

Attendees: John Papponetti, Lynne Johnson, Bill Eick, Ed Morgan, Jack Welch

Agenda Item	Discussion	Action	Responsible Party
Resolution to fill vacant position.	The Commissioner is seeking permission to backfill a vacant Deputy Commissioner position due to a resignation. In addition, if the vacant position is filled with an internal candidate, he is seeking permission to backfill that vacation position due to the promotion.	Committee Approved. Resolution to be submitted to Clerk of Legislature.	Commissioner of DPW
Resolution to modify an existing resolution.	The Commissioner is seeking permission to modify the original resolution that created and authorized the filling of an Assistant County Engineer position at a Grade 10. The modification is to bump the Grade from a 10 to 11 due to the inability to seek a qualified candidate for the position.	Committee Approved. Resolution to be submitted to Clerk of Legislature.	Commissioner of DPW
Resolution to make payments for Capital Infrastructure and Bond projects.	Authorization of payment for various Capital Infrastructure and Bond projects.	Committee Approved. Resolution to be submitted to Clerk of Legislature.	Commissioner of DPW
Resolution to authorize Agreement with LaBella for Final Design of the Emergency Management Facility.	This agreement is for final design of the proposed EMO facility.	After a lengthy discussion it was decided to table this agreement until an adequate funding source is determined.	Commissioner of DPW
Resolution to authorize Agreement with LaBella and process a BARF for Angling Road Bridge Replacement over Johnson Creek.	This agreement is for services to obtain design approval, complete environmental services, and finalize bid documents for the Angling Road Bridge over Johnson Creek replacement project. Federal funding was secured for this project that was originally designed utilizing local funds. The project is 80% Federal funds, 15% State funds and 5% local funds. The local funds will be covered under our bridge .470 account.	Committee Approved. Resolution to be submitted to Clerk of Legislature.	Commissioner of DPW
Agreement with Monroe Extinguisher.	This agreement is for the annual inspection of all County owned and maintained fire extinguishers. This agreement does not require a resolution based on County policy.	Agreement submitted to Clerk of Legislature for review by County Attorney and CAO signature.	Commissioner of DPW
Jail Upgrades.	The Commissioner is proposing additional epoxy flooring and concrete curb repairs. Three different scopes were proposed with the associated price. The Commissioner recommends completing the work associated with the entire North block on the second floor. Commissioner also gave summary of monthly coordination meeting with Jail Superintendent.	Committee Approved. Resolution to be submitted to Clerk of Legislature.	Commissioner of DPW

Department of Public Works Committee
Meeting Minutes

September 13, 2022
Legislature Office

Agenda Item	Discussion	Action	Responsible Party
Fuel Farm Replacement Update.	Commissioner provided another update on pre-ordering tanks, dispensers, readers, and any other equipment with long lead times. Still working on final design and pricing. It appears that pre-ordering of the equipment will need to take place in December 2022.	Commissioner will continue to provide updates as the project progresses.	Commissioner of DPW
DPW Addition.	The Commissioner submitted as part of his 2023 Capital Project Plan a small addition at the DPW that would consist of new office space, a conference room, ADA accessibility into the building and ADA accessible restroom facilities. Legislature Eick mentioned to the Commissioner that bonding this project along with the Fuel Farm Project would be ideal.	Commissioner is seeking a proposal for design and bidding services for this addition and will report back at the October Committee meeting.	Commissioner of DPW
Conference Attendance Request.	The Commissioner is seeking permission to attend the Statewide Local Bridge Conference that will be held in Syracuse, NY on October 25-27, 2022. This is a budgeted expense.	Committee Approved. Attendance Form to be submitted to Clerk of Legislature.	Commissioner of DPW

The above information is being submitted by:



John M. Papponetti, PE - Commissioner of Public Works

September 19, 2022

Date