

Committee: _____

Date & Time: _____

Location: Legislature Office

Attendees:

Agenda Item	Leader/Presenter	Discussion	Action

Respectfully submitted,



Department Head Signature

09/07/2023

Date

Meeting: County Clerk Committee Meeting

Date & Time: Wednesday, September 7 @ 9:45 a.m.

Location: Legislative Chambers

Attendees:

Nadine, Pam, Tracy, Legislators Draper and Fitzak; Chairman Johnson, CAO Welch -

Agenda Item	Leader/Presenter	Discussion	Action
Monthly Reports	Nadine, Pam, Tracy	Review of Recording Office and DMV Monthly Reports	Information Only
NYSCEF	Nadine	Need to approve a Memorandum of Understanding with NYS Office of Court Administration as a result of a vendor having breach of data that affected NYSEF - E-filing.	Resolution to approve MOU on September agenda.
Passports	Nadine and Tracy	We completed 33 new Passport Applications in August. Total to date 77. In 2022 we did 46 and in 2021 we did 60.	Information
DMV Examiner	Nadine and Pam	Civil Service Exam is scheduled for October 21st. Pam and I decided to wait for list to fill other vacancy.	Information
Conference	Nadine	I will be attending NYSCCA Fall Conference - Clifton Park NY - October 22nd - October 25th.	Information

Respectfully submitted,

Nadine P. Hanlon

9/7/2023

Date

Committee: EAP

Date & Time: September 7, 2023 10:30 A.M.

Location: Legislature Office

Attendees: Merle Draper, John Fitzak, Katie Harvey, Lynne Johnson, John C. Welch, Jr.

Agenda Item	Leader/Presenter	Discussion	Action
Minutes and Treasurer's Report from August	Katie		
Holiday Luncheon Date	Katie	Wednesday December 13, 2023	
Trunk or Treat	Katie	Thursday October 19, 2023 in DPW Barn	
Cookies with Santa	Katie	Tuesday December 12, 2023	

Respectfully submitted,



Department Head Signature

9/7/23

Date

Committee: Personnel & Self Insurance

Date & Time: September 7, 2023 10:30 A.M.

Location: Legislature Office

Attendees: Merle Draper, John Fitzak, Katie Harvey, Lynne Johnson, John C. Welch, Jr.

Agenda Item	Leader/Presenter	Discussion	Action
Quarterly OCSIP meeting is Thursday November 16 at 10:30AM	Katie		
NYSASIC Conference	Katie	October 4-6th in Corning	
Municipality Assessments	Katie	Finalized Assessments	Discussed Assessments
Flu Clinic	Katie	Rosenkrans is holding a Clinic on 9/28 2:00-4:00PM	E-mail sent to Employees
Deputy Sheriff/Police Candidates	Katie	Agility Exam was held on 8/19 Written exam held on 9/9	

Respectfully submitted,


Department Head Signature

Date

9/7/23

Meeting: Finance Committee
Date & Time: 9/7/23; 11:00 am.
Location: Legislature

Attendees: Kim DeFrank, Lynne Johnson, Skip Draper, John Fitzak, Jack Welch, Kathy Bogan, Ed Morgan, Bill Eick

Agenda Item	Leader/Presenter	Discussion	Action
Falls Rd RR	Kim DeFrank	Treasurer informed committee she had a call from Falls Rd RR/GVT Rail System. They are ready and willing to pay the old taxes on several parcels owned by them that were not included in a previous pilot agreement. There is a resolution from 1999 that extinguished penalty and interest and listed amounts due. However, two parcel had split and have 1999-2003 taxes due. Recommending to extinguish penalty and interest and establish amount due in principal.	Resolution Needed
Tax Advertisement	Kim DeFrank	Treasurer needs to place an advertisement in October to delinquent taxpayers.	Resolution Needed
523 East Ave Medina	Kim DeFrank	Treasurer inquired about the transfer of title to EDA.	N/A

Respectfully submitted,

Kimberly DeFrank by email

9/7/2023

Date