

Meeting: ITS Admin & Finance
Date & Time: October 11th, 2023
Location: Legislature

Attendees: Lynne Johnson, Merle Draper, John Fitzak, Jack Welch

Agenda Item	Leader/Presenter	Discussion	Action
Routine Maintenance	Patrick McGurn	The Department completed 299 (379) work orders in the period 9/1/23 - 9/30/23, with 123 (124) current work orders open as of 9/30/23. Staff requested 303 (325) work orders in September. (###) = Previous Month.	Discuss ticket counts and trends.
Status of Projects	Patrick McGurn	Status of current ITS projects.	Discuss projects.

Respectfully submitted,



Department Head Signature

10/12/2023

Date

Meeting: County Clerk Committee Meeting

Date & Time: Wednesday, October 11 @ 2:30 p.m.

Location: Legislative Chambers

Attendees:

Nadine, Pam, Tracy, Legislators Draper and Fitzak; Chairman Johnson; CAO Welch -

Agenda Item	Leader/Presenter	Discussion	Action
Monthly Reports	Nadine, Pam, Tracy	Review of Recording Office and DMV Monthly Reports	Information Only
Abstractor Lease Agreements	Nadine	2024 Budgeted for an increase to \$3,000 per abstractor. Lease yearly amount has not been increased since 2016-2017 agreement. They currently pay \$2,760 per year.	Resolution on November agenda once agreements are signed by Abstractors.
Conference	Nadine	I will be attending NYSCCA Fall Conference - Clifton Park NY - October 22nd - October 25th.	Information

Respectfully submitted,

Nadine P. Hanlon

10/11/2023

Date

Committee: Personnel & Self Insurance

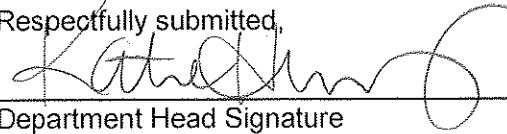
Date & Time: October 11, 2023 3:00 PM

Location: Legislature Office

Attendees: Merle Draper, John Fitzak, Lynne M. Johnson, John C. Welch, Jr., Katie Harvey

Agenda Item	Leader/Presenter	Discussion	Action
Quarterly OCSIP meeting is Thursday November 16 at 10:30 AM	Katie		
Safety Software	Katie	aquire software contract renewal for Self Insurance	Resolution Needed
Flu Clinic	Katie	Rosenkrans held a flu clinic in September and had 37 attendees	
Management Comp Plan Committee	Katie	Request for Chairman to appoint a Management Comp Committee	Confirm Appointments with Chairman
Employee Recognition Luncheon	Katie	Luncheon to be held at Maison Albion on Thursday 11/9/2023 at 12:00PM.	
Employee of the Year	Katie	Choose Employee of the Year	Announce Employee of the Year in November

Respectfully submitted,


Department Head Signature

10/11/23
Date

Committee: EAP

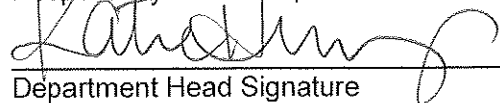
Date & Time: October 11, 2023 3:00 PM

Location: Legislature Office

Attendees: Merle Draper, John Fitzak, Katie Harvey, Lynne Johnson, John C. Welch, Jr.

Agenda Item	Leader/Presenter	Discussion	Action
Minutes and Treasurer's Report from September	Katie		
Trunk or Treat	Katie	Thursday October 19, 2023 in DPW Barn	
BOO Delivery to Departments	Katie	On 10/30 deliver pumpkins of candy to departments	Legislators to Assist
Giving Thanks Raffle	Katie	Canned Food Drive for OFA in the month of November. Every item donated earns a ticket to win a \$50 gift card.	
Cookies with Santa	Katie	Tuesday December 12, 2023	
Holiday Luncheon Date	Katie	Wednesday December 13, 2023	

Respectfully submitted,


Department Head Signature

10/11/23
Date

Committee: Real Property

Date & Time: October 11, 2023 1:30 pm

Location: Legislature Office

Attendees: Dawn Allen, Jack Welch, Lynne Johnson, Merle Draper and John Fitzak

Agenda Item	Leader/Presenter	Discussion	Action
Senior Citizen Exemption & Disability Exemption	Dawn Allen	The definition of what is considered income for Real Property Tax Law § 467 and § 459-c was modified in the 2023-2024 Executive Budget by budget bill S.4009-C and the language contained in OrleansCounty's Local Laws of 2022 no longer matches the current State definition of income for the exemption authorized under that local law.	Public hearing to amend local laws of 2022

Respectfully submitted,



Department Head Signature

10/11/23

Date

Meeting: Finance Committee

Date & Time: By email on 10/4/23

Location: Legislature

Attendees: Kim DeFrank - sent by email to Lynne Johnson, Skip Draper, John Fitzak, John Welch and Kathy Bogan

Agenda Item	Leader/Presenter	Discussion	Action
EFPR Renewal	Kim DeFrank	Treasurer is recommending a 3 year contract with EFPR Group for our annual single audits.	Resolution Needed
Debtbook	Kim DeFrank	Treasurer is recommending a 3 year contract with Debtbook for our GASB lease and software contract compliance	Resolution Needed
Falls Rd. RR	Kim DeFrank	Treasurer is informing committee that she received the check from Falls Rd. RR for the old taxes that were due.	N/A
School Relevies	Kim DeFrank	Treasurer requesting resolution to authorize school relevies	Resolution Needed
Village Relevies	Kim DeFrank	Treasurer requesting resolution to authorize village relevies	Resolution Needed
SW Relevies	Kim DeFrank	Treasurer requesting resolution to authorize solid waste relevies	Resolution Needed

Respectfully submitted,

Kimberly DeFrank by email

10/4/2023

Date