



Charter Township of Oscoda  
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Oscoda, Michigan 48750  
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## Regular Board Meeting Minutes October 10, 2022

**Call to Order** – Ms. Richards called the meeting to order at 7:06 p.m. The meeting was held at SHORELINE PLAYERS 6000 N. Skeel Ave. Oscoda, MI 48750.

### PLEDGE OF ALLEGIANCE

**Roll Call** – Board Members Present: [Mr. Spencer, Ms. McGuire, Mr. Sutton, Mr. Palmer, Mr. Cummings, Mr. Wusterbarth, Ms. Richards.]

Board Members Absent:

Others Present: [Ms. Kline.] , Mr. Dickerson, Mrs. Schwickert

**Additions** – Mr. Cummings supported a motion by Mr. Spencer approved the additions as presented: Add CWSRF Check run, DWRF Check run, Prepaid check run 10-06-2022, Proclamation for Sue Allor, Railway Permit Fees

ALL YEAS

MOTION CARRIED

**Public Presentation:** Proposed Development Plan for California and Michigan Properties. This is workforce housing for people coming to work or train in Oscoda.

### **Public Comment** –

**Mike Nunneley** – I am the Associate Regional Director with the Michigan Small Business Development Center. I am working with Pam on this project in one of 14 counties that I manage. The other 14 counties are in desperate need of a project like this.

**Nancy Roy** – Questions and concerns expressed to developer.

**Consent Agenda** – Mr. Spencer supported a motion by Mr. Cummings to approve:

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Approval of Minutes:

1. Budget Work Session Minutes – September 26, 2022
2. Regular Meeting Minutes – September 26, 2022

Finance:

1. Payment of Bills (Oscoda Township) – Total - \$173,473.63
  - a. Prepaid – October 4, 2022 - \$164,873.48
  - b. Prepaid – October 6, 2022 - \$1,700.00
  - c. Check Run – October 11, 2022 - \$6,900.15
  - d. CWSRF – October 7, 2022 - \$1,003.75
  - e. DWRF – October 7, 2022 - \$165.00

ALL YEAS:

MOTION CARRIED

**SUB COMMITTEE REPORTS AND PROJECT UPDATES: (As Available)**

1. EIC Director Update
  - a. Training Reminder for Boards and Commissions
  - b. New Business/New Investment Update
  - c. PlaceLEAP Update
  - d. Township Survey Update
  - e. Business Stakeholder Meeting November 2
  - f. Perimeter Road Purchase Agreement Update – The attorney's have not come to agreement and seems we are at an impasse.

**SUPERINTENDENT REPORTS:**

**Assessor Contract Proposal Revisited** – Ms. McGuire supported a motion by Mr. Sutton to approve *the proposal from Berg Assessing and Consulting, Inc. with an annual service fee of \$144,752.40 to be paid in monthly installments of \$12,062.70.*

ALL YEAS:

MOTION CARRIED

**Skeel Avenue Purchase Agreement Closing** – Mr. Cummings supported a motion by Mr. Palmer to approve *accepting final terms of the sale of Skeel Ave as referenced and appointing and authorizing the Township Clerk or Superintendent as signatories for all closing documents for the October 14th closing.*

ALL YEAS:

MOTION CARRIED

**California and Michigan Avenue Purchase Agreement** – Ms. McGuire supported a motion by Mr. Sutton to approve *accepting the terms of the Purchase Agreement between the Township and PKL Homes for the purchase of referenced properties at California and Michigan and appointing the Township Clerk or Superintendent as signatories for all documentation required through closing.*

ALL YEAS:

MOTION CARRIED

**Match on Main Grant Request** – Mr. Sutton supported a motion by Mr. Spencer to approve *pursuit of the MEDC Match on Main Grant and accepting the businesses nominated by the EIC as the Township's co-applicants and keep the treasurer in the loop on financials.*

ALL YEAS:

MOTION CARRIED

**Art Sub-Committee Purchase Requests** – Mr. Cummings supported a motion by Mr. Spencer to postpone the purchase of window clings to see if proposed locations are on vacant building registry, full length quote for window, and if the owner would pay half.

