



Charter Township of Oscoda
110 South State Street
Oscoda, Michigan 48750
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Office of Superintendent: (989)739-8299
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Regular Board Meeting Minutes November 14, 2022

Call to Order – Ms. Richards called the meeting to order at 7:01 p.m. The meeting was held at The Shoreline Players 6000 N. Skeel Ave. Oscoda, MI 48750.

PLEDGE OF ALLEGIANCE

Roll Call – Board Members Present: [Mr. Spencer, Mr. Sutton, Mr. Palmer, Ms. McGuire, Mr. Wusterbarth, Mr. Cummings, Ms. Richards.]

Board Members Absent:

Others Present: [Ms. Kline.] , Mr. Freeman, Mrs. Villette, Mrs. Winn

Additions – Ms. McGuire supported a motion by Mr. Sutton approved the additions as presented: Other number 6 – Letter of Support for Grant – Lake State Railway

ALL YEAS

MOTION CARRIED

Public Comment –

Kelly Brown- Budget, will it include any dollar allocation to contribute to community events? We have a lot of things we could do to bring more to our downtown. Our last survey had 890 responses which has been the highest participation so far. The EIC brought up window clings, I am not in favor of using taxpayer funds to purchase these.

Consent Agenda – Ms. McGuire supported a motion by Mr. Cummings to approve:

Approval of Minutes:

1. Regular Meeting Minutes – October 24, 2022 – Postponed to next meeting for corrections.
2. Budget Work Session Minutes – November 04, 2022

Finance:

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1. Payment of Bills (Oscoda Township) – Total - \$647,665.43
 - a. Prepaid – November 01, 2022 - \$97,559.94
 - b. Prepaid – November 08, 2022 - \$529,889.19 – Questions on Printers and Invoice 253161 from AuSable Hardware.
 - c. Check Run – November 15, 2022 - \$20,216.30 – Late Fee's for OOP? Mr. Palmer
 - d. CWSRF Checking Report
 - e. CWSRF Checking Report
 - f. DWRF Checking Report
 - g. DWRF Checking Report.

ALL YEAS:

MOTION CARRIED

SUB COMMITTEE REPORTS AND PROJECT UPDATES: (As Available)

SUPERINTENDENT REPORTS:

King Corner Road Purchase – Mr. Wusterbarth supported a motion by Mr. Sutton to approve *to amend the acreage in the purchase agreement from 4.3 acres to 4.46 acres and approve the purchase agreement with the Superintendent and Clerk as signatories at closing.*

ALL YEAS:

MOTION CARRIED

Fire Truck Purchase Request – Ms. McGuire supported a motion by Mr. Palmer to approve *to use preferred vendor status and begin the purchasing process for the pumper/rescue truck through Pierce/Halt Fire in the amount of \$852,525.00.*

ALL YEAS:

MOTION CARRIED

Ms. McGuire -We might need to borrow funds from the general fund to be reimbursed from millage fund in December. AuSable can cover their portion this year as well under the shared services agreement. Thank you to the public for approving the millage, without the millage we could not get the things needed under Capital Improvement.

Request For Authorization to Proceed with The Preparation Of Bid Documents For The Cured In Pipe Lining At Mission Drive RFP – Mr. Sutton supported a motion

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by Ms. Richards to approve *the Superintendent to proceed with Rowe Engineering to create/prepare all related documents for the bid/RFP process. Once complete, the RFP and bid documents will be brought back to the Board for final review and approval to proceed.*

ALL YEAS:

MOTION CARRIED

Administrative Services Specialist Position Hire Request – Mr. Cummings supported a motion by Mr. Wusterbarth to approve *the hire of Administrative Specialist at Step 3 \$15.02 with three weeks' vacation, budgeted 30% Treasurer- 20% Clerk- 50%, and a one-year review of the position and the superintendent overseeing the position and being revaluated if Helen declines.*

YEAS: Mr. Spencer, Mr. Sutton, Ms. McGuire, Mr. Wusterbarth, Mr. Cummings, Ms. Richards

NAYS: Mr. Palmer

MOTION CARRIED

RESOLUTIONS

Resolution 2022-30 – Resolution to Set an Alternate Date for The July and December Board of Review – Ms. McGuire supported a motion by Mr. Cummings to approve *Resolution 2022-30 – Resolution to Set an Alternate Date for The July and December Board of Review as presented.*

ALL YEAS:

MOTION CARRIED

Resolution 2022-31 – Resolution Declaring Surplus Property and Approving the Sale Thereof Kings Corner Rd Vacant Property – Ms. McGuire supported a motion by Mr. Wusterbarth to approve *DECLARING SURPLUS PROPERTY AND APPROVING THE SALE THEREOF Vacant Property located on Kings Corner Road, Oscoda, MI 48750.*

ALL YEAS:

MOTION CARRIED

First Read Commercial Marihuana Facilities Ordinance Amendments – Mr. Spencer supported a motion by Mr. Sutton to approve *the acceptance of these amendments and recommend this for a second and final read at the next regular scheduled meeting.*

ALL YEAS:

MOTION CARRIED

OTHER

Harbor House Ad –Mr. Spencer supported a motion by Ms. Richards to approve *the back cover add in the amount of \$2495.00 with Harbor House Publishing.*

ALL YEAS:

MOTION CARRIED

Michigan Certified Public Manager – Ms. McGuire supported a motion by Mr. Palmer to approve *Ms. Kline's request to attend Michigan Certified Public Manager Program in the amount of \$2,995.00 as requested.*

ALL YEAS:

MOTION CARRIED

Michigan Certified Public Manager – Mr. Sutton supported a motion by Ms. Richards to approve *Ms. McGuire's request to attend Michigan Certified Public Manager Program in the amount of \$2,995.00 as requested.*

ALL YEAS:

MOTION CARRIED

Bad Debt Write Off Request – Mr. Sutton supported a motion by Mr. Spencer to approve *the Utility Billing Clerk's request to forgive bad debt in the amount of \$264.88 as property was sold at State Auction and cannot be collected.*

YEAS: Mr. Palmer, Mr. Sutton, Ms. McGuire, Mr. Wusterbarth, Mr. Cummings, Ms. Richards

NAYS: Mr. Spencer

MOTION CARRIED

HSRUA 2023 Budget – Mr. Cummings supported a motion by Mr. Palmer to approve *the HSRUA 2023 Budget as presented.*

ALL YEAS:

MOTION CARRIED

Discussion on what F&V is doing to find our water loss and the need for a plan to address this. A plan needs to be made and brought to this board from F&V.

Auto Dialer Update – We are waiting to hear from the county as we may be able to utilize their service at no charge to us.

Letter of Support Lake State Railway – Mr. Wusterbarth supported a motion by Mr. Spencer to approve *the Letter of support for Lake State Railway regarding the CRISA Grant with the superintendent executing the documents.*

ALL YEAS:

MOTION CARRIED

INFORMATIONAL:

What Next November 2022 – ACC Oscoda

Public Comment –

Pam Loveless- I wanted to speak to everyone, last month was breast cancer awareness month and I found a lump. It is so important for people to do self-exams. Alcona Health Center has a 3d Imaging machine here in Oscoda that not even the hospital in Tawas has. My company is having a grand opening on December 16th by invitation only. I am inviting the entire board to the grand opening.

Kelly Brown- Does the pumper truck have a ladder? I ran the numbers on our water loss and determined that we would be down in the 30% vs 50% which is a huge problem that needs to be addressed. I wanted to comment on the Administrative Specialist Position, that it is not about the person, but the position that you are creating. I reviewed the Economic Improvement guide, and it supports the use of social media which you have elected not to use.

Cathy Wusterbarth- Spoke regarding the slip lining. I also am looking for next steps from F&V as this issue was brought up at a previous meeting. Maybe we need to have an F&V report at every meeting as there is a lot going on with our water systems. Also recommend that we share information with the Airforce. Also consider having a work session where all parties can come together.

J.D. Hock – Do not miss this weekend's performance of No Nonsense

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Board and Staff Comments –

Mr. Wusterbarth- Echo the work session. I believe we ran out of time at the last work session.

Mr. Cummings- There is a RAB meeting at 5pm at the United Methodist Church this Wednesday. We have been very concerned about the lagoon and the wastewater beds that have already been reported. Please come and participate in the meeting. I do want to talk about the Airforce kicking the can down the road. We have asked the Airforce about this, and it will be on the next RAB meeting.

Mr. Spencer- None

Mr. Palmer- I would also support Mrs. Wusterbarth' s comments. Is the Airforce aware of what is coming into the lagoons?

Ms. Richards- Pam, I appreciate you sharing your personal story, and getting the word out. We do have the Imaging Machine here in Downtown Oscoda at the Alcona Health Center. Kelly, we did consult with the Oscoda and Tawas Fire Chiefs in regard to the need for a ladder truck.. All information requests are to go through the Clerks office per his email which may be why you are not hearing back from other officials.

Ms. McGuire- Oscoda Treasures office is a drop off for the Boo Boo Bus for the Iosco County Humane Society. Resources for Veterans Sheet available in my office and on the board at the American Legion. Thank you to all our veterans for their service.

Mr. Sutton- I want to thank all our citizens that volunteered to be election inspectors! They did an amazing job, and I would encourage others to volunteer as well as elected official.

Adjourn – Ms. Richards made a motion to adjourn at 09:03 p.m.



Ann Richards
Supervisor
Charter Township of Oscoda



Joshua Sutton
Clerk
Charter Township of Oscoda

Disclaimer of the Township Board of Trustees:

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