unit only. No tents. Fire pits are stationary. 1 picnic table each site. Public access between sites and water.
Waterfront sites (#50- #106)- May have 1 wheeled camping unit and 1 tent per site.
- *Tent and small RV Reservation Section.* Tents or RV's under 14' are allowed in this section. Reserving a site requires minimum of a 2-night stay at the cost \$30 per night. Check-in time is 2:00 pm. Check out time is 1:00 pm. Vehicle may be towed if left on site after check out time. Forfeiture rules defined under Rules and Regulations.

Other Reservations:

- c. Horse Camp area uses - Reservations are required for designated sections.*
- d. Pavilion at Recreation- Reservations and costs are required for any private use.*

5. Fee Administration

a. Collection Points

- *Daily fees are collected and accounted at the Registration Office with a few exceptions.*
- *Campers may purchase shower tokens, ice and wood at the Office, the Park Store, and the Guard Shack*
- *Guard Shack Also sells visitor passes until 9:00 pm.*
- *After Hours camping /registration fees are collected by 3rd Shift at the Front Gate. During excessively busy times (usually over 75% filled occupancy) or times when traffic backs up to River Road, then empty camp site numbers may be handed to incoming campers, and morning crew will do follow-up registration checks.*
- *All payments for daily camping received until 12:00 am will be registered as previous day.*
- *All non-motorized boat rentals will be administered through the Registration Office.*
- *Other events may be collected thru the Recreation Department and accounted at the Registration Office.*

b. Daily Accounting Procedures

- *Each staff member will fill out a Daily Receipt Sheet at the end of their shift and follow other procedures of shift change.*
- *Office and Store Supervisors will verify the accounting of Deposit Forms which summarizes the Daily Receipt Sheets from staff.*

6. Law Enforcement Plan

- *On-Site Capabilities - The Park Manager is authorized under the Charter Township of Oscoda, to operate as a Civil Infraction Officer and issue citations or fines when applicable under specific ordinance violations.*
- *Park Officers, Rangers, and staff will be trained in enforcement procedures with emphasis on knowing when to retreat from dangerous situations and contact the proper agencies.*

a. Outside Assistance

- *Central Dispatch will be notified immediately in situations that warrant assistance from outside agencies.*

7. After-Hours Operations and Area Control

- *A park staff member(s) will be on site 7 days per week, in general from Memorial Day to Labor Day. A park staff member will be stationed at the gate as determined by number of campers in the park, the time of day, or as considered necessary. Park will be randomly patrolled on a regular basis 7 days per week during regular season.*
- *Other staff members and/or Central Dispatch will be notified immediately in situations that warrant assistance.*

8. Health and Safety

Inspections - type and frequency

- *The Park Maintenance Supervisor will be responsible for a thorough weekly inspection of the roads, grounds, and facilities with the exception of the Recreation Area.*
- *The Recreation Area will be inspected visually for hazards on a daily basis by the recreation personnel. A monthly inspection will be performed by the Recreation staff.*
- *Constant awareness, recognition, and reporting of safety or health hazards, both man-made and natural, will be addressed during training as a responsibility of all staff members.*
- *Campers will be encouraged, to report any hazards to staff immediately. Hazards reported by both campers and staff members will be handled immediately.*

b. Winter Safety Plan

- *During the months of the winter season (November, March and April), office hours, and guest services will be limited and determined weekly at the Registration Office.*
- *Sites designated by the park in the modern end may be the only sites open for camping during October/November/March/April.*
- *Water and bath houses will be closed and shut-off, on approximately October 31st, and will be turned back on, approximately May 1st of each season. (earlier if weather is favorable)*
- *Electric will be provided to users who are at the park and have access to unlocked electric boxes only by permit (sites and areas to be determined by office).*
- *Snow removal will be provided when possible on main road for entrance to the sled hill area only.*

c. Watercraft Safety Plan

- *The Park offers non-motorized watercraft and a vendor for motorized watercraft rentals.*
- *The park also utilizes its own boat for patrolling the shoreline, for enforcement to ticket illegal boat docking, water item installations and erosion control measures.*
- *Water raft safety is the responsibility of individuals who choose water crafting as a recreational activity. In the event of a watercraft accident or emergency, staff will contact Central Dispatch to acquire assistance.*

d. Hazardous Substances

- *The Michigan Occupational Safety and Health Act (MIOSHA) guidelines will be heeded in the control of, use, and storage of hazard substances.*

e. Hazardous Spill Plan

- *All hazardous materials are kept in small quantities except the gasoline.*
- *The 250-gallon above-ground gas tank and the 100-gallon diesel fuel tank are contained within a cement containment unit located on the Southside of the maintenance barn. In the event of a spill, our gas vendor, Gary Oil Co., would be contacted immediately to clean up a hazardous spill.*

f. Severe Weather Plan

- *The two most likely weather threats in our area are severe thunderstorms and /or tornadoes.*
- *The Park has a Severe Weather Warning System, and will be automatically notified by Central Dispatch in the event of severe weather warnings.*
- *In addition, the Park has acquired a VHF base unit and 2 hand held VHF units that are programmed to receive weather information through the "NOAA" frequency. Other additional weather information is available through the office internet system.*
- *Campers will be notified immediately, when possible, by staff members in the event of severe weather. Two megaphones were acquired to assist in quick notification.*
- *Campers will be informed, when possible, to take shelter in one of the shower buildings in the event of severe thunderstorms.*
- *Campers will be informed, when possible, to take shelter in one of the shower buildings or in a depression in the banks along the river in the event of a tornado.*

g. Disaster Emergency Plans

- *The two most likely disaster threats in our area are wildfire and/or flooding.*
- *The Park will be contacted by Iosco County Central Dispatch in the event of either of the listed disasters.*
- *In addition, the Park has acquired a VHF base unit and 2 VHF units that are programmed to receive the Oscoda Fire Department and Marine Patrol Channels.*
- *Campers will be notified immediately by staff members in the event of disaster.*
- *Campers will be informed where to evacuate to in the event of a disaster.*
- *Although the Park only utilizes one entrance /exit gate, there are three other gates (far East end gate, Wells Rd. Gate, and the far West gate) that would be used to evacuate campers in the event of a disaster.*

h. Drinking Water Testing and Submittal Schedule

- *Availability of drinking water (before and after regular season) will be at the discretion of Park Maintenance Supervisor with regard to weather conditions and/or other circumstances.*
- *Testing will be done in accordance with regulations established by the Michigan Department of Environmental Quality (MDEQ) and District Health Department No. 2.*
- *Testing for Fecal Coliform at various drinking spigots and at our swimming beach, monthly throughout the year and for Nitrate every quarter. Testing will be performed by the MI Dept. of Environmental Quality or District Health Dept. No. 2 and for Partial Chemistry once yearly. Testing will be performed by District Health Dept. No. 2, their contractual testing service, or Park Staff.*

9. Contractor Arrangements

a. Waste Disposal

- *Septic disposal is not contracted. However, when needed, two local septic haulers may be contacted.*

- *The need for septic disposal is monitored and ordered by our maintenance staff, to include the systems on the new bath house. Basic pumping of septic tanks will be performed as needed and varies between systems. Outhouses and port-a-potties will be pumped as needed.*

b. Garbage Pickup

- *Garbage pickup has been contracted out to Waste Management Services.*
- *There are 6- 8-yard dumpsters that are emptied twice per week during busy season, and at declining amounts of time during the shoulder seasons. Contact will be made, if additional pickups are needed.*

10. Payment for Services

- *Handled by the Township Clerk and Treasurers Offices on a Net 30 basis.*

11. Reports

- All accidents, damages, or other significant occurrences will be documented on numbered incident reports (see appendix C). This format was reached through consultation with our insurance company, Consumers Energy Co., the police chief, and the township clerk.*
- Financial statements will be provided by the Township to Consumers Energy as requested.*
- Public use reports will be supplied as needed. This will be done in the form of a camper count and a daily visitor count. Copies of the findings will be reported to Consumers Energy as required by the existing lease.*
- Financial audit reports will be made available to Consumers Energy through the Treasurer's Office as soon as they are received for the fiscal year.*

12. Pre-Season and Post-Season Responsibilities

- Start up of the park will involve fulfilling all legal and health requirements affecting campground operation and are the sole responsibility of the Township.*
- Occasions or events may evolve camping thru the shoulder seasons, to require additions, in both areas of staffing and/or additional future recreational expense items, for areas of the operation where there is revenue growth.*
- Securing the facilities will involve preparing the park facilities for winter weather to be done with the assistance of the Maintenance Department. Snow removal is provided by park staff.*

C. CAPITAL IMPROVEMENTS PLANS, FUNDED AND BUDGETED ITEMS

The following items will be funded through the Old Orchard Park Capital Improvement Fund which was established to account for project activities necessary for the continued progress, stability, safety, of the park operation, and enjoyment for the park patrons. For the following projects, the Township will request capital improvement funds to replace funds expended, unless otherwise indicated. Finalizations by the Township Board, of current improvements are presently underway.

- *Soft serve ice cream machine for the general store*
- *Repairs to our fishing pier*

Improvements/Repairs

Expenses are adjusted during periods of the fiscal year, at which time projects and or plans may be updated to reflect those modifications. The Township purchasing policies, procedures, and guidelines will be utilized.

D. MAINTENANCE

1. Budgeted Items

The maintenance budget for 2024 is divided into several categories. Included in categories are provisions for specifically budgeted items.

- a. Supplies (509-726) - \$11,000*
- b. Repair and Maintenance Supplies (509-775) - \$8,800*
- c. Repairs and Maintenance (509-930) - \$11,000*
- d. Repairs and Maintenance - Equipment (509-931) - \$8,000*
- e. Repairs and Maintenance - Vehicles (509-933) \$6,500*
- f. Equipment - (509-980) \$5,000*

2. Building Maintenance

- a. Park Maintenance (PPT) will be responsible for a thorough weekly inspection of all facilities. All staff members and campers will be encouraged to report any maintenance or repair needs recognized.*
- b. Problems reported by both campers and staff members will be noted on a Maintenance Work Order and handled in order of priority.*

3. Camp Unit Maintenance

- a. Picnic tables will be inspected and brought in for repairs and/or staining. This will be an ongoing process throughout the season. Yearly purchase of (approximately 12-24) additional boards to replace worn and broken boards are a planned and reoccurring maintenance budgeted item.*
- b. Fire Rings/Pits and Grills as used in certain areas of the park, will be installed, inspected and replaced as required.*
- c. Water and electrical outlets will be thoroughly inspected prior to May 1 and after October 31 each season. In addition, periodic inspections will be done throughout the season. All staff members and campers will be encouraged to report any maintenance or repair needs. Problems reported by both campers and staff members will be noted on a Maintenance Work Order and handled in order of priority.*

- 4. Roads and trails will be inspected and maintained on a regular basis to ensure that they are safe and in good condition. This includes making sure that vegetation is trimmed to avoid any safety hazards or damages to vehicles. Road gravel is an annual budgeted maintenance item used for road edges and in areas determined by necessity or projects.*

5. ***Vegetative Maintenance***

- a. *Yearly tree trimming will be pursued as a preventative maintenance project for the removal of out of reach hazardous tree limbs. If necessary bids may be taken in the spring from tree service contractors to remove hazard trees and limbs that the staff cannot remove safely.*
 - b. *Hazardous plants, when identified, will be marked with signage in a method recommended by professionals.*
 - c. *Herbicides will be used only when recommended by professionals and will be used in accordance with their instructions. If a controlled herbicide is necessary, a professional will be contracted for its application.*
 - d. *Grass mowing will be done on an as needed basis. Charts and maps will be utilized to aid in the identification of project areas.*
 - e. *Due to the type of Oak trees in the park, leaves fall in both fall and spring. Efforts will be concentrated at those times. When possible, leaves will be removed to yearly rotating designated mulch areas in the Horse Camp. Leaves will be collected within reasonable expectations throughout the park, and in **direct relation** to the **available manpower**, equipment, and **weather permitting** conditions.*
6. *A simple planting program may be pursued to plant small trees in a protected area within the park, in an effort to promote growing of new trees at the park and enhance the protection of the new seedlings by planting in an area isolated to the general public.*

7. ***Signs and Bulletin Boards***

- a. *See sign locations and legend (appendix E)*
- b. *The park has bulletin boards for the announcement of recreation activities (programmed and otherwise), and special upcoming events. Any signage requested to be posted by any individual or group, should receive permission prior to posting.*
- c. *Maintenance and replacement. There is an annually budgeted expense for keeping park informational signs in proper condition, and the addition of other needed signage.*

8. ***Boat Docks***

- a. *Campground installed Boat docks and launches are patrolled by the Park Staff and Officers. Part of the patrol is to inspect for repair and maintenance needs as well as safety hazards. Other issues, such as Illegally parked (or non-camper/illegal docks) boats tied to trees along the waterfront are prohibited and will be noted on a Maintenance Work Order or violation sheet and handled accordingly.*
- b. *one Boat Launch, including a handicap boat dock area located at the fishing pier on the west end. The number of docks (55), their design, and their location are within our Marina License limitations. Supplemental sets of temporary docks and/or additional access points may be added for the purpose of erosion control and to accommodate overnight campers, which may help alleviate problems of bank soil erosion and camper access problems.*
- c. *Ramp and pier inspection are the responsibility of the Park Maintenance. They will receive a thorough inspection at the start and finish of the primary season. Frequent inspections will be done throughout the season. Problems reported by both campers and staff members will be handled immediately. It should be understood that conditions of nature/weather may affect staff capabilities.*

9. **Utilities**
 - a. *Electrical service will be provided by Consumers Energy Company.*
 - b. *Propane service provided by Forward Energy.*
 - c. *The sewage disposal system consists of a total of 3 dump stations (for dumping of RV holding tanks), a number of drain fields, and two port-a-potties. Necessary pumping and disposal will be handled by licensed septic haulers to the applicable stations.*
10. **Vandalism**
 - a. *Prevention of vandalism will be handled by a two-step approach. The Park will utilize materials that are resistant to abuse and frequent park patrols will be made.*
 - b. *Routine inspections by staff and camper reports will lead to the discovery of vandalism. Repair needs will be placed on a Maintenance Work Order and handled in order of priority.*
 - c. *Alcohol use will be handled in accordance with rules number 16 and 27. Central Dispatch will be notified if outside enforcement assistance is needed.*
11. *Materials of different types will be stored in the Maintenance Building, Registration Office, Store, Pavilion, and Shower Buildings. All types of materials to be stored in various buildings will be determined with safety in mind and in accordance with MIOSHA standards.*
12. *Underground Storage Tanks. No known underground storage tanks on the property. Park records indicate that all such tanks have been removed.*
- E. **ROUTINE CARE & POLICING**
 1. *Fire Control will be handled by reducing the amount of ground fuel in the Park, restricting fires when conditions warrant, and making sure that fires are extinguished when unattended. As a precautionary measure a 300-gallon water tank with an electric compressor with pressure hose assembly has been added as a regular piece of equipment to one of our utility vehicles. When necessary, outside agencies will be contacted.*
 2. **Garbage Collection & Disposal**
 - a. *Containers. Garbage cans (12) will be located at high-traffic areas throughout the Park and will contain high density plastic trash bags. Camping trash in garbage bags are to be placed by the lot number post.*
 - b. *Garbage pickup has been contracted out to Waste Management Services (WMS). There are six (6) 8-yard dumpsters.*
 - c. *Park staff will collect garbage during shifts and frequently when necessary. Staff will also pick up the trash from the store, office, and garbage cans, before their shift ends. The Waste Management Services (WMS) dumpsters are emptied twice per week by contract. We are required to contact WMS if additional pickups are needed.*
 - d. *Recycling is not available at this time, but options will be considered for offering recycling stations for the future.*
 - e. *Insect control should not be a problem as long as the pickup schedule is followed.*
 3. **Litter Control**
 - a. *Desired condition. To be litter free would be the desired condition but is not practical. The goal will be to keep the Park as close to litter free as possible.*

- b. *Pickup of litter will be an ongoing process on a **daily** basis and will be the responsibility of the entire staff.*

- 4. ***Shower buildings and Privies (vault toilets).***
 - a. *The goal will be to keep the shower buildings and privies free of dirt and debris, with paper products stocked and in a reasonably sanitary condition.*
 - b. *During the regular season, and in relation to the amount of camping guests, the shower buildings will receive a thorough cleaning frequently each day, and the 13 privies will receive a thorough cleaning once a day. All of the shower buildings and the privies will be checked on a regular basis by all shifts, during busy periods. During these checks, appropriate paper products will be replaced, floors will be swept and/or mopped as needed, and any unsanitary conditions will be corrected.*
 - c. *Cleaning supplies will be kept in the storage rooms in the shower buildings and in the maintenance building. MIOSHA and manufacturer standards will be followed in the handling, use, and storage of chemical cleaning supplies.*
 - d. *Insect control should not be a problem as long as the cleaning schedule and standards are followed. If a control problem arises, a professional will be consulted for the best course of action.*

- 5. ***Campsites***
 - a. *Campsites should be left in a condition that allows the next campers to simply set up and begin enjoying their stay. Routine patrols and inspections will involve checking site, picnic tables, and fire rings for trash, damages, or hazards. Any such conditions will be corrected and, if necessary, the previous occupant(s) will be charged for damages.*

- 6. ***Designated Swimming Areas***
 - a. *Park staff will frequently patrol and monitor the beach to ensure that rules and regulations are being followed and that the area is in a safe and clean condition.*
 - b. *Trash and other debris will be properly disposed of as part of the patrol and monitoring.*
 - c. *There will be signs posted at the beach stating that there is no life guard-swim at your own risk, noting the ring buoy station at the waters edge for emergency use, and reference our rules and regulations. There will be marker buoys to designate the outer limits of the swimming area.*
 - d. *Swimming water quality tests are done monthly by the local Health department.*

- 7. ***Rules and Regulations***
 - a. *Each camper, upon registering shall be given a copy of the rules and regulations (condensed or complete versions). As part of registration, campers will be required to initial acknowledgment of receipt and agreement to abide by the rules.*
 - b. *The enforcement of the rules and regulations will be the responsibility of the entire staff. However, it will be the primary responsibility of Park Rangers and Officers.*
 - c. *Copy of rules for lessor follows on the next pages.*

**OLD ORCHARD PARK
RULES AND REGULATIONS**

2024

Camping should be an enjoyable experience for all. The following Rules and Regulations were adopted to aid staff members, campers, and visitors in obtaining maximum enjoyment of the grounds and facilities within Old Orchard Park while at the same time considering the health, safety, and welfare of the general public.

It is very important that you familiarize yourself with these Rules and Regulations, as they will be strictly enforced and you will be expected to fully comply with them during your stay or visit at Old Orchard Park.

*PLEASE TAKE NOTICE, that **any** violation or failure to comply with one or more of the following Rules and Regulations or any applicable ordinances or laws constitutes a basis for a park staff member to terminate your stay at and use of the park and you may be asked or ordered to leave the park.*

Additionally, a violation of these rules and regulations may constitute a criminal and/or civil infraction violation of Township Ordinances for which you may be issued a citation and fined and ordered not to return to the park in the future. Refusal to leave the park upon receiving a written or verbal demand to immediately leave may result in removal by local law enforcement officials. If you are ordered to leave the park for any reason, your fee is automatically forfeited and will not be refunded.

1. All Campers must Register at the Office before setting up on a campsite. You must be at least 18 years of age to register as a camper; campers under 18 shall be accompanied by an adult.

Check-in: 24 hours Online (at 12:00am it is the next day)

Check In: 3:00 PM

Check out time is 12:00 p.m. Obtaining a lot with no **camping unit** on it constitutes falsification, and forfeiture of said lot, and refund will not be given.

2. # of People per site permitted = Four (4) adults and limited four children or a total of 8 people.

#Camping Units per site permitted = 1 tent + 1 wheeled camping unit or 2 tents.

of Vehicles = no more than two (2) vehicles may be parked at a site.

Additional vehicles will be required to park in a designated parking overflow area.

Extra (open- sided) (12 x 12 max) = \$5.00 per night (1 per site).

Pavilion tent (max size limit) family reunions= \$25 for 3 days (1- 3 day limit).

3. Visitors: Immediately upon entering the park, all **visitors** are required to register and pay the Visitor's fee (\$2.00 per person five years and older). Visitors will not be admitted after 9:00 PM Day visitors will be required to leave the park by 11:00 p.m.

4. Quiet Time: In keeping with the family environment of the Park, quiet time is from 11:00 p.m. until 8:00 a.m., during which time only passive and quiet activities are permitted in the Park and there shall be no noise which may be heard outside the campsite. Minor children under eighteen (18) must remain at their campsite during those hours unless accompanied by a parent or guardian.

5. Loudness /Bad Behavior: All registered campers are responsible for the actions and behavior of all other persons at their campsite. Loudness, or bad behavior, by **any** person at the campsite, including visitors, guests, and other campers (known or unknown), also constitutes a violation for that campsite. No person, while on the park premises, shall create a disturbance, nuisance, annoyance, or engage in an act, activity, or conduct disruptive to the park's family environment. **Contact security at front gate (after hours) for assistance. 989-739-7814 Ext. 5**

6. Courtesy: As a matter of courtesy, refrain from walking through another camper's site.

Easement walkways to the water's edge are provided for use by all campers. Please advise your children

and guests and request their cooperation.

7. **Alcoholic Beverages:** are to be consumed only at campsites, and only to the extent and in a manner permitted by law. Under no circumstance are minors, as determined by state or local law, to be served or allowed to consume alcoholic beverages on Park property. Alcohol is not permitted on a non-alcoholic designated site.

8. **Trash:** All **campsites** must be kept in a clean and orderly condition. All garbage bags must be placed by the site number post for pickup 8:00a.m. & 8:00p.m. Fines may be implemented to messed /trashed sites.

9. **Pets:** must be kept on a leash no longer than eight (8) feet in length and must be under supervision and control at all times and are not allowed on the beach. Pets are not allowed to be left alone for extended periods of time. For the protection of, and in the consideration of other campers, noisy, vicious, unruly, or uncontrollable pets will not be allowed to remain in the park, and at the request of a staff member, shall be removed from the Park premises not brought back. **Owners must clean up after their pets.**

10. **Fireworks:** are STRICTLY prohibited in the park.

11. **Generators:** may only be run between the hours of 9:00 a.m. and 11:00 a.m. and between 5:00 p.m. and 11:00 p.m. Any medical exceptions are required to submit request to office. Realizing that all situations with regard to placement of equipment is unique; please be considerate to your neighbor.

12. **Picnic Table(s):** No more than one (1) park-owned shall be located within each campsite at any time. Moving or relocating picnic tables from one site to another is prohibited. Permanently attaching oilcloth or plastic to, dismantling or writing on, carving, or otherwise defacing or damaging park-owned picnic tables is prohibited.

13. **Campfires:** are permitted only in designated fire pits. Campfires are not to be left unattended and must be put "dead out" when not attended. The Park reserves the right to prohibit or restrict campfires at any time. Burning, or dumping of leaves, trash, or wood (other than natural wood products) is prohibited at any time.

14. **Firewood collection:** Cutting of any natural vegetation or otherwise destroying the natural environment of the Park in any way is strictly forbidden. Fallen dead wood may be collected from the ground, within the campground proper. The operation of **Chainsaws** by non-park personnel in the Park is not permitted at any time.

15. **Building** or placing of any structure on embankments or erosion control areas is strictly prohibited and subject to fines and removal. All flags, poles, signs, ornaments, TV antennas, flower pots, etc., must be attached solely to the camping unit. Attachment to trees, picnic tables, or any park property is strictly prohibited.

16. **Water Spigots:** Water spigots located **throughout** the park are to be used for campers and camping purposes only; lawn sprinklers and camper/car/boat washing are not permitted.

17. **Wastewater requires special handling.** Wastewater is generally defined in two broad categories -grey water and black water. Generally, grey water is sink, shower, and laundry wastewater, and black water is toilet waste. All **holding tanks and wastewater outlets are to be securely capped** at all times, with the only exception arising during the course of proper disposal of the wastewater in accordance with the following methods: The only three acceptable methods of proper disposal of wastewater are (1) taking your recreational vehicle to the dump station to empty your holding tanks at the Park dump station in the receptacle provided for such purpose; (2) emptying your holding tanks into an approved portable disposal tank (such tanks are available at the Registration Office) and then emptying the portable disposal tank by the park office or bathhouse #3 dump stations; and (3) having your holding tanks emptied by a septic hauler service expressly approved by the Township at your own risk. All tanks, whether they are full or empty, must be fully secured on the camping unit at all times (hoses connected or capped) and shall not be stored on the campsite. All tanks must at all times, meet and comply with all applicable local, state, and federal safety guidelines and standards.

18. **Decks, platforms, refrigerators, storage sheds** are prohibited in the Park. Operation of gas-powered lawn maintenance equipment, by non-park personnel, without prior approval from the office, is prohibited in the park.

19. **Propane Tanks** with a capacity in excess of 40 lbs. are prohibited within the Park. All tanks must, at all times, meet and comply with all applicable local, state, and federal safety guidelines and standards. All tanks, whether they are full or empty, must be fully secured on the camping unit at all times, and shall not be stored on the campsite.

20. **Motor Vehicles:** motor vehicles in the park must have a valid vehicle pass assigned to such vehicle and displayed to the public in a conspicuous and visible location on the vehicle. All vehicles must obey all posted speed limits and signage. Motor vehicles must, at all times, be operated in a cautious, safe, orderly, and non-disruptive manner. Passengers riding in or on the back of trucks, trailers, boats, etc., is prohibited as defined by law.

21. **Motorcycles, Motorbikes, Motor-driven Scooters, etc.:** (street licensed), are allowed in the park ONLY if they are the sole form of transportation for a registered camper. Such vehicles may only be driven by a licensed driver. While operating the above-noted vehicles within the Park the muffler and exhaust system must not be loud. Registered, of age operators must, at all times, drive in a cautious, safe, orderly, and non-disruptive manner, on paved roads only. Golf carts (unless handicap approved by office), motorized children's vehicles or any other vehicle propelled by other than muscular power, etc. are prohibited in park, unless with permitted use.

22. **Off Road Vehicles (ORV's):** Two (2) three (3) and four (4) wheeled vehicles are not allowed to be operated, repaired, undergo maintenance, or unloaded in the Park. They must remain on the trailer, vehicle, or whatever transportation device they were brought into the Park on.

23. **Boats:** When not in use, boats must be docked at a registered boat slip or loaded on a trailer and stored on your lot. On shore or private dockage is prohibited. Boats cannot be tied to the shoreline; offshore anchors or auger poles must be used.

24. **Firearms and Concealed Weapons.** For the safety and protection of all individuals enjoying the Park, campers may not carry outside their vehicles or use any rifle, pistol, air gun, bow and arrow, slingshot, or any other form of deadly weapon anywhere in the Park. **Knives and camp axes** are to be used only in the operation of, and at, the campsite. **Hunting or target practice, and trapping** are not permitted activities in the Park.

25. **Vandalism:** Any individual who willfully or otherwise defaces, injures, damages, or destroys Park property or equipment, or the property or equipment of another individual within the Park, shall be held liable and reimburse the Park, or such other individual, for the full value or replacement cost thereof, whichever is greater.

26. All persons within the Park shall, at all times, obey the orders and directions given by staff.

27. 30-day (monthly) sites will not be permitted between Memorial Day and Labor Day.

28. Campers staying 21 days between Memorial Day and Labor Day will be required to move sites (if available) after 21 days; (21 days on, 21 days off). Campers not moving unit after 21 days stays have expired will be subject to fines and/or camping unit will be removed at the owner's expense.

29. There will be an additional **\$30.00** late fee assessed for all campsites remaining beyond their expiration.

30. The "Final Common Sense" Rule: Just because there is not a rule here for something, if we determine that someone is doing something that "isn't right," you will hear from us about it.

Additional Rules - Primitive - Horse Camp (backlot group)

Horse Camping

Reservations suggested

One Horse per campsite is required

Damage deposit of \$50.00 (group of two or more)

Cost is \$21.00 per campsite

8 sites maximum (available) – primitive camping

Control of all animals

No free running of horses

Horses to be tied to posts or secured by other means

Collection points for manure - Clean-up and removal to wooded areas

Corral area - designated

Outhouse – Restroom – Shower – Bath house #2

Vehicle Use Limitations (permitted vehicles in designated areas only)

After hours gate closing (as defined)

All regular rules and regulations that govern the campground proper apply to those who use the Horse Camp.

- *All individuals will be assigned a specific area for requested and designated accommodations.*
- *Reservations for the Horse Camp are required as specified, with the name of the group and the name of a designated person-in-charge, along with a required damage / misuse deposit, as also specified (see each section).*
- *Campfires are permitted only in designated areas. There may be one (1) fire ring, which is designated and will not be moved and is located within the boundary of each section.*
- *The cutting or collection of firewood from the park grounds, or any natural vegetation or otherwise destroying the natural environment of the park in any way, is strictly forbidden.*
- *Returning the area to a clean condition (as found) will be mandatory.*
- *Deposit may be returned by Treasurer's Office within 2 weeks- after use.*

Failure to comply with one or more of the additional Horse Camp rules in conjunction with Old Orchard Park general campground rules, may initiate a loss of deposit, issuance of a citation and / or forfeiture of future camping privileges. If you are ordered to leave the park for any reason, your fee is automatically forfeited and will not be refunded.

Additional Rules – Primitive RV Camping – Pod (waterfront group)

Group RV Camping

Reservations suggested.

8 sites maximum (available) - primitive camping

Minimum # of campers – 2 Wheeled Camping Units

Minimum # of days – 2 nights

Outhouse – Restroom – Shower - Bathhouse #2

Vehicle Use Limitations (permitted vehicles in designated areas only)

After hours gate closing (as defined)

Additional Rules – Primitive - Group Tent Camping

Group Tent Camping

This area may be designated for use by organizations or groups, such as Boy Scout, Church Youth Groups, or a similar legitimate association with assignable responsibility.

Reservations required

Vehicle Use Limitations (permitted vehicles in designated areas only)

After hours gate closing (as defined)

Additional Rules - Primitive – Cabin/Yurt Rental Units

Cabin Rental Units

- 1. Main registrant is responsible for cabin/yurt property, and associated parties at all times. Must be 21 or older to rent. Children under 18 must be at campsite by 10:00 pm unless with an adult.*
- 2. Any other camping units are prohibited from setting up at the cabin site.*
- 3. Visitors must register and pay a \$2.00 per person fee at the front office when entering the park. Visitors are not admitted after 10:00 pm. or before 8:00 am. Day visitors will be required to leave the park by 11:00p.m.*
- 4. Campfires permitted (in fire rings only) at the cabin sites. Bar-b-que pits are for cooking only and one is located at each cabin site. The cutting or collection of firewood from the park grounds, or any natural vegetation or otherwise destroying the natural environment of the park in any way, is strictly forbidden.*
- 5. Check in time is 3:00 pm. Check out time is 12:00 p.m.*
- 6. Returning the area to a clean condition (as found) will be mandatory. Cabin/Yurt occupants are liable for damages to the cabin and its contents. Deposit may be returned by Township Treasurer's Office within 2 weeks- after use.*

*Failure to comply with one or more of the additional Cabin/Yurt Rental rules in conjunction with Old Orchard Park general campground rules, may initiate a loss of deposit, issuance of a citation and / or forfeiture of future camping privileges. If you are ordered to leave the park for any reason, any and all of your fee(s) are automatically forfeited and **will not** be refunded.*

CHARTER TOWNSHIP OF OSCODA

COUNTY OF IOSCO

FOOTESITE PARK

2024 OPERATIONS PLAN

OSCODA TOWNSHIP FOOTESITE PARK 2024 OPERATIONS

➤ **FACILITIES AND SERVICES**

1. Description of Facilities

- a. Footesite Park is a day use park operated by Oscoda Township
 - b. Toilet Facilities: 4 privies, all unisex and handicap accessible.
 - c. Beach Facilities
 - d. Children's play area.
- The current beach is located at the far east end of the park with approximately 150 feet of waterfront, located behind the public beach/swim area is a small children's playground.
 - The beach is a swim at your own risk area marked with swim buoys and groomed as needed with a beach groomer.

2. Boat Launches

- There is one boat launch enabling two vehicles to launch at the same time. The boat launch area has one dock servicing watercraft and is installed every spring and removed during late fall. Costs for use are \$5.00 per day to launch your boat or a seasonal pass may be purchased from the Township Treasurer for \$35.00.
- There is parking for single vehicles and for vehicles with trailers available.

3. Pavilion

- A pavilion is located adjacent to the boat launch, the pavilion structure is 30 feet by 30 feet (900 sq. ft.) The pavilion is open-air and picnic tables are provided. Usage is determined on a first come first served basis. There are currently no fees to use the pavilion facility, however it is advised that if an individual is planning a large gathering, they should contact the Township hall for further instruction.

➤ **ADMINISTRATION**

4. Operations Personnel

- Footesite park is under the direction of the Charter Township of Oscoda Parks and Recreation Director.
- The park is maintained by the staff of Old Orchard Park (OOPC) Campground.
- The park is not staffed by onsite personnel, but the Township does patrol daily (during warm weather months) with duties including trash removal, collection of boat Launch fees and the cleaning of restrooms. Mowing of the grounds is also as necessary and done by the staff of Old Orchard Park.

5. Fee Schedule

- The only fees collected are from the boat launch \$5.00 per launch or \$35.00 per year.
- Entrance and usage of the park is free to the public.

6. Watercraft Safety Plan.

- The park does not offer watercraft rentals. Watercraft safety is the responsibility of individuals who choose boating as a recreational activity.

7. Contractor Arrangements

A. Septic Disposal

- Septic Disposal service is requested as needed. When needed, a local septic hauler is contacted: Oscoda Septic.
- The need for septic disposal is monitored and ordered by the Campground staff, on an as needed basis.

B. Garbage Pickup

- The OOP staff haul the garbage to the Campground where it is picked up by Waste Management Services
- Payment for services are handled by the Township Clerk and Treasurers Offices on a monthly basis
- All accidents damages, or other significant occurrences will be reported to the Oscoda Township Police Dept. and a copy of the report will be forwarded to Consumers Energy

8. CAPITAL IMPROVEMENTS

- Outhouse roof replacement is scheduled for the 2024 operating season. Beach and playground areas are also being assessed for future grant opportunities by Rowe engineering for equipment additions and improvements.

9. RIVER QUEEN OF OSCODA

- Located within the Footesite Park is the River Queen of Oscoda. This business is a privately operated touring paddle boat and is not associated with the Charter Township of Oscoda and operate under a separate lease agreement with Consumers Power.

Memo

To: Tammy Kline, Township Superintendent

From: Al Apsitis, Parks and Recreation Director

Date: February 21, 2024

Regards: Campground Store 2024 pre-approval

Tammy,

I would like to submit a pre-approval request for your consideration before our store opens this spring for the 2024 campground season. I have included what the campground store spent with different vendors, stocking and maintaining stock in the store for 2023 camping season for your reference.

I am asking for pre-approval to spend at least that amount in 2024. Below are the requested listed amounts for each line item.

509-000-726.000	\$11,000.00
509-000-728.000	\$49,000.00
<u>509-000-729.000</u>	<u>\$45,000.00</u>
Total	\$105,000.00

General Store 2023 line item totals-

509-000-726.000	\$5,336.54
509-000-728.000	\$48,317.66
509-000-729.000	\$43,054.23

As always please feel free to contact me with any questions or concerns you may have. Thank you for your consideration.

Al Apsitis
Oscoda Twp. Parks and Rec Director



Oscoda Township

POLICE DEPARTMENT



110. S. State St. Oscoda, MI 48750

Phone: 989-739-9113 Fax: 989-739-1891

Chief: Donald Bolen

To: Ms. Kline

From: Chief Donald Bolen

Date: February 20, 2024

Subject: Academy Sponsorship

Ms. Kline,

The Oscoda Township Police Department has had a vacant police officer position for several years. Currently the POLC Union contract only allows for the hiring of certifiable officers. Today with the negative media attention, public attitudes towards police, many current police officers are leaving the profession and potential candidates are difficult to recruit. I am requesting the following changes be considered.

1. Request immediately changing the current job posting for a new officer to include academy sponsorship.
2. Request authorization to apply for the Public Safety Assistance Program for a maximum of \$24,000.
 - A. This grant allows for up to \$24,000 per recruit for academy costs and salaries while attending the academy.
 - B. Effective June 13, 2023 the law permits a law enforcement agency to enter into an enforceable agreement with a prospective employee to pay the costs of law enforcement training academy, and to recollect repayment of those costs on a proportionate basis if the employee voluntarily leaves employment in less than four years.
3. Respectfully request the Oscoda Township Board submit a request to the POLC Union to open the contract for negotiations in the following matters:
 - A. The current contract does not outline police academy sponsorship.
 - B. Assigned Vehicle Program.
 - C. Department structural changes as needed.
 - D. Other items determined necessary by the employer/employee.

Respectfully Submitted,

Chief Donald Bolen



The below steps are designed to help assist you in preparing your employed recruits to be enrolled by the academy. The academy must enroll the recruit prior to the start of the academy session and they cannot enroll the recruit until the below steps have been completed by your agency. The below process can take between 1-5 business days.

Step One	Have the individual complete a Waiver and Authorization for Release of Information form. This form must be completed prior to your agency looking the individual up in MITN.
Step Two	Look the individual up in MITN by going to Hiring & Licensing then Individual Lookup. The individual will likely not be in MITN so you will need to add the individual.
STOP	Once you have added the individual MCOLES must approve the information you submitted. Once MCOLES has approved the information the individual will appear on your Hire Candidate list.
Step Three	Go to the Hire Candidate list by going to Hiring & Licensing then Hire Candidate List and click Hire next to the individual's name. Scroll to the bottom of the page and click proceed with hiring. If you scroll to the bottom of the page again you will now see a hiring process flow.
Step Four	First view the Individual Employment History. If the individual was added by your agency this page will likely be blank. Scroll to the bottom of the page and click Return.
Step Five	Next review the Individual Employment Inquiry History. If the individual was added by your agency this page will also likely be blank. Scroll to the bottom of the page and click Return.
Step Six	<p>Next Complete the Standard Compliance Affidavit. Once you have added all the standards click submit to MCOLES. Make sure to print the standard compliance affidavit.</p> <p>NOTE: If any of the dates you entered are red it means they are outdated, and you will need to rescreen the individual for that standard.</p>
STOP	<p>Once you have submitted the standards MCOLES must approve the standards you submitted.</p> <p>NOTE: You will not be notified when the standards have been approved, Keep checking back to see if MCOLES has approved the standards by going to Hiring & Licensing then Hire Candidate List and click Hire next to the individual's name. Scrolling to the bottom of the page once the MCOLES Compliance Review box is checked you can continue the last step.</p>
Step Seven	Click the hire candidate link on this page enter the hire date and certify each of the statements by clicking the check box next to each statement. Then click save and submit to MCOLES. Make sure to print the report at the bottom of the page.
Step Eight	You should now be able to see the individual on the recruit roster by going to agency rosters then recruit roster. The individual will show as not enrolled until the academy picks the individual up and enrolls them in the session.
Step Nine	<p>Send the below forms with the recruit on the first day of their academy session:</p> <ul style="list-style-type: none">New Candidate ReportStandard Compliance AffidavitWaiver and Authorization for Release of InformationAffidavit in Support to Enter into the Licensing Process

For more help on processing employment transactions view the User Guide available in the MCOLES Information and Tracking Network (MITN). You can also take the MITN Operator Training available through MiTrain.

If you have any other questions or concerns after reviewing the User Guide please contact MCOLES at MSP-MCOLES-Licensing@michigan.gov or by phone at 517-881-4271 for further assistance.



**Public Safety Academy Assistance Program
Application for Employed Recruits**

The Public Safety Academy Assistance program provides for scholarships for employed recruits of local law enforcement agencies to attend a basic training academy. For a recruit to be eligible for the scholarship the agency must have completed all licensing screening standards and hired the individual as an employed recruit. Agencies are eligible for up to \$24,000.00 per recruit for salaries and benefits while attending an academy, and for academy costs.

Please review the program guidelines on the following pages before completing this application. Sections I and II must be completed by the agency and forwarded to the intended academy with a copy of the Candidate New Hire documentation for completion of Section III no later than 10 days prior to the start of the academy session. Once the academy has completed section III the academy should forward the application and a copy of the Candidate New Hire documentation to MCOLES at:

927 Centennial Way
Lansing, MI 48913

or via email to:
MSP-MCOLES-Grants@michigan.gov

Section I - Agency Information *To be completed by the agency.*

Agency Name:	
Agency Contact Person:	Contact Person Title:
Contact Email:	Contact Phone Number:

Section II – Recruit Information *To be completed by the agency.*

Recruit Name:	SSN (Last 4 digits only):
Recruit Pay Rate:	Total Wages & Benefits During Academy Session:
Additional Recruit Allowable Expenses: —————→	Refer to the guidelines for additional allowable expenses, and submit a detailed invoice to MCOLES with this application.

I certify that the above information is correct and the recruit will not be required or allowed to repay the agency for costs related to attendance at the academy.

Agency Head Signature:	Date:
------------------------	-------

**** Attach a copy of the Candidate New Hire Report ****

AUTHORITY:	2022 PA 166; 2023 PA 5
COMPLIANCE:	Voluntary
PENALTY:	No Agency Funding/ No Academy Funding

Section III – Academy Information *To be completed by the academy.*

Academy Name:	
Academy Contact Person:	Contact Person Title:
Contact Email Address:	Contact Phone Number:
Academy Session Recruit will be Enrolled in:	

Eligible Academy Costs (See the grant guidelines on the following pages):

If expense categories are not broken out in the below categories they may be combined into the best fit. Do not include expenses or supplies otherwise paid for or provided by the employing agency.

Expense	Cost
Academy tuition and fees	
Academy supplies (e.g. ammunition, first aid, or other expendables)	
Individual recruit equipment required for training (non-duty equipment)	
Academy-required uniforms	
Total	

I certify that the above information is correct and the recruit will not be required to repay costs related to attendance at the academy paid for under this grant.

Academy Director Signature:	Date:
-----------------------------	-------

Section IV – MCOLES Approval *To be completed by MCOLES.*

MCOLES Reviewer Signature:		Date:
MCOLES Supervisor Signature:		Date:
MCOLES Executive Director Signature:		Date:
Award Status: <input type="checkbox"/> Approved <input type="checkbox"/> Denied	Agency Payment Document #:	Academy Payment Document #:

MCOLES Public Safety Academy Assistance Program

The Michigan Commission on Law Enforcement Standards (MCOLES) has received funding for grants to law enforcement agencies for basic law enforcement training academy scholarships and salaries for employed recruits. Program highlights include:

- \$30,000,000.00 in total program funding.
 - Up to **\$24,000.00** per recruit for academy costs and salaries while attending an academy.
 -
- Funding is available until September 30, 2026, or until the funds are exhausted, whichever comes first.
- Agencies may receive up to **25** scholarships over the course of the program.
- Scholarships are on a first-come, first-served basis.

Eligibility criteria include:

- Individuals must be screened by the agency to all MCOLES selection and employment standards in accordance with the MCOLES Act and Michigan administrative rules.
- The agency must hire the individual as an employed recruit prior to an academy session.
- The employing agency must pay at least minimum wage for all hours worked while in the academy that are not covered by grant funding.
- The individual would be eligible for licensing only by the employing agency.
- As with all employed recruits, per statute and Michigan administrative rules individuals shall not be required, or allowed, to repay the employing agency for any costs related to attendance at the academy.
- The individual must be enrolled in the academy session.

Allowable expenses include:

- Recruit salary.
- Academy tuition and fees.
- Supplies required for training (e.g., training ammunition) not otherwise included in the academy tuition.
- Equipment required for training (non-duty equipment).
- Academy-required uniforms if different from agency uniforms.
- Licensing exam administration fees.
- Lodging subject to the below criteria:
 - The academy is greater than 50 miles, by standard mileage charts, from the employing agency or recruit residence, whichever is closer.
 - Lodging expenses will be paid up to the State of Michigan travel rate effective at the start of the academy session. For State fiscal year 2023 this is currently \$85.00/night.

Ineligible expenses include:

- Agency uniforms and duty equipment.
- Pre-enrollment Reading & Writing and Physical Fitness testing fees.
- Costs related to selection and employment standards screening.
- .
- Recruit meals.
- Licensing exam retest administration fee if required.
- Subsequent academy sessions if the recruit does not complete the initial session.
- Costs associated with the individual obtaining a college degree.
- Academy facility costs or improvements.

Applying for funds:

An eligible law enforcement agency and academy must complete the below process to be considered for this grant:

Agency:

1. Complete the standards screening and Candidate New Hire process in MITN.
2. Complete the agency portion of the MCOLES Public Safety Academy Assistance Program application.
3. If the agency pays for other allowable costs separate from salary or those included in the academy cost (e.g., academy uniforms, ammunition, lodging, etc.), create and submit an invoice detailing the items purchased, the vendor purchased from, and price. Attach the invoice to the application materials.
4. Forward the MCOLES Public Safety Academy Assistance Program application and Candidate New Hire documentation to the intended training program no later than 10 days prior to the start of the academy session.

Academy:

5. Enroll the recruit in the academy session.
6. Complete the academy section of the MCOLES Public Safety Academy Assistance Program application.
7. Forward the MCOLES Public Safety Academy Assistance Program application and New Hire Candidate documentation to MCOLES at MSP-MCOLES-Grants@michigan.gov.

Only when all materials have been received by MCOLES will the application be considered active. At this point the application will be placed in the queue while funding is available.

Distribution of funds:

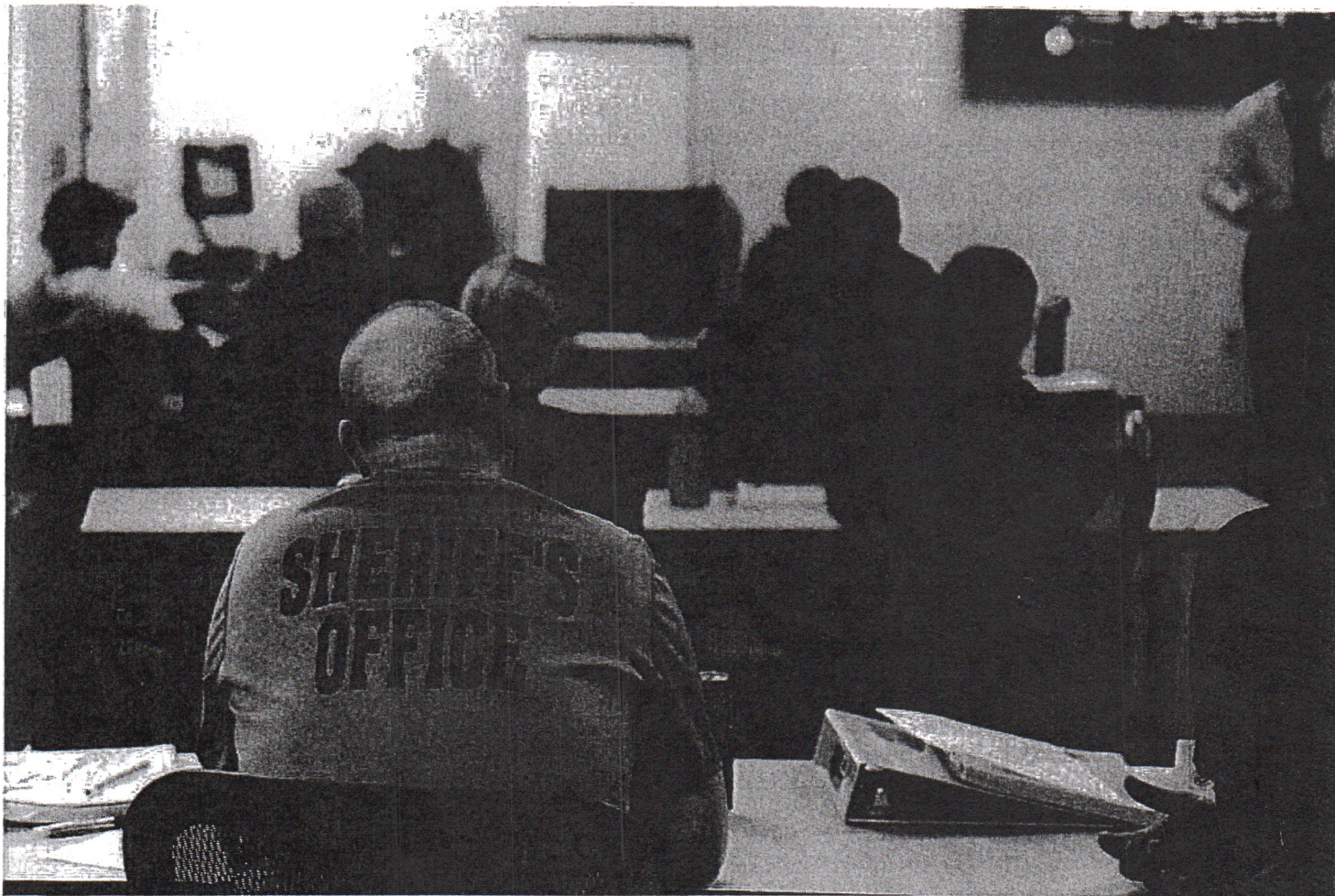
Upon scholarship application approval by MCOLES, the employing agency will be provided with grant funding up to the \$24,000.00 stipend for the employed recruit's salary and academy costs. The employing agency will be responsible for making payments to the basic law enforcement training program, as well as the Talogy Group (formerly PSI) for the initial licensing exam registration fee. If the recruit withdraws from the academy session or resigns from the agency prior to the full \$24,000.00 (or total grant award amount), the balance shall be returned to MCOLES and applied back to the scholarship fund. If an invoice for additional allowable expenses is included, the approved amount will also be paid at this time.

Also following application approval by MCOLES, the basic law enforcement training program will invoice the applying agency for the eligible expenses related to the recruit's academy session. If the recruit withdraws from the academy session or resigns from the agency within the time period allowed for full or partial refund from the academy, that refund shall be returned to MCOLES and applied back to the scholarship fund.

Agencies would not also receive Training to Locals (TTL) reimbursements for employed recruits funded through this program. Recruits in excess of the 25 maximum scholarships per agency or those not funded by this program will remain eligible for TTL reimbursements to the agency.

Law enforcement training academy expenses are now recoverable in repayment agreements

BY MATT NORDFJORD/COHL, STOKER AND TOSKEY P.C.



Matt Nordfjord is a principal with the firm of Cohl, Stoker and Toskey P.C. and speaks regularly at MAC events on the legal details of the Open Meetings Act and Freedom of Information Act.

Law enforcement agencies, including County Sheriff's Offices, face the challenge of recruiting and retaining law enforcement officers. Many agencies are willing to pay the cost of police academy training for a recruit, if the recruit agrees to remain employed with the agency for a minimum period of time, in order to recoup the benefit of the expense paid.

Until recently, this arrangement was determined to be contrary to a provision in the Wages and Fringe Benefits Act, by which an employer is prohibited from demanding or receiving, directly or indirectly, a fee or any form of remuneration from a prospective employee as a condition of employment

or continuation of employment. See *Sands Appliance Servs, Inc v Wilson*, 463 Mich 231; 615 NW2d 241 (2000), citing MCL 480.478. Law enforcement agencies that paid for the police academy had no recourse when the newly trained employee resigned within a short period of time.

To address that dilemma, MCL 408.478 was recently amended by the enactment of 2023 PA 43 and 44 (effective on June 13, 2023). The law now permits a law enforcement agency to enter into an enforceable agreement with a prospective employee to pay the costs of law enforcement training academy, and to collect repayment of those costs on a proportionate basis if the employee voluntarily leaves

employment in less than four years. The terms “law enforcement agency” and “law enforcement training academy” as used in the statute are as defined in the MCOLES Act, MCL 28.601 et seq.

This new law specifically applies to signed agreements entered into on or after June 13, 2023. The agreement must state:

- (a) that the law enforcement agency will pay the cost of a law enforcement training academy required for that employee to obtain a license under the MCOLES Act, i.e., certification as a law enforcement officer,
- (b) the conditions under which payment of the training costs will be made and under which repayment by the employee may be required, and
- (c) that reimbursement from the employee will be waived if the employee is not required to be licensed as a law enforcement officer within a set period of time after the employee’s law enforcement training academy ended.

By statute, the employee may be required to repay the agency:

- (a) 100% of the cost of the training academy expenses if he or she voluntarily leaves employment with the agency within the first year of employment,
- (b) 75% of the costs if voluntarily leaving within the second year,

(c) 50% of the costs if voluntarily leaving within the third year, and

(d) 25% of the costs if voluntarily leaving within the fourth year. The costs to be recovered may not exceed the amount of the employee’s salary for the first year of employment with the agency.

Additionally, the agency’s recovery is waived if the employee is not required to be licensed as a law enforcement officer. The waiver occurs:

- (a) one year after the employee voluntarily leaves employment within one year after the date the employee’s law enforcement training academy ended, and
- (b) two years after the employee voluntarily leaves employment more than one year but less than four years, after the date the employee’s law enforcement training academy ended.

Separately, Public Acts 43 and 44 also expressly permits any employer (not limited to a law enforcement agency) to collect from an employee under an optional education repayment agreement, in which the employer offers to fund an employee’s education, with the understanding that the employee will repay the costs incurred unless the employee remains with the employer for a specific period. This aspect of the new law does not limit the employer’s right to remuneration to only those employees who “voluntarily” leave employment. ♦

“The law now permits a law enforcement agency to enter into an enforceable agreement with a prospective employee to pay the costs of law enforcement training academy, and to collect repayment of those costs on a proportionate basis if the employee voluntarily leaves employment in less than four years.”



83 COUNTIES MANY MORE STORIES

Michigan Counties is your gateway to all things related to county government in the Great Lakes State. For an annual fee of \$15, you will receive all six printed editions of the magazine (February, April, June, August, October and December).

To subscribe, send your name and mailing address to melot@micounties.org with the email header of “MI Counties Subscription.” To pay, visit MAC’s digital payment center at micounties.org/macsc.

Oscoda Township Police Department: Full-time Police Officer position vacancy for immediate hire.

The Oscoda Township Police Department is also offering an Academy Sponsorship.

February 20, 2024

Oscoda Township Police Department
110 S. State St. Suite 2
Oscoda, MI 48750

The Oscoda Township Police Department provides police protection for Oscoda and AuSable Townships. Patrols are scheduled to ensure a minimum of two officers are on duty 24 hours a day, 7 days a week to respond to calls for service.

The Police Department serves a population of approximately 9000 and responds to over 4000 calls for service a year.

The patrol coverage area is approximately 163 square miles, and about 35 unique neighborhoods. The patrol area also includes the former Wurtsmith Airforce Base, 60,000 acres of Huron National Forest, 12 miles of Lake Huron shoreline, over 30 miles of the AuSable River, and various lakes and ponds.

Benefits and Pay Range:

Starting salary at completion of the academy is \$53,996 with an increase to \$60,320 after 12 months. Under the current contract salary tops after ten years of service at \$68,057.

An applicant with five or more years of MCOLES recognized full time employment as a police officer is eligible to start at the one-year pay scale, and receive the five-year pay scale, \$62,566, after completion of probation.

Longevity pay starts after five years of service at 1% and increases further at steps reaching 5% of base pay after 20 years of service.

Top vacation accrued at 200 hours.

36 hours of paid personal leave.

8 hours of paid sick leave are accrued per month for a total of 1660 hours. Half of accrued sick leave is paid upon separation of an employee in good standing with ten or more years of service.

80 hours of paid maternity / paternity leave.

\$1000.00 uniform and equipment allowance. \$280.00 uniform cleaning allowance.

MESSA ABC Medical Plan with 50% HSA contribution provided by employer yearly. Employer covers complete monthly cost of plan, employees only responsible for HSA contributions of their choice.

Delta Dental 100/100/85/50 Plan covers 100% of basic dental service up to \$2000.00 a year per person.

MESSA / VSP Preferred Vision Plan covers yearly exams and percentage of corrective lenses.

MERS B-3 Defined Benefit Pension Plan with a 2.25% Multiplier, with 25 and out provision, no age requirement, and E-2 Pension escalator. All wages including overtime and other pay is included in factoring pension amount. Employees are responsible for a 7% contribution to the pension program.

Responsibilities and Duties:

Enforcement of state laws and township ordinances

Conducting patrol duties

Criminal investigations

Responding to emergencies

Directing traffic

Drafting search warrants

Qualifications:

Applicants must be MCOLES licensed or immediately eligible for licensing upon employment.

Meet requirements for an academy sponsorship.

Applicants must be a United States Citizen, have a high school diploma or GED, and a valid driver's license.

Applicants are subject to a background investigation of their personal, work, and criminal histories. Applicants are drug tested. Only applicants whose history demonstrates they are prepared for the high personal and professional standard the public demands of police officers succeed.

Application Instructions:

Applications are available at

<https://cms9files.revize.com/oscoda/Document%20Center/Documents%20&%20Forms/EmploymentApplicationPDF.pdf>

Applications, resumes, and cover letters can be mailed to Chief Donald Bolen, Oscoda Township Police Department 110 S. State St Oscoda, MI 48750 or emailed to Chief Donald Bolen at: chiefbolen@oscodatownshipmi.gov



Oscoda Township

POLICE DEPARTMENT



To: Chief Bolen
From: Officer G. Alexander
Date: February 17, 2024
Subject: Firearms Replacement

Chief Bolen,

I would like to propose switching the department's service pistols from the current Glock 21 to the Sig Sauer P320 equipped with the M17 optic. I believe this transition will enhance officer safety, increase training ability, and enhance marksmanship capabilities within our department.

The current Glock 21 Gen4 pistols are approaching ten years of service with the department. The current platform is a large frame pistol making it difficult for some officers to maintain a proper shooting grip on the pistol. The Sig Sauer P320 uses a modular design allowing for the platform to be customized to each officer. This will ensure optimal fit and comfort for officers with different hand sizes.

The integration of optics on service pistols is becoming more standard across the country for law enforcement. The addition of a red dot optic provides officers with a distinct advantage in target acquisition and engagement. Studies have shown that red dot optics dramatically reduce target acquisition time and enhance accuracy especially in high-stress situations and low-light conditions.

The Sig Sauer P320 has rapidly become a preferred choice among law enforcement nationwide. The Michigan State Police is also in the process of transitioning from the Glock platform to the Sig Sauer P320 after extensive testing. By transitioning to the P320 we ensure that we are staying current in the industry and providing our officers the best equipment to keep themselves and others safe.

I would also ask that the department include the purchase of a Sig Sauer P365 for each officer. Currently the department does not provide any officers with a backup weapon platform. Officers have been required to provide their own weapon at this time. I believe that the department should be providing officers with this platform so that there is consistency across the board and that the weapon will be maintained to the department standard.

Officer Hart recently conducted an auction of seized firearms, that auction made \$22,658.00 for the department. I am requesting those funds be used for this project. I have requested quotes from the two Sig Sauer Law Enforcement dealers for our region. I am recommending that we place the order with Acme Sports Inc. who provided the lowest quote for the project of \$23,910.00. We have been quoted an estimate of \$325.00 for trade-in for each of the Glock 21 Gen4 pistol that we have. This number is only an estimate for the trade-in as each one will have to be inspected after we complete the transition. We have fifteen Glocks that we will be able to trade-in bringing an estimated \$4,875.00 back after purchase. I would request that any additional funds remaining after the trade in are processed to be allocated for additional ammunition on top of this year's planned amount to increase training time on the new platform.

Respectfully Submitted,

Officer G. Alexander
Firearms Instructor



ACME SPORTS, INC.

P.O. Box 432
800 E. Tipton Street
SEYMOUR, INDIANA 47274
Ph. (812) 522-4008 Fax (812) 522-4009
Email: acmesports@comcast.net

Date: 2/12/2024
PO#: Agency Sig Sauer Quote
Subject:

Oscoda Township Police Dept--MI

To:

Greg Alexander 989-260-8494 alexanderg@oscodatownshipmi.gov

Part Number	Description	Quantity	Cost	Total
WM18-9-PRO-BLK-RM17	M18, 9MM, 3.9, BLACK, STRIKER, SIGLITE, MOD POLY X GRIP, (3) 21RD STEEL MAG, ROMEO M17, RAIL	15	\$985.00	\$14,775.00
KIT-320X-MAGFUNNEL	KIT-320X-MAG-FUNNEL - MAGAZINE FUNNEL, 320 XSERIES, SCREW	15	\$34.00	\$510.00
MAG-MOD-F-9-21	MAGAZINE, P320, 9MM, 21RD MAG, FULL-SIZE	15	\$34.00	\$510.00
RCL-M-0691-BK-RH-B	Rapid Force Compact Light - Mid Ride Belt Slide - Sig P320 Full Size 9mm/.40 cal/Compact/Carry 9mm/.40cal/M17/M18/XFull/XCarry - Black - Right Hand - Bag Packaging	14	\$102.00	\$1,428.00
RCL-M-0691-BK-LH-B	Rapid Force Compact Light - Mid Ride Belt Slide - Sig P320 Full Size 9mm/.40 cal/Compact/Carry 9mm/.40cal/M17/M18/XFull/XCarry - Black - Left Hand - Bag Packaging	1	\$102.00	\$102.00
W365X-9-BXR3P	P365, 9MM, 3.1, X-SERIES, BLK, STRIKER, X-RAY 3, POLYMER GRIP, (3) 12RD STEEL MAG, OPTIC PLATE COVER	15	\$439.00	\$6,585.00
	Trade in			\$23,910.00

Glock 21 Gen4 .45acp w/Night Sights, 3mags

1

\$325.00

\$325.00



Oscoda Township

POLICE DEPARTMENT



110. S. State St. Oscoda, MI 48750

Phone: 989-739-9113 Fax: 989-739-1891

Chief: Donald Bolen

To: Ms. Kline

From: Officer G. Alexander

Date: February 17, 2024

Subject: Par Plan Risk Reduction Grant

Dear Ms. Kline

I would like to request authorization to apply for the Michigan Township Participating Plan Risk Reduction Program (Par Plan). The Par Plan has released the 2024 grant cycle applications for the first cycle must be submitted by March 15th. The Risk Reduction Grant Program is a program that offers funding for projects that prevent or mitigate damage to member-owned property and third-party liability losses or damage. There are two grant cycles each year, with a maximum award of \$5000 per member, per cycle.

I would like to use the grant if successful in obtaining the funding to purchase a 40ft shipping container. This container would be used by the Police Department for record and long-term secure storage. I have spoken with a representative from the Par Plan and explained the project. I have been informed that the project idea does fit into the grant specifications.

As you are aware, the preservation of records and documents is of utmost importance to ensure regulatory compliance, operational efficiency, and the integrity of our organization's historical data. However, the current storage facilities available to us do not provide adequate protection against environmental threats, leaving our records vulnerable to potential risks. Purchase of a shipping container will reduce the risk of both damage and losses of records. I have reached out to a few different suppliers for shipping containers I have not requested any quotes at this time but have been informed that obtaining a container and having it delivered to our location will not exceed the \$5,000 grant amount.

Thank you for considering this request. I am available to discuss any questions or concerns you may have regarding this proposal or the grant application process.

Sincerely,

Officer G. Alexander



Michigan Township Participating Plan Risk Reduction Program

The Michigan Township Participating Plan (Par Plan), your property and liability insurance provider, is a unique and proven, member-driven program for the provision of affordable, tailored insurance coverages to small and medium sized Michigan public entities. Members of the Par Plan share common goals and needs specific to public entities. Through participation in the Plan, they create a team approach to meeting those goals and needs.

The Michigan Township Participating Plan Risk Reduction Program (RRGP), will allow the Par Plan to continue providing its members a concentration of expert services in the public arena. This program further allows the Par Plan to partner with members and foster cooperation in an effective risk management and loss control program.

To the extent that funds are available, the Risk Reduction Program has been established to assist members in reducing specific risk exposures and to assist our members in their efforts of applying effective risk management and loss control techniques for exposures the Par Plan insures.

There are two programs to assist our members in reducing risk exposures: the Risk Reduction Grant Program (RRGP) and the Training, Certification and Accreditation Program (TCAP).

Risk Reduction Grant Program

The Risk Reduction Grant Program is a program that offers funding for projects that prevent or mitigate damage to member-owned property and third-party liability losses or damage.

There are two grant cycles each year, with a maximum award of \$5000 per member, per cycle.

Refer to Appendix A for details on the Risk Reduction Grant Program.

Training, Certification and Accreditation Program

The Training, Certification and Accreditation Program is designed to assist our members in obtaining education through structured accreditation or certification organizations or government agencies that will enhance the members ability to administer their municipality.

Refer to Appendix B for further details on the Training, Certification and Accreditation Program.



Appendix A

Risk Reduction Grant Program Guidelines

Program Eligibility

- A. Applicants must be a member of the Michigan Township Participating Plan for at six months and have an active policy at the time of application.
- B. Applicants applying for cybersecurity mitigating measures **must** have a current Cyber Insurance policy in force with the MTPP for their application to be considered.
- C. Applications must be submitted during an open grant cycle. Applications received before the opening of the cycle or after the deadline, will not be considered. There are two grant cycles per year:

Spring Cycle	February 1 through March 15
Fall Cycle	August 1 through September 15

Grant Application Requirements

- A. An official Par Plan RRGP Grant application must be completed. The application can be found on the Par Plan website at theparplan.com.
- B. Handwritten applications will not be accepted.
- C. Members must provide a complete description of the proposed grant request including copy(s) of contractor/vendor itemized bids for the project. Data and information documenting the exposure must be presented. Supporting facts and statistics must be attributed to their sources.
- D. The description must include the project's goals and plan of action or activities to be used in accomplishing the goals, objectives, and expected results. Attachments may be included to further communicate the scope and benefits of the project.
- E. Every grant request must name a project manager who will administer the funds, be knowledgeable in the total project, and serve as a contact for the Par Plan.
- F. The applicant may only apply for one grant per grant cycle however, your application will not be considered unless all materials have been submitted to close the file on the previously awarded grant by the application deadline of the current grant cycle. (i.e., A grant was awarded for Cycle 19, an application was submitted for Cycle 20, the Cycle 20 application will not be considered unless all materials to close out the cycle 19 grant were received prior to the application deadline for Cycle 20 grants)
- G. A current signed and dated resolution specific to the grant cycle request approved by your member entity board/governing body must be submitted with the application. Resolutions submitted without a signature will invalidate your application.
- H. A projected start-up date and completion date shall be provided. If such dates cannot be firmly established, an estimate of the start and completion dates must be included. The



portion of the project for which the applicant is seeking RRGP assistance shall be stated, identifying funding by other sources, if applicable.

- I. Grant submissions are for single projects and non-related project items may not be combined to increase possible grant funding.
- J. Applicants give the RRGP permission to use photographs or video either taken by the Par Plan or provided by the grantee of the project or program and its participants for promotion and/or advertising related to the RRGP activities.
- K. Applications must be received or postmarked no later than the due date and submitted utilizing one of the following methods:
 - Email: mtpprrgp@tmhcc.com (preferred)
 - Electronic submission through the MTPP website: theparplan.com
 - Mail: Michigan Township Participating Plan
RRGP
1700 Opdyke Court,
Auburn Hills, MI 48326

RRGP Funding Exclusions

- A. The RRGP is not intended to supplement local funding when member budgets should cover the cost of financing a governmental operation.
- B. Funding is not available for items that may be used to enhance your ability to service the community or to remain compliant, with state or federal statutes.
- C. Funding is not available for projects related to building and ground improvements and/or maintenance issues.
- D. Projects intended to improve workplace safety, employee safety or reduce workers' compensation losses are not eligible for grant funding.
- E. Funding is not available for the reimbursement of prior expenditures/projects.
- F. Examples of non-funded items:
 - i. AEDs
 - ii. Jaws of Life
 - iii. Infrared cameras
 - iv. Sidewalks
 - v. Keyless entry systems
 - vi. Bullet-proof glass
 - vii. Training mannequins
 - viii. Drones



Grant Selection Criteria

- A. The proposed grant request must present an approach which may provide a unique and innovative solution to assist the member in their efforts of applying effective risk management and loss control techniques covered by the Par Plan program.
- B. The impact of the grant request must be identifiable and measurable. The grant must have a positive benefit to cost ratio; the project should demonstrate a measurable and realistic outcome to an exposure(s) and must not duplicate similar efforts already undertaken by the member. The budget for the grant request must be realistic and accompanied by supporting data.
- C. The plan of action must have a high probability of assisting or reducing the exposure(s). Statistics or other available data demonstrating the severity or extent of the exposure(s) being addressed will enhance the possibility of receiving the grant.
- D. The longevity of membership may be a factor considered in the approval and the amount of the grant that is awarded. Since risk management and grants usually result in cost savings in future years, members with long continuous membership may be given priority.
- E. Members who have received a grant from the most recent grant cycle may apply, however they may be given a lower priority by the Par Plan.

Grant Selection Process

- A. The Par Plan Board of Directors has authorized the RRGP committee in conjunction with the program administrator as the reviewing authority in determining merits of the request and recommending grant awards.
- B. The committee will recommend to the Par Plan Board of Directors the level of funding to be made available to each grant recipient.
- C. The Par Plan reserves the right to request supplemental information.
- D. The Par Plan reserves the right to reject requests that are missing requested items or otherwise incomplete. The request must clearly state the project's purpose and design. A poorly written grant request is a reason for proposal rejection.
- E. Notice of your award or non-award request is expected to be made within sixty (60) days from the close of the grant cycle.
- F. The Par Plan reserves the right to approve, modify, or reject any or all grant applications.

Grant Project Finalization

Once your project has been completed, please proceed with the following:

A written request for reimbursement must be mailed or emailed to the Michigan Township Participating Plan Administrator at the address listed below within six (6) months from the date of the Grant Agreement to receive the grant money awarded.



The Following Items MUST Accompany Your Written Request:

1. Proof of payment verifying invoice(s) for the project have been paid in full.
2. Copies of all invoices for services rendered.
3. Photos of the completed project, or certificates of completion for trainings

The grant award will be paid upon receipt of the above or other appropriate evidence of expenditures for the specific grant purpose. Applicants must be an active member of the Michigan Township Participating Plan at the time of the disbursement of grant funds and maintain the current in-force Michigan Township Participating Plan insurance policy until its expiration date or your grant award will be forfeit.

For additional information concerning the Michigan Township Participating Plan Risk Reduction Grant Program (RRGP) please contact:

Michigan Township Participating Plan
1700 Opdyke Court
Auburn Hills, Michigan 48326
248-371-3100
E-mail: mtprrgp@tmhcc.com

Project Limitations

ADA accessibility improvements

maximum award of \$2500 with an aggregate amount of \$7500 in a 10-year period

Cybersecurity mitigation measures

This includes next generation firewalls with intrusion detection, malware and virus protection software.

Fire/EMS and Law Enforcement Training

maximum award of \$1,200 if performed by a certified instructor

Howler Sirens

maximum award of \$1,200

Planning/Zoning Training

maximum award of \$1,200 if performed by a certified instructor

Security video camera systems

maximum award of \$2,500

Sewer cameras

maximum award of \$2,500



Appendix B

Training, Certification and Accreditation Program Guidelines

Program Eligibility

- A. Applicants must be a member of the Michigan Township Participating Plan for at least six months.
- B. Applicants applying for cybersecurity mitigating measures **must** have a current Cyber Insurance policy in force with the MTPP for their application to be considered.

TCAP Application Requirements

- A. An official Par Plan TCAP application must be completed and submitted **prior** to taking the course. The application can be found on the Par Plan website at theparplan.com.
- B. Handwritten applications will not be accepted.
- C. Members must provide a complete description of the proposed training, certification or accreditation request including copy(s) of course registration information.
- D. The description must include the educational goals and plan of action or activities to be used in accomplishing the goals, objectives, and expected results. Attachments may be included to further communicate the scope and benefits of the project.
- E. Every TCAP request must name a primary point of contact who will serve as a contact for the Par Plan.
- F. A projected start date and completion date shall be provided. If such dates cannot be firmly established, an estimate of the start and completion dates must be included. The portion of the project for which the applicant is seeking RRGp assistance shall be stated, identifying funding by other sources, if applicable
- G. Applicants give the TCAP permission to use photographs or video either taken by the Par Plan or provided by the grantee of the program and its participants for promotion and/or advertising related to the TCAP activities.
- H. Applications must be submitted utilizing one of the following methods:
 - Email: mtprrgp@tmhcc.com (preferred)
 - Electronic submission through the MTPP website: theparplan.com
 - Mail: Michigan Township Participating Plan
TCAP
1700 Opdyke Court,
Auburn Hills, MI 48326



TCAP Funding Exclusions

- A. The TCAP is not intended to supplement local funding when member budgets should cover the cost of financing a governmental operation.
- B. Funding is for initial certifications and accreditations only. Continuing education units/credits are not eligible for funding.
- C. Examples of non-funded items:
 - i. Fire Academy I & II
 - ii. Basic/Advanced EMT

Selection Process

- G. The Par Plan Board of Directors has authorized the Program Administrator as the reviewing authority in determining merits of the request and approving funding in accordance with the list of recognized trainings, and programs authorized by the MTPP Board of Directors. Any requests that fall outside the list of recognized trainings, will be presented to the Board Chairperson for consideration.
- H. Members may only have one open TCAP award at a time. Previously awarded trainings, certifications and accreditations must be completed before a new member application will be considered.
- I. The Par Plan reserves the right to reject applications that are missing requested items or otherwise incomplete.
- J. Notice of your award or non-award request is expected to be made within thirty (30) days from the date you receive confirmation that your application was received.
- K. The Par Plan reserves the right to approve, modify, or reject any or all TCAP applications.

Project Finalization

Once your training, certification or accreditation has been completed, please proceed with the following:

A written request must be emailed or mailed to the Michigan Township Participating Plan Administrator to receive the reimbursement for the funds awarded.

The Following Items MUST Accompany Your Written Request:

1. Proof of payment verifying invoice(s) for the project have been paid in full.
2. Copies of all invoices for services rendered.
3. Copies of certificates of completion for trainings, certifications, and accreditations

The award reimbursement will be paid upon receipt of the above or other appropriate evidence of the expenditures for the specific purpose. Applicants must be an active member of the Michigan Township Participating Plan at the time of the disbursement of the funds and maintain the current in-force Michigan Township Participating Plan insurance policy until its expiration date or your award will be forfeit.



For additional information concerning the Michigan Township Participating Plan Training, Certifications and Accreditation Program (TCAP) please contact:

Michigan Township Participating Plan
1700 Opdyke Court
Auburn Hills, Michigan 48326
248-371-3100
E-mail: mtprrgp@tmhcc.com

Recognized Trainings and Programs

A. Administration/Zoning *(50% reimbursement of tuition/registration fees upon completion)*

Certified Public Manager (SVSU)
Master Municipal Clerk (IIMC)
Michigan Professional Clerk Certification (MAMC)
Michigan Certified Professional Treasurer (MMTA)
Township Governance Academy (MTA)
Citizen Planner (MSUE)
Zoning Administrator Certification (MSUE)

B. Fire/EMS *(75% reimbursement of tuition/registration fees upon completion)*

School of Fire Staff & Command (EMU)
Commission on Fire Accreditation International (CPSE)

C. Law Enforcement *(75% reimbursement of tuition/registration fees upon completion)*

School of Police Staff & Command (EMU)
Police Executives' and New Chiefs' School (MACP)
Michigan Law Enforcement Accreditation Program (MACP)

Applications for Training, Certification and Accreditation programs that are not listed above may also be submitted and will be considered for funding.



Oscoda Township

POLICE DEPARTMENT



110. S. State St. Oscoda, MI 48750

Phone: 989-739-9113 Fax: 989-739-1891

Chief: Donald Bolen

To: Ms. Kline

From: Officer G. Alexander

Date: February 17, 2024

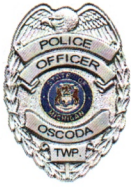
Subject: Dash Camera Request

Ms. Kline,

As you are aware our current in car video system is outdated and reaching the end of service life. With the addition of the added patrol vehicles in 2024 I have explored what the options are moving forward. Motorola Solutions has acquired Watchguard Video who managed our current system. We currently store all in car video footage on a dedicated server in the police department. This server runs a software called Evidence Library 4 and manages all the footage; it also allows for sharing of that footage to the prosecutor as well as other services. The current in car video system is called the 4RE it was produced by Watchguard and communicates with Evidence Library 4. I have been informed that Motorola Solutions will be discontinuing the 4RE systems as well as ending support for the Evidence Library 4 software by the end of 2024.

Motorola Solutions has released a new version of a camera system called the M500. The M500 is similar to the current 4RE with improvements, it also has the ability to integrate with the V700 body worn cameras in the future. The M500 utilizes cloud storage which will reduce the cost in the future of server maintenance and replacement. I have also explored other options for camera systems and found that the M500 fits the needs of the department the best compared to other products. We have three options for consideration which I have outlined below.

1. Purchase four new M500 cameras for new patrol vehicles purchased this year. The total for the four cameras with cloud storage and service for five years is \$44,000.00. The payment plan for this would be for five years with the first payment being \$11,360.00 and \$8,160.00 the following four years. This option would leave our existing 4RE cameras operating as they are and downloading to the onsite server to Evidence Library 4. The risk with this option is that if we have any issues with Evidence Library 4 or the server before those vehicles are replaced we will potentially lose the data and the system will be down until we are able to get new cameras. This option on the payment plan does fit into the budget for 2024 without any adjustments.
2. Purchase twelve new M500 cameras to replace all existing 4RE cameras and outfit the new patrol vehicles with cameras. This is the most expensive option but would keep all video evidence in one location and we would not have the fear of data loss due to Evidence Library 4 not being supported or server failure. The quote for twelve new M500 cameras along with cloud storage and service for five years is \$125,820.00. The payment plan for this would be for five years with the first payment being \$27,900.00 and \$24,480.00 the following four years. This would also require installation costs for eight vehicles to have the 4RE removed and the M500 installed. I reached out to Pro Comm Inc. who currently does our vehicle upfitting and was advised the cost would be \$1,100 per vehicle which will add an additional \$8,800 the first year. This option does not fit into the current budget and would require a budget amendment or use of other source of funding such as ARPA.



Oscoda Township

POLICE DEPARTMENT



110. S. State St. Oscoda, MI 48750

Phone: 989-739-9113 Fax: 989-739-1891

Chief: Donald Bolen

3. Purchase four new M500 cameras for the new patrol vehicles and convert the existing 4RE cameras to cloud storage and eliminate the Evidence Library 4 software and on-site server. This option requires the data from the server be transferred to cloud storage and an upload appliance be purchased to get the video data from the 4RE units to the cloud storage. The quote for this option is \$84,750.00. The payment plan for this would be \$22,950 the first year and \$15,450.00 the following four years. While this option does keep the data secure, and we do not have the fear of unsupported software failure I believe this is the least cost-effective option. For the additional \$40,750.00 over option one we are not getting any new equipment. The current 4RE cameras are old and could fail at any time. I believe that we would be better getting new equipment with that money that is covered under warranty and have the cloud storage included.

Sincerely,

Officer G. Alexander



Budgetary

Option 1

QUOTE-2524809
(4) M500 VaaS (no upload server)

Billing Address:
OSCODA POLICE DEPT
110 S STATE ST
OSCODA, MI 48750
US

Quote Date:02/13/2024
Expiration Date:05/13/2024
Quote Created By:
Sean Doherty
Sean.Doherty@
motorolasolutions.com

End Customer:
OSCODA TOWNSHIP POLICE DEPT
Payment Terms:30 NET

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
Video as a Service							
1	AAS-M5-5YR-001	M500 IN-CAR VIDEO SYSTEM AND VIDEO MANAGER EL CLOUD - 5 YEARS VIDEO-AS-A-SERVICE*	4	5 YEAR	\$9,900.00	\$9,900.00	\$39,600.00
2	AAS-BWC-WIF-DOC	V300/V700 WIFI CHARGE/ UPLOAD DOCK - 5 YEARS VIDEO-AS-A-SERVICE (\$5 PER MON)	4	5 YEAR	\$300.00	\$300.00	\$1,200.00
3	PSV00S03897A	REMOTE DEPLOYMENT, CONFIGURATION AND PROJECT MANAGEMENT	1		\$4,000.00	\$3,200.00	\$3,200.00
4	WGC02002-VAAS	VIDEOMANAGER EL CLOUD, ANNUAL UNLIMITED STORAGE PER IN-CAR VIDEO SYSTEM WITH 2 CAMERAS VAAS*	4	5 YEAR	Included	Included	Included
5	WGB-0176AAS	VIDEO EQUIPMENT, V300/ V700 WIFI BASE FOR M500 VAAS (\$5 PER MON)	4		Included	Included	Included



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800



Budgetary

Option 1 QUOTE-2524809
(4) M500 VaaS (no upload server)

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
6	WGB-0700A	VIDEO EQUIPMENT,M500 IN-CAR SYSTEM FRONT/ PASSENGER CAM*	4		Included	Included	Included
7	WGW00502	M500 EXTENDED WARRANTY	4	5 YEAR	Included	Included	Included
8	WGB-0190A	HIFI MIC MUTABLE KIT W BKTS, CAT5 CABLE	4		Included	Included	Included
9	WGB-0189A	MTIK CONF KIT,802.11AC,M500POE,5G HZANT	4		Included	Included	Included
10	WGP01394-001	CBL, WIFI VHCL ANT MNT, NMO, 17'L	4		Included	Included	Included

Grand Total

\$44,000.00(USD)

Pricing Summary

	List Price	Sale Price
Upfront Costs for Hardware, Accessories and Implementation (if applicable), plus Subscription Fee	\$12,160.00	\$11,360.00
Year 2 Subscription Fee	\$8,160.00	\$8,160.00
Year 3 Subscription Fee	\$8,160.00	\$8,160.00
Year 4 Subscription Fee	\$8,160.00	\$8,160.00
Year 5 Subscription Fee	\$8,160.00	\$8,160.00
Grand Total System Price	\$44,800.00	\$44,000.00



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800



Budgetary

Option 2

QUOTE-2531484
(12) M500 VaaS

Billing Address:
OSCODA POLICE DEPT
110 S STATE ST
OSCODA, MI 48750
US

Quote Date:02/19/2024
Expiration Date:05/19/2024
Quote Created By:
Sean Doherty
Sean.Doherty@
motorolasolutions.com

End Customer:
OSCODA TOWNSHIP POLICE DEPT
Payment Terms:30 NET

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
Video as a Service							
1	AAS-M5-5YR-001	M500 IN-CAR VIDEO SYSTEM AND VIDEO MANAGER EL CLOUD - 5 YEARS VIDEO-AS-A-SERVICE*	12	5 YEAR	\$9,900.00	\$9,900.00	\$118,800.00
2	AAS-BWC-WIF-DOC	V300/V700 WIFI CHARGE/ UPLOAD DOCK - 5 YEARS VIDEO-AS-A-SERVICE (\$5 PER MON)	12	5 YEAR	\$300.00	\$300.00	\$3,600.00
3	PSV00S03897A	REMOTE DEPLOYMENT, CONFIGURATION AND PROJECT MANAGEMENT	1		\$4,000.00	\$3,200.00	\$3,200.00
4	WGC02002-VAAS	VIDEOMANAGER EL CLOUD, ANNUAL UNLIMITED STORAGE PER IN-CAR VIDEO SYSTEM WITH 2 CAMERAS VAAS*	12	5 YEAR	Included	Included	Included
5	WGB-0176AAS	VIDEO EQUIPMENT, V300/ V700 WIFI BASE FOR M500 VAAS (\$5 PER MON)	12		Included	Included	Included



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
6	WGB-0700A	VIDEO EQUIPMENT,M500 IN-CAR SYSTEM FRONT/ PASSENGER CAM*	12		Included	Included	Included
7	WGW00502	M500 EXTENDED WARRANTY	12	5 YEAR	Included	Included	Included
8	WGB-0189A	MTIK CONF KIT,802.11AC,M500POE,5G HZANT	12		Included	Included	Included
9	WGP01394-001	CBL, WIFI VHCL ANT MNT, NMO, 17"L	12		Included	Included	Included
10	WGP01566-350	ACCESS POINT, MIKROTIK, 802.11AC, 5GHZ	1		\$250.00	\$200.00	\$200.00
11	WGP01567	BRKT KIT POINT UNIVERSAL J-MOUNT	1		\$25.00	\$20.00	\$20.00

Grand Total

\$125,820.00(USD)

Pricing Summary

	List Price	Sale Price
Upfront Costs for Hardware, Accessories and Implementation (if applicable), plus Subscription Fee	\$28,755.00	\$27,900.00
Year 2 Subscription Fee	\$24,480.00	\$24,480.00
Year 3 Subscription Fee	\$24,480.00	\$24,480.00
Year 4 Subscription Fee	\$24,480.00	\$24,480.00
Year 5 Subscription Fee	\$24,480.00	\$24,480.00
Grand Total System Price	\$126,675.00	\$125,820.00



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

02/05/2024

OSCODA TOWNSHIP POLICE DEPT
110 S STATE ST
OSCODA, MI 48750

RE: Motorola Quote for (4) M500 VaaS
Dear ,

Motorola Solutions is pleased to present OSCODA TOWNSHIP POLICE DEPT with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide OSCODA TOWNSHIP POLICE DEPT with the best products and services available in the communications industry. Please direct any questions to Sean Doherty at Sean.Doherty@motorolasolutions.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Sean Doherty

Billing Address:
OSCODA POLICE DEPT
110 S STATE ST
OSCODA, MI 48750
US

Quote Date:02/05/2024
Expiration Date:05/05/2024
Quote Created By:
Sean Doherty
Sean.Doherty@
motorolasolutions.com

End Customer:
OSCODA TOWNSHIP POLICE DEPT
Payment Terms:30 NET

Summary:

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Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
Video as a Service							
1	AAS-M5-5YR-001	M500 IN-CAR VIDEO SYSTEM AND VIDEO MANAGER EL CLOUD - 5 YEARS VIDEO-AS-A-SERVICE*	4	5 YEAR	\$9,900.00	\$9,900.00	\$39,600.00
2	AAS-BWC-WIF-DOC	V300/V700 WIFI CHARGE/ UPLOAD DOCK - 5 YEARS VIDEO-AS-A-SERVICE (\$5 PER MON)	4	5 YEAR	\$300.00	\$300.00	\$1,200.00
3	PSV00S03897A	REMOTE DEPLOYMENT, CONFIGURATION AND PROJECT MANAGEMENT	1		\$4,000.00	\$3,200.00	\$3,200.00
4	WGC02002-VAAS	VIDEOMANAGER EL CLOUD, ANNUAL UNLIMITED STORAGE PER IN-CAR VIDEO SYSTEM WITH 2 CAMERAS VAAS*	4	5 YEAR	Included	Included	Included
5	WGB-0176AAS	VIDEO EQUIPMENT, V300/ V700 WIFI BASE FOR M500 VAAS (\$5 PER MON)	4		Included	Included	Included



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
6	WGB-0700A	VIDEO EQUIPMENT,M500 IN-CAR SYSTEM FRONT/ PASSENGER CAM*	4		Included	Included	Included
7	WGW00502	M500 EXTENDED WARRANTY	4	5 YEAR	Included	Included	Included
8	WGB-0190A	HIFI MIC MUTABLE KIT W BKTS, CAT5 CABLE	4		Included	Included	Included
9	WGB-0189A	MTIK CONF KIT,802.11AC,M500POE,5G HZANT	4		Included	Included	Included
10	WGP01394-001	CBL, WIFI VHCL ANT MNT, NMO, 17'L	4		Included	Included	Included
11	WGP01566-350	ACCESS POINT, MIKROTIK, 802.11AC, 5GHZ	1		\$250.00	\$200.00	\$200.00
12	WGB-0150A	MIKROTIK CONF WIFI KIT SECTOR AP	1		\$312.50	\$250.00	\$250.00
VideoManager EL & EX: Video Evidence Management							
13	WGA00421-501	UPLOAD APPLIANCE, SVR 1U, 60 CONCRNT DEV	1		\$4,812.50	\$3,850.00	\$3,850.00
14	WGW00140-100	EXTENDED WARRANTY, UPLOAD SERVER EL.COM (WGA00421-501), FULL SERVICE ON SITE, 5-YEAR (MONTHS 37-60)	1	5 YEARS	\$812.50	\$650.00	\$650.00
15	WGC02002	VIDEOMANAGER EL CLOUD, ANNUAL UNLIMITED STORAGE PER IN-CAR VIDEO SYSTEM WITH 2 CAMERAS*	8	5 YEAR	\$5,593.75	\$4,475.00	\$35,800.00

Grand Total

\$84,750.00(USD)

Pricing Summary



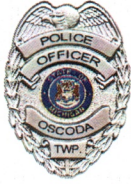
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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800

	List Price	Sale Price
Upfront Costs for Hardware, Accessories and Implementation (if applicable), plus Subscription Fee	\$26,647.50	\$22,950.00
Year 2 Subscription Fee	\$17,272.50	\$15,450.00
Year 3 Subscription Fee	\$17,272.50	\$15,450.00
Year 4 Subscription Fee	\$17,272.50	\$15,450.00
Year 5 Subscription Fee	\$17,272.50	\$15,450.00
Grand Total System Price	\$95,737.50	\$84,750.00

DRAFT





Oscoda Township

POLICE DEPARTMENT



110. S. State St. Oscoda, MI 48750

Phone: 989-739-9113 Fax: 989-739-1891

Chief: Donald Bolen

To: Ms. Kline

From: Officer G. Alexander

Date: February 17, 2024

Subject: SRT Grant Request

Dear Ms. Kline

The Bureau of Justice Assistance (BJA) and Justic & Security Strategies (JSS) has released a grant specifically designed to help fund body worn cameras for small, rural, and tribal (SRT) law enforcement agencies. The Oscoda Township Police Department qualifies for the grant for both having less than fifty sworn officers and operating in a rural area by the grant's definition.

The SRT Grant has a limit of two thousand dollars per certified officer position, we currently have thirteen certified officer positions. This would allow us to receive a maximum of \$26,000.00 from the grant if we were awarded the grant. The grant is a match grant requiring at least 50% from the township. I believe this grant presents a valuable opportunity for us to enhance our capabilities in law enforcement.

I have requested a quote from Motorola Solutions for 15 body worn cameras this will provide two spare cameras in the event of damage or failure. The total on the quote is \$69,450.00 if we were successful in obtaining the SRT Grant in the maximum amount of \$26,000.00 an additional \$43,450.00 would need to be allocated to cover the cost of the program. The Police Department does not have any funds budgeted in 2024 for body worn cameras. If approved this quote will cover all the equipment and video storage for five years from the purchase date. I understand that the matching funds might not be available for this project at this time. Given the importance of body worn cameras in law enforcement and our department currently not having any I wanted to make sure this opportunity was presented.

Below are only few reasons to implement a body worn camera program for the department:

1. Enhanced Accountability: Body-worn cameras provide an unbiased record of interactions between our officers and the public this enhances accountability and transparency.
2. Evidence Documentation: The footage captured by body-worn cameras serves as valuable evidence for investigations and prosecution of criminal cases.
3. Officer Safety: Studies have shown that the presence of body-worn cameras can de-escalate volatile situations and enhance officer safety.
4. Reduce Liability: Evidence has shown that departments utilizing body-worn cameras have a reduced number of citizen complaints and civil litigation.

Sincerely,

Officer G. Alexander



(/sp/srtbwc_fy23microgrant_program)

You can always edit your Profile by clicking "Edit".

Profile

 Complete [Edit \(/sp/profile_input/srtbwc_fy23microgrant_program\)](/sp/profile_input/srtbwc_fy23microgrant_program)

The Bureau of Justice Assistance (BJA) of the Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) and Justice & Security Strategies (JSS) are seeking applications for a federal micro-grant program that funds the implementation or expansion of body-worn camera (BWC) programs for small, rural, and tribal law enforcement agencies (SRT).

Funding under this program supports agencies seeking to establish or expand comprehensive BWC programs and have specified plans to implement this technology in a manner that maximizes the benefits of BWCs. As part of their submission, applicants will provide information on their plans to deploy this technology, as well as specific ways it will be used to enhance the applicant agency's mission.

BWC programs are an important tool that could be an integrated part of a jurisdiction's holistic problem-solving and community-engagement strategy, helping to increase both trust and communication between the police and the communities they serve. BWCs can be highly effective, providing an objective audio and visual record of interactions that can capture empirical evidence in the event of a crime, police-citizen interaction, or use-of-force incident.

This micro-grant program is competitive and requires a 1:1 match. Funds must be used to purchase body-worn cameras and may include expenses reasonably related to BWC program implementation. Funding can be used to support pilot BWC programs, establish new BWC implementation, or expand existing programs. Funding is capped at \$2,000 per camera.

Applications must be submitted by 11:59 pm EDT on March 4, 2024. We anticipate that this will be a highly competitive solicitation, and applicants are strongly encouraged to apply and submit before the deadline.

The online application for the micro-grant program is user-friendly. It consists of approximately 40 questions requiring yes/no answers, multiple choice answers with drop-down menus, brief narratives, and a budget section.

Once your application has been reviewed by BJA and JSS, you will receive application status notifications through your submission portal. If an applicant has emailed a completed PDF application as their submission, they will be notified of next steps via the email address provided. BJA and JSS may ask for additional information at any time during the application or review process.

Click here (<https://www.srtbwc.com/wp-content/uploads/2023/12/SRT-BWC-Application-Instructions-v2-12.4.23-FINAL.pdf>) for the application overview page.

Eligible Applicants

Eligible law enforcement agencies include the following:

1. All publicly funded law enforcement agencies with 50 or less full-time sworn officers;
2. All publicly funded rural law enforcement agencies*; or
3. All federally recognized tribal law enforcement agencies*.

Agencies denoted with an asterisk() may have more than 50 sworn officers and remain eligible for the micro-grant program.

Contact Information

If you have any questions on the SRT program or application process, please email info@srtbwc.com (<mailto:info@srtbwc.com>) or call 888-235-0565.

To begin the application, click the "Get Started" box below. When you return to this Homepage, you can see the status of your submission by the colored status bar below the submission card.

- If the status bar below is gray, no action needs to be taken from your agency at this time.
- If the status bar below is blue, there is an action required. Click on the SRT BWC Award Package card to complete the award documents.
- If the status bar below is red, there is an error. Please send an email to info@srtbwc.com (<mailto:info@srtbwc.com>).

Greg Alexander

Created on 02/18/2024

SRT BWC Application (/sp/workflo...

02/08/2024

OSCODA TOWNSHIP POLICE DEPT
110 S STATE ST
OSCODA, MI 48750

RE: Motorola Quote for (15) V700 VaaS
Dear ,

Motorola Solutions is pleased to present OSCODA TOWNSHIP POLICE DEPT with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.



Budgetary

QUOTE-2518441
(15) V700 VaaS

Billing Address:
OSCODA POLICE DEPT
110 S STATE ST
OSCODA, MI 48750
US

Quote Date:02/08/2024
Expiration Date:05/08/2024
Quote Created By:
Sean Doherty
Sean.Doherty@
motorolasolutions.com

End Customer:
OSCODA TOWNSHIP POLICE DEPT
Payment Terms:30 NET

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price	Refresh Duration
Video as a Service								
1	AAS-BWC-5YR-001	BODY WORN CAMERA AND VIDEO MANAGER EL CLOUD - 5 YEARS VIDEO-AS-A-SERVICE	15	5 YEAR	\$4,140.00	\$4,140.00	\$62,100.00	
2	AAS-BWC-XFS-DOC	V300/V700 TRANSFER STATION - 5 YEARS VIDEO-AS-A-SERVICE (\$30 PER MON)	1	5 YEAR	\$1,800.00	\$1,800.00	\$1,800.00	
3	AAS-BWC-WIF-DOC	V300/V700 WIFI CHARGE/UPLOAD DOCK - 5 YEARS VIDEO-AS-A-SERVICE (\$5 PER MON)	13	5 YEAR	\$300.00	\$300.00	\$3,900.00	
4	PSV00S03897A	REMOTE DEPLOYMENT, CONFIGURATION AND PROJECT MANAGEMENT	1		Included	Included	Included	
5	WGC02001-VAAS	VIDEOMANAGER EL CLOUD, ANNUAL UNLIMITED STORAGE PER BODY WORN CAMERA VAAS*	15	5 YEAR	Included	Included	Included	



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price	Refresh Duration
6	WGB-0741A	V700 BODY WORN CAMERA FIRSTNET READY	15		Included	Included	Included	3 YEAR
7	LSV07S03512A	ESSENTIAL SERVICE WITH ACCIDENTAL DAMAGE AND ADVANCED REPLACEMENT	15	5 YEAR	Included	Included	Included	
8	SWV07S03593A	SOFTWARE ENHANCEMENTS	15	5 YEAR	Included	Included	Included	
9	WGP02798-KIT	V700 MAGNETIC MOUNT WITH BWC BOX	15		Included	Included	Included	
10	WGB-0138AAS	VIDEO EQUIPMENT, V300/V700 TRANSFER STATION (\$30 PER MON)	2		Included	Included	Included	
11	WGB-0176AAS	VIDEO EQUIPMENT, V300/V700 WIFI BASE FOR M500 VAAS (\$5 PER MON)	13		Included	Included	Included	
12	WGP02950	V700 BATTERY, 3.8V, 4180MAH, REMOVABLE	15		\$137.50	\$110.00	\$1,650.00	
Grand Total						\$69,450.00(USD)		

Pricing Summary

	List Price	Sale Price
Upfront Costs for Hardware, Accessories and Implementation (if applicable), plus Subscription Fee	\$15,622.50	\$15,210.00
Year 2 Subscription Fee	\$13,560.00	\$13,560.00
Year 3 Subscription Fee	\$13,560.00	\$13,560.00
Year 4 Subscription Fee	\$13,560.00	\$13,560.00
Year 5 Subscription Fee	\$13,560.00	\$13,560.00
Grand Total System Price	\$69,862.50	\$69,450.00



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800



ROWE PROFESSIONAL SERVICES COMPANY

540 S. Saginaw St., Ste 200
Flint, Michigan 48502
Phone: (810) 341-7500
Fax: (810) 341-7573
www.rowepsc.com

Oscoda Charter Township
Township Superintendent
110 South State Street
Oscoda, MI 48750

February 8, 2024
Project No: 19C0114
Invoice No: 111872
Project Mgr Douglas Schultz

Project 19C0114 Iosco Exploration Trail
Construction engineering for Phase 3, 6.2 mile trail along River Road, Oscoda Township

Professional Services from January 1, 2024 to January 31, 2024

Task 3005 Office Tech

Professional Personnel

	Hours	Rate	Amount	
Project Engineer				
Grygorcewicz, Deborah	14.00	130.00	1,820.00	
Totals	14.00		1,820.00	
Total Labor				1,820.00
		Total this Task		\$1,820.00
		Total Amount Due		\$1,820.00



ROWE Professional Services Company is pleased to accept ACH payments. Please email accounting@rowepsc.com for more information.



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Oscoda Charter Township
Township Superintendent
110 South State Street
Oscoda, MI 48750

February 20, 2024

Project No: 18C0068

Invoice No: 0112078

Project Mgr David Richmond

Project 18C0068 Oscoda Charter Township As-needed Services

As-needed surveying, design and construction engineering, planning, landscape architecture

Professional Services from January 11, 2024 to January 31, 2024

Task 2001 As-needed Requests

Professional Personnel

	Hours	Rate	Amount
Senior Project Manager			
Richmond, David	1.00	170.00	170.00
Totals	1.00		170.00
Total Labor			170.00
Total this Task			\$170.00

Task 5000 Kayak Launch

Professional Personnel

	Hours	Rate	Amount
Senior Project Manager			
Hemeyer, Amanda	4.50	170.00	765.00
Totals	4.50		765.00
Total Labor			765.00
Total this Task			\$765.00
Total Amount Due			\$935.00



ROWE Professional Services Company is pleased to accept ACH payments. Please
email accounting@rowepsc.com for more information.

Billing Backup

Wednesday, February 21, 2024

Rowe Professional Services Company

Invoice 0112078 Dated 2/20/2024

8:01:03 AM

Project	18C0068	Oscoda Charter Township As-needed Services
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Task	2001	As-needed Requests
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Professional Personnel

			Hours	Rate	Amount
Senior Project Manager					
Richmond, David	10/3/2023		1.00	170.00	170.00
Totals			1.00		170.00
Total Labor					170.00

Total this Task	\$170.00
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Task	5000	Kayak Launch
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Professional Personnel

			Hours	Rate	Amount
Senior Project Manager					
Hemeyer, Amanda	1/3/2024		4.50	170.00	765.00
Totals			4.50		765.00
Total Labor					765.00

Total this Task	\$765.00
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Total this Phase	\$935.00
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Total this Project	\$935.00
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Total this Report	\$935.00
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ROWE Professional Services Company is pleased to accept ACH payments. Please email accounting@rowepsc.com for more information.

Billing Backup for Invoice #112078

Oscoda Charter Township As-needed Services

Rowe Job #18C0068

Professional Services through January 31, 2024

<i>DATE</i>	<i>Employee</i>	<i>Hours</i>	<i>Billing Rate</i>	<i>Total</i>
<i>Task 2001 As-Needed Design Services</i>				
1/11/2024 - 1/31/2024	Richmond, David	1	\$170.00	\$170.00
Task 2001	As-Needed Design Services			
	- Find Sewer Lead Information and Water Line lengths			
Sub-total Tasks 2001				\$170.00
<i>Task 5000 Ratliff Park Broadwalk/Kayak Launch</i>				
1/11/2024 - 1/31/2024	Hemeyer, Amanda	4.5	\$170.00	\$765.00
Task 5000	Kayak Launch			
	- Ratliff Park Broadwalk\Fishing Pier Design			
Sub-total Tasks 5000				\$765.00
Total Invoice #112078				\$935.00



ROWE PROFESSIONAL SERVICES COMPANY

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Fax: (810) 341-7573
www.rowepsc.com

Oscoda Charter Township
Township Superintendent
110 South State Street
Oscoda, MI 48750

February 20, 2024

Project No: 2300523

Invoice No: 0112079

Project Mgr David Richmond

Project 2300523 Oscoda Twp River Rd Water Main

Prepare construction plans for 750 feet of water main for permitting.

Professional Services from January 11, 2024 to January 31, 2024

Task 3100 Construction Administration

Professional Personnel

	Hours	Rate	Amount
Senior Project Manager			
Richmond, David	.50	170.00	85.00
Totals	.50		85.00
Total Labor			85.00
Total this Task			\$85.00

Task 3200 Construction Observation

Professional Personnel

	Hours	Rate	Amount
Senior Engineering Technician			
Ludwick, Steven	19.75	125.00	2,468.75
Engineering Technician III			
Bowman, Shane	13.50	115.00	1,552.50
Totals	33.25		4,021.25
Total Labor			4,021.25
Total this Task			\$4,021.25

Billing Limits

	Current	Prior	To-Date
Total Billings	4,106.25	22,035.00	26,141.25
Limit			26,141.25
Total Amount Due			\$4,106.25



ROWE Professional Services Company is pleased to accept ACH payments. Please email accounting@rowepsc.com for more information.

Billing Backup

Tuesday, February 20, 2024

Rowe Professional Services Company

Invoice 0112079 Dated 2/20/2024

8:32:36 PM

Project	2300523	Oscoda Twp River Rd Water Main
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Task	3100	Construction Administration
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Professional Personnel

			Hours	Rate	Amount
Senior Project Manager					
Richmond, David	1/25/2024		.50	170.00	85.00
Totals			.50		85.00
Total Labor					85.00

Total this Task \$85.00

Task	3200	Construction Observation
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Professional Personnel

			Hours	Rate	Amount
Senior Engineering Technician					
Ludwick, Steven	1/29/2024		5.50	125.00	687.50
Ludwick, Steven	1/29/2024		5.75	125.00	718.75
Ludwick, Steven	1/30/2024		1.00	125.00	125.00
Ludwick, Steven	1/31/2024		2.75	125.00	343.75
Ludwick, Steven	1/31/2024		4.75	125.00	593.75
Engineering Technician III					
Bowman, Shane	1/25/2024		6.50	115.00	747.50
Bowman, Shane	1/26/2024		4.00	115.00	460.00
Bowman, Shane	1/27/2024		3.00	115.00	345.00
Totals			33.25		4,021.25
Total Labor					4,021.25

Total this Task \$4,021.25

Total this Phase \$4,106.25

Total this Project \$4,106.25

Total this Report \$4,106.25



ROWE Professional Services Company is pleased to accept ACH payments. Please email accounting@rowepsc.com for more information.



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Oscoda Charter Township
Township Superintendent
110 South State Street
Oscoda, MI 48750

February 21, 2024
Project No: 2300786
Invoice No: 0112080
Due Date: March 22, 2024
Project Mgr: David Richmond

Project 2300786 2024 Oscoda Twp DWSRF

Prepare construction documents, permit applications and bidding assistance for the 2024 DWSRF Funded projects.

Professional Services from January 11, 2024 to January 31, 2024

Task	2000	DWSRF Application Assistance		
Professional Personnel				
		Hours	Rate	Amount
Senior Project Manager				
Richmond, David		1.50	170.00	255.00
Project Engineer				
Hoover, Samantha		1.50	130.00	195.00
Totals		3.00		450.00
Total Labor				450.00
			Total this Task	\$450.00

Task	2100	Construction Documents		
Professional Personnel				
		Hours	Rate	Amount
Senior Project Manager				
Richmond, David		9.50	170.00	1,615.00
Project Engineer				
Hoover, Samantha		10.50	130.00	1,365.00
Totals		20.00		2,980.00
Total Labor				2,980.00
			Total this Task	\$2,980.00

Task	4104	Topographic Survey		
Professional Personnel				
		Hours	Rate	Amount
Senior Project Manager				
Rauser, John		3.75	160.00	600.00
Project Surveyor				
Morton, Eric		19.50	130.00	2,535.00
Survey Project Coordinator				
Good, Steven		2.00	130.00	260.00



ROWE Professional Services Company is pleased to accept ACH payments. Please email accounting@rowepsc.com for more information.

Project	2300786	2024 Oscoda Twp DWSRF	Invoice	0112080
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Survey Technician/ Office Technician II				
Richards, Danny	24.50	90.00	2,205.00	
Stein, Zachary	21.00	90.00	1,890.00	
CAD Operator/ Office Technician I				
Morton, Eric	25.00	82.00	2,050.00	
Two Person Crew (Include Crew Chief)				
Stein, Zachary	38.00	180.00	6,840.00	
Crew Member				
Morton, Eric	10.00		0.00	
Richards, Danny	33.50		0.00	
Totals	177.25		16,380.00	
Total Labor				16,380.00
			Total this Task	\$16,380.00

Task	4500	Mapping		
Professional Personnel				
		Hours	Rate	Amount
Cartographer				
Kuchar, Brian		18.50	105.00	1,942.50
Totals		18.50		1,942.50
Total Labor				1,942.50
			Total this Task	\$1,942.50

Task	4800	Edit		
Professional Personnel				
		Hours	Rate	Amount
Mapping Project Coordinator				
Good, Steven		7.00	115.00	805.00
Totals		7.00		805.00
Total Labor				805.00
			Total this Task	\$805.00

Task	5000	Project Management		
Professional Personnel				
		Hours	Rate	Amount
Senior Project Manager				
Lemke, Gregory		1.50	160.00	240.00
Totals		1.50		240.00
Total Labor				240.00
			Total this Task	\$240.00

Billing Limits	Current	Prior	To-Date	
Total Billings	22,797.50	14,667.75	37,465.25	
Limit			828,500.00	
Remaining			791,034.75	
			Total Amount Due	\$22,797.50



ROWE Professional Services Company is pleased to accept ACH payments. Please email accounting@rowepsc.com for more information.

Billing Backup

Wednesday, February 21, 2024

Rowe Professional Services Company

Invoice 0112080 Dated 2/21/2024

9:38:21 AM

Project	2300786	2024 Oscoda Twp DWSRF
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Task	2000	DWSRF Application Assistance
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Professional Personnel

			Hours	Rate	Amount
Senior Project Manager					
Richmond, David	1/30/2024		1.50	170.00	255.00
Project Engineer					
Hoover, Samantha	1/9/2024		.50	130.00	65.00
Hoover, Samantha	1/11/2024		1.00	130.00	130.00
Totals			3.00		450.00
Total Labor					450.00

Total this Task \$450.00

Task	2100	Construction Documents
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Professional Personnel

			Hours	Rate	Amount
Senior Project Manager					
Richmond, David	1/2/2024		.50	170.00	85.00
Richmond, David	1/3/2024		1.00	170.00	170.00
Richmond, David	1/4/2024		.50	170.00	85.00
Richmond, David	1/5/2024		.50	170.00	85.00
Richmond, David	1/9/2024		.50	170.00	85.00
Richmond, David	1/10/2024		1.00	170.00	170.00
Richmond, David	1/15/2024		.50	170.00	85.00
Richmond, David	1/17/2024		.50	170.00	85.00
Richmond, David	1/18/2024		2.00	170.00	340.00
Richmond, David	1/23/2024		.50	170.00	85.00
Richmond, David	1/25/2024		.50	170.00	85.00
Richmond, David	1/29/2024		.50	170.00	85.00
Richmond, David	1/30/2024		1.00	170.00	170.00
Project Engineer					
Hoover, Samantha	1/4/2024		5.00	130.00	650.00
Hoover, Samantha	1/5/2024		2.00	130.00	260.00
Hoover, Samantha	1/23/2024		.50	130.00	65.00
Hoover, Samantha	1/26/2024		1.00	130.00	130.00
Hoover, Samantha	1/31/2024		2.00	130.00	260.00
Totals			20.00		2,980.00
Total Labor					2,980.00

Total this Task \$2,980.00

Task	4104	Topographic Survey
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ROWE Professional Services Company is pleased to accept ACH payments. Please email accounting@rowepsc.com for more information.

Professional Personnel

		Hours	Rate	Amount
Senior Project Manager				
Rauser, John	1/12/2024	1.50	160.00	240.00
Rauser, John	1/12/2024	.75	160.00	120.00
Rauser, John	1/24/2024	.50	160.00	80.00
Rauser, John	1/26/2024	.50	160.00	80.00
Rauser, John	1/29/2024	.50	160.00	80.00
Project Surveyor				
Morton, Eric	1/15/2024	3.00	130.00	390.00
Morton, Eric	1/16/2024	6.50	130.00	845.00
Morton, Eric	1/17/2024	4.00	130.00	520.00
Morton, Eric	1/18/2024	3.50	130.00	455.00
Morton, Eric	1/19/2024	2.50	130.00	325.00
Survey Project Coordinator				
Good, Steven	1/16/2024	2.00	130.00	260.00
Survey Technician/ Office Technician II				
Richards, Danny	1/15/2024	6.00	90.00	540.00
Richards, Danny	1/17/2024	2.50	90.00	225.00
Richards, Danny	1/17/2024	3.00	90.00	270.00
Richards, Danny	1/18/2024	2.50	90.00	225.00
Richards, Danny	1/18/2024	2.50	90.00	225.00
Richards, Danny	1/19/2024	1.50	90.00	135.00
Richards, Danny	1/19/2024	1.50	90.00	135.00
Richards, Danny	1/24/2024	2.50	90.00	225.00
Richards, Danny	1/24/2024	2.50	90.00	225.00
Stein, Zachary	1/11/2024	2.00	90.00	180.00
Stein, Zachary	1/11/2024	2.00	90.00	180.00
Stein, Zachary	1/15/2024	2.00	90.00	180.00
Stein, Zachary	1/15/2024	2.00	90.00	180.00
Stein, Zachary	1/17/2024	2.00	90.00	180.00
Stein, Zachary	1/17/2024	2.00	90.00	180.00
Stein, Zachary	1/18/2024	2.00	90.00	180.00
Stein, Zachary	1/18/2024	2.00	90.00	180.00
Stein, Zachary	1/24/2024	3.00	90.00	270.00
Stein, Zachary	1/24/2024	2.00	90.00	180.00
CAD Operator/ Office Technician I				
Morton, Eric	1/5/2024	.50	82.00	41.00
Morton, Eric	1/8/2024	3.50	82.00	287.00
Morton, Eric	1/12/2024	1.50	82.00	123.00
Morton, Eric	1/22/2024	4.00	82.00	328.00
Morton, Eric	1/23/2024	1.00	82.00	82.00
Morton, Eric	1/24/2024	2.50	82.00	205.00
Morton, Eric	1/24/2024	1.00	82.00	82.00
Morton, Eric	1/29/2024	4.50	82.00	369.00
Morton, Eric	1/30/2024	4.50	82.00	369.00
Morton, Eric	1/31/2024	2.00	82.00	164.00
Two Person Crew (Include Crew Chief)				
Stein, Zachary	1/11/2024	5.50	180.00	990.00
Stein, Zachary	1/15/2024	5.50	180.00	990.00
Stein, Zachary	1/17/2024	5.50	180.00	990.00
Stein, Zachary	1/18/2024	5.50	180.00	990.00



ROWE Professional Services Company is pleased to accept ACH payments. Please email accounting@rowepsc.com for more information.

Project	2300786	2024 Oscoda Twp DWSRF			Invoice	0112080
Stein, Zachary		1/24/2024	6.00	180.00	1,080.00	
Stein, Zachary		1/25/2024	10.00	180.00	1,800.00	
Crew Member						
Morton, Eric		1/25/2024	10.00		0.00	
Richards, Danny		1/11/2024	5.50		0.00	
Richards, Danny		1/11/2024	5.50		0.00	
Richards, Danny		1/15/2024	5.50		0.00	
Richards, Danny		1/17/2024	5.50		0.00	
Richards, Danny		1/18/2024	5.50		0.00	
Richards, Danny		1/24/2024	6.00		0.00	
Totals			177.25		16,380.00	
Total Labor						16,380.00
Total this Task						\$16,380.00

Task	4500	Mapping				
Professional Personnel						
			Hours	Rate	Amount	
Cartographer						
Kuchar, Brian		1/2/2024	9.50	105.00	997.50	
Kuchar, Brian		1/3/2024	3.00	105.00	315.00	
Kuchar, Brian		1/29/2024	3.00	105.00	315.00	
Kuchar, Brian		1/30/2024	3.00	105.00	315.00	
	Totals		18.50		1,942.50	
	Total Labor					1,942.50
Total this Task						\$1,942.50

Task	4800	Edit				
Professional Personnel						
			Hours	Rate	Amount	
Mapping Project Coordinator						
Good, Steven		1/12/2024	2.00	115.00	230.00	
Good, Steven		1/16/2024	1.00	115.00	115.00	
Good, Steven		1/17/2024	1.00	115.00	115.00	
Good, Steven		1/30/2024	2.50	115.00	287.50	
Good, Steven		1/30/2024	.50	115.00	57.50	
	Totals		7.00		805.00	
	Total Labor					805.00
					Total this Task	\$805.00

Task	5000	Project Management				
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ROWE Professional Services Company is pleased to accept ACH payments. Please email accounting@rowepsc.com for more information.

Professional Personnel

		Hours	Rate	Amount	
Senior Project Manager					
Lemke, Gregory	1/9/2024	1.00	160.00	160.00	
Lemke, Gregory	1/19/2024	.50	160.00	80.00	
Totals		1.50		240.00	
Total Labor					240.00
			Total this Task		\$240.00
			Total this Phase		\$22,797.50
			Total this Project		\$22,797.50
			Total this Report		\$22,797.50



ROWE Professional Services Company is pleased to accept ACH payments. Please email accounting@rowepsc.com for more information.

Johnny III Trucking INC.

Full Outdoor Facility Maintenance

8050 Linden Rd.

Fenton Mi. 48430

248-521-0874

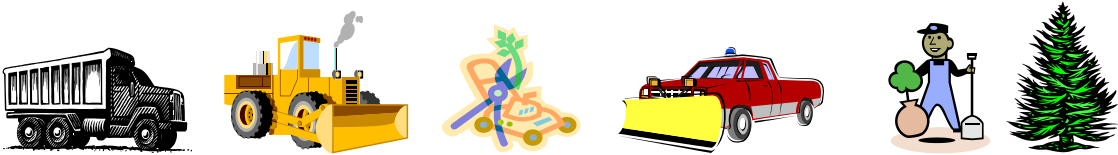
Sand-gravel-topsoil-mulch-snow-salt-lawn care-planting-trimming-clean up-heavy equipment -skid steer-grading
All your outdoor needs

Customer: ROWE Professional Services Invoice Date: February 7, 2024
540 S. Saginaw St., Ste. 200
Flint, MI 48502

Date	Description			
		Project #2300588, Oscoda Twp CWSRF		\$1,900.00
		Transported 20 Plastic Totes		
		Pickup: Brighton Mi.		
		Delivered to: Oscoda Water Treatment		

Total \$ 1,900.00

Thank you, John Ingamells III





ROWE PROFESSIONAL SERVICES COMPANY

540 S. Saginaw St., Ste 200
Flint, Michigan 48502

Phone: (810) 341-7500

Fax: (810) 341-7573

www.rowepsc.com

Oscoda Charter Township
Township Superintendent
110 South State Street
Oscoda, MI 48750

February 20, 2024

Project No: 2300790

Invoice No: 0112081

Due Date: March 21, 2024

Project Mgr: David Richmond

Project 2300790 Oscoda Downtown Water Main

Prepare construction documents and permit applications for the replacement of water mains in the Downtown area of Oscoda Twp

Professional Services from January 11, 2024 to January 31, 2024

Task 2200 Post Design

Professional Personnel

	Hours	Rate	Amount
Graduate Engineer			
Irwin, Jacob	1.00	110.00	110.00
Totals	1.00		110.00
Total Labor			110.00
Total this Task			\$110.00

Task 4105 Topographic Survey

Professional Personnel

	Hours	Rate	Amount
CAD Operator/ Office Technician I			
Morton, Eric	2.00	82.00	164.00
Two Person Crew (Include Crew Chief)			
Stein, Zachary	9.50	180.00	1,710.00
Crew Member			
Grenat, Forrest	9.50		0.00
Totals	21.00		1,874.00
Total Labor			1,874.00
Total this Task			\$1,874.00

Task 4800 Edit

Professional Personnel

	Hours	Rate	Amount
Mapping Project Coordinator			
Good, Steven	4.00	115.00	460.00
Totals	4.00		460.00
Total Labor			460.00



ROWE Professional Services Company is pleased to accept ACH payments. Please email accounting@rowepsc.com for more information.

Project	2300790	Oscoda Downtown Water Main	Invoice	0112081
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Total this Task	\$460.00
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Billing Limits	Current	Prior	To-Date	
Total Billings	2,444.00	5,292.50	7,736.50	
Limit			501,200.00	
Remaining			493,463.50	
		Total Amount Due		\$2,444.00



ROWE Professional Services Company is pleased to accept ACH payments. Please email accounting@rowepsc.com for more information.

Billing Backup

Wednesday, February 21, 2024

Rowe Professional Services Company

Invoice 0112081 Dated 2/20/2024

8:02:44 AM

Project	2300790	Oscoda Downtown Water Main
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Task	2200	Post Design
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Professional Personnel

			Hours	Rate	Amount
Graduate Engineer					
Irwin, Jacob	1/15/2024		1.00	110.00	110.00
Totals			1.00		110.00
Total Labor					110.00

Total this Task \$110.00

Task	4105	Topographic Survey
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Professional Personnel

			Hours	Rate	Amount
CAD Operator/ Office Technician I					
Morton, Eric	1/29/2024		2.00	82.00	164.00
Two Person Crew (Include Crew Chief)					
Stein, Zachary	1/30/2024		9.50	180.00	1,710.00
Crew Member					
Grenat, Forrest	1/30/2024		9.50		0.00
Totals			21.00		1,874.00
Total Labor					1,874.00

Total this Task \$1,874.00

Task	4800	Edit
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Professional Personnel

			Hours	Rate	Amount
Mapping Project Coordinator					
Good, Steven	1/11/2024		4.00	115.00	460.00
Totals			4.00		460.00
Total Labor					460.00

Total this Task \$460.00

Total this Phase \$2,444.00

Total this Project \$2,444.00

Total this Report \$2,444.00



ROWE Professional Services Company is pleased to accept ACH payments. Please email accounting@rowepsc.com for more information.



ROWE PROFESSIONAL SERVICES COMPANY

540 S. Saginaw St., Ste 200
Flint, Michigan 48502
Phone: (810) 341-7500
Fax: (810) 341-7573
www.rowepsc.com

Oscoda Charter Township
Township Superintendent
110 South State Street
Oscoda, MI 48750

February 21, 2024
Project No: 2300788
Invoice No: 0112082
Due Date: March 22, 2024
Project Mgr: David Richmond

Project 2300788 2024 Oscoda CWSRF

Prepare construction documents, permit applications and bidding assistance for the 2024 CWSRF Funded projects.

Professional Services from January 11, 2024 to January 31, 2024

Task 2000 CWSRF Application Assistance

Professional Personnel

	Hours	Rate	Amount	
Senior Project Manager				
Richmond, David	1.50	170.00	255.00	
Totals	1.50		255.00	
Total Labor				255.00
		Total this Task		\$255.00

Task 2100 Construction Documents

Consultants

Johnny III Trucking	1,900.00	
ECT2 On-Site Pilot Testing for PFAS removal	42,680.00	
Total Consultants	44,580.00	44,580.00

Professional Personnel

	Hours	Rate	Amount	
Senior Project Manager				
Richmond, David	34.00	170.00	5,780.00	
Engineering Project Manager				
Bair, Ryan	14.50	150.00	2,175.00	
Project Engineer				
Hoover, Samantha	110.00	130.00	14,300.00	
Assistant Project Engineer				
Kearly, Tyler	26.00	120.00	3,120.00	
Graduate Engineer				
Koki, Felicia	23.75	110.00	2,612.50	
Raak, Hailey	52.00	110.00	5,720.00	
Totals	260.25		33,707.50	
Total Labor				33,707.50
		Total this Task		\$78,287.50

Task 2200 Post Design



ROWE Professional Services Company is pleased to accept ACH payments. Please email accounting@rowepsc.com for more information.

Professional Personnel

	Hours	Rate	Amount	
Graduate Engineer				
Irwin, Jacob	114.25	110.00	12,567.50	
Totals	114.25		12,567.50	
Total Labor				12,567.50
			Total this Task	\$12,567.50

Task 4104 Topographic Survey

Professional Personnel

	Hours	Rate	Amount	
Project Surveyor				
Morton, Eric	1.00	130.00	130.00	
CAD Operator/ Office Technician I				
Morton, Eric	7.50	82.00	615.00	
Totals	8.50		745.00	
Total Labor				745.00
			Total this Task	\$745.00

Task 4500 Mapping

Professional Personnel

	Hours	Rate	Amount	
Mapping Project Coordinator				
Good, Steven	2.50	115.00	287.50	
Cartographer				
Kuchar, Brian	20.00	105.00	2,100.00	
Totals	22.50		2,387.50	
Total Labor				2,387.50
			Total this Task	\$2,387.50

Task 4600 Triangulation

Professional Personnel

	Hours	Rate	Amount	
Cartographer				
Kuchar, Brian	4.00	105.00	420.00	
Totals	4.00		420.00	
Total Labor				420.00
			Total this Task	\$420.00

Task 4700 Orthophotos

Professional Personnel

	Hours	Rate	Amount	
Cartographer				
Kuchar, Brian	4.00	105.00	420.00	
Totals	4.00		420.00	
Total Labor				420.00
			Total this Task	\$420.00



ROWE Professional Services Company is pleased to accept ACH payments. Please email accounting@rowepsc.com for more information.

Project	2300788	2024 Oscoda CWSRF	Invoice	0112082
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Task	4800	Edit
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Professional Personnel

	Hours	Rate	Amount	
Mapping Project Coordinator				
Good, Steven	3.50	115.00	402.50	
Totals	3.50		402.50	
Total Labor				402.50
			Total this Task	\$402.50

Task	5000	Project Management
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Professional Personnel

	Hours	Rate	Amount	
Senior Project Manager				
Lemke, Gregory	1.50	160.00	240.00	
Totals	1.50		240.00	
Total Labor				240.00
			Total this Task	\$240.00

Task	8020	Electrical Engineering
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Consultants

Century A&E			2,124.50	
Total Consultants			2,124.50	2,124.50
			Total this Task	\$2,124.50

Billing Limits

	Current	Prior	To-Date	
Total Billings	97,849.50	33,301.86	131,151.36	
Limit			882,400.00	
Remaining			751,248.64	
			Total Amount Due	\$97,849.50



ROWE Professional Services Company is pleased to accept ACH payments. Please email accounting@rowepsc.com for more information.

Billing Backup

Wednesday, February 21, 2024

Rowe Professional Services Company

Invoice 0112082 Dated 2/21/2024

8:56:59 AM

Project	2300788	2024 Oscoda CWSRF
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Task	2000	CWSRF Application Assistance
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Professional Personnel

			Hours	Rate	Amount	
Senior Project Manager						
Richmond, David	1/30/2024		1.50	170.00	255.00	
Totals			1.50		255.00	
Total Labor						255.00
Total this Task						\$255.00

Task	2100	Construction Documents
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Consultants

Johnny III Trucking		1,900.00	
ECT2 On-Site Pilot Testing for PFAS removal		42,680.00	
Total Consultants		44,580.00	44,580.00

Professional Personnel

			Hours	Rate	Amount
Senior Project Manager					
Richmond, David	1/2/2024		1.50	170.00	255.00
Richmond, David	1/3/2024		1.00	170.00	170.00
Richmond, David	1/4/2024		1.50	170.00	255.00
Richmond, David	1/5/2024		.50	170.00	85.00
Richmond, David	1/9/2024		.50	170.00	85.00
Richmond, David	1/10/2024		2.00	170.00	340.00
Richmond, David	1/11/2024		.50	170.00	85.00
Richmond, David	1/12/2024		2.00	170.00	340.00
Richmond, David	1/15/2024		3.00	170.00	510.00
Richmond, David	1/16/2024		.50	170.00	85.00
Richmond, David	1/17/2024		2.50	170.00	425.00
Richmond, David	1/18/2024		2.00	170.00	340.00
Richmond, David	1/19/2024		2.00	170.00	340.00
Richmond, David	1/22/2024		1.50	170.00	255.00
Richmond, David	1/23/2024		1.50	170.00	255.00
Richmond, David	1/24/2024		1.50	170.00	255.00
Richmond, David	1/25/2024		1.50	170.00	255.00
Richmond, David	1/26/2024		5.50	170.00	935.00
Richmond, David	1/29/2024		1.00	170.00	170.00
Richmond, David	1/30/2024		1.00	170.00	170.00
Richmond, David	1/31/2024		1.00	170.00	170.00
Engineering Project Manager					
Bair, Ryan	1/10/2024		3.00	150.00	450.00
Bair, Ryan	1/15/2024		1.50	150.00	225.00
Bair, Ryan	1/16/2024		1.00	150.00	150.00
Bair, Ryan	1/17/2024		1.50	150.00	225.00
Bair, Ryan	1/18/2024		1.00	150.00	150.00
Bair, Ryan	1/23/2024		2.00	150.00	300.00
Bair, Ryan	1/24/2024		.50	150.00	75.00
Bair, Ryan	1/26/2024		2.00	150.00	300.00
Bair, Ryan	1/29/2024		1.00	150.00	150.00



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Project	2300788	2024 Oscoda CWSRF			Invoice	0112082
Bair, Ryan		1/31/2024	1.00	150.00	150.00	
Project Engineer						
Hoover, Samantha		1/2/2024	8.50	130.00	1,105.00	
Hoover, Samantha		1/3/2024	1.50	130.00	195.00	
Hoover, Samantha		1/5/2024	1.00	130.00	130.00	
Hoover, Samantha		1/9/2024	1.00	130.00	130.00	
Hoover, Samantha		1/10/2024	2.50	130.00	325.00	
Hoover, Samantha		1/11/2024	3.50	130.00	455.00	
Hoover, Samantha		1/12/2024	2.50	130.00	325.00	
Hoover, Samantha		1/15/2024	6.50	130.00	845.00	
Hoover, Samantha		1/16/2024	8.00	130.00	1,040.00	
Hoover, Samantha		1/17/2024	4.50	130.00	585.00	
Hoover, Samantha		1/18/2024	9.00	130.00	1,170.00	
Hoover, Samantha		1/19/2024	5.00	130.00	650.00	
Hoover, Samantha		1/22/2024	8.50	130.00	1,105.00	
Hoover, Samantha		1/23/2024	7.50	130.00	975.00	
Hoover, Samantha		1/24/2024	6.50	130.00	845.00	
Hoover, Samantha		1/25/2024	6.00	130.00	780.00	
Hoover, Samantha		1/26/2024	5.00	130.00	650.00	
Hoover, Samantha		1/29/2024	6.50	130.00	845.00	
Hoover, Samantha		1/30/2024	11.50	130.00	1,495.00	
Hoover, Samantha		1/31/2024	5.00	130.00	650.00	
Assistant Project Engineer						
Kearly, Tyler		1/10/2024	1.00	120.00	120.00	
Kearly, Tyler		1/12/2024	1.50	120.00	180.00	
Kearly, Tyler		1/17/2024	1.00	120.00	120.00	
Kearly, Tyler		1/23/2024	1.50	120.00	180.00	
Kearly, Tyler		1/24/2024	2.00	120.00	240.00	
Kearly, Tyler		1/24/2024	.75	120.00	90.00	
Kearly, Tyler		1/26/2024	9.50	120.00	1,140.00	
Kearly, Tyler		1/30/2024	1.25	120.00	150.00	
Kearly, Tyler		1/30/2024	3.25	120.00	390.00	
Kearly, Tyler		1/31/2024	2.00	120.00	240.00	
Kearly, Tyler		1/31/2024	1.75	120.00	210.00	
Kearly, Tyler		1/31/2024	.50	120.00	60.00	
Graduate Engineer						
Koki, Felicia		1/17/2024	2.50	110.00	275.00	
Koki, Felicia		1/18/2024	1.00	110.00	110.00	
Koki, Felicia		1/22/2024	1.50	110.00	165.00	
Koki, Felicia		1/23/2024	1.50	110.00	165.00	
Koki, Felicia		1/24/2024	1.50	110.00	165.00	
Koki, Felicia		1/26/2024	3.75	110.00	412.50	
Koki, Felicia		1/30/2024	9.00	110.00	990.00	
Koki, Felicia		1/31/2024	3.00	110.00	330.00	
Raak, Hailey		1/19/2024	6.50	110.00	715.00	
Raak, Hailey		1/22/2024	9.00	110.00	990.00	
Raak, Hailey		1/23/2024	6.00	110.00	660.00	
Raak, Hailey		1/24/2024	3.75	110.00	412.50	
Raak, Hailey		1/25/2024	2.00	110.00	220.00	
Raak, Hailey		1/26/2024	6.50	110.00	715.00	
Raak, Hailey		1/29/2024	4.75	110.00	522.50	
Raak, Hailey		1/30/2024	4.00	110.00	440.00	



ROWE Professional Services Company is pleased to accept ACH payments. Please email accounting@rowepsc.com for more information.

Project	2300788	2024 Oscoda CWSRF	Invoice	0112082
Raak, Hailey		1/31/2024	9.50	110.00
	Totals		260.25	1,045.00
	Total Labor			33,707.50
		Total this Task		\$78,287.50

Task	2200	Post Design			
Professional Personnel					
	Graduate Engineer		Hours	Rate	Amount
Irwin, Jacob	1/12/2024	2.00	110.00	220.00	
Irwin, Jacob	1/12/2024	.50	110.00	55.00	
Irwin, Jacob	1/15/2024	4.00	110.00	440.00	
Irwin, Jacob	1/15/2024	4.50	110.00	495.00	
Irwin, Jacob	1/16/2024	9.50	110.00	1,045.00	
Irwin, Jacob	1/17/2024	10.00	110.00	1,100.00	
Irwin, Jacob	1/18/2024	9.50	110.00	1,045.00	
Irwin, Jacob	1/19/2024	7.00	110.00	770.00	
Irwin, Jacob	1/22/2024	9.00	110.00	990.00	
Irwin, Jacob	1/23/2024	9.00	110.00	990.00	
Irwin, Jacob	1/24/2024	10.50	110.00	1,155.00	
Irwin, Jacob	1/25/2024	2.00	110.00	220.00	
Irwin, Jacob	1/25/2024	3.25	110.00	357.50	
Irwin, Jacob	1/25/2024	1.50	110.00	165.00	
Irwin, Jacob	1/26/2024	2.00	110.00	220.00	
Irwin, Jacob	1/26/2024	3.75	110.00	412.50	
Irwin, Jacob	1/29/2024	8.00	110.00	880.00	
Irwin, Jacob	1/30/2024	9.75	110.00	1,072.50	
Irwin, Jacob	1/31/2024	8.50	110.00	935.00	
	Totals	114.25		12,567.50	
	Total Labor				12,567.50
		Total this Task			\$12,567.50

Task	4104	Topographic Survey			
Professional Personnel					
	Project Surveyor		Hours	Rate	Amount
Morton, Eric	1/12/2024	1.00	130.00	130.00	
	CAD Operator/ Office Technician I				
Morton, Eric	1/5/2024	1.00	82.00	82.00	
Morton, Eric	1/15/2024	3.00	82.00	246.00	
Morton, Eric	1/22/2024	2.00	82.00	164.00	
Morton, Eric	1/24/2024	1.50	82.00	123.00	
	Totals	8.50		745.00	
	Total Labor				745.00
		Total this Task			\$745.00

Task	4500	Mapping			
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ROWE Professional Services Company is pleased to accept ACH payments. Please email accounting@rowepsc.com for more information.

Professional Personnel

			Hours	Rate	Amount	
	Mapping Project Coordinator					
Good, Steven	1/8/2024		.50	115.00	57.50	
Good, Steven	1/9/2024		.50	115.00	57.50	
Good, Steven	1/11/2024		1.50	115.00	172.50	
	Cartographer					
Kuchar, Brian	1/8/2024		4.00	105.00	420.00	
Kuchar, Brian	1/9/2024		8.00	105.00	840.00	
Kuchar, Brian	1/10/2024		8.00	105.00	840.00	
	Totals		22.50		2,387.50	
	Total Labor					2,387.50

Total this Task \$2,387.50

Task 4600 Triangulation

Professional Personnel

			Hours	Rate	Amount	
	Cartographer					
Kuchar, Brian	1/8/2024		4.00	105.00	420.00	
	Totals		4.00		420.00	
	Total Labor					420.00

Total this Task \$420.00

Task 4700 Orthophotos

Professional Personnel

			Hours	Rate	Amount	
	Cartographer					
Kuchar, Brian	1/10/2024		4.00	105.00	420.00	
	Totals		4.00		420.00	
	Total Labor					420.00

Total this Task \$420.00

Task 4800 Edit

Professional Personnel

			Hours	Rate	Amount	
	Mapping Project Coordinator					
Good, Steven	1/11/2024		3.50	115.00	402.50	
	Totals		3.50		402.50	
	Total Labor					402.50

Total this Task \$402.50



ROWE Professional Services Company is pleased to accept ACH payments. Please email accounting@rowepsc.com for more information.

Project	2300788	2024 Oscoda CWSRF	Invoice	0112082
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Task	5000	Project Management
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Professional Personnel

			Hours	Rate	Amount	
Senior Project Manager						
Lemke, Gregory	1/8/2024		1.00	160.00	160.00	
Lemke, Gregory	1/11/2024		.50	160.00	80.00	
Totals			1.50		240.00	
Total Labor						240.00

Total this Task \$240.00

Total this Phase \$51,145.00

Task	8020	Electrical Engineering
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Consultants

Century A&E						
AP 0114939	2/14/2024	Century A&E			2,124.50	
Total Consultants					2,124.50	2,124.50

Total this Task \$2,124.50

Total this Phase \$2,124.50

Total this Project \$97,849.50

Total this Report \$97,849.50



ROWE Professional Services Company is pleased to accept ACH payments. Please email accounting@rowepsc.com for more information.

Owner:	Charter Township of Oscoda	Owner's Project No.:	
Engineer:	ROWE Professional Services Company	Engineer's Project No.:	21C0158
Contractor:	Schaaf & Associates Construction, Inc	Contractor's Project No.:	
Project:	Water System Improvements Phase VI		
Contract:	Water System Improvements Phase VI		
Application No.:	2	Application Date:	1/17/2024
Application Period:	From 11/1/2023	to	1/17/2024

1. Original Contract Price	\$	1,608,531.00
2. Net change by Change Orders	\$	-
3. Current Contract Price (Line 1 + Line 2)	\$	1,608,531.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	52,734.00
5. Retainage		
a. 10% X \$ 45,155.00 Work Completed =	\$	4,515.50
b. 50% X \$ 7,579.00 Stored Materials =	\$	3,789.50
c. Total Retainage (Line 5.a + Line 5.b)	\$	8,305.00
6. Amount eligible to date (Line 4 - Line 5.c)	\$	44,429.00
7. Less previous payments (Line 6 from prior application)	\$	28,148.40
8. Amount due this application	\$	16,280.60
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)	\$	1,564,102.00

The undersigned Contractor certifies, to the best of its knowledge, the following:

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

Contractor: Schaaf & Associates Construction, Inc.
Signature: Kenny A. Schaaf Kenny A. Schaaf, President Date: 01/18/2024

Approved by Owner

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

Progress Estimate - Unit Price Work

Owner:	Charter Township of Oscoda	Owner's Project No.:	
Engineer:	ROWE Professional Services Company	Engineer's Project No.:	21C0158
Contractor:	Schaeff & Associates Construction, Inc	Contractor's Project No.:	
Project:	Water System Improvements Phase VI		
Contract:	Water System Improvements Phase VI		

Application No.: 2			Application Period: From 11/01/23 to 01/17/24			Application Date: 01/17/24						
A	B	C	D	E	F	G		H	I	J	K	L
Bid Item No.	Description	Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Work Completed		Value of Work Completed to Date (E X G) (\$)	Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
						Estimated Quantity Incorporated in the Work						
Original Contract												
1	Maintaining Traffic	1.00	LSUM	6,190.00	6,190.00					-	0%	6,190.00
2	Mobilization	1.00	LSUM	58,528.00	58,528.00	0.58		33,790.00		33,790.00	58%	24,738.00
3	Cleanup and Restoration	1.00	LSUM	37,568.00	37,568.00			-		-	0%	37,568.00
4	Audio-Video Construction Area Survey	1.00	LSUM	11,365.00	11,365.00	1.00		11,365.00		11,365.00	100%	-
5	Part, Rem	530.00	Syd	7.50	3,975.00			-		-	0%	3,975.00
6	Clearing	1.00	LSUM	5,806.00	5,806.00			-		-	0%	5,806.00
7	Tree, Rem, 6 inch to 18 inch	23.00	Ea	473.00	10,879.00			-		-	0%	10,879.00
8	Misc Pipe Repr	10.00	Ea	144.00	1,440.00			-		-	0%	1,440.00
9	Soil Erosion and Sedimentation Control	1.00	LSUM	1,325.00	1,325.00			-		-	0%	1,325.00
10	Aggregate Base, 4 inch	45.00	Syd	22.00	990.00			-		-	0%	990.00
11	Aggregate Base, 8 inch	449.00	Syd	20.00	8,980.00			-		-	0%	8,980.00
12	Driveway, HMA	45.00	Syd	72.00	3,240.00			-		-	0%	3,240.00
13	Pavt Repr, HMA	449.00	Syd	74.00	33,226.00			-		-	0%	33,226.00
14	Aggregate Surface Cse, 2 inch	3,430.00	Syd	3.00	10,290.00			-		-	0%	10,290.00
15	Aggregate Surface Cse, 4 inch	1,946.00	Syd	6.00	11,676.00			-		-	0%	11,676.00
16	Aggregate Surface Cse, 6 inch	1,596.00	Syd	9.00	14,364.00			-		-	0%	14,364.00
17	Turf Establishment	1.00	LSUM	33,528.00	33,528.00			-		-	0%	33,528.00
18	Fire Hydrant	27.00	Ea	7,010.00	189,270.00			-		-	0%	189,270.00
19	Gate Valve and Box, 8 inch	23.00	Ea	2,677.00	61,571.00			-		-	0%	61,571.00
20	Water Main, 8 inch, Tr Det F	6,430.00	Ft	50.00	321,500.00			-		-	0%	321,500.00
21	Water Main, 8 inch, Tr Det G	4,219.00	Ft	52.00	219,388.00			-		-	0%	219,388.00
22	Curb Stop and Box, 3/4 inch	107.00	Ea	1,099.00	117,593.00			-	5,576.00	5,576.00	5%	112,017.00
23	Corporation and Tap, 3/4 inch	107.00	Ea	953.00	101,971.00			-	2,003.00	2,003.00	2%	99,968.00
24	Connect to Existing Water Main	1.00	Ea	10,000.00	10,000.00			-		-	0%	10,000.00
25	Testing and Disinfection	1.00	LSUM	12,855.00	12,855.00			-		-	0%	12,855.00
26	Plumbing Connection to Home	107.00	Ea	1,393.00	149,051.00			-		-	0%	149,051.00
27	Misc Well Abandonment Exploration	30.00	Hr	323.00	9,690.00			-		-	0%	9,690.00
28	Water Serv, Type K Copper, 3/4 inch	107.00	Ea	844.00	90,308.00			-		-	0%	90,308.00
29	Water Serv, CTS 250 psi, 3/4 inch, Bored	8,846.00	Ft	8.00	70,768.00			-		-	0%	70,768.00
30	Culv, Rem, Less than 24 inch	1.00	Ea	278.00	278.00			-		-	0%	278.00
31	Culv, CI F, 12 inch	25.00	Ft	28.00	700.00			-		-	0%	700.00
32	Culv End Sect, Metal, 12 inch	2.00	Ea	109.00	218.00			-		-	0%	218.00
Original Contract Totals					\$ 1,608,531.00		\$ 45,155.00	\$ 7,579.00	\$ 52,734.00	\$ 1,555,797.00	3%	

Unit Price

Progress Estimate - Unit Price Work

Owner:	Charter Township of Oscoda
Engineer:	ROWE Professional Services Company
Contractor:	Schaaf & Associates Construction, Inc
Project:	Water System Improvements Phase VI
Contract:	Water System Improvements Phase VI

Contractor's Application for Payment

Owner's Project No.:
Engineer's Project No.:
Contractor's Project No.:

Application No.: 2 Application Period: From 11/01/23 to 01/17/24

Application Date: 01/17/24

[illegible]

Contractor's Application for Payment

Owner's Project No.: _____
Engineer's Project No.: 21C0158
Contractor's Project No.: _____

[illegible]

February 1, 2024

February 21, 2024

To: Tammy Kline, Superintendent
From: Allan MacGregor, Fire Chief
Re: Capital Improvement project (Bunker gear dryer unit)

Ms. Kline,

In accordance with the 2024 Capital Improvement process, I have researched three companies in regards to a bunker gear dryer for our department. The recommended unit is capable of drying six sets of firefighter bunker gear at a time and also our department dive gear. The Michigan Firefighters training council recommends that all bunker gear be washed on a regular basis to protect the wearer from harmful products found in fires and hazardous material call outs. Because of the nature of the bunker gear, it takes a very long time to dry by just hanging it up. It is not recommended to be placed in a heat dryer due to it breaking down the flame retardant capabilities. We never know when the next call will be so its imperative to dry the gear as soon as possible. The dryer we are seeking allows the user to hang the equipment on a unit that blows either ambient air or low heat temperature air through the equipment allowing it to be dry in a very short period. This would hold true for our dive gear as well.

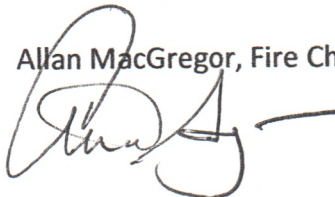
The three companies I looked into are as follows:

Dinges Fire Company	\$10,262.49
RamAir	\$9,634.91
Williams Direct Dryers	\$6,459.98

After conducting the research on all three, it would be my recommendation to purchase the unit from RamAir in the amount of \$9,634.91. The low price unit does not have favorable reviews and it only allows for five sets of equipment at a time. There is \$9,000.00 in the capital improvement budget for the purchase and I should be coming in at around \$7,000.00 less than what's needed in the Wildland gear replacement project which is also this year. Please feel free to contact me if you have any questions regarding this project.

Respectfully Submitted

Allan MacGregor, Fire Chief



**Dinges Fire Company**

243 E Main St.
Amboy, IL 61310
Phone: 815.857.2000
www.DingesFire.com

Bill To:

Oscoda Fire Dept. (Oscoda,MI)
C/O: Al
110 State St.
Oscoda, MI 48750

Ship To:

Oscoda Fire Dept. (Oscoda,MI)(S)
110 State St.
Oscoda, MI 48750

Quantity	Item	Description	Price	Total
1	CirculAir-PORT-6	CIRCUL-AIR PORTABLE DRYER 6 POS. CAPACITY	\$8,992.95	\$8,992.95

* Sales tax will be applied to customers who have not provided a tax exempt certificate.

Sub Total \$8,992.95

* Quote Created on 02/14/2024. Pricing valid for no more than 30 days, unless noted otherwise.

Shipping \$1,269.54

* Financing options may be available. Please contact your sales rep for more information and a payment estimate.

Total \$10,262.49

This is a quotation only. Please do not make payment based off this quotation. An invoice will be sent to you when product is ready for delivery. Contact your local sales representative with any questions or requests.



PO Box 3125 STN LCD1
Langley BC
Canada V3A 4R5

Quotation

B009123Q

Building quality products since 1989

Williams Boot & Glove Dryers Inc.
dba Williams Direct Dryers

Phone: [Toll-Free] 1-866-534-4696 or 1-604-534-4696

Fax: 1-604-574-0977

Accounting: wddaccounts@directdryers.com

Sales/Technical: direct@directdryers.com

GST #894 744 879 RT

CAGE L4536

FID/EIN: 98-0607399

PST #1000 3649 0001

DUNS 207351755

US Importer #983004-01433

Oscoda Township Fire Department
Attn: Chief Allan MacGregor
110 State Street
Oscoda MI
United States 48750

Ship to:
Oscoda Township Fire
Department
Attn: Chief Allan MacGregor
110 State Street
Oscoda MI
United States 48750

Date: Feb 01, 2024
FOB: Destination
Terms: Net/30-OAC
Est.Ship: 4 weeks
Ship Via: Ground Freight

Product	Description	Finish	V	Plug	Qty	MSRP	Extension
PS5	Portable 5 set turnout gear dryer	White	120	NA	1	\$5,995.00	\$5,995.00

Subtotal \$5,995.00

Shipping \$464.98

USD Total \$6,459.98

The protection of personal information is very important to us. This information may include: name, mailing address, e-mail address, telephone number, fax number, and product purchase information. Sales transaction



DRY GEAR FAST

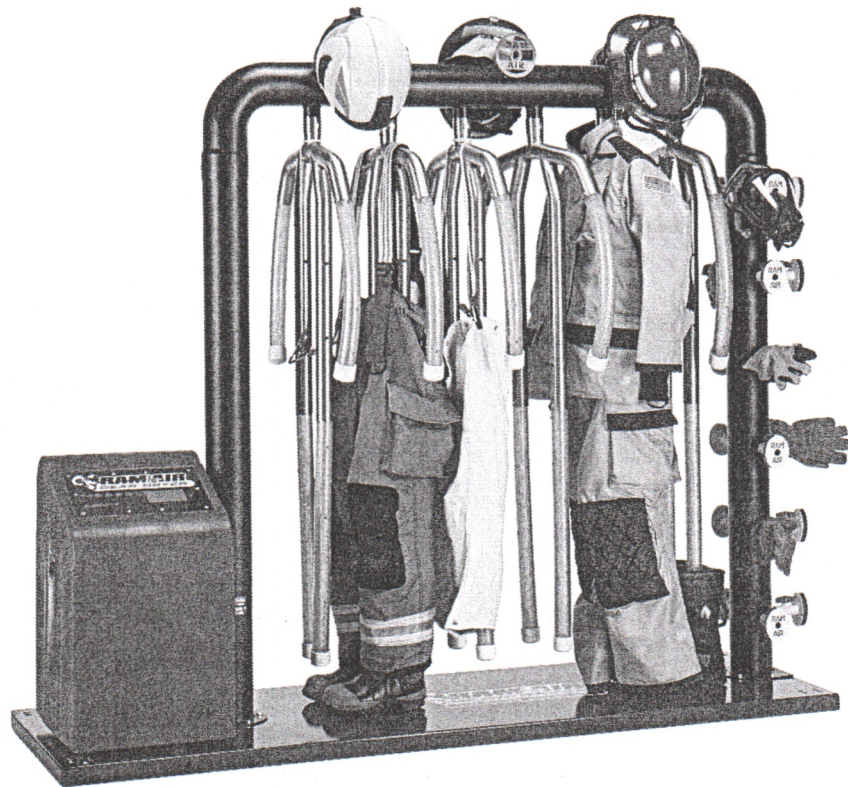
Proposal for Ram Air Gear Dryers

Prepared for Allan MacGregor, Oscoda Fire Department

Prepared by Kellen Gurniak of Ram Air Gear Dryer

February 15, 2024

Ram Air Ambient Air Turnout Gear Dryer



Targeting the tough to dry areas – our high-powered fan pushes 800 CFM of airflow through your turnout gear from the inside out. The unique design of our dryers' limits air-loss, delivering maximum air to each drying position.

Dryers are built on heavy duty 360 swivel castors, and our open forced-air design is not vented outside, making every dryer easy to move. Space at a premium? Unplug and roll it into storage. Dryers will roll through a standard doorway when assembled.

Ambient air gear dryers run on a standard 110V outlet and can be built with up to 17' of exterior cord length.

Helmet holders, temporary suspenders, and accessory ports are included- letting you dry all your gear in one, concise location. The apparatus floor will no longer be a makeshift clothesline.

All-inclusive 5-year warranty, but the dryers are built to last much longer than that. We have many of original models still in regular use after more than 15 years in the field. Dryers are built to industrial standards needed in the fire service. The deck built with 12 gauge steel, air chamber is built with 16 gauge steel and the stickmen are built with stainless steel.

6-MU	6 Place Ambient Air Gear Dryer w/ basic timer control, 6 helmet holders, 18 accessory ports.	Quantity: 1	\$9,900.00	\$9,000.00
FREIGHT	Includes appointment and tailgate delivery service.	Quantity: 1	\$634.91	\$634.91
Grand Total				\$9,634.91 USD

DRY GEAR FAST

February 21, 2024

To: Tammy Kline, Superintendent

From: Allan MacGregor, Fire Chief

Re: Capital Improvement Project (Wildland Gear)

Ms. Kline,

In accordance with the 2024 Capital Improvement process, I drafted specifications for 31 sets of Wildland Firerfighting gear for the department. Those specifications were sent out to three companies on January 25, 2024 and they were to be returned no later then February 19, 2024. Only two of the three companies provided quotes for the project. They were as follows:

DingesFire Company	\$29,085.90	
MES	\$27,651.00	\$24,788.15

WestShore Fire never responded

I would recommend purchasing the equipment from MES for the amount of \$27,61.00, who met all the specifications for the project. There was \$35,000.00 allocated in the budget so we will be coming in under budget for the project which should help in other areas of the Capital Improvement budget for 2024. MES supplied a second quote of \$24,788.15, but it did not meet the required specifications.

Respectfully Submitted


Allan MacGregor, Fire Chief

OSC DA

Vol. Fire Department

Charter Township of Oscoda
110 South State Street
Oscoda, Michigan 48750
Main Twp. Office: (989)739-3211
Fire Chief: Ext 410
Fax: (989)739-3344

January 25, 2024

The Oscoda Township Fire Department is currently seeking bids on 31 sets of two piece Wildland Firefighting gear to include:

Helmet (including head, neck and face Nomex protector)
Colors of white, red, blue, and yellow

Coat (yellow)

Pants (dark colored)

Boots

Attached you will find specifications for this quote. You must meet or exceed the minimum requirements. The quote shall included all charges including shipping. The quotes shall be mailed back and received no latter than February 19, 2024 to:

Oscoda Fire Department
110 State Street
Oscoda Michigan 48750
Attention: Chief MacGregor

Any questions please contact Chief MacGregor at 989-254-3006

Ground Pounder™ (Classic) Coat Specification

Sizing:	Chest: S(34-36), M(38-40), L(42-44), XL(46-48), XXL(50-52) and XXXL(54-56)
Fabrics:	9 oz Ultra Soft®, 6 oz Nomex® IIIA, 5.5 oz Nomex® IIIA, 7 oz. Tecasafe Plus®
Sewing:	All sewing done with 100% Nomex Tex 60 (30/3) ply thread. Stitches average 9-10 stitches per inch. Assembly seams are safety-stitched; stitch type 504 plus chain stitch, type 101. Single-needle operations are lock-stitched, stitch type 301.
Stress Points:	All stress points are bartacked with combination stitch type 301 with stitch 304. 28 stitches per bartack.
Hook / Loop Closures:	Color-coordinated to match garment.
Collar:	3" wide Alpine style collar can be worn down or zipped up. Front zipper extends to top of collar and is fabric backed. Front storm flap extends to top of collar and secures closed with one each 5/8" wide x 2-1/2" long hook and loop. 3" long self fabric hanger loop is located in back of the neck.
Front Closure:	Double-pull Zytel FR50 Delrin zipper with Nomex tape extends to top of collar. Zipper is single-needle lock-stitch set. A self fabric storm flap covers the zipper and secures closed with 4 each 5/8" wide x 2-1/2" long hook and loop.
Sleeves:	Raglan style sleeve has self fabric tab at wrist with 1" x 2" hook to adjust down on 1" x 4" loop on 1-1/2" wide cuff. An additional 1" x 2" loop is located on a gusset for tab storage.
Radio Pocket:	3-3/4" wide x 8-3/4" high x 1-1/2" deep radio pocket is set with a single-needle lock-stitch on the left chest. A 3-3/4" wide x 3-3/4" high flap is secured closed with 2" wide x 2" long hook and loop. A 1" wide x 2" long mic holder is located above the flap.
Hip Pockets:	Two 8" wide x 8-1/2" high expandable pockets are set with a single-needle lock-stitch. Spade style flaps measure 8" wide x 3" high at center point and secures closed with 2" x 2 1/2" hook and loop.
Trim:	3M™ Reflective Scotchlite™ flame resistant 2" wide fluorescent lime-yellow with silver stripe triple trim is lock-stitch set across upper back and around arms at biceps.
Certification:	U.L. certified to meet or exceed 1977 standard on Protective Clothing and Equipment for Wildland Fire Fighting (Current Edition) and the requirements for Cal-OSHA Title 8 GISO Sections 3406 (c)(1) and/or 3410 (d)(1).

Ground Pounder™ (Classic) Pant Specification

Sizing:	Waist: S(27-30), M(31-34), L(35-38), XL(39-42), XXL(43-46) Inseams: Short (28"), Reg (30"), Long (32"), X-Long (34"), XX-Long (36")
Fabrics:	9 oz Ultra Soft®, 6 oz Nomex® IIIA, 5.5 oz Nomex® IIIA, 7 oz. Tecasafe Plus®
Sewing:	All sewing done with 100% Nomex Tex 60 (30/3) ply thread. Stitches average 9-10 stitches per inch. Assembly seams are safety-stitched; stitch type 504 plus chain stitch, type 101. Double-needle operations are lock-stitched, stitch type 301. Single-needle operations are lock-stitched, stitch type 301.
Stress Points:	All stress points are bartacked with combination stitch type 301 with stitch 304. 28 stitches per bartack.
Hook / Loop Closures:	Color-coordinated to match garment.
Waistband:	Self material 2¼" wide. Seven double-needle stitched belt loops are bartacked top and bottom. 5/8" wide self fabric take-up straps on each side of waistband are attached to a corrosion-resistant nickel-plated brass ladder buckle allowing for a generous waist adjustment. 2" wide elastic is located in back of waistband. Corrosion-resistant anodized brass snap at waist is fabric backed so that no metal touches the skin.
Fly Closure:	Zytel FR50 Delrin zipper with Nomex tape front fly closure is double-needle lockstitch set for extra strength and durability.
Front Pockets:	Two slash style fire resistant bag pockets which are extra deep and contoured, to keep contents from falling out.
Rear Pockets:	Patch style pockets are 6" wide x 7" deep. Rectangular flaps measure 6" wide and 2" high and secured closed with 1" x 2" hook and loop.
Crotch Seam:	Three-thread overlock-stitched edge is ¼" wide double-needle lock-stitched together to form clean finish.
Leg/Seat Seam:	Five thread safety-stitched and then ¼" wide double-needle lock-stitched.
Cargo Leg Pockets:	Two 8" wide x 8" high expandable pockets are set with a single-needle lock-stitch. Flaps measure 8" wide x 2" high and secure closed with two pieces of 2" x 2" hook and loop.
Leg Cuff Closure:	1" wide x 5" self fabric tab near bottom back panel allows to be inserted through a nickel box ring at side seam and adjust closed with 1" x 5" hook and loop
Certification:	U.L. certified to meet or exceed 1977 standard on Protective Clothing and Equipment for Wildland Fire Fighting (Current Edition) and the requirements for Cal-OSHA Title 8 GISO Sections 3406(c) (1) and/or 3410(d) (1).

TECHNICAL SPECIFICATION
804-6379/504-6379
STATION 1™ EMS/WILDLAND BOOT

- 1 **Scope** – This specification will outline the requirements for 9" Center Zip Wildland Station Boot with optional lace in zipper, EMS and Wildland Certified oblique safety footwear with Vibram ® FIRE AND ICE sole.
- 1.2 Meets or exceeds the requirements of NFPA 1999-2018, Standard on Protective clothing for Emergency Medical Operations, 2018 Edition, and NFPA 1977-2016, Standard on Protective Clothing and Equipment for Wildland Fire Fighting, 2016 Edition and ASTM F2413-18.
- 2 **Quality Assurance** –The boot is designed and meets the following requirements.
- A. NFPA 1999-2018 Edition
 - B. NFPA 1977-2016 Edition
 - C. ISO 9001:2018 Registered (International Standard/ISO 2018, Quality Systems Specification for Design, Development, Production, Installation and Servicing)
 - D. Underwriters Laboratory (UL) Certified
- 3 **Description**
- 3.1 **Design** – This oblique toe multifunction station footwear is designed for Emergency Medical Operations and Wildland Fire Fighting, providing ultimate protection, support, fit and comfort to the foot and lower leg region.
- 3.2.1 **Construction** – Cement construction, black leather, 9" lace style, with optional front lace in zipper.
- 3.3 **Sizes and Widths** – Footwear is available in all of the following sizes.
Men's: 5-15, including half sizes through 14, and three widths: M, W, and XW.
Women's: 5-10, including half sizes, and three widths: N, M, and W.
- 3.4 **Upper Fitting** – All upper fitting is 8-10 stitches per inch, Kevlar® thread, double needle stitched collar, side, backstays, vamping and foxing. All seams waterproofed with urethane sealer.
- 3.5 **Inseam and Outsole Stitching** – Inseaming to combine the welt, upper, and insole will be a minimum of 3 ½ stitches per inch. Goodyear stitching to combine sole, midsole, and welt shall be 5 to 8 stitches per inch. Inseam and Goodyear thread is Kevlar ® ®, non-melting to 500 degrees F (260 degrees C).
- 3.6 **Leather** – Upper leather 5 – 5 ½ ounce, is waterproof and uniquely engineered for heat, fire and chemical resistance, and is capable of exceeding 20,000 Maeser flexes when tested according to Fed. STD 311 test method 8021.1. Upper leather exceeds puncture and cut resistance as well as flame resistance when tested as specified in NFPA 1977-2016 Edition.

- 3.7 Lining – Gore-Crosstech ® Omaha 3 Layer waterproof and blood borne pathogen resisting waterproof barrier with KX200-BO flame stop fabric between upper and waterproof membrane
- 3.8 Shank – Three ribbed steel ladder shank will not deflect more than .25 inches at 400 Lbs. when tested according to NFPA 1999-2018 Edition.
- 3.9 Welt – Oil resisting storm welt all around.
- 3.10 Footbed – Contoured polyurethane, removable, with brushed polyester cover for moisture wicking.
- 3.11 Midsole – 3mm rubber waterproof.
- 3.12 Outsole – Vibram® Fire and Ice lug design with slip resisting compound. Provides superior heat, slip, and abrasion resistance.
- 3.13 Counter – Thermal counter providing greater heel stability.
- 3.14 Safety Toe – Oblique #66 Composite safety toe, designed to offer more toe room.
- 3.15 Sole Plate – L-protection (Lenzi) composite textile insole material is designed for increased comfort, flexibility and safety as a new generation puncture resistant textile insole.
- 3.16 Metal Hardware – All metal hardware to including ladder shank, meet or exceed corrosion and oxidation testing according to ASTM B117.

4 Use and Care

- 4.1 THIS BOOT IS NOT INTENDED TO BE USED IN STRUCTUAL FIRE FIGHTING SITUATIONS WHICH REQUIRE NFPA 1971 – 2018 EDITION COMPLIANCE.
- 4.2 Follow instructions on hang tag attached to boots. Note: Do not use oil, grease or spray polish on these boots.



HELMET

COMPLIANCE:

Helmet shall meet or exceed all performance standards and specifications under NFPA 1977-2011, ANSI/ISEA Z89.1, Type I, Class E & G, Cal-OSHA, State of California Class A, and US-OSHA.

HELMET CONSTRUCTION:

Outer Shell - Helmet shall be constructed of heat-resistant thermoplastic and feature a distinctive three-rib trademark.

SUSPENSION:

Shock attenuation system shall consist of a 6-point crown strap suspension that is anchored to the outer shell and positioned to distribute energy over 3 cross straps that attach at 6 points. Helmet shall utilize ratchet adjustment incorporated into the headband suspension system. The helmet suspension shall contain vertical adjustments (2 Front, 2 side, 3 Rear). Suspension and headband shall contain no metal components.

ACCESSORIES:

Helmet shall include an adjustable chin strap, goggle clips (3), lime-yellow Scotchlite® strips (3), and Velcro® attachment strips (3) on inner shell. It features a replaceable padded cotton brow pad, and leather ratchet cover.

PHYSICAL CONFIGURATION:

Basic helmet shall feature a full-brim, hat-style design with the following specifications: Length: 12-1/2" Width: 10-3/4"

Extra-Large helmet shell feature: Length: 13-1/4" Width: 11"

HELMET COLORS:

Helmet shell shall be colorfast, not painted. Basic helmets shall be available in seven standard colors: White, Red, Yellow, Black, Orange, Blue, and Lime-Yellow. Extra-Large helmets shall be available in three standard colors: White, Red, and Yellow.

WARRANTY

The manufacturer warrants to the original purchaser that the entire helmet will be free of defects in material and workmanship, under normal use and service, for a period of two years from the date of manufacture.

Ear/Neck/Face Protectors are sold separately. ←

To include

Points of Attachment: 6

Headband Sizes: 6 1/2 - 8 (52-68cm)

Sizing Location: Rear

Incremental Sizing: Continuous ratchet

Vertical Adjustments: 2 Front, 2 side, 3 Rear

Crown Strap Material: Woven nylon

Crown Strap Width: 1" (25mm)

Color of Crown Straps: Yellow

Brow Pad Material: Padded Cotton

Replaceable Brow Pad: Yes

Leather Ratchet Cover: Yes

Underbrim Anti-Glare Strip: Yes

Adjustable Chin Strap: Yes



Charter Township of Oscoda
110 South State Street
Oscoda, Michigan 48750
Office of Supervisor: (989)739-3211
Office of Clerk: (989)739-4971
Office of Treasurer: (989)739-7471
Office of Superintendent: (989)739-8299
Fax: (989)739-0034

Resolution Number 2024-04 RESOLUTION REESTABLISHING THE DUTIES OF THE TOWNSHIP SUPERINTENDENT

At a Regular Township Board Meeting of the Township of Oscoda held in the Township Hall, located at 110 South State Street, Oscoda, Michigan on the ____ day of _____, 2024 at 6:30 p.m.

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____, and supported by _____.

RECITALS:

WHEREAS, the Charter Township of Oscoda Board of Trustees is authorized under the Charter Township Act, MCL 42.10, to appoint an individual as the Township Superintendent and to delegate to him or her any or all of the functions and duties, unless so delegated, exercised by the Supervisor; and

WHEREAS, the Board of Trustees previously hired a Superintendent and established the duties of that position in Resolution 2021-27, which included, among other things, the assumption of all the duties and responsibilities as personnel director of all township employees; and

WHEREAS, in addition to those already delegated duties, the Board of Trustees desire to specifically delegate to the Superintendent the authority to hire personnel to fill previously created and budgeted positions without Board approval, except for those positions that require approval of the Township Board by law, to wit: positions of Township police (MCL 42.12) and fire personnel (MCL 42.13); and

WHEREAS, in order to include the Superintendent's delegated duties in one Resolution, this Resolution shall supersede and replace Resolution 2021-27 only to the extent it establishes the duties delegated to the Superintendent.

NOW, THEREFORE BE IT RESOLVED,

1. The duties of the Township Superintendent shall be as follows:
 - a. To see that all laws and Township Ordinances are enforced.
 - b. To manage and supervise all public improvements, works and undertakings of the Township.
 - c. To have charge of the construction, repair, maintenance, lighting and cleaning of streets, sidewalks, bridges, pavements, sewers and of all the public buildings or other property belonging to the Township.
 - d. To manage and supervise the operation of all Township utilities.
 - e. To be responsible for the preservation of property, tools and appliances of the Township.
 - f. To see that all terms and conditions imposed in favor of the Township or its inhabitants in any public utility franchise, or in any contract, are faithfully kept and performed.
 - g. To attend all meetings of the Township Board, with the right to take part in discussions, but without the right to vote.
 - h. To be a member, ex officio, of all committees of the Township Board.
 - i. To prepare and administer the annual budget under policies formulated by the Township Board and keep the said Board fully advised at all times as to the financial condition and needs of the Township.
 - j. To recommend to the Township Board for adoption such measures as he may deem necessary or expedient.
 - k. To be responsible to the Township Board for the efficient administration of all departments of the Township government.
 - l. To act as the purchasing agent for the Township or, under his responsibility, delegate such duties to some other officer or employee.
 - m. To conduct all sales of personal property which the Township Board may authorize to be sold.
 - n. To assume all the duties and responsibilities as Personnel Director of all Township employees or delegate such duties to some other officer or employee.
 - o. To hire personnel to fill previously created and budgeted positions without Board of Trustees approval, except for those positions that require approval of the Township

Board by law, to wit: positions of Township police (MCL 42.12) and fire personnel (MCL 42.13).

- p. To be responsible for preparing and administering an annual budget under policies formulated by the Township and keep the Township Board fully advised at all times as it relates to the financial condition and needs of the Township, including but not limiting to making recommendations for action upon any and all necessary items, make recommendations for the efficient administration of all departments and to in fact provide oversight of same, including but not limited to police, fire, department of public works, as well as administrative Township staff.
- q. To perform such other duties as may be prescribed or required of the position by Resolution adopted by the Township Board, or which are not assigned to some other official in conformity with the provisions of the Charter Township Act.

2. This Resolution shall supersede and replace Resolution 2021-27 only to the extent it establishes and reestablishes the duties delegated to the Superintendent.

Yeas: _____.

Nays: _____.

Absent: _____.

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Charter Township of Oscoda, County of Iosco, and State of Michigan, at a meeting held on _____.

Dated: _____

Joshua Sutton, Township Clerk

Chapter 7. Interaction with Township Staff/Officials

7.01 Overview

Township Board policy is implemented through dedicated and professional staff. Therefore, it is critical that the relationship between Board and staff be well understood by all parties so policies and programs may be implemented successfully. To support effective relationships, it is important that roles are clearly recognized.

7.02 Council-Manager Form of Government / Township Superintendent

Oscoda Township has a council-manager form of government. Basically, with this structure, the Township Board's role is to establish Township policies and priorities. The Board appoints a Township Superintendent to implement those policies and undertake the administration of the organization.

The Township Superintendent is appointed by the Township Board to enforce its policy directives and establish resolutions and/or matters voted upon by the Board. The Township Superintendent shall also prepare and monitor all expenditures consistent with the approved annual budget. The Township Superintendent must coordinate their activities consistent with the directives of the Township Board and in cooperation with the Township Supervisor. The Township Superintendent is to direct and coordinate the various departments. The Township Superintendent is also responsible for oversight and the hiring, firing, and other discipline of all personnel positions. These decisions regarding employment positions shall be subject to Board confirmation when same is deemed advisable by the Township Board. The Township Superintendent shall enjoy all powers as may be set up by relevant state statute.

7.03 Township Board Non-Interference

The Township Board is to work through the Township Supervisor and Superintendent when dealing with administrative services of the Township. In the event that the Township Superintendent is not able to exercise their authority pursuant to the provisions hereof, or is incapacitated due to illness, or the position of the Township Superintendent is vacant, the Township Supervisor shall act in the capacity of both the chief executive and chief administrative officer. In no manner, either directly or indirectly, shall a Board member become involved in, or attempt to influence, personnel matters that are under the direction of the Township Supervisor. Nor shall the Township Board be involved in, or influence, purchases beyond the requirements of the Township Purchasing Policy.

Except for the purpose of inquiry, the Board and its members will deal with the administrative service solely through the Township Supervisor, Township Superintendent, or designee, and neither the Board nor any committee or member of a committee shall give orders to any subordinate of the Township Supervisor or Superintendent. However, the Board is not prohibited from fully and freely discussing



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Office of Superintendent: (989)739-8299
Fax: (989)739-3344

RESOLUTION NUMBER 2021-27

CHARTER TOWNSHIP OF OSCODA
IOSCO COUNTY
OSCODA, MICHIGAN 48750

RESOLUTION APPOINTING TOWNSHIP SUPERINTENDENT AND APPROVING CONTRACT.

At a regular meeting of the Township Board of the CHARTER TOWNSHIP OF OSCODA, Iosco County, State of Michigan, held on the 13th day of September 2021, at 7:00 o'clock p.m. with the membership as follows:

PRESENT: Ms. McGuire, Mr. Spencer, Mr. Palmer, Mr. Wusterbarth, Mr. Cummings, Mr. Sutton, Ms. Richards

ABSENT: None

The following Resolution was offered by Mr. Palmer and seconded by Mr. Sutton.

WHEREAS, the Charter Township of Oscoda has historically become a Charter Township pursuant to relevant law; and

WHEREAS, this Board has determined to proceed with the employment of a Township Superintendent; and

WHEREAS, the following Resolution is deemed to be in the best interest of the Township's health, welfare, and safety;

NOW THEREFORE, BE IT RESOLVED:

1. That the duties of the Township Superintendent shall be as follows:

- a. To see that all laws and Township Ordinances are enforced.
- b. To manage and supervise all public improvements, works and undertakings of the Township.
- c. To have charge of the construction, repair, maintenance, lighting and cleaning of streets, sidewalks, bridges, pavements, sewers and of all the public buildings or other property belonging to the Township.
- d. To manage and supervise the operation of all Township utilities.
- e. To be responsible for the preservation of property, tools and appliances of the Township.
- f. To see that all terms and conditions imposed in favor of the Township or its inhabitants in any public utility franchise, or in any contract, are faithfully kept and performed.
- g. To attend all meetings of the Township Board, with the right to take part in discussions, but without the right to vote.
- h. To be a member, ex officio, of all committees of the Township Board.
- i. To prepare and administer the annual budget under policies formulated by the Township Board and keep the said Board fully advised at all times as to the financial condition and needs of the Township.
- j. To recommend to the Township Board for adoption such measures as he may deem necessary or expedient.
- k. To be responsible to the Township Board for the efficient administration of all departments of the Township government.
- l. To act as the purchasing agent for the Township or, under his responsibility, delegate such duties to some other officer or employee.
- m. To conduct all sales of personal property which the Township Board may authorize to be sold.
- n. To assume all the duties and responsibilities as Personnel Director of all Township employees or delegate such duties to some other officer or employee.

o. To perform such other duties as may be prescribed or required of him by ordinance or by direction of the Township Board, or which are not assigned to some other official in conformity with the provisions of the Charter Township Act.

2. That the Contract of Employment commencing between the Charter Township of Oscoda and Tamara Kline is hereby approved and the Supervisor and Clerk are directed to execute same for and on behalf of the Township.

3. All resolutions and parts of resolutions in conflict with this resolution are hereby repealed.

FURTHER BE IT RESOLVED, that the Township Superintendent shall be responsible for preparing and administering an annual budget under policies formulated by the Township and keep the Township Board fully advised at all times as it relates to the financial condition and needs of the Township, inclusive but not limited to making recommendations for action upon any and all necessary items, make recommendations for the efficient administration of all departments and to in fact provide oversight of same, including but not limited to police, fire, Department of Public Works, as well as administrative Township staff;

THEREFORE FURTHER BE IT RESOLVED, that there may be additional duties as required by either Township ordinance and/or direction of the Township Board, and therefore it is the intent of this Resolution that same may be amended by the further act(s) of future Township Boards;

Upon roll call vote the following voted:

“AYE”: Mr. McGuire, Mr. Palmer, Mr. Wusterbarth, Mr. Spencer, Mr. Sutton, Mr. Cummings, and Ms. Richards

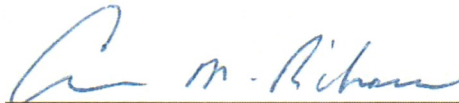
“NAY”: None

"ABSENT: None

The Supervisor declared the resolution adopted.

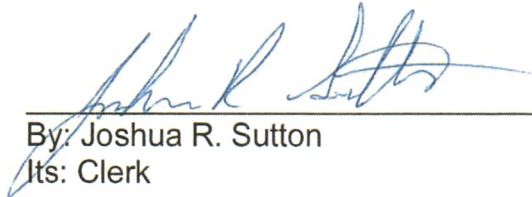
CHARTER TOWNSHIP OF OSCODA

Dated: September 13, 2021

A handwritten signature in blue ink, appearing to read "Ann M. Richards", written over a horizontal line.

By: Ann M. Richards
Its: Supervisor

Dated: September 13, 2021

A handwritten signature in blue ink, appearing to read "Joshua R. Sutton", written over a horizontal line.

By: Joshua R. Sutton
Its: Clerk

**CHARTER TOWNSHIP OF OSCODA
COUNTY OF IOSCO, MICHIGAN**

Minutes of a regular meeting of the Township Board of the Charter Township of Oscoda, held at the Shoreline Community Players Theater, 6000 N. Skeel Avenue, Oscoda, Michigan 48750, on the 26th day of February 2024, at 7:00 p.m.

PRESENT: Members: _____

ABSENT: Members: _____

The following preamble and resolution were offered by Member _____ and seconded by Member _____:

RESOLUTION NO. 2024-07

**RESOLUTION TO PURCHASE, ACQUIRE AND CONSTRUCT
IMPROVEMENTS TO THE TOWNSHIP OF OSCODA WATER SYSTEM;
AUTHORIZE PUBLICATION OF NOTICE OF INTENT TO ISSUE REVENUE
BONDS; AND MATTERS RELATED THERETO**

WHEREAS, this Township Board hereby determines that it is necessary for the public health, safety and welfare of the Township of Oscoda (the “Township”) to issue and sell revenue bonds in one or more series pursuant to Act 94 of the Public Acts of Michigan of 1933, as amended (“Act 94”) to pay all or part of the cost of improvements to the Township’s water system including, but not limited to, repairs to and replacement of existing water mains; installation of new water mains to complete looped systems to enhance efficiency and provide additional redundancy; replacement of existing fire hydrants; legal, engineering, financing, and contingency costs; and related appurtenances (the “Project”); and

WHEREAS, the current estimated cost of the Project, including engineering, construction, legal, financial and contingency costs is \$6,915,000; and

WHEREAS, the Township anticipates financing the Project using funding assistance from the State of Michigan Drinking Water State Revolving Loan Program (the “DWSRF Loan Program”) by means of a long-term low interest loan to be evidenced by the proposed revenue bonds under Act 94 (the “Revenue Bonds”); and

WHEREAS, it is necessary to publish a Notice of Intent of the Township’s intent to issue the Revenue Bonds in the not-to-exceed amount of \$6,915,000 (the “Notice of Intent”).

NOW, THEREFORE, BE IT HEREBY RESOLVED:

1. The Township hereby determines to purchase, acquire and construct the Project and to pay for the costs of the Project by the issuance of the Revenue Bonds in one or more series pursuant to Act 94 in the maximum principal amount of \$6,915,000.

2. A Notice of Intent, substantially in the form attached hereto as Exhibit A, shall be published in accordance with Section 33 of Act 94 in the *Oscoda Press*, a newspaper of general circulation in the Township and determined to be the newspaper reaching the largest number of persons to whom said Notice is directed.

3. The Township Board does hereby determine that the foregoing form of Notice of Intent to Issue and the manner of publication directed is the method best calculated to give notice to the Township’s water system users and the Township’s taxpayers and electors of this Township’s intent to issue the Revenue Bonds, the maximum principal amount of bonds to be issued, the purpose of the bonds, the security and source of repayment for the bonds, and the right of referendum relating thereto, and such other information as the Township Board determines necessary to adequately inform Township electors of the nature of the Project and the proposed Revenue Bonds.

4. The Township Board hereby retains Mika Meyers PLC, Attorneys of Grand Rapids, as Bond Counsel, and Baker Tilly Municipal Advisors of East Lansing, as Registered Municipal Advisor for the proposed issuance of the Revenue Bonds.

5. All resolutions or portions thereof inconsistent with the provisions of this resolution are hereby rescinded.

YEAS: Members: _____

NAYS: Members: _____

ABSENT: Members: _____

RESOLUTION DECLARED ADOPTED.

Joshua Sutton, Clerk
Charter Township of Oscoda

STATE OF MICHIGAN)
) ss.
COUNTY OF IOSCO)

I, Joshua Sutton, the duly qualified and acting Clerk of the Charter Township of Oscoda, Iosco County, Michigan (the “Township”) do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting held on the 26th day of February 2024, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting, notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have hereto affixed my official signature this ____ day of February 2024.

Joshua Sutton, Clerk
Charter Township of Oscoda



Charter Township of Oscoda
110 South State Street
Oscoda, Michigan 48750
Office of Supervisor: (989)739-3211
Office of Clerk: (989)739-4971
Office of Treasurer: (989)739-7471
Office of Superintendent: (989)739-8299
Fax: (989)739-3344

EXHIBIT A

NOTICE TO ELECTORS AND TAXPAYERS OF THE TOWNSHIP OF OSCODA OF THE TOWNSHIP'S INTENT TO ISSUE REVENUE BONDS AND THE RIGHT OF REFERENDUM RELATING THERETO

PLEASE TAKE NOTICE THAT THE TOWNSHIP OF OSCODA intends to issue revenue bonds in a maximum amount not to exceed \$6,915,000 as set forth in this notice.

PURPOSE

The Bonds shall be issued for the purpose of defraying all or part of the cost of improvements to the Township's water system including, but not limited to, repairs to and replacement of existing water mains; installation of new water mains to complete looped systems to enhance efficiency and provide additional redundancy; replacement of existing fire hydrants; legal, engineering, financing, and contingency costs; and related appurtenances (the "Project").

ESTIMATED PROJECT COST

The total estimated cost of the proposed Project is \$6,915,000. The cost of the Project shall be paid from the proposed bond issue. The Township anticipates financing the Project using funding assistance from the State of Michigan's Drinking Water State Revolving Loan Program (the "DWSRF Loan Program") by means of a long-term low interest loan to be evidenced by the proposed revenue bonds under Act 94 of the Public Acts of Michigan of 1933, as amended, in a not to exceed amount of \$6,915,000.

MAXIMUM AMOUNT AND TERMS OF REPAYMENT

The Bonds to be issued in one or more series in a maximum aggregate amount not to exceed \$6,915,000, shall mature serially with interest on the unpaid balance at a rate which shall not exceed the maximum rate of interest allowed by law, which is currently expected to be 2.000% per annum, and shall be repaid over a term not to exceed the maximum term permitted by law. The Bonds shall be issued pursuant to Act 94.

SOURCE OF PAYMENT OF BONDS

The principal of and interest on the Bonds shall be payable from the revenues received by the Township from the operation of the Township's Water system and from other legally available funds. The revenues will be derived from rates and charges billed to the users of the System, a schedule of which is presently on file in the office of the Township Clerk. Said rates and charges may be revised from time to time to provide sufficient revenues to provide for the expenses of

operating and maintaining the System, to pay the principal of and interest on the proposed bonds and to pay other obligations of the System.

In addition, the Bonds may be additionally secured by the Township's full faith and credit and limited tax pledge, within applicable charter, statutory and constitutional tax limitations applicable to the Township. THE TOWNSHIP WILL NOT HAVE THE AUTHORITY TO LEVY ADDITIONAL TAXES TO PAY THE PRINCIPAL OF AND INTEREST ON THE BONDS OVER PRESENTLY EXISTING TOWNSHIP MILLAGE LIMITS WITHOUT A FURTHER VOTE OF TOWNSHIP ELECTORS.

RIGHT OF REFERENDUM

THE BONDS WILL BE ISSUED WITHOUT A VOTE OF THE ELECTORS APPROVING THE BONDS, UNLESS, WITHIN 45 DAYS FROM THE DATE OF PUBLICATION OF THIS NOTICE OF INTENT, A PETITION, SIGNED BY NOT LESS THAN 10% OF THE REGISTERED ELECTORS RESIDING WITHIN THE LIMITS OF THE TOWNSHIP OF OSCODA, SHALL HAVE BEEN FILED WITH THE TOWNSHIP CLERK REQUESTING A REFERENDUM UPON THE QUESTION OF THE ISSUANCE OF THE BONDS. IF PETITIONS ARE SO FILED, THE BONDS SHALL NOT BE ISSUED UNTIL APPROVED BY THE VOTE OF A MAJORITY OF THE ELECTORS OF THE TOWNSHIP QUALIFIED TO VOTE AND VOTING ON THE ISSUANCE OF THE BONDS AT A GENERAL OR SPECIAL ELECTION.

This Notice is published pursuant to the requirements of Section 33 of Act 94 of the Public Acts of Michigan of 1933, as amended, and was approved by the Township Board of the Township of Oscoda on February 26, 2024.

Joshua Sutton, Clerk
Charter Township of Oscoda

CHARTER TOWNSHIP OF OSCODA
COUNTY OF IOSCO, MICHIGAN

Minutes of a regular meeting of the Township Board of the Charter Township of Oscoda, held at the Shoreline Community Players Theater, 6000 N. Skeel Avenue, Oscoda, Michigan 48750, on the 26th day of February 2024, at 7:00 p.m.

PRESENT: Members: _____

ABSENT: Members: _____

The following preamble and resolution were offered by Member _____ and seconded by Member _____:

RESOLUTION NO. 2024-08

**RESOLUTION TO PURCHASE, ACQUIRE AND CONSTRUCT
IMPROVEMENTS TO THE TOWNSHIP OF OSCODA SEWER SYSTEM;
AUTHORIZE PUBLICATION OF NOTICE OF INTENT TO ISSUE REVENUE
BONDS; AND MATTERS RELATED THERETO**

WHEREAS, this Township Board hereby determines that it is necessary for the public health, safety and welfare of the Township of Oscoda (the “Township”) to issue and sell revenue bonds in one or more series pursuant to Act 94 of the Public Acts of Michigan of 1933, as amended (“Act 94”) to pay all or part of the cost of improvements to the Township’s sanitary sewer system including, but not limited to, improvements to pump stations, manholes, and sewer main rehabilitation and piping upgrades, along with treating the wastewater stream for PFAS; improvements to the Supervisory Control and Data Acquisition (SCADA) system; legal, engineering, financing, and contingency costs; and related appurtenances (the “Project”); and

WHEREAS, the current estimated cost of the Project, including engineering, construction, legal, financial and contingency costs is \$14,975,000; and

WHEREAS, the Township anticipates financing the Project using funding assistance from the State of Michigan Clean Water State Revolving Loan Program (the “CWSRF Loan Program”) by means of a long-term low interest loan to be evidenced by the proposed revenue bonds under Act 94 (the “Revenue Bonds”); and

WHEREAS, it is necessary to publish a Notice of Intent of the Township’s intent to issue the Revenue Bonds in the not-to-exceed amount of \$16,000,000 (the “Notice of Intent”).

NOW, THEREFORE, BE IT HEREBY RESOLVED:

1. The Township hereby determines to purchase, acquire and construct the Project and to pay for the costs of the Project by the issuance of the Revenue Bonds in one or more series pursuant to Act 94 in the maximum principal amount of \$16,000,000.

2. A Notice of Intent, substantially in the form attached hereto as Exhibit A, shall be published in accordance with Section 33 of Act 94 in the *Oscoda Press*, a newspaper of general circulation in the Township and determined to be the newspaper reaching the largest number of persons to whom said Notice is directed.

3. The Township Board does hereby determine that the foregoing form of Notice of Intent to Issue and the manner of publication directed is the method best calculated to give notice to the Township’s sewer system users and the Township’s taxpayers and electors of this Township’s intent to issue the Revenue Bonds, the maximum principal amount of bonds to be issued, the purpose of the bonds, the security and source of repayment for the bonds, and the right of referendum relating thereto, and such other information as the Township Board determines

necessary to adequately inform Township electors of the nature of the Project and the proposed Revenue Bonds.

4. The Township Board hereby retains Mika Meyers PLC, Attorneys of Grand Rapids, as Bond Counsel, and Baker Tilly Municipal Advisors of East Lansing, as Registered Municipal Advisor for the proposed issuance of the Revenue Bonds.

5. All resolutions or portions thereof inconsistent with the provisions of this resolution are hereby rescinded.

YEAS: Members: _____

NAYS: Members: _____

ABSENT: Members: _____

RESOLUTION DECLARED ADOPTED.

Joshua Sutton, Clerk
Charter Township of Oscoda

STATE OF MICHIGAN)
) ss.
COUNTY OF IOSCO)

I, Joshua Sutton, the duly qualified and acting Clerk of the Charter Township of Oscoda, Iosco County, Michigan (the “Township”) do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting held on the 26th day of February 2024, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting, notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have hereto affixed my official signature this ____ day of February 2024.

Joshua Sutton, Clerk
Charter Township of Oscoda



Charter Township of Oscoda
110 South State Street
Oscoda, Michigan 48750
Office of Supervisor: (989)739-3211
Office of Clerk: (989)739-4971
Office of Treasurer: (989)739-7471
Office of Superintendent: (989)739-8299
Fax: (989)739-3344

EXHIBIT A

NOTICE TO ELECTORS AND TAXPAYERS OF THE TOWNSHIP OF OSCODA OF THE TOWNSHIP'S INTENT TO ISSUE REVENUE BONDS AND THE RIGHT OF REFERENDUM RELATING THERETO

PLEASE TAKE NOTICE THAT THE TOWNSHIP OF OSCODA intends to issue revenue bonds in a maximum amount not to exceed \$16,000,000 as set forth in this notice.

PURPOSE

The Bonds shall be issued for the purpose of defraying all or part of the cost of improvements to the Township's sanitary sewer system including, but not limited to, improvements to pump stations, manholes, and sewer main rehabilitation and piping upgrades, along with treating the wastewater stream for PFAS; improvements to the Supervisory Control and Data Acquisition (SCADA) system; legal, engineering, financing, and contingency costs; and related appurtenances (the "Project").

ESTIMATED PROJECT COST

The total estimated cost of the proposed Project is \$14,975,000. The cost of the Project shall be paid from the proposed bond issue. The Township anticipates financing the Project using funding assistance from the State of Michigan's Clean Water State Revolving Loan Program (the "CWSRF Loan Program") by means of a long-term low interest loan to be evidenced by the proposed revenue bonds under Act 94 of the Public Acts of Michigan of 1933, as amended, in a not to exceed amount of \$16,000,000.

MAXIMUM AMOUNT AND TERMS OF REPAYMENT

The Bonds to be issued in one or more series in a maximum aggregate amount not to exceed \$16,000,000, shall mature serially with interest on the unpaid balance at a rate which shall not exceed the maximum rate of interest allowed by law, which is currently expected to be 2.000% per annum, and shall be repaid over a term not to exceed the maximum term permitted by law. The Bonds shall be issued pursuant to Act 94.

SOURCE OF PAYMENT OF BONDS

The principal of and interest on the Bonds shall be payable from the revenues received by the Township from the operation of the Township's sewer system and from other legally available funds. The revenues will be derived from rates and charges billed to the users of the System, a schedule of which is presently on file in the office of the Township Clerk. Said rates and charges

may be revised from time to time to provide sufficient revenues to provide for the expenses of operating and maintaining the System, to pay the principal of and interest on the proposed bonds and to pay other obligations of the System.

In addition, the Bonds may be additionally secured by the Township's full faith and credit and limited tax pledge, within applicable charter, statutory and constitutional tax limitations applicable to the Township. THE TOWNSHIP WILL NOT HAVE THE AUTHORITY TO LEVY ADDITIONAL TAXES TO PAY THE PRINCIPAL OF AND INTEREST ON THE BONDS OVER PRESENTLY EXISTING TOWNSHIP MILLAGE LIMITS WITHOUT A FURTHER VOTE OF TOWNSHIP ELECTORS.

RIGHT OF REFERENDUM

THE BONDS WILL BE ISSUED WITHOUT A VOTE OF THE ELECTORS APPROVING THE BONDS, UNLESS, WITHIN 45 DAYS FROM THE DATE OF PUBLICATION OF THIS NOTICE OF INTENT, A PETITION, SIGNED BY NOT LESS THAN 10% OF THE REGISTERED ELECTORS RESIDING WITHIN THE LIMITS OF THE TOWNSHIP OF OSCODA, SHALL HAVE BEEN FILED WITH THE TOWNSHIP CLERK REQUESTING A REFERENDUM UPON THE QUESTION OF THE ISSUANCE OF THE BONDS. IF PETITIONS ARE SO FILED, THE BONDS SHALL NOT BE ISSUED UNTIL APPROVED BY THE VOTE OF A MAJORITY OF THE ELECTORS OF THE TOWNSHIP QUALIFIED TO VOTE AND VOTING ON THE ISSUANCE OF THE BONDS AT A GENERAL OR SPECIAL ELECTION.

This Notice is published pursuant to the requirements of Section 33 of Act 94 of the Public Acts of Michigan of 1933, as amended, and was approved by the Township Board of the Township of Oscoda on February 26, 2024.

Joshua Sutton, Clerk
Charter Township of Oscoda



Oscoda Township
110 State St.
Oscoda Township, MI 48750
(989) 739-3211

A separate application is required for each board or commission you wish to join. Applications remain active for one year from the date of submittal. Resumes are encouraged and may be attached to your **completed** application.

Name of Board or Commission for which you are applying: Board of Review	
Name: Kathleen Carmona	
Home Address: [REDACTED]	Work Address: N/A Retired
Home Phone:	Work Phone:
Cell Phone: [REDACTED]	Email: [REDACTED]
Please note your preferred method(s) to be contacted: <input type="checkbox"/> Home Phone <input type="checkbox"/> Work Phone <input checked="" type="checkbox"/> Cell Phone <input checked="" type="checkbox"/> Email	
Residency is required for most boards and commissions. <input checked="" type="checkbox"/> I am a resident. If so, for how many years? <u>1 year</u>	

Describe any experiences that led to your desire to serve the community. <u>I grew up in a small town and recognize the importance of community involvement.</u>

Provide a brief biography including your skills, background and expertise, as well as involvement in the community, professional or other nonprofit organizations that are specifically applicable to this board or commission.
<u>I grew up in Standish and my mother was the Arenac County Treasurer for many years.</u>
<u>I went to SVSU and earned my BA in history as well as my secondary teaching certificate.</u>
<u>After college I worked as a teacher while raising my family. I have been a volunteer for many organizations including both Girl Scouts and Boy Scouts and community service groups. Although new to the area I have been active in helping with several community events. Although I do not have a background in real estate or formal tax assessing, I have been assisting my sister, who is a tax assessor for 12 townships, with fieldwork - helping her measure and sketch properties. I also attended all her board of reviews with her last tax season due to a health issue that prevented her from driving herself.</u>



Oscoda Township
110 State St.
Oscoda Township, MI 48750
(989) 739-3211

Employment: List your three most recent employment experiences.

Dates of Employment	Company Name/Location	Position	Job Description
2002 - 2021	Lake Park High School District 108 Roselle, IL	Substitute teacher, forensics coach, theater assistant and theater director, library assistant	Substituted for classroom teachers. Supervised student competitors in Forensics. Ran the business part of theater. Directed student productions.
2001 - 2002	Northwest Community Hospital Arlington Heights, IL	Teaching assistant in the Adolescent Psych Ward	Assisted the classroom teacher
1990 - 2000	Grand Ledge High School Grand Ledge, MI	Substitute Teacher, speech coach, theater director	Substituted for classroom teachers. Supervised student competitors in Speech. Directed student productions

Education: List your most recent relevant educational experiences. Please include any sessions, seminars, experience, and technical training.

Educational Institution/School/Association	Certificate/Degree Received	Area(s) of Study
Saginaw Valley State University	BA	History, English and Secondary Education

Supplemental Information: Please review the attached "Boards and Commissions Application Attachment" for the desired qualifications for each board and commission. Check the appropriate box or boxes to indicate whether you have experience or professional credentials that may be needed to fill a specific seat.

Some boards and commissions are a mix of citizens with certain qualifications and others are citizens representing the general public. Even if you do not have any of the experience or professional background listed below, the community urges you to apply for consideration. The community needs citizens with diverse backgrounds on its boards and commissions.

Important Public Records Information: All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act. Please contact the Clerk at (989) 739-4971 if you have any questions or concerns about the disclosure of specific information.

Truth and Accuracy: I certify that the information contained on this form is accurate and complete to the best of my knowledge. I understand that all information disclosed on this form will be available to the public as part of a Freedom of Information Act request.

Kathleen M. Carmona

Applicant's Signature

01/23/24

Date

Return completed forms to:

Oscoda Township Clerk
110 State St.
Oscoda Township, MI 48750
(989) 739-4971
clerk@OscodaTownshipMi.gov



Boards and Commissions Application Attachment

Board of Review

The Oscoda Township Board of Review consists of three electors appointed by the Township Board for two year terms which expire on odd numbered years. Please check below if you have experience in:

- ☐ Banking/Finance
- ☐ Property Appraisal/Assessing
- ☐ Real Estate/Development/Law (no agents or brokers)

Economic Improvement Committee (EIC)

The EIC consists of a 5 member board of merchants, community members and one resident appointed by the Township Supervisor for staggered 4 year terms. Please check below if you have experience in:

- ☐ Small Businesses
- ☐ Downtown Development
- ☐ Grant writing
- ☐ Working with community partners
- ☐ Real Estate/Development/Law

Zoning Board of Appeals

The Zoning Board of Appeals consists of five members appointed by the Township Board. The ZBA serves as a quasi-judicial body which hears and decides matters relating to the application of the Zoning Ordinance including a variance from an Ordinance standard, an appeal of a Zoning Administrator's decision or an interpretation of an Ordinance provision. Please check below if you have experience in:

- ☐ Architecture
- ☐ Building Construction/Engineering
- ☐ GIS/AutoCAD
- ☐ Land Use Planning
- ☐ Real Estate/Development/Law
- ☐ Zoning

Planning Commission

The Planning Commission consists of seven members appointed by the Township Board. The Commission serves in both an advisory and administrative role for matters relating to land use and development. The Planning Commission prepares the Township's Master Plan and makes recommendations on proposed public improvements based on the Plan. The Commission hears and acts upon Special Land Use permits and Site Plan applications and makes recommendations on amendments to the Zoning Ordinance text or map, Subdivisions and Planned Unit Developments. Please check below if you have experience in:

- ☐ Architecture
- ☐ Building Construction
- ☐ Civil Engineering
- ☐ Facilities Management
- ☐ GIS/AutoCAD
- ☐ Historic Preservation
- ☐ Land Use Planning
- ☐ Landscape Architecture
- ☐ Property Maintenance/Management
- ☐ Real Estate/Development/Law

OPERATING AGREEMENT
American Youth Soccer Organization Region 957

The CHARTER TOWNSHIP OF OSCODA, located at 110 South State Street, Oscoda, Michigan 48750 is authorized to enter into this agreement with **American Youth Soccer Organization Region 957** hereafter known as **AYSO**, whose address is P.O. 682, Oscoda, Michigan 48750 and through authorized signatories of **AYSO** shall enter into this agreement for the following reason: To use five soccer fields that are located at the Sports Complex which are owned by the Charter Township of Oscoda.

1. The term of this agreement is from March 2024 through November 2024 for the purpose of providing recreational activities to the public in the form of soccer fields. An extension may be provided if post-season play necessitates a longer term.
2. During the term of this agreement the Township along **with** the cooperation of **AYSO** members shall perform the following:
 - A. Mow the grass once per week.
 - B. Fertilize once a year.
 - C. Place bleachers at each field for spectator use.
3. During the term of this agreement the **AYSO** shall:
 - A. Paint goal posts white.
 - B. Provide two porta-pots during season.
 - C. Mark and line all fields as needed.
 - D. Maintain safe and clean soccer fields and surrounding area.
 - E. Replace all worn or unsafe field equipment (i.e. nets, flags).
 - F. Notify Oscoda Township of any hazardous or potentially harmful problems for immediate repair.
 - G. Provide, coordinate and run a safe and fun soccer program for all children in our community.

4. Liability insurance that names the Charter Township of Oscoda as co-insured, shall be provided by **AYSO** in the amount of \$1,000,000.00 and kept current with any notices of any cancellation serving as a basis for terminating all obligations and rights as set forth within this contract, and said policy to be delivered to the Township two weeks before the cancellation of same. Any changes in any liability policies as required by this contract, should be subject to the prior approval and consent of said Township and delivered to it 30 days before their effective date. This insurance shall be applicable only when **AYSO** events are occurring and/or the necessary clean up and/or preparation either before or after the holding of such events, and any liability as a result thereof. Such insurance shall not be applicable to any incidents of liability that occur and/or are created, when these premises are opened for use by the general public and the liability derives from the use of the general public of the facilities.
5. Management and control during the period of time specified and approved by the Township, of the area which forms the subject matter of the Operating Agreement, shall lie within the sole control of **AYSO**. All activities resulting from usage will be carried out for the welfare and benefit of the public, including its recreational and/or health interest. However, the Township will be able to use, rent, or otherwise use this area, but not in conflict with any obligations as set forth in Schedule A in this agreement.
6. There is no ownership interest transferring from the Township to **AYSO** as a result of this agreement.
7. **AYSO** agrees to keep the premises in a clean, orderly condition and in compliance with all local, State and Federal Laws governing not only the condition of the premises but the operation of any activity thereon and as generally allowed by this operating agreement.

8. Any activities by **AYSO** upon said premises, and approved by the Township, shall be the complete responsibility of **AYSO**, including but not limited to staffing, funding, provision of materials, and etc. Any plans or any improvements to the property to further the purpose for which this agreement is being entered into, must be approved, pre-construction, by the Township.
9. No commercial use of the property being offered by the Township shall be allowed without prior approval of Township nor shall there be any subletting of any concessions or any other services to be provided without pre-approval by the Township.
10. Any modifications to this agreement or additional obligations assumed by either party in connection with this agreement, shall be binding only if evidence in writing, signed by each party or an authorized representative of each party.
11. This agreement shall be deemed to have been made in Iosco County, Michigan. Both parties consent to the jurisdiction of Iosco County, States of Michigan, as it relates to the interpretation enforcement, or any other claim that may arise out of the signing of this agreement.
12. Each party warrants and represents that it has authority to enter into this agreement.
13. The statements herein bind all heirs, successors, and assigns of both parties.
14. If any provision of this contract is deemed to be invalid, it shall not affect the other remaining valid provisions hereof.
15. This document is to be a total incorporation of all agreements and representations of and between each party hereto to the exclusion of any prior verbal representations.

CHARTER TOWNSHIP OF OSCODA

Dated: _____

By: _____ William Palmer
Its: _____ Supervisor

Dated: _____

By: _____ Josh Sutton
Its: _____ Clerk

SUBSCRIBED AND SWORN to before me, a Notary Public,

this ____ day of _____, 2024.

Notary Public
Iosco County, Michigan
My Comm. Expires: _____

Dated: _____

By: _____ AYSO Regional Commissioner

SUBSCRIBED AND SWORN to before me, a Notary Public,

this ____ day of _____, 2024.

Notary Public
Iosco County, Michigan
My Comm. Expires: _____

OPERATING AGREEMENT

NOW COMES the CHARTER TOWNSHIP OF OSCODA, hereinafter referred to as “TOWNSHIP”, whose address is 110 South State Street, Oscoda, Michigan 48750, being duly authorized to enter into this Agreement, with OSCODA YOUTH SOFTBALL AND BASEBALL, whose address is P.O. Box 189, East Tawas, Michigan 48730, and through authorized signatories of OSCODA YOUTH SOFTBALL AND BASEBALL, hereinafter referred to as “OSCODA YOUTH SOFTBALL AND BASEBALL”, shall enter into this Agreement for the following reason: To use six (6) baseball fields that are located at The Sports Complex that is owned by the Township.

1. The term of this Agreement is from April 1, 2024 through July 1, 2024, for the purpose of providing recreational activities to the public in the form of ball fields. An extension may be provided if postseason play necessitates a longer term.

2. During the term of this Agreement, the TOWNSHIP shall at its sole and exclusive discretion:

- a. Mow the grass.
- b. Spray the fields for weed control.
- c. Provide the Cushman cart.

3. During the term of this Agreement the OSCODA YOUTH SOFTBALL AND BASEBALL shall:

- a. Drag and line the fields.
- b. Keep the concession area clean and orderly at all times and ensure compliance with Health Department and other applicable regulatory requirements.

4A. Liability insurance that names the CHARTER TOWNSHIP OF OSCODA as a co-insured, shall be provided by OSCODA YOUTH SOFTBALL AND BASEBALL in the amount of One Million Dollars and 00/100 (\$1,000,000.00), non-descending, insurance policy, with same to be kept current and any

notices of cancellation serving as a basis for termination of all obligations and rights as set forth herein, with said policy to be delivered to the TOWNSHIP, previous to the signing of this Contract, and notification of any cancellation to be received by said TOWNSHIP two weeks before the termination of coverage thereof. Additionally, OSCODA YOUTH SOFTBALL AND BASEBALL shall hold the CHARTER TOWNSHIP OF OSCODA harmless, as it relates to the incurring of any claims, damages, fees, fines, or payment of attorney fees, or other expert costs, associated with any claim, administrative or legal, asserted against the interest of said TOWNSHIP. This insurance shall be applicable to any activities of OSCODA YOUTH SOFTBALL AND BASEBALL events, and/or practices, or any activity associated with OSCODA YOUTH SOFTBALL AND BASEBALL, occurring upon said premises, including but not limited to clean-up, and/or preparation for games and/or events.

4B. OSCODA YOUTH SOFTBALL AND BASEBALL shall provide workmen's compensation insurance for any employees within its employ during the period of this Agreement.

4C. OSCODA YOUTH SOFTBALL AND BASEBALL agrees that it is non-profit, and shall provide and/or maintain a legal entity to govern its compliance with this Agreement for the duration of same, by establishing and/or maintaining a membership basis non-profit organization in compliance with Public Act No. 161 of 1911. It is the intent of both parties that said Public Act shall be fully complied with by OSCODA YOUTH SOFTBALL AND BASEBALL.

4D. Management and control during the period of time specified and approved by said TOWNSHIP of the area which forms the subject matter of this Operating Agreement, for any special events, shall lie within the sole control of said OSCODA YOUTH SOFTBALL AND BASEBALL. All activities resulting therefrom shall be carried out for the welfare and benefit of the public, including its recreational and/or health interest. However, TOWNSHIP shall be able to use, rent, or otherwise use this area, but not in conflict with any obligations as set forth within this Agreement. Further, the TOWNSHIP, pursuant to Public Act 161 of 1911, may revoke by vote of its Board of Trustees if

it is determined that it is in the public benefit to do so, any obligations and/or agreements hereby entered into.

5. OSCODA YOUTH SOFTBALL AND BASEBALL shall be responsible for the management and control of the activities conducted by OSCODA YOUTH SOFTBALL AND BASEBALL upon the premises. Said activities to be carried out upon the premises shall be pursuant to the permission granted by this Agreement and limited to the provision of a benefit to the public as well as TOWNSHIP for recreational and health interests and said activities shall not be discriminatory or otherwise unlawful and shall be in compliance with any reasonable rules and/or regulations of TOWNSHIP. However, nothing in this Contract shall limit the TOWNSHIP'S ability to be able to use, rent, or otherwise engage in activity upon these premises, so long as they do not conflict with any obligations as set forth within Schedule A of this Agreement. Lastly OSCODA YOUTH SOFTBALL AND BASEBALL shall indemnify TOWNSHIP for any claims or damages asserted against TOWNSHIP pursuant to OSCODA YOUTH SOFTBALL AND BASEBALL'S activities as contemplated by this Agreement.

6. There is no ownership interest transferring from the TOWNSHIP to OSCODA YOUTH SOFTBALL AND BASEBALL as a result of this Agreement.

7. OSCODA YOUTH SOFTBALL AND BASEBALL agrees to keep the premises in a clean, orderly condition and in compliance with all local, state and federal laws governing not only the condition of the premises, but the operation of any activity thereon and as generally allowed by this Operating Agreement.

8. Any activities by OSCODA YOUTH SOFTBALL AND BASEBALL upon said premises, and approved by the TOWNSHIP, shall be the complete responsibility of OSCODA YOUTH SOFTBALL AND BASEBALL, including but not limited to staffing, funding, provision of materials, and etc. Any plans or any improvements to the property to further the purpose of

which this Agreement is being entered into, must be approved, pre-construction, by the TOWNSHIP.

9. OSCODA YOUTH SOFTBALL AND BASEBALL agrees to indemnify and hold the TOWNSHIP harmless of any and all claims arising from the negligent acts and/or omissions to act on its behalf, including but not limited to reimbursement for expended attorney fees or other administrative expenses, as well as, and including, but not limited to any assessment of damages, fines, penalties or other costs.

10. No commercial use of the property being offered by the TOWNSHIP shall be allowed without prior approval of TOWNSHIP nor shall there be any subletting of any concessions or any other services to be provided without pre-approval by the TOWNSHIP. OSCODA YOUTH SOFTBALL AND BASEBALL shall be responsible for the provision of any licensure needed for the operation of any concession stand and shall be solely responsible for any liability as a result of having such a concession stand and indemnify TOWNSHIP for any claims or damages resulting from the operation of said concession stand.

11. From time to time TOWNSHIP policies may be enacted and/or modified such so as to affect the provisions of this Agreement, and when same occurs, this Agreement shall be subject to those policies, and this Agreement hereby and as a result therefrom, shall be amended to accommodate such enactment and/or change.

12. Said TOWNSHIP'S participation in any facet of OSCODA YOUTH SOFTBALL AND BASEBALL'S involvement and exercise of rights and obligations as set forth herein, shall be strictly on a non-profit basis in order to assist said association to maintain the general welfare purpose of this Agreement, for the recreational interest of the public.

13. Any modifications to this Agreement or additional obligations assumed by either party in connection with this Agreement shall be binding only if evidenced in writing, signed by each party or an authorized representative of each party.

14. This Agreement shall be deemed to have been made in Iosco County, Michigan. Both parties consent to the jurisdiction of Iosco County, State of Michigan, as it relates to the interpretation, enforcement, or any other claim that may arise out of the signing of this Agreement.

15. Each party warrants and represents that it has authority to enter into this Agreement.

16. The agreements herein bind all heirs, successors, and assigns of both parties. Further, any rights granted to OSCODA YOUTH SOFTBALL AND BASEBALL by TOWNSHIP in this Agreement are not assignable.

17. If any provision of this Contract is deemed to be invalid, it shall not affect the other remaining valid provisions hereof.

18. This document is to be a total incorporation of all agreements and representations of and between each party hereto, to the exclusion of any prior verbal representations.

CHARTER TOWNSHIP OF OSCODA

Dated:

By: William Palmer
Its: Supervisor

Dated:

By: Joshua Sutton
Its: Clerk

SUBSCRIBED AND SWORN to before me, a Notary Public, this _____ day of _____, 2024.

, Notary Public

Iosco County, Michigan
My Comm. Expires:

Dated:

Oscoda Youth Softball and Baseball
By:
Its: President

Dated:

Oscoda Youth Softball and Baseball
By:
Its: Secretary

SUBSCRIBED AND SWORN to before me, a Notary Public, this _____ day of _____, 2024.

, Notary Public
Iosco County, Michigan
My Comm. Expires:

Mark E. Nettleton

Direct Dial/Fax (616) 632-8048
E-mail mnettleton@mikameyers.com

February 22, 2024

Ms. Tammy Kline
Township Superintendent
Charter Township of Oscoda
110 State St.
Oscoda, MI 48750

Re: 2024 CWSRF Sewer Project – Bond Counsel Proposal

Dear Tammy:

I am writing to provide our fee quote to provide bond counsel services to the Charter Township of Oscoda (the “Township”) with respect to Township’s 2024 sewer improvement project (the “Project”) to be funded through the issuance of a proposed \$14,975,000 bond issue through the State of Michigan’s Clean Water State Revolving Loan Fund Program (the “CWSRF Program”). It is my understanding that the Township has not yet determined the term of the proposed bond issue.

The Township would evidence the loan through the issuance of the Township’s sewer revenue bonds pursuant to the provisions of Michigan’s Revenue Bond Act, Act 94 of the Public Acts of Michigan of 1933, as amended (“Act 94”) to evidence the CWSRF loan. I have prepared and the Township Board will be considering the necessary resolution of intent and authorize the publication of the notice of intent with respect to the Act 94 sewer revenue bonds.

Our fees for legal services to serve as bond counsel for a proposed \$14,975,000 Act 94 sewer revenue bond issue for the Project is \$21,000.

In addition to legal fees for the Project, we will charge the Township for out-of-pocket disbursements, including photocopying, postage, travel, telephone conference services, telecopy and similar charges. We estimate that disbursements for this Project will not exceed \$500. We expect that the Township will directly pay all filing and recording fees, publication, printing or similar costs and accordingly those are not included in the foregoing estimate of disbursements. If it is necessary for us to advance filing or recording fees, publication, printing or similar costs, these will be in addition to our estimates for disbursements.

Thus, our total fees and costs for bond counsel services for the CWSRF Program loan and corresponding series of the bonds to be issued to evidence that loan is \$21,500. This amount should be included in the Project budget prepared by the Project engineer and included in the proposed financing for the Project.

As noted in our prior letters for bond counsel services, our fee estimate in this letter do not cover litigation such as condemnation or any disputes that may arise regarding the Township’s Project. We reserve the right to revise our budget for legal services set forth herein should unexpected difficulties arise

Tammy Kline, Township Superintendent
Charter Township of Oscoda
February 22, 2024
Page 2

with the Project, such as litigation, or the scope of our services as bond counsel expands beyond the services described above.

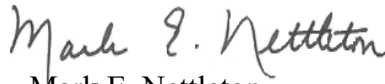
Fees and disbursements for legal services paid to Mika Meyers PLC are an expense of the Project payable, or reimbursable, from the proceeds of the bonds issued for the Project and, as noted above, have been included in the Project. In this way, the cost of our services will be amortized over the life of the bond issue together with the other costs of the Project.

We will make periodic interim billings for fees and expenses incurred on the Project with the understanding that any such interim payments, if not funded by other sources of Project financing available to the Township, will be reimbursed to the Township from the proceeds of the bond issue.

If the Township, at any time and for any reason, ceases to proceed forward with the Project, we expect to be paid fully for our services rendered to the Township on the Project up until that time.

I would be pleased to discuss this letter in more detail if you have questions.

Very truly yours,



Mark E. Nettleton

By E-mail Only

cc: Andy Campbell, Baker Tilly Municipal Advisors, LLC
Rick Freeman, Charter Township of Oscoda
Lisa Hamameh, Township Attorney

Mark E. Nettleton

Direct Dial/Fax (616) 632-8048
E-mail mnettleton@mikameyers.com

February 22, 2024

Ms. Tammy Kline
Township Superintendent
Charter Township of Oscoda
110 State St.
Oscoda, MI 48750

Re: 2024 DWSRF Water Project – Bond Counsel Proposal

Dear Tammy:

I am writing to provide our fee quote to provide bond counsel services to the Charter Township of Oscoda (the “Township”) with respect to Township’s 2024 water improvement project (the “Project”) to be funded through the issuance of a proposed \$6,915,000 bond issue through the State of Michigan’s Drinking Water State Revolving Loan Fund Program (the “DWSRF Program”). It is my understanding that the Township has not yet determined the term of the proposed bond issue.

The Township would evidence the loan through the issuance of the Township’s water revenue bonds pursuant to the provisions of Michigan’s Revenue Bond Act, Act 94 of the Public Acts of Michigan of 1933, as amended (“Act 94”) to evidence the DWSRF loan. I have prepared and the Township Board will be considering the necessary resolution of intent and authorize the publication of the notice of intent with respect to the Act 94 water revenue bonds.

Our fees for legal services to serve as bond counsel for a proposed \$6,915,000 Act 94 capital improvement bond issue for the Project is \$18,000.

In addition to legal fees for the Project, we will charge the Township for out-of-pocket disbursements, including photocopying, postage, travel, telephone conference services, telecopy and similar charges. We estimate that disbursements for this Project will not exceed \$500. We expect that the Township will directly pay all filing and recording fees, publication, printing or similar costs and accordingly those are not included in the foregoing estimate of disbursements. If it is necessary for us to advance filing or recording fees, publication, printing or similar costs, these will be in addition to our estimates for disbursements.

Thus, our total fees and costs for bond counsel services for the DWSRF Program loan and corresponding series of the bonds to be issued to evidence that loan is \$18,500. This amount should be included in the Project budget prepared by the Project engineer and included in the proposed financing for the Project.

As noted in our prior letters for bond counsel services, our fee estimate in this letter do not cover litigation such as condemnation or any disputes that may arise regarding the Township’s Project. We reserve the right to revise our budget for legal services set forth herein should unexpected difficulties arise

Tammy Kline, Township Superintendent
Charter Township of Oscoda
February 22, 2024
Page 2

with the Project, such as litigation, or the scope of our services as bond counsel expands beyond the services described above.

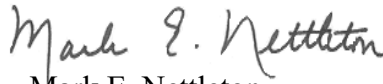
Fees and disbursements for legal services paid to Mika Meyers PLC are an expense of the Project payable, or reimbursable, from the proceeds of the bonds issued for the Project and, as noted above, have been included in the Project. In this way, the cost of our services will be amortized over the life of the bond issue together with the other costs of the Project.

We will make periodic interim billings for fees and expenses incurred on the Project with the understanding that any such interim payments, if not funded by other sources of Project financing available to the Township, will be reimbursed to the Township from the proceeds of the bond issue.

If the Township, at any time and for any reason, ceases to proceed forward with the Project, we expect to be paid fully for our services rendered to the Township on the Project up until that time.

I would be pleased to discuss this letter in more detail if you have questions.

Very truly yours,



Mark E. Nettleton

By E-mail Only

cc: Andy Campbell, Baker Tilly Municipal Advisors, LLC
Rick Freeman, Charter Township of Oscoda
Lisa Hamameh, Township Attorney



WTA ARCHITECTS

100 S. Jefferson Ave, Suite 601
Saginaw, Michigan 48607
989.752.8107 : p
989.752.3125 : f

WTAARCH.COM

WIGEN
TINCKNELL
ASSOCIATES
ARCHITECTS

FEBRUARY 16, 2024

RICK A. FREEMAN, P.E.
TOWNSHIP ENGINEER
OSCODA CHARTER TOWNSHIP
FreemanR@OscodaTownshipMI.gov

RE: PROFESSIONAL SERVICES PROPOSAL FOR
ARCHITECTURAL DESIGN OF RENOVATIONS FOR
KEN RATLIFF PARK AND WARRIOR PAVILION
OSCODA, MICHIGAN

Dear Rick,

WTA Architects is pleased to present this proposal for architectural design services for the Ken Ratliff Park and Warrior Pavilion renovations. Our understanding of the project scope is based on information provided related to a Michigan Recreation Passport Grant for the proposed renovations, and further outlined as follows:

Warrior Pavilion Renovations:

- ADA / Accessibility review and compliance
- LED lighting upgrades (1:1 replacement)
- Signage / wayfinding improvements

Ken Ratliff Park Restroom/Bathhouse Renovations:

- ADA / Accessibility review and compliance
- Add enclosed shower stalls/rooms
- Explore alternatives for renovation vs. replacement w/ prefab structure

SCOPE OF SERVICES

We propose to provide architectural design services as follows:

Preliminary/Concept Design Phase

- Kick-off Meeting to establish project requirements and schedule
- Review existing documents and input into CAD
- Field investigate existing conditions as required
- Concept design (sketches, floor plans, and elevations)
- Budget and schedule development
- Meet to review progress (1 review meeting included)

Construction Document Phase (CD)

- Develop construction documents based on approved concepts
- Code compliance review and permit application
- Develop technical specifications and bidding requirements
- Opinion of Probable Construction Cost
- Meet to review progress (2 review meetings included)

Bidding and Negotiations Phase

- Prepare bid package and distribute to selected bidders
- Permitting and regulatory approvals
- Answer contractor questions and issue addendums as necessary

Construction Administration Phase (CA)

- Construction observation and quality control (up to three site visits)
- Answer contractors Request for Information
- Manage and issue bulletins, design modifications, and change orders
- Perform shop drawing review
- Payment certification and contract compliance

SPACE SOLVED.

Special Conditions

- We understand that all civil engineering and site survey work will be coordinated directly by the Township under separate contract.
- We have not included the services of any structural, mechanical, or electrical engineer. At the conclusion of the Concept Design Phase, we will solicit proposals for any required engineering services for Township approval.
- We have not included hazardous materials evaluation or remediation. The owner is responsible for costs for these services separate from this contract.
- We have not included plan review costs, inspection fees, construction permit fees, etc.
- We have not included advertising fees, reproduction costs for bid documents, or bid document distribution costs.
- We anticipate no need for 3-D images or presentation boards. If needed, these services can be provided on an hourly basis.
- We have not included extensive or unlimited meetings and site visits. If additional meetings or site visits are desired beyond the number indicated under "Scope of Work", they can be provided on an hourly basis.

LUMP SUM FEE PROPOSAL:

We propose to provide the professional architectural design services outlined above for a lump sum fee as follows:

ARCHITECTURAL

Concept Design:	\$ 11,500.00
Construction Documents:	\$ 24,250.00
Bidding:	\$ 1,750.00
Construction Administration:	\$ 11,250.00

Total Lump Sum Fee: \$ 48,750.00

Our proposal contemplates using an AIA B104-2017 Standard Abbreviated Form of Agreement as a contract between our two parties.

Thank you once again for considering our proposal. If this proposal is acceptable, please let me know and we will prepare the contract agreement and schedule work to begin. Should you have any questions or require further information, please do not hesitate to contact us.

OFFERED BY,

WTA ARCHITECTS



JASON GOFF, AIA, NCARB
PRINCIPAL, PARTNER

2024 WTA ARCHITECTS HOURLY RATE SCHEDULE

<u>Personnel/Classification</u>	<u>Hourly Rate</u>
Principal Architect in Charge	\$185.00-\$195.00/Hour
Senior Architect.....	\$140.00-\$150.00/Hour
Senior Landscape Architect	\$180.00/Hour
Project Manager	\$145.00/Hour
Architectural Staff.....	\$100.00-\$135.00/Hour
Intern	\$85.00-\$95.00/Hour
Senior Interior Designer.....	\$140.00/Hour
Interior Designer.....	\$95.00/Hour
Construction Administration.....	\$140.00/Hour
Administration	\$70.00-\$135.00/Hour

Currently, these rates are projected for a 3% increase for each following year.

Overtime shall be charged at a rate equal to 1.3 times the above-listed standard rate.

Expenses and Reimbursables

Expenses not normally incurred as part of the design and development work will be charged at the rates noted below:

Special printing or reproduction.....	cost + 15%
Reproduction of drawing or specifications for bidding.....	cost + 15%
Long distance telephone or other communications.....	cost + 15%
Special mailing or delivery costs.....	cost + 15%
Travel, lodging, etc.....	cost
Mileage.....	65.5 cents/mi.
All other costs incurred as a result of a client request.....	cost + 15%

Meal Reimbursements:

The following meal reimbursements will be paid when employees are working on the road, outside of the office and/or their homes.

Breakfast:	\$16
Lunch:	\$20
Dinner:	\$31
Maximum Daily Reimbursement:	\$69

Consultants

WTA collaborates with specialized consultants who bring their expertise to complement our services. If a project requires engineering or specialized consulting services, we will carefully select the most suitable consultant and present their corresponding rates during the prior agreements phase before officially commencing the project.

When consultants are required to perform work on a project, they will be billed at cost + 15%, unless hourly unit rates have been previously established.

November 9, 2023

Oscoda Charter Township
110 State Street
Oscoda Township, MI 48750

RE: Engagement Letter Agreement Related to Services

This letter agreement (the "Engagement Letter") is to confirm our understanding of the basis upon which Baker Tilly US, LLP ("Baker Tilly") and its affiliates are being engaged by Oscoda Charter Township (the "Client") to assist the Client with advisory services.

Scope, Objectives and Approach

It is anticipated that projects undertaken in accordance with this Engagement Letter will be at the request of the Client. The scope of services, additional terms and associated fee for individual engagements will be contained in a Scope Appendix or Appendices to this Engagement Letter. Authorization to provide services will commence upon execution and return of this Engagement Letter and one or more Appendices.

Management's Responsibilities

It is understood that Baker Tilly will serve in an advisory capacity with the Client. The Client is responsible for management decisions and functions, and for designating an individual with suitable skill, knowledge, or experience to oversee the services we provide. The Client is responsible for evaluating the adequacy and results of the services performed and accepting responsibility for such services. The Client is responsible for establishing and maintaining internal controls, including monitoring ongoing activities.

The procedures we perform in our engagement will be heavily influenced by the representations that we receive from Client personnel. Accordingly, false representations could cause material errors to go undetected. The Client, therefore, agrees that Baker Tilly will have no liability in connection with claims based upon our failure to detect material errors resulting from false representations made to us by any Client personnel and our failure to provide an acceptable level of service due to those false representations.

The ability to provide service according to timelines established and at fees indicated will rely in part on receiving timely responses from the Client. The Client will provide information and responses to deliverables within the timeframes established in a Scope Appendix unless subsequently agreed otherwise in writing.

The responsibility for auditing the records of the Client rests with the Client's separately retained auditor and the work performed by Baker Tilly shall not include an audit or review of the records or the expression of an opinion on financial data.

Ownership of Intellectual Property

Unless otherwise stated in a specific Scope Appendix, subject to Baker Tilly's rights in Baker Tilly's Knowledge (as defined below), Client shall own all intellectual property rights in the deliverables developed under the applicable Scope Appendix or Appendices ("Deliverables"). Notwithstanding the foregoing, Baker Tilly will maintain all ownership right, title and interest to all Baker Tilly's

Knowledge. For purposes of this Agreement “Baker Tilly’s Knowledge” means Baker Tilly’s proprietary programs, modules, products, inventions, designs, data, or other information, including all copyright, patent, trademark and other intellectual property rights related thereto, that are (1) owned or developed by Baker Tilly prior to the Effective Date of this Agreement or the applicable Scope Appendix or Appendices (“Baker Tilly’s Preexisting Knowledge”) (2) developed or obtained by Baker Tilly after the Effective Date, that are reusable from client to client and project to project, where Client has not paid for such development; and (3) extensions, enhancements, or modifications of Baker Tilly’s Preexisting Knowledge which do not include or incorporate Client’s confidential information. To the extent that any Baker Tilly Knowledge is incorporated into the Deliverables, Baker Tilly grants to Client a non-exclusive, paid up, perpetual royalty-free worldwide license to use such Baker Tilly Knowledge in connection with the Deliverables, and for no other purpose without the prior written consent of Baker Tilly. Additionally, Baker Tilly may maintain copies of its work papers for a period of time and for use in a manner sufficient to satisfy any applicable legal or regulatory requirements for records retention.

The supporting documentation for this engagement, including, but not limited to work papers, is the property of Baker Tilly and constitutes confidential information. We may have a responsibility to retain the documentation for a period of time sufficient to satisfy any applicable legal or regulatory requirements for records retention. If we are required by law, regulation or professional standards to make certain documentation available to required third parties, the Client hereby authorizes us to do so.

Timing and Fees

Specific services will commence upon execution and return of a Scope Appendix to this Engagement Letter and our professional fees will be based on the rates outlined in such Scope Appendix.

Professional fees provided according to the Scope Appendix are due within 30 days of being invoiced, regardless of project status. If necessary, monthly payment plan arrangements may be negotiated upon request.

Unless otherwise stated, in addition to the fees described in a Scope Appendix the Client will pay all of Baker Tilly’s reasonable out-of-pocket expenses incurred in connection with the engagement. All out of pocket costs will be passed through at cost and will be in addition to the professional fee.

Dispute Resolution

Except for disputes related to confidentiality or intellectual property rights, all disputes and controversies between the parties hereto of every kind and nature arising out of or in connection with this Engagement Letter or the applicable Scope Appendix or Appendices as to the existence, construction, validity, interpretation or meaning, performance, nonperformance, enforcement, operation, breach, continuation, or termination of this Agreement or the applicable Scope Appendix or Appendices as shall be resolved as set forth in this section using the following procedure: In the unlikely event that differences concerning the services or fees provided by Baker Tilly should arise that are not resolved by mutual agreement, both parties agree to attempt in good faith to settle the dispute by engaging in mediation administered by the American Arbitration Association under its mediation rules for professional accounting and related services disputes before resorting to litigation or any other dispute resolution procedure. Each party shall bear their own expenses from mediation and the fees and expenses of the mediator shall be shared equally by the parties. If the dispute is not resolved by mediation, then the parties agree to expressly waive trial by jury in any judicial proceeding involving directly or indirectly, any matter (whether sounding in tort, contract, or otherwise) in any way arising out of, related to, or connected with this Agreement or the applicable Scope Appendix or Appendices as or the relationship of the parties established hereunder.

Because a breach of any the provisions of this Engagement Letter or the applicable Scope Appendix or Appendices as concerning confidentiality or intellectual property rights will irreparably harm the non-breaching party, Client and Baker Tilly agree that if a party breaches any of its obligations thereunder, the non-breaching party shall, without limiting its other rights or remedies, be entitled to seek equitable relief (including, but not limited to, injunctive relief) to enforce its rights thereunder,

including without limitation protection of its proprietary rights. The parties agree that the parties need not invoke the mediation procedures set forth in this section in order to seek injunctive or declaratory relief.

Limitation on Damages

To the extent allowed under applicable law, the aggregate liability (including attorney's fees and all other costs) of either party and its present or former partners, principals, agents or employees to the other party related to the services performed under an applicable Scope Appendix or Appendices shall not exceed the fees paid to Baker Tilly under the applicable Scope Appendix or Appendices to which the claim relates, except to the extent finally determined to have resulted from the gross negligence, willful misconduct or fraudulent behavior of the at-fault party. Additionally, in no event shall either party be liable for any lost profits, lost business opportunity, lost data, consequential, special, incidental, exemplary, or punitive damages, delays or interruptions arising out of or related to this Engagement Letter or the applicable Scope Appendix or Appendices as even if the other party has been advised of the possibility of such damages.

Each party recognizes and agrees that the warranty disclaimers and liability and remedy limitations in this Engagement Letter are material bargained for bases of this Engagement Letter and that they have been taken into account and reflected in determining the consideration to be given by each party under this Engagement Letter and in the decision by each party to enter into this Engagement Letter.

The terms of this section shall apply regardless of the nature of any claim asserted (including, but not limited to, contract, tort, or any form of negligence, whether of you, Baker Tilly or others), but these terms shall not apply to the extent finally determined to be contrary to the applicable law or regulation. These terms shall also continue to apply after any termination of this Engagement Letter.

You accept and acknowledge that any legal proceedings arising from or in conjunction with the services provided under this Engagement Letter must be commenced within twelve (12) months after the performance of the services for which the action is brought, without consideration as to the time of discovery of any claim.

Other Matters

E-Verify Program

Baker Tilly participates in the E-Verify program. For the purpose of this paragraph, the E-Verify program means the electronic verification of the work authorization program of the Illegal Immigration Reform and Immigration Responsibility Act of 1996 (P.L. 104-208), Division C, Title IV, s.401(a), as amended, operated by the United States Department of Homeland Security or a successor work authorization program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work authorization status of newly hired employees under the Immigration Reform and Control Act of 1986 (P.L. 99-603). Baker Tilly does not employ any "unauthorized aliens" as that term is defined in 8 U.S.C. 1324a(h)(3).

In the event Baker Tilly is requested by the Client; or required by government regulation, subpoena, or other legal process to produce our engagement working papers or its personnel as witnesses with respect to its Services rendered for the Client, so long as Baker Tilly is not a party to the proceeding in which the information is sought, Client will reimburse Baker Tilly for its professional time and expenses, as well as the fees and legal expenses incurred in responding to such a request.

Neither this Engagement Letter, any claim, nor any rights or licenses granted hereunder may be assigned, delegated, or subcontracted by either party without the 'written consent of the other party. Either party may assign and transfer this Engagement Letter to any successor that acquires all or substantially all of the business or assets of such party by way of merger, consolidation, other business reorganization, or the sale of interest or assets, provided that the party notifies the other party in writing of such assignment and the successor agrees in writing to be bound by the terms and conditions of this Engagement Letter.

In the event that any provision of this Engagement Letter or statement of work contained in a Scope Appendix hereto is held by a court of competent jurisdiction to be unenforceable because it is invalid or in conflict with any law of any relevant jurisdiction, the validity of the remaining provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Engagement Letter or statement of work did not contain the particular provisions held to be unenforceable. The unenforceable provisions shall be replaced by mutually acceptable provisions which, being valid, legal and enforceable, come closest to the intention of the parties underlying the invalid or unenforceable provision. If the Services should become subject to the independence rules of the U.S. Securities and Exchange Commission with respect to Client, such that any provision of this Engagement Letter would impair Baker Tilly's independence under its rules, such provision(s) shall be of no effect.

Termination

Both the Client and Baker Tilly have the right to terminate this Engagement Letter, or any work being done under an individual Scope Appendix at any time after reasonable advance written notice. On termination, all fees and charges incurred prior to termination shall be paid promptly. Unless otherwise agreed to by the Client and Baker Tilly, the scope of services provided in a Scope Appendix will terminate 60 days after completion of the services in such Appendix.

Important Disclosures

Incorporated as Attachment A and part of this Engagement Letter are important disclosures. These include disclosures that apply generally and those that are applicable in the event Baker Tilly is engaged to provide municipal advisory services.

This Engagement Letter, including the attached Disclosures as updated from time to time, comprises the complete and exclusive statement of the agreement between the parties, superseding all proposals, oral or written, and all other communications between the parties. Both parties acknowledge that work performed pursuant to the Engagement Letter will be done through Scope Appendices executed and made a part of this document.

Any rights and duties of the parties that by their nature extend beyond the expiration or termination of this Engagement Letter shall survive the expiration or termination of this Engagement Letter or any statement of work contained in a Scope Appendix hereto.

If this Engagement Letter is acceptable, please sign below and return one copy to us for our files.

Sincerely,



Andy Campbell, CPA, Director

Signature Section:

The terms as set forth in this Engagement Letter are agreed to on behalf of the Client by:

Name: _____

Title: _____

Date: _____

Attachment A

Important Disclosures

Non-Exclusive Services

Client acknowledges and agrees that Baker Tilly, including but not limited to Baker Tilly US, LLP, Baker Tilly Municipal Advisors, LLC, Baker Tilly Capital, LLC, and Baker Tilly Investment Services, LLC, is free to render municipal advisory and other services to the Client or others and that Baker Tilly does not make its services available exclusively to the Client.

Affiliated Entities

Baker Tilly US, LLP is an independent member of Baker Tilly International. Baker Tilly International Limited is an English company. Baker Tilly International provides no professional services to clients. Each member firm is a separate and independent legal entity, and each describes itself as such. Baker Tilly US, LLP is not Baker Tilly International's agent and does not have the authority to bind Baker Tilly International or act on Baker Tilly International's behalf. None of Baker Tilly International, Baker Tilly US, LLP, nor any of the other member firms of Baker Tilly International has any liability for each other's acts or omissions. The name Baker Tilly and its associated logo is used under license from Baker Tilly International Limited.

Baker Tilly Investment Services, LLC ("BTIS"), a division of Baker Tilly Wealth Management, LLC, is registered as an investment adviser with the Securities and Exchange Commission ("SEC") under the Federal Investment Advisers Act of 1940, may provide services to the Client in connection with the investment of proceeds from an issuance of securities. In such instances, services will be provided under a separate engagement, for an additional fee. Notwithstanding the foregoing, Baker Tilly may act as solicitor for and recommend the use of BTIS, but the Client shall be under no obligation to retain BTIS or to otherwise utilize BTIS relative to Client's investments. The fees paid with respect to investment services are typically based in part on the size of the issuance proceeds and Baker Tilly may have incentive to recommend larger financings than would be in the Client's best interest. Baker Tilly will manage and mitigate this potential conflict of interest by this disclosure of the affiliated entity's relationship, a Solicitation Disclosure Statement when Client retains BTIS's services and adherence to Baker Tilly's fiduciary duty and/or fair dealing obligations to the Client.

Baker Tilly Capital, LLC ("BTC") is a limited-service broker-dealer specializing in merger and acquisition, capital sourcing, project finance and corporate finance advisory services. BTC does not participate in any municipal offerings advised on by its affiliate Baker Tilly Municipal Advisors. Any services provided to Client by BTC would be done so under a separate engagement for an additional fee.

Baker Tilly Municipal Advisors ("BTMA") is registered as a "municipal advisor" pursuant to Section 15B of the Securities Exchange Act and rules and regulations adopted by the SEC and the Municipal Securities Rulemaking Board ("MSRB"). As such, BTMA may provide certain specific municipal advisory services to the Client. BTMA is neither a placement agent to the Client nor a broker/dealer. The offer and sale of any Bonds is made by the Client, in the sole discretion of the Client, and under its control and supervision. The Client acknowledges that BTMA does not undertake to sell or attempt to sell bonds or other debt obligations and will not take part in the sale thereof.

Baker Tilly, may provide services to the Client in connection with human resources consulting, including, but not limited to, executive recruitment, talent management and community survey services. In such instances, services will be provided under a separate scope of work for an additional fee. Certain executives of the Client may have been hired after the services of Baker Tilly were utilized and may make decisions about whether to engage other services of Baker Tilly or its subsidiaries. Notwithstanding the foregoing, Baker Tilly may recommend the use of Baker Tilly or a subsidiary, but the Client shall be under no obligation to retain Baker Tilly or a subsidiary or to otherwise utilize either relative to the Client's activities.

Conflict Disclosure Applicable to Municipal Advisory Services Provided by BTMA

Legal or Disciplinary Disclosure. BTMA is required to disclose to the SEC information regarding criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations and civil litigation involving BTMA. Pursuant to MSRB Rule G-42, BTMA is required to disclose any legal or disciplinary event that is material to the Client's evaluation of BTMA or the integrity of its management or advisory personnel.

There are no criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations or civil litigation involving BTMA. Copies of BTMA filings with the SEC can currently be found by accessing the SEC's EDGAR system Company Search Page which is currently available at <https://www.sec.gov/edgar/searchedgar/companysearch.html> and searching for either Baker Tilly Municipal Advisors, LLC or for our CIK number which is 0001616995. The MSRB has made available on its website (www.msrb.org) a municipal advisory client brochure that describes the protections that may be provided by MSRB rules and how to file a complaint with the appropriate regulatory authority.

Contingent Fee. The fees to be paid by the Client to BTMA are or may be based on the size of the transaction and partially contingent on the successful closing of the transaction. Although this form of compensation may be customary in the municipal securities market, it presents a conflict because BTMA may have an incentive to recommend unnecessary financings, larger financings or financings that are disadvantageous to the Client. For example, when facts or circumstances arise that could cause a financing or other transaction to be delayed or fail to close, BTMA may have an incentive to discourage a full consideration of such facts and circumstances, or to discourage consideration of alternatives that may result in the cancellation of the financing or other transaction.

Hourly Fee Arrangements. Under an hourly fee form of compensation, BTMA will be paid an amount equal to the number of hours worked multiplied by an agreed upon billing rate. This form of compensation presents a potential conflict of interest if BTMA and the Client do not agree on a maximum fee under the applicable Appendix to this Engagement Letter because BTMA will not have a financial incentive to recommend alternatives that would result in fewer hours worked. In addition, hourly fees are typically payable by the Client whether or not the financing transaction closes.

Fixed Fee Arrangements. The fees to be paid by the Client to BTMA may be in a fixed amount established at the outset of the service. The amount is usually based upon an analysis by Client and BTMA of, among other things, the expected duration and complexity of the transaction and the work documented in the Scope Appendix to be performed by Baker Tilly. This form of compensation presents a potential conflict of interest because, if the transaction requires more work than originally contemplated, Baker Tilly may suffer a loss. Thus, Baker Tilly may recommend less time-consuming alternatives, or fail to do a thorough analysis of alternatives.

BTMA manages and mitigates conflicts related to fees and/or other services provided primarily through clarity in the fee to be charged and scope of work to be undertaken and by adherence to MSRB Rules including, but not limited to, the fiduciary duty which it owes to the Client requiring BTMA to put the interests of the Client ahead of its own and BTMA's duty to deal fairly with all persons in its municipal advisory activities.

To the extent any additional material conflicts of interest have been identified specific to a scope of work the conflict will be identified in the respective Scope Appendix. Material conflicts of interest that arise after the date of a Scope Appendix will be provide to the Client in writing at that time.

RE: Municipal Advisory Services

DATE: November 9, 2023

This Scope Appendix is attached by reference to the above-named engagement letter (the "Engagement Letter") between Oscoda Charter Township (the "Client") and Baker Tilly US, LLP and relates to services to be provided by Baker Tilly Municipal Advisors, LLC.

SCOPE OF WORK – CLEAN WATER STATE REVOLVING FUND BOND ISSUE

The services offered by the Firm include preparation for financing:

- Revenue support consultation (including sewer rate study)
- Debt structuring
- Outline of bonding options
- Managing the timetable

Specific assistance with the financing process includes:

- Bond specifications for the Bond Authorizing Resolution
- Part I application preparation
- Part II application guidance
- Municipal Finance Authority liaison
- Bond rating application and liaison
- Department of Treasury assistance
- Review and approval of the cash flow generated by the Finance Authority
- Closing assistance

The fee for financial advisory services will be \$25,600 and is payable from loan/bond proceeds after closing.

If this Scope Appendix is acceptable, please sign below and return one copy to us for our files. We look forward to working with you on this important project.

Sincerely,



Andy Campbell, CPA, Director

Signature Section:

The services and terms as set forth in this Scope Appendix are agreed to on behalf of the Client by:

Name: _____

Title: _____

Date: _____

RE: Municipal Advisory Services

DATE: November 9, 2023

This Scope Appendix is attached by reference to the above-named engagement letter (the “Engagement Letter”) between Oscoda Charter Township (the “Client”) and Baker Tilly US, LLP and relates to services to be provided by Baker Tilly Municipal Advisors, LLC.

SCOPE OF WORK – DRINKING WATER STATE REVOLVING FUND BOND ISSUE

The services offered by the Firm include preparation for financing:

- Revenue support consultation (including water rate study)
- Debt structuring
- Outline of bonding options
- Managing the timetable

Specific assistance with the financing process includes:

- Bond specifications for the Bond Authorizing Resolution
- Part I application preparation
- Part II application guidance
- Municipal Finance Authority liaison
- Bond rating application and liaison
- Department of Treasury assistance
- Review and approval of the cash flow generated by the Finance Authority
- Closing assistance

The fee for financial advisory services will be \$25,600 and is payable from loan/bond proceeds after closing.

Conflicts of Interest

Attachment A to the Engagement Letter contains important disclosure information that is applicable to this Scope Appendix.

We are unaware of any additional conflicts of interest related to this Scope Appendix that exist at this time.

Termination

Notwithstanding termination provisions contained in the Engagement Letter, this Scope Appendix is intended to be ongoing and applicable individually to specific services including financings, arbitrage computations, and/or continuing disclosure engagement, (“Sub-engagements”) as if they are the sole

**SCOPE APPENDIX to
Engagement Letter dated: November 9, 2023
Between Oscoda Charter Township and
Baker Tilly US, LLP**

subject of the Scope Appendix. As such, termination may occur for a specific Sub-engagement without terminating the Scope Appendix itself. On termination of a Sub-engagement or the Scope Appendix, all fees and charges incurred prior to termination shall be paid promptly. Unless otherwise agreed to by the Client and Baker Tilly, the scope of services provided in a Sub-engagement performed under this Scope Appendix will terminate 60 days after completion of the services for such Sub-engagement.

If this Scope Appendix is acceptable, please sign below and return one copy to us for our files. We look forward to working with you on this important project.

Sincerely,



Andy Campbell, CPA, Director

Signature Section:

The services and terms as set forth in this Scope Appendix are agreed to on behalf of the Client by:

Name: _____

Title: _____

Date: _____

ALPENA

COMMUNITY COLLEGE
OSCODA CAMPUS

3D Printing: The Basics & Beyond!

Spring 2024

5:00 – 7:00 PM

Four (4) Class sections Mondays

February 26th, March 4th, 11th, 18th

ACC Oscoda Campus

5800 Skeel Avenue

Room 312

****Six Student Limit****

3D Printing Instruction Areas

- Equipment/Assembly/Maintenance
- Raw Materials & Supplies Needed
- Usages by Manufacturing Companies
- Making Tools/Repairs/Gadgets

\$200

Includes all necessary materials

Hours of instruction: Eight (8)

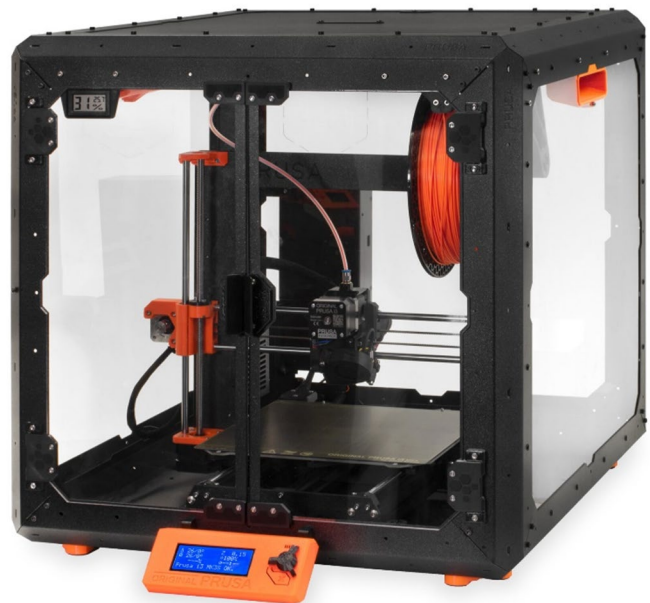
3 ways to register

- Mail your payment with a registration form to ACC Oscoda Campus, 5800 Skeel Avenue, Oscoda, MI 48750
- Pay with credit card by calling 989-358-7295
- Pay in Person

[Registration Form Link](#)

Instructor:

Erik Heller



FOIA #	FOIA Request	Requestor	Date Requested
2024-01	All Email & Written correspondences with attachments sent from Tammy Kline to Trustee Wusterbarth on Monday December 19th, 2022. (Chain of Command Issues)	Jeff Linderman	1/4/2024
2024-02	All Email & Written correspondences with attachments sent from Tammy Kline to Supervisor Ann Richards on Monday December 19th, 2022. (Chain of Command Issues)	Jeff Linderman	1/4/2024
2024-03	Monthly Invoice with detailed billing from Rick A. Freeman for February, 2023 for Engineering Work Performed for the Charter Township of Oscoda. Possibly Invoice # 1010	Jeff Linderman	1/4/2024
2024-04	Monthly Invoice with detailed billing from Rick A. Freeman for March, 2023 for Engineering Work Performed for the Charter Township of Oscoda. Possibly Invoice # 1011	Jeff Linderman	1/4/2024
2024-05	Monthly Invoice with detailed billing from Rick A. Freeman for October, 2023 for Engineering Work Performed for the Charter Township of Oscoda. Possibly Invoice # 1018	Jeff Linderman	1/4/2024
2024-06	Monthly Invoice with detailed billing from Rick A. Freeman for November, 2023 for Engineering Work Performed for the Charter Township of Oscoda. Possibly Invoice # 1019	Jeff Linderman	1/4/2024
2024-07	Monthly Invoice with detailed billing from Rick A. Freeman for December, 2023 for Engineering Work Performed for the Charter Township of Oscoda. Possibly Invoice # 1020	Jeff Linderman	1/4/2024
2024-08	All Detailed Billing Invoices received from O'Reilly Rancilio P.C., Attorneys At Law with attachments received between January 1st, 2022 thru January 1st, 2024 for "Professional Services Rendered"	Jeff Linderman	1/15/2024
2024-09	Copy of the Charter Township of Oscoda billing invoice from Rosati, Schultz, Joppich & Amtsbuechler, P.C. for the month of November, 2023 for Professional Service Rendered.	Jeff Linderman	1/26/2024
2024-10	Copy of the Charter Township of Oscoda billing invoice from Rosati, Schultz, Joppich & Amtsbuechler, P.C. for the month of December, 2023 for Professional Service Rendered.	Jeff Linderman	1/26/2024
2024-11	Copy of the Charter Township of Oscoda billing invoice from O'Reilly Rancilio PC for the month of December, 2023 for Professional Service Rendered. (Invoice# 249328)	Jeff Linderman	1/29/2024
2024-12	Toxic Workplace Investigation Report completed in June 2023	Kelly Brown	2/15/2024
2024-13	request copies of records described below for the following parcels located within the City of Oscoda, Iosco County: Cooke Dam (Parcel IDs)	Triterra	2/20/2024
2024-14	request copies of records described below for the following parcel located within the City of Oscoda, Iosco County: Five Channels Dam (Parcel ID)	Triterra	2/20/2024
2024-15	request copies of records described below for the following parcel located within the City of Oscoda, Iosco County: Foote Dam Rea Road (Parcel ID)	Triterra	2/20/2024
2024-16	request copies of records described below for the following parcel located within the City of Glennie, Iosco County: Loud Dam (Parcel ID)	Triterra	2/20/2024



STATE OF MICHIGAN

MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY
LANSING

GRETCHEN WHITMER
GOVERNOR

AMY HOVEY
CHIEF EXECUTIVE OFFICER
AND EXECUTIVE DIRECTOR

February 22, 2024

Tamara Kline
Oscoda Township
zoning@oscodatownshipmi.gov

RE: Announcement of Funding Award, Grant #HRI-2024-5943-LEG

Dear Tamara Kline:

Congratulations! The Michigan State Housing Development Authority (MSHDA) has approved your request for a Housing Readiness Incentive grant in the amount of \$50,000. The purpose of this letter is to inform you of the documentation needed to initiate this grant.

Executing the Grant Agreement

Please navigate to MSHDA's grants management system, IGX, at mgs.michigan.gov and sign into your IGX account. Navigate to the "My Tasks" table and click on your grant number. Your grant number is HRI-2024-5943-LEG. On the left-hand navigation bar, click "Grant Documents." Fill out the required page and click "Submit Signed Grant."

Return the Grant Agreement via IGX within 30 days of this letter. If you have any technical difficulties, please contact your Grant Manager, Marcel Jackson at Jacksonm45@michigan.gov or 517-335-3437.

Financial Status Report and Quarterly Updates

Please follow the policies included in Exhibit A in your grant agreement to properly complete Financial Status Reports (FSRs) and Quarterly Updates. Each FSR and quarterly update must be submitted via IGX by the designated authorized signatory; if this person is different than the Authorized Official, MSHDA approval is required. FSRs and progress reports must be submitted 30 days after the end of a calendar quarter.

Tamara Kline
February 22, 2024
Page Two of Two

Any deviations from the terms or conditions of the Grant Agreement must be requested and approved by MSHDA. If you have questions, please contact me at Jacksonm45@michigan.gov or 517-335-3437.

Sincerely,

Marcel Jackson

Marcel Jackson, Community Development Analyst
Office of Housing Strategies
Partnerships and Engagement Division

C: Karen Gagnon, Office of Housing Strategies Manager