ALL YEAS:

MOTION CARRIED

**Art Sub-Committee Purchase Requests** – Mr. Cummings supported a motion by Mr. Spencer to approve the purchase of Banner #5, *not to exceed \$4,300 for public art to be charged to fund 236.266.801.00.*

ALL YEAS:

MOTION CARRIED

**Administrative Services Specialist Position Hire Request** Ms. Richards supported a motion by Mr. Spencer to approve creating a committee consisting of Ms. Kline, Ms. McGuire, Mr. Wusterbarth, and Mr. Sutton to come up with a proposed wage for *hiring Ms. Dix as a full-time Administrative Services Specialist for the Township.*

ALL YEAS:



MOTION CARRIED

**Railway Easement Permit Fees** – Mr. Sutton supported a motion by Ms. Richards to approve the *three lifetime permits in an amount not to exceed \$64,500.00 contingent on it being covered by C2R2 Reimbursement.*

ALL YEAS:

MOTION CARRIED

### **RESOLUTIONS**

**Resolution No. 2022-27 – Resolution Declaring Surplus Property** – Mr. Cummings supported a motion by Ms. McGuire to approve a *Second Addendum to the Purchase Agreement, and Authorizing Signatories for the Sale Thereof Vacant Property Located on Skeel Ave, Oscoda, MI 48750.*

ALL YEAS:

MOTION CARRIED

**Resolution No. 2022-28 – Resolution Declaring Surplus Property** – Mr. Palmer supported a motion by Mr. Sutton to approve *the Sale Thereof Vacant Property Located on Michigan Avenue and California Street.*

ALL YEAS:

MOTION CARRIED

**Proclamation for Sue Allor** – Mr. Wusterbarth supported a motion by Ms. McGuire to approve *to have the attorney and superintendent review and bring back to next regular meeting.*

ALL YEAS:

MOTION CARRIED

### **OTHER**

**Auto Dialer Discussion** – Mr. Wusterbarth supported a motion by Mr. Spencer to approve *the forming of a subcommittee made up of Mr. Spencer, Mr. Cummings, Mr. Dickerson, and Ms. Kline to investigate options.*

ALL YEAS:

MOTION CARRIED

**New Patrol Officer Hire Request** – Mr. Wusterbarth supported a motion by Ms. McGuire to approve *the hiring of Kyle Birchmeier to fill our current vacancy on the Police force starting October 18<sup>th</sup>.*

ALL YEAS:

MOTION CARRIED

**INFORMATIONAL:**

1. What's Next October 2022 – ACC Oscoda

**Public Comment** –

**Mr. and Mrs. Shelton** – Our purchase agreement is not terminated, correct? We would like to communicate that to each one of you by email and get our plan of action together. We never mentioned reselling the property. The intent is for our grandkids to have a successful business to run.

**Nancy Schwickert** – I would like to thank the board for allowing me to work for the community for over 20 years.

**Rita Engle** – Emergency notification system, we only want the emergency's sent to our phone.

**Pam Loveless** – I just really wanted to make a statement. Please be respectful.

**Nancy Roy** – Auto dialer for emergency's is in progress, yes? We spend a bunch of money on art, it would be nice to get a Babe the Blue Ox to go next to

**Edward Davison**- there is not enough information on space port.

**Kelly Erikson** – Spoke about the need for workforce housing for travel nurses.

**Board and Staff Comments** –

**Mr. Wusterbarth**- Thank you to PKL Homes, we are on the way to seeing shovels in the ground.

**Mr. Cummings**- Thank you to Nancy.

**Mr. Spencer**- HSRUA board meeting update.


**Mr. Palmer**- IET bids have come in \$750,000.00 under cost.

**Ms. Richards**- Space port update

**Ms. McGuire**- Thank you to Nancy for all her years of service.

**Mr. Sutton**- Thank you to Nancy.

**Adjourn** – Ms. Richards made a motion to adjourn at 09:58 p.m.



Ann Richards  
Supervisor  
Charter Township of Oscoda



Joshua Sutton  
Clerk  
Charter Township of Oscoda

**Disclaimer of the Township Board of Trustees:**

The Charter Township of Oscoda Board of Trustees will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting upon a seven-day notice to the Oscoda Township Board by writing or calling the following: Township Clerk, Oscoda Township Hall, 110 South State Street, Oscoda, Michigan 48750, 989-739-4971.