



Charter Township of Oscoda  
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Oscoda, Michigan 48750  
Office of Supervisor: (989)739-3211  
Office of Clerk: (989)739-4971  
Office of Treasurer: (989)739-7471  
Office of Superintendent: (989)739-8299  
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## Regular Board Meeting Minutes June 28, 2021

**Call to Order** – Ms. Richards called the meeting to order at 7:03 p.m. The meeting was held virtually at web address: <https://us02web.zoom.us/j/84202777248> Call-in: (929)205-6099 Meeting ID: 842 0277 7248

### PLEDGE OF ALLEGIANCE

**Roll Call** – Board Members Present: [Mr. Spencer, Mr. Cummings, Mr. Wusterbarth, Ms. McGuire, Mr. Sutton, Mr. Palmer, Ms. Richards.]

Board Members Absent:

Others Present: [Ms. Kline.] , Mr. Dickerson, Mr. Freeman, Mr. Freel

**Additions** – Mr. Sutton supported a motion by Mr. Spencer to Approve addition of 643 Bissonette Rd Demolition and payroll clarification to the agenda and remove Form Base Code from the agenda.

ALL YEAS:

MOTION CARRIED

### **Public Comment** –

**Brian Haley**- Spoke about Resolution 2021-19 and Furtaw Field.

**Consent Agenda** – Mr. Sutton supported a motion by Ms. McGuire to Approve the Minutes: **1.** Work Session Meeting Minutes – June 25, 2021, **2** Regular Meeting Minutes – June 28, 2021. 1. Payment of Bills (Oscoda Township) – Total - \$135,445.84 a. Prepaid – July 6, 2021 - \$33,597.38, b. Check Run – July, 2021 - \$98,458.86

ALL YEAS:

MOTION CARRIED

## SUB COMMITTEE REPORTS AND PROJECT UPDATES: (As Available)

### SUPERINTENDENT REPORTS:

1. Engineering Report – ROWE Engineering
2. EIC Director Report

**Lake Street Development Property LOI** – Mr. Spencer supported a motion by Mr. Palmer to approve *the sale of the Lake St. Redevelopment site to the AmeriLodge Group in the amount of \$400,000 for the purpose of constructing a Holiday Inn Express hotel.*

YEAS: Mr. Palmer, Mr. Spencer, Mr. Wusterbarth, Mr. Sutton, Ms. Richards

NAYS: Ms. McGuire

MOTION CARRIED

**MDOT/EIC Downtown Walkability Improvements** – Mr. Cummings supported a motion by Mr. Spencer to approve *MDOT to paint additional crosswalks and the intersections of US23 and Dwight St and US23 and Michigan St and accept the long-term maintenance across the local streets.*

ALL YEAS

MOTION CARRIED

**IT Contract Placeholder** – Discussion on contract and moving forward.

**Fire Truck Sale**– Mr. Sutton supported a motion by Mr. Palmer to approve *reducing the sale price for 30 days to \$8,000 then after another 30 days at \$5,000. If no sale after 60 days, consider offering to another Township..*

ALL YEAS:

MOTION CARRIED

**Fire Department Equipment Purchase**– Mr. Sutton supported a motion by Mr. Spencer to approve *the fire equipment request in the amount of \$6,912.00 to be paid out of 101-336-980.000..*

ALL YEAS:

MOTION CARRIED

**Vector Truck Repairs** – Mr. Palmer supported a motion by Mr. Spencer to approve *the invoices for Doheny (\$6,523.13) to be paid from ½ 590-000931.000 and 591-000-931.000.*

ALL YEAS:  
NAYS:

MOTION CARRIED

**Vector Truck Repairs** – Mr. Wusterbarth supported a motion by Mr. Spencer to approve the invoices Northern Truck Repair (\$2,058.73) to be paid from ½ 590-000931.000 and 591-000-931.000.

ALL YEAS:

MOTION CARRIED

**OOP Appropriations Request** – Mr. Palmer supported a motion by Mr. Spencer to approve the appropriations request in the amount of \$5,600.00 to be applied to 509-000-775.000.

YEAS:

MOTION CARRIED

**2022 Vector Truck Order** – Mr. Sutton supported a motion by Mr. Spencer to approve the request to begin building the new vector to be purchased in 2022 per the Capital Improvement Plan and approving the purchase price of \$473,128.00 to be split half between 590 Sewer Fund and 591 Water Fund when completed in 2022.

ALL YEAS:

MOTION CARRIED

**Forest Service Agreement** – Ms. McGuire supported a motion by Mr. Spencer to approve the agreement to be executed by the Township's Fire Chief, Allan MacGregor.

ALL YEAS:

MOTION CARRIED

**Metropolitan Extension** – Mr. Cummings supported a motion by Mr. Palmer to approve the Metropolitan Extension with the recommended corrections stated by Rowe and authorize the Township Clerk and Supervisor to execute the documents.

ALL YEAS:

MOTION CARRIED

**Demolition RFP** – Mr. Wusterbarth supported a motion by Ms. McGuire to use the RFP for Demolition Services as a template with modification per project.

ALL YEAS:



MOTION CARRIED

**Oscoda C through H Water Main Proposal** – Mr. Cummings supported a motion by Mr. Sutton to approve *the \$621,310.00 ROWE Proposal for the Water Main Extension Oscoda C through H as those phases become funded.*

ALL YEAS:

MOTION CARRIED

**Book Drop Box for Library** – Ms. Richards supported a motion by Mr. Spencer to approve the purchase of a book drop box for \$5376.79.

ALL YEAS:

MOTION CARRIED

**Book Drop Box for Library** – Ms. McGuire supported a motion by Mr. Palmer to approve *appropriations to the library in the amount of \$2,699.40 to 271-000-890.000 with reimbursement from a grant after purchase.*

ALL YEAS:

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MOTION CARRIED

### **RESOLUTIONS:**

**Resolution Number 2021- 19 – Resolution Replacing the Authorized Representative for Grant Applications, Agreements and Grant Reporting** – Ms. McGuire supported a motion by Mr. Spencer to approve designating Tamara Kline as the authorized representative for Oscoda Charter Township to sign on behalf of the township all grant applications, agreements, and grant reporting.

ALL YEAS

MOTION CARRIED

**Resolution No. 2021-20 – Civil Infraction Officer** – Mr. Sutton supported a motion by Mr. Spencer to Approve Nicole Vallette to serve as a Charter Township of Oscoda Civil Infraction Enforcement Officer.

ALL YEAS

MOTION CARRIED

### **OTHER**

**Schedule 1<sup>st</sup> Budget Work Session** – Mr. Cummings supported a motion by Ms. Richards to approve scheduling our 1<sup>st</sup> Budget work session on August 6<sup>th</sup> from 2pm to 5pm.

ALL YEAS:

MOTION CARRIED

**Downtown Mural Project Request** – Mr. Spencer supported a motion by Mr. Palmer to approve the Downtown Mural Project Request in an amount not to exceed \$10000.00 and the banners not to exceed \$4920.00.

ALL YEAS

MOTION CARRIED

**Rowe Engineering Proposal – Conceptual Drawings for Furtaw Public Meetings and RFP's** – Mr. Sutton supported a motion by Mr. Spencer to *Approve ROWE to prepare Conceptual Drawings for Furtaw Field.*

ALL YEAS

MOTION CARRIED

**North American Summit Budget Request** – Mr. Spencer supported a motion by Mr. Sutton approve *expenditures not to exceed \$6,000 to attend the 2021 North American Space Summit.*

ALL YEAS:

MOTION CARRIED

**DPW Maintenance 1 Hire Request** – Mr. Spencer supported a motion by Mr. Palmer to approve *hiring Alan Campbell for the maintenance 1 position for the DPW at \$17.46 an hour.*

ALL YEAS:

MOTION CARRIED

**Governance Agreement** – Ms. McGuire supported a motion by Mr. Palmer to *approve adopting the Oscoda Charter Township Principles of Governance.*

YEAS: Mr. Palmer, Mr. Wusterbarth, Ms. McGuire, Mr. Sutton, and Ms. Richards

NAYS: Mr. Spencer, Mr. Cummings

MOTION CARRIED

**Code Compliance Officer Resignation** – Mr. Spencer supported a motion by Mr. Palmer to *accept the resignation of Marc Bridson, Code Compliance with regrets.*  
ALL YEAS:

MOTION CARRIED

**Code Compliance Officer Publication** – Ms. McGuire supported a motion by Mr. Spencer to *approve publication to fill the vacant position.*  
ALL YEAS:

MOTION CARRIED

**Request from Mr. Wusterbarth to recuse from voting on treasurer's assistant** – Mr. Spencer supported a motion by Mr. Wusterbarth to approve *allowing Mr. Wusterbarth to recuse from voting.*  
ALL YEAS:

MOTION CARRIED

**Part Time Treasurer Assistant Hire Request** – Ms. McGuire supported a motion by Mr. Spencer to approve *hiring Parker Cleary as the Part Time Treasurer Assistant.*  
ALL YEAS:  
RECUSED: MR. WUSTERBARTH  
MOTION CARRIED

**HSRUA Board Appointment** – Mr. Spencer supported a motion by Mr. Wusterbarth to approve the appointment of Tammy Kline to the HSRUA Board.  
ALL YEAS:

MOTION CARRIED

**Planning Commission Tablet Purchase** – Ms. McGuire supported a motion by Mr. Spencer to postpone the purchase of seven tablets for the Planning Commission in the amount of \$2093.00 until our next Regular Meeting..  
ALL YEAS:

MOTION CARRIED

**Board/Committee Recruitment and Application Materials** – Ms. McGuire supported a motion by Mr. Spencer to approve with Commission on Aging being added.  
ALL YEAS:



**Temporary Suspension of Pre-Board Work Sessions** – Mr. Cummings supported a motion by Mr. Spencer to approve suspending the Pre-Board Work Session meetings for regular Meetings until the first meeting in September.

ALL YEAS:

MOTION CARRIED

**Extend Meeting to Finish Business** – Mr. Sutton supported a motion by Mr. Spencer to extend the meeting to finish business.

ALL YEAS:

MOTION CARRIED

**In Person Meetings** – Ms. Richards supported a motion by Ms. McGuire to go back to live meetings July 12th.

YEAS: Ms. McGuire, Ms. Richards

NAYS: Mr. Wusterbarth, Mr. Cummings, Mr. Sutton, Mr. Spencer, Mr. Palmer

MOTION FAILED

**Demo- 643 Bissonette Rd** – Mr. Palmer supported a motion by Mr. Sutton to approve Boden Company to do the Demo of 643 Bissonette Rd for \$6500.00 .

ALL YEAS:

MOTION CARRIED

**Payroll Clarification** – Mr. Wusterbarth supported a motion by Mr. Palmer to approve excluding the elected officials from the cost-of-living increase.

ALL YEAS:

MOTION CARRIED

**INFORMATIONAL:**

1. Payroll Clarification

**Public Comment** –

**Brian Haley-** Discussed Furtaw Field.

**Rick Koenig-** Discussed Furtaw Field.

**Larry Holland-** Discussed thoughts on chat box and meeting notice.

**Board and Staff Comments** –

**Mr. Wusterbarth-**

**Mr. Cummings-**

**Mr. Spencer-** Check out our local theater light show.

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**Mr. Palmer-** Discussed the process of going out for plans on development. Also coming up you will need to dial all 10 digits for all calls.

**Ms. Richards-**

**Ms. McGuire-**

**Mr. Sutton-**

**Adjourn** – Ms. Richards made a motion to adjourn at 10:09 p.m.



Ann Richards  
Supervisor  
Charter Township of Oscoda

Joshua Sutton  
Clerk  
Charter Township of Oscoda

**Disclaimer of Electronic Meeting of the Township Board of Trustees:**

In accordance with Senate Bill 1108, the Oscoda Township Board is meeting electronically to maintain compliance with the Emergency Order issued by MDHHS on Friday 2 October (referencing MCL 333.2253) restricting gathering sizes. Members of the public may participate in the meeting electronically using the Zoom Information provided on the top of this Agenda Notice (link, call-in number, meeting ID, and passcode). The public may contact members of the Oscoda Township Board of Trustees by using the link to the Township's website to obtain contact information or may contact Township Hall by calling 989-739-3211:

[https://www.oscodatownshipmi.gov/1/322/board\\_of\\_trustees.asp](https://www.oscodatownshipmi.gov/1/322/board_of_trustees.asp)

There is a public comment period during the meeting. People that have joined the meeting via the Internet can indicate that they want to speak during public comment using the "raise your hand" function; or they can type their comments in the chat function. Those that have joined by phone will be called upon to see if they have a public comment. The Charter Township of Oscoda Board of Trustees will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting upon a seven-day notice to the Oscoda Township Board by writing or calling the following: Township Clerk, Oscoda Township Hall, 110 South State Street, Oscoda, Michigan 48750, 989-739-4971.