



Case #: _____

Home Occupancy/Building & Business Re-occupancy
(110 S. State Street, Oscoda MI 48750, Phone 739-3211 Ext. 250)

Permit: _____

Cost/Fee: _____

Business Applicant Information

Name: _____

Phone: _____

Address: _____

Building Owner Information

Name: _____

Phone: _____

Address: _____

Please Indicate Primary Contact: Applicant – Owner – Other _____

Property Information

Address: _____

Parcel #: _____

Zoning: _____ Size: _____

Description: _____

Engineer/Architect/Surveyor (Name & Address)

Name: _____

Phone: _____

Address: _____

Cross Streets: _____

Project Title and Description

(Describe the proposed use/activity - include number of employees, hours of operation, any other property uses on site, or any other information describing the project details)

Project Completion Schedule/Development Phases

Applicant Signature

"I am the owner of the above property or am acting officially on the owner's behalf and consent to the Township Staff and/or any Township Official permission to access this property to review the facts regarding the nature of this request."

Signature

Required Documentation: One (1) Copy of Building / Business Floor Plan Layout.

Drawing should indicate the following requirements, if applicable: Lighting, parking, screening/fencing, location of utilities, storage/trash areas, water drainage, loading/unloading areas, any landscaping, new roads or streets, ingress/egress, signs, and any other information required for the requested use.

- | |
|---------------|
| ___ DBA |
| ___ Insurance |
| ___ Signage |
| ___ Parking |
| ___ Dumpster |
| ___ Location |
| ___ Enclosure |

Official Use Only (Zoning Department)

Site Plan Approved/Disapproved

Signature of Planning & Zoning Director

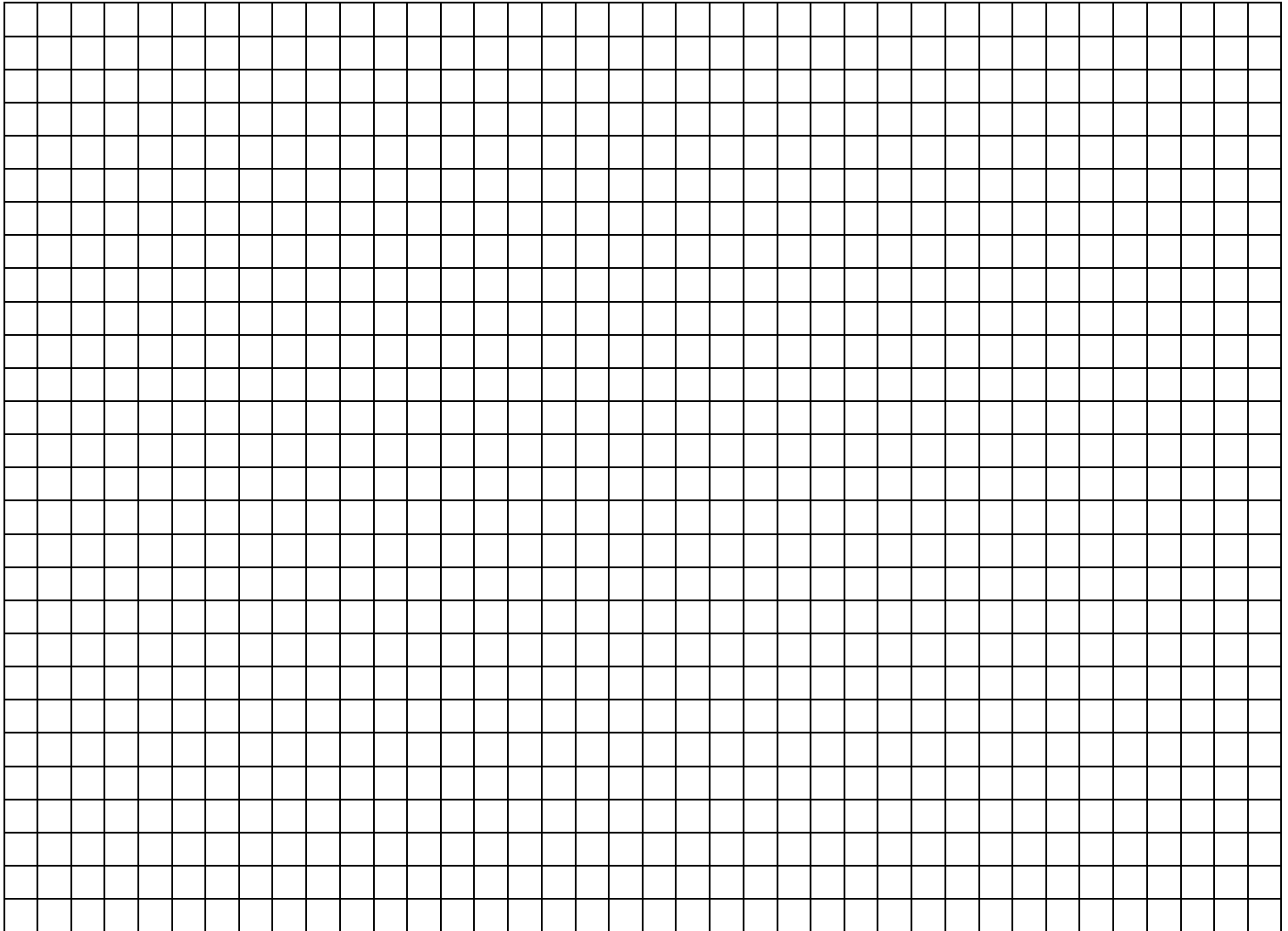
Date

Fee

Receipt Number

SITE / FLOOR PLAN DRAWING

Drawing should indicate the following requirements, if applicable: Lighting, parking, screening/fencing, location of utilities, storage/trash areas, water drainage, loading/unloading areas, any landscaping, new roads or streets, ingress/egress, signs, and any other information required for the requested use.



APPLICANT CERTIFICATION

“I certify the above drawing accurately reflects the subject property.

Signature (Applicant)

(Date